

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on January 14, 2008
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

ABSENT: Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk

CALL TO ORDER

Mayor Evans called the meeting to order at 7:04 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the following items to the agenda as new business: NB-1 Amendments to Bylaw No. 270, *Sooke Zoning Bylaw, 2006*, and NB-2 Edward Milne Community School Society.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on December 10, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on January 7, 2008 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the Sooke Program of the Arts Committee meeting held on September 10, 2007, the Finance and Administration Committee meeting held on December 5, 2007, and the Sooke Economic Development Commission meeting held on December 6, 2007 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that minutes of the Capital Regional District Board meeting held on December 5, 2007 be received for information.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Finance and Administration Committee Recommendations – December 5, 2007

MOVED by Councillor Kasper, seconded that Council allocate \$10,000 in the 2008 Budget for the sustainability workshop to be held March 6, 2008.
CARRIED UNANIMOUSLY

BA-2 Committee of the Whole Recommendations – January 7, 2008

Sooke Spirit of BC Community Committee

MOVED by Councillor Parkinson, seconded that Council support the Historical Flowline Project.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Neil Gertsma, Sooke Road, expressed his opposition to the Tent Lot Amendment and asked Council: What is the process for posting New Business? What has been done to bring affordable housing to this community? and What is the legal impact for changing the Zoning?

Phillip Ney, Connie Road, expressed his concerns regarding the Fire Protection Services Bylaw Amendment and stated that large lots require brush clearing to reduce fire hazards.

Paul Steer, Demamiel Drive, expressed his opposition to the Revitalization Tax Exemption Bylaw and stated that the current infrastructure would not support that type of development.

John Martin, Sooke River Road, stated his opposition to the burning restrictions.

John Melvin, Sunriver Way, expressed his opposition to the Revitalization Tax Exemption Bylaw and stated that it would increase residential taxes.

Don Ritaler, Sooke Road, expressed his support for the Revenue Tax Exemption Bylaw and stated that he held an open house displaying a conceptual plan.

REPORTS REQUIRING ACTION

RA-1 Measuring Up Accessibility Assessment

MOVED by Councillor Parkinson, seconded that Council accept the proposal from *Social Planning and Research Council of BC (SPARC BC)* to conduct the Measuring Up Accessibility and Inclusion Plan.

CARRIED UNANIMOUSLY

RA-2 Downtown Plan / Downtown Development Standards Bylaw

MOVED by Councillor Beech, seconded that Council accept the proposal from Dennis Carlsen Consulting, Boulevard Transportation Group, D'Ambrosio Architecture + Urbanism, and Roughley & Company Consultants to complete the Downtown Plan/Development Standards Bylaw.

AND THAT COUNCIL authorize the expenditure of an additional \$13,000 (over the previously allocated \$50,000) to cover the \$59,000 dollar bid price and associated meeting and public event costs (food, advertising, room and equipment rental, etc.) from the Community Works Reserve (Gas Tax).

AND THAT COUNCIL authorize the expenditure of an additional \$18,000 to cover the costs of holding the consultant recommended design charette (\$10,000) and second open house (\$5,000), GST and event expenses from the Community Works Reserve (Gas Tax).

DEFEATED

Councillor Beech supported the motion

MOVED by Councillor Kasper, seconded to refer back to staff to address the following concerns and bring forward a report by the end of February:

- Past experience with Boulevard Transportation Group
- Work with consultant to scale back proposal and budgetary amounts
- Review public consultation method
- Implement current design guidelines in-house
- View Downtown Revitalization storyboards

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Council Reader File – December 2007

MOVED by Councillor Parkinson, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Dumont reported that Rosemary, Bonanno, Executive Director VIRL, would be coming forward as a Delegation at the February 4, 2008 Committee of the Whole meeting.

Councillor Parkinson reported that Ida Chong attended the New Years Levee along with the Sooke Philharmonic, Sooke Pipes and Drums and Janet McTavish and that the SPA Committee reviewed packages from local artists. Councillor Parkinson reported that she attended the Chamber of Commerce meeting, the Finance and Administration Committee meeting, the Sprit of BC Communities Committee meeting and Tourism Alliance meeting.

Councillor Beech reported that she attend the 2010 Legacy Committee pursuing the literacy program and that she rang the bells for the salvation Army on the evening of December 21, 2007 for the Rotary Club. Councillor Beech reported that she attended the MOU meeting, the School District 62 interviews for the Sooke Literacy Facilitator position and the CREST AGM.

CORRESPONDENCE REQUIRING ACTION

C-1 CRD –Bylaw Amendment Submission for Acceptance - Highlands

MOVED by Councillor Dumont, seconded that Council accept and support the RGS amendment for Bylaw No. 3443 Capital Regional District Growth Strategy Bylaw No. 1, 2002, Amendment Bylaw No. 1, 2007.

CARRIED UNANIMOUSLY

C-2 UBCM Community Tourism Grant

MOVED by Councillor Beech, seconded to receive the Phase 1 Interim Report for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Museum Funding Negotiations

MOVED by Councillor Parkinson, seconded to receive the correspondence.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded to refer the Museum Funding to the Finance and Administration Committee.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 348, *Revitalization tax Exemption Bylaw, 2008*

MOVED by Councillor Kasper, seconded that Bylaw No. 348, *Revitalization tax Exemption Bylaw, 2008* be read a third time.

CARRIED

Councillor Beech opposed the motion

Council discussed Bylaw No. 348, *Revitalization tax Exemption Bylaw, 2008* and asked staff to add a restriction to the Bylaw requiring that an occupancy permit be required before being eligible to receive the exemption.

B-2 Bylaw No. 353, *Fire Protection services Bylaw, 2007*

MOVED by Councillor Parkinson, seconded that Bylaw No. 353, *Fire Protection services Bylaw, 2007* be read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that a public input meeting be scheduled on February 4, 2007 for Bylaw No. 353, *Fire Protection services Bylaw, 2007*.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 354, *Revenue Anticipation Bylaw, 2008*

MOVED by Councillor Beech, seconded that Bylaw No. 354, *Revenue Anticipation Bylaw, 2008* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Bylaw No. 354, *Revenue Anticipation Bylaw, 2008* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Bylaw No. 354, *Revenue Anticipation Bylaw, 2008* be read a third time.

CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 NB-1 Amendments to Bylaw No. 270, *Sooke Zoning Bylaw, 2006*- Tent Lots

MOVED by Councillor Dumont, seconded that Bylaw No. 349, *Zoning Amendment Bylaw (270-35)* be adopted.

CARRIED

Councillor Beech opposed the motion

NB-2 Edward Milne Community School Society - Request to use District of Sooke public works yard facility

Darcey Kohuch, Director of Engineering, reported that the EMCS Maritime Program would like to arrange to use the works yard bays located on Kaltasin Road for maintenance of their long boat. Mr. Kohuch stated that the Society has appropriate insurance and the boat would be located at the works yard for a three-month period.

MOVED by Councillor Armour, seconded that Council support the request for the EMCS Marine program to use the bay located at the works yard.

CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

MOVED by Councillor Dumont to appoint the following persons to the Measuring Up Advisory Committee as follows:

- Kim Collins
- Lee Hendrichs
- Judy E. Hoffman
- Larry Hutchings, Representative from SEAPARC
- Dana Lajeunesse
- Carol Mallett
- Joan Titus
- Councillor Sheila Beech, Chair

AND TO release the appointments to the Measuring Up Advisory Committee to the public.

CARRIED

ADJOURNMENT

MOVED and seconded to adjourn the meeting at 9:02 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on January 28, 2008
6:00 p.m., Closed Portion, Meeting Room
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

ABSENT:

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Ian Scott, Associate Planner

CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

CALL TO ORDER (open Portion)

Mayor Evans called the open portion of the meeting to order at 7:05 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda as circulated.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on January 14, 2008 be adopted as amended on page 2 and 3.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that the minutes of the Committee of the Whole meeting be revised and brought forward to the next Regular Council meeting for approval.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that the minutes of the Economic Development Commission meeting held on January 10, 2008, the Finance and Administration Committee meeting held on January 15, 16, and 17, 2008 be received for information.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Recommendations – January 21, 2008

Sooke Marine Boardwalk Interpretive Panel

MOVED by Councillor Armour, seconded that Council support Jeff Lorton in moving forward with the fundraising campaign for the Sooke Marine Boardwalk Interpretive Panels;
AND THAT the funds received are payable and reported to the District of Sooke.
CARRIED UNANIMOUSLY

Closure of the end of Ella Road near Penang Road

MOVED by Councillor Parkinson, seconded that Council direct staff to proceed with the closure of Ella Road near Penang Road.
CARRIED UNANIMOUSLY

BA-2 Finance and Administration Committee Recommendations – January 15, 16 and 17, 2008

MOVED by Councillor Beech, seconded that a Council remuneration review be carried out in September 2008 for the 2009 budget.
AND THAT Council establish an insurance contingency fund reserve account.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Fred Vonllberg, Tara Place, expressed support for the Council remuneration review and stated that the salaries should be higher for the upcoming Council; the amount does not adequately reflect the time spent on Council business. Mr Vonllberg reminded Council that the letters patent state that Silverspray Fire Protection is solely the responsibility of the Silverspray.

David Mallett, Westview Terrace, supported the staff recommendation on RA-1, Downtown Plan / Downtown Development Standards Bylaw and expressed that the Downtown Revitalization Committee was the vision and the plan proposed would be the

direction to achieve the vision. Mr. Mallett expressed support for the signing of the BC Climate Action Charter.

Carol Mallett, Westview Terrace, commented that the Squamish Comprehensive Downtown Development Strategy was impressive and asked Council to move forward and make the vision of the Downtown Revitalization Committee a reality. Ms. Mallett asked Council to talk to the stakeholders in regards to the recommendation of RA-4, Community Tourism Foundation.

REPORTS REQUIRING ACTION

RA-1 Downtown Plan / Downtown Development Standards Bylaw

Ian Scott, provided a visual presentation explaining how a Downtown Plan and supporting Downtown Development standards would develop specific plans.

MOVED by Councillor Smith, seconded to accept the proposal from Dennis Carlsen Consulting, Boulevard Transportation Group, D'Ambrosio Architecture + Urbanism, and Roughley & Company Consultants to complete the Downtown Plan and Downtown Development Standards Bylaw.

AND THAT COUNCIL authorize the expenditure of \$69,000 to conduct the base process and *Design Charette* proposed by the Dennis Carlsen team;

AND THAT Council authorize the timeline to begin March 1st, 2008;

AND THAT the team of Dennis Carlsen Consulting, Boulevard Transportation Group, D'Ambrosio Architecture + Urbanism, and Roughley & Company Consultants work closely with the Official Community Plan Review Committee.

CARRIED

RA-2 BC Climate Action Charter

MOVED by Councillor Parkinson, seconded to direct staff to bring back a report to a Committee of the Whole meeting on the level of commitment the District of Sooke could make to green house gas reduction initiatives.

CARRIED UNANIMOUSLY

RA-3 Finance and Administration Committee Recommendation

MOVED by Councillor Kasper, seconded to direct staff to send a letter advising the East Sooke Fire Commission, prior to February 5, 2008, of the District of Sooke's intent to amend the 2008 Fire Suppression Services Agreement to include 2009 and 2010.

AND THAT Council direct staff to bring forward a report with options for the East Sooke Fire Suppression Services Contract in future years.

CARRIED

Councillor Smith opposed the motion

RA-4 Community Tourism Foundation

MOVED by Councillor Beech to table the Community Tourism Foundation till further information is obtained from the previous committee.

DEFEATED

MOVED by Councillor Dumont, seconded to appoint Councillor Brenda Parkinson and Councillor Rick Kasper as Council Liaison and one staff person to the Community Tourism Foundation; appointment to end December 1st, 2008.

CARRIED

Councillor Beech opposed the motion

MAYOR AND COUNCIL REPORTS

Councillor Dumont reported that he attended the Vancouver Island Regional Library inaugural meeting and that Rosemary, Bonanno, Executive Director VIRL, would be coming forward as a Delegation at the February 4, 2008 Committee of the Whole meeting.

Councillor Armour reported that he was nominated as Chair for the Sooke and Electoral Area Parks and Recreation Commission.

Councillor Parkinson read and submitted her report.

Councillor Smith reported that she was unable to attend the meeting about the closure of Eagle Bluff Lodge.

CORRESPONDENCE REQUIRING ACTION

C-1 Peter Julian, M.P. Burnaby New Westminster

MOVED by Councillor Dumont, seconded to send a letter of support for the restrictions on PBDE production and importation to Peter Julian, M.P. Burnaby New Westminster

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 CREST – Capital Region Emergency Service Telecommunication

MOVED by Councillor Dumont, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-2 Honours and Awards Secretariat – 2008 call for Nominations

MOVED by Councillor Beech, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-3 Royal Victoria Yacht Club – Tower Replacement Fund

MOVED by Councillor Beech, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-4 Downtown Victoria Business Association – Mayor’s Task Force

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 312, Zoning Amendment Bylaw (270-15) - 5121 Sooke Road

MOVED by Councillor Beech, seconded that Bylaw No. 312, *Zoning Amendment Bylaw (270-15)* be adopted.
CARRIED

B-2 Bylaw No. 348, Revitalization Tax Exemption Bylaw, 2008

MOVED by Councillor Armour, seconded that Bylaw No. 348, *Revitalization Tax Exemption Bylaw, 2008* be adopted.
CARRIED Councillor Beech and Councillor Smith opposed the motion

B-3 Bylaw No. 354, Revenue Anticipation Borrowing Bylaw, 2008

MOVED by Councillor Parkinson, seconded that Bylaw No. 354, *Revenue Anticipation Borrowing Bylaw, 2008* be adopted.
CARRIED UNANIMOUSLY

B-4 Bylaw No. 355, Employee Handbook Repeal Bylaw

MOVED by Councillor Kasper to table Bylaw No. 355, *Employee Handbook Repeal Bylaw* and direct staff to bring back an amendment bylaw for Bylaw No. 38, *Employee Handbook Bylaw* to a Committee of the Whole meeting.
CARRIED

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 9:15 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chambers
at 2205 Otter Point Road, Sooke, BC
on January 30 , 2008 at 7:00 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Jen Smith
Councillor Rick Kasper

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Bonnie Sprinkling, Corporate Services Manager/
Deputy Clerk

ABSENT:

Councillor Rick Armour
Councillor Brenda Parkinson

CALL TO ORDER:

Mayor Evans called the meeting to order at 7:02 p.m.

WAIVER OF NOTICE

MOVED, seconded to waive notice of this Special Council Meeting.

DEFEATED Councillor Jen Smith opposed

MOVED, seconded to re-consider the motion to waive notice of this Special Council Meeting.

DEFEATED Councillor Jen Smith opposed

ADJOURNMENT

Adjourned at 7:10 PM.

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on February 11, 2008
7:00 p.m. Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk

ABSENT

Councillor Jen Smith
Councillor Rick Kasper

CALL TO ORDER

Mayor Evans called the meeting to order at 7:04 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Beech, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on January 21, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on January 28, 2008 be adopted as amended on page 4.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on January 30, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on February 4, 2008 be adopted as amended on page 1.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on February 5, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that minutes of the Finance and Administration Committee meeting held on January 30, 2008 be received for information.

AND that the minutes of the Capital Regional District Board meeting held on January 9, 2008 be received for information.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Finance and Administration Committee Recommendation – January 30, 2008

MOVED by Councillor Dumont, seconded to direct staff to work with EMCS to research upfront capital costs and ongoing operating costs, and to bring forward to Council for consideration the information on the conceptual joint venture project with EMCS for a Community Public Notice Board.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Fred Vonllberg, Tara Place expressed concerns with the process and the Council conduct at the Special Council meeting of January 30, 2008.

Clive Kitchener, Maple Avenue South, expressed opposition to the BC Climate Charter and the Twinning Asia Project. Mr Kitchener submitted a CTV News update.

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 Development Variance Permit – 2008 Norton Road

Marlaina Elliott provided an overview of the proposed development variance permit for 2008 Norton Road. Ms Elliott stated that the existing residence (to be demolished) is encroaching into the Water Street right-of-way. And that R-1 setbacks renders this lot as virtually unbuildable, therefore, a variance from the required setbacks is necessary to construct a single family home.

Doran Musgrave, Architect, reported on the proposed residence and asked Council for a relaxation to the front and rear setbacks. Mr. Musgrove stated that it is a difficult site to work with, but is confident that when done in sequence it will work.

Council discussed the proposed development variance permit and had the following concerns and recommendations:

- Stability of rock boulder retaining wall
- Preservation of natural sea boundary
- Geo-fault requirement

- parking requirements
- Cul-de-sac turnaround
- zero setback to Water street
- Bond on construction

Mr. Musgrove submitted a new plan with revised setbacks to Council.

MOVED by Councillor Armour, seconded that Council refer back to staff to bring back a report to Council with the new setbacks for the issuance of a development variance permit for 2008 Norton Road.

CARRIED

PI-2 2008-2012 Financial Plan

Committee of the Whole Recommendations – February 5, 2008

MOVED by Councillor Parkinson, seconded that Council add \$5,000 in revenue to the Lease and Rentals (account # 10-15320-000-1) in 2008.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council accept the replacement sheet as amended for the Sewer Operating Fund and the Sewer Replacement Reserve.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Council increase the Transfer from General Operating Fund Surplus (account # 10-19110-000-1) by an additional \$80, 000 (\$175,000 to \$255,000) to reduce the increase in the municipal portion of property taxes to 10.34 percent.

CARRIED

Councillor Parkinson opposed the motion

MOVED by Councillor Dumont, seconded that Council introduce and give first reading to Bylaw No. 357, *Five year Financial Plan Bylaw, 2008*.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council give second reading to Bylaw No. 357, *Five year Financial Plan Bylaw, 2008*.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 BC Climate Action Charter

Council discussed the level of commitment for the District of Sooke and asked Staff to report on simple changes such as:

- turning lights off at Municipal Hall
- Hybrid vehicles
- Changing to energy efficient light at Municipal Hall
- Switching from propane to natural gas

MOVED by Councillor Beech, seconded authorize Mayor Janet Evans to sign the *BC Climate Action Charter* on behalf of the District of Sooke;

AND to direct staff to bring back a report on the level of commitment the District of Sooke could make to green house gas reduction initiatives.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded to direct staff to investigate the Veto rights for Sooke on certain bylaws proposed by the Capital Regional District on Climate Change.

CARRIED UNANIMOUSLY

RA-2 Resolution to AVICC concerning additional Homeowners Grant

MOVED by Councillor Armour, seconded to forward a resolution to the Association of Vancouver Island and Coastal Communities and the Union of British Columbia Municipalities as follows:

“WHEREAS many senior residents of British Columbia have owned and lived in their home for more than twenty years, paid property taxes and intend to continue to live in their home;

AND WHEREAS senior residents have experienced an extraordinary rise in their property assessments over the past twenty years;

AND WHEREAS, due to the high assessed value of their property, some senior property owners do not meet the requirements for the additional Home Owner Grant and it is a hardship for them to pay their property taxes without the grant;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities and the Union of British Columbia Municipalities urge the Provincial Government to amend the *Home Owner Grant Act* to allow all senior property owners to claim the full additional Home Owner Grant.”

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Council Reader File – January 2008

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Parkinson state that she attended the same events as Mayor Evans and reported on the Tourism Committee meeting and SPA meeting. Councillor Parkinson submitted her report.

Councillor Beech reported that she also attended the same events and reported on the Literacy program and the OCP Review Committee schedule of upcoming events.

Councillor Armour reported that he attended the Sooke Economic Development Commission meeting as chair and reported on Councillor Kasper's progress.

CORRESPONDENCE REQUIRING ACTION

C-1 Intermunicipal Advisory Committee on Disability Issues – resolution 10 by 10 challenge

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 AVICC – resolution deadline / Call for Nominations

MOVED by Councillor Dumont, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 CREST

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Westshore Chamber of Commerce - Branding

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-4 ADR Education – acceptance review period extension

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-5 Ministry of Community Services – BC Asia Twinning Project

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-6 Victoria Sketch Club – suggestions and feedback

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 324, *Zoning Amendment Bylaw (270-25)*- four lots behind Village Foods and the end of Lincroft and Goodmere Roads

MOVED by Councillor Beech, seconded that Bylaw No. 324, *Zoning Amendment Bylaw (270-25)* be adopted.

CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 9:20 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chambers
at 2205 Otter Point Road, Sooke, BC
on February 18th , 2008 at 6:00 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Rick Kasper (by speaker phone)
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer

ABSENT:

Councillor Ron Dumont

CALL TO ORDER:

Mayor Evans called the meeting to order at 6:00 p.m.

CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* for the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjourned at 7:00 PM.

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chambers
at 2205 Otter Point Road, Sooke, BC
on February 19^h, 2008 at 5:00 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper (by speaker phone)
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer

ABSENT: Councillor Jen Smith

CALL TO ORDER:

Mayor Evans called the meeting to order at 5:20 p.m.

MOVED, seconded to add Item NB-1 to the agenda.
CARRIED UNANIMOUSLY

NB-1 Council Support for “Celebrate Canada” Grant Applications

MOVED, seconded to authorize the *Sooke Canada Day Society* to submit a financial request to the Department of Canadian Heritage in relation to activities in Sooke for Canada Day;

AND TO authorize the District of Sooke to submit a financial request to the Department of Canadian Heritage in relation to the fireworks portion of Canada Day.

CARRIED

CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjourned at 7:00 PM.

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on February 25, 2008
7:00 p.m., Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk

ABSENT:

Councillor Jen Smith

CALL TO ORDER

Mayor Evans called the meeting to order at 7:02 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to remove and replace amended page 150 of the agenda B-1- Bylaw No. 357, *Five Year Financial Plan Bylaw, 2008* schedule A.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Regular Council meeting held on February 11, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on February 18, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Special Council meeting held on February 19, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minute of the Sooke Economic Development Commission meeting held on February 7, 2008, and the Sooke Program of the Arts Committee meetings held on November 19, 2007, April 16, 2007, February 12, 2007, May 8, 2006, April 10, 2006, and March 13, 2006 be received for information.

AND THAT minutes of the Capital Regional District Board meeting held on January 30, 2008 be received for information.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Mandy Truman – Parent for Play

Mandy Truman representing Parents For Play thanked Council for their support of allocating \$40,000 towards the Broomhill Park project and informed Council on the progress of the rebuilding and renovation of the project. Ms. Truman asked Council for staff assistance in applying for the Local Motion Program Grant and that the District of Sooke rate the importance of rebuilding Broomhill park a number one priority. Ms. Truman proposed, with the support of Naomi Warnoff, Edward Milne High School student and a participant in the Leadership Program, that one piece of the play equipment be donated and sent to Africa to give the children of Africa a place to play.

MOVED by Councillor Parkinson, seconded that Council direct staff to assist the Parents for Play with the application for the Local Motion Program Grant.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council authorize the use of the Stormwater Management funds for John Phillips Park if expenses exceed \$40,000 allotted for the Broomhill Park project.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council support and approve the donation of play equipment to be send to Africa to give the children of Africa a place to play.

CARRIED UNANIMOUSLY

D-2 Valerie Braunschweig – Heritage Designation

Valerie Braunschweig, a seventh generation descendant of John Muir, requested that Council grant Heritage Designation Status to the property known as Woodside Farm at 7117 West Coast Road. Ms. Braunschweig asked that upon designation of the Muir residence the District of Sooke along with the Sooke Regional Historical Society commence negotiations and fundraising for the purchase of the Muir residence for the purpose of a Historical Museum. Ms. Braunschweig offered her assistance in applying for a BC Spirit Squares program grant.

