

**District of Sooke
Financial Plan 2008 to 2012
General Operating Fund**

As per Bylaw 357 adopted on March 10, 2008

	Account	Page	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Expenditures									
General Government services		2,3	1,323,503	1,197,262	1,443,480	1,520,175	1,610,603	1,611,074	1,622,323
Protective services		4,5,6,7	2,043,488	2,061,066	2,192,734	2,286,769	2,390,420	2,450,543	2,490,816
Engineering services		8	594,829	751,429	1,248,109	898,840	1,006,883	1,061,063	1,143,836
Environmental Health services		9	86,085	86,085	89,029	90,810	92,626	94,478	96,368
Development services		10	401,323	504,543	748,719	644,191	662,251	754,739	769,898
Recreation and cultural services		11	537,089	453,563	638,566	610,285	629,037	648,439	668,513
Fiscal services		12	2,927,945	2,282,944	2,546,074	2,478,397	11,964,646	7,721,784	2,689,185
Own expenditures			7,914,262	7,336,892	8,906,710	8,529,466	18,356,466	14,342,121	9,480,939
Transmission of taxes to other agencies		13	5,842,875	5,832,601	6,453,856	6,704,553	6,961,283	7,224,348	7,464,040
Total Operating Expenditures			13,757,137	13,169,493	15,360,566	15,234,019	25,317,748	21,566,469	16,944,980
Revenues									
Sale of services		14	63,940	60,400	13,200	13,444	13,693	13,947	14,206
Licenses and permits		14	898,600	634,490	837,824	673,216	613,831	579,967	435,627
Cost recovery		14	16,364	5,000	5,100	5,202	5,306	5,412	5,520
Lease and rental		15	20,045	24,870	25,000	20,000	20,000	0	0
Investment income		15	90,000	75,000	88,000	88,000	60,000	60,000	60,000
Interest and penalties		15	113,392	88,000	101,000	101,000	101,000	101,000	101,000
Revenue sharing		15	295,000	270,000	295,000	300,900	306,918	313,056	319,317
Fire Department		15	15,690	15,500	15,560	15,871	16,189	16,512	16,843
Development Cost Charges		15	550,708	0	367,000	367,000	367,000	367,000	367,000
Administration		15	11,027	7,634	7,787	7,942	8,101	8,263	8,429
Unconditional transfers		15	377,066	382,300	425,762	476,029	485,550	495,261	505,166
Conditional transfers		16	215,722	345,459	490,964	651,208	7,045,742	4,064,777	312,813
Transfers from own reserves/allowances		16	1,320,372	1,247,750	1,368,550	287,179	3,025,000	1,525,000	148,752
Other taxes		17	133,622	115,364	152,940	155,999	159,119	162,302	165,548
Own revenues			4,121,548	3,271,767	4,193,687	3,162,991	12,227,448	7,712,498	2,460,220
Tax collection for other agencies		13	5,842,875	5,832,601	6,453,856	6,704,553	6,961,283	7,224,348	7,464,040
Total before own property taxes			9,964,423	9,104,368	10,647,543	9,867,544	19,188,731	14,936,846	9,924,260
Own general municipal property taxes	10-111110-000-1		4,060,805	4,065,125	4,713,023	5,366,476	6,129,017	6,629,623	7,020,720
Total Operating Revenues			14,025,228	13,169,493	15,360,566	15,234,019	25,317,748	21,566,469	16,944,980
Change in Fund Balance - Surplus/(Deficit)			268,091	0	0	0	0	0	0
Opening Fund Balance			2,465,873	2,465,873	2,366,106	2,111,106	2,111,106	1,411,106	1,411,106
Transfer to Own Reserves			-367,858	-190,000	-255,000	0	-700,000	0	0
Ending Fund Balance			2,366,106	2,275,873	2,111,106	2,111,106	1,411,106	1,411,106	1,411,106
New FTEs					4.00	3.00	1.75	1.25	1.00
Property Tax Increase					647,898	653,453	762,542	500,606	391,096
5.6% growth in 2008, 4% Growth 2009 to 2011 and 2.5% after					-227,647	-188,521	-214,659	-245,161	-165,741
Net Tax Increase					420,251	464,932	547,883	255,445	225,356
% Increase in Municipal Mill Rate					10.34%	9.86%	10.21%	4.17%	3.40%
Average Residential Tax Increase					\$90	\$86	\$89	\$36	\$30

District of Sooke

General Government Services

Council

10-21100-110-2	67,041	68,534	69,076	70,458	71,867	73,304	74,770
10-21100-119-2	823	1,060	1,100	1,122	1,144	1,167	1,191
10-21100-540-2	34,383	25,000	35,000	35,700	36,414	37,142	37,885
10-21100-560-2	311	500	1,500	1,530	1,561	1,592	1,624
10-21100-610-2	2,925	3,000	3,060	3,121	3,184	3,247	3,312
10-21100-690-2	0	0	2,000		2,000		2,000
	105,483	98,094	111,736	111,931	116,170	116,453	120,782

Corporate Services

10-21210-120-2	296,661	256,772	334,772	365,808	377,766	339,515	347,822
10-21210-129-2	57,384	49,794	76,579	84,299	85,780	74,100	75,104
10-21210-230-2	306						
10-21210-290-2	731	1,800	1,800	1,836	1,873	1,910	1,948
10-21210-450-2	0	2,100	0	0	0	0	0
10-21210-510-2	1,271	0	0	0	0	0	0
10-21210-540-2	13,574	8,000	12,000	12,240	12,485	12,734	12,989
10-21210-870-2	9,132	5,000	5,100	5,202	5,306	5,412	5,520
	0	0	10,000	0	0	0	0

New FTE

379,059	323,466	440,251	469,385	483,210	433,673	443,384
			1 50	0 50	0 00	0 00

Finance and Information Technology

10-21220-120-2	245,859	246,157	316,687	355,789	410,376	430,617	436,760
10-21220-129-2	47,294	48,653	66,996	74,323	85,025	90,293	90,997
10-21220-230-2	864	1,000	1,020	1,040	1,061	1,082	1,104
10-21220-240-2	0						
10-21220-540-2	2,102	8,000	8,000	8,160	8,323	8,490	8,659
10-21220-610-2	120						
10-21220-610-2	5						
10-21221-240-2	2,660	1,800	1,836	1,873	1,910	1,948	1,987
10-21220-899-2	22,835	1,000	1,020	1,040	1,061	1,082	1,104
10-21231-230-2	4,696	5,800	5,916	6,034	6,155	6,278	6,404
10-21231-610-2	1,252	1,050	1,071	1,092	1,114	1,137	1,159
	327,687	313,460	402,545	449,352	515,026	540,927	548,176
			0.50	0.50	0.75	0.25	0.00

Common services - Office

	10-21251-450-2	16,353	18,000	16,000	16,320	16,646	16,979	17,319
	10-21252-240-2	5,842	7,750	6,800	6,936	7,075	7,216	7,361
	10-21252-310-2	4,796	5,200	5,200	5,304	5,410	5,518	5,629
	10-21253-470-2	1,069	1,500	1,500	1,530	1,561	1,592	1,624
	10-21253-480-2	4,908	7,000	7,000	7,140	7,283	7,428	7,577

