

District of Sooke
 Financial Plan
 2010 - 2014

Schedule A

Revenues	Approved					
	2009	2010	2011	2012	2013	2014
Property Taxes	5,216,463	5,671,729	6,172,699	6,659,388	7,172,403	7,693,807
Parcel Taxes	1,336,995	1,519,800	1,593,925	1,669,200	1,745,625	1,823,200
Fees and Charges	392,272	729,032	790,063	776,114	752,186	743,280
Other Sources	2,614,419	3,525,000	2,508,271	2,304,640	2,339,926	3,341,638
Transfer from Own Funds	1,418,179	760,239	2,845,000	2,064,752	683,000	2,698,000
Debenture Debt	0	0	0	0	0	0
	<u>10,978,328</u>	<u>12,205,800</u>	<u>13,909,957</u>	<u>13,474,094</u>	<u>12,693,140</u>	<u>16,299,925</u>

Expenditures

Debt - Principal and Interest	523,462	529,135	529,135	496,024	457,319	445,127
Capital Expenditures	2,298,994	2,516,517	3,739,575	2,847,452	1,594,700	4,735,700
Transfer to Own Funds	1,016,735	1,434,778	1,489,289	1,565,459	1,630,961	1,700,599
(Deficiency) Surplus of Operations	-1,452	109,235	157,789	63,880	0	0
Other Municipal Purposes	7,140,590	7,616,135	7,994,170	8,501,278	9,010,160	9,418,499
	<u>10,978,328</u>	<u>12,205,800</u>	<u>13,909,957</u>	<u>13,474,094</u>	<u>12,693,140</u>	<u>16,299,925</u>

**District of Sooke
Financial Plan 2010 to 2014
General Operating Fund**

Regular Council April 12th

	Account	Page	Forecast 2009	Approved 2009	2010	2011	2012	2013	2014
Expenditures									
General Government services		5,6	1,627,914	1,484,762	1,674,244	1,750,535	1,791,552	1,869,367	1,928,264
Protective services		7,8,9,10	2,050,257	2,176,040	2,147,378	2,238,823	2,295,836	2,427,149	2,627,128
Engineering services		11,12	1,026,493	1,083,991	1,228,831	1,194,778	1,246,846	1,267,874	1,309,778
Environmental Health services		13	95,016	93,497	99,919	101,917	103,956	106,035	108,156
Development services		14,15	618,232	649,446	675,065	894,362	1,060,492	1,156,474	1,183,250
Recreation and cultural services		16	620,285	589,926	625,652	643,136	662,796	683,156	704,243
Fiscal services		17	4,715,946	3,543,672	4,184,911	5,462,480	4,613,416	3,387,461	6,585,907
Own expenditures			10,754,143	9,621,333	10,636,000	12,286,032	11,774,894	10,897,515	14,446,725
Transmission of taxes to other agencies		18	7,141,231	6,759,567	7,741,699	8,128,784	8,535,223	8,961,984	9,410,084
Total Operating Expenditures			17,895,374	16,380,900	18,377,699	20,414,816	20,310,117	19,859,500	23,856,809
Revenues									
Sale of services		19	28,020	13,444	13,693	13,947	14,206	14,470	14,739
Licenses and permits		19	604,679	392,272	729,032	790,063	776,114	752,186	743,280
Cost recovery		19	24,581	5,202	5,306	5,412	5,520	5,631	5,743
Lease and rental		20	21,636	36,858	39,128	42,973	43,396	43,826	44,266
Investment income		20	39,882	99,014	67,112	89,121	88,621	88,621	88,621
Interest and penalties		20	139,165	135,000	128,000	119,000	112,000	106,000	106,000
Revenue sharing		20	253,057	300,900	300,000	331,000	337,620	344,372	351,260
Fire Department		20	11,600	15,871	13,061	13,322	13,589	13,861	14,138
Development Cost Charges		20	1,210,023	292,000	673,830	673,830	673,830	673,830	673,830
Administration		20	60,868	7,942	8,217	8,381	8,549	8,720	8,894
Unconditional transfers		20	436,307	457,037	464,877	474,175	483,658	493,331	503,198
Conditional transfers		21	1,072,067	1,070,408	1,589,848	531,743	314,778	314,813	1,314,849
Transfers from own reserves/allowances		22	1,527,537	1,418,179	760,239	2,845,000	2,064,752	683,000	2,698,000
Other taxes		23	159,620	160,742	171,927	175,366	178,873	182,451	186,100
Own revenues			5,589,042	4,404,870	4,964,270	6,113,333	5,115,505	3,725,112	6,752,918
Tax collection for other agencies		18	7,141,231	6,759,567	7,741,699	8,128,784	8,535,223	8,961,984	9,410,084
Total before own property taxes			12,730,273	11,164,437	12,705,969	14,242,117	13,650,729	12,687,096	16,163,002
Own general municipal property taxes	10-11110-000-1		5,233,691	5,216,463	5,671,729	6,172,699	6,659,388	7,172,403	7,693,807
Total Operating Revenues			17,963,964	16,380,900	18,377,699	20,414,816	20,310,117	19,859,500	23,856,809
Change in Fund Balance - Surplus/(Deficit)			68,590	0	0	0	0	0	0
Opening Fund Balance			2,529,201	2,346,977	2,087,963	2,307,179	2,287,179	2,287,179	2,287,179
Transfer (to) from Own Reserves			-509,828	-440,000	-60,784	-20,000	0	0	0
Transfer from Capital Fund					280,000	0	0	0	0
Ending Fund Balance			2,087,963	1,906,977	2,307,179	2,287,179	2,287,179	2,287,179	2,287,179
New FTEs					3.09	0.66	0.00	1.00	1.00
Property Tax Increase				503,441	455,266	500,970	486,689	513,015	521,404
4.03% Growth 2010, and 4% after				-221,983	-210,191	-226,869	-246,908	-266,376	-286,896
Net Tax Increase				281,457	245,075	274,101	239,781	246,640	234,508
% Increase in Municipal Mill Rate			5.97%	4.70%	4.83%	3.88%	3.70%	3.27%	
Average Residential Tax Increase on DOS municipal portion				\$55	\$46	\$47	\$38	\$36	\$32
% of Increase Related to Capital Transfer				1.99%	1.74%	1.44%	1.54%	1.79%	1.90%

**District of Sooke
Financial Plan 2010 to 2014
General Operating Fund**

General Government Services		Account	Forecast	Approved	2010	2011	2012	2013	2014
Council			2009	2009					
	Remuneration	10-21100-110-2	79,032	80,000	81,600	83,232	84,897	86,595	88,326
	Benefits	10-21100-119-2	1,368	1,122	1,144	1,167	1,191	1,214	1,239
	Travel/conferences/memberships/education	10-21100-540-2	36,361	35,000	35,700	36,414	46,414	37,000	37,000
	Dues and subscriptions	10-21100-560-2	1,946	1,500	1,530	1,561	1,592	1,624	1,656
	Volunteer recognition - o/s services	10-21100-690-2	0	0	2,000		2,000	0	2,000
	Contingency	10-21100-910-2	15,000	40,000	40,000	40,000	40,000	40,000	40,000
			133,707	157,622	161,974	162,374	176,093	166,433	170,221
Corporate Services									
	Salaries	10-21210-120-2	246,902	237,738	328,380	341,798	353,312	363,911	374,828
	Benefits	10-21210-129-2	43,703	44,987	58,552	59,765	60,811	61,779	62,764
	Specialty office supplies - Bylaw	10-21210-230-2	38		1,000	1,020	1,040	1,061	1,082
	Hospitality and meals	10-21210-290-2	1,565	1,800	1,836	1,873	1,910	1,948	1,987
	Travel/conferences/memberships/education	10-21210-540-2	17,328	8,500	10,250	10,455	10,664	10,877	11,095
	Advertising/Communications		17,476	12,500	12,750	13,005	13,265	13,530	13,801
	Special Projects	10-21210-870-2	4,088	5,100	5,202	5,306	10,000	5,400	5,400
	Sustainability Workshop		0	0	0	0	0	0	0
			331,100	310,625	417,970	433,222	451,002	458,508	470,958
	New FTE			-2.75	0.00	0.00	0.00	0.00	0.00
Finance and Information Technology									
	Salaries	10-21220-120-2	457,110	451,888	471,060	482,681	496,467	511,361	526,702
	Benefits	10-21220-129-2	94,770	93,185	94,353	95,365	96,558	97,847	99,160
	Specialty office supplies	10-21220-230-2	297	1,020	1,040	1,061	1,082	1,104	1,126
	Travel/conferences/memberships/education	10-21220-540-2	21,762	15,500	13,500	13,770	14,045	14,326	14,613
	Cash Over/Short	10-21220-610-2	26						
	Tax adjustments	10-21220-899-2	5,398	1,020	1,040	1,061	1,082	1,104	1,126
	Banking	10-21221-240-2	2,980	1,836	2,100	2,142	2,185	2,229	2,273
	Tax forms and supplies	10-21231-230-2	5,797	5,916	5,900	6,018	6,138	6,261	6,386
	Advertising	10-21231-610-2	0	1,071	1,092	1,114	1,137	1,159	1,182
			588,140	571,435	590,087	603,213	618,695	635,391	652,569
	New FTE			2.50	0.00	0.00	0.00	0.00	0.00
Common Services - Vehicle Fleet									
	Fuel - Gas/Diesel	10-21241-250-2	2,150	3,000	2,200	2,244	2,289	2,335	2,381
	Repairs and Maintenance	10-21241-660-2	1,556	2,500	1,600	1,632	1,665	1,698	1,732