MOVED by Councillor Armour, seconded that Council direct staff to bring forward a report on budget and property implications of designating the property known as Woodside Farm at 7117 West Coast Road with Heritage Designation Status.

BUSINESS ARISING FROM THE MINUTES

BA-1 Sooke Economic Development Commission – Recommendation of February 7, 2008 Meeting

Councillor Kasper updated Council on the Sooke Economic Development Commission Measurable and Achievable Work Plan for 2008.

Council asked Randy Welters if the Sooke Harbour Chamber of Commerce executives endorsed the Sooke Economic Development Commission Measurable and Achievable Work Plan for 2008.

Mr. Welters informed Council that at the February General meeting of the Sooke Harbour Chamber of Commerce Executives discussed and supported the Sooke Economic Development Commission Measurable and Achievable Work Plan for 2008.

MOVED by Councillor Parkinson, seconded that Council accept the Sooke Economic Development Commission Measurable and Achievable Work Plan for 2008.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

REPORTS REQUIRING ACTION

RA-1 Building Green Conference

MOVED by Councillor Beech, seconded to authorize Mayor Janet Evans, Councillor Ron Dumont and Councillor Brenda Parkinson to attend the Building Green Conference & Tradeshow on March 4 & 5, 2008;

AND THAT the expenses be reimbursed in accordance with the District of Sooke expense policy.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 District of Sooke Fire Rescue Services Annual Report - 2007

MOVED by Councillor Dumont, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-2 District of Sooke Corporate Services 2007 Year End Report

MOVED by Councillor Parkinson, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-3 Access to Ella Beach from the end of Ella Road

Evan Parliament provided an update for information purposes to Council on the access to Ella Beach. Mr. Parliament explained the staff directive for the road closure process with the land exchange and explained that the access is a separate issue. Mr Parliament noted the following options for access to Ella Beach:

- To secure public access rights from the private owners of the land at the end of Ella Road
- To improve the existing public right-of-way from Penang Road to Ella Beach
- To secure public access from another private owner fronting Ella Beach (the property housing the District of Sooke's wastewater treatment plant has been suggested as an option)

MOVED by Councillor Parkinson, seconded that Council direct staff to obtain an appraisal for the Penang public right-of-way.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-4 Sooke Program of the Arts

MOVED by Councillor Dumont, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Dumont reported that he attended the Official Community Plan Review meeting and extended an invitation to attend the Community BBQ and Expression Session on Saturday, March 1, 2008 at the Community Hall.

Councillor Armour reported that he chaired the SEAPARC meeting and reported on youth representation to created a Skate Park in the downtown core and the accommodation of a temporary youth drop in location for Friday and Saturday nights.

Councillor Parkinson read and submitted her report.

Councillor Beech reported that she attended the Tourism meeting, the Measure Up Committee meeting, the Official Community Plan Review Committee meeting, the 2010 Literacy project meeting at Edward Milne and that the launch date for the program is April 1, 2008, the CREST meeting and the Coffee House Discussion at the Stick in the Mud.

CORRESPONDENCE REQUIRING ACTION

C-1 Bruce McMillan – Trees and Greenscape Seedling Program

MOVED by Councillor Beech, seconded that Council direct staff to investigate and initiate a free seedling program for registered owners in the District of Sooke.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Council direct staff to include the free seedling program within the Tree Preservation Bylaw.

CARRIED

C-2 David Miller, City of Toronto – Earth Hour

MOVED by Councillor Armour, seconded that Council support Earth Hour – a global World Wildlife Fund lights-out event to raise awareness and support for action on climate change and advertise in the local newspaper for residents to turn their lights off between the hours of 8 –9 p.m. on March 29, 2008.

CARRIED UNANIMOUSLY

C-3 City of Colwood – Heritage Commission Project

MOVED by Councillor Dumont, seconded to receive the report for information

CARRIED UNANIMOUSLY

Councillor Parkinson expressed an interest to attending the Archival Workshop on February 28-29 at the University of Victoria.

C-4 Capital Regional District – American Bullfrogs

MOVED by Councillor Parkinson, seconded to send a letter of support to the Ministry of Environment requesting a funding contribution to the American Bullfrog eradication program in the Westshore control area;

AND THAT Council provide \$2,000 funding to the eradication program from the contingency fund.

CARRIED UNANIMOUSLY

C-5 CRD Bylaw No. 3510, Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008

MOVED by Mayor Evans to table the request to give consent to the adoption of CRD Bylaw No. 3510, Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008 until a presentation on Bylaw No. 3510 is made by the Capital Regional District.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Vancouver Island Health Authority – Smoke Free Premises Policy

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 357, *Five Year Financial Plan Bylaw, 2008*

MOVED by Councillor Beech, seconded that Bylaw No. 357, *Five Year Financial Plan Bylaw, 2008* be read a third time.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss
CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

MOVED by Councillor Parkinson, seconded that Council re-appoint the following members from the previous Focus Group Capital Grant Committee to the Community Grant Review Committee:

Councillor Ron Dumont, Chair	Chris Hyde
Elaine Holmes	Maia Tait
Herb Haldane	

AND THAT COUNCIL consider the application received from David Mallet and Trudy Hobday for appointment to the Community Grant Review Committee;

AND THAT COUNCIL release the appointments to the Community Grant Review Committee to the public.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED, seconded to adjourn the meeting at 8:40 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on March 10th, 2008 at 7:00 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 7:04 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on March 3, 2008 amended on page 3 be adopted.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on February 25, 2008 be amended on page 2 be adopted.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Beech, seconded that minutes of the CRD Parks Committee Meeting held on January 16, 2008, the CRD Planning and Protective Services Committee Meeting held on January 23, 2008, the Capital Regional District Board meeting, the Capital Regional Hospital Board Meeting, and the Capital Regional District Board meeting sitting as the Committee of the Whole held on February 13, 2008, the CRD Environment Committee Meeting held on February 27, 2008 and January 23, 2008 be received for information.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Meeting Recommendation

1. New Sunriver School / Sports Fields Site

MOVED by Councillor Smith, seconded that Council direct staff to work with the Sunriver applicant to explore other options to meet the requirements in the covenant.

CARRIED

MOVED by Councillor Parkinson, seconded that Council direct staff to schedule a meeting with School District No. 62 Board of Trustees to discuss the School District No. 62 Matrix plan.

CARRIED

2. Closure of excess road right-of-way along Grant Road West

MOVED by Councillor Dumont, seconded that Council direct staff to draft a Policy for Grant Road West Road closure options.

CARRIED UNANIMOUSLY

3. Rezoning Application – 2066 Maple Avenue South

MOVED by Councillor Parkinson, seconded that Council give first reading to Bylaw No.350, *Zoning Amendment Bylaw (270-36)*.

CARRIED

4. Rezoning Application – 2066 Maple Avenue South

MOVED by Councillor Beech, seconded that Council require a Geo-Tech study prior to proceeding with the rezoning application.

CARRIED

BA-2 Sooke Economic Development Commission Recommendation – February 7, 2007 (remove and replace)

MOVED by Councillor Parkinson, seconded that Council accept the Sooke Economic Development Commission Measurable and Achievable Workplan.

CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

David Mallet, Westview Terrace, expressed support on behalf of Sunriver residents for the alternative school site in Sunriver. Mr. Mallet stated that the alternate site is preferred; larger parcel, supports ALR requirements, accommodates safe drop off and pickup, has flatter topography and will accommodate a full size regulation field. Mr. Mallet asked Council to move this forward.

Carol Mallett, Westview Terrace, expressed concerns with the postponement of the decision for the new Sunriver school site and stated that the proposed site is larger, will

have safer access which is centrally located and adequate parking for the community and parents.

PUBLIC INPUT MEETINGS AND RELATED REPORTS

Mayor Evans advised that this public input portion is to allow the public an opportunity to make submissions to Council on particular items on the agenda.

PI-1 Development Variance Permit – 2008 Nortin Road

Marlaina Elliott reviewed the contents of the staff report.

Doran Musgrove, architect, reviewed the revised setbacks, the geo-technical report and the design layout.

Discussion ensued regarding the Development Variance permit for 2008 Nortin Road. Concerns raised during discussion included:

- how many legal suites?
- reclamation of land under water
- proposed layout of structure
- marine boardwalk
- conditions at building permit stage

Pat Switzer, neighbour, expressed support for the Development Variance permit.

MOVED by Councillor Parkinson, seconded that Council authorize the issuance of a development variance permit for 2008 Norton Road to vary the front lot line setback from 4.5m to 2.8m for the main house and 6.0m to 4.5m for the garage, and the setback from the natural boundary of the sea from 15m to 8.07m conditional on the owner completing an Archaeological Impact Assessment.

CARRIED

REPORTS REQUIRING ACTION

RA-1 Development Permit Application – (Beaton Road Subdivision)

Marlaina Elliott reviewed the contents of the staff report.

Danial Bool, consultant, described the form and character of the proposed development.

MOVED by Councillor Parkinson, seconded that Council authorize issuance of a Development Permit to construct twenty (20) townhouse units located on Lot 51, Section 22, Sooke District, Plan VIP84457, subject to the terms of the draft Development Permit.

CARRIED UNANIMOUSLY

RA-2 Local Motion and Rick Hansen Grants

MOVED by Councillor Beech, seconded to direct staff to submit a \$127,500 Local Motion Program application and a \$30,000 Rick Hansen Wheels in Motion grant application to secure funding for the Ed MacGregor Park Accessible Pathway;

AND TO direct staff to submit a \$60,000 Local Motion Program application to secure funding for the Ayre Road Accessible Walkway Project.

CARRIED UNANIMOUSLY

RA-3 Appointment of Election Official

MOVED by Councillor Beech, seconded to appoint Thomas F. Moore as Chief Election Officer for conducting the 2008 general local elections with power to appoint other election officials as required for the administration and conduct of the 2008 general local election;

AND TO appoint Bonnie Sprinkling as Deputy Chief Election Officer for the 2008 general local election.

CARRIED UNANIMOUSLY

RA-4 AVICC Conference

MOVED by Councillor Dumont, seconded to authorize Mayor Janet Evans, Councillor Rick Armour, Councillor Sheila Beech, Councillor Ron Dumont, Councillor Brenda Parkinson, Councillor Rick Kasper and Councillor Jen Smith to attend the Association of Vancouver Island Coastal Communities Conference on April 11th, 12th and 13th, 2008;

AND THAT the expenses be reimbursed in accordance with the District of Sooke expense policy.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Engineering Department Year End Report 2007

MOVED by Councillor Dumont, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-2 Council Reader File - February

MOVED by Councillor Parkinson, seconded to receive the report for information.

CARRIED UNANIMOUSLY

Council asked that staff provide an update on the status of Sunny Shores.

RI-3 RCMP Monthly Mayor's Report – Traffic Statistics January

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Beech reported on attending the Official Community Plan Review Committee held on February 27, 2008, the Official Community Plan Review Barbeque on March 1, 2008, the CREST meeting held on March 5, 2008, the Sustainability Conference held on March 6, 2008, the Canwest Spelling B at the University of Victoria held on March 8, 2008 and that she is working on the Rotary auction.

Councillor Smith updated Council on the Sea-to-Sea Committee progress.

CORRESPONDENCE REQUIRING ACTION

C-1 Le Maire Ville de Quebec

MOVED by Councillor Parkinson, seconded to send a letter of support to Le Maire Ville de Quebec and indicate that the District of Sooke will join the "Ring the Bells in Unison".
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Sooke Crisis Centre

MOVED by Councillor Dumont, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 357, *Five Year Financial Plan Bylaw, 2008*

MOVED by Councillor Beech, seconded that Bylaw No. 357, *Five Year Financial Plan Bylaw, 2008* be adopted.
CARRIED Councillor Smith opposed the motion

ADJOURNMENT

MOVED by Councillor Armour, seconded to adjourn the meeting at 9:56 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on March 25th, 2008 at 7:00 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Dave Devana, Acting Chief Administrative
Officer
Marlaina Elliott, Director of Planning
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Staff Sergeant, Roger Plamondon

ABSENT: Councillor Rick Armour

CALL TO ORDER

Mayor Evans called the meeting to order at 7:02 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda with the addition of the following items as new business:

- NB-1 – Sooke Economic Development Commission – 2007 Year End Report
- NB-2 – Sooke Economic Development Commission – Minutes of March 13, 2008
- NB-3 – Letter of Support – Development Permit 1824 Maple Avenue South

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on March 10, 2008 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that the minutes of the Official Community Plan Review Committee meeting held on November 28, 2007, January 16, 2008 and February 20, 2008 be received for information.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Dwayne Kalynchuk, CRD Climate Action Service

Dwayne Kalynchuk gave a PowerPoint presentation on the establishment of the CRD Climate Action Service and discussed with Council the role of the CRD and the funding for the service by the regional municipalities. Mr. Kalynchuk stated that an annual energy consumption and GHG emissions inventory would be carried out and presented to Council.

MOVED by Councillor Kasper, seconded to lift the tabled resolution of February 25th, 2008 for CRD Bylaw No. 3510.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council give consent to the adoption of the Capital Regional District Bylaw No. 3510, *Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008*.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

David Mallett, Westview Terrace, commended the District of Sooke for looking into the derelict vessel issue and suggested that local charter fishing, eco-tourism, etc. businesses write to their MLA concerning the abandoned vessel. Mr. Mallett stated his support for the amendment to Bylaw No. 292.

John Nicholson, Solent Drive, expressed his support for the Liquid Waste Management Plans and thanked Council for the information on the abandoned vessel in the harbour and suggested that a bylaw be considered for the harbour and that the Custom and Excise department be contacted as to the declarations the vessel owner made bringing the vessel into Canada from the USA.

Jeff Lorton, Sooke Road, stated that he was opposed to the VIHA initiative to supply crack cocaine pipe mouthpieces and push sticks. Mr. Lorton urged Council to adopt a bylaw that would allow prosecution of owners of derelict or dangerous abandoned vessels. Mr. Lorton requested that Council approve the development permit for 1824 Maple Avenue South.

REPORTS REQUIRING ACTION

RA-1 Community Grant Review Committee Term of Reference and Policy

MOVED by Councillor Parkinson, seconded that Council approve the Community Grant Review Committee Terms of Reference with the addition of section 2.1.3 "All committee meetings are open to the public" and Policy No. 5.1, *Community Grant Program* with correction in Schedule A, Page 4, "application deadline date of April 31st".

CARRIED UNANIMOUSLY

RA-2 Development Permit – 1824 Maple Avenue South

Marlaina Elliott reviewed the report with Council and stated that the Official Community Plan does not allow Temporary Use permits on commercial properties. The applicant, Jeff Lorton, advised that the trailer is leased and will be delivered and removed by the lease company and that the property owner is looking at a long-term lease for Mr. Lorton's eco-tour business.

Council considered:

- Amendment to the Official Community Plan
- Placement of a trailer on property in a commercial zone outside the town core
- Precedent setting decisions as to form and character and reducing fees for other temporary use permit applications.

MOVED by Councillor Parkinson, seconded that Council authorize the issuance of the Development Permit DP2008-0075 that allows the placement of an office trailer and parking facilities at 1824 Maple Avenue South for the seasonal operation of a marine eco-tour business;

AND TO reduce the development permit application fee to \$500.

CARRIED

MOVED by Councillor Parkinson, to direct staff that when there is an In Camera legal opinion provided for an open Council meeting agenda item, that the In Camera meeting be held before the Council meeting.

CARRIED

MOVED by Councillor Dumont, to recommend to the Official Community Plan Review Committee and staff a review of the Official Community Plan as to Temporary Use permits; in particular the exceptions for requirement of a development permit.

CARRIED UNANIMOUSLY

RA-3 Completion of Liquid Waste Management Plans for Storm water and Sanitary Sewer

Council discussed the requirement to tender and the summary of tasks for the Liquid Waste Management Plans.

MOVED by Councillor Smith, seconded to direct staff to proceed with a tender for the completion of the Liquid Waste Management Plan (Stormwater) Stage 2&3.

CARRIED Councillors Beech and Parkinson opposed the motion

MOVED by Councillor Kasper to refer the discussion of the completion of the Liquid Waste Management Plan (Sanitary Sewer) Stage 3 to the next Committee of the Whole meeting and to invite the proposed consultants to the meeting at the District of Sooke cost.

CARRIED Councillors Beech and Parkinson opposed the motion

RA-4 Park Maintenance Contract

MOVED by Councillor Parkinson, seconded to approve the award of the District of Sooke 2008-2010 Park Maintenance Contract to Westcoast Gardening.

AND TO authorize the Mayor and CAO to execute the contract documents.
CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 2008 Parcel Tax Roll

MOVED by Councillor Parkinson, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-2 Derelict Vessel in Sooke Harbour and Basin

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded to direct staff to contact the appropriate senior government for information as to how we can deal with abandoned vessels in the Sooke Harbour and Basin; a letter of support from First Nations and photos to go with request.
CARRIED UNANIMOUSLY

RI-3 RCMP Monthly Mayor Report - February

MOVED by Councillor Smith, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Beech reported on attending the Veteran street naming ceremony, the opening of the Sooke Marine Boardwalk, the Measuring Up Advisory Committee meeting, the Official Community Plan Review Committee meeting, the Literacy Launch, and the MOU meeting with First Nations. Councillor Beech reminded Council of the Accessibility Challenge on April 3rd.

Mayor Evans displayed the gift received from the City of Natori in recognition of the gift that the District of Sooke sent to them with the exchange students.

Mayor Evans recessed the meeting at 9:00 pm; meeting resumed at 9:03 pm.

CORRESPONDENCE REQUIRING ACTION

C-1 BC Ferries – Meeting at AVICC

MOVED by Councillor Dumont, seconded to file the correspondence.
CARRIED UNANIMOUSLY

C-2 Vancouver Island Health Authority – Harm Reduction

MOVED by Councillor Dumont, seconded to file the correspondence.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 District of Elkford – support for additional Home Owners Grant resolution

MOVED by Councillor Parkinson, seconded to file the correspondence.
CARRIED UNANIMOUSLY

I-2 City of Greenwood – support for additional Home Owners Grant resolution

MOVED by Councillor Parkinson, seconded to file the correspondence.
CARRIED UNANIMOUSLY

I-3 Municipal Finance Authority – MFA Program Dividends

MOVED by Councillor Dumont, seconded to file the correspondence.
CARRIED UNANIMOUSLY

I-4 Ministry of Environment – CRD Solid Waste Management Plan

MOVED by Councillor Parkinson, seconded to file the correspondence.
CARRIED UNANIMOUSLY

I-5 Times Colonist – Making the News

MOVED by Councillor Parkinson, seconded to file the correspondence.
CARRIED UNANIMOUSLY

I-6 Vancouver Island Community Relations – Street Light Information Management Program

MOVED by Councillor Parkinson, seconded to file the correspondence.
CARRIED UNANIMOUSLY

I-7 Capital Regional District – Pesticide Reduction Campaign

MOVED by Councillor Parkinson, seconded to receive the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Amendments to *Bylaw No. 292, Fire Protection Services Bylaw, 2007*

Council discussed the options presented for amendments to Bylaw No. 292 and proposed other options:

Councillor Dumont:

- Allow yard waste fires any day of the month subject to indexing – without permit
- Allow 6'x6'x6' yard waste piles
- Designate three areas in Sooke for land clearing debris to be deposited and burned; will require ministry approval
- No incinerator fires allowed

Councillor Parkinson:

- Prohibit incinerator and burning barrel open air fires
- Prohibit all fires in the Sooke Sewer Specified area
- Allow burning outside the Sewer Specified area (six days per month without a permit). The first consecutive and the third consecutive Friday, Saturday, and Sunday of the month and increase the proportions of the yard waste fire to 1 metre (3') height x 2 metre (6') wide x 2 metre (6') in length, subject to air quality index.
- Allow land clearing fires outside of the Sooke Sewer Specified area with a permit (\$1000).
- Prohibit all machine built fires, no burning of debris in subdivision developments.

Mayor Evans:

- Allow incinerator fires
- Designate on a map high density areas and prohibit yard waste fires in those areas
- Prohibit land clearing fires

Councillor Smith:

- Prohibit yard waste fires in high density zones
- Allow yard waste fires in rural zones
- Prohibit land clearing fires

Councillor Beech:

- Prohibit all burning

Councillor Kasper:

- Look at size of property to determine where or not to allow burning

MOVED BY Mayor Evans, seconded, to refer the amendment of Bylaw No. 292, Fire Protection Services Bylaw, 2007 to an upcoming Committee of the Whole meeting; look at a map of the District of Sooke and consider where to prohibit land clearing fires and drop off sites for burning of land clearing debris; where to permit yard waste burning.
CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 Sooke Economic Development Commission – 2007 Year End Report

MOVED by Councillor Kasper, seconded to receive the report.
CARRIED UNANIMOUSLY

NB-2 Sooke Economic Development Commission

MOVED by Councillor Kasper, seconded to accept the March 13, 2008 minutes of the Sooke Economic Development Commission meeting for information.
CARRIED UNANIMOUSLY

NB-3 Letter of Support – Development Permit 1824 Maple Avenue South

MOVED by Councillor Dumont, seconded to receive the correspondence.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.
CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 11:00 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 14, 2008
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Lisa Urlacher, Council Clerk
Bob Kelsey, Fire Chief
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 6:59 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the supplemental information to the agenda for Item No. RA-3, Development Permit for Addition to Sooke Power Supplies – 6713 West Coast Road.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on March 25, 2008 be adopted as amended on page 6.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on April 7, 2008 be adopted as amended on page 3.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the Sooke Economic Development Commission meeting held on April 3, 2008 be received for information.

AND THAT the minutes of the Capital Regional District Board meeting and the Capital Regional Hospital District Board meeting held on March 12, 2008 and the Capital

Regional District Board meeting and the Capital Regional Hospital District Board meeting held on March 19, 2008 be received for information.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Economic Development Commission Meeting Recommendations – April 3, 2008

1. **MOVED** by Councillor Kasper, seconded that Council receive the Sooke Region Museum and Visitor Centre Comparative Statistics and Cumulative Countdown for information.
CARRIED UNANIMOUSLY
2. **MOVED** by Councillor Kasper, seconded that Council consider advertising in the Green Space BC Sustainability Publication;
AND THAT the draft advertisement be approved by Council prior to publication.
CARRIED
3. **MOVED** by Councillor Armour, seconded that Council consider a Mobile Recycling Depot Program.