	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Office supplies	16,823	14,500	17,000	17,340	17,687	18,041	18,401
Subscriptions	900	1,100	1,100	1,122	1,144	1,167	1,191
Advertising	12,067	9,850	11,000	11,220	11,444	11,673	11,907
Records management	4,558	4,750	6,500	6,630	6,763	6,898	7,036
Off site storage	200	500	510	520	531	541	552
Compensation committee	0	25,000	10,000	10,000	10,000	10,000	10,000
LAN/PC's/Networking/Internet	99,000	80,000	10,000	10,000	10,000	10,000	10,000
Software Maintenance			40,000	50,000	50,000	50,000	50,000
Hardware Maintenance			0	0	0	0	0
Server Replacement Program			0	0	0	0	0
PC Replacement Program			0	0	0	0	0
Printer Replacement Program			0	0	0	0	0
Equipment Replacement Program			0	0	0	0	0
IT Contract Support			10,000	10,000	10,000	10,000	10,000
Common services - Building							
Propane	16,908	13,000	18,000	18,360	18,727	19,102	19,484
Water	1,800	3,200	2,300	2,346	2,393	2,441	2,490
Electricity	20,000	22,800	22,800	23,256	23,721	24,196	24,679
Waste removal	5,900	6,000	6,000	6,120	6,242	6,367	6,495
Common services - Building maintenance							
Operating supplies	5,850	5,800	5,916	6,034	6,155	6,278	6,404
Contracted maintenance	33,454	25,000	25,500	26,010	26,530	27,061	27,602
Other outside services	3,533	6,000	6,000	6,120	6,242	6,367	6,495
	253,961	256,950	229,126	242,309	245,555	248,866	252,243
Special services							
Recruitment costs - travel	27,341	5,000	7,500	7,650	7,803	7,959	8,118
Recruitment costs - advertising	2,615	2,000	3,000	3,060	3,121	3,184	3,247
Recruitment - contracted service	44,624	30,000	10,000	10,200	10,404	10,612	10,824
Legal	30,444	35,000	35,700	36,414	37,142	37,885	38,643
Audit	27,000	20,000	25,000	25,500	26,010	26,530	27,061
Insurance premium	54,293	51,000	59,000	60,180	61,384	62,611	63,863
Insurance claims	31,000	31,192	20,000	20,400	20,808	21,224	21,649
Labour relations - consulting	0	0	0	0	0	0	0
Administrative review	0	0	0	0	0	0	0
Protocol	750	400	408	416	424	433	442
Elections	102	0	16,000	0	0	17,000	0
Public and government relations	13,529	5,000	7,500	7,650	7,803	7,959	8,118
Focus Group and Grants in aid	24,915	25,000	75,000	75,000	75,000	75,000	75,000
Christmas Bureau	700	700	714	728	743	758	773
	257,313	205,292	259,822	247,198	250,642	271,155	257,738
Total General Government	1,323,503	1,197,262	1,443,480	1,520,175	1,610,603	1,611,074	1,622,323

**District of Sooke
Financial Plan 2008 to 2012
General Operating Fund**

Protective Services		Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Account								
Policing								
	Contract with RCMP	1,139,995	1,139,995	1,210,000	1,254,705	1,279,799	1,305,395	1,331,503
	Integrated Mobile Crisis Response Team	2,812	4,882	4,776	4,871	4,969	5,068	5,169
	Centralized Transportation Support Team	4,389	4,389	4,477	4,566	4,658	4,751	4,846
	Regional Crime Unit	0	0	17,026	33,011	33,671	34,345	35,032
	Pension Adjustment	0	0	26,281	26,807	27,343	27,890	28,447
	Community Policing	0	0	0	0	0	0	0
	10-22130-240-2							
		1,147,196	1,149,066	1,262,559	1,323,960	1,350,439	1,377,448	1,404,997
Bylaw Enforcement								
	Salaries	37,356	28,308	58,677	60,437	62,250	64,118	66,041
	Benefits	8,496	6,602	12,666	11,868	12,081	12,300	12,508
	Office supplies	1,468	500	510	520	531	541	552
	Vehicle gas and oil	85	0	500	510	520	531	541
	Communications	0	400	408	416	424	433	442
	Travel/conferences/memberships/education	0	1,000	1,000	1,020	1,040	1,061	1,082
	Vehicle insurance	739	750	765	780	796	812	828
	Legal fees	0	0	0	0	0	0	0
	10-22210-810-2							
		48,144	37,560	74,526	75,552	77,643	79,796	81,995
	New FTE			0.00	0.00	0.00	0.00	0.00
Emergency Program								
	Salaries	14,837	28,308	0	0	0	0	0
	Benefits	3,909	6,602	0	0	0	0	0
	Honorarium for EOC volunteer			6,000	6,000	6,000	6,000	6,000
	Office supplies	153	1,500	1,530	1,561	1,592	1,624	1,656
	Vehicle gas and oil	541	1,000	0	0	0	0	0
	EOC radio operations	0	1,500	1,530	1,561	1,592	1,624	1,656
	Communications	737	1,100	1,122	1,144	1,167	1,191	1,214
	Travel/conferences/memberships/education	2,668	4,000	4,000	4,080	4,162	4,245	4,330
	Emergency planning - outside services			13,400	13,668	13,941	14,220	14,505
	JEPP	1,997	1,772	2,000	0	0	0	0
	NEPP	325	4,000	0	0	0	0	0
	West Nile Virus	3,516	4,288	0	0	0	0	0
	Emergency planning	2,351	13,148	0	0	0	0	0
	Tsunami preparedness	7,000	9,078	0	0	0	0	0
	PEP Windstorm 2006	26,600	0	0	0	0	0	0
	West Nile Virus (UBCM grant)	0	8,908	0	0	0	0	0
	10-22510-120-2							
	10-22510-129-2							
	10-22510-111-2							
	10-22510-210-2							
	10-22510-250-2							
	10-22510-420-2							
	10-22510-450-2							
	10-22510-540-2							
	10-22510-690-2							
	10-22590-210-2							
	10-22591-210-2							
	10-22592-210-2							
	10-22593-210-2							
	10-22594-210-2							
	10-22596-210-2							
	10-22595-210-2							
		64,634	85,204	29,582	28,014	28,454	28,903	29,361
	New FTE			0.00	0.00	0.00	0.00	0.00

	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Inspection Services							
Salaries	192,105	188,839	195,716	201,587	207,635	213,884	220,280
Benefits	48,082	48,218	51,200	52,398	53,114	53,825	54,550
Specialty office supplies	2,335	3,000	2,500	2,550	2,601	2,653	2,706
Vehicle gas and oil	1,240	2,900	1,500	1,530	1,561	1,592	1,624
Travel - monthly operations	802	700	1,100	1,122	1,144	1,167	1,191
Travel/conferences/memberships/education	4,828	5,000	5,000	5,100	5,202	5,306	5,412
Vehicle Insurance	932	1,100	1,100	1,122	1,144	1,167	1,191
	250,324	249,757	258,116	265,409	272,401	279,574	286,952
New FTE							
			0.00	0.00	0.00	0.00	0.00
Fire Department							
Administration							
Salaries	219,608	199,805	216,354	238,854	289,271	296,563	300,000
Benefits	44,534	40,244	43,998	48,879	59,989	60,792	61,174
Operating supplies	1,501	4,000	4,000	4,080	4,162	4,245	4,330
Office supplies	4,300	3,350	3,350	3,417	3,485	3,555	3,626
Office equipment leases	2,450	3,300	3,300	3,366	3,433	3,502	3,572
Postage	19						
Travel	955						
High School Cadet Program	19	3,000	3,000	3,060	3,121	3,184	3,247
Conferences and education	3,600	7,300	7,446	7,595	7,747	7,902	8,060
Memberships	223						
Advertising	200						
Other Outside Services	119						
Hospitality - operating supplies	1,828	2,500	2,500	2,550	2,601	2,653	2,706
Insurance premiums	21,574	18,500	21,000	21,420	21,848	22,285	22,731
Annual dinner	8,155	9,500	9,690	9,884	10,081	10,283	10,489
Fire Master Plan			7,500			7,500	
	309,085	291,499	322,138	343,105	405,739	422,464	419,935
New FTE							
			0.00	0.25	0.75	0.00	0.00
Firefighters							
Duty officer remuneration	13,000	13,000	14,300	14,586	14,878	15,175	15,479
First response duty remuneration	13,000	13,000	14,300	14,586	14,878	15,175	15,479
Friday worker wages/remuneration	4,469	6,500	6,630	6,763	6,898	7,036	7,177
Friday Workers Benefits	601	300	600	612	624	637	649
Casual labour	1,987	3,500	3,570	3,641	3,714	3,789	3,864
Allowance - contract payment	30,000	30,000	30,000	30,600	31,212	31,836	32,473
WCB Benefits	286	650	650	663	676	690	704
Uniforms and operating supplies	5,595	5,000	5,100	5,202	5,306	5,412	5,520
	68,938	71,950	75,150	76,653	78,186	79,750	81,345

