



2007

STATEMENTS OF FINANCIAL INFORMATION


(SOFI)

June 23, 2008

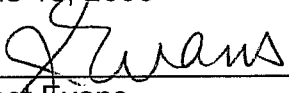
DISTRICT OF SOOKE

**STATEMENT OF FINANCIAL
INFORMATION APPROVAL**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Dave Devana, CA
Director of Finance
June 18, 2008



Janet Evans
Mayor
June 18, 2008



File No. 1880-20

DISTRICT OF SOOKE MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The external auditors, KPMG, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of the District of Sooke,

A handwritten signature in black ink, appearing to read "Dave Devana", is written over a horizontal line.

Dave Devana, CA
Director of Finance
June 18, 2008

**District of Sooke
2007 Remuneration, Wages and Expenses**

Name	Position	Remuneration	Expenses (paid directly)	Expenses (paid on behalf of)	Total Expenses
Evans, Janet	Mayor	\$17,004.50	\$ 990.65	\$4,204.54	\$ 5,195.19
Armour, Rick	Councillor	\$8,502.25	\$ 411.79	\$2,317.94	\$ 2,729.73
Beech, Sheila	Councillor	\$8,502.25	\$ 1,557.75	\$5,136.67	\$ 6,694.42
Dumont, Ron	Councillor	\$8,502.25	\$ 678.28	\$1,671.60	\$ 2,349.88
Kasper, Rick	Councillor	\$8,502.25	\$ 678.28	\$2,177.35	\$ 2,855.63
Parkinson, Brenda	Councillor	\$8,502.25	\$ 333.96	\$4,024.45	\$ 4,358.41
Smith, Jen	Councillor	\$8,502.25	\$ -	\$178.00	\$ 178.00
	Totals	\$68,017.99	\$ 4,650.71	\$19,710.57	\$ 24,361.28

Name	Position	Wages > \$75,000	Expenses
Parliament, Evan	Chief Administrative Officer	106,057	6,308.90
Elliott, Marlaina	Director of Planning	88,580	\$1,993.39
Kelsey, Bob	Fire Chief	87,641	\$75.00
	Totals	\$176,221.00	\$8,377.29

Reconciliation

Mayor & Councillors Wages	\$68,017.99
Total for employee wages >\$75,000	\$176,221.00
Total for other employee wages	<u>\$1,280,899.72</u>
Consolidated total wages	\$1,525,138.71
Total wages from 2007 T4	\$1,525,138.71
Total per Statement of Revenue and Expenditure	<u>\$1,894,974.16</u>
Variance	\$369,835.45

(due to employee and employer portion benefit accruals)

There were no severance agreements made between the District of Sooke and its unionized employees during the fiscal year 2007.

2007 Council Expenses

	Date	Description	Amount (Paid directly)	Amount (Paid on behalf of)
Evans, Janet	02/28/07	FCM Conference		184.09
	03/14/07	UBCM		37.50
	04/04/07	Global Warming/Affordable Housing	139.62	
	04/25/07	The Future of Water and Wastewater		55.00
	04/13/07	FCM Conference, Calgary - flight		429.60
	04/13/07	FCM Conference, Calgary, registration		570.00
	06/05/07	FCM and Victoria expenses	383.00	
	5/29/07	FCM expenses		133.00
	04/18/07	FCM Conference, Calgary, accommodation		956.25
	08/09/07	UBCM Convention		
	08/09/07	UBCM conference registraion		640.00
	10/12/07	UBCM expense	468.03	
	09/28/07	UBCM conference - accommodation		345.50
	09/28/07	UBCM conference accommodation		853.60
		Subtotal	990.65	4,204.54
		Total		5,195.19
Armour, Rick	02/28/07	FCM Conference - accommodation		184.09
	04/25/07	AVICC - Qualicum Beach	280.66	
	04/13/07	FCM Conference, Calgary - flight		429.60
	03/30/07	AVICC - Accommodation		178.00
	04/13/07	FCM Conference, Calgary, registration		570.00
	04/18/07	FCM Conference, Calgary, accommodation		956.25
	09/05/07	FCM expenses	131.13	
		Subtotal	411.79	2,317.94
		Total		2,729.73
Beech, Sheila	01/03/07	UBCM conference registraion		30.00
	02/28/07	FCM Conference		184.09
	03/14/07	Sustainable Community seminar	14.15	
	03/14/07	Tourism BC Conference	265.50	
	03/14/07	CREST meeting mileage	349.53	
	04/13/07	FCM Conference, Calgary - flight		429.60
	03/30/07	AVICC - Accommodation		178.00
	04/13/07	FCM Conference, Calgary, registration		570.00
	05/29/07	FCM expenses		32.00
	04/18/07	FCM Conference, Calgary, accommodation		956.25
	06/21/07	FCM expenses	181.60	
	08/09/07	UBCM conference registraion		640.00
	10/19/07	UBCM/FCM expense	521.03	
	09/28/07	UBCM conference accommodation		853.60
	10/31/07	Building Sustainable Communities		449.00
	10/19/07	Building Sustainable Communities - flight		301.49
	10/19/07	Building Sustainable Communities - accommodation		262.64
	12/10/07	Green Infrastructure Forum		250.00
12/20/07	Sustainable Community seminar expense	225.94		
		Subtotal	1,557.75	5,136.67
		Total		6,694.42
Dumont, Ron	03/30/07	AVICC - Accommodation		178.00
	08/09/07	UBCM conference registraion		640.00
	10/01/07	UBCM conference expense	337.55	
	09/28/07	UBCM conference accommodation		853.60
		Subtotal	337.55	1,671.60