Council discussed Mobile Recycling and amended the motion:

MOVED by Councillor Parkinson, seconded that Council direct staff to investigate a Mobile Recycling Program;
AND THAT Council invite Pacific Mobile Depot to make a presentation.
CARRIED UNANIMOUSLY

4. **MOVED** by Councillor Kasper, seconded that Council authorize the application for a grant to host a Dialogue with Seniors for September 2008.
CARRIED

BA-2 Committee of the Whole Meeting Recommendations – April 7, 2008

1. **MOVED** by Councillor Dumont, seconded that Council accept the report and express supporting a volunteer cat identification program.
CARRIED UNANIMOUSLY
2. **MOVED** by Councillor Beech, seconded that Council proceed with the rezoning application for Bylaw No. 360, *Zoning Amendment Bylaw (270-41)* and amend the requirements on Schedule "A" of the Section 219 Covenant by deleting number six: The owner shall, in advance of the issuance of any building permit on the land, service new development with underground utilities, to the standards acceptable to the Municipality.
DEFEATED

MOVED by Councillor Beech, seconded that Council proceed with the rezoning application for Bylaw No. 360, *Zoning Amendment Bylaw (270-41)* as submitted.
CARRIED

MOVED by Councillor Dumont, seconded that Council introduce and give first reading to Bylaw No. 360, *Zoning Amendment Bylaw (270-41)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council give second reading to Bylaw No. 360, *Zoning Amendment Bylaw (270-41)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded to Schedule a Public Hearing for Bylaw No. 360, *Zoning Amendment Bylaw (270-41)* for May 5, 2008.
CARRIED UNANIMOUSLY

3. **MOVED** by Councillor Kasper, seconded that Council direct staff to work with the Developer for 6357, 6355, 6359, 6353 Belvista Place and 6309 Sooke Road to bring forward several development zones within the overall Comprehensive Development zone.
CARRIED

4. **MOVED** by Councillor Armour to table the scheduling of a joint meeting with the T'Souke Nation, the District of Sooke Council and the Developer for the proposed mixed use Belvista Place / Sooke Road development.
CARRIED

5. **MOVED** by Councillor Parkinson, seconded that Council direct staff to investigate the cost of underground wiring and invite a BC Hydro representative to present to Council.
CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

Ellen Lewers, Sooke Road, asked Council to extend back yard burning to May 15, 2008 and allow large properties to burn when convenient.

David Mallett, Westview Terrace, expressed support for financial funding for the Basketball Court at Edward Milne Community School and expressed support for the Development Permit For Sooke Power House.

Justin Illien, Talc Place and Jamie Darcy-Saxl, Robinson Road, representing the Edward Milne Leadership Program, spoke of the benefits to the youth and the community that a full size basketball court will offer. Mr. Illien asked Council to support the project.

Mr. Wadams, Calgary, noted his wife's submission and expressed concerns with parking, clearance wall and devalue of property in regards to the Development Permit for 6713 West Coast Road.

Mayor Evans asked Council to reconsider item RA-5.

RA-5 Council Reconsideration of LWMP Motions of March 25, 2008

Darcey Kohuch provided an overview of the staff recommendation and introduced Glen Brown, Ministry of Community Services, Rob Miller, Downstream Environmental and Dave Forge, Associated Engineering Ltd.

Glen Brown, Director of Infrastructure and Engineering for the Ministry of Community Services clarified the eligibility requirements for the Canada BC program contract. Mr. Brown explained that prior to release of the funds all stages of the Liquid Waste Management Plan must be complete. Mr. Brown updated Council on the status of the stages.

Dave Forge, Associated Engineering Ltd., overviewed the submitted work plan and noted the list of tasks required for the Liquid Waste Management Plan. Mr. Forge explained that the timeline for submission to the Ministry of Environment would be in November 2008.

MOVED by Councillor Parkinson, seconded to reconsider the staff recommendations of March 25th, 2008 as follows:

CARRIED

“**MOVED** by Councillor Smith, seconded to direct staff to proceed with a tender for the completion of the Liquid Waste Management Plan (Stormwater) Stage 2 & 3.”

DEFEATED

MOVED by Councillor Parkinson, seconded that Council authorize Administration to enter into an agreement with Downstream Environmental Consulting Ltd. for the completion of the Liquid Waste Management Plan (Stormwater) Stage 2&3;

AND THAT COUNCIL authorize Administration to enter into an agreement with Associated Engineering Ltd. for the completion of the Liquid Waste Management Plan (Sanitary Sewer) Stage 3.

CARRIED

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 Development Variance Permit – 7169 Cedar Brook Place

Marlaina Elliott overviewed the staff report.

Mr. Morrison, Woodlands Road, applicant, explained to Council that a carport was constructed without obtaining a building permit and asked Council to issue a variance to make the carport legal.

Randy Clarkston, agent to the application, explained the intent of garage and carports to allow for parking cars.

Council discussed the development variance application and expressed concerns with the residence operating a home bases business and noted an alternative remedy; to enclose the carport and make it part of the principal residence with an engineer approval.

MOVED by Councillor Smith, seconded that Council **not** authorize the issuance of the Development Variance Permit 2006-1238 that allows for the issuance of a building permit to legalize the carport built at 7169 Cedar Brook Place.
CARRIED

Council recessed the meeting at 9:16 p.m. and resumed the meeting at 9:19 p.m.

REPORTS REQUIRING ACTION

RA-1 Financial support for basketball court at Edward Milne Community School

MOVED by Councillor Parkinson, seconded to approve funding request of \$5,000 for a basketball court at Edward Milne Community School;
AND THAT an application for the Community Grant Program be submitted.
CARRIED UNANIMOUSLY

RA-2 Development Permit for Townhouses – 6838 Grant Road West (“Draye Heights”)

Marlaina Elliott overviewed the staff report.

Dallas Jullien, applicant, presented to Council his affordable housing project.

MOVED by Councillor Dumont, seconded to authorize the issuance of DP 2008-0052 to allow the construction of up to 23 townhouse units for 6838 Grant Road West as amended:

- 5 iv add – sanitary storm and sewer pipe must be increased to 150 mm
- 5 vii replace should with shall

CARRIED

MOVED by Councillor Smith, seconded to extend the meeting past 10:00 p.m.

CARRIED UNANIMOUSLY

RA-3 Development Permit for Addition to Sooke Power Supplies – 6713 West Coast Road

Marlaina overviewed the staff report.

Randy Clarkston, agent, stated that the area is designated commercial in the Official Community Plan and the residents need to adapt.

MOVED by Councillor Dumont, seconded to authorize the issuance of DVP 2008-0058 to allow a 229 m² addition to the building at 6713 West Coast Road, Sooke Power Supplies

CARRIED

RA-4 FCM Conference

MOVED by Councillor Dumont, seconded to authorize Mayor Janet Evans, Councillor Rick Armour, Councillor Sheila Beech, Councillor Ron Dumont, Councillor Brenda Parkinson, and Councillor Rick Kasper to attend the Federation of Canadian Municipalities Conference May 30 to June 2, 2008 in Quebec City.

AND THAT Councillor Kasper wife and Councillor Armour's significant other be authorized for reimbursement in accordance to District of Sooke Policy.

AND THAT the expenses be reimbursed in accordance with the District of Sooke expense policy.

CARRIED UNANIMOUSLY

RA-6 Council Remuneration Review Committee

MOVED by Councillor Parkinson, seconded to establish a Council Remuneration Review Committee;

AND THAT Council waive the following requirements of Policy 1.4, *Committee Function and Form Policy, 2006* that:

- a. Council appoint members of Council to each Committee; and,
- b. The Mayor designate a member of Council to serve as Chair of the Committee.

AND THAT Council approve the Terms of Reference for the Council Remuneration Review Committee as amended: Members increased to five who are qualified electors.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Council Reader File – March 2008

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-2 Planning Department Year End Report - 2007

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-3 Sooke RCMP – Monthly Mayor's Report - March

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans submitted her report.

Councillor Parkinson submitted her report.

CORRESPONDENCE FOR INFORMATION

I-1 Cariboo Regional District - Municipal Election business owners /corporations eligibility

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 EAS Program Coordinator – WorkLink

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Sooke Seniors Activity Centre – Thank you letter

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-4 CRD – Sooke Water Supply Project

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-5 Pacific Centre, Family Services Association – Victim Services

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 342, Zoning Amendment Bylaw (270-32)

MOVED by Councillor Beech, seconded that Bylaw No. 342, Zoning Amendment Bylaw (270-32) be adopted.
CARRIED

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 10:40 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Municipal Meeting Room
at 2205 Otter Point Road, Sooke, BC
on April 21, 2008 at 6:30 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Jen Smith
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance

ABSENT:

Councillor Sheila Beech

CALL TO ORDER

Mayor Evans called the meeting to order at 6:30 p.m.

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

APPROVAL OF AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda as circulated.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Smith, seconded to adjourn the meeting at 6:55 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
Council Chamber, 2225 Otter Point Road, Sooke, BC

April 28, 2008

6:00 p.m., Closed Portion, Meeting Room

7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bob Kelsey, Fire Chief
Dave Devana, Director of Finance
Marlaina Elliott, Director of Planning
Darcey Kohuch, Director of Engineering
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

ABSENT:

Councillor Jen Smith

CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

MOVED by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

- (a) labour relations or other employee relations
- (b) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

APPROVAL OF THE AGENDA

MOVED by Councillor Beech, seconded to change the order of proceedings and business: Bylaws prior to Reports Requiring Action.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on April 14, 2008 be adopted as amended on page 3.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on April 21, 2008 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on April 21, 2008 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that the minutes of the Community Grant Review Committee meeting held on March 12, 2008;

AND THAT the minutes of the Capital Regional District Park Committee meeting held on March 12, 2008, the Capital Regional District Board meeting held on April 9, 2008, and the Capital Regional Hospital District Board meeting held on April 9, 2008 be received for information.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Community Health Initiative (CHI) – Food Strategy

Dr. Anderson provided Council with a revised executive summary and stated that the final report will be forthcoming. Dr Anderson provided an overview of the organizations framework for Food CHI initiatives:

- Community Education and Awareness
- Food Accessibility
- Regulations and Policy
- Local Production
- Market Revitalization
- Local History, Culture, First Nations and Cuisine
- Diversification and Sustainability

Dr. Anderson asked Council to incorporated food security and food sustainability within the Official Community Plan and to support the development of a community food strategy, regulatory and policy framework.

Phoebe Dunbar explained the importance of community allotment gardens and asked Council to develop a model for municipally owned neighbourhood allotment gardens and a policy for Developers to provide neighbourhood garden sites within their development.

BUSINESS ARISING FROM THE MINUTES

B-1 Committee of the Whole Recommendations – April 21, 2008

1. Rezoning Application – 6826 Grant Road West

MOVED by Councillor Dumont, seconded that Council **not** accept High Density Multi Family Residential Zone (RM-4) for the property located a 6826 Grant Road West.

CARRIED

MOVED by Councillor Armour, seconded that Council accept Medium Density Multi Family Residential Zone (RM-3) for the property located a 6826 Grant Road West.

CARRIED

MOVED by Councillor Parkinson, seconded to direct staff to include in the section 219 covenant a specified amount for affordable housing, clearly define parkland dedication and provide a formula for cash in lieu of a traffic study.

CARRIED

2. Tax Rate Policy Discussion

MOVED by Councillor Dumont, seconded that Council receive the report;
AND THAT Council refer the development of revenue and tax objectives and policies to the Finance and Administration Committee.

CARRIED UNANIMOUSLY

3. CRD Water Disinfection Plant – Municipal Fees

MOVED by Councillor Parkinson, seconded that Council direct staff to bring forward a report to Council upon receiving a written request for waiving the municipal building fees for the CRD water disinfection plant to be located in Sooke.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

BYLAWS

B-1 Bylaw No. 322, Zoning Amendment Bylaw (270-23) - 2069 Townsend Road –

MOVED by Councillor Beech, seconded that Bylaw No. 322, *Zoning Amendment Bylaw (270-23)* be adopted.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 364, Property Tax Rate Bylaw, 2008

MOVED by Councillor Dumont, seconded that Bylaw No. 364, *Property Tax Rate Bylaw, 2008* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Bylaw No. 364, *Property Tax Rate Bylaw, 2008* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Bylaw No. 364, *Property Tax Rate Bylaw, 2008* be read a third time.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Permit – 2063 Townsend Road

Marlaina Elliott provided an overview of the staff report.

There was discussion involving questions and comments from members of Council, Staff and the Applicant regarding the application. These discussions addressed the following concerns and issues:

- Boulevard requirements under Bylaw No. 65 or cash in lieu
- Drainage Study provisions and engineering requirements for building
- Determining residential component by lot coverage and parking
- Developer bond for damage to municipal road during construction
- Right in Right out payment in lieu – Sooke Road and Townsend Intersection
- Program of the Arts project for murals

MOVED by Councillor Parkinson, seconded that Council authorize issuance of a Development Permit to construct a mixed-use building with commercial space, twenty-nine condo units and under-building parking.

CARRIED UNANIMOUSLY

RA-2 Development Permit – 6676 Sooke Road

MOVED by Councillor Dumont, seconded to that Council authorize issuance of a Development Permit to make façade improvements, construct a new entranceway and an accessible ramp.

CARRIED UNANIMOUSLY

RA-3 Removal of Boulevard Tree fronting 2201 Tara Place

Councillor Armour left the meeting at 7:50 p.m.

MOVED by Councillor Parkinson, seconded that Council approve the removal of boulevard tree fronting 2201 Tara Place at the cost of the property owners;
AND THAT the property owners plant a new boulevard tree in accordance with the tree planting requirements of Bylaw 65.

CARRIED UNANIMOUSLY

Council Armour returned to the meeting at 7:51 p.m.

REPORTS FOR INFORMATION

RI-1 Ministry of Environment Requirement for LWMP (stormwater and Sanitary)

MOVED by Councillor Parkinson, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-2 Fire Department Quarterly Report - January - March

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

Council asked the Fire Chief to bring forward a report comparing the current 2008 burning complaints with 2007 complaints, prior to Bylaw No.292, *Fire Protection Service Bylaw*.

RI-3 CRD Bylaw Services – Monthly Animal Control Summary - March

MOVED by Councillor Beech, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Armour reported on the SEAPRC meeting and announced that the Commission will proceed with preparing a loan authorization bylaw to borrow 1 million with approval through referendum and seek up to 2 million in grants. The referendum vote will be separated between the District of Sooke and the Juan de Fuca Electoral Area.

Councillor Dumont reported on the Seniors Complex Open House on April 27, 2008.

Councillor Kasper reported on the upcoming meeting with the Hotelier on April 29, 2008.

CORRESPONDENCE REQUIRING ACTION

C-1 Canada World Youth – 2008 Request for Support

MOVED by Councillor Parkinson, seconded to send a letter to Canada World Youth endorsing the Sooke / Kenya Exchange Program 2008.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Greater Victoria Development Agency – BC Business Magazine

MOVED by Mayor Evans, seconded to forward the BC Business Magazine information to the Sooke Economic Development Commission to research for cost comparison along with the BC Green publication and bring back to Council.
CARRIED UNANIMOUSLY

I-2 Canada's Home Building Professionals – Development Cost Charges

MOVED by Councillor Dumont, seconded to send a letter to Canada's Home Building Professionals to advise them of the District of Sooke's review of Development Cost Charges and Affordable Housing Policy.

CARRIED UNANIMOUSLY

I-3 Canada-British Columbia Municipal Rural Infrastructure Fund

MOVED by Councillor Armour, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-4 Minister of Citizenship and Immigration - Nominations

MOVED by Councillor Armour, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 8:25 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on May 12, 2008 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Sue-Lin Tarnowski, Deputy Director of Finance
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

ABSENT:

Councillor Jen Smith
Councillor Rick Kasper

CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Dumont, seconded to approve the agenda as circulated and add the following item to the agenda as new business prior to *Business Arising from the Minutes*: NB-1 Sooke Region Museum – Flowline project
AND THAT the Bylaw portion of the agenda be moved prior to *Reports Requiring Action*.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on April 28, 2008 be adopted as amended on 4 and 5.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the Report of Public Hearing held on May 5, 2008 be adopted as amended on page 1.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on May 5, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minute of the Measuring Up Advisory Committee meeting held on February 13, 2008, March 11, 2008 and March 26, 2008, the Sooke Economic Development Commission meeting held on May 1, 2008 be received for information.

AND THAT the minutes of the Capital Regional District Board meeting held on April 23, 2008 be received for information.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Sooke Region Museum

Scott Gertsma, representing the Flowline project expressed support to the Sooke Region Museum, the Sooke Region Historical Society and all the volunteers who donated their time. Mr. Gertsma explained that the Ministry of Transportation has denied the proposed location for the main feature sculpture / fountain along Highway No. 14 and asked Council to consider placing the structure at the Municipal Hall.

A discussion ensued involving questions and comments from members of Council, staff and Mr. Gertsma.

These discussions resulted in the following resolution.

MOVED by Councillor Armour, seconded to direct staff to determine an appropriate location for the main feature sculpture / fountain on municipal property.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Sooke Economic Development Commission Recommendation – February 7, 2008

Green Space BC Sustainability publication and BC Business magazine

MOVED by Councillor Dumont, seconded that Council advertise in the BC Business magazine at the rate of \$3617;

AND THAT the Sooke Economic Development Commission request a copy or editorial space along with the one page advertisement.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded to direct staff to advertise for three volunteers for the Sooke Economic Development Commission to increase the membership from five to seven creating two new neutral positions.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded to direct staff to advertise for volunteers for the Sooke Program of the Arts Committee.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

David Mallett, Westview Terrace, expressed support for the flowline project and asked Council to support item RA-2 - Connector Route and Highway 14 Upgrade in order for the community to move forward.

BYLAWS

B-1 Bylaw No. 340, *Zoning Amendment Bylaw (270-31)* – 2044 Gatewood Road

MOVED by Councillor Beech, seconded that Bylaw No. 340, *Zoning Amendment Bylaw (270-31)* be adopted.

CARRIED UNANIMOUSLY

Bylaw No. 341, *Official Community Plan Amendment Bylaw (86-24)* – 2044 Gatewood Road

MOVED by Councillor Beech, seconded that Bylaw No. 341, *Official Community Plan Amendment Bylaw (86-24)* be adopted.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 364, *Property Tax Rate Bylaw, 2008* - adoption

MOVED by Councillor Beech, seconded that Bylaw No. 364, *Property Tax Rate Bylaw, 2008* be adopted.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Council Approval for General Strategic Priorities Fund Application for LWMP (Sanitary Sewer) – Stage III

MOVED by Councillor Parkinson, seconded to approve the General Strategic Priorities Fund (GSPF) application for the Liquid Waste Management Plan (Sanitary Sewer) – Phase III project.

CARRIED UNANIMOUSLY

RA-2 Connector Roads and Highway 14 Upgrades

Darcey Kohuch provided an overview of the staff report.

A discussion ensued involving questions and comments from members of Council and staff.

These discussions resulted in the following resolution.

MOVED by Councillor Beech, seconded to authorize staff to proceed with updating the preliminary plans and cost estimates for the District of Sooke Collector Road Upgrade Project – Gatewood to Phillips and Highway 14 Upgrade Project – Atherly to Charters as shown on the attached route plans;

AND THAT COUNCIL Authorize staff to proceed with submitting grant applications for the District of Sooke Collector Road Upgrade Project – Gatewood to Phillips and Highway 14 Upgrade Project – Atherly to Charters.

AND THAT COUNCIL Authorize staff to present the two projects to the public during the next District of Sooke open house.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Council Reader File – April 2008

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Armour reported on the Sooke Economic Development Committee meeting held on May 8, 2008 to brainstorm OCP Economic Development Strategy Options and the success of the teen drop in night through SEAPARC.

Councillor Beech read and submitted her report.

Councillor Dumont reported on the Community Grant Review Committee meeting held on May 7, 2008 and that the committee reviewed over twenty applicants, which will be presenting their projects to the committee on May 20, 2008.

CORRESPONDENCE REQUIRING ACTION

C-1 City of Burnaby

MOVED by Councillor Dumont, seconded to send a letter of support to the city of Burnaby for the resolution to request enhanced monitoring and reporting of highways maintenance.

CARRIED UNANIMOUSLY

C-2 CRD – Regional Parks Land Acquisition Fund

MOVED by Councillor Parkinson, seconded to receive and file the information.
CARRIED UNANIMOUSLY

C-3 Prostitute Empowerment Education and Resource Society

MOVED by Councillor Armour, seconded to support the Prostitute Empowerment Education and Resource Society in the amount of \$300 from the Council Contingency fund.
CARRIED UNANIMOUSLY

C-4 Intermunicipal Advisory Committee on Disability Issues

MOVED by Councillor Parkinson, seconded to forward the request to enter participants from the District of Sooke in the “Disability for a Day, Awareness for a Lifetime Event” to the Measuring Up Advisory Committee.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.
CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED to adjourn the meeting at 9:30 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on May 26, 2008 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Dave Devana, Acting CAO
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Bonnie Sprinkling, Corporate Services Manager/
Deputy Clerk
Ian Scott, Planner
Staff Sergeant, Roger Plamondon
Tina Hansen, Recorder

ABSENT: Councillor Rick Armour
Councillor Rick Kasper

CALL TO ORDER

Mayor Evans called the meeting to order at 6:59 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Beech, seconded to approve the agenda with the addition of RA-1 Supplemental Information Development Permit Application – CRD Disinfection Facility, remove and replace page 28.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Regular Council meeting held on May 12, 2008 be adopted as amended on page 2.

CARRIED

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that minutes of the Community Grant Review Committee meeting held on May 07, 2008 and May 20, 2008 be received for information. **AND THAT** the minutes of the Capital Regional District SEAPARC meeting held on April 17, 2008 be received for information.

CARRIED

DELEGATIONS

D-1 Capital Region District Water

Jack Hull, General Manager Water Services, made a presentation to Council on the capital investments being made in the District of Sooke by the Capital Regional District (CRD) through the Regional Water Supply Commission and the Juan de Fuca Water Distribution Commission.

Mr. Hull informed Council of the challenges the CRD Water Services face and what is being done to improve these issues:

- Volume
- Increase in construction costs
- Increase in fuel costs

Council questioned Mr. Hull as to:

- The Water Main Replacement Program
- The CRD Disinfection Facility site
- Water supply to Grouse Nest

PUBLIC QUESTION AND COMMENT PERIOD

David Mallett, Westview Terrace, read and submitted a petition and letter from the residents of Sunriver and of Sooke regarding the designated Sunriver school and sports field site. The petition states that the site would not provide space for regulation soccer and ball fields, which could be used by the community. The petition requests that Council consider the proposal to the new location of the ALR land with access off Phillips Road.

Emmitt O'Sullivan, Idlemore Road, addressed Council on the interest of Idlemore Road residents to be included in the Sooke Core Sewer Specified Area.

REPORTS REQUIRING ACTION

RA-1 Development Permit Application, CRD Disinfection Facility, Sooke River Road

MOVED by Councillor Parkinson, seconded that Council authorize the issuance of an Environmental Development Permit (DP2008-0097) authorizing the construction of a water disinfection facility on Sooke River Road on the north side of Charters River.