	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Telecommunications							
CREST	35,140	35,140	31,927	32,566	33,217	33,881	34,559
Telephone and Data services	6,158	5,500	5,610	5,722	5,837	5,953	6,072
Repairs/maintenance/replacement	6,805	5,300	5,406	5,514	5,624	5,737	5,852
	48,103	45,940	42,943	43,802	44,678	45,571	46,483
Community Education							
Operating supplies	545	1,000	1,500	1,530	1,561	1,592	1,624
Inspections							
Operating supplies	1,877	4,000	3,000	3,060	3,121	3,184	3,247
Training							
Operating supplies	2,196	2,500	2,550	2,601	2,653	2,706	2,760
Conferences and education	3,000	2,350	2,500	2,550	2,601	2,653	2,706
Audio visual repair and replacement	372	1,000	1,000	1,020	1,040	1,061	1,082
Training materials	6,880	10,000	10,000	10,200	10,404	10,612	10,824
Hazmat equipment and training	0	4,500	4,500	4,590	4,682	4,775	4,871
	12,448	20,350	20,550	20,961	21,380	21,808	22,244
Vehicle maintenance							
Wages	4,789	6,000	6,000	6,120	6,242	6,367	6,495
Benefits	442	500	500	510	520	531	541
Operating supplies	3,042						
Fuel	14,316	14,640	15,000	15,300	15,606	15,918	16,236
Repairs and replacement	6,731	5,800	6,500	6,630	6,763	6,898	7,036
Other outside services	1,022	4,000	4,000	4,080	4,162	4,245	4,330
	30,342	30,940	32,000	32,640	33,293	33,959	34,638
Equipment maintenance							
Operating supplies	11,443	15,000	15,000	15,300	15,606	15,918	16,236
Repairs and replacement	1,970	6,000	6,000	6,120	6,242	6,367	6,495
SCBA maintenance	5,167	4,000	4,080	4,162	4,245	4,330	4,416
Other outside services	2,482	2,500	2,550	2,601	2,653	2,706	2,760
	21,062	27,500	27,630	28,183	28,746	29,321	29,908

	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Other							
Turnout gear operating supplies	11,726	12,500	9,500	9,690	9,884	10,081	10,283
Medical supplies	2,764	7,500	7,500	7,650	7,803	7,959	8,118
Offier Point training centre	5,000	5,000	0	0	0	1,500	1,500
East Sooke Fire Contract	21,300	21,300	26,040	26,561	27,092	27,634	28,187
	40,790	46,300	43,040	43,901	44,779	47,174	48,088
Total Fire Department	533,190	539,479	567,951	593,834	661,483	684,822	687,511
Total Protective Services	2,043,488	2,061,066	2,192,734	2,286,769	2,390,420	2,450,543	2,490,816

**District of Sooke
Financial Plan 2008 to 2012
General Operating Fund**

Engineering Services

	<u>Account</u>	<u>Forecast 2007</u>	<u>Approved 2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Administration								
Salaries	10-23220-120-2	252,659	232,107	338,041	391,347	412,995	422,084	481,449
Benefits	10-23220-129-2	53,205	52,540	76,181	87,403	91,487	92,530	106,709
Office Supplies	10-23220-210-2	450						
Specialty office supplies	10-23220-230-2	2,200	2,000	2,250	2,500	2,550	2,601	2,653
Gas/Oil/Diesel	10-23220-250-2	50		3,000	3,060	3,121	3,184	3,247
Travel - monthly operations	10-23220-510-2	1,100	2,500	2,500	2,550	2,601	2,653	2,706
Travel/conferences/memberships/education	10-23220-540-2	3,500	4,000	7,000	8,000	8,160	8,323	8,490
Advertising	10-23220-610-2	275	275	281	286	292	298	304
Vehicle Maintenance	10-23220-650-2	0	0	2,000	2,040	2,081	2,122	2,165
Consulting	10-23220-850-2	12,000	5,200	12,000	12,240	12,485	12,734	12,989
		325,439	298,622	443,252	509,426	535,772	546,530	620,712
New FTE				1.50	1.25	0.25	0.00	1.00
Contract services								
LWMP (Stage II) for Drainage and sewage	10-23221-850-2	3,120	170,000	170,000	0	0	0	0
Community sewer system	10-23223-690-2							
Road Maintenance contract	10-23230-650-2	169,658	166,000	180,000	183,600	187,272	191,017	194,838
Growth/Enhancement Adjustment				0	18,360	93,636	105,509	107,419
Line Painting Maintenance	10-23231-650-2			15,000	15,300	15,606	15,918	16,236
Street Sign Replacement Program	10-23261-650-2			5,000	5,100	5,202	5,306	5,412
Boulevard landscape maintenance	10-23232-650-2	3,000	3,500	3,570	3,641	3,714	3,789	3,864
Public Works Yard Maintenance	10-23271-650-2			10,000	10,200	10,404	10,612	10,824
Drainage and Storm Water	10-23234-690-2	10,000	10,000	10,200	10,404	10,612	10,824	11,041
Plans								
Plans - Various								
DCC Bylaw - Sanitary/Storm and Roads	10-23281-690-2			35,000			50,000	75,000
DCC Bylaw - Parks and Trails	10-23281-690-2			10,000			20,000	
Subdivision and Development Standards Bylaw	10-23291-690-2			40,000		50,000	5,000	
Stormwater Management Plan Study	1-23234-690-2			100,000	50,000			
Road, Pedestrian and Cycling Master Plan				130,000				
Community Sewer Modeling Plan	10-23231-690-2		17,000					
Contract services	10-23236-690-2	13,000	13,000	13,260	13,525	13,796	14,072	14,353
		198,778	379,500	722,030	310,131	390,242	432,047	438,988
Street lighting and Traffic control								
Street lighting electricity	10-23251-420-2	43,545	46,000	46,920	47,858	48,816	49,792	50,788
Ornamental lighting electricity	10-23252-420-2	4,260	3,500	4,500	4,590	4,682	4,775	4,871
Ornamental lighting contracted maintenance	10-23252-650-2	1,200	2,500	2,500	2,550	2,601	2,653	2,706
Traffic lights electricity	10-23264-420-2	3,800	3,500	4,000	4,080	4,162	4,245	4,330
Crossing guards	10-23269-690-2	14,907	14,907	14,907	15,205	15,509	15,819	16,136
		67,712	70,407	72,827	74,284	75,769	77,285	78,830
Public Transit								
Bus shelters Maintenance	10-23590-660-2	2,900	2,900	10,000	5,000	5,100	5,202	5,306
Total Engineering Services		594,829	751,429	1,248,109	898,840	1,006,883	1,061,063	1,143,836

**District of Sooke
Financial Plan 2008 to 2012
General Operating Fund**

Environmental Health Services

Account

Forecast
2007

Approved
2007

2008

2009

2010

2011

2012

Contracts

Animal control

Storm water quality control

10-24100-680-2

10-24990-680-2

50,415

35,670

50,415

35,670

51,469

37,560

52,498

38,311

53,548

39,077

54,619

39,859

55,712

40,656

86,085 86,085 89,029 90,810 92,626 94,478 96,368

**District of Sooke
Financial Plan 2008 to 2012
General Operating Fund**

Development Services

	<u>Forecast 2007</u>	<u>Approved 2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Account							
Community Development							
Salaries	220,996	227,139	318,894	377,520	390,833	464,221	474,848
Benefits	45,830	47,086	72,860	87,507	89,011	104,823	106,021
Specialty office supplies	5,276	5,000	5,100	5,202	5,306	5,412	5,520
Travel - monthly operations	0	1,000	1,000	1,020	1,040	1,061	1,082
Travel/conferences/memberships/education	5,080	10,000	10,000	10,200	10,404	10,612	10,824
Advertising and other	14,886	10,000	10,200	10,404	10,612	10,824	11,041
Special Projects	2,524	5,000	5,100	5,202	5,306	5,412	5,520
	<u>294,592</u>	<u>305,225</u>	<u>423,154</u>	<u>497,055</u>	<u>512,513</u>	<u>602,366</u>	<u>614,857</u>
New FTE			0.50	0.50	0.00	1.00	0.00
						-1.00	
Other outside services							
Planner consulting contract	0	0	0	0	0	0	0
Board of Variance	0	1,500	1,530	1,561	1,592	1,624	1,656
Mapping contract	12,400	15,000	10,000	10,200	10,404	10,612	10,824
OCP update - ops supplies	179	0	0	0	0	0	0
OCP update	22,307	50,000	60,000	0	0	0	0
Signage review	0	500	510	520	531	541	552
Zoning Bylaw Review	3,695	0	0	0	0	0	0
Downtown Revitalization Plan	0	50,000	69,000	0	0	0	0
Parks and Trails Master Plan	0	0	60,000	20,000	0	0	0
Affordable Housing Consultant	1,981	0	0	0	0	0	0
Tourism Development - Outside Services	550	0	0	0	0	0	0
Plans - various	0	0	0	30,000	50,000	50,000	50,000
	<u>41,112</u>	<u>117,000</u>	<u>201,040</u>	<u>62,281</u>	<u>62,526</u>	<u>62,777</u>	<u>63,032</u>
Economic Development							
Specialty supplies	591	1,500	1,530	1,561	1,592	1,624	1,656
ED - Special Projects	625	0	0	0	0	0	0
Park watch program	5,668	5,668	5,781	5,897	6,015	6,135	6,258
Initiatives - brochures, etc.	0	0	0	0	0	0	0
EDC/Chamber contract	28,150	28,150	28,713	29,287	29,873	30,470	31,080
EDC 2008 work plan	15,000	32,000	30,500	31,110	31,732	32,367	33,014
EDI - outside services	585	0	0	0	0	0	0
Visitor Information Centre	15,000	15,000	16,000	17,000	18,000	19,000	20,000
Sooke Region Museum - Operating	0	0	28,000	0	0	0	0
Sooke Region Museum - Endowment	0	0	14,000	0	0	0	0
	<u>65,619</u>	<u>82,318</u>	<u>124,524</u>	<u>84,855</u>	<u>87,212</u>	<u>89,596</u>	<u>92,008</u>
Total Development Services	<u>401,323</u>	<u>504,543</u>	<u>748,719</u>	<u>644,191</u>	<u>662,251</u>	<u>754,739</u>	<u>769,898</u>