		Forecast 2009	Approved 2009	2010	2011	2012	2013	2014
Common services - Office								
Telephone	10-21251-450-2	24,110	17,000	24,000	24,480	24,970	25,469	25,978
Copy/service charges	10-21252-240-2	15,039	6,800	9,000	9,180	9,364	9,551	9,742
Equipment lease/rental	10-21252-310-2	4,960	5,200	5,200	5,304	5,410	5,518	5,629
Freight/courier	10-21253-470-2	1,098	1,500	1,530	1,561	1,592	1,624	1,656
Postage	10-21253-480-2	5,196	5,000	5,100	5,202	5,306	5,412	5,520
Office supplies	10-21254-230-2	16,175	19,000	19,000	19,380	19,768	20,163	20,566
Subscriptions	10-21254-560-2	2,706	1,600	1,632	1,665	1,698	1,732	1,767
Advertising	10-21255-610-2	5,239	3,000	3,060	3,121	3,184	3,247	3,312
Records management	10-21256-240-2	5,544	8,430	9,400	9,588	9,780	9,975	10,175
Off site storage	10-21256-350-2	510	510	720	734	749	764	779
Compensation committee	10-21257-110-2	0	0	0	10,000	10,000	10,000	10,000
LAN/PC's/Networking/Internet	10-21257-690-2	26,262	13,900	21,583	22,015	22,455	22,904	23,362
Software Maintenance	10-21257-650-2	35,562	35,300	49,452	50,441	51,450	52,479	53,528
IT Contract Support	10-21257-680-2	0	5,000	2,000	2,040	2,081	2,122	2,165
Common services - Building								
Propane	10-21258-250-2	16,105	18,000	12,000	12,240	12,485	12,734	12,989
Water	10-21258-410-2	2,059	2,800	2,856	2,913	2,971	3,031	3,091
Electricity	10-21258-420-2	22,847	22,800	22,800	23,256	23,721	24,196	24,679
Waste removal	10-21258-430-2	5,916	6,000	6,120	6,242	6,367	6,495	6,624
Cable/Internet	10-21258-440-2	0	0	0	0	0	0	0
Common services - Building maintenance								
Operating supplies	10-21259-210-2	6,394	5,916	6,034	6,155	6,278	6,404	6,532
Contracted maintenance	10-21259-650-2	34,970	28,000	35,000	35,700	36,414	37,142	37,885
Other outside services	10-21259-690-2	4,555	6,000	6,120	6,242	6,367	6,495	6,624
		<u>238,953</u>	<u>217,256</u>	<u>246,407</u>	<u>261,335</u>	<u>266,362</u>	<u>271,489</u>	<u>276,719</u>
Special services								
Recruitment costs - travel	10-21261-510-2	0	7,500	3,500	7,500	7,650	7,803	7,959
Recruitment costs - advertising	10-21261-610-2	2,473	3,000	3,060	3,121	3,184	3,247	3,312
Recruitment - contracted service	10-21261-890-2	0	0	0	10,000	10,200	10,404	10,612
Legal	10-21271-810-2	114,609	35,700	60,000	61,200	62,424	63,672	64,946
Audit	10-21272-820-2	35,000	30,000	30,600	31,212	31,836	32,473	33,122
Insurance premium	10-21273-570-2	68,671	58,000	66,850	68,187	69,551	125,000	127,500
Insurance claims	10-21274-690-2	7,500	10,000	10,000	10,200	10,404	10,612	10,824
Labour Relations - Salaries	10-21275-120-2	10,449						
Labour Relations - Benefits	10-21275-129-2	700						
Labour relations - consulting	10-21275-890-2	15,045	0	0	0	0	0	0
Administrative review	10-21276-890-2	0	0	0	0	0	0	0
Protocol	10-21285-690-2	0	408	416	424	433	442	450
Elections	10-21930-690-2	3,167	0	0	15,000	0	0	15,000
Public and government relations	10-21940-690-2	7,958	7,500	7,650	7,803	7,959	8,118	8,281
Focus Group and Grants in aid	10-21950-690-2	69,727	75,000	75,000	75,000	75,000	75,000	75,000
Christmas Bureau	10-21951-690-2	715	715	729	744	759	774	789
Crystal Methamphetamine Program	10-21960-890-2							
		<u>336,014</u>	<u>227,823</u>	<u>257,805</u>	<u>290,392</u>	<u>279,399</u>	<u>337,546</u>	<u>357,797</u>
Total General Government		<u>1,627,914</u>	<u>1,484,762</u>	<u>1,674,244</u>	<u>1,750,535</u>	<u>1,791,552</u>	<u>1,869,367</u>	<u>1,928,264</u>

		Forecast 2009	Approved 2009	2010	2011	2012	2013	2014
Inspection Services								
Salaries	10-22920-120-2	134,697	135,099					
Benefits	10-22920-129-2	27,002	27,895					
Specialty office supplies	10-22920-230-2	710	2,500	0	0	0	0	0
Vehicle gas and oil	10-22920-250-2	0	0	0	0	0	0	0
Travel - monthly operations	10-22920-510-2	0	1,200	0	0	0	0	0
Travel/conferences/memberships/education	10-22920-540-2	2,123	6,000	0	0	0	0	0
Vehicle insurance	10-22920-570-2	0	0	0	0	0	0	0
		<u>164,532</u>	<u>172,695</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
New FTE								
			-1.60	0.00	0.00	0.00	0.00	0.00
Fire Department								
Administration								
Salaries	10-22410-120-2	267,629	238,854	326,173	364,955	385,610	406,191	485,127
Benefits	10-22410-129-2	50,547	44,938	64,535	68,615	71,807	73,662	88,699
Operating supplies	10-22410-210-2	2,024	4,000	4,080	4,162	4,245	4,330	4,416
Office supplies	10-22410-230-2	1,410	3,350	3,417	3,485	3,555	3,626	3,699
Office equipment leases	10-22410-310-2	2,808	3,300	3,366	3,433	3,502	3,572	3,643
High School Cadet Program	10-22410-520-2	0	0	3,000	3,060	3,121	3,184	3,247
Conferences and education	10-22410-540-2	5,064	5,250	7,750	7,905	8,063	8,224	8,389
Hospitality - operating supplies	10-22415-210-2	5,730	2,500	2,550	2,601	2,653	2,706	2,760
Insurance premiums	10-22417-570-2	21,497	21,000	21,420	21,848	22,285	22,731	23,186
Annual dinner	10-22419-690-2	4,697	6,500	9,500	9,500	9,500	9,500	9,500
60th Anniversary Banquet	10-224XX-690-2	7,610	6,500	0	0	0	0	0
Fire Master Plan		4,250	5,000	0	2,500	0	2,500	0
		<u>373,266</u>	<u>341,192</u>	<u>445,791</u>	<u>492,065</u>	<u>514,342</u>	<u>540,226</u>	<u>632,666</u>
New FTE								
			0.25	1.42	0.33	0.00	0.00	1.00
Firefighters								
Duty officer remuneration	10-22420-110-2	14,300	14,300	14,300	14,586	14,878	15,175	15,479
First response duty remuneration	10-22420-112-2	14,500	14,300	14,300	14,586	14,878	15,175	15,479
Friday worker wages/remuneration	10-22420-120-2	5,009	6,763	6,898	7,036	7,177	7,320	7,466
Friday Workers Benefits	10-22420-129-2	49	612	624	637	649	662	676
Casual labour	10-22420-130-2	4,347	3,600	3,672	3,745	3,820	3,897	3,975
Allowance - contract payment	10-22420-680-2	30,000	30,000	30,600	31,212	31,836	32,473	33,122
WCB Benefits	10-22421-129-2	374	400	408	416	424	433	442
Firefighter - First responder - Wages	10-22423-120-2	0						
Uniforms and operating supplies	10-22422-210-2	11,192	5,100	6,500	6,630	6,763	6,898	7,036
		<u>79,771</u>	<u>75,075</u>	<u>77,302</u>	<u>78,848</u>	<u>80,425</u>	<u>82,034</u>	<u>83,674</u>

