

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on January 8, 2007
6:00 p.m., Closed Portion, Meeting Room
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Alan Eastgaard, Municipal Engineer
Debbie Carter, Director of Finance
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Dumont, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss
CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

CALL TO ORDER, OPEN PORTION

Mayor Evans called the meeting to order at 7:00 p.m.

Mayor Evans wished everyone a Happy New Year and thanked Councillor Dumont for Acting Mayor during December, and commended Councillor Parkinson for the New Years Levy.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda and add the following item to the agenda as **NB-1 Finance and Administrative Committee** -Terms of Reference.
CARRIED UNANIMOUSLY

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 Bylaw No. 278 Council Procedure Amendment Bylaw (258-1)

Mayor Evans stated this public input meeting is being held to allow the public an opportunity to make submissions to Council on a particular item on the agenda. Any person who has an interest in the item will have an opportunity to make a submission to Council. Before speaking please state your name and address for the record.

There were no questions or comments from the public.

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on November 14, 2006 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on December 11, 2006 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that minutes of the Downtown Revitalization Committee meeting held on December 5, 2006, and the Downtown Revitalization Committee meeting held on December 14, 2006 be received for information.
AND THAT the minutes of the Capital Regional District Board meeting held on December 6, 2006 be received for information.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

BYLAWS

B-1 Bylaw No. 251 Building Regulation Amendment Bylaw (70-4)

MOVED by Councillor Dumont, seconded that Bylaw No. 251 *Building Regulation Amendment Bylaw (70-4)* be adopted.
CARRIED

B-2 Bylaw No. 281 Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2006

MOVED by Councillor Beech, seconded that Bylaw No. 281 *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2006* be adopted.
CARRIED UNANIMOUSLY

B-3 Bylaw No. 282 Ticket information Authorization Amendment Bylaw (12-2)

MOVED by Councillor Beech, seconded that Bylaw No. 282 *Ticket information Authorization Amendment Bylaw (12-2)* be adopted.

CARRIED

B-4 Bylaw No. 283, Emergency Road Repair and Snow Removal Reserve Fund Bylaw, 2006

MOVED by Councillor Kasper, seconded that Bylaw No. 283, *Emergency Road Repair and Snow Removal Reserve Fund Bylaw, 2006* be adopted.

CARRIED UNANIMOUSLY

B-5 Bylaw No. 285, Sooke Core Sewer Specified Area Amendment Bylaw (147-3)

MOVED by Councillor Kasper, seconded that Bylaw No. 285, *Sooke Core Sewer Specified Area Amendment Bylaw (147-3)* be tabled.

CARRIED UNANIMOUSLY

B-6 Public Hearing

MOVED by Councillor Beech, seconded that Bylaw No. 275, *Official Community Plan Amendment Bylaw (86-18)*, Bylaw No. 276, *Zoning Amendment Bylaw (270-2)*, Bylaw No. 274, *Zoning Amendment Bylaw (270-1)*, Bylaw No. 277, *Zoning Amendment Bylaw (270-3)*, Bylaw No. 279, *Official Community Plan Amendment Bylaw (86-19)* and Bylaw No. 280, *Zoning Amendment Bylaw (270-4)* be scheduled for Public Hearing on January 24, 2007

AND THAT in the event that the public Hearings must be reconvened, they will be held Thursday, January 25th, 2007 at 7:00 pm in the Council Chambers.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Appointment of Animal Control Officers

MOVED by Councillor Parkinson, seconded to appoint Media Mills, Marilyn Moase, Mary-Anne Day and Peter Froyland as Animal Control Officers.

CARRIED UNANIMOUSLY

RA-2 Holiday Office Hours

MOVED by Councillor Parkinson, seconded to authorize December 27, 28, & 29, 2006 as paid time off for all exempt staff and CUPE staff.

AND THAT Council authorize the CAO to provide an amendment to policy #7.3 (Employee Handbook) AND a letter of understanding with CUPE local 374 that clearly states that the District office will be open during the period between Christmas and New Years effective December 2007.

CARRIED UNANIMOUSLY

RA-3 District of Sooke Municipal Security Issuing Resolution

MOVED by Councillor Armour, seconded to approve borrowing from the Municipal Finance Authority of British Columbia, as part of the District of Sooke's 2007 Spring issue, \$617,101 as authorized through Bylaw No.242, *Fire Protection Apparatus Borrowing Bylaw, 2006* and that the Capital Regional District be requested to consent to our borrowing over a twenty (20) year term and include the borrowing in their security issuing bylaw.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont to direct staff to investigate the cost for the Capital Regional District management of the Municipal Finance Authority borrowing.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Capital Regional District – Monthly Animal Control Summary

MOVED by Councillor Beech, seconded to file the report for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded to delete owner names from the Monthly Animal Control Summary.

DEFEATED

MOVED by Councillor Smith, seconded to direct staff to black out owner names on monthly Animal Control Summary.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans commended Staff and the Community on their generous contributions during the December 15th, 2007 windstorm. Mayor Evans reported on attending the New Years Levy.

Councillor Parkinson read and submitted her report. Attached

Councillor Armour reported on attending the SEAPARC Commission Meeting and commended Peter Jmaeff for his efforts during the December 15th, 2007 storm.

Councillor Beech reported that she assisted in the Emergency Operation Center on December 15th and 16th, 2006 and commended Darrel Saby, Building Official, Bob Kelsey, Fire Chief for their assistance to the residents at 1976 Glenidle and thanked Kathleen Watkins, Skookum Bed and Breakfast for her support. Councillor Beech reported that she volunteered on behalf of the Rotary Club for the Salvation Army and attended the New Years Levy. Councillor Beech reported that the Downtown Revitalization Committee is preparing a presentation to bring forward to Council.

Councillor Smith commended staff on their efforts during the December windstorm.

Councillor Kasper reported on attending the Economic Development Commission on January 3, 2007 and is investigating a grant application through Community Investment Support Program for BC and Yukon Region.

CORRESPONDENCE REQUIRING ACTION

- C-1 Capital Regional District** – Consent to the adoption of CRD Bylaw No. 3407, *Capital Regional District Service of Emergency Communications Service establishment Bylaw No. 1, 2001, Amendment Bylaw No.1, 2006*

MOVED by Councillor Smith, seconded to support adoption of CRD Bylaw No. 3407, *Capital Regional District Service of Emergency Communications Service establishment Bylaw No. 1, 2001, Amendment Bylaw No.1, 2006*

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

- I-1 Dr. Keith Martin, M.D.,P.C.,M.P.** – Emergency Federal Disaster Relief Funding

MOVED by Councillor Armour, seconded to send a letter of support and file the correspondence.

CARRIED UNANIMOUSLY

- I-2 Vancouver Island Regional Library** – Annual Levy

MOVED by Councillor Armour, seconded to file the correspondence.

CARRIED UNANIMOUSLY

- I-3 Capital Regional District** – Amendment of the Regional Growth Strategy

MOVED by Councillor Parkinson, seconded to file the correspondence.

CARRIED UNANIMOUSLY

- I-4 Ministry of Community Services and Minister Responsible for Senior's and Women's Issues** – Towns for Tomorrow, Local Motion and Spirit Squares.

MOVED by Councillor Beech, seconded to file the correspondence.

CARRIED UNANIMOUSLY

MOVED by Councillor Smith to direct staff to bring forward a report on a Select Committee for Grant Applications

CARRIED

- I-5 Ministry of Public Safety and Solicitor General** – Sooke Fire Department

MOVED by Councillor Armour, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-6 Victoria BMX 2007 World Championship Society – 2007 UCI BMX World Championships

MOVED by Councillor Parkinson, seconded to invite the Victoria BMX 2007 World Championship Society to make a formal presentation to Council
AND TO file the correspondence.
CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 Finance and Administration Committee – Terms of Reference

MOVED by Parkinson to accept the Finance and Administration Committee – Terms of Reference
CARRIED **COUNCILLOR SMITH OPPOSED**

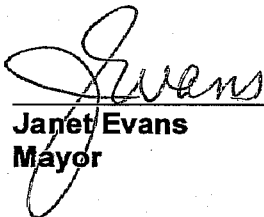
PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

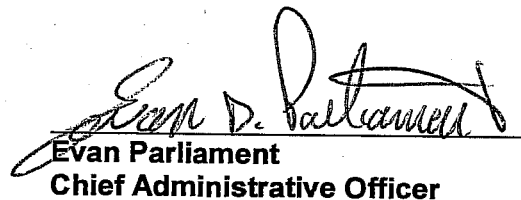
ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 7:42 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

**Council Report
Presented by:
Councillor Brenda Parkinson**

1. **Wednesday, November 29, 2006**
Tourism Victoria Director's Meeting
 - Gave a presentation on Sooke and the direction and initiatives we are proceeding with including the Sooke Program for the Arts Committee, the Tourism Alliance Committee, the new created Economic Development Committee
 - Spoke on the Spirit Bear Project and the Santa Claus Parade
 - It was noted by the Board that Sooke is moving along rather nicely and were impressed by all the positive things that are happening

2. **Friday, December 1, 2006**
Tourism Victoria Director's Meeting AGM
 - Election process and results with the introduction of the 2007 Board of Directors
 - Signing of Professional Code of Conduct
 - Helped collect and count the ballots for the Election of Officers for 2007

3. **Friday, December 1, 2006**
Tourism Victoria – Annual Christmas Elections Luncheon
 - Attended the Annual Christmas Luncheon
 - Met many contacts in the Tourism Industry and looking forward to working with them in the New Year

4. **Saturday, December 2, 2006**
Chamber of Commerce – Santa Claus Parade
 - Participated in the event with Councillors Armour, Beech, Dumont, Kasper, Smith and myself
 - Awesome turnout for the parade including participants and onlookers
 - Wonderful way to end the year on a positive note

5. **Tuesday, December 5, 2006**
Chamber AGM Luncheon
 - Attended the event with fellow Councillors Armour and Beech and Acting Mayor Dumont
 - Introduction of the 2007 Board of Directors

6. **Sunday, December 10, 2006**
Historical Society/Museum Christmas Dinner
 - Attended the Christmas dinner in the newly constructed Pavilion, awesome site for hosting events

Council Report
Presented by:
Councillor Brenda Parkinson

1. Monday, January 1, 2007

District of Sooke New Year's Levee

- Pleased to report that the Levee was a major success with 150+ plus people in attendance from Sooke, the Regional District (outlying area) as well as View Royal and Victoria
- Many thanks to the Sooke Pipes and Drums (14 members) and the Sooke Philharmonic (9 members) who performed for our listening pleasure and helped make the Levee a purely positive experience
- My appreciation and thanks to the volunteers (my friends) who helped with the days events, Jennetta Hartley (set-up and take-down), Jo Bohn, Sue Waring (food preparation and distribution) and Councillor Rick Kasper (where ever he was needed)
- An absolutely fabulous way to begin the New Year

2. Wednesday, January 3, 2007

Economic Development Commission

- Attended meeting of the Commission

3. Monday, January 8, 2007

Sooke Program for the Arts (SPA)

- Terms of Reference completed and to be forwarded to Council
- Discussions surrounding upcoming projects and grants available
- Information in reference to CARFAC – responsibilities and obligations of the District of Sooke

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on January 22, 2007
6:00 p.m., Closed Portion, Meeting Room
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Alan Eastgaard, Municipal Engineer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Lisa Urlacher, Council Clerk
Staff Sgt. Roger Plamondon

ABSENT:

Councillor Rick Armour
Councillor Rick Kasper

CALL TO ORDER

Mayor Evans called the meeting to order at 5:54 p.m.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss litigation or potential litigation affecting the municipality.

CARRIED

Councillor Smith Opposed

CALL TO ORDER, OPEN PORTION

Mayor Evans called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Beech, seconded to add the following items to the agenda as new business: NB-1 Plumbing Permit fees as per bylaw No. 251

CARRIED UNANIMOUSLY

Mayor Evans gave recognition and presented a certificate to Bonnie Sprinkling for receiving certification from the Board of Examiners for Local Government Service Delivery.

PUBLIC HEARINGS AND RELATED BYLAWS

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 284, Zoning Amendment Bylaw (270-5) - 2045 Maple Ave Public Hearing

Marlaina Elliott gave an overview of the proposed application stating that the applicant wishes to rezone the property to Mixed Small Lot Residential Zone.

Lorraine Widrick of Maple Avenue South expressed concerns about the access road and outcome of the property line for fencing.

Gail Hall of Sooke River Road stated that she did not oppose the rezoning of the property, but would however like to see the completion of the traffic study with respect to road networks. Ms Hall questioned why a Development Permit is required, the requirement of the 10% amenity from the Developer and the 5% parkland dedication. Ms Hall mentioned that it has been a pleasure working with new staff in the Development Department.

Randy Clarkston of Glenidle stated that the 5% parkland dedication would have no value with a property of this size. Mr. Clarkston questioned the Development Permit process.

Edna Banyas of Maple Avenue South expressed concerns with drainage and the need for a retaining wall.

Bruce McMillan of Deerlepe Road said he supports the application.

Gail Hall of Sooke River Road stated that the 5% dedication is a statutory requirement.

Mayor Evans read the submitted letter of Vic and Edna Bayns.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing.

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on January 8, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the 2010 Olympic Review Committee meeting held on November 30, 2006, Sooke Economic Development Commission meeting held on January 3, 2006, Sooke Economic Development Commission meeting held on January 9, 2006, Focus Group – Capital Grants Committee meeting held on January 11, 2006,

Finance and Administrative Commission meeting held on January 9, 2006,
Finance and Administrative Commission meeting held on January 11, 2006,
be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that minutes of the Capital Regional
Emergency Service Telecommunication meeting held on November 8, 2006 be received
for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Ellen Lewers of Sooke Road commented on the Galloping Goose extension, and
provided information on the business sector data that has been compiled.

Lorien Arnold of Witter Place referred to his e-mail and commented on how a number of
grants could bring these initiatives forward.

DELEGATIONS

D-1 Sooke Minor Hockey – Dave McClimon

Dave McClimon, Sponsor Coordinator, Dave Burtoia, President of Sooke Minor Hockey
and Christina Sullivan asked Council for sponsorship to assist in the hosting of the 2007
Bantam A Provincial Hockey Tournament.

MOVED by Councillor Dumont, seconded that Council sponsor the 2007 Bantam A
Provincial Hockey Tournament in the amount of \$2,500 with appropriate funding
determined by staff.

CARRIED

BYLAWS

B-1 Bylaw No. 278 Council Procedure Amendment Bylaw (258-1)

MOVED by Councillor Parkinson, seconded that Bylaw No. 278 *Council Procedure
Amendment Bylaw (258-1)* be read a third time.

CARRIED

REPORTS REQUIRING ACTION

RA-1 Development Permit Application, 6858 West Coast Road

MOVED by Councillor Parkinson, seconded that Council authorize issuance of a
Development Permit to permit the expansion of warehouse space to the existing liquor
store and a new storage space addition to the existing pub, both located at 6858 West
Coast legally described as Lot 1, Section 3, Sooke District, Plan 4160.

CARRIED UNANIMOUSLY

RA-2 Development Permit Application, 5921 Sooke Road

7:39 p.m. Mayor Evans stated that she has a friendship with the applicant and excused herself from the discussion.

MOVED by Councillor Beech, seconded that Council authorize issuance of a Development Permit to construct a private wharf at 5921 Sooke Road legally described as Lot 6, Block B, Sooke District, Plan 2434

CARRIED UNANIMOUSLY

7:43 p.m. Mayor Evans returned to the meeting.

RA-3 Spirit of BC Community Committee

MOVED by Councillor Dumont, seconded that Council establish a *Sooke Spirit of BC Community Committee* to lead and coordinate events and celebrations in the District of Sooke under the *2010 Legacies Now* initiative;

AND THAT the board of Directors for the Sooke Region Historical Society be appointed members of the *Sooke Spirit of BC Community Committee* as follows:

Lorna Barry

Raymond Vowles

Elizabeth Johnson

Michael Thomas

David Holmes

Beverley Myers

Joan Titus

David Slater

Shirley Vowles

Rose Dumont

AND THAT Janet Broadbent, as representative for Capital Regional District, and Councillor Brenda Parkinson be appointed members of the *Sooke Spirit of BC Community Committee*.

CARRIED UNANIMOUSLY

RA-4 Grant in Aid Policy 5.1

MOVED by Councillor Dumont, seconded that Staff bring forward a report on amendments to the Grant in Aid Policy.

CARRIED UNANIMOUSLY

RA-5 Municipal Rural Infrastructure Fund Application

MOVED by Councillor Parkinson, seconded that Council authorize staff to apply for two grants through the Municipal Rural Infrastructure Fund Program and to allocate matching grant funds in the 2007 budget.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 **RCMP Monthly Mayor Report** – December 2006

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-2 **Windstorm 2006 Clean up** – Verbal (Chief Administrative Officer)

Evan parliament thanked the Sooke Firefighters Association for their efforts during the December windstorm and reported on the status of the Provincial Emergency Program funding.

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Smith reported that she attended the CRD Sea to Sea Advisory Committee Meeting on January 16, 2007.

Councillor Dumont reported that he will be attending the Vancouver Island Regional Library meeting this Saturday.

CORRESPONDENCE REQUIRING ACTION

C-1 **Lorien Arnold** – Request for bike routes in Sooke

MOVED by Councillor Dumont, seconded to file the correspondence.
CARRIED UNANIMOUSLY

C-2 **Dianne Chiasson** – Sooke Elderly Citizens' Housing Society

8:24 p.m. Councillor Dumont stated he had an association with the Sooke Elderly Citizens Housing Society and excused himself from the discussion.

MOVED by Councillor Beech, seconded to send a letter to support the appeal to BC Assessment by Sooke Elderly Citizens Housing Society as to the property assessment and the permissive tax exemption for 2007.
CARRIED UNANIMOUSLY

8:27 p.m. Councillor Dumont returned.

C-3 Town of View Royal

MOVED by Councillor Beech, seconded that Council objects to PRIME user fees being borne by Municipalities;

AND THAT a letter be written to John Les, Solicitor General, stating objection to any user fee PRIME being borne by Municipalities.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Union of British Columbia Municipalities – Report on involvement and opportunities for UBCM – Administered programs

MOVED by Councillor Dumont, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-2 Ministry of Environment – Grant for extension of Galloping Goose (CVRD)

MOVED by Councillor Dumont, seconded to send a letter with a copy to Sooke Economic Development Commission requesting consideration of an alternate route for the Galloping Goose Trail to Sooke

CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 Plumbing Permit Fees

MOVED by Councillor Parkinson, seconded to waive the plumbing permit fee for pumping stations.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

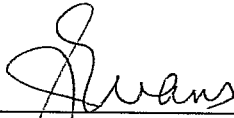
Carol Mallet of Sooke Road asked for clarification to whether a building permit was required for a dock.

Lorna Barry of Sooke Road commented on the extension of the Galloping Goose and expressed concerns of the access to parks with in the area.

Ellen Lewers of Sooke Road commented on recreational activities being stopped as a result of regional parks being closed to the public.

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 8:47 p.m.
CARRIED UNANIMOUSLY



Janet Evans
Mayor

Certified Correct:



Evan Parliament
Chief Administrative Officer

Mayor's Report Jan. 22/07

Jan. 9 & 11

I attended the Finance and Admin Committee meeting, minutes will follow.

Jan. 10

I attended the inaugural CRD board meeting. We adopted the bylaw for borrowing from MFA the amount of \$617,101.00 for our new fire truck. We passed a resolution for the Juan de Fuca Electoral Area to support the notice of an alternative approval process in relation to the CRD bylaw 3401 for the Sooke Region Historical Society and established Feb. 26, 2007 as the deadline for submissions.

Jan. 16

I attended the BC Transit commission meeting where we approved the 2007/08 budget of \$74.39 million. The projected increase in ridership is 7% and Sooke will see an increased in service in the fall. I am told that ridership on our community bus is sporadic and I will have firmer numbers at next months meeting.

Jan. 17

I attended the Regional Water Board Commission meeting. As of Dec. 15 the reservoir was full and is still spilling. The estimate in damage from the windstorm in the water shed is over \$1 million. Many roads are impassable and the commission and staff will determined how the clean up will be handled...i.e.: remove fallen trees by logging or leave to rot. The commission will be applying for financial assistance from the Province and the Federal governments, similar what has been given to Stanley Park.

Jan. 18

I attended the Seaparc meeting. We re-elected Ken Pungente as chair and will hold election for vice-chair at the next meeting when a full commission is present. We approved the fees for the Sooke Fine Art show this summer and discussed the budget.

Council Report
Presented by:
Councillor Brenda Parkinson

1. **Tuesday, January 9, 2007 and Thursday, January 11, 2007**
Finance and Administrative Committee
 - Attended committee meetings

2. **Wednesday, January 17, 2007**
Tourism Victoria Board of Directors Retreat – Dunsmuir Lodge
 - The facilitator Judy Kirk did an awesome job of keeping everyone on track and completed the agenda as set out for the day
 - The morning session concentrated on the Board Structure and Operations, Board Decisions, Size of the Board, Committee Structure, Destination Marketing Commission and the Constitution
 - The afternoon session focused on 2007 Marketing Plan Development, Highlights of 2007 Marketing Plan, Highlights of Issues for Development of Marketing Plans for 2008 – 2110 and 2007 Performance Measures

3. **Thursday, January 18, 2007**
Tourism Alliance Meeting
 - Discussions surrounded the design and execution of a town map for the centre of Sooke

4. **Saturday, January 20, 2007**
Spirit Bear Committee Meeting
 - Discussions held surrounding the location of the Spirit Bear with members from the District – Sooke Program for the Arts, the Sooke Lioness Lions Club and the Lions Club
 - Ideas presented were the District, SEAPARC, the Museum and the area around the Loggers Pole with both the positive and negative aspects discussed
 - It was agreed upon by all members present that the first choice of location would be outside in the front of the Museum, second choice is the location by the Loggers Pole
 - The Spirit Bear will reside at the District until details are all worked out, presentation will be made to the Museum
 - There are still funds available for the preservation of the Bear

DISTRICT OF SOOKE

Report of Public Hearing
held in the Council Chamber at 2225 Otter Point Road, Sooke, BC
on January 24, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Brenda Parkinson
Councillor Sheila Beech
Councillor Jen Smith
Councillor Ron Dumont

STAFF PRESENT

Evan Parliament, Chief Administrative officer
Marlaina, Elliot, Director of Planning
Lisa Urlacher, Council Clerk
Minhee Park, Planning Technician

ABSENT

Councillor Rick Armour
Councillor Rick Kasper

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

PH-1 *Bylaw No. 274, Zoning Amendment Bylaw (270-1)*

Mark Poppe of Townsend Road questioned the proposed layout of the parking and how it will coincide with the proposed redevelopment of Townsend Road.

Gail Hall, Sooke River Road read and submitted her statement expressing opposition to the bylaw and stated concerns with the application and process.

Fred Vonllberg, Tara Place expressed concerns with site coverage and parking. Mr. Vonllberg asked Council to hold the application.

Stuart Cummings of Charters Road explained that rezoning defines what land can be used for, not a specific development project.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:13 pm.

PH-2 *Bylaw No. 275, Official Community Plan Amendment Bylaw (86-18) and Bylaw No. 276, Zoning Amendment Bylaw (270-2)*

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:14 pm.

PH-3 *Bylaw No. 277, Zoning Amendment Bylaw (270-3)*

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:15 pm.

**PH-4 Bylaw No. 279, Official Community Plan Amendment Bylaw (86-19)
Bylaw No. 280, Zoning Amendment Bylaw (270-4)**

Ardiel Wickheim, applicant, read and submitted his statement addressing natural noise barriers and dust control.

Gary Coles, Meota Drive stated he is the adjacent property owner and is developing a 15-lot subdivision and expressed his concerns for the 5 lots that border this property. Mr. Cole questioned how long is the quarry proposed for and what happens if the property is sold after it is rezoned?

Terry McLean, Church Road expressed support and made reference to the residents near the quarry at Bear Mountain.

Jose Vieira, Sooke Road stated he is the neighbouring property and supports the application. Mr. Vieira commented on the improvements made over the years on the subject property.

Dori Fedorov, Sooke Road expressed concerns about water quality for wells in the area, increased traffic, noise, dust, pollution and the environmental impact on the land. Ms. Fedorov expressed concerns with future development on the property and stated that industrial zones do not belong in a residential area.

Stuart Cummings, Charters expressed the need for a rock quarry in Sooke.

Robert Liptrot of West Coast Road expressed his opposition for the proposal. Mr. Liptrot expressed concerns with increased traffic, heavy trucks impacting Sooke Road and urged Council to seek more professional advise on the environmental impact. Mr. Liptrot commented on Sooke's scenic recourses and was concerned that tourism, Bed and Breakfasts and the Galloping Goose would all be affected.

John Martin of Sooke River Road stated he was in favour of a rock quarry and stated it would be a benefit to the Municipality.

Gail Hall, Soke River Road read and submitted her statement expressing support for the bylaws but had concerns regarding the process.

Gord Cranton, Ayum Road expressed concerns about his property value decreasing as a result of the quarry operation.

Michael Savage, Blythwood Road supports the application and stated Mr. Wickheim has a sense of stewardship to the land and creeks and has improved his property substantially. Mr. Savage addressed the issue of trucks along the road; tandem trucks would not be going back and forth along Sooke road instead local trucks would be servicing the area. Mr. Savage stated this would be a local product and would create local jobs.

Neil Smith, Brule Drive, owner of HHS Drilling and Blasting expressed support for the bylaws and address concerns with mining procedures and stated that a Mining Permit would satisfy all concerns. He urged Council to support the creation of businesses in Sooke.

Ellen Lewers, Sooke Road expressed her support and commented on water quality, dust, blasting and traffic concerns.

John Ross of Victoria expressed opposition and questioned the descriptions in the maps and text. Mr. Ross questioned where the water would come from and where the water would go after being polluted in the process of mining. Mr. Ross noted the all waterways in the area and that all the homes in the area are on wells. Mr. Ross stated that noise barriers will not work and inquired about the covenant.

Janny and John Rose, Sooke Road expressed support and stated that Mr. Wickheim has been a considerate neighbour and always given warning when blasting.

Ed Taje, Ministry of Energy, Mines and Petroleum Resources gave an overview of the processing and provisions of a Mining Permit application.

Gail Hall, Sooke River Road restated her opposition to the proposed bylaws.

Gary Cole, Meota Drive questioned the public hearing process and asked, what is the duration of the quarry operation?

Dori Fedorov, Sooke Road repeated her opposition and concerns for water supplies at risk.

Robert Liptrot, West Coast Road further stated his concerns as to water quality and environmental issues during the process of mining.

Fred Vonllberg, Tara Place expressed dissatisfaction with the public hearing chair and asked Council to check the existing bylaws.

Ellen Lewers, Sooke Road commented further on development in the area and the improvements Mr. Wickheim has done to the subject property.


Written submissions were read and received from the following:

Randy Wilson, Otterpoint Road
John Martin, Sooke River Road

Ed Taje, Ministry of Energy Mines and Petroleum Resources, clarified that the applicant has to meet all the criteria and must ensure drinking water quality.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 8:08 pm.

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on February 12, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Larry Dawe, Emergency Coordinator/
Byaw Enforcement Officer
Lisa Urlacher, Council Clerk
Staff Sgt. Roger Plamondon

CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Dumont, seconded to add the following items to the agenda as new business:

NB-1 Bylaw No 287, *Nordin Road Exchange Amendment Bylaw (228-1)*

NB-2 Regulation of Fireworks

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Regular Council meeting held on January 22, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of Report of Public Hearing held on January 24, 2007 be adopted with the following changes:

"ABSENT

Councillor Rick Kasper

Councillor Rick Armour"

AND THAT a summary of the statements read and submitted be noted in the Report of Public Hearing.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on February 5, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the Hiring Committee meeting held on January 30, 2007 and the Finance and Administration Committee meeting held on February 1, 2007 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that minutes of the Capital Regional District Board meeting held on January 10, 2007 be received for information.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Report

1. Victoria BMX 2007 World Championship Society

MOVED by Councillor Armour, seconded to direct staff to work with the Victoria BMX 2007 World Championship Society to prepare a report on a sponsorship program for the Regular Council meeting of February 26, 2007.
CARRIED

2. Marine Boardwalk Project – 2010 Olympic/Paralympic Live Sites Application

MOVED by Councillor Armour, seconded to complete the feasibility study as requested by the 2010 Olympic Review Committee to determine full likely costs for future reference;

AND THAT Council in view of the fact that not all upland owners are willing to give consent at this point and the turnaround time for the application to the Province reconsider the timetable for the project;

AND THAT Council support the alternative project from Macgregor Park to the Rotary Pier for the Olympic Grant application;

AND THAT Council support amending the grant application to reflect a revised budget and project siting, provide funding in the 2007 Budget for the preparation of the amended application, and designate funds from the Casino Reserve Account as the municipal portion of the grant application.

CARRIED

MOVED by Councillor Smith, seconded that Council direct staff to bring forward at a Committee of the Whole Meeting a waterfront acquisition fund bylaw;

AND THAT Council direct staff to bring forward a report on the consideration of waterfront property as it becomes available to subdivide the waterfront portion and sell of the land above; and waterfront dedications and other community benefits on Maple Road South.

CARRIED

3. Amendments to Policy 5.1, Grant in Aid Policy

MOVED by Councillor Beech, seconded to adopt amended Policy 5.1, Grant in Aid Policy after the following change, 4d.A grant **will** not be awarded for the same or a similar project in consecutive years.

CARRIED UNANIMOUSLY

4. Regulation of Fireworks

MOVED by Councillor Beech, seconded to accept the Committee of the Whole recommendation.

CARRIED

Councillor Kasper Opposed

MOVED by Councillor Dumont, seconded to give first reading to Bylaw No. 286, *Fireworks Regulation Bylaw, 2007*.

CARRIED

Councillor Kasper Opposed

MOVED by Councillor Dumont, seconded to give second reading to Bylaw No. 286, *Fireworks Regulation Bylaw, 2007*.

CARRIED

Councillor Kasper Opposed

MOVED by Councillor Dumont, seconded to schedule a public input meeting for Bylaw No. 286, *Fireworks Regulation Bylaw, 2007*.

CARRIED

Councillor Kasper Opposed

BA-2 Hiring Committee Recommendation

MOVED by Councillor Parkinson, seconded to authorize the Chief Administrative Officer to hire Grant Smith to recruit a Director of Finance for a fee of \$15,000 plus expenses to a maximum of \$18,500 to be funded from cost savings from the finance budget.

CARRIED UNANIMOUSLY

BA-3 2010 Winter games Committee

MOVED by Councillor Dumont, seconded to change the name of the committee to 2010 Winter Games Committee.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, expressed her concerns with the recording of the written submissions for the report of public hearing.

BYLAWS

MOVED by Councillor Armour, seconded to table B-1 Bylaw No. 274 *Zoning Amendment Bylaw (270-1)* and B-5 Bylaw No. 279 *Official Community Plan Amendment Bylaw (86-19)* to permit Council to review written submissions from the Public Hearing.

DEFEATED

B-1 Bylaw No. 274 Zoning Amendment Bylaw (270-1) – 2063 Townsend Road

MOVED by Councillor Beech, seconded that Bylaw No. 274 *Zoning Amendment Bylaw (270-1)* be read a third time.
CARRIED

B-2 Bylaw No. 275 Official Community Plan Amendment Bylaw (86-18) – 6981 West Coast Road

MOVED by Councillor Beech, seconded that Bylaw No. 275 *Official Community Plan Amendment Bylaw (86-18)* be read a third time.
CARRIED

B-3 Bylaw No. 277 Zoning Amendment Bylaw (270-4) – 5121 Sooke Road

MOVED by Councillor Beech, seconded that Bylaw No. 277 *Zoning Amendment Bylaw (270-4)* be read a third time.
CARRIED

B-4 Bylaw No. 278 Council Procedure Amendment Bylaw (258-1)

MOVED by Councillor Beech, seconded that Bylaw No. 278 *Council Procedure Amendment Bylaw (258-1)* be adopted.
CARRIED

B-5 Bylaw No. 279 Official Community Plan Amendment Bylaw (86-19) – 5204 Sooke Road

MOVED by Councillor Parkinson, seconded that Bylaw No. 279 *Official Community Plan Amendment Bylaw (86-19)* be read a third time.
CARRIED

B-6 Bylaw No. 280 Zoning Amendment Bylaw (270-4) – 5204 Sooke Road

MOVED by Councillor Parkinson, seconded that Bylaw No. 280 *Zoning Amendment Bylaw (270-4)* be read a third time.
CARRIED

Councillor Smith Opposed

B-7 Bylaw No. 284 Zoning Amendment Bylaw (270-5) – 2045 Maple Road South

MOVED by Councillor Beech, seconded that Bylaw No. 284 *Zoning Amendment Bylaw (270-5)* be read a third time.
CARRIED

Councillor Smith Opposed

REPORTS REQUIRING ACTION

RA-1 Sooke Economic Development Commission 2007 Work Plan

Council discussed the Sooke Economic Development Commission 2007 Strategic Work Plan and Budget Projects.

MOVED by Mayor Evans, seconded to allow an opportunity for the Commission members and public to speak on the Sooke Economic Development Commission plan.
CARRIED

Scott Gertsma, owner of Home Hardware, spoke in favour of the Sooke Economic Development Commission work plan and stated the following: New businesses need help coming into the community and The District of Sooke needs to market features other than tourism to promote retail businesses in Sooke

MOVED by Councillor Kasper, seconded to approve the Sooke Economic Development Commission 2007 Strategic Plan, with applicable budget;
AND TO direct staff to establish a business licence bylaw for the District of Sooke.
CARRIED **Councillor Smith Opposed**

RA-2 Development Permit Application, 2157 Harbourview Road

MOVED by Councillor Kasper, seconded to allow the applicant to speak on the Development Permit Application for 2157 Harbourview Road.
CARRIED

Don Fiddler, 2157 Harbourview Road stated that it is more cost effective to build a new home rather than repair the existing one.

MOVED by Councillor Dumont, seconded to authorize issuance of a Development Permit to allow for the construction of a Single Family Home at 2157 Harbourview Road legally described as Lot A, Section 52, 64, 65 Sooke District, Plan VIP73137.
CARRIED

RA-3 Regulation of Fireworks

MOVED by Councillor Armour, seconded to table the proposed *Bylaw No. 286, Fireworks Regulation Bylaw, 2007*.
DEFEATED

MOVED by Councillor Kasper, seconded to waive the requirement for a Certification Card for 2007 under the proposed *Bylaw No. 286, Fireworks Regulation Bylaw, 2007*.
CARRIED

RA-4 Appointment of Employees

MOVED by Councillor Parkinson, seconded to appoint Marlaina Elliott, Director of Planning, as Approving Officer and Evan Parliament, Chief Administrative Officer, as Alternate Approving Officer for the District of Sooke effective February 14, 2007;
AND TO terminate the appointment of Allan Eastgaard as Approving Officer for the District of Sooke effective February 14, 2007.
CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Emergency Program Monthly Reports

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-2 Bylaw Enforcement Monthly Reports

MOVED by Councillor Dumont, seconded to receive the report for information.
AND TO direct staff to provide the Bylaw Enforcement Monthly Reports in a table format, similar to the RCMP monthly reports.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report, attached.

Councillor Dumont reported on the Vancouver Island Regional Library – One Card and Ask Us Program.

Councillor Parkinson reported on the Historical Society Luncheon with Tourism, Sport and the Arts Minister, Stan Hagen.

Councillor Beech reported that on January 27, 2007 she attended Critical Matters for Healthy communities, the Chamber dinner, the Finance and Administration Committee meetings, the George Cuff seminar and Shaping Successful Communities.

CORRESPONDENCE REQUIRING ACTION

C-1 Sooke Rotary Community Organization

MOVED by Councillor Armour, seconded to receive the correspondence.
CARRIED UNANIMOUSLY

C-2 Sooke Canada Society

MOVED by Councillor Armour, seconded to forward the letter and approval form to the Finance Department for payment.

AND THAT Sooke Canada Day Society be authorized to submit a financial request to the Department of Canadian Heritage in relation to the "Celebrate Canada!" Program for organizing activities to celebrate Canada Day.

CARRIED UNANIMOUSLY

C-3 Legion Prince Edward Branch #91

MOVED by Councillor Dumont, seconded to send a letter not providing financial assistance to the Legion Prince Edward Branch #91 and providing a copy to the Local Branch # 54 in support of the Sooke Legion Branch.

CARRIED UNANIMOUSLY

C-4 Legion BC/Yukon Command / The Royal Legion

MOVED by Councillor Smith, seconded to recommend to the Finance and Administration Committee to budget \$250 for the War Service Recognition Book.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 City of Trail

MOVED by Councillor Parkinson, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-2 The Aragon Group

MOVED by Councillor Parkinson, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-3 SEAPARC

MOVED by Councillor Parkinson, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-4 Association of Vancouver Island and Coastal Communities

MOVED by Councillor Parkinson, seconded to file the correspondence.

CARRIED UNANIMOUSLY

NEW BUSINESS

Councillor Smith left the meeting at 9:00 p.m.
Councillor Beech left the meeting at 9:01 p.m.

NB-1 Bylaw No 287, Nordin Road Exchange Amendment Bylaw (228-1)

MOVED by Councillor Kasper, seconded to waive the requirement that a bylaw must be made available at least 24 hours before a council meeting and consider Bylaw No. 287, Nordin Road Exchange Amendment Bylaw (228-1) as new business.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to give first reading to Bylaw No. 287, *Nordin Road Exchange Amendment Bylaw (228-1)*

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to give second reading to Bylaw No. 287, *Nordin Road Exchange Amendment Bylaw (228-1)*

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to give third reading to Bylaw No. 287, *Nordin Road Exchange Amendment Bylaw (228-1)*

CARRIED UNANIMOUSLY

Councillor Beech returned to the meeting at 9:05 p.m.

NB-2 Regulation of Fireworks

MOVED by Councillor Dumont, seconded to accept this supplemental report on Bylaw No. 286, *Fireworks Regulation Bylaw, 2007* as part of the public input meeting for the February 26, 2007 Regular Council meeting.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

Councillor Smith returned to the meeting returned to the meeting at 9:12

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

b) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

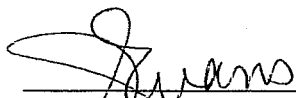
c) labour relations or other employee relations.

CARRIED UNANIMOUSLY

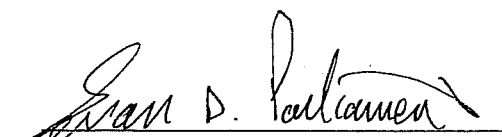
ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 9:45 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

Mayor's Report Feb. 12, 2007

Jan. 23

We finally got a meeting with Minister Kevin Falcon and his staff at MOT. Councillor Parkinson, The CAO and myself meet and we discussed the Hwy14 study, issues surrounding the parallel connector route, road conditions and safety issues at Otter Point and the highway. All in all it was a very positive meeting.

Also on the 23rd I attended a meeting at the Sooke School Board office where the discussion involved the change in demographics throughout District 62. With changes in school enrollment and possible school closures.

Jan. 24

I attended the regional planning meeting at the CRD, where we initiated the amendment process to the regional growth strategy. The implications to local governments are that context statements must be submitted within two years of the date of adoption of an amended RGS. This will be timely for Sooke, as it will become part of our OCP review.

Jan. 25

I was asked to speak to the grade 5 class at Ecole Poirier school on local government. All the students had questions for me and it was a very interesting morning hearing what they want in the community. The most popular was an arcade, an indoor skate board park and a Tim Horton's.

Jan. 26

I attended the luncheon with Minister Stan Hagen put on by Elida Peers of the museum. We had a great discussion on what Sooke has to offer to the tourism industry and the Minister was taken on a tour throughout the community. I thank Mrs. Peers for arranging the meeting and for the great lunch.

Jan. 30

As Jan 29 was Literacy week I was asked again to read to the grade 1 and 2 students at Sooke elementary. I always enjoy this and this year the children were very much into reading and getting involved in the stories.

Jan. 31

I attended by invitation the Community Health Initiative workshop at the CASA building. We had great discussions on the survey and where the research will now take the committee.

Feb. 1

I attended the presentation at CRD on a computer software program that does modeling on transportation networks and road planning. The demo was from Omnitrans and it was very interesting on the different scenarios that you can place in and what the impact will be on roads and congestion. It is my understanding that the CRD is looking at different models before they recommend to the board on a purchase.

Also on Feb. 1

I attended the Finance and Admin committee meeting where we heard from the RCMP on staffing and funding issues for this year's budget.

Feb. 6 & 7

Attended the Finance and Admin meeting where we heard from the fire department on their budgets.

Feb. 8

Councillors Armour, Parkinson and myself meet with the Lifesport group around hosting a half-iron triathlon in Sooke on July 21 of this year. They have some interesting ideas, We gave support in principle and they will come back with full details to all of Council in the next couple of months.

Also Feb. 8

Council and members of senior staff had an evening workshop on local governances and roles and responsibilities with George Cuff

Feb. 12 Today

Councillor Parkinson, the CAO and myself hosted Minister of Environment Barry Penner and Mayor Twa with a tour of our wastewater treatment plant. This was a standing invitation to all CRD directors and the meeting was set up by Minister Penner's office. We discussed our issues around the requests for extension of the current sewer specified area and after the tour of the plant I toured the Minister to see the damage we sustained in our parks from the storm.

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Municipal Meeting Room
at 2205 Otter Point Road, Sooke, BC
on February 13, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Bonnie Sprinkling, Corp. Services Manager/DC

CALL TO ORDER

Mayor Evans called the meeting to order at 6:55 pm.

