

DISTRICT OF SOOKE

STATEMENT OF FINANCIAL INFORMATION

(SOFI)

Pursuant to section 2(3) of the
Financial Information Act

June 10, 2013



File No. 1880-20

May 28, 2013

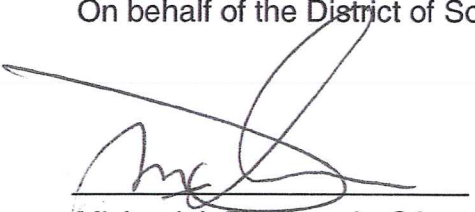
DISTRICT OF SOOKE MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The external auditors, KPMG, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of the District of Sooke,


Michael J. Dillabaugh, CA
Director of Finance

Statement of Financial Information
Prepared under the *Financial Information Act*
For the Year ended December 31, 2012

STATEMENT OF DEBTS

Prepared under the *Financial Information Regulation Schedule 1, Subsection 4*

Information on all long-term debts for this organization is included in Note 6 to the 2012 Financial Statements.

SCHEDULE OF GUARANTEE OR INDEMNITY

Prepared under the *Financial Information Regulation Schedule 1, Subsection 5*

The District of Sooke has not given any guarantees or indemnities in 2012 under the *Guarantees and Indemnities Regulations*.

STATEMENT OF SEVERANCE AGREEMENTS

Prepared under the *Financial Information Regulation Schedule 1, Section 6 to Subsection 6(7)*

There were two (2) severance agreements under which payment commenced between the District of Sooke and its non-unionized employees during 2012.

The above non-union severance agreements were represented by:

1. Seven (6.93) equivalent months of compensation
2. Eleven (11.5) equivalent months of compensation

District of Sooke

Statement of Financial Information for the year ended December 31, 2012

Remuneration, Wages and Expenses

Name	Position	Remuneration	Expenses (Note 1)		
			(paid directly)	(paid indirectly)	Total
Milne, Wendal	Mayor	20,320.04	\$ 1,636.00	\$ 2,196.95	\$ 3,832.95
Berger, Beverly	Councillor	10,160.02	-	3,340.65	3,340.65
Haldane, Herb	Councillor	10,160.02	220.76	3,941.53	4,162.29
Kasper, Rick	Councillor	10,160.02	592.52	1,972.03	2,564.55
Pearson, Kevin	Councillor	10,160.02	-	739.17	739.17
Reay, Kerrie	Councillor	10,160.02	216.38	1,709.20	1,925.58
Tait, Maja	Councillor	10,160.02	-	908.02	908.02
Totals		<u>\$ 81,280.16</u>	<u>\$ 2,665.66</u>	<u>\$ 14,807.55</u>	<u>\$ 17,473.21</u>

Employees with Gross Salary Greater than \$75,000

Name	Position	Wages > \$75,000	Expenses (Note 1)
Barney, Matthew	Assistant Fire Chief	\$ 92,692.89	\$ 947.15
Byrne, Laura	Parks Coordinator	77,357.51	2,541.62
Dillabaugh, Michael	Director of Finance	94,427.75	4,503.83
Fontes, Alain	Manager of Operations	90,488.83	569.36
Goble, Brian	Head of Geographic Services	81,095.29	106.84
Johnson, Tara	Planner II	78,644.23	2,310.99
LeBlanc, Gerard	Municipal Planner	89,228.59	2,242.55
McLeod, Richard	Deputy Fire Chief	99,635.10	-
Nelson, Elisabeth	Municipal Engineer	117,151.34	1,557.60
Olsen, Tracy	Planner II	84,507.81	487.66
Parliament, Evan	CAO	177,160.59	2,727.60
Sorensen, Steve	Fire Chief	129,207.34	1,632.12
Sprinkling, Bonnie	Corporate Officer	91,881.20	1,653.22
Tarnowski, Sue-Lin	Director of Finance	102,143.46	8,928.27
Total: Employees with remuneration Greater Than \$75,000		<u>\$ 1,405,621.93</u>	<u>\$ 30,208.82</u>
ADD: Employees with remuneration Less Than \$75,000		<u>1,031,088.74</u>	<u>13,680.08</u>
TOTAL: EMPLOYEES		<u>\$ 2,436,710.67</u>	<u>\$ 43,888.90</u>

Summary

	Remuneration & Wages	Expenses
Elected Officials	\$ 81,280.16	\$ 17,473.21
Employees	2,436,710.67	43,888.90
TOTAL	<u>\$ 2,517,990.83</u>	<u>\$ 61,362.11</u>
Total wages from 2012 T4's	\$ 2,517,990.83	

Note 1: Expenses include payments made for travel, training, seminars, education, professional dues and other expenses related to their position.