		Forecast <u>2009</u>	Approved <u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Telecommunications								
CREST	10-22430-680-2	34,925	34,925	40,188	40,992	41,812	42,648	43,501
Telephone and Data services	10-22431-450-2	6,253	5,610	5,722	5,837	5,953	6,072	6,194
Repairs/maintenance/replacement	10-22431-660-2	10,141	5,500	5,610	5,722	5,837	5,953	6,072
		<u>51,319</u>	<u>46,035</u>	<u>51,520</u>	<u>52,551</u>	<u>53,602</u>	<u>54,674</u>	<u>55,767</u>
Community Education								
Operating supplies	10-22441-210-2	1,440	1,500	3,300	3,366	3,433	3,502	3,572
Inspections								
Operating supplies	10-22443-210-2	208	2,000	2,000	2,040	2,081	2,122	2,165
Training								
Operating supplies	10-22460-210-2	631	2,550	2,601	2,653	2,706	2,760	2,815
Conferences and education	10-22460-540-2	5,363	2,500	2,550	2,601	2,653	2,706	2,760
Audio visual repair and replacement	10-22460-660-2	702	1,000	1,020	1,040	1,061	1,082	1,104
Training materials	10-22460-690-2	9,469	11,500	11,730	11,965	12,204	12,448	12,697
Hazmat equipment and training		10,778	4,500	4,590	4,682	4,775	4,871	4,968
				<u>13,000</u>	<u>23,000</u>	<u>23,460</u>	<u>23,929</u>	<u>24,408</u>
Firefighter Training Budget		<u>26,943</u>	<u>22,050</u>	<u>35,491</u>	<u>45,941</u>	<u>46,860</u>	<u>47,797</u>	<u>48,753</u>
Vehicle maintenance								
Wages	10-22481-120-2	6,782	7,500	7,650	7,803	7,959	8,118	8,281
Benefits	10-22481-129-2	500	500	510	520	531	541	552
Mechanical Labour	10-22481-130-2							
Operating supplies	10-22481-210-2	139						
Fuel	10-22481-250-2	12,994	16,500	16,830	17,167	17,510	17,860	18,217
Repairs and replacement	10-22481-660-2	11,050	6,500	6,630	6,763	6,898	7,036	7,177
Other outside services	10-22481-690-2	4,144	4,000	7,580	7,732	7,886	8,044	8,205
		<u>35,609</u>	<u>35,000</u>	<u>39,200</u>	<u>39,984</u>	<u>40,784</u>	<u>41,599</u>	<u>42,431</u>
Equipment maintenance								
Operating supplies	10-22482-210-2	10,750	15,000	18,800	15,676	15,990	16,309	16,635
Repairs and replacement	10-22482-660-2	59	6,000	6,120	6,242	6,367	6,495	6,624
SCBA maintenance	10-22482-650-2	3,242	4,080	4,162	4,245	4,330	4,416	4,505
Other outside services	10-22482-690-2	3,287	2,550	2,601	2,653	2,706	2,760	2,815
		<u>17,338</u>	<u>27,630</u>	<u>31,683</u>	<u>28,816</u>	<u>29,393</u>	<u>29,980</u>	<u>30,580</u>

		Forecast <u>2009</u>	Approved <u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Other								
Turnout gear operating supplies	10-22483-210-2	7,485	5,000	5,100	5,202	5,306	5,412	5,520
Medical supplies	10-22484-210-2	6,959	7,650	7,803	7,959	8,118	8,281	8,446
Otter Point training centre	10-22487-690-2	0	0	0	0	0	0	0
East Sooke Fire Contract	10-22491-690-2	27,340	27,340	30,070	30,671	31,285	31,911	32,549
		<u>41,784</u>	<u>39,990</u>	<u>42,973</u>	<u>43,832</u>	<u>44,709</u>	<u>45,603</u>	<u>46,515</u>
Total Fire Department		<u>627,678</u>	<u>590,472</u>	<u>729,260</u>	<u>787,443</u>	<u>815,628</u>	<u>847,538</u>	<u>946,124</u>
Total Protective Services		<u>2,050,257</u>	<u>2,176,040</u>	<u>2,147,378</u>	<u>2,238,823</u>	<u>2,295,836</u>	<u>2,427,149</u>	<u>2,627,128</u>

**District of Sooke
Financial Plan 2010 to 2014
General Operating Fund**

Engineering Services	Account	Forecast 2009	Approved 2009	2010	2011	2012	2013	2014
Operations								
Salaries	10-23220-120-2	373,352	327,326	357,864	367,922	377,120	388,433	400,086
Benefits	10-23220-129-2	68,003	71,385	71,644	72,571	73,430	74,353	75,418
Specialty office supplies	10-23220-230-2	3,991	2,500	2,500	2,550	2,601	2,653	2,706
Travel/conferences/memberships/education	10-23220-540-2	9,158	8,750	10,500	10,710	10,924	11,143	11,366
Advertising	10-23220-610-2	1,400	500	900	918	936	955	974
Vehicle Maintenance	10-23220-650-2	0	0	0	0	0	0	0
Consulting	10-23220-850-2	10,576	12,000	12,240	12,485	12,734	12,989	13,249
		466,480	422,461	455,649	467,155	477,745	490,526	503,799
New FTE			0.25	0.75	0.00	0.00	0.00	0.00
Subdivision								
Salaries				64,594	65,886	67,533	69,559	71,646
Benefits				13,793	13,905	14,054	14,233	14,418
Specialty Office Supplies				1,500	1,530	1,561	1,592	1,624
Travel/conferences/memberships/education				1,750	1,785	1,821	1,857	1,894
Advertising				500	510	520	531	541
Consulting				5,000	5,100	5,202	5,306	5,412
				87,137	88,716	90,691	93,078	95,535
New FTE				0.0	0.0	0.0	0.0	0.0
Building Inspection								
Salaries				168,246	194,041	198,892	204,859	211,005
Benefits				37,067	41,065	41,512	42,064	42,616
Specialty office supplies				2,500	2,550	2,601	2,653	2,706
Travel/conferences/memberships/education				3,500	3,570	3,641	3,714	3,789
				211,312.80	241,225.91	246,646.36	253,290.42	260,115.61
New FTE				0.67	0.33	0.00	0.00	0.00