WAIVE NOTICE OF SPECIAL COUNCIL MEETING

MOVED by Councillor Kasper, seconded to waive notice of a special council meeting.
CARRIED UNANIMOUSLY

CLOSE THE MEETING TO THE PUBLIC

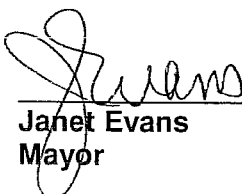
MOVED by Councillor Kasper, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss labour relations or other employee relations.
CARRIED UNANIMOUSLY

RELEASE IN CAMERA ITEMS TO THE PUBLIC

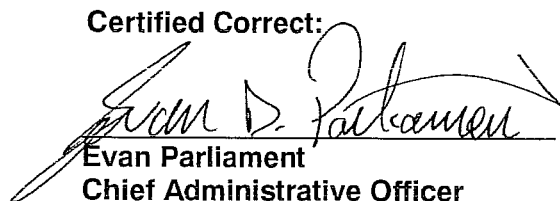
MOVED by Councillor Dumont, seconded, upon receipt of a letter of resignation, to accept the negotiated settlement for the termination of employment for Allan Eastgaard, Municipal Engineer, District of Sooke, dated February 13, 2007 as prepared and submitted by the CAO.
CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 7:01 p.m.
CARRIED UNANIMOUSLY



Janet Evans
Mayor

Certified Correct:


Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on February 26, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

ABSENT:

Councillor Sheila Beech
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Larry Dawe, Emergency Planner/Bylaw
Enforcement Officer
Ian Scott, Planning Technician
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

CALL TO ORDER

Mayor Evans called the meeting to order at 6:59 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda with the following change: Item B-5 *Bylaw No. 291, Building Regulation Amendment Bylaw (70-5)*.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on February 12, 2007 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on February 13, 2007 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on February 19, 2007 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the Sooke Program for the Arts Committee meeting held on January 8, 2007, the Finance and Administration Committee meeting held on February 6, 2007 and February 13, 2007, and the Sooke Economic Development Committee meeting held on February 13, 2007 be received for information.

CARRIED UNANIMOUSLY

Mayor Evans introduced and welcomed Ian Scott, Planning Technician to the District of Sooke.

BUSINESS ARISING FROM THE MINUTES

MOVED by Councillor Dumont, seconded that Council approve the recommendations from the Focus Group - Capital Grant Committee for Sooke Seniors Drop-in Center in the amount of \$1,000.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council direct staff to negotiate either a land transfer or another suitable location on public land for the Friends of Billings Spit Project.

CARRIED

MOVED by Councillor Dumont, seconded that Council approve the recommendations from the Focus Group - Capital Grant Committee for Sooke Elderly Citizen's Society in the amount of \$10,600.

CARRIED

MOVED by Councillor Armour, seconded that Council approve the recommendations from the Focus Group - Capital Grant Committee for Saseenos PAC in the amount of \$10,000.

CARRIED

MOVED by Councillor Dumont, seconded that Council approve the recommendations from the Focus Group - Capital Grant Committee for Sooke Elementary PAC in the amount of \$10,000.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council approve the recommendations from the Focus Group - Capital Grant Committee for Sooke Seniors Activity Society in the amount of \$13,400.

CARRIED

MOVED by Councillor Armour, seconded that Council direct staff to bring forward at a Committee of the Whole Meeting the Focus Group – Capital Grants Committee Terms of Reference.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Fred Von Ilberg, Tara Place, read and submitted his statement on the following items:

- The request for considering increasing lot coverage and setbacks in commercial and multi family zones;
- Clarification on the BC Spirit Squares Application;
- Staff time and sewer permits;
- Rezoning application for 6481 Golledge Avenue

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 Bylaw No. 286, *Fireworks Regulation Bylaw, 2007*

Mayor Evans stated that this public input meeting is being held to allow the public an opportunity to make submissions to Council on a particular item on the agenda. Any person who has an interest in the item will have an opportunity to make a submission to Council. Before speaking please state your name and address for the record.

Maggie Curtis, Grant Road, owner of Driftwood Games expressed opposition to the proposed *Fireworks Regulation Bylaw* asking Council to consider alternatives before adoption.

Joe Schaffer, Golledge Avenue, owner of Sooke Veterinary Hospital Ltd. expressed his support of the *Fireworks Regulation Bylaw* and commented on the negative effects fireworks have on people, pets and livestock in the area.

REPORTS REQUIRING ACTION

RA-1 Development Permit Application for 6585 Sooke Road – Dock with boardwalk and retaining wall

MOVED by Councillor Kasper, seconded to authorize issuance of a Development Permit to allow for the construction of a boardwalk and retaining wall and to rebuild an existing dock at 6585 Sooke Road, legally described as Lot B, Section 72, Sooke District, Plan 2155, Except part in Plan 3440 and Except Parcel No. 1 (DD149276I) of said lot.

CARRIED UNANIMOUSLY

RA-2 Grants Applications – BC Spirit Squares, General Strategic Priorities Fund and Local Motion Grant

MOVED by Councillor Parkinson, seconded to support the grant application for BC Spirit Squares.

AND THAT staff allocate matching grant funds in the 2007 budget in the amount of \$37,500 for the BC Spirit Squares Grant.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded to support the grant application for General Strategic Priorities Fund
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded to support the grant application for Local Motion Grant.

AND THAT staff allocate matching funds in the 2007 budget in the amount of \$30,418.74 for the Local Motion Grant.

CARRIED

REPORTS FOR INFORMATION

RI-1 Lori Messer, Community Health Information Project

Ms. Messer gave an overview of the report and highlighted the following:

- Community Health Resource Mapping Project
- Community Health and Wellness Survey
- Children and Youth health assessment

Ms. Messer presented the following recommendations on strengthening community connections and relationships for children and youth:

- Improve access to mental health and Addiction Services.
- Strengthen relationships between youth and adults, including employers.
- Create alternative learning opportunities to keep youth engaged in learning.
- Increase support (outreach) to families.
- Create safe, youth oriented recreation and gathering spaces.

Ellen Anderson presented the following recommendations on strengthening collaboration between community service organizations:

- Improve resources for, build capacity in, and improve relationship between organizations and the community at large.
- Develop and active community plan for recreation.
- Increase awareness and visibility of social supports and resources.
- Re-orient primary healthcare services to improve local access.

Ms. Anderson stated that a report would be coming to Council on a resolution for support for Community Social Planning to be forwarded to UBCM and AVICC.

Marlene Barry presented the following recommendations on creating supportive physical environments for healthy lifestyles:

- Improve, develop and encourage the safe use of bikes lanes, pedestrian pathways and parks.
- Increase the amount of affordable and accessible housing.
- Develop a regional food security plan with local/regional partners.

Ms. Barry stated that they have an additional \$35,000 grant from the CRD and thanked the District of Sooke for the opportunity to prepare the Community Health Information Project Final Report.

Mayor Evans commended the work done by the Community Health initiative.

RI-2 Development Services Department

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

Fire Department

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

Emergency Program and Bylaw Enforcement

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

Policing

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-3 RCMP – Monthly Mayor Report – January 2007

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-4 Fire Department – January 2007 Monthly Activity Report

MOVED by Councillor Armour, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Councillor Dumont announced that Penny Grant has resigned as CAO for the Vancouver Island Regional Library as of June 30, 2007 and that children grade K-12 are encouraged to enter on-line to win an ipod.

Councillor Armour reported that he visited Councillor Beech in the hospital and she is in good spirits.

BYLAWS

B-1 Bylaw No. 276, Zoning Amendment Bylaw (270-2)

MOVED by Councillor Parkinson, seconded that Bylaw No. 276, *Zoning Amendment Bylaw (270-2)* be read a third time.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 288, Zoning Amendment Bylaw (270-6)

MOVED by Councillor Dumont, seconded that Bylaw No. 288, *Zoning Amendment Bylaw (270-6)* be read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Bylaw No. 288, *Zoning Amendment Bylaw (270-6)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that a public hearing be scheduled on March 27, 2007.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 289, Zoning Amendment Bylaw (270-7)

MOVED by Councillor Armour, seconded that Bylaw No. 289, *Zoning Amendment Bylaw (270-7)* be read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Bylaw No. 289, *Zoning Amendment Bylaw (270-7)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that a public hearing be scheduled on March 27, 2007.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 290, Zoning Amendment Bylaw (270-8)

MOVED by Councillor Dumont, seconded that Bylaw No. 290, *Zoning Amendment Bylaw (270-8)* be read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Bylaw No. 290, *Zoning Amendment Bylaw (270-8)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that a public hearing be scheduled on March 27, 2007.

CARRIED UNANIMOUSLY

B-5 Bylaw No. 291, Building Regulation Amendment Bylaw (70-5)

MOVED by Councillor Parkinson, seconded that Bylaw No. 291, *Building Regulation Amendment Bylaw (70-5)* be read first and second time.

AND THAT a public information meeting be scheduled on March 12, 2007.

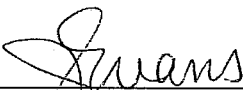
CARRIED UNANIMOUSLY

ADJOURNMENT

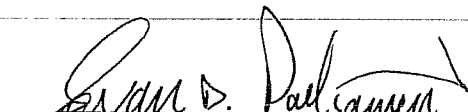
MOVED by Councillor Parkinson, seconded to adjourn the meeting at 8:40 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on February 28, 2007 at 6:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Bob Kelsey, Fire Chief

ABSENT:

Councillor Ron Dumont

CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

BYLAWS

B-1 **Bylaw No. 275, Official Community Plan Amendment Bylaw (86-18)** – 6981 West Coast Road

MOVED by Councillor Beech, seconded that Bylaw No. 275, Official Community Plan Amendment Bylaw (86-18) be adopted.
CARRIED

B-2 **Bylaw No. 276, Zoning Amendment Bylaw (270-2)** – 6981 West Coast Road

MOVED by Councillor Parkinson, seconded that *Bylaw No. 276, Zoning Amendment Bylaw (270-2)* be adopted.
CARRIED

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

(a) labour relations or other employee relations.

(b) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

(c) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;


CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 6:50 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on March 12, 2007 at 7:00 pm
Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant Roger Plamondon

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 6:59 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the following three items to the agenda as new business:

- NB-1, Executive Summary for RI-3 Townsend Road Report
- NB-2, Sooke Economic Development Commission Resolution for item RA-2 Revitalization Property Tax Exemption – Hotel Development
- Handout - Plan for a Healthier Community Today.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on February 26, 2007 be adopted as amended on page 2.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on February 28, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on March 5, 2007 be adopted as amended on page 12.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that the minutes of the Sooke Economic Development Commission meeting held on December 6, 2006, the Focus Group – Capital Grants Committee meeting held on December 7, 2006 and January 11, 2007, the Finance and Administration Committee meeting held on February 20, 2007 and the Spirit of BC Community Committee held on March 7, 2007 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the minutes of the Capital Regional District Board meeting held on February 17, 2007 and the Capital Region Emergency Service Telecommunications (CREST meeting held on December 20, 2007 be received for information.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Pacific Centre Family Services Association (PSCFA)

Mitzi Dean reviewed the Community Outreach Prevention and Education Program (COPE), which focuses on youth at risk of reaching their potential. Ms. Dean proposed a cross municipal support program and asked Council for their support in funding the program.

MOVED by Councillor Kasper, seconded to direct staff to research the services provided in Sooke with an accurate comparison of the services provided by the PSCFA COPE program.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Spirit of BC Community Committee Resolutions

MOVED by Councillor Dumont, seconded that Council appoint Raymond J. Vowles as Chair of the Spirit of BC Community Committee and to forward the appointment to the Ministry of Tourism for approval.

AND THAT Council appoint Chief Rose Dumont and Elizabeth Johnson be appointed as co-vice-chairs and that Elida Peers be appointed as Executive Secretary/Recorder

AND THAT recommend to Council that Dana Lajeunesse and Laurie Szadkowski be appointed as members of the Sooke Spirit of BC Community Committee.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road expressed concerns that Smart Growth goals not be used to push development and that the discussion of bylaws should take place at the Committee of the Whole. Ms. Hall questioned the introduction of a Property Tax

Exemption for Hotel Development in light of the potential increase of residential property taxes.

Fred Von Ilberg, Tara Place requested information on the distribution of staff time for processing sewer permits and allocating that cost to the sewer area. Mr. Von Ilberg expressed concerns regarding developmental growth in Sooke and the need for the OCP to be developed before development decisions are made and that public consultation become a part of every development proposal.

Ellen Anderson, Member of Community Health Information Project (CHI) supports the resolution in RA-4 and expressed the need for sustained financial support for Community Social Planning.

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 Bylaw No. 291 *Building Regulation Amendment Bylaw (70-5)*

Mayor Evans stated that this public input meeting is being held to allow the public an opportunity to make submissions to Council on a particular item on the agenda. Any person who has an interest in the item will have an opportunity to make a submission to Council. Before speaking please state your name and address for the record.

There were no questions or comments from the public.

REPORTS REQUIRING ACTION

RA-1 Marine Boardwalk – 2010 Olympic/Paralympic Live Sites Application (OPLS)

MOVED by Councillor Armour, seconded to designate \$578,000 from Casino funds as matching funds for the Marine Boardwalk – 2010 Olympic/Paralympic Live Sites project.

CARRIED

**Councillor Parkinson Opposed
Councillor Kasper Opposed**

RA-2 Revitalization Property Tax Exemption – Hotel Development

MOVED by Councillor Kasper, seconded to direct staff to prepare for Council consideration a *Revitalization Property Tax Exemption Bylaw* for the purpose of encouraging local hotel development and the revitalization of the District of Sooke commercial town core.

CARRIED

RA-3 Victoria International Half- Iron Triathlon in Sooke Area

MOVED by Councillor Dumont, seconded that Council support in principle the Victoria International Half-ironman Triathlon event in the Sooke area subject to appropriate permits and approvals

CARRIED UNANIMOUSLY

RA-4 Resolution to AVICC and UBCM – Sustained Financial Support for Community Social Planning in BC

MOVED by Councillor Dumont, seconded that Council resolve:

“WHEREAS it has been demonstrated that collaborative, cooperative planning processes increase the efficiency and maximize the impacts of the investments that all levels of government are making in assisting communities to respond to the increasingly complex and inter-connected social issues they face;

AND WHEREAS the Community Charter requires municipal governments to report annually on community social issues, and an integrated, collaborative planning process is a requirement for financial support by many funding sources including provincial and federal governments;

AND WHEREAS municipal governments need support to ensure the existence of appropriate community driven social planning processes in their communities:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities ask the provincial government to commit to providing sustained financial support for local community social planning processes that serve to support and integrate responses to social issues throughout BC.”

AND THAT the resolution be forwarded to the Association of Vancouver Island Coastal Communities and the Union of BC Municipalities.

CARRIED UNANIMOUSLY

The meeting recessed at 8:30 p.m.

The meeting resumed at 8:35 p.m.

RA-5 Section 219 Covenant for Woodland Creek Development

MOVED by Councillor Parkinson, seconded that Council authorize the amendment to Section 219 Covenant as follows:

1. Conditions 11(a) and 11(b) be placed under the heading “Land Uses and Phasing of Development” and renumbered as 5 and 6 with the rest of the conditions renumbered appropriately.
2. Section 11 be reworded to read as follows:

Affordable Housing

11. Not less than 15% of the apartment residential units above commercial on the Lands shall be restricted in perpetuity to rental revenue.

CARRIED

REPORTS FOR INFORMATION

RI-1 **Sooke Fine Arts Society** – UBCM Tourism Grant – Quarterly Report

MOVED by Councillor Beech, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-2 **RCMP** – Monthly Mayor Report – February 2007

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-3 **Townsend Road Report**

Ken French, Stantec gave a summary of the Townsend Road Rehabilitation and Drainage Project and asked Council for direction in designing the conceptual design and the cost involved.

Adrian Small, Small and Rossell Landscape architects presented the schematic plan and the use of bio-swales and rain gardens for retention and treatment of runoff.

MOVED by Councillor Kasper, seconded to direct staff to bring forward a financial model for Council consideration
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans congratulated Council for the signing of the Memorandum of Understanding during the Community- to- Community Forum and opening ceremony for the ~~Sooke Elderly Citizens Housing Society – Ayre Manor.~~

Councillor Dumont reported on attending the “Conversations on Health” seminar.

Councillor Beech reported on attending the Tourism BC Conference, the Community-to-Community Forum, the Sustainable Conference at Royal Roads, the CREST meeting on March 7 and Resilient Communities on March 8, 2007.

CORRESPONDENCE FOR INFORMATION

I-1 **City of Langley** – BC Building Code

MOVED by Councillor Armour, seconded to file the correspondence.
CARRIED UNANIMOUSLY

I-2 **City of Langley** – National Homeless Initiative / Development of a comprehensive National Housing Strategy

MOVED by Councillor Parkinson, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-3 Ministry of Employment and Income Assistance

MOVED by Councillor Beech, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-4 Capital Region Emergency Services Telecommunication

MOVED by Councillor Parkinson, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-5 City of Colwood – Heritage Representative

MOVED by Councillor Armour, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-6 Christine Weyenberg – Sooke Fireworks Bylaw

MOVED by Councillor Dumont, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-7 Christine Schlattner –Sooke Fireworks Bylaw

MOVED by Councillor Dumont, seconded to file the correspondence.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 277 Zoning Amendment Bylaw (270-3) – 5121 Sooke Road

Evan Parliament stated that the applicant would like to withdraw his application at this time.

MOVED by Councillor Dumont, seconded that Bylaw No. 277 Zoning Amendment Bylaw (270-3) be withdrawn.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 284 Zoning Amendment Bylaw (270-5) – 2045 Maple Avenue South

MOVED by Councillor Beech, seconded that Bylaw No. 284 Zoning Amendment Bylaw (270-5) be adopted.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 285 Sooke Core Sewer Specified Area Amendment Bylaw (147-3) – 6995 Nordin Road

Mayor Evans introduced Angus Sutherland as the applicant.

MOVED by Councillor Kasper, seconded that Council give first, second reading to Bylaw No. 285 Sooke Core Sewer Specified Area Amendment Bylaw (147-3) to include the property located at 6995 Nordin Road within the District of Sooke Core Sewer Area; **AND THAT** final adoption is subject to:

- a) Council approval of set criteria for future sewer expansions;
- b) the adoption of Bylaw No. 295 *Zoning Amendment Bylaw (270-11)* for 6995 Nordin Road.

CARRIED UNANIMOUSLY

Bylaw No. 295 *Zoning Amendment Bylaw (270-11)* – 6995 Nordin Road

MOVED by Councillor Kasper, seconded that Bylaw No. 295 *Zoning Amendment Bylaw (270-11)* be read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 295 *Zoning Amendment Bylaw (270-11)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded that Bylaw No. 295 *Zoning Amendment Bylaw (270-11)* a public hearing be scheduled on April 3, 2007.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 286 *Fireworks Regulation Bylaw, 2007*

~~**MOVED** by Councillor Parkinson, seconded that Bylaw No. 286 *Fireworks Regulation Bylaw, 2007* be read a third time.~~

~~**CARRIED**~~

B-5 Bylaw No. 287 *Nordin Road Exchange Amendment Bylaw (228-1)*

MOVED by Councillor Beech, seconded that Bylaw No. 287 *Nordin Road Exchange Amendment Bylaw (228-1)* be adopted.

CARRIED UNANIMOUSLY

B-6 Bylaw No. 293 *Zoning Amendment Bylaw (270-9)*

MOVED by Councillor Dumont, seconded that Bylaw No. 293 *Zoning Amendment Bylaw (270-9)* be introduced and read a first time.

CARRIED

MOVED by Councillor Beech, seconded that Bylaw No. 293 *Zoning Amendment Bylaw (270-9)* be read a second time.

CARRIED

MOVED by Councillor Beech, seconded that Bylaw No. 293 *Zoning Amendment Bylaw (270-9)* a public hearing be scheduled on April 3, 2007.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the meeting extend past 10:00 p.m.

CARRIED UNANIMOUSLY

B-7 Bylaw No. 294 *Zoning Amendment Bylaw (270-10)* – 2113 & 2119 Charters Road

MOVED by Councillor Beech, seconded that Bylaw No. 294 *Zoning Amendment Bylaw (270-10)* be read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 294 *Zoning Amendment Bylaw (270-10)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 294 *Zoning Amendment Bylaw (270-10)* a public hearing be scheduled on April 3, 2007.

CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Armour, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

- (a) labour relations or other employee relations.
- (b) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED UNANIMOUSLY

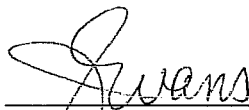
REPORT OF IN CAMERA RESOLUTIONS

ADJOURNMENT


MOVED by Councillor Dumont seconded to adjourn the meeting at 10:55 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on March 19, 2007, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Lisa Urlacher, Council Clerk

ABSENT:

Councillor Jen Smith
Councillor Rick Kasper

CALL TO ORDER

Mayor Evans called the meeting to order at 8:45 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Dumont, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, inquired about the process of introducing rezoning bylaws at the Committee of the Whole meetings to allow public questions. Ms. Hall asked Council to consider developer contributions such as community amenities through agreements with rezoning applications.

Bruce MacMillan, Deerlepe Raod, asked Council to consider allowing people to apply for inclusion in the sewer area.

REPORTS REQUIRING ACTION

RA-1 Policy to Include Property into the Sewer Specified Area

Evan Parliament introduced EPCOR representatives: Terry Moore, Tammy Wetmore, and Dave Rector.

Mr. Rector explained how the brief would assist council in making decisions on criteria for future planning of the sewer system.

Ms. Wetmore, explained the model of Single Family Equivalence (SFE) being the number of homes and the expansion capability of the collection system. Ms. Wetmore described the Decision Matrix for ranking and weighing categories to determine priorities based on Council's goals and objectives.

Council discussed the expansion brief and highlighted the following:

- Potential Expansion Area maps for public input meetings.
- Development Cost Charges for expansion upgrades.
- Concern to not overbuild the system and pass on the cost of upgrading to existing users.
- A mechanism to accurately determine the number of SFE users.
- Future capacity and expansion capability of treatment plant.

MOVED by Councillor Beech, seconded that Council amend Policy 11.5, *Sooke Core Sewer Specified Area Boundary Policy* with the following additions:

- a latecomers agreement option
- process for contacting property owners prior to area connection
- reference to single lot property owners

CARRIED UNANIMOUSLY

Councillor Beech left the meeting at 8:30 p.m.

Councillor Beech returned to the meeting at 8:35 p.m.

BYLAWS

B-1 Bylaw No. 285, *Sooke Core Sewer Specified Area Amendment Bylaw (147-3)* – third reading

MOVED by Councillor Beech, seconded that Bylaw No. 285, *Sooke Core Sewer Specified Area Amendment Bylaw (147-3)* be read a third time to include the property located at 6995 Nordin Road within the District of Sooke Core Sewer Specified Area.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 293, *Zoning Amendment Bylaw (270-9)* - amendment

MOVED by Councillor Beech, seconded that Council amend Bylaw No. 293, *Zoning Amendment Bylaw (270-9)* in section 2 by removing "Mixed Small Lot Residential Zone (RS-2)" and replacing it with "Medium Density Multi Family Residential Zone (RM-3).

CARRIED UNANIMOUSLY

B-3 Bylaw No. 295, *Zoning Amendment Bylaw (270-11)* – housekeeping amendment

MOVED by Councillor Beech, seconded that Council amend Bylaw No. 295, *Zoning Amendment Bylaw (270-11)* in section 2 by removing the word "Townhouse" and replacing it with "Low Density Multi Family Residential".


CARRIED UNANIMOUSLY

Council directed staff to include allowable density information on Reports to Council.

ADJOURNMENT

MOVED by Councillor Armour, seconded to adjourn the meeting at 9:00 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on March 26, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Katherine Lesyshen, Associate planner
Ian Scott, Planning Technician
Lisa Urlacher, Council Clerk
Staff Sergeant Roger Plamondon

ABSENT:

Councillor Jen Smith

CALL TO ORDER

Mayor Evans called the meeting to order at 7:02 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Beech, seconded to add the following items to the agenda as new business: NB-1 Attachment for RA-6 Business Licenses - Sooke Harbour Chamber of Commerce and NB-2 Sooke Region Museum – Communities in Bloom.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on March 12, 2007 be amended on page 3 and on page 5.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on March 19, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on March 19, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that minutes of the Finance and Administration Committee meeting held on February 28, 2007, March 6, 2007 and March 20, 2007, the Sooke Economic Development Commission meeting held on March 7, 2007, the Downtown Revitalization Committee meeting held on March 15, 2007 and the Capital Regional District Board meeting be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that minutes of the Capital Regional District Board meeting held on March 7, 2007 be received for information.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Recommendations – Grant in Aid

MOVED by Councillor Armour, seconded that Council approve the grant in aid in the amount of \$500 to the Greater Victoria Film Commission.

CARRIED UNANIMOUSLY

AND THAT Council approve the grant in aid in the amount of \$1,500 to the BC SPCA Wild ARC.

AND THAT Council approve the grant in aid in the amount of \$3,215 to the Sooke Fall Fair Association.

AND THAT Council approve the grant in aid in the amount of \$2,500 to the St. John Ambulance.

AND THAT Council approve the grant in aid in the amount of \$1,700 to the Sooke Citizens on Patrol.

AND THAT Council approve the grant in aid in the amount of \$3,000 to the Sooke Philharmonic Society.

AND THAT Council accept the final reports for West Coast Flyfishers Association and Sooke Fall Fair as submitted.

CARRIED UNANIMOUSLY

BA-2 Finance and Administration Committee Recommendation

MOVED by Councillor Parkinson, seconded that the following budget meetings be scheduled:

Apr 2 4:00 pm SPECIAL COUNCIL – 2007 BUDGET
Apr 3 4:00 pm SPECIAL COUNCIL – 2007 BUDGET
Apr 18 6:30 pm 2007 BUDGET OPEN HOUSE
Apr 30 7:00 pm SPECIAL COUNCIL – 2007 5-Year Financial
Plan & Tax Rate Bylaw

CARRIED UNANIMOUSLY

BA-3 Downtown Revitalization Committee Recommendation

MOVED by Councillor Armour, seconded that Council give an extension to continue the Downtown Revitalization Committee until April 10, 2007.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, commented on item RA-2 and questioned the latecomer's agreement and asked how would the latecomers be included in the Sewer Specified Area. Ms. Hall stated an additional public hearing is necessary for 3031 Phillips Road. Ms. Hall questioned the procedure for item B-5 that came forward without public input and commented on item B-7, text amendment for Silverspray.

Fred Von Ilberg, Tara Place, read and submitted his statement expressing his concerns for public consultation and the proposed increased density for Item RA-4. Mr Von Ilberg questioned Council about waiving the fees of sewer permits in 2006 and asked who made that decision.

David Parsons, Phillips Road, commented on item B-1 and questioned the higher density proposed development as well as his concerns for the road standards on Phillips Road, fire protection, and the commitment for CRD water.

Susan Maclean, an adjacent property owner, asked Council to consider a new public hearing for the proposed development for item B-1.

REPORTS REQUIRING ACTION

RA-1 Sewer Specified Area Hydraulic Model – Stantec Presentation

MOVED by Councillor Dumont, seconded to adopt the Hydraulic Model software program in order to determine capacity within the Sewer Treatment System.

CARRIED UNANIMOUSLY

RA-2 Policy No. 11.5, Sooke Core Sewer Specified Area Boundary Policy - revision

MOVED by Councillor Dumont, seconded to direct staff to amend Policy 11.5, *Sooke Core Sewer Specified Area Boundary Policy* by adding the following condition: where the property receives a recommendation from the Capital Health Region, Environmental officer to be included in the Sooke Core Sewer Specified Area Boundary.

CARRIED UNANIMOUSLY

RA-3 Parcel Tax Review Panel

MOVED by Councillor Kasper, seconded that Council appoint three Councillors to sit on the Parcel Tax Review Panel for 2007.

CARRIED

RA-4 Development Permit Application, Otter Point Road and Grant Road West (Notts Creek)

MOVED by Councillor Parkinson, seconded that Council grant an extension to Development Permit DP2005-0329 for an additional 12-month period, expiring on April 12th, 2008

CARRIED UNANIMOUSLY

RA-5 Development Permit Application, 5621 and 5641 Sooke Road (Sunny Shores)

MOVED by Councillor Dumont, seconded that Council table the issuance of a Development Permit to construct ten four-plex timeshare units at 5621 and 5641 Sooke Road till after the April 2, 2007 Committee of the Whole meeting for the purpose of public input.

CARRIED

Councillor Kasper Opposed

RA-6 Business Licences - Draft

MOVED by Councillor Parkinson, seconded that Council direct staff to publish notice and schedule a public input meeting for Bylaw No. 301, *Business Licence Bylaw, 2007*:

CARRIED UNANIMOUSLY

RA-7 District of Sooke and T'Sou-ke Nation MOU Working Group

MOVED by Councillor Armour, seconded that Council accept the appointments of Mayor Janet Evans, Councillor Sheila Beech and Evan Parliament, Chief Administrative Officer to the "District of Sooke and T'Sou-ke Nation Memorandum of Understanding Working Group".

CARRIED UNANIMOUSLY

RA-8 Sooke Community Arts Council – Request to Waive Park Fee

Councillor Kasper stated he has an association with the Sooke Community Arts Council through his wife and left the meeting at 8:13 p.m.

MOVED by Councillor Parkinson, seconded to that Council waive the park use fee for the *Sooke Community Arts Council* for the "Art in Park" event for 2007 and 2008.

AND THAT Council request a refundable \$500 damage deposit.

CARRIED UNANIMOUSLY

MOVED by Councillor armour, seconded to direct staff to bring forward a report with a non-profit user list for the Ed Macgregor Park.
CARRIED UNANIMOUSLY

Councillor Kasper returned to the meeting at 8:19 p.m.

RA-9 BC-Alberta TILMA Agreement

MOVED by Councillor Armour, seconded to that Council adopt the following resolution:

“Whereas the Trade and Investment Labour Mobility Agreement (TILMA) signed by the BC and Alberta Governments and due to come into force in April, 2007 and which is binding on municipalities in April 2009:

- a. makes it possible for outside investors to impose substantial legal expenses on municipalities, and potentially to overturn local government contracts, bylaws and regulations (including land use, zoning, and environmental bylaws and regulations) decided by local governments to meet the wishes of their residents within the powers granted under existing BC legislation;
- b. any rezoning approved by a BC municipality will have the effect of establishing statutory precedent such that similar zoning cannot be denied to other applicants. If requested zoning similar to that granted in other cases is denied by the municipality it will be liable to a maximum of \$5M per case;
- c. provides no protection for the Agricultural Land Reserve despite a section of the agreement where each province has the opportunity to insert exceptions, exposing the ALR to laws governing agricultural land in Alberta where a reserve does not exist.

Therefore the District of Sooke respectfully requests the Union of BC Municipalities urgently convene a meeting of concerned municipalities to form a working group that will:

- a. be sufficiently resourced to undertake an immediate review of the impact of this agreement on municipalities, and
- b. immediately upon conclusion of this review undertake negotiations with the Provincial Government to have TILMA amended so that it is in alignment with current municipal legislation and protects municipalities from the consequences of this agreement.”

AND THAT Council direct staff to send a letter directly to the Province and UBCM with the above resolution.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

Councillor Beech left the meeting.

RI-1 Monthly Mayor Report – February 2007

MOVED by Councillor Parkinson, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Councillor Beech returned to the meeting.

Mayor Evans read and submitted her report. Mayor Evans announced with sadness the passing of Councillor John Webb of Metchosin.

Councillor Kasper reported on the Municipal Finance Authority AGM and a meeting with the consultant for affordable housing.

Councillor Parkinson read and submitted her report.

Councillor Beech reported that the Downtown Revitalization Committee will be presenting their report.

Councillor Armour reported on the SEAPARC meeting and that Ken Pugente is recovering from his illness.

CORRESPONDENCE REQUIRING ACTION

C-1 EPCOR – Community Investment “Road to Champions” Being Offered in Your Community

MOVED by Councillor Armour, seconded to file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

**B-1 Bylaw No. 256, Official Community Plan Amendment Bylaw (86-14)
Bylaw No. 257, Zoning Amendment Bylaw (2040-85)**

MOVED by Councillor Armour, seconded that a public hearing for Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-14)* and Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)* be scheduled on April 17th, 2007.
CARRIED

B-2 Bylaw No. 261, Parking Facility Reserve Fund Establishment Bylaw, 2006

MOVED by Councillor Parkinson, seconded that Bylaw No. 261, *Parking Facility Reserve Fund Establishment Bylaw, 2006* be adopted.
CARRIED UNANIMOUSLY

B-3 Bylaw No. 286, Fireworks Regulation Bylaw, 2007

MOVED by Councillor Dumont, seconded that Council rescind third reading of Bylaw No. 286, *Fireworks Regulation Bylaw, 2007*.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council amend Bylaw No. 286, *Fireworks Regulation Bylaw, 2007* by removing sections 7.7 and 7.8 and amending the definition of "Peace Officer" to be:

"Peace Officer means a person employed as Fire Chief by the Fire Department of the municipality or any person employed by the municipality as a Bylaw Enforcement Officer or any member of the Royal Canadian Mounted Police or any municipal Police Officers"

CARRIED

MOVED by Councillor Dumont, seconded that Council give third reading of Bylaw No. 286, *Fireworks Regulation Bylaw, 2007* as amended.

CARRIED

B-4 Bylaw No. 291, *Building Regulation Amendment Bylaw (70-5)*

MOVED by Councillor Armour, seconded that Bylaw No. 291, *Building Regulation Amendment Bylaw (70-5)* be adopted.

CARRIED UNANIMOUSLY

B-5 Bylaw No. 297, *Zoning Amendment Bylaw, (270-12)*

MOVED by Councillor Dumont, seconded that Bylaw No. 297, *Zoning Amendment Bylaw, (270-12)* be introduced and read a first time.

CARRIED

Councillor Kasper Opposed

MOVED by Councillor Dumont, seconded that Bylaw No. 297, *Zoning Amendment Bylaw, (270-12)* be read a second time.

CARRIED

Councillor Kasper Opposed

MOVED by Councillor Dumont, seconded that a public hearing for Bylaw No. 297, *Zoning Amendment Bylaw (270-12)* be scheduled on April 17th, 2007.

CARRIED UNANIMOUSLY

B-6 Bylaw No. 298, *Zoning Amendment Bylaw (270-13)*

MOVED by Councillor Parkinson, seconded that Bylaw No. 298, *Zoning Amendment Bylaw (270-13)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Bylaw No. 298, *Zoning Amendment Bylaw (270-13)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that a public hearing for Bylaw No. 298, *Zoning Amendment Bylaw (270-13)* be scheduled on April 17th, 2007.

CARRIED UNANIMOUSLY

B-7 Bylaw No. 299, Official Community Plan Amendment Bylaw (86-20)

MOVED by Councillor Beech, seconded that Bylaw No. 299, *Official Community Plan Amendment Bylaw (86-20)* be introduced and read a first time.

CARRIED

MOVED by Councillor Dumont, seconded that Bylaw No. 299, *Official Community Plan Amendment Bylaw (86-20)* be read a second time.

CARRIED

MOVED by Councillor Beech, seconded that Bylaw No. 300, *Zoning Amendment Bylaw, (270-20)*- be introduced and read a first time.

CARRIED

MOVED by Councillor Dumont, seconded that Bylaw No. 300, *Zoning Amendment Bylaw, (270-20)*- be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that a public hearing for Bylaw No. 299, *Official Community Plan Amendment Bylaw (86-20)* and Bylaw No. 300, *Zoning Amendment Bylaw, (270-20)* be scheduled on April 17th, 2007.

CARRIED UNANIMOUSLY

B-8 Bylaw No. 302, Animal Regulation and Impounding Amendment Bylaw (1465-2)

MOVED by Councillor Armour, seconded that Bylaw No. 302, *Animal Regulation and Impounding Amendment Bylaw (1465-2)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Bylaw No. 302, *Animal Regulation and Impounding Amendment Bylaw (1465-2)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Bylaw No. 302, *Animal Regulation and Impounding Amendment Bylaw (1465-2)* be read a third time.

CARRIED UNANIMOUSLY

NEW BUSINESS

MOVED by Councillor Parkinson, seconded that Council pay the registration fee of \$625.00 for 2007 BC Communities in Bloom to the Sooke Region Historical Society on behalf of the Tourism Alliance on the condition that the program be exclusively within the District of Sooke.

CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

(a) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(b) litigation or potential litigation affecting the municipality;

CARRIED UNANIMOUSLY

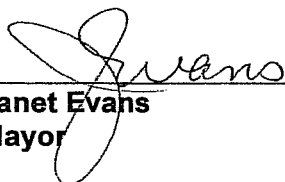
REPORT OF IN CAMERA RESOLUTIONS

ADJOURNMENT

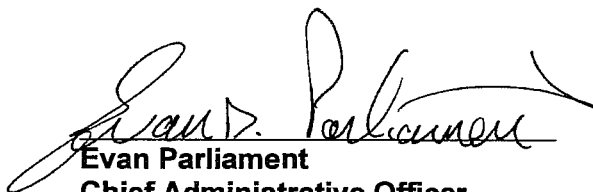
MOVED by Councillor Armour, seconded to adjourn the meeting at 9:50 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

Council Report – March 2007
Presented by:
Councillor Brenda Parkinson

1. **Wednesday, March 14, 2007**
Historical Society Meeting
 - Report on developments regarding Bylaw 3401
 - Discussion on actions to be taken

2. **Thursday, March 15, 2007**
Tourism Alliance Meeting
 - Discussions surrounding Town Centre Sign and Map and to proceed
 - Information on Sooke News Mirror Magazine – Sooke to Port Renfrew

3. **Thursday, March 15, 2007**
SEAPARC – Admin Budget Review/Board Meeting
 - Attended meeting with Mayor Janet Evans and Councillor Rick Armour
 - Received reports on Community Building Strategy, Active Communities Initiative, Times Colonist 10K Training Clinics, CRD Transportation and Health Project and the 2007 Budget Report

4. **Saturday, March 17, 2007**
Sooke Bantam A Hockey Provincials
 - Attended Logging Show and Banquet with Acting Mayor Rick Kasper, CAO Evan Parliament and myself
 - Axes are wielded and saws buzz in competition as a unique designer chair is made
 - Mike Barrie professional hockey player who played in the WHL and was a NHL draft entry was the guest speaker

5. **Sunday, March 18, 2007**
Sooke Bantam A Hockey Provincials
 - Attended Opening Ceremonies with Acting Mayor Rick Kasper, Councillor Ron Dumont, CAO Evan Parliament and myself

6. **Monday, March 19, 2007**
Historical Society Special Meeting
 - Presentation of updated information regarding the future of Bylaw 3401
 - Options on decisions to be taken by the Board

7. **Tuesday, March 20, 2007**
Finance & Admin Committee Meeting
 - Attended meeting

8. **Wednesday, March 21, 2007**
Urban Development (UDI) Luncheon
 - Attended Luncheon Meeting on Affordable Housing with Mayor Janet Evans
 - Topic for discussion “Should Developers Pay for Affordable Housing”?

9. **Thursday, March 22, 2007**

Sooke International Triathlon Media Conference

- Attended Press Announcement with Mayor Janet Evans, Councillor Rick Armour
- In attendance were Olympic Gold Medal Triathlon Coach Lance Watson, Top Ironman Competitor and Coach Charlene Waldner and Olympic Gold Medal Rower turned Triathlete John Wallace and Twp-Time World Championship Medalist Lucy Smith

10. **Friday, March 23, 2007**

Integrated Community Sustainability and Planning Workshop

- Attended presentation with Ian Scott (Planner with the District)
- Excellent workshop exploring how sustainability might be applied in Sooke (and other areas of course)
- Presentations on how business is conducted in North Vancouver, Dawson Creek and Uclulet

DISTRICT OF SOOKE

Report of Public Hearing
held in the Council Chamber at 2225 Otter Point Road, Sooke, BC
on March 27, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Jen Smith
Councillor Brenda Parkinson
Councillor Ron Dumont

STAFF PRESENT

Evan Parliament, Chief Administrative officer
Marlaina, Elliot, Director of Planning
Lisa Urlacher, Council Clerk

ABSENT

Councillor Rick Kasper

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

PH-1 Bylaw No. 290, Zoning Amendment Bylaw (270-8) - 2421 Otter Point Road

Marlaina Elliott provided an overview of the application.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:09 pm.

PH-2 Bylaw No. 289, Zoning Amendment Bylaw (270-7) - 6838 Grant Road

Marlaina Elliott provided an overview of the application.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:12 pm.

PH-3 Bylaw No. 288, Zoning Amendment Bylaw (270-6) - 6484 Golledge Avenue

Marlaina Elliott provided an overview of the application.

Bruce Milton, Golledge Avenue, read and submitted a letter expressing his opposition to the development and his concerns regarding its impact to surface water and increased traffic in the neighbourhood as well as keeping residential development in harmony with adjacent properties.

Brenda Ryan, Charters Road, expressed her opposition to the rezoning application and stated her concerns regarding her property value, pedestrian safety and increased traffic in the school zone area.

Judithe Ann Gatto, Charters Road, expressed her opposition to the development and stated her concerns that medium density is too high and does not keep in form and character with the neighbourhood.

