



STATEMENTS OF FINANCIAL INFORMATION
(SOFI)

June 17, 2009



File No. 1880-20

DISTRICT OF SOOKE MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The external auditors, KPMG, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of the District of Sooke,

Dave Devana, CA
Director of Finance
June 17, 2009

DISTRICT OF SOOKE

**STATEMENT OF FINANCIAL
INFORMATION APPROVAL**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

Dave Devana, CA
Director of Finance
June 17, 2009

Janet Evans
Mayor
June 17, 2009

**District of Sooke
2008 Remuneration, Wages and Expenses**

Name	Position	Remuneration	Expenses (paid directly)	Expenses (paid on behalf of)
Evans, Janet	Mayor	\$ 17,821.35	\$ 1,568.70	\$ 7,188.44
Armour, Rick	Councillor	\$ 8,334.25	\$ 518.57	\$ 3,048.25
Beech, Sheila	Councillor	\$ 8,911.16	\$ 635.55	\$ 3,935.39
Dumont, Ron	Councillor	\$ 8,911.16	\$ 861.10	\$ 5,420.05
Kasper, Rick	Councillor	\$ 8,334.25	\$ 311.14	\$ 2,793.68
Parkinson, Brenda	Councillor	\$ 8,334.25	\$ 1,092.86	\$ 5,405.90
Smith, Jen	Councillor	\$ 8,334.25	\$ -	\$ 218.00
Bennett, Dave	Councillor	\$ 576.91	\$ -	\$ 285.71
Berger, Bev	Councillor	\$ 576.91	\$ -	\$ 285.71
Haldane, Herb	Councillor	\$ 576.91	\$ 250.09	\$ 1,192.75
Tait, Maja	Councillor	\$ 576.91	\$ -	\$ 285.71
Totals		\$ 71,288.31	\$ 5,238.01	\$ 30,059.61

Name	Position	Wages > \$75,000	Expenses
Parliament, Evan	Chief Administrative Officer	\$ 117,176.06	\$ 8,457.10
Elliott, Marlaina	Director of Planning	\$ 109,424.55	\$ 3,131.94
Devana, Dave	Director of Finance	\$ 106,473.41	\$ 1,621.00
Kelsey, Bob	Fire Chief	\$ 89,893.46	\$ 2,072.90
Kohuch, Darcey	Director of Engineering	\$ 89,695.71	\$ 1,806.93
Sorensen, Steve	Deputy Fire Chief	\$ 75,915.54	\$ 1,084.01
Totals		\$ 588,578.73	\$ 18,173.88

Reconciliation

Mayor & Councillors Wages	\$ 71,288.31
Total for employee wages >\$75,000	\$ 588,578.73
Total for other employee wages	\$ 1,195,488.70
Consolidated total wages	\$ 1,855,355.74
Total wages from 2008 T4	\$ 1,855,355.74
Total per Statement of Revenue and Expenditure	\$ 1,855,355.74
Variance	\$ -

There was one severance agreement made between the District of Sooke and its non-unionized employees during the fiscal year 2008.

2008 Council Expenses

	Date	Description	Amount (Paid directly)	Amount (Paid on behalf of)
Evans, Janet	Jan 31/08	Business Examiner Awards mileage	47.62	
	Feb 7/08	East Sooke - Metchosin study mileage	28.58	
	Feb 15/08	AVICC conference registration		175.00
	Mar 4/08	Building Green Conference		384.65
	Mar 4/08	Building Green Conference mileage	345.23	
	Mar 26/08	MFA conference mileage	38.10	
	Apr 12/08	AVICC conference mileage	80.00	
	May29/08	FCM 2008 conference		3,006.87
	Jun 2/08	FCM 2008 conference expenses	455.64	
	Jul 16/08	Wood Travel - flight change at FCM conference		322.81
	Sep 21/08	UBCM conference		2,106.36
	Sep 30/08	UBCM conference expenses	358.10	
	Nov 18/08	Council Orientation - Town of Esquimalt		285.71
	Dec 12/08	Potential Hotel research		522.34
Dec 28 &29/08	Potential Hotel research		384.70	
Dec 30/08	Potential Hotel research expenses	215.43		
		Subtotal	1,568.70	7,188.44
		Total		8,757.14
Beech, Sheila	Feb 15/08	AVICC conference registration		175.00
	Apr 1/08	Jan - Mar 08 CREST meeting mileage	118.86	
	Apr 1/08	Canwest Spelling B mileage	39.62	
	May 29/08	FCM 2008 conference		2,299.03
	Jun 2/08	FCM 2008 conference expenses	62.78	
	Jun 30/08	FCM expenses	254.29	
	Jul 16/08	Wood Travel - flight change at FCM conference		322.81
	Sep 21/08	UBCM conference		852.84
	Nov 18/08	Council Orientation - Town of Esquimalt		285.71
	Dec 5/08	Aug - Nov 08 CREST meeting mileage	160.00	
		Subtotal	635.55	3,935.39
		Total		4,570.94
Bennett, David	Nov 18/08	Council Orientation - Town of Esquimalt		285.71
		Subtotal	-	285.71
		Total		285.71
Berger, Beverly	Nov 18/08	Council Orientation - Town of Esquimalt		285.71
		Subtotal	-	285.71
		Total		285.71
Dumont, Ron	Feb 15/08	AVICC conference registration		175.00
	Mar 4/08	Building Green Conference		384.65
	Mar 14/08	Mar 3 - 5 Conference & Tradeshow	95.24	
	Apr 12/08	AVICC meeting mileage	68.00	
	May 29/08	FCM 2008 conference registration		2,430.33
	Jun 3/08	FCM expenses	415.00	
	Sep 21/08	UBCM conference		2,144.36
	Sep 26/08	UBCM conference expenses	282.86	
	Nov 18/08	Council Orientation - Town of Esquimalt		285.71
		Subtotal	861.10	5,420.05
		Total		6,281.15