Engineering Services	Account	Forecast 2009	Approved 2009	2010	2011	2012	2013	2014
Contract Services								
LWMP Stage II and III Stormwater	10-23221-850-2	46,025	68,000	22,796	0	0	0	0
LWMP Stage III Sanitary	10-23222-850-2	47,756	32,000	4,927	0	0	0	0
Rainwater (Stormwater) Source Control	10-23224-850-2	0	0	7,500	15,300	15,606	15,918	16,236
Road Maintenance contract	10-23230-650-2	195,347	170,000	183,000	186,660	190,393	194,201	198,085
Line Painting Maintenance	10-23231-650-2	22,527	15,000	16,300	16,626	16,959	17,298	17,644
Transporation Master Plan	10-23231-690-2	9,198	35,000	0	0	0	0	0
Boulevard landscape maintenance	10-23232-650-2	4,970	5,070	5,171	5,275	5,380	5,488	5,598
Rainwater Management Plan Study	10-23234-650-2	112,591	150,000	85,784	60,000	70,000	70,000	70,000
Drainage and Storm Water	10-23234-690-2	5,221	10,200	10,404	10,612	10,824	11,041	11,262
Nott's Brook Hydrometric Maintenance	10-23236-690-2	1,624	0	4,000	4,080	4,162	4,245	4,330
Contract services		0	13,260	0	0	0	0	0
Public Works Yard Maintenance	10-23271-650-2	0	1,000	0	0	0	0	0
Plans								
Plans - Various					0	5,000	5,000	5,000
DCC Bylaw - Sanitary/Storm and Roads	10-23281-690-2	0	35,000	35,000	0	10,000	0	10,000
DCC Bylaw - Parks and Trails	10-23281-690-2	0	10,000	0	0	0	0	0
Subdivision and Development Standards Bylaw	10-23291-690-2	30,481	30,000	5,000	0	0	0	0
		475,740	574,530	379,882	298,553	328,324	323,190	338,154
Street lighting and Traffic control								
Street lighting electricity	10-23251-420-2	49,327	47,000	47,000	47,940	48,899	49,877	50,874
Ornamental lighting electricity	10-23252-420-2	5,654	4,500	9,500	9,690	9,884	10,081	10,283
Ornamental lighting contracted maintenance	10-23252-650-2	1,872	3,500	6,000	8,500	11,000	13,500	16,000
Street Sign Replacement Program	10-23261-650-2	7,339	5,000	7,000	7,140	7,283	7,428	7,577
Traffic lights electricity	10-23264-420-2	3,037	3,500	3,500	3,570	3,641	3,714	3,789
Crossing guards	10-23269-680-2	17,044	18,500	14,850	15,147	15,450	15,759	16,074
		84,273	82,000	87,850	91,987	96,157	100,360	104,597
Public Transit								
Bus shelters Maintenance	10-23590-660-2	0	5,000	7,000	7,140	7,283	7,428	7,577
Total Engineering Services		1,026,493	1,083,991	1,228,831	1,194,778	1,246,846	1,267,874	1,309,778

**District of Sooke
Financial Plan 2010 to 2014
General Operating Fund**

<i>Environmental Health Services</i>	<i>Account</i>	Forecast <u>2009</u>	Approved <u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Contracts								
Animal control	10-24100-680-2	56,967	54,797	61,137	62,360	63,607	64,879	66,177
Storm water quality control	10-24990-680-2	38,049	38,700	38,782	39,558	40,349	41,156	41,979
		95,016	93,497	99,919	101,917	103,956	106,035	108,156

**District of Sooke
Financial Plan 2010 to 2014
General Operating Fund**

Development Services	Account	Forecast <u>2009</u>	Approved <u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Planning								
Salaries	10-26200-120-2	274,781	260,790	261,320	267,591	275,929	341,336	350,217
Benefits	10-26200-129-2	54,993	54,963	55,131	55,714	56,458	70,117	70,927
Specialty office supplies	10-26200-230-2	3,534	5,000	5,100	5,202	5,306	5,412	5,520
Travel - monthly operations	10-26200-510-2	0	350	357	364	371	379	386
Travel/conferences/memberships/education	10-26200-540-2	7,415	7,000	8,000	8,160	8,323	8,490	8,659
Advertising and other	10-26200-610-2	12,229	6,000	6,120	6,242	6,367	6,495	6,624
Special Projects	10-26200-690-2	4,512	5,100	5,202	5,306	5,412	5,520	5,631
		<u>357,464</u>	<u>339,203</u>	<u>341,230</u>	<u>348,580</u>	<u>358,168</u>	<u>437,749</u>	<u>447,965</u>
New FTE			0.00	0.00	0.00	0.00	1.00	0.00
Geographic Services								
Salaries	10-26220-120-2	119,180	113,797	127,994	130,554	133,818	137,832	141,967
Benefits	10-26220-129-2	24,072	23,145	27,422	27,661	27,968	28,343	28,717
Specialty Office Supplies	10-26220-230-2	667	1,705	2,700	2,754	2,809	2,865	2,923
Travel/conferences/memberships/education	10-26220-540-2	0	7,000	7,000	7,140	7,283	7,428	7,577
Consulting	10-26220-690-2	10,541	10,000	10,000	10,200	10,404	10,612	10,824
		<u>154,460</u>	<u>155,647</u>	<u>175,116</u>	<u>178,309</u>	<u>182,281</u>	<u>187,081</u>	<u>192,008</u>
			1.75	0.25				
Other outside services								
Board of Variance		0	1,561	1,592	1,624	1,656	1,689	1,723
OCP update	10-26202-690-2	12,557	36,000	0	0	0	0	0
Signage Review	10-26203-690-2	0	2,510	520	530	541	552	563
Zoning Bylaw Review	10-26205-690-2	0	0	35,000	20,000	0	0	0
Downtown Revitalization Plan	10-26206-690-2	9,116	6,000	0	0	0	0	0
Parks and Trails Planning and Design	10-26207-690-2	6,097	25,000	0	10,000	10,000	10,000	10,000
Wildland Interface Management Plan	10-26208-690-2	0	0	5,000	0	0	0	0
Affordable Housing Strategy	10-26208-890-2	0	0	8,000	0	0	0	0
Industrial Land Strategy		0	0	0	15,000	0	0	0
Parks Signage Strategy		0	0	0	5,000	0	0	0
Argricultural Plan		0	0	0	0	20,000	0	0
Heritage Plan		0	0	0	0	0	20,000	0
Plans - various		0	0	0	0	20,000	30,000	60,000
		<u>27,770</u>	<u>71,071</u>	<u>50,112</u>	<u>52,154</u>	<u>52,197</u>	<u>62,241</u>	<u>72,286</u>

<i>Development Services</i>	<i>Account</i>	Forecast <u>2009</u>	Approved <u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Economic Development								
Specialty supplies	10-26510-230-2	0	1,530	1,561	1,592	1,624	1,656	1,689
ED - Special Projects	10-26510-290-2	0	0	0	0	0	0	0
Park Watch Program	10-26595-690-2	5,668	5,781	5,897	6,015	6,135	6,258	6,383
Initiatives - brochures, etc.	10-26920-690-2	0	0	0	0	0	0	0
EDC/Chamber contract	10-26920-690-2	28,150	28,713	28,150	28,713	29,287	29,873	30,470
EDC 2008 work plan	10-26910-690-2	27,720	30,500	35,000	40,000	40,800	41,616	42,448
EDI - outside services	10-26920-690-2	0	0	0	0	0	0	0
Sooke Region Tourism Association		0	0	20,000	20,000	20,000	20,000	20,000
Visitor Information Centre	10-26990-680-2	17,000	17,000	18,000	19,000	20,000	20,000	20,000
Conference Centre Bookings		0	0	0	150,000	300,000	300,000	300,000
Triathlon		0	0	0	50,000	50,000	50,000	50,000
		<u>78,538</u>	<u>83,524</u>	<u>108,608</u>	<u>315,320</u>	<u>467,846</u>	<u>469,403</u>	<u>470,991</u>
Total Development Services		<u>618,232</u>	<u>649,446</u>	<u>675,065</u>	<u>894,362</u>	<u>1,060,492</u>	<u>1,156,474</u>	<u>1,183,250</u>