CARRIED UNANIMOUSLY

RA-2 Funding Support for RCMP Victim Services

MOVED by Councillor Smith, seconded to approve the expenditure of \$8,000 to the Sooke Residents in Need Society to fund the RCMP Victim Services from the Traffic Fine Revenue Fund.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded to direct staff to write a letter to the province requesting support to fund the RCMP Victim Services.
CARRIED UNANIMOUSLY

RA-3 New Sun River School/Sports Fields Site

MOVED by Councillor Parkinson, seconded that agenda item RA-3, New Sun River School/Sports Fields Site, be tabled, until the next Regular Council Meeting June 9, 2008.
CARRIED

RA-4 2008 Parks & Trails Master Plan

MOVED by Councillor Smith, seconded to accept the proposal from HB Lanarc Consultants Ltd. to complete the 2008 Parks & Trails Master Plan for a total of \$54,920 and not include the \$15,000 optional survey as proposed.
CARRIED UNANIMOUSLY

RA-5 April 2008 “Request for Proposals” for the 2008 Transportation Master Plan and 2008 Roads Asset Management

MOVED by Councillor Beech, seconded that Council authorize the Chief Administrative Officer and Mayor to enter into an agreement with Boulevard Transportation Group and Stantec Consulting Ltd. to undertake a comprehensive 2008 Transportation Master Plan and a 2008 Roads Asset Management Plan at a total bid cost of \$99,880.00.
CARRIED **Councillor Smith Opposed the motion**

RA-6 LWMP (Sanitary) and LWMP (Stormwater) Advisory Committees

MOVED by Councillor Dumont, seconded that Council establish a Liquid Waste Management Plan (Stage 3 - Sanitary) Advisory Committee;
CARRIED UNANIMOUSLY

AND THAT Council establish a Liquid Waste Management Plan (Stage 2 & 3 - Stormwater) Advisory Committee.
CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Business Licence Bylaw Implementation

MOVED by Councillor Beech, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded to direct staff to draft a Policy on compliance measures for Bylaw No. 301, *Business Licence Bylaw, 2007*.
CARRIED UNANIMOUSLY

RI-2 2008 District of Sooke Sewer Model Conceptual Design Report

MOVED by Councillor Dumont, seconded that Council receive for information the 2008 District of Sooke Model Conceptual Design Report as prepared by Stantec Consulting Ltd.

CARRIED

RI-3 Incomplete Sewer Connections within the Sewer Specified Area

MOVED by Councillor Dumont, seconded that Council receive the report on Incomplete Sewer Connections within the Sewer Specified Area for information

CARRIED

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Dumont reported on attending the Spirit Pole Carving celebration at T'Souke Nation on May 18, 2008. The Community Grant Review Committee Meetings were held May 20, 2008 and May 21, 2008 and the decision process will continue at the next meeting scheduled June 11, 2008. The Committee's final recommendations will be brought forward to Council.

Councillor Beech read and submitted her report.

Councillor Smith reported her attendance at the Official Community Plan Review Committee meeting held on Wednesday May 21, 2008. She also attended the Sea-to-Sea Committee meeting.

CORRESPONDENCE FOR INFORMATION

I-1 UBCM – Local Government Access to Conflict of Interest Commissioner

MOVED by Councillor Dumont, seconded to receive and file the correspondence I-1, UBCM – Local Government Access to Conflict of Interest Commissioner.

CARRIED

I-2 District of Highlands – Millstream Meadows Site Remediation

MOVED by Councillor Beech, seconded to receive and file the correspondence I-2, District of Highlands – Millstream Meadows Site Remediation.

CARRIED

I-3 Sooke Senior's (Bus) Activity Society – Final Report

MOVED by Councillor Parkinson, seconded to receive and file the correspondence I-3, Sooke Senior's (Bus) Activity Society – Final Report.

CARRIED UNANIMOUSLY

I-4 RCMP – Annual Performance Plan

MOVED by Councillor Dumont, seconded to receive and file the correspondence I-4, RCMP – Annual Performance Plan.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 330, Official Community Plan Bylaw (86-23) and Bylaw No. 328, Zoning Amendment Bylaw (270-28)

MOVED by Councillor Beech, seconded that Bylaw No. 330, *Official Community Plan Bylaw (86-23)* be read a third time.

CARRIED

Councillors Smith and Parkinson Opposed the motion

MOVED by Councillor Beech, seconded that Bylaw No. 328, *Zoning Amendment Bylaw (270-28)* be read a third time as amendment in Schedule "A" Schedule of Restrictions, Page 110, Item 4 to read "concrete sidewalk."

CARRIED

B-2 Bylaw No. 360, Zoning Amendment Bylaw (270-41)

MOVED by Councillor Dumont, seconded that Bylaw No. 360, *Zoning Amendment Bylaw (270-41)* be read a third time.

CARRIED

ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 9:55 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on June 09 , 2008
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Regular Council meeting held on May 26, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the Capital Regional District Board Committee of the Whole meeting held on April 30, 2008 be received for information.
CARRIED UNANIMOUSLY

DELEGATIONS

D-1 David Mallett – Sunriver School / Sports Field Site

Mr. Mallett, Westview Terrace provided a power point presentation showing the alternate site as the preferred site of Sunriver residents and the community. Mr Mallett highlighted the location of the property, the terrain and the effects on the residents. Mr. Mallett

requested that Council listen to the residents of Sunriver, listen to the community, and send the Agriculture Land Commission the approval of the new site for approval as recommended by staff.

D-2 Trevor MacHattie – Ludlow Neighbourhood Safety Committee

Mr. MacHattie, Ludlow Road, expressed concerns with the development of the neighbouring quarry and asked council to ensure that the needs and concerns of road maintenance, road safety and dust. Mr. MacHattie stated that the Ludlow Neighbourhood Safety Committee supports the alternative access off Sooke road and questioned the interpretation of the Highways Bylaw and the load restriction on truck routes.

BUSINESS ARISING FROM THE MINUTES

BA-1 New Sunriver School / Sports Field Site

Councillor Dumont stated he had a working relationship with Sunriver and left the meeting at 7:19 p.m.

MOVED by Councillor Kasper to reconsider the New Sunriver School / Sports Field Site report that was tabled on May 26, 2008 Regular Council Meeting.

CARRIED UNANIMOUSLEY

A discussion ensued involving questions and comments from members of Council and staff these discussions resulted in the following resolution:

MOVED by Councillor Beech, seconded that Council authorize staff to move the new Sunriver school and sports field site to the new location pending approval from the Agriculture Land Commission.

DEFEATED

Councillor Dumont returned to the meeting at 8:09 p.m.

PUBLIC QUESTION AND COMMENT PERIOD

Martin Quiring, Sunriver Way, thanked Council for considering the new Sunriver School / Sports Field Site and stated that Council had made a mistake in their decision to not support moving it to the new location. Mr. Quiring asked Council to reconsider the motion taking into consideration the community support.

Gail Hall, Sooke River Road, clarified the history of the park land included in the ALR in the Sunriver development and reiterated that it would one day be regretted. Ms. Hall expressed concerns for lack of public input and spoke of the approval process designating a community park.

Shawna Holmes, West Coast Road, expressed concerns with the Development Permit for 6858 West Coast Road. Ms. Holms stated that the plans submitted do not mirror

what is physically on the property and that she, as an adjacent property owner was not notified of the Development Permit. Ms. Holmes asked Council to table the application.

Gerry Quiring, Sunriver Way, thanked the Councillors who supported the new Sunriver School site as she was looking forward to an excellent playing field for the community.

REPORTS REQUIRING ACTION

RA-1 Application for Non-Farm Use in the ALR – 2067 Harbourview Road

MOVED by Councillor Dumont, seconded that Council forward this application to the Agricultural Land Commission with a recommendation to allow non-farm use on 2067 Harbourview Road, legally described as Parcel “A” (DD 159009I) of Lot 1, Block 15, Section 65, Sooke District, Plan 2434, except that part in Plan 28785.

CARRIED Councillor Kasper opposed the motion

RA-2 Development Permit – 6858 West Coast Road

MOVED by Councillor Smith, seconded to table the Development Permit for 6858 West Coast Road until proper plans are received.

DEFEATED

A discussion ensued involving questions and comments from members of Council and staff

These discussions resulted in the following resolution.

MOVED by Councillor Dumont, seconded that Council authorize issuance of a Development Permit to make façade improvements, and enclose an existing entranceway to a commercial establishment at 6858 West Coast Road.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 District of Sooke Sign Bylaw and Enforcement

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-2 Council Reader File – May 2008

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-3 CRD Monthly Animal Summary – April 2008

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-4 RCMP Monthly Mayor Report – April 2008

MOVED by Councillor Beech, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Dumont reported on the FCM conference in Quebec City and stated that 400 years verses 150 years, as a city is significantly different. Councillor Dumont reported that the Ayre Manor grand opening would be in June.

Councillor Smith reported on the upcoming meetings for the Official Community Plan Review Committee.

CORRESPONDENCE FOR INFORMATION

I-1 City of Langley – AVICC Resolution Additional Home Owner Grant

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 Ministry of Community Services and Minister Responsible for Seniors' and Womens' Services – 2008/9 Small Community Grants (SCG)

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Local Government Program Services – Seniors in Communities Dialogue Application Approval

MOVED by Councillor Kasper, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

Council recessed the meeting at 9:03 p.m. and resumed the meeting at 9:05 p.m.

BYLAWS

B-1 Bylaw No. 365, Zoning Amendment Bylaw (270-44) - Text Amendment for 2260 Maple Avenue North

Councillor Smith left the meeting at 9:40 p.m.

A discussion ensued involving questions and comments from members of Council and staff these discussions resulted in the following resolutions:

MOVED and, seconded that Bylaw No. 365, Zoning Amendment Bylaw (270-44) be introduced and read a first time with the following amendments:

- remove 50 units per hectare in Area A stating a maximum of 140 single family lots in Area A
- permit secondary suites in Area A on lots 550 m² or larger

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson to schedule a public Hearing for Bylaw No. 365, Zoning Amendment Bylaw (270-44) on July 7, 2008.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the covenant be amended to create the 10 extra single family lots which increases Lot B to 26 units

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded, that Council direct staff to ensure road connection at Mountain Heights comply with the required road standards.

CARRIED UNANIMOUSLY

Councillor Armour asked the developer to commit to an affordable housing unit at \$150, 000 and directed staff to include the affordable housing condition in a development agreement.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED UNANIMOUSLY

Councillor Smith returned to the meeting at 9:52 p.m.

REPORT OF IN CAMERA RESOLUTIONS

April 21, 2008 Special Meeting In Camera

“R-1 Verbal Update – First Nation

Council directed that the Official Community Plan (OCP) Review Committee should invite the T’Sou-ke First Nation to participate on the OCP Review Committee.”

June 9, 2008 Regular Council Meeting In Camera

MOVED by Councillor Kasper, seconded to appoint the following persons as members of the Council Remuneration Review Committee:

Laura Lemieux	K. Lynn Saur
Jim Mitchell	Shirley Skidmore
George OBriain	

AND TO amend the Council Remuneration Review Committee Terms of Reference as follows:

“Term: Members to be appointed in June, 2008 and report back to Council no later than September 30, 2008, at which time the committee is deemed dissolved.”

“Section 1. To examine Mayor and Councillor roles and responsibilities and to carry out interviews with Council.”

ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 10:10 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on June 23, 2008
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

ABSENT:

Councillor Rick Armour

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

CALL TO ORDER

Mayor Evans called the meeting to order at 7:02 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the supplemental information to the agenda regarding the Flowline Project
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on June 9, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on June 16, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the Community Grant Review Committee meeting held on May 7, 2008, May 20, 2008 and June 11, 2008, the Official Community Review Committee meeting held on May 21, 2008 and June 04, 2008, and the Sooke Economic Development Commission meeting held on June 12, 2008 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that minutes of the Capital Regional District Board meeting held on April 9, 2008 and May 14, 2008 be received for information.
CARRIED UNANIMOUSLY

DELEGATIONS

D-2 Charters/Lanark Development

Chris Fitzpatrick discussed with Council the challenges to develop for his tent lot Charters/Lanark property. Mr. Fitzpatrick submitted three options for Council's consideration. Council suggested that Mr. Fitzpatrick work with staff in regards to a variance.

D-1 Sooke Region Community Youth Connections

Dr. Ellen Anderson introduced the Leadership Class, the students presented to Council a proposal for Youth Council consisting of nine to eleven youth ranging from ages of fourteen to twenty-one. The students highlighted the importance of engaging the youth in community decision making, creating comfortable surrounding for youth to bring forward their concerns and ideas and stated that by inspiring youth involvement in all levels of Government will result in the building of relationships and mentoring between youth and adults.

Council applauded the Leadership Class for their involvement and efforts in the Youth Forums and stated support for the creation of a Youth Council.

MOVED by Councillor Kasper, seconded to refer the Youth Council Project to the Finance and Administration Committee.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Community Grant Review Committee Recommendation

MOVED by Councilor Dumont, seconded to approve the recommendations for funding made by the Community Grant Review Committee as follows:

Sooke Canada Day Society	\$3000 – upon the Committee's receipt of a final report from last years' event
Sooke Options for Community Living	\$12,000 – upon confirmation that the remaining funds has been secured.
Wild ARC	\$2,000
Sooke Fine Arts Society	\$7,000
EMCS Theatre Project	\$12,000 – upon confirmation that additional funding has been secured.
Sooke Cooperative of Service Agencies	\$6,000 – upon confirmation that additional funding has been secured.
Sooke Youth Services Committee	\$750

Sooke Country Market Society	\$2,700
Sooke Philharmonic Society	\$11,000 - upon confirmation that matching funds have been secured.
EMCS Student Bus Shelter	\$2,550
Stage West Players Society	\$3,000
Food CHI	\$5,000
Sooke Fall Fair	\$8,000
Total Amount	\$75,000

AND THAT the following changes be made to the Policy 5.1 (4) *Community Grant Program Policy*: submissions to be on the application form only and applicants submit photocopy ready applications.

AND THAT Council research a mural policy for the District of Sooke.
CARRIED UNANIMOUSLY

BA-2 Committee of the Whole Recommendation – June 16, 2008

1. 2008 Municipal Annual Report

MOVED by Councillor Dumont, seconded that Council authorize staff to release the Annual Report for public inspection at the June 23rd, 2008 Regular Council meeting with applicable amendments; subject to the receipt and review by Council of the 2007 Audited Financial Statements;

AND to schedule the annual meeting for July 7th, 2008 (6:30 p.m.) subject to the approval by Council of the 2007 Audited Financial Statements.

CARRIED UNANIMOUSLY

2. Amendment to Bylaw No. 365 – 2260 Maple Avenue North

MOVED by Councillor Beech, seconded to amend Bylaw No. 365, *Zoning Amendment Bylaw (270-44)*.

CARRIED

3. Extension of Fire and Suppression Service and Emergency Response Agreement Silverspray Local Service Area

MOVED by Councillor Parkinson, seconded that the District of Sooke extend the Fire and Suppression Service and Emergency Response Agreement for Silverspray local service area to include 2009 and 2010.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Clive Kitchener, Maple Avenue North, discussed with Council the differences in Council expenses in regards to item RA-2. Mr. Kitchener commented on the politics of voting for the Sunriver School site.

Gail Hall, Sooke River Road, inquired if the Fireside Chat was an open meeting and stated that there was insufficient information in regards to the Sunriver Site and that the

applicant has not been heard from. Ms. Hall stated that the process has not included a public hearing.

Randy Harding, Maple Avenue South and Judith Anne Gatto, Charters Road, on behalf of Sooke Canada Day Society thank Council for the Community Grant.

Robin Saxl, President of the Sooke Soccer Club expressed support for the new Sunriver School site and presented facts on field conditions in 2007. Mr. Saxl stated that adult soccer regulation field size is larger than youth regulation fields. Mr. Saxl stated that Sooke has a premier team (Celtics) and will be hosting the Vancouver All star Games.

David Mallett, Westview Terrace, expressed support for the alternate site stating traffic concerns and that the community fields are supported.

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 Development Variance Permit - #42-1959 Kaltasin Road

A discussion ensued involving questions and comments from members of Council, staff and the applicant. These discussions resulted in the following resolution.

MOVED by Councillor Kasper, seconded to authorize the issuance of a development variance permit for #42-1959 Kaltasin Road to vary the lot line setback of the boundary abutting a public street from 25ft to 20ft, and the setback from a neighbouring mobile home from 20ft to 19.5ft;

AND THAT a qualified surveyor verify the lot lines.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Statement of Financial Information Approval

MOVED by Councillor Dumont, seconded to approve the Statement of Information and authorize staff to forward the approval; as requested by the Ministry of Community Services

CARRIED UNANIMOUSLY

RA-2 2007 Audited Financial Statements

Councillor Beech left the meeting at 8:39 p.m.

MOVED by Councillor Dumont, seconded to accept the 2007 Audited Financial Statements;

AND THAT the 2007 Audited Financial Statements be included in the 2008 Annual Municipal Report.

CARRIED UNANIMOUSLY

Councillor Beech returned to the meeting at 8:40 p.m.

RA-3 Application to Subdivide Land in the ALR – 2150 Parkland Road

A discussion ensued involving questions and comments from members of Council, staff and the applicant. These discussions resulted in the following resolution.

MOVED by Councillor Kasper, seconded to forward this application to the Agricultural Land Commission with a recommendation in support of the application for subdivision under Section 946 of the Local Government Act for 2150 Parkland Road, legally described as Lot 3, Block 6, Section 11, Sooke District, Plan 2434, subject to final approval by the District of Sooke and Vancouver Island Health Authority.

CARRIED UNANIMOUSLY

RA-4 Cancellation of August 11th and 25th Regular Council Meetings

MOVED by Councillor Kasper, seconded to cancel the July 14th, 2008 and the August 11th, 2008 Regular Council Meetings.

CARRIED

Councillor Smith opposed the motion

RA-5 Flowline Project

Mr. Parliament updated Council on the discovery of asbestos in the original grouting of the concrete sections being used in the Flowline project.

Elida Peers read and submitted a statement with an attached environmental report, which was included as supplemental information.

MOVED by Mayor Evans, seconded that Council recommend the removal of asbestos by cutting the concrete on the Flowline sections located on municipal land;

AND THAT an inventory report of the Flowline project be submitted to the District of Sooke by the Sooke Region Museum Society.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to reallocate the funding (\$5,000) for the Spirit of BC Flowline project to remediate the asbestos.

CARRIED UNANIMOUSLY

Council recessed the meeting at 9:37 p.m. and the meeting resumed at 9:39 p.m.

RA-6 Council Reconsideration of New Sunriver School / Sports Field Site Motions of June 9, 2008

Councillor Dumont stated he had a working relationship with the Sunriver contractor and left the meeting at 9:30 p.m.

In accordance with Section 131 of the *Community Charter*, Mayor Evans asked Council to reconsider the motion of June 9, 2008.

MOVED by Councillor Beech, seconded that Council reconsider the Motion of June 9, 2008 to authorize staff to move the new Sunriver school and sports field site to the new location pending approval from the Agriculture Land Commission.
DEFEATED Councillor Beech supported the motion

Councillor Dumont returned to the meeting at 9:50 p.m.

REPORTS FOR INFORMATION

RI-1 RCMP Monthly Mayor Report – May 2008

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-2 CRD Bylaw Services – Monthly Animal Control Summary - May

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Councillor Smith left the meeting at 9:55 p.m. and returned during the Mayor and Councillor Reports portion of the meeting.

Mayor Evans read and submitted her report.

Councillor Dumont reported on the Vancouver Island Regional Library Board meeting.

Councillor Parkinson read and submitted her report.

Councillor Beech reported that she attended the Accessibility challenge and the Official Community Plan Review Committee last week.

Councillor Smith reported on the Official Community Plan Review Committee process.

MOVED by Councillor Kasper, seconded to extend the meeting past 10:00 p.m.
CARRIED UNANIMOUSLY

CORRESPONDENCE REQUIRING ACTION

C-1 YMCA Greater Victoria – Camp Thunderbird Permissive Tax Exemption

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Ministry of Community Services – Traffic Fine Revenue Sharing Grant Program

MOVED by Councillor Dumont, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 RCMP – Budget updates, Prime Training and Real Time Identification

Councillor Parkinson left the meeting at 10:14 p.m.

Staff Sergeant, Roger Plamondon provided background information on staffing budgetary concerns.

MOVED by Councillor Dumont, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 360, Zoning Amendment Bylaw (270-41) – 2067 Church Road

MOVED by Councillor Dumont, seconded that Bylaw No. 360, Zoning Amendment Bylaw (270-41) be adopted.
CARRIED

B-2 Bylaw No. 369, *Tax Prepayment Plan Bylaw, 2008*

Councillor Parkinson returned to the meeting at 10:16 p.m.

MOVED by Councillor Parkinson, seconded that Bylaw No. 369, *Tax Prepayment Plan Bylaw, 2008* be introduced and read a first time.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Bylaw No. 369, *Tax Prepayment Plan Bylaw, 2008* be read a second time.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Bylaw No. 369, *Tax Prepayment Plan Bylaw, 2008* be read a third time.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Kasper, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.
CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

June 23rd, 2008 Regular Council Meeting In Camera “R-1 LWMP Sanitary Committee appointments

MOVED by Councillor Parkinson, seconded to appoint the following persons to the Liquid Waste Management (Stage 3 - Sanitary) Advisory Committee:

District of Sooke

Councillor Ron Dumont

District of Sooke Staff

Darcey Kohuch - Director of Engineering, District of Sooke

Laura Byrne – Engineering Technician, District of Sooke

Public

Dave W. McClimon

William Norton

Technical Support

Chris Jensen – Municipal Infrastructure Resource Officer, Ministry of Community Services

Blake Medlar - Government and Compliance Section Head, Ministry of Environment

Cindy Walsh – Senior Environmental Protection Officer, Ministry of Environment

Peter Law - Ecosystem Biologist, Ministry of Environment

Julia Brydon - Pollution Prevention Coordinator, Environment Canada

Tammi Wetmore - EPCOR

First Nations

Mark Gauti – Land Manager, T’Sou-Ke First Nations

Not Determined - (Beecher Bay) First Nation

Information Only

Eric Lund - Juan de Fuca Electoral Area Director

Dave Drummond - CAO – Metchosin

AND to release the Committee appointments to the public;

AND to approve the Terms of Reference for the Committee.”

June 23rd, 2008 Regular Council Meeting In Camera “R-2 LWMP Stormwater Committee appointments

MOVED by Councillor Parkinson, seconded to appoint the following persons to the Liquid Waste Management (Stage 2 & 3 - Stormwater) Advisory Committee):

District of Sooke

Councillor Ron Dumont

District of Sooke Staff

Darcey Kohuch - Director of Engineering, District of Sooke

Laura Byrne – Engineering Technician, District of Sooke

Public

Dave W. McClimon

William Norton

Technical Support

Chris Jensen – Municipal Infrastructure Resource Officer, Ministry of Community Services

Blake Medlar - Government and Compliance Section Head, Ministry of Environment

Cindy Walsh – Senior Environmental Protection Officer, Ministry of Environment

Peter Law - Ecosystem Biologist, Ministry of Environment

Julia Brydon - Pollution Prevention Coordinator, Environment Canada
Tammi Wetmore - EPCOR

First Nations

Mark Gauti – Land Manager, T'Sou-Ke First Nations
Not Determined - (Beecher Bay) First Nation

Information Only

Eric Lund - Juan de Fuca Electoral Area Director
Dave Drummond - CAO – Metchosin

AND to release the Committee appointments to the public;
AND to approve the Terms of Reference for the Committee.”

April 21, 2008 Special Meeting In Camera

“R-1 Verbal Update – First Nation

Council directed that the Official Community Plan (OCP) Review Committee should invite the T'Sou-ke First Nation to a meeting with the OCP Review Committee.”

ADJOURNMENT

MOVED, seconded to adjourn the meeting at 10:55p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on July 07, 2008 at 6:30 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Lisa Urlacher, Council Clerk

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Beech, seconded to approve the agenda as circulated.

CARRIED UNANIMOUSLY

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 2008 ANNUAL MUNICIPAL MEETING – 2008 Annual Municipal Report

Ms. Sprinkling provided a power point presentation highlighting the legislative requirements of the annual municipal report and the planning cycle; strategic plan, operational objectives, financial plan and municipal objectives.