Haldane, Herb	Nov 18/08	Council Orientation - Town of Esquimalt		285.71	
	Nov 30/08	Council Orientation - Town of Esquimalt expenses	34.67		
	Dec 12/08	Potential Hotel research		522.34	
	Dec 28 &29/08	Potential Hotel research		384.70	
	Dec 30/08	Potential Hotel research expenses	215.42		
		Subtotal	250.09	1,192.75	
		Total		1,442.84	
Tait, Maja	Nov 18/08	Council Orientation - Town of Esquimalt		285.71	
			Subtotal	-	285.71
			Total		285.71
Armour, Rick	Feb 15/08	AVICC conference registration.		215.00	
	May 24/08	Air Reservation to Quebec City for FCM conference		349.50	
	May 29/08	FCM 2008 conference		2,483.75	
	May 30/08	FCM 2008 conference	518.57		
			Subtotal	518.57	3,048.25
		Total		3,566.82	
Parkinson, Brenda	Feb 15/08	AVICC conference registration		175.00	
	Mar 4/08	Building Green Conference		384.65	
	Mar 31/08	AVICC pre-conference workshop		25.00	
	Jan - May 08	Family Court & Youth Justice meetings mileage	76.19		
	Jan - May 08	Tourism Victoria meetings mileage	190.48		
	Jan - May 08	MLA Horgan meetings mileage	51.43		
	Jan - May 08	Regional Housing Trust fund mileage	38.10		
	May29/08	FCM 2008 conference		2,560.89	
	Jun 5/08	AVICC conference	134.76		
	Jun 5/08	FCM 2008 conference expenses	342.38		
	Sep 21/08	UBCM conference		2,260.36	
	Oct 10/08	UBCM conference expenses	221.43		
	Oct 10/08	Gov't House Ceremony mileage	38.10		
		Subtotal	1,092.86	5,405.90	
		Total		6,498.76	
Smith, Jen	Feb 15/08	AVICC conference registration		218.00	
			Subtotal	-	218.00
			Total		218.00
Kasper, Rick	Feb 15/08	AVICC conference registration		218.00	
	May29/08	FCM 2008 conference		259.29	
	Sep 21/08	UBCM conference		2,316.39	
	Sep 26/08	UBCM conference expenses	311.14		
			Subtotal	311.14	2,793.68
			5,238.01	30,059.61	\$35,297.62

2008 Staff Expenses

Name	Description	Amount
Parliament, Evan	Jan 25/08 LGMA membership	250.00
	Jan 25/08 Van Isle Chapter, LGMA	70.00
	Feb 13/08 CAO Forum	1,323.90
	Feb 15/08 AVICC conference registration	175.00
	Apr 16/08 LGMA Spring Conference - Port Alberni	225.00
	May 26/08 CAMA - Quebec	2,254.42
	May 29/08 FCM 2008 conference	1,905.11
	Sep 21/08 ICMA Conference	880.96
	Sep 21/08 UBCM conference	1,281.07
	Dec 27/08 Potential Hotel research expenses	411.64
	Subtotal	8,457.10
Elliott, Marlaina	Feb 14/08 Sustainable Communities Conference	1,941.14
	Feb 29/08 Planning Institute of BC membership	401.51
	May 22/08 Sustainable Urban Development conference	595.00
	Jun 9/08 Integrated Water Mgmt - CRD forum	47.62
	Jun 9/08 Gaining Ground conference	146.67
	Subtotal	3,131.94
Devana, Dave	May 14/08 Institute of Chartered Accountants membership	1,020.00
	Jun 19/08 GFOA membership	225.00
	Oct 18/08 GFOA Western Canada conference Oct 8-10/08	300.00
	Nov 4/08 CMHC Victoria Housing Outlook seminar	76.00
	Subtotal	1,621.00
Kelsey, Bob	Jan 04/08 Fire Chiefs Assoc membership	243.00
	Jan 25/08 Canadian Association of Fire Chiefs membership	190.00
	Feb 20/08 FCABC Annual Conference and Fire Expo	435.00
	Mar 27/08 Fire Prevention Officers seminar	400.00
	Jun 5/08 Fire Chief's convention in Kamloops	804.90
	Subtotal	2,072.90
Kohuch, Darcey	Feb 16/08 Justice Institute - Conducting Hazard, Risk Analysis	300.00
	Feb 16/08 Transportation Association of Canada membership	203.00
	Jun 16/08 LGMA Approving Officer Workshop - Prince George	1,303.93
	Subtotal	1,806.93
Sorenson, Steve	Feb 29/08 Fire Safety Public Education workshop	166.19
	May 13/08 BC Fire Protection Officers training seminar	798.77
	Nov 26/08 Tech training in Saanich	119.05
	Subtotal	1,084.01
	Grand Total	18,173.88