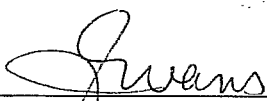
John Bellis, Golledge Avenue, expressed his concerns as to traffic flow and questioned; where would traffic enter and where would traffic go out. Mr. Bellis questioned how high could the buildings potentially be in the proposed zone?

Candice Whittten, Charters Road, runs an in home daycare on Golledge Avenue and expressed her opposition to the rezoning due to traffic flow, school zone signage and density.

Cathy VanAlstyne, Charters Road, expressed her opposition to the developmetn and her concerns regarding access to a medium density development, accommodating increased pedestrian and vehicle traffic, and drainage. Ms. VanAlstyne stated that she submitted a letter.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:26 pm.

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 2, 2007 at 4:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Gawley, Interim Director of Finance
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk

ABSENT: Councillor Rick Armour

CALL TO ORDER

Mayor Evans called the meeting to order at 4:02 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Beech, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

BYLAWS

B-1 **Bylaw No. 286, *Fireworks Regulation Bylaw, 2007***

MOVED by Councillor Dumont, seconded that Bylaw No. 286, *Fireworks Regulation Bylaw, 2007* be adopted.

CARRIED

Councillor Kasper opposed the motion

B-2 **Bylaw No. 291, *Building Regulation Amendment Bylaw (70-5)***

MOVED by Councillor Dumont, seconded that Council rescind adoption March 26th, 2007 of Bylaw No. 291, *Building Regulation Amendment Bylaw (70-5)*

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council give third reading to Bylaw No. 291, *Building Regulation Amendment Bylaw (70-5)*.

CARRIED UNANIMOUSLY

B-3 **Bylaw No. 302, *Animal Regulation and Impounding Amendment Bylaw (1465-2)***

MOVED by Councillor Kasper, seconded that Bylaw No. 302, *Animal Regulation and Impounding Amendment Bylaw (1465-2)* be adopted.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Terasen Gas Locate Policy

MOVED by Councillor Beech, seconded that Council pass the following resolution and forward it to the Association of Vancouver Island Coastal Communities (AVICC) Annual General Meeting:

“WHEREAS pursuant to the Gas Safety Regulation, BC Reg. 103/2004, under the Safety Standards, Act, SBC 2003 c.39, a gas utility company has the option of indicating the location of buried gas lines by way of a plan provided to the local government rather than marking out the location on site;

AND WHEREAS the installation methods for buried natural gas lines in many instances result in deflection from the intended alignment, with the result that plans provided by the major natural gas utility in the Province are not conducive to accurate location of gas lines in the field;

AND WHEREAS the consequences of a gas line rupture can be extremely serious for residents, businesses and local government employees;

THEREFORE BE IT RESOLVED THAT the Province be asked to amend the Gas Safety Regulation to require the gas utility company to attend on site to mark out buried gas line locations in connection with excavation work.”

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded to send a letter to Terasen Gas expressing Council's dissatisfaction with receiving their letter two days before the date for changes to their locate service and ask that they meet with Council.

CARRIED UNANIMOUSLY

RA-2 2007 – 2011 Financial Plan

Councillor Jen Smith arrived at 4:08 pm.

Mr. Parliament and Councillor Kasper gave an overview of the budget process to date. Councillor Kasper stated that the committee has brought forward a new budget document that is more user friendly and informative.

Mayor Evans thanked Councillor Kasper for his service as chair of the Finance and Administration Committee and all the department heads for working to reduce expenditures in the budget.

Mr. Gawley reviewed the budget document presented and provided an additional document setting out “Adjustments needed prior to Council on April 2, 2007”. Mr. Gawley outlined the changes to the Homeowners Grant for 2007; increased ceiling assessment amount and lowered age requirement. Mr. Gawley advised as follows:

- a. \$40,000 = 1% increase
- b. Development Cost Charges funds cannot be spent on Townsend Road, an alternate source must be determined (Gas Tax, Casino, GST, works & services agreement)

- c. Pg. 59 – remove “Wheelchair accessible bus stops” \$3,500 under Infrastructure/ Engineering.
- d. Budget for surpluses were built up over the first five years of incorporation so that the next five years they would be available to draw on.

Council continued to review the budget document and asked for further information on the following:

- Pg. 1 – Sewer Grants \$33,333 – should it be in general operating, not sewer operating?
- Pg. 2 – What are Council “Benefits”?
- Pg. 3 – Grants in Aid – why was \$28,166 spent in 2006 when the grants total \$25,000?
- Pg. 4 – Community Policing – what was the \$500 expenditure?

MOVED by Councillor Parkinson, seconded to remove the \$3,500 expenditure for Volunteer Appreciation for 2007 which will take place in 2008.

CARRIED UNANIMOUSLY

Councillor Kasper left the meeting stating that his wife was on the Sooke Arts Council committee.

MOVED by Councillor Parkinson, seconded to increase the Sooke Arts Council expenditure to \$2000.00.

DEFEATED

MOVED by Councillor Dumont, seconded to direct staff to bring forward a policy requiring any organization receiving funds from the District of Sooke to provide documentation; last years financial statement and current budget.

CARRIED UNANIMOUSLY

Councillor Kasper returned to the meeting.

MOVED by Councillor Smith, seconded that staff provide information on the development department revenue budget; rezoning, development permits, development variance permits, board of variance fees.

CARRIED

MOVED by Councillor Kasper, seconded that the \$150,000 for the Townsend Road expenditure comes from taxation.

DEFEATED

MOVED by Councillor Smith, seconded that the \$150,000 for the Townsend Road expenditure comes from casino revenue.

CARRIED

MOVED by Councillor Smith, seconded to increase the expenditure under Community Development for John Phillips Memorial Park from \$10,000 to \$20,000.

CARRIED

Staff will review the Parks Maintenance contract to include the John Phillips Memorial Park.

ADJOURNMENT

MOVED by Councillor Dumont, seconded to adjourn the meeting at 6:20 p.m.
CARRIED UNANIMOUSLY

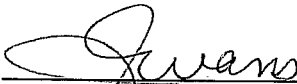
MOTION TO WAIVE NOTICE

MOVED by Councillor Beech, seconded, to waive notice of a Special Council meeting under section 127(4) of the *Community Charter*.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded, to close the meeting to the public under section 90 of the Community Charter to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 3, 2007 at 4:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Gawley, Interim Director of Finance
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk

ABSENT: Councillor Rick Armour, Councillor Ron Dumont, Councillor Jen Smith

CALL TO ORDER

Mayor Evans called the meeting to order at 4:08 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Beech, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, suggested that if the Development Cost Charges bylaw was amended to include Townsend Road, further development on that road would be required to contribute. Ms. Hall questioned the full cost of the marine boardwalk project. Ms. Hall inquired as to the Sooke Potholes park property; does the municipality own it now? Ms. Hall stated that the sewer infrastructure grant represents the contribution by the entire community to the project and that John Phillips Memorial Park should have washrooms.

REPORTS REQUIRING ACTION

RA-1 2007-2011 Financial Plan

Mr. Gawley distributed and reviewed "Budget Adjustments resulting from the April 2nd, 2007 Council meeting".

MOVED by Councillor Kasper, seconded to place the \$50,000 Nordin Road sale proceeds in the Council contingency fund.
CARRIED UNANIMOUSLY

Mr. Gawley will include revised amounts and provide updated budget information to Council.

Councillor Kasper requested further information on the "Sewer debt servicing costs" item.

MOVED by Councillor Kasper, seconded adopt the 2007 Financial Plan as amended.
CARRIED UNANIMOUSLY

BYLAWS

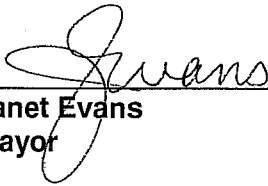
B-1 Bylaw No. 291, *Building Regulation Amendment Bylaw,(70-5)*

MOVED by Councillor Kasper, seconded that Bylaw No. 291, *Building Regulation Amendment Bylaw (70-5)* be adopted.
CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 4:50 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Report of Public Hearings
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 3, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Lisa Urlacher, Council Clerk

ABSENT:

Councillor Rick Armour
Councillor Ron Dumont

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 293, Zoning Amendment Bylaw (270-9) - 6402 and 6418 Sooke Road

Marlaina Elliott provided an overview of the application.

Doug Baxter, project manager for the Lighthouse Lane Estates reviewed the application and described the density, riparian area, and Smart Growth concepts for the development.

Jennifer Dodd, Vice President of Drennan Townhouses, expressed her concerns of increased traffic from the original proposed 30 units to the amended zone of 100 plus units. Ms. Dodd asked if access to the property would be on Drennan Road or Sooke Road. Ms. Dodd questioned the intention of amending the zoning for the purpose of density and questioned the drainage for on-site retention.

Norman Amirault, Bellvista Place, asked what would be developed and expressed concern for the access to the development and how it would impact Bellvista Place.

Fred Von Ilberg, Tara Place, stated that the advertisement for the public hearing was incorrect and that the public hearing should be cancelled. Mr. Von Ilberg expressed concerns as to increased traffic and stated that approval is subject to Ministry of Transportation.

Doug TitchKosky, Belvista Place, expressed his concern as to the impact on the corner of Belvista and access to the development off Sooke Road.

Gail Hall, Sooke River Road, commented on the content of the zoning amendment bylaw and asked about Bylaw No. 85, *Development Application Bylaw, 2002* not being used by Council. Ms. Hall expressed concerns with the incorrect notice, strata subdivisions and wetland liabilities.

Tim Trytten, Drennan Road, expressed concerns as to the application being rushed, more information required, and access and safety concerns.

Marlaina Elliott explained the zoning amendment procedure and that the applicant cannot create a conceptual design until they know what zoning is applicable.

Rin Rapp, Drennan Road, expressed concerns regarding receiving the amended notice with incorrect statement on April 2, 2007, not knowing what the development will be and managing traffic without changing infrastructure.

Bruce Milton, Golledge Avenue, commented on considering lower density for a Multi Family development.

Herb Haldane, Sooke Road, commented that the zoning was intended to increase densities within the Sewer Specified Area.

Brenda Ryan, Charters Road, raised concerns of three rezoning applications for high density in the same neighbourhood, which will impact traffic and pedestrian safety within school radiuses.

Jennifer Dodd, Drennan Road reiterated access concerns in and out of the proposed development.

Fred Von Ilberg, Tara Place, commented on development procedures in neighbouring municipalities.

Norman Amirault, Bellvista Place, expressed concerns as to the public input process for rezoning and development permits.

Dawn Hamer, Golledge Avenue, asked Council if there was an opportunity at the development permit stage for public input.

Gail Hall, Sooke River Road, questioned Council as to Bylaw No. 85, *Development Application Bylaw, 2002*.

Evan Parliament apologized for the wording mistake in the zoning notice and stated Council could consider revisiting Bylaw No. 85, *Development Application Bylaw, 2002*. Mr. Parliament stated that developers should hold an open house for the residents in the area.

Gail Hall, Sooke River Road, stated that more information is necessary for decision-making.

Tim Trytten, Drennan Road, questioned the zone in regards the number of potential units on useable land.

Herb Haldane, Sooke Road, stated zoning deals with maximum density, development permits create infrastructure.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:50 pm.

PH-2 Bylaw No. 294, Zoning Amendment Bylaw (270-10) - 2113 and 2119 Charters Road

Marlaina Elliott provided an overview of the application.

Randy Clarkston, on behalf of the applicant, reviewed the application and described that the Zoning Bylaw Committee created zones for density to use as tools when developing. Mr. Clarkston stated that developments provide infrastructure and amenities.

Gail Hall, Sooke River Road, expressed concerns regarding the process of rezoning and stated that development agreements and covenants would secure infrastructure and amenities. Ms. Hall questioned when would the OCP be amended to allow for the commercial zone and asked Council to consider an alternative commercial zone to exclude gas bar.

Bruce Milton, Golledge Road, read and submitted his concerns regarding a firebreak along properties, pedestrian/bike paths and the height of the development. Mr Milton asked if the appearance of the townhouse and commercial development would be in harmony with the current neighbourhood scheme. Mr. Milton recommended the extension of Throup Road and asked Council to investigate the zone areas.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 8:13 pm.

PH-3 Bylaw No. 295, Zoning Amendment Bylaw (270-11) - 6995 Nordin Road

Marlaina Elliott provided an overview of the application.

Angus Southerland, the applicant reviewed the application. He commented on low-density features and advised that the proposal includes the amenity of the extension of the walkway as well as opening access to the waterfront at the end of Wright Road. Mr. Southerland stated that there are requirements of extending the left turn lane on Whiffin Spit, upgrading and extending Nordin Road with closure at the Highway end, traffic calming and dedicated land for sidewalks.

Isabel Prewett, Wright Road, expressed concern with the beach access on Wright Road in regards to parking and increased traffic.

Gail Hall, Sooke River Road, asked Council to obtain covenants and agreements from developers.

Les Haddad, Whiffin Spit Road, expressed concerns for pedestrian safety from the proposed Wright Road/Nordin Road/Whiffen Spit intersection to West Coast Road.

Vania Paproski, Nordin Road Expressed support for the low-density waterfront development and commented on the increased tax base it would provide as well as amenities to the neighbourhood.

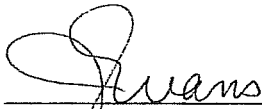
Jim Prewett, Wright Road, expressed concerns in regards to increased traffic, waterfront access at Wright Road, and sewer capacity outside the Sewer Specified Area.

Herb Haldane, Sooke Road, expressed support for the development.

Gail Hall, Sooke River Road, asked Council if it was a Heron Rookery.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 8:30 p.m.

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on April 10, 2007
7:00 p.m. Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Ian Scott, Planning Technician
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 7:01 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Beech, seconded to add the following items to the agenda as new business: Supplementary Documents for Item B-1, NB-1 Bylaw No. 304, *Revenue Anticipation Bylaw, 2007* and NB-2 Downtown Revitalization Committee Recommendations.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Regular Council meeting held on March 26, 2007 be adopted as amended on page 3 and 4.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the Report of Public Hearing held on March 27, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Special Council meeting held on April 2, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on April 3, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on April 3, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the Report of Public Hearing held on April 3, 2007 as amended on page 2.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that minutes of the Finance and Administration Committee meeting held on March 27, 2007, be received for information.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Recommendations

MOVED by Councillor Kasper, seconded that Council issue a Development Permit to construct ten four-plex timeshare units at 5621 and 5641 Sooke Road

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Fred Von Ilberg, Tara Place, questioned Council again about waiving the fees of sewer permits in 2006 and asked again who made that decision. Mr. Von Ilberg commented on Bylaw No. 85, *Development Application Bylaw, 2002*.

Loretta Boerkamp, Demamiel Drive, expressed her frustration regarding Sunriver Estates burning in the area.

Richard Thut, Woodlands Road, commented on money being spent on sidewalks verses boardwalks.

Hourivash Skuce, Poplar Drive, expressed concerns with the burning in the Sunriver area and asked Council if his Email has been circulated.

REPORTS REQUIRING ACTION

RA-1 Downtown Revitalization Committee Final Report

Sheila Beech thanked all the members of the Downtown Revitalization Committee (both past and present) and the many citizens who participated in the survey. Ms. Beech introduced Jerry Lietke as the first presenter.

Mr. Lietke outlined; the history and challenges; the Vision and Design Guidelines and the Committee recommendations Mr. Leitke thanked all the committee members and public for their contributions and read an article describing Sooke - Discover Vancouver Island-

and commented that the article described Sooke's surrounding parks but no mention of a downtown core.

Carol Mallett highlighted the following recommendations:

- Buildings to street
- Mixed-use development
- Connection to water (coastal community signs)
- Green building (SMART Growth)
- Mobility (sidewalks, crosswalks, parking)
- Streetscape and open spaces
- Branding downtown (symbols)
- Public foreshore accessibility
- Suggestions for funding sources

Patrick Groves summarized the committee recommendations.

MOVED by Councillor Kasper, seconded to accept the final report of the Downtown Revitalization Committee – District of Sooke Design Guidelines.

CARRIED UNANIMOUSLY

NB-2 Downtown Revitalization Committee Recommendations

MOVED by Councillor Parkinson, seconded that Council improve access to the Town Core: including sidewalks, lighting, and street amenities

- Sidewalks must be mandatory in the entire Town Core
- Give strong consideration to access from the Ayre Manor to the Town Core
- Give strong consideration to sidewalks along Sooke Road from Shields to Church Road.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council establish Town Centre that reflects pride in our community

- For example Town Square at Logger Pole Park
- Bury all utilities
- Create opportunities for installing streetscape amenities and public art

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council develop a "Strong Connection to the Water's Edge".

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council incorporate Design Guidelines into upcoming Strategic Planning and current Official Community Plan.

CARRIED

Jen Smith Opposed

MOVED by Councillor Armour, seconded that Council GET STARTED!
CARRIED UNANIMOUSLY

Mayor Evans thanked the committee for their dedication and hard work.

RA-2 April Newsletter

MOVED by Councillor Dumont, seconded that Council approve the April newsletter and content for distribution to the public with the amendments under Council Highlights and Spring /Summer Burning Regulation.
CARRIED UNANIMOUSLY

RA-3 Parcel Tax Review Panel Appointments

MOVED by Councillor Kasper, seconded to that Council appoint the members for the Parcel Tax Review Panel for the 2007 parcel tax review process as follows:
Councillor Ron Dumont, Chair
Councillor Rick Kasper
Councillor Brenda Parkinson
CARRIED UNANIMOUSLY

RA-4 District of Sooke Policies

MOVED by Councillor Beech, seconded to that Council amend:

- a. Policy 1.2, *Council Appointments to Affiliated Boards* by deleting section 3.
- b. Policy 7.3, *Christmas Season Personnel Policy* by deleting section 2.
- c. Policy 9.1, *Land Use Activities Contrary to Current Bylaws and Resolutions* by deleting paragraph 2.

AND THAT COUNCIL rescind:

Policy 7.4, *Personnel Policy*
Policy 7.6, *Employee Straight-Time Banking Policy*

AND THAT COUNCIL adopt Policy 7.9, *Employee Moving Expenses Policy*.
CARRIED UNANIMOUSLY

RA-5 Cancel Meeting

MOVED by Councillor Dumont, seconded to that Council cancel the September 24th, 2007 Regular Council meeting.
CARRIES UNANIMOUSLY

MOVED by Councillor Kasper, seconded to that Council cancel the June 4th, 2007 Committee of the Whole meeting.
CARRIED UNANIMOUSLY

RA-6 Sooke Economic Development Commission

MOVED by Councillor Armour, seconded that Council appoint Jeannette Wilford to the Sooke Economic Development Commission for a term ending December 31 in the year of the general local election.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans reported on the BC Transit meeting held on May 10, 2007 and the RCMP seminar on retention and human resources.

Councillor Parkinson read and submitted her report.

Councillor Smith reported on the Sea-to-Sea meeting and the CRD Transportation forecast.

Councillor Kasper reported on the CRD Board meeting and that the minutes would be circulated in the next Regular Council agenda.

CORRESPONDENCE REQUIRING ACTION

Councillor Smith left the meeting at 8:33 p.m. stating that she was a sponsor last year.

C-1 Canadian World Youth – letter of endorsement

MOVED by Councillor Dumont, seconded to send a letter of endorsement.

CARRIED UNANIMOUSLY

Councillor Smith returned to the meeting at 8:34 p.m.

CORRESPONDENCE FOR INFORMATION

I-1 Canadian Association of Home & Property Inspectors (BC)

MOVED by Councillor Dumont, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-2 Ministry of Public Safety and Solicitor General – PRIME-BC

MOVED by Councillor Dumont, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-3 Council Reader File – February

MOVED by Councillor Dumont, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-4 Council Reader File - March

MOVED by Councillor Dumont, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 268, Nuisance (Controlled Substance) Property Bylaw, 2007

MOVED by Councillor Parkinson, seconded that Bylaw No. 268, Nuisance (Controlled Substance) Property Bylaw, 2007 be introduced and read a first time.
CARRIED

MOVED by Councillor Parkinson, seconded that Bylaw No. 268, Nuisance (Controlled Substance) Property Bylaw, 2007 be read a second time.
CARRIED

Bylaw No. 296, *Unsightly Premises and Objectionable Situations Bylaw, 2007*

MOVED by Councillor Beech, seconded that Bylaw No. 296, *Unsightly Premises and Objectionable Situations Bylaw, 2007* be introduced and read a first time.
CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Bylaw No. 296, *Unsightly Premises and Objectionable Situations Bylaw, 2007* be read a second time.
CARRIED UNANIMOUSLY

Bylaw No. 303, *Noise Control Bylaw, 2007*

MOVED by Councillor Parkinson, seconded that Bylaw No. 303, *Noise Control Bylaw, 2007* be introduced and read a first time.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Bylaw No. 303, *Noise Control Bylaw, 2007* be read a second time.
CARRIED UNANIMOUSLY

B-2 Bylaw No. 289, *Zoning Amendment Bylaw (270-7)*

MOVED by Councillor Kasper, seconded that Bylaw No. 289, *Zoning Amendment Bylaw (270-7)* be read a third time.
CARRIED

B-3 Bylaw No. 290, *Zoning Amendment Bylaw (270-8)*

MOVED by Councillor Kasper, seconded that Bylaw No. 290, *Zoning Amendment Bylaw (270-8)* be read a third time.
CARRIED UNANIMOUSLY

B-4 Bylaw No. 295, Zoning Amendment Bylaw (270-11)

MOVED by Councillor Kasper, seconded that Bylaw No. 295, *Zoning Amendment Bylaw (270-11)* be read a third time.

CARRIED

NEW BUSINESS

NB-1 Bylaw No. 304, Revenue Anticipation Bylaw, 2007

MOVED by Councillor Armour, seconded that Bylaw No. 304, *Revenue Anticipation Bylaw, 2007* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 304, *Revenue Anticipation Bylaw, 2007* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Bylaw No. 304, *Revenue Anticipation Bylaw, 2007* be read a third time.

CARRIED UNANIMOUSLY

NOTICE OF MOTION

Mayor Evans advised Council that she would be bring forward a motion to remove the tsunami signs.

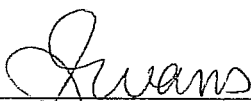
Councillor Smith advised Council that she would be bring forward a motion to create an Area Planning Commission.

ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 9:07 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Report of Public Hearings
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 17, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Rick Armour
Councillor Ron Dumont
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Lisa Urlacher, Council Clerk

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 256 *Official Community Plan Amendment Bylaw (86-14)* and Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)*

Marlaina Elliott provided an overview of the proposed development.

Scott Kendrew, Victoria, applicant, provided a history of the application and described the amenities of the proposed conservation subdivision. Mr. Kendrew read and submitted a letter from J.E. Anderson and Associates and submitted his statement.

Dr. Patrick Lucey, for the applicant, of Aqua-Tex Scientific Consulting Ltd. explained the benefits of a conservation subdivision.

E.M. Anderson, Phillips Road, expressed opposition to the bylaws and submitted his statement.

Bruce Morley, Nanaimo, relative of Mary Morley, Phillips Road expressed opposition to the bylaws and stated that the development should preserve rural character. Mr. Morley stated he was not clear on the new cluster development brought forward by staff.

Marlaina Elliott explained that staff was not in support of the original proposal of 65 one-acre lots that the applicant wants to proceed with, however staff recognizes that there would be benefits to the community.

Susan McLean, Phillips Road, read and submitted her statement of April 17, 2007 as well as her previous statement of July 18, 2006 expressing opposition to the bylaws.

Ellen Lewers, Sooke Road read and submitted her statement expressing support for the proposed development.

Lance Lajeunesse, Grant Road, expressed opposition to the development.

Shiraz Dindar, Henlyn Drive, commented on sprawling suburbs and expressed the need for planning wisely to avoid urban sprawl.

Patricia Handy, Sooke River Road, read and submitted her statement expressing support for the proposed development.

Bruce Coleman, Phillips Road, expressed opposition to the development and stated concerns with upgrading the road, sewer and public trails.

Debbie Stolth, Sooke River Road, read and submitted her statement expressing opposition to the development.

Heather Phillips, Kemp Lake Road, expressed her continued support for the conservation subdivision and submitted a letter.

John Martin, Sooke River Road, expressed support for the bylaws.

David Parsons, Phillips Road, read and submitted his concerns regarding the proposed development and asked that the details and concerns be addressed prior to the application being approved.

Gail Hall, Sooke River Road, commented on the need for information and concerns addressed prior to approval of the development. Ms. Hall questioned the lot averaging, latecomer's agreement for access and the sewage treatment plant.

Marlaina Elliot explained how the latecomer's agreement policy would benefit future developments with connecting to the sewer and upgrading Phillips Road.

Ken Van, Phillips Road, read and submitted a letter from Patricia Homer expressing her opposition to the bylaws and a letter from Paul Homer expressing his opposition to the bylaws. Mr. Van read and submitted his statement expressing his opposition to the bylaws and submitted pictures showing damage from the 2006 winter storms.

Councillor Beech left the meeting at 8:30 p.m.

Steven Madill of Stoneridge Drive, Victoria expressed his support for the bylaws and stated that he plans to live in the development with his family. Mr. Madill provided an overview of the development process as well as requirements for ecology, road upgrade, fire protection, and water.

E. M Anderson read and submitted a letter from Muriel McLean of Inez Drive, Victoria expressing her opposition to the bylaws.

Councillor Beech returned to the meeting at 8:34 p.m.

Mayor Evans read a letter from Gary and Meredith White expressing opposition to the bylaws.

Scott Kendrew explained how the 65-acre on lot subdivision would eliminate the problem of access to the riverfront and the road upgrade to the proposed development.

Gail Hall, Sooke River Road, commented on how amenities from density bonus had no basis for creating 65 lots.

Written submissions were read and received from the following:

Scott Kendrew, Victoria
E.M. Anderson, Phillips Road
Susan McLean, Phillips Road
Patricia Handy, Sooke River Road
Ellen Lewers, Sooke Road
Susan McLean, Phillips Road
Debbie Stolth, Sooke River Road
Heather Phillips, Kemp Lake Road
David and Sandy Parsons, Phillips Road
Patricia Homer, Phillips Road
Paul Homer, Phillips Road
Ken Van, Phillips Road
Muriel McLean, Victoria
Gary and Meredith White, Sooke River Road

Note: two other written statements expressing opposition to the bylaws were submitted at the public hearing:

Lynette Cook, Phillips Road
Margaret Mufford, Sooke River Road

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 8:40 p.m.

PH-2 Bylaw No. 297, *Zoning Amendment Bylaw (270-12)*

Marlaina Elliott provided an overview of the development process and SMART Growth proposal.

Terry Williams, Principal of Busy Perkins and Will, outlined and submitted a power point presentation on the five key aspects of sustainability and the opportunities there would be for the Notts's Creek site.

Mark Bernard, Amethyst Way, read and submitted his concerns regarding the development.

John Clarkson, Amethyst Way, read and submitted his concerns regarding the development.

Wayne White, Amethyst Way, expressed concerns with high density, and commented that he was impressed with the architect's credentials.

Fred Von Ilberg, Tara Place, stated that bylaw 85 requires the applicant to follow procedures. Mr. Von Ilberg expressed concerns regarding density, insufficient knowledge of the development, location of buildings and expressed that other municipalities requires plans to be submitted. Mr. Von Ilberg stated that the Dockside Green presentation was excellent.

Dorreen Genereux, Amethyst Way, expressed concerns regarding high density, privacy, property value, increased traffic and the covenant.

James Parr, Grant Road, expressed concerns with not receiving a notice, and asked Council to table the development.

Andrew Little, Amethyst Way, expressed uncertainty of the height of the development and that Dockside Green suites downtown Victoria not Sooke. Mr. Little expressed concerns with the quality of rural life, privacy, and the need to see plan.

Richard Phillips, Grant Road, expressed concerns regarding drainage and sewer.

Gail Hall, Sooke River Road, commented that the press release in regards to SMART Growth was not appropriate and asked Council how can they consider the bylaws when there is no information on the intention of the development or a development agreement in place. Ms. Hall questioned the covenant and asked about the promised amenities of Sooke and Otter Point intersection. Ms. Hall stated the developer should have a public information meeting.

Fred Von Ilberg, Tara Place, asked Council if the covenant came before Council to accept.

Al- Karim Alibhai, applicant, acknowledged the expressed concerns from the public and explained that the development would not be high-rises and that their goal for density is ground oriented.

Dorothy Lebrun, Amethyst Way, expressed her opposition to the bylaws and stated concerns of increased traffic, infrastructure upgrades at the Otter Point and Sooke Road intersection.

Mark Bernard, Amethyst Way, reiterated his opposition to the bylaws and stated concerns in regards to density and property value.

Fred Von Ilberg, Tara Place, asked Council to look into the notice not received by a property owner on Grant Road.

Gail Hall, Sooke River Road, asked Council if there would be a commercial component to the development.

Marlaina Elliott explained that Grant Road would be re configured to allow for a commercial area.

Paul Van Bergen, Otter Point Road expressed his opposition.

Written submissions were read and received from the following:

Mark E.S. Bernard, Amethyst Way

John and Marilyn Clarkson, Amethyst Way

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 10:02 pm.

PH-3 Bylaw No. 298, Zoning Amendment Bylaw (270-13)

Marlaina Elliott provided an overview of the riparian area regulation and the compliance with the Ministry.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 10:07 p.m.

PH-4 Bylaw No. 299, Official Community Plan Amendment Bylaw (86-20) and Bylaw No. 300, Zoning Amendment Bylaw (270-20)

Marlaina Elliott provided an overview of the proposed text amendments.

Micheal Thorton explained that the history behind the fixed number and submitted a package including:

- Cover Letter
- Nova Report
- Collier International letter
- Traffic Study
- Legal opinion
- Estimated tax revenue report
- Bear Mountain Bylaw CD 6

Victor Wehmann, Andover Road, expressed support for the bylaws and explained that by not having a restrictive number would allow a hotelier to consider investing.

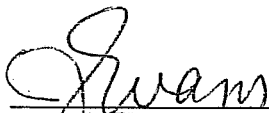
Lloyd Boehmer, Seagirt Road, expressed support for the bylaws.

Jason Goldman, Silverspray Drive, expressed support for the bylaws.

Ramsey Milne, East Sooke Road, expressed support for the bylaws.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 10:23 p.m.

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 18, 2007 at 5:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Cheif
Lisa Urlacher, Council Clerk

ABSENT:

Councillor Jen Smith

CALL TO ORDER

Mayor Evans called the meeting to order at 5:04 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Parkinson, seconded to adjourn the meeting.

DEFEATED

MOVED by Councillor Kasper, seconded to approve the agenda with the following items removed:

- Bylaw No. 256, Official Community Plan Amendment Bylaw (86-14) – 3031 Phillips Road
- Bylaw No. 257, Zoning Amendment Bylaw, (2040-85)- 3031 Phillips Road
- Bylaw No. 297, Zoning Amendment Bylaw, (270-12)- Otter Point Road and Grant Road West (Notts Creek)
- Bylaw No. 299, Official Community Plan Amendment Bylaw (86-20)- Text Amendment Silver Spray
- Bylaw No. 300, Zoning Amendment Bylaw, (270-14) - Text Amendment Silver Spray

CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

Fred Von Ilberg, Tara Place, expressed his frustration in regard to the development process and submitted a statement that was not read and asked if it could become part of the public record.

BYLAWS

B-1 Bylaw No. 277, Zoning Amendment Bylaw (270-3) (5121 Sooke Road)

MOVED by Councillor Kasper, seconded that Bylaw No. 277, *Zoning Amendment Bylaw (270-3)* be adopted.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 289, Zoning Amendment Bylaw (270-7) (6838 Grant Road)

MOVED by Councillor Beech, seconded that Bylaw No. 289, *Zoning Amendment Bylaw (270-7)* be adopted.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 290, Zoning Amendment Bylaw (270-8) (2421 Otter Point Road)

MOVED by Councillor Dumont, seconded that Bylaw No. 290, *Zoning Amendment Bylaw (270-8)* be adopted.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 298, Zoning Amendment Bylaw (270-13) – Riparian Area Regulations

MOVED by Councillor Beech, seconded that Bylaw No. 298, *Zoning Amendment Bylaw (270-13)* be read a third time.

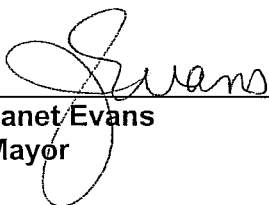
CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 5:16 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 30, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Darcy Kohuch, Director of Engineering
Dave Gawley, Interim Director of Finance

CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Kasper, seconded to approve the agenda with the addition of the Sewer Capital and Sewer Operating Funds report from David J. Gawley, Interim Director of Finance and, at the end of the Special Council meeting, to add the motion to close the meeting to the public under section 90 of the *Community Charter*.

CARRIED

Councillor Smith opposed the motion.

PUBLIC QUESTION AND COMMENT PERIOD

Fred Von Ilberg, Tara Place stated that he received a copy of the sewer report and was concerned about the two shortfalls and that the report was not available to the public before the tax rate bylaw was introduced.

Gail Hall, Sooke River Road, stated that she also received a copy of the sewer report and was concerned about the land acquisition for the treatment plant as it appears that all District of Sooke residents paid for it.

Paul Steer, Demamiel Drive, stated that, after the tax increase last year, this year's tax increase was unacceptable.

Mayor Evans introduced and welcomed Darcy Kohuch, Director of Engineering to the District of Sooke staff.

BYLAWS

B-1 Bylaw No. 299, Official Community Plan Amendment Bylaw (86-20)

MOVED by Councillor Beech, seconded that Bylaw No. 299, *Official Community Plan Amendment Bylaw (86-20)* be adopted.

CARRIED

Councillor Smith opposed the motion.

Bylaw No. 300, Zoning Amendment Bylaw (270-14)

MOVED by Councillor Beech, seconded that Bylaw No. 300, *Zoning Amendment Bylaw (270-14)* be adopted.

CARRIED

Councillor Smith opposed the motion.

B-2 Bylaw No. 306, Five Year Financial Plan Bylaw, 2007

MOVED by Councillor Armour, seconded that Bylaw No. 306, *Five Year Financial Plan Bylaw, 2007* be introduced and read a first time.

CARRIED

Councillor Smith opposed the motion.

MOVED by Councillor Dumont, seconded that Bylaw No. 306, *Five Year Financial Plan Bylaw, 2007* be read a second time.

CARRIED

Councillor Smith opposed the motion.

MOVED by Councillor Dumont, seconded that Bylaw No. 306, *Five Year Financial Plan Bylaw, 2007* be read a third time.

CARRIED

Councillor Smith opposed the motion.

B-2 Bylaw No. 307, Property Tax Rate Bylaw, 2007

MOVED by Councillor Dumont, seconded that Bylaw No. 307, *Property Tax Rate Bylaw, 2007* be introduced and read a first time.

CARRIED

Councillor Smith opposed the motion.

MOVED by Councillor Dumont, seconded that Bylaw No. 307, *Property Tax Rate Bylaw, 2007* be read a second time.

CARRIED

Councillor Smith opposed the motion.

MOVED by Councillor Dumont, seconded that Bylaw No. 307, *Property Tax Rate Bylaw, 2007* be read a third time.

CARRIED

Councillor Smith opposed the motion.

REPORTS REQUIRING ACTION

RA-1 Sewer Capital and Sewer Operating Funds

Mr. Gawley reviewed the sewer capital and operating funds report, in particular the "Council Issues".

MOVED by Councillor Beech, seconded that the Chief Administrative Officer, together with the new Director of Engineering Services and the new Director of Finance, put together an action plan for council approval and implementation in 2008 to address the issues identified in the report.

CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED UNANIMOUSLY

ADJOURNMENT

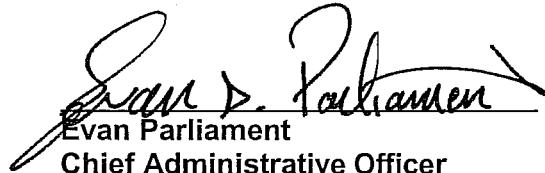
MOVED by Councillor Parkinson, seconded to adjourn the meeting at 9:20 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on May 7, 2007 at 6:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
ABSENT: Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Bob Kelsey, Fire Chief

CALL TO ORDER

Mayor Evans called the meeting to order at 6:03 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Armour, seconded to approve the agenda with the following additions as New Business:

- NB-1 Sooke Region Museum Working Group
- NB-2 Notice of Motion – Council Procedure Bylaw Amendment

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road asked if there are consequences if funds are expended outside of the approved budget. Mr. Parliament advised that, after the budget has been approved, additional funds may be expended by Council resolution and Council might be held responsible for any expenditure outside of budgeted items.

Fred Von Ilberg, Tara Place, read his written submission to Council:

- As to the 5-year Financial Plan bylaw, funding for the construction of access for handicapped persons on Murray Road and Macgregor Park is not included and reliance on an estimated increase in development fees as revenue is dangerous.
- Inquired as to the net increase for the 2007 property tax rate.
- Stated that further documentation is required for the Nott's Creek rezoning application and that Council must consider carefully delegating responsibilities to Staff.

Mr. Parliament spoke to the Public Hearing process for zoning and OCP bylaw amendments under Bylaw No. 85 and stated that the Public Hearing for Nott's Creek was cancelled to provide the Staff more time to prepare a report.

BYLAWS

B-1 **Bylaw No. 306, Five Year Financial Plan Bylaw, 2007**

MOVED by Councillor Kasper, seconded that Bylaw No. 306, *Five Year Financial Plan Bylaw, 2007* be adopted.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 307, Property Tax Rate Bylaw, 2007

MOVED by Councillor Kasper, seconded that Bylaw No. 307, *Property Tax Rate Bylaw, 2007* be adopted.

CARRIED UNANIMOUSLY

RA-1 Bylaw No. 297, Zoning Amendment Bylaw, (270-12)

MOVED by Councillor Beech, seconded that a Public Hearing for Bylaw No. 297, *Zoning Amendment Bylaw, (270-12)* be scheduled for June 5th, 2007.

CARRIED

Councillor Kasper opposed the motion.

New Business

NB-1 Sooke Region Museum Working Group

Mayor Evans reported that a meeting was held on today's date with representatives of the CRD to review the funding options for the Sooke Region Museum. A working group has been formed to carry out the review consisting of 3 members of District of Sooke Council, Director Erik Lund and 2 members of the Juan de Fuca community, and a representative from the Sooke Region Historical Society.

MOVED by Councillor Armour, seconded to appoint Councillor Sheila Beech, Councillor Rick Kasper and Councillor Brenda Parkinson to the Sooke Region Museum Working Group.

CARRIED UNANIMOUSLY

NB-2 Council Procedure Bylaw Amendment


Councillor Rick Armour advised that he would be submitting a report for the next Regular Council Meeting Agenda requesting Council to direct staff to amend the Council Procedure bylaw as to the length and number of times Councillors may speak to an issue.

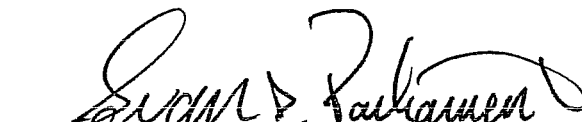
ADJOURNMENT

MOVED by Councillor Armour, seconded to adjourn the meeting at 6:25 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on May 14, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Darcy Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk

CALL TO ORDER

Mayor Evans called the meeting to order at 7:02 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the Report of Public Hearing held on April 17, 2007 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on April 30, 2007 be adopted as amended on page 3.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on May 7, 2007 be adopted as amended on page 2.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on May 7, 2007 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that the minutes of the Downtown Revitalization Committee meeting held on November 14, 2006 and November 21, 2006, the Spirit of BC Community Committee meeting held on April 4, 2007 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that minutes of the Capital Regional District Board meeting held on April 11, 2007 be received for information.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

Committee of the Whole Recommendations

1. Application to Exclude Land from the ALR – 1998 Caldwell Road

MOVED by Councillor Parkinson, seconded that Council forward the application to the Agricultural Land Commission with a recommendation to support the exclusion of the subject parcel located at 1998 Caldwell Road, legally described as Lot 1, Section 3, Sooke District, Plan 22913 from the Agricultural Land Reserve.
CARRIED

2. Boardwalk Construction Agreement

MOVED by Councillor Dumont, seconded that Council direct staff to finalize a construction agreement with 743135 B.C. Ltd. as per the amendments of May 7th, 2007;
AND THAT Council direct staff to have the Marine Boardwalk project information available for the public information meeting to be held on May 23, 2007.

CARRIED

Councillor Kasper and Councillor Parkinson opposed the motion

3. Development Procedures and Fees Bylaw

MOVED by Councillor Parkinson, seconded that Council refer the report back to staff to make appropriate amendments without the Advisory Planning Commission.

CARRIED

4. Amendments to Sooke Zoning Bylaw, 2007

MOVED by Councillor Parkinson, seconded that Council refer the proposed amendments to Bylaw No. 270, *Sooke Zoning Bylaw, 2006* to the Official Community Plan (OCP) review committee and to consider site specific zoning amendments only until the OCP review is completed.

CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, questioned Council's authorization of the \$500,000 expenditure for purchase of land in 2004.

Ellen Lewers, Sooke Road, commented on a conflict of interest with item B-1 and asked Councillor Kasper to abstain from voting, as he has not visited the site at 3031 Phillips Road.

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 Development Variance Permit Application - 5121 Sooke Road

Justin Wilson, Sooke Road, applicant, explained that he has received a water licence from the Ministry of Environment to draw water from Vietch Creek. Mr. Wilson overviewed his Development Variance Permit application including a water line easement registered on title to ensure the future water source. Mr. Wilson overviewed the Ministry of Environments governing role and process for water licensing. Mr. Wilson reported the Ministry on Environment visited the site.

Bruce Ferrie, Sooke Road, read and submitted his statement expressing concerns regarding the limited water supply from Vietch Creek.

Ron Douglas, Gillespie Road, lives downstream and expressed concerns with water supply by the impact of an additional water licence and presented to Council a picture of Vietch Creek dated May 14, 2007.

Sue Daniels - Ferrie, Sooke Road, stated she had no concerns with the applicant building a home but she was concerned with future home purchasers if the water supply was depleted.

Council discussed the application and had the following concerns:

- Water sustainability in Vietch Creek
- Notification to neighbours re: water licences
- Water contamination
- Monitoring of water consumption from Vietch Creek
- Veitch Creek – Environmentally sensitive area

MOVED by Councillor Armour, seconded that Council authorize issuance of a Development Variance Permit for 5121 Sooke Road, to allow domestic water supply to be drawn from Veitch Creek.

CARRIED

PI-2 Development Variance Permit Application - 2431 Otter Point Road

MOVED by Councillor Armour, seconded that Council authorize issuance of a Development Variance Permit for 2431 Otter Point Road, to vary the side and rear lot setbacks to allow for the construction of an accessory building (greenhouse).

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Permit – 2036 Shields Road

MOVED by Councillor Parkinson, seconded that Council authorize issuance of a Development Permit for 2036 Shields Road to allow for the construction of an outdoor seating area, a new entrance-way, an addition that will be used for food preparation /storage and two parallel parking spots allotted for handicapped parking on Shields Road with additional parking available to the left side of the building.

DEFEATED

MOVED by Mayor Evans, seconded that Council authorize issuance of a Development Permit for 2036 Shields Road to allow for the construction of an outdoor seating area, a new entrance-way, additional parking and an addition that will be used for food preparation and storage.

CARRIED

RA-2 Future Roadway Network – Sooke Town Centre

MOVED by Councillor Parkinson, seconded that Council receive for information and refer the proposed Future Roadway Network Plan to the Public Information Meeting on May 23rd, 2007.

CARRIED

REPORTS FOR INFORMATION

RI-1 Tsunami Signs – Verbal Report- Chief Administrative Officer

MOVED by Mayor Evans, seconded to remove the Tsunami signs.

CARRIED

The meeting recessed at 8:55 p.m.

The meeting reconvened at 8:59 p.m.

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Armour reported on the Cops for Cancer fundraising event on May 5th, 2007 and stated that this is the 10th year running and by hosting a variety of fundraising events they hope to achieve two million dollars this year. Councillor Armour also reported on Mc Happy Day which he volunteered his services and all the proceeds went to the Victoria Hospital Foundation for Children.

Councillor Parkinson read and submitted her report.

Councillor Beech reported that she attended on:

- April 26th, 2007 - CREST meeting,
- April 26th, 2007 - BC Hydro Forum
- May 1st, 2007 - Chamber of Commerce (Downtown Revitalization Presentation)
- May 2nd, 2007 - 1000th Sooke Rotary meeting
- May 5th, 2007 - Rotary Auction
- May 6th, 2007 - VE meeting
- May 7th, 2007 Museum meeting
- May 10th, 2007- Public Input meeting for Notts Creek
- May 13th, 2007 – Annual Navy Cadet meeting

CORRESPONDENCE REQUIRING ACTION

C-1 Minister Colin Hansen - Sooke, Construction of Marine Boardwalk

MOVED by Councillor Parkinson, seconded to file the correspondence.
CARRIED UNANIMOUSLY

C-2 CREST – Technical Assessment

MOVED by Councillor Parkinson, seconded to file the correspondence.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 City of Natori – Isoo Sasaki

MOVED by Councillor Parkinson, seconded to file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 256, Official Community Plan Amendment Bylaw (86-16) and Bylaw No. 257, Zoning Amendment Bylaw (2040-85)

MOVED by Councillor Armour, seconded that Bylaw No. 256, Official Community Plan Amendment Bylaw (86-16) and Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)* be read a third time.

SUBJECT TO the owner executing a Section 219 Covenant for a Development Servicing Agreement, including upgrading Phillips Road, providing a sewage treatment plant, providing community water and the dedicate ½ acre for a fire hall, prior to adoption of Bylaw No. 256 and Bylaw No. 257.

CARRIED

Councillor Kasper, Councillor Smith and Councillor Parkinson opposed the motion

B-2 Bylaw No. 294, *Zoning Amendment Bylaw (270-10)* -- 2113/2119 Charters Road

MOVED by Councillor Dumont, seconded that Bylaw No. 294, *Zoning Amendment Bylaw (270-10)* -- 2113/2119 Charters Road be read a third time.

CARRIED UNANIMOUSLY

SUBJECT TO the owner executing a Section 219 Covenant for a Development Agreement addressing infrastructure and amenity issues prior to adoption of Bylaw No. 294.

MOVED by Councillor Kasper, Seconded that Council direct staff to prepare an OCP bylaw amendment for the commercial portion of 2113\2119 Charters Road.

CARRIED Councillor Smith opposed the motion

B-3 Bylaw No. 309, *Community Parks Regulation Amendment Bylaw (101-2)*

MOVED by Councillor Beech, seconded that Bylaw No. 309, *Community Parks Regulation Amendment Bylaw (101-2)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded that Section 8.1 be amended to retract Section 7 (a).

DEFEATED

MOVED by Councillor Dumont, seconded that the meeting go past 10:00 p.m.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 309, *Community Parks Regulation Amendment Bylaw (101-2)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Bylaw No. 309, *Community Parks Regulation Amendment Bylaw (101-2)* be read a third time.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

NM-1 Council Procedure Bylaw Amendment


MOVED by Councillor Parkinson, seconded that Council direct staff to review Section 62 and 90 of Bylaw No. 258 *Council Procedure Bylaw, 2006* and bring forward a report to the Committee of the Whole meeting with revisions.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 10:23 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on May 28, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Dave Devana, Director of Finance
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Darcey Kohuch, Director of Engineering
Marlaina Elliott, Director of Planning
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

Mayor Evans welcomed Dave Devana, Director of Finance to the District of Sooke.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the following items to the agenda as new business:

- NB-1 Supplemental Information to Item BA-1 – Committee of the Whole
Recommendations (May 22, 2007) 2007 Annual Report – remove and replace
Page 35 2006 Police Services Report
- NB-2 Supplemental Information to Item RA-1 – 2007 Annual FCM Conference
- NB-3 Grant Application – Community Assessment for Integrated Community
Sustainability Planning

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on May 14, 2007 be amended on page 2,4 and 5.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on May 22, 2007 be adopted as circulated.

CARRIED

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that minutes of the Spirit of BC Community Committee meeting held on May 2, 2007 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that minutes of the Capital Regional District Board meeting held on May 9, 2007 and the CRHD Hospital District Board meeting held on May 9, 2007 be received for information.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Recommendations

1. 2007 Annual Report (2007/2008 Municipal Objectives)

MOVED by Councillor Parkinson, seconded that Council authorize staff to release the Annual Report for public inspection at the May 28th, 2007 Regular Council Meeting as amended;
and subject to the receipt and review by Council of the 2006 Audited Financial Statement.

AND THAT Council schedule the Annual Meeting for June 21st, 2007 (6:00 pm) subject to the receipt and review by Council of the 2006 Audited Financial Statements.

CARRIED

Councillor Smith opposed the motion

2. Bylaw No. 268, Nuisance (Controlled Substance) Property Bylaw, 2007

MOVED by Councillor Parkinson, seconded that Council give third reading to Bylaw No. 268, Nuisance (Controlled Substance) Property Bylaw, 2007.

CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

REPORTS REQUIRING ACTION

RA-1 2007 Annual Conference – Federation of Canadian Municipalities

NB-2 Supplemental Information to Item RA-1 – 2007 Annual FCM Conference

MOVED by Councillor Beech, seconded that Council authorize:

Mayor Evans
Councillor Beech
Councillor Armour
Councillor Parkinson
Councillor Kasper

to attend the 2007 Annual Conference – Federation of Canadian Municipalities in Calgary, Alberta June 1st, 2007 to June 4th, 2007;

AND THAT the expenses be reimbursed in accordance with the District of Sooke expense policy.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Kendrew Property – Development Permit Area

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Beech reported that she attended the District of Sooke Public Information Session (May 23, 2007), the Royal Road University, Life and Works of Robert Bateman (May 24, 2007), and the Eagle Bluff Lodge open house (May 25, 2007).

Councillor Dumont thanked staff for their efforts in organizing the District of Sooke Public Information Session on May 23rd, 2007 and that the Capital Grants – Focus Group Committee will be bringing forward changes the terms of reference.

CORRESPONDENCE FOR INFORMATION

I-1 Ministry of Tourism, Sport and the Arts – Sooke Spirit of BC Community Committee

MOVED by Councillor Parkinson, seconded to receive the correspondence.
CARRIED UNANIMOUSLY

I-2 Ministry of Tourism, Sport and the Arts – Galloping Goose trail link

MOVED by Councillor Smith, seconded to direct staff to contact the CRD in regards to the CRD Parks Master Plan for proposed linkages to the Galloping Goose, Juan de Fuca Trail and the Cowichan Circle.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 255, *Development Procedure Bylaw, 2007*

Mayor Evans thanked staff for their work on Bylaw No. 255, *Development Procedure Bylaw, 2007*.

Council discussed the Draft *Development Applications Procedure Policy, 2007* and made the following amendments:

- 5.1.4 add "utility lines"
- 5.6 add "Council and/or Staff" and delete "may be held in conjunction with the Committee of the Whole"
- 5.11 add staff will schedule a public hearing "upon approval of Council"

MOVED by Councillor Smith, seconded to amend Bylaw No. 255, *Development Application Procedure Bylaw, 2007* as follows:

4 (b) (c) Replace Director of Planning with "Development Applications Procedure Policy"

DEFEATED

MOVED by Councillor Armour, seconded that Council amend Draft Policy 8.4, *Development Application Procedure Policy, 2007* with an additional requirement of a concept plan including site layout, access, number of units and height for applications.

CARRIED

MOVED by Councillor Dumont, seconded that Council amend Draft Policy 8.4, *Development Application Procedure Policy, 2007* under section 5.6.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council amend Draft Policy 8.4, *Development Application Procedure Policy, 2007* under section 5.11.

CARRIED

MOVED by Councillor Dumont, seconded to amend and give third reading to *Bylaw No. 255, Development Procedures Bylaw, 2007*

CARRIED

B-2 Bylaw No. 288, Zoning Amendment Bylaw (270-6)

MOVED by Councillor Beech, seconded that Bylaw No. 288, *Zoning Amendment Bylaw (270-6)* be read a third time.

DEFEATED

MOVED by Councillor Kasper, seconded that first and second reading for Bylaw No. 288, *Zoning Amendment Bylaw (270-6)* be rescinded.

CARRIED

B-3 Bylaw No. 293, Zoning Amendment Bylaw (270-9)

MOVED by Councillor Dumont, seconded that Bylaw No. 293, *Zoning Amendment Bylaw (270-9)* be read a third time subject to requirement for access to/from Drennan Street.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 309, Community Parks Regulation Amendment Bylaw (101-2)

MOVED by Councillor Armour, seconded that Bylaw No. 309, *Community Parks Regulation Amendment Bylaw (101-2)* be adopted.

CARRIED

B-5 Bylaw No. 310, Official Community Plan Amendment Bylaw (86-21)

MOVED by Councillor Kasper, seconded that Bylaw No. 310, *Official Community Plan Amendment Bylaw (86-21)* be introduced and read a first time.

CARRIED

MOVED by Councillor Dumont, seconded that Bylaw No. 310, *Official Community Plan Amendment Bylaw (86-21)* be read a second time.

CARRIED

MOVED by Councillor Dumont, seconded that a public Hearing be scheduled for Bylaw No. 310, *Official Community Plan Amendment Bylaw (86-21)* to be held on June 7th, 2007.

CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 Supplemental Information to Item BA-1 – Committee of the Whole Recommendations (May 22, 2007) 2007 Annual Report

MOVED by Councillor Parkinson, seconded to remove and replace Page 35 2006 Police Services Report.

CARRIED UNANIMOUSLY

NB-3 Grant Application – Community Assessment for Integrated Community Sustainability Planning

MOVED by Councillor Kasper, seconded that Council support a grant application to conduct a Community Assessment for Integrated Community Sustainability Planning under the Gas Tax Agreement (GTA). The grant request is for \$5,000 and requires no matching funds.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

N-1 Office of the Conflict of Interest Commissioner

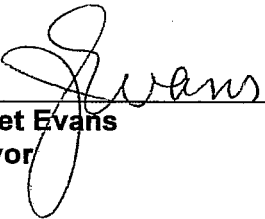
Councillor Jen Smith advised that she would be requesting Council to pass a motion to send a letter to the Provincial Ministry responsible for local government to request that local government be placed under the purview of the Office of the Conflict of Interest Commissioner and subject the members of Conflict of Interest Act.

And that in the next Regular Council Meeting Agenda her information package be included.

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 8:39 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

Mayor's Report May 28/07

May 15

The Director of Planning and myself attended a workshop in Victoria put on by the BC Film Commission. Issues that were discussed were availability of locations for film crews and infrastructure throughout the region for studios. We came away with some good ideas and contacts.

May 23

I attended the CRD Regional Planning Committee meeting where there was a very close vote on whether to support the recommendation to the board for the interim amendment to the RGS. The biggest issue in the amendment is the change to the urban containment boundary for the Highlands. They first made their request (which was supported by a Council resolution) in Mar of 06 and they are still waiting. If the board passes this recommendation then it goes to public hearing on June 28, then to the province and won't be finalized until Sept. 07 a full 18 months since their request. If it doesn't pass at the board then it waits for a full review of the RGS in 2008 with completion in 2009, a full 3 years after their request. This delay is why it is very important that we in Sooke make sure our urban containment boundary and context statement are done right for future growth.

May 24

Myself and members of the community were asked to sit on the selection review panel for EPCOR's Sports excellence and youth excellence arts & culture awards. We reviewed the applications and selected the winners and EPCOR will be announcing them shortly. I was pleased to see so many deserving and talented young people we have right here in Sooke.

May 25

I chaired the BC Transit Douglas St. busway committee. We reviewed the design and traffic forecasts and evaluated the alternate locations for the bus stations. There will be an open house on Tuesday June 5 from 3 – 6 pm at Victoria City Hall. Then Transit staff will be meeting with the individual business owners that will be effected with the removal of on street parking along Douglas the rest of the week.

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on June 7, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Jen Smith

STAFF PRESENT

Dave Devana, Director of Finance
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Katherine Lesyshen, Associate Planner
Lisa Urlacher, Council Clerk

ABSENT:

Councillor Brenda Parkinson

CALL TO ORDER

Mayor Evans called the meeting to order at 7:05 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Kasper, seconded to approve the agenda with the removal of item B-1 and PH-1.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 KPMG – 2006 Audited Financial Statements

Mr. R. Decksheimer, KPMG discussed with Council the Consolidated Financial Statement of the District of Sooke Year ended December 31, 2007 and provided an overview of the audit findings for the year ended December 31, 2007

PUBLIC QUESTION AND COMMENT PERIOD

David Mallet, Throup Road expressed his support for the Unsightly Premises and Objectionable Situations Bylaw, the Unsightly Premises and Other Objectionable Situations Policy and the Noise Control Bylaw.

BYLAWS

B-2 Bylaw No. 296, *Unsightly Premises and Objectionable Situations Bylaw, 2007*

Policy No. 9.4, *Unsightly Premises and Other Objectionable Situations Policy, 2007*

Bylaw No. 303, *Noise Control Bylaw, 2007*

MOVED by Councillor Beech, seconded that Council amend Bylaw No. 296, *Unsightly Premises and Objectionable Situations Bylaw, 2007*.

CARRIED

MOVED by Councillor Armour, seconded that Council give third reading to Bylaw No. 296, *Unsightly Premises and Objectionable Situations Bylaw, 2007*.

CARRIED

MOVED by Councillor Beech, seconded that Council amend Policy No. 9.4, *Unsightly Premises and other Objectionable Situations Policy, 2007* to incorporate accumulation of water procedures.

CARRIED

MOVED by Councillor Armour, seconded Council amend Bylaw No. 303, *Noise Control Bylaw, 2007*

CARRIED

MOVED by Councillor Beech, seconded Council give third reading to Bylaw No. 303, *Noise Control Bylaw, 2007*

CARRIED

No. 310, *Official Community Plan Amendment Bylaw (86-21) on June 25, 2007.*

MOVED by Councillor Beech, seconded to schedule a public hearing for Bylaw No. 310, *Official Community Plan Amendment Bylaw (86-21) on June 25, 2007.*

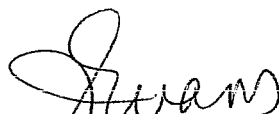
CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Armour, seconded to adjourn the meeting at 8:42 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Report of Public Hearing
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on June 5, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith
Councillor Rick Armour
Councillor Ron Dumont

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Lisa Urlacher, Council Clerk

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

Bylaw No. 297, Zoning Amendment Bylaw (270-12)

Al- Karim Alibhai, applicant, described their holistic approach for sustainable living, eco-density and Smart Growth. Mr. Alibhai provided an overview of the information meeting held and informed Council that they have spoken to all the residents on Amethyst Way and most on Grant Road W. Mr. Alibhai thanked Council and the public for the opportunity to engage and consult with them and introduced Terry Williams and Adam Fox of Busby, Perkins and Will.

Terry Williams provided an overview of the proposed development through sustainability, Smart Growth Principles, Eco-Density, planning / urban design and preliminary massing:

- ground oriented
- pedestrian friendly
- residents / parks / green space
- diverse groups
- triple bottom line

Adam Fox provided a detailed overview of the proposed development explaining:

- property lines
- view lines
- site access
- existing creeks and park connections
- site topography
- possible development placements

Mr. Williams summarized planning and urban design and thanked Council.

Mr. Alilbhai emphasized social, economic and environmentally responsible development and affordable ground oriented proposal.

Stuart Cummings, Charters Road, expressed his support for the bylaw.

Dana Lajeunesse, Grant Road, expressed his support for the bylaw and urged Council to consider third reading.

Marilyn Clarkson, Amethyst Way, submitted her statement expressing her concerns and opposition to the bylaw.

Bill Bell, Townsend Road, expressed his concern with the protection of the creek and provided historical information on water levels on the property.

Herb Haldane, Otter Point Road, expressed his support for the bylaw.

Lorna Danylchuk, Grant Road, expressed her support for the bylaw and affordable housing.

Kerry MacLean, T'Souke Nation Band Administrator and resident of Glenidle Road, submitted a letter of support from the Band Council for the sustainable project and a letter of support from herself and Doug Lassier.

James Parr, Grant Road, expressed his concern of green space maintenance, flood plain, storm drainage, and the Grant Road W. derelict home.

Edith Newman, Kaltasin Road, expressed her support for the bylaw.

David Mallett, Throup Road, submitted a statement from Carol Mallett, Robin Beatty and himself expressing support for the bylaw.

Richard Shuck, Woodgrove Place, expressed his support for the bylaw.

Doreen Genereux, Amethyst Way, expressed her concern with property turnover and asked for a development guarantee.

Andre Bailly, Grant Road, expressed his concern of increased traffic and ways to reduce the speed on both Grant Road and Otter Point Road.

Mark Bernard, Amethyst Way, expressed opposition to the bylaw and stated his concerns with low-income housing, lowering property values and questioned the Mayor on the precedent of the new proposal.

Mayor Evans called three times for submissions. Hearing none, she closed the public input portion of the agenda at 8:05 pm.

MOVED by Councillor Beech, seconded that Bylaw No. 297, *Zoning Amendment Bylaw (270-12)* be considered for third reading.

CARRIED

Council discussed Bylaw No. 297, *Zoning Amendment Bylaw (270-12)* and asked that the development agreement be amended as follows:

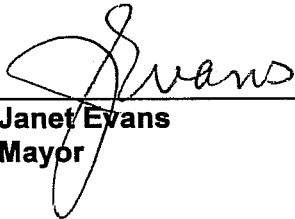
- Structures limited to 4 stories
- To require a traffic study
- To require an extension of the proposed buffer zone
- Seaparc to receive funding for every SFE
- Affordable housing term requirement

MOVED by Councillor Beech, seconded that Bylaw No. 297, *Zoning Amendment Bylaw (270-12)* be read a third time.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:30 p.m.

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on June 11, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Acting Mayor Sheila Beech
Councillor Rick Armour
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Jen Smith
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Tina Hansen, Receptionist

ABSENT:

Mayor Janet Evans

CALL TO ORDER

Acting Mayor Beech called the meeting to order at 7:01 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Armour, seconded to approve the agenda with the addition of Supplemental information for item RA-4 2006 Audited Financial Statement.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Armour, seconded that the minutes of the Regular Council meeting held on May 28, 2007 be amended on page 2.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the Report of Public Hearing held on June 5, 2007 be adopted on page 3.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the minutes of the Special Council meeting held on June 7, 2007 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that the following minutes be received for information: the Sooke Economic Development Commission meeting held on May 2, 2007 and the Capital Regional District Board meeting held on May 16, 2007;

AND THAT the replacement pages 7 and 8 for the Capital Regional District Board meeting held on May 9, 2007 be received for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, questioned third reading of Bylaw No. 297, *Zoning Amendment Bylaw (270-12)* at the Public Hearing, the procedures and policies set out in Bylaw No. 255 *Development Procedures Bylaw, 2007*, and when bylaws will appear on the flow chart in the Development Application Procedure Policy, 2007.

Fred Vonllberg, Tara Place, submitted his statement questioning:

- notice for third reading of Bylaw No. 297, *Zoning Amendment Bylaw (270-12)*
- redesigning of the Rotary Pier stairs to allow wheelchair accessibility
- the \$114,495 traffic fine revenue sharing and what has it achieved

REPORTS REQUIRING ACTION

RA-1 Liquid Waste Management Plan (Stormwater) Stage 1 and Stage 2

MOVED by Councillor Parkinson, seconded that Council accept the Liquid Waste Management Plan (Stormwater), Stage 1 and authorize staff to forward it to the Province for approval;

AND THAT COUNCIL authorize the Chief Administrative Officer and Mayor to enter into an agreement with Downstream Environmental Consulting Ltd. to prepare the Terms of Reference for a Liquid Waste Management Plan (Stormwater), Stage 2.

CARRIED UNANIMOUSLY

RA-2 Development Permit Application – 1924 Maple Avenue South

MOVED by Councillor Armour, seconded that Council authorize issuance of a Development Permit to construct thirteen townhouse units at 1924 Maple Avenue.

CARRIED UNANIMOUSLY

RA-3 Appointment of Employees

MOVED by Councillor Parkinson, seconded that Council appoint Evan Parliament as Chief Administrative Officer effective December 4, 2006;

AND THAT Council appoint Dave Devana as director of Finance effective April 30, 2007;

AND THAT Council appoint Darcey Kohuch as Director of Engineering effective April 30, 2007;

AND THAT Council appoint Micheal Crow, Steve McKellar, Rick Illis, Stacey Wong and Barrie Bude as Animal Control Officers.

CARRIED UNANIMOUSLY

Mr. Parliament and Mr. Devana signed their Oaths of Office

RA-4 2006 Audited Financial Statement

MOVED by Councillor Smith, seconded that Council accept the 2006 Audited Financial Statements;

AND THAT the 2006 Audited Financial Statements be included in the 2007 Annual Municipal Report.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Sooke RCMP – Monthly Report

MOVED by Councillor Dumont, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-2 CRD Initiative to Coordinate Regional Disaster Response

MOVED by Councillor Parkinson, seconded to invite Dave Gibbs, CRD to make a presentation to Council at an upcoming meeting.

CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded to receive the report for information and direct staff to prepare a report to Council.

CARRIED

RI-3 Resident Complaint – Parking at 6689 Goodmere Road

MOVED by Councillor Dumont, seconded to direct staff to install a "Parallel Parking Only" sign on the south side of Goodmere Road.

CARRIED

RI-4 Rotary Stairs

MOVED by Councillor Parkinson, seconded to use the Council Contingency Fund for the replacement of stairs.

DEFEATED

MOVED by Councillor Armour, seconded to direct staff prepare a report on funding the repair to the stairs.

CARRIED

RI-5 Council Reader File – May 2007

MOVED by Councillor Armour, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Councillor Beech reported on attending the Federation of Canadian Municipalities and the CREST meeting on June 6, 2007.

Councillor Parkinson read and submitted her report.

CORRESPONDENCE FOR INFORMATION

MOVED by Councillor Armour, seconded to file the correspondence for the following items:

- I-1 Ida Chong, Minister of Community Services
- I-2 Susan Brice, Chair, Roundtable on the Environment
- I-3 Richard S. Stanwick, VIHA – West Nile Virus
- I-4 Howard Waldner, VIHA

CARRIED UNANIMOUSLY

RECESS

MOVED by Councillor Smith, seconded to recess the meeting at 8:39 p.m.

CARRIED UNANIMOUSLY

Council resumed the meeting at 8:44 p.m.

BYLAWS

B-1 Bylaw No. 255, *Development Procedure Bylaw, 2007*

MOVED by Councillor Dumont, seconded that Bylaw No. 255, *Development Procedure Bylaw, 2007* be adopted.

DEFEATED

MOVED by Councillor Kasper, seconded to direct staff to provide copies of the legal review of the development application procedure bylaws and policy.

CARRIED

B-2 Bylaw No. 301, *Business Licence Bylaw, 2007*

MOVED by Councillor Dumont, seconded that Bylaw No. 301, *Business Licence Bylaw, 2007* be tabled to a Committee of the Whole meeting.

CARRIED

B-3 Bylaw No. 296, *Unsightly Premises and Objectionable Situations Bylaw, 2007*

MOVED by Councillor Dumont, seconded that Bylaw No. 296, *Unsightly Premises and Objectionable Situations Bylaw, 2007* be adopted.

CARRIED

Policy No. 9.4, *Unsightly Premises and Other Objectionable Situations Policy, 2007*

MOVED by Councillor Armour, seconded that Policy No. 9.4, *Unsightly Premises and Other Objectionable Situations Policy, 2007* be adopted.

CARRIED

Bylaw No. 303, *Noise Control Bylaw, 2007*

MOVED by Councillor Parkinson, seconded that Bylaw No. 303, *Noise Control Bylaw, 2007* be adopted.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 294, *Zoning Amendment Bylaw (270-10)*

MOVED by Councillor Armour, seconded that Council rescind and amend Bylaw No. 294, *Zoning Amendment Bylaw (270-10)* to add "Sooke District" to the legal description.

CARRIED

MOVED by Councillor Armour, seconded that Council give third reading to Bylaw No. 294, *Zoning Amendment Bylaw (270-10)*

CARRIED

Bylaw No. 310, *Official Community Plan Amendment Bylaw (86-12)*

MOVED by Councillor Kasper, seconded that Council amend Bylaw No. 310, *Official Community Plan Amendment Bylaw (86-12)* to add "Sooke District" to the legal description.

CARRIED

NOTICES OF MOTION

NM-1 Conflict of Interest Commissioner - Report for information

MOVED by Councillor Smith, seconded to direct staff to draft a resolution to UBCM such that local government elected officials and the public have access to the Conflict of Interest Commissioner for conflict of interest complaints under the *Community Charter*.

CARRIED

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 9:35 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Sheila Beech
Acting Mayor



Evan Parliament
Chief Administrative Officer

Council Report – June 2007
Presented by:
Councillor Brenda Parkinson

1. **Wednesday, May 30, 2007**
Tourism Victoria Meeting
 - Discussions surrounding FIFA and the great coverage Victoria and the surrounding areas will be receiving , sold out event
 - Introduction of the First Annual Big Bike Race (7 days) – starting in Sooke and ending in Whistler. Stage racing around the world is becoming huge. Trevor Linden is joining the race on the 4th day. Message is: **“Bike where biking is Best”**
 - Special General Meeting held – All proposed changes were approved – including – restructure of Board, numbers, categories and succession planning

2. **Thursday, May 31 – Monday, June 4, 2007**
FCM – Federation of Canadian Municipalities Conference - Calgary
 - Attended Conference with Major Evans, Councillors Armour, Beech and Kasper and CAO Evan Parliament
 - Excellent conference with many great contacts and presenters for present and future use
 - For me, the highlight of the conference was meeting and listening to General Hillier, the General's speech was both motivating and rewarding. Delegates and organizations from the Conference donated \$27,000.00 to the Military Families Outreach Program, simply amazing

3. **Tuesday, June 5, 2007**
Union Club – Guest Speaker
 - The Honourable Stan Hagan – Minister of Tourism, Sport and the Arts

4. **Wednesday, June 6 - 9, 2007**
2007 BCRPA Symposium (BC Recreation & Parks Association) – Sun Peaks
 - Keynote Address was given by Glen Murray on “Creating Urban Wealth”, excellent speaker, there is an opportunity to hear Glen Murray if Council so wishes
 - Attended a number of educational sessions including:
 - **Tourism** – A Match Made in Heaven
 - **Culture** – Placemaking in Public Spaces: Nurturing the Spontaneous
 - **Culture** – Community Dreams: Public Art & Community Service Learning Projects
 - **Culture** – The Role of Arts & Culture in Building Healthy, Vibrant Communities
 - **Parks** – Meaningful Public Consultation

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Municipal Meeting Room
at 2205 Otter Point Road, Sooke, BC
on June 18, 2007 at 6::30 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Bonnie Sprinkling, Corp. Services Manager/DC
Darcey Kohuch, Director of Engineering
Dave Devana, Acting CAO
Marlaina Elliott, Director of Planning

CALL TO ORDER

Mayor Evans called the meeting to order at 6:30 pm.

CLOSE THE MEETING TO THE PUBLIC

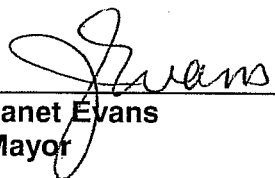
MOVED by Councillor Parkinson seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED UNANIMOUSLY

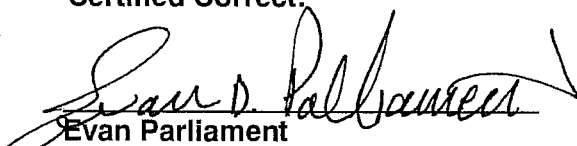
ADJOURNMENT

MOVED by Councillor Armour, seconded to adjourn the meeting at 6.55 p.m.

CARRIED UNANIMOUSLY



Janet Evans
Mayor

Certified Correct:

Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on June 21, 2007 at 6:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Dave Devana, Director of Finance
Marlaina Elliott, Director of Planning
Darcey Kochuch, Director of Engineering
Bonnie Sprinkling, Corp. Serv. Man./Deputy Clerk
Bob Kelsey, Fire Chief

CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 2007 Annual Municipal Meeting – 2007 Annual Municipal Report

Ms. Sprinkling gave a powerpoint presentation on the 2007 Annual Municipal Meeting to consider the 2007 Annual Report.

Mayor Evans called for public comment and questions on the 2007 Annual Municipal Report.

Fred Von Ilberg, Tara Place, stated his concerns that the financial statements do not reflect the true status of the sewer funds, ie. transfers between operating and capital funds, and that the core sewer area must bear all the costs of the sanitary sewer system.

Mr. Devana explained that the deficit resulting in the Sewer Capital Funds is \$46,462 and in the Sewer Operating Funds is \$2,944 and that all transfers from operating to the sewer accounts have been repaid; the \$88,000 was set up as deferred revenue as it is being held by MFA. The statements presented are an accurate representation of accounts as of December 31, 2006.

Gail Hall, Sooke River Road asked if Council was considering establishing the "whistle-blower" policy recommended by the District of Sooke auditors. Mayor Evans stated that Council has not discussed the policy yet.

Gail Hall requested an explanation of the sections "Comparative figures" and "Transfer to Sewer Capital Funds" as to the transfer of sewer funds. Mr. Devana stated that

approximately \$2.2M was transferred from operating to sewer accounts as interim financing for the sewer project; the full amount was paid back upon receipt of the sewer grant funds. Mr. Devana stated that the audited statements reflect true account transactions and that we are awaiting release of the final grant funds.

Mr. Devana stated that the \$495,000 land purchase for the sewer project was funded by the General Operating fund and is set up as a municipal asset on the Balance Sheet.

Ken Van, Phillips Road commented that he felt that it was wrong that the property owners outside the sewer specified area did not get an opportunity to vote on the purchase of the property.

Mayor Evans stated that the Council of the day felt that the property purchase was of benefit to the whole community.

Gail Hall acknowledged that the property is a benefit to everyone, but that the sewer and borrowing bylaws states that all costs are to be borne by the sewer specified area.

Ken Van asked about the re-building of the roads after the sewer construction was completed.

Councillor Armour left the meeting at 6:30 pm.

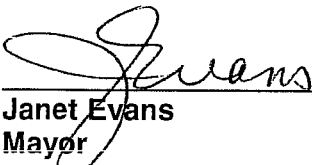
Councillor Dumont stated that the roads were not to be re-built, but to bring the roads back to standard after installation. Councillor Kasper stated that some roads, such as Townsend Road, were not in good shape before installation that it was decided not to repair the entire road.

Gail Hall asked if the contracts CREST and Mainroad would be changed as a result of recent negotiations. Mayor Evans stated that the contract with Mainroad is locked in until 2008, but that because CREST was an inter-municipal shared cost, the costs may change. Chief Kelsey stated that the CREST system works well for the District of Sooke.

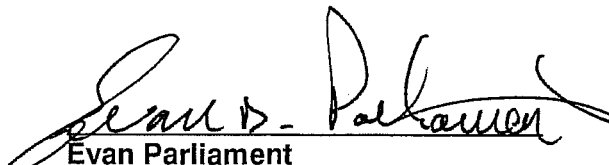
Councillor Kasper noted that one of the 2007 objectives was to review the municipal contracts and agreements.

The meeting was adjourned at 6:35 pm.

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on June 25, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Acting Mayor Sheila Beech
Councillor Rick Armour
Councillor Jen Smith
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Marlaina Elliott, Director of Planning
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Tina Hansen, Receptionist

ABSENT:

Mayor Janet Evans

CALL TO ORDER

Acting Mayor Beech called the meeting to order at 6:59 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Dumont, seconded to approve the agenda as circulated with the addition of New Business from Councillor Smith and a Notice of Motion from Councillor Parkinson.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the report of Public Hearing held on June 5, 2007, be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on June 11, 2007, be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on June 18, 2007, be adopted as amended on page 4 and 5.

CARRIED

Councillor Smith opposed the motion

DELEGATIONS

D-1 Bear Aware Program – Randy Lang, Student Conservation Officer

Randy Lang, student Conservation Officer provided a power point presentation outlining the mission statement "To reduce conflict between people and bears through education, innovation, and cooperation." Mr. Lang highlighted the goals of Bear Aware:

- Reduce urban bear-human conflict.
 - Minimize the Impact of human communities on bears.
 - To establish funding stability for provincial, regional and local Bear Aware Programs.
 - To build local capacity in developing and delivering community based programs.
- Mr. Lang submitted bear reports from the years 2003-2007 and urged Council to consider becoming a "Bear Aware" community.

MOVED by Councillor Parkinson, seconded that Council direct staff to bring forward a report on becoming a "Bear Aware" community.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

Councillor Smith asked staff to report on the status of the derelict home on Grant Road.

Marlaina Elliott reported the derelict home has been purchased by the developer of Nott's Creek and will be demolished to create a pedestrian walkway to the development. Ms. Elliott confirmed that Mr. Parr has been contacted with the status information.

BA-1 Committee of the Whole Recommendations

1. Development Permit Application – 7021 Grant Road West

MOVED by Councillor Kasper, seconded that Council authorize the issuance of a Development Permit to construct 11 new mobile home spaces at 7021 Grant Road West.
CARRIED

2. Development Permit Application – Woodland Creek

MOVED by Councillor Kasper, seconded that Council issue a Development Permit to construct twenty-three townhouse units at Lot 15, Arranwood Drive (Woodland Creek) Lot 15, Section 26, Sooke District, Plan VIP81709.
CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Kasper, seconded that Council refer the covenant back to staff for clarification on Lot 15, Arranwood Drive (Woodland Creek) Lot 15, Section 26, Sooke District, Plan VIP81709.
CARRIED UNANIMOUSLY

3. Sooke Program of the Arts

MOVED by Councillor Parkinson, seconded that Council accept the report and accept the recommendations of the Committee to proceed with the following projects:

- Call out to Artists to design and paint the EPCOR pump station - #1;
- Covering of Hydro boxes;
- Call out to artist to design and paint pump station #2;

- Call out to artist to design and paint pump station #3;
AND THAT funding be allocated in advance for the projects;
AND THAT the committee be dissolved after the projects are completed;
AND THAT council direct staff to bring forward a report on alternative models for community arts similar to Golden or Sidney.
CARRIED UNANIMOUSLY

4. OCP Review Update

MOVED by Councillor Parkinson, seconded that Council establish an Official Community Plan Review Committee;
AND THAT Council direct staff to prepare terms of reference for Council approval.
AND THAT a provision for the Economic Development Strategy and Community Arts Plan be included in the call for expressions.
CARRIED UNANIMOUSLY

5. Regional Context Statement

MOVED by Councillor Parkinson, seconded that Council direct staff to develop an Official Community Plan amendment bylaw based on the draft Regional Context Statement for presentation to Council for first and second reading.
AND THAT SilverSpray and Grouse nest be included in the Urban Containment Area.
CARRIED UNANIMOUSLY

Council asked staff to review the letters patent for Silverspray and Grouse Nest.

6. Amendments to Bylaw No. 270, Sooke Zoning Bylaw, 2006

MOVED by Councillor Kasper, seconded that Council direct staff to prepare a draft bylaw to include zoning amendment Modification 1 – Town Centre Parking Requirements and present that draft bylaw to Council for first and second reading.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council direct staff to prepare a draft bylaw to include zoning amendment Modification 2 – Handicap Parking and present that draft bylaw to Council for first and second reading.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council direct staff to prepare a report to bring back to Council for Modification 3 – Section 946 subdivisions for a relative
CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded that Council direct staff to prepare a draft bylaw to include zoning amendment Modification 4 – Recession Plane Drawing and present that draft bylaw to Council for first and second reading.
CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council direct staff to prepare a draft bylaw to include zoning amendment Modification 5 – Sun River Accessory Lot Line Setbacks and present that draft bylaw to Council for first and second reading.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council direct staff to prepare a draft bylaw to include zoning amendment Modification 6 – Riparian Area Regulations and present that draft bylaw to Council for first and second reading.

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Council direct staff to prepare a draft bylaw to include zoning amendment Modification 7 –Town Centre Commercial Zone CTC-1 Side and Rear Lot Line Setbacks and present that draft bylaw to Council for first and second reading.

CARRIED

Councillor Kasper opposed the motion

MOVED by Councillor Kasper, seconded that Council direct staff to prepare a draft bylaw to include zoning amendment Modification 8 – Decks and present that draft bylaw to Council for first and second reading.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council direct staff to prepare a draft bylaw to include zoning amendment Modification 9 – Small Suites in all Residential Zones and present that draft bylaw to Council for first and second reading.

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Parkinson, seconded that Council refer back to staff for further clarification on height and the measurement of height in Modification 10 – Definition of "HEIGHT".

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council direct staff to prepare a draft bylaw to include zoning amendment Modification 11 – Duplex Lot Size within the Sewer Specified Area and present that draft bylaw to Council for first and second reading.

DEFEATED

MOVED by Councillor Kasper, seconded that Council direct staff to draft a bylaw to reflect an 800-850 m² minimum lot size for amendment Modification 11 – Duplex Lot Size within the Sewer Specified Area

CARRIED

MOVED by Councillor Parkinson, seconded that Council direct staff to bring back a report on Modification 12 – Definition of a "TOWNHOUSE".

CARRIED UNANIMOUSLY

MOVED by Councillor Armour, seconded that Council refer Modification 13 – Tent Lot Residential Zone CD-4 Permitted Uses back to staff.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council not modify Modification 14 – Tent Lot Residential Zone CD-4 Lot Coverage.

CARRIED

MOVED by Councillor Armour, seconded that Council direct staff to bring back a report for the revision of density bonus provisions of Modification 15– Town Centre Commercial Zone CTC-1:

- Downtown Revitalization
- Recreation

CARRIED

Council recommended an amenity provision for amounts per square floor area.

PUBLIC QUESTION AND COMMENT PERIOD

Bruce MacMillan, Deerlepe Road, provided an explanation on the development of Woodland Creek townhouses (Stanford Group) and the overall land developer (Totangi Forestry Ltd).

Gail Hall, Sooke River Road, stated that covenants run with the land and questioned the issuance of building permits and subdivisions in phase 3 - residential and multi family – prior to reference 2(b) schedule A of the covenant.

Bruce MacMillan, Deerlepe Road explained the phase 1 (residential), Phase 2 (mixed residential, commercial and multifamily) and 3 (again mixed). Mr. MacMillan stated that Lot 15 was subdivided in phase two of the development.

Dave Mallett, Throup Road, expressed support to item RA-4 Sooke Elderly Citizen's Housing Society and asked for Council's support.

Ellen Lewers, Sooke Road, expressed that multiple developments should have areas provided for community gardens and asked if the entire District of Sooke is included in the Regional Context Statement.

8:20 p.m. Councillor Kasper left the meeting stating his son is involved with the Sooke Fastball Association.

Fleur Harvey-Kelly, Charlene Place, Sooke Minor Fastball, stated that Sooke is hosting the Provincial Ball Tournament this July and asked Council to provide support.

