

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
January 12, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Acting Mayor Sheila Beech  
Councillor Maja Tait  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane

### ABSENT:

Mayor Janet Evans

### STAFF PRESENT

Bonnie Sprinkling, Corporate Services  
Manager/Deputy Clerk  
Bob Kelsey, Fire Chief  
Gerald Christie, Acting Director of Planning  
Al Fontes, Acting Director of Engineering  
Sue-Lin Tarnowski, Deputy Director of  
Finance  
Lisa Urlacher, Council Clerk  
Staff Sergeant Roger Plamondon  
Bill Hadikin, Head of Building/Bylaw, EOC  
Coordinator

### CALL TO ORDER

Acting Mayor Beech called the meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda with the following new additions: verbal update – January 6<sup>th</sup>, 2009 storm and verbal update – Building Department staff immediately following item RA-3.

**CARRIED**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on December 8, 2008 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Special Council meeting held on December 15, 2008 be adopted as amended – Councillor Dumont left the meeting stating that he had a business relationship with Sunriver.

**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on December 15, 2008 be adopted as amended – Councillor Dumont left the meeting stating that he had a business relationship with Sunriver.

**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on January 5, 2009 be adopted as circulated.  
**CARRIED**

## **MINUTES FOR INFORMATION**

**MOVED** and seconded that minutes of the Official Community Plan Review Committee meeting held on March 19, 2008, April 16, 2008, July 16, 2008, July 30, 2008 and September 17, 2008 be received for information;  
**AND THAT** minutes of the Tourism Foundation Advisory Committee be received for information.  
**CARRIED**

## **BUSINESS ARISING FROM THE MINUTES**

### **BA-1 Rezoning Application and OCP Amendment – 2554 Sooke River Road**

**MOVED** and seconded that Council introduce and give first reading to Bylaw No. 384, Official Community Plan Amendment Bylaw (86-30).  
**CARRIED**

**MOVED** and seconded that Council give second reading to Bylaw No. 384, Official Community Plan Amendment Bylaw (86-30).  
**CARRIED**

**MOVED** and seconded that Council introduce and give first reading to Bylaw No. 385, Zoning Amendment Bylaw (270-51).  
**CARRIED**

**MOVED** and seconded that Council give second reading to Bylaw No. 385, Zoning Amendment Bylaw (270-51).  
**CARRIED**

**MOVED** and seconded that Council schedule a Public Hearing for Bylaw No. 384, Official Community Plan Amendment Bylaw (86-30) and Bylaw No. 385, Zoning Amendment Bylaw (270-51) for January 26th, 2009.  
**CARRIED**

## **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

## **REPORTS REQUIRING ACTION**

### **RA-1 2009-2011 Strategic Plan**

**MOVED** and seconded that Council adopt the District of Sooke 2009-2011 Strategic Plan.  
**CARRIED**

**RA-2 Towns for Tomorrow Grant Application - Sidewalks**

**MOVED** and seconded to endorse the District of Sooke application to the 2009 TOWNS FOR TOMORROW grant program to secure funding for sidewalk infrastructure projects for Church Road, Eustace Road and Anna Marie Road;

**AND THAT** subject to receipt of the grant funding, Council authorize staff to proceed with the project design, tendering and construction for the sidewalk projects in accordance with District of Sooke policies and bylaws;

**AND THAT** upon successful completion of the projects, Council support the operation and maintenance of the sidewalk infrastructure improvements as the responsibility of the District of Sooke.

**CARRIED**

**RA-3 Outstanding Building Permit Policy**

**MOVED** and seconded to amend Policy No. 9.2, *Outstanding Building Permit*.

**CARRIED**

Mr. Hadikin updated Council on the status of the Emergency Operation resulting from the heavy rainfall on January 6<sup>th</sup> and 7<sup>th</sup>, 2009. Mr. Hadikin reported that the Sooke Volunteer Fire Departments efforts of diverting and sandbagging resulted in lower incidents and that the early warning from the District of Sooke staff through media helped reduce the traffic on Sooke Road. Mr. Hadikin reported that the District of Sooke will be hosting a public meeting for residents on Thursday January 15<sup>th</sup>, 2009 at 7:00 p.m. in the Council Chambers. Representatives from the Provincial Emergency Program and Insurance Bureau of Canada will be attending. Mr Hadikin reported that the entrance to Sooke potholes was partially washed out and the Province has committed to funding for the remedial work as a result of the heavy rainfall damaging the new water main.

Mr. Hadikin reported that Jarrett Hutchinson, Building Inspector has accepted a position with the Province and will be leaving the District of Sooke.

**RA-4 Committee Structure and Function Policy**

**MOVED** and seconded to amend Policy No. 1.4, *Committee Structure and Function Policy, 2006*.

**CARRIED**

**REPORTS FOR INFORMATION**

**RI-1 Council Reader File – November 2008**

**MOVED** and seconded to receive the report for information.

**CARRIED**

**RI-2 Council Reader File – December 2008**

**MOVED** and seconded to receive the report for information.  
**CARRIED**

**RI-3 RCMP – Monthly Mayor Report (November 2008)**

**MOVED** and seconded to receive the report for information.  
**CARRIED**

**MAYOR AND COUNCIL REPORTS**

Councillor Bennett reported that he attended the CRD Board Meeting on January 7<sup>th</sup>, 2009 and the CRD orientation meeting on January 10<sup>th</sup>, 2009.

Councillor Berger reported that she attended the Spirit of BC Communities Committee and announced funding for the event and exhibit to celebrate the Countdown to 2010. Ms. Berger reported on the opportunity to hold a Sooke Olympic T-Shirt contest.

Councillor Haldane reported on the CRD Sea to Sea meeting in regards to acquiring land for eco protection.

Councillor Beech reported on attending the New Years Levee and the Tourism Foundation meeting. Ms Beech reported on the meeting with the Chamber president, Gwen Fisher and the Sooke Program of the Arts committee meeting.

Councillor Dumont reported on attending the New Years Levee and stated that the LWMP consultant was attending sites during the heavy rainfall.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 David Suzuki Foundation**

**MOVED** and seconded to direct staff to invite a representative from the David Suzuki Foundation to an upcoming Council meeting to present the concept of the *Species and Ecosystem Protection Act*.  
**CARRIED**

**C-2 Edward Milne Community School**

**MOVED** and seconded to send a letter to Edward Milne Community School advising of the District of Sooke Community Grant Program and provide BC Transit contact information.  
**CARRIED**

## CORRESPONDENCE FOR INFORMATION

### I-1 BC Assessment – 2009 Property Assessment Roll

**MOVED** and seconded to receive and file the correspondence.  
**CARRIED**

### I-2 UBCM – Sparwood Avalanche Victims Trust Fund

**MOVED** and seconded to post on the District of Sooke website the Trust Fund information regarding the Sparwood Avalanche Victims.  
**CARRIED**

## BYLAWS

### B-1 Bylaw No. 380, *Zoning Amendment Bylaw (270-49)* – 6519 Country Road

**MOVED** and seconded that Bylaw No. 380, *Zoning Amendment Bylaw (270-49)* be adopted.  
**CARRIED**

### B-2 Bylaw No. 387, *Revenue Anticipation Borrowing Bylaw*

**MOVED** and seconded that Bylaw No. 387, *Revenue Anticipation Borrowing Bylaw* be introduced and read a first time.  
**CARRIED**

**MOVED** and seconded that Bylaw No. 387, *Revenue Anticipation Borrowing Bylaw* be read a second time.  
**CARRIED**

**MOVED** and seconded that Bylaw No. 387, *Revenue Anticipation Borrowing Bylaw* be read a third time.  
**CARRIED**

## MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.  
**CARRIED**

## REPORT OF IN CAMERA RESOLUTIONS

### R-1 Sooke Economic Development Commission

**MOVED**, seconded to appoint Alexander Chandler and Bryon Mooney as public members at large of the Sooke Economic Development Commission;

**AND** approve the Terms of Reference for the Sooke Economic Development Commission;  
**AND** to release this In Camera resolution to the public.  
**CARRIED**

**R-2 Sign Bylaw Review Committee**

**MOVED**, seconded to appoint the following as public members of the Sign Bylaw Review Committee:

Tatum Claypool  
Gwen Fisher  
Mary Jane Rose  
Ronald (Fuzzy) Fedosenko

**AND** approve the Terms of Reference for the Sign Bylaw Review Committee;  
**AND** release this In Camera resolution to the public.  
**CARRIED**

**R-3 Protective Services Committee**

**MOVED**, seconded to appoint the following as public members of the Protective Services Committee:

David Court  
Robert Hudson  
Roderick Alan MacKenzie  
Paul McTavish  
John N. Smith

**AND** to re-establish the Protective Services Committee as a Select Committee;  
**AND** approve the Terms of Reference for the Protective Services Committee;  
**AND** release this In Camera resolution to the public.  
**CARRIED**

**R-4 Sooke Program of the Arts Committee**

**MOVED**, seconded to appoint Alexandra L. (Sande) Cummings as a public member of the Sooke Program of the Arts Committee;

**AND** to re-establish the Sooke Program of the Arts Committee as a Select Committee;  
**AND** release this In Camera resolution to the public.  
**CARRIED**

**R-5 Official Community Plan Review Committee**

**MOVED**, seconded to appoint Laurie Wallace as a public member of the Official Community Plan Review Committee;

**AND** release this In Camera resolution to the public.  
**CARRIED**

**R-6 Community Grant Review Committee**

**MOVED**, seconded to appoint Alexander Chandler as a public member of the Community Grant Review Committee;

**AND** release this In Camera resolution to the public.

**CARRIED**

**MOVED**, seconded to appoint a member from those not chosen for other committees as a public member of the Community Grant Review Committee;

**AND** release this In Camera resolution to the public.

**CARRIED**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:10 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Sheila Beech**  
**Acting Mayor**

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**Evan Parliament**  
**Chief Administrative Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on January 26, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bob Kelsey, Fire Chief  
Gerald Christie, Acting Director of Planning  
Bonnie Sprinkling, Corporate Services  
Manager/Deputy Clerk  
Lisa Urlacher, Council Clerk  
Al Fontes, Acting Director of Engineering  
Bill Hadikin Head of Building/Bylaw  
EOC Coordinator  
Staff Sergeant Roger Plamondon

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:06 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on January 12, 2009 be adopted as circulated.  
**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on January 19, 2009 be adopted as circulated.  
**CARRIED**

### MINUTES FOR INFORMATION

**MOVED** and seconded that minutes of the Sooke Economic Development Commission meeting held on January 15, 2009 be received for information.  
**CARRIED**



**BUSINESS ARISING FROM THE MINUTES**

**BA-1 Committee of the Whole Recommendation – January 19, 2009**

**Rezoning Application – 6491 Sooke Road**

**MOVED** and seconded that Council introduce and give first reading to Bylaw No. 388, *Zoning Amendment Bylaw (270-52)*.

**CARRIED**

**MOVED** and seconded that Council give second reading to Bylaw No. 388, *Zoning Amendment Bylaw (270-52)*.

**CARRIED**

**MOVED** and seconded that Council schedule a Public Hearing for Bylaw No. 388, *Zoning Amendment Bylaw (270-52)* for February 9, 2009.

**CARRIED**

**BA-2 Sooke Economic Development Commission Recommendation- January 15, 2009**

**Draft Terms of Reference**

**MOVED** and seconded that Council add “promote” to section 4.a to read as follows: “Provide leadership and direction to promote, facilitate and enhance the economic and sustainability of the community.”

**CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 EMCS Youth Council**

**MOVED** and seconded to approve the advance payment of \$3,000 for the Edward Milne Community School Youth Council.

**CARRIED**

**PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall, Sooke River Road, referred to the adoption of Bylaw No. 380, *Zoning Amendment Bylaw (270-49)* and inquired as to the 10% amenity requirement.

**REPORTS FOR INFORMATION**

**RI-1 RCMP – Mayor Monthly Report – December 2008**

**MOVED** and seconded to receive the report for information.

**CARRIED**

## **MAYOR AND COUNCIL REPORTS**

Councillor Dumont reported on attending the Provincial Emergency Program information meeting and Robbie Burns Night.

Councillor Beech reported on attending the Tourism Victoria meeting, the Official Community Plan Review Committee, The Sooke Economic Development Commission, CREST and the meeting with Keith Martin, M.P.

Councillor Bennett reported on attending the Sooke Regional Historical Society meeting.

Maja Tait read and submitted her report.

Herb Haldane reported on his meeting with Mike Hicks, Regional Director regarding land use issues and commented that he has also meet with various other officials as to the land use issues affecting Sooke.

## **CORRESPONDENCE FOR INFORMATION**

### **I-1 Juan de Fuca Cycling Coalition - Galloping Goose**

**MOVED** and seconded to receive and file the correspondence.  
**CARRIED**

## **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- (a) litigation or potential litigation affecting the municipality;
- (b) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (c) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (d) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED**

## **REPORT OF IN CAMERA RESOLUTIONS**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:32 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Evan Parliament**  
**Chief Administrative Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on February 9, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Sue- Lin Tarnowski, Deputy Director of  
Finance  
Gerald Christie, Acting Director of Planning  
Al Fontes, Acting Director of Engineering  
Bonnie Sprinkling, Corporate Services  
Manager/Deputy Clerk  
Lisa Urlacher, Council Clerk  
Staff Sergeant Roger Plamondom

### ABSENT:

Councillor Bev Berger

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:58 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to add the following items to the agenda as new business, NB-1, Bylaw No. 386, *Sooke Core Sewer Specified Area Amendment Bylaw (147-8) – 7186 Grant Road* and the removal of Item B-5, Bylaw No. 390, *Tax Prepayment Plan Amendment Bylaw (369-1)*

**CARRIED**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Public Hearing meeting held on January 26, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Regular Council meeting held on January 26, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on February 2, 2009 be adopted as circulated.

**CARRIED**

## MINUTES FOR INFORMATION

**MOVED** and seconded that minutes of the Board of Variance Meeting held on January 7, 2009, the Official Community Plan Review Committee Meeting held on January 14, 2009, the Liquid Waste Management Committee (Rainwater) held on January 15, 2009, the Liquid Waste Management Committee (Sanitary) held on January 22, 2009, the Protective Services Committee Meeting held on February 3, 2009 and the Sign Review Bylaw Committee Meeting held on February 4, 2009 be received for information.

**AND THAT** the minutes of the Capital Regional District Committee of the Whole Meeting held on June 11, 2009, the Capital Regional District Finance and Corporate Services Committee Meeting held on November 5, 2008, the Capital Regional District Hospital Board meeting held on November 12, 2008, the Capital Regional District Inaugural Meeting held on December 10, 2008 and the Capital Regional Hospital Board Inaugural Meeting held on December 10, 2008 be received for information.

**CARRIED**

## DELEGATIONS

### D-1 Diana Lokken, General Manager, Capital Regional District, Corporate Services 2009

Ms. Lokken provided an overview of the variety of services that the Capital Region District provides regionally and detailed the 2009 preliminary requisition amounts that the District of Sooke is directly responsible for.

A discussion ensued involving questions from members of Council and Ms. Lokken, the following service requisition concerns were raised:

- Traffic Safety Commission response to letters regarding Sooke crosswalk
- Climate Action and Adaptation work plan
- Geo-Spatial referencing System – two year Bylaw
- Provision in Local Government Act to review service every 5 years
- Regional Planning - Regional Parks
- Millstream Remediation Service Cost Allocation – \$103,594
- Stormwater Quality Management - \$12,726 Increase
- CRD Administrative fee

## BUSINESS ARISING FROM THE MINUTES

### BA-1 Committee of the Whole Recommendation - February 2, 2009

#### Development Permit – 3031 Phillips Road

**MOVED** and seconded that Council issue Development Permit (DP2008-0315) for the property located at 3031 Phillips Road.

**CARRIED**

**BA-2 Committee and Commission Recommendations - Appointment of Chair**

**Protective Services Committee**

**MOVED** and seconded that Council appoint Rod McKenzie as Chair of the Protective Services Committee and Bob Hudson as Vice-Chair.

**CARRIED**

**Sign Bylaw Committee**

**MOVED** and seconded that Council appoint Tatum Claypool as Chair of the Sign Bylaw Review Committee and Gwen Fisher as Vice- Chair.

**CARRIED**

**Sooke Economic Development Commission**

**MOVED** and seconded that Council appoint Scott Gertsma as Chair of the Sooke Economic Development Commission.

**CARRIED**

**Official Community Plan Review Committee**

**MOVED** and seconded that Council appoint Ellen Lewers as Chair of the Official Community Plan Review Committee and David Mallet as Vice-Chair.

**CARRIED**

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**PUBLIC HEARINGS AND RELATED BYLAWS**

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

**PH-1 Bylaw No. 388, *Zoning Amendment Bylaw (270-52)* - 6491 Sooke Rd**

Mr. Christie provided an overview of the application to rezone Lot 26 of 6491 Sooke Road from Village Residential 1 Zone (R-1) to Tent Lot Residential Zone (CD-4). Mr. Christie explained that the applicant is proposing to adjust the alignment of the property lines between the three tent lots, two of which are zoned CD-4, and one of which is zoned R-1.

Paul Martin, Charters Road, asked for clarification of the allowable height and expressed concerns as to traffic turning left from Lanark onto Sooke Road. It was explained that the applicants' intent is a two storey building.

Mr. Cormier, Charters Road, expressed concern as to the road standard of Lanark Road, it was explained that the finished road would be paved.

John Wilson, Sooke Road, expressed support for the proposed rezoning.

Jackie Stinson, Kennedy Street South, asked for clarification of the square footage of the structures and expressed concerns as to the increases traffic, stormwater, and additional suites.

Gail Hall, Sooke River Road, expressed concern as to the allowable height.

Lois Gardener, Kennedy street North, expressed concern as to the variance and asked Council to consider changing the zoning bylaw.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 8:34 pm.

**MOVED** and seconded that Council give third reading to Bylaw No. 388, *Zoning Amendment Bylaw (270-52)*

**CARRIED**

**MOVED** and seconded that Council issue Development Variance Permit for the property located at 6491 Sooke Road to vary the flanking lot line (Charters Street) from 3m to 1.2m to allow for the construction of a single family dwelling.

**CARRIED**

## **REPORTS REQUIRING ACTION**

### **RA-1 Council Support for “Celebrate Canada” Grant Application**

**MOVED** and seconded to authorize the *Sooke Canada Day Society* to submit a financial request to the Department of Canadian Heritage in relation to activities in Sooke for Canada Day;

**AND THAT COUNCIL** authorize the District of Sooke to submit a financial request to the Department of Canadian Heritage in relation to the fireworks portion of Canada Day.

**CARRIED**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her report.

Councillor Beech reported on attending the Sooke Region Tourism Association meeting, the Sooke Economic Development Commission meeting, and the Sooke Program of the Arts meeting.

Councillor Tait read and submitted her report.

Councillor Bennett read and submitted his report.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Sooke Montessori School**

**MOVED** and seconded to send a letter of support to be included with the School Community Connection Grant application.

**CARRIED**

**CORRESPONDENCE FOR INFORMATION**

**I-1 EPCOR – Community Investment Program**

**MOVED** and seconded to receive and file the correspondence.

**CARRIED**

**I-2 BC HealthLink BC Service**

**MOVED** and seconded to receive and file the correspondence.

**CARRIED**

**BYLAWS**

**B-1 Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-16)* 3031 Phillips Road**

**MOVED** and seconded that Council rescind first, second and third reading of Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-16)*

**CARRIED**

**Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)* 3031 Phillips Road**

**MOVED** and seconded that Council rescind first, second and third reading of Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)* for Phillips Road.

**CARRIED**

**Bylaw No. 350, *Zoning Amendment Bylaw (270-36)* - 6911 Larkspur Road**

**MOVED** and seconded that Council rescind first reading of Bylaw No. 350, *Zoning Amendment Bylaw (270-36)* for 6911 Larkspur Road.

**CARRIED**

**B-2 Bylaw No. 367, *Zoning Amendment Bylaw (270-46)* – 1940 Maple Avenue South**

**MOVED** and seconded that Bylaw No. 367, *Zoning Amendment Bylaw (270-46)* be adopted.

**CARRIED**



**B-3 Bylaw No. 384, Official Community Plan Amendment Bylaw (86-3) - 2554 Sooke River Road**

**MOVED** and seconded that Bylaw No. 384, *Official Community Plan Amendment Bylaw (86-3)* be read a third time.

**CARRIED**

**Bylaw No. 385, Zoning Amendment Bylaw (270-51) - 2551 Sooke River Road**

**MOVED** and seconded that Bylaw No. 385, *Zoning Amendment Bylaw (270-51)* be read a third time.

**CARRIED**

**B-4 Bylaw No. 387, Revenue Anticipation Borrowing Bylaw, 2009**

**MOVED** and seconded that Bylaw No. 387, *Revenue Anticipation Borrowing Bylaw, 2009* be adopted.

**CARRIED**

## **NEW BUSINESS**

**NB-1 Bylaw No. 386, Sooke Core Sewer Specified Area Amendment Bylaw (147-8) – 7186 Grant Road**

**MOVED** and seconded that Bylaw No. 386, *Sooke Core Sewer Specified Area Amendment Bylaw (147-8)* be adopted.

**CARRIED**

**NB-2 MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

**CARRIED**

## **REPORT OF IN CAMERA RESOLUTIONS**

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:57 p.m.

**CARRIED**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Evan Parliament**  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on February 23, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Steve Sorensen, Deputy Fire Chief/Inspector  
Tara Johnson, Planner  
Bonnie Sprinkling, Corporate Services  
Manager/Deputy Clerk  
Lisa Urlacher, Council Clerk  
Al Fontes, Acting Director of Engineering  
Bill Hadikin, Head of Building/Bylaw, EOC  
Coordinator  
Staff Sergeant Roger Plamondom

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:01 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to add the following item to the agenda as supplemental information: Item B-3, to remove and replace page 119.

**CARRIED**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on February 9, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on February 16, 2009 be adopted as circulated.

**CARRIED**

### MINUTES FOR INFORMATION

**MOVED** and seconded that minutes of the Capital Regional District Board Special meeting held on January 7, 2009 and the Capital Regional District Board meeting held on January 14, 2009 be received for information;

**AND THAT** the minutes of the Sooke Economic Development Commission meeting held on February 5, 2009 and the Sooke Program of the Arts Committee meeting held on February 9, 2009 be received for information.

**CARRIED**

## **BUSINESS ARISING FROM THE MINUTES**

### **BA-1 Sooke Program of the Arts Recommendation**

**MOVED** and seconded that Council appoint Terrie Moore as Chair of the Sooke Program of the Arts Committee;

**AND THAT** Council adopt the amended Terms of Reference for the Sooke Program of the Arts Committee.

**CARRIED**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall, Sooke River Road, questioned the wording of Bylaw No. 392, *Animal Regulation and Impounding Bylaw, 2008* as to boarding and breeding kennels and the requirement of licensing for backyard breeders.

## **REPORTS REQUIRING ACTION**

### **RA-1 Purchase of Ambulance Vehicle**

**MOVED** and seconded to approve the purchase of a used ambulance vehicle for an amount not to exceed \$10,000 from the Fire Reserve Fund;

**AND THAT** Council authorize the Mayor and Chief Administrative Officer to execute the agreement to purchase the ambulance vehicle through the Province of BC – Government Asset Disposal subject to a mechanical inspection of the vehicle.

**CARRIED**

## **REPORTS FOR INFORMATION**

### **RI-1 Council Reader File – January 2009**

**MOVED** and seconded to receive the report for information.

**CARRIED**

### **RI-2 RCMP – Monthly Mayors Report - January**

**MOVED** and seconded to receive the report for information.

**CARRIED**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her report.

Councillor Bennett read and submitted his report.

Councillor Tait read and submitted her report.

Councillor Beech reported on attending the Count Down to the Olympics, the Sooke Regional Tourism Association meeting, the Grouse Nest open house, the Official Community Plan Review Committee meeting and the Sooke Economic Development Commission meeting.

## **CORRESPONDENCE REQUIRING ACTION**

### **C-1 Sooke Region Community Health Initiative (CHI)**

**MOVED** and seconded to receive the correspondence for information.

**CARRIED**

## **BYLAWS**

### **B-1 Bylaw No. 392, *Animal Regulation and Impounding Bylaw, 2008***

**MOVED** and seconded that Bylaw No. 392, *Animal Regulation and Impounding Bylaw, 2008* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded to direct staff to amend Bylaw No. 392, *Animal Regulation and Impounding Bylaw, 2008* and bring a report forward to Council.

**CARRIED**

### **B-2 Bylaw No. 376, *Official Community Plan Amendment Bylaw (86-29)* - Lot A, Grant Road West**

**MOVED** and seconded that Bylaw No. 376, *Official Community Plan Amendment Bylaw (86-29)* be adopted.

**CARRIED**

### **Bylaw No. 368, *Zoning Amendment Bylaw (270-47)***

**MOVED** and seconded that Bylaw No. 368, *Zoning Amendment Bylaw (270-47)* be adopted.

**CARRIED**

### **B-3 Bylaw No. 384, *Official Community Plan Amendment Bylaw (86-30)* – 2554 Sooke River Road**

**MOVED** and seconded that Bylaw No. 384, *Official Community Plan Amendment Bylaw (86-30)* be adopted.

**CARRIED**

### **Bylaw No. 385, *Zoning Amendment Bylaw (270-51)***

**MOVED** and seconded that Bylaw No. 385, *Zoning Amendment Bylaw (270-51)* be adopted.

**CARRIED**

**B-4 Bylaw No. 390, *Tax Prepayment Plan Amendment Bylaw (369-1)***

**MOVED** and seconded that Bylaw No. 390, *Tax Prepayment Plan Amendment Bylaw (369-1)* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 390, *Tax Prepayment Plan Amendment Bylaw (369-1)* be read a second time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 390, *Tax Prepayment Plan Amendment Bylaw (369-1)* be read a third time.

**CARRIED**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 8:11p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Evan Parliament**  
**Chief Administrative Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 2 , 2009 at 7:00 p.m. Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Steve Sorensen, Acting Fire Chief  
Bonnie Sprinkling, Corporate Services  
Manager/Deputy Clerk  
Al Fontes, Acting Director of Engineering

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### REPORTS REQUIRING ACTION

#### RA-1 Murray Road Sidewalk

**MOVED** and seconded to award the contract for construction of sidewalks and drainage works on Murray Road to Glen Lake Construction Ltd. in the amount of \$96,656.32.  
**CARRIED**

#### RA-2 Strategic Communities Investment Agreement

**MOVED** and seconded to authorize the Mayor and Chief Administrative Officer on behalf of the District of Sooke to enter into and execute the Strategic Communities Investments Funds Agreement.  
**CARRIED**

**MOVED** and seconded to direct staff to send a letter to the Premier, copies to Minister of Finance and UBCM, requesting further information as to the change in the process for the Small Communities and Traffic Fine grants and stating that the Strategic Communities

Investment Agreement makes it more difficult for small communities in their budgeting and long term planning, especially without guarantees that the program will continue.  
**CARRIED**

**RA-3 Mandatory Spay/Neuter Bylaw for Cats**

**MOVED** and seconded to receive the report on a Mandatory Spay/Neuter Cat Bylaw for information.  
**CARRIED**

**BYLAWS**

**B-1 Bylaw No. 390, Tax Prepayment Plan Amendment Bylaw (369-1)**

**MOVED** and seconded that Bylaw No. 390, *Tax Prepayment Plan Amendment Bylaw (369-1)* be adopted.  
**CARRIED**

**B-2 Bylaw No. 392, Animal Regulation and Impounding Bylaw, 2009**

**MOVED** and seconded that Bylaw No. 392, *Animal Regulation and Impounding Bylaw, 2009* be read a second and third time.  
**CARRIED**

Council requested a copy of the CRD Animal Control report.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded at 8:32 pm to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- (a) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;
- (b) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- (c) labour relations or other employee relations.

**CARRIED**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:00 p.m.  
**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Evan Parliament**  
**Chief Administrative Officer**



## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 9, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Dave Devana, Acting CAO/Director of Finance  
Bonnie Sprinkling, Corporate Services  
Manager/Deputy Clerk  
Gerald Christie, Acting Director of Planning  
Al Fontes, Acting Director of Engineering  
Steve Sorensen, Acting Fire Chief

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated with the addition of New Business Item NB-1, Motion to Close the Meeting to the Public, the removal of Item B-1, Bylaw No. 391 and the moving of Item BA-2 Sign Bylaw Review Committee to immediately after the Public Question and Comment Period.

**CARRIED**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on February 23, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Special Council meeting held on March 2, 2009 be adopted as circulated.

**CARRIED**

### MINUTES FOR INFORMATION

**MOVED** and seconded that minutes of the following meeting be received for information:

January 28, 2009	Capital Regional District Board (Committee of the Whole)
February 11, 2009	Capital Regional District Board
February 25, 2009	Finance Committee
March 3, 2009	Protective Services Committee with changes on Page 28
March 4, 2009	Sign Bylaw Review Committee

**CARRIED**

## **BUSINESS ARISING FROM THE MINUTES**

### **BA-1 Finance Committee**

**MOVED** and seconded to support the appointment of Mayor Janet Evans as chair of the Finance Committee.

**CARRIED**

**MOVED** and seconded to adopt the amended Terms of Reference for the Finance Committee.

**CARRIED**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall, Sooke River Road, stated that the wording in the Proclamation Policy is incorrect and questioned about the process to access the Council Reader File.

Tatum Claypool, Chair of the Sign Review Committee, asked Council to support the Sign Bylaw Review Committee recommendation as to sandwich boards and banners and advised that the committee is looking at various signage alternatives for businesses.

Ralph Hull, Horne Road, stated that the Sign Bylaw greatly affected his business with the removal of his sandwich board on Highway 14.

### **BA-2 Sign Bylaw Review Committee**

**MOVED** and seconded to authorize Bylaw Enforcement Officers to relax enforcement of existing Sandwich Boards and Banners as identified by Bylaw Enforcement until amendments to the Sign Bylaw are complete and alternative forms of signage are available;

**CARRIED**

## **REPORTS REQUIRING ACTION**

### **RA-1 Proclamations Policy**

**MOVED** and seconded to adopt Policy No. 1.6, *Proclamations Policy, 2009*.

**CARRIED**

### **RA-2 Parcel Tax Review Panel Appointments 2009**

**MOVED** and seconded to appoint the members of the Parcel Tax Review Panel for the 2009 parcel tax review process as follows:

Ellen Lewers  
Travis Butler  
Marilyn Andreychuk

**CARRIED**

## REPORTS FOR INFORMATION

### RI-1 Town Centre Plan

Gerald Christie, Acting Director of Planning, thanked the residents of Sooke for their comments on the Town Centre Plan and Dennis Carlsen for his work with the public. The Town Centre Plan is still a draft and all comments are being considered.

Dennis Carlsen stated that he was addressing several key points coming out of the Open House and that he has met with most of the major property owners who stand to be affected by the Town Centre Plan. The property owners greatest concern was how they could accommodate the infrastructure required on their property, especially the cost. Mr. Carlsen stated that the Town Centre plan will present a density that will make it work for the property owner and Council may consider mechanisms for cost-sharing around infrastructure.

Mr. Carlsen advised that the next draft of the Town Centre Plan will also address the building height requests; three stories for town houses and possibly six stories for condominiums on the waterfront (Church, Goodmere and Waterview roads). Basically, there will be a mix of densities; single family dwellings and docks on the waterfront could change to allow some townhouses.

Waterview Street was another issue for the public and Mr. Carlsen cautioned narrowing the right of way without introducing other measures for siting of buildings. The concept of the learning facility on the property north of Evergreen Mall was acceptable to the public, but the owners of Evergreen Mall have plans to expand the mall and therefore, we must re-look at that site for land use. Mayor Evans stated that we would want rear access to Evergreen Mall.

Council discussed the Waterview Street; wide road for view corridor, walkability (steepness of road), accommodating the driving public (parking), commercial build out east-west or north-south. Councillor Bennett stated that the participants of the Charette unanimously presented the concept of Waterview Street as a vital avenue in the development of the Town Centre.

Council further discussed the need to identify long, medium and short-term projects and for flexibility in the Town Centre Plan to accommodate future community needs such as more young families, home offices, etc. Mr. Carlsen stated that the plan is predicated on the Smart Growth principle to meet the changing needs of the community.

Council further discussed Highway 14 and the Ministry of Transportation right of way requirement of 15 metres from the centre line. Mr. Christie stated that wording could be placed in the Town Centre Plan such that the District of Sooke presents to the Ministry that it is desirable that the right of way be reduced. The issue of the traffic roundabouts was considered. Mr. Fontes stated that roundabouts "slow traffic down but arrive sooner at destination" with no idling and cheaper than signal lights. Pedestrians are safer as the traffic is slowed.

Mr. Carlsen will bring forward another draft of the Town Centre Plan for Council and the public to review.

**RI-2 Council Reader File**

**MOVED** and seconded to receive the Council Reader File for information.  
**CARRIED**

**MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her Mayor Report attached.

Councillor Bennett read and submitted his report attached.

Councillor Tait read and submitted her report attached.

Councillor Beech reported that she attended:

- the Literacy Meeting and that the committee is looking for a literacy coordinator
- the Community Planning Open House
- Sooke Region Tourism Association meeting and that the group has hired Vancouver Island Tourism Association to develop a marketing plan including branding.

Councillor Dumont reported that he attended:

- the Community Planning Open House
- Sooke Elderly Citizens Society meeting and that they have begun the presentation for an addition to Ayre Manor to VIHA
- The Food CHI Farm Tour

**CORRESPONDENCE FOR INFORMATION**

**I-1 Burnaby School Lands**

**MOVED** and seconded to support the resolution of the City of Burnaby at the 2009 UBCM convention as to the protection of local Municipal interests in school lands and assets and that a copy of this resolution be sent to the City of Burnaby, the Minister of Education and all members of the Union of BC Municipalities.

**CARRIED**

**BYLAWS**

**B-2 Bylaw No. 392, *Animal Regulation and Impounding Bylaw, 2009***

**MOVED** and seconded that Bylaw No. 392, *Animal Regulation and Impounding Bylaw, 2009* be adopted.

**CARRIED**

**B-3 Bylaw No. 393, *Zoning Amendment Bylaw (270-54)* – Reversal of Zoning 2197 Otter Point Road**

**MOVED** and seconded that Bylaw No. 393, *Zoning Amendment Bylaw (270-54)* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 393, *Zoning Amendment Bylaw (270-54)* be read a second time.

**CARRIED**

**MOVED** and seconded to schedule a Public Hearing for Bylaw No. 393, *Zoning Amendment Bylaw (270-54)* for March 23, 2009 at or after 6:30 p.m.

**CARRIED**

**B-3 Bylaw No. 394, *Business Licence Amendment Bylaw (301-1)***

**MOVED** and seconded that Bylaw No. 394, *Business Licence Amendment Bylaw (301-1)* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 394, *Business Licence Amendment Bylaw (301-1)* be read a second time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 394, *Business Licence Amendment Bylaw (301-1)* be read a third time.

**CARRIED**

#### **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded at 8:20 pm to close the meeting to the public under section 90(1) of the *Community Charter* to discuss labour relations or other employee relations.

**CARRIED**

#### **ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 8:30 p.m.

**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Evan Parliament**  
**Chief Administrative Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 16, 2009 at 6:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Bonnie Sprinkling, Corporate Services  
Manager/Deputy Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:30 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### REPORTS REQUIRING ACTION

#### RA-1 Spirit Square Proposal

**MOVED** and seconded to award the contract for the design and project management of the design implementation for the Sooke Spirit Square project at Ed Macgregor Park and Murray Road Park to Gemella Design Inc. in the amount of \$42,615.00, excluding taxes.  
**CARRIED**

Council directed staff to ensure that local labour and businesses be used in the Spirit Square project and that the project does not exceed \$475,000.

### CORRESPONDENCE REQUIRING ACTION

#### C-1 Earth Hour Participation

**MOVED** and seconded to direct that the District of Sooke municipal hall participate in the Earth Hour 2009 by turning off lights in the office and Council Chamber areas on Saturday, March 28, 2009 and

**THAT COUNCIL** direct that employees and residents of the District of Sooke be encouraged to participate in EARTH HOUR as part of the united global message about the need for action on climate change and to commit to fighting climate change starting with turning off lights on Saturday, March 28, 2009 at 8:30 pm for one hour.

**CARRIED**

## **BYLAWS**

### **B-1 Bylaw NO. 394, Business Licence Amendment Bylaw (301-1)**

**MOVED** and seconded that Bylaw No. 394, *Business Licence Amendment Bylaw (301-1)* be adopted.

**CARRIED**

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 6:50 p.m.

**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Evan Parliament**  
**Chief Administrative Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 23, 2009  
6:30 p.m., Closed Portion, Meeting Room  
7:00 p.m., Open Portion, Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorensen, Fire Chief  
Staff Sergeant Roger Plamondon  
Kathryn Lesyshen, Planner  
Jan Stope, General Support Clerk

### CALL TO ORDER:

Acting Mayor Tait called the meeting to order at 6:32 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (b) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED UNANIMOUSLY**

### REPORT OF IN CAMERA RESOLUTIONS

#### R-2 Sooke Spirit of BC Community Committee

**MOVED**, seconded to appoint Robert Stinson as a member of the Sooke Spirit of BC Community Committee.

**AND** release this In Camera resolution to the public.

**CARRIED**

### CALL TO ORDER: OPEN PORTION

Mayor Evans called the meeting to order at 7:01 p.m.



## **APPROVAL OF THE AGENDA**

**MOVED** and seconded to approve the agenda with the addition of NB-1:  
Correspondence for Information: Ministry of Community Development

- Towns for Tomorrow
- Strategic Community Investment Fund
- Climate action Investment Program

**CARRIED**

## **ADOPTION OF MINUTES**

**MOVED** and seconded that the minutes of the Regular Council meeting held on March 9, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Special Council meeting held on March 16, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on March 16, 2009 be adopted as circulated.

**CARRIED**

## **MINUTES FOR INFORMATION**

**MOVED** and seconded that minutes of the Spirit of BC Communities Committee meeting held on February 4, 2009, the Official Community Plan Review Committee meeting held on February 18, 2009, the Sooke Program of the Arts Committee meeting held on March 9, 2009, the Sooke Economic Development Commission meeting held on March 11, 2009, the Capital Regional District Board meeting and the Capital Regional Hospital District Board meeting held on March 11, 2009 be received for information.

**CARRIED**

## **BUSINESS ARISING FROM THE MINUTES**

### **BA-1 Official Community Plan Review Committee Recommendation**

#### **Small Lot Infill**

**MOVED** and seconded to accept the recommendation of the Official Community Plan Review Committee to increase the allowable density of "Tent Lots" as defined by the District of Sooke Zoning.

**CARRIED**

## **BA-2 Sooke Economic Development Commission Recommendation**

### **Tourism Implementation Action Plan**

**MOVED** and seconded to direct staff to bring back the Tourism Implementation Action Plan for consideration to a Committee of the Whole meeting.

**CARRIED**

## **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

## **REPORTS REQUIRING ACTION**

### **RA-1 2009 Transportation Master Plan**

Nadine King, Boulevard, received questions from Council:

- Plan does not include data as to accidents from Ministry of Transportation for intersections with Highway 14.
- Roundabouts/traffic circles: Plan recommends policy in line with Ministry of Transportation, consider roundabouts first; feasibility studies would be done at design stage. Roundabouts would be large enough for a full size bus to travel through – like airport, Helmcken. Larger traffic circles have pedestrian signals. Education program would be implemented when new roundabout installed (North Cowichan). Development will design/construct first traffic circle, but this is a long term plan. 40 metres is diameter of traffic circle.
- “Collector” road project should be called “Connector” road.
- In last Traffic Study, Ministry had agreed to move Highway 14 to the North – away from the centre of Sooke.

**MOVED** and seconded to adopt the District of Sooke Transportation Master Plan, 2009 **AND THAT COUNCIL** adopt the implementation plans and policies recommended in the Transportation Master Plan.

**CARRIED**

**Councillor Dumont Opposed the Motion**

Council directed staff to submit the Transportation Master Plan to the Ministry of Transportation.

### **RA-2 2009 Parks & Trails Master Plan**

Kathryn Lesyshen received questions from Council:

- ATV use - Page 150 “motorized recreation” – allocated a specific area to reduce environmental damage. Staff will work with CRD on the areas for motorized recreation. ATV use on Blueberry Flats (west of Muir Creek). Kemp Lake trail property owner needs to be approached for permission to access lands, water shed area as well.

- Galloping Goose – Sooke River Bridge; staff are working with CRD Parks on the alignment for the Sooke River crossing.

**MOVED** and seconded to adopt the District of Sooke 2009 Parks and Trails Master Plan **AND THAT COUNCIL** adopt the implementation plans and policies recommended in the 2009 Parks and Trails Master Plan.

**CARRIED**

**Councillor Dumont Opposed the Motion**

### **RA-3 Appointment of Designated Employees**

**MOVED** and seconded to appoint Bonnie Sprinkling as Corporate Officer.

**CARRIED**

**MOVED** and seconded to appoint Al Fontes as Director of Engineering.

**CARRIED**

**MOVED** and seconded to appoint Gerald Christie as Director of Planning.

**CARRIED**

**MOVED** and seconded to appoint Steve Sorensen as Fire Chief.

**CARRIED**

Mayor Evans presented Steve Sorensen with the official Sooke Fire Chief badge, epaulets and helmet.

### **Mayor and Council Reports**

Mayor Evans read and submitted her report.

Councillors Bennett and Tait read and submitted their reports.

Councillor Beech reported that she had attended the Sooke EDC meeting; green bags have been delivered by Rotary and Sooke News Mirror; this was a joint Rotary/Chamber/District of Sooke project. Councillor Beech further reported that she attended the Sooke Region Tourism Association meeting, CREST, and Official Community Plan Review Committee meetings and that she attended the Mariner's Village Open House on March 19<sup>th</sup>, 2009 and the Coffee with Council on March 21<sup>st</sup>, 2009.

### **CORRESPONDENCE FOR INFORMATION**

#### **I-1 NEED Crisis and Information Line – Thank you letter**

**MOVED** and seconded to file the correspondence.

**CARRIED**

**I-2 Sooke Region Community Health Initiative (CHI) – 2008 Sooke Region Resource Inventory**

Marlene Barry gave an overview of the letter bringing Council up to date on the Sooke Region Community Health Initiative; a new brochure on local services provides valuable information. An updated brochure will be produced when funding is available to cover printing costs. The brochure will be provided for posting on the District of Sooke website.

**MOVED** and seconded to file the correspondence.  
**CARRIED**

**I-3 Isoo Sasaki, Mayor of Natori – Sooke Visit March 28<sup>th</sup> to April 2<sup>nd</sup>**

**MOVED** and seconded to file the correspondence.  
**CARRIED**

**NEW BUSINESS**

**NB-1 Correspondence for Information: Ministry of Community Development**

**MOVED** and seconded to file the correspondence.  
**CARRIED**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 8:20 p.m.  
**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on April 14, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorensen, Fire Chief  
Tara Johnson, Planner  
Staff Sgt. Roger Plamondon

**ABSENT:** Councillor David Bennett

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on March 23, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on April 6, 2009 be adopted as circulated.

**CARRIED**

### MINUTES FOR INFORMATION

**MOVED** and seconded that minutes of the following meetings be received for information:

January 12, 2009	Sooke Program for the Arts Committee
February 18, 2009	CRD Parks Committee
February 18, 2009	Official Community Plan Review Committee
February 19, 2009	Sooke Economic Development Commission
February 25, 2009	CRD Planning and Transportation Committee
March 11, 2009	Spirit of BC Community Committee
March 17, 2009	Finance Committee
March 18, 2009	Finance Committee

March 25, 2009	CRD Capital Regional District Board
March 25, 2009	Capital Regional Hospital District Board
March 25, 2009	Sooke Economic Development Commission
March 26, 2009	Liquid Waste Management Plan (Sanitary) Stage 3
April 1, 2009	Sign Bylaw Review Committee
April 2, 2009	Sooke Program of the Arts Committee
April 8, 2009	Official Community Plan Review Committee

**CARRIED**

**MOVED** and seconded to send a letter to the CRD Parks Committee expressing the District of Sooke Council's concerns about the acquisition tax which should be left to the people of Sooke; Council is against doubling it for this year.

**CARRIED**

Staff were directed to send a letter to Capital Regional District regarding the Millstream mediation to determine whether the dumping services or program was funded by the CRD.

**BUSINESS ARISING FROM THE MINUTES**

**BA-1 Committee of the Whole Recommendation – April 6, 2009**

**1. Lease to HBM Canada Manufacturing Ltd. – Kaltasin Works Yard**

**MOVED** and seconded to approve the form and content of the Lease of part of the Kaltasin Works Yard to HBM Canada Manufacturing Inc. and authorize the Mayor and CAO to execute the Lease.

**CARRIED**

**2. Shields Road – Grant of Easement**

**MOVED** and seconded to approve the form and content of the Easement over part of Shields Road to Ronald Shayne Fedosenko and to authorize the Mayor and CAO to execute the Easement.

**CARRIED**

**3. Closure and Sale of Road – 6838 Grant Road West**

**MOVED** and seconded to approve the Agreement for Disposition of Closed Road between the District of Sooke and Pacific Bulldog Construction Ltd. and authorize the Mayor and CAO to execute the agreement.

**AND** to introduce and give first reading to Bylaw No. 397, *Grant Road West Road Closure Bylaw, 2009*;

**AND** to give second reading to Bylaw No. 397, *Grant Road West Road Closure Bylaw, 2009*;

**AND** to direct staff to schedule a Public Input Meeting subject to notice in accordance with the *Community Charter*.

**CARRIED**

#### **4. 2009-2013 Financial Plan**

**MOVED** and seconded to introduce and give first reading to Bylaw No. 396, *Five Year Financial Plan Bylaw, 2009*;

**AND** to give second reading to Bylaw No. 396, *Five Year Financial Plan Bylaw, 2009*.  
**CARRIED**

#### **5. Advance Purchase of “Jaws of Life”**

**MOVED** and seconded to authorize the purchase of two complete sets of Hurst “Jaws of Life” Tools in the 2009 budget year.

**CARRIED**

### **PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall, Sooke River Road, believes that Council should have approved the cost of the California tour.

Ellen Lewers, Sooke Road, stated that it was difficult to determine when to burn with the current system and submitted information as to burning on farm land. Ms. Lewers asked where the tour group was going to in California. As chair of the Board of Variance, Ms. Lewers submitted a request for information and support for the Board of Variance committee members.

### **REPORTS REQUIRING ACTION**

#### **RA-1 Tour and Cancellation of Regular Council Meeting**

**MOVED** and seconded to cancel the April 27, 2009 Regular Council meeting.

**CARRIED**

**Councillor Tait opposed the motion**

#### **RA-2 Sooke Harbour Chamber of Commerce Agreement**

**MOVED** and seconded to authorize the Mayor and Chief Administrative Officer to execute the two (2) year agreement with the Sooke Harbour Chamber of Commerce for economic development services;

**AND TO** include the payments as set out in the agreement in the 2009-2013 Five-Year Financial Plan.

**CARRIED**

#### **RA-3 District of Sooke Kaltasin Sewer Expansion Project**

**MOVED** and seconded to endorse the application for the Canada-BC Building Canada Fund to secure funding for the Kaltasin Sewer Expansion Project;

**AND THAT** subject to receipt of grant funding and approval of the electors as appropriate, Council authorizes staff to proceed with the project design, tendering and construction in accordance with District of Sooke policies and bylaws;

**AND THAT** upon successful completion of the project, Council supports the operation and maintenance of the infrastructure improvements identified as the responsibility of the District of Sooke.  
**CARRIED**

## **REPORTS FOR INFORMATION**

### **RI-1 Toxic Round-Up**

**MOVED** and seconded to receive the report for information.  
**CARRIED**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted the Mayor's report.

Councillor Dumont reported that he attended the VIRL meeting and advised that information is being distributed on new opportunities for library members to download books and magazines. Councillor Dumont reported further that he gave the students from Natori a tour of the Fire Hall and he and the Mayor attended the going away ceremony.

Councillor Beech reported that she represented the Mayor at the Saunders Subaru Sooke Triathlon announcement on March 26<sup>th</sup>, 2009 and the launch of the Legal Guide for Grandparents Raising Grandchildren on April 1<sup>st</sup>, 2009.

Councillor Tait read and submitted her Council report.

Councillor Berger advised that the SEAPARC expansion committee brochure is being distributed and that the BC Spirit Community Committee is looking into the offer by VANOC for local children to go to the Olympics through a sponsorship program.

## **CORRESPONDENCE REQUIRING ACTION**

### **C-1 BC Bottle Depot Association – Recycling services**

**MOVED** and seconded to receive the letter from BC Bottle Depot Association for information.  
**CARRIED**

### **C-2 Canada Day Celebration – Request for sponsorship**

**MOVED** and seconded to send a letter to the City of Victoria wishing them well on their Canada Day and advising them that Sooke holds a Canada Day celebration.  
**CARRIED**

## **CORRESPONDENCE FOR INFORMATION**

### **I-1 Community Tourism Grant (Phase II), Strategic Marketing Tourism Plan – Final report**



**MOVED** and seconded to file the correspondence.  
**CARRIED**

## **BYLAWS**

### **B-1 Bylaw No. 311, *Board of Variance Bylaw, 2009* –**

**MOVED** and seconded that Bylaw No. 311, *Board of Variance Bylaw, 2009* be introduced and read a first time.  
**CARRIED**

**MOVED** and seconded that Bylaw No. 311, *Board of Variance Bylaw, 2009* be read a second time.  
**CARRIED**

**MOVED** and seconded that Bylaw No. 311, *Board of Variance Bylaw, 2009* be read a third time.  
**CARRIED**

### **Policy 8.4, *Development Application Procedure Policy, 2007***

**MOVED** and seconded to approve the associated amendments to Policy 8.4, *Development Application Procedure Policy, 2007*.  
**CARRIED**

### **B-2 Bylaw No. 356, *Zoning Amendment Bylaw (270-39)* - 2066 Maple Avenue South**

**MOVED** and seconded that Bylaw No. 356, *Zoning Amendment Bylaw (270-39)* be adopted.  
**CARRIED**

### **B-3 Bylaw No. 395, *Affordable Housing Agreement (2260 Maple Avenue North) Bylaw 2009***

**MOVED** and seconded that Bylaw No. 395, *Affordable Housing Agreement (2260 Maple Avenue North) Bylaw, 2009* be introduced and read a first time as amended to the Maximum Price of \$160,000 and to the Gross Annual Household Income Limit as appropriate to the Maximum Price.  
**CARRIED**

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:38 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on May 4, 2009 at 6:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorensen, Fire Chief

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:30 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to approve the agenda with the addition of supplemental information for Item B-3 Bylaw No. 401, *Property Tax Rate Bylaw, 2009*.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, asked questions concerning the proposed boat launch, has Council actually released the In Camera motions and , petition was received in 2005. Parking lot size does not leave any room for anything else.

### PUBLIC INPUT MEETINGS and Related Reports

#### **Bylaw No. 397, *Grant Road West Road Closure Bylaw, 2009***

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions at the public input meetings.

Dallas Julien, Applicant, stated he has been working with the District of Sooke Engineering department and is ready to commence work on the frontage improvements.

Mayor Evans stated that the Ministry of Transportation is willing to consider moving Highway 14 to Grant Road and asked, if we give up the Grant Road West right of way, do we have enough road right of way for the proposed highway? Al Fontes stated that the alignment was for the previous connector route and so the proposed Grant Road connector alignment does not require this right of way.

Richard Phillips, Grant Road, stated that the new developments on Grant Road West changed the alignment of the road.

Mayor Evans called three times for submissions. Hearing none, she closed the public input meeting.

**MOVED** and seconded to give third reading to Bylaw No. 397, *Grant Road West Road Closure Bylaw, 2009*.  
**CARRIED**

## **REPORTS FOR ACTION:**

### **RA-1 Committee of the Whole Recommendations – April 20, 2009**

#### **Tourism Implementation Action Plan**

**MOVED** and seconded to approve the Tourism Implementation Action Plan.  
**CARRIED**

#### **Bylaw No. 389, *Development Procedures Amendment Bylaw (255-2)***

**MOVED** and seconded to introduce and give first reading to Bylaw No. 389, *Development Procedures Amendment Bylaw (255-2)*.

**CARRIED**

**MOVED** and seconded to give second reading to Bylaw No. 389, *Development Procedures Amendment Bylaw (255-2)*.

**CARRIED**

**MOVED** and seconded to give third reading to Bylaw No. 389, *Development Procedures Amendment Bylaw (255-2)*.

**CARRIED**

#### **Moratorium on Building Permits for Duplexes with Secondary Suites**

**MOVED** and seconded that Council place a moratorium on the issuance of Building Permits for duplexes with any additional dwelling units in accordance with section 929 of the *Local Government Act*.

**CARRIED**

#### **Bylaw No. 399, *Zoning Amendment Bylaw (270-55)* (Duplex, amenities, etc.)**

**MOVED** and seconded to introduce and give first reading to Bylaw No. 399, *Zoning Amendment Bylaw (270-55)*.

**CARRIED**

**RA-2 Sooke Economic Development Commission Recommendations - April 8, 2009**

**MOVED** and seconded to refer the Sooke Economic Development Commission Measurable and Achievable Work Plan for 2009 back to the Sooke EDC for clarification of the work plan items and better explanation of the budget items.

**CARRIED**

Councillor Tait suggested that the Sooke EDC could look to changing the stereotype that Sooke seems to have on the intranet and in printed materials; to consider advertisement opportunities with different forms of social media.

**RA-3 Full Time Firefighter Position**

**MOVED** and seconded to authorize the hiring of a full-time firefighter on July 1, 2009 in advance of the October 2009 hiring date in the 2009-2013 Financial Plan.

**CARRIED**

**RA-4 Phillips Park Project and Boat Launch Project**

**MOVED** and seconded that Council endorse the application for the Canada-BC Building Canada Fund to secure funding for the Phillips Park Project;

**AND THAT** subject to receipt of grant funding and approval of the electors as appropriate, Council authorizes staff to proceed with the project design, tendering and construction of the Phillips Park Project in accordance with District of Sooke policies and bylaws;

**AND THAT** upon successful completion of the Phillips Park Project, Council supports the operation and maintenance of the infrastructure improvements identified as the responsibility of the District of Sooke.

**CARRIED**

**MOVED** and seconded that Council endorse the application for the Canada-BC Building Canada Fund to secure funding for the District of Sooke Boat Launch Project;

**AND THAT** subject to receipt of grant funding and approval of the electors as appropriate, Council authorizes staff to proceed with the project design, tendering and construction of the District of Sooke Boat Launch Project in accordance with District of Sooke policies and bylaws;

**AND THAT** upon successful completion of the District of Sooke Boat Launch project, Council supports the operation and maintenance of the infrastructure improvements identified as the responsibility of the District.

**CARRIED**

**C-1 CORRESPONDENCE REQUIRING ACTION:**

**Canada World Youth**

**MOVED** and seconded, that Council endorse the Sooke, BC/Mozambique Exchange Program.

**CARRIED**

## BYLAWS

### B-1 Bylaw No. 311, *Board of Variance Bylaw, 2009*

**MOVED** and seconded that Bylaw No. 311, *Board of Variance Bylaw, 2009* be adopted.  
**CARRIED**

### B-2 Bylaw No. 396, *Five Year Financial Plan Bylaw, 2009*

**MOVED** and seconded that Bylaw No. 396, *Five Year Financial Plan Bylaw, 2009* be read a third time.  
**CARRIED**

### B-3 Bylaw No. 401, *Property Tax Rate Bylaw, 2009*

**MOVED** and seconded that Bylaw No. 401, *Property Tax Rate Bylaw, 2009* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 401, *Property Tax Rate Bylaw, 2009* be read a second time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 401, *Property Tax Rate Bylaw, 2009* be read a third time.

**CARRIED**

### B-4 Bylaw No. 403, *Zoning Amendment Bylaw (270-56) (Tent Lots)*

Councillor Haldane excused himself from the meeting as he may have an interest in Tent Lot properties.

**MOVED** and seconded that Bylaw No. 403, *Zoning Amendment Bylaw (270-56)* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 403, *Zoning Amendment Bylaw (270-56)* be read a second time.

**CARRIED**

**MOVED** and seconded that a public hearing be scheduled in accordance with the *Local Government Act* and *Community Charter* notice requirements.

**CARRIED**

Councillor Haldane returned to the meeting.

## MOTION TO RECESSING AND CLOSE THE MEETING TO THE PUBLIC

**MOVED**, seconded to recess the meeting at 8:20 pm until after the Committee of the Whole immediately following this Special Council Meeting.

**CARRIED**

**MOVED**, seconded to re-convene the Special Council Meeting at 9:40pm and to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:  
(a) labour relations or other employee relations; and,  
(b) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**CARRIED**

#### **ADJOURNMENT**

**MOVED** and seconded, seconded to adjourn the meeting at 10.25 p.m.

**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on May 11, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorensen, Fire Chief  
Lisa Urlacher, Council Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:58 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to add the following items to the agenda as new business: NB-1 CRD – Millstream Site remediation - invitation to participate in subcommittee to review cost sharing and B-5 Supplemental Information: letter regarding Pending Development of Proposed Mariners Village on Sooke Road

### CARRIED

Mayor Evans recognized the 100<sup>th</sup> anniversary of the Canadian Forces Reserve Cadet Instructor Cadre for the Royal Canadian Sea, Army and Air Cadets.

The officers and staff of the “325 ROYAL CANADIAN SEA CADET CORPS, ADMIRAL R.C. WALLER”:

- Commanding Officer Lt(N) Joseph Chidlow
- Executive Officer Lt(N) Jaclyn Chidlow
- Administrative Officer S/Lt Laura Lemieux
- (Petty Officer First Class Brian Phillips)
- Civilian Volunteer Merle Fulton

The board of the Sooke Branch of the Navy League of Canada:

- Branch President Paula McCormick
- Branch Treasurer Deena Burnett
- Branch VP Kathie Dierk
- Cadet Liaison Cindy Vaughn



On behalf of District of Sooke Council and in recognition of the generous commitment of time and support to the leadership and mentoring of youth in our community, the Mayor presented a certificate of recognition.

## **ADOPTION OF MINUTES**

**MOVED** and seconded that the minutes of the Special Council meeting held on March 5, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Special Council meeting held on March 30, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Special Council meeting held on April 6, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Regular Council meeting held on April 14, 2009 be adopted as amended on page 4.

**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on April 20, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Special Council meeting held on May 4, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on May 4, 2009 be adopted as circulated.

**CARRIED**

## **MINUTES FOR INFORMATION**

**MOVED** and seconded that minutes of the following meetings be received for information:

March 4, 2009	CRD - Finance, Corporate and Protective Services
March 18, 2009	Official Community Plan Review Committee
March 18, 2009	Victoria Family Court & Youth Justice Committee
March 18, 2009	CRD Parks Committee
March 25, 2009	CRD Environment Committee
April 7, 2009	Protective Services Committee
April 8, 2009	CRD Hospital District Board
April 8, 2009	CRD Board Meeting

**CARRIED**

## DELEGATIONS

### D-1 T'Sou-ke Nation Solar Project

Andrew Moore, T'Sou-Ke Nation and Nitya Harris, SolarBC presented to Council the innovative Solar Power at T'Sou-ke Nation.

Mr. Moore provided an overview of T'Sou-ke Solar Community Phase 1:

- Conservation : awareness program, energy audits on 37 houses, energy saving retro fits,
- Solar Hot Water installations: 37 houses
- 75KW Photovoltaic installation: creating electricity from the sun
- Solar Forum: dissemination, evaluation, lessons learned, best practices
- Solar technology training: 9 T'Sou-ke trainees
- Economic Development Opportunities

T'Sou-ke Solar Community Phase 1B

- Conservation measures and awareness increased, partnership with BC Hydro.
- All 86 houses completed with Solar Hot water installations
- Wind Power installation on reserve 2
- Electric car, scooter, bicycle free power outlets
- Solar Power street lights

Mr. Moore explained that T'Sou-ke Community aims for 30% energy reduction by end of first year, 50% within 3 years.

Ms. Harris provided an overview of the solar communities comparable to our climate and explained the benefits and incentive programs available.

## BUSINESS ARISING FROM THE MINUTES

### BA-1 Committee of the Whole Recommendations – May 4, 2009

#### 1. Development Permit Delegation Bylaw

**MOVED** and seconded that Council introduce and give first reading to Bylaw No. 305, *Development Permit Delegation Bylaw, 2009*.

**CARRIED**

**MOVED** and seconded that Council give second reading to Bylaw No. 305, *Development Permit Delegation Bylaw, 2009*.

**CARRIED**

**MOVED** and seconded that Council give third reading to Bylaw No. 305, *Development Permit Delegation Bylaw, 2009*.

**CARRIED**

**2. Amendment to Sewer Generation Charges**

**MOVED** and seconded that Council introduce and give first reading to Bylaw No. 402, *Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-2)*.

**CARRIED**

**MOVED** and seconded that Council give second reading to Bylaw No. 402, *Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-2)*.

**CARRIED**

**MOVED** and seconded that Council give third reading to Bylaw No. 402, *Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-2)*.

**CARRIED**

**PUBLIC QUESTION AND COMMENT PERIOD**

Sylvia Hallgren, Sooke Road, expressed opposition to the proposed Mariners development and stated concerns as access to her property located at the intersection of Church Road. (Letter dated May 7<sup>th</sup>, 2009)

**REPORTS REQUIRING ACTION**

Councillor Dumont left the meeting at 7:40 p.m. stating his son is the owner 2075 Otter Point Road.

**RA-1 Rezoning Application Withdrawal with Fees Refund – 2075 Otter Point Road**

**MOVED** and seconded that Council refund \$3,161.88 of the fees paid for rezoning application RZ2008-0387 of 2075 Otter Point Road, legally described as Lot A (DD E92708), of Section 10, Sooke District, Plan 16283.

**CARRIED**

Councillor Dumont returned to the meeting at 7:51 p.m.

**RA-2 Change of Schedule for June Regular Council Meetings**

**MOVED** and seconded that Council schedule a Regular Council meeting on June 1<sup>st</sup>, 2009 and cancel the June 8<sup>th</sup>, 2009 Regular Council meeting.

**CARRIED**

**RA-3 Award of Tender – Eustace and Shields Roads Sidewalk Project**

**MOVED** and seconded that Council authorize staff to award the contract for construction of sidewalks and drainage works to English Trucking Ltd for the value of \$79,242.00.

**CARRIED**

**REPORTS FOR INFORMATION**

**RI-1 RCMP Monthly Reports – March and April 2009**

**MOVED** and seconded to receive the RCMP reports for information.  
**CARRIED**

**MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her report.

Councillor Tait read and submitted her report.

Councillor Dumont reported on the status of Ayre Manor as to final payments to the contractor and that he attended the 50<sup>th</sup> Anniversary for Sasseenos Elementary School.

Councillor Beech reported on the Official Community Review Committee meeting and the Sooke Program of the Arts Committee.

Councillor Bennett read and submitted his report.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Spirit of BC – Greater Victoria Spirit Committee**

**MOVED** and seconded to send a letter to the Greater Victoria Spirit Committee explaining that Sooke is part of the Torch Relay Route and wish them success with their event.  
**CARRIED**

**CORRESPONDENCE FOR INFORMATION**

**I-1 Mayor of Natori Letter dated April 13, 2009**

**MOVED** and seconded to receive and file the correspondence.  
**CARRIED**

**BYLAWS**

**B-1 Bylaw No. 366, *Zoning Amendment Bylaw (270-45)* (1928/1930 Maple Avenue South)**

**MOVED** and seconded that Bylaw No. 366, *Zoning Amendment Bylaw (270-45)* be adopted.  
**CARRIED**

**B-2 Bylaw No. 389, *Development Procedures Amendment Bylaw* (Fees Amendment)**

**MOVED** and seconded that Bylaw No. 389, *Development Procedures Amendment Bylaw* be adopted.  
**CARRIED**

**B-3 Bylaw No. 395, *Affordable Housing Agreement (2260 Maple Avenue North) Bylaw, 2009* – amend, second and third reading**

**MOVED** and seconded that Council amend Bylaw No. 395, *Affordable Housing Agreement (2260 Maple Avenue North) Bylaw, 2009*.  
**CARRIED**

**MOVED** and seconded that Bylaw No. 395, *Affordable Housing Agreement (2260 Maple Avenue North) Bylaw, 2009* be read a second time.  
**CARRIED**

**MOVED** and seconded that Bylaw No. 395, *Affordable Housing Agreement (2260 Maple Avenue North) Bylaw, 2009* be read a third time.  
**CARRIED**

**AND THAT COUNCIL** approve the section 219 Covenant – Affordable Housing and the Option to Purchase/Right of First Refusal for Lot 52, Section 22, Sooke District, Plan VIP84457 and authorize the execution of the said documents by the Mayor and Chief Administrative Officer.  
**CARRIED**

**B-4 Bylaw No. 396, *Five Year Financial Plan***

**MOVED** and seconded that Bylaw No. 396, *Five Year Financial Plan* be adopted.  
**CARRIED**

**Bylaw No. 401, *Property Tax Rate Bylaw, 2009***

**MOVED** and seconded that Bylaw No. 401, *Property Tax Rate Bylaw, 2009* be adopted.  
**CARRIED**

**B-5 Bylaw No. 405, *Zoning Amendment Bylaw (270- 57)* (Mariners Village)**

**MOVED** and seconded that Council waive the requirements of Policy 5.6 of the Development Application Procedures Policy, 2007, requiring the Committee of the Whole to first make a recommendation to Council in regards to an application prior to Council's consideration of that application.  
**CARRIED**

**MOVED** and seconded that Bylaw No. 405, *Zoning Amendment Bylaw (270- 57)* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 405, *Zoning Amendment Bylaw (270- 57)* be read a second time.

**CARRIED**

**MOVED** and seconded that Council authorize staff to schedule a public hearing in accordance with the *Local Government Act* and *Community Charter* for Bylaw No. 405 bylaw when:

- a works and services development agreement acceptable to the land owner and the District can be presented as of the date of the first notice of public hearing;
- the details of a phased development agreement identifying the amenities to be granted to the District, identifying the specific features in the development required by the District, and setting out the phasing and timing of the development, all acceptable to the land owner and the District, can be presented;
- a covenant under s. 219 of the *Land Title Act* acceptable to the District and the land owner can be presented in relation to the phased development agreement; the “no build” status of the proposed retained forested slope; and the protection and retention of existing Garry Oak;
- the first phase subdivision plan generally acceptable to the District, the approving officer and the land owner identifying the initial subdivisions, highway dedications, parkland dedications, trail dedications and initial building parcels can be presented;
- final staff review of servicing, security, agency referrals and other matters is complete; and
- legal review of CD Zone and required agreements, covenants and related documentation is complete.

**CARRIED**

**NEW BUSINESS**

**NB-1 CRD – Millstream Site remediation** - invitation to participate in subcommittee to review cost sharing

**MOVED** and seconded to appoint Councillor Haldane to the Millstream Site Remediation Subcommittee.

**CARRIED**

**REPORT OF IN CAMERA RESOLUTIONS**

**IC-1 May 4th, 2009 Special Council IN CAMERA Item RA-1 Sooke Program of the Arts Recommendation (SPA In Camera Meeting of April 14, 2009)**

**MOVED** and seconded to appoint to the Sooke Program of the Arts committee the following persons:

- Carol McGinty as representative of the Sooke Philharmonic Society
- Barb Sinclair as representative of the Sooke Weavers (Spinners & Dryers) Guild
- Shirley Skidmore as representative of the Sooke Scribblers

**AND** release this In Camera resolution to the public.

**CARRIED**

**IC-2 January 26, 2009 Regular Council IN CAMERA Item R-1**

**MOVED**, seconded to authorize the Mayor and Chief Administrative Officer to execute the Purchase Agreement for Lot 10. . Plan 1282 (6937 West Coast Road) in the amount of \$915,000; subject to staff investigating the foreshore licence and the Highway 14 entrance to the property.

**CARRIED**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:19 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Bonnie Sprinkling**  
Corporate Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
May 25, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorensen, Fire Chief  
Bill Hadikin, Head of Building/Bylaw Services

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on May 11, 2009 be adopted with the addition of "send a letter to" in C-1 and delete duplications in Minutes for Information.  
**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on May 19, 2009 be adopted as circulated.  
**CARRIED**

### MINUTES FOR INFORMATION

**MOVED** and seconded that minutes of the following meetings be received for information:

April 8, 2009	CRD Board Meeting
April 21, 2009	Sooke Community & Police Consultative Society
April 25, 2009	Official Community Plan Review Committee
May 5, 2009	Protective Services Committee
May 13, 2009	Sooke Economic Development Commission

**CARRIED**



## DELEGATIONS

### D-1 Capital Regional District Presentation

Kelly Daniels, CAO, Diana Lokken, General Manager of Corporate Services, Lloyd Rushton, Manager of CRD Park, Capital Regional District gave a presentation on the services the CRD provides to the District of Sooke and the District of Sooke's participation in those services.

Ms. Lokken reviewed a financial chart on the municipal requisitions for all jurisdictions under the CRD. The areas highlighted in green denote the jurisdictions with common participants with Sooke. The J.D.F. should be highlighted in Solid Waste Disposals (Refuse Disposal).

Council discussed:

- How the division between municipality or electoral areas is determined; most of services in the "Direct Responsibility" section are cost shared based on converted assessments ( 911 is on population);
- CREST funding through fee;
- Septage Disposal – site now located in Langford; pro-rata based on volumes of liquid (monthly documentation);
- Millstream Remediation is lower than in original data provided due to change in financing; the issue is still under review through a task force;
- Homeless Secretariat is funding that the CRD is levying under community Health; funding for administration of homeless coalition;
- Under Direct Responsibility, some municipalities can opt out of a service (ie. Traffic Safety was a voluntary service). With some services there is a statutory limitation that does not allow a municipality to opt out. If a community is unhappy with service, there is provision in the LGA to ask for a service review;
- Cost sharing for Animal Control is based on converted assessments;
- Hazardous Material is a regional wide service; budget has gone down – retainer with Surrey;
- Roundtable – Environmental Monitoring is required to provide annually a report and work plan.

Lloyd Rushton, reviewed the status of the potential regional park for Muir Creek and provided an update on the Sooke Potholes. The park is not closed; the area closed is beyond Mile 49 on the Galloping Goose and the TLC has decided to close campground due to the construction near to the campground.

## BUSINESS ARISING FROM THE MINUTES

### B-1 Committee of the Whole May 19<sup>th</sup>, 2009

#### Development Fee Refunds

#### **Bylaw No. 389, *Development Procedures Amendment Bylaw (255-2)***

**MOVED** and seconded that Council rescind Bylaw No. 389, *Development Procedures Amendment Bylaw (255-2)* and to direct staff to draft a bylaw to address fees at application and the refund, waiver, and reduction of fees.

**CARRIED**

#### **Rezoning Application Withdrawal with Fees Refund – 2075 Otter Point Road**

Councillor Dumont left the meeting at 7:45 pm as his son owns the property 2075 Otter Point Road.

**MOVED** and seconded that Council rescind the resolution of May 11, 2009 to refund \$3,161.88 of the fees paid for rezoning application RZ2008-0387 of 2075 Otter Point Road, legally described as Lot A (DD E92708), of Section 10, Sooke District, Plan 16283.

**CARRIED**

Councillor Dumont returned to the meeting at 7:50 pm.

## PUBLIC QUESTION AND COMMENT PERIOD

Neil Gertsma, Solent St. S, confirmed that the intent of Council is to disallow a suite on properties with a duplex and stated that he would like to see small suites stay available on larger lots.

Patricia Boyd, Townsend Road, stated that when they purchased the duplex at 2112 Townsend Road, they were unaware that secondary suites were not allowed; they would like to make the duplex legal and to offer the suite for rent as an affordable unit but they do not have the ability to pay for the changes needed to comply with the building code and zoning requirements. Would like to be able to stay there but cannot without the rental income.

John Brohman, Manatu Road, stated that, as to secondary suites in duplexes, does not like the new definition and suggested that we need to be more flexible, follow the BC Building Code and go no further, consider detached duplexes.

## REPORTS REQUIRING ACTION

### RA-1 **CRD Bylaw 3614, *Traffic Safety Commission Establishments By-law No. 1, 1990, Amendment Bylaw No. 3, 2008***

Kelly Daniels and Diana Lokken provided some background information as to the District's participation in the service.

**MOVED** and seconded that Council consents to the adoption of CRD Bylaw 3614, *Traffic Safety Commission Establishments By-law No. 1, 1990, Amendment Bylaw No. 3, 2008*.  
**CARRIED**

**RA-2 CRD Bylaw 3617, *Regional Parks Loan Authorization Bylaw No. 1, 2009***

Lloyd Rushton gave an overview of the loan for the purchase of lands for park at Island View in Saanich. The property will be available for public use shortly following acquisition. Upon the subdivision and sale of the property, the sale proceeds will go towards the loan.

**MOVED** and seconded that Council consent to the adoption of CRD Bylaw 3617, *Regional Parks Loan Authorization Bylaw No. 1, 2009*.  
**CARRIED**

**RA-3 CRD Regional Water Supply Commission and Juan de Fuca Water Distribution Commission Appointments**

**MOVED** and seconded to endorse the appointments of Mayor Janet Evans and Councillor Ron Dumont, as Alternate, to the CRD Regional Water Supply Commission and the Juan de Fuca Water Distribution Commission effective December 1, 2008.

**CARRIED**

**RA-4 Bylaw Contravention at 2112-2114 Townsend Road South**

Bill Hadikin, Head of Building/Bylaw Services, gave an overview of the report to Council; compliance must be for both sides of the duplex building.

Council discussed:

- Options to make the units comply with Building Code and Zoning; Zoning amendments
- One month notice for duplex owners 2112 Townsend Road S who has had bylaw enforcement in past; six months notice for duplex owners 2114 Townsend Road S on first bylaw enforcement
- Secondary suites must have own heating source
- Other duplexes with suites are in existence without compliance with zoning – one suite in duplex; must meet Building or Fire safety issues
- The minimum requirement to decommission the suite is to remove the functionality of the suite
- Suites in duplex on small lots

**MOVED** and seconded to authorize a six-month extension for the property owners of 2112 and 2114 Townsend Road South to comply with the Sooke Zoning Bylaw by removal of the illegal secondary suites or resolve with staff an alternative solution.

**CARRIED**

## **RA-5 Sooke Economic Development Commission**

**MOVED** and seconded that Council recommends that the Sooke EDC add to the 2009 Sooke Economic Development Commission Work Plan the following:

- identification of roadblocks for potential new business and advising Council of the issues
- the Sooke Harbour Chamber of Commerce to apply for economic development grants

**CARRIED**

**MOVED** and seconded to endorse the 2009 Sooke Economic Development Commission Work Plan and budget.

**CARRIED**

## **REPORTS FOR INFORMATION**

### **RI-1 RCMP Traffic Statistics April, 2009**

**MOVED** and seconded to receive the RCMP Traffic Statistics April, 2009 for information.

**CARRIED**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her report.

Councillor Tait read and submitted her report.

Councillor Bennett read and submitted her report.

Councillor Beech reported that she attended the SRTA meeting, Sooke EDC, Coffee with Council, CREST members meeting and AGM, and the Chamber Golf Tournament.

## **BYLAWS**

### **B-1 Bylaw No. 305, *Development Permit Delegation Bylaw, 2009***

**MOVED** and seconded that Bylaw No. 305, *Development Permit Delegation Bylaw, 2009* be adopted.

**CARRIED**

### **B-2 Bylaw No. 395, *Affordable Housing Agreement (2260 Maple Avenue North) Bylaw, 2009***

**MOVED** and seconded that Bylaw No. 395, *Affordable Housing Agreement (2260 Maple Avenue North) Bylaw, 2009* be adopted.

**CARRIED**

**B-3 Bylaw No. 397, *Grant Road West Road Closure Bylaw, 2009***

**MOVED** and seconded that Bylaw No. 397, *Grant Road West Road Closure Bylaw, 2009* be adopted.

**CARRIED**

**B-4 Bylaw No. 398, *Officers and Employees Bylaw, 2009***

**MOVED** and seconded that Bylaw No. 398, *Officers and Employees Bylaw, 2009* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 398, *Officers and Employees Bylaw, 2009* be read a second time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 398, *Officers and Employees Bylaw, 2009* be read a third time.

**CARRIED**

**Bylaw No. 355, *Employee Handbook Repeal Bylaw***

**MOVED** and seconded that Bylaw No. 355, *Employee Handbook Repeal Bylaw* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 355, *Employee Handbook Repeal Bylaw* be read a second time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 355, *Employee Handbook Repeal Bylaw* be read a third time.

**CARRIED**

**MOVED** and seconded that Council rescind Policy No. 7.1, *Employee Handbook*.

**CARRIED**

**B-5 Bylaw No. 399, *Zoning Amendment Bylaw (270-55)***

**MOVED** and seconded that Council amend and give second reading to Bylaw No. 399, *Zoning Amendment Bylaw (270-55)*;

**AND THAT** a Public Hearing be scheduled in accordance with the *Local Government Act* and *Community Charter* notice requirements.

**CARRIED**

**B-6 Bylaw No. 402, Sooke Core Sewer Specified Are Cost Recovery Amendment Bylaw (150-2)**

**MOVED** and seconded that Bylaw No. 402, *Sooke Core Sewer Specified Are Cost Recovery Amendment Bylaw (150-2)* be adopted.  
**CARRIED**

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded to close the meeting at 9:35 pm to the public under section 90 of the *Community Charter* to discuss  
(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and  
(b) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.  
**CARRIED**

**REPORT OF IN CAMERA RESOLUTIONS**

**May 25, 2009 Regular Council In Camera Portion**

**R-1 CRD Committee Appointments**

**MOVED** to appoint Councillor Ron Dumont and Councillor Maja Tait as alternate to Sea-to-Sea Committee

**AND TO** appoint Councillor Herb Haldane to the Millstream Site Remediation Subcommittee.

**CARRIED**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 10:10 p.m.  
**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 1, 2009 at 6:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Bill Hadikin, Building/Bylaw Enforcement

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:33 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, commented as to the addition of the Marina zoning in Bylaw No. 405 and noted that the Official Community Plan does not have water lots.

### REPORTS REQUIRING ACTION

#### B-1 FoodCHI Society – Application for AgriSpirit Funds

Phoebe Dunbar, Member of Sooke FoodCHI, spoke on the AgriSpirit grant application and the opportunity for the District of Sooke to participate in the program as the fiscal host.

**MOVED** and seconded that Council support and participate in the FoodCHI Society grant application for AgriSpirit Funds.  
**CARRIED**

### CORRESPONDENCE REQUIRING ACTION

#### C-1 CRD Environmental Services – Climate Action Appointments

- Steering Committee – Council Member
- Working Group – Staff

**MOVED** and seconded that Council appoint:

- Councillor Maja Tait and Councillor Bev Berger as alternate as Council Representative to the CRD Climate Action Steering Committee; and,
- Laura Byrne as Staff Representative to the CRD Climate Action Working Group.

**CARRIED**

## **BYLAW**

### **B-1 Bylaw No. 398, *Officers and Employees Bylaw, 2009* Bylaw No. 355, *Employee Handbook Repeal Bylaw***

**MOVED** and seconded that Council adopt Bylaw No. 398, *Officers and Employees Bylaw, 2009*.

**CARRIED**

**MOVED** and seconded that Council adopt Bylaw No. 355, *Employee Handbook Repeal Bylaw*.

**CARRIED**

### **B-2 Bylaw No. 405, *Zoning Amendment Bylaw, (270-57)***

**MOVED** and seconded that Council amend Bylaw No. 405, *Zoning Amendment Bylaw, (270-57)*.

**CARRIED**

## **NOTICE OF MOTION**

**NM-1 MOVED** and seconded that Council discuss at the next Committee of the Whole meeting the current District of Sooke bylaw enforcement strategy and the development of a Bylaw Enforcement Policy.

**CARRIED**

## **MOTION TO CLOSE THE MEETING TO THE PUBLIC:**

**MOVED** and seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED**

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:30 p.m.

**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**



## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 9, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Bonnie Sprinkling, Corporate Officer  
Steve Sorensen, Fire Chief

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### PUBLIC HEARING

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

#### PH-1 **Bylaw No. 399, *Zoning Amendment Bylaw (270-55)***

Gerald Christie gave an overview of the bylaw.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing for Bylaw No. 399, *Zoning Amendment Bylaw (270-55)* at 7:05 pm.

**MOVED** and seconded that Council give third reading to Bylaw No. 399, *Zoning Amendment Bylaw (270-55)*.

**CARRIED**

#### PH-2 **Bylaw No. 403, *Zoning Amendment Bylaw (270-56)***

Gerald Christie gave an overview of the bylaw and stated that the bylaw meets with the intent of the proposed Official Community Plan and Smart Growth principles.

Shayne Fedosenko, Charters Road, requested clarification as to the discussion for the Public Hearing.

Michael Volk, Skyview Terrace, expressed his support for the bylaw amendment to provide affordable housing.

Gail Hall, Sooke River Road, asked if Councillor Haldane owns or has interest in tent lots. Councillor Haldane stated that he did not. Ms. Hall expressed her opposition to

having duplexes on tent lots as there is no requirement for road improvements, street lights, etc. and that these units are not actually affordable and that the social issues need to be looked at in creating such a high density area; children will be playing in the street.

Troy Lovbakke, Sooke Road, expressed his support for duplexes on tent lots and stated that duplexes do not have to be ugly now and we need density in the town core and we need to create affordable housing.

Ellen Lewers, Sooke Road, stated that the duplexes on tent lots are ugly and form and character needs to be addressed; units have to be designed more creatively and Ms. Lewers does not agree with suites in duplexes; requests Council to changed legislation to collect development funds a the time of zoning.

Sue Daniels-Ferrie, Sooke Road, agrees with duplexes on the tent lots and secondary suites in them to provide units for family members. Higher density in the town centre will generate taxes, we can keep community together and demographics are that seniors are living with adult children, creating blended family homes.

Michael Volk, Skyview Terrace, stated that in his experience on Solent Road that it is difficult to make money if you build a single family home without suites; duplexes on tent lots are more affordable.

Randy Welters, Ayum Road, commented that few can afford single family homes and we need density in the town core.

Shawn Welters, stated that he has two tent lots and that most of the tent lots are located near the school yard where children play; the neighbourhood and landscaping looks good.

Gail Hall, Sooke River Road, stated the tent lots are not in the town core, duplexes on Solent were not built on less than two tent lots because 5 tent lots were turned into six and duplexes were put on those properties.

Mike Williams, Solent Road, supports duplexes on tent lot as the costs are @\$150,000 less than a single family dwelling.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing for Bylaw No. 403, *Zoning Amendment Bylaw (270-56)* at 7:28 pm.

**MOVED** and seconded that Council give third reading to Bylaw No. 403, *Zoning Amendment Bylaw (270-56)*.

**CARRIED**

## **APPROVAL OF AGENDA**

**MOVED** and seconded to approve the agenda with the removal of Item B-1.

**CARRIED**

## PUBLIC QUESTION AND COMMENT PERIOD

David Mallett, Westview Terrace, stated that he is still opposed to the Town Centre plan as to the configuration; looking to see four story condominiums in the town centre.

Shayne Fedosenko, Shields Road, asked about revitalization incentives for the town centre.

Gail Hall, Sooke River Road, asked why the Town Centre Plan was not presented as a local area plan. Staff advised that the Town Centre Plan is not a statutory plan. Ms. Hall stated that the revitalization bylaw should have been discussed by Council before presentation and stated that the public needs to know more than what is in the report and bylaw.

Ellen Lewers, Sooke Road, asked if there were any changes to the Town Centre Plan after the document was reviewed previously. Mayor Evans stated that Council requested some changes. Ms. Lewers stated that the OCP Review Committee has not seen the changes.

## REPORTS REQUIRING ACTION

### RA-1 Community Grant Review Committee

Mayor Evans thanked the committee for serving on the Community Grant Review Committee. Mr. Mallett, Chair, introduced the members of the committee.

Councillor Tait recognized the volunteers in the community and acknowledge the work of the applicants.

**MOVED** and seconded to approve the recommendations for funding made by the Community Grant Review Committee as follows:

Sooke Canada Day Society	\$3,200
Sooke Fall Fair	\$6,000 subject to property owner consent and DOS/BC Hydro signage approval
Wild ARC	\$12,000 subject to receipt of BC Infrastructure Grant
Sooke Fine Arts Society	\$7,000
EMCS – Society Theatre Project	\$3,720
Sooke Family Resource Centre	\$3,436
EMCS – Student Art Bus Shelter Project	\$1,531
Stage West Players Society	\$5,403 return if revenue exceeds expenses
Food CHI	\$8,000
EMCS-Sooke Region Community Health	\$5,100
EMCS-Sooke Region Youth Council	\$2,000 clean up and celebration only
EMCS-Art Department	\$900
Sooke Scribblers	\$210
Sooke Minor Fastball Association	\$4,000 security equipment funding only

Sooke All Art Literary Society	\$3,000
Scouts Canada	\$1,000
Reflections of Fantasy Dance Society	\$1,500
Sooke Elderly Citizens' Housing Society	\$2,000
T'Sou-Ke First Nation	<u>\$5,000</u>
<b>TOTAL</b>	<b>\$75,000</b>

**CARRIED**

**RA-2 Town Centre Plan**

Gerald Christie reviewed the recent changes to bring together the current version of the Town Centre Plan. Dennis Carlsen gave an overview of the two major changes to the document, stronger connection with Waterview to “Mariner’s Village” and the change to the plan to recognize the property owners between Church and Murray Roads will be an opportunity for more comprehensive development. Sooke Road will always be the “main street”, but a pedestrian environment is presented on Waterview. This plan is to get started and other opportunities will come along.

Mr. Christie stated that the Ministry of Environment and the Department of Fisheries and Oceans will receive referrals for development of the foreshore; eel grass is a concern. The Mariner’s Village development fits into the Town Centre Plan.

Councillor Tait would like an annual review process for the Town Centre Plan.

Dennis Carlsen suggested that the “Heart” of Sooke could be the intersection of Sooke Road and Waterview Street.

**MOVED** and seconded that Council approve the District of Sooke Town Centre Plan.  
**CARRIED**

Council thanked Dennis Carlsen for his considerate work on this Town Centre Plan.

**RA-3 Award of Tender – Anna-Marie Road Sidewalk Project**

**MOVED** and seconded to authorize staff to award the contract for construction of sidewalks and drainage works to Chew Excavating Ltd. for the value of \$113,755.  
**CARRIED**

**RA-4 First Responder Agreement**

**MOVED** and seconded to endorse the First Responder Agreement with the Province of BC and authorize the Mayor and CAO to execute the document on behalf of the District of Sooke.  
**CARRIED**

**REPORTS FOR INFORMATION:**

**RI-1 Sooke Town Centre – Best Practices Observed in California**

Dave Devana gave a powerpoint presentation on the best practices observed in California in comparison with the Sooke Town Centre Plan. Council discussed the opportunities for Sooke to develop with some of the best practices in California.

**BYLAWS**

**B-2 Bylaw No. 408, *Sooke Town Centre Revitalization Bylaw, 2009***

**MOVED** and seconded that Council introduce and give first reading to Bylaw No. 408, *Sooke Town Centre Revitalization Bylaw, 2009*.

**CARRIED**

**MOVED** and seconded that Council give second reading to Bylaw No. 408, *Sooke Town Centre Revitalization Bylaw, 2009*.

**CARRIED**

**B-3 Bylaw No. 409, *Sooke Program of the Arts (SPA) Amendment Bylaw, 2009***

**MOVED** and seconded that Council introduce and give first reading to Bylaw No. 409, *Sooke Program of the Arts (SPA) Amendment Bylaw, 2009*

**CARRIED**

**MOVED** and seconded that Council amend Bylaw No. 409, *Sooke Program of the Arts (SPA) Amendment Bylaw, 2009* to increase the reserve funding to 3%.

**CARRIED**

**MOVED** and seconded that Council give second reading to Bylaw No. 409, *Sooke Program of the Arts (SPA) Amendment Bylaw, 2009*.

**CARRIED**

**MOVED** and seconded that Council give third reading to Bylaw No. 409, *Sooke Program of the Arts (SPA) Amendment Bylaw, 2009*.

**CARRIED**

**MOVED** and seconded to extend the meeting past 10:00 pm.

**CARRIED**

**MOTION TO CLOSE THE MEETING TO THE PUBLIC:**

**MOVED** and seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

- a) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- b) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**CARRIED**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 11:00 p.m.  
**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 15, 2009 at 6:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Katherine Lesyshen, Planner  
Bill Hadikin, Head of Building/Bylaw Services

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:33 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### REPORTS REQUIRING ACTION

#### RA-1 Sooke Spirit Square Concept Plan

**MOVED** and seconded that Council approve the proposed concept plan for the design of Sooke Spirit Square at Ed Macgregor Park.  
**CARRIED UNANIMOUSLY**

### BYLAWS

#### B-1 Bylaw No. 399, *Zoning Amendment Bylaw (270-55)*

**MOVED** and seconded that Bylaw No. 399, *Zoning Amendment Bylaw (270-55)* be adopted.  
**CARRIED UNANIMOUSLY**

#### B-2 Bylaw No. 403, *Zoning Amendment Bylaw (270-56)*

**MOVED** and seconded that Bylaw No. 403, *Zoning Amendment Bylaw (270-56)* be adopted.  
**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 405, Zoning Amendment Bylaw (270-57)**

**MOVED** and seconded that Council amend Bylaw No. 405, *Zoning Amendment Bylaw (270-57)* to integrate amenity contributions with the zoning regulations for the Mariners Village Comprehensive Development Amenity Zone;

**AND THAT COUNCIL** hold a public hearing on proposed Bylaw No. 405 on June 29<sup>TH</sup>, 2009, and to direct the Corporate Officer to publish and deliver the statutory hearing notices with the two required newspaper notices appearing in the Sooke News Mirror on June 17<sup>th</sup> and 24<sup>th</sup>, 2009.

**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 408, Sooke Town Centre Revitalization Bylaw, 2009**

**MOVED** and seconded that Bylaw No. 408, *Sooke Town Centre Revitalization Bylaw, 2009* be read a third time.

**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 409, Sooke Program of the Arts (SPA) Reserve Fund Amendment Bylaw (172-2)**

**MOVED** and seconded that Bylaw No. 409, *Sooke Program of the Arts (SPA) Reserve Fund Amendment Bylaw (172-2)* be adopted.

**CARRIED UNANIMOUSLY**

**MOTION TO RECESS THE MEETING**

**MOVED**, seconded to recess the meeting at 6:55 pm until after the Committee of the Whole immediately following this Special Council Meeting.

**CARRIED UNANIMOUSLY**

**MOTION TO RECONVENE THE MEETING AND TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED**, seconded to re-convene the Special Council Meeting at 9:45 pm and to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (b) litigation or potential litigation affecting the municipality;
- (c) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 10:45 p.m.

**CARRIED**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Bonnie Sprinkling**  
Corporate Officer



## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 22, 2009 at 7:00 p.m

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorensen, Fire Chief  
Bill Hadikin, Head of Building/Bylaw Services  
Rick McLeod, Firefighter/Inspector  
Tara Johnson, Planner  
Acting Staff Sgt. Scott Hilderley

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

Mayor Evans introduced Rick McLeod as our new Firefighter/Inspector.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated with the addition of the supplemental information for item D-1, Sharon Blaghorn and David Gymer – 6752 Helgesen Road.

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on May 25, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Special Council meeting held on June 1, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on June 1, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Special Council meeting held on June 9, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Special Council meeting held on June 15, 2009 be adopted as circulated.

**CARRIED**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on June 15, 2009 be adopted as circulated.

**CARRIED**

## **MINUTES FOR INFORMATION**

**MOVED** and seconded that minutes of the following meetings be received for information:

May 5, 2009	Spirit of BC Community Committee
May 6, 2009	CRD Finance, Corporate and Protective Services Committee
May 14, 2009	Community Grant Review Committee
May 26, 2009	Community Grant Review Committee
May 28, 2009	Community Grant Review Committee
June 2, 2009	Community Grant Review Committee
June 2, 2009	Protective Services Committee
June 10, 2009	Sooke Economic Development Commission

**CARRIED**

## **DELEGATIONS**

### **D-1 Sharon Blaghorn and David Gymer – 6752 Helgesen Road**

David Gymer and Sharon Blaghorn gave an overview of their concerns as to safety of new construction of the retaining wall at 6752 Helgesen Road, including stormwater management and building and bylaw enforcement issues. Ms. Blaghorn reviewed the environmental and stormwater management reports stating that they do not address the construction of a retaining wall.

Bill Hadikin confirmed that a retaining wall was always envisioned for the property. The District of Sooke requires an engineers certification of the placement of the wall and read the email from Gary Smirfitt who has the responsibility for the storm water management plan (received today). The Levelton Consultant Ltd. field review report (received today) states that the retaining wall is stable and suitable for the use intended. Al Fontes confirmed that the District of Sooke has received the appropriate environmental and structural reports; the water is collected in the rock pit and in the event of a heavy rain storm, the pipe directs the water to the creek. The District of Sooke does not issue permits for retaining walls; engineers will monitor and provide the professional certification of the wall before an Occupancy Permit is issued.

**MOVED** and seconded that Council direct the Chief Administrative Officer to sign the letter of approval to allow placement of a retaining wall within the 15 meter covenant area as per the Riparian Areas Assessment Report;

**AND TO** advise the owners of 6732, 6742, and 6752 Helgesen Road that the retaining wall dispute is a civil matter between the properties and that the District of Sooke is not prepared to take any further action at this time.

**CARRIED**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Allison Gymer, Helgesen Road, asked about the bylaws in relation to the construction of the retaining wall at 6752 Helgesen Road.

## **PUBLIC INPUT MEETINGS AND RELATED REPORTS**

### **PI-1 Development Variance Permit – 2206 Church Road**

Tara Johnson gave an overview of the staff report. The applicant agent, Jazmin Keys, confirmed that the manufactured homes are going to be placed on the removed septic field property and Wittich Environmental has addressed the drainage issues. Al Fontes advised that the existing drainage system is adequate for the new manufacture homes. Ms. Johnson advised that the Fire referral comments were mainly changes in street addressing and Ministry of Transportation referral comment was a suggestion for development cost charges.

#### **Public Input:**

David Mallet, Westview Terrace, supports the development as infill and asked if there was to be a second entrance. Ms. Johnson advises that there are currently two entrances in the park.

Carolyn Crimmers, Church Road, advised that there will be a direct effect on her home with the proposed development; experienced flooding this year, reduced yard space; dust that would result from removal of trees and construction close to her manufactured home and possible smoke from wood stoves from new manufactured homes.

Gail Hall, Sooke River Road, asked if the property was a strata. Staff advised that it is not.

Brian Jones, Church Road, stated that he has dealt with the property management company and individual pad renters must maintain the common area. Ms. Johnson advised that the manufactured home setback under the bylaw is 20' from trailer wall to trailer wall and the bylaw allows sheds within the minimum manufactured home space of 3500 sq. ft; a stormwater management plan must be provided under the development permit application. Mr. Jones expressed concern as to parking and loss of trees in the park.

**MOVED** and seconded that Council authorize the issuance of a Development Variance Permit PLN00678 for 2206 Church Road, Maple Ridge Estates Mobile Home Park to vary the required setback distance of 6.0m between mobile home units to:

- a) 5.4m (17.7 feet) between proposed unit #31 and existing unit #32
- b) 5.5m (18 feet) between proposed unit #31 and existing unit #30
- c) 5.8m (19 feet) between proposed unit #25 and existing unit #26

**CARRIED**

**PI-2 Temporary Industrial Permit – 2080 Kaltasin Road**

Tara Johnson gave an overview of the report.

**Public Input:**

There were no questions or comments from the public.

Evan Parliament reviewed the status of the renovations to be carried out by HBM Canada Manufacturing Inc. under the lease.

**MOVED** and seconded that Council authorize issuance of a Temporary Industrial Permit PLN00687 for 2080 Kaltasin Road to HBM Canada Manufacturing Inc. for the purposes of operating as a industrial zone to manufacture, research and develop safety products, light emitting diode technology and solar powered equipment.

**CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 Statement of Financial Information Approval**

**MOVED** and seconded that Council approve the Statement of Financial Information and authorize staff to forward the approval as requested by the Ministry of Community Services

**CARRIED**

**RA-2 Purchasing Policy 5.2 Amendment – TILMA**

**MOVED** and seconded to approve the amended Policy No. 5.2, *Purchasing Policy* to reflect the expanded Trade, Investment and Labour Mobility Agreement (TILMA).

**CARRIED**

**RA-3 Extension of EPCOR Wastewater Services Agreement**

**MOVED** and seconded to approve the Extension Agreement for the EPCOR Wastewater Services Agreement and authorize the Mayor and Chief Administrative Officer to sign the document on behalf of the municipality.

**CARRIED**

**RA-4 Draft Community Amenity Contribution Policy – Request for Council direction**

Council discussed:

- Rental and social amenities
- Bus passes
- Green amenities
- Heritage structures
- Amount of amenity contribution – consistent with other municipalities
- Encourage drought resistant landscaping

- Underground wiring and services
- Bike racks

**MOVED** and seconded to direct staff to adopt the *Community Amenity Contribution Policy* for the District of Sooke as presented.

**CARRIED**

**RA-5 Complaint and Bylaw Enforcement Policy, 2009** - adoption

**MOVED** and seconded that Council adopt Policy No. 9.6, *Complaint and Bylaw Enforcement Policy, 2009*.

**CARRIED**

**MAYOR AND COUNCIL REPORTS**

Mayor Evans read and presented her Mayor's report.

Councillor Dumont reported that he attended

- on behalf of Mayor and Council the awards ceremony at EMCS graduation
- the Annual Meeting for SECH
- the LWMP 2 and 3 meeting with Dave McClimon
- the Vancouver Island Library Board meeting and discussed the approved contract to renew and assess library criteria for buildings and improvements.

Councillor Bennett read and presented his report.

Councillor Beech reported that she attended

- Protective Services Committee Meeting
- SRTA Meeting
- FCM Conference
- SPA Committee meeting
- T'mexw Treaty meeting
- Sooke Literacy meeting

Councillor Tait read and presented her report.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 City of Victoria – Request for Letter of Support for Infrastructure Funding – Johnson Street Bridge**

**MOVED** and seconded to file the correspondence.

**DEFEATED**

**MOVED** and seconded to write a letter of support for the City of Victoria grant application for the Johnson Street Bridge as a regional service.

**CARRIED**

**C-2 Hon. Jim Karygiannis, MP** – Request for support for Bill C-319

**MOVED** and seconded to file the correspondence.  
**CARRIED**

**C-3 Kids Help Phone** – Request for funding

**MOVED** and seconded to forward the sum of \$500 to *Kids Help Phone*, the amount to come from the Council contingency fund.  
**CARRIED**

Council asked that Staff request that Kids Help Phone send brochures to go to local schools.

### **CORRESPONDENCE FOR INFORMATION**

**I-1 Council Reader File** – May, 2009

**MOVED** and seconded to file the correspondence.  
**CARRIED**

**I-2 RCMP Monthly Report** – May, 2009

Council discussed:

- Speed bump on Sun River Way
- Block Watch program

**MOVED** and seconded to file the correspondence.  
**CARRIED**

**I-3 Copy of letters from David Lockyer, School District 62 to Saseenos, Sooke and John Muir Elementary Schools**

Mayor Evans advised that due to the failure of School District #62 to connect to the sewer and remit the outstanding sewer fees @\$100,000, the District of Sooke has decided to withhold the payment for the school crossing guards, but the District is looking to resolve the issue by September.

The schools are located on Highway 14 which is not in the jurisdiction of the District of Sooke.

**MOVED** and seconded to direct staff to distribute a news release and to send a letter to the Sooke school principals, with a copy to the Minister of Education, clarifying the District's intention as to the funding for crossing guards and providing background as to the municipal position.  
**CARRIED**

**MOVED** and seconded to continue to fund the crossing guards and advise the schools and the PAC associations of this decision.  
**CARRIED**

## **BYLAWS**

### **B-1 Bylaw No. 408, Sooke Town Centre Revitalization Bylaw, 2009**

**MOVED** and seconded that Bylaw No. 408, *Sooke Town Centre Revitalization Bylaw, 2009* be adopted.  
**CARRIED**

## **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded to close the meeting at 9:32 pm to the public under section 90 of the *Community Charter* to discuss

a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(b) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(c) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*];

**CARRIED UNANIMOUSLY**

## **REPORT OF IN CAMERA RESOLUTIONS – June 22, 2009**

**MOVED** and seconded to authorize staff to release the Annual Report for public inspection at the June 29th, 2009 Special Council Meeting with applicable amendments; and subject to the receipt and review by Council of the 2008 Audited Financial Statements;

**AND THAT COUNCIL** schedule the Annual Meeting for July 13th, 2009 subject to the approval by Council of the 2008 Audited Financial Statements.

**CARRIED**

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 10:35 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 29, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Lisa Urlacher, Council Clerk  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorenson, Fire Chief

### ABSENT:

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED**

### PUBLIC HEARINGS AND RELATED BYLAWS

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

#### PH-1 Mariner's Village – Sooke Road

Gerald Christie read and submitted a report detailing the bylaw process and provided Council with additional information as to a second covenant as part of this rezoning. The second covenant specifically details the works and services required for Highway 14 as part of this development.

The applicants architect provided a PowerPoint presentation of the proposed development. Boulevard transportation provided information as to the traffic Impact Assessment.

A discussion ensued involving questions and comments from Council staff and the applicant's representatives.

Chris Bryant, Sooke Road asked if an image from Sooke Road could be provided to be able to better understand the elevation view from Highway 14. The architect was unable to provide the view.



Sylvia Hallgren, Sooke Road, asked if details of the grade for the extension of Church Road could be provided. Al Fontes responded that the design is not complete and that the District of Sooke Bylaw requirement is a maximum 15% grade.

It was also explained that this is the public's opportunity to address the proposed zoning of the property.

Richard Lambert, Sooke Road, asked if there was a bylaw controlling view scapes and that cycle lanes be considered within the development to take the cyclist traffic off Highway 14.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 8:05 pm.

**MOVED** and seconded that Bylaw No. 405, *Zoning Amendment Bylaw (270-57)* be read a third time.

**CARRIED**

## **REPORTS FOR INFORMATION**

### **RI-1 Annual Report – For Release to the Public**

Mayor Evans advised that the 2009 Annual Report is released to the public and the annual meeting is scheduled for Monday July 13th, 2009. At the annual meeting, Council will consider the Annual Report and receive comments and questions from the public.

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 8:07 p.m.

**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
July 06, 2009 immediately following the Committee of the Whole.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Lisa Urlacher, Council Clerk  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorensen, Fire Chief

### CALL TO ORDER

Mayor Evans called the meeting to order at 8:40 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to waive the requirement under the *Council Procedure Bylaw, 2004* that a copy of a bylaw must be made available to the members of Council and to the public at least 24 hours before the Council meeting;

**AND THAT** the following items to be added to the agenda:

RA-1 Resolution to UBCM – Derelict Vessels

B-1 Bylaw No. 405 - Mariner's Village – Section 219 Covenant

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### REPORTS REQUIRING ACTION

#### RA-1 Resolution to UBCM – Derelict Vessels

**MOVED** and seconded that Council approve the following resolution for submission to the Union of British Columbia Municipalities:

**“WHEREAS** the sixty-five year-old tugboat, *Florence Filberg, British Columbia*, became grounded in November 2007 within the Sooke Harbour after breaking loose from its mooring and being abandoned by its owner;

**AND WHEREAS** the District of Sooke has requested assistance from senior levels of the provincial and federal governments with regards to the safe and efficient removal of the *Florence Filberg, British Columbia* with no success;

**AND WHEREAS** the *Florence Filberg, British Columbia* was the target of arsonists on the evening of Friday July 3, 2009 causing it to burn fiercely, thus causing potential air quality and environmental issues and causing a further navigational hazard;

**AND WHEREAS** the estimates to remove what remains of the *Florence Filberg, British Columbia* from the Sooke Harbour are approximately \$120,000;

**AND WHEREAS** there are approximately twenty abandoned derelict vessels in the Sooke Harbour and Basin and other coastal communities in Canada can be or have been faced with the same predicament such as the *Florence Filberg, British Columbia*;  
**THEREFORE BE IT RESOLVED** that the Province of British Columbia negotiate directly with the Government of Canada to determine which of those two levels of Government has appropriate jurisdiction in these matters;

**AND BE IT FURTHER RESOLVED THAT** the Union of British Columbia Municipalities negotiate with the Province of British Columbia to continue to work with the Federal Government in addressing this outstanding issue affecting all coastal communities in BC;

**AND BE IT FURTHER RESOLVED THAT** the removal of derelict vessels be at no cost to Local Government.”

**CARRIED**

Council asked that a media release be sent out regarding the Derelict vessel in the Sooke Harbour and the potential hazards that the arsonist incident created and that the residents be made aware that the District of Sooke is appealing to all senior levels of government to remedy the situation.

## **BYLAWS**

### **B-1 Mariner’s Village Covenant**

Staff provided an overview of the covenant and explained how the proposed public space and trails will be transferred to the District of Sooke in fee simple. It was further explained that the second covenant in favour of the Ministry of Transportation that was introduced at the public hearing details the works and services required for Highway 14 as part of this development.

**MOVED** and seconded that Council authorize the Mayor and CAO to enter into a section 219 covenant with Condor Properties Ltd.

**CARRIED**

### **MOTION TO CLOSE THE MEETING TO THE PUBLIC:**

**MOVED** and seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

90(1)(g) litigation or potential litigation affecting the municipality;

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:00 p.m.  
**CARRIED**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Bonnie Sprinkling**  
Corporate Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on July 13, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Dave Devana, Acting CAO/Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorensen, Fire Chief  
Sue-Lin Tarnowski, Deputy Director of Finance

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on June 22, 2009 be adopted as circulated with one correction on Page 5 "Sooke Literacy meeting".  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council held on June 23, 2009 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council held on June 29, 2009 be adopted as circulated with the amendment on Page 16 "District of Sooke Bylaw requirement is a maximum 15% grade."  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Committee of the Whole on July 6, 2009 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council held on July 06, 2009 be adopted as circulated with the correction on Page 22 "residents be".  
**CARRIED UNANIMOUSLY**

## MINUTES FOR INFORMATION

**MOVED** and seconded that the following minutes be received for information:

April 1, 2009	Sign Bylaw Review Committee
March 3, 2009	CRD – JDF Water Distribution Commission
May 5, 2009	CRD – Regional Housing Trust Fund Commission
April 15, 2009	Victoria Family Court & Youth Justice Committee
May 20, 2009	Victoria Family Court & Youth Justice Committee
May 5, 2009	CRD – Water Advisory Committee
May 20, 2009	CRD – Parks Committee
May 27, 2009	CRD – Planning and Transportation Committee
June 3, 2009	Sooke Region Historical Society
July 8, 2009	Sooke Region Historical Society

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING FROM THE MINUTES

### BA-1 Committee of the Whole Recommendations – July 6, 2009

#### 1. Rezoning – 2075 Otter Point Road

Councillor Dumont left the meeting at 7:04 pm declaring that his son is the registered owner of 2075 Otter Point Road.

**MOVED** and seconded that Council introduce and give first and second reading to Bylaw No. 391, *Zoning Amendment Bylaw (270-53)*.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Council schedule a Public Hearing for *Bylaw No. 391, Zoning Amendment Bylaw (270-53)* for July 27, 2009 at or after 7:00 p.m.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Council, prior to adoption of *Bylaw No. 391, Zoning Amendment Bylaw (270-53)*, the owner shall enter into a Development Agreement with the District of Sooke regarding dedication of 1.5m of 2075 Otter Point Road for a future sidewalk.

**CARRIED UNANIMOUSLY**

Councillor Dumont returned to the meeting at 7:07 pm.

#### 2. Rezoning- Lot 3 Silver Spray Drive

**MOVED** and seconded that Council introduce and give first and second reading to *Bylaw No. 382, Zoning Amendment Bylaw (270-50)*.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Council schedule a Public Hearing for *Bylaw No. 382, Zoning Amendment Bylaw (270-50)* for July 27, 2009 at or after 7:00 p.m.

**CARRIED UNANIMOUSLY**

### 3. Proposed Strata – 6917 Charval Place

**MOVED** and seconded that Council authorize the strata conversion of a property legally described as Lot 9, Section 22, Sooke District, Plan 40027 (6917 Charval Place) to allow for the construction of an additional duplex dwelling unit and subsequent approval of a strata plan, subject to all technical requirements being satisfactorily addressed.

**CARRIED UNANIMOUSLY**

#### **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

#### **PUBLIC INPUT MEETINGS AND RELATED REPORTS**

##### **PI-1 2009 Annual Meeting**

Mayor Evans opened the 2009 Annual Meeting stating that, in accordance with section 99 of the *Community Charter*, the meeting is being held to allow the public an opportunity to make submissions to Council on the 2009 Annual Municipal Report.

Randy Decksheimer from KPMG ( District of Sooke auditors) gave an overview of the 2009 Audited Financial Statement. Mr. Decksheimr advised that as our municipal auditors they also report on the Provincial HOG process and appropriateness of the claims, School Tax remittance, etc. Audit findings report has been submitted which identifies all the adjustments required as a result of the audit report. Mr. Decksheimer highlighted the upcoming change in accounting for the recording and claim of depreciation for capital tangible assets and advised that it will require additional work for the finance department. Mr. Decksheimr commented that KMPG reports to Council in our annual audit reports, but is available for questions at any time.

Bonnie Sprinkling, Corporate Officer, provided a power point presentation highlighting the legislative requirements of the Annual Municipal Report and Meeting and the planning cycle; strategic plan, operational objectives, financial plan and municipal objectives.

##### **Public Input**

There were no questions or comments from the public.

**MOVED** and seconded that Council accept the 2009 Audited Financial Statements and 2009 Annual Report.

**CARRIED UNANIMOUSLY**

## REPORTS REQUIRING ACTION

### RA-1 Sooke Community Arts Council

**MOVED** and seconded to waive the park use fee for the Sooke Community Arts Council for the "Art in the Park" event for 2009 and 2010.

**CARRIED UNANIMOUSLY**

### RA-2 Section 219 Covenant and Development Permit Amendment – Basinview Heights

Mr. Christie provided an overview of the report and the applicant, Gary Coles, spoke as to the request to waive the requirements for sprinklers.

**MOVED** and seconded to authorize the amendment to remove condition 1(a) from Section 219 Covenant VIFB201816 and amend Development Permit DP2008-103 to remove condition 4B that affects Lots 1 to 9, Section 62, Sooke District, Plan VIP85544.

**CARRIED UNANIMOUSLY**

## MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her Mayor's report.

Councillor Bennett read and submitted his report.

Councillor Beech reported that she helped with the Fine Arts Show, helped build the Council raft and participated with July 1<sup>st</sup> celebrations, attended July 8<sup>th</sup> SEDC meeting, that SPA is developing a municipal arts policy, and that the plane with the donated blood from Sooke crashed.

Councillor Tait, read and submitted her report.

Councillor Dumont took part in the blood donor clinic, attended Art show at Legion.

## CORRESPONDENCE REQUIRING ACTION

### C-1 City of Burnaby – Liability in Building Regulation letter of support

**MOVED** and seconded to send a letter of support to our local MLA as to the City of Burnaby initiative re: liability in building regulation.

**CARRIED UNANIMOUSLY**

### C-2 Capital Regional District – Regional Parks' Land Acquisition Fund

**MOVED** and seconded to invite the Regional Parks staff to attend an upcoming Council meeting on the status of the Land Acquisition Fund and recent acquisitions.

**CARRIED**



**CORRESPONDENCE FOR INFORMATION**

**I-1 Council Reader File – June 2009**

**MOVED** and seconded to accept the Council Reader File report.  
**CARRIED UNANIMOUSLY**

**BYLAWS**

**B-1 Bylaw No. 405, *Zoning Amendment Bylaw (270-57)* - Mariner's Village**

**MOVED** and seconded that Bylaw No. 405, *Zoning Amendment Bylaw (270-57)* be adopted.  
**CARRIED UNANIMOUSLY**

**NOTICE OF MOTION: Councillor Tait**

1. **THAT COUNCIL** review and discuss the status of the District of Sooke's Emergency plan.
2. **THAT COUNCIL** create a District of Sooke "Green Team" committee to develop and implement strategies under the Climate Action Charter.

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 7:56 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

\_\_\_\_\_  
**Janet Evans**  
**Mayor**

\_\_\_\_\_  
**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on July 27, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Burger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Dave Devana, Acting Chief Administrative Officer  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorensen, Fire Chief  
Bill Hadikin, Head of Building and Bylaw Services  
Tara Johnson, Planner

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on July 13, 2009 be adopted as amended.  
**CARRIED UNANIMOUSLY**

### MINUTES FOR INFORMATION

**MOVED** and seconded that minutes the following minutes be received for information:

June 17, 2009	Sign Bylaw Review Committee
June 18, 2009	Board of Variance
July 7, 2009	Protective Services Committee with amendments
July 8, 2009	Sooke Economic Development Commission with amendments
July 9, 2009	Sooke Program of the Arts Committee
July 15, 2009	Protective Services Committee
July 16, 2009	Board of Variance

**CARRIED UNANIMOUSLY**

Council requested that Evan Parliament, CAO provide them with the update he provided the Sooke EDC at the July 8, 2009 meeting (Minutes Page 2, Item 6).

## DELEGATIONS

### D-1 **Mark McLaughlin, Crystal Meth Society of BC** – presentation and request for financial support

Mark McLaughlin gave a presentation and Council viewed a realistic video on Crystal Meth:

- what it is and its production and sale in communities – drug labs
- how it adversely affects the user and easily becomes addictive, targets the youth

Also in attendance, the President of Crystal Meth Society of BC and two student volunteers Ashley Horton, UVic and Crystal Cummings, Camosun College.

The Crystal Meth Society of BC requires funding to continue their school and community Crystal Meth educational program. Mr. McLaughlin invited Council to attend one of the Society's presentations in a local school.

**MOVED** and seconded to provide \$1500 to the Crystal Meth Society of BC from the Council contingency fund.

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING FROM THE MINUTES

### BA-1 **Sooke Program of the Arts Committee Recommendations** – July 9, 2009

**MOVED** and seconded to authorize Sooke Program for the Arts to proceed with two new hydro box graffiti wraps at a cost of \$920 plus applicable taxes expenditure from the SPA Reserve Fund.

**CARRIED UNANIMOUSLY**

## PUBLIC QUESTION AND COMMENT PERIOD

Lee Hendricks, Henlyn Drive, stated that having served on the PAC two years ago and now working with the Juan de Fuca Emergency Preparedness Society, that something more needs to be done to merge or coordinate the JDFEPS with the District of Sooke emergency operations.

Ida MacDonald, Parkland, on behalf of Sooke Fall Fair, spoke in support of the Community Grant Funding request for funding for flag people.

Lee Hendricks, Henlyn Drive, expressed her support for forming a green committee.

## PUBLIC HEARINGS AND RELATED BYLAWS

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings and opened the Public Hearings at 7:40 pm.

**PH-1 Bylaw No. 391, Zoning Amendment Bylaw (270-53) – 2075 Otter Point**

Councillor Dumont left the meeting at 7:42 pm stating that his son owns 2075 Otter Point Road.

Tara Johnson gave an overview of the rezoning application for 2075 Otter Point Road.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:47 pm.

**MOVED** and seconded that Bylaw No. 391, *Zoning Amendment Bylaw (270-53)* be read a third time.

**CARRIED UNANIMOUSLY**

Councillor Dumont returned to the meeting at 7:47 pm.

**PH-2 Bylaw No. 382, Zoning Amendment Bylaw (270-50) – Lot 3, SilverSpray**

Tara Johnson gave an overview of the rezoning application for Lot 3, Silver Spray.

Michael Thornton gave an update on the resort property; an Alberta company offered to purchase the destination resort zoned property last year and with the economy change, the project has been delayed. The Lot 3 will be added to the purchase agreement.

Lee Hendricks, Henlyn Drive, asked a question about waste water and rainwater which has to be dealt with on site.

Victor Wehmann, expressed his support of the Silver Spray rezoning application.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:57 pm.

**MOVED** and seconded that Bylaw No. 382, *Zoning Amendment Bylaw (270-50)* be read a third time.

**CARRIED UNANIMOUSLY**

**REPORTS REQUIRING ACTION**

**RA-1 Community Grant – Sooke Fall Fair Association – reallocation of grant funding**

**MOVED** and seconded to allocate \$400 in addition to the \$2,327.50 from the Community Grant funding to the Sooke Fall Fair Association for traffic control on Eustace and Shields Road.

**CARRIED UNANIMOUSLY**

**RA-2 CVRD Emergency Management Agreement Renewal**

**MOVED** and seconded to approve the renewal of the Emergency Management Agreement with the Cowichan Valley Regional District;  
**AND THAT** the Mayor and Chief Administrative Officer be authorized to sign the Emergency Management Agreement.  
**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-1 Fire Department – Quarterly Report**

**MOVED** and seconded to receive the Fire Department Quarterly report for information.  
**CARRIED UNANIMOUSLY**

**RI-2 RCMP – Monthly Report (June)**

**MOVED** and seconded to receive the RCMP Monthly Report (June) for information.  
**CARRIED UNANIMOUSLY**

**RI-3 Finance Department - Financial Forecast Report**

Dave Devana advised that revenues have increased since the date of the report and that he is confident that we will meet our revenue targets.

**MOVED** and seconded to receive the Finance Department - Financial Forecast Report for information.  
**CARRIED UNANIMOUSLY**

**MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her written Mayor's Report.

Councillor Bennett read and submitted his written report.

Councillor Tait read and submitted her written report.

Councillor Dumont reported that he sold pizzas for the Transition House at the Sooke Philharmonic Fling and that the Library Board is contacting local governments advising that they are concerned that they are not getting any grant funding from the Province and that they need local government to send letters of support.

Councillor Beech reported that she attend the Caffery Road dedication and the T'Sou-ke Solar

## CORRESPONDENCE REQUIRING ACTION

### C-1 Association of Vancouver Island and Coastal Communities – Possible Hosting of 2012 Convention

**MOVED** and seconded to offer our community as host for the 2012 AVICC Convention.  
**CARRIED UNANIMOUSLY**

### C-2 BC Recreation and Parks Association – Request for letter of support

**MOVED** and seconded to send letter of support to the Province as to funding for the BC Recreation and Parks Association for recreation infrastructure renewal in British Columbia.  
**CARRIED UNANIMOUSLY**

## BYLAWS

### B-1 Bylaw No. 410, *Zoning Amendment Bylaw (270-58)* - 6962 West Coast Road

Gerald Christie gave an overview of the rezoning application. Council discussed:

- what this type of development brings to this area
- future road connections to Grant Road

**MOVED** and seconded that Bylaw No. 410, *Zoning Amendment Bylaw (270-58)* be introduced and read a first time.

**CARRIED**

**Councillor Dumont opposed the Motion**

**MOVED** and seconded that Bylaw No. 410, *Zoning Amendment Bylaw (270-58)* be read a second time.

**CARRIED**

**Councillor Dumont opposed the Motion**

**MOVED** and seconded to schedule a Public Hearing for Bylaw No. 410, *Zoning Amendment Bylaw (270-58)* in accordance with the *Local Government Act* and *Community Charter* notice requirements.

**CARRIED**

**Councillor Dumont opposed the Motion**

### B-2 Bylaw No. 413, *Sooke Town Centre Revitalization Amendment Bylaw (408-1)*

**MOVED** and seconded that Bylaw No. 413, *Sooke Town Centre Revitalization Amendment Bylaw (408-1)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 413, *Sooke Town Centre Revitalization Amendment Bylaw (408-1)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 413, *Sooke Town Centre Revitalization Amendment Bylaw (408-1)* be read a third time.

**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 414, Zoning Amendment Bylaw (270-61)**

Gerald Christie gave a presentation on the proposed zoning text amendments.

**MOVED** and seconded to accept the proposed amendment to Bylaw No. 270, *Sooke Zoning Bylaw, 2006*, to allow 'Duplex, where three or more dwelling units are proposed' as a permitted use in the following zones: Low Density Multi Family Residential Zone (RM-2), Medium Density Multi Family Residential Zone (RM-3), and High Density Multi Family Residential Zone (RM-4).

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to accept the proposed amendment to Bylaw No. 270, *Sooke Zoning Bylaw, 2006*, to include a definition for 'Row House' and to allow 'Row House' as a permitted use in the following zones: Low Density Multi Family Residential Zone (RM-2), Medium Density Multi Family Residential Zone (RM-3), and High Density Multi Family Residential Zone (RM-4)

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to accept the proposed amendment to Bylaw No. 270, *Sooke Zoning Bylaw, 2006*, to include the proposed amendment to the definition of 'LOT COVERAGE'.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to accept the proposed amendment to Bylaw No. 270, *Sooke Zoning Bylaw, 2006*, to include provisions for 'HAZARDOUS FENCING'.

**CARRIED UNANIMOUSLY**

Julie Wilson, resident of District of Sooke, spoke as to the dangers of razor wire fences in residential neighbourhoods.

Liz Kreeft stated that the razor wire he was concerned about could possibly be on municipal or Crown land.

**MOVED** and seconded that Bylaw No. 414, *Zoning Amendment Bylaw (270-61)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 414, *Zoning Amendment Bylaw (270-61)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to schedule a Public Hearing for Bylaw No. 414, *Zoning Amendment Bylaw (270-61)* in accordance with the *Local Government Act* and *Community Charter* notice requirements.

**CARRIED UNANIMOUSLY**

## NOTICES OF MOTION

### NM-1 NOTICE OF MOTION Councillor Maja Tait:

**MOVED** and seconded that Council review and discuss the status of the District of Sooke's Emergency Plan.

**CARRIED UNANIMOUSLY**

Update provided by Bill Hadikin, Head of Building and Bylaw Services.

- A working Municipal Emergency Plan is in place that meets Provincial requirements
- Cooperation with regional and school district emergency services - plans to be integrated
- Weak in emergency social services; training and coordination of volunteers required

Councillor Tait expressed her concern that the emergency plan is not known to the public and with the increased growth in the community, that the municipality should build public awareness as to emergency measures.

### NM-2 NOTICE OF MOTION Councillor Maja Tait:

**MOVED** and seconded to direct staff to bring back a report on the creation of a District of Sooke "Green Team" committee to develop and implement strategies under the Climate Action Chart.

**CARRIED UNANIMOUSLY**

### NOTICE OF MOTION Councillor Herb Haldane

1. **THAT COUNCIL** consider changing the lot sizes for duplexes to 600m<sup>2</sup> from 800 m<sup>2</sup> in the sewer area. This will help the affordable housing portion of the OCP.
2. **THAT COUNCIL** consider developing an incentive program for new green residential homes (solar power, Leed certified, etc.) in all zones within the District of Sooke.

### NOTICE OF MOTION Councillor Ron Dumont

1. **THAT COUNCIL** discuss the issue of people crossing private property (short-cuts) such as at Ayre Manor without permission.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** and seconded to close the meeting at 9:54 pm to the public under section 90 of the *Community Charter* to discuss 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED UNANIMOUSLY**



**MOVED** and seconded to extend the meeting past 10:00 pm.  
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 10:30 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on August 10 , 2009 at 7:00 p.m.

### **COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### **STAFF PRESENT**

Evan Parliament, Chief Administrative Officer  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Steve Sorensen, Fire Chief  
Acting Staff Sgt. Scott Hilderley  
Sue-Lin Tarnowski, Deputy Director of Finance

**ABSENT:** Councillor Bev Berger

### **CALL TO ORDER**

Mayor Evans called the meeting to order at 7:03 p.m.

Mayor Evans introduced Linda Eversole, the new Executive Director of the Sooke Region Museum.

### **APPROVAL OF THE AGENDA**

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

### **ADOPTION OF MINUTES**

**MOVED** and seconded that the minutes of the Regular Council meeting held on July 27, 2009 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

### **MINUTES FOR INFORMATION**

**MOVED** and seconded that minutes of the Capital Regional District Planning & Transportation Committee meeting held on June 24, 2009 be received for information.  
**CARRIED UNANIMOUSLY**

### **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

## REPORTS REQUIRING ACTION

### RA-1 Buffy's Pub – Change in Operating Hours

**MOVED** and seconded to approve the proposed change in the operating hours of Buffy's Pub to allow opening the premises one hour earlier on Friday, Saturday and Sunday; and closing one hour earlier on Sunday; on the basis that the changes will not:

- a. Significantly increase the potential for noise,
- b. Adversely affect the impact on the community,
- c. Contribute to the operation of the establishment in a manner contrary to its primary purpose, and,
- d. Add to any negative views of residents of the area.

**CARRIED UNANIMOUSLY**

## MAYOR AND COUNCIL REPORTS

Mayor Evan reported that she attended the Fine Arts "Taste of Sooke" event and that she and Councillors Dumont and Bennett attended the Ayre Manor First Year Anniversary.

Councillor Beech reported that she volunteered and attended several events at the Sooke Fine Arts and attended the Ayre Manor First Year Anniversary.

## CORRESPONDENCE REQUIRING ACTION

### C-1 2009 Library Grant Freeze, UBCM

**MOVED** and seconded to send letters of support for BC Libraries as to provincial funding.  
**CARRIED UNANIMOUSLY**

## CORRESPONDENCE FOR INFORMATION

### I-1 Mayor Dean Fortin, City of Victoria

**MOVED** and seconded to file the letter of support from the City of Victoria as to the District of Sooke road infrastructure grant application.  
**CARRIED UNANIMOUSLY**

## BYLAWS

### B-1 Bylaw No. 382, *Zoning Amendment Bylaw (270-50) Lot 3, Silver Spray*

**MOVED** and seconded that Bylaw No. 382, *Zoning Amendment Bylaw (270-50)* be adopted.  
**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 412, Zoning Amendment Bylaw (270-60) - 2075 Drennan Street**

**MOVED** and seconded that Bylaw No. 412, *Zoning Amendment Bylaw (270-60)* be introduced and read a first time.

**CARRIED**

**Councillor Dumont opposed the motion**

**MOVED** and seconded that Bylaw No. 412, *Zoning Amendment Bylaw (270-60)* be read a second time.

**CARRIED**

**Councillor Dumont opposed the motion**

**MOVED** and seconded to schedule a Public Hearing for Bylaw No.412, *Zoning Amendment Bylaw (270-60)* in accordance with the *Local Government Act* and *Community Charter* notice requirements.

**CARRIED**

**Councillor Dumont opposed the motion**

**B-3 Bylaw No. 413, Sooke Town Centre Revitalization Amendment Bylaw (408-1)**

**MOVED** and seconded that Bylaw No. 413, *Sooke Town Centre Revitalization Amendment Bylaw (408-1)* be adopted.

**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 414, Zoning Amendment Bylaw (270-61) – Text Amendments**

**MOVED** and seconded that Bylaw No. 414, *Zoning Amendment Bylaw (270-61)* be amended.

**CARRIED UNANIMOUSLY**

**NOTICES OF MOTION**

**NM-1 Notices of Motion at Council meeting of July 27<sup>th</sup>, 2009**

Councillor Haldane:

1. **MOVED** and seconded to consider changing the lot sizes for duplexes to 600m<sup>2</sup> from 800 m<sup>2</sup> in the sewer specified area.  
**CARRIED UNANIMOUSLY**

Council directed staff to bring back a report on changing the minimum lot sizes for duplexes in the sewer specified area to an upcoming Committee of the Whole meeting.

2. **MOVED** and seconded to consider developing an incentive program for new green residential homes (solar power, Leed certified, etc.) in all zones within the District of Sooke.  
**CARRIED UNANIMOUSLY**

Council directed staff to bring back a report on an incentive program for new green residential homes to an upcoming Committee of the Whole meeting.

**NM-2 Notice of Motion at Council meeting of July 27<sup>th</sup>, 2009**

Councillor Dumont:

1. **MOVED** and seconded to discuss the issue of people crossing private property (short-cuts) such as at Ayre Manor without permission.

Letter from Ayre Manor Lodge

**CARRIED UNANIMOUSLY**

Council directed staff to bring back a report on the issue of people crossing private property to an upcoming Committee of the Whole meeting.

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 7:45 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on August 24, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Bonnie Sprinkling, Corporate Officer  
Al Fontes, Director of Engineering  
Katherine Lesyshen, Planner  
Sue-Lin Tarnowski, Deputy Director of  
Finance  
Acting Staff Sgt. Scott Hilderley

**ABSENT:** Councillor Sheila Beech

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:02 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda with the addition of the following items as Supplemental Information and New Business:

- **RA-1** Rhodonite Drive Proposed Bike Lanes – letter received August 20, 2009 (Fred Von Ilberg)
- **PI-1** Development Variance Permit – (1995 Caldwell) – letter received August 21, 2009 (Rick Armour)
- **SI-1** PH-1 Bylaw No. 410 – 6962 West Coast Road – letter received August 24, 2009 from Shaw
- **SI-2** RA-2 Sun River Speed Limit – letter received August 24, 2009 from Mallett
- **SI-3** B-1 Bylaw No. 351 & B-2 Bylaw No. 382 – 7010 Wright Road
  - Petition received 2008
  - Committee of the Whole Minutes October 20, 2008
  - Policy No. 11.5
- **NB-1** Consideration of Resolution

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to place Item **NB-1** before “Business Arising from Minutes” on the Agenda.

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on August 10, 2009 be adopted as circulated.

**CARRIED**

## MINUTES FOR INFORMATION

**MOVED** and seconded that the following minutes be received for information:

July 22, 2009

Sign Bylaw Review Committee

August 11, 2009

Official Community Plan Review Committee

July 8, 2009

Capital Regional District Board

**CARRIED**

## DELEGATIONS

### D-1 Lorna Barry – District of Sooke Twinning with Port Townsend

Lorna Barry read and submitted a presentation on the twinning of the Capital Regional District with Port Townsend in 1992; including newspaper articles.

Neil Flynn, Chair of Sooke Region Tourism Association, stated that the Sooke tourism industry would benefit from reviving the partnership with Port Townsend.

Ms. Barry stated that the Capital Regional District is in support of this initiative. Council will discuss the Port Townsend twinning with the CRD.

## BUSINESS ARISING FROM THE MINUTES

### BA-1 Official Community Plan Review Committee

Ellen Lewers, Chair of the Official Community Plan Review Committee thanked the Committee for their dedication and hard work. On behalf of the Committee, Ms. Lewers also thanked Mazzoni and Associates and District of Sooke Staff for their contributions. Ms. Lewers presented Council with a Final Draft of the Official Community Plan 2009.

Mayor Evans on behalf of Council thanked the OCP Review Committee for their commitment and the considerable time and effort that they put into the process; Council is pleased to receive the draft OCP document from the Committee.

Felice Mazzoni stated that the OCP Review Committee and the residents of Sooke are to be congratulated for the production of this document; which will be an effective and efficient tool serving the community well for some time. The public input which formed a lot of the policy in the OCP document was considerable.

## NEW BUSINESS

### NB-1 Consideration of Resolution

Evan Parliament provided some background as to the proposed resolution for a report as to minimum lot size for the properties outside the sewer specified area; specifically in the proposed "Gateway Residential" designation.

**MOVED** and seconded to direct the Chief Administrative Officer to prepare a staff report that addresses minimum lot sizes for the proposed "Gateway Residential" designation; the

report must be consistent with both the LWMP recommendations and the new Sooke OCP designation(s).

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall stated that as to Item RI-1, Council directed staff to bring back the issue at a Committee of the Whole meeting. Ms. Hall stated that she was opposed to tax payers being asked to slow down drivers in Sun River. We should reduce the speed limit everywhere in Sooke.

Jay Ryan spoke on behalf of some of the residents of Rhodonite Drive and submitted a petition; all but three residents were opposed to the bike lanes. Mr. Ryan stated that cyclist use on the road is low.

Roger Girouard spoke as to the Sun River speed limit, stating that this is not just a Sun River issue, this about safety throughout the community. Mr. Girouard requested a mix of measures to reduce speeds or introduce safety measures in neighbourhoods.

Vicki Stehle read and submitted a letter expressing her opposition to bike lanes on Rhodonite Drive.

Victor Wehmann, stated that he does not see cyclists on Rhodonite Drive, but sees a lot of pedestrians which would have to walk in traffic if there were bike lanes;sidewalks would be preferable.

Trudy, resident of Rhodonite Drive expressed her opposition to the bike lanes on Rhodonite Drive and recommended a bicycle path through the park.

Steve Mullin expressed his opposition to the bike lanes on Rhodonite Drive as his family needs to park on the street when they visit.

## **PUBLIC HEARINGS AND RELATED BYLAWS**

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

### **PH-1 Bylaw No. 410, *Zoning Amendment Bylaw (270-58)* – 6962 West Coast Road**

Katherine Lesyshen gave an overview of the application to rezone 6962 West Coast Road.

#### **Public Input:**

An adjoining property owner stated that too much was going onto that property and expressed her opposition to the development.



Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:39 pm.

**MOVED** and seconded that Bylaw No. 410, *Zoning Amendment Bylaw (270-58)* not be considered for third reading at this time.  
**CARRIED UNANIMOUSLY**

## **PUBLIC INPUT MEETINGS AND RELATED REPORTS**

### **PI-1 Development Variance Permit– 6660 Sooke Road**

Al Fontes gave an overview of the report for a Development Variance Permit for 6660 Sooke Road.

Geoffrey Sherrott, lawyer for applicant, advised that MOTI approval has been received by District of Sooke for the subdivision and advised that the properties will be sold upon subdivision

The section 219 “no build” Covenant in favour of the District of Sooke and Ministry of Transportation and Infrastructure will require access and other works and services.

#### **Public Input:**

Mayor Evans called three times for submissions. Hearing none, she closed the public input for Item PI-1 at 7:54 pm.

**MOVED** and seconded to authorize the issuance of Development Variance Permit PLN00702 to allow for the subdivision of the property at 6660 Sooke Road, legally described as Lot 1, Section 10, Sooke District, Plan VIP67155 by varying Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2003*, Section 10.1, without installation of required works and services at the time of subdivision and instead with registration of a s. 219 covenant on title of the new lot requiring the installation of all required works and services prior to issuance of a building permit or completion of a servicing agreement with the District.

**CARRIED**

### **PI-2 Development Variance Permit– 1995 Caldwell Road**

Herb Haldane states that he does not have any pecuniary interest in this property, but does have dealings with the applicant and excused himself from the meeting at 7:57 pm.

Al Fontes gave an overview of the report for a Development Variance Permit for 1995 Caldwell Road. Council expressed concern:

- as to the maintenance of the boulevards;
- road names under Veterans road naming policy;
- possible turn-arounds on larger lots.

## **Public Input:**

Mayor Evans called three times for submissions. Hearing none, she closed the public input for Item PI-2 at 8:05 pm.

**MOVED** and seconded to authorize the issuance of a Development Variance Permit PLN00724 to allow for the subdivision of the property at 1995 Caldwell Road legally described as Lot 4, Section 3, Sooke District, Plan 1516 Except that part in Plan VIP79485 and VIP82714 by relaxing Bylaw No. 65, Subdivision *and Development Standards, 2003*, Schedule B, Section R, Part 2 to allow the minimum road right-of-way for the extension of Caldwell Road to be 12 metres instead of 14 metres.

**CARRIED**

Councillor Haldane returned to the meeting at 8:06 pm.

## **REPORTS REQUIRING ACTION**

### **RA-1 Rhodonite Drive Proposed Bike Lanes**

Al Fontes gave an overview of the report; considerable public opposition has been received. Mr. Fontes stated that sidewalks are planned, but are not in the budget for this year. Some options for Rhodonite Drive are:

- multi-use trail in the right of way; 3 metre paved trail with pedestrian and bicycle lanes
- creation of a parking lane
- install sidewalks

Council discussed:

- make parking spaces available on boulevard
- bike lanes on other roads, such as Throup, Otter Point, etc.
- vehicle speeds
- create more connecting trails under the Parks & Trails Master Plan before bicycle lanes
- shared bicycle/vehicle road signage
- make Rhodonite Drive pedestrian friendly road first

**MOVED** and seconded to direct staff not to proceed at this time with the installation of bike lanes on Rhodonite Drive between Church Road and Otter Point Road.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to direct staff to bring back a report to Council on the installation of "share-arrow" signage on District of Sooke collector roads.

**CARRIED UNANIMOUSLY**

## RA-2 Sun River Speed Limit

Council discussed traffic calming options for Sun River:

- 40 kmh rather than 30 kmh
- traffic buttons installed by developer
- crosswalks and trail crossing signs
- digital speed boards
- residential programs
- public education
- volunteers for Speed Watch
- reminder signs "Watch for Children"

Al Fontes states that he estimates 90% of the residents of Sun River Way speed at this time, partly due to the road grade.

Acting Staff Sgt. Hilderley supports the reduction in the speed limit on Sun River Way.

**MOVED** and seconded to direct staff to reduce the speed limit in Sun River to 40 kmh and the installation of speed limit signage at the entrances to Sun River.

**CARRIED**

**MOVED** and seconded to direct staff to report back to Council as to the cost of a digital vehicle speed display board.

**CARRIED**

## RA-3 Whistle Blower Policy

Sue-Lin Tarnowski stated that the auditors recommended that a *Whistle Blower Policy* be instituted.

**MOVED** and seconded to approve Policy No. 7.10, *Whistle Blower Policy, 2009* with an amendment to section 4.2 as to dismissal for staff only.

**DEFEATED**

**MOVED** and seconded to direct staff to bring back Policy No. 7.10 with changes to make the "Policy Statement" less vague and to amend section 4.2 to reflect dismissal for staff only.

**CARRIED**

## REPORTS FOR INFORMATION

### RI-1 To amend lot size for duplex to 600m<sup>2</sup> from 800m<sup>2</sup> in Sewer Specified Area – Notice of Motion

Council discussed the reduction of lot sizes for duplexes as to:

- affordable housing and development
- density and infill
- parking concerns

- mixed use to provide diversity
- review proposed OCP before amending Zoning Bylaw

**MOVED** and seconded to direct staff to bring back a report to an upcoming Committee of the Whole to amend the *Sooke Zoning Bylaw* to permit duplexes within the sewer specified area on lots of a minimum 600m<sup>2</sup>.

**CARRIED**

## **MAYOR AND COUNCIL REPORTS**

Councillor Bennett read and submitted his Council report.

Mayor Evans advised that the provincial government has announced funding for BC Libraries.

## **CORRESPONDENCE FOR INFORMATION**

### **I-1 Capital Regional District – Proposed New Landfill Bans**

**MOVED** and seconded to file the correspondence as to proposed new landfill bans.

**CARRIED**

### **I-2 British Columbia Ambulance Service – response to letter of June 29, 2009**

**MOVED** and seconded to file the correspondence as to BC Ambulance Service.

**CARRIED**

### **I-3 Scouts Canada – 2009 Apple Day**

**MOVED** and seconded to send a letter to Scouts Canada 2009 Apple Day authorizing their event and to provide copy to Chamber of Commerce.

**CARRIED**

## **BYLAWS**

### **B-1 Bylaw No. 351, *Zoning Amendment Bylaw (270-37)* - 7010 Wright Road**

Council discussed:

- amenities available through zoning or works and services agreement
- turn-around for fire vehicles
- left turn up to highway
- water pressure
- sidewalk up to Whiffin Spit Road

**MOVED** and seconded that Bylaw No. 351, *Zoning Amendment Bylaw (270-37)* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 351, *Zoning Amendment Bylaw (270-37)* be read a second time.

**CARRIED**

**MOVED** and seconded that a public hearing be scheduled for Bylaw No. 351, *Zoning Amendment Bylaw (270-37)* in accordance with the requirements of the *Community Charter* and the *Local Government Act*.

**CARRIED**

**Bylaw No. 381, Sooke Core Sewer Specified Area Amendment Bylaw (147-7) – 7010 Wright Road**

**MOVED** and seconded that Bylaw No. 381, *Sooke Core Sewer Specified Area Amendment Bylaw (147-7)* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 381, *Sooke Core Sewer Specified Area Amendment Bylaw (147-7)* be read a second time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 381, *Sooke Core Sewer Specified Area Amendment Bylaw (147-7)* be read a third time.

**CARRIED**

#### **MOTION TO EXTEND MEETING**

**MOVED** and seconded to extend the meeting past 10:00 pm.

**CARRIED**

#### **B-2 Bylaw No. 352, Zoning Amendment Bylaw (270-38) – 2089 Maple Ave**

Council discussed the driveway access to the proposed lots; a radius can be put in without affecting the lot.

**MOVED** and seconded that Bylaw No. 352, *Zoning Amendment Bylaw (270-38)* be introduced and read a first time.

**CARRIED**

**MOVED** and seconded that Bylaw No. 352, *Zoning Amendment Bylaw (270-38)* be read a second time.

**CARRIED**

**MOVED** and seconded that a public hearing be scheduled Bylaw No. 352, *Zoning Amendment Bylaw (270-38)* in accordance with the requirements of the *Community Charter* and the *Local Government Act*.

**CARRIED**

#### **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- a. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

- b. litigation or potential litigation affecting the municipality;
- c. personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**CARRIED UNANIMOUSLY**

## **REPORT OF IN CAMERA RESOLUTIONS**

### **Regular Council August 24, 2009 In Camera Resolutions:**

#### **R-4 Land Swap – Sooke River Road**

**MOVED** and seconded to direct staff to proceed with the proposed land exchange for Sooke River Road and Pineridge/Rhodonite Park in accordance with the *Community Charter* and other relevant provincial legislation and subject to an Archaeological Assessment of the Sooke River Road property.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to release the resolution as to the Land Swap – Sooke River Road In Camera Item to the Public.

**CARRIED UNANIMOUSLY**

#### **R-5 Penang Road Right of Way**

**MOVED** and seconded to direct staff to proceed with the proposed closure and sale of the Penang Road right of way in accordance with the *Community Charter* and other relevant provincial legislation.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to release the resolution as to the Penang Road In Camera Item to the Public.

**CARRIED UNANIMOUSLY**

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 11:00 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
with the Official Community Plan Review Committee  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on September 3<sup>rd</sup>, 2009 at 6:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Felice Mazzoni, Consultant

### OCP REVIEW COMMITTEE PRESENT

Ellen Lewers, Chair  
Randy Clarkston  
Rick Gates

Laurie Wallace  
Dana Lajeunesse

### ABSENT:

David Mallett, Andrew Moore, Susan Todman, Tara Tompkins

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED**

### Discussion

#### D-1 Discussion – Final Draft Official Community Plan

Mayor Evans stated that some editing of the document needs to be done; grammatical and incorrect references are to be forwarded to staff.

Gerald Christie gave an overview of the changes to the OCP from the third draft to the fourth draft as reviewed by the OCP Review Committee at their meeting on August 11, 2009 and the Final draft presented to Council on August 24, 2009. Mr. Christie reviewed the direction from the OCP Review Committee August 11, 2009 minutes.

Discussion ensued by the Council and OCP Review Committee as follows:

- As to the wording for secondary suites and duplexes in section 4.7.2(g). Staff were directed to change the third sentence:

“Creation of ratios in the Zoning Bylaw for land size/open space/home size/parking should be considered in determining appropriate unit size for suite or duplex development.”

- Staff to ensure clarification of the level of density in section 5.1 “Community Residential” and throughout the OCP. The OCP states that the highest density would be in the Town Centre.
- Town Centre Plan in relation to the OCP’s Community Vision for a mix of houses and commercial in the Town Centre.
- Regional Context Statement should be stronger as to servicing. Staff were directed to add wording from section 4.9 “Infrastructure” to the RCS section, in particular water servicing. Urban growth area to be the entire District of Sooke.
- Staff to add the current population of Sooke in the OCP.
- Staff to define “special status” in 4.4.2(g).
- Staff to edit the OCP document, remove repetitive statements.
- Community Vision; allow for growth but retain and protect the character of Sooke.
- The Protective Services Committee recommends that the sections on Bear Smart program and inter-face fire protection be enhanced.
- Staff to define Section 1.5, Town Centre Principles “Built Form” and “high rise buildings”.
- Section 4.7(b), Housing sets out the objectives for mixed housing.
- The OCP two Development Permit areas.
- Tourism has been incorporated into the economic development section; staff to add more detail as to tourism.
- Staff to remove references to The Land Conservancy.
- Staff to remove reference to metering for water as we already have meters.
- Staff to change wording on Page 9; “hub of the West Shore” and “attract both visitors and residents”;



- Staff to reword the “Ecology” section.
- Maps as to ALR lands; to be reviewed by the Agricultural Land Commission.
- Lands for cemetery area.

Council and OCP Review Committee directed staff to incorporate the above recommendations into the next draft of the OCP.

**Public Input:**

Moonfist spoke read and submitted his comments.

Steve Hendrichs thanked everybody and the OCP Review Committee for all the work they have done on the OCP.

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 8:07 p.m.  
**CARRIED**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Bonnie Sprinkling**  
Corporate Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on September 14, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Dave Devana, Acting CAO/Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Elisabeth Nelson, Municipal Engineer  
Steve Sorensen, Fire Chief  
Bill Hadikin, Head of Building/Bylaw Services  
Katherine Lesyshen, Planner  
Tara Johnson, Planner  
Nikki Lewers, Engineering Technologist/Deputy  
Approving Officer

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

Mayor Evans welcomed Elisabeth Nelson as the new District of Sooke Municipal Engineer.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated with the addition of the following items as supplementary information and New Business:

**S-1 – Item RA-1 – Conference Centre Partnering Agreement** – Remove and Replace Page 81 of the Agenda;  
**NB-1 Appointment of Approving Officer;** and  
**NB-2 Municipal Tax Sale Properties**

**AND TO** move Agenda Items RI-2 and B-1 to immediately before “Business Arising from the Minutes”.

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on August 24, 2009 be adopted as circulated with amendments as to Pages 5 and 6.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on September 3, 2009 be adopted as circulated.

**CARRIED UNANIMOUSLY**

## MINUTES FOR INFORMATION

**MOVED** and seconded that the following minutes be received for information:  
August 12, 2009                      Sooke Economic Development Commission  
September 1, 2009                  Protective Services Committee Meeting  
September 2, 2009                  Sign Bylaw Review Committee Meeting

**CARRIED UNANIMOUSLY**

## REPORTS FOR INFORMATION

### RI-2    **Minimum Lot Sizes for Lands Outside the Sewer Specified Area**

Dave Devana reviewed the staff report and Council discussed:

- water service to the Gateway Residential area;
- minimum lot sizes for properties in Sooke River Road area;
- Ministry of Environment requirement for 1 hectare minimum for infrastructure funding;
- Amending zoning bylaw or waiting until OCP and LWMP are completed
- Schedule for adoption of OCP and LWMP – approximately 2 or 3 months

**MOVED** and seconded to table the report as to minimum lot sizes for lands outside the sewer specified area until we have written confirmation from the Ministry of Environment to support the 2500m<sup>2</sup> minimum lot size.

**CARRIED UNANIMOUSLY**

## BYLAWS

### B-1    **Bylaw 410, *Zoning Amendment Bylaw (270-58)* – 6962 West Coast Road**

**MOVED** and seconded that Bylaw 410, *Zoning Amendment Bylaw (270-58)* be read a third time.

**CARRIED**

**Councillor Dumont opposed the motion**

## BUSINESS ARISING FROM THE MINUTES

### BA-1    **Protective Services Committee Meeting September 1, 2009 Recommendations to Council**

**MOVED** and seconded that Council support Councillor Beech bringing forward the Protective Service Committee concerns as to the issues, deficiencies and general concerns that are important to public safety to an upcoming CREST meeting.

**CARRIED UNANIMOUSLY**

### BA-2    **Sign Bylaw Review Committee Meeting September 2<sup>nd</sup>, 2009 Recommendations to Council**

Council discussed:

- Wayfinding signs supporting or replacing sandwich board signs
- Sandwich board signs to be located on private property only

- Tree signs were designed previously by the original Sign Bylaw committee
- Tree signs to be designed by engineering staff; consider current development designs

**MOVED** and seconded that Council direct staff to bring forward reports on wayfinding signs in the Town Centre and to draft bylaw amendments to the Sign Regulation Bylaw as recommended by the Sign Bylaw Review Committee.

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Dave Scott spoke as to in house sprinkler systems, suggested that each property should be reviewed as to its own individual need for sprinklers.

Scott Kendrew stated that the requirement for sprinklers for the Phillips Road development is onerous as to cost and unnecessary with the reservoirs available for fire protection.

## **PUBLIC HEARINGS AND RELATED BYLAWS**

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

### **PH-1 Bylaw No. 414, *Zoning Amendment Bylaw (270-61)* - Text Amendments and add Row House definition**

Gerald Christie gave an overview of the proposed amendment to the Zoning Bylaw for text amendments, to add a new definition for “Row House” and to amend the definition of “Lot Coverage”.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing for Bylaw No. 414 at 7:47 pm.

### **PH-2 Bylaw No. 352, *Zoning Amendment Bylaw (270-38)* – 2089 Maple Avenue S**

The Mayor called attention to the written submissions to the Public Hearing.

Gerald Christie gave an overview of Bylaw No. 352 and the applicant spoke to an access to the proposed Lot 2 which he requests be from Grant Road West. Council discussed a drainage plan for the area; staff advised that a plan is underway with recommendations for remediation.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:53 pm.

**MOVED** and seconded that Bylaw No. 414, *Zoning Amendment Bylaw (270-61)* be read a third time.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 352, *Zoning Amendment Bylaw (270-38)* be read a third time.

**CARRIED UNANIMOUSLY**

**PUBLIC INPUT MEETINGS AND RELATED REPORTS**

Mayor Evans advised that members of the public would be given a reasonable opportunity to be heard or to present written submissions at the following public input meetings.

**PI-1 Temporary Commercial Permit – Erinan Development, West Coast Road**

Gerald Christie gave an overview of the staff report for the temporary commercial permit for West Coast Road.

**Public Input:**

Sue Daniels-Ferrie, Manager of Pemberton Holmes, advised that the Erinan office is open 1:00 pm to 3:00 pm and parking has not been an issue, they average 27 people/day.

Mayor Evans called three times for submissions. Hearing none, she closed the public input meeting for Temporary Commercial Permit PLN00720 at 8:01 pm.

**MOVED** and seconded that Council authorize issuance of a Temporary Commercial Permit PLN00720 for property legally described as PID 027-996-191, Lot 1, Section 18, Sooke District, Plan VIP86959 to operate a temporary information/sales center for the purpose of marketing subdivision Lots 1 to 63 at Erinan Country Estates.

**CARRIED UNANIMOUSLY**

**PI-2 Bylaw No. 415, *Fire Protective Services Amendment Bylaw (292-2)* - Open Air Fires**

Fire Chief Sorensen gave an overview of the staff report for amendments to Open Air Fires regulation in the Sooke Fire Protective Services Bylaw. Council discussed:

- policy restricted burning to previous year's debris
- public education

**Public Input:**

Ardie Wickheim appreciates Council's proposal to amend Bylaw No. 292.

Scott Kendrew supports the amendment to Bylaw No. 292 as it will reduce the cost of development property clearing.

Mayor Evans called three times for submissions. Hearing none, she closed the public input meeting for Bylaw No. 415 at 8:11 pm.

**MOVED** and seconded that Council give first reading to Bylaw No. 415, *Fire Protective Services Amendment Bylaw (292-2)*.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Council give second reading to Bylaw No. 415, *Fire Protective Services Amendment Bylaw (292-2)* as amended in section 35.(a).

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Council give third reading to Bylaw No. 415, *Fire Protective Services Amendment Bylaw (292-2)*.

**CARRIED UNANIMOUSLY**

**REPORTS REQUIRING ACTION**

**RA-1 Joint Council Meeting to Discuss Municipal Services**

**MOVED** and seconded that Council, in accordance with Section 134.1(1) and 134.1(2)(b) of the *Community Charter*, authorize Council and Senior Management to hold a joint "Special In-Camera Meeting of Council" outside the municipal boundaries of the District of Sooke at Westin Bear Mountain located at 1999 Country Club Way in the City of Langford Thursday, September 24, 2009 starting at 5:00 pm.

**CARRIED UNANIMOUSLY**

**RA-2 Change of October Council Meeting and Appointment of Acting Mayor**

**MOVED** and seconded that Council cancel the October 13, 2009 Regular Council meeting and re-schedule the meeting on October 20, 2009;

**AND THAT** Council appoint Councillor Ron Dumont as Acting Mayor for the period of October 9<sup>th</sup>, 2009 to and including October 19<sup>th</sup>, 2009 during the Mayor's absence.

**CARRIED UNANIMOUSLY**

**RA-3 Conference Centre Partnering Agreement – Sooke Prestige Hotel**

Dave Devana advised that there will be two amendments to the Partnering Agreement as follows:

1. delete s. 6(f) and substitute the following:
  6. (f) the District, as owner of Parcel C of Lot 10, Section 4, Sooke District, Plan 1282, (PID: 001-618-741) will develop Parcel C as a public boat launch, park and parking area and enter into and register:
    - (i) a standard off-site parking restrictive covenant in favour of the Company to provide complimentary parking, subject to availability, for guests of the Hotel/Resort, and the District acknowledges that such parking will be calculated to satisfy District parking requirements for the Hotel/Resort; and
    - (ii) an easement in favour of the Company for access to the Company's on-site parking area from West Coast Road;"
2. Add a new sub-section 3(e), and renumber the existing subsequent subsections accordingly, as follows:
  - 3.(e) provision at the discretion of the Company of either:

- (i) land for a municipal public linear trail along the high water mark of the Land, satisfactory to the Director of Engineering; or
- (ii) the legal riparian right and interest, and such other legal right and interest, satisfactory to the Director of Engineering and the Municipal Solicitor acting reasonably, as the District may require for construction of its continuous public boardwalk on the foreshore fronting the Land;

Mr. Devana anticipates the permitting, fee and development contributions revenue for the proposed Prestige Hotel project will be approximately \$900,000, not including property tax.

Council discussed the use of the conference facility and requested clarification as to pre-booking.

**MOVED** and seconded to receive the proposed Partnering Agreement with Prestige Sooke Holdings Ltd. for the proposed Prestige Hotel/Resort Conference Centre Complex Development on West Coast Road, noting that the agreement will be amended and is subject to public input and rezoning of the subject Prestige Property;  
**CARRIED UNANIMOUSLY**

**RA-4 Consent for CRD Bylaw 3635, *Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No.1 , 2005, Amendment Bylaw No. 5, 2009***

**MOVED** and seconded that Council give consent to the adoption of CRD Bylaw 3635, *Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005, Amendment Bylaw No. 5, 2009*  
**CARRIED UNANIMOUSLY**

**RA-5 Canada World Youth – Bus Passes**

**MOVED** and seconded that Council authorize the contribution from the Council contingency fund of \$2,000 toward the bus passes for Canada World Youth.  
**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-1 Development in the Wildland/Urban Interface**

Nikki Lewers, Fire Chief Sorensen and Gerald Christie reviewed the staff report and stated that direction from Council is required as to residential sprinkler covenants in wildland areas.

Council discussed:

- Exterior sprinklers for building in wildland areas
- Maintenance program
- Public education
- Occupancy permit subject to 10' clearing around house
- Two separate issues - life safety and wildfire protection
- Actual cost for residential sprinkler systems

- Underwriters standing for community with or without sprinklers

**MOVED** and seconded to direct staff to include for consideration a Wildland Interface Management Plan in 2010 during the 2010-2014 Financial Plan deliberation.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to direct staff to research the implications of removing existing covenants including the effect on existing bylaw, NFPA and Development Variance Permit requirements.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to direct staff to advise property owners questioning about the removal of the sprinkler covenant requirement that the covenant could be removed with the recommendation to Council by the Fire Chief and upon issuance of a development variance permit.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to direct staff to effect changes to the Draft OCP to address some of the wildland/urban interface fire issues.

**CARRIED UNANIMOUSLY**

### **RI-3 CRD Integrated Road Safety Unit – Mission Statement & Month End Report**

Mayor Evans advised that the report has been forwarded to the Protective Services Committee.

**MOVED** and seconded to receive the report for information.

**CARRIED UNANIMOUSLY**

### **MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her Mayor's Report.

Councillor Beech reported that she:

- attended the Special Council joint meeting with OCP Review Committee, Sooke EDC meeting;
- attended the meeting with Integrated Police Service
- Sooke Literacy Now will be holding a book drive in October
- attended the reception for Subaru Sooke Triathlon and the Sooke Fall Fair.

Councillor Berger reported that she:

- attended the Spirit Committee/Olympic Torch meeting and advised that joint funding with T'Sou-ke First Nation has been provided for community breakfast; the committee is currently canvassing for volunteers;
- met with Youth Council and Youth Council Steering Committee;
- met with CHI group who are holding a workshop in October.

Councillor Bennett read and submitted his Council Report.



## **CORRESPONDENCE REQUIRING ACTION**

### **C-1 Penticton Writers & Publishers – Carbon Footprint Contest**

**MOVED** and seconded to forward the information to the Sooke Youth Council.  
**CARRIED UNANIMOUSLY**

### **C-2 Jody Paterson – Support for Homelessness Action Week request for \$1000**

**MOVED** and seconded to forward the information to the Youth Council and to provide \$1000 to support the Homelessness Action Week from the Council contingency fund.  
**DEFEATED**

**MOVED** and seconded to send a letter to Jody Paterson supporting the Homelessness Action Week.  
**CARRIED**

## **CORRESPONDENCE FOR INFORMATION**

### **I-1 Premier Gordon Campbell – Funding for Public Libraries**

**MOVED** and seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### **NB-1 Appointment of Approving Officer**

**MOVED** and seconded to appoint Elisabeth Nelson, Municipal Engineer, as Approving officer for the District of Sooke effective September 14, 2009;  
**AND TO** terminate the appointment of Evan Parliament, Chief Administrative Officer, as Approving Officer for the District of Sooke effective September 14, 2009.  
**CARRIED UNANIMOUSLY**

### **NB-2 Municipal Tax Sale Properties**

**MOVED** and seconded to receive the list of properties which may be sold at a public auction on September 28, 2009.  
**CARRIED UNANIMOUSLY**

## **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;  
90(1)(c) labour relations or other employee relations; and,

90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**CARRIED UNANIMOUSLY**

## **REPORT OF IN CAMERA RESOLUTIONS**

### **Motion of January 29, 2009 Regular Council In Camera Meeting**

**MOVED**, seconded to release the resolutions concerning the Agreement with Huber Developments Ltd. and the Purchase Agreement for 6937 West Coast Road to the public when the agreements are fully executed.

**CARRIED**

**MOVED**, seconded to authorize the Mayor and Chief Administrative Officer to execute the Agreement with Huber Developments for the proposed Hotel/Resort Conference Centre Complex Development on West Coast Road;

**AND** to authorize the Mayor and Chief Administrative Officer to execute the Purchase Agreement for Lot 10. . Plan 1282 (6937 West Coast Road) in the amount of \$915,000; subject to staff investigating the foreshore licence and the Highway 14 entrance to the property.

**CARRIED UNANIMOUSLY**

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 10:36 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on September 21, 2009  
immediately following the Committee of the Whole meeting

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Dave Devana, Acting CAO/Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Elisabeth Nelson, Municipal Engineer  
Steve Sorensen, Fire Chief

### CALL TO ORDER

Mayor Evans called the meeting to order at 8:15 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to approve the agenda with the addition of supplemental information as to Bylaw No. 415, *Sooke Protection Services Amendment Bylaw (292-1)*.  
**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

Fred Von Ilberg, stated that the District should be careful as to grant funding at this time and he is concerned as to Bylaw No. 417; that neighbours should be contacted, creation of lots for sale, park funds expenditure.

Gail Hall, is concerned as to Bylaw No. 417; that all information as to the land should be released to the public and the notice should match the proposed bylaw.

### REPORTS REQUIRING ACTION

#### RA-1 Support for Cultural Mapping Grant Application

Sandi Cummings, representative of the Sooke Fine Arts Society, provided an overview of the cultural mapping program to identify what Sooke has and create a map. Suzanne Jensen further provided background on the program, stating that the program will involve local groups to reduce duplication.

**MOVED** and seconded to support the cultural mapping grant application submitted by Sooke Fine Arts Society for a grant of \$5,000 under the 2010 Legacies Now Creative Communities Program;

**AND TO** approve a \$5,000 matching grant from the 2010 budget.

**CARRIED UNANIMOUSLY**

## BYLAWS

### B-1 Bylaw No. 414, *Zoning Amendment Bylaw (270-61)*

**MOVED** and seconded that Bylaw No. 414, *Zoning Amendment Bylaw (270-61)* be adopted.

**CARRIED**

### B-2 Bylaw No. 415, *Fire Protective Services Amendment Bylaw (292-2)*

**MOVED** and seconded that third reading of Bylaw No. 415, *Fire Protective Services Amendment Bylaw (292-2)* be rescinded.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 415, *Fire Protective Services Amendment Bylaw (292-2)* be amended as to section 33 and 35 and be read a third time.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 415, *Fire Protective Services Amendment Bylaw (292-2)* be adopted.

**CARRIED UNANIMOUSLY**

### B-3 Bylaw No. 417, *Pineridge Park Disposal Bylaw, 2009*

**MOVED** and seconded that Bylaw No. 417, *Pineridge Park Disposal Bylaw, 2009* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 417, *Pineridge Park Disposal Bylaw, 2009* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to schedule a Public Input meeting for Bylaw No. 417, *Pineridge Park Disposal Bylaw, 2009* and to notify immediate neighbours.

**CARRIED UNANIMOUSLY**

## MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 10:17 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the In-Camera Portion  
of the Special Meeting of Council  
held at Westin Bear Mountain, Highlands Road  
1999 Country Club Way, Langford, BC  
on September 24, 2009 at 5:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillors Sheila Beech  
Councillor Dave Bennett  
Councillor Bev Berger  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Dave Devana, Acting Chief Administrative Officer  
Al Fontes, Director of Engineering  
Elisabeth Nelson, Municipal Engineer

**ABSENT:** Councillor Ron Dumont

**PRESENT:** Council of the City of Colwood and Council of City of Langford

### CALL TO ORDER

Meeting called to order at 5:25 p.m.

**MOVED**, seconded to close the meeting to the public under section 90(1) of the Community Charter to discuss negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**CARRIED UNANIMOUSLY**

### ADJOURNMENT

**MOVED**, seconded to adjourn the meeting at 7:05 pm.

**CARRIED**

**Certified Correct:**

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Janet Evans  
Mayor

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Evan Parliament  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on September 28, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Elisabeth Nelson, Municipal Engineer  
Matt Barney, Firefighter  
Sue-Lin Tarnowski, Deputy Director of Finance

**ABSENT:** Councillor Sheila Beech

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### APPROVAL OF AGENDA

**MOVED, seconded** to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

### DELEGATIONS

#### D-1 Mitzi Dean – Pacific Centre Family Services

Mitzi Dean, Executive Director, Pacific Center Family Services Association, updated Council on the Association's professional services which have a Westshore/Sooke focus. They offer programs for youth, adults and families:

- Alcohol and Other Drugs
- Sexual Abuse Intervention
- Youth outreach
- Specialized programs –
  - “red-lining” performance
  - Youth conferences – “Bright Idea”
  - Child abuse conference
- Youth mental health (Youth Justice)
- Member of Sooke CASA
- Member of Integrated Health
- Contributed to Youth Council
- Sooke Stories – youth and seniors

Funding for Pacific Centre comes from the Ministry of Children, VIHA, Municipalities, Telus, Victoria Foundation, etc. and the Pacific Centre coordinates services with other organizations.

## **PUBLIC QUESTION AND COMMENT PERIOD**

Fred Von Ilberg, spoke as to the need for protection of public road accesses in Sooke and inquired as to how Ella Road access was established; that the sale price of the Penang Road Right of Way is inadequate.

## **REPORTS REQUIRING ACTION**

### **RA-1 Gatewood Road Closure and Exchange**

Al Fontes reviewed the proposal for the Gatewood Road closure and exchange.

**MOVED, seconded** to direct staff to proceed with the road closure of undeveloped Gatewood Road right of way between Grant Road West and the northern terminus of Gatewood Road;

**AND THAT COUNCIL** proceed with the exchange of approximately 377.23 m<sup>2</sup> of the closed Gatewood Road right of way north of Grant Road with approximately 828.8 m<sup>2</sup> of the property legally described as Lot A, Section 24, Sooke District, Plan VIP61058 (6790 Grant Road) ensuring that a pedestrian link between Amethyst Way and Grant Road West is maintained;

**AND TO** direct staff to schedule a Public Input meeting for the proposed Gatewood Road right of way closure and exchange.

**CARRIED UNANIMOUSLY**

### **RA-2 Penang Road Right of Way Closure and Sale**

**MOVED, seconded** that Council postpone consideration of the approval of the Offer to Purchase Agreement with Dennis Paul Piarowski and Lubow Ferenc Piarowski for the sale of the right of way off Penang Road until confirmation as to the area of the right of way is confirmed.

**CARRIED UNANIMOUSLY**

## **CORRESPONDENCE REQUIRING ACTION:**

### **C-1 Safe Halloween**

**MOVED, seconded** to endorse the Safe Halloween 2009 event by the Sooke Safe Halloween Committee 2009.

**CARRIED UNANIMOUSLY**

Staff were directed to remind the community as to the District of Sooke Fireworks regulations.



## **CORRESPONDENCE FOR INFORMATION**

### **I-1 Hon. Minister Gail Shea**

Staff were directed that a copy of the letter be sent to the Council of First Nations, Ottawa Head Office.

**MOVED, seconded** to file the correspondence.  
**CARRIED UNANIMOUSLY**

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 7:46 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Bonnie Sprinkling**  
Corporate Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
immediately following the Committee of the Whole meeting  
at 7:00 pm on October 5, 2009

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Elisabeth Nelson, Municipal Engineer  
Steve Sorensen, Fire Chief

**Absent:** Councillor Maja Tait

### CALL TO ORDER

Mayor Evans called the meeting to order at 8:14 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED**

### DELEGATION

#### D-1 Juan de Fuca Cycling Coalition

Stephen Hindrichs spoke on behalf of the Juan de Fuca Cycling Coalition stating that the coalition focuses on urban cycling and looks to a goal of a people centred community. The signage on the Galloping Goose trail does not direct cyclists to Sooke so the signage needs to be updated. Cycling is a part of the eco-tourism industry for Sooke and lowers green house gas emissions. The Coalition has discussed with BC Transit the need for a bike dedicated bus service and a bike locker at the park and ride. District of Sooke staff and Mr. Hindrichs have spoken with Ministry of Transportation and Infrastructure about widening the shoulders of Highway 14 for cycling. District of Sooke Staff further advised that budgeting is in place for exploring with the Capital Regional District the Galloping Goose connector trail.

Mr. Hindrichs requested that Council support the goals of the Juan de Fuca Cycling Coalition, participate in the CRD Pedestrian and Cycling Master plan and the Cycling and Alternative Transportation Symposium.

Councillor Dumont advised that BC Hydro may have grants available for cycling trails near Butler property.

## **PUBLIC QUESTION AND COMMENT PERIOD**

Lee Hindrichs, spoke as to the concern for cyclists on Grant Road West and asked when the road is going to be upgraded for the safety of pedestrians and cyclists.

Don Brown, spoke as to bike trails and shared pedestrian ways and stated that if sidewalks were designed a little wider for shared use; asked Council to promote loop-trails for cyclists.

## **REPORTS REQUIRING ACTION**

### **RA-1 Committee of the Whole Recommendation October 5, 2009:**

**MOVED** and seconded to authorize staff to proceed with the disposition of a portion of Parcel C (DD61497-I) of Lot 10, Section 4, Sooke District, Plan 1281 Except Plan VIP45786 (District of Sooke) and the acquisition of a portion of Parcel B (DD60560-I) of Lot 10, Section 4, Sooke District, Plan 1281 (Sooke Prestige Holdings Ltd.) by boundary adjustment subdivision;

**AND TO** schedule a public input meeting for the proposed subdivision in accordance with section 26 of the *Community Charter* for October 20<sup>th</sup>, 2009.

**CARRIED UNANIMOUSLY**

### **RA-2 Sooke River Road Agreement for Purchase and Sale**

Dave Devana gave an overview of the report for the proposed purchase of a property on Sooke River Road.

Mr. Tim Brown thanked the District of Sooke Council and Staff for their work on this proposed land purchase and suggested that the park be named after his father, Major Brown.

**MOVED** and seconded to approve the Agreement for Purchase and Sale for Lot 1, Section 15, Sooke District, Plan 3289 (Sooke River Road) between the District of Sooke as Purchaser and Timothy Lawrence Brown as Vendor;

**AND TO** authorize the Mayor and Chief Administrative Officer to execute the Agreement for Purchase and Sale.

**CARRIED UNANIMOUSLY**

## **BYLAWS**

### **B-1 Committee of the Whole Recommendations October 5, 2009:**

**MOVED** and seconded to introduce and give first reading of Bylaw 416, *Zoning Amendment Bylaw (270-62)* to rezone to Comprehensive Development Zone, Prestige Hotel & Resort Zone - CD-8 for:

- Parcel A (DD 60580-I) of Lot 10, Section 4, Sooke District, Plan 1282
- Parcel "B" (DD 60560-I) of Lot 10 of Section 4, Sooke District, Plan 1282
- Parcel "C" (DD 61497-I) of Lot 10, Section 4, Sooke District, Plan 1282 Except Plan VIP56786

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to give second reading of Bylaw 416, *Zoning Amendment Bylaw (270-62)* to rezone to Comprehensive Development Zone, Prestige Hotel & Resort Zone - CD-8 for:

- Parcel A (DD 60580-I) of Lot 10, Section 4, Sooke District, Plan 1282
- Parcel "B" (DD 60560-I) of Lot 10 of Section 4, Sooke District, Plan 1282
- Parcel "C" (DD 61497-I) of Lot 10, Section 4, Sooke District, Plan 1282 Except Plan VIP56786

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to direct staff to schedule a Public Hearing for Bylaw No. 416, *Zoning Amendment Bylaw (270-62)* in accordance with the requirements of the *Community Charter and the Local Government Act* for October 20<sup>th</sup>, 2009.

**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 352, Zoning Amendment Bylaw (270-38)**

**MOVED** and seconded that Bylaw No. 352, *Zoning Amendment Bylaw (270-38)* be adopted.

**CARRIED UNANIMOUSLY**

**NOTICE OF MOTION**

**Councillor David Bennett for acknowledgement by the Mayor:**

**NOTICE OF MOTION THAT** Council direct staff to invite a spokesperson for each of the Sooke-based community service agencies and involved churches, and the RCMP, to provide an information update to an upcoming Committee of Whole meeting with regard to their views on recent trends over the years, and the current status and possible future trends of the indigent, and homelessness in particular, in the District of Sooke.

**RESOLUTION TO RELEASE IN CAMERA ITEMS TO THE PUBLIC**

**Special In Camera Meeting of October 5<sup>th</sup>, 2009**

**MOVED** and seconded to release the resolution to award the contract for construction of the covered performance area, washroom, electrical works, erosion control and other works for the Sooke Spirit Square at Ed Macgregor Park to Agius Buildings Ltd. in the amount of \$251,000.00, excluding taxes.

**CARRIED UNANIMOUSLY**

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

90(1)(a) CC - the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9.24 p.m.  
**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on October 20, 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Elisabeth Nelson, Municipal Engineer  
Steve Sorensen, Fire Chief  
Sue-Lin Tarnowski, Deputy Director of Finance

### CALL TO ORDER

Mayor Evans called the Special Council meeting to order at 7:00 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to approve the agenda as circulated with the addition of the Supplemental Information Packages for PH-1 and PI-3.

**CARRIED UNANIMOUSLY**

### PUBLIC HEARINGS AND RELATED BYLAWS

#### PH-1 **Bylaw No. 416, *Zoning Amendment Bylaw (270-62)* – Prestige Hotel & Resort Comprehensive Development Zone (CD-8)**

Mayor Evans called the Public Hearing for Bylaw No. 416 to order at 7:00 p.m.

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaw will be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

Gerald Christie gave a powerpoint presentation as to Bylaw No. 416 – Prestige Hotel & Resort Comprehensive Development Zone (CD-8). Mr. Christie advised that, prior to adoption of the Bylaw, a Phase 2 Environmental Study must be completed or a section 219 covenant for the study must be registered and the Ministry of Transportation and Infrastructure requires a revised onsite vehicle turning plan and a structures permit for any structure within the boulevard.

Rick Thornburn, Architect for Prestige Sooke Hotel, spoke as to the specifications under the Building Code which permit the siting of the hotel on the property and the theme and style of building as “Island Colonial”, an 1890-1920 character was chosen by the Owner. The “H” presentation of the Hotel allows for the public areas on the first floor on the water side.

## **PUBLIC COMMENTS AND QUESTIONS:**

Gail Hall, Sooke Resident, spoke as to legislation that states:

- the public are to be afforded a reasonable opportunity to speak to the contents of Bylaw No. 416;
- properties designated in the OCP as environmentally sensitive are subject to DP prior to land development;
- a rezoning bylaw must be consistent with the OCP;

Ms. Hall further expressed her concern as to:

- definition in the bylaw for marine/resort commercial use;
- uses in the CD-8 zone is excessive
- opposed to six stories
- Public Hearing package should have a subject property map

Barry Whiting, Sooke Resident, stated that he is not in agreement with public private partnerships; concerned as to the commitment to five years under the agreement and cautioned that improvements should be done when the District can afford them.

Brian MacNeil, Sooke Resident, stated that he opposes the bylaw for three reasons:

- Poor economic investment
- Sooke is offering too much
- The architecture does not fit into the West Coast environment

Wayne Nowak, Sooke Resident, stated that he supports the Prestige project and reviewed the process undertaken by the Sooke EDC to attract a hotel and conference centre to Sooke; he spoke further as to why Prestige chose the Sooke property, the passion that they bring to the five star hotel project and the long-term benefits the hotel brings to Sooke.

Ken Greenwood, Sooke Resident, stated his support of the hotel project; as a businessman, he would like to hold conferences in Sooke; however he is against the land use, does not agree that Sooke should financially support the project; the number of parking spaces, and emergency vehicles might not be able to access or exit the site.

Judith Ann Gatto, Sooke Resident, agrees with Ken Greenwood and does not want an increase in taxes.

Ellen Lewers, Sooke Resident, stated that the OCP Review Committee discussed community space in Sooke and believes that the hotel should be in the downtown area and should stand on its own.

Luke Grabove, Sooke Resident, Sooke needs to grow and the spending money by the District to help the growth is beneficial.

Daniella Novosdova, commended Council and staff for bringing new ideas and initiatives such as the hotel to Sooke that will strengthen our tax base.

Peter Holm, stated that Council should not make business deals with the tax payers dollars.

Marlene Barry, Sooke Business Owner, thanked Council and Staff for their work and stated her concern as to a perception in the community that the public are not being heard; Ms. Barry agrees with hotel project, but the exterior design does not fit for the West Coast area and recommends the use of native trees and plants.

Gwen Fisher, Sooke Resident, stated she is in favour of the rezoning and explained that because she was able to rezone a property in the town centre, she was able to employ @ 15 people, the economic spin off to the community from her business is substantial; she believes that Prestige Hotel will provide substantially more jobs and economic spin off.

Gail Hall, asked for clarification that the conference centre will only be available for non-profits.

Ellen Lewers, cautioned Council as to the cost of the daily use of the convention centre; inquired as to the cost for the development of the boat launch parking, the slope and the rainwater run-off of the property, water/sewer service connections and setbacks to Sooke Harbour and Basin.

Maria Sammone, Sooke Resident, likes the design of the hotel however does not believe it is suitable for Sooke.

Gail Hall, asked if anyone had reviewed the Sooke Harbour and Basin plan in relation to the hotel project.

Ellen Lewers, Sooke Resident, inquired about border customs services for the boat launch.

Mayor Evans called three times for submissions. Hearing none, she closed the Public Hearing at 8:04 pm.

**MOVED** and seconded to give third reading to Bylaw No. 416, *Zoning Amendment Bylaw (270-62)*.

**CARRIED UNANIMOUSLY**

## **PUBLIC INPUT MEETINGS AND RELATED REPORTS**

Mayor Evans advised that members of the public will be given a reasonable opportunity to be heard or to present written submissions at the following public input meetings:

### **PI-1 District of Sooke/Prestige Sooke Holdings Ltd. Partnering Agreement**

Al Fontes gave an overview of the amendments to the partnering agreement between the District of Sooke and Prestige Sooke Hotel.

#### **Public Input:**

Gail Hall, inquired as to the term of the agreement, section 9 as to Phased Development Agreements, section 6 as to vagueness, and the expenditure of charges and fees revenue.



**MOVED** and seconded to approve the amended Partnering Agreement with Prestige Sooke Holdings Ltd. for the proposed Prestige Hotel/Resort Conference Centre Complex Development on West Coast Road;

**AND TO** authorize the Mayor and Chief Administrative Officer to execute the Partnering Agreement subject to the rezoning of the subject Prestige property.

**CARRIED UNANIMOUSLY**

**PI-2 Boundary Adjustment Subdivision**

Elisabeth Nelson gave a review of the boundary adjustment subdivision for the District of Sooke and Prestige Sooke Hotel properties.

**Public Input:**

Gail Hall, expressed her opposition to the blanket easement over the District property and stated that the hotel will need the District boat launch parking area for bus parking or access for deliveries.

The meeting recessed at 9:00 pm and resumed at 9:05 pm.

**PI-3 PINERIDGE PARK DISPOSAL**

Elisabeth Nelson gave a powerpoint presentation on the proposed closure, development and sale of Pineridge Park.

**Public Input:**

Rick Morgan, Pineridge Park Resident, opposes any removal of green space in the community.

Tara Munroe, Pineridge Park Resident, opposes the decommissioning of the park unless the park is larger and stated that the neighbourhood would be willing to maintain a play park.

Pam Halliwell, Pineridge Park Resident, would like to keep the park and trees and stated that the park is very dark and not good for children; would like a safer pathway to schools, currently it is not a very nice or well-used park.

Joyce Stoehre, Pineridge Park Resident, opposed to the decommissioning of the park.

**MOVED** and seconded to postpone consideration of third reading of Bylaw No. 417, *Pineridge Park Disposal Bylaw, 2009* until the October 26<sup>th</sup>, 2009 Regular Council meeting.

**CARRIED UNANIMOUSLY**

## REPORTS REQUIRING ACTION

### **RA-1 Committee of the Whole Recommendation October 20, 2009 - Sooke Community Association**

**MOVED** and seconded to that the District of Sooke pay the \$18,000 included in the 2009 budget plus an additional \$10,000 funded from the Council contingency fund to the Sooke Community Association.

**CARRIED UNANIMOUSLY**

Council discussed meeting with Sooke Community Association to come to an agreement for ongoing funding and establishing a working relationship.

**MOVED** and seconded to extend the meeting past 10:00 pm.

**CARRIED**

### **RA-2 Funding for Boat Launch**

**MOVED** and seconded to approve in the 2010 Financial Plan the reimbursement of the Park Land Reserve Fund for the \$315,000 (plus interest) in funding used to purchase the public boat launch at 6937 West Coast Road.

**CARRIED UNANIMOUSLY**

### **RA-3 JEPP Grants**

**MOVED** and seconded to approve the submission of three JEPP Grant Applications for a New Command and Emergency Vehicle, an Emergency Radio Room Upgrade and a Reception Center EOC Radio Back up, and that the matching funds be included in the 2010 Financial Plan.

**CARRIED UNANIMOUSLY**

## NOTICE OF MOTION

### **NM-1 Councillor David Bennett Notice of Motion of October 4<sup>th</sup>, 2009 Council meeting:**

**MOVED** and seconded to direct staff to invite a spokesperson from each Sooke-based community service agencies and involved churches, and the RCMP, to provide an information update to an upcoming Committee of the Whole meeting with regard to their views on recent trends over the years, and the current status and possible future trends of the indigent, and homelessness in particular, in the District of Sooke.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 10:22 p.m.  
**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on October 26 , 2009 at 7:00 p.m

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Elisabeth Nelson, Municipal Engineer  
Sue-Lin Tarnowski, Deputy Director of Finance  
Steve Sorensen, Fire Chief  
Acting Staff Sgt. Scott Hilderley

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:05 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda with the move Agenda items "Bylaws" B-1 and B-2 to immediately before "Delegations" on the Agenda.

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on September 14, 2009 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on September 21, 2009 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on September 21, 2009 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on September 24, 2009 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on September 28, 2009 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on October 5, 2009 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on October 1, 2009 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on October 20, 2009 be adopted as circulated.

**CARRIED UNANIMOUSLY**

## **MINUTES FOR INFORMATION**

**MOVED** and seconded that the following minutes be received for information:

September 3, 2009	CRD Sooke & Electoral Area Parks and Recreation Commission Meeting
September 9, 2009	Capital Regional Hospital District
September 9, 2009	Capital Regional District Board
September 9, 2009	Sooke Economic Development Commission
October 6, 2009	Protective Services Committee Meeting
October 14, 2009	Sooke Economic Development Commission
October 19, 2009	Sooke Program for the Arts Committee

**CARRIED UNANIMOUSLY**

## **BYLAWS**

### **B-1 Bylaw No. 410, *Zoning Amendment Bylaw (270-58)* - 6962 West Coast Road**

**MOVED** and seconded that Bylaw 410, *Zoning Amendment Bylaw (270-58)* be adopted.

**CARRIED** **Councillor Ron Dumont opposed the motion.**

### **B-2 Bylaw No. 416, *Zoning Amendment Bylaw (270-62)* - Prestige Hotel & Resort Comprehensive Development Zone**

**MOVED** and seconded that Bylaw No. 416, *Zoning Amendment Bylaw (270-58)* be adopted.

**CARRIED UNANIMOUSLY**

## **DELEGATIONS**

### **D-1 Communities in Bloom Committee presentation**

Ms. Elida Peers gave a presentation as to the results of the District of Sooke participation in the 2009 Communities in Bloom program. Ms. Liz Johnson presented the 2009 Communities in Bloom award certificate to Mayor Janet Evans and displayed the certificate received by the Sooke Region Historical Society for the Mariner Man project.

Ms. Johnson further presented the glass vase award the District received in 2009 for the Volunteer Participation.

Ms. Peers gave a video presentation as to the Communities in Bloom and Spirit of BC projects.

Mayor Evans thanked the Communities in Bloom Committee for the work and dedication.

## **BUSINESS ARISING FROM THE MINUTES**

### **B-1 Sooke Economic Development Commission Recommendations to Council – Meeting of September 9, 2009**

**MOVED** and seconded to amend the Sooke Economic Development Commission Terms of Reference as follows:

“Members: Seven (7) persons comprised of:

- Six (6) members from the public at large, the majority of which must come from a local District of Sooke community/business group or operate a business within the District of Sooke; and,
- One (1) member of the Sooke Harbour Chamber of Commerce.

Council Liaison: A member of District of Sooke Council will act as a liaison to the Commission and attend meetings.

Electoral Area Liaison: A member of the Juan de Fuca Electoral Area Economic Development Commission will be invited to act as a liaison to the Commission and to attend meetings.

Chairperson: To be selected by the Commission.

Term: One-year; members to be appointed or re-appointed in December of each year.”

**AND THAT** the Sooke Economic Development Commission will oversee the economic development functions provided by the Sooke Harbour Chamber of Commerce on behalf of the District in accordance with the “Fee for service Agreement – Economic Development Services.”

**CARRIED UNANIMOUSLY**

### **B-2 Protective Services Committee Recommendations to Council – Meeting of October 6, 2009**

Councillor Bennett and Fire Chief Steve Sorensen spoke to the requirements for fire protection for the waterfront and the level of fire service possible at this time.

**MOVED** and seconded to adopt a policy specifically stating that the District of Sooke is not capable of providing waterfront fire fighting;

**AND TO** direct staff take appropriate steps to ensure that users of the waterfront areas are aware of limitations of the fire fighting response.

**CARRIED UNANIMOUSLY**

Fire Chief Sorensen advised that the Workers Compensation Board have regulations as to increased numbers of firefighters for responses to buildings over six stories.

**MOVED** and seconded to receive the staff report on “Staffing Concerns and Possible Solutions” dated September 24<sup>th</sup>, 2009 for consideration.

**CARRIED UNANIMOUSLY**

**B-3 Sooke Program of the Arts Committee Recommendations to Council – Meeting of October 19, 2009**

Terrie Moore, Chair of the SPA Committee, gave an overview of the development of the proposed *Municipal Arts Program Policy*.

**MOVED** and seconded to adopt Policy No. 13.4, *Municipal Arts Program Policy, 2009*.

**CARRIED UNANIMOUSLY**

**B-4 Committee of the Whole Recommendations to Council -Meeting of October 26, 2009 – Development Permit Application - Prestige Hotel & Resort**

**MOVED** and seconded to issue the Development Permit (PLN00726) to construct a Hotel/Resort/

Conference Centre located on Parcel A (DD 60580-I) and Parcel B (DD 60560-I) both of Lot 10, Section 4, Sooke District, Plan 1282 and Parcel C (DD 61497-I) of Lot 10, Section 4 Sooke District, Plan 1282 except Plan VIP56786 subject to the terms of the said Development Permit.

**CARRIED UNANIMOUSLY**

**B-5 Committee of the Whole Recommendations to Council - meeting of October 26, 2009 – 2205 Tara Place**

**MOVED** and seconded to introduce and give first reading to Bylaw No. 411, *Zoning Amendment Bylaw (270-59)*;

**CARRIED UNANIMOUSLY**

Council discussed:

- high traffic volume at intersection and bus stop
- pathway from Rhodonite to John Phillips Memorial Park
- nine town houses and fit with neighbourhood
- parking for units
- possible alternate route for pathway to access bus stop
- lot coverage with possible medium density zone
- consistency with OCP

**MOVED** and seconded to give second reading to Bylaw No. 411, *Zoning Amendment Bylaw (270-59)*;

**DEFEATED**                      **Councillor Sheila Beech and Councillor Herb Haldane opposed the motion.**

**MOVED** and seconded to direct staff to work with the applicant to reconsider the density for the development application for 2205 Tara Place.

**CARRIED**                                      **Councillor Sheila Beech opposed the motion.**

## **UNFINISHED BUSINESS**

### **U-1      Parkland Decommissioning (Pineridge Park) and Purchase of Sooke River Road for Parkland**

**MOVED** and seconded to direct staff to proceed with investigations to identify park lands to be decommissioned in addition to Pineridge Park in order to obtain the funds needed to purchase the property located at Sooke River Road, legally described as Lot 1, Section 15, Sooke District, Plan 3289;

**AND TO** provide Council with a report on the park land decommissioning at the November 9, 2009 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

## **PUBLIC HEARINGS AND RELATED BYLAWS**

### **PH-1      Bylaw No. 393, *Zoning Amendment Bylaw (270-54)* – 2197 Otter Point Road (Notts Creek)**

Mayor Evans called the Public Hearing for Bylaw No. 393 to order at 8:38 p.m.

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaw will be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

Bonnie Sprinkling gave an overview of Bylaw No. 393, which rescinds the RM-4 zoning on the property to RS-3, stating that it is required as an administrative process due to the fact that covenant for the RM-4 zoning was not registered.

Gerald Christie advised that the adjacent development could apply for a Development Permit prior adoption of Bylaw No. 393 or apply for a variance for setbacks after the adoption of the Bylaw No. 393.

#### **PUBLIC COMMENTS AND QUESTIONS:**

Mayor Evans called three times for submissions to the Public Hearing. Hearing none, she closed the public hearing at 8:54 pm.



**MOVED** and seconded that Council not consider third reading of Bylaw No. 393 and to direct staff to work with the property owner as to the existing RM-4 zone.  
**CARRIED UNANIMOUSLY**

## **REPORTS REQUIRING ACTION**

### **RA-1 Financial Forecast Report**

Council discussed:

- travel/conferences/memberships/education expenditures must be kept in line with budget
- expenditure for Crystal Meth
- photocopying costs

Council asked that Dave Devana provide further information on the Financial Forecast Report at an upcoming meeting.

**MOVED** and seconded to receive the Financial Forecast Report for the period ended October 1, 2009.  
**CARRIED UNANIMOUSLY**

### **RA-2 Holiday Closure Proposal**

**MOVED** and seconded to authorize the closure of the District of Sooke municipal office at noon on December 24<sup>th</sup>, 2009 re-opening at 8:30 am on January 4<sup>th</sup>, 2009.  
**CARRIED UNANIMOUSLY**

### **RA-3 Tourism Victoria Membership**

**MOVED** and seconded to renew the Municipal membership in Tourism Victoria for the amount of \$1,089.90 for 2010;  
**AND TO** add the Sooke Region Tourism Association as an additional business member for \$160.00;  
**AND TO** forward to the Finance Committee the consideration of ongoing Tourism Victoria membership in the 2010 Financial Plan.  
**CARRIED UNANIMOUSLY**

## **REPORTS FOR INFORMATION**

### **RI-1 RCMP Monthly Mayor's Report – August, 2009**

Council discussed with Staff Sgt. Scott Hilderley:

- mischief under \$5000
- history of Halloween mischief in Sooke
- increase in driving infractions

**MOVED** and seconded to receive the RCMP Monthly Mayor's report – August, 2009 for information.  
**CARRIED UNANIMOUSLY**

**RI-2 RCMP Monthly Mayor's Report (Traffic) – September, 2009**

**MOVED** and seconded to receive the RCMP Monthly Mayor's Report (Traffic) – September, 2009 report for information.

**CARRIED UNANIMOUSLY**

**MAYOR AND COUNCIL REPORTS**

Mayor Janet Evans read and submitted her written Mayor report.

Councillors David Bennett and Councillor Maja Tait read and submitted their written Councillor reports.

Councillor Sheila Beech reported that she attended:

- SPA meeting
- CREST meeting – no further information on funding at this time
- SRTA meeting
- Firefighter Awareness Day
- Sooke Literacy Meeting

Councillor Ro Dumont reported that he attended:

- CRD Sea-to-Sea Park Management Plan meeting - fire department and mountain bike access is not included in the plan
- Harvest dinner for Anglican Church

Councillor Bev Berger reported that the Spirit of BC Community Committee has been working hard on the Olympic Torch events on Saturday.

**CORRESPONDENCE FOR INFORMATION**

**I-1 Ministry of Public Safety and Solicitor General – PRIME-BC**

**MOVED** and seconded to file the correspondence from the Ministry of Public Safety and Solicitor General as to PRIME-BC.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to send a letter to the Ministry of Public Safety and Solicitor General as to PRIME-BC. stating our objections to the Increase municipal costs and down-loading of work with copy to list on Ministry letter and to Hon. John Horgan, MLA.

**CARRIED UNANIMOUSLY**

**I-2 A.F. Isle, S/Sgt. RCMP – Complaint Against Integrated Road Safety Unit**

**MOVED** and seconded to file the correspondence from A.F. Isle, S/Stg. RCMP as to Complaint Against Integrated Road Safety Unit.

**CARRIED UNANIMOUSLY**

## BYLAWS

### B-1 **Bylaw No. 418, *Drennan Street Phased Development Agreement Authorization Bylaw, 2009***

Katherine Lesyshen gave an overview of the Phased Development Agreement in conjunction with the rezoning application for the Drennan Street development.

**MOVED** and seconded that Bylaw No. 418, *Drennan Street Phased Development Agreement Authorization Bylaw, 2009* be introduced and read a first time.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 418, *Drennan Street Phased Development Agreement Authorization Bylaw, 2009* be read a second time.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to schedule a public hearing for Bylaw No. 418, *Drennan Street Phased Development Agreement Authorization Bylaw, 2009*  
**CARRIED UNANIMOUSLY**

## NOTICES OF MOTION

### NM-1 **Mayor to Acknowledge Notice of Motion by Councillor Herb Haldane:**

**MOTION** to discuss at the next Committee of the Whole meeting amendment to the *Council Procedure Bylaw* to receive agenda packages by Thursday afternoons instead of Friday at noon.

## MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.  
**CARRIED UNANIMOUSLY**

## REPORT OF IN CAMERA RESOLUTIONS

### **October 26, 2009 In-Camera Portion - Regular Council Meeting Minutes**

#### **“R-1 Sooke Economic Development Commission**

**MOVED** and seconded to appoint Dana Lajeunesse and Steve Grundy as members of the Sooke Economic Development Commission for the remainder of 2009 and for a one-year term beginning January 1<sup>st</sup>, 2010.

**AND TO** release this motion to the public.  
**CARRIED UNANIMOUSLY”**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 10:06 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Bonnie Sprinkling**  
Corporate Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on November 2, 2009 immediately following  
the Committee of the Whole Meeting at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Elisabeth Nelson, Municipal Engineer  
Steve Sorensen, Fire Chief

### CALL TO ORDER

Mayor Evans called the meeting to order at 9:27 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to approve the agenda as circulated with the removal of Item BA-1 *Committee of the Whole Recommendation to Council – Meeting of November 2, 2009 (6962 West Coast Road)* from the Agenda.

**CARRIED UNANIMOUSLY**

### REPORTS REQUIRING ACTION

#### RA-1 Spirit Square Construction Agreement – Agius Builders Ltd.

Elisabeth Nelson provided an overview of the report on the Spirit Square Construction Agreement with Agius Builders Ltd.

**MOVED** and seconded to approve the contract with Agius Builders Ltd. for construction of a covered performance area, washroom, electrical works, erosion control and other works for the Sooke Spirit Square at Ed Macgregor Park to in the amount of \$300,809.00, excluding taxes;

**AND TO** authorize the Mayor and Chief Administrative Officer to sign the contract with Agius Builders Ltd.;

**AND TO** approve an additional \$49,809.00 of the Capital Fund Surplus be allocated in addition to the \$251,000.00 already budgeted for this project.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:35 p.m.  
**CARRIED**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
at 2225 Otter Point Road, Sooke, BC  
on November 9 , 2009  
6:00 p.m., Closed Portion, Municipal Meeting Room  
7:00 p.m., Open Portion, Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Bonnie Sprinkling, Corporate Officer  
Dave Devana, Director of Finance  
Al Fontes, Director of Engineering  
Elisabeth Nelson, Municipal Engineer  
Tara Johnson, Planner  
Steve Sorensen, Fire Chief

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- 90(1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

**CARRIED UNANIMOUSLY**

### MOTION TO RE-OPEN THE MEETING TO THE PUBLIC

Mayor Evans re-opened the meeting to the public at 7:04 pm.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated with the addition of New Business items:

- PH-1 and PH-2 2075 Drennan Street - Written Submissions
- NB-1 - B-1 Park Disposal - Written Submissions

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on October 26, 2009 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Regular Council meeting held on October 26, 2009 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on November 2, 2009 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on November 2, 2009 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

## **MINUTES FOR INFORMATION**

**MOVED** and seconded that the following minutes be received for information:

- September 16, 2009 CRD Parks Committee
- September 23, 2009 CRD Planning and Transportation Committee
- October 14, 2009 Capital Regional Hospital District
- October 14, 2009 Capital Regional Board Meeting
- October 21, 2009 Finance Committee

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Tara Ferguson, Pineridge Park area resident, stated that she was opposed to the closure of Pineridge Park and inquired as to its proposed development.

## **PUBLIC HEARINGS AND RELATED BYLAWS**

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

### **PH-1 & PH-2 2075 Drennan Street**

#### **Bylaw No. 412, *Zoning Amendment Bylaw (270-60)***

Mayor Evans called the Public Hearing for Bylaw No. 412 to order at 7:14 p.m.

Tara Johnson gave a summary of the rezoning application for 2075 Drennan Street.

#### **PUBLIC COMMENTS AND QUESTIONS:**

Brook Greenberg, the legal council for the owner of the adjacent property to the east of the property, requested an additional condition be required of the Drennan Street developer that access via Drennan Street be provided to his client's adjacent Sooke Road property.

Les Poon, Architect and the landscape architect for the Drennan Street Townhouse project, presented concept drawings for the development, including landscape plan. The



applicant is open to access for pedestrian traffic to the adjacent Sooke Road property. Reg Copithorn, agent for the property owner, advised that local contractors will be hired based on their submissions.

Tim Trytten, Sooke resident, inquired as to the effect on traffic of the development and the possibility of secondary suites and supported the installation of a traffic light at Drennan Street and Sooke Road.

Mayor Evans called three times for submissions to the Public Hearing. Hearing none, she closed the public hearing at 7:46 pm.

**MOVED** and seconded that Bylaw No. 412, *Zoning Amendment Bylaw (270-60)* be read a third time.

**CARRIED UNANIMOUSLY**

**Bylaw No. 418, *Drennan Street Phased Development Agreement Authorization Bylaw, 2009***

Mayor Evans called the Public Hearing for Bylaw No. 418 to order at 7:50 p.m.

Tara Johnson gave a summary of the Phased Development Agreement for 2075 Drennan Street.

#### **PUBLIC COMMENTS AND QUESTIONS:**

Mayor Evans called three times for submissions to the Public Hearing. Hearing none, she closed the public hearing at 7:52 pm.

**MOVED** and seconded that Bylaw No. 418, *Drennan Street Phased Development Agreement Authorization Bylaw, 2009* be read a third time.

**CARRIED UNANIMOUSLY**

#### **REPORTS REQUIRING ACTION**

##### **RA-1 2010-2014 Budget Development Calendar**

**MOVED** and seconded to approve the 2010 – 2014 Budget Development Calendar.

**CARRIED UNANIMOUSLY**

##### **RA-2 Climate Change Action Charter Committee**

**MOVED** and seconded to approve the Terms of Reference for the Climate Change Action Committee;

**AND TO** approve the appointment of the following persons as members of the Climate Change Action Committee:

Councillor Maja Tait  
Councillor Bev Berger  
Laura Byrne (Engineering)

Sue-Lin Tarnowski (Finance)  
Gerald Christie (Planning) or delegate  
Bonnie Sprinkling (Corporate)  
Steve Sorensen (Fire)

**CARRIED UNANIMOUSLY**

**RA-3 Crane Road Right of Way Closure and Sale (off Penang Road)**

**MOVED** and seconded to approve the Offer to Purchase Agreement with Dennis Paul Piarowski and Lubow Ferenc Piarowski for the sale of a portion of the right of way off Penang Road;

**AND TO** authorize staff to proceed with the Crane Road right of way dedication, closure and disposition in accordance with section 40 of the *Community Charter* and the *Road Closure Policy*;

**AND TO** authorize the Mayor and CAO to execute the Offer to Purchase and Road Closure/Exchange agreement

**AND TO** direct staff to schedule a Public Input meeting and to publish notice for the proposed Crane Road right of way closure and sale of a portion of a portion of the right of way to the adjoining owners of 2028 Penang Road in accordance with section 40(3) of the *Community Charter*.

**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-1 Sooke Fire Rescue Service Third Quarter Report**

**MOVED** and seconded to receive the Fire Rescue Service Third Quarter Report for information.

**CARRIED UNANIMOUSLY**

**MAYOR AND COUNCIL REPORTS**

Mayor Janet Evans read and submitted her written Mayor report.

Councillor Bennett read and submitted his Councillor report.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 IPEX Reciprocal Trade Resolution**

**MOVED** and seconded to adopt and implement a Reciprocal Trade Resolution as set out in The Corporation of The Town of Halton Hills dated April 20, 2009.

**CARRIED UNANIMOUSLY**

## CORRESPONDENCE FOR INFORMATION

### I-1 Reader File – October 2009

**MOVED** and seconded to receive the correspondence Reader File – October 2009.  
**CARRIED UNANIMOUSLY**

## BYLAWS

### B-1 Bylaw No. 417, *Pineridge Park Disposal Bylaw, 2009*

#### **PINERIDGE PARK DISPOSAL:**

**MOVED** and seconded to give third reading to Bylaw No. 417, *Pineridge Park Disposal Bylaw, 2009*;

**AND TO** direct staff to proceed with an alternate approval process under the provisions of section 86 of the *Community Charter* for Bylaw No. 417;

**AND TO** establish Monday, the 4<sup>th</sup> day of January, 2010 at 4:30 p.m. as the deadline for receiving elector responses;

**AND TO** approve the elector response form as presented;

**AND TO** make a fair determination that the total number of electors of the District to Sooke is 8,926; and

**AND TO** direct staff to publish notice of the alternative approval process.

**CARRIED UNANIMOUSLY**

#### **CHARVAL, CINNEBAR, OPAL AND TALC PARK DISPOSAL:**

**MOVED** and seconded to direct staff to proceed with the disposal of Charval Place Park, Cinnebar Place Park, Opal Place Park and Talc Place Park under the provisions of section 27 of the *Community Charter*.

**CARRIED UNANIMOUSLY**

### B-2 Bylaw No. 419, *Affordable Housing Agreement (2044 Gatewood Road) Bylaw, 2009*

Tara Johnson gave an overview of the Gatewood Road development.

Marj Melville, Applicant, spoke as to the development permit and the affordable housing agreement.

**MOVED** and seconded to introduce and give first reading to Bylaw No. 419, *Affordable Housing Agreement (2044 Gatewood Road) Bylaw, 2009*;

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to give second reading to Bylaw No. 419, *Affordable Housing Agreement (2044 Gatewood Road) Bylaw, 2009*;

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to give third reading to Bylaw No. 419, *Affordable Housing Agreement (2044 Gatewood Road) Bylaw, 2009*;

**AND TO** approve the section 219 Covenant – Affordable Housing and the Option to Purchase/Right of First Refusal for Lot B, Section 3, Sooke District, Plan 48013 and authorize the execution of the said documents by the Mayor and Chief Administrative Officer.

**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 420, Zoning Amendment Bylaw (270-63) – 2190 Townsend Road**

Tara Johnson gave an overview of the zoning application for 2190 Townsend Road.

**MOVED** and seconded to introduce and give first reading to Bylaw No. 420, *Zoning Amendment Bylaw, (270-63)*;

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to give second reading to Bylaw No. 420, *Zoning Amendment Bylaw, (270-63)*;

**AND TO** schedule a Public Hearing for Bylaw No. 420, *Zoning Amendment Bylaw (270-63)* in accordance with the *Local Government Act* and *Community Charter* notice requirements.

**CARRIED UNANIMOUSLY**

**NOTICES OF MOTION**

**MOVED** and seconded to discuss at the next Committee of the Whole meeting amendment to the *Council Procedure Bylaw* to receive agenda packages by Thursday afternoons instead of Friday at noon.

**CARRIED** Councillors Bennett, Dumont and Beech opposed the motion

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:04 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Bonnie Sprinkling**  
Corporate Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on November 16, 2009  
immediately following the Committee of the Whole meeting

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Elisabeth Nelson, Municipal Engineer  
Steve Sorensen, Fire Chief

### CALL TO ORDER

Mayor Evans called the meeting to order at 8:30 p.m.

### APPROVAL OF AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED**

### REPORTS REQUIRING ACTION

#### RA-1 UBCM Community Wildfire Protection Plan Grant Application

**MOVED** and seconded that Council approve the submission of an application for a UBCM grant for a Community Wildfire Protection Plan;  
**AND TO** approve the matching funds to be included in the 2010 Financial Plan.  
**CARRIED**

### BYLAWS

#### B-1 Bylaw No. 417, *Pineridge Park Disposition Bylaw, 2009*

**MOVED** and seconded that Council rescind third reading of Bylaw No. 417, *Pineridge Park Disposal Bylaw, 2009*;  
**AND** amend Bylaw No. 417, *Pineridge Park Disposal Bylaw, 2009* by removing and replacing Schedule "A";  
**AND** give third reading to amended Bylaw No. 417, *Pineridge Park Disposal Bylaw, 2009*.  
**CARRIED**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 8:36 p.m.  
**CARRIED**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Bonnie Sprinkling**  
Corporate Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on November 23 , 2009 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Bonnie Sprinkling, Corporate Officer  
Gerald Christie, Director of Planning  
Al Fontes, Director of Engineering  
Elisabeth Nelson, Municipal Engineer  
Deputy Director of Finance  
Steve Sorensen, Fire Chief  
Acting Staff Sgt. Scott Hilderley

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:35 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on November 9, 2009 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on November 16, 2009 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on November 16, 2009 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

### MINUTES FOR INFORMATION

**MOVED** and seconded that the following minutes be received for information:

October 7, 2009	CRD/SEAPARC Committee of the Whole Meeting
October 14, 2009	CRD Parks Committee Meeting
October 21, 2009	Capital Regional District Board Meeting
April 15, 2009	Board of Variance

August 20, 2009	Board of Variance
April 8, 2009	Sooke Economic Development Commission
April 14, 2009	Sooke Program for the Arts Committee
May 11, 2009	Sooke Program for the Arts Committee
September 14, 2009	Sooke Program for the Arts Committee
January 8, 2009	Spirit of BC Community Committee
April 1, 2009	Spirit of BC Community Committee
September 9, 2009	Spirit of BC Community Committee
September 23, 2009	Spirit of BC Community Committee
October 6, 2009	Spirit of BC Community Committee

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING FROM THE MINUTES**

### **BA-1 Committee of the Whole Recommendation – November 16, 2009**

**MOTION** to introduce and give first and second reading to Bylaw No. 421, *Council Remuneration Benefits and Expenses Amendment Bylaw (279-1)*,

**AND TO** direct staff to bring back a report as to which Council members will participate in the benefit plan and what the costs would be.

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Jen Smith, Sooke resident requested that Council reconsider the vote on Bylaw No. 418 on November 9<sup>th</sup>, 2009 as she stated that Councillor Beech lives across the road and in Conflict of Interest and should reclude herself from further voting on Bylaw No. 418. Ms. Smith stated that she does not support Bylaw No. 421.

Fred Von Ilberg, Sooke Resident, stated that he did not support the section in Council Procedure bylaw not to record Public Question and Comment period and that under the purchasing policy, tenders should be opened in public by Council.

David Mallett, stated his support for Bylaw No 421.

## **PUBLIC INPUT MEETINGS AND RELATED REPORTS**

### **PI-1 Bylaw No. 422, *Council Procedure Bylaw, 2009***

Council discussed:

- Recording of public questions and comments (#7)
- Recording council member votes
- Adding “open mike” for public at COW

### **PUBLIC INPUT:**

Jen Smith, a Sooke resident, inquired as to who directed the changes to the Council Procedure Bylaw and suggested that Councillor Haldane’s Notice of Motion should be the only change to the original *Council Procedure Bylaw*.



**MOVED** and seconded to introduce and give first reading to Bylaw No. 422, *Council Procedure Bylaw, 2009* as amended:

- Removal of Section 19.(6) as to recording of public questions and comments
- Addition of section requiring the recording Council votes.
- Amend Section 42

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to give second reading to Bylaw No. 422, *Council Procedure Bylaw, 2009*

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to give third reading to Bylaw No. 422, *Council Procedure Bylaw, 2009*

**CARRIED UNANIMOUSLY**

## **REPORTS REQUIRING ACTION**

### **RA-1 Road Maintenance Contract**

Mayor Evans excused herself from the meeting at 8:24 PM as her husband works for Mainroad South Island Contracting. Councillor Bennett presided over the meeting.

Al Fontes, Director of Engineering, gave an overview of the staff report.

Council discussed:

- roads to be included in contract
- snow removal cost, schedule and performance
- duties required under contract (work log)
- inventory of culverts
- definition of alligating - cracking
- low cost of contract; use of public works yard
- local contractors not available

Fred Von Ilberg, Sooke resident, expressed his concern as to the ongoing nature of contract and new costs for the second year of the extension; public should be made more aware of where the money is spent.

**MOVED** and seconded to approve the extension of the Roads and Maintenance contract with Mainroad South Island Contracting, for a period of two years, with the inclusion of additional municipal roads constructing since 2004;

**AND TO** authorize the Mayor and Chief Administrative Officer to sign the contract with Mainroad South Island Contracting.

**CARRIED UNANIMOUSLY**

Mayor Evans returned to the meeting at 8:45 PM.

## **RA-2 Public Boat Launch – Environmental Assessment Review Contract**

Laura Byrne gave an overview of the staff report.

Council discussed:

- municipal contribution to the report; staff prepared to do work
- \$5,000 for sample assessment

**MOVED** and seconded to approve the contract with SNC-Lavalin Environment Inc. to prepare an environmental assessment for the construction of the boat launch, boardwalk and the three meter dedication area in the amount of \$46,400, excluding taxes;

**AND TO** authorize the Mayor and Chief Administrative Officer to sign the contract with SNC-Lavalin Environment Inc.

**CARRIED UNANIMOUSLY**

## **REPORTS FOR INFORMATION**

### **RI-1 RCMP Monthly Report**

**MOVED** and seconded to receive the RCMP Monthly Mayor report – October 2009 for information.

**CARRIED UNANIMOUSLY**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her Mayor's report.

Councillor Bennett read and submitted his Councillor report.

Councillor Beech reported that on December 8<sup>th</sup> and 9<sup>th</sup>, 2009 a book drive will be held for Sooke Literacy.

## **CORRESPONDENCE FOR INFORMATION**

### **C-1 Letter dated October 29, 2009 – Association of Vancouver Island and Coastal Communities**

**MOVED** and seconded to file the letter dated October 29, 2009 from the Association of Vancouver Island and Coastal Communities confirming hosting for 2013 AVICC AGM/Convention.

**CARRIED UNANIMOUSLY**

## **BYLAWS**

### **B-1 Bylaw No. 411, *Zoning Amendment Bylaw (270-59) (Tara Place)***

Gerald Christie gave an overview of the staff report, outlining the proposed changes to the original application for rezoning.

Council discussed:

- Sidewalk on Rhodonite
- Remediation of septic field lands
- Density on Tara Place

**MOVED** and seconded to amend Bylaw No. 411, *Zoning Amendment Bylaw (270-59)* from Medium Density Multi Family Residential Zone (RM-3) to Low Density Multi Family Residential Zone (RM-2).

**CARRIED**

**Councillor Berger opposed the motion**

**MOVED** and seconded to give second reading to Bylaw No. 411, *Zoning Amendment Bylaw (270-59)*.

**CARRIED**

**Councillor Berger opposed the motion**

**MOVED** and seconded to schedule a public hearing for Bylaw No. 411, *Zoning Amendment Bylaw (270-59)*.

**CARRIED**

**Councillor Berger opposed the motion**

**B-2 Bylaw No. 419, *Affordable Housing Agreement (2044 Gatewood Road ) Bylaw, 2009***

**MOVED** and seconded that Bylaw No. 419, *Affordable Housing Agreement (2044 Gatewood Road) Bylaw, 2009* be adopted.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 9:15 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Bonnie Sprinkling**  
Corporate Officer

## DISTRICT OF SOOKE

### Minutes of the Regular Meeting of Council

held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on December 14 , 2009 at 7:00 p.m.

#### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor David Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait

#### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Dave Devana, Director of Finance  
Bonnie Sprinkling, Corporate Officer  
Elisabeth Nelson, Municipal Engineer  
Steve Sorensen, Fire Chief  
Sue Lin Tarnowski, Deputy Director of Finance  
Katherine Lesyshen, Planner  
Tara Johnson, Planner

#### CALL TO ORDER

Mayor Evans called the meeting to order at 7:01 p.m.

Mayor Evans, on behalf of Council, wished everyone a Merry Christmas.

Mayor Evans introduced to Council Staff Sgt. Steve Wright and welcomed him to the community.

#### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to add the following items to the agenda as new business:

- NB-1 Minutes for Information – December 9, 2009 Sooke Economic Development Commission Meeting.
- NB-2 Recommendation from Sooke Economic Development Commission – December 9, 2009.
- NB-3 Supplemental Information – Email and letter from UBCM re: Additional Hotel Room Tax
- NB-4 Reports Requiring Action – Membership with Municipal Insurance Association.

**CARRIED UNANIMOUSLY**

#### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Regular Council meeting held on November 23, 2009 be adopted with the amendment on Page 5 as to Councillor Berger's opposing vote.

**CARRIED UNANIMOUSLY**

## MINUTES FOR INFORMATION

**MOVED** and seconded that the following minutes be received for information:

October 19, 2009	Sooke Program of the Arts Committee
October 28, 2009	CRD Planning and Transportation Committee
October 28, 2009	CRD Environment Committee
November 3, 2009	Protective Services Committee
November 9, 2009	Sooke Program of the Arts Committee
December 1, 2009	Protective Services Committee
NB-1 December 9, 2009	Sooke Economic Development Commission

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING FROM THE MINUTES

### BA-1 Recommendation from Protective Services Committee – Meeting November 3, 2009

**MOVED** and seconded to continue to support and provide leadership for initiatives as to substance abuse, in particular alcohol, within the Community;  
**AND THAT** a letter be sent to the RCMP thanking them for their efforts and initiatives as to substance abuse education and enforcement.

**CARRIED UNANIMOUSLY**

### BA-2 Recommendation from Committee of the Whole – December 14<sup>th</sup>, 2009

**MOVED** and seconded to remove the “Boardwalk Expansion – Government Wharf to Prestige” under Priority #15.

**DEFEATED**

**MOVED** and seconded to adopt the updated 2009-2011 Strategic Plan, the 2010 Council Top 15 Priority Projects and the 2010 Five Year Capital Program Priorities.

**CARRIED** **Councillor Herb Haldane Opposed the Motion**

## PUBLIC QUESTION AND COMMENT PERIOD

Clive Kitchener, Sooke Resident, expressed his opposition to the Ozone exhibit in Richmond for \$50,000, the Sooke Subaru Triathlon for \$50,000 and the municipal payment of some Council member benefits Bylaw No. 421.

David Mallett, Sooke Resident, spoke in support of the OCP at first reading and stated that he was pleased to note some of the revisions from previous drafts, specifically waste water management outside the sewer area. Mr. Mallett expressed his support for the request for the 2% hotel tax to support Sooke Region Tourism Association.

Troy Lovbakke, Sooke Resident, expressed his opposition as to the waterfront sections of the draft OCP on Page 48, 54, 56 and stated that he is not in support of requirements for a Comprehensive Development Zone for waterfront docks; does not support the boardwalk.

Neil Smith, Sooke Resident, expressed his opposition to the OCP as to requirements for provision of low cost housing at development and stated that the document could be reduced in size; does not support the boardwalk.

Jeff Zigay, Sooke Resident, supports the OCP document but not the requirement for sprinkler systems in all buildings in the downtown core and the waterfront requirements.

Merv Brooks, Sooke Resident, expressed his opposition to the boardwalk policies in the OCP as Whiffin Spit is available to the public as access to the waterfront.

Adrian Cownden, Sooke Resident, congratulated Council on the development of the OCP and stated that the envisioned growth in the Town Centre will take several years but the OCP needs to address the growth next two years, people coming to the community will need affordable housing.

Chris Ricketts, Sooke Property Owner, expressed his concern that sprinkler systems will be required in single family buildings; the cost is \$5,000-\$10,000.

Don Smith, Sooke Resident, stated that the OCP should provide for the development needs of the current population.

Evan Parliament clarified that the OCP has been refined as to waterfront docks and the boardwalk. In accordance with section 884 of the *Local Government Act*, none of the policies the OCP bind Council; it is a vision document. A letter was sent out prematurely to foreshore licence applicants and has been rescinded. The draft OCP now states that for applications for docks in the Town Centre, a CD zone will be required. The municipality can only receive waterfront rights with compensation to the property owner (by negotiation and mutual agreement) or by development application (enrichment received by property owner).

## **PUBLIC INPUT AND RELATED BYLAWS**

### **PI-1 Application to Subdivide Land in the ALR – 2067 Harbourview Road**

Tara Johnson, Planner gave an overview of the ALR subdivision application.

**Public Input: None received**

**MOVED** and seconded to forward this application to the Agricultural Land Commission with a recommendation in support of the application for subdivision to register a strata for a duplex at 2067 Harbourview Road, legally described as Parcel "A" (DD 1590091) of Lot 1, Block 15, Section 65, Sooke District, Plan 2434 except that part in Plan 28785.

**CARRIED UNANIMOUSLY**

## REPORTS REQUIRING ACTION

### RA-1 2010 Acting Mayor Appointments and Meeting Schedule

**MOVED** and seconded to appoint the following members of Council as Acting Mayor in the event of the Mayor's absence for the period specified in the year 2010:

<i>Period</i>	<i>Appointment</i>
January-February:	Councillor Sheila Beech
March-April:	Councillor Maja Tait
May - June:	Councillor Herb Haldane
July - August:	Councillor Ron Dumont
September - October:	Councillor Bev Berger
November - December:	Councillor Dave Bennett

**AND THAT COUNCIL** approve the 2010 Regular Council meeting schedule as follows:

January 11, 2010	June 28, 2010
January 25, 2010	July 12, 2010
February 8, 2010	August 9, 2010
February 22, 2010	September 13, 2010
March 8, 2010	October 12, 2010 (Tuesday)
March 22, 2010	October 25, 2010
April 12, 2010	November 8, 2010
April 26, 2010	November 22, 2010
May 10, 2010	December 13, 2010
June 14, 2010	

**AND THAT COUNCIL** approve the 2010 Committee of the Whole meeting schedule as follows:

January 18, 2010	June 21, 2010
February 1, 2010	July 5, 2010
February 15, 2010	August 16, 2010
March 1, 2010	September 20, 2010
March 15, 2010	October 4, 2010
April 6, 2010 (Tuesday)	October 18, 2010
April 19, 2010	November 1, 2010
May 3, 2010	November 15, 2010
May 17, 2010 (at 6:00 pm)	December 6, 2010
June 7, 2010	

**CARRIED UNANIMOUSLY**

## **RA-2 Council Appointments to Boards/Commissions**

**MOVED** and seconded to endorse the following District of Sooke appointments to Boards and Commissions for 2010:

- Re-appointment of Councillor Bev Berger as Council Member (one year term), Patrick Grove as Public Member and Jim Perkins as Public Member (two year terms) to the Sooke and Electoral Area Parks and Recreation Commission;
- Re-appointment of Councillor Ron Dumont as Representative and Councillor Maja Tait as Alternate Representative to the Vancouver Island Regional Library Board for the year 2010;
- Re-appointment of Councillor Maja Tait to the CRD Regional Housing Trust Fund Commission;

**AND** to endorse the Council Liaison appointments to 2010 Community Committees and Societies.

**CARRIED UNANIMOUSLY**

## **RA-3 2010 Council Committee Appointments**

**MOVED** and seconded to endorse the 2010 Council Committee Appointments effective December 1, 2009 in its entirety;

**AND** to direct staff to advertise for additional public members for the Community Grant Review Committee and Protective Services Committee in accordance with their Terms of Reference.

**CARRIED UNANIMOUSLY**

## **RA-4 2010 Conferences**

**MOVED** and seconded to confirm the Council members who will be attending the following conferences or conventions:

- Association of Vancouver Island Coastal Community Conference in Power River April 9<sup>th</sup> to 11<sup>th</sup>, 2010:
  - Mayor Janet Evans, Councillor David Bennett
- Federation of Canadian Municipalities Conference in Toronto May 28<sup>th</sup> to 31<sup>st</sup>, 2010:
  - Mayor Janet Evans, Councillor Sheila Beech and Councillor David Bennett
- Union of BC Municipalities Conference in Whistler September 26<sup>th</sup> to October 1<sup>st</sup>, 2010:
  - Mayor Janet Evans, Councillors Beech, Bennett, Berger, Dumont, Haldane and Tait

**CARRIED UNANIMOUSLY**



**RA-5 Live Fire Training – Manual Quimper Motel**

**MOVED** and seconded to authorize the Sooke Fire Department to conduct a Fire Investigation course live fire training practices at the soon to be vacated Manual Quimper Motel at 6585 Sooke Road.  
**CARRIED UNANIMOUSLY**

**RA-6 CRD Fire and Rescue Services Mutual Aid Agreement**

**MOVED** and seconded to approve the Fire Rescue Services Mutual Aid Agreement with the Capital Regional District;  
**AND TO** authorize the Mayor and Chief Administrative Officer to sign the document on behalf of the municipality.  
**CARRIED UNANIMOUSLY**

**RA-7 Participation in BC Street Exhibit at Richmond Ozone**

**MOVED** and seconded to authorize the participation in the BC Street exhibit at the Richmond Ozone during the 2010 Olympic Games from February 12 to 28<sup>th</sup>, 2010;  
**AND** to authorize staff to solicit sponsors for the BC Street participation;  
**AND** to approve the expenditure of \$15,000 for a promotional videos and brochures from the 2010 Sooke Economic Development Commission budget; and  
**AND** to approve the allocation of \$25,000 to cover any net costs of participation in BC Street and the exhibit from the 2010 Council contingency.  
**CARRIED UNANIMOUSLY**

**RA-8 Hotel Room Tax**

**Email dated November 30, 2009 from Sooke Region Tourism Association – Request for Resolution of Support for Hotel Tax.**

**NB-2 Recommendation from Sooke Economic Development Commission – December 9<sup>th</sup>, 2009**

**NB-3 Supplemental Information –** Email and letter from UBCM re: Additional Hotel Room Tax – consider submission of comments to Minister of Finance and the Minister of tourism, Culture and the Arts.

**Letter dated December 4, 2009 from Sooke Harbour Chamber of Commerce -Letter of Support.**

Neil Flynn, Sooke Region Tourism Association, advised that the District of Sooke would not be a part of the AHRT program; collection will be through the Province. The program affects units with 4 or more rooms and encompasses the Sooke Region and therefore the Juan De Fuca Electoral Area will provide a letter of support.

**MOVED** and seconded to provide the Sooke Region Tourism Association (SRTA) with a resolution of support for their application for the 2% Additional Hotel Room Tax program for sustainable funding for SRTA.  
**CARRIED UNANIMOUSLY**

## REPORTS FOR INFORMATION

### RI-1 RCMP Monthly Mayor Report – November 2009

**MOVED** and seconded to receive the RCMP Monthly Mayor Report from November 2009, for information.

**CARRIED UNANIMOUSLY**

### RI-2 CAO Report

Evan Parliament gave an overview of the Sooke Subaru 2011-2013 half-ironman and the re-start of the “brown bag” meetings with the Sooke Builders Association for issues such as sprinklers in single family dwellings in poor water flow areas. Councillor Tait inquired as to a liaison for the brown bag lunches and Councillor Haldane requested a map of the areas in Sooke that have poor water flow and would require sprinklers.

**MOVED** and seconded to request that the Capital Regional District provide funding in their capital plan to improve the low flow water lines in the District of Sooke.

**CARRIED UNANIMOUSLY**

## MAYOR AND COUNCIL REPORTS

Mayor Janet Evans read and submitted her written Mayor’s report.

Councillor David Bennett read and submitted his written report.

## CORRESPONDENCE REQUIRING ACTION

### C-1 Letter dated November 12, 2009 from Greater Victoria Development Agency – Request for financial support.

**MOVED** and seconded to refer the correspondence to the Sooke Economic Development Commission and to provide Council with their comments.

**CARRIED UNANIMOUSLY**

### C-2 Letter dated December 1, 2009 from CRD Regional Parks – Request for comments re: Regional Parks Land Acquisition Fund

Council discussed the Acquisition Fund:

- Loss of tax revenue from lands dedicated as park in the District of Sooke;
- Loss of access and input as to parks located in the District of Sooke;
- Support for preserving green space

**MOVED** and seconded to authorize Mayor Janet Evans to forward to the CRD Regional Parks that the District of Sooke Council supports the CRD Land Acquisition Fund at the current rate of \$10.00 per average household annual levy.

**CARRIED**

**Councillor Bennett and Tait Opposed the Motion**

## CORRESPONDENCE FOR INFORMATION

### I-1 Council Reader File – November 2009

**MOVED** and seconded to file the Council Reader File from November 2009.  
**CARRIED UNANIMOUSLY**

## BYLAWS

### B-1 Bylaw No. 388, *Zoning Amendment Bylaw (270-52)* (6491 Sooke Road)

**MOVED** and seconded to endorse the two s. 219 covenants for Bylaw No. 388.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to adopt Bylaw No. 388, *Zoning Amendment Bylaw (270-52)*.  
**CARRIED UNANIMOUSLY**

### B-2 Bylaw No. 400, *Official Community Plan Bylaw, 2010*

**Councillor Bev Berger** declared under legal advice received earlier today by the District of Sooke that she has a conflict of interest with this Bylaw No. 400 due to the fact that her husband is in the construction industry and excused herself from this portion of the meeting at 8:47 pm.

**Councillor Herb Haldane** declared under legal advice received earlier today by the District of Sooke that he has a conflict of interest with this Bylaw No. 400 due to his business in construction and excused himself from this portion of the meeting at 8:47 pm. Councillor Haldane stated that he and Councillor Berger would obtain their own legal advice.

**Councillor Sheila Beech** declared under legal advice received earlier today by the District of Sooke that she has a conflict of interest with this Bylaw No. 400 due to the fact that she has a secondary suite in her residence and excused herself from this portion of the meeting at 8:47 pm.

Council directed staff to refine the OCP document to be more detailed as to the sections on fire flows, waterfront development, etc. and to address the comments received by the public.

**MOVED** and seconded to introduce and give first reading to Bylaw No. 400, *Official Community Plan 2010*;  
**AND TO** approve the 2009 Official Community Plan Communication Plan and direct staff to proceed with the consultations and referrals, including the Agriculture Land Commission, in accordance with the legislated requirements of the *Local Government Act*.  
**CARRIED BY A MAJORITY OF COUNCIL**

Councillors Berger, Beech and Haldane returned to the meeting at 9:14 pm.

**B-3 Bylaw No. 421, *Council Remuneration and Benefits Amendment Bylaw (379-1)***  
**MOVED** and seconded to rescind first and second reading to Bylaw No. 421, *Council Remuneration and Benefits Amendment Bylaw (379-1)*.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to receive the information as to extended health benefits for elected officials.  
**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 422, *Council Procedure Bylaw, 2009***

**MOVED** and seconded to adopt Bylaw No. 422, *Council Procedure Bylaw, 2009*  
**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 423, *Building Regulation Amendment Bylaw (70-7)***

**MOVED** and seconded that Bylaw No. 423, *Building Regulation Bylaw (70-7)* be introduced and read a first time.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 423, *Building Regulation Bylaw (70-7)* be read a second time.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 423, *Building Regulation Bylaw (70-7)* be read a third time.  
**CARRIED UNANIMOUSLY**

**B-6 Bylaw No. 424, *Wright Road Phased Development Agreement Authorization Bylaw, 2009***

**MOVED** and seconded that Bylaw No. 424, *Wright Road Phased Development Agreement Authorization Bylaw, 2009* be introduced and read a first time.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded that Bylaw No. 424, *Wright Road Phased Development Agreement Authorization Bylaw, 2009* be read a second time.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to schedule a Public Hearing for Bylaw No. 424, *Wright Road Phased Development Agreement Authorization Bylaw, 2009*, to be considered concurrently with Bylaw No. 351, *Zoning Amendment Bylaw (270-37)*.  
**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### **NB-4 Membership with Municipal Insurance Association**

**MOVED** and seconded to refer the matter back to staff for further information on the membership with the Municipal Insurance Association (MIA), including the inclusion of the SEAPARC facility in our policy.

**CARRIED UNANIMOUSLY**

## **NOTICES OF MOTION**

### **NM-1 Notice of Motion**

**MOVED** and seconded that Council direct staff to provide a report to Council consideration as to:

- a. amendment to Policy No. 13.3, *Community Amenity Contribution Policy, 2009* in section 3. (a) to remove the wording “at the subdivision stage for single-family residential development”, and,
- b. amendments to District bylaws to remove requirement for fire sprinklers in single family dwellings in Small Lot Residential Zones (RS-3).

**CARRIED UNANIMOUSLY**

## **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

90(1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

90(1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

**CARRIED UNANIMOUSLY**

## **REPORT OF IN CAMERA RESOLUTIONS**

### **IC-1 Resolution of In Camera Committee of the Whole November 26, 2009**

**MOVED** and seconded to release for public comment at the November 30<sup>th</sup>, 2009 Town Hall Meeting the revised Strategic Plan 2009-2011 dated November 26, 2009;

**AND** the Council Priority Projects as follows:

- Sewer Expansion
  - Kaltatsin #1
- Alternate Highway Route - Phased:
  - \*1. Phillips to Throup/Charter
  - \*2. Church to Otter Point
  - \* 3. Otter Point to Grant/Gatewood

- 4. Phillips Upgrade
- 5. Throup/Charters to Church Upgrade
- 6. Gatewood to West Coast (\* Top Priority Phases)
- Construct "Water View Street" and Pier
- Implement Town Centre Plan
- Zoning Bylaw Review
- Investigate Expansion for Industrial Sites
- Highway 14 Beautification
- Galloping Goose Connector
  - Town Centre to Whiffin Spit
- Boardwalk Expansion
  - a. Government Wharf to Ed Macgregor Boardwalk
  - b. Government Wharf to Prestige Hotel
- Enhance Sooke Community Association Partnership
- Improve Municipal Customer Service
- Investigate Senior's and Youth Needs
- Investigate Homelessness Issues
- Implementation strategy for Affordable Housing Policy
- Municipal Complex
- Develop Climate Action Plan in conjunction with T'Sou-Ke Nation
  - CEE Inventory
  - Strategies
  - Neutral by 2012 – Municipal Operations
  - 33% Reduction Community Wide by 2020

**AND** the 2010 Five Year Capital Program Priorities as follows:

1. Alternate Highway Route Phases
  1. 2011 - Phillips to Throup/Charter
  2. 2012 - Church to Otter Point
  3. 2013 - Otter Point to Grant/Gatewood
  4. Throup/Charters to Church Upgrade
  5. Phillips Upgrade
  6. Gatewood to West Coast
2. Water View Street and Pier
3. Galloping Goose (including land or right of way acquisition)
4. Murray Road Stormwater improvements
5. Boardwalk Expansion
  - a. Government Wharf to Ed Macgregor Boardwalk
  - b. Government Wharf to Prestige Hotel
6. Sidewalk improvement program

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** and seconded to adjourn the meeting at 10:22 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Janet Evans**  
**Mayor**

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**Bonnie Sprinkling**  
**Corporate Officer**

# DISTRICT OF SOOKE

## Minutes of the Special Meeting of Council

held in the Municipal Meeting Room  
at 2205 Otter Point Road, Sooke, BC  
on December 14, 2009 at 4:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Dave Bennett  
Councillor Bev Berger  
Councillor Ron Dumont  
Councillor Herb Haldane  
Councillor Maja Tait (arrived at 4:30 pm)  
Councillors Sheila Beech

### STAFF PRESENT

Evan Parliament, Chief Administrative Officer  
Bonnie Sprinkling, Corporate Officer

### CALL TO ORDER

Meeting called to order at 4:00 p.m.

**MOVED**, seconded to close the meeting to the public under section 90(1) of the Community Charter to discuss the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED UNANIMOUSLY**

### ADJOURNMENT

**MOVED**, seconded to adjourn the meeting at 5:05 pm.

**CARRIED**

**Certified Correct:**

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**Janet Evans**  
Mayor

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**Bonnie Sprinkling**  
Corporate Officer