**District of Sooke
Financial Plan 2008 to 2012
General Operating Fund**

Recreation and Cultural Services

	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Account							
Community Parks							
Sooke Parks - maintenance and repairs	105,543	105,000	107,100	109,242	111,427	113,655	115,928
Growth and Inflationary Adjustments			80,325	81,932	83,570	85,242	86,946
Hazardous Tree Maintenance			15,000	15,300	15,606	15,918	16,236
Parks and Trail Maintenance			15,000	15,300	15,606	15,918	16,236
Community Clean Up (e.g Graffiti)			5,000	5,000	5,000	5,000	5,000
Project Consultant	1,235	0	0	0	0	0	0
Park Amenities Donation	3,378	0	0	0	0	0	0
Ed Macgregor Park - allocated donations		0	0	0	0	0	0
10-27110-680-2							
10-27111-680-2							
10-27112-680-2							
10-27113-680-2							
10-27110-890-2							
10-27120-680-2							
10-27120-690-2							
	110,156	105,000	222,425	226,774	231,209	235,733	240,348

Community Services

Library services	318,063	318,063	329,173	342,340	356,034	370,275	385,086
Sooke Community Association contract	18,000	18,000	18,000	18,360	18,727	19,102	19,484
Sooke Canada Day Society	2,000	1,000	1,000	1,020	1,040	1,061	1,082
CIPJ Society - Need Crisis and Information Lit	3,000	3,000	3,060	3,121	3,184	3,247	3,312
Sooke Residents in Need - Crisis Centre	6,000	6,000	6,000	6,120	6,242	6,367	6,495
Sooke Fine Arts - UBCM Tourism Grant	6,370	0	0	0	0	0	0
UBCM Tourism Grant - Phase 2	0	0	43,408	0	0	0	0
Sooke Arts Council	2,500	2,500	2,500	2,550	2,601	2,653	2,706
Sooke Beatification Project - SPA	26,000	0	0	0	0	0	0
Focus Grants	45,000	0	0	0	0	0	0
Spirit of BC 2008	0	0	3,000	0	0	0	0
Communities in Bloom - Flowline Support Prc			5,000	5,000	5,000	5,000	5,000
Community Health Initiative	0	0	5,000	5,000	5,000	5,000	5,000
10-27513-680-2							
	426,933	348,563	416,141	383,511	397,828	412,705	428,165
Total Recreation and Cultural Services	537,089	453,563	638,566	610,285	629,037	648,439	668,513

**District of Sooke
Financial Plan 2008 to 2012
General Operating Fund**

Fiscal Services

	Account	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Debt payments								
Annual lease payments	10-28100-710-2	94,135	99,600	97,522	93,228	92,021	92,021	59,659
Annual payment - Fire bylaw #91	10-28112-710-2	86,095	86,100	86,100	86,100	86,100	86,100	86,100
Annual payment - Silverspray bylaw #240	10-28113-710-2	0	0	0	0	0	0	0
Annual payment - Fire bylaw #242 (Ladder Truck)	10-28114-710-2	13,946	48,986	48,616	48,616	48,616	48,616	48,616
New Fire Truck - holdback and Fall interest		0	21,600	0	0	0	0	0
		194,176	256,286	232,238	227,944	226,737	226,737	194,375
Transfers to own funds								
Fire Equipment Reserve Fund	10-28220-900-2	43,260	43,260	45,000	75,000	75,000	100,000	125,000
Capital Fund	10-28230-900-2	1,233,867	1,254,950	1,340,950	1,069,249	10,525,000	6,225,000	1,168,752
Parks Reserve	10-28240-900-2	0	0	0	25,000	50,000	75,000	100,000
Casino Reserve	10-28250-900-2	295,000	270,000	295,000	300,900	306,918	313,056	319,317
SPA Reserve	10-28260-900-2	4,823	3,175	6,063	5,313	5,000	5,000	3,750
Capital Works Reserve	10-28270-900-2	45,000	45,000	46,000	47,000	48,000	49,000	50,000
DCC Road Reserve	10-28280-900-2	653,464	0	300,000	300,000	300,000	300,000	300,000
DCC Wastewater Reserve	10-28290-900-2	74,802	0	67,000	67,000	67,000	67,000	67,000
Gas Tax - New Deal Reserve	10-28300-900-2	131,553	149,273	163,823	310,991	310,991	310,991	310,991
Emergency Road Repair/Snow Removal		190,000	190,000	0	0	0	0	0
		2,671,769	1,955,658	2,263,836	2,200,453	11,687,909	7,445,047	2,444,810
Contingency provision		62,000	71,000	50,000	50,000	50,000	50,000	50,000
Total Fiscal Services		2,927,945	2,282,944	2,546,074	2,478,397	11,964,646	7,721,784	2,689,185

**District of Sooke
Financial Plan 2008 to 2012
General Operating Fund**

Transmission of Taxes

	Account	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
School District	10-28810-000-2	3,616,656	3,603,840	3,700,000	3,800,000	3,900,000	4,000,000	4,100,000
Regional Hospital District	10-28820-000-2	319,869	320,249	649,102	681,557	715,635	751,417	788,988
Capital Regional District	10-28830-000-2	1,555,816	1,557,468	1,764,329	1,852,545	1,945,173	2,042,431	2,144,553
BC Assessment Authority	10-28831-000-2	111,600	111,743	115,000	120,000	125,000	130,000	130,000
Municipal Finance Authority	10-28832-000-2	418	418	425	450	475	500	500
BC Transit	10-28833-000-2	238,516	238,883	225,000	250,000	275,000	300,000	300,000
		5,842,875	5,832,601	6,453,856	6,704,553	6,961,283	7,224,348	7,464,040

Tax Levy

School District	10-19810-000-1	3,616,656	3,603,840	3,700,000	3,800,000	3,900,000	4,000,000	4,100,000
Regional Hospital District	10-19820-000-1	319,869	320,249	649,102	681,557	715,635	751,417	788,988
Capital Regional District	10-19822-000-1	1,555,816	1,557,468	1,764,329	1,852,545	1,945,173	2,042,431	2,144,553
BC Assessment Authority	10-19831-000-1	111,600	111,743	115,000	120,000	125,000	130,000	130,000
Municipal Finance Authority	10-19832-000-1	418	418	425	450	475	500	500
BC Transit	10-19833-000-1	238,516	238,883	225,000	250,000	275,000	300,000	300,000
		5,842,875	5,832,601	6,453,856	6,704,553	6,961,283	7,224,348	7,464,040

District of Sooke
Financial Plan 2008 to 2012
General Operating Fund

Revenues

	<u>Forecast 2007</u>	<u>Approved 2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Account							
Sale of services							
Zoning and planning books	156	200	200	204	208	212	216
Office services fees	52						
Financial and tax info services	12,355	10,200	12,000	12,240	12,485	12,734	12,989
NSF charges	225						
Sale of pins and flags	100						
Record searches	175						
Sale of land - road closure	50,000	50,000	0	0	0	0	0
Miscellaneous	877		1,000	1,000	1,000	1,000	1,000
	63,940	60,400	13,200	13,444	13,693	13,947	14,206
Licenses and permits							
Business licenses	4,200	4,000	45,000	45,900	46,818	47,754	48,709
ALR Application fees	1,800	400	400	408	416	424	433
Subdivision fees	81,834	57,600	60,000	40,000	40,000	30,000	20,000
Rezoning fees	217,927	25,000	175,000	100,000	75,000	50,000	25,000
Delivery vehicle licenses	2,020	2,200	2,200	2,244	2,289	2,335	2,381
Building and plumbing fees	518,273	500,000	485,000	425,000	400,000	400,000	300,000
Sign permit fees	305	250	300	306	312	318	325
Woodstove permits	3,090	1,340	3,100	3,162	3,225	3,290	3,356
Demolition permits	350	500	400	408	416	424	433
Title charge removal fee	335	200	204	208	212	216	221
Title search	2,090	3,000	2,000	2,040	2,081	2,122	2,165
Burning Permits	650	0	0	0	0	0	0
Development permits	61,836	35,000	60,000	50,000	40,000	40,000	30,000
Development variance permits	3,200	4,000	3,200	2,500	2,000	2,000	1,500
Board of Variance fees	0	1,000	1,020	1,040	1,061	1,082	1,104
Other	690						
	898,600	634,490	837,824	673,216	613,831	579,967	435,627
Cost recovery							
Council	0	0	0	0	0	0	0
Administration	4,944	100	102	104	106	108	110
Fire	7,836	4,500	4,590	4,682	4,775	4,871	4,968
Emergency	0	0	0	0	0	0	0
Building	507	0	0	0	0	0	0
Engineering	2,977	200	204	208	212	216	221
Planning	100	200	204	208	212	216	221
	16,364	5,000	5,100	5,202	5,306	5,412	5,520

**District of Sooke
Financial Plan 2008 to 2012
General Operating Fund**

Recreation and Cultural Services

	Account	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Community Parks								
Sooke Parks - maintenance and repairs	10-27110-680-2	105,543	105,000	107,100	109,242	111,427	113,655	115,928
Growth and Inflationary Adjustments				80,325	81,932	83,570	85,242	86,946
Hazardous Tree Maintenance	10-27111-680-2			15,000	15,300	15,606	15,918	16,236
Parks and Trail Maintenance	10-27112-680-2			15,000	15,300	15,606	15,918	16,236
Community Clean Up (e.g Graffiti)	10-27113-680-2			5,000	5,000	5,000	5,000	5,000
Project Consultant	10-27110-890-2	1,235	0	0	0	0	0	0
Park Amenities Donation	10-27120-680-2	3,378	0	0	0	0	0	0
Ed Macgregor Park - allocated donations	10-27120-690-2		0	0	0	0	0	0
		110,156	105,000	222,425	226,774	231,209	235,733	240,348
Community Services								
Library services								
Sooke Community Association contract	10-27250-680-2	318,063	318,063	329,173	342,340	356,034	370,275	385,086
Sooke Canada Day Society	10-27500-680-2	18,000	18,000	18,000	18,360	18,727	19,102	19,484
CIPJ Society - Need Crisis and Information Lit	10-27510-680-2	2,000	1,000	1,000	1,020	1,040	1,061	1,082
Sooke Residents in Need - Crisis Centre	10-27520-680-2	3,000	3,000	3,060	3,121	3,184	3,247	3,312
Sooke Fine Arts - UBCM Tourism Grant	10-27530-680-2	6,000	6,000	6,000	6,120	6,242	6,367	6,495
UBCM Tourism Grant - Phase 2	10-27540-680-2	6,370	0	0	0	0	0	0
Sooke Arts Council	10-27545-680-2	0	0	43,408	0	0	0	0
Sooke Beatification Project - SPA	10-27550-680-2	2,500	2,500	2,500	2,550	2,601	2,653	2,706
Focus Grants	10-27560-680-2	26,000	0	0	0	0	0	0
Spirit of BC 2008	10-27570-680-2	45,000	0	0	0	0	0	0
Communities in Bloom - Flowline Support Prc	10-27511-680-2	0	0	3,000	0	0	0	0
Community Health Initiative	10-27512-680-2			5,000	5,000	5,000	5,000	5,000
	10-27513-680-2			5,000	5,000	5,000	5,000	5,000
		426,933	348,563	416,141	383,511	397,828	412,705	428,165
Total Recreation and Cultural Services		537,089	453,563	638,566	610,285	629,037	648,439	668,513

	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Lease and Rental							
Lease	19,870	24,870	25,000	20,000	20,000	0	0
Room rentals	175						
	20,045	24,870	25,000	20,000	20,000	0	0
Investment income							
Interest	90,000	75,000	88,000	88,000	60,000	60,000	60,000
Tax interest and penalties							
Interest	17,473	13,000	16,000	16,000	16,000	16,000	16,000
Penalties	95,919	75,000	85,000	85,000	85,000	85,000	85,000
	113,392	88,000	101,000	101,000	101,000	101,000	101,000
Revenue sharing							
Casino revenue	295,000	270,000	295,000	300,900	306,918	313,056	319,317
Fire Department							
First Nations	11,600	12,500	12,500	12,750	13,005	13,265	13,530
Oil tank inspections	2,750	1,000	1,020	1,040	1,061	1,082	1,104
Hydrant painting	1,340	2,000	2,040	2,081	2,122	2,165	2,208
	15,690	15,500	15,560	15,871	16,189	16,512	16,843
Development Cost Charges							
DCC - Roads	475,906	0	300,000	300,000	300,000	300,000	300,000
DCC - Wastewater	74,802	0	67,000	67,000	67,000	67,000	67,000
	550,708	0	367,000	367,000	367,000	367,000	367,000
Administration							
Deposits in lieu of parkland	0	0	0	0	0	0	0
Ed Macgregor Park Donation	3,378	0	0	0	0	0	0
School tax administration fee	5,621	5,604	5,716	5,830	5,947	6,066	6,187
School District DCC fee	2,028	2,030	2,071	2,112	2,154	2,197	2,241
	11,027	7,634	7,787	7,942	8,101	8,263	8,429
Unconditional Transfers							
Small Community Protection grant	294,154	317,300	342,762	391,369	399,196	407,180	415,324
Traffic Fine revenue sharing	82,912	65,000	83,000	84,660	86,353	88,080	89,842
	377,066	382,300	425,762	476,029	485,550	495,261	505,166

	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Conditional Transfers							
Street lighting cost sharing							
LWMP Stage 1	1,652	1,650	1,683	1,717	1,751	1,786	1,822
LWMP Stage 2	10,000	0	0	0	0	0	0
LWMP Stage 3	10,000	0	0	0	0	0	0
LWMP Grant - Stage 3	0	10,000	10,000	0	0	0	0
JEPP grants	1,280	281	1,000	0	0	0	0
West Nile assistance	3,516	4,288	0	0	0	0	0
Emergency Planning grant	2,819	13,148	0	0	0	0	0
Tsunami Preparedness grant	7,000	9,078	0	0	0	0	0
West Nile (UBCM) grant	0	8,908	0	0	0	0	0
Gas Tax Community Works grant	131,478	149,273	163,823	310,991	310,991	310,991	310,991
Community to Community grant	2,977	0	0	0	0	0	0
Community Response - Crystal Meth grant							
Grant requests submitted to Province							
Liquid Waste Management Plan	0	100,000	100,000	0	0	0	0
Community Sewer Modeling Plan	0	11,333	0	0	0	0	0
Storm Water Management Plan Study	0	0	10,000	0	0	0	0
Sustainability Workshop			5,000				
Cycling Infrastructure Partnerships Program	0	0	0	0	0	0	0
Tourism Grant (2008 - Phase 2)	0	0	43,408	0	0	0	0
PEP Grant - 2006 Windstorm	0	0	0	0	0	0	0
Focus Grants	45,000	0	0	0	0	0	0
Capital Grants	0	37,500	156,050	338,500	6,733,000	3,752,000	0
	215,722	345,459	490,964	651,208	7,045,742	4,064,777	312,813
Transfers from own reserves and allowances							
From surplus	367,858	190,000	255,000	0	700,000	0	0
From SPA Reserve	26,000						
From Affordable Housing Reserve							
From Community Works Reserve Fund (Gas Tax)	25,000	210,000	475,000	187,000	420,000	220,000	0
From Capital Works Reserve Fund (GST)	102,304	102,650	113,550	0	0	75,000	0
From Fire Capital Reserve Fund	71,210	17,100	105,000	50,179	15,000	70,000	98,752
From Casino Reserve Fund	728,000	728,000	385,000	50,000	450,000	300,000	50,000
From DCC Road Reserve	0	0	35,000	0	1,440,000	860,000	0
	1,320,372	1,247,750	1,368,550	287,179	3,025,000	1,525,000	148,752