District of Sooke

Statement of Financial Information for the year ended December 31, 2012

Schedule Showing Total Paid to Each Supplier For Payments Exceeding \$25,000

Supplier Name	Total Amount Paid
Payment of collections on behalf of other government agencies	
BC Assessment Authority	\$140,832.17
BC Transit	\$551,732.00
Capital Regional District	\$3,335,340.69
Capital Regional Hospital District	\$648,628.00
CRD Water Department	\$97,523.52
Capital Regional District-Water Dept DCC	\$186,534.74
Province of BC - School tax	\$2,451,777.11
School District #62 (Sooke) - School Site Acquisition Fee	\$77,244.05
Employee/Employer payment of payroll costs	
Desjardins Financial Security - Benefits	\$198,602.30
Revenue Services of British Columbia - MSP	\$36,916.00
Municipal Pension Plan	\$396,728.68
Receiver General for Canada	\$776,780.81
Contractual Obligations	
Boquist, Jessica - Public Space Maintenance	\$80,999.49
Capital Reg. Emerg. Serv. Telecommunications - CREST	\$43,180.00
Elite Garden Maintenance - Public Space Maintenance	\$41,162.07
EPCOR Water (West) Inc - Wastewater Contract	\$1,287,338.96
Mainroad South Island Contracting Ltd. - Road Maintenance	\$220,331.98
MFA Leasing Corporation	\$136,705.47
R.C.M.P.	\$1,524,689.01
Vancouver Island Regional Library	\$427,792.00
West Coast Gardening - Public Space Maintenance	\$62,093.50
Utilities	
BC Hydro	\$115,587.30
Refund of performance deposits held	
0879804 BC Ltd	\$187,584.05
661314 B.C. LTD	\$73,960.00

District of Sooke

Statement of Financial Information for the year ended December 31, 2012

Schedule Showing Total Paid to Each Supplier For Payments Exceeding \$25,000

Supplier Name	Total Amount Paid
Champagne Ventures Ltd.	\$37,367.15
Lamont Land Inc	\$168,536.00
Spiritwood Ventures Ltd	\$46,622.31
Summit Quest Properties Inc	\$55,257.63
Payments to Community Associations	
Sooke Community Association	\$29,008.00
Sooke Fire Fighters Association	\$39,745.00
Sooke Region Chamber of Commerce	\$28,450.00
Other expenditures	
Associated Engineering (B.C.) Ltd.	\$33,096.12
Boughton Law Corporation - Legal	\$47,410.65
Brown, Timothy Lawrence - Sooke River Rd property purchase	\$390,000.00
Capital City Paving Ltd. - Construction	\$259,643.38
CIBC - VISA	\$73,947.65
Gawley, David J. - Consulting	\$88,284.00
Hendry Swinton McKenzie - Insurance	\$103,231.00
Jasmine's Excavating - Construction	\$30,220.67
KPMG Chartered Accountants - Audit	\$28,896.00
Lidstone & Company - Legal	\$243,477.94
Lifesport Properties Inc - Triathlon	\$28,000.00
Minister of Finance	\$101,766.41
Prestige Sooke Holdings Ltd	\$83,876.27
Scho's Line Painting Ltd.	\$29,667.78
SoftChoice Corporation - Software/IT	\$30,082.75
Sooke News Mirror - Advertising	\$27,598.82
The Tempest Development Group Inc. - Software/IT	\$38,140.11
Urban Systems - DCC Bylaw	\$25,478.82
Total Aggregate for Suppliers over \$25,000	\$15,167,868.36
Total Aggregate for Suppliers under \$25,000	<u>\$1,193,905.20</u>

District of Sooke

Statement of Financial Information for the year ended December 31, 2012

Schedule Showing Total Paid to Each Supplier For Payments Exceeding \$25,000

Supplier Name

Total Amount Paid

Total Suppliers

\$ 16,361,773.56

The Total Aggregate for Suppliers are not reconciled to the audited Financial Statements.

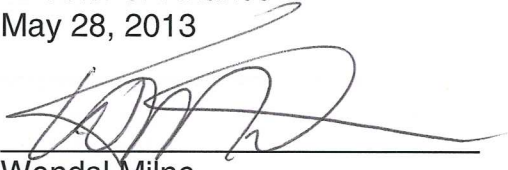
DISTRICT OF SOOKE

***STATEMENT OF FINANCIAL INFORMATION
APPROVAL***

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Michael J. Dillabaugh, CA
Director of Finance
May 28, 2013



Wendal Milne
Mayor
May 28, 2013