**Financial Plan 2010 to 2014
General Operating Fund**

Recreation and Cultural Services	Account	Forecast 2009	Approved 2009	2010	2011	2012	2013	2014
Community Parks								
Sooke Parks - maintenance and repairs	10-27110-680-2	98,910	91,980	105,448	107,557	109,708	111,902	114,140
Out of Scope Parks Projects	10-27115-680-2	46,005	50,000	45,000	45,900	46,818	47,754	48,709
Hazardous Tree Maintenance	10-27111-680-2	16,572	10,000	10,000	10,200	10,404	10,612	10,824
Parks and Trail Maintenance	10-27112-680-2	12,205	10,000	10,000	10,200	10,404	10,612	10,824
Community Clean Up (e.g Graffiti)	10-27113-680-2	2,396	5,000	5,000	5,000	5,000	5,000	5,000
Downtown Seasonal Adornment		3,675	3,000	3,000	3,060	3,121	3,184	3,247
		179,763	169,980	178,448	181,917	185,455	189,064	192,745
Community Services								
Library services	10-27250-680-2	345,036	345,034	369,144	383,910	399,266	415,237	431,846
Sooke Community Association contract	10-27500-680-2	16,500	18,000	28,000	28,560	29,131	29,714	30,308
Sooke Canada Day Society	10-27510-680-2	1,000	1,000	1,000	1,020	1,040	1,061	1,082
Spirit of BC 2008	10-27511-680-2	15,219	5,000	0	0	0	0	0
Communities in Bloom	10-27512-680-2	18,937	19,500	22,500	25,000	25,000	25,000	25,000
Community Health Initiative	10-27513-680-2	5,600	5,000	5,000	5,000	5,000	5,000	5,000
CIPi Society - Need Crisis and Information Lir	10-27520-680-2	3,060	3,060	3,060	3,060	3,060	3,060	3,060
Sooke Residents in Need - Crisis Centre	10-27530-680-2	6,000	6,000	6,000	6,120	6,242	6,367	6,495
UBCM Tourism Grant - Phase 2	10-27545-680-2	21,686	10,852	0	0	0	0	0
Sooke Arts Council	10-27550-680-2	2,500	2,500	2,500	2,550	2,601	2,653	2,706
Sooke Beautification Project - SPA	10-27560-680-2	984	0	4,000	0	0	0	0
Sooke Safe Halloween	10-27581-680-2	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Sooke Youth Council	10-27582-680-2	3,000	3,000	5,000	5,000	5,000	5,000	5,000
		440,522	419,946	447,204	461,220	477,341	494,092	511,497
Total Recreation and Cultural Services		620,285	589,926	625,652	643,136	662,796	683,156	704,243

**District of Sooke
Financial Plan 2010 to 2014
General Operating Fund**

Fiscal Services	Account	Forecast <u>2009</u>	Approved <u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Debt payments								
Annual lease payments	10-28100-710-2	97,957	93,228	98,901	98,901	65,790	27,085	14,893
Annual payment - Fire bylaw #91	10-28112-710-2	86,094	86,100	86,100	86,100	86,100	86,100	86,100
Annual payment - Fire bylaw #242 (Ladder Truck) - princip	10-28114-710-2	20,723	20,723	20,723	20,723	20,723	20,723	20,723
Annual payment - Fire bylaw #242 (Ladder Truck) - interes	10-28115-710-2	27,892	27,892	27,892	27,892	27,892	27,892	27,892
		<u>232,666</u>	<u>227,943</u>	<u>233,616</u>	<u>233,616</u>	<u>200,505</u>	<u>161,800</u>	<u>149,608</u>
Transfers to own funds								
Fire Equipment Reserve Fund	10-28220-900-2	50,000	50,000	60,000	85,000	150,000	180,000	215,000
Capital Fund	10-28230-900-2	2,521,698	2,298,994	2,516,517	3,739,575	2,847,452	1,594,700	4,735,700
Parks Reserve	10-28240-900-2	51,650	0	0	0	0	25,000	50,000
Casino Reserve	10-28250-900-2	253,057	300,900	300,000	331,000	337,620	344,372	351,260
SPA Reserve	10-28260-900-2	10,599	2,844	10,600	16,450	21,000	24,750	27,500
Capital Works Reserve	10-28270-900-2	69,243	60,000	70,000	70,000	70,000	70,000	70,000
DCC Road Reserve	10-28280-900-2	847,314	225,000	438,770	438,770	438,770	438,770	438,770
DCC Wastewater Reserve	10-28290-900-2	362,709	67,000	235,060	235,060	235,060	235,060	235,060
Gas Tax - New Deal Reserve	10-28300-900-2	317,010	310,991	313,009	313,009	313,009	313,009	313,009
Emergency Road Repair/Snow Removal		0	0	0	0	0	0	0
Capital Improvement Financing Reserve				7,339	0	0	0	0
Community Amenities Reserve Fund		0	0	0	0	0	0	0
		<u>4,483,280</u>	<u>3,315,729</u>	<u>3,951,295</u>	<u>5,228,864</u>	<u>4,412,911</u>	<u>3,225,661</u>	<u>6,436,299</u>
Total Fiscal Services		<u>4,715,946</u>	<u>3,543,672</u>	<u>4,184,911</u>	<u>5,462,480</u>	<u>4,613,416</u>	<u>3,387,461</u>	<u>6,585,907</u>

**District of Sooke
Financial Plan 2010 to 2014
General Operating Fund**

Transmission of Taxes	Account	Forecast <u>2009</u>	Approved <u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
School District	10-28810-000-2	4,110,078	3,800,000	4,400,000	4,620,000	4,851,000	5,093,550	5,348,228
Regional Hospital District	10-28820-000-2	451,654	449,119	605,909	636,204	668,015	701,415	736,486
Capital Regional District	10-28830-000-2	2,095,912	2,139,998	2,190,510	2,300,036	2,415,037	2,535,789	2,662,579
BC Assessment Authority	10-28831-000-2	134,080	120,000	142,692	149,827	157,318	165,184	173,443
Municipal Finance Authority	10-28832-000-2	390	450	413	434	455	478	502
BC Transit	10-28833-000-2	349,117	250,000	402,175	422,284	443,398	465,568	488,846
		7,141,231	6,759,567	7,741,699	8,128,784	8,535,223	8,961,984	9,410,084

Tax Levy

School District	10-19810-000-1	4,110,078	3,800,000	4,400,000	4,620,000	4,851,000	5,093,550	5,348,228
Regional Hospital District	10-19820-000-1	451,654	449,119	605,909	636,204	668,015	701,415	736,486
Capital Regional District	10-19822-000-1	2,095,912	2,139,998	2,190,510	2,300,036	2,415,037	2,535,789	2,662,579
BC Assessment Authority	10-19831-000-1	134,080	120,000	142,692	149,827	157,318	165,184	173,443
Municipal Finance Authority	10-19832-000-1	390	450	413	500	500	500	500
BC Transit	10-19833-000-1	349,117	250,000	402,175	422,284	443,398	465,568	488,846
		7,141,231	6,759,567	7,741,699	8,128,850	8,535,268	8,962,006	9,410,082

**District of Sooke
Financial Plan 2010 to 2014
General Operating Fund**

Revenues	Account	Forecast <u>2009</u>	Approved <u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Sale of services								
Zoning and planning books	10-14100-000-1	0	204	208	212	216	221	225
Office services fees	10-14210-000-1	32						
Financial and tax info services	10-14220-000-1	11,945	12,240	12,485	12,734	12,989	13,249	13,514
NSF charges	10-14230-000-1	360						
Sale of pins and flags	10-14250-000-1	105						
Record searches	10-14300-000-1							
Sale of land - road closure	10-14998-000-1	0	0	0	0	0	0	0
Miscellaneous	10-14999-000-1	15,578	1,000	1,000	1,000	1,000	1,000	1,000
		<u>28,020</u>	<u>13,444</u>	<u>13,693</u>	<u>13,947</u>	<u>14,206</u>	<u>14,470</u>	<u>14,739</u>
Licenses and permits								
Business licenses	10-15110-000-1	40,212	40,000	44,000	44,880	45,778	46,693	47,627
ALR Application fees	10-15120-000-1	300	408	416	424	433	442	450
Subdivision fees	10-15130-000-1	81,600	46,000	75,000	75,000	50,000	40,000	30,000
Soil Deposition Fee	10-15131-000-1	900						
Rezoning fees	10-15140-000-1	61,036	41,000	50,000	50,000	35,000	25,000	25,000
Delivery vehicle licenses	10-15159-000-1	2,717	2,700	2,814	2,870	2,928	2,986	3,046
Building Permit Fees	10-15170-000-1	332,579	227,500	470,000	525,000	550,000	550,000	550,000
Sign permit fees	10-15171-000-1	570	306	312	318	325	331	338
Woodstove permits	10-15172-000-1	0	3,162	1,000	1,020	1,040	1,061	1,082
Demolition permits	10-15173-000-1	0	408	416	424	433	442	450
Title charge removal fee	10-15174-000-1	100	208	212	216	221	225	230
Title search	10-15175-000-1	899	2,040	1,300	1,326	1,353	1,380	1,407
Burning Permits	10-15176-000-1	100	0	0	0	0	0	0
Plumbing Permit Fees	10-15177-000-1	28,697	0	40,000	45,000	50,000	50,000	50,000
Development permits	10-15180-000-1	47,269	25,000	40,000	40,000	35,000	30,000	30,000
Development variance permits	10-15185-000-1	5,700	2,500	2,500	2,500	2,500	2,500	2,500
Board of Variance fees	10-15187-000-1	2,000	1,040	1,061	1,082	1,104	1,126	1,149
Other	10-15190-000-1	0						
		<u>604,679</u>	<u>392,272</u>	<u>729,032</u>	<u>790,063</u>	<u>776,114</u>	<u>752,186</u>	<u>743,280</u>
Cost recovery								
Council	10-15211-000-1	243	0	0	0	0	0	0
Administration	10-15212-000-1	2,488	104	106	108	110	113	115
Finance	10-15215-000-1	3,037						
Fire	10-15224-000-1	8,467	4,682	4,775	4,871	4,968	5,068	5,169
Emergency	10-15225-000-1	0	0	0	0	0	0	0
Building	10-15229-000-1	874	0	0	0	0	0	0
Engineering	10-15232-000-1	7,515	208	212	216	221	225	230
Planning	10-15262-000-1	1,957	208	212	216	221	225	230
		<u>24,581</u>	<u>5,202</u>	<u>5,306</u>	<u>5,412</u>	<u>5,520</u>	<u>5,631</u>	<u>5,743</u>

		Forecast 2009	Approved 2009	2010	2011	2012	2013	2014
Lease and Rental								
Lease - City Hall	10-15320-000-1	21,361	21,858	21,858	21,858	21,858	21,858	21,858
Lease - Kaltasin		0	15,000	17,270	21,115	21,538	21,968	22,408
Room rentals	10-15330-000-1	275						
		<u>21,636</u>	<u>36,858</u>	<u>39,128</u>	<u>42,973</u>	<u>43,396</u>	<u>43,826</u>	<u>44,266</u>
Investment income								
Interest	10-15510-000-1	<u>39,882</u>	<u>99,014</u>	<u>67,112</u>	<u>89,121</u>	<u>88,621</u>	<u>88,621</u>	<u>88,621</u>
Tax interest and penalties								
Interest	10-15610-000-1	38,166	20,000	28,000	24,000	22,000	21,000	21,000
Penalties	10-15620-000-1	98,325	115,000	100,000	95,000	90,000	85,000	85,000
Tax Sale Admin Fee	10-15640-000-1	2,674						
		<u>139,165</u>	<u>135,000</u>	<u>128,000</u>	<u>119,000</u>	<u>112,000</u>	<u>106,000</u>	<u>106,000</u>
Revenue sharing								
Casino revenue	10-15710-000-1	<u>253,057</u>	<u>300,900</u>	<u>300,000</u>	<u>331,000</u>	<u>337,620</u>	<u>344,372</u>	<u>351,260</u>
Fire Department								
First Nations	10-15740-000-1	11,600	12,750	12,000	12,240	12,485	12,734	12,989
Oil tank inspections	10-15760-000-1	0	1,040	1,061	1,082	1,104	1,126	1,149
Hydrant painting	10-15790-000-1	0	2,081	0	0	0	0	0
		<u>11,600</u>	<u>15,871</u>	<u>13,061</u>	<u>13,322</u>	<u>13,589</u>	<u>13,861</u>	<u>14,138</u>
Development Cost Charges								
DCC - Roads	10-15810-000-1	847,314	225,000	438,770	438,770	438,770	438,770	438,770
DCC - Wastewater	10-15820-000-1	362,709	67,000	235,060	235,060	235,060	235,060	235,060
		<u>1,210,023</u>	<u>292,000</u>	<u>673,830</u>	<u>673,830</u>	<u>673,830</u>	<u>673,830</u>	<u>673,830</u>
Administration								
Deposits in lieu of parkland	10-15910-000-1	51,650	0	0	0	0	0	0
Ed Macgregor Park Donation	10-15920-000-1	0	0	0	0	0	0	0
School tax administration fee	10-15950-000-1	6,117	5,830	6,117	6,239	6,364	6,491	6,621
Disposal of Assets	10-15990-000-1	1,000						
School District DCC fee	10-15960-000-1	2,101	2,112	2,100	2,142	2,185	2,229	2,273
		<u>60,868</u>	<u>7,942</u>	<u>8,217</u>	<u>8,381</u>	<u>8,549</u>	<u>8,720</u>	<u>8,894</u>
Unconditional Transfers								
Small Community Protection grant	10-16210-000-1	359,478	372,938	376,451	383,980	391,660	399,493	407,483
Provincial Climate Action Rebate Incentive	10-16212-000-1	418						
Traffic Fine revenue sharing	10-16211-000-1	76,411	84,099	88,426	90,195	91,998	93,838	95,715
		<u>436,307</u>	<u>457,037</u>	<u>464,877</u>	<u>474,175</u>	<u>483,658</u>	<u>493,331</u>	<u>503,198</u>

		Forecast <u>2009</u>	Approved <u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Conditional Transfers								
Street lighting cost sharing	10-17560-000-1	1,652	2,065	1,700	1,734	1,769	1,804	1,840
LWMP Stage 1	10-17573-000-1	0	0	0	0	0	0	0
LWMP Stage 2	10-17574-000-1	0	0	0	0	0	0	0
LWMP Grant - Stage 3	10-17575-000-1	0	0	0	0	0	0	0
JEPP grants	10-17610-000-1	10,000	0	0	0	0	0	0
West Nile assistance	10-17611-000-1	0	0	0	0	0	0	0
Emergency Planning grant	10-17612-000-1	0	0	0	0	0	0	0
Tsunami Preparedness grant	10-17613-000-1	0	0	0	0	0	0	0
West Nile (UBCM) grant	10-17614-000-1	6,226	0	0	0	0	0	0
Gas Tax Community Works grant	10-17615-000-1	317,010	310,991	313,009	313,009	313,009	313,009	313,009
Community to Community grant	10-17616-000-1	0	0	0	0	0	0	0
Community Response - Crystal Meth grant	10-17617-000-1	0	0	0	0	0	0	0
Grant requests submitted to Province								
Liquid Waste Management Plan	10-17620-000-1	64,861	100,000	35,139	0	0	0	0
Community Sewer Modeling Plan		0	0	0	0	0	0	0
Storm Water Management Plan Study	10-17621-000-1	0	0	0	0	0	0	0
Sustainability Workshop	10-17622-000-1	0	0	0	0	0	0	0
Cycling Infrastructure Partnerships Program		0	0	0	0	0	0	0
Sustainability Study -HB Lanarc		0	0	0	0	0	0	0
Measuring Up		0	0	0	0	0	0	0
Tourism Grant (2007 - Phase 1)	10-17618-000-1							
Tourism Grant (2008 - Phase 2)	10-17618-000-1	27,435	10,852	0	0	0	0	0
PEP Grant - 2006 Windstorm	10-17619-000-1	0	0	0	0	0	0	0
Focus Grants	10-19150-000-1	0	0	0	0	0	0	0
Marine Boardwalk								
Olympic Torch Grant		10,500						
Capital Grants/Revenue		634,383	646,500	1,240,000	217,000	0	0	1,000,000
		<u>1,072,067</u>	<u>1,070,408</u>	<u>1,589,848</u>	<u>531,743</u>	<u>314,778</u>	<u>314,813</u>	<u>1,314,849</u>

		Forecast <u>2009</u>	Approved <u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Transfers from own reserves and allowances								
From surplus	10-19110-000-1	509,828	440,000	60,784	20,000	0	0	0
From Parks Reserve	10-19130-000-1	0	325,000	365,000	0	0	0	0
From SPA Reserve	10-19160-000-1	984	0	4,000	0	0	0	0
From Affordable Housing Reserve	10-19170-000-1	0	0	0	0	0	0	0
From Community Works Reserve Fund (Gas Tax)	10-19180-000-1	36,711	226,000	16,460	470,000	345,000	625,000	495,000
From Capital Works Reserve Fund (GST)	10-19210-000-1	0	0	16,995	197,000	120,000	0	0
From Fire Capital Reserve Fund	10-19140-000-1	158,041	142,179	62,000	111,000	89,752	8,000	458,000
From Casino Reserve Fund	10-19150-000-1	575,000	250,000	50,000	50,000	500,000	50,000	610,000
From DCC Road Reserve	10-19190-000-1	246,973	35,000	185,000	1,997,000	1,010,000	0	1,135,000
From Capital Improvement Financing Reserve				0	0	0	0	0
		<u>1,527,537</u>	<u>1,418,179</u>	<u>760,239</u>	<u>2,845,000</u>	<u>2,064,752</u>	<u>683,000</u>	<u>2,698,000</u>
Other taxes								
Utility tax 1%	10-11120-000-1	101,078	101,078	108,887	111,065	113,286	115,552	117,863
Grants in lieu of taxes	10-12000-000-1	31,200	32,324	32,970	33,630	34,302	34,989	35,688
East Sooke Fire Protection - Local Service Tax	10-11130-000-1	27,342	27,340	30,070	30,671	31,285	31,911	32,549
Rural Tax refund - Boundary Extension	10-12100-000-1							
		<u>159,620</u>	<u>160,742</u>	<u>171,927</u>	<u>175,366</u>	<u>178,873</u>	<u>182,451</u>	<u>186,100</u>
Total non tax general municipal revenue		<u>5,589,042</u>	<u>4,404,870</u>	<u>4,964,270</u>	<u>6,113,333</u>	<u>5,115,505</u>	<u>3,725,112</u>	<u>6,752,918</u>