Ken Van, Phillips Road, commented on the budget portion comparing the 2001 tax notice to the current 2008 tax notices and stated that the municipal portion increased 286% in seven years. Mr. Van asked Council to drive up Phillips Road to experience the conditions they have been living with. Mr. Van inquired as to when the walking path for Demamial Bridge would be completed and expressed concern for pedestrian safety.

Gail Hall, Sooke River Road, questioned the sewer capital fund revenue and whether it would be transferred to the general operating fund.

Dave Devana indicated that it is not the District of Sooke's intent to move the \$306,010 grant revenue to the general operating fund, as it was a grant for the capital component of the sewer system.

Ms. Hall read a statement from Dave Gawley.

Mr. Devana indicated that the remaining grant money would be received when the District of Sooke completes the Liquid Waste Management Plan and the intent is not to transfer the funds to the general revenue fund.

Ms. Hall expressed concerns that the agreement with the Sooke Economic Development Commission and the Sooke Harbour Chamber of Commerce is of no benefit to the community and is costing the taxpayers \$50,000.

Ms. Hall asked if all financing has been received to fund the boardwalk.

Mr. Devana informed that the \$330,000 has been received for the Marine Boardwalk component and that the accessibility walkway is underway.

Ms. Hall asked about the fundraising portion for the boardwalk.

Mr. Devana explained that the \$330,000 grant and the \$578,000 from casino revenue account covers the contracted amount for the boardwalk and any monies raised would reduce the funds required from the casino revenue account.

Ms. Hall commented on the quality of service provided to the public and suggested an area with a table be available for the public when researching files and information.

Ms. Hall expressed concerns of public notice and no documented minutes for the Fireside Chats.

Mayor Evans explained that it is for information sharing with no decisions being made and that the fireside chat is open to the public.

Ms. Hall inquired about the process for mail addressed to the Councillors.

It was explained that all incoming mail is opened and distributed accordingly unless marked personal and confidential.

Clive Kitchener, Maple Avenue South, asked the location of the UBCM conference.

Mayor Evans informed that the UBCM conference is in Penticton this year.

Mr. Kitchener inquired as to the validity of the voting machines, the make and model and how many machines are available.

Bonnie Sprinkling explained that the machines have been sent to Premier for servicing, the cards will be tested and verified prior to the election and kept in the safe. Ms. Sprinkling stated that Premier's supplies on floater machine throughout the Greater Victoria region during the election.

Council questioned the mail in voting and it was explained that we previously it was available for the mobility challenged and we now are required to have it available to all residents.

REPORTS REQUIRING ACTION

RA-1 2008 Annual UBCM Convention

MOVED by Councillor Dumont, seconded that Council authorize Mayor Janet Evans, Councillor Sheila Beech, Councillor Ron Dumont, Councillor Brenda Parkinson and Councillor Rick Kasper to attend the 2008 Annual UBCM Convention on September 23 – 26, 2008;

AND THAT the expenses be reimbursed in accordance with the District of Sooke expense policy.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 371, *Election Procedures Amendment Bylaw (100-3)*

MOVED by Councillor Beech, seconded that Bylaw No. 371, *Election Procedures Amendment Bylaw (100-3)* be read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Bylaw No. 371, *Election Procedures Amendment Bylaw (100-3)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 371, *Election Procedures Amendment Bylaw (100-3)* be read a third time.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 365, *Zoning Amendment Bylaw (270-44)*

Councillor Smith left the meeting at 7:01 p.m. stating that she was not present at the Public Hearing

MOVED by Councillor Beech, seconded that Bylaw No. 365, *Zoning Amendment Bylaw (270-44)* be read a third time.

CARRIED UNANIMOUSLY

Councillor Dumont directed staff to ensure that drainage be required to stay on the property and that no drainage problems reoccur.

Councillor Smith returned to the meeting at 7:03 p.m.

ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 7:03 p.m.
CARRIED UNANIMOUSLY

ADJOURN MEETING TO IMMEDIATELY FOLLOWING THE JULY 7th, 2008 COMMITTEE OF WHOLE MEETING AT 7:00 PM

MOTION TO CLOSE THE MEETING TO THE PUBLIC:

MOVED By Councillor Beech, seconded to close the meeting to the public under section 90(1) of the Community Charter to discuss:

(a) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(b) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on July 28, 2008 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Dave Devana, Director of Finance
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Staff Sergeant Roger Plamondon
Tina Hansen, Recorder

CALL TO ORDER

Mayor Evans called the meeting to order at 7:02 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda with the addition of the following items:

NB-1 Bylaw No. 365, *Zoning Amendment Bylaw (270-44)* to amend the text of Beaton Road Residential Zone (CD-5).

NB-2 Development Permit Application – 6527 & Lot A Sooke Road.

NB-3 Supplement to NB-2

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on June 23, 2008 be adopted as amended on Page 6.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on June 26, 2008 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the Report of Public Hearing held on July 07, 2008 be adopted as amended on page 1 Councillor Jen Smith absent.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on July 07, 2008 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on July 07, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on July 21, 2008 be adopted as amended on page 28.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that minutes of the Finance and Administration Committee meeting held on June 18, 2008, the Official Community Plan Review Committee meeting held on July 2, 2008, the Sooke Economic Development Commission meeting held on July 23, 2008 and the CRD Board sitting as Committee of the Whole meeting held on June 11, 2008 be received for information.
CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Older Worker Employment Network – Sharon Cormier

David Edgar gave an overview of the Older Worker's Employment Network (OWEN). The program assists unemployed older workers between the ages of 50 and 64 to access employment training and services to reintegrate into today's labour market.

Trina Hagglund spoke as to her experience with OWEN and her success entering the labour market

Rebecca George, Sooke Works Employment Centre, provide further information on the services that OWEN provided to their clients. She explained that the two-year program offered wage subsidies, paid community based work experience, direct marketing to employers and counselling.

D-2 KPMG Presentation – Municipal Audit Findings Report

Wanda Farrant, KPMG, gave a brief presentation to council regarding the Municipal Audit Findings Report. The speaker reported that the District of Sooke audited financial statements for 2007 provided a "clean" report and that KPMG had no concerns with the audit.

MOVED by Councillor Kasper, seconded that the District of Sooke Municipal Audit Findings Report be made available to the public.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Recommendation – June 26, 2008

Draft Sooke Sustainable Development Strategy Report

MOVED by Councillor Beech, seconded that Council accept the draft Sooke Sustainable Development Strategy Report.

CARRIED

BA-2 Committee of the Whole Recommendations – July 07, 2008

Silver Spray Development Update

MOVED by Councillor Parkinson, seconded that Council proceed with a rezoning application removing 6 ha in the Silver Spray CD3-B and re-allocate the 6 ha to the CD3-A.

CARRIED

Rezoning Application – 1928 and 1930 Maple Avenue South

MOVED by Councillor Beech, seconded that Council give first reading of Bylaw No. 366, *Zoning Amendment Bylaw (270-45)*.

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Armour, seconded that Council give second reading of Bylaw No. 366, *Zoning Amendment Bylaw (270-45)*.

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Beech, seconded that Council schedule a public Hearing for Bylaw No. 366, *Zoning Amendment Bylaw (270-45)* for August 18th, 2008.

CARRIED

Rezoning Application – 1940 Maple Avenue South

MOVED by Councillor Armour, seconded that Council give first reading of Bylaw No. 367, *Zoning Amendment Bylaw (270-46)*.

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Beech, seconded that Council give second reading of Bylaw No. 367, *Zoning Amendment Bylaw (270-46)*.

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Dumont, seconded that Council schedule a public Hearing for Bylaw No. 367, *Zoning Amendment Bylaw (270-46)* for August 18th, 2008.

CARRIED

Sewer Local Service Area Inclusion Request - SEAPARC

MOVED by Councillor Parkinson, seconded that Council give first reading of Bylaw No. 370, *Sooke Core Specified Area Amendment Bylaw (150-6)*.

CARRIED

MOVED by Councillor Armour, seconded that Council give second reading of Bylaw No. 370, *Sooke Core Specified Area Amendment Bylaw (150-6)*.

CARRIED

MOVED by Councillor Beech, seconded that Council give third reading of Bylaw No. 370, *Sooke Core Specified Area Amendment Bylaw (150-6)*.

CARRIED

Road Closure and Sale Policy

MOVED by Mayor Evans, seconded that Council postpone consideration to Item B-3 of Policy No. 2.2, *Road Closure and Sale Policy* as amended.

CARRIED

BA-3 Committee of the Whole Recommendations – July 21, 2008

Road Closure and Exchange – 6838 Grant Road West

MOVED by Councillor Armour, seconded that Council postpone consideration of the road closure and exchange of the 432m² portion of the road located at 6838 Grant Road West until the road closure policy is adopted.

CARRIED

Rezoning Application – 2066 Maple Avenue South

MOVED by Councillor Parkinson, seconded that Council introduce and give first reading to Bylaw No. 356, *Zoning Amendment Bylaw (270-39)*.

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Beech, seconded that Council THAT COUNCIL to give second reading to Bylaw No. 356, *Zoning Amendment Bylaw (270-39)*.

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Parkinson, seconded that Council schedule a Public Hearing for Bylaw No.356, *Zoning Amendment Bylaw (270-39)* for August 18, 2008.

CARRIED

BA-4 Sooke Economic Development Commission Recommendation – July 10, 2008

MOVED by Councillor Armour, seconded that Council remain as resolved by Council on August 28, 2006; the Terms of Reference for the Sooke Economic Development Commission

“to establish a Sooke Economic Development Commission (SEDC) and the services that will be provided by the SEDC; to set out the terms of reference for the SEDC as follows:

The Commission will oversee the economic development functions provided by the Sooke Harbour Chamber of Commerce on behalf of the District through the following responsibilities:

- Provide leadership and direction to promote, facilitate and enhance the economic development and sustainability of the Community.
- In accordance with the District’s 2006 Annual Report implement the Economic development Strategy for the District.
- Prepare an annual Action Plan and budget proposal to implement the SEDC Strategy and achieve economic growth for Sooke.
- Communicate to Council through quarterly reports from the Chair of the SEDC.

That the duties be in full compliance with the goals of the Official Community Plan in relation to economic development.; to authorize staff to advertise to fill one neutral position on the SEDC (Non-Chamber member); to appoint Councillor Kasper and Councillor Armour to the SEDC; to appoint 2 members from the Sooke Harbour Chamber of Commerce to the SEDC; to authorize the Mayor and Chief Administrative Officer to execute the proposed agreement with the Sooke Harbour Chamber of Commerce.”

CARRIED

Councillor Beech opposed the motion

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, expressed her concerns regarding the Development Permit application for 6527 and Lot A Sooke Road as to the proposed parking area and residential use and how they apply to the CTC-1 zoning requirements for use of residential use on the first floor.

REPORTS REQUIRING ACTION

RA-1 CRD Bylaw 3510, *Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008* – consent requested

MOVED by Councillor Parkinson, seconded that Council give consent to the adoption of Capital Regional District Bylaw No. 3510, *Capital Regional District Climate Action and Adaptation Services Establishment Bylaw, 2008*.

CARRIED

RA-2 Sustainable Development Strategy for the District of Sooke

MOVED by Councillor Kasper, seconded that Council approve and adopt the final Sustainable Development Strategy for the District of Sooke.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that the final Sustainable Development Strategy for the District of Sooke be referred to the OCP Committee.

CARRIED

RA-3 Canada World Youth – Bus Passes

MOVED by Councillor Beech, seconded that Council provide the Canada World Youth workers 19 bus passes for 3 months at the student rate of \$42.00 per month using the Council contingency fund.
CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Sooke RCMP – Monthly Mayor Report – June 2008

MOVED by Councillor Parkinson, seconded to accept the Sooke RCMP Monthly Mayor Report for information.
CARRIED

RI-2 Forecast Report as at June 30, 2008

MOVED by Councillor Beech, seconded to accept the Forecast Report as at June 30, 2008 for information.
CARRIED UNANIMOUSLY

RI-3 Bylaw Enforcement Quarterly Report

MOVED by Councillor Dumont, seconded to accept the Bylaw Enforcement Quarterly Report for information.
CARRIED UNANIMOUSLY

RI-4 Council Reader File – June

MOVED by Councillor Dumont, seconded to accept the Council Reader File for information.
CARRIED

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report (attached).

Councillor Parkinson read and submitted her report (attached).

Councillor Armour reported that he received on behalf of the District of Sooke a cheque for \$5000 from Coast Capital Savings for the Sooke Marine Boardwalk donation program. He also attended the SEAPARC meeting in July.

Councillor Dumont reported the opening of Ayre Manor. Residents have now moved into the facility. He also helped in preparing meals to the residents.

Councillor Beech read and submitted her report (attached).

Councillor Smith reported her attendance at the Canada Day Celebration on July 1, 2008 and the Bluegrass Festival.

CORRESPONDENCE REQUIRING ACTION

C-1 Powell River Regional District

MOVED by Councillor Armour, seconded to consider the Powell River Regional District request for support at the 2008 UBCM Conference.

CARRIED

C-2 Catherine Rosenblood: Juan de Fuca Velodrome

MOVED by Councillor Armour, seconded to file the correspondence.

CARRIED Councillor Kasper and Councillor Parkinson opposed the motion

C-3 Vancouver Humane Society

MOVED by Councillor Dumont, seconded to file the correspondence.

CARRIED

CORRESPONDENCE FOR INFORMATION

I-1 BC SPCA Wild Arc

MOVED by Councillor Armour, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-2 CRD Statistics Brochure

MOVED by Councillor Armour, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-3 Pacific Centre Family Services Association

MOVED by Councillor Armour, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-4 Gas Tax / Public Transit Management Services

MOVED by Councillor Armour, seconded to file the correspondence.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 369, *Tax Prepayment Plan Bylaw, 2008*

MOVED by Councillor Dumont, seconded that third reading of Bylaw No. 369, *Tax Prepayment Plan Bylaw, 2008* be rescinded.

CARRIED

MOVED by Councillor Armour, seconded that Bylaw No. 369, *Tax Prepayment Plan Bylaw, 2008* be amended and read a third time.

CARRIED

B-2 Bylaw No. 371, *Election Procedures Amendment Bylaw (100-3)*

MOVED by Councillor Beech, seconded that Bylaw No. 371, *Election Procedures Amendment Bylaw (100-3)* be adopted.

CARRIED

B-3 Bylaw No. 375, *Fees Amendment Bylaw (183-2)*

MOVED by Councillor Beech, seconded that Bylaw No. 375, *Fees Amendment Bylaw (183-2)* be read a first time.

CARRIED

MOVED by Councillor Dumont, seconded that Bylaw No. 375, *Fees Amendment Bylaw (183-2)* be amended and read a second time.

CARRIED

MOVED by Councillor Parkinson, seconded that Bylaw No. 375, *Fees Amendment Bylaw (183-2)* be read a third time.

CARRIED

Council directed staff to bring back Policy No. 2.2, *Road Closure and Sale Policy* with a legal opinion as to what the zoning would be for property created upon closing a road. Council agreed that Policy No. 2.2 should be adopted concurrently with Bylaw No. 375.

B-4 Bylaw No. 376, *Official Community Plan Amendment Bylaw (86-29)* -Lot A Grant Road W

MOVED by Councillor Dumont, seconded that Bylaw No. 376, *Official Community Plan Amendment Bylaw (86-29)* be introduced and read a first time.

CARRIED **Councillor Smith and Councillor Kasper opposed the motion**

MOVED by Councillor Dumont, seconded that Bylaw No. 376, *Official Community Plan Amendment Bylaw (86-29)* be amended and read a second time.

CARRIED **Councillor Smith and Councillor Kasper opposed the motion**

MOVED by Councillor Parkinson, seconded that a Public Hearing be scheduled for Bylaw No. 376, *Official Community Plan Amendment Bylaw (86-29)* on August 18, 2008.

CARRIED

B-5 Bylaw No. 368, *Zoning Amendment Bylaw (270-47)* -Lot A Grant Road W

MOVED by Councillor Armour, seconded that Bylaw No. 368, *Zoning Amendment Bylaw (270-47)* be read a first time.

CARRIED

MOVED by Councillor Armour, seconded that Bylaw No. 368, *Zoning Amendment Bylaw (270-47)* be read a second time.

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Beech, seconded that a Public Hearing be scheduled for Bylaw No. 368, *Zoning Amendment Bylaw (270-47)* on August 18, 2008.

CARRIED

NEW BUSINESS

NB-1 Bylaw No. 365, *Zoning Amendment Bylaw (270-44)* –to amend text of Beaton Road Residential Zone (CD-5)

MOVED by Councillor Kasper, seconded that Bylaw No. 365, *Zoning Amendment Bylaw (270-44)* be adopted.

CARRIED

Councillor Smith opposed the motion

NB-2 Development Permit Application – 6527 & Lot A Sooke Road

MOVED by Councillor Smith, seconded that Council refer the Development Permit Application for 6527 & Lot A Sooke Road back to staff to address Council's concerns as to the recession plane and residential/commercial use.

CARRIED

ADJOURNMENT

MOVED by Councillor Armour, seconded to adjourn the meeting at 9:26 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chambers
at 2205 Otter Point Road, Sooke, BC
on August 18th, 2008 immediately following
the Committee of the Whole meeting at 7:00 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services Manager/
Deputy Clerk

ABSENT:

Councillor Rick Armour
Councillor Jen Smith

CALL TO ORDER:

Mayor Evans called the meeting to order at 9:20 p.m.

CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* for the consideration of:

- (a) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (b) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjourned at 10:12 PM.

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on August 25, 2008
7:00 p.m., Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Brenda Parkinson
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper

ABSENT:

Councillor Jen Smith
Councillor Rick Armour

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Gerald Christie, Senior Planner
Katherine Lesyshen, Planner
Tara Johnson, Planner
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

CALL TO ORDER

Mayor Evans called the meeting to order at 7:02 p.m. and welcomed Tara Johnson, Planner to the District of Sooke.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the following items to the agenda as new business:

BA-1 Council Remuneration Review Committee - Appointment of Chair due to resignation;

BA-2 Fire Protection Service Amendment Bylaw - Letter dated August 21, 2008 from Brian H. Butler.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on July 28, 2008 be adopted as amended on page 6.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the Report of Public Hearing held August 18, 2008 be adopted as amended on page 2.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held August 18, 2008 be adopted as amended on page 2.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that the minutes of the Council Remuneration Review Committee meeting held on July 24, 2008 be received for information;
AND THAT the minutes of the Capital Regional Hospital District Board meeting held on July 09, 2008 be received for information.
CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Measuring Up Advisory Committee

Karen Thompson, researcher SPARC BC provided a visual presentation summarizing the study to develop a comprehensive strategy to make the District of Sooke accessible and inclusive for people with disabilities.

Ms. Thompson explained the 2010 Legacies Now grant funding which help provide the opportunity to look at overall accessibility in the community. Ms. Thompson provided an overview of the following:

- Study context
- Accessibility and inclusion
- Project objectives
- Study process
- Steering Committee

Ms. Thompson provided a summary of findings for the accessibility/inclusive audit as follows:

Municipal sites

- Most Municipal facilities are relatively new and accessible but there is more to be done
- The lack of sidewalks poses a challenge to community members of all abilities

Non District owned sites

- Newer facilities are relatively accessible
- Older facilities pose a challenge
- Private businesses have varying degrees of accessibility

Ms. Thompson provided an overview of recommendations for the plan for the District of Sooke's accessible and inclusion for years 1-2:

1. Establish an advisory committee or a community coalition on accessibility and inclusion

2. Develop a strategy for creating a safe pedestrian network
 - a) 2008 Master Plan processes
 - b) Accessible street bylaw

3. Encourage businesses to become accessible
 - a) Gold Star Program
 - b) Accessibility grants
 - c) Hiring practices & supports

4. Focus on municipal facilities
 - a) Maintain Whiffin Spit pathway, and construct accessible washroom
 - b) Construct accessible path at MacGregor Park and accessible washroom
 - c) Provide accessible parking connected to Council Chambers

5. Focus on non-District sites
Partner with community organizations to apply for funding for:
 - a) Legion elevator
 - b) Automatic entrance at the Library
 - c) SEAPARC Arena washrooms
 - d) Upstairs washrooms in Legion
 - e) Automatic entrance at Legion

6. Make the Accessibility Challenge an annual event

Ms. Thompson recommended that the District of Sooke should continue in years 2-5 addressing physical barriers and building the capacity of staff by specialized customer service training, exploring access to information guidelines, reviewing emergency preparedness plans and exploring adaptable design guidelines for residential development.

Ms. Thompson recommended for beyond five years

1. Annual implementation plan
2. Annual budget
3. Advocate for legislative changes
4. Consider additional bylaws
 - a) Accessible Public Facilities
 - b) Accessible Parks
 - c) Accessible, Enforceable Parking
 - d) Accessible Taxis
 - e) Full Service or Dual Service Gasoline Stations

MOVED by Councillor Parkinson, seconded that Council accept and adopt the Accessibility & Inclusiveness Study for the District of Sooke.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the remainder of funding from the 2010 Legacies Now Measuring Up Fund be allocated to the Broomhill Park accessible washroom renovation project.

DEFEATED

MOVED by Councillor Dumont, seconded that the remainder of funding from the 2010 Legacies Now Measuring Up Fund be allocated for sidewalks from Shields Road to the Post Office.

CARRIED

Councillor Parkinson opposed the motion

BUSINESS ARISING FROM THE MINUTES

BA-1 Council Remuneration Review Committee recommendation – Appointment of Chair

Appointment of Chair

MOVED by Councillor Dumont, seconded that Council accept the resignation of George O’Brian from the Council Remuneration Review Committee.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council accept the appointment of Laura Lemieux as Chair of the Council Remuneration Review Committee.

CARRIED UNANIMOUSLY

BA-2 Committee of the Whole Recommendations – August 11, 2008

Fire Protection Services Amendment Bylaw – Open Air Fires

MOVED by Councillor Dumont, seconded that Council restrict backyard burning for the entire District of Sooke to dry residential yard waste only during “good” ventilation indexing for a period of six months starting in October 2008 through to April 2009.

AND THAT Council increase the offence fines incrementally as amended.

DEFEATED

Sewer Policy 11.5 Amendment and Supporting Bylaws

MOVED by Councillor Dumont, seconded that Council adopt amendments to Policy No. 11.5, *Sooke Core Sewer Specified Area Boundary Policy*

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council introduce and give first reading to Bylaw No. 373, *Subdivision and Development Standards Amendment Bylaw (65-7)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council give second reading to Bylaw No. 373, *Subdivision and Development Standards Amendment Bylaw (65-7)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council give third reading to Bylaw No. 373, *Subdivision and Development Standards Amendment Bylaw (65-7)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council introduce and give first reading to Bylaw No. 374, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw, 2008 (281-20)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council give second reading to Bylaw No. 374, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw, 2008 (281-20)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council give third reading to Bylaw No. 374, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw, 2008 (281-20)*.

CARRIED UNANIMOUSLY

Canada-British Columbia Building Canada Fund - Local Roads Grant Application

MOVED by Councillor Beech, seconded that Council endorse the application for the Canada-BC Building Canada Fund to secure funding for the Highway 14 and Collector Road Upgrade Project;

AND THAT COUNCIL subject to receipt of grant funding, authorize staff to proceed with the project design, tendering and construction in accordance with District of Sooke policies and bylaws;

AND THAT subject to receipt of grant funding Council direct staff to notify the adjacent property owners of the intent of the grant application.