Account	Forecast 2007	Approved 2007	2008	2009	2010	2011	2012
Other taxes							
Utility tax 1%	89,915	89,915	98,907	100,885	102,902	104,960	107,060
Grants in lieu of taxes	29,176	25,449	27,994	28,554	29,125	29,707	30,301
East Sooke Fire Protection - Local Service Tax			26,040	26,561	27,092	27,634	28,187
Rural Tax refund - Boundary Extension	14,531						
	133,622	115,364	152,940	155,999	159,119	162,302	165,548
Total non tax general municipal revenue	4,121,548	3,271,767	4,193,687	3,162,991	12,227,448	7,712,498	2,460,220

**District of Sooke
Financial Plan 2008 to 2012
Sewer Operating Fund
and
Sewer Replacement Reserve**

Sewer Operating Fund		Sewer Replacement Reserve							
Account	2007	2007	2008	2009	2010	2011	2012		
# Parcel Tax Rolls	1,879	1,886	1,996	2,100	2,200	2,300	2,350		
# Sewer Generation Charges	468	470	472	490	510	530	550		
Total	2,347	2,356	2,468	2,590	2,710	2,830	2,900		

Revenues

Parcel Tax	40-11130-000-1	929,363	933,400	988,020	1,039,500	1,089,000	1,138,500	1,163,250
Sewer Generation Charge	40-11140-000-1	231,809	232,700	233,640	242,550	252,450	262,350	272,250
EPCOR Management Fee	40-11150-000-1	0	0	0	0	0	0	0
EPCOR Contribution to Rehabilitation Fund	40-11155-000-1	30,000	0	20,000	20,000	20,000	20,000	20,000
Transfer from EPCOR Rehabilitation Fund		13,000						
Sewer Permit Fees	40-11160-000-1	14,000	0	0	0	0	0	0
Transfer from DCC Wastewater Reserve		0	0	0	0	0	0	0
Sanitary Sewer - LWMP Stage 3 - Grant	40-17510-000-1	0	33,333	33,333	0	0	0	0
Sewer System Modeling and Study - Grant	40-17511-000-1	0	0	11,334	0	0	0	0
2006 Windstorm Recovery		10,482	0	0	0	0	0	0
Investment Income		0	0	0	0	0	0	0
		1,228,654	1,199,433	1,286,327	1,302,050	1,361,450	1,420,850	1,455,500

Expenditures

EPCOR, for operations as per agreement	40-21250-650-2	497,983	442,501	494,176	509,001	524,271	539,999	556,199
EPCOR Rehabilitation Reserve Account	40-21250-680-2	20,000	20,000	20,000	20,000	20,000	20,000	20,000
EPCOR, Rehabilitation, Repairs and Maintenance Expenses	40-21250-660-2	13,000	0	0	0	0	0	0
Rehabilitation, Repairs and Maintenance Expenses				15,000	15,000	15,000	15,000	15,000
MFA Long Term debt Repayment	40-28110-710-2	664,532	664,532	685,359	685,359	685,359	685,359	685,359
Short Term Borrowing Costs after Completion		0	0	0	0	0	0	0
MFA Debt 1% Holdback		0	0	0	0	0	0	0
Insurance	40-21250-651-2	15,775	14,000	16,000	16,480	16,974	17,484	18,008
Ministry of Finance - Discharge fee	40-21250-653-2	1,114	1,200	1,200	1,200	1,200	1,200	1,200
Other Costs	40-21250-652-2	14,000	21,800	22,345	22,904	23,476	24,063	24,663
Special Projects - Audit of Parcel Tax Roll	40-21250-654-2	0	5,000	5,000				
Sewer System - Modeling and Study	40-23222-850-2	20,000	20,000	17,000				
Sanitary Sewer - LWMP Stage 3	40-23221-850-2	0	54,000	60,000				
Transfer to Sewer Replacement Reserve				0	0	36,828	117,745	135,670
		1,246,404	1,243,033	1,336,080	1,269,944	1,323,109	1,420,850	1,455,500

Change in Fund Balance - Surplus/(deficit)

		-17,750	-43,600	-49,753	32,106	38,341	0	0
Opening Sewer Operating Fund Balance		-2944	-2944	-20,694	-70,447	-38,341	0	0
Closing Sewer Operating Fund Balance		-20,694	-46,544	-70,447	-38,341	0	0	0

Sewer Replacement Reserve

Opening Balance		0	0	0	0	0	36,828	154,573
Transfer from Sewer Operating Fund		0	0	0	0	36,828	117,745	135,670
Closing Balance		0	0	0	0	36,828	154,573	290,243

**District of Sooke
Reserves
2008 - 2012 Financial Plan**

Description	Bylaw	Projected 2007	2008	2009	2010	2011	2012
Fire Protection Reserve	7						
Opening Balance		213,643	186,812	126,812	151,633	211,633	241,633
Transfer In		43,260	45,000	75,000	75,000	100,000	125,000
Transfer Out		-70,091	-105,000	-50,179	-15,000	-70,000	-98,752
Closing Balance		186,812	126,812	151,633	211,633	241,633	267,881
Parks Reserve	47						
Opening Balance		302,543	302,543	302,543	327,543	377,543	452,543
Transfer In		0	0	25,000	50,000	75,000	100,000
Transfer Out		0	0	0	0	0	0
Closing Balance		302,543	302,543	327,543	377,543	452,543	552,543
Casino Revenue Reserve	55						
Opening Balance		542,399	109,399	19,399	270,299	127,217	140,273
Transfer In		295,000	295,000	300,900	306,918	313,056	319,317
Transfer Out		-728,000	-385,000	-50,000	-450,000	-300,000	-50,000
Closing Balance		109,399	19,399	270,299	127,217	140,273	409,591
Sooke Program Arts Reserve	233						
Opening Balance		23,119	1,942	8,005	13,317	18,317	23,317
Transfer In		4,823	6,063	5,313	5,000	5,000	3,750
Transfer Out		-26,000	0	0	0	0	0
Closing Balance		1,942	8,005	13,317	18,317	23,317	27,067
Capital Works Reserve (GST)	180						
Opening Balance		137,551	76,706	9,156	56,156	104,156	78,156
Transfer In		45,000	46,000	47,000	48,000	49,000	50,000
Transfer Out		-105,845	-113,550	0	0	-75,000	0
Closing Balance		76,706	9,156	56,156	104,156	78,156	128,156
Road DCC Reserve	247						
Opening Balance		578,582	1,232,046	1,497,046	1,797,046	657,046	97,046
Transfer In		653,464	300,000	300,000	300,000	300,000	300,000
Transfer Out		0	-35,000	0	-1,440,000	-860,000	0
Closing Balance		1,232,046	1,497,046	1,797,046	657,046	97,046	397,046
Wastewater DCC Reserve	246						
Opening Balance		211,539	286,341	353,341	420,341	487,341	554,341
Transfer In		74,802	67,000	67,000	67,000	67,000	67,000
Transfer Out		0	0	0	0	0	0
Closing Balance		286,341	353,341	420,341	487,341	554,341	621,341
Community Works Reserve (Gas Tax)	248						
Opening Balance		204,882	311,435	258	124,249	15,240	106,231
Transfer In		131,553	163,823	310,991	310,991	310,991	310,991
Transfer Out		-25,000	-475,000	-187,000	-420,000	-220,000	0
Closing Balance		311,435	258	124,249	15,240	106,231	417,222
Emergency Road Repair and Snow Removal	283						
Opening Balance		0	190,000	190,000	190,000	190,000	190,000
Transfer In		190,000	0	0	0	0	0
Transfer Out		0	0	0	0	0	0
Closing Balance		190,000	190,000	190,000	190,000	190,000	190,000
Total		2,697,224	2,506,560	3,350,584	2,188,493	1,883,541	3,010,847
Opening Balance		2,214,258	2,697,224	2,506,560	3,350,584	2,188,493	1,883,541
Transfers to/from Reserves		482,966	-190,664	844,025	-1,162,091	-304,953	1,127,306
Closing Balance		2,697,224	2,506,560	3,350,584	2,188,493	1,883,541	3,010,847

**District of Sooke
Financial Plan 2008 to 2012
Capital Fund**

Capital Fund	Forecast 2007	Approved 2007	Capital Plan				Comment
			2008	2009	2010	2011	
Revenues							
Transfer from General Operating Surplus	0	0	0	0	700,000	0	0
Taxation - Transfer from General Operating	329,931	319,700	471,302	536,648	612,902	662,962	702,072 10% Minimum Target
Fire Equipment Reserve	70,091	17,100	105,000	804,971	919,353	994,444	1,053,108 15% Target
Parks Reserve	0	0	0	0	0	0	0
Casino Reserve Fund	728,000	728,000	335,000	0	400,000	250,000	0
SPA Reserve	0	0	0	0	0	0	0
Capital Works Reserve (GST)	105,845	102,650	113,550	0	0	75,000	0
DCC Road Reserve	0	0	0	0	1,440,000	840,000	0
DCC Wastewater Reserve	0	0	0	0	0	0	0
Community Works Reserve (Gas Tax)	0	50,000	150,000	167,000	420,000	220,000	0
Grants	330,000	37,500	156,050	338,500	6,733,000	3,752,000	0
	1,563,867	1,254,950	1,340,950	1,069,249	10,525,000	6,225,000	1,168,752
Expenditures							
Council	2,873	5,200	0	0	0	0	550,000
Corporate Services	17,352	14,000	45,575	3,570	0	0	0
Finance and Information Technology	8,381	0	278,000	35,000	35,000	35,000	35,000
Development Services	60,849	66,650	12,775	75,000	50,000	50,000	50,000
Public Works Yard	7,500	7,500	0	0	0	0	0
Building Maintenance	9,154	9,500	80,000	90,000	0	25,000	25,000
Fire Department	70,091	67,100	172,100	55,679	15,000	70,000	98,752
Engineering	104,947	487,000	445,000	760,000	10,360,000	5,895,000	360,000
Community Development	521,300	598,000	307,500	50,000	65,000	150,000	50,000
	802,447	1,254,950	1,340,950	1,069,249	10,525,000	6,225,000	1,168,752
Net Revenue (expenditures)	761,420	0	0	0	0	0	0
2007 Carry Over Capital Projects							
GIS Mapping System	6,000						
Pedestrian Crossings	10,000						
BC Spirit Square	37,500						
Townsend Rd and Sidewalks	300,000	(\$225,000 plus \$75,000)					
John Phillips Park - Pond and Drainage Plan	20,000						
Marine Boardwalk	387,000						
	760,500						

Department	Division	Account	Project Name	Funding Sources											
				Budget 2008	Gen Ops Surplus	Taxes	FER	Parks Res	Casino	GST	Road DCC	WW DCC	Gas Tax	Other Grants	
Council			Unallocated	0	0	0	0	0	0	0	0	0	0	0	0
	Corporate Services	Equipment - Municipal hall	30-21411-000-2	30,000		30,000									
		Equipment - Municipal hall	30-21412-000-2	15,575		15,575									
Finance				45,575	0	45,575	0	0	0	0	0	0	0	0	0
	Information Technology	30-21434-000-2	198,000		84,450		0	113,550							
		Information Technology	30-21432-000-2	25,000		25,000									
Information Technology		30-21433-000-2	20,000		20,000										
	Information Technology	30-21431-000-2	35,000		35,000										
Development Services	Equipment - Building Inspector	30-26451-000-2		278,000	0	164,450	0	0	0	113,550	0	0	0	0	0
			12,775		12,775										
Public Works Yard				12,775	0	12,775	0	0	0	0	0	0	0	0	0
				0											
Building Maintenance	Building - Municipal Hall	30-21211-000-2		60,000		60,000									
	Building - Municipal Hall	30-21212-000-2	20,000		20,000										
				80,000	0	80,000	0	0	0	0	0	0	0	0	0
Fire Department	Fire Equipment	30-22471-000-2		10,000			10,000								
	Fire Equipment	30-22472-000-2		5,000			5,000								
	Fire Hall - Building	30-22221-000-2		15,000			15,000								
	Fire Equipment	30-2473-000-2		50,000			50,000								
	Fire Equipment	30-22474-000-2		25,000			25,000								
	Fire Equipment - Emergency	30-22475-000-2		67,100					33,550	0				33,550	
	Fire Equipment - Emergency	30-22476-000-2		0			0			0				0	
				172,100	0	0	105,000	0	33,550	0	0	0	0	0	33,550
				30,000		0							30,000		
				15,000		15,000									
Engineering	Storm/Ditches/Culverts	30-23362-000-2		15,000											
	Roads	30-23322-000-2		15,000											
	Roads	30-23323-000-2		15,000											
	Roads	30-23321-000-2		135,000		0			135,000						
	Sidewalks/Road	30-23381-000-2		80,000		0			80,000						
	Sidewalks	30-23362-000-2		120,000		33,550									
	Storm/Ditches/Culverts	30-23361-000-2		30,000		0									60,000
	Information Technology	30-23431-000-2		10,000		10,000									
	Street Light	30-23331-000-2		10,000		10,000									
			445,000	0	83,550	0	0	271,450	0	0	0	30,000	60,000		
Community Development	Parks	30-27341-000-2		150,000											
	Parks	30-27342-000-2		50,000		25,000			30,000			120,000		25,000	
	Parks	30-27343-000-2		30,000		30,000									
	Parks	30-27344-000-2		40,000		40,000									
	Parks	30-27345-000-2		37,500											37,500
				307,500	0	95,000	0	0	30,000	0	0	0	120,000	62,500	
				1,340,950	0	481,350	105,000	0	335,000	113,550	0	0	150,000	156,050	

District of Sooke
2008 - 2012 Financial Plan
2009 Capital Plan

Department	Division	Project Name	2009	Gen Ops Surplus	Taxes	FER	Parks Res	Funding Sources					
								Casino	GST	Road DCC	WW DCC	Gas Tax	Other Grants
Council		Unallocated	0	0	0	0	0	0	0	0	0	0	0
		Electronic Imaging Upgrade to Records Management Software	3,570	0	3,570	0	0	0	0	0	0	0	0
		Evergreen Equipment Replacement Plan	35,000	0	35,000								
Finance	Information Technology		35,000	0	35,000	0	0	0	0	0	0	0	0
			50,000		50,000								
			25,000		25,000								
Development Services		Hybrid Vehicle for Engineering and Planning	75,000	0	75,000	0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0	0	0	0
Public Works Yard													
		Sprinkler System Replacement	90,000		90,000								0
			90,000	0	90,000	0	0	0	0	0	0	0	0
Fire Department													
		Thermal Imaging Camera	9,500			9,500							
	Fire	Protective Clothing Replacement	10,000			10,000							
	Fire	Fire Hose Replacement Program	5,000			5,000							
	Fire	2004 Chevy Truck - Lease Buy Out	20,179			20,179							
	Fire	Generator for Fire Hall #2 Station	11,000			5,500							5,500
Engineering			55,679	0	0	50,179	0	0	0	0	0	0	5,500
		HWY 14 and Downtown Core Storm Drainage Construction Project	500,000										
	Storm Drainage	Road and Sidewalk Improvement Program	200,000		200,000							167,000	333,000
	Roads	Culvert Replacement Program	50,000		50,000								
	Culvert	Street Light Installation Program	10,000		10,000								
Community Development			760,000	0	260,000	0	0	0	0	0	0	167,000	333,000
		Park Enhancement Program	50,000	0	50,000	0	0	0	0	0	0	0	0
		1,069,249	0	513,570	50,179	0	0	0	0	0	0	167,000	338,500

**District of Sooke
2008 - 2012 Financial Plan
2010 Capital Plan**

Department	Division	Project Name	2010	Gen Ops Surplus	Taxes	FER	Parks Res	Casino	GST	Road DCC	WW DCC	Gas Tax	Other Grants
Council		Unallocated	0	0	0	0	0	0	0	0	0	0	0
Corporate Services			0	0	0	0	0	0	0	0	0	0	0
Finance	Information Technology	Evergreen Equipment Replacement Plan	35,000		35,000								
			35,000	0	35,000	0	0	0	0	0	0	0	0
Development Services		GIS Enhancement Project	50,000		50,000								
			50,000	0	50,000	0	0	0	0	0	0	0	0
Public Works Yard			0	0	0	0	0	0	0	0	0	0	0
Building Maintenance		Public Works Yard Maintenance	0	0	0	0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0	0	0	0
Fire Department	Fire Fire	Protective Clothing Replacement Fire Hose Replacement Program	10,000 5,000		10,000 5,000								
			15,000	0	0	15,000	0	0	0	0	0	0	0
Engineering	Storm Drainage	HWY 14 and Downtown Core Storm Drainage Construction Project	500,000		67,000							100,000	333,000
	Roads	Gateway to Phillips Road Connector Construction Project	9,600,000	700,000	340,000			400,000		1,440,000		320,000	6,400,000
	Roads	Road and Sidewalk Improvement Program	200,000		200,000								
	Culvert	Culvert Replacement Program	50,000		50,000								
	Street Light	Street Light Installation Program	10,000		10,000								
			10,360,000	700,000	667,000	0	0	400,000	0	1,440,000	0	420,000	6,733,000
Community Development	Parks	Phillips Park - Parking Lot Design Park Enhancement Plan	15,000 50,000 65,000		15,000 50,000 65,000		0	0	0	0	0	0	0
			10,525,000	700,000	817,000	15,000	0	400,000	0	1,440,000	0	420,000	6,733,000

Department	Division	Project Name	2011	Gen Ops Surplus	Funding Sources												
					Taxes	FER	Parks Res	Casino	GST	Road DCC	WW DCC	Gas Tax	Other Grants				
Council		Unallocated	0		0	0											
Corporate Services					0	0											
Finance	Information Technology	Evergreen Equipment Replacement Plan	35,000		35,000	0											
Development Services		GIS Enhancement Project	50,000		50,000	0											
Public Works Yard					0	0											
Building Maintenance		Painting and Carpets for District Office	25,000		25,000	0											
Fire Department	Fire	Vehicle Replacement - Unit #209 - Utility Vehicle	55,000			55,000											
	Fire	Protective Clothing Replacement	10,000			10,000											
	Fire	Fire Hose Replacement Program	5,000			5,000											
			70,000	0	0	70,000	0	0	0	0	0	0	0	0	0	0	0
Engineering	Roads	HWY 14 Atherly to Charters Construction Project	5,600,000		463,000			250,000		75,000		840,000			220,000		3,752,000
	Roads	Road and Sidewalk Improvement Program	200,000		200,000												
	Culvert	Culvert Replacement Program	50,000		50,000												
		Replacement of 1993 Suburban Street Light Installation Program	35,000		35,000												
	Street Light		10,000		10,000												
			5,895,000	0	758,000	0	0	250,000		75,000		840,000	0		220,000		3,752,000
Community Development	Parks	Phillips Park - Parking Lot Construction	100,000		100,000												
		Park Enhancement Plan	50,000		50,000												
			150,000	0	150,000	0	0	0	0	0	0	0	0	0	0	0	0
			6,225,000	0	1,018,000	70,000	0	250,000		75,000		840,000	0		220,000		3,752,000

Department	Division	Project Name	2012	Gen Ops Surplus	Taxes	FER	Parks Res	Casino	GST	Road DCC	WW DCC	Gas Tax	Other Grants
Council		Unallocated	550,000		550,000	0							0
Corporate Services					0	0							0
Finance	Information Technology	Evergreen Equipment Replacement Plan	35,000		35,000	0							0
Development Services		GIS Enhancement Project	50,000		50,000	0							0
Public Works Yard		Public Works Yard Maintenance	0		0	0							0
Building Maintenance	City Hall	Paint and Carpets for District Office	25,000		25,000								0
Fire Department	Fire	Protective Clothing Replacement	10,000			10,000							
	Fire	Fire Hose Replacement Program	5,000			5,000							
	Fire	Compressed Air Foam Unit	0			0							
	Fire	2002 Fire Rescue/Pumper Unit #202 - Exercise Lease Buyout	41,374			41,374							
	Fire	2002 Emergency Vehicle Unit #206 - Exercise Lease Buyout	42,378			42,378							
			98,752	0	0	98,752	0	0	0	0	0	0	0
Engineering	Roads	Road and Sidewalk Improvement Program	300,000		300,000								
	Culvert	Culvert Replacement Program	50,000		50,000								
	Street Light	Street Light Installation Program	10,000		10,000								
			350,000	0	360,000	0	0	0	0	0	0	0	0
			50,000	0	50,000	0	0	0	0	0	0	0	0
Community Development		Parks Enhancement Program	1,168,752	0	1,070,000	98,752	0	0	0	0	0	0	0

District of Sooke
2008 - 2012 Financial Plan
Five Year Master Capital Project Listing

Department	Division	Project Name	Preliminary Capital Budget				2012	Grant Opportunities
			2008	2009	2010	2011		
Council Corporate Services		Unallocated	0					
		Office ReDesign and Cabinets for Engineering Plans	30,000				550,000	Possible Boat Launch and Land Acquisition
	Finance	Electronic Imaging Upgrade to Records Management Software	15,575	3,570				
		Tempest Software Suite	198,000	0	0	0	0	
Development Services	Information Technology	Telephone Equipment Replacement	25,000	0	0	0		
	Information Technology	Fixed Asset Software Module	20,000					
	Information Technology	Evergreen Equipment Replacement Program	35,000	35,000	35,000	35,000	35,000	
		GIS Enhancement Project	35,000	50,000	50,000	50,000	50,000	
Public Works Yard Building Maintenance		Hybrid Vehicle for Engineering and Planning						
		Nissan Truck Unit # 388 - Lease Buy Out	12,775	25,000				
	City Hall	Public Works Yard						
		Building Automatic Sprinkler System	60,000	90,000			25,000	Moved ahead to 2008 from 2009
Fire Department		Painting and Carpets for District Office	20,000	9,500				
	Fire	Upgrade Parking Lot Lighting at City Hall						
	Fire	Thermal Imaging Camera						
	Fire	Vehicle Replacement - Unit #209 Utility Vehicle			55,000		41,374	
Engineering	Fire	2002 Fire Rescuer/Pumper Unit #202 - Exercise Lease Buyout					42,378	
	Fire	2002 Emergency Vehicle Unit #206 - Exercise Lease Buyout					10,000	
	Fire	Protective Clothing Replacement	10,000	10,000	10,000	10,000	5,000	
	Fire	Fire Hose Replacement Program	5,000	5,000	5,000	5,000		
	Fire	Slid-in Foam Unit	50,000					
	Fire	Ramp Repairs at #1 Fire Hall	15,000					
	Fire	Bulk Bio-fuel Storage Tank	25,000					
	Fire	2004 Chevy Truck Lease Buy Out		20,179				JEPP
	Emergency	Emergency Generator - Sooke Community Hall	67,100	11,000				JEPP (moved to 2009 from 2008)
	Emergency	Generator Fire Hall #2 Station						
	Storm Drainage	Hwy 14 and Downtown Core Storm Drainage Preliminary Design Plan	30,000					Gas Tax/ICBC/MOT/Real Estate Assoc
	Storm Drainage	Gateway to Phillips Road Connector Preliminary Design Plan		500,000	500,000			Gas Tax/ICBC/MOT/Real Estate Assoc
	Roads	Gateway to Phillips Road Connector Construction Project	15,000		9,600,000			Gas Tax/ICBC/MOT/Real Estate Assoc
	Roads	Hwy 14 Atherly to Charters Preliminary Design Plan						
	Roads	Hwy 14 Atherly to Charters Construction Project	15,000			5,600,000		Gas Tax/ICBC/MOT/Real Estate Assoc
	Roads	Townsend Road Enhancement Project	135,000					Plus \$300K Carryover from 2007
Roads	Major Paving and Sidewalk Projects	80,000	200,000	200,000	200,000	300,000	Local Motion Grant 50/50	
Sidewalks	Ayre, Otter to Eustace Sidewalk and Storm Project	120,000						
Culvert	Culvert Replacement Program	30,000	50,000	50,000	50,000	50,000		
Information Technology	Auto-Cad Software and Training	10,000						
Community Development		Replacement of 1993 Suburban						
	Street Lighting	Street Lighting Installation Program	10,000	10,000	10,000	10,000	10,000	
	Parks	Phillips Park - Storm Water Management Project	150,000					
	Parks	Phillips Park - Connector Trail	50,000		15,000			Local Motion/Developer
	Parks	Phillips Park - Parking Lot Design				100,000		
	Parks	Phillips Park - Parking Lot Construction						
	Parks	Broomhill Park Improvements	40,000					Local Motion/Rick Hansen
	Parks	Deerlepe and Sooke Bluff Park Tree Cleanup	30,000					
	Parks	Park Enhancement Program		50,000	50,000	50,000	50,000	plus \$37,500 carry over from 2007
	Parks	BC Spirit Square Project	37,500					
			1,340,950	1,069,249	10,525,000	6,225,000	1,168,752	