Councillor Kasper returned to the meeting at 8:23

PUBLIC HEARINGS AND RELATED BYLAWS

Acting Mayor Beech advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 310, Official Community Plan Amendment Bylaw (86-21) - 2113 and 2119 Charters Road

Margo Swinburnson, Otter Point Road, spoke on behalf of the School District # 62 Board Trustees and expressed concerns with the commercial zoning. Ms. Swinburnson submitted her statement of concerns.

Geoffrey Bunting, Throup Road, owner of Demamiel Creek Golf, expressed concerns of parking, toilet facilities, road upgrades and payment in lieu of land.

Dave Mallett, Throup Road, expressed support for the bylaw.

Randy Clarkston, Glenidle Road, explained the requirement for road improvements and commercial parking on site.

Gail Hall, Sooke River Road, expressed opposition to the bylaw stating concerns with the gas bar provision.

Bob Phillips, Kemp Lake Road, School District #62 Board Trustee, asked Council to consider the concerns of the Board.

Ellen Lewers, Sooke Road, stated that the commercial portion could be within the development instead of on the corner of the property.

Acting Mayor Beech called three times for submissions. Hearing none, she closed the public hearing at 8:36 pm.

REPORTS REQUIRING ACTION

RA-1 Statement of Financial Information Approval

MOVED by Councillor Kasper, seconded that Council approve the Statement of Financial Information and authorize staff to forward the approval as requested by the Ministry of Community Services.

CARRIED UNANIMOUSLY

RA-2 CREST Annual General Meeting Requirements

MOVED by Councillor Parkinson, seconded that Council receive and approve the Notice of CREST Annual General Meeting July 4, 2007, including attachments;

AND THAT COUNCIL approve the resolutions contained in Schedule A, Schedule B and Schedule C and authorize Councillor Sheila Beech to vote on the resolutions, along with any other business that may come before the shareholders at the Annual General Meeting.

CARRIED UNANIMOUSLY

RA-3 Rotary Pier Stairs Funding

MOVED by Councillor Parkinson, seconded that Council permit staff to replace Rotary Pier stairs using funding from Council contingency.
CARRIED UNANIMOUSLY

RA-4 Sooke Elderly Citizen's Housing Society – Grant Request

Councillor Dumont stated his association with the Sooke Elderly Citizen's Housing Society and left the meeting at 8:47 p.m.

MOVED by Councillor Parkinson, seconded that Council provide a 2007 grant of \$3,827.43 to the Sooke Elderly Citizens' Housing Society.
CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council direct staff to review the policies and procedures for Permissive tax Exemptions.
CARRIED UNANIMOUSLY

Councillor Dumont returned to the meeting at 9:00 p.m.

RA-5 Resolution to UBCM – Conflict of Interest Commissioner

MOVED by Councillor Smith, seconded that Council approve the following resolution for submission to the Union of British Columbia Municipalities:

"WHEREAS it has been demonstrated that conflict of interest issues frequently arise in local government;
AND WHEREAS the ethical standards for elected officials set out in the **Community Charter** were designed in consultation between the Province of British Columbia with the Union of British Columbia Municipalities and are in keeping with the provisions of the provincial *Members Conflict of Interest Act*;
AND WHEREAS a system for receiving and resolving conflict of interest complaints, with involvement by the provincial Conflict of Interest Commissioner, would assist in improving accountability in local government;
THEREFORE BE IT RESOLVED that the Union of BC Municipalities ask the provincial government that local government elected officials and the public have access to the provincial Conflict of Interest Commissioner for conflict of interest complaints under the *Community Charter*."
CARRIED

MOVED by Councillor Smith, seconded to attach the Conflict of Interest Commissioner's letter to the motion for submission to UBCM.
CARRIED

REPORTS FOR INFORMATION

RI-1 Quarterly Newsletter

MOVED by Councillor Armour, seconded to approve the June newsletter and direct staff to distribute to the public with the amendments under sections: Community Volunteers, Municipal Staff Profile, Official Community Plan Review and the Upcoming Public Meetings.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Acting Mayor Beech read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Dumont reported on the Vancouver Island Library Board meeting on Saturday.

Councillor Kasper reported on a meeting last week with representatives from EPCOR in regards to the wind generation.

Councillor Smith reported on CRD Parks Sea to Sea finalizing the first draft to go to the CRD Board as the outcome of the two-year public consultation.

CORRESPONDENCE REQUIRING ACTION

Councillor Kasper stated his association with the Sooke Minor Fastball Association and left the meeting at 9:23 p.m.

C-1 Sooke Minor Fastball Association

MOVED by Councillor Parkinson, seconded that Council authorize \$2,000 using funding from Council contingency;

AND THAT the District of Sooke be mentioned as a sponsor.

CARRIED UNANIMOUSLY

Councillor Kasper returned to the meeting at 9:31 p.m.

BYLAWS

B-1 Bylaw No. 268, *Nuisance (Controlled Substance) Property Bylaw, 2007*-Adoption

MOVED by Councillor Parkinson, seconded that Bylaw No. 268, *Nuisance (Controlled Substance) Property Bylaw, 2007* be adopted.

CARRIED

NEW BUSINESS

Councillor Smith asked staff to respond to an Email from Silver Streak Boats in regard to odour control at the EPCOR Pump Out Station.

Mr. Parliament stated that there is a meeting scheduled Tuesday, June 26, 2007 with Tammy Wetmore in regards to this issue.

NOTICE OF MOTION

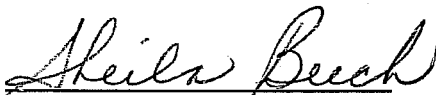
NM-1 Organizations seeking monetary funds

Councillor Parkinson advised Council that she would be bring forward a motion to direct staff to draft a policy for organizations seeking monetary funds and/or In Kind contributions for all Provincial and International Championships that the District of Sooke is hosting, the District (Council) will contribute \$1,000.00 towards the event as required.

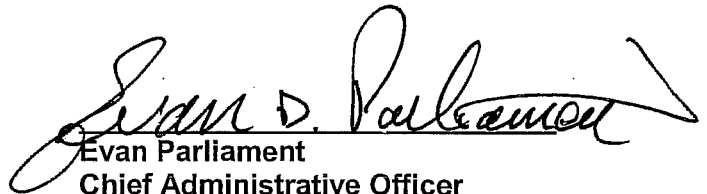
ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 9:35 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Sheila Beech
Acting Mayor



Evan Parliament
Chief Administrative Officer

Council Report Sheila Beech

Wednesday, June 13th; Attended the Edward Milne Community Schools awards ceremony. In my speech I brought greetings from the Mayor, council and staff from the District of Sooke. The ceremonies were well done. It was a pleasure to see so many exceptional students. In fact the Rotary club increased the number of scholastic awards this year because there were so many deserving student.

On Saturday, June 16th, I went to a CREST meeting at the Victoria City Hall. The meeting was an opportunity to speak to Mayors and councillors who are not on the CREST committee and who wanted more information.

Tuesday, June, 19th I attended the luncheon at Sooke Harbour House. Kevin Falcon , the minister of transportation , was the guest speaker. The Chamber of Commerce hosted the event.

Wed
On Wednesday June 20th I attended the afternoon DARE graduation of the grade 5 students at Poirier school. Corporal Cottingham was the RCMP instructor. The children were fun to watch and the event was well organized.

Thursday morning CASA literacy meeting 2010 legacies
On Friday night I went to the Sooke symphony orchestra's tenth anniversary concert. The Mayor presented Norman Nelson the districts Award of Merit certificate. Norman has been presented with the Betty Webster award which is a prestigious Canadian music award. The honour was given to him for the work he has done with the Sooke orchestra. *OVER 10 YEARS*

Sunday, June 24th. I attended the Art in the Park, had a brief stop at the Museums open house before I joined the Sooke Community choir to sing in East Sooke ay Kerry Lamberts wake.

Council Report – June 2007
Presented by:
Councillor Brenda Parkinson

1. **Tuesday, June 12, 2007**
Tourism Alliance Meeting
 - Lyall and I met with CAO Evan Parliament and discussed the location of the Tourism Kiosk
 - Faxed off information/plans/designs to the new owners of the Evergreen Mall at their request

2. **Tuesday, June 12, 2007**
International BMX – Volunteer Open House
 - Signed up new volunteer members and an overview of the event was given
 - Still require more volunteers if anyone is interested

3. **Wednesday, June 13 and Wednesday, June 20, 2007**
International BMX Meeting
 - As the Protocol and Ceremonies Manager I am responsible for the Opening and Closing Ceremonies, Awards Ceremony and VIP Protocol and Transport

4. **Thursday, June 14, 2007**
Regional Housing Trust Fund Commission Meeting

5. **Tuesday, June 19, 2007**
Chamber Luncheon
 - Attended luncheon along with Mayor Evans, Councillors Armour, Beech and members of the Districts staff
 - The Honourable Kevin Falcon, Minister of Transportation was the guest speaker

6. **Thursday, June 21, 2007**
SEAPARC Meeting
 - Attended meeting along with Mayor Evans and Councillor Armour
 - Discussion surrounding the addition of a Weight Room to SEAPARC, committee to be formed to look into this venture
 - Cops for Cancer Committee request of one-hour ice slot on Friday, September 21st from 7:00 – 8:00 pm for fundraising purposes approved.
 - Ice Allocations Committee proposed schedule generally accepted, excellent work by the Committee
 - Report given on the Commission Workshop which identified a number of priority strategies for the Commission to consider

7. **Friday, June 22, 2007**

Sooke Philharmonic Orchestra – 10th Anniversary Concert

- An amazing sold out performance, with the highlight being Norman Nelson being presented with the Betty Webster Award, the Oscar for Orchestra Maestro's. We are all extremely proud of Norman's accomplishment
- Then again, maybe the highlight for me was saying a few words of praise on stage to Norman and presenting him with a bouquet as well as praising the Orchestra and volunteers

8. **Saturday, June 23, 2007**

Community Arts Council – Art in the Park

- Attended a most enjoyable day in the Park with lively entertainment
- Purchased far too many items, but love them all

9. **Sunday, June 24, 2007**

Sooke Region Museum and Historical Society

Museum Open House and Salmon BBQ

- Enjoyable day volunteering and socializing with all participants at the event
- Sold out of Strawberry Shortcake and then sold out of the Salmon, sold twice as much as last year and had twice as much fun
- There were tours of the LightHouse and Moss Cottage as well as sightings of the Spirit Bear in her new home, absolutely beautiful.

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on July 9, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Tina Hansen, Receptionist
Ian Scott, Associate Planner
Staff Sergeant Roger Plamondon

ABSENT: Councillor Jen Smith

CALL TO ORDER

Mayor Evans called the meeting to order at 6:02 p.m.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- (a) litigation or potential litigation affecting the municipality; and
- (b) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

CARRIED UNANIMOUSLY

CALL TO ORDER OPEN PORTION

Mayor Evans called the meeting to order at 7:00pm

APPROVAL OF AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda with the addition of the New Business Item NB-1 as circulated.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded to approve the minutes of the Special Council Meeting, June 18, 2007 as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded to approve the minutes of the Special Council Meeting, June 21, 2007 as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded to approve the minutes of the Regular Council Meeting, June 25, 2007 with a correction on Page 4, paragraph 7 - "Councillor Dumont" not "Councillor Parkinson" and a rewording on Page 4, paragraph 8.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded to approve the minutes of the Sooke Economic Development Commission Meeting, June 6, 2007 as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded to approve the minutes of the Capital Regional District Board Meeting, June 13, 2007 as circulated.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Philip Ney-Sail Training

Philip Ney addressed Council in regard to a sail-training program for youth in the community of Sooke. HURTS, sponsored by the Horizons Unbound Rehabilitation and Training Society is a federally registered non-profit society whose intent is to train, challenge and correct the maladaptive behaviour of troubled young adults and teens. Mr. Ney commented on how splendid the Sooke Harbour was for learning the basics before putting to sea, but that it had a dangerously shallow entrance and asked for Council support to the program and other marine operations in having the narrow and too shallow passage into the basin dredged.

Mayor Evans advised that Council would take the request under consideration.

PUBLIC QUESTION AND COMMENT PERIOD

Ellen Lewers, Sooke Road, commented on her concerns regarding the Regional Context Statement and submitted a written statement.

Gail Hall, Sooke River Road, stated that the Official Community Plan review should occur before the Regional Context Statement and requested a public meeting prior to the approval of the Regional Context Statement bylaw amendment.

David Mallet, Throup Road, made a statement of support for Mr. Ney's presentation and the HURTS program and reminded Council that there are two water service lines in the basin, which would need to be watched if the basin was dredged.

REPORTS REQUIRING ACTION

RA-1 OCP Review Committee – Terms of Reference

MOVED by Councillor Dumont, seconded that Council accept the Official Community Plan Review Committee Terms of Reference.

CARRIED UNANIMOUSLY

RA-2 Revised Purchasing Policy 5.2 (2)

MOVED by Councillor Beech, seconded that Council approve the revised Purchasing Policy 5.2.(2) with the addition of the words "and/or advertised invitation" in section 1.2.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council amend the Revised Purchasing Policy 5.2 (2), section 4.1, to state that over expenditure not exceed 25% of department budget.

DEFEATED

REPORTS FOR INFORMATION

RI-1 Council Reader File

MOVED by Councillor Parkinson, seconded to receive the Council Reader File for June 2007, for information.

CARRIED UNANIMOUSLY

RI-2 RCMP Monthly Mayor Report

MOVED by Councillor Dumont, seconded to receive the Monthly Mayor Report for June 2007 for information.

CARRIED UNANIMOUSLY

REPORTS- Mayor and Council Reports

Mayor Evans read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Dumont reported that he attended the girl's fastball tournament on July 7th and 8th, 2007. He stated that the Bantam boys had won the gold metal and were going on to the "Westerns" in Saskatoon.

Councillor Beech reported that she attended the CRD Water Advisory Committee meeting, the CREST AGM and the artist's submission event for the Sooke Fine Arts Show. Councillor Beech stated that Metchosin is reviewing the cost allocation for CREST and that the exclusion of parkland for the District of Sooke has not been determined yet.

CORRESPONDENCE Requiring Action

C-1 Sooke Residents in Need Society – Financial Assistance

MOVED by Councillor Beech, seconded, to refer the request for financial assistance by Sooke Residents in Need Society back to staff to determine the amount funded in 2006 and budgeted for in 2007 and to send a letter to the Province of British Columbia expressing Council's concerns for ongoing financial support for the Society from the Province.

CARRIED UNANIMOUSLY

C-2 CRD – Land Acquisition Fund

MOVED by Councillor Beech, seconded to file the correspondence.

CARRIED UNANIMOUSLY

C-3 Canada World Youth – Bus Passes

MOVED by Mayor Evans, seconded to postpone consideration of the request for bus passes for Canada World Youth to September 2007.

CARRIED UNANIMOUSLY

CORRESPONDENCE For Information

I-1 Town of View Royal - Railway

MOVED by Councillor Armour, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-2 Town of View Royal – Proposed Waste Water Treatment Facility

MOVED by Councillor Armour, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-3 Home Protection Office – Green Roofs

MOVED by Councillor Beech, seconded to file the correspondence.

CARRIED UNANIMOUSLY

I-4 Canada Post to Change Sooke Postal Code

MOVED by Councillor Dumont, seconded to receive the correspondence regarding Canada Post to change Sooke Postal Codes and to add Manzer Road to the list.
CARRIED UNANIMOUSLY

I-5 L. Denise Kors – Sooke Zoning Bylaw

MOVED by Councillor Parkinson, seconded to file the correspondence.
CARRIED UNANIMOUSLY

I-6 CRD – Wastewater Amendment Report to Province

MOVED by Councillor Parkinson, seconded to file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Development Procedures and Fees Bylaw

Ms. Elliott provided an overview of the legal opinions requested by Council for Bylaw No. 255.

MOVED by Councillor Beech, seconded that Council adopt Bylaw No. 255, *Development Procedures Bylaw, 2007*.

AND THAT COUNCIL adopt Policy 8.4, *Development Application Procedures Policy, 2007*.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper that staff prepare a bylaw to establish procedures and policies on the provisions of development impact information in relation to zoning amendment applications and applications for development permits and temporary use permit.

CARRIED UNANIMOUSLY

B-2 Bylaw No 310, *Official Community Plan Amendment Bylaw (86-12)* - 2113/2119 Charters Road.

MOVED by Councillor Beech, seconded that Council give third reading to Bylaw No. 310, *Official Community Plan Amendment Bylaw (86-21)*;

CARRIED UNANIMOUSLY

B-3 Bylaw No. 297, Zoning Amendment Bylaw (270-12) – Otter Point Road/Grant Road West (Notts Creek).

MOVED by Councillor Beech, seconded that Council adopt Bylaw No. 297, *Zoning Amendment Bylaw (270-12)*
CARRIED UNANIMOUSLY

B-4 Bylaw No. 313, Zoning Amendment Bylaw (270-16) – Maple Avenue South/Galaxie Drive

MOVED by Councillor Kasper to ratify the recommendations from the Committee of the Whole of June 18th, 2007 for Bylaw No. 313, *Zoning Amendment Bylaw (270-16)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson to consider Bylaw No. 313, *Zoning Amendment Bylaw (270-16)* as presented at the June 18th, 2007 Committee of the Whole meeting being a request for rezoning to High Density Multi Family Residential Zone (RM-4).
DEFEATED

MOVED by Councillor Kasper, seconded that Council introduce and give first and second reading to Bylaw No.313, *Zoning Amendment Bylaw (270-16)*;

AND TO schedule a Public Hearing for Bylaw No.313, *Zoning Amendment Bylaw (270-16)* for July 31st, 2007.
CARRIED

B-5 Bylaw No. 314, Official Community Plan Amendment Bylaw (86-22) – Regional Context Statement.

MOVED by Councillor Kasper, seconded that Council **introduce and** give first and second reading to Bylaw No. 314, *Official Community Plan Amendment Bylaw (86-22)*.
AND THAT a Public Information meeting for Bylaw No. 314 be scheduled for July 23rd, 2007 and a Public Hearing for Bylaw No. 314 be scheduled for July 31st, 2007.
CARRIED UNANIMOUSLY Councillor Beech opposed the motion
Councillor Parkinson opposed the motion

B-6 Bylaw No. 315, Subdivision and Development Standards Amendment Bylaw (65-6)

MOVED by Councillor Dumont, seconded that Council introduce and give first reading to Bylaw No. 315, *Subdivision and Development Standards Amendment Bylaw (65-6)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Armour seconded that Council give second reading to Bylaw No. 315, *Subdivision and Development Standards Amendment Bylaw (65-6)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council give third reading to Bylaw No. 315, *Subdivision and Development Standards Amendment Bylaw (65-6)*.
CARRIED UNANIMOUSLY

B-7 **Bylaw No. 316, *Zoning Amendment Bylaw (270-17)*** – Text Amendments: introduction and first and second reading.

MOVED by Councillor Kasper, seconded that Council **introduce and** give first and second reading to *Bylaw No. 316, Zoning Amendment Bylaw (270-17)*.
AND THAT a public hearing be scheduled for July 31st, 2007
CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 Philip Ney, Sail Training Program

MOVED by Councillor Kasper, seconded to direct staff to contact the Sooke Harbour Authority in regard to dredging the entrance to the Sooke Harbour and Basin.
CARRIED UNANIMOUSLY

NOTICES OF MOTION

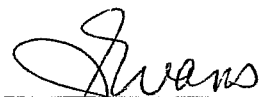
MN-1 Community Group Funding Policy - Councillor Brenda Parkinson Notice of Motion - Regular Council meeting of June 25, 2007

MOVED by Councillor Beech, seconded to direct staff to draft a policy for organizations seeking monetary funds and/or In Kind contributions for all Provincial and International Championships that the District of Sooke is hosting, the District, (Council) will contribute \$1,000 towards the event as required.
CARRIED UNANIMOUSLY

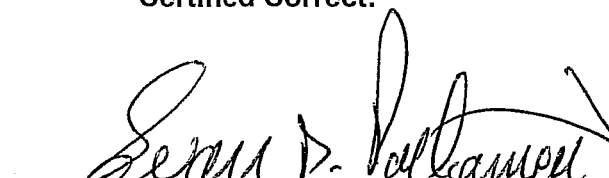
ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 9:55 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

Mayor's Report July 9/ 07

First of all I would like to thank Councillor Beech for doing such a fine job as Acting Mayor during my absence and attending all the meetings for me.

Also like to thank Councillor Dumont for representing Council and myself at the Canada Day celebrations. I understand it was a great day with many residents attending.

I must say after traveling to Fort McMurray Alberta, we do live in the best place on earth.

June 22

I was pleased to present on behalf of Council and the people of Sooke a Certificate of Merit to conductor Norman Nelson of the Sooke Philharmonic Orchestra at their 10th anniversary performance..., which was fabulous.

June 25

I attend a Mayor's meeting of the CRD, where the main topic was transportation issues and how we all must work together for a global solution.

July 6

I was invited to the Chamber of Commerce luncheon for Shirley Burden. On behalf of Council and the citizens of Sooke I thanked Shirley for all her work with the Chamber and all the volunteer hours that she and her husband Bob have given to the community.

Council Report – June 2007
Presented by:
Councillor Brenda Parkinson

1. Wednesday, June 27, 2007

Tourism Victoria

- Presentation by the Owner and Operations Manager of the Big Bus Company requesting support to continue operations
- Special General Meeting, all proposed changes to Bylaws were approved:
 - Restructure the Board of Directors by reducing the size to 15 members from the current 33 member board
 - To define the categories under which the Directors will be elected
 - To outline a succession plan for the Board Officers
 - To allow for the replacement of a Director who has changed employment and is no longer able to represent the category under which elected
- Discussions took place on the following: Municipal grants, Spirit of BC Committee, Air Access, Sewage issues, FIFA under 20, Tourism Victoria Strategic Plan, and the Financial Statements

2. Sunday, July 1, 2007

Canada Day Celebrations

- I was honoured to present the Heritage Canada Youth Awards to seven exceptional local youths; Kelly Anne Howe, Emily Irwin, Taylor Nagy and Ethan Swinburnson from Edward Milne Community School and Lisa Marie Brownlow, Cameron Gray and Chelsea Ousey from Belmont Secondary School
- The Awards are presented to youth 18 years of age and under who have contributed a minimum of 100 hours of service to their communities in a variety of different ways and have a positive impact on their communities
- The Award is designed to recognize and reinforce the outstanding achievement and contributions of young people to their community and to the betterment of Canada

3. Monday, July 2, 2007

UCI BMX Worlds Championships Meeting

- As Manager of Protocol and Ceremonies I am pleased to report that all is running smoothly, I have an excellent committee and we are working well together
- Also part of my portfolio is looking after entertainment, Awards Ceremonies, VIP Protocol and Transport
- More volunteers are still required as this is a massive undertaking

4. Friday, July 6, 2007

Pee Wee C Girls Provincials – Opening Ceremonies and Banquet

- Attended the event along with Acting Mayor Ron Dumont
- It was entertaining to watch all the young girls show their enthusiasm by yelling out team chants and do little skits
- What an opportunity for Sooke to host this tournament and showcase our beautiful little gem of a town to the Province

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on July 16, 2007 at 6:45 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Jen Smith
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Lisa Urlacher, Council Clerk

ABSENT:

Councillor Rick Kasper

CALL TO ORDER

Mayor Evans called the meeting to order at 6:47 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Beech, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

Mayor Evans recognized Captain Matt Barney, the Sooke Fire Department, and Juan de Fuca Ground Search and Rescue for their efforts in the rescue at the Sooke Potholes on July 13, 2007.

REPORTS REQUIRING ACTION

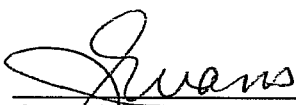
RA-1 Application for Crown Land Tenure – Marine Boardwalk

MOVED by Councillor Dumont, seconded that Council endorse the Application for Crown Land Tenure for the 2010 Olympic/Paralympic Live Site Marine Boardwalk project.
CARRIED UNANIMOUSLY

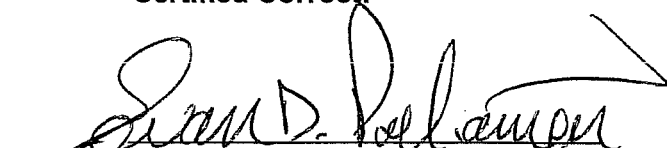
ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 6:50 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on July 23, 2007
6:30 p.m., Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Dave Devana, Director of Finance
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Darcey Kohuch, Director of Engineering
Steve Sorenson, Deputy Fire Chief
Lisa Urlacher, Council Clerk

ABSENT:

Councillor Rick Armour

CALL TO ORDER

Mayor Evans called the meeting to order at 6:30 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Beech, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on July 9, 2007 be adopted as amended on page 6.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Special Council meeting held on July 16, 2007 be adopted as amended on page 2.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on July 16, 2007 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the Juan de Fuca Water Distribution Commission meeting held on July 2, 2007 and the minutes of the Sooke Program for the Arts Committee meeting held on July 9, 2007 be received for information.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

Council smith questioned the public input portions of the July 16, 2007 Committee of the Whole agenda.

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, commented on the need for public input during Committee of the Whole meetings.

Lois Gardener, Kennedy Road, stated that the rezoning signs for Item B-5 – zoning amendment application for 6527 Sooke Road, are not posted on the site.

David Parsons, Phillips Road, stated his concerns regarding: environmentally sensitive areas, road upgrades, and fire protection as to Item RA-1, Development Permit Application for The Pointe at Sunriver. Mr. Parsons commented on an article in the July 16th Times Colonist and asked if the proposed future development area is the same as Phase 2.

Brian McNeil, Henlyn Drive, commented on Item RA-5 – Tree Removal at Deerlepe and Sooke Bluff parks and stated he supports the initiative in principle but is concerned about the restrictions for the “Proposal for Non-Profit Fundraiser”.

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 Regional Context Statement

Mayor Evans advised that this public input meeting is being held to allow the public an opportunity to make submissions to Council on a particular item on the agenda.

Ian Scott provided an overview of the Regional Context Statement.

Gail Hall, Sooke River Road, questioned repealing the CRD bylaws within the Letters Patent. Ms.Hall stated that Bylaw 314 on page 18 of 19 should state December 2, 2006.

Ellen Lewers, Sooke Road, asked if there would be a public hearing with proper notice on the Regional Context Statement.

REPORTS REQUIRING ACTION

Councillor Dumont declared that he had a working association with the Developer and left the meeting at 7:14 p.m.

RA-1 Development Permit Application for The Pointe at Sunriver

MOVED by Councillor Beech, seconded that Council recommend issuance of a Development Permit to construct 32 multi-family dwelling units at The Pointe at Sunriver with the addition of a strata agreement restricting parking as to fire access.

CARRIED

Councillor Dumont returned to the meeting at 8:02 p.m.

RA-2 Tourism Victoria Membership

MOVED by Councillor Parkinson to table the consideration of the renewal of the Municipal membership in *Tourism Victoria* to determine the change in fee structure

CARRIED UNANIMOUSLY

RA-3 Woodland Creek Residential Community – Church Road Upgrades

MOVED by Councillor Beech, seconded that Council authorize staff to proceed with a Works and Services Agreement with Totangi Forestry Ltd. for design and construction of Church Road frontage improvements from the north boundary of the Church Hill Meadows site to Felderhof Road at an estimated cost of \$266,788 plus GST using Church Road Development Cost Charge credits as the source of funding.

AND THAT COUNCIL authorize the transfer up to \$177,858 from General Operating Fund Surplus to the Road DCC Reserve to fund the District's 40% obligation under the road DCC program.

AND THAT COUNCIL authorize staff to proceed with a Works and Services Agreement with Totangi Forestry Ltd. for design and construction of vertical alignment improvements at 2355 Church Road at an estimated cost of \$76,810 plus GST to be funded by the General Operating Fund Surplus.

CARRIED

MOVED by Councillor Kasper, seconded that Council direct the Director of Engineering to report to Council on the criteria for the use of Development Cost Charge funds on Church Road.

CARRIED UNANIMOUSLY

Council asked staff to report on the crosswalk across Church Road connecting the trail system between the developments and the traffic study at the bottom of Church Road to include a right hand turn lane.

RA-4 Review of Corporate VISA Card Usage and Travel Claims 2006

MOVED by Councillor Parkinson, seconded that Council review the eligibility criteria for per diem charges within the Greater Victoria area as defined in Bylaw # 3 – Council Remuneration Benefits and Expenses (as amended by Bylaws 119, 161 and 245).

CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded that Council direct staff to review VISA transactions and travel claims for the year 2005.

DEFEATED

MOVED by Councillor Smith, seconded that Council direct staff to send a letter requesting reimbursement of ineligible expenses.

DEFEATED

Sheila Beech excused herself from the meeting at 8:50 p.m.

Councillor Beech returned to the meeting at 8:55 p.m.

RA-5 Tree Removal at Deerlepe Park and Sooke Bluff Park

MOVED by Councillor Dumont, seconded that Council authorize staff to request proposals from District of Sooke non-profit organizations for removal and sale of fallen trees within Deerlepe Park and Sooke Bluffs Park for fundraising purposes.

AND THAT to direct staff to ensure that the unsafe limbs have been assessed.

CARRIED UNANIMOUSLY

RA-6 2007 Annual UBCM Convention

MOVED by Councillor Beech, seconded that Council authorize Council members to attend the 2007 Annual UBCM Convention in Vancouver the week of September 24th to 28th, 2007;

AND THAT the Council member expenses be reimbursed in accordance with the District of Sooke policy.

AND THAT Council re-allocate the sum of \$5306.10 from Account 10-21100-540-2 to the Council contingency fund .

CARRIED

RA-7 District of Sooke and VIHA

MOVED by Mayor Evans, seconded that Council support the proposed joint venture between the District of Sooke and the Vancouver Island Health Authority to locate a medical facility and related services in Sooke.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Sooke RCMP Monthly Mayor Report - June 2007

MOVED by Councillor Dumont, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-2 Fire Department Operational 2nd Quarterly Report - 2007

MOVED by Councillor Dumont, seconded to receive the report for information.
CARRIED UNANIMOUSLY

Council recessed the meeting at 9:21 p.m.
Council resumed the meeting at 9:26 p.m.

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Smith reported on the CRD Sea to Sea technical report.

Councillor Kasper reported that the upcoming Te'Mexw Treaty negotiation meeting would be on August 25, 2007.

CORRESPONDENCE REQUIRING ACTION

C-1 Vancouver Island Regional Library Book Rate Petition

MOVED by Councillor Beech, seconded to send a letter of support for Bill C-458 be sent to John Horgan, M.L.A and Dr. Keith Martin, M.P.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Rotary Club of Sooke

MOVED by Councillor Beech, seconded to file the correspondence.
CARRIED UNANIMOUSLY

I-2 BC Health Coalition

MOVED by Councillor Beech, seconded to file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 294, *Zoning Amendment Bylaw (270-10)* – 2113 & 2119 Charters Road

MOVED by Councillor Parkinson, seconded that consideration of Bylaw No. 294, *Zoning Amendment Bylaw (270-10)* and Bylaw No. 3104, *Official Community Plan Amendment Bylaw (860-21)* be postponed until Ministry of Transportation approval has been received.
CARRIED UNANIMOUSLY

B-2 Bylaw No. 314, Official Community Plan Amendment Bylaw (86-22)

MOVED by Councillor Beech, seconded that Council amend Bylaw No. 314, *Official Community Plan Amendment Bylaw (86-22)* in section 5 as to the Regional Context Statement.

CARRIED

B-3 Bylaw No. 315, Subdivision and Developments Standards Amendment Bylaw (65-6)

MOVED by Councillor Beech, seconded that Bylaw No. 315, *Subdivision and Developments Standards Amendment Bylaw (65-6)* be adopted.

CARRIED

B-4 Bylaw No. 320, Zoning Amendment Bylaw (270-21)

Councillor Smith stated that her property was outside the 100m radius of 2329 Galena Road and would be exercising her right to vote on Bylaw No. 320.

MOVED by Councillor Dumont, seconded that Bylaw No. 320, *Zoning Amendment Bylaw (270-21)* be introduced and read a first time.

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Dumont, seconded that Bylaw No. 320, *Zoning Amendment Bylaw (270-21)* be read a second time

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Beech, seconded that a Public Hearing for Bylaw No. 320, *Zoning Amendment Bylaw (270-21)* be scheduled for August 13, 2007.

CARRIED

B-5 Bylaw No. 321, Zoning Amendment Bylaw (270-22)

MOVED by Councillor Smith, seconded that Bylaw No. 321, *Zoning Amendment Bylaw (270-22)* be tabled.

DEFEATED

MOVED by Councillor Beech, seconded that Bylaw No. 321, *Zoning Amendment Bylaw (270-22)* be introduced and read a first time.

CARRIED

MOVED by Councillor Beech, seconded that Bylaw No. 321, *Zoning Amendment Bylaw (270-22)* be read a second time.

CARRIED

MOVED by Councillor Dumont seconded that a Public Hearing for Bylaw No. 321, *Zoning Amendment Bylaw (270-22)* be scheduled for August 7, 2007.

CARRIED

B-6 Bylaw No. 322, *Zoning Amendment Bylaw (270-23)*

MOVED by Councillor Dumont, seconded that Bylaw No. 322, *Zoning Amendment Bylaw (270-23)* be introduced and read a first time.

CARRIED

MOVED by Councillor Beech, seconded that Bylaw No. 322, *Zoning Amendment Bylaw (270-23)* be read a second time.

CARRIED

MOVED by Councillor Dumont, seconded that a Public Hearing for Bylaw No. 322, *Zoning Amendment Bylaw (270-23)* be scheduled for August 7, 2007.

CARRIED

B-7 Bylaw No. 323, *Zoning Amendment Bylaw (270-24)*

MOVED by Councillor Beech, seconded that Bylaw No. 323, *Zoning Amendment Bylaw (270-24)* be introduced and read a first time.

CARRIED

MOVED by Councillor Dumont, seconded that Bylaw No. 323, *Zoning Amendment Bylaw (270-24)* be read a second time.

CARRIED

MOVED by Councillor Beech, seconded that a Public Hearing for Bylaw No. 323, *Zoning Amendment Bylaw (270-24)* be scheduled for August 7, 2007.

CARRIED

B-8 Bylaw No. 325, *Zoning Amendment Bylaw (270-26)*

MOVED by Councillor Dumont, seconded that Bylaw No. 325, *Zoning Amendment Bylaw (270-26)* be read a first time.

CARRIED

MOVED by Councillor Dumont, seconded that Bylaw No. 325, *Zoning Amendment Bylaw (270-26)* be read a second time

CARRIED

MOVED by Councillor Parkinson, seconded that a Public Hearing for Bylaw No. 325, *Zoning Amendment Bylaw (270-26)* be scheduled for August 13, 2007.

CARRIED UNANIMOUSLY

B-9 Bylaw No. 326, Sooke Core Sewer Specified Area Bylaw Amendment (147-4)

MOVED by Councillor Beech, seconded that Bylaw No. 326, *Sooke Core Sewer Specified Area Bylaw Amendment (147-4)* be introduced and read a first time.
CARRIED

MOVED by Councillor Parkinson, seconded that the meeting go past 10:00 p.m.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 326, *Sooke Core Sewer Specified Area Bylaw Amendment (147-4)* be read a second time.
CARRIED

MOVED by Councillor Dumont, seconded that Bylaw No. 326, *Sooke Core Sewer Specified Area Bylaw Amendment (147-4)* be read a third time.
CARRIED

NEW BUSINESS

MOVED by Councillor Smith, seconded that the Conflict of Interest Resolution sent to UBCM be forwarded to British Columbia municipalities.
CARRIED

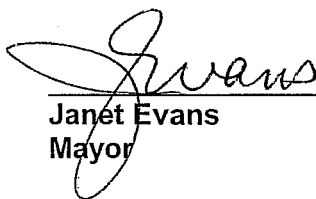
NOTICES OF MOTION

Councillor Smith advised Council that she would be bring forward a motion to direct staff to amend Policy 11.5 Sooke Core Sewer Specified Area Boundary Policy.

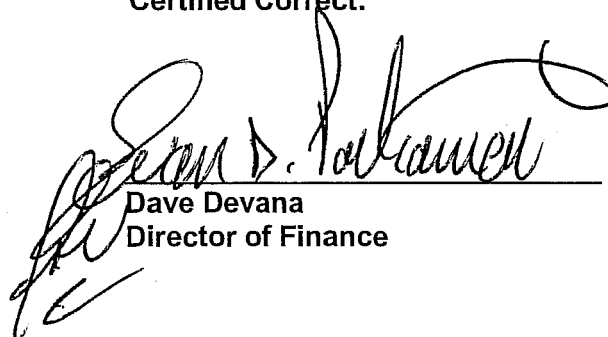
ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 10:17 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Dave Devana
Director of Finance

Mayor's Report July 23/ 07

July 10

I meet with MLA John Horgan at his request. We discussed the funding issue for the Museum, the commuter rail in the West Shore and general road and traffic issues for Sooke and the highway.

Also that evening I meet with the volunteers and the judges for Communities in Bloom at the Harbour House. We talked about Sooke's history and changes to the downtown core.

July 17

Councillors Armour, Kasper and myself meet with staff and VIHA to discuss the issue of the health clinic and to engage Jonathan Huggett as the consultant to work with VIHA, the local doctors and district staff to put together a request for proposal for the facility.

July 18

I attended a special in camera meeting at the Regional Water Board. Announcements will be forthcoming.

Also attended the meeting on Communities for Commuter Rail at View Royal. This is a group of local politicians, staff, consultants and developers that want to pursue the possible use of a commuter rail from Langford to downtown Victoria, with the extension in the future to Mill Bay or Duncan.

July 19

I attend a very short Seaparc meeting where we reviewed the fall programs; there will be some very exciting and new programs for the fall.

July 20

Councillors Parkinson, Armour and I attended by invitation the media and VIP reception of the Life Sport Half Iron Triathlon get together to meet some of the athletes and the media to promote the event. I also spent some time on Saturday helping them set up for the race and on Sunday I spent the day cheering on the participants and presenting the winners with their medals. It was a great weekend event and was run very smoothly. We are excited that it will become an annual event that just gets bigger and better every year. I was disappointed that no one from the EDC was around as there were many good comments about the event and many other suggestions to make it even better in the future. This could be promoted as a national event to draw thousand of people from all over North America.

Council Report – July 2007
Presented by:
Councillor Brenda Parkinson

1. **Wednesday, July 11 and Wednesday, July 18, 2007**
UCI BMX Worlds Championships Meeting
 - All three Ceremonies are falling into place
 - This is going to be one amazing event with 40 nations represented, 2500 athletes with 500 being elite athletes in the age category of 17 – 24 years of age at the Riders Parade.
 - Entertainment lined up is awesome, including TAWG, featuring Liam Styles Chang (of Canadian Idol Fame!)

2. **Tuesday, July 12, 2007**
UCI BMX Worlds Championships Volunteer Orientation
 - Presentation and video shown to all volunteers
 - Approximately 60 volunteers signed up for various duties
 - Still a requirement for at least 50 more volunteers

3. **Monday, July 19, 2007**
SEAPARC Commission Meeting
 - Attended Commission meeting with Mayor Evans
 - Review presentation of some of the new programs for the Fall:
 - Employment Readiness
 - Learning Workshops – Health and Wellness
 - Prenatal Fitness
 - Body & Bar Class
 - Aquatics – What's happening the Pool – Identifying the need of the community
 - Capital purchases – Inflatable Slide, Tot Slide(3 –6 yrs), Kites
 - New Programs and Partnerships
 - Kayaking Classes – Rush Adventures
 - Fun Dive
 - Synchronized Swimming
 - Snorkeling, Underwater Photography – Scuba Stu

4. **Friday, July 20, 2007**
Sooke International Triathlon Reception
 - Attended the Reception along with Mayor Evans and Councillor Armour
 - Featured a short event welcome and overview, introduction of key partners and elite athletes including Lucy Smith and Louisa Edmonston of Scotland

5. **Sunday, July 22, 2007**
Sooke International Triathlon Half Iron and Sprint
 - Volunteered – Transition 2 Assistance
 - Learned the correct way of handing out gator aid to the athletes without wearing any of it.
 - Amazing event, wonderful opportunity for Sooke, met lots of amazing athletes and the press coverage was awesome

DISTRICT OF SOOKE

Report of Public Hearing
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on July 31, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Ron Dumont
Councillor Rick Armour
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Dave Devana, Director of Finance
Marlaina Elliott, Director of Planning
Lisa Urlacher, Council Clerk

ABSENT

Councillor Rick Kasper
Councillor Sheila Beech

Mayor Evans called the meeting to order at 7:01 p.m.

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 313, *Zoning Amendment Bylaw (270-16)*

Marlaina Elliott provided an overview of the proposed application to change the zoning on the property located at 1927, 1923, 1919 Maple Avenue South from Village Residential 1 Zone (R-1) to Medium Density Multi Family Residential Zone (RM-3); and 6881 Galaxie Drive from Mixed Small Lot Residential Zone (RS-2) to Medium Density Multi Family Residential Zone (RM-3).

Renata Tilly, Maple Avenue South, expressed her concern of increased noise on Maple Avenue South and the impact of increased traffic on Sooke Road.

Lois Gardner, Kennedy Street, expressed concerns with the Regional Context Statement in regards to high density in residential areas and stated that the developer should provide a traffic light at West Coast Road and Maple Avenue.

Ms. Elliott explained that the District of Sooke met with the Ministry of Transportation two weeks ago and they are investigating the need for a traffic light at the West Coast Road and Maple Avenue South intersection.

Council questioned the alignment and road dedication of Galaxie Road in regard to the adjacent property owners submission dated July 31, 2007.

Laurie Wallace, Harbour View Road, commented on the road allowance proposed for the properties combined together and explained that they are all separate property owners.

Kathy Ross, Powliuk Crescent, asked if Galaxie Road would be connected to Maple Avenue South.

Bob Young, Maple Avenue South, asked for more details on the proposed development.

Mayor Evans explained that this is a rezoning of the property and that the proposed zone would allow twenty dwelling units per acre.

Ms. Tilly, expressed concerns of increased sewer services in the area.

Mayor Evans called three times for further submissions. Hearing none, she closed the public input portion at 7:17 pm.

MOVED by Councillor Armour, seconded that Council direct staff to bring back a report on the road allowance dedication.

CARRIED

PH-2 Bylaw No. 314, *Official Community Plan Amendment Bylaw (86-22)*

Ms. Elliott provided an overview of the requirements of the *Local Government Act* in regard to the Regional Context Statement and identified the boundaries for the Regional Urban Containment and Servicing Policy Area (RUCSPA), the Urban Growth Areas (UGA) and the Urban Containment Areas (UCA).

Ellen Lewers, Sooke Road, asked if property owners who are not included in the identified areas were notified by mail. Ms. Lewers stated her concerns and questions with the process of the Regional Context Statement, the Official Community Plan review and water services. Ms. Lewers expressed her vision of Smart Growth.

Ms. Elliott explained that legislation does not require property owners to be notified and that properties in the UGA would apply for a water servicing agreement.

Mayor Evans explained the Capital Regional District process for accepting the District of Sooke's Official Community Plan review with the Regional Context Statement.

Philip Ney, Connie Road, expressed his concerns with the Regional Growth Strategy and stated that inconsistencies make Sooke unique and diversified. Mr. Ney questioned the Capital Regional District's authority.

Dave McClimon, Dixon Road, stated his concerns with proposed changes by various governing bodies and questioned how it would affect family property.

Richard Jones, Possession Point, stated his concerns with rising real estate prices when establishing containment areas and that the services and infrastructure cannot support the developments.

Gail Hall, Sooke River Road, stated her opposition to the bylaws and read and submitted her concerns as to the clarity and content of the proposed bylaw.

Mr. Ney stated concerns with the Capital Regional District interest in the Context statement and asked Council what facts were available for establishing the projected growth for Sooke.

Mayor Evans invited Mr. Ney to visit staff during office hours.

Mayor Evans called three times for further submissions. Hearing none, she closed the public input portion at 7:55 pm.

MOVED by Councillor Armour, seconded that Council direct staff to review the bylaw for discrepancies.

CARRIED

PH-3 Bylaw No. 316, Zoning Amendment Bylaw (270-17)

Ms. Elliott provided an overview of the various proposed amendments.

Mayor Evans called three times for further submissions. Hearing none, she closed the public input portion at 8:00 pm.

MOVED by Councillor Armour, seconded that Bylaw No. 316, *Zoning Amendment Bylaw (270-17)* be considered for third reading.

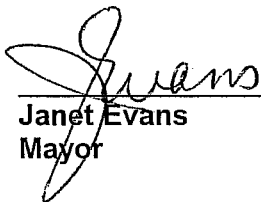
CARRIED

MOVED by Councillor Armour, seconded that Bylaw 316, *Zoning Amendment Bylaw (270-17)* be read a third time.

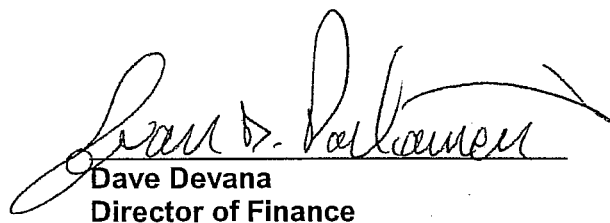
CARRIED

The meeting adjourned at 8:01 p.m.

Certified Correct:



Janet Evans
Mayor



Dave Devana
Director of Finance

DISTRICT OF SOOKE

Report of Public Hearing
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on August 7, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Ron Dumont
Councillor Rick Armour
Councillor Brenda Parkinson
Councillor Jen Smith
Councillor Rick Kasper
Councillor Sheila Beech

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Ian Scott, Associate Planner
Lisa Urlacher, Council Clerk

ABSENT

Mayor Evans called the meeting to order at 7:02 p.m.

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 **Bylaw No. 321, *Zoning Amendment Bylaw (270-22)***

Ian Scott provided an overview of the application, the proposed rezoning will allow for development of offices, pharmacy, medical offices and residential uses within the town centre.

Peter Hardcastle, Hillel Architecture Ltd. Gave a visual presentation of the proposed building, landscaping, parking and features of the development.

Mayor Evans advised that the proposed bylaw and public hearing is to change the zoning of the property and not for the potential medical portion of the development.

Herb Haldane, applicant, advised that Town Centre Commercial Zone (CTC-1) is a requirement to qualify for the Vancouver Island Health Authority (VIHA) partnership process.

Paul Gardner, Golledge Avenue, opposed the development and submitted a picture of the current view from the third floor of his home and stated his concern of a decrease in property value. Mr. Gardner asked Council to maintain the Official Community Plan height restrictions.

Linda Batty, Dover Street, opposed the development in a residential neighbourhood and submitted her concerns.

Nafees Aidroos, Kennedy Street, opposed the development and submitted in writing her concerns.

Peter Langdon, Kennedy Street, opposed the proposed zoning and submitted in writing his concerns.

Lois Gardner expressed her opposition and stated that she had submitted a written statement as to her concerns earlier.

John Nicholson, Solent Street, stated his concerns of a public building in a residential area impacting traffic and ocean views.

Herb Haldane, applicant, stated at this time he is allowed to build a three story building and is asking to rezone to accommodate the underground parking. Mr. Haldane stated that development creates infrastructure and amenities in Sooke.

Mayor Evans read the submission received from Dr. Joe Schaffer, 6520 Sooke Road opposing the development.

Peter Langdon, Kennedy Street, provided a history of Sooke Road and the local road closures in the area.

Len Jones, Kennedy Street, opposed the development.

Evan Haldane, Grant Road, provided the history of the area, which was industrial first and now residential.

William Pitre, West Coast Road, stated the need for development and growth and supports a medical centre in Sooke.

Daniel Dobres, Golledge Avenue, expressed concerns regarding the "small town" feel changing with development.

Paul Gardner, Golledge Avenue, expressed concerns with the development blocking thirty to forty views in the neighbourhood.

Lois Gardner, Golledge Avenue, stated that the community survey for Downtown Revitalization expressed that buildings be no higher than two or three stories in height to maintain the "small town" feel.

Marg Melville, resident, expressed support for the development and stated the need for greater density in the town core.

Tory Thompsov, Grant Road, expressed support for the development.

Lois Gardner, Golledge Avenue, asked Council if the Vancouver Island Health Authority (VIHA) proposal was site specific.

Herb Haldane, applicant, explained the population in Sooke exceeds the ratio for Doctors available for servicing patients in Sooke and that building a four story building is affordable.

Submission received August 7, 2007: Chris Hyde, Gollodge Road

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing for Bylaw No. 321, *Zoning Amendment Bylaw (270-22)* at 8:15 pm.

PH-2 Bylaw No. 322, *Zoning Amendment Bylaw (270-23)*

Ian Scott provided an overview of the application requesting a rezoning from Village Residential (R-1) to Town Centre Commercial (CTC-1) to allow for a mixed-use development.

Mayor Evans questioned the sidewalk improvements for Townsend Road. Mr. Scott explained that the sidewalks for the area are being completed by the Townsend Road upgrade.

Councillor Kasper questioned the previous adjacent developer's contribution of \$5000 towards the raised curb/ intersection improvements and whether or not this development would pay as well. Mr. Scott clarified that both developers would be providing \$5000 towards the improvements.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing for Bylaw No. 322, *Zoning Amendment Bylaw (270-23)* at 8:21 pm.

PH-3 Bylaw No. 323, *Zoning Amendment Bylaw (270-24)*

Ian Scott provided an overview of the application requesting a rezoning from Village Residential (R-1) to Town Centre Commercial (CTC-1) to allow for mixed use.

Randy Clarkson, Glenidle Road, spoke on behalf of the applicant and explained the size of the property and described the proposed development as an asset to the community.

Stuart Cummings, Charters Road, questioned the address on Grant Road and access off Gatewood Road.

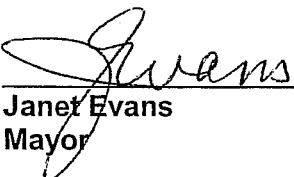
Carol Mallett, Throup Road, stated she supports the development.

Councillor Armour asked if Gatewood Road would be extended to West Coast Road. Ms. Elliott explained that Gatewood Road is part of the Future Road Network.


Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing for Bylaw No. 323, *Zoning Amendment Bylaw (270-24)* at 8:30 pm.

The meeting adjourned at 8:30 p.m.

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on August 13, 2007
6:00 p.m., Closed Portion, Municipal Meeting Room
6:30 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- a. personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- b. litigation or potential litigation affecting the municipality;
- c. labour relations or other employee relations.;

CARRIED UNANIMOUSLY

CALL TO ORDER OPEN PORTION

Mayor Evans called the meeting to order at 6:36 pm

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda as circulated.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on July 23, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the Report of Public Hearing held on July 31, 2007 be adopted as amended on page 2.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the Report of Public Hearing held on August 7, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on August 8, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Beech, seconded that minutes of the Capital Regional District Board meeting held on July 11, 2007 and the minutes of the Capital Regional District Planning and Protective Services Committee held on June 27, 2007 be received for information.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Life Sport Coaching

John Botelho, Events Director, thanked Council for their hard work and support for the Subaru Sooke Half Ironman Triathlon and presented each Council member with a Finisher Medal.

MOVED by Councillor Parkinson, seconded that Council support the Sooke Half Ironman Triathlon event in 2008.

CARRIED UNANIMOUSLY

D-2 Sooke Region Museum

Mike Thomas, Sooke Region Historical Society, asked Council for funding assistance (fee for service) for the visitor info centre, to be included in the District of Sooke budget as a line item annually, and to consider entering into a five year contract starting with \$15,000 annually with two options; a 10% increase or additional \$1000 per year.

MOVED by Councillor Kasper, seconded that Council direct staff to draft a service contract with the Sooke Region Historical Society for the visitor information centre with a five year term.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded to include in the proposed Sooke Region Historical Society contract a provision that District of Sooke local businesses pay a lower percentage (calculated by the Sooke Region Historical Society) for the Rack Card Display space than the businesses outside the District of Sooke.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Recommendations August 8, 2007 Development Permit Application – Shoppers Drug Mart

MOVED by Councillor Parkinson, seconded that Council issue a Development Permit to construct a freestanding retail store at 6638 Sooke Road with the following conditions:

- Comply with the sign bylaw
- Provide a North and South exit

CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

Lois Gardner, Kennedy Street, distributed to Council the public survey results from the Downtown Revitalization Report.

Ken Ratcliff, Mountain Heights, express opposition for Bylaw No. 317 (2432 Otterpoint Road) and the impact of a high-density development in the area.

David Mallett, Throup Road, commended Council for their support for the Half Ironman Triathlon and the Sooke Region Museum. Mr. Mallett expressed support for the Business Licence Bylaw.

PUBLIC HEARINGS AND RELATED BYLAWS

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 320, *Zoning Amendment Bylaw (270-21) - 2329 Galena Road*

Ian Scott, provided an overview of the rezoning application for 2329 Galena Road from Town centre Residential Zone (RS-1) to Mixed Small Lot Residential Zone (RS-2) in order to subdivide the property into two lots.

David Mallett, Throup Road, expressed support for the bylaw.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:12 pm.

PH-2 Bylaw No. 325, *Zoning Amendment Bylaw (270-26) - Housekeeping text amendments*

Ian Scott summarized the proposed modifications to Bylaw No. 270, Sooke Zoning Bylaw.

John Nicholson, Solent Street, asked for clarification on lot coverage for Modification 14.

Mr. Scott clarified the maximum lot coverage of 60%.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:19 pm.

REPORTS REQUIRING ACTION

RA-1 Communities for Commuter Rail

MOVED by Councillor Parkinson, seconded that Council appoint Mayor Evans as liaison to the Communities for Commuter Rail and authorize a contribution of funding to the commuter rail feasibility.

CARRIED

RA-2 Townsend Road Update

MOVED by Councillor Dumont, seconded that Council authorizes staff to continue with Townsend Road rehabilitation design and tender process.

CARRIED

MAYOR AND COUNCIL REPORTS

Mayor Evans reported on the opening of the Fine Arts show and the meeting on August 9, 2007 with Gary Paget, Minister of Community Services in regards to the East Sooke amalgamation.

Councillor Beech reported on the success of the Fine Arts show.

Councillor Dumont reported on the Pee Wee Boys winning silver in the western finals.

Councillor Parkinson reported on the successful BMX competitions event and the July 30, 2007 meeting with the CRD in regards to the museum.

CORRESPONDENCE FOR INFORMATION

I-1 Sooke Family Resource Society – Sooke Navigator Project

MOVED by Councillor Dumont, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 292, *Fire Protection Services Bylaw, 2007*

RECOMMENDATION: COMMITTEE OF THE WHOLE August 8, 2007

MOVED by Councillor Parkinson, seconded that Council introduce and give first reading to Bylaw No. 292, *Fire Protection Services Bylaw, 2007* as amended to reflect an appeal process for disciplinary action under interpretation of "Establishment" on page 3 of 5 of Bylaw No. 292, *Fire Protection Services Bylaw, 2007*.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council give second reading to Bylaw No. 292, *Fire Protection Services Bylaw, 2007*.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council schedule for the public process for Bylaw 292, *Fire Protection Services Bylaw, 2007* a public input meeting on August 27, 2007.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 301, *Business Licence Bylaw, 2007*

RECOMMENDATION: COMMITTEE OF THE WHOLE August 8, 2007

MOVED by Councillor Armour, seconded that Council introduce and give first reading to Bylaw No. 301, *Business Licence Bylaw, 2007*.

CARRIED

MOVED by Councillor Kasper, seconded that Council give second reading to Bylaw No. 301, *Business Licence Bylaw, 2007*.

CARRIED

MOVED by Councillor Kasper, seconded that Council schedule for the public process for Bylaw No. 301, *Business Licence Bylaw, 2007* a public input meeting on September 10th, 2007.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 312, *Zoning Amendment Bylaw (270-15)- (5121 Sooke Road)*

RECOMMENDATION: COMMITTEE OF THE WHOLE August 8, 2007

MOVED by Councillor Beech, seconded that Council introduce and give first reading to Bylaw No. 312, *Zoning Amendment Bylaw (270-15)*.

CARRIED

MOVED by Councillor Beech, seconded that Council give second reading to Bylaw No. 312, *Zoning Amendment Bylaw (270-15)*.

CARRIED

MOVED by Councillor Beech, seconded that Council schedule a public hearing for Bylaw No. 312, *Zoning Amendment Bylaw (270-15)* for September 10, 2007.

CARRIED

B-4 Bylaw No. 313, *Zoning Amendment Bylaw (270-16) – (Maple Avenue South/Galaxie Drive)*

MOVED by Councillor Beech, seconded that Bylaw No. 313, *Zoning Amendment Bylaw (270-16)* be read a third time.

CARRIED

B-5 Bylaw No. 314, *Official Community Plan Amendment Bylaw (86-22) – (Regional Context Statement)*

MOVED by Councillor Dumont, seconded that Bylaw No. 314, *Official Community Plan Amendment Bylaw (86-22)* be amended and read a third time.

CARRIED

B-6 Bylaw No. 316, Zoning Amendment Bylaw (270-17) Housekeeping text amendments

MOVED by Councillor Beech, seconded that Bylaw No. 316, *Zoning Amendment Bylaw (270-17)* be adopted.

CARRIED

B-7 Bylaw No. 317, Zoning Amendment Bylaw (270-18)- (2432 Otter Point Road)

MOVED by Councillor Kasper, seconded that Council table consideration of the Committee of the Whole recommendation August 8, 2007 for Bylaw No.317, *Zoning Amendment Bylaw (270-18)*.

B-8 Bylaw No. 321, Zoning Amendment Bylaw (270-22)- (6527 Sooke Road)

MOVED by Councillor Beech, seconded that Bylaw No. 321, *Zoning Amendment Bylaw (270-22)* be read a third time.

CARRIED

B-9 Bylaw No. 322, Zoning Amendment Bylaw (270-23)- (2069 Townsend Road)

MOVED by Councillor Beech, seconded that Bylaw No. 322, *Zoning Amendment Bylaw (270-23)* be read a third time.

CARRIED

Councillor Smith left the meeting at 8:07 p.m.

B-10 Bylaw No. 323, Zoning Amendment Bylaw (270-24)- (6797 Grant Road West)

MOVED by Councillor Parkinson, seconded that Bylaw No. 323, *Zoning Amendment Bylaw (270-24)* be read a third time.

CARRIED UNANIMOUSLY

B-11 Bylaw No. 324, Zoning Amendment Bylaw (270-25)- (Village Foods /Lincroft /Goodmere)

RECOMMENDATION: COMMITTEE OF THE WHOLE August 8, 2007

MOVED by Councillor Beech, seconded that Council introduce and give first reading to Bylaw No.324, *Zoning Amendment Bylaw (270-25)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council give second reading to Bylaw No.324, *Zoning Amendment Bylaw (270-25)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council schedule a Public Hearing for Bylaw No.324, *Zoning Amendment Bylaw (270-25)* for September 6th, 2007.

CARRIED UNANIMOUSLY

B-12 Bylaw No. 326, Sooke Core Sewer Specified Area Bylaw Amendment (147-4) – (7081/7091/7095 Grant Road West)

MOVED by Councillor Beech, seconded that Bylaw No. 326, *Sooke Core Sewer Specified Area Bylaw Amendment (147-4)* be adopted.

CARRIED UNANIMOUSLY

B-13 Bylaw No. 327, Zoning Amendment Bylaw (270-27)- (2092 Church Road)

RECOMMENDATION: COMMITTEE OF THE WHOLE August 8, 2007

MOVED by Councillor Beech, seconded that Council introduce and give first reading to Bylaw No.327, *Zoning Amendment Bylaw (270-27)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council give second reading to Bylaw No.327, *Zoning Amendment Bylaw (270-27)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council schedule a Public Hearing for Bylaw No.327, *Zoning Amendment Bylaw (270-27)* for September 6th, 2007.

CARRIED UNANIMOUSLY

B-14 Bylaw No. 328, Zoning Amendment Bylaw (270-28) - (6882 West Coast/Tominny Road)

RECOMMENDATION: COMMITTEE OF THE WHOLE August 8, 2007

MOVED by Councillor Beech, seconded that Council introduce and give first reading to Bylaw No.328, *Zoning Amendment Bylaw (270-28)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council include in the section 219 covenant a sidewalk extending to Maple Avenue South.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council give second reading to Bylaw No.328, *Zoning Amendment Bylaw (270-28)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council schedule a Public Hearing for Bylaw No.328, *Zoning Amendment Bylaw (270-28)* for September 6th, 2007.

CARRIED UNANIMOUSLY

Bylaw No. 330, Official Community Plan Amendment Bylaw (86-23)

RECOMMENDATION: COMMITTEE OF THE WHOLE August 8, 2007

MOVED by Councillor Kasper, seconded that Council introduce and give first reading to Bylaw No. 330, *Official Community Plan Amendment Bylaw (86-23)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council give second reading to Bylaw No. 330, *Official Community Plan Amendment Bylaw (86-23)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council schedule a Public Hearing for Bylaw No.328, *Zoning Amendment Bylaw (270-28)* for September 6th, 2007.

CARRIED UNANIMOUSLY

B-15 Bylaw No. 329, Zoning Amendment Bylaw (270-29)- (addition of Lodge definition)
RECOMMENDATION: COMMITTEE OF THE WHOLE August 8, 2007
MOVED by Councillor Parkinson, seconded that Council introduce and give first reading to Bylaw No. 329, *Zoning Amendment Bylaw (270-29)*.
MOVED by Councillor Dumont, seconded that Council give second reading to Bylaw No. 329, *Zoning Amendment Bylaw (270-29)*.
MOVED by Councillor Beech, seconded that Council schedule a public hearing for Bylaw No. 329, *Zoning Amendment Bylaw (270-29)* for September 10, 2007.
CARRIED UNANIMOUSLY

NOTICES OF MOTION

NM-1 Policy 11.5 Sooke Core Sewer Specified Area Boundary Policy - Councillor Smith
Notice of Motion - Regular Council meeting of July 23, 2007

MOVED by Councillor Armour, seconded that Council table the Notice of Motion.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- litigation or potential litigation affecting the municipality;
- labour relations or other employee relations.;

CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

MOVED by Councillor Parkinson, seconded to appoint Councillor Jen Smith to the Official Community Plan Review Committee.
CARRIED Mayor Evans, Councillors Dumont and Beech opposed the motion

MOVED by Councillor Dumont, seconded to appoint persons the following to the Official Community Plan Review Committee; Andrew Moore is appointed to the Committee provided that he is a resident of the District of Sooke and is not representing the T'Sou-ke Nation.

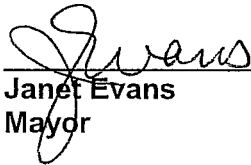
David Bennett	John Nicholson
Randy Clarkston	Mark Poppe
Patrick Fallon	Susan Todman
Rick Gates	Tara Tompkins
Dana Lajeunesse	Councillor Sheila Beech
Ellen Lewers	Councillor Ron Dumont
David Mallett	Ian Scott, Staff
Andrew Moore	

CARRIED Councillor Parkinson and Smith opposed the motion

ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 9:05 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on August 27, 2007 at 7:00 p.m.

COUNCIL PRESENT

Acting Mayor Ron Dumont
Councillor Rick Armour
Councillor Sheila Beech
Councillor Rick Kasper
Councillor Brenda Parkinson

ABSENT:

Mayor Janet Evans
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Bob Kelsey, Fire Chief
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Darcey Kohuch, Director of Engineering
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

CALL TO ORDER

Acting Mayor Dumont called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Parkinson, seconded to approve the agenda with the addition of:

- NB-1 FASD Community Circle
- NB-2 Bylaw No. 294, *Zoning Amendment Bylaw (270-10)* and Bylaw No. 310, *Official Community Plan Amendment Bylaw (86-21)* – 2113 / 2119 Charters Road – Adoption
- NB-3 Subdivision Development Road Use

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Regular Council meeting held on August 13, 2007 be adopted.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the Sooke Economic Development Commission meeting held on July 4, 2007 as amended in Section 12 replacing Chamber with Tourism Alliance and the minutes of the Capital Region District Board Meeting held on August 8, 2007 be received for information.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Douglas Scott, RCMP- CRD Regional Crime Unit

Douglas Scott provided an overview of the mandate of the Regional Crime Unit that will utilize intelligence led policing methods to provide enhanced investigation of the most prolific offenders who commit the most prevalent crimes in the Capital Regional District. Mr. Scott explained the projected staffing for 2007 – 2009, the percentage costs for jurisdictions and the time line for implementing the CRD Regional Crime Unit.

Council questioned where the staff resources would come from, the funding formula, the location of the Crime Unit, and the commitment of Sooke.

Mr. Scott explained the provincial contribution of staff, the formula based on the amount of strength in each municipality (Sooke has 10 officers), that the interim location will be in Saanich, and that the presumption is that all jurisdictions are signing the Memorandum of Understanding and a Joint Management Team will be in place.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

PUBLIC INPUT MEETINGS and Related Reports

PI-1 Bylaw No. 292, *Fire Protection Services Bylaw, 2007*

Clive Kitchener, Maple Avenue South, expressed his opposition to the bylaw stating his concern of the Bylaw being restrictive.

Barry Baldwin, Cedar Park Place, expressed concerns with the burning restrictions and asked Council to consider alternatives. Mr. Baldwin submitted his statement prior to the meeting.

Fire Chief, Bob Kelsey, explained the social issues with smoke and stated that there has been 110 documented complaints this year and that scaling back creates a manageable time frame for effected individuals.

Council asked staff to report on an alternative drop off service for yard refuge.

MOVED by Councillor Armour, seconded that Council give third reading to Bylaw No. 292, *Fire Protection Services Bylaw, 2007*.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Permit for Townhouses – Grant Road West (“Stonebridge”)

Marlaina Elliot provided an overview of the proposed 28-unit townhouse being accessed from Gatewood Road. The applicant will construct a trail along the northern edge of the property and also will include sidewalks on both sides of the strata road.

Jordon Nelson, Consultant, presented the site plan and architectural design for the development and stated that they will target a more affordable townhouse market.

MOVED by Councillor Kasper, seconded that Council authorize the issuance of development permit for 28 townhouse units for property located at the northwest corner of Grant Road West and the Gatewood Road right-of-way and the concurrent release of the existing s. 219 covenant.

CARRIED UNANIMOUSLY

Acting Mayor Dumont left the meeting at 7:56 stating he had a working relationship with Sunriver and appointed Councillor Kasper to chair the meeting.

RA-2 New Sunriver School/Playing Fields Site

MOVED by Councillor Kasper, seconded that Council direct staff to work with Focus, Sooke School District No. 62 and Sunriver Estates to further investigate the feasibility of moving the Sunriver school / playing fields site to a new location on Phillips Rd. and in order to facilitate this relocation, present an ALR exclusion / inclusion application to Council.

DEFEATED

Councillor Beech supported the Motion

MOVED by Councillor Armour, seconded that Council direct staff to request the School Board to advise the District of Sooke on their position as to the New Sunriver School / Playing Field Site.

CARRIED UNANIMOUSLY

Acting Mayor Dumont returned to the meeting at 8:13.

RA-3 Appointment of Employees – Bylaw Enforcement Officer

MOVED by Councillor Parkinson, seconded that Council rescind the appointment of **Larry Dawe** as *Bylaw Enforcement Officer*.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council send a letter to Mr. Dawe thanking him for his years of service with the District of Sooke.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Council appoint **Media Mills** as *Bylaw Enforcement Officer* for a three-month term effective August 13, 2007 to November 13, 2007.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 320, *Zoning Amendment Bylaw (270-21)* – 2329 Galena Road

MOVED by Councillor Beech, seconded to give third reading to Bylaw No. 320, *Zoning Amendment Bylaw (270-21)* 2329 Galena Road.

CARRIED UNANIMOUSLY

B-2 Bylaw 323, *Zoning Amendment Bylaw (270-24)* – 6797 Grant Road

MOVED by Councillor Parkinson, seconded to adopt Bylaw No. 323, *Zoning Amendment Bylaw (270-24)* 6797 Grant Road.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 325, *Zoning Amendment Bylaw (270-26)*

MOVED by Councillor Beech, seconded to give third reading to Bylaw No. 325, *Zoning Amendment Bylaw (270-26)*.

DEFEATED

B-4 Bylaw Enforcement Housekeeping Amendment Bylaws

Bylaw No. 331, *Building Regulation Amendment Bylaw (70-6)*

MOVED by Councillor Beech, seconded to introduce and give first reading to Bylaw No. 331, *Building Regulation Amendment Bylaw (70-6)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to give second reading to Bylaw No. 331, *Building Regulation Amendment Bylaw (70-6)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to give third reading to Bylaw No. 331, *Building Regulation Amendment Bylaw (70-6)*.

CARRIED UNANIMOUSLY

Bylaw No. 332, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw (281-1)*

MOVED by Councillor Kasper, seconded to introduce and give first reading to Bylaw No. 332, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw (281-1)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to give second reading to Bylaw No. 332, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw (281-1)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded to give third reading to Bylaw No. 332, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw (281-1)*.
CARRIED UNANIMOUSLY

Bylaw No. 333, *Soil Removal Amendment Bylaw (1472-1)*

MOVED by Councillor Beech, seconded to introduce and give first reading to Bylaw No. 333, *Soil Removal Amendment Bylaw (1472-1)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded to give second reading to Bylaw No. 333, *Soil Removal Amendment Bylaw (1472-1)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to give third reading to Bylaw No. 333, *Soil Removal Amendment Bylaw (1472-1)*.
CARRIED UNANIMOUSLY

Bylaw No. 334, *Deposit of Soil Amendment Bylaw (1473-1)*

MOVED by Councillor Beech, seconded to introduce and give first reading to Bylaw No. 334, *Deposit of Soil Amendment Bylaw (1473-1)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded to give second reading to Bylaw No. 334, *Deposit of Soil Amendment Bylaw (1473-1)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to give third reading to Bylaw No. 334, *Deposit of Soil Amendment Bylaw (1473-1)*.
CARRIED UNANIMOUSLY

Bylaw No. 335, *Community Parks Regulation Amendment Bylaw (101-3)*

MOVED by Councillor Beech, seconded to introduce and give first reading to Bylaw No. 335, *Community Parks Regulation Amendment Bylaw (101-3)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to give second reading to Bylaw No. 335, *Community Parks Regulation Amendment Bylaw (101-3)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded to give third reading to Bylaw No. 335, *Community Parks Regulation Amendment Bylaw (101-3)*.
CARRIED UNANIMOUSLY

Bylaw No. 336, District of Sooke Ticket Information Authorization Repeal Bylaw, 2007

MOVED by Councillor Beech, seconded to introduce and give first reading to Bylaw No. 336, *District of Sooke Ticket Information Authorization Repeal Bylaw, 2007*.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded give second reading to Bylaw No. 336, *District of Sooke Ticket Information Authorization Repeal Bylaw, 2007*.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded to give third reading to Bylaw No. 336, *District of Sooke Ticket Information Authorization Repeal Bylaw, 2007*.

CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 FASD Community Circle

MOVED by Councillor Beech, seconded that Council receive and file the correspondence.

CARRIED UNANIMOUSLY

NB-2 Bylaw No. 294, Zoning Amendment Bylaw (270-10) – 2113 / 2119 Charters Road

MOVED by Councillor Parkinson, seconded to adopt Bylaw No. 294, *Zoning Amendment Bylaw (270-10)*.

CARRIED UNANIMOUSLY

Bylaw No. 310, Official Community Plan Amendment Bylaw (86-21) - 2113 / 2119 Charters Road

MOVED by Councillor Parkinson, seconded to adopt Bylaw No. 310, *Official Community Plan Amendment Bylaw (86-21)*.

CARRIED UNANIMOUSLY

NB-3 Subdivision Development Road Use

Council discussed trucking on municipal roads during subdivisions and development and raised the following concerns:

- responsibility to repair after heavy usage
- noise bylaw regulations governing loading and unloading materials on site.
- Ministry of Energy Mines and Petroleum Resources regulations

MOVED by Councillor Kasper, seconded to direct staff to schedule an appointment with the Minister of Energy Mines and Petroleum Resources at the upcoming UBCM conference to express their concerns with the Development off Beaton Road and the requirement for permits.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

NM-1 Policy 11.5 Sooke Core Sewer Specified Area Boundary Policy

MOVED by Councillor Kasper, seconded that Council table the Notice of Motion.

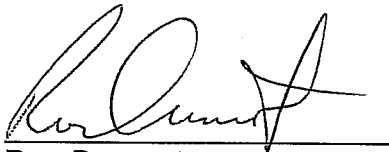
CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Beech, seconded to adjourn the meeting at 8:54 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Ron Dumont
Acting Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Report of Public Hearing
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on September 6, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Ron Dumont
Councillor Rick Armour
Councillor Brenda Parkinson
Councillor Jen Smith
Councillor Rick Kasper
Councillor Sheila Beech

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Lisa Urlacher, Council Clerk

ABSENT

Mayor Evans called the meeting to order at 6:58 p.m.

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 324, Zoning Amendment Bylaw (270-25) – Four lots behind Village Foods and at the end of Lincroft and Goodmere

Marlaina Elliott provided an overview of the application, the proposed rezoning from Village Residential 1 Zone – R-1 and Village Commercial Zone – C-2 to Town Centre Commercial Zone – CTC-1 to allow for the construction of a mixed use development.

Adele Gibbs, Goodmere Road expressed her concerns regarding height, harbour view, setbacks, and an increase in traffic, crime and noise.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing for Bylaw No. 324, *Zoning Amendment Bylaw (270-25)* at 7:04 pm.

PH-2 Bylaw No. 327, Zoning Amendment Bylaw (270-27) – 2092 Church Road

Marlaina Elliott provided an overview of the application requesting a rezoning from Village Residential (R-1) to Town Centre Commercial (CTC-1) to allow for a mixed-use development.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing for Bylaw No. 327, *Zoning Amendment Bylaw (270-27)* at 7:07 pm.

**PH-3 Bylaw No. 328, Zoning Amendment Bylaw (270-28)
Bylaw No. 330, Official Community Plan Amendment Bylaw (86-23) – 6882 West
Coast Road and 1841 and 1843 Tomlinny Road**

Marlaina Elliott provided an overview of the application proposing a mixed-use commercial development.

Mrs. Tilley, Maple Avenue South expressed opposition to the bylaw.

Peter Dixon, Tomlinny Road, stated he had no objections to the development adding that the seniors' needs would need to be addressed.

David Mallett, Throup Road, expressed support for the Bylaw and stated that he would favour the access off Tomlinny Road.

Denise Korrs, Applicant, explained that a survey report for transportation would be complete in the near future.


Bruce Stuart Tomlinny Road, expressed concern with development in the area and that it would increase traffic.

Jennifer Hoffman, Tomlinny Road, expressed concerns with not knowing what is being proposed.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing for Bylaw No. 328, *Zoning Amendment Bylaw (270-28)* and Bylaw No. 330, *Official Community Plan Amendment Bylaw (86-23)* at 7:15 pm.

The meeting adjourned at 7:15 p.m.

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on September 10, 2007
6:00 p.m., Closed Portion, Meeting Room
6:30 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Ian Scott, Associate Planner
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 5:56 p.m.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter*.
CARRIED UNANIMOUSLY

CALL TO ORDER Open Portion

Mayor Evans called the meeting to order at 6:34 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the following items to the agenda as new business: NB-1 Thermal Imaging Camera Repair/Replacement and NB-2 Official Community Plan Review – Recommended Consultant;
AND THAT NM-1 Policy 11.5 *Sooke Core Sewer Specified Area Boundary Policy* (Councillor Jen Smith - Notice of Motion at Council meeting of July 23, 2007) be withdrawn.
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Regular Council meeting held on August 27, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the Report of Public Hearing held on September 6, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Parkinson, seconded that minutes of the Sooke Economic Development Commission meeting held on September 5, 2007 be received for information as amended on page 1.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Jonathon Croden

Mr. Croden stated that he was representing Beaton and French Road residents in regards to the rock extraction by the Silvercreek Development Corporation. Mr. Croden expressed concerns of heavy truck traffic, communication, and requirement for mining permit. Mr. Croden asked that Council consider a four way stop at Beaton / Pyrite and a playground speed zone surrounding the park.

MOVED by Councillor Parkinson, seconded that Council direct staff to report on a four way stop at Beaton Road and Pyrite Road and a playground speed zone surrounding the park on Beaton Road and Pyrite Road.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Recommendations from Sooke Economic Development Commission meeting July 5, 2007

MOVED by Councillor Kasper, seconded that Council allow the Economic Development Commission to proceed with the recommendations of the downtown revitalization program.

DEFEATED

MOVED by Councillor Parkinson, seconded that Council direct staff to prepare an Amenities Bylaw dealing with the Downtown Revitalization Committee recommendations.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Councillor Smith left the meeting at 7:30 p.m. stating she had a past association with the Canada World Youth organization.

U-1 Canada World Youth – Request for Bus Passes

MOVED by Councillor Armour, seconded that Council provide 19 bus passes for 3 months at the student rate of \$42.00 per month using the council contingency fund.
CARRIED UNANIMOUSLY

Councillor Smith returned to the meeting at 7:31 p.m.

PUBLIC QUESTION AND COMMENT PERIOD

Ardiel Wickhirm, Sooke Road, questioned Council as to the requirements for Mining Permits for property developments.

PUBLIC HEARINGS AND RELATED BYLAWS

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 312, *Zoning Amendment Bylaw (270-15)* – 5121 Sooke Road

Marlaina Elliott provided an overview of the proposed application to rezone the property from Rural Zone (RU-2) to Rural Residential 1 Zone (RR-1) in order to subdivide the property into two lots.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:37 p.m.

MOVED by Councillor Beech, seconded that Bylaw No. 312, *Zoning Amendment Bylaw (270-15)* be read a third time.
CARRIED

PH-2 Bylaw No. 329, *Zoning Amendment Bylaw (270-29)* – Adding a “lodge” definition

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:45 p.m.

MOVED by Councillor Parkinson, seconded that Bylaw No. 329, *Zoning Amendment Bylaw (270-29)* be read a third time.
CARRIED

PUBLIC INPUT MEETINGS AND RELATED REPORTS

PI-1 Development Variance Permit Application, 6581 Arronwood Drive

Councillor Smith stated that she has an association with the applicant and left the meeting at 7:46 p.m.

Ian Scott provided an overview of the Development Variance Permit to vary the flanking lot line setback from 3.0m to 2.66m.

Gerry Spencer, Paramount Builders Ltd, explained the shape of the corner lot being curved rather than rectangular and asked Council to consider the variance.

MOVED by Councillor Beech, seconded that Council authorize the issuance of a development variance permit for 6581 Arronwood Drive to vary the flanking lot line setback from 3.0m to 2.66m.

CARRIED UNANIMOUSLY

Councillor Smith returned to the meeting 8:54 p.m.

Councillor Smith left the meeting at 8:55 p.m.

MOVED by Councillor Dumont, seconded that Council direct staff to require a Survey Certificate from the applicant prior to framing.

CARRIED UNANIMOUSLY

Councillor Smith returned to the meeting at 8:57 p.m.

PI-2 Bylaw No. 301, *Business Licence Bylaw, 2007*

Clive Kitchener, Maple Avenue South, expressed concerns regarding the definitions of a business, event licencing and the Enforcement Officer's authority.

Don Marie Hockley, Throup Road, expressed concerns with small businesses and small event organizations being financially strained by the licence fees.

Dave Mallett, Throup Road, expressed support for the bylaw not withstanding the concerns raised.

MOVED by Councillor Armour, seconded that Council direct staff to add an exemption component for community events to the bylaw.

CARRIED UNANIMOUSLY

Council recessed the meeting at 9:31 p.m.

The meeting resumed at 9:34 p.m.

REPORTS REQUIRING ACTION

Councillor Dumont stated he had a working relationship with Sunriver and left the meeting at 9:34 p.m.

RA-1 New Sunriver School / Playing Fields Site

MOVED by Councillor Beech, seconded that Council direct staff to work with Focus, Sooke School District No. 62 and Sunriver Estates to further investigate the feasibility of moving the Sunriver school / playing fields site to a new location on Phillips Rd. and in order to facilitate this relocation, present an ALR exclusion / inclusion application to Council.

CARRIED

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report

Councillor Beech reported on attending the ceremonies for the Sooke ball teams on August 30, 2007, the CREST meeting on September 5, 2007, the Sooke Fine Arts Show reception on September 8, 2007 and the Sooke Fall Fair on September 9, 2007.

Councillor Armour reported on the Totem Pole - raising ceremony with ropes and human strength and the performance by the LeLaLa Dancers.

Councillor Parkinson read and submitted her report.

CORRESPONDENCE REQUIRING ACTION

C-1 BCSPCA Administrative Centre – support for resolution

MOVED by Councillor Parkinson, seconded to send a letter of support for the Exotic Animal Amendment to Wildlife Act Notice of Motion at UBCM.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Council Reader File – August 2007

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 292, *Fire Protection Services Bylaw, 2007*

MOVED by Councillor Beech, seconded that Bylaw No. 292, *Fire Protection Services Bylaw, 2007* be adopted.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 314, *Official Community Plan Amendment Bylaw (86-22)* – Regional Context Statement

MOVED by Councillor Parkinson, seconded that Bylaw No. 314, *Official Community Plan Amendment Bylaw (86-22)* be adopted.

CARRIED

Councillor Smith opposed the motion

B-3 Bylaw No. 320, *Zoning Amendment Bylaw (270-21)* – 2329 Galena Road

MOVED by Councillor Beech, seconded that Bylaw No. 320, *Zoning Amendment Bylaw (270-21)* be adopted.

CARRIED

Councillor Smith opposed the motion

B-4 Bylaw No. 324, *Zoning Amendment Bylaw (270-25)* – Four lots behind Village Foods and at the end of Lincroft and Goodmere

MOVED by Councillor Parkinson, seconded that Bylaw No. 324, *Zoning Amendment Bylaw (270-25)* be read a third time.

CARRIED Councillor Smith opposed the motion

B-5 Bylaw No. 327, *Zoning Amendment Bylaw (270-27)* – 2092 Church Road

MOVED by Councillor Beech, seconded that Bylaw No. 327, *Zoning Amendment Bylaw (270-27)* be read a third time.

CARRIED Councillor Smith opposed the motion

B-6 Bylaw No. 328, *Zoning Amendment Bylaw (270-28)* – 6882 West Coast Road and 1841 and 1843 Tomminy Road

MOVED by Councillor Dumont, seconded to table Bylaw No. 328, *Zoning Amendment Bylaw (270-28)* .

CARRIED Councillor Beech opposed the motion

Bylaw No. 330, *Official Community Plan Amendment Bylaw (86-23)* –6882 West Coast Road and 1841 and 1843 Tomminy Road

MOVED by Councillor Dumont, seconded to table Bylaw No. 330, *Official Community Plan Amendment Bylaw (86-23)*.

CARRIED

B-7 Bylaw No. 331, *Building Regulation Amendment Bylaw (70-6)*

MOVED by Councillor Beech, seconded that Bylaw No. 331, *Building Regulation Amendment Bylaw (70-6)* be adopted.

CARRIED UNANIMOUSLY

Bylaw No. 332, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw (281-1)*

MOVED by Councillor Dumont, seconded that Bylaw No. 332, *Sooke Core Sewer Specified Area Mandatory Connection Amendment Bylaw (281-1)* be adopted.

CARRIED

Bylaw No. 333, *Soil Removal Amendment Bylaw (1472-1)*

MOVED by Councillor Dumont, seconded that Bylaw No. 333, *Soil Removal Amendment Bylaw (1472-1)* be adopted.

CARRIED

Bylaw No. 334, *Deposit of Soil Amendment Bylaw (1473-1)*

MOVED by Councillor Beech, seconded that Bylaw No. 334, *Deposit of Soil Amendment Bylaw (1473-1)* be adopted.

CARRIED

Bylaw No. 335, *Community Parks Regulation Amendment Bylaw (101-3)*

MOVED by Councillor Beech, seconded that Bylaw No. 335, *Community Parks Regulation Amendment Bylaw (101-3)* be adopted.

CARRIED

Bylaw No. 336, *District of Sooke Ticket Information Authorization Repeal Bylaw, 2007*

MOVED by Councillor Dumont, seconded that Bylaw No. 336, *District of Sooke Ticket Information Authorization Repeal Bylaw, 2007* be adopted.

CARRIED

NEW BUSINESS

NB-1 Thermal Imaging Camera Repair/Replacement

MOVED by Councillor Dumont, seconded that Council authorize the amount of \$9,500 plus tax to be withdrawn from the Fire Equipment Reserve Fund for the replacement of the Fire Department Thermal Imaging Camera.

CARRIED UNANIMOUSLY

NB-2 Official Community Plan Review – Recommended Consultant

MOVED by Councillor Dumont, seconded that Council accept the proposal from *Mazzoni & Associates Planning* to conduct the OCP review;

CARRIED

MOVED by Councillor Dumont, seconded that Council authorize \$76,500 to be funded from the 2007 General Operating Budget and \$10,000 from the Economic Development 2007 Work plan.

CARRIED

NOTICES OF MOTION

NM-2 "Tree Protection Bylaw"

Councillor Armour advised Council that he would be bringing forward a motion to consider a Tree Protection Bylaw at the next regular Council meeting.

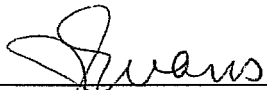
MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss
CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Kasper, seconded to adjourn the meeting at 10:26 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

Mayor's Report

Tuesday Sept. 4

The CAO, the Director of Planning and I meet with the steering committee for the East Sooke/Metchosin amalgation. Discussions right know are on phase1 regarding – policing, fire services, governance structure, recreation, roads, taxation, the Sooke Harbour, bylaws and the Roche Cover Bridge.

Also on the 4th

I attended the Juan de Fuca Water Commission meeting where we approved the contract for the construction of the Sooke River Road water main upgrade to Copley Bros Construction in the amount of \$1,212,715.

Wednesday Sept. 5

I attend the workshop at the CRD for the Regional Planning committee and VIHA on the Royal Jubilee Hospital Care Centre Project. You have probably already heard on the local news that the CRD Committee of the Whole recommendation to the CRD board was to approve maximum funding for the project in the amount of \$107,748,800. And that the borrowing bylaw be financed through the MFA on a 15-year term. This will come before the board on Wed. the 12th.

Thursday Sept. 6

The CAO and I meet with the Amateur Radio members. They had concerns on whom they will report too and general discussions on getting equipment and grants.

Saturday Sept. 8

On behalf of Council, I along with MLA John Horgan, Director Eric Lund, Hereditary Chief Frank Planes and the Midget boys ball team opened the Sooke Fall Fair. It turn out to be bigger and better than even last years fair and there were lots of people very impressed with the talents in the region.

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on Friday, September 15, 2006 at 6:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Geoff Pearce, Consultant

CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

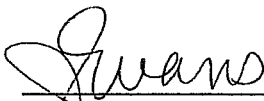
MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.
CARRIED UNANIMOUSLY


ADJOURNMENT

Meeting adjourned at 9:45 p.m.

Certified Correct:



Janet Evans
Mayor



Peter Jmaeff
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on Saturday, September 16, 2006 at 9:00 a.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Geoff Pearce, Consultant

CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.
CARRIED UNANIMOUSLY

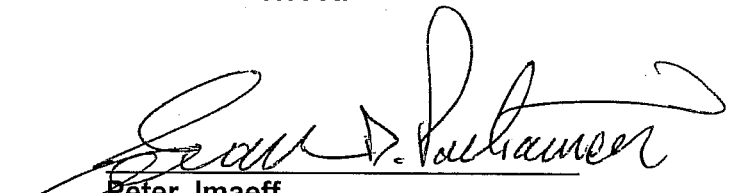
ADJOURNMENT

Meeting adjourned at 11:50 a.m.

Certified Correct:



Janet Evans
Mayor


Peter Jmaeff
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on September 17, 2007 at 6:30 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Darcey Kohuch, Director of Engineering
Ian Scott, Associate Planner
Lisa Urlacher, Council Clerk

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 6:28 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Beech, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

REPORTS REQUIRING ACTION

RA-1 Marine Boardwalk Agreement – Final

A motion that Council authorize the Mayor and the CAO to sign the Sooke Harbour Boardwalk Construction agreement was moved and seconded. After discussion and housekeeping amendments, the following main motion was adopted:

MOVED by Councillor Armour, seconded that Council give authorization to the Mayor and the CAO to sign the Sooke Harbour Boardwalk Construction agreement with the addition of "any bylaw or resolution of the District of Sooke" to number 25.

CARRIED Councillor Kasper opposed the motion

MOVED by Councillor Armour, seconded that Council direct staff to bring forward a report on a fundraising campaign for the boardwalk.

CARRIED

ADJOURNMENT

MOVED by Councillor Armour, seconded to adjourn the meeting at 7:04 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Municipal Meeting Room
at 2205 Otter Point Road, Sooke, BC
on October 1, 2007 at 6:30 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Acting CAO
Marlaina Elliott, Director of Planning
Bonnie Sprinkling, Corp. Services Manager/DC

CALL TO ORDER

Mayor Evans called the meeting to order at 6:30 pm.

CLOSE THE MEETING TO THE PUBLIC

Councillor Kasper cautioned that the meeting should not be closed. Mr. Parliament stated that this meeting was to discuss a legal matter affecting the municipality.

MOVED by Councillor Parkinson seconded to close the meeting to the public under Section 90 of the *Community Charter* to discuss litigation or potential litigation affecting the municipality.

CARRIED

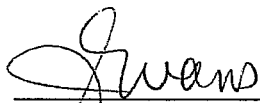
Councillors Kasper and Smith opposed the motion

Councillor Kasper left the meeting at 6:35 pm.

ADJOURNMENT

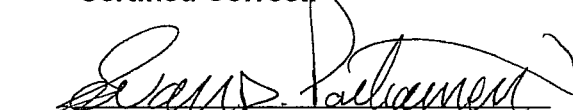
MOVED by Councillor Armour, seconded to adjourn the meeting at 7:10 p.m.

CARRIED UNANIMOUSLY



Janet Evans
Mayor

Certified Correct:



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on October 9, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Darcey Kohuch, Director of Engineering
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondom

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 7:01 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to move item BA-2 Committee of the Whole Recommendations – September 17, 2007 after the Public Question and Comment Period.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded to add the following items to the agenda as new business:

NB-1, Jim and Marilyn Beckett submission for Item BA-2 – Application to Exclude Land from the ALR – 6815 Throup Road and;
NB-2, 2007 Statutory Tax Exemption and 2007 Permissive Tax Exemptions - Item BA-3 Remove pages 66-68 and replace with Bylaw No. 338, Permissive Tax Exemption for Public Parks and Recreation Grounds, Not for Profit Corporations and Public Authorities Bylaw, 2007

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on September 10, 2007 be adopted as amended on pages 1 and 2.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the minutes of the Special Council meeting held on September 17, 2007 be adopted as amended on page 1.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on September 17, 2007 be adopted as amended on page 2.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the minutes of the Special Council meeting held on October 1, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on October 1, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Beech, seconded that minutes of the Finance and Administrative Committee meeting held on September 19, 2007 and the Sooke Economic Development Commission meeting held on October 3, 2007 be received for information.

AND THAT the minutes of the CRD - Juan De Fuca Water Distribution Commission meeting held on September 4, 2007, minutes of the Capital Regional District Board meeting held on September 5, 2007, the Capital Regional Hospital District Board meeting held on September 12, 2007 and the Capital Regional District board meeting held on September 12, 2007 be received for information.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Ruth Montaldi – Ministry of Employment and Income Advocate

Ms. Montaldi, independent advocate for The Ministry of Employment and Income Assistance (MEIA) expressed concerns of inadequate service that people in need receive from the MEIA. Ms. Montaldi asked Council for assistance in drafting letters to address issues of accessibility to the Premier and a number of MLA's.

MOVED by Councillor Kasper, seconded that Mayor Evans and staff work with Ms. Montaldi to draft the letters.

CARRIED UNANIMOUSLY

D-2 J.R. Merrill and Associates – tent lots

Chris Supeene, West Coast Road expressed support for density of one duplex or townhouse per 257 m² within the tent lot zone (CD-4).

BUSINESS ARISING FROM THE MINUTES

BA-1 Sooke Economic Development Commission Recommendations - September 5, 2007 – Asia Pacific Initiative

MOVED by Councillor Parkinson, seconded that Council consider twinning with cities in the Asia/Pacific area to encourage economic development.

AND THAT Council direct the Sooke Economic Development Commission to determine the goals and objectives for the project and provide Council with a strategic plan for consideration.

CARRIED UNANIMOUSLY

BA-3 Committee of the Whole Recommendations - September 17, 2007

Bylaw No. 337, *Property Tax Exception for church Halls and Church Land Bylaw, 2007*

MOVED by Councillor Smith, seconded that Council introduce and give first reading to Bylaw No. 337, *Property Tax Exception for Church Halls and Church Land Bylaw, 2007*.

CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded that Council give second reading to Bylaw No. 337, *Property Tax Exception for Church Halls and Church Land Bylaw, 2007*.

CARRIED UNANIMOUSLY

Bylaw No. 338, *Permissive Tax Exemption for Public Parks and Recreation Grounds, Not for Profit Corporations and Public Authorities Bylaw, 2007*

MOVED by Councillor Smith, seconded that Council introduce and give first reading to Bylaw No. 338, *Permissive Tax Exemption for Public parks and Recreation Grounds, Not for Profit Corporations and Public Authorities Bylaw, 2007* with a 3 year period.

DEFEATED

MOVED by Councillor Parkinson, seconded that Council introduce and give first reading to Bylaw No. 338, *Permissive Tax Exemption for Public parks and Recreation Grounds, Not for Profit Corporations and Public Authorities Bylaw, 2007* with a 10 year period.

CARRIED

MOVED by Councillor Parkinson, seconded that Council give second reading to Bylaw No. 338, *Permissive Tax Exemption for Public parks and Recreation Grounds, Not for Profit Corporations and Public Authorities Bylaw, 2007* with a 10 year period.

CARRIED

Policy No. 5.3, *Permissive Tax Exemption*

MOVED by Councillor Parkinson, seconded that Council direct staff to amend Statutory and Permissive Tax Exemption Policy 5.3. as circulated.

CARRIED UNANIMOUSLY

BA-4 Committee of the Whole Recommendations - September 17, 2007
Common Area of Banner Road Strata

Bylaw No.339, Zoning Amendment Bylaw (270-30)

MOVED by Councillor Beech, seconded that Council introduce and give first reading to Bylaw No.339, *Zoning Amendment Bylaw (270-30)*.

MOVED by Councillor Beech, seconded that Council give second reading to Bylaw No.339, *Zoning Amendment Bylaw (270-30)*.

MOVED by Councillor Beech, seconded that Council to schedule a Public Hearing for Bylaw No.339, *Zoning Amendment Bylaw (270-30)* for October 29th, 2007.

CARRIED UNANIMOUSLY

BA-5 Committee of the Whole Recommendations - September 17, 2007
2035, 2039 and 2043 Maple Avenue South

MOVED by Councillor Dumont, seconded that Council **not** support the Committee of the Whole recommendation to rezone the property located at 2035, 2039 and 2043 Maple Avenue South to RM-4.

CARRIED

Councillor Beech opposed the motion
Councillor Parkinson opposed the motion

Council suggested that the applicant re-apply for a RM-3 rezoning.

BA-6 Finance and Administration Committee Recommendations – September 19, 2007
Silver Spray Fire Protection

Bylaw No. 240, Silverspray Fire Protection Local Area Service Borrowing Bylaw, 2006

Bylaw No. 241, Silverspray Fire Protection Local Area Service Temporary Borrowing Bylaw, 2006

MOVED by Councillor Parkinson, seconded that Council rescind first, second and third reading and cancel Bylaw No. 240, *Silverspray Fire Protection Local Area Service Borrowing Bylaw, 2006*;

AND THAT Council rescind first, second and third reading and cancel Bylaw No. 241, *Silverspray Fire Protection Local Area Service Temporary Borrowing Bylaw, 2006*;

AND THAT Council direct staff to send a letter of intent to open negotiations with East Sooke Fire Department and the CRD regarding renewal of the Fire Suppression Services Agreement Silver Spray for a minimum of one year.

CARRIED

Councillor Smith opposed the motion

BA-7 Finance and Administration Committee Recommendations – September 19, 2007

MOVED by Councillor Beech, seconded that Council accept the 2008-2012 Budget Development Calendar as presented to the Finance and Administration Committee on October 11, 2007.

CARRIED UNANIMOUSLY

BA-8 Committee of the Whole Recommendations - October 1, 2007

1. Community Garden at CASA

MOVED by Councillor Smith, seconded that Council send a letter of support to Van City – Community Investment Program.

CARRIED UNANIMOUSLY

2. Community Amenities Policy

MOVED by Councillor Smith, seconded that Council direct staff to develop a Downtown Development Standards bylaw that would incorporate the *Design Guidelines* from the Downtown Revitalization Committee and will supplement Bylaw No. 65 *Subdivision and Development Standards bylaw*;

AND THAT Council approve the tendering of a Request for Proposals to develop a Downtown Plan (Local Area) and a Downtown Development Standards bylaw funded by \$50,000 allocated in the 2007 budget;

AND THAT Council advertise the Request for Proposal on Civic Net.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council **not** direct staff to develop more comprehensive density bonus criteria for the Town Centre within Bylaw No. 270, *Sooke Zoning Bylaw, 2006*.

CARRIED

MOVED by Councillor Armour, seconded that Council direct staff to bring back a report on Community Amenities for Council consideration.

CARRIED UNANIMOUSLY

3. Affordable Housing and Social Housing Policy

MOVED by Councillor Beech, seconded that Council adopt the Affordable Housing and Social Policy;

AND THAT Council direct staff to prepare amendments to the Sooke Zoning Bylaw, 2006 and the Official Community Plan to incorporate the recommendations outlined in the Affordable Housing and Social Housing Policy.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Jim Beckett, Phillips Road, expressed opposition to the exclusion of land from the ALR at 6815 Throup Road and stated concerns of the impact of wildlife when development occurs.

Dana Unger, representing property located at 2035, 2039 and 2043 Maple Avenue South expressed concerns with the additional amenity requirements if applying for a new zone.

BA-2 Committee of the Whole Recommendations - September 17, 2007

Delegation Spirit of BC Community Committee

1. **MOVED** by Councillor Parkinson, seconded that Council send a letter of invitation to the Governor General in a joint package with the T'Souke Nation and the Spirit of BC Communities Committee.
CARRIED UNANIMOUSLY

2. **Application to Exclude Land from the ALR – 6518 Throup Road**

MOVED by Councillor Dumont, seconded that Council forward this exclusion application for property located at 6518 Throup Road to the Agricultural Land Commission with a recommendation not to exclude the properties from the ALR.

CARRIED

Councillor Kasper left the meeting at 8:22 p.m. stating he had a direct family relationship with the applicant.

3. **Application to Exclude Land from the ALR**
7031 and 7051 Grant Road West

MOVED by Councillor Dumont, seconded that Council forward this exclusion application for property located at 7031 and 7051 Grant Road West to the Agricultural Land Commission with a recommendation to exclude the properties from the ALR.

CARRIED

Councillor Kasper returned to the meeting at 8:26 p.m.

4. **Application to Exclude Land from the ALR – Lot E, Kirby Road**

MOVED by Councillor Smith, seconded that Council table this application.
DEFEATED

MOVED by Councillor Dumont, seconded that Council forward this exclusion application for property located at Lot E, Kirby Road to the Agricultural Land Commission with a recommendation not to exclude the properties from the ALR.

CARRIED

REPORTS REQUIRING ACTION

RA-1 Development Permit Application – Lot 1, Shields Road

MOVED by Councillor Kasper, seconded that Council authorize issuance of a Development Permit to construct an office building located on Lot 1, Shields Road, subject to this development retaining storm water on-site, or that an adequately sized downstream storm drain is constructed.

AND THAT the overhang that projects beyond the property line be permitted.

CARRIED UNANIMOUSLY

Council recessed the meeting at 8:55 p.m.

Council resumed the meeting at 9:01 p.m.

RA-2 Zoning Bylaw 270 (CD4) – Tent lots

MOVED by Councillor Kasper, seconded that Council direct staff to bring forward a bylaw amendment for the CD-4 zone for tent lots as follows:

14.4.1 (f) One duplex dwelling unit per 275m²;

14.4.3 Maximum Density – One duplex dwelling unit or townhouse dwelling unit per 275m².

CARRIED

MOVED by Councillor Kasper, seconded that Council freeze building permits applied for under the CD-4 zone for a duplex or townhouse for 90 days under the authority of the *Local Government Act*.

CARRIED

MOVED by Councillor Smith, seconded that Council direct staff to bring forward a report to the next Regular Council meeting, on the concerns expressed in the letter of correspondence date July 18, 2007 regarding the tent lot development on the property located at 6541 Harwick Lane, 2079 and 2081 Solent Street.

CARRIED

RA-3 Municipal Quality of Life and Financial Planning Survey

MOVED by Councillor Beech, seconded that Council provide staff direction as to participation in the Municipal Quality of Life and Financial Planning survey costs be funded from the Council Contingency fund.

CARRIED UNANIMOUSLY

RA-4 Marine Boardwalk Fundraising

MOVED by Councillor Dumont, seconded that Council authorize staff to proceed with the fundraising campaign for the Marine Boardwalk.

CARRIED

Councillor Parkinson opposed the motion

Councillor Armour stated he would be donating \$650 towards the fundraising campaign and challenged all Council members to do the same.

RA-5 October-December Newsletter - Draft

MOVED by Councillor Beech, seconded to direct staff to distribute the newsletter as circulated with additions.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Smith reported that she attended the Old Age Pension Associations' anniversary as acting Mayor and reported on the concern of Sea-to Sea trails for Mountain biking

CORRESPONDENCE REQUIRING ACTION

C-1 Victoria Chinese Commerce Association - Funding and Declaration

MOVED by Councillor Beech, seconded to declare the week of August 3 to 10, 2008 as the official "150 Years in Golden Mountain" week.

CARRIED UNANIMOUSLY

C-2 Capital regional District – Pesticide Use Reduction Education Funding

MOVED by Councillor Kasper, seconded to refer the pesticide use reduction education funding to the Finance and administrative Committee.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 301, Business Licence Bylaw, 2007

MOVED by Councillor Dumont, seconded that Schedule A of Bylaw No. 301, Business Licence Bylaw, 2007 be amended; Small and large commercial licence fee would be \$200.

DEFEATED

MOVED by Councillor Beech, seconded that Bylaw No. 301, Business Licence Bylaw, 2007 be accepted as amended.

CARRIED

MOVED by Councillor Beech, seconded that Bylaw No. 301, Business Licence Bylaw, 2007 be read a third time.

CARRIED

B-2 Bylaw No. 329, Zoning Amendment Bylaw (270-29)

MOVED by Councillor Dumont, seconded that Bylaw No. 329, *Zoning Amendment Bylaw (270-29)* be adopted.
CARRIED

NOTICES OF MOTION

NM-1 Tree Protection Bylaw Notice of Motion at Council meeting of September 10, 2007

MOVED by Councillor Armour, seconded that Council direct staff to draft a Tree protection Bylaw.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

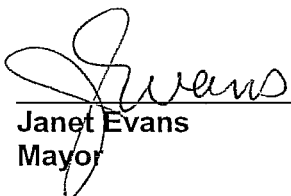
- (a) labour relations or other employee relations;
- (b) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.
- (c) litigation or potential litigation affecting the municipality;

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED and seconded to adjourn the meeting at 10:49 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

Lisa Urlacher

From: Janet Evans
Sent: October 9, 2007 6:26 PM
To: Lisa Urlacher
Subject: Mayors Report Oct 9 07

Mayor's Report Oct. 9, 2007

Wed. Sept 12

I attended by invitation the change of command ceremony for Admiral RC Waller at the Sooke Legion.

Thurs. Sept 13

Council and staff had a workshop where staff brought Council up to date on where we are with our objectives and priorities. We had a very good discussion on when and how things will be put forward in order to get things done.

Fri. Sept 15

I attended the BC Transit Commission meeting. The new buses that were order are behind schedule but should be here by the end of the month.

Tue Sept. 18

The CAO and I attended the East Sooke/Metchosin amalgamation committee meeting in Metchosin. On going discussions on costs, etc.

Wed. Sept 19

I attended the Regional Water Supply Commission and I am very pleased to announce that after 7 years all the contracts and funding are now in place for the new water line to Sooke. The final contract was awarded for the bridge at Old Wolf Creek and the project is now proceeding.

I attended the Finance and Adm committee meeting where we started on the 2008 budget discussions.

Thurs. Sept. 20

I attended the meeting at the Sooke School Board on "Future Learning Spaces – the Challenges of a Developing District". Very good discussion on future school sites and capital projects to handle the growth throughout the school district for the next 20 years.

Fri. Sept. 21

The CAO, Director Lund, Larry Hutchings from Seaparc and myself meet with Lloyd Rushton General Manager of CRD Parks to discuss the mandate and re-confirm the objectives of the recreation facility for the region.

Mon. Sept 24 – Fri Sept 28

I attended the UBCM conference in Vancouver.

Wed. Oct. 3

Along with Councillor Armour I welcomed the Tour de Rock riders to Sooke and was very proud of the support the residents of Sooke gave to the cause raising over \$23,000.00.

23,044.00

Sat. Oct. 6

In support of the Sooke volunteer fire fighters and fire prevention week, I and 23 other fire fighters and RCMP were hoisted up 100 ft over Sooke for an hour. I got a birds eye view of the town center, which was very, enlightening and it helped sell the fire fighters calendar.

Tues. Oct. 9

Council members and I welcomed Minister Ida Chong for the ribbon cutting ceremony for the boardwalk project. We thank her for the funding support from the Provincial government 2010 Legacies fund. She spoke about the benefits the project will give to all residents of the community and the access to our fabulous waterfront.

I am very pleased to announce that I have been asked by the Canadian Council to be a speaker at their conference on Public Private Partnerships in November in Toronto.

They heard about our wastewater project in partnership with EPCOR and want to hear Sooke's perspective at the conference. They are paying all expenses and I feel it is a great opportunity to showcase Sooke.

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 15, 2007 at 6:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Lisa Urlacher, Council Clerk

ABSENT:

CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

APPROVAL OF AGENDA

MOVED and seconded to approve the agenda with the addition of NB-1 Building Sustainable Communities Conference.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED and seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- (a) labour relations or other employee relations;
- (b) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED UNANIMOUSLY

CALL TO ORDER, open portion

The open portion of the meeting was called to order at 6:45 p.m.

BYLAWS

B-1 Bylaw No. 301, *Business Licence Bylaw, 2007-10-11*

MOVED by Councillor Parkinson, seconded that Bylaw No. 301, *Business Licence Bylaw, 2007* be adopted.

CARRIED UNANIMOUSLY

Policy No. 9.5, *Business Licence Application Policy*

MOVED by Councillor Parkinson, seconded that Policy No. 9.5, *Business Licence Application Policy* be adopted.

CARRIED UNANIMOUSLY

MOVED, seconded that Council appoint the District of Sooke Building Inspectors/Officials as Business Licence Inspectors pursuant to Bylaw No. 301, *Business Licence Bylaw, 2007*.

CARRIED

MOVED, seconded that Council refer to the Finance and Administrative Committee the hiring of a full-time auxiliary support person until January 1st, 2008 to assist with set-up of business licensing.

CARRIED

B-2 Bylaw No. 313, *Zoning Amendment Bylaw (270-16)* – adoption

MOVED by Councillor Dumont, seconded that Schedule A of the Section 219 Covenant be amended to read, “shall” for item number 7.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Section 219 Covenant be amended to read, “October 30, 2007” for item number 3.

CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded that Schedule A of the Section 219 Covenant be amended to read, “within a 5 year period” for item number 7.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Bylaw No. 313, *Zoning Amendment Bylaw (270-16)* be adopted.

CARRIED

NB-1 Building Sustainable Communities Conference


MOVED by Councillor Parkinson, seconded to approve a maximum of \$1400 from the Council Contingency Fund for the registration and travel expense for Councillor Beech and or Councillor Smith to attend the Building Sustainable Communities Conference.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Dumont, seconded to adjourn the meeting at 7:12 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 22, 2007 at 6:00 p.m.

COUNCIL PRESENT

Acting Mayor Jen Smith
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer

ABSENT:

Mayor Janet Evans
Councillor Rick Armour
Councillor Ron Dumont
Councillor Sheila Beech

At 6:15 p.m. it was determined that quorum was not met and the meeting was cancelled.

Certified Correct:



Jen Smith
Acting Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on October 22, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Marlaina Elliott, Director of Planning
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

CALL TO ORDER

Mayor Evans called the meeting to order at 7:01 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Beech, seconded to add the letter of support for Item RA-1 to the agenda as supplemental information.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Regular Council meeting held on October 9, 2007 be amended on page 4,7 and 8.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on October 15, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on October 15, 2007 be corrected and brought forward to the next regular Council Meeting.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Smith, seconded that minutes of the Official Community Plan Review Committee meeting held on October 3, 2007 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that minutes of the Finance and Administration Committee meeting held on October 10, 2007 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that minutes of the Capital Regional District Board meeting held on October 10, 2007 be received for information.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Recommendations – October 15, 2007

1. Grant in Aid - Applications

MOVED by Councillor Parkinson, seconded that Council distribute the funds as follows:

Stage West Players Society	\$1200
Sooke Fine Arts Society	\$ 0
Sooke Folk Music Society	\$3200
Maritime Program (Edward Milne Community School Society)	\$3000
Football Program (Edward Milne Community School Society)	\$3000
Canadian Cerebral Palsy Society	\$2100

CARRIED UNANIMOUSLY

2. Grant in Aid – Final Reports

MOVED by Councillor Beech, seconded that Council accept the final reports from the Musical Theatre Program (EMC Society / Journey Middle School) and Steps to the Future Child Care Society as submitted.

CARRIED UNANIMOUSLY

3. Grouse Nest Rezoning Application

MOVED by Councillor Parkinson, seconded that Council forward the Grouse Nest rezoning application to the Official Community Plan Review Committee for discussion and a recommendation to Council.

CARRIED

4. Development Permit Application – Lot 1 and 6995 Nordin Road

MOVED by Councillor Kasper, seconded that Council authorize issuance of a Development Permit to construct multi-family units on Lot 1 and 6995 Nordin Road.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council direct staff to request that the developer stay within the reasonable work hours as defined in Bylaw No. 303 Noise Control Bylaw, 2007.

CARRIED UNANIMOUSLY

BA-2 Sooke Economic Development Commission Recommendation

MOVED by Councillor Parkinson, seconded that Council direct staff to draft revitalization tax exemption bylaw with the following recommendations from the Sooke Economic Development Commission.

- I. Within a hotel 30-100 units will be required in the development to qualify for a revitalization tax exemption;
- II. There will be **no** maximum number of hotels that can qualify for a revitalization tax exemption;
- III. There will be a qualifying period for exemption no longer than 3 years subject to the call out for applications, after the 3 years the policy will be revisited;
- IV. Current properties within the Sewer Specified Area properly zoned and recognized in the Official Community Plan will qualify subject to the Official Community Plan Review;
- V. Outside the Sewer Specified Area lands that are properly zoned and are recognized in the Official Community Plan are eligible;
- VI. A property will be eligible for a revitalization tax exemption a maximum of 10 years; and
- VII. Hotel rooms only qualify for tax exemption not the commercial components.

CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

John Patterson, Maple Avenue, expressed concerns with the restrictions of the Fire Protection Services Bylaw, 2007.

Mayor Evans informed the public that the issue of burning restrictions is not on the agenda and that there will be an opportunity to speak to that issue at the November 5, 2007 Committee of the Whole meeting.

Emmett O'Sullivan, Idlemore Road spoke in regard to item RA-7, Focus Group Capital Grants – Friends of Billing Spit and asked Council for direction of the location for the totem pole.

David Mallett, Westview Terrace, expressed support for the Committee of the Whole recommendation for the Grouse Nest rezoning application, the petition for sewer service and Friends of Billing Spit.

Lois Gardner, Kennedy Street asked Council to investigate her strata subdivision fees and submitted documentation to the Mayor in regards to the timelines of events.

Carol Steigal's son spoke in regards to the sewer petition and asked Council to consider including her property within the Sewer Specified Area because of the failing septic system.

REPORTS REQUIRING ACTION

RA-1 Development Permit Application – 1831 Maple Avenue South

Marlaina Elliott provided an overview of the Development Permit application for a residential unit being attached to the northwest side of the existing commercial business.

Keith Johnson, Pastor of the neighbouring church, expressed that his assembly has no concerns and advised Council that there has been open communication with the applicant. Mr. Johnson submitted a petition opposing the relaxation of the existing variance from 6m to 1m.

Randy Clarkston, agent, explained the parking lot on Municipal Land which was granted in 2003 and the set back variance for a sundeck which would not affect the trees as it would not require a foundation.

MOVED by Councillor Kasper, seconded that Council authorize issuance of a Development Variance Permit to construct a residential unit located at 1831 Maple Avenue South with an adjustment to the rear setback to 1m and the requirement of a drainage plan.

CARRIED

MOVED by Councillor Parkinson, seconded that Council request the applicant provide an arbourist report for the rear lot line.

CARRIED UNANIMOUSLY

Mayor Evans stated that there is a letter of support by Brian Butler received under supplemental information.

RA-2 2010 Legacies Now – Measuring Up Accessibility and Inclusion Project

Marlaina Elliott provided an overview to develop and implement a Measuring Up Accessibility and Inclusion project.

MOVED by Councillor Beech, seconded that Council actively participate, support, promote and work to implement the Measuring Up guide and process, to assess and advance the accessibility and inclusion of people living with disabilities in the community spending no more than \$15,000.

CARRIED

RA-3 Establishing a Measuring Up Advisory Committee

MOVED by Councillor Dumont, seconded that Council establish a Measure Up Committee.

CARRIED UNANIMOUSLY

RA-4 10 by 10 Challenge

MOVED by Councillor Smith, seconded to resolve that:

WHEREAS: Persons with disabilities are under-represented in our workforce and in our community life;

WHEREAS: Individuals with disabilities represent an untapped resource with the ability and desire to fully participate in their community and economy;

WHEREAS: The 2010 Winter Olympic and Paralympic Games should benefit all British Columbians and provide long-term legacies;

WHEREAS: Our economy is the strongest it has been in decades and it is more important than ever for British Columbian businesses to access skilled workers;

WHEREAS: The citizens of British Columbia support the ideal that:

- Our communities are inclusive and accessible to all citizens, including persons with disabilities;
- All citizens have equal opportunity to share fully and equally in the life and prosperity of the community; and
- British Columbia leads the way in providing supports and opportunities for people with disabilities.

THEREFORE BE IT RESOLVED THAT the District of Sooke join the 10 x 10 Challenge and work with the Minister's Council on Employment for Persons with Disabilities to help meet the target of increasing employment for persons with disabilities by 10% by 2010.
CARRIED UNANIMOUSLY

RA-5 Petition for Sewer Service – 2359 and 2365 Church Road and 7094 West Coast Road

Councillor Dumont stated he is petitioner and left the meeting at 8:10 p.m.

MOVED by Councillor Beech, seconded that Council introduce and give first reading to Bylaw No. 347 Sooke Core Sewer Specified Area Bylaw Amendment (147-5).
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council give second reading to Bylaw No. 347 Sooke Core Sewer Specified Area Bylaw Amendment (147-5).
CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that Council give third reading to Bylaw No. 347 Sooke Core Sewer Specified Area Bylaw Amendment (147-5).
CARRIED

Councillor Dumont returned to the meeting at 8:26 p.m.

RA-6 Paving of Whiffin Spit Parking Lot

MOVED by Councillor Beech, seconded that Council permit staff to proceed with the paving of Whiffin Spit Parking lot at an estimated cost of \$35,900.

CARRIED

Council asked staff to investigate the ownership of the parking lot.

RA-7 Focus Group Capital Grants – Friends of Billing Spit

MOVED by Councillor Dumont, seconded that Council refer back to the Focus Group – Capital Grant Committee for further review and recommendations to Council for the Friends of Billing Spit Project in the amount of \$5000.

CARRIED UNANIMOUSLY

Council asked staff to investigate the site at the corner of 1956 Glenidle and the corner of Kaltasin and Sooke Road as a possible location for the totem pole.

RA-8 Downtown Plan/Downtown Development Request for Proposals

MOVED by Councillor Beech, seconded that Council approve the issuance of a Request for Proposals to complete a Downtown Plan/Downtown Development Standards Bylaw, which will be sent to planning/design firms and posted on Civic Info.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Engineering Department Update

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

Mayor Evans asked staff to investigate Ms. Gardner's concerns.

RI-2 Fire Rescue Services Operational 3rd Quarter Report

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-3 Financial Report for Period Ended October 15, 2007

MOVED by Councillor Beech, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Beech reported on attending the ribbon cutting ceremony for the Rotary Pier, the CREST meeting, the Sidney Fine Arts, the 2010 Literary Event at CASA, the CRD meeting in regards to the Museum, the OCP Review Committee meeting, the MOU Working Group meeting and the Lets get moving Forum at EMCS.

Councillor Beech read and submitted her report.

CORRESPONDENCE REQUIRING ACTION

C-1 BC Hydro – Resolution for *Turn it off Challenge*

MOVED by Councillor Parkinson, seconded that Council participate on Phase 2 of the *Turn it On Challenge*.

CARRIED UNANIMOUSLY

C-2 T'Sou-ke Nation – Letter of Support

MOVED by Councillor Parkinson, seconded to send a letter of support for the T'Sou-ke Nation's grant application for a Comprehensive Community Planning program.

CARRIED

BYLAWS

B-1 Bylaw No. 337, Property Tax Exemption for Church Halls and Church Land Bylaw, 2007

MOVED by Councillor Parkinson, seconded that Bylaw No. 337, Property Tax Exemption for Church Halls and Church Land Bylaw, 2007 be read a third time.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 338, *Permissive Tax Exemption for public Parks and Recreation Grounds, Not for Profit Corporations and Public Authorities Bylaw, 2007*

MOVED by Councillor Kasper, seconded that Bylaw No. 338, *Permissive Tax Exemption for public Parks and Recreation Grounds, Not for Profit Corporations and Public Authorities Bylaw, 2007* be read a third time.

CARRIED

NEW BUSINESS

MOVED by Councillor Smith, seconded that Council reconsider voting on Item RA-8.

CARRIED UNANIMOUSLY

RA-8 Downtown Plan/Downtown Development Request for Proposals

MOVED by Councillor Smith seconded that Council approve the issuance of a Request for Proposals to complete a Downtown Plan/Downtown Development Standards Bylaw, which will be sent to planning/design firms and posted on Civic Info.

CARRIED

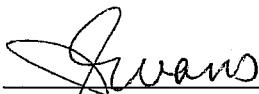
Councillor Smith opposed the motion

ADJOURNMENT


MOVED by Councillor Beech, seconded to adjourn the meeting at 9:20 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 29, 2007 at 6:30 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson
Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Dave Devana, Director of Finance
Lisa Urlacher, Council Clerk

CALL TO ORDER

Mayor Evans called the meeting to order at 6:59 p.m.

APPROVAL OF AGENDA

MOVED by Councillor Dumont, seconded to approve the agenda as circulated.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

BYLAWS

B-1 **Bylaw No. 337, *Property Tax Exemption for Church Halls and Church Land Bylaw, 2007***

MOVED by Councillor Kasper, seconded that Bylaw No. 337, *Property Tax Exemption for Church Halls and Church Land Bylaw, 2007* be adopted.
CARRIED UNANIMOUSLY

B-2 **Bylaw No. 338, *Permissive Tax Exemption for public Parks and Recreation Grounds, Not for Profit Corporations and Public Authorities Bylaw, 2007***

MOVED by Councillor Beech, seconded that Bylaw No. 338, *Permissive Tax Exemption for public Parks and Recreation Grounds, Not for Profit Corporations and Public Authorities Bylaw, 2007* be adopted.
CARRIED

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 6:31 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Report of Public Hearing
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 29, 2007 at 7:00 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Ron Dumont
Councillor Rick Armour
Councillor Brenda Parkinson
Councillor Jen Smith
Councillor Rick Kasper
Councillor Sheila Beech

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Lisa Urlacher, Council Clerk

ABSENT

Mayor Evans called the meeting to order at 6:59 p.m.

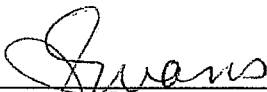
Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 339, Zoning Amendment Bylaw (270-30) – Common Area of Banner Road Strata

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:02 pm.

The meeting adjourned at 7:02 p.m.

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on November 13, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

ABSENT:

Councillor Jen Smith

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Dave Devana, Director of Finance
Marlaina Elliott, Director of Planning
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

CALL TO ORDER

Mayor Evans called the meeting to order at 7:02 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the following item to the agenda as new business: to a remove and replace page 164 and 165 for Bylaw No. 347, *Sooke Core Sewer Specified Area Bylaw Amendment (147-5)*.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on October 15, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on October 22, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on October 22, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Special Council meeting held on October 29, 2007 be amended on page 5 and 7.

CARRIED UNANIMOUSLY

MOVED by Councillor Beech, seconded that the minutes of the Report of Public Hearing held on October 29, 2007 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on November 5, 2007 be amended on page 5.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Beech, seconded that the minutes of the Spirit of BC Communities Committee meeting held on May 24, 2007, June 7, 2007, July 30, 2007, August 9, 2007, October 3, 2007 and October 10, 2007, the Official Community Plan Review Committee meeting held on October 17, 2007 be received for information.
AND THAT the minutes of the Capital Regional District Board meeting held on October 10, 2007 and October 24, 2007 be received for information.
CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Val Boswell – Application to amend the Animal Control Bylaw

Ms. Boswell presented to Council a proposed Spay/Neuter Bylaw and stated that over-population and abandonment of cats (and to a lesser amount dogs) has reached a crisis status in Greater Victoria.

D-2 Norman Jaeger – Parking Concerns

Mr. Jaeger stated that his concerns had been addressed and thanked Darcey Kohuch for all his efforts. Mr. Jaeger stated that signage is required as the parking is creeping back down into the cu-lde-sac.

D-3 Elida Peers – Spirit of BC Committee update

Liz Johnson, representing the chair, Ray Vowles, read and submitted the Spirit of BC Communities report updating Council on their progress.

D-4 Mary Jane Rose – Sign Bylaw Concerns

Ms. Rose read and submitted her concerns regarding the Sign Bylaw. Ms. Rose submitted letters from Jim Mitchell and Alan Avis.

D-5 Neil Gertsma – Community Concerns

Mr. Gertsma stated that he was the spokesperson for several people who attended the November 5, 2007 Committee of the Whole meeting and expressed concerns with unprofessional, disrespectful and abusive behaviour during public meetings. Mr. Gertsma requested an apology to achieve a positive work environment.

BUSINESS ARISING FROM THE MINUTES

1. Land Clearing Machine Built Fires

MOVED by Councillor Parkinson, seconded that Council direct staff to bring forward suggested amendments to Bylaw No. 292, *Fire Protection Services Bylaw, 2007* at the November 19th Committee of the Whole meeting.

CARRIED UNANIMOUSLY

2. Consultant for Enhanced Medical Services Facility (DOS/VIHA Initiative)

MOVED by Councillor Beech, seconded that Council direct the Mayor and Chief Administrative Officer execute a contract for consultant services with J.R. Huggett Co. for the Enhanced Medical Services Facility (DOS/VIHA initiative), the funding to be the responsibility of the successful proponent of the project.

AND THAT the recovery of the consultant fees, not to exceed \$28,000, for service be written within the Request for Proposal.

CARRIED UNANIMOUSLY

3. Revitalization Tax Exemption Bylaw

MOVED by Councillor Parkinson, seconded that Council introduce and give first reading to Bylaw No. 348, *Revitalization Tax Exemption Bylaw, 2008*.

