



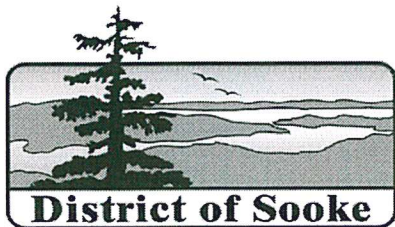
**DISTRICT OF SOOKE**

**STATEMENT OF FINANCIAL INFORMATION**

**(SOFI)**

**Pursuant to section 2(3) of the**  
***Financial Information Act***

**June 9, 2014**



File No. 1880-20

June 9, 2014

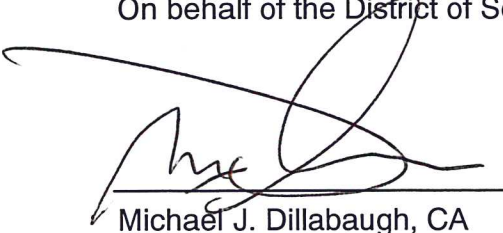
### **DISTRICT OF SOOKE MANAGEMENT REPORT**

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The external auditors, KPMG, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of the District of Sooke,

  
\_\_\_\_\_  
Michael J. Dillabaugh, CA  
Director of Finance

**Statement of Financial Information**  
**Prepared under the *Financial Information Act***  
**For the Year ended December 31, 2013**

**STATEMENT OF DEBTS**

Prepared under the *Financial Information Regulation Schedule 1, Subsection 4*

Information on all long-term debts for this organization is included in Note 5 to the 2013 Financial Statements.

**SCHEDULE OF GUARANTEE OR INDEMNITY**

Prepared under the *Financial Information Regulation Schedule 1, Subsection 5*

The District of Sooke has not given any guarantees or indemnities in 2013 under the *Guarantees and Indemnities Regulations*.

**STATEMENT OF SEVERANCE AGREEMENTS**

Prepared under the *Financial Information Regulation Schedule 1, Section 6 to Subsection 6(7)*

There was one (1) severance agreement under which payment commenced between the District of Sooke and its non-unionized employees during 2013.

The above non-union severance agreement is represented by:

1. Three (3.13) equivalent months of compensation

There was one (1) severance agreement under which payment commenced between the District of Sooke and its unionized employees during 2013.

The above union severance agreement is represented by:

1. One (1) equivalent months of compensation

## District of Sooke

Statement of Financial Information for the year ended December 31, 2013

### Remuneration, Wages and Expenses

Name	Position	Remuneration	Expenses (Note 1)		
			(paid directly)	(paid indirectly)	Total
Milne, Wendal	Mayor	20,320.04	\$ 771.71	\$ 2,623.65	\$ 3,395.36
Berger, Beverly	Councillor	10,160.02	-	4,350.30	4,350.30
Haldane, Herb	Councillor	10,160.02	947.02	5,046.66	5,993.68
Kasper, Rick	Councillor	10,160.02	759.25	3,753.38	4,512.63
Pearson, Kevin	Councillor	10,160.02	-	201.46	201.46
Reay, Kerrie	Councillor	10,160.02	-	916.25	916.25
Tait, Maja	Councillor	10,160.02	-	1,914.82	1,914.82
<b>Totals</b>		<b>\$ 81,280.16</b>	<b>\$ 2,477.98</b>	<b>\$ 18,806.52</b>	<b>\$ 21,284.50</b>

### Employees with Gross Salary Greater than \$75,000

Name	Position	Wages > \$75,000	Expenses (Note 1)
Barney, Matthew	Assistant Fire Chief	\$ 92,031.89	\$ 2,176.21
Dillabaugh, Michael	Director of Finance	105,093.39	7,721.72
Goble, Brian	Head of Geographic Services	79,731.06	990.00
Hooper, Laura	Parks Coordinator	76,498.14	1,447.36
Howie, Gordon	CAO	122,794.81	6,761.81
Johnson, Tara	Planner II	77,249.12	2,390.50
LeBlanc, Gerard	Municipal Planner	87,643.52	3,434.88
McCrea, Christopher	Firefighter	80,810.58	946.43
McLeod, Richard	Deputy Fire Chief	95,573.61	446.42
Nelson, Elisabeth	Municipal Engineer	115,112.99	5,238.13
Norris-Jones, Cameron	Firefighter	81,452.97	1,823.68
Sorensen, Steve	Fire Chief	109,342.49	2,682.72
Sprinkling, Bonnie	Corporate Officer	90,292.77	506.47

**Total: Employees with remuneration  
Greater Than \$75,000**

**\$ 1,213,627.34      \$ 36,566.33**

**ADD: Employees with remuneration  
Less Than \$75,000**

**1,149,470.99      42,029.80**

**TOTAL: EMPLOYEES**

**\$ 2,363,098.33      \$ 78,596.13**

### Summary

	Remuneration & Wages	Expenses
Elected Officials	\$ 81,280.16	\$ 21,284.50
Employees	2,363,098.33	78,596.13
<b>TOTAL</b>	<b>\$ 2,444,378.49</b>	<b>\$ 99,880.63</b>

Total wages from 2013 T4's \$ 2,444,378.49

Note 1: Expenses include payments made for travel, training, seminars, education, professional dues and other expenses related to their position.