District of Sooke
2008 Statement of Financial Information

Supplier Payments >25,000

Vendor ID	Vendor Name	Total Amount Paid
0800254BC	0800254 B.C. LTD.	\$ 638,649.51
661314BC001	661314 B.C. LTD	\$ 154,994.96
ALLSTREAM001	MTS ALLSTREAM INC	\$ 33,934.97
ASSOCIATEDE001	Associated Engineering (B.C.) Ltd.	\$ 28,609.12
BCHYDRO001	BC Hydro	\$ 94,818.02
BCTRANSIT001	BC Transit	\$ 291,501.82
BICKFORD001	Bickford Enterprises Ltd.	\$ 449,677.88
BOULEVARDT001	Boulevard Transportation Group	\$ 200,324.31
CHURCHHM001	Church Hill Meadows Ltd.	\$ 105,436.00
CIBCISA001	CIBC - VISA	\$ 80,968.51
CRD001	Capital Regional District	\$ 2,625,284.32
CRDHOS001	Capital Regional Hospital District	\$ 373,628.85
CRDWATER001	CRD Water Department	\$ 52,573.47
CRDWATERDCC	Capital Regional District-Water Dept	\$ 498,410.32
CREST001	Capital Reg. Emerg. Serv. Telecommunications Inc.	\$ 31,918.62
DOWNSTREAME001	Downstream Environmental Consulting Ltd.	\$ 42,906.76
EPCOR001	EPCOR Water Services	\$ 686,308.16
G&EEQUIPMENT001	G&E Equipment Rentals Ltd	\$ 127,491.49
HBLANARC001	HB LANARC	\$ 51,263.94
HUBFIRE001	Hub Fire Engines & Equipment Ltd.	\$ 40,728.61
KPMG001	KPMG Chartered Accountants	\$ 37,277.63
LIDSTONE001	Young, Anderson, Barristers and Solicitors	\$ 37,002.85
MAINROAD001	Mainroad South Island Contracting Ltd.	\$ 173,488.59
MAZZONI001	Mazzoni & Associates Planning	\$ 102,813.36
MFABC	Municipal Finance Authority of BC	\$ 106,084.72
MINOFIN008	Ministry of Finance - Surveyor of Taxes	\$ 86,095.01
MINOHLTH001	Revenue Services of British Columbia	\$ 26,382.00
MONKO001	Monk Office	\$ 45,848.82
MUNICIPALP001	Municipal Pension Plan	\$ 272,922.57
NOVUS001	Novus Consulting Inc.	\$ 57,594.17
PACIFICB001	Pacific Blue Cross	\$ 108,582.51
PLAYPOWER001	PlayPower LT Canada, Inc T44069C	\$ 70,071.73
RCLCONSULT001	RCL Consulting Ltd.	\$ 51,591.14
RCMP001	R.C.M.P.	\$ 456,843.18
RCMPBC001	RCMP - Division E	\$ 551,447.24
RECEIVERG001	Receiver General for Canada	\$ 550,958.65
SCHOOLD001	School District #62 (Sooke)	\$ 109,412.98
SOOKEF002	Sooke Fire Fighters Association	\$ 40,833.10
SOOKEJORDAN001	Sooke Harbour Chamber of Commerce	\$ 28,150.00
SOOKER001	Sooke Region Museum	\$ 32,760.05
SOOKER002	Sooke Region Historical Society	\$ 33,075.56
STANTEC001	Stantec Consulting Ltd.	\$ 41,790.47
TEMPEST001	The Tempest Development Group Inc.	\$ 127,807.02
VIRL001	Vancouver Island Regional Library	\$ 329,173.00
WESTCOASTG001	Westcoast Gardening	\$ 118,503.82
		\$ 10,205,939.81
	Total Aggregate for suppliers under \$25,000	\$1,246,975.68

The Total Aggregate for Suppliers are not reconciled to the unaudited Financial Statements.

District of Sooke
2008 Statement of Financial Information

Schedule of Guarantee and Indemnity Agreements

The District of Sooke has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.