			Total	2,009.15
Kasper, Rick	05/25/07	FCM Conference, Calgary - flight		458.75
	05/25/07	FCM Conference, Calgary - registration		865.00
	09/28/07	UBCM conference accommodation		853.60
	12/07/07	FCM expense	323.11	
	12/20/07	UBCM expense	355.17	
		Subtotal	678.28	2,177.35
Parkinson, Brenda	04/13/07	FCM Conference, Calgary - flight		429.60
	03/30/07	Affordable Housing Forum		65.00
	04/10/07	AVICC - Accommodation		510.00
	04/13/07	FCM Confernce, Calgary, registration		570.00
	04/18/07	FCM Conference,, Calgary, accommodation		956.25
	08/09/07	UBCM conference registraion		640.00
	09/05/07	AVICC expense	292.45	
	09/28/07	UBCM conference accommodation		853.60
	09/28/07	UBCM Conference expense	41.51	
		Subtotal	333.96	4,024.45
		Total		4,358.41
Smith, Jen	03/30/07	AVICC - Accommodation		178.00
			Subtotal	178.00
		Total		178.00
			4,309.98	19,710.57

2007 Staff Expenses

Name	Description	Amount
Parliament, Evan		
01/18/07	CAO Forum registration	495.00
01/26/07	LGMA membership	250.00
03/14/07	UBCM Conference	37.50
05/11/07	CAMA - Calgary	777.36
05/15/07	Harbour Air flight to Vancouver for meetings	240.00
04/13/07	FCM Conference, Calgary - flight	429.60
03/27/07	LGMA Conference, Vancouver	650.00
04/13/07	FCM Conference, Calgary, registration	570.00
05/18/07	LGMA Conference, Vancouver - accommodation	737.97
04/15/07	FCM Golf Tournament	150.00
06/14/07	Manager's retreat - Otter Point House	156.40
06/17/07	Manager's retreat - meals	61.18
06/23/07	Manager's retreat - meals	60.00
08/10/07	UBCM Conference registration	647.00
09/24/07	BC Ferries - UBCM	69.05
09/28/07	UBCM Conference accommodation	977.84
	Subtotal	6,308.90
Elliott, Marlaina		
02/28/07	RRU - Global climate crisis	665.00
03/30/07	Affordable Housing Forum	65.00
10/11/07	Building Sustainable Communities	680.14
11/19/07	Building Sustainable Communities - flight	254.95
10/19/07	Building Sustainable Communities - accommodation	328.30
	Subtotal	1,993.39
Kelsey, Bob		
09/26/07	Greater Victoria Fire Chief's Association	75.00
	Subtotal	75.00
	Grand Total	8,377.29

**District of Sooke
2007 Statement of Financial Information**

Supplier Payments > \$25,000

Vendor ID	Vendor Name	Total Amount Paid
0800254BC	0800254 B.C. LTD.	\$ 317,800.00
BCASSESS001	BC Assessment Authority	\$ 111,631.95
BCHYDRO001	BC Hydro	\$ 73,222.61
BCTRANSIT001	BC Transit	\$ 238,884.00
CRD001	Capital Regional District	\$ 2,685,832.49
CIBCvisa001	CIBC - VISA	\$ 46,376.14
CRDWATER001	CRD Water Department	\$ 282,019.38
CREST001	Capital Reg. Emerg. Serv. Telecommunications Inc.	\$ 35,140.00
EPCOR001	EPCOR Water Services	\$ 511,962.23
ESRI001	ESRI Canada Limited	\$ 30,457.61
ICBC001	Insurance Corporation of BC	\$ 33,558.00
TOSINS001	HUB International TOS Ltd	\$ 54,107.00
KPMG001	KPMG Chartered Accountants	\$ 28,926.61
LIDSTONE001	Lidstone, Young, Anderson	\$ 33,335.62
MAINROAD001	Mainroad South Island Contracting Ltd.	\$ 233,632.60
MAZZONI001	Mazzoni & Associates Planning	\$ 32,356.03
METROL001	Metro Lexus Toyota	\$ 49,609.01
MFABC	Municipal Finance Authority of BC	\$ 84,050.88
MUNICIPALP001	Municipal Pension Plan	\$ 219,351.38
MINOFIN008	Ministry of Finance - Surveyor of Taxes	\$ 86,095.01
NOVUS001	Novus Consulting Inc.	\$ 31,074.41
PACIFICB001	Pacific Blue Cross	\$ 85,558.77
RCMP001	R.C.M.P.	\$ 678,871.30
RCMPBC001	RCMP - Division E	\$ 395,509.56
RECEIVERG001	Receiver General for Canada	\$ 466,387.18
ROCKYM001	Rocky Mountain Phoenix	\$ 692,092.23
SCHOOLD001	School District #62 (Sooke)	\$ 25,102.86
SOFTCHO001	SoftChoice Corporation	\$ 40,716.79
SOOKEF002	Sooke Fire Fighters Association	\$ 37,237.67
SOOKEJORDAN001	Sooke-Jordan River Chamber of Commerce	\$ 28,150.00
STANTEC001	Stantec Consulting Ltd.	\$ 25,833.39
VIRL001	Vancouver Island Regional Library	\$ 318,063.00
WATERHOUSE001	Waterhouse Executive Search	\$ 46,928.87
WESTCOASTG001	Westcoast Gardening	\$ 127,539.73
		\$ 8,187,414.31

Total of aggregate payments under \$25,000 paid to suppliers

\$2,885,109.75

District of Sooke
2007 Statement of Financial Information

Schedule of Guarantee and Indemnity Agreements

The District of Sooke has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.