



Policy 11.2

November 13, 2001

File No.5400-09

ANNUAL CAPITAL BUDGET CONSIDERATION FOR SIDEWALK AND WALKWAY CONSTRUCTION

Policy Statement:

1. Requests for the construction of sidewalks or walkways within the District of Sooke are to be acknowledged in writing by Staff with the contents of this policy appended to the letter.
2. Preliminary cost estimates for requests for construction of sidewalks or walkways are to be prepared by Staff complete with any related works required to make the project completely functional.
3. Requests for a sidewalk or walkway are to be given a preliminary evaluation using the attached evaluation matrix form as follows:
 - a. Expected pedestrian usage is to be rated from "very low" through to "very high", with "very low" usage being a sidewalk or walkway adjacent to a dead-end cul-de-sac with no trail out of it such as Goodmere Place and "very high" usage would be the section of Sooke Road between Church Road and Otter Point Road;
 - b. Playground and School Access: Does the requested sidewalk or walkway improve access? Is there no impact on the access as a result of this sidewalk or walkway (medium rating) or is access worsened (very low rating)?
 - c. Safety Concerns: Does the safety of the pedestrians walking in the area decrease (low rating)? Does it stay the same or is safety improved or strongly improved?
 - d. Mobility improvements measured in sidewalk or walkway times and convenience to pedestrians: Rated from no improvements (very poor rating) to many significant improvements (excellent rating).
 - e. Pedestrian or vehicle conflicts: Opportunity for pedestrian or vehicle conflicts may be significantly reduced (excellent rating), significantly increased (very poor rating), or somewhere in between.

Each evaluator for each request being considered must complete the sample evaluation matrix attached to this policy.

4. The cost per lineal metre to be calculated by Staff.
5. The registered owners of property fronting on the proposed sidewalk or walkway are to be canvassed by letter for their comments or concerns and advised of a preliminary fourteen day time period in which to respond in writing to District of Sooke Staff.
6. Requests, with rating, budget estimate and recommendations, are to be presented to Council at the time of annual budget consideration for consideration in the preliminary Annual Capital Budget process.



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REQUEST FOR SIDEWALK/WALKWAY

File # _____

ON _____

Date: _____

Rating performed by: _____

EVALUATION MATRIX

	<u>Rating</u>		<u>Factor</u>		<u>Totals</u>
A. Pedestrian Usage	_____	x	<u>1</u>	=	_____
B. Playground and School Access	_____	x	<u>1</u>	=	_____
C. Safety Concerns	_____	x	<u>2</u>	=	_____
D. Mobility Improvements	_____	x	<u>1</u>	=	_____
E. Conflict Potential	_____	x	<u>1</u>	=	_____
			Total		_____

*Ratings Explained

1. Very low or very poor performance
2. Low or poor performance
3. Medium or neutral performance
4. Improvement on existing good performance
5. Excellent performance or major improvement on existing