AND THAT COUNCIL upon successful completion of the project, support the operation and maintenance of the infrastructure improvements identified as the responsibility of the District of Sooke.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Lois Gardner, Kennedy Street, thanked Council for their work in regards to the Fire Protection Services Bylaw and asked for more legible copies of the drawings for RA-4.

REPORTS REQUIRING ACTION

RA-1 Ella Road Closure and Exchange Agreement

MOVED by Councillor Beech, seconded to enter into the Agreement for Disposition of a Closed Road agreement with Mr. Brian Butler for the sale of a portion of Ella Road in exchange for a cul de sac, public trail and stormwater right-of-way and to authorize the Mayor and CAO to execute the said agreement;

AND TO authorize staff to proceed with the Ella Road closure and exchange procedure in accordance with section 40 of the *Community Charter*.

AND TO allocate from the Parks Reserve Fund the sum of \$46,612 plus taxes for the construction of the Public Trail.

CARRIED UNANIMOUSLY

Council asked that staff confirm the Park Reserve Fund policy.

RA-2 Museum Funding and Referendum

MOVED by Councillor Parkinson, seconded that Council support the Capital Regional District (CRD) Bylaw 3525 only if it includes:

- a \$50,000 annual operating contribution and a \$25,000 annual contribution to the endowment fund; and
- consent of the electors by a referendum for the entire participating area.

CARRIED UNANIMOUSLY

RA-3 Development Permit for Duplexes – 2248 Townsend Road

MOVED by Councillor Parkinson, seconded that Council authorize the issuance of DP2008-0196 to allow the construction of 12 townhouse units.

CARRIED UNANIMOUSLY

Council asked that staff ensure that the water retention of the pond that is adjacent to John Phillip Memorial Park is adequate.

RA-4 Development Permit Application – 6527 & Lot A Sooke Road

MOVED by Councillor Parkinson, seconded that Council authorize issuance of a Development Permit to construct thirty-one dwelling units and one commercial unit building with concealed parking on the ground floor subject to the consolidation of the lots.

CARRIED

RA-5 Resolution supporting CAEE Application for \$20,000

MOVED by Councillor Dumont, seconded to support the submission of the Community Action on Energy and Emissions (CAEE) application for \$20,000.

CARRIED UNANIMOUSLY

RA-6 Appointment of Deputy Approving Officer

MOVED by Councillor Beech, seconded that Council appoint Nikki Lewers, Engineering Technician as Deputy Approving Officer effective immediately;

AND THAT a 6 month probation period be imposed.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Council Reader File – July, 2008

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-2 Fire Department Quarterly Report

MOVED by Councillor Parkinson, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-3 Sooke Fire Department Historical Display

MOVED by Councillor Parkinson, seconded to receive the report for information;
AND TO endorse the BC 150 grant application for the Sooke Fire Department Historical Display.
CARRIED UNANIMOUSLY

RI-4 RCMP – Monthly Mayor Report – July

MOVED by Councillor Parkinson, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Beech reported on attending the BC Day celebration, the Sooke Fine Art Show, the BC RCMP exhibition, the Measuring Up Advisory Committee meeting, the CREST meeting, the MOU meeting and Rye Stoelting's retirement party.

Councillor Dumont reported that the official for Ayre Manor Lodge is September 8, 2008 at 10:00 am and stated that he attended the BC RCMP 150 exhibition.

Councillor Kasper reported that the SEDC will be hosting in partnership with the Sooke Harbour Chamber of Commerce an age friendly dialogue on September 10, 2008 from 10:00 a.m. to 3:00 p.m.

CORRESPONDENCE REQUIRING ACTION

C-1 Creating More Livable Communities – request for donation

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-2 Hospital Employees' Union – request for support

MOVED by Councillor Parkinson, seconded to send a letter to the Hospital's Employee Union supporting the seniors needs in the community.

CARRIED UNANIMOUSLY

C-3 Play Greater Victoria – request for support

MOVED by Councillor Beech, seconded to send a letter acknowledging that the District of Sooke is aware of the need for child care services in Sooke.

CARRIED UNANIMOUSLY

C-4 BC Games – invitation for bid

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Sooke Philharmonic Society – Thank you letter

MOVED by Councillor Dumont, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-2 UBCM – Accord Reached on the Trade Investment and Labour Mobility Agreement (TILMA)

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-3 Province of British Columbia – Office of the Premier – Climate Action Charter

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-4 House of Commons, Honourable Jim Karygiannis – Bill C-568

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-5 Capital Regional District – Executive Summary Publication

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

Council recessed the meeting at 9:04 p.m. and resumed the meeting at 9:07 p.m.

BYLAWS

B-1 Bylaw No. 356, *Zoning Amendment Bylaw (270-39)* – 2066 Maple Ave

MOVED by Councillor Beech, seconded that Bylaw No. 356, *Zoning Amendment Bylaw (270-39)* be read a third time.

CARRIED

Mayor Evans left the meeting at 9:11 p.m. stating that she had a friendship with the applicant.

B-2 Bylaw No. 366, *Zoning Amendment Bylaw (270-45)* – 1928 and 1930 Maple Ave

MOVED by Councillor Parkinson, seconded that a vegetation buffer be included in the 219 covenant for the properties known as 1928 and 1930 Maple Avenue South.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 366, *Zoning Amendment Bylaw (270-45)* be read a third time.

CARRIED UNANIMOUSLY

Council asked staff to ensure that there is not a panhandle driveway.

Mayor Evans returned to the meeting at 9:17 p.m.

B-3 Bylaw No. 367, *Zoning Amendment Bylaw (270-46)* – 1940 Maple Ave

MOVED by Councillor Beech, seconded that Bylaw No. 367, *Zoning Amendment Bylaw (270-46)* be read a third time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that a vegetation buffer be included in the 219 covenant for the property known as 1940 Maple Avenue South.

CARRIED UNANIMOUSLY

B-4 Bylaw 376, *Official Community Plan Bylaw (86-29)* – Lot A, Grant Road West

MOVED by Councillor Beech, seconded that Bylaw 376, *Official Community Plan Bylaw (86-29)* be read a third time.

CARRIED UNANIMOUSLY

Bylaw No. 368, *Zoning Amendment Bylaw (270-47)* - Lot A, Grant Road West

MOVED by Councillor Beech, seconded that Bylaw No. 368, *Zoning Amendment Bylaw (270-47)* be read a third time.

CARRIED UNANIMOUSLY

Council asked staff to ensure that the riparian area be transferred to the District of Sooke.

B-5 Bylaw No. 369, Tax Prepayment Plan Bylaw

MOVED by Councillor Beech, seconded that Bylaw No. 369, *Tax Prepayment Plan Bylaw* be adopted.

CARRIED UNANIMOUSLY

B-6 Bylaw No. 370, Sooke Core Sewer Specified Area Amendment Bylaw (147-6)

MOVED by Councillor Beech, seconded that Bylaw No. 370, *Sooke Core Sewer Specified Area Amendment Bylaw (147-6)* be adopted.

CARRIED UNANIMOUSLY

B-7 Bylaw No. 375, Fees Amendment Bylaw (183-2)

MOVED by Councillor Kasper, seconded that Bylaw No. 375, *Fees Amendment Bylaw (183-2)* be adopted.

CARRIED UNANIMOUSLY

Policy No. 2.2, Road Closure Policy

MOVED by Councillor Kasper, seconded that Policy No. 2.2, *Road Closure Policy* be adopted.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 9:25 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on September 8, 2008 at 7:00 p.m

COUNCIL PRESENT

Mayor Janet Evans
Councillor Jen Smith
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Gerald Christie, Senior Planner
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

ABSENT:

Councillor Rick Armour

CALL TO ORDER

Mayor Evans called the meeting to order at 7:01 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Beech, seconded to add the following items to the agenda as new business:

NB-1 Sooke Economic Development Minutes of September 4, 2008 – motion to receive for information
Sooke Economic Development Commission – Recommendations to Council
September 4, 2008 meeting

AND THAT the letter from David McClimmon regarding Proposed Burning Bylaw be added as supplemental information to item B-1.

CARRIED

ADOPTION OF MINUTES

MOVED by Councillor Dumont, seconded that the minutes of the Special Council meeting held on July 07, 2008 be adopted as amended on page 2.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that the minutes of the Special Council meeting held on July 21, 2008 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on August 18, 2008 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Regular Council meeting held on August 25, 2008 be adopted as amended on page 1.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Kasper, seconded that minutes of the Sooke Economic Development Commission meeting held on August 7, 2008 be received for information.
CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Lois Gardener

Ms. Gardner addressed Council regarding her property located at 2059 Kennedy Street North. Ms Gardner explained that she has a house, attached suite and a cottage on the property and asked for Council consideration to allow a strata to make the dwelling legal.

BUSINESS ARISING FROM THE MINUTES

BA-1 Sooke Economic Development Commission - Recommendations to Council – August 7, 2008 meeting

UBCM Tourism Grant Update

MOVED by Councillor Parkinson, seconded that Council reconsider any balance remaining with the UBCM Tourism Grant for implementation by the District of Sooke upon completion of the request for proposal for tourism infrastructure.
CARRIED UNANIMOUSLY

Community Tourism Foundation Marketing Plan

MOVED by Councillor Parkinson, seconded that the District of Sooke and the Juan de Fuca Economic Development Commission enter into a multi-year contract, with Chamber of Commerce participation;
AND THAT a Board of Directors be established in order to implement the Tourism Foundation Marketing Plan.
CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

Lois Gardener, Kennedy Street North asked Council for a decision regarding her request to strata the third unit located at 2059 Kennedy Street North.

Mayor Evans advised that a staff report providing further information and recommendations is required for Council to make a decision.

REPORTS REQUIRING ACTION

RA-1 Covenant Amendment – 1919 and 1923 Maple Avenue South and 6881 Galaxie Drive

Darcey Kohuch provided an overview of the staff report and the amendments to the 219 covenant.

A discussion ensued involving questions and comments from members of Council, the applicant and staff, these discussions resulted in the following amendments to the Section 219 covenant:

Item 3. Add-required right of way/easements be established to accommodate the onsite storm infrastructure.

Item 8. Add-obtain sewer access

MOVED by Councillor Beech, seconded to approve the amendment of the Section 219 covenant registered on the properties located at 1919 & 1923 Maple Avenue South and 6881 Galaxie Drive;

AND THAT Council authorize the Mayor and Chief Administrative Officer to execute the required land title documents to effect the amendment of covenant.

CARRIED UNANIMOUSLY

RA-2 Ayre Road and Otter Point Road (to Eustace) Sidewalk Improvement Contract

Darcey Kohuch provided an overview of the staff report.

A discussion ensued involving questions and comments from members of Council and staff regarding financing the improvement project.

MOVED by Councillor Dumont, seconded to authorize staff to award G & E Equipment Rentals LTD. the Ayre Road and Otter Point Road Sidewalk Improvement contract at a total cost of \$147,000 plus GST.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Parkinson reported on attending the Parks Master Plan Workshop, the Heritage Strategy Workshop, the Sooke Fall Fair and the Official Opening of Ayre Manor Lodge. Councillor Parkinson provided an update on the Sooke Program of the Arts Committee projects.

Councillor Beech reported on attending the Official Community Plan Review dinner with the T'Sou-ke Nation Representatives, the Parks Master Plan Workshop, the Sooke Fall Fair and the Official Opening of Ayre Manor Lodge.

Councillor Jen Smith reported that she opened the Sooke Fall Fair on behalf of Mayor Evans and attended the Official Community Plan Review dinner with the T'Sou-ke Nation.

Councillor Dumont reported on the Official Opening of Ayre Manor Lodge and the meeting of the Sooke Citizen Housing Society plans for additions to Ayre Manor. Councillor Dumont announced the Age Friendly Seniors Forum on Wednesday, September 10, 2008 at 9:30 a.m.

Councilor Beech reported that the CREST Board members tested the improvements to the CREST units and that they are now working in the previously identified problem areas.

CORRESPONDENCE REQUIRING ACTION

C-1 Parents for Play Sooke – Measuring Up Accessibility Funding

MOVED by Councillor Smith, seconded to authorize \$1,800 from the contingency fund to be allocated towards the accessible washroom at Broomhill Community Park.

DEFEATED

MOVED and seconded that the remainder of funding from the 2010 Legacies Now Measuring Up Fund be allocated to the Broomhill Park accessible washroom renovation project.

CARRIED UNANIMOUSLY

MOVED and seconded that the remainder of capital money from the Road and Sidewalk Improvement Fund be used toward the section of sidewalk from Sheilds Road to the Sooke Post Office.

CARRIED UNANIMOUSLY

C-2 Stephen and Carol Kendall – Variance for fence on Sooke Road

MOVED by Councillor Smith to postpone the discussion of the correspondence from Stephen and Carol Kendall to follow item B-4.

CARRIED UNANIMOUSLY

C-3 Town of Lake Cowichan – Pilot Project, Broom Busters Challenge

MOVED by Councillor Dumont, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 BC Heritage Properties

MOVED by Councillor, seconded to support the BC Provincial Heritage Properties Financial Sustainability at the UBCM Conference.

CARRIED UNANIMOUSLY

I-2 Sooke Canada Day Society

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.

AND THAT the Sooke Canada Day correspondence be forwarded to the Community Grant Review committee.
CARRIED UNANIMOUSLY

I-3 BC Egg Marketing Board - UBCM Resolution B154, Humane Egg Production Practices

MOVED by Councillor Smith, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-4 Council Reader File – August, 2008

MOVED by Councillor Dumont, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Open Air Fires – *Fire Protection Services Bylaw, 2007*

MOVED by Councillor Kasper, seconded to reconsider the Open Air Fires regulation in the *Fire Protection Services Bylaw*.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council restrict backyard burning for the entire District of Sooke to dry residential yard waste only during “good” ventilation indexing for a period of six months starting in October 2008 through to April 2009.
AND THAT Council increase the offence fines incrementally as amended.
CARRIED Councillor Beech and Parkinson opposed the motion

MOVED by Councillor Dumont, seconded that Council support an increase in the size of yard clearing fires to a maximum of 2m by 2m by 1m (6 feet by 6 feet by 3 feet).
CARRIED Councillor Parkinson opposed the motion

MOVED by Councillor Parkinson, seconded that Council support prohibiting the use of backyard incinerators or burning barrels within the District of Sooke.
CARRIED

MOVED by Councillor Dumont, seconded that Council direct staff to establish a committee to recommend to Council an alternative location for Class “A” fires.
DEFEATED

MOVED and seconded that Council support the prohibition of burning Class “A” fires within the District of Sooke.
CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council amend and give second reading to Bylaw No. 353, Fire Protection Services Amendment Bylaw (292-1).
CARRIED

MOVED by Councillor Kasper, seconded that Council give third reading to Bylaw No. 353, Fire Protection Services Amendment Bylaw (292-1).
CARRIED

B-2 Bylaw No. 373, *Subdivision and Development Standards Amendment Bylaw (65-7)*

MOVED by Councillor Dumont, seconded that Bylaw No. 373, *Subdivision and Development Standards Amendment Bylaw (65-7)* be adopted.

MOVED by Councillor Smith, seconded to amend the motion by adding that all works and estimates be approved by municipal engineering department and to require a 110% security bond.

The amendment to the motion was defeated.

The main motion was **CARRIED**

Staff clarified that the above concerns are addressed in the parent Bylaw No. 65, Subdivision and Development Standards Bylaw, 2008.

Bylaw No. 374, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw, 2008 (281-20)*

MOVED by Councillor Beech, seconded that Bylaw No. 374, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw, 2008 (281-20)* be adopted.
CARRIED Councillor Smith opposed the motion

B-3 Bylaw No. 377, *Zoning Amendment Bylaw (270-48)* - (1927 Maple Avenue S)

MOVED by Councillor Parkinson, seconded that Bylaw No. 377, *Zoning Amendment Bylaw (270-48)* be introduced and read a first time.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 377, *Zoning Amendment Bylaw (270-48)* be read a second time
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that a public hearing be scheduled for Bylaw No. 377, *Zoning Amendment Bylaw (270-48)* on October 6, 2008.
CARRIED UNANIMOUSLY

B-4 Bylaw No. 378, *Development Procedures Amendment Bylaw (255-1)* - (Board of Variance Application Fee)

MOVED by Councillor Beech, seconded that Bylaw No. 378, *Development Procedures Amendment Bylaw (255-1)* be introduced and read a first time.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 378, *Development Procedures Amendment Bylaw (255-1)* be read a second time.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 378, *Development Procedures Amendment Bylaw (255-1)* be read a third time.
CARRIED UNANIMOUSLY

C-2 Stephen and Carol Kendall – Variance for fence on Sooke Road

MOVED by Councillor Dumont, seconded that Council allow a height variance of 8 feet for the fence fronting the property located at 5991 Sooke Road with the condition that the neighbours on both sides are agreeable to the proposed height.
CARRIED Councillor Smith opposed the motion

NEW BUSINESS

NB-1 Sooke Economic Development Minutes of September 4, 2008

MOVED by Councillor Dumont, seconded that minutes of the Sooke Economic Development Commission meeting held on September 4, 2008 be received for information.
CARRIED UNANIMOUSLY

Sooke Economic Development Commission – Recommendations to Council September 4, 2008 meeting

Enhanced Local Transit Service

MOVED by Councillor Parkinson, seconded that in conjunction with the Sooke Economic Development Commission draft a letter to send to BC Transit asking for enhanced service to Sooke.
CARRIED UNANIMOUSLY

Tourism Action Plan Proposal

MOVED by Councillor Kasper, seconded that accept the proposal from *Roycroft Consulting Services* to undertake the preparation on the District's Tourism Implementation Action Plan;
AND THAT Council authorize the Mayor and Chief Administrative Office to execute the agreement.
CARRIED

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Dumont, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED and seconded to adjourn the meeting at 10:32 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE
Committee of the Whole Minutes
Meeting held September 15, 2008 at 7:00 p.m.
Council Chamber, 2225 Otter Point Road

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Bob Kelsey, Fire Chief
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Gerald Christie, Senior Planner
Lisa Urlacher, Council Clerk

ABSENT:

1. **Call to Order**

The meeting was called to order at 7:02 p.m.

2. **Approval of Agenda**

MOVED by Councillor Parkinson to approve the agenda as circulated with the addition of the supplemental information; letter received from Annette MacLean and Randy Dunn.

CARRIED UNANIMOUSLY

3. **Mobile Home Park Bylaw**

Linda Brown read and submitted her presentation to Council regarding the implementation of a Manufacture Home Park Redevelopment Policy for the District of Sooke. Ms. Brown overviewed the following:

- Why People Live in Mobile Homes
- Roles of Park Owner, Developers, Home Owner and Renter
- Difficulties moving Manufacture Homes
- Redevelopment of Mobile Home Parks – Where are residents and mobile home owners going to go
- City of Langford's Manufactured Home Park Redevelopment Policy
- Sooke's Affordable Housing Policy

Ms. Brown submitted a recommendation to Council for their consideration.

A discussion ensued involving questions and concerns from members of Council, staff and Ms. Brown:

- 2006 resolution to bring forward a model of Coquitlam policy
- Setting aside land for manufactured home parks
- Register covenant to ensure 246 manufactured home spaces in the District of Sooke

Randy Dunn, Langford, expressed concerns of resale and redevelopment of manufactured home parks and the need to protect the residents' security and investments of their homes.

Mr. Edwards, resident, stated that mobile homes are affordable housing and expressed concerns of uncertainty.

Bob McKay, Sooke River Road, stated that he had not been aware of the intention of the mobile home park owner to sell redevelopment the park when he purchased his home recently. Mr. Edward expressed the need to provide security to the mobile home owners.

MOVED by Councillor Parkinson to receive the Mobile Home Park Bylaw report for information;
AND THAT Council refer the *Mobile home Park Bylaw* to the Official Community Plan Review Committee for comments to be brought forward to Council by the end of October
CARRIED

MOVED by Councillor Smith to direct staff to bring forward a draft policy/bylaw for Manufactured Home Park Redevelopment to the October 6, 2008 Committee of the Whole or a Special Council meeting if scheduled.
CARRIED UNANIMOUSLY

4. **Community Planning Public Open House – October 4, 2008**

MOVED by Councillor Parkinson to receive the Community Planning Public Open House report as information.
CARRIED UNANIMOUSLY

The meeting was adjourned at 7:56 p.m.

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 6, 2008
immediately following the Committee of the Whole

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Bob Kelsey, Fire Chief
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Lisa Urlacher, Council Clerk
Al Fontes, Acting Director of Engineering
Gerald Christie, Acting Director of Planning
Staff Sergeant, Roger Plamondon

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 8:45 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Beech, seconded to add the following supplemental information to the agenda: Museum Question on 2008 Election Ballot – remove and replace page 9, Participation in Arbitration – letter received October 3, 2008 from the District of Highlands and B2 *Bylaw No. 377, Zoning Amendment Bylaw (270-48)* – third reading.

CARRIED

Councillor Smith opposed the motion

BUSINESS ARISING FROM THE MINUTES

BA-1 Finance and Administration Committee Recommendations – Sept 17, 2008

MOVED by Councillor Smith to table the Finance and Administration Committee Recommendations.

DEFEATED

Revenue, Tax and Budget Policy

MOVED by Councillor Kasper, seconded that Council approve the Revenue, Tax and Budget Policy.

CARRIED

Councillor Smith opposed the motion

Councillor Smith left the meeting at 9:07 p.m.

2009-2013 Budget Development Calendar

MOVED by Councillor Armour, seconded that Council approve the 2009-1013 Budget Development Calendar.

CARRIED UNANIMOUSLY

EMCS Youth Council

MOVED by Council Beech, seconded that Council support in the 2009 Budget a \$3,000 grant for operating supplies and a website for an EMCS Youth Council.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Museum Question on 2008 Election Ballot – consent for question

MOVED by Councillor Beech, seconded that Council agree to assist in the referendum for the CRD Bylaw 3525, *Sooke Region Museum Service Establishment Bylaw No. 1, 2008*;

AND to direct staff to submit the following question to the electors of the District of Sooke for assent on the ballot for the November 15th, 2008 General Local Election.

“Are you in favour of the Capital Regional District Board adopting Bylaw No. 3525, “Sooke Region Museum Service Establishment Bylaw No. 1, 2008” to establish a service for the District of Sooke and a portion of the Juan de Fuca Electoral Area for the purpose of contributing \$25,000 annually to an endowment fund and \$50,000 annually to an operating fund for the Sooke Region Museum YES or NO?”

CARRIED UNANIMOUSLY

RA-2 CRD Bylaw 3558, Traffic Safety Commission Establishment Amendment Bylaw – consent of Bylaw 3558

MOVED by Councillor Beech, seconded to consent to the adoption of the Capital Regional District Bylaw No. 3558, *Traffic Safety Commission Establishment Bylaw No. 1, 1900, Amendment Bylaw No. 2, 2008*.

CARRIED UNANIMOUSLY

RA-3 Participation in Arbitration – District of Highlands Regional Growth Strategy Amendment

MOVED by Councillor Beech, seconded that Council participate in District of Highlands Regional Growth Strategy Amendment arbitration process and to notify the Arbitrator of Council’s decision before October 13, 2008.

CARRIED UNANIMOUSLY

RA-4 Vancouver Island Regional Library Funding Formula Amendment – consent for amendment

MOVED by Councillor Dumont, seconded that Council approve amending the funding formula for the Vancouver Island Regional Library on a one time basis for 2009 by recording Campbell River at the level indicated by BC STATS regular estimates and prorating both Comox Valley and Strathcona Regional District up to the level indicated by BC STATS regular estimates.