# District of Sooke

Statement of Financial Information for the year ended December 31, 2013

## Schedule Showing Total Paid to Each Supplier For Payments Exceeding \$25,000

Supplier Name	Total Amount Paid
<b>Payment of collections on behalf of other government agencies</b>	
BC Assessment Authority	\$140,962.28
BC Transit	\$604,550.84
Capital Regional District	\$3,451,571.27
Capital Regional Hospital District	\$663,615.39
CRD Water Department	\$99,394.33
Capital Regional District-Water Dept DCC	\$150,639.77
Province of BC - School tax	\$2,407,704.75
<b>Employee/Employer payment of payroll costs</b>	
Desjardins Financial Security - Benefits	\$175,205.85
Revenue Services of British Columbia - MSP	\$38,713.50
Municipal Pension Plan	\$368,381.48
Receiver General for Canada	\$826,653.44
WorkSafe BC	\$28,403.08
<b>Contractual Obligations</b>	
Capital Reg. Emerg. Serv. Telecommunications - CREST	\$41,661.00
EPCOR Water (West) Inc - Wastewater Contract	\$1,404,395.57
Mainroad South Island Contracting Ltd. - Road Maintenance	\$244,382.73
MFA Leasing Corporation	\$74,374.17
R.C.M.P.	\$1,607,096.90
Vancouver Island Regional Library	\$456,772.00
West Coast Gardening - Public Space Maintenance	\$59,978.13
4-M Bobcat & Trucking Ltd Total	\$52,312.08
Arterra Landscaping Total	\$99,357.84
<b>Utilities</b>	
BC Hydro	\$130,724.88
<b>Refund of performance deposits held</b>	
Ridley, Ronald	\$27,706.28

# District of Sooke

Statement of Financial Information for the year ended December 31, 2013

## Schedule Showing Total Paid to Each Supplier For Payments Exceeding \$25,000

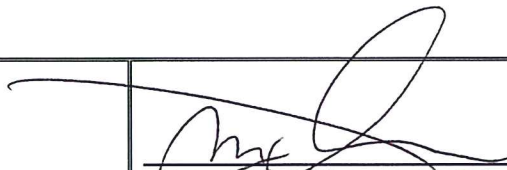
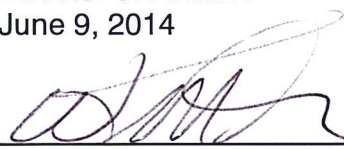
Supplier Name	Total Amount Paid
<b>Payments to Community Associations</b>	
Sooke Community Association	\$37,103.75
Sooke Fire Fighters Association	\$53,597.76
Sooke Region Chamber of Commerce	\$36,423.36
Sooke Regional Tourism Association	\$28,750.00
<b>Other expenditures</b>	
CIBC - VISA	\$78,337.78
Hallgren & Faulkner In trust	\$783,003.18
Hendry Swinton McKenzie - Insurance	\$39,493.00
Insurance Corporation of BC	\$46,741.00
KPMG Chartered Accountants	\$31,640.00
Lidstone & Company	\$88,779.28
McElhanney Consulting Services Ltd	\$81,248.77
Minister of Finance	\$90,553.57
Monk Office	\$28,709.60
Municipal Insurance Association of British Columbia	\$82,635.34
Prestige Sooke Holdings Ltd	\$319,896.27
Robertson, Julie	\$39,600.54
Rocky Mountain Phoenix	\$36,794.52
Saanich, Municipality of	\$88,540.19
Seastar Excavating	\$33,443.39
 Total Aggregate for Suppliers over \$25,000	 \$15,179,848.86
 Total Aggregate for Suppliers under \$25,000	 \$1,255,527.13
 Total Suppliers	 \$ 16,435,375.99

The Total Aggregate for Suppliers are not reconciled to the audited Financial Statements.

***DISTRICT OF SOOKE***

***STATEMENT OF FINANCIAL INFORMATION  
APPROVAL***

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

  
\_\_\_\_\_  
Michael G. Dillabaugh, CA  
Director of Finance  
June 9, 2014  
\_\_\_\_\_  
Wendal Milne  
Mayor  
June 9, 2014