CARRIED

Councillor Beech opposed the motion

MOVED by Councillor Armour, seconded that Council give second reading to Bylaw No. 348, *Revitalization Tax Exemption Bylaw, 2008*.

CARRIED

Councillor Beech opposed the motion

4. Bylaw Enforcement

MOVED by Councillor Parkinson, seconded that Council direct staff to develop a Bylaw Enforcement education and public awareness program and bring back a report for Council approval;

AND TO carry on with existing enforcement.

CARRIED UNANIMOUSLY

5. Rezoning Application – 2035, 2039, 2043 Maple Avenue South

MOVED by Councillor Parkinson, seconded that Council introduce and give first reading to Bylaw No. 342, *Zoning Amendment Bylaw (270-32)*.

CARRIED

MOVED by Councillor Beech, seconded that Council give second reading to Bylaw No. 342, *Zoning Amendment Bylaw (270-32)*.

CARRIED

MOVED by Councillor Armour, seconded that Council schedule a Public Hearing for Bylaw No.342, *Zoning Amendment Bylaw (270-32)* for December 3rd, 2007.
CARRIED UNANIMOUSLY

6. Rezoning Application and OCP Amendment – 7081 Grant Road

MOVED by Councillor Kasper, seconded that Council introduce and give first reading to Bylaw No.343, *Zoning Amendment Bylaw (270-33)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council give second reading to Bylaw No.343, *Zoning Amendment Bylaw (270-33)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council introduce and give first reading to Bylaw No.344, *Official Community Plan Amendment Bylaw (86-25)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Kasper, seconded that Council give second reading to Bylaw No.344, *Official Community Plan Amendment Bylaw (86-25)*.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that Council schedule a Public Hearing for Bylaw No.343, *Zoning Amendment Bylaw (270-33)* and Bylaw No.344, *Official Community Plan Amendment Bylaw (86-25)* for November 26th, 2007.
CARRIED UNANIMOUSLY

7. Rezoning Application – Zoning Bylaw 270 (CD4) Tent Lot

MOVED by Councillor Dumont, seconded that Council give first reading to *Bylaw No. 349, Zoning Amendment Bylaw (270-35)*.

CARRIED

MOVED by Councillor Kasper, seconded that Council give second reading to *Bylaw No. 349, Zoning Amendment Bylaw (270-35)*.

CARRIED

MOVED by Councillor Kasper, seconded that Council schedule a Public Hearing for Bylaw No. 349, *Zoning Amendment Bylaw (270-35)* for December 3rd, 2007.

CARRIED

PUBLIC QUESTION AND COMMENT PERIOD

Ellen Lewers, Sooke Road, expressed concerns with the Signage Bylaw, the Fire Bylaw and the Tax Exemption Bylaw.

REPORTS REQUIRING ACTION

RA-1 Appointment of Officer– CRD Animal Control officer

MOVED by Councillor Parkinson, seconded to appoint Dena-Jo Gibson as animal control officer.

CARRIED UNANIMOUSLY

RA-2 Tourism Victoria Membership 2007/2008

MOVED by Councillor Parkinson, seconded that Council authorize the District of Sooke membership with Tourism Victoria for the year 2007/2008 in the amount of \$979 plus GST from the Contingency Fund;

AND THAT Councillor Brenda Parkinson continue to be the representative for the District of Sooke for 2007/2008.

CARRIED

RA-3 UBCM Tourism Grant – Phase 2

MOVED by Councillor Parkinson, seconded that Council direct staff to apply for the UBCM Tourism Grant (Phase 2) for the promotion and marketing of Tourism activities for the District of Sooke;

AND THAT Council approve the Phase 2 – UBCM Community Tourism Grant Application for submission targeting:

- a. District of Sooke Tourism Plan and;
- b. Marketing materials and media image for Tourism in the District of Sooke

CARRIED UNANIMOUSLY

RA-4 December 24 Holiday Closure

MOVED by Councillor Beech, seconded that Council authorize the closure of the District of Sooke municipal office on December 24th, 2007;

AND THAT COUNCIL authorize a one time payment of staff wages for December 24th, 2007 office closure.

DEFEATED

MOVED by Councillor Kasper, seconded that Council authorize the closure of the District of Sooke municipal office on December 24th, 2007 at 12 noon;

AND THAT Council authorize that the staff be paid for the remainder of the day.

CARRIED

REPORTS FOR INFORMATION

RI-1 RCMP Monthly Mayor Report – September 2007

MOVED by Councillor Parkinson, seconded to receive the report for information.

CARRIED UNANIMOUSLY

Staff Sergeant, Roger Plamondon thanked Council for the implementation of the Fireworks Bylaw and commented on the success Safe Halloween.

RI-2 Council Reader File – October 2007

MOVED by Councillor Beech, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-3 OCP Review Committee - Grouse Nest Rezoning Application

MOVED by Councillor Armour, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-4 Resolutions of September 17, 2007 – 2044 Gatewood Road

MOVED by Councillor Parkinson, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Armour reported on the success of Safe Halloween and that approximately 1,000 were in attendance. Councillor Armour thanked the fire Chief and the Fire Department for their efforts and Councillor Parkinson and Councillor Beech for volunteering as crossing guards.

Councillor Beech reported on attending the CREST meeting, the Official Community Plan Review meeting, the CRD Forum and the 2010 Literacy function.

Councillor Dumont reported on the Sooke Seniors Housing Society Hard Hat Tour and asked Carol Mallet to present the details.

Ms. Mallet stated that the tour would be held on November 25, 2007 between 1 pm and 4 pm and a Request for Proposal for supportive housing improving the existing cottages has been approved.

Councillor Parkinson read and submitted her report.

CORRESPONDENCE REQUIRING ACTION

C-1 David Calvert – Petition for tree farm licence

MOVED by Councillor Beech, seconded to table the request until further discussion at the CRD meeting.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No 293, *Zoning Amendment Bylaw (270-9)* – 6402 - 6418 Sooke Road

MOVED by Councillor Parkinson, seconded that Bylaw No 293, *Zoning Amendment Bylaw (270-9)* be adopted.

CARRIED

B-2 Bylaw No 327, *Zoning Amendment Bylaw (270-27)* –2092 Church Road

MOVED by Councillor Armour, seconded that Bylaw No 327, *Zoning Amendment Bylaw (270-27)* be adopted.

CARRIED UNANIMOUSLY

B-3 Bylaw No 339, *Zoning Amendment Bylaw (270-30)* –Common Area Banner Road

MOVED by Councillor Armour, seconded that Bylaw No 339, *Zoning Amendment Bylaw (270-30)* be read a third time.

CARRIED UNANIMOUSLY

B-4 Bylaw No 347, *Sooke Core Sewer Specified Area Bylaw Amendment (147-5)*

Councillor Dumont left the meeting at 8:56 p.m. stating that he had a direct interest in Bylaw No 347, *Sooke Core Sewer Specified Area Bylaw Amendment (147-5)*.

MOVED by Councillor Kasper, seconded that Bylaw No 347, *Sooke Core Sewer Specified Area Bylaw Amendment (147-5)* be adopted.

CARRIED UNANIMOUSLY

Councillor Dumont returned to the meeting at 8:57 p.m.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss


CARRIED UNANIMOUSLY

ADJOURNMENT

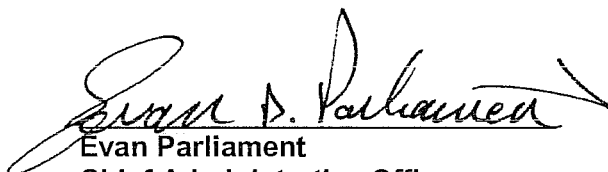
MOVED by Councillor Armour, seconded to adjourn the meeting at 9:20 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

Mayor's Report Nov. 13 07

Oct. 29

The CAO and I attended the meeting of the Metchosin and East Sooke study. The phase 1 report will be coming to Council for discussion on Nov. 19.

The CAO and I meet with Bob Webb from MoT. We discussed the issues that were brought up at UBCM.

Communication with Main Road, the bridge painting, crosswalks and the alternate access road.

Nov. 1

I attended the Public Information Meeting. I thought it was well attended although I would like to see more people there; the ones that came had very interesting questions and concerns.

Nov. 3

Three Councillors, the CAO and I attended the CRD Council Forum at the University. The topic was on climate change and sustainability. Unfortunately I had to leave for a family emergency but I am aware that it was a very good session.

Nov. 4

I attended the Open House for the Juan de Fuca Salmon Restoration group; they are working on salmon habitat on Charters Creek. They showed us the work they have done so far, building spawning beds and the work they hope to accomplish in the future.

I also attended the Hard Hat Tour of the new seniors care facility at Ayre Manor. The facility is fabulous and I can't wait until it is open. We did some brain storming on fundraising and the planning of the next Hard Hat Tour Nov. 25, all are welcome.

Nov. 6

Even though the Transit meeting was cancelled, I'm pleased to announce that Transit and MoT have come to an agreement on the expansion of the Park and Ride at Sooke River Rd. and Transit staff will be working on it in the next few months.

I attended the Juan de Fuca Water Commission meeting, where we did some house keeping changes to Bylaw 3490 (local service conditions and fees and charges). We also recommended to the CRD board to approve the capital and operating budget for 2008.

Nov. 7

I attended in Councillor Kasper's absence the Treaty Advisory Committee meeting. Which will be updated to Council in camera.

Nov. 11

On behalf of Council and the citizens of Sooke I was pleased to lay the wreath at the cenotaph for the Remembrance Day ceremony.

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on November 26, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Councillor Rick Armour
Councillor Jen Smith
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Staff Sergeant, Roger Plamondon

ABSENT:

Mayor Janet Evans
Councillor Sheila Beech

CALL TO ORDER

Acting Mayor Armour called the meeting to order at 7:01 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to add the following item to the agenda as supplemental information, letter from Sooke Spirit of BC Community Committee;
AND THAT New Year's Levee 2008 be added as New Business.
CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded to not accept the Focus Group Capital Grants Committee minutes and to table the Focus Group Capital Grants Committee recommendation.

A discussion ensued and a decision was made to withdraw the motion.

MOVED by Councillor Smith, seconded to remove the Focus Group Capital Grants Committee minutes and recommendation from the agenda.
DEFEATED

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on November 13, 2007 be adopted as circulated.
CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Smith, seconded that minutes of the Official Community Plan Review Committee meeting held on September 11, 2007 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that minutes of the Sooke Economic Development Commission meeting held on November 13, 2007 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that minutes of the Finance and Administration Committee meeting held on November 14, 2007 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that minutes of the Focus Group capital Grants Committee meeting held on November 15, 2007 be received for information.
CARRIED Councillor Smith opposed the motion

MOVED by Councillor Dumont, seconded that minutes of the Juan de Fuca Water Distribution Commission meeting held on November 6, 2007 be received for information.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Ellen Lewers, Sooke Road, read and submitted her concerns regarding restrictive burning.

John Patterson, resident, asked Council to explain the reasons for restricting burning. Mr. Patterson questioned if health and greenhouse studies were conducted prior to bringing forward the amendment bylaw.

Chris Rumsby, Westcoast Road, stated he was opposed to the proposed amendment to the Fire Protection Servicing Bylaw.

Shaun Welters, resident, asked Council to consider the effects on the infrastructure as a result of increased trucking if alternatives to burning are required. Mr Welters stated opposition to the bylaw amendment.

PUBLIC HEARINGS AND RELATED BYLAWS

Acting Mayor Armour advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

**PH-1 Bylaw No. 343, Zoning Amendment Bylaw (270-33) – 7081 Grant Rd
Bylaw No. 344, Official Community Plan amendment Bylaw (86-25)**

Dana Lajeunesse, agent, submitted a letter of support with 41 signatures from parents with children attending Playland Daycare and expressed the importance of considering third reading tonight.

Acting Mayor Armour called three times for submissions. Hearing none, he closed the public hearing at 7:35 pm.

Council asked if the driveway slope has been addressed, Ms. Elliott responded that at the Development Permit stage that requirement could be addressed.

Council questioned an alternative plan if a grant was not approved for the Daycare.

Mike Barnett, property owner and operator of Playland Daycare stated that at this time he could not identify an alternative, as the Daycare is dependent on the grant funding.

MOVED by Councillor Parkinson, seconded that Bylaw No. 343, *Zoning Amendment Bylaw (270-33)* be read a third time.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that Bylaw No. 344, *Official Community Plan Amendment Bylaw (86-25)* be read a third time.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 2008 Council Appointments, Acting Mayors, and Meeting Schedule

MOVED by Councillor Parkinson, seconded that Council endorse the following re-appointments:

Capital Regional District - Regional Housing Trust Fund Committee

Appointed by Council

December 5, 2005

Term: Council Member ends December 31st each year

Renewed

Councillor Brenda Parkinson

November 28, 2006

Sooke and Electoral Area Parks and Recreation Commission

Coordinator: Wendy Miller, CRD

Sooke & Electoral Area Parks and Recreation Commission Bylaw No. 1, 2000

Nominated by the Director and appointed by CRD Board

Term: Director corresponds with term as Director;

Council member ends December 31st each year

Director: Mayor Janet Evans

December 5, 2005

Council Member: Councillor Armour

December 5, 2005

Public Member: Patrick Grove

November 28, 2006

Public Member: Jim Perkins

Vancouver Island Regional Library Board

Coordinator: Penny Grant, VIRL

Library Act, section 17

Appointed by Council

Term: Council member ends December 31st each year

Representative: Councillor Dumont

December 5, 2005

Renewed

Alternate Representative: Councillor Rick Kasper

November 28, 2006

AND THAT COUNCIL appoint the following members of Council as Acting Mayor in the event of the Mayor's absence for the period specified in the year 2008:

<u>Period</u>	<u>Appointment</u>
January-February	Councillor Brenda Parkinson
March-April	Councillor Rick Kasper
May - June:	Councillor Sheila Beech
July - August:	Councillor Ron Dumont
September - October:	Councillor Jen Smith
November - December:	Councillor Rick Armour

AND THAT COUNCIL approve the 2008 Regular Council and Committee of the Whole meeting schedule.

CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded to that staff contact the Sooke Seniors Activity Bus committee and request a written response to confirm if a Council liaison is required for their committee.

CARRIED UNANIMOUSLY

RA-2 Development Permit Amendment – 1962 Murray Road

Tom Kerr, agent, explained the tower drawings and stated that the parking exceeds the original Development Permit with one additional handi-capped space and that open communication with neighbors has been conducted.

MOVED by Councillor Parkinson, seconded to that Council authorize the issuance of Development Permit 2007-0623 that amends DP 2006-061 for the Holy Trinity Church site.

CARRIED UNANIMOUSLY

RA-3 Spirit of BC Communities Committee

MOVED by Councillor Parkinson, seconded that Council remove David Holmes from the *Sooke Spirit of BC Community Committee* and appoint Peter Wilford to the Committee.

CARRIED UNANIMOUSLY

RA-4 Land Clearing Machine Built Fires

MOVED by Councillor Dumont, seconded that Council table the draft amendment for Bylaw No. 292, *Fire Protection Services Bylaw* to the Committee of the Whole meeting of December 3, 2007.

CARRIED

RA-5 Revitalization Tax Exemption Bylaw- Public Input Schedule

MOVED by Councillor Kasper, seconded that Council direct staff to provide public notice that it is considering Bylaw No. 348, Revitalization Tax Exemption Bylaw, 2008 under section 226 (4) of the Community Charter.

CARRIED UNANIMOUSLY

MOVED by Councillor Smith, seconded that Council direct staff redraft the bylaw with two options, the current draft and the previous draft.

A decision was made to withdraw the motion.

A submission was received from Frederique Phillip expressing opposition to Bylaw No. 348, Revitalization Tax Exemption Bylaw, 2008.

RA-6 East Sooke Metchosin Amalgamation Phase 1 study

MOVED by Councillor Dumont, seconded that Council support the East Sooke-Metchosin Phase 1 study as presented and support the study committee to proceed with Phase 2.

It was moved and seconded to amend the motion by adding that the District of Sooke indicate concerns for access to the waterfront for Sooke residents.

The amendment was **DEFEATED**

The main motion **CARRIED**

Council recessed the meeting at 8:25 p.m.

Council resumed the meeting at 8:34 p.m.

RA-7 Focus Group Capital Grants Committee Recommendations – November 15, 2007

1. **Friends of Billings Spit Project** – referral from Council

MOVED by Councillor Parkinson, seconded that the Kaltasin Road Park be selected as the location for the Friends of Billings Spit totem pole.

2. **Grant Review Committee** – referral from Finance & Administration Committee

AND THAT the Grant in Aid and Focus Capital Grants be combined under a new municipal grant program and that funds be allocated in the 2008 Budget for the grant program;

AND THAT the Focus Group Capital Grant Committee be re-established and re-named as the “Community Grant Review Committee” to develop the new program for community service grants for Council consideration;

AND THAT the previous Focus Group Capital Grant Committee members be invited to serve on the new Community Grant Review Committee, as well as new applications for new members be accepted for a total of 10 members on the Committee;

AND THAT staff be directed to assist in the drafting of terms of reference for the Community Grant Review Committee and the policy for community service grants.

CARRIED

RA-8 Sooke Economic Development Commission Recommendations – November 8, 2007

MOVED by Councillor Kasper, seconded that Council table the consideration of pre-zoning the Town Centre as identified in the Downtown Revitalization Plan to “Town Centre Commercial Zone” and bring it forward after the Official Community Plan Review is complete.

CARRIED UNANIMOUSLY

RA-9 Finance and Administration Committee Recommendations – November 14, 2007

MOVED by Councillor Dumont, seconded that Council support the additional costs for the Regional Crime Unit, 11th RCMP staff member, and the pension plan adjustments.

AND THAT Council hire a full-time auxiliary support person until March 31, 2008 to assist with the set-up of business licencing.

AND THAT Council not contribute \$1000 to support the CRD pesticide use reduction education (PURE) initiative.

AND THAT the Focus Group Capital Grants and the Grant in Aid grant functions be combined and to request that the Focus Group Committee draft a combined funding program of \$75,000 for the grants.

AND THAT Council set \$3500 for the Spirit of BC 2008 events in the 2008 Budget.
CARRIED

MAYOR AND COUNCIL REPORTS

Acting mayor Armour reported on attending the Hard at tour at Ayre Manor.

Councillor Parkinson read and submitted her report.

Councillor Smith commended the Official Community Plan Review Committee on their ideas, energy and commitment.

CORRESPONDENCE REQUIRING ACTION

C-1 Capital Regional District – CRD Regional Housing Trust Fund Service Establishment Bylaw

MOVED by Councillor Parkinson, seconded that Council give consent to the adoption of CRD Bylaw No. 3470, *Capital Regional District Regional housing Trust Fund Service Establishment Bylaw No. 1, 2005 Amendment Bylaw No. 4, 2006.*

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Ministry of Community Services – Traffic Fine Sharing

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 UBCM – Gas Tax Agreement Community Works Fund Payment

MOVED by Councillor Parkinson, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 321, *Zoning Amendment Bylaw (270-22)* – 6527 Sooke Road

MOVED by Councillor Parkinson, seconded that Bylaw No. 321, *Zoning Amendment Bylaw (270-22)* be adopted.

CARRIED

B-2 Bylaw No. 340, *Zoning Amendment Bylaw (270-31)* – 2044 Gatewood Road

MOVED by Councillor Dumont, seconded that Bylaw No. 340, *Zoning Amendment Bylaw (270-31)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont*, seconded that Bylaw No. 340, *Zoning Amendment Bylaw (270-31)* be read a second time.

CARRIED

Bylaw No. 341, Official Community Plan Amendment Bylaw (86-24) – 2044
Gatewood Road – first and second reading and schedule public hearing

MOVED by Councillor Dumont, seconded that Bylaw No. 341, *Official Community Plan Amendment Bylaw (86-24)* be introduced and read a first time.

CARRIED

MOVED by Councillor Dumont, seconded that Bylaw No. 341, *Official Community Plan Amendment Bylaw (86-24)* be read a second time.

CARRIED

MOVED by Councillor Kasper, seconded that a public hearing be scheduled for Bylaw No. 340, *Zoning Amendment Bylaw (270-31)* and Bylaw No. 341, *Official Community Plan Amendment Bylaw (86-24)* for December 10th, 2007. for December 10th, 2007.

CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 NEW YEARS LEVEE

MOVED by Councillor Parkinson, seconded that Council authorize the District of Sooke to host a New Years Levee for the people of Sooke between the hours of 1:00 pm and 4:00 pm on January 1st, 2008;

AND THAT Councillor Parkinson continues to be the organizer of the Levee for the District of Sooke

AND THAT the funding of \$700.00 be authorized for this event from the Council contingency fund.

CARRIED UNANIMOUSLY

NB-2 Vancouver Island Regional Library Board Meeting

MOVED by Councillor Kasper, seconded that staff bring forward a report for options on Library services for the District of Sooke.

CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

MOVED by Councillor Parkinson, seconded to accept the Report of In Camera Resolutions.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded to accept the August 2007 Bylaw Enforcement Officer job description.

CARRIED

Councillor Smith opposed the motion

MOVED by Councillor Beech, seconded to approve the Deputy Director Finance job description.
CARRIED

THAT all future legal opinions be in written form, not verbal, and be provided to all of Council.
CARRIED

ADJOURNMENT

MOVED by Councillor Parkinson, seconded to adjourn the meeting at 9:36 p.m.
CARRIED UNANIMOUSLY

Certified Correct:


Rick Armour
Acting Mayor


Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Report of Public Hearing
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on December 3, 2007 at 6:30 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Ron Dumont
Councillor Rick Armour (arrived 6:45pm)
Councillor Brenda Parkinson
Councillor Jen Smith (arrived 6:58 pm)
Councillor Rick Kasper
Councillor Sheila Beech (arrived 6:47 pm)

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Marlaina Elliott, Director of Planning
Dave Devana, Director of Planning
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Lisa Urlacher, Council Clerk

ABSENT

Mayor Evans called the meeting to order at 6:30 p.m.

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 342 Zoning Amendment Bylaw (270-32) – 2035, 2039, 2043 Maple Avenue South

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 6:31pm.

PH-2 Bylaw No. 349 Zoning Amendment Bylaw (270-35) – Tent Lot Residential Zone (CD-4)

John Nicholson, Solent Street, expressed concerns regarding duplex units and tent lots within the CD-4 zone and stated he supported the bylaw amendment. Mr. Nicholson suggested waiting for the Official Community Plan Review to complete to see if the vision for that area would be high density.

Neil Gertsma, Sooke Road, expressed opposition for the bylaw amendment and stated that building a duplex in the CD-4 zone allows for affordable housing. Mr. Gertsma stated that the lots could potentially be rezoned in the future for commercial and/or higher density.

Randy Welters, Ayum Road, expressed opposition to the bylaw amendments and stated that there are not many tent lots left and that development can be controlled and defined.

Dave Mallet, Westview Terrace, expressed opposition to the amendment bylaw and stated that density is an opportunity for affordable housing.

Shaun Welters, Solent Street, expressed opposition to the bylaw and stated that density is needed in the town core and if the bylaw was to remain the same, developers would be able to base their decision on the market.

Lois Gardner, Kennedy Street North, stated that it was obvious that there was a typo in the bylaw and could not understand how the interpretation was confused.

John Nicholson, Solent Street, stated that there is currently 139 tent lots in the District of Sooke.

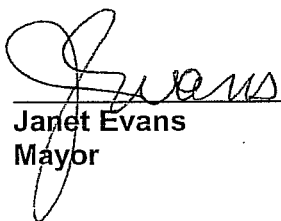
Shaun Welters, Solent Street, stated that 50% of the tent lots have homes currently built on them.

Neil Gertsma, Sooke Road, stated that affordable homes in the town core would bring life to the streets.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:04 pm.

The meeting adjourned at 7:04 p.m.

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Municipal Meeting Room
at 2205 Otter Point Road, Sooke, BC
on December 3, 2007 immediately
following the Committee of the Whole
meeting at 7:00 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Brenda Parkinson
Councillor Jen Smith
Councillor Rick Kasper
Councillor Rick Armour

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Dave Devana, Director of Finance
Bonnie Sprinkling, Corporate Services Manager/
Deputy Clerk

CALL TO ORDER:

Mayor Evans called the meeting to order at 9:37 p.m.

CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Beech, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

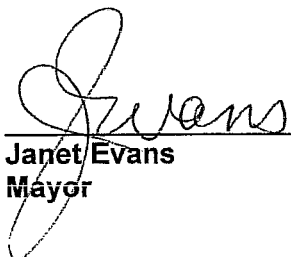
- a) litigation or potential litigation affecting the municipality;
- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

CARRIED UNANIMOUSLY

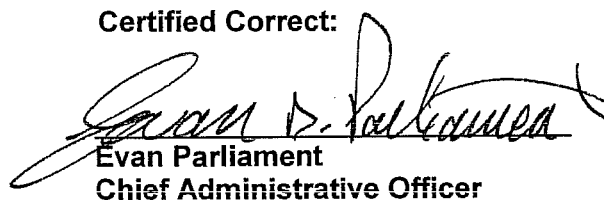
ADJOURNMENT

MOVED, seconded to adjourn the meeting at 10:08 p.m.

CARRIED UNANIMOUSLY



Janet Evans
Mayor

Certified Correct:


Evan Parliament
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held on December 10, 2007
7:00 p.m., Open Portion, Council Chamber

COUNCIL PRESENT

Mayor Janet Evans
Councillor Rick Armour
Councillor Sheila Beech
Councillor Ron Dumont
Councillor Rick Kasper
Councillor Brenda Parkinson

STAFF PRESENT

Evan Parliament, Chief Administrative Officer
Bonnie Sprinkling, Corporate Services
Manager/Deputy Clerk
Marlaina Elliott, Director of Planning
Dave Devana, Director of Finance
Darcey Kohuch, Director of Engineering
Bob Kelsey, Fire Chief
Lisa Urlacher, Council Clerk
Ian Scott, Planning Associate
Staff Sergeant, Roger Plamondon

ABSENT:

Councillor Jen Smith

CALL TO ORDER

Mayor Evans called the meeting to order at 6:59 p.m.

APPROVAL OF THE AGENDA

MOVED by Councillor Parkinson, seconded to replace the following amended report for item RI-4 and to move RI-1 immediately following Delegations.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on November 26, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Dumont, seconded that the minutes of Report of Public hearing held on December 3, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on December 3, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on December 3, 2007 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED by Councillor Dumont, seconded that minutes of the Official Community Plan Review Committee meeting held on November 14, 2007, the Finance and Administration Committee meeting held on November 21, 2007, and the Sooke Economic Development Commission meeting held on November 21, 2007 be received for information.

AND THAT the minutes of the Capital Regional District Board meetings held on November 14, 2007 be received for information.

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 George Holmes – Juan De Fuca Marine Rescue Society

George Holmes, President, Juan De Fuca Marine Rescue Society, asked Council to consider the staff recommendation to write off the 2001 and 2002 Payment in Lieu of Taxes as the Juan de Fuca Rescue Society had a licence agreement to occupy the Building from Public Works and Government Services Canada. Mr. Holmes submitted a letter in regards to 7316 McMillan Road.

MOVED by Councillor Parkinson, seconded that Council write off \$14,394.56 representing the 2001 and 2002 Payment in Lieu of Taxes plus penalties and interest on Roll # 010318.001.

CARRIED

MOVED by Councillor Kasper, seconded that Council direct staff to send a letter to Public Works and Government Services Canada requesting payment of \$14,394.56.

CARRIED

RI-1 Amenities Presentation

Jay Wallenberg, Coriolis Group, presented a visual presentation on how to legally obtain amenities through development by legislative requirements. Mr. Wallenburg stated that Council should decide first if the development fits in with the community vision and is fundamentally comfortable and secondly factor in the amenity contribution. Mr Wallenburg highlighted the context, amenity density bonus and voluntary amenity contributions at rezoning.

BUSINESS ARISING FROM THE MINUTES

BA-1 Committee of the Whole Recommendation – December 3, 2007

1. Land Clearing Machine Built Fires

MOVED by Councillor Parkinson, seconded that Council direct staff to draft a bylaw amendment for Bylaw No. 292, *Fire Protection Services Bylaw, 2007* to prohibit the burning of Class "A " fires within the District of Sooke.

CARRIED UNANIMOUSLY

2. Quality of Life and Financial Plan in the District of Sooke Survey

MOVED by Councillor Dumont, seconded that Council receive the Quality of Life and Financial Plan in the District of Sooke Survey.

CARRIED UNANIMOUSLY

3. Draft Tree Preservation Bylaw, 2007

MOVED by Councillor Armour, seconded that Council schedule a Public Input Meeting to present the Draft Tree Preservation Bylaw.

CARRIED UNANIMOUSLY

4. Proposed Strata Conversion 2059 Kennedy Street N.

MOVED by Councillor Parkinson, seconded that Council authorize the strata conversion of Parcel C (DD EP104795) Block 11, Section 14, Sooke District, Plan 217 subject to all technical requirements being satisfactorily addressed.

CARRIED UNANIMOUSLY

5. Strata Title Conversion Reduction in Fees

MOVED by Councillor Beech, seconded that Council direct staff to prepare an amendment to Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2003*, to add a \$700.00 application fee for Strata Title Conversion applications.

AND THAT Council direct staff to provide a refund equal to the difference between the fees adopted on April 13, 2006 and the new application fee for the three applications processed since the April 13, 2006 fee structure came into effect.

CARRIED

Council discussed including a per unit fee within the amendment to Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2003*.

BA-2 Finance and Administration Committee Recommendations

MOVED by Councillor Dumont, seconded that Council authorize the Director of Finance to obtain an appraisal of District of Sooke buildings and equipment for insurance purposes with costs to be paid from contingency fund.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

PUBLIC HEARINGS AND RELATED BYLAWS

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No. 340, Zoning Amendment Bylaw (270-31) – 2044 Gatewood

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 8:11pm.

MOVED by Councillor Beech, seconded that Bylaw No. 340, *Zoning Amendment Bylaw (270-31)* be read a third time.
CARRIED UNANIMOUSLY

Bylaw No.341, Official Community Plan Amendment Bylaw (86-24) – 2044 Gatewood

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 8:16 pm.

MOVED by Councillor Parkinson, seconded that Bylaw No. 340, *Zoning Amendment Bylaw (270-31)* be read a third time.
CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Appointments of Officers

MOVED by Councillor Parkinson, seconded that Council appoint Media Mills as *Bylaw Enforcement Officer*,
AND THAT Council rescind the following *Animal Control Officer* appointments: Phillip Williams, Neil Bacik, Wayne Brown, Neil Logan, Media Mills, Mary Anne Day, Peter Froyland.
CARRIED UNANIMOUSLY

RA-2 Application for Non-Farm Use in the ALR – Lot 1, Sooke River Road

MOVED by Councillor Beech, seconded that Council forward this application to the Agriculture Land Commission with a recommendation to allow non-farm use on Lot 1, Section 46, Sooke District, Plan VIP67710.
CARRIED UNANIMOUSLY

RA-3 Townsend Road Reconstruction Contract Award

MOVED by Councillor Parkinson, seconded that Council authorizes staff to award Bickford Enterprises the Townsend Road and utilities Improvement contract at a total of \$421,362 including GST;
AND THAT Council approve the allocation of \$145,000 in the 2008 capital Budget for the Townsend Road Utility and Improvement project.
CARRIED UNANIMOUSLY

RA-4 District of Sooke Parks Maintenance Contract

MOVED by Councillor Parkinson, seconded that Council authorizes staff to proceed with the preparation and tendering of the District of Sooke parks Maintenance Contract with the level of service revisions as recommended in the report.

CARRIED

RA-5 Proposed Strata Conversion of 1760 Connie Road

MOVED by Councillor Beech, seconded that Council authorize the strata conversion of Lot 17, Section 116, Sooke District, Plan 34712, Except Part in Plan VIP81446 subject to all technical requirements being satisfactorily addressed.

CARRIED

Council recessed the meeting at 8:37 p.m.

Council resumed the meeting at 8:40 p.m.

REPORTS FOR INFORMATION

RI-1 RCMP - Monthly Mayor Report - October

MOVED by Councillor Dumont, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-2 Council Reader File - November

MOVED by Councillor Parkinson, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RI-3 Council Remuneration – 2008 Rates

MOVED by Councillor Parkinson, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans read and submitted her report.

Councillor Dumont reported on the Vancouver Island Regional Library Meeting held in Port Alberni.

Councillor Beech reported that on November 19-22 she attended a Sustainability Conference in Kelowna, November 28, 2007, the Official Community Plan Review Committee meeting, November 29, 2007, a Staff/Council Workshop, December 2, 2007, the Santa Claus Parade, December 6, 2007, the Community Health Initiative at CASA and on December 10, 2007, another Staff/Council Workshop.

CORRESPONDENCE REQUIRING ACTION

C-1 CRD Bylaw Highlands Amendment Submission for Acceptance

MOVED by Councillor Dumont, seconded to table this item.
CARRIED UNANIMOUSLY

C-2 City of Ottawa

MOVED by Councillor Armour, seconded to send a letter of support to Councillor Clive Doucet and Diane Deans, City of Ottawa.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 School District 62 (Sooke)

MOVED by Councillor Beech, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 339, *Zoning Amendment Bylaw (270-30)* – Common Area Banner Road

MOVED by Councillor Beech, seconded that Bylaw No. 339, *Zoning Amendment Bylaw (270-30)* be adopted.
CARRIED UNANIMOUSLY

B-2 Bylaw No. 342, *Zoning Amendment Bylaw (270-32)* – 2035, 2039 & 2043 Maple Avenue South

MOVED by Councillor Parkinson, seconded that Bylaw No. 342, *Zoning Amendment Bylaw (270-32)* be read a third time.
CARRIED

Council discussed amenities and had the following suggestions:

- five feet of sidewalk for every unit
- 5% park dedication or cash in lieu

MOVED by Councillor Kasper, seconded that staff bring back a 219 covenant with the additional amenities prior to adoption.
CARRIED UNANIMOUSLY

B-3 Bylaw No. 344, Official Community Plan Amendment Bylaw (86-25) – 7081 Grant Road West

MOVED by Councillor Armour, seconded that Bylaw No. 344, *Official Community Plan Amendment Bylaw (86-25)* be adopted.
CARRIED UNANIMOUSLY

Bylaw No. 343, Zoning Amendment Bylaw (270-33) – 7081 Grant Road West

MOVED by Councillor Beech, seconded that Bylaw No. 343, *Zoning Amendment Bylaw (270-33)* be adopted.
CARRIED UNANIMOUSLY

B-4 Bylaw 349, Zoning Amendment Bylaw (270-35)- Tent Lot

MOVED by Councillor Dumont, seconded that Bylaw 349, *Zoning Amendment Bylaw (270-35)* be read a third time.
CARRIED

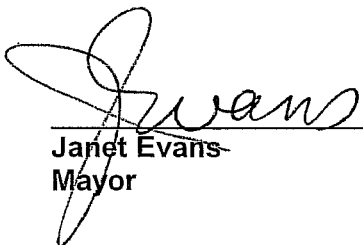
MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss
CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED to adjourn the meeting at 10:20 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Evan Parliament
Chief Administrative Officer

Lisa Urlacher

From: Janet Evans
Sent: December 10, 2007 11:12 AM
To: Lisa Urlacher
Subject: Mayors Report Dec 10 07

Mayor's Report Dec. 10

Thursday Nov. 22

On behalf of Council I welcomed the youth to our community from the World Youth Organization at Camp Thunderbird. We have two youth here at the office for some work experience, so please make them welcome.

Sunday Nov. 25 – 28

As you know I attended the conference Canadian Council for Public Private Partnerships in Toronto. Where I presented to a panel on the "Anatomy of Successful Water & Wastewater Projects". Sooke District and EPCOR were both presented with an award for innovation and excellence in Public Private Partnerships for our wastewater treatment project.

Thursday Nov. 29

The CAO, Ruth Montaldi and I meet with Minister Richmond and his full staff to discuss the issues raised by Ms. Montaldi regarding services in Sooke and the Western Communities for a facility and personal services to people on income and disability assistance.

We also attended the Victoria Chamber of Commerce luncheon with guest speaker Minister of Environment Barry Penner. The Minister talked of climate change, carbon footprints and the CRD sewer treatment issue.

Saturday Dec. 1

I along with members of Council attended the Christmas tree lighting ceremony that was attended by approx. 50 people. I would like to thank Councillor Armour, the Sooke Harbour Chamber of Commerce, the Royal Bank and the volunteers and businesses that helped put this long awaited project together. It can only get bigger and better from here.

Sunday Dec. 2

Many members of Council and I braved the cold and wet weather for the Santa Parade, again I thank Councillor Armour and the Chamber of Commerce for organizing a great community event.

Monday Dec. 3

I attended the Committee for Commuter Rail meeting in Langford, where we saw draft concept plans for light rail from Langford (Westhills) to downtown Douglas St. and the capital and operating costs projections.

Wed. Dec. 5

I attended the augural CRD meeting where Denise Blackwell was voted Chair of the CRD for another year, and we adopted the Juan de Fuca and Regional water budgets.

Thursday Dec. 6

Councillor Kasper, the President of the Chamber of Commerce, the CAO and I meet and toured a prospective hotel developer. We showed them what Sooke has to offer and the huge potential for hotel development and toured properties that are zoned for hotel/motel sites. We hope to hear back from them once they receive the maps and information they requested.

Fri. Dec. 7

I chaired the Douglas Street Bus Way committee meeting at the CRD on behalf of BC Transit. We reviewed the design, timing, alignment and the costs and scheduled dates for the open houses.

As this is our last meeting of the year, I would like to take this opportunity to wish everyone a very Merry Christmas and a Happy Healthy New Year.

I hope to see everyone at our New Year's Levy on Jan. 1 from 1 – 4.

Council Report – October 2007

Presented by:

Councillor Brenda Parkinson

1. **Wednesday, November 14th and 21st, 2007**
Finance and Admin Committee Meeting
 - Attended meetings
2. **Thursday, November 15, 2007**
SEAPARC Commission Meeting
 - Attended meeting along with Mayor Evans and Councillor Armour
 - This was my last meeting as a Commissioner on SEAPARC as the number of members decline in accordance with Bylaw 3416
 - Staff reports on Program Development, Aquatics, Active Communities, Community Recreation and Maintenance
 - UBCM 2008 Community Health Promotion Fund Approval
 - 2008 Supplementary Budget review and discussions
3. **Friday, November 16, 2007**
Sooke Harbour Chamber of Commerce
 - Attended the Awards and Auction Banquet along with Mayor Evans, Councillors Armour, Beech, Kasper and CAO Evan Parliament
4. **Saturday, November 17, 2007**
Council's Strategic Planning Session
 - All of Council was in attendance
 - Excellent session with much accomplished in a variety of solutions, including Council, Staffing and Strategic Planning
5. **Monday, November 19, 2007**
SPA – Sooke Program for the Arts
 - Update on "Call to Artists" for the painting of the District/EPCOR Pump Stations
 - Electrical Boxes graffiti wraps completed for this year – 12 boxes in total covered
 - New project proposed by Marion DesRochers for the Hanging of Artwork – taking the artwork to the streets!
6. **Tuesday, November 20, 2007**
SD62 – Public Meeting
 - Attended the Public Meeting along with Mayor Evans and Councillors Armour and Kasper
 - Excellent turn out from the public – don't mess with the Moms – they know what they are doing and have all their facts and figures
7. **Sunday, November 25, 2007**
Ayre Manor Lodge – Hard Hat Tour and Information Session
 - Attended the Tour and Session along with Councillors Armour and Dumont
 - Quite an impressive building and operation
 - Congratulations to all that have worked hard and diligently on this project

Council Report – October 2007

Presented by:

Councillor Brenda Parkinson

1. **Tuesday, October 23, 2007**
John Nicholson's Shop Class – Electrical Boxes - Cleanup
 - With the help of John Nicholson's shop class, 11 students helped with the cleaning and sanding of the electrical box out front of the Community Theatre
 - The electrical box was covered with graffiti wraps depicting the Edward Milne Community School Theatre group performing the Lion King, the Sooke Philharmonic Orchestra and the Sooke Pipes and Drums

2. **Friday, October 26, 2007**
Sooke Region Museum Meeting
 - Councillors Kasper, Beech, myself and Dave Davena CFO
 - Prepared counter Museum Funding Proposal for Director Lund and Committee
 - Requested response by November 28, 2007 so that both parties are able to move forward

3. **Wednesday, October 31, 2007**
Tourism Victoria Board Meeting
 - Discussion and information regarding the Mayor's Task Force on Breaking the Cycle on Mental Illness and Homelessness
 - Trapeze presentation on the proposed 2008 ad creation – Go on Live a Little - expanding the definition
 - Hero shots, beauty shots, inject people into the destination
 - You need at least one picture to prove you had this much fun

4. **Wednesday, October 31, 2007**
Safe Halloween Event
 - My fourth year serving as a crossing guard for the Safe Halloween event
 - Approximately 1,000 people in attendance
 - The new Fire Works Bylaw made the event much more pleasant

5. **Thursday, November 1, 2007**
District of Sooke – Public Information Night
 - Attended the information evening and found it to be most productive and informative

6. **Saturday, November 3, 2007**
Forum Of Councils – Climate Change and Sustainability
 - Attended the Forum with Mayor Evans, Councillors Armour, Beech, myself and Evan Parliament CAO

7. **Saturday, November 10, 2007**
Candlelight Ceremony – Legion
 - Wonderful ceremony involving many of the young people in Sooke

8. **Sunday, November 11, 2007**
Remembrance Day Ceremonies – Legion
 - Attended the Remembrance Day Ceremonies in Sooke