**District of Sooke
Financial Plan 2010 to 2014
Sewer Operating Fund
and
Sewer Replacement Reserve**

Sewer Operating Fund		Forecast	Approved	2010	2011	2012	2013	2014
Account		2009	2009					
# Parcel Tax Rolls		2,199	2,189	2,402	2,502	2,602	2,702	2,802
# Sewer Generation Charges		499	512	578	593	608	623	638
Total		<u>2,698</u>	<u>2,701</u>	<u>2,980</u>	<u>3,095</u>	<u>3,210</u>	<u>3,325</u>	<u>3,440</u>
Parcel Tax			495	510	515	520	525	530
Revenues								
Parcel Tax	40-11130-000-1	1,087,514	1,083,555	1,225,020	1,288,530	1,353,040	1,418,550	1,485,060
Sewer Generation Charge	40-11140-000-1	247,202	253,440	294,780	305,395	316,160	327,075	338,140
EPCOR Management Fee	40-11150-000-1	0	0	0	0	0	0	0
EPCOR Contribution to Rehabilitation Fund	40-11155-000-1	20,000	20,000	30,000	30,000	30,000	30,000	30,000
Transfer from EPCOR Rehabilitation Fund		0						
Sewer Permit Fees	40-11160-000-1	800	0	0	0	0	0	0
Transfer from DCC Wastewater Reserve		0	0	20,000	0	0	20,000	0
Sanitary Sewer - Grant/Recovery	40-17510-000-1	0	0	0	0	0	0	0
Sewer System Modeling and Study - Grant	40-17511-000-1	0	0	0	0	0	0	0
2006 Windstorm Recovery		0	0	0	0	0	0	0
Investment Income		0	0	0	0	0	0	0
		<u>1,355,516</u>	<u>1,356,995</u>	<u>1,569,800</u>	<u>1,623,925</u>	<u>1,699,200</u>	<u>1,795,625</u>	<u>1,853,200</u>
Expenditures								
EPCOR, for operations as per agreement	40-21250-650-2	582,360	579,984	601,810	625,882	650,918	676,954	704,033
EPCOR Rehabilitation Reserve Account	40-21250-680-2	20,000	20,000	30,000	30,000	30,000	30,000	30,000
EPCOR, Rehabilitation, Repairs and Maintenance Expenses	40-21250-660-2	53,648	0	0	0	0	0	0
Rehabilitation, Repairs and Maintenance Expenses		0	15,000	15,000	15,000	15,000	15,000	15,000
MFA Long Term debt - principle repayment	40-28110-710-2	295,519	295,519	295,519	295,519	295,519	295,519	295,519
MFA Long Term debt - interest repayment	40-28124-710-2	389,840	389,840	389,840	389,840	389,840	389,840	389,840
Short Term Borrowing Costs after Completion		0	0	0	0	0	0	0
MFA Debt 1% Holdback		0	0	0	0	0	0	0
Insurance	40-21250-651-2	21,577	19,000	19,570	20,157	20,762	21,385	22,026
Ministry of Finance - Discharge fee	40-21250-653-2	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Other Costs	40-21250-652-2	495	22,904	23,476	24,063	24,063	24,063	24,063
Doubtful Accounts		115,000		33,150	33,475	33,800	34,125	34,450
Special Projects - Audit of Parcel Tax Roll	40-21250-654-2	0	0	0	0	0	0	0
Sewer System - Modeling and Study	40-23222-850-2	0	0	0	0	0	0	0
Sewer System Modelling/Reports	40-23221-850-2	0	15,000	15,000	15,000	15,000	15,000	15,000
DCC Evaluation		0	0	20,000	0	0	20,000	0
Sanitary Sewer Source Control Monitoring		0	0	16,000	16,000	16,000	16,000	16,000
Transfer to Sewer Replacement Reserve		0	0	0	0	143,218	256,539	306,069
		<u>1,479,639</u>	<u>1,358,447</u>	<u>1,460,565</u>	<u>1,466,137</u>	<u>1,635,320</u>	<u>1,795,625</u>	<u>1,853,200</u>
Change in Fund Balance - Surplus/(deficit)		-124,123	-1,452	109,235	157,789	63,880	0	0
Opening Sewer Operating Fund Balance		-207,772	-207,772	-331,895	-222,660	-64,872	-991	-991
Closing Sewer Operating Fund Balance		<u>-331,895</u>	<u>-209,224</u>	<u>-222,660</u>	<u>-64,872</u>	<u>-991</u>	<u>-991</u>	<u>-991</u>

Sewer Replacement Reserve

Opening Balance	0	0	0	0	0	143,218	399,757
Transfer from Sewer Operating Fund	0	0	0	0	143,218	256,539	306,069
Closing Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>143,218</u>	<u>399,757</u>	<u>705,826</u>

Rehabilitation Fund

Opening Balance	50,000	50,000	16,352	46,352	76,352	106,352	136,352
Transfer into Rehab Fund	20,000	20,000	30,000	30,000	30,000	30,000	30,000
Transfer to Sewer Fund for Rehabilitation Expenditures	-53,648	0	0	0	0	0	0
Closing Balance	<u>16,352</u>	<u>70,000</u>	<u>46,352</u>	<u>76,352</u>	<u>106,352</u>	<u>136,352</u>	<u>166,352</u>

**District of Sooke
Reserves
2010 - 2014 Financial Plan**

Description	Bylaw	Forecast 2009	Approved 2009	2010	2011	2012	2013	2014
Fire Protection Reserve								
	7							
Opening Balance		179,722	179,722	71,681	69,681	43,681	103,929	275,929
Transfer In		50,000	50,000	60,000	85,000	150,000	180,000	215,000
Transfer Out		-158,041	-142,179	-62,000	-111,000	-89,752	-8,000	-458,000
Interest								
Closing Balance		71,681	87,543	69,681	43,681	103,929	275,929	32,929
Parks Reserve								
	47							
Opening Balance		338,654	338,654	390,304	25,304	25,304	25,304	50,304
Transfer In		51,650	0	0	0	0	25,000	50,000
Transfer Out		0	-325,000	-365,000	0	0	0	0
Interest								
Closing Balance		390,304	13,654	25,304	25,304	25,304	50,304	100,304
Casino Revenue Reserve								
	55							
Opening Balance		51,074	51,074	-270,869	-20,869	260,131	97,751	392,123
Transfer In		253,057	300,900	300,000	331,000	337,620	344,372	351,260
Transfer Out		-575,000	-250,000	-50,000	-50,000	-500,000	-50,000	-610,000
Closing Balance		-270,869	101,974	-20,869	260,131	97,751	392,123	133,383
Sooke Program Arts Reserve								
	233							
Opening Balance		14,346	14,346	23,961	30,561	47,011	68,011	92,761
Transfer In		10,599	2,844	10,600	16,450	21,000	24,750	27,500
Transfer Out		-984	0	-4,000	0	0	0	0
Closing Balance		23,961	17,190	30,561	47,011	68,011	92,761	120,261
Housing Reserve Fund								
	259							
Opening Balance		57,830	57,830	57,830	57,830	57,830	57,830	57,830
Transfer In		0	0	0	0	0	0	0
Transfer Out		0	0	0	0	0	0	0
Closing Balance		57,830	57,830	57,830	57,830	57,830	57,830	57,830
Capital Works Reserve (GST)								
	180							
Opening Balance		69,101	69,101	138,344	191,349	64,349	14,349	84,349
Transfer In		69,243	60,000	70,000	70,000	70,000	70,000	70,000
Transfer Out		0	0	-16,995	-197,000	-120,000	0	0
Interest								
Closing Balance		138,344	129,101	191,349	64,349	14,349	84,349	154,349
Emergency Road Repair and Snow Removal								
	283							
Opening Balance		190,000	190,000	190,000	190,000	190,000	190,000	190,000
Transfer In		0	0	0	0	0	0	0
Transfer Out		0	0	0	0	0	0	0
Interest								
Closing Balance		190,000	190,000	190,000	190,000	190,000	190,000	190,000
Capital Improvement Financing Reserve								
	408							
Opening Balance				0	7,339	7,339	7,339	7,339
Transfer In				7,339	0	0	0	0
Transfer Out				0	0	0	0	0
Interest								
Closing Balance				7,339	7,339	7,339	7,339	7,339
Road DCC Reserve								
	247							
Opening Balance		1,531,519	1,531,519	2,131,860	2,385,630	827,400	256,170	694,940
Transfer In		847,314	225,000	438,770	438,770	438,770	438,770	438,770
Transfer Out		-246,973	-35,000	-185,000	-1,997,000	-1,010,000	0	-1,135,000
Interest								
Closing Balance		2,131,860	1,721,519	2,385,630	827,400	256,170	694,940	-1,290
Wastewater DCC Reserve								
	246							
Opening Balance		529,655	529,655	845,902	1,060,962	1,296,022	1,531,082	1,746,142
Transfer In		362,709	67,000	235,060	235,060	235,060	235,060	235,060
Transfer Out		-46,462	0	-20,000	0	0	-20,000	0
Interest								
Closing Balance		845,902	596,655	1,060,962	1,296,022	1,531,082	1,746,142	1,981,202
Community Works Reserve (Gas Tax)								
	248							
Opening Balance		220,472	220,472	500,771	797,320	640,329	608,338	296,347
Transfer In		317,010	310,991	313,009	313,009	313,009	313,009	313,009
Transfer Out		-36,711	-226,000	-16,460	-470,000	-345,000	-625,000	-495,000
Interest								
Closing Balance		500,771	305,463	797,320	640,329	608,338	296,347	114,356
Total		4,079,784	3,220,929	4,787,768	3,452,057	2,952,764	3,880,725	2,883,324
Opening Balance		3,182,373	3,124,543	4,021,954	4,737,277	3,401,566	2,902,273	3,830,234
Transfers to/from Reserves		897,411	38,556	707,984	-1,335,711	-499,293	927,961	-997,401
Closing Balance		4,079,784	3,163,099	4,729,938	3,401,566	2,902,273	3,830,234	2,832,833

**District of Sooke
Financial Plan 2010 to 2014
Capital Fund**

Capital Fund	Forecast	Approved	Preliminary Capital Plan					Comment
	2009	2009	2010	2011	2012	2013	2014	
		521,646	567,173	617,270	665,939	717,240	769,381	10% Minimum Target
		782,469	850,759	925,905	998,908	1,075,860	1,154,071	15% Target
			11.7%	12.1%	12.7%	13.4%	14.3%	% Actual
Revenues								
Transfer from General Operating Surplus	349,828	280,000	0	0	0	0	0	
Taxation - Transfer from General Operating	607,473	575,315	666,062	747,575	842,700	961,700	1,097,700	
Fire Equipment Reserve	158,041	142,179	62,000	111,000	89,752	8,000	458,000	
Parks Reserve	0	325,000	365,000	0	0	0	0	
Casino Reserve Fund	525,000	200,000	0	0	450,000	0	560,000	
SPA Reserve	0	0	0	0	0	0	0	
Capital Works Reserve (GST)	0	0	16,995	197,000	120,000	0	0	
DCC Road Reserve	246,973	0	150,000	1,997,000	1,000,000	0	1,125,000	
DCC Wastewater Reserve	0	0	0	0	0	0	0	
Community Works Reserve (Gas Tax)	0	130,000	16,460	470,000	345,000	625,000	495,000	
Grants	634,383	646,500	1,240,000	217,000	0	0	1,000,000	
Carry Over								
	2,521,698	2,298,994	2,516,517	3,739,575	2,847,452	1,594,700	4,735,700	
Expenditures								
Council	0	0	0	0	0	44,000	0	
Corporate Services	9,422	9,115	4,000	5,000	0	0	0	
Finance and Information Technology	90,998	16,800	39,362	98,875	65,000	35,000	35,000	
Development Services	9,255	21,400	765,000	0	0	0	0	
Public Works Yard	0	0	0	0	0	0	0	
Building Maintenance	13,680	3,000	43,455	50,000	25,000	25,000	0	
Fire Department	181,946	142,179	87,000	111,000	89,752	143,000	458,000	
Engineering	896,458	589,000	277,700	3,287,700	2,017,700	1,247,700	3,542,700	
Community Development	1,350,291	1,517,500	1,300,000	187,000	650,000	100,000	700,000	
	2,552,050	2,298,994	2,516,517	3,739,575	2,847,452	1,594,700	4,735,700	
Net Revenue (expenditures)	-30,352	0	0	0	0	0	0	
Carry Over Capital Projects								
BC Spirit Square	114,416							
Record Management	11,840							
Fixed Asset Module	10,000							
GIS	12,145							
Automatic Sprinkler System	30,000							
Radio Communication System								
Emergency Generator (Mobile)								
John Phillips Connector Trail	25,000							
Broomhill Park - Bathroom								
City Hall Lighting	23,000							
Other	80,307							
Other - JP Stormwater Management								
Marine Boardwalk								
Townsend Rd Upgrade								
Galloping Goose Connector Design	25,000							
	331,708							

District of Sooke
2010 - 2014 Financial Plan
2010 Capital Plan

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Department	Division	Project Name	2010	Funding Sources										
				Gen Ops Surplus	Taxes	FER	Parks Res	Casino	GST	Road DCC	WW DCC	Gas Tax	Other Grants	
Council		Unallocated	0	0	0	0	0	0	0	0	0	0	0	0
Corporate Services		File Management System	4,000		4,000									
			4,000	0	4,000	0	0	0	0	0	0	0	0	0
Finance	Information Technology	Evergreen Equipment Replacement Plan	35,000		35,000									
	Information Technology	Tempest - Intellisearch for Prospero	4,362		4,362									
			39,362	0	39,362	0	0	0	0	0	0	0	0	0
Development Services		Sooke River Rd Land Purchase	765,000		0		365,000							400,000
			765,000	0	0	0	365,000	0	0	0	0	0	0	400,000
Public Works Yard			0	0	0	0	0	0	0	0	0	0	0	0
Building and Bylaw	City Hall	City Hall/Firehall Natural Gas Conversion	16,995						16,995					
	City Hall	City Hall/Firehall Light Fixture Replacement	26,460									16,460	10,000	
			43,455	0	0	0	0	0	16,995	0	0	16,460	10,000	
Fire Department	Fire	Protective Clothing Replacement	16,000			16,000								
	Fire	Automatic Fire Chains	6,000			6,000								
	Fire	Turnout Gear Washing Machine	1,500			1,500								
	Fire	Pager Replacement	5,000			5,000								
	Fire	Rescue Rope Replacement	7,500			7,500								
	Fire	Portable Generator	1,000			1,000								
	Fire	Command Vehicle - Replace Unit #210	50,000			25,000								25,000
			87,000	0	0	62,000	0	0	0	0	0	0	0	25,000
Engineering														
	Roads	Phillips to Charters Segment - Connector Design (includes U/G Hydro)	150,000		0						150,000			
	Roads	Road and Sidewalk Improvement Program	65,000		65,000									
	Culvert	Stormwater Management/Culvert Replacement Program	50,000		50,000									
	Street Light	Street Light Installation Program	10,000		10,000									
	Transit	Transit Stop - Garbage Receptacles	2,700		2,700									
			277,700	0	127,700	0	0	0	0	0	150,000	0	0	0
Community Development	Parks													
		Phillips Park - Parking Lot Design	15,000		15,000									
		Park Enhancement Program	0		0									
		Public Boat Launch Pier and Ramp	1,005,000		200,000									805,000
		Public Boat Launch - Reimburse General Fund	280,000	0	280,000									
			1,300,000	0	495,000	0	0	0	0	0	0	0	0	805,000
			2,516,517	0	666,062	62,000	365,000	0	16,995	150,000	0	16,460	1,240,000	