CARRIED UNANIMOUSLY

RA-5 Appointment of Designated Employees

MOVED by Councillor Parkinson, seconded to refer the report of appointment of designated employees to the Finance and Administration Committee.

CARRIED

CORRESPONDENCE REQUIRING ACTION

C-1 Sooke Safe Halloween Committee – request for support

MOVED by Councillor Beech, seconded that Council support the Safe Halloween event.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council include \$1,000 as a line item in the 2009 budget for the Sooke Safe Halloween Committee.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 372, *Ella Road Exchange Bylaw, 2008* – 1st and 2nd reading, schedule Public Input opportunity

MOVED by Councillor Dumont, seconded that Bylaw No. 372, *Ella Road Exchange Bylaw, 2008* be read a first time

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Bylaw No. 372, *Ella Road Exchange Bylaw, 2008* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that a public input meeting be scheduled on October 20, 2008 for Bylaw No. 372, *Ella Road Exchange Bylaw, 2008*.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 377, Zoning Amendment Bylaw (270-48)

MOVED by Councillor Armour, seconded that Bylaw No. 377, *Zoning Amendment Bylaw (270-48)* be read a third time.

CARRIED

ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 9:25 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 14, 2008
7:00 p.m. Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour (arrived 7:20pm)
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

ABSENT

Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Gerald Christie, Acting Director of Planning
Dave Devana, Director of Finance
Al Fontes, Acting Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

CALL TO ORDER

Mayor Evans called the meeting to order at 7:01 p.m.

Mayor Evans congratulated Steve Sorenson on completing his Fire Management Certificate and extended thanks to the Spirit of BC Communities Committee for their effort with the Communities in Bloom project.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the following items to the agenda as new business:

- D-1 Council Remuneration Review Committee Report - Remove and replace page 57
- NB-1 Sooke Program of the Arts Committee Recommendations
 - Meeting of May 12, 2008
 - Meeting of July 14, 2008
 - Meeting of September 8, 2008
- NB-2 Sooke Program of the Arts Committee Minutes for Information:
 - September 8, 2008
 - July 14, 2008
 - May 12, 2008
 - March 10, 2008
 - February 11, 2008
 - January 07, 2008
- NB-3 Bylaw No. 330, Official Community Plan Amendment Bylaw (86-23)
Bylaw No. 328, Zoning Amendment Bylaw (270-28) – adoption
6882 West Coast Road and 1841/1843 Tomlinny Road.

**AND THAT R-3 Participation in Arbitration – District of Highlands Regional Growth Strategy Amendment be added to Reports Requiring Action.
CARRIED UNANIMOUSLY**

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on September 08, 2008, 2006 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on September 15, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on September 15, 2008, 2006 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the Report of Public Hearing held on October 6, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on October 6, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on October 6, 2008 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that minutes of the Liquid Waste Management Plan (sanitary), Stage 3 Advisory Committee meeting held on June 26, 2008 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that minutes of the Liquid Waste Management Plan (sanitary), Stage 3 Advisory Committee meeting held on September 18, 2008 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that minutes of the Finance and Administration Committee meeting held on September 17, 2008 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that minutes of the Sooke Economic Development Commission meeting held on October 2, 2008 be received for information as amended on page 2 and 3.
CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Council Remuneration Review Committee Recommendations

The Council Remuneration Review Committee provided a PowerPoint presentation as to the collection and comparative analysis of current data on Council remuneration and expenses for BC municipalities. The committee recommended that Council adopt the proposed policy to increase the Mayor to \$20,000 per year and for Councillor's to \$10,000 per year, the Committee further presented an increase of travel expenses equalling \$73.50 per day, mileage to increase to \$0.52 per kilometre and an additional option of private accommodation at \$50 per night. The committee also recommended restrictions for conferences.

A discussion ensued involving questions and concerns from members of Council and the Council Remuneration Review Committee members.

MOVED by Councillor Armour to direct the Council Remuneration Committee to bring back options as to Meeting Honorariums for discussion at a Committee of the Whole Meeting.

Council agreed to withdraw the motion.

MOVED by Councillor Armour, seconded that Council amend proposed Policy No. 1.5, *Council Expenses Policy, 2008* by deleting section 3 and include the following under section 2 (d)" to authorize Council Members to attend The annual FCM Conference annually".

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council give first reading to Bylaw No. 379, *Council Remuneration and Benefits Bylaw, 2008*.

CARRIED

Councillor Kasper opposed the motion

MOVED by Councillor Beech, seconded that Council give second reading to Bylaw No. 379, *Council Remuneration and Benefits Bylaw, 2008*.

CARRIED

Councillor Kasper opposed the motion

MOVED by Councillor Beech, seconded that Council give third reading to Bylaw No. 379, *Council Remuneration and Benefits Bylaw, 2008*.

CARRIED

Councillor Kasper opposed the motion

MOVED by Councillor Beech, seconded that Council adopt Policy No. 1.5, *Council Expenses Policy, 2008*.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Council direct staff to bring back a report to an upcoming Committee of the Whole meeting as to meeting honorariums in other municipalities.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Recommendations – October 6, 2008

CRD Stormwater, Harbour and Watersheds Program

MOVED by Councillor Beech, seconded to receive the Stormwater Quality Annual Report, District of Sooke 2007 executive summary report;

AND to endorse the recommendations included in the report and discuss the continuation of the CRD stormwater quality contract with the 2008 budget.

CARRIED UNANIMOUSLY

Manufactured Home Redevelopment Policy

MOVED by Councillor Beech, seconded to receive the report for information and direct staff to bring back a report incorporating the comments on the contents of the proposed Manufactured Home Park Policy;

AND direct staff to forward the draft policy to the municipal solicitor for review prior to Council consideration for approval of the final copy.

AND direct staff to research a closure policy with municipal solicitor input as required.

CARRIED UNANIMOUSLY

Communication Tower Installation

MOVED by Councillor Beech, seconded to direct staff to forward referral comments to the CRD Water and Industry Canada.

CARRIED UNANIMOUSLY

BA-2 Sooke Economic Development Commission Recommendations

Seniors Forum

MOVED by Councillor Kasper, seconded to direct the Sooke Economic Development Commission to explore funding opportunities to implement the key actions and ideas raised at the Forum.

CARRIED

Tourism Grant

MOVED by Councillor Kasper, seconded to request that the funding for the UBCM Community Tourism Phase 2 grant be reallocated as follows:

- Kiosk Project \$ 6,000
- Tourism Plan \$15,000
- Tourism Publications \$12,000
- Marketing \$10,408.37
- TOTAL \$43,408.37

AND THAT any unspent balance be used toward the Tourism Foundation Marketing Plan.

CARRIED UNANIMOUSLY

BA-3 Finance and Administration Committee Recommendations

Designated Employees

MOVED by Councillor Parkinson, seconded to rescind the appointment of Darcey Kohuch as Director of Engineering and appoint Al Fontes as Acting Director of Engineering.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded to rescind the appointment of Marlaina Elliott as Director of Planning and appoint Gerald Christie as Acting Director of Planning.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to rescind the appointment of Darryl Saby as Building Official and appoint Bill Hadikin as Head of Building and Bylaw Services (Building Inspector/Official and Bylaw Enforcement Officer).

CARRIED UNANIMOUSLY

Safe Halloween

MOVED by Councillor Beech, seconded that Council add as an ongoing budget line item the amount of \$1,000 for the Sooke Safe Halloween Committee.

CARRIED UNANIMOUSLY

Sooke Harbour Chamber of Commerce Agreement

MOVED by Councillor Parkinson, seconded to direct that the three parties review and/or re-negotiate the Schedule A of the agreement with Sooke Harbour Chamber of Commerce regarding deliverable and scope of expectations for the Chamber;

AND to direct staff to proceed with, and to authorize the Mayor and Chief Administrative Officer to execute, a two (2) year agreement with the Sooke Harbour Chamber of Commerce for economic development services.

MOVED by Councillor Kasper to amend the main motion to include that the re-negotiation of Schedule A is subsequent to the new Council Strategic Planning Session.

The main motion was adopted as follows:

MOVED by Councillor Parkinson, seconded to direct that the three parties review and/or re-negotiate the Schedule A of the agreement with Sooke Harbour Chamber of Commerce regarding deliverable and scope of expectations for the Chamber in consultation with the new Council in early 2009;

AND to direct staff to proceed with, and to authorize the Mayor and Chief Administrative Officer to execute, a two (2) year agreement with the Sooke Harbour Chamber of Commerce for economic development services.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Ludmilla Miller, Kaltasin Road, expressed concern as to the Manufactured Home Park Policy originating as a bylaw and asked for clarification as to an appraisal verses an assessment. It was clarified that a third party appraisal would be required.

Gail Hall, Sooke River Road, expressed concern as to the Fee Amendment Bylaw for Board of Variance and Bylaw No. 6 which established a fee for the Board of Variance. It was noted that a housekeeping amendment was needed. Ms. Hall expressed concerns with the authority to waive a fee for a business as to item C-1.

Randy Welters, Ayum Road, questioned the kiosk funding, it was clarified that all expenses are accountable and would be presented to the Finance and Administration Committee.

REPORTS REQUIRING ACTION

RA-1 Cancellation of Regular Council Meetings

MOVED by Councillor Parkinson, seconded to waive the requirements under section 22 of Bylaw No. 258, Council Procedure Bylaw, 2006 and cancel the November 24, 2008 Regular Council Meeting.

CARRIED UNANIMOUSLY

RA-2 Ayre Road Purchase

MOVED by Councillor Dumont, seconded to enter into the Agreement of Purchase and Sale with Denwood Holdings Ltd. for the purchase of a portion of property known as 2067 Otter Point Road in exchange for the construction or road frontage improvements along Ayre Road and Otter Point Road;

AND authorize the Mayor and CAO to execute the said agreement;

AND authorize staff to proceed with the Ayre Road Purchase in accordance with the Agreement of Purchase and Sale.

CARRIED UNANIMOUSLY

RA-3 Participation in Arbitration – District of Highlands Regional Growth Strategy Amendment

MOVED by Councillor Kasper, seconded to approve the “Joint Statement Regarding Arbitration of the Regional Growth Strategy Amendment, Bylaw No. 3443, *Capital Regional District Regional Growth Strategy Bylaw No. 1, 2002, Amendment No. 1.*”
CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Council Reader File – September 2008

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-2 RCMP Monthly Mayor Report – August 2008

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

CORRESPONDENCE REQUIRING ACTION

C-1 Fuel4Life

MOVED by Councillor Armour, seconded to send a letter to Fuel4Life advising of the District of Sooke policy for waiving a fee and recommend that SEAPARC has facilities that may be able to accommodate their request.
CARRIED UNANIMOUSLY

C-2 Elk-Beaver Lake Equestrian Society

MOVED by Councillor Armour, seconded to send a letter of support to Elk-Beaver Lake Equestrian Society.
CARRIED UNANIMOUSLY

C-3 BC Egg Marketing Board

MOVED by Councillor Beech, seconded to receive the correspondence for information.
CARRIED UNANIMOUSLY

C-4 Ambulance Paramedics of BC

MOVED by Councillor Beech, seconded to send a letter of support to the Ambulance Paramedics of BC.
CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 Sooke Program of the Arts Committee Recommendations

Meeting of May 12, 2008

MOVED by Councillor Parkinson, seconded not to dissolve the Sooke Program of the Arts committee after current projects are completed.

CARRIED UNANIMOUSLY

Meeting of July 14, 2008

TOURISM ALLIANCE KIOSK PROJECT

MOVED by Councillor Parkinson, seconded to approve SPA to give financial support to the Tourism Kiosk project at a cost not to exceed \$6,000.00. [from SPA Reserve]

CARRIED Councillor Beech opposed the motion

SPA/DISTRICT OF SOOKE ART PROJECT PHOTOS

MOVED by Councillor Beech, seconded to approve SPA to pay Angela Bailey \$150.00 for a CD of all the SPA/District art projects. [from SPA Reserve]

CARRIED UNANIMOUSLY

UTILITY BOX PROJECT

MOVED by Councillor Parkinson, seconded to approve SPA to pay Alan Johnson an additional \$1,000.00 to clean and paint the extra utility box. [from SPA Reserve]

CARRIED UNANIMOUSLY

Meeting of September 8, 2008

Parents for Play Sooke

MOVED by Councillor Parkinson, seconded to support the "Parents for Play Sooke" mural project with funding of \$1000 from the SPA Reserve funds.

CARRIED UNANIMOUSLY

NB-2 Sooke Program of the Arts Committee Minutes for Information

MOVED by Councillor Dumont, seconded that minutes of the Sooke Program of the Arts Committee of September 8, 2008, July 14, 2008, May 12, 2008, March 10, 2008, February 11, 2008 and January 07, 2008 be received for information.

CARRIED UNANIMOUSLY

NB-3 Bylaw No. 330, Official Community Plan Amendment Bylaw (86-23) and Bylaw No. 328, Zoning Amendment Bylaw (270-28) 6882 West Coast Road and 1841/1843 Tominny Road.

MOVED by Councillor Beech, seconded that Bylaw No. 330, Official Community Plan Amendment Bylaw (86-23) be adopted.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 328, Zoning Amendment Bylaw (270-28) be adopted.

CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- (a) labour relations or other employee relations;
- (b) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and,
- (c) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

October 14, 2008 In Camera Portion of the Regular Council Meeting

R-1 Additional Appointment to the LWMP (Stage 3- Sanitary) Advisory Committee

MOVED by Councillor Beech, seconded to appoint Rod Vowles to the Liquid Waste management (Stage 3-Sanitary) Advisory Committee;

AND to release the Committee appointment to the public.

CARRIED

NB-2 Land Issues

MOVED by Councillor Parkinson, seconded to release to the public the motion of August 18th, 2008 as follows:

CARRIED UNANIMOUSLY

“**MOVED** by Councillor Kasper, seconded to direct staff that the offer of purchase for Woodside Farms be withdrawn and not to proceed with negotiations and to inform the Wilford family accordingly.

CARRIED UNANIMOUSLY”

MOVED by Councillor Parkinson, seconded that Council does not have interest in entering into an agreement for the purchase and exchange of property with the Sooke Lions Club.

AND to release this motion to the public.

CARRIED

ADJOURNMENT

MOVED, seconded to adjourn the meeting at 9:37 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 20, 2008 at 6:30 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Dave Devana, Director of Finance
Gerald Christie, Acting Director of Planning
Bob Kelsey, Fire Chief
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Katherine Lesyshen, Planner
Al Fontes, Acting Director of Engineering
Lisa Urlacher, Council Clerk

CALL TO ORDER

Mayor Evans called the meeting to order at 6:28 p.m.

APPROVAL OF AGENDA

Councillor Kasper suggested that an additional item be added to hear the concerns as to the Manufactured Home Park issue.

MOVED by Councillor Parkinson, seconded to approve the agenda with the addition of item PI-2 Manufacture Home Park;

AND TO include the supplemental information for Item PI-1.

CARRIED UNANIMOUSLY

PI-1 **Bylaw No. 372, *Ella Road Exchange Bylaw, 2008***

Mayor Evans advised that this Public Input meeting is being held to allow the public an opportunity to make submissions to Council.

Al Fontes provided an overview of the Ella Road closure and exchange.

Staff clarified that the Agreement for Disposition of a Closed Road was amended on page 3 in the supplemental information package. Ms. Hall asked if there had been a subdivision and it was stated that there was not a subdivision.

Gail Hall, Sooke River Road, expressed concerns as to the cost of the exchange and questioned the Public Trail construction process.

Dave Devana explained the appraisals for the exchange property as relatively equal and the net cost for the trail would be \$46,XXX from contingency fund. It was explained that the trail would be a legal right-of-way

Ms Hall suggested that the wording of the Bylaw be clarified to regarding the construction of the trail.

Dennis Piarowski, Penang Road expressed concerns as to the agreement dates, Mr. Piarowski and the timeline of the exchange. Mr. Piarowski was advised that the dates were amended and that the agreement ensures the construction.

Sylvia Bailey, resident, expressed concerns as to public parking and the disruption of the habitat during construction of the trail.

Diane Bernard, Penang Road, asked about the type and width of the walking trail and if fencing borders the trail. It was explained that the trail would be 6 feet in width with a gravel surface and that fencing would be on the west side.

Gail Hall, Sooke River Road, expressed concern as to the start of the construction of the works.

MOVED by Councillor Armour, seconded that Council consider third reading of Bylaw No. 372, *Ella Road Exchange Bylaw, 2008*.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Bylaw No. 372, *Ella Road Exchange Bylaw, 2008* be read a third time.

CARRIED UNANIMOUSLY

PI-2 Manufactured Home Park

Carol Green, Sooke Road, expressed concerns as to the eviction notice regarding Seaview Mobile Home Park.

A discussion ensued regarding the closure of the park and development permits applied for by the registered owner. It was noted that a letter from the District of Sooke setting out the current permits and applications will need to be submitted with the residents' petition to the Province.

Mr. Christie clarified that the rezoning application submitted was originally for the entire park and has since been amended to the lower portion of the property.

Resident, Sooke Road expressed concerns as to the eviction notice regarding Seaview Mobile Home Park.

Council advised that the residents work with Ms. Green and staff regarding their petition which requires submission to the Province by October 31, 2008. Council also suggested that John Horgan, MLA be contacted.

Ray Thomas, Church Road, asked Council to put policies in place to protect manufactured home owners.

Mayor Evans advised that the Manufactured Home Park Policy will be coming forward for consideration at the October 27, 2008 Regular Council meeting.

Laetitia Polonia, Sooke Road, reminded Council that a petition was submitted in favour of the Manufactured Home Park Policy.

Linda Brown, Sooke River Road, advised Council that the attendance at the October 27, 2008 may exceed the Council Chambers. Staff noted that a larger venue would be secured.

MOVED by Councillor Beech, seconded to adjourn the meeting at 7:20 p.m.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 27, 2008
7:00 p.m., Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Gerald Christie, Acting Director of Planning
Dave Devana, Director of Finance
Al Fontes, Director of Engineering
Bob Kelsey, Fire Chief
Tara Johnson, Planner
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Dumont, seconded to approve the agenda with the following changes:
move the items concerning the Manufactured Home Park Redevelopment Policy immediately before "Adoption of Minutes;
AND THAT Council add Public Question and Comment Period immediately following Business arising from minutes;
AND THAT Council add a motion to close the meeting to the public immediately following Notices of Motion.
CARRIED UNANIMOUSLY

DELEGATIONS

Mayor Evans advised that District of Sooke has received legal information that the eviction notice served to the tenants of Seaview Mobile Park is illegal under Section 42 of the *Mobile Home Tenancy Act*. Mayor Evans stated that the arbitration process is still required and the appeal petitions must be submitted by October 31, 2008

D-1 Linda Brown

Ms. Brown provided comments as to the Manufactured Home Park Redevelopment Policy and defined the Manufactured Home owner and the Manufactured Park owner as a partnership verses a landlord / tenant relationship. Ms. Brown stated that the

proposed policy achieves fairness and urged Council to adopt the Manufactured Home Park Redevelopment Policy.

D-2 Carol Green

Ms. Green reported that the majority of dispute petitions have been received and expressed concerns as to the redevelopment communication and maintenance of Seaview Park. Ms. Green submitted her concerns.

D-3 Jeff Zigay

Mr. Zigay expressed concerns as to the onerous obligation of the Manufactured Home Park Redevelopment Policy and stated the costs to maintain Seaview Park. Mr Zigay submitted the Financial Statement for Seview Park to the Director of Finance. Mr. Zigay explained the rezoning application for the southern piece of the property as Commercial C2 zoning.

REPORTS REQUIRING ACTION

RA-1 Manufactured Home Park Redevelopment Policy

MOVED by Councillor Kasper, seconded that Council adopt policy No. 8.5 Manufactured Home Park Redevelopment Policy, 2008;

MOVED by Councillor Smith, seconded to amend the motion to include in the Policy statement;

“That Council recognizes manufactured and modular homes parks as an important source and supply of affordable housing in the District of Sooke”

The amendment to the motion **CARRIED UNANIMOUSLY**

The main motion as amended **CARRIED UNANIMOUSLY**

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on October 14, 2008 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Special Council meeting held on October 20, 2008 be amended and brought forward for adoption.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on October 20, 2008 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Beech, seconded that minutes of the Council Remuneration Review Committee held on September 18, 2008 and October 9, 2008 be received for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Dave Bennet, Rhodonite Drive, read and submitted his concerns regarding the Official Community Plan Review Committee staff report as to the additional finances for the Official Community Plan Review budget.

Ellen Lewers, Sooke Road, expressed concerns as to item RI-2 and asked Council to extend the budget for completion of the Official Community Plan Review.

Dave Mallett, Westview Terrace, expressed support of completing the vision through the Official Community Plan Review process and urged Council to adopt the staff recommendation.

John Nicholson, Solent Street, expressed concerns with the Official Community Plan Review process and stated that the review should be completed within budget.

Linda Brown, Sooke River Road, offered her time and support for input regarding the Mobile Home issues during the Official Community Plan Review.

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of Whole Recommendations – October 20, 2008

Rezoning application – 6519 Country Road

MOVED by Councillor Parkinson, seconded that Council give first and second reading to Bylaw No.380, Zoning Amendment Bylaw (270-49);

CARRIED

MOVED by Councillor Beech, seconded that Council schedule a Public Hearing for Bylaw No.380, Zoning Amendment Bylaw (270-49) for November 10, 2008.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-2 Development Permit Application – 2206 Maple Avenue North

Tara Johnson overviewed the staff report.

Angus Sutherland, applicant, expressed concern as to the affordable Housing Agreement and the pre paid sewer allotments. A discussion ensued regarding the sewer Development cost charges.

It was noted that the drainage concerns as to the pond are addressed and will not affect the lots below or above.

MOVED by Councillor Parkinson, seconded that Council authorize issuance of Development Permit (DP2008-0219) to construct twenty-six single family dwelling units within a small lot strata subject to the Developer and the District of Sooke entering into and registering on title as a restrictive covenant, a Housing Agreement to secure one affordable housing unit on the lands legally described as Lot 52, Section 22, Sooke District, Plan VIP84457.

CARRIED

Councillor Smith opposed the motion

REPORTS FOR INFORMATION

RI-1 Forecast Report as of October 15, 2008

MOVED by Councillor Kasper, seconded to receive the report for information.

CARRIED UNANIMOUSLY

Council recessed the meeting at 8:43 pm and resumed the meeting at 8:47 pm.

RI-2 OCP Budget Update

MOVED by Councillor Dumont, seconded that Council meet with the consultant, Mazzonni and Associates and the Official Community Plan Review Committee to discuss before entering into a contract for additional expenses.

CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded to direct staff to bring forward a report as to the purchasing policy process for expenditures.

CARRIED

RI-3 RCMP – Monthly Mayor Report September 2008

MOVED by Councillor Dumont, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-4 Fire Department Third Quarterly Report

MOVED by Councillor Dumont, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans Read and submitted her report.

Councillor Dumont reported on the Sooke Seniors Housing Society meeting.

Councillor Beech reported on attending the CREST meeting, the Official Community Plan review Committee Meeting, the Volunteer Firemen Dinner, May Linnel's Memorial Service, the Community Open House, the EMCS meeting, the Harvest Dinner and the Farm Forum.

CORRESPONDENCE FOR INFORMATION

I-1 RCMP – Number of Traffic Accidents on Highway #14

MOVED by Councillor Armour, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 Pearson College – Ekika Kafwimi

MOVED by Councillor Armour, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Western Canada Wilderness Committee – Grizzly Bears

MOVED by Councillor Armour, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 379, Council Remuneration and Benefits Bylaw, 2008

MOVED by Councillor Beech, seconded that Bylaw No. 379, Council Remuneration and Benefits Bylaw, 2008 be adopted.
CARRIED Councillor Smith opposed the motion

MOVED by Councillor Dumont, seconded to send a letter thanking the members of the Council Remuneration Review Committee.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:
a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.
CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

October 27, 2008 In Camera Portion of the Regular Council Meeting

MOVED, seconded by Councillor Parkinson to release to the public the September 8, 2008 resolution as to the Bing property.

CARRIED

September 8, 2008 In Camera Portion of the Regular Council Meeting

MOVED, seconded that Council is not interested in pursuing the purchase of the "Bing" property.

CARRIED

October 27, 2008 In Camera Portion of the Regular Council Meeting

Councillor Smith advised Council that she would bring forward at the next Regular Council meeting a motion to direct staff to draft an amendment to the Sooke Zoning Bylaw to create a single zone exclusively for Manufactured Home Parks.

MOVED, seconded to release to the Notice of Motion to the public.

CARRIED

ADJOURNMENT

MOVED, seconded to adjourn the meeting at 8:37 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on November 10, 2008 , 2008 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

ABSENT:

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Gerald Christie, Acting Director of Planning
Dave Devana, Director of Finance
Al Fontes, Acting Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Beech, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on October 27, 2008 be adopted as amended on page 1 and 4.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that minutes of the Community Grant Review Committee meeting held on June 11, 2008, the Council Remuneration Review Committee meeting held on August 21, 2008 and September 2, 2008, the Sooke Economic Development Commission meeting held on September 4, 2008 and November 5, 2008, and the Finance and Administration Committee held on October 7, 2008 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that minutes of the Capital Regional District Planning and Protective Services Committee meeting held on July 23, 2008 be received for information.
CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Mary Jane Rose – District of Sooke Sign Bylaw

Ms. Rose expressed concerns as to the enforcement of the sign bylaw and provided a history of the issues concerning her business signage and permits required. Ms. Rose asked Council to create a committee to review the Sign Bylaw with a diversity of members including small business and the Chamber of Commerce representative. Ms. Rose asked for fairness when enforcing the Bylaw and gave examples of other signs with in the District that have not been ticketed.

Mayor Evans directed the Chief Administrative Officer to bring the Sign Bylaw forward to the new Council for review and requested that a meeting with staff and Ms. Rose be scheduled.

MOVED by Councillor Armour, seconded to direct staff to bring forward the Sign Bylaw for review.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

B-1 Sooke Economic Development Commission Recommendations – November 5, 2008

Dialogue with Seniors

MOVED by Councillor Kasper, seconded that Council direct staff to apply for the 2009 Age-Friendly Community Planning Grants;

AND THAT the commission bring forward the eligible criteria for the implementation of projects as per the recommendations in the Age-Friendly report, October 2008.

CARRIED

B-2 Official Community Plan Review

A discussion ensued involving questions and comments from members of Council, the Consultant and staff, these discussions resulted in the following resolution:

MOVED by Mayor Evans, seconded that Council receive this report and approve the Official Community Plan (OCP) proposed completion timeline and budget of \$142,320:

Pre-Draft Sections	Nov/Dec2008	• Internal review and OCP Review Committee edits
Mapping Exercise	January 2009	• Internal and OCP Review Committee land use mapping discussion
Draft #1 Complete	January	• Refer internal, external and to OCP Review Committee
Referrals and integration with other plans	February	• Town Centre Plan complete • Parks & Trails Master Plan complete

- | | | |
|------------------------|-----------|---|
| Open House #1 | March | • Transportation Plan draft complete |
| Draft #2 Complete | April | • Refer internal, external and to OCP Review Committee |
| Committee of the Whole | April | |
| Open House #2 | May | |
| Final Draft Complete | June | • Bylaw drafted; Council 1 st /2 nd reading; public hearing |
| OCP Adoption | June 2009 | |

CARRIED Councillor Armour, Kasper and Parkinson opposed the motion

Ellen Lewers, Sooke Road, stated that the Official Community Plan Review Committee is in the process of responding to the pre draft OCP and is a diverse group that represents Sooke. Ms. Lewers expressed that the OCP process has been unique to others in the past and has communicated the need for more time and is prepared to continue with their discussions.

Gail Hall, Sooke River Road, read and submitted a letter from John Nicholson as to his concerns to the OCP review being over-budget and overdue.

Lorien Arnold, Wittier Place, expressed support for the continuation of the OCP review process.

Lee A. Hindrichs, Henlyn Drive, expressed support for the OCP review and stated that she has had a chance to be heard through the process.

Dana Lajeunesse, Grant Road, spoke of the consultant's award winning reputation and stated it would be a mistake to carry on without his involvement.

PUBLIC QUESTION AND COMMENT PERIOD

Lorien Arnold, Wittier Place, expressed support for the Galloping Goose Connector Trail.

Ellen Lewers, Sooke Road, stated that the light rapid transit should be considered during construction of the bridge.

Lee A. Hindrichs, Henlyn Drive, expressed support for the Galloping Goose Connector Trail and stated that there are grants available. Ms. Hindrichs asked Council to consider Emergency Preparedness Vehicles during construction of the bridge.

Val Davey, Westview Terrace, expressed support for the Galloping Goose Connector Trail to create a walkable cycling community.

PUBLIC INPUT MEETINGS AND RELATED REPORTS

Mayor Evans stated that this public input meeting is being held to allow the public an opportunity to make submissions to Council on particular items on the agenda.

PI-1 Closure and Sale of Right of Way located at 6838 Grant Road West Recommendation

MOVED by Councillor Parkinson, seconded that Council direct staff to proceed with the closure and sale of the 432m² portion of the road located at 6838 Grant Road West.
CARRIED

PI-2 Development Variance Permit – 5772 Sooke Road

MOVED by Councillor Beech, seconded that Council authorize the issuance of a Development Variance Permit DVP2008-0267 conditional on the owner getting a Structures Setback Permit from Ministry of Transportation to relax the side (West) lot line setback to 2.3m for the single family dwelling; to relax the front lot line setback to 3.5m and the side (East) lot line setback to 1.2m to allow for an accessory building.
CARRIED UNANIMOUSLY

MOVED by Councillor Smith that Council direct staff to register a Section 219 covenant protecting the frontage trees at 5772 Sooke Road.
DEFEATED

REPORTS REQUIRING ACTION

RA-1 Appointment of Emergency Operations Coordinator

MOVED by Councillor Dumont, seconded that Council appoint Bill Hadikin as Emergency Operations Coordinator in accordance with Bylaw No. 137, *Emergency Program Bylaw, 2003*.
CARRIED

RA-2 Galloping Goose Sooke Connector Trail

MOVED by Councillor Dumont, seconded to that Council receive this report and direct staff to work with adjacent landowners, community groups and other agencies towards the planning of a conceptual trail alignment from the Galloping Goose Trail, over the Sooke River, and to Philips Road.
CARRIED UNANIMOUSLY

RA-3 District of Sooke Submission to the Arbitration Process on the Regional Growth Strategy Amendment (Highlands)

MOVED by Councillor Beech, seconded that Council submit the resolution to the arbitrator regarding the extension of the Regional Urban Containment and Servicing Policy Area (RUCSPA) boundary with the District of Highlands as follows:
“to support the proposal identified as Map #2, which was approved by District of Highlands Council at the November 3, 2008 meeting for the District of Sooke submission to the arbitration process. Map #2(a) represents lands east of Millstream Road and Map #2(b) represents lands west of Millstream Road. Twelve areas shown on the maps outline parcels that the District of Highlands would like included in the RUCSPA through the arbitration process. The land area encompasses approximately 86.26 hectares.”

CARRIED

RA-4 Bylaw Enforcement 2076 Otter Point Road

MOVED by Councillor Beech, seconded that Council direct staff to proceed with notification to the property owner to give 14 days to comply with order to remove “unsightly” conditions from front and side yard setbacks;
AND TO authorize the removal and storage of the unsightly or stored material (impoundment) at the cost of the municipality and to attach the costs to the property taxes.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Financial Management

MOVED by Councillor Beech, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans Read and submitted her report. (attached)

Councillor Dumont inquired as to the Vancouver Island Regional Library meeting on the 29th and if he should attend.

Councillor Parkinson reported on attending the 150th pageant at the Highschool.

Councillor Smith read and a submitted her report. (attached)

CORRESPONDENCE FOR INFORMATION

I-1 Council Reader File – October 2008

MOVED by Councillor Dumont, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 Ministry of Technology, Trade and Economic Development and Minister Responsible for the Asia Pacific Initiative- UBCM Annual Convention Meeting

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Minister of Agriculture and Lands - UBCM Annual Convention Meeting

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-4 Sooke RCMP – Statistical Information on fatals and motor vehicle incidents (accidents) in Sooke 2004-2008

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 372, *Ella Road Exchange Bylaw (2008)*

MOVED by Councillor Beech, seconded that Bylaw No. 372, *Ella Road Exchange Bylaw (2008)* be adopted.
CARRIED

B-2 Bylaw No. 380, *Zoning Amendment Bylaw (270-49)* -6519 Country Road

MOVED by Councillor Beech, seconded that Bylaw No. 380, *Zoning Amendment Bylaw (270-49)* be read a third time.
CARRIED UNANIMOUSLY

B-3 Bylaw No. 383, *Subdivision and Development Standards Amendment Bylaw (65-8)*

MOVED by Councillor Dumont, seconded that Bylaw No. 383, *Subdivision and Development Standards Amendment Bylaw (65-8)* be introduced and read a first time.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 383, *Subdivision and Development Standards Amendment Bylaw (65-8)* be read a second time.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Bylaw No. 383, *Subdivision and Development Standards Amendment Bylaw (65-8)* be read a third time.
CARRIED

MOVED by Councillor Parkinson to extend the meeting past 10:00 p.m.
CARRIED

NOTICES OF MOTION

Manufactured Home Park Zone

MOVED by Councillor Smith, seconded direct staff to draft an amendment to the Sooke Zoning Bylaw to create a single zone exclusively for Manufactured Home Parks.

CARRIED

ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 10:07 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Inaugural Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on December 1, 2008 at 7:00 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor David Bennett
Councillor Bev Berger
Councillor Ron Dumont
Councillor Herb Haldane
Councillor Maja Tait

STAFF PRESENT

Dave Devana, Director of Finance
Bob Kelsey, Fire Chief
Gerald Christie, Acting Director of Planning
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Lisa Urlacher, Council Clerk
Al Fontes, Acting Director of Engineering
Staff Sergeant Roger Plamondom

CALL TO ORDER

Mr. Devana called the meeting to order at 7:01 pm.

PROCLAMATION OF RESULTS OF 2008 GENERAL ELECTION

Mr. Devana read the Proclamation of Results of 2008 General Election presented to the District of Sooke by Tom Moore, Chief Election Official.

TAKING OF MAYOR'S OATH OF OFFICE AND OATH OF ALLEGIANCE

Mr. Devana administered the Oaths of Office and Oaths of Allegiance to the new Mayor.

PRESENTATION OF CHAIN OF OFFICE TO MAYOR

Mr. Devana placed the chain of office on Mayor Evans shoulders. Mayor Evans took her seat at the council table.

TAKING OF COUNCILLORS OATHS OF OFFICE AND OATHS OF ALLEGIANCE

Mr. Devana administered the Oaths of Office and Oaths of Allegiance to the new Councillors. Council members took their seats at the council table.

MAYOR'S INAUGURAL ADDRESS

Mayor Evans made her inaugural address.

APPOINTMENT OF ACTING MAYORS AND MEETING SCHEDULES

MOVED and seconded to appoint the following Council members as Acting Mayors in the event of the Mayor's absence for the period specified in the year 2009:

January-February
March-April

Councillor Sheila Beech
Councillor Maja Tait

May - June: Councillor Ron Dumont
July - August: Councillor Herb Haldane
September - October: Councillor Bev Berger
November - December: Councillor Dave Bennett

AND THAT COUNCIL approve the 2009 Regular Council and 2009 Committee of the Whole meeting schedules.

CARRIED

2008 COUNCIL APPOINTMENTS

MOVED and seconded that Council endorse the following District of Sooke appointments to Boards and Commissions for 2008:

- Mayor Janet Evans as Director and Councillor David Bennett as Alternate Director to the Capital Regional District Board;
- Mayor Janet Evans as Director and Councillor David Bennett as Alternate Director to the Capital Regional Hospital District Board;
- Councillor Sheila Beech to the Capital Region Emergency Services Telecommunication (CREST) Board;
- Councillor Maja Tait to the Capital Regional District – Regional Housing Trust Fund Committee;
- Councillor Herb Haldane to the Capital Regional District – Sea to Sea Management Plan Advisory Group;
- Mayor Janet Evans as Member and Councillor Ron Dumont as Alternate Member to the Juan de Fuca Water Distribution Commission;
- Mayor Janet Evans as Member and Councillor Ron Dumont as Alternate Member to the Regional Water Supply Commission;
- Mayor Janet Evans as Director, Councillor Bev Berger as Council Member, Patrick Grove as Public Member and Jim Perkins as Public Member to the Sooke and Electoral Area Parks and Recreation Commission;
- Councillor Ron Dumont as Representative and Councillor Maja Tait as Alternate Representative to the Vancouver Island Regional Library Board;
- Mayor Janet Evans as Representative to the Victoria Regional Transit Commission.

AND THAT COUNCIL endorse the Council Liaison appointments to 2008 Community Committees and Societies.

CARRIED

2008 COUNCIL COMMITTEE APPOINTMENTS

MOVED and seconded that Council establish a standing committee “Protective Services Committee” and direct that Terms of Reference including committee membership be developed for Council consideration and that staff advertise for members accordingly;

AND THAT COUNCIL establish a select committee “Sign Bylaw Review Committee” and direct that Terms of Reference including committee membership be developed for Council consideration and that staff advertise for members accordingly;

AND THAT COUNCIL rename the “Finance and Administrative Committee” to be the “Finance Committee” and direct that the Terms of Reference be amended for Council consideration;

AND THAT COUNCIL direct that the Terms of Reference including committee membership be reviewed for the Sooke Economic Development Commission and the Sooke Program of the Arts committee and that staff advertise for additional members accordingly;

AND THAT COUNCIL direct staff to advertise for additional public members for the Community Grant Review Committee in accordance with the Terms of Reference;

AND THAT COUNCIL endorse the 2008 Council Committee Appointments dated December 1, 2008 in its entirety.

CARRIED

ADJOURNMENT

MOVED and seconded to adjourn the meeting at 7:23 pm.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Dave Devana
Acting Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on December 8, 2008 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor David Bennett
Councillor Bev Berger
Councillor Ron Dumont
Councillor Herb Haldane
Councillor Maja Tait

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Gerald Christie, Acting Director of Planning
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Lisa Urlacher, Council Clerk
Al Fontes, Acting Director of Engineering

CALL TO ORDER

Mayor Evans called the meeting to order at 6:59 p.m.

APPROVAL OF THE AGENDA

MOVED and seconded to approve the agenda with the addition of the In Camera portion immediately following Notice of Motion.

CARRIED

ADOPTION OF MINUTES

MOVED and seconded that the minutes of the Special Council meeting held on October 20, 2008 be adopted as circulated.

CARRIED

MOVED and seconded that the minutes of the Report of Public Hearing held on November 10, 2008 be adopted as circulated.

CARRIED

MOVED and seconded that the minutes of the Regular Council meeting held on November 10, 2008 be adopted as circulated.

CARRIED

MOVED and seconded that the minutes of the Inaugural Meeting of Council held on December 1, 2008 be adopted as amended with the correction of Councillor Berger's name.

CARRIED

MINUTES FOR INFORMATION

MOVED and seconded that minutes of the Measuring Up Advisory Committee meeting held on April 11, 2008, May 14, 2008, June 17, 2008 and June 26, 2008, the Sooke

Economic Development Commission meeting held on March 13, 2008, May 7, 2008, and October 14, 2008, the Sooke Program of the Arts Committee meeting held on October 14, 2008, the LWMP (Sanitary), Stage 3 advisory Committee held on October 16, 2008 and the Board of Variance meeting held on November 19, 2008 be received for information.

AND THAT the minutes of the Capital Regional District Board meeting held on October 8, 2008, October 22, 2008, October 29, 2008 and November 12, 2008, and the minutes if the Capital Regional Hospital District Board meeting be received for information.

CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

Clive Kitchener, Maple Avenue South, questioned the timing of committee minutes for information coming forward to Council and the public.

REPORTS REQUIRING ACTION

RA-1 Holiday Closure Proposal

MOVED and seconded that Council authorize the closure of the District of Sooke municipal office on December 24th, 2008 at noon with a one-time payment of staff regular wages for the half-day office closure;

AND to authorize the closure of the District of Sooke municipal office on December 29th, December 30th, December 31st, 2008 and January 2nd, 2009.

CARRIED

RA-2 2009 LGLA Elected Officials Training Seminar

MOVED and seconded to authorize Mayor Janet Evans, Councillor Sheila Beech, Councillor Ron Dumont, Councillor David Bennett, Councillor Herb Haldane, Councillor Bev Berger and Councillor Maja Tait to attend the 2009 LGLA Elected Officials Training Seminar January 28th to 30th in Parksville, BC.;

AND THAT the expenses be reimbursed in accordance with the District of Sooke expense policy.

CARRIED

RA-3 Cancellation of Regular Council Meeting

MOVED and seconded to cancel the December 22nd, 2008 Regular Council Meeting.

CARRIED

RA-4 Contract for Rainwater Management Plan

MOVED and seconded to authorize the Mayor and Chief Administrative Officer to execute the contract with Kerr Wood Leidal Associates Ltd. for the completion of the Rainwater Management Plan: Nott Brook, Throup Stream and Wright Road Creek Watersheds and the foreshore between Ella Stream and Sooke River.

CARRIED

REPORTS FOR INFORMATION

RI-1 Monthly Mayor Report – October 2008

MOVED and seconded to receive the report for information.
CARRIED

RI-2 Final Proposal Arbitration - Capital Regional District

MOVED and seconded to receive the report for information.
CARRIED

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report. (attached)

Councillor Dumont reported on the Vancouver Regional Library Board meeting and the Sooke Seniors Housing Society meeting at Ayre Manor.

Councillor Beech reported on attending the CREST meeting on November 9, 2008, the Dinner at the Sooke Harbour Chamber of Commerce on November 21, 2008, the Inaugural Meeting on December 1, 2008, the Spirit Square Ceremony on November 14, 2008, the Council Orientation on November 24th 25th and December 2nd and the Santa Parade on Sunday December 7, 2008.

CORRESPONDENCE REQUIRING ACTION

C-1 Greater Victoria Development Agency

MOVED and seconded to refer the Greater Victoria Development Agency funding request to the Sooke Economic Development Commission to evaluate the cost sharing benefit for Sooke.
CARRIED

C-2 Pitch in Canada

MOVED and seconded to file the correspondence.
CARRIED

C-3 Vancouver Island Health Authority – Health Atlas linkage

MOVED and seconded to direct staff to investigate the ability to host the resource inventory on the District of Sooke website and bring forward a report to Council.
CARRIED

CORRESPONDENCE FOR INFORMATION

I-1 Ministry of Small Business and Revenue and Minister Responsible for Regulatory Reform

MOVED and seconded to file the correspondence.
CARRIED

I-2 Ministry of Transportation and Infrastructure

MOVED and seconded to file the correspondence.
CARRIED

Council requested that staff contact Bob Webb, Ministry of Transportation to clarify the Galloping Goose bridge crossing.

I-3 Province of British Columbia, Office of the Premier

MOVED and seconded to file the correspondence.
CARRIED

I-4 Victoria Car Share Co-op

MOVED and seconded to invite Victoria Car Share Co-op to an upcoming Council meeting and include an article on car sharing in the District of Sooke newsletter.
CARRIED

MOVED and seconded to invite Cowichan Valley Van Pool to an upcoming Council meeting when the Victoria Car Share Co-op presents.
CARRIED

I-5 Ministry of Health Services

MOVED and seconded to file the correspondence.
CARRIED

I-6 Ministry of Agriculture and Lands

MOVED and seconded to file the correspondence and to direct staff to forward the information to the Community Health Initiative program as reference for the Farm Forum portion.
CARRIED

I-7 Vancouver Island health Authority

MOVED and seconded to file the correspondence.
CARRIED

I-8 Ministry of Tourism Culture and the Arts – UBCM Conference

MOVED and seconded to file the correspondence.
CARRIED

BYLAWS

B-1 Bylaw No. 377, *Zoning Amendment Bylaw (270-48)* – 1927 Maple Avenue South

MOVED and seconded that Bylaw No. 377, *Zoning Amendment Bylaw (270-48)* be adopted.
CARRIED

B-2 Bylaw No. 383, *Subdivision and Development Standards Amendment Bylaw (65-8)*

MOVED and seconded that Bylaw No. 383, *Subdivision and Development Standards Amendment Bylaw (65-8)* be adopted.
CARRIED

NOTICE OF MOTION

Councillor Haldane advised Council that he would bring forward a motion that Council consider the duplex zoning and tent lots under the Sooke Zoning Bylaw.

Council agreed to bring forward duplex and small lot zoning for discussion at an upcoming Committee of the Whole meeting.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.
CARRIED

ADJOURNMENT

MOVED and seconded to adjourn the meeting at 8:50 p.m.
CARRIED

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on December 15, 2008 at 6:30 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor David Bennett
Councillor Bev Berger
Councillor Ron Dumont
Councillor Herb Haldane
Councillor Maja Tait

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Sue-Lin Tarnowski, Deputy Dir. of Finance
Gerald Christie, Acting Director of Planning
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Lisa Urlacher, Council Clerk
Al Fontes, Acting Director of Engineering

CALL TO ORDER

Mayor Evans called the meeting to order at 8:30 p.m.

APPROVAL OF AGENDA

MOVED and seconded to approve the agenda with the addition of the Sunriver School Site Committee of the Whole motion as New Business RA-2 due to the need to respond to the Agricultural Land Commission as soon as possible.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Petition for Sewer Services – 7186 Grant Road

MOVED and seconded that Bylaw No. 386, *Sooke Core Sewer Specified Area Amendment Bylaw (147-8)* be introduced and read a first time.

CARRIED

MOVED and seconded that Bylaw No. 386, *Sooke Core Sewer Specified Area Amendment Bylaw (147-8)* be read a second time.

CARRIED

MOVED and seconded that Bylaw No. 386, *Sooke Core Sewer Specified Area Amendment Bylaw (147-8)* be read a third time.

CARRIED

RA-2 Sunriver School Site

Councillor Dumont left the meeting at 8:32 p.m. stating that he has a business relationship with Sunriver.

Council discussed resolution of Committee of the Whole, December 15, 2008.:

MOVED and seconded to authorize staff to proceed with an application to the Agriculture Land Commission to move the Sunriver school site from Sunriver Way to Phillips Road.

CARRIED

ADJOURNMENT

MOVED and seconded to adjourn the meeting at 8:59 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer