

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on January 9th, 2006 at 7:30 p.m.

### COUNCIL PRESENT

Acting Mayor/Councillor Rick Kasper  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Debbie Carter, Acting Chief Administrative  
Officer/Director of Finance  
Cheryl Wirsz, Director of Development  
Services  
Alan Eastgaard, Municipal Engineer  
Bob Kelsey, Fire Chief  
Bonnie Sprinkling, Deputy Clerk (recorder)

**ABSENT:** Mayor Janet Evans

### CALL TO ORDER

Acting Mayor Kasper called the meeting to order at 7:35 p.m.

### AMENDMENT OF AGENDA

**MOVED** by Councillor Dumont, seconded that the agenda be amended by the scheduling "Public input meetings and related reports" immediately after "Bylaws".  
**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on November 14, 2005 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on December 9<sup>th</sup>, 2005 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Regular Council meeting held on December 12, 2005 be adopted as circulated and amended on Page 15.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on December 19, 2005 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

### COMMITTEE MINUTES

**MOVED** by Councillor Parkinson, seconded that minutes be received for information from:

Board of Variance - September 15, 2005, November 17, 2005 (amended to metric)  
John Phillips Memorial Park Trust Committee -October 5, 2005, October 19<sup>th</sup>, 2005,  
November 30<sup>th</sup>, 2005  
Sooke Outdoor Arts Program - October 26, 2005  
**CARRIED UNANIMOUSLY**

## **COMMITTEE MINUTES**

**MOVED** by Councillor Dumont, seconded that the Capital Regional District Board minutes be received for information.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the Capital Regional Hospital District Board minutes be received for information.  
**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

David Mallett, Sooke Road, commended Councillor Dumont for noting the discrepancy in the Board of Variance minutes and stated that he found the minutes for the Downtown Revitalization Committee difficult to understand.

Fred Von Ilberg, Tara Place, read and submitted a letter expressing his concerns and questions as to the Fire Protection Agreement for Silver Spray and the report on the Sewer Operating and Capital Funds. Mr. Von Ilberg requested answers to his questions.

Gail Hall, Sooke River Road, stated that she was glad to see a change in the agenda for the Public Input Meeting.

## **BYLAWS**

### **B-1 Bylaw No. 181, *Sign Regulation Amendment Bylaw (109-1)***

**MOVED** by Councillor Parkinson, seconded that Bylaw No. 181, *Sign Regulation Amendment Bylaw (109-1)* be adopted.  
**CARRIED UNANIMOUSLY**

### **B-2 Bylaw No. 229, *Zoning Amendment Bylaw (2040-79)***

**MOVED** by Councillor Parkinson, seconded that Bylaw No. 229, *Zoning Amendment Bylaw (2040-79)* be adopted.  
**CARRIED**

**Councillor Smith opposed** the motion stating that she questioned the adoption of this bylaw prior to the zoning bylaw changes and suggested that staff be directed to work on an interim zoning for the property.

## PUBLIC INPUT MEETINGS AND RELATED REPORTS

### PI-1 Development Variance Permit DVP2005-0588 – 6689 Goodmere Road

Ms. Wirsz reviewed the report for the Development Variance Permit DVP2005-0588 and outlined the four options presented for Council consideration.

Gail Hall, Sooke River Road, gave Council a copy of section 911 of the *Local Government Act* (LGA) and section 4.03 of the Bylaw 2040, *Sooke Land Use Bylaw*. Ms. Hall stated her concerns that the variances to bring the zoning bylaw in line with the Official Community Plan were too extensive and that the problem was that the zoning bylaw has not been updated. Ms. Hall referred to section 4.03 of the Zoning bylaw and stated that DVP2005-0588 negated the zoning bylaw because too many variances are required. Ms. Hall referred to section 911(9) of the LGA and stated that all of the parking variances make the property non-conforming in many other ways. Ms. Hall stated that Council should not authorize a Development Permit or Development Variance Permit without seeing the document.

Gwen Fisher, Applicant, Wright Road, outlined the reasons why the property was selected for her business and requested Council to consider Option 3 for the variance requirements. Option 3 provides 5 stalls with a grass-crete surface and 2 boulevard parking areas with navijack surfacing. Ms. Fisher stated that there would not be any staff parking provided and appointments would be scheduled to allow for time between for vehicles to come and go. Ms. Fisher stated that a bike rack would be provided to encourage bicycle travel. Ms. Fisher advised that she has met with the neighbours about the noise and boulevard parking issues. Ms. Fisher advised that the maximum client capacity would be 5 to 6 people at one time with 5 full time and one part-time employees. Ms. Fisher advised that she has spoken with the owners of Village Markets Ltd. about using their parking area and it is not available. Ms. Fisher believes that many of her clients will park and shop in Sooke and then walk to her business.

Ms. Fisher stated that she looked for two years for an appropriate place for her business, either to rent or buy, but except for this property, properties were too noisy or expensive. Ms. Fisher stated that her business is ready to grow and cannot stay on Wright Road. Ms. Fisher stated that she has asked her employees not to park in the area in front of Lions Park in order to respect the use of the park by the public.

Ms. Wirsz stated that from a planning perspective and conscious of the engineering issues, staff supports Option 3 – Sheet 3 for the variance requirements.

Gail Hall, Sooke River Road, stated that we have to follow legislation, the zoning bylaw and the *Local Government Act* and Council is charged with the duty to follow the rules.

Ms. Wirsz stated that the variance process is standard practice and legislation allows Council to approve development variance permits.

David Mallett, Sooke Road, stated as a Sooke resident and tourist businessman, he supports this new business venture and hope Council will support the applications.

## REPORTS REQUIRING ACTION

### RA-1 Development Permit DP2005-06\587 and Development Variance Permit DVP2005-0588 – Goodmere Road

**MOVED** by Councillor Armour, seconded to authorize issuance of a Development Permit for 6689 Goodmere Road once the applicant has provided a revised landscape plan and stormwater management plan that conform to Option 3 (sheet L3) presented in the report.

**CARRIED**

**Councillor Smith Opposed**

**MOVED** by Councillor Armour, seconded to authorize issuance of a Development Variance Permit according to Option 3 (sheet L3) presented in this report.

**CARRIED**

**Councillor Smith opposed the motion** stating that she did not believe the parking issue was sufficiently addressed.

### RA-2 Reschedule January 23<sup>rd</sup>, 2006 Regular Council Meeting

**MOVED** by Councillor Beech, seconded to cancel the Regular Council meeting of January 23<sup>rd</sup>, 2006 and re-schedule the Regular Council meeting for January 24<sup>th</sup>, 2006.

**CARRIED UNANIMOUSLY**

### RA-3 Parks, Trails, Walkways and Grounds Maintenance Contract

**MOVED** by Councillor Beech, seconded to approve awarding the Parks, Trails, Walkways and Grounds Maintenance Contract for 2006 to West Coast Gardening.

**CARRIED UNANIMOUSLY**

## REPORTS FOR INFORMATION

### RI-1 Sewer Operating and Capital Funds

**MOVED** by Councillor Beech, seconded to receive the report for information.

**CARRIED UNANIMOUSLY**

## MAYOR AND COUNCIL REPORTS

Councillor Beech reported that she attended the celebrations for CASA to open the Pavilion and Gardens and for the launch of the dock for the disabled, both of which were a Focus Grant projects. Councillor Beech further reported that she attended the Annual General Meeting of the Capital Region Emergency Services Telecommunications committee where a resolution allowed CREST to continue while carrying out a review.

Councillor Dumont reported that he has received the budget for the Vancouver Island Regional Library Board and will be attending the next meeting on January 28<sup>th</sup>, 2006.

Councillor Smith attended the John Phillips Memorial Park Trust committee meeting where the Municipal Engineer answered questions and provided information.

#### **CORRESPONDENCE REQUIRING ACTION**

- C-1 Les Burm, Chair, British Columbia Supply Management** – Support for the dairy and poultry farmers of BC

**MOVED** by Councillor Beech, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

- C-2 2006 British Columbia edition of Communities in Bloom** – Invitation to participate

**MOVED** by Councillor Armour, seconded to direct staff to obtain more detailed information as to the possibility of the District of Sooke participating in the Communities in Bloom events.

**CARRIED UNANIMOUSLY**

#### **CORRESPONDENCE FOR INFORMATION**

- I-1 Local Government Program Services** – UBCM-Administered Provincial Report

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

- I-1 BC Assessment** letter dated December 28, 2005

**MOVED** by Councillor Beech, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

#### **NOTICES OF MOTION**

- N-1** Memorandum from Councillor Jen Smith advising that she will be submitting a report for the next Regular Council Meeting Agenda requesting Council pass a motion concerning the establishment of an Advisory Planning Commission.

#### **PUBLIC QUESTION AND COMMENT PERIOD**

Fred Von Ilberg, Tara Place, expressed his concern that the John Phillips Memorial Park was not included in the Parks contract and that it will be neglected or other funding will have to be found for the Park. Mr. Von Ilberg asked if the Sewer Capital Fund report includes the treatment plant property. Mr. Von Ilberg stated that he would like to know what contiguous properties would be considered as acceptable for boundary extensions.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Dumont, seconded to close the meeting to the public to discuss to discuss negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

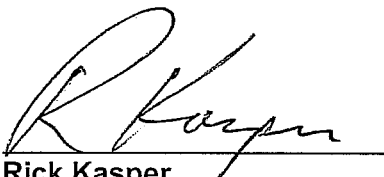
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 9:45 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



**Rick Kasper**  
**Acting Mayor**



**Debbie Carter**  
**Acting Chief Administrative Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on January 24, 2006 at 7:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:47 p.m.

### ADOPTION OF MINUTES

**MOVED** by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on January 9, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Regular Council meeting held on January 9, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that the minutes of the Committee of the Whole meeting held on January 11, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that the minutes of the Committee of the Whole meeting held on January 17, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

### COMMITTEE MINUTES

**MOVED** by Councillor Dumont, seconded that minutes of the John Phillips Memorial Park Trust Committee meeting held on December 7, 2005 be received for information.

**CARRIED UNANIMOUSLY**

## MINUTES

**MOVED** by Councillor Armour, seconded that minutes of the Capital Regional District Board meeting held on January 11, 2006 be received for information.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that minutes of the Capital Regional Hospital District Board meeting held on January 11, 2006 be received for information.  
**CARRIED UNANIMOUSLY**

## PUBLIC QUESTION AND COMMENT PERIOD

Fred von Ilberg of Tara Place asked for answers to his questions asked at the January 9, 2006 council meeting on fire services to the "Silver Spray" property.

Gary Smirfitt of Gilbert Drive, Metchosin, and representing Silver Creek for item B-1, advised that the proponent is willing to enter into an agreement and that minimum number of units on the property would be 52.

Ken Hales of Deerlepe Road commented on the importance of a public boat launch and asked Council to address the issue in earnest at its earliest opportunity.

Lorna Barry of Sooke Road expressed concern for the operation of the Sooke Fine Arts and that funding should not come from Sooke taxpayers.

Glen Varney of Whiffin Spit commented on the importance of a public boat launch to the recreational salmon industry and asked that Council attend to the issue in the near future.

James Bell of Townsend Road commented that the public boat launch is an important issue and that the Sooke are should become its own regional district.

## DELEGATIONS

**D-1 Koreen Gurak, Program Services Manager, SEAPARC Leisure Complex, Active Communities Initiative**

Ms. Gurak presented the Active Communities Initiative and submitted a presentation document to Council.

**MOVED** by Councillor Kasper, seconded to provide a letter of endorsement for the Active Communities Initiative.  
**CARRIED UNANIMOUSLY**



## BYLAWS

**B-1 Bylaw No. 228, *Nordin Road Exchange Bylaw, 2005, Closure and Exchange of Part of Nordin Road, and Bylaw No. 204, Zoning Amendment Bylaw (2040-72), Rezoning Application, 6991 West Coast Road***

Mayor Evans disclosed that the Council is considering the draft purchase and sale agreement in the agenda package. As this agreement applies to public property, which is the subject of *Zoning Amendment Bylaw No. 204 and Road Closure Amendment Bylaw No. 288*, it could imply competing interests. The process of selling and exchanging this road is within the District of Sooke's mandate. Therefore, Council may sell or exchange land subject to rezoning so long as procedural fairness and air disclosure is maintained. Council can do no further negotiations regarding this purchase and sale agreement at or after the public hearing.

**MOVED** by Councillor Kasper, seconded to direct staff to bring forward a bylaw, for the application to rezone 6991 West Coast Road, to limit the number of dwelling units to 52.  
**CARRIED**

**B-2 Bylaw No. 235, *Zoning Amendment Bylaw (2040-82), Rezoning Application, 2271 Church Road***

**MOVED** by Councillor Kasper, seconded to give first and second reading to Bylaw No. 235, *Zoning Amendment Bylaw (2040-82)*; to hold a public hearing for Bylaw No. 235, *Zoning Amendment Bylaw (2040-82)* on February 20, 2006; and that the applicant overlay the Church Road surface for the entire frontage of the proposed subdivision and the Church Mill Meadows subdivision before adoption of Bylaw No. 235, *Zoning Amendment Bylaw (2040-82)*; and that the applicant enter into an agreement with the District to dedicate the trail extension lands.

**CARRIED UNANIMOUSLY**

## REPORTS REQUIRING ACTION

**RA-1 Development Variance Permit, 6686 Sooke Road, Lot A, Section 10, Sooke District, Plan 37774**

**MOVED** by Councillor Beech, seconded to authorize issuance of a Development Variance Permit to vary the parking requirements by halving the current requirement to 20 parking spaces at 6686 Sooke Road; to require the applicant to close the access to the parking lot from Sooke Road and upgrade the access to the parking lot from Townsend Road; and to require the applicant apply for a Development Permit for the parking lot works.

**CARRIED UNANIMOUSLY**

**RA-2 Development Variance Permit, 5129 Sooke Road**

There was no resolution in regard to this matter.

**RA-3 Development Permit and Development Variance Permit, 1831 Maple Avenue South, Lot 1, Section 3, Sooke District, Plan 5201**

**MOVED** by Councillor Parkinson, seconded to authorize issuance of a Development Variance Permit for 1831 Maple Avenue South to vary the rear yard setback by reducing the setback to 5.3m; and to authorize issuance of a Development permit for 1831 Maple Avenue South for the addition to the existing building.

**CARRIED UNANIMOUSLY**

**RA-4 Policy 8.1(3) Agricultural Land Reserve Procedure Policy Amendment and Policy 8.3 Processing of Agricultural Land Reserve Applications**

**RA-5 Application to Exclude Lands from the Agricultural Land Reserve, 1686 Whiffin Spit Road**

**MOVED** by Councillor Kasper, seconded to consider items RA-4 and RA-5 at a later date.

**CARRIED**

Councillor Smith opposed the motion.

**RA-6 Referral for Private Moorage at 5763 Siasong Road**

**MOVED** by Councillor Beech, seconded to return the completed referral to the Ministry of Agriculture and Lands integrated Land Management Bureau in support of the application indicating that the applicant will require a building permit and development permit before the construction of a private moorage.

**CARRIED UNANIMOUSLY**

Councillor Dumont left the meeting at 8:50 p.m. as he a director on the Sooke Elderly Citizens Housing Society.

**RA-7 Seniors Housing and Supportive Initiative**

**MOVED** by Councillor Kasper, seconded to support and participate in the UBCM Seniors Housing and Support Initiative Pilot Project for the District of Sooke for a 20-unit supportive/16-unit market Seniors Housing Development on Ayre Road.

**CARRIED UNANIMOUSLY**

Councillor Dumont returned to the meeting at 8:52 p.m.

**RA-8 Municipal Security Issuing Resolution, Sewer Loan**

**MOVED** by Councillor Kasper, seconded to approve borrowing from the Municipal Finance Authority of British Columbia, as part of the District of Sooke's 2006 Spring issue, \$8,800,000 as authorized through Bylaw No.148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003* and that the Capital Regional District be requested to consent to our borrowing over a twenty (20) year term and include the borrowing in their security issuing bylaw.

**CARRIED UNANIMOUSLY**

Councillor Beech left the meeting at 8:53 p.m. as she is on the Sooke Fine Arts Steering Committee.

**RA-9 Sooke Fine Arts Show: Tourism Grant for Start-up Capital**

**MOVED** by Councillor Kasper, seconded to direct staff to apply for the full UBCM Community Tourism Grant entitlement for the District of Sooke to be used primarily as start-up capital for the Sooke Fine Arts Show.

**CARRIED UNANIMOUSLY**

Councillor Beech returned to the meeting at 9:00 p.m.

**RA-10 Public Boat Launch Initiative**

**MOVED** by Councillor Dumont, seconded to consider this matter at a later date.

**CARRIED UNANIMOUSLY**

**RA-11 Parks, Trails, Walkways and Grounds Maintenance Contract**

**MOVED** by Councillor Dumont, seconded to authorize the Mayor and Chief Administrative Officer to execute the Parks, Trails, Walkways and Grounds Maintenance Contract.

**CARRIED UNANIMOUSLY**

**RA-12 Photocopier Lease**

**MOVED** by Councillor Dumont, seconded to authorize staff to enter into a leasing agreement with Island Office Equipment Ltd for a Kyocera KM5035 Document Imaging Solution (photocopier) for a 60-month term.

**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-1 Economic Development Officer Quarterly Report: October - December 2005**

**MOVED** by Councillor Armour, seconded to receive the Economic Development Officer Quarterly Report: October - December 2005 for information.

**CARRIED UNANIMOUSLY**

**RI-2 Sooke RCMP, Monthly Mayor Report - December 2005**

**MOVED** by Councillor Dumont, seconded to receive the Sooke RCMP, Monthly Mayor Report - December 2005 for information.

**CARRIED UNANIMOUSLY**

**MAYOR AND COUNCIL REPORTS**

**a) Capital Regional District Board**

Mayor Evans reported that the inaugural meeting was held January 11, 2006.

- b) **Seniors/Health Care**  
Mayor Evans reported that she attended the Premier's Council on Seniors and Aging forum in Victoria on January 12 where topics included input, needs, and future trends and services. Mayor Evans also reported that she attended a meeting with the Sooke Elderly Citizens Housing Society on January 12, to discuss the proposal for seniors housing to the Vancouver Island Health Authority.
- c) **Sooke Regional Historical Society**  
Councillor Parkinson reported that the Council toured the museum on January 11, 2006 and she attended the Society Board meeting and the Society is applying for a grant for a new pavilion.
- d) **Victoria Family Court Committee and Youth Justice Committee**  
Councillor Smith reported that she is considering volunteering to sit on a sub committee.
- e) **Provincial Member of the Legislature**  
Councillor Beech reported that council members met with John Horgan, MLA, and discussed seniors housing, highway 14, and the Juan de Fuca Electoral Area.

**CORRESPONDENCE REQUIRING ACTION**

- C-1 **Federation of Canadian Municipalities, New Funding Opportunities for Energy Projects**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

- C-2 **Mayor Chris Clement, Corporation of the Township of Esquimalt, BC Transit Motor Fuel Tax**

**MOVED** by Councillor Kasper, seconded to receive and file the correspondence.  
**CARRIED** Councillor Smith opposed the motion.

- C-3 **NEMI Northern Energy & Mining Inc., Request for Support re: Ridley Terminal Inc. Prince Rupert, BC**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**CORRESPONDENCE FOR INFORMATION**

- I-1 **Jeremy Tate, Manager, Health Facilities Planning Division, Capital Regional District, 2006-2010 Capital Plan for the Capital Region Hospital District**

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

I-2 Dale Wall, Assistant Deputy Minister, Ministry of Community Services, BC  
Community Water Improvement, North Sooke Water System Extension Application

MOVED by Councillor Kasper, seconded to receive and file the correspondence with regret. **CARRIED UNANIMOUSLY**

#### NOTICES OF MOTION

##### NM-1 Advisory Planning Commission (January 9, 2006 Council meeting)

MOVED by Councillor Kasper, seconded to direct staff to bring forward a report comparing different land use public advisory committees for consideration a an open committee of the whole meeting.

**CARRIED** Councillor Dumont and Councillor Beech opposed the motion.

##### NM-2 Rezoning Criteria Policy

MOVED by Councillor Smith, seconded to direct staff to consider the rezoning decision criteria brought forward by Councillor Smith in the proposed development application procedure bylaw.

**CARRIED UNANIMOUSLY**

#### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

#### MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the Community Charter to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; litigation or potential litigation affecting the municipality; the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.


**CARRIED UNANIMOUSLY**

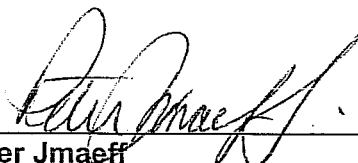
#### ADJOURNMENT

MOVED by Councillor Dumont, seconded to adjourn the meeting at 11:05 p.m.

**CARRIED UNANIMOUSLY**

Certified Correct:

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on February 13, 2006 at 7:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 p.m.

### MINUTES FOR ADOPTION

**MOVED** by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on January 24, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Special Council meeting held on January 24, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

### MINUTES FOR INFORMATION

**MOVED** by Councillor Beech, seconded that minutes of the John Phillips Memorial Trust Committee meeting held on January 4, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that minutes of the Local Liquid Waste Advisory Committee meeting held on January 12, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that minutes of the John Phillips Memorial Trust Committee meeting held on January 18, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded that minutes of the Victoria Family Court and Youth Justice Committee meeting held on January 18, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that minutes of the Capital Regional District Regional Water Supply Commission meeting held on January 21, 2006 be received for information.

**CARRIED UNANIMOUSLY**

#### **INTRODUCTION OF LATE ITEMS**

Mayor Evans noted the items on the late item agenda.

#### **PUBLIC QUESTION AND COMMENT PERIOD**

Gary Smirfitt representing Silver Creek Development advised that he, Mr. Randy Clarkston, and Mr. Angus Sutherland were available to answer any questions regarding item B-1.

Gail Hall of Sooke River Road commented that the residents of the Silver Spray area might prefer to cost of a contract with the East Sooke Fire Improvement District to the proposed borrowing.

George O'Brien of Briarwood Place expressed concern about the borrowing for Silver Spray fire protection as council has not yet approved this year's budget, and asked for reassurance that his fire insurance rates would not be affected by item RA-5.

Jeremy Wilson of 5129 Sooke Road reviewed the permitting history of his property for item RA-1 and advised that he has expended \$2,000 for a water treatment system.

Bill Wilson of 5129 Sooke Road advised that the water source for 5129 Sooke Road was identified and approved by staff and previous council.

#### **BYLAWS**

##### **B-1 Closure and Exchange of Part of Nordin Road and Rezoning Application – 6991 West Coast Road**

- **Bylaw No. 204, *Zoning Amendment Bylaw (2040-70)***
- **Bylaw No. 228, *Nordin Road Exchange Bylaw, 2005***
- **Bylaw No. 238, *Zoning Amendment Bylaw (2040-38)***

**MOVED** by Councillor Kasper, seconded to rescind second reading of Bylaw No. 204, *Zoning Amendment Bylaw (2040-70)*.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded to rescind first reading of Bylaw No. 204, *Zoning Amendment Bylaw (2040-70)*.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded to introduce and read Bylaw No. 238, *Zoning Amendment Bylaw (2040-38)* a first time as circulated in the late item agenda.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to read Bylaw No. 238, *Zoning Amendment Bylaw (2040-38)* a second time as circulated in the late item agenda.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded to schedule a public input meeting for Bylaw No. 228, *Nordin Road Exchange Bylaw, 2005* and the public hearing for Bylaw No. 238, *Zoning Amendment Bylaw (2040-38)* for March 6, 2006.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded to incorporate a 4.5 m shared utility/public access corridor into the development agreement.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded to authorize the Mayor and Chief Administrative Officer to execute the Nordin Road sale agreement.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded to apply the proceeds from the sale of land from the Nordin Road closure towards the construction of Nordin Road and the Nordin Road/Whiffin Spit intersection.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded to require the applicant build Nordin Road to SDDR06 standard as per Bylaw No. 65 or a standards acceptable to the Municipal Engineer and to build a sidewalk along the portion of West Coast Road adjacent to the property.

**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 236, *Sooke Harbour and Basin Water Quality Advisory Commission Repeal Bylaw, 2006*, Dissolution of the Sooke Harbour and Basin Water Quality Advisory Commission**

**MOVED** by Mayor Evans, seconded to consider the dissolution of the Sooke Harbour and Basin Water Quality Advisory Commission at a meeting of the Committee of the Whole.

**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 237, *Revenue Anticipation Bylaw, 2006***

**MOVED** by Councillor Dumont, seconded to read Bylaw No. 237, *Revenue Anticipation Bylaw, 2006* a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to read Bylaw No. 237, *Revenue Anticipation Bylaw, 2006* a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to read Bylaw No. 237, *Revenue Anticipation Bylaw, 2006* a third time. **CARRIED UNANIMOUSLY**



**B-4 Bylaw No. 239, Silver Spray Fire Protection Local Area Service Bylaw, 2006, Bylaw No. 240, Silver Spray Fire Protection Local Area Service Borrowing Bylaw, 2006, Bylaw No. 241, Silver Spray Fire Protection Local Area Service Temporary Borrowing Bylaw, 2006, Silver Spray Fire Protection Local Area Service**

**MOVED** by Councillor Dumont, seconded to read Bylaw No. 239, *Silver Spray Fire Protection Local Area Service Bylaw, 2006* a first time as circulated in the late item agenda.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded to read Bylaw No. 239, *Silver Spray Fire Protection Local Area Service Bylaw, 2006* a second time as circulated in the late item agenda.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to read Bylaw No. 239, *Silver Spray Fire Protection Local Area Service Bylaw, 2006* a third time as circulated in the late item agenda.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to propose borrowing by Council initiative for the Silver Spray fire protection local area service subject to petition against.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to read Bylaw No. 240, *Silver Spray Fire Protection Local Area Service Borrowing Bylaw, 2006* a first time as circulated in the late item agenda.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to read Bylaw No. 241, *Silver Spray Fire Protection Local Area Service Temporary Borrowing Bylaw, 2006* a first time as circulated in the late item agenda.

**CARRIED UNANIMOUSLY**

**REPORTS REQUIRING ACTION**

**RA-1 Development Variance Permit, 5129 Sooke Road**

**MOVED** by Councillor Kasper, seconded to authorize issuance of a Development Variance Permit for 5129 Sooke Road to allow domestic water to be drawn from Veitch Creek once the applicant provides the following:

1. A report from a qualified professional certifying that the water and water treatment system meet domestic water quality standards;
2. Either a single intake from Veitch Creek for this dwelling; or written confirmation from the Vancouver Island Health Authority that this source of water meets the requirements of the Drinking Water Act; and
3. That the District of Sooke not be held liable.

**CARRIED UNANIMOUSLY**

**RA-2 Integrated Land Management Bureau Referral for a Consolidation of Crown Land with Private Property at 2445 Otter Point Road**

**MOVED** by Councillor Dumont, seconded to return the completed referral for a consolidation of Crown land with private property at 2445 Otter Point Road to the Ministry of Agriculture and Lands Integrated Land Management Bureau indicating that approval is supported.

**CARRIED UNANIMOUSLY**

**RA-3 Integrated Land Management Bureau Referral for a Private Moorage at 5455 Sooke Road**

**MOVED** by Councillor Dumont, seconded to return the completed referral for a private moorage at 5455 Sooke Road to the Ministry of Agriculture and Lands Integrated Land Management Bureau in support of the application indicating that the applicant will require a Building Permit and Development Permit before the construction of a private moorage.

**CARRIED UNANIMOUSLY**

**RA-4 Silver Spray Development: Fire Protection**

**MOVED** by Councillor Kasper, seconded to consider the preparation of request for proposals for the construction of a fire station and purchase of equipment for the Silver Spray Fire Protection Local Service Area after the adoption of the bylaw authorizing the borrowing.

**CARRIED UNANIMOUSLY**

**RA-5 Fire Department Replacement Apparatus for Engine 204**

**MOVED** by Councillor Armour, seconded to authorize the Mayor and Chief Administrative Officer to enter into a contract with the Rosenbauer Fire Apparatus Company to purchase the aerial apparatus as proposed in their RFP response, complete with additional required small equipment identified by the Fire Department.

**CARRIED**

Councillor Smith opposed the motion.

**MOVED** by Councillor Kasper, seconded to direct staff to bring forward financing options for the acquisition of an aerial apparatus for Council's consideration.

**CARRIED**

**RA-6 Protocol Agreement with the T'Sou-ke First Nation**

**MOVED** by Councillor Kasper, seconded to authorize a Councillor/s and the Chief Administrative Officer to commence negotiations to establish a protocol agreement with the T'Sou-ke First Nations; and to bring the final agreement to Council for approval.

**CARRIED**

Councillor Smith opposed the motion.

**RA-7 Sooke Core Sewer Specified Area Cost Recovery Bylaw**

**MOVED** by Councillor Beech, seconded to direct staff to bring forward a bylaw to amend the sewer cost recovery bylaw to reduce the parcel tax and charges for 2006 by 50%.  
**CARRIED UNANIMOUSLY**

**RA-8 Select Committee Appointments for 2010 Olympic Review Committee, Downtown Revitalization Committee, Sooke Program for the Arts Committee, and Zoning Bylaw Review Committee**

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to appoint Janice Booth, Marie Noel, and Lorna Robertson to the 2010 Olympic Review Committee; to appoint James Eaton, Jerry Liedtke, Jackie Eastgaard, Carol Mallet, John Farmer, Meghan McEachern, Sara Fowler, Dennis Seed, Patrick Grove, and Edward Stipp to the Downtown Revitalization Committee; to appoint Lorna Barry, Maija Bismanis, Marion DesRochers, Liz Johnson, and Wilf Klingsat to the Sooke Program for the Arts Committee; and to appoint Lorna Barry, Randy Clarkston, Stanley Eakin, Gail Hall, Jerry Liedtke, and Bruce MacMillan to the Zoning Bylaw Review Committee; and to appoint John Beaumont, neighbourhood representative, Fred von Ilberg, Sooke Area Ratepayers Association, Megan McMath, student representative EMCS, and Paul McTavish, Canadian Legion Branch #54, to the John Phillips Memorial Park Trust Committee; and to rescind the appointment of Glen Varney, Sooke Salmon Enhancement Society, to the John Phillips Memorial Park Trust Committee.

**CARRIED**

Councillor Parkinson opposed the motion.

**RA-9 Funding for Mayor's Trip to Japan**

**MOVED** by Councillor Beech, seconded to approve funding \$1500 towards the costs of Mayor Evan's trip to Natori, Japan with the student exchange program in March 2006.  
**CARRIED**

Councillor Smith opposed the motion.

**REPORTS FOR INFORMATION**

**RI-1 Development Services, 2005 Year End Report**

**MOVED** by Councillor Dumont, seconded to receive the Development Services, 2005 Year End Report for information.  
**CARRIED UNANIMOUSLY**

## MAYOR AND COUNCIL REPORTS

### a) Seniors/Health Care

Mayor Evans reported that she attended two meetings of the Sooke Elderly Citizens Housing Society and discussed the request for proposal from VIHA for a facility in Sooke with 30 complex care beds and 10-15 assisted living beds. The Society has hired a consultant to prepare the proposal to meet the March 28, 2006 deadline.

Mayor Evans reported that she attended the Victoria Community Task Force on Crystal Meth and that she has been asked to assist establishing a task force for School District No. 62 (Sooke).

### b) Juan de Fuca Water Distribution Commission

Mayor Evans reported that rainfall in January was 171% above average and the dam is full.

Councillor Parkinson reported that she attended the Environmental Best Managements presentation, the Sooke Fire Hall meet and greet and the Sooke Program of the Arts Committee meeting.

## CORRESPONDENCE FOR INFORMATION

### I-1 Capital Regional District, Health Facilities Planning, Correspondence to Sooke Elderly Citizens Housing Society, Proposal to the Vancouver Island Health Authority

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

### I-2 Ministry of Environment, Environmental Stewardship Division, Riparian Areas Regulation Extension

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded to refer the Riparian Areas Regulation to the Zoning Bylaw Review Committee for consideration.  
**CARRIED UNANIMOUSLY**

### I-3 City of North Vancouver, Funding to Women's Centres

**MOVED** by Councillor Parkinson, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

### I-4 Holy Trinity Anglican Church, Gratitude for Community Assistance

**MOVED** by Councillor Parkinson, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

I-5 Fred von Ilberg, Tara Place, Silver Spray Fire Protection Local Area Service

**MOVED** by Councillor Parkinson, seconded to receive and answer the correspondence.  
**CARRIED UNANIMOUSLY**

**PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall of Sooke River Road commented that the Silver Spray local area service establishment could be used to pay for contract fees for fire protection.

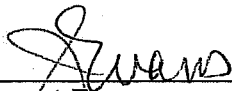
**MOTION TO CLOSE THE MEETING TO THE PUBLIC**


**MOVED** by Councillor Parkinson, seconded to close the meeting to the public to discuss negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and labour relations or other employee relations.  
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 11:25 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

**DISTRICT OF SOOKE**

Report of Public Hearings  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on February 20, 2006 at 7:30 p.m.

**COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

**STAFF PRESENT**

Peter Jmaeff, Chief Administrative Officer  
Roger Lam, Planner  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

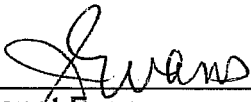
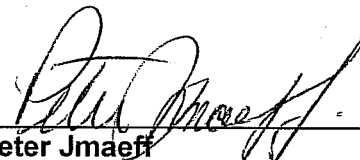
**PH-1 2271 Church Road, Bylaw No. 235, Zoning Amendment Bylaw (2040-82)**

The public hearing was opened at 7:30 p.m.

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:34 p.m.

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on February 27, 2006 at 7:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Roger Lam, Planner  
Alan Eastgaard, Municipal Engineer  
Bonnie Sprinkling, Corporate Services Manager

### CALL TO ORDER

Mayor Evans called the meeting to order at 8:14 p.m.

### ADOPTION OF AGENDA

Mayor Evans advised that item RA-7 is removed from the agenda.  
**MOVED** by Councillor Dumont, seconded that the agenda be adopted.  
**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** by Councillor Smith, seconded that the minutes of the Committee of the Whole meeting held on January 16, 2006 as amended be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on January 21, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on February 6, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Regular Council meeting held on February 13, 2006 as amended be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Public Hearing meeting held on February 20, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that the reason for opposing votes of councillors be recorded in the meeting minutes.

**CARRIED UNANIMOUSLY**

## **COMMITTEE MINUTES**

**MOVED** by Councillor Dumont, seconded that minutes of the Sooke Outdoor Arts Program Committee meeting held on October 26, 2005 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that minutes of the Vancouver Island Regional Library Board meeting held on January 28, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that minutes of the Juan de Fuca Water Distribution Commission meeting held on February 7, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that minutes of the Capital Regional District Board - COW meeting held on February 8, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that minutes of the Capital Regional District Board meeting be brought forward at the next meeting.

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

## **BYLAWS**

### **B-1 Bylaw No. 235, *Zoning Amendment Bylaw (2040-82), 2271 Church Road***

**MOVED** by Councillor Kasper, seconded that Bylaw No. 235, *Zoning Amendment Bylaw (2040-82)* be read a third time.

**CARRIED UNANIMOUSLY**

### **B-2 Bylaw No. 237, *Revenue Anticipation Borrowing Bylaw, 2006***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 237, *Revenue Anticipation Borrowing Bylaw, 2006* be adopted.

**CARRIED UNANIMOUSLY**

### **B-3 Bylaw No. 239, *Silver Spray Fire Protection Local Area Service Bylaw, 2006***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 239, *Silver Spray Fire Protection Local Area Service Bylaw, 2006* be adopted.

**CARRIED UNANIMOUSLY**



**B-4 Bylaw No. 240, Silver Spray Fire Protection Local Area Service Borrowing Bylaw, 2006**

**MOVED** by Councillor Kasper, seconded that be Bylaw No. 240, *Silver Spray Fire Protection Local Area Service Borrowing Bylaw, 2006* be read a second time as amended.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that be Bylaw No. 240, *Silver Spray Fire Protection Local Area Service Borrowing Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 241, Silver Spray Fire Protection Local Area Service Temporary Borrowing Bylaw, 2006**

**MOVED** by Councillor Kasper, seconded that be Bylaw No. 240, *Silver Spray Fire Protection Local Area Service Temporary Borrowing Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that be Bylaw No. 240, *Silver Spray Fire Protection Local Area Service Temporary Borrowing Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

**B-6 Bylaw No. 242, Fire Protection Apparatus Borrowing Bylaw, 2006**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 242, *Fire Protection Apparatus Borrowing Bylaw, 2006* be introduced and read a first time.

**CARRIED**

Councillor Smith opposed the motion

**MOVED** by Councillor Kasper, seconded that Bylaw No. 242, *Fire Protection Apparatus Borrowing Bylaw, 2006* be read a second time.

**CARRIED**

Councillor Smith opposed the motion

**MOVED** by Councillor Kasper, seconded that Bylaw No. 242, *Fire Protection Apparatus Borrowing Bylaw, 2006* be read a third time.

**CARRIED**

Councillor Smith opposed the motion

**MOVED** by Councillor Kasper, seconded that the elector approval method for Bylaw No. 242, *Fire Protection Apparatus Borrowing Bylaw, 2006* be through an alternative approval process.

**CARRIED**

Councillor Smith opposed the motion

**B-7 Bylaw No. 243, Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-1)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 243, *Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-1)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech seconded that Bylaw No. 243, *Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-1)* be read a second time.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 243, *Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-1)* be read a third time.  
**CARRIED UNANIMOUSLY**

## **REPORTS REQUIRING ACTION**

### **RA-1 Cancellation Regular Council Meeting of March 13, 2006**

**MOVED** by Councillor Kasper, seconded to cancel the regular Council meeting of March 13, 2006.  
**CARRIED UNANIMOUSLY**

### **RA-2 Costs for Office Renovations**

**MOVED** by Councillor Armour, seconded to approve a budget of \$3,000 for renovating office space at the District of Sooke Municipal Hall.  
**CARRIED** Councillor Parkinson and Councillor Kasper opposed the motion

### **RA-3 Community Health Promotion Fund Pilot Project**

**MOVED** by Councillor Beech, seconded to support the *Community Health Promotion Fund Pilot Project* by administering the UBCM Grant, providing a staff representative to sit as an active committee member and hosting CHI data.  
**CARRIED UNANIMOUSLY**

### **RA-4 Stage 1 Liquid Waste Management Plan (Stormwater)**

**MOVED** by Councillor Dumont, seconded to accept the proposal from Downstream Environmental Consulting Limited for the preparation of a Stage 1 Liquid Waste Management Plan (Stormwater) and authorize the CAO and Mayor to enter into an agreement with the consultant.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to authorize the expenditure of \$47,955 be included in the 2006 budget for the Stage 1 Liquid Waste Management Plan (Stormwater).  
**CARRIED UNANIMOUSLY**

### **RA-5 Canada Day Fireworks Funding Request**

**MOVED** by Councillor Beech, seconded to send a letter to the Department of Canadian Heritage supporting the funding request for fireworks for Canada Day celebrations.  
**CARRIED UNANIMOUSLY**

## **RA-6 Financing Options for Acquisition of an Aerial Apparatus**

**MOVED** by Councillor Beech, seconded to authorize staff to pursue the leasing option for financing the Fire Department Aerial Apparatus.

**DEFEATED**

**MOVED** by Councillor Beech, seconded to direct staff to bring a report to an upcoming Council meeting with further options for funding of the aerial apparatus with comparisons to the buying and leasing options such as funds available from reserve, the "New Deal" and the gas tax.

**CARRIED UNANIMOUSLY**

## **MAYOR AND COUNCIL REPORTS**

- a) **Capital Regional District Board and Regional Water Supply Commission**  
Mayor Evans reported that she attended the CRD parks committee meeting and the Regional Water Commission meeting. Minutes will be presented at an upcoming council meeting.
- b) **Victoria Transit Board**  
Mayor Evans reported that she attended a preliminary briefing with the Victoria Transit Board manager on the issues that are affecting transit throughout the region.
- c) **SEAPARC**  
Mayor Evans reported that she attended the all day SEAPARC orientation with Councillors Parkinson and Amour.
- Review of orientation manual – statement of Purpose and definitions pertaining to responsibilities and limitations of being a Commissioner
  - Facility tour of grounds and building including information on parks, pool and arena
  - Program overview on successes and challenges, overview of programs and facilities
- Mayor Evans reported that she and Mr. Jmaeff attended a two-day session for the SEAPARC service review. Director Eric Lund, Diana Lokken, CRD Director of Finance, Mayor Don Amos and two mediators provided from the Ministry of Community Services attended the meeting. An agreement in principle was reached subject to Council's approval.
- d) **Zoning Bylaw Review Committee**  
Mayor Evans reported that she attended the Zoning Bylaw Review committee meeting along with Councillors Dumont and Armour. The committee members were welcomed back to the table and are keen to move the bylaw forward in a timely manner. Lengthy discussions on procedure ensued and it was determined that during the time the Director of Development Services is away, the committee would work on individual zones at each meeting and forward their recommendations to Council for approval.
- e) **Chamber of Commerce**  
Mayor Evans reported that she met with the President and Secretary of the Sooke Harbour Chamber of Commerce and that they stated that they would like to work towards a partnership with the District of Sooke on business licensing and economic

development. A letter requesting a meeting with Council will be prepared by the Chamber.

**f) Dr. Keith Martin, MP**

Mayor Evans reported that she met with Dr. Martin to discuss infrastructure funding from the Federal government and if the program will be re-instated by the new government, traffic and roads throughout Sooke and funding for improvements, the Sooke Harbour and Basin and if the District of Sooke is interested in taking it over. Dr. Martin stated he is willing to help in any way he can to help Sooke Council with their initiatives.

**g) Sooke Elderly Citizens Housing Society**

Mayor Evans reported that she attended the SECHS meeting where the RFP was reviewed and they met the proponent for the managing company and the architect of the facility.

**h) Healthy Communities**

Councillor Parkinson reported that she attended an interesting all day workshop with Councillors Beech, Kasper and Smith

- The workshop included a number of guest speakers addressing a variety of issues including healthy planning, BC Healthy Community Initiatives, and related initiatives, provincial, national and international
- A presentation on Healthy community perspectives – Quality of Life Challenge, Principles of Healthy Communities, broke into small group exercises and reported back
- Urban design for Neighbourhood Safety – excellent speaker (Greg Saville) broke into small group exercises and reported back
- Health impact assessment tools – broke into small group exercises and reported back

**i) John Phillips Memorial Trust Fund Committee**

Councillor Parkinson reported that she attended the committee on behalf of Councillor Smith

- There were two focus group sessions scheduled for the evening,
- Groups included country market, Arts Council, neighbourhood participants, soccer club and Pathfinders
- There were 31 participants in total sharing their views and ideas of what they would like to see in the Park

**j) SEAPARC**

Councillor Parkinson reported that she attended the Recreation Commission meetings.

**Budget Meeting**

- Budget overview
- Capital reserve fund balances, equipment replacement schedule/requests, 2006 debt payments, supplementary items
- Port Renfrew recreation facility – must be renovated to address safety and health concerns. Commission had committed \$10,000 in support of renovations

**Regular Meeting**

- Partnering between SEAPARC and the Sooke Spring Sprint Triathlon
- Request to send off support letter for the Sooke Elderly Citizens Housing Society

- Koreen summarized events that took place in January and February, Glow in the Dark Skate, Dora the Explorer Preschool Night, Teen Skate, SASSY Movie Night Valentine's Skate, Sweetie Swim, Teen Sweetie Swim
  - Women's Wellness in partnership with Sooke Family Resource Centre on Sunday, March 5 from 5:00 pm to 8:00 pm
  - Sooke and the Electoral Area are now registered as an active community
- k) Councillor Parkinson reported that she attended the CIBC's 3<sup>rd</sup> Annual Breast Cancer Awareness Luncheon. Mayor Janet Evans was the MC for the event.
- l) **Regional Housing Trust Fund Commission Meeting**  
Councillor Parkinson reported she attended that the commission meeting.
- Reviewed the Grant Funding Agreement
  - Working on bylaw and report to add Salt Spring Island to RHTF
  - In the process of meeting with Langford, Colwood Esquimalt, Highlands, Sidney
  - Municipalities included at Metchosin, View Royal, Victoria, Saanich, North Saanich and Sooke
- m) **Victoria Council Chambers Avi Friedman Presentation**  
Councillor Parkinson reported she attended that the Avi Freidman presentation.
- Passionate, extremely interesting and motivating presentation
  - His international award-winning work in home design, community development and sustainability has earned him his keep as Canada's housing guru and style setter
- Councillor Parkinson would like us to look into having Avi Friedman come to Sooke and do a presentation after having a tour. Langford is looking in to bringing him back in May, maybe we could work something out with them
- n) **Invitation by EPCOR**  
Councillor Parkinson reported she attended that the dinner with EPCOR.
- Introduction of new staff
  - Lee Ward has been promoted and is moving to the mainland
- o) **Sooke Program for the Arts**  
Councillor Parkinson reported that she attended the SPA committee meeting.
- First formal committee meeting of the new group
  - Reviewed terms of reference and student work progress
  - Gave update on Spirit Bear Project
  - Appointed roles and responsibilities to committee members
  - Next meeting Monday, March 13<sup>th</sup> at 9:00 am
- p) Councillor Beech reported that she attended the EPCOR dinner, the Healthy Communities presentation and the Downtown Revitalization Committee meeting.

## **CORRESPONDENCE REQUIRING ACTION**

### **C-1 Janet Gray, Greater Victoria Water Watch Coalition**

**MOVED** by Councillor Smith, seconded to make the water declaration and forward it to the FCM.

**CARRIED UNANIMOUSLY**

### **C-2 Julia Gully, Concerned Manufactured Home Park Residents Across BC**

**MOVED** by Councillor Kasper, seconded to direct staff to prepare a Mobile Home Park Redevelopment Tenant Assistance policy or bylaw.

**CARRIED UNANIMOUSLY**

### **C-3 Annie Wong-Harrison, National Car & Truck Rental**

**MOVED** by Councillor Armour, seconded to prepare a general letter of support for the Victoria Film Commission to respond to all letters requesting support.

**CARRIED UNANIMOUSLY**

### **C-4 Ginny Barlow, Juan de Fuca Lacrosse Association**

**MOVED** by Councillor Armour, seconded to send a letter of support to the Juan de Fuca Lacrosse Association.

**CARRIED UNANIMOUSLY**

### **C-5 Councillor Kyara Kahakauwila, AVICC Resolution**

**MOVED BY** Councillor Smith, seconded to endorse the resolution and forward it to AVICC.

**CARRIED UNANIMOUSLY**

## **CORRESPONDENCE FOR INFORMATION**

### **I-1 C. Griese, Chair, Port Renfrew Local Services Committee**

**MOVED** by Councillor Beech, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

### **I-2 Honourable Kevin Falcon, Minister of Transportation**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall of Sooke River Road stated that provincial legislation does not allow the District of Sooke to enter into the form of affordable housing, manufactured home policy proposed. Ms. Hall requested clarification as to the EPCOR figures. Ms. Hall asked

what would happen if Silver Spray does not make payments and we have borrowed \$1.2M for the Silver Spray fire protection. In regard to Bylaw No. 242, Ms. Hall asked if negotiations for the truck would not complete until after the alternate approval is completed.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public to discuss negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.


**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 10:30 p.m.


**CARRIED UNANIMOUSLY**

**Certified Correct:**



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**Janet Evans**  
Mayor



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**Peter Jmaeff**  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 6, 2006 at 7:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Roger Lam, Planner  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 p.m.

### PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall of Sooke River Road commented on the covenant agreement between the District of Sooke and the Ministry of Transportation regarding the transfer of land known as the John Phillips Memorial Park. Ms. Hall expressed concern about the breach of the covenant as there is no title for the property and therefore any agreements should not proceed under item RA-1.

Lyle Markham of Connie Road and representing the Sooke Region Tourism Association asked for Council's support in regards to item C-2.

### PUBLIC HEARINGS, PUBLIC INPUT MEETINGS AND RELATED BYLAWS

#### LATE ITEM, Bylaw No. 228 Nordin Road Exchange Bylaw, 2005

**MOVED** by Councillor Kasper, seconded to rescind third reading of Bylaw No. 228, *Nordin Road Exchange Bylaw, 2005*.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded to waive the requirement under the *Council Procedure Bylaw, 2004* that a copy of a bylaw must be made available to the members of Council and to the public at least 24 hours before the Council meeting and that Council introduce the proposed amended bylaw as a late item.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded to amend Bylaw No. 228, *Nordin Road Exchange Bylaw, 2005* as follows:

- (a) in paragraphs two and three of the preamble by rescinding the words "on the 24 day of October, 2005" and replacing them with the words "on the 2<sup>nd</sup> day of March 2006";



(b) in section 3 by removing the words "1336 square metre portion"; and  
(c) by replacing Schedule A to the bylaw with the new Schedule A showing a reduced  
"closed road" area.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded to give third reading to Bylaw No. 228, *Nordin Road Exchange Bylaw, 2005* as amended.

**CARRIED UNANIMOUSLY**

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

**PH-1 6991 West Coast Road, Bylaw No. 238, Zoning Amendment Bylaw (2040-83)**

Angus Sullivan, the applicant and representative for Silver Creek Developments, advised that the application is for low density townhouse development which is expected to be popular with middle age and retired individuals. Amenities will include an outdoor pool, tennis courts and dock. Mr. Sullivan advised that the waterfront pathway will be extended and 43 parking spaces will be provided. The property will be fully fenced and screened with cedar hedging. He is not the registered owner, but he has finalized a purchase agreement. He advised that he is working with the Sooke Harbour Marina to develop the dock area and that the units will be fee simple.

Mr. Lam, Planner, read two written submissions in support of the application from Mr. Tim Tourond of Sooke Harbour Resort and Marina Ltd., and from Jim MacDougall of 7000 block West Coast Road.

John Brohman of Manatu Road, Otter Point, commented that he is in full support of the project and that it is a good project for the property. He commented that he thought Nordin Road is a good access to Highway 14 and that he is concerned about its proposed closure.

Mr. Brohman commented on behalf of Chris and Sue Rumsby and submitted their written submission. The Rumsbys expressed concern over the closure of Nordin Road.

Gail Hall of Sooke River Road expressed opposition to the project due to the high density outside of the town core area. Ms. Hall expressed disappointment that a development permit was not required under the development permit area #4 in the official community plan. Ms. Hall also expressed concern that the harbour and basin plan, in particular section 3.1.6(2), was not consulted for this development. She asked if the development agreement covenant would be made available to the public and asked if public parking would be made available for the use of the pathway.

Jennifer Rodd of 7000 block West Coast Road expressed concern about traffic safety and children, and the increased traffic travelling on Whiffin Spit Road. She also expressed concern about salmon bearing stream and wildlife.

Maria Sammone of Wright Road expressed concern that the project had too high of density, would increase traffic on Whiffin Spit Road, and increase pollution in the harbour.

Ellen Smith of Jock's Dock at 6900 block West Coast Road expressed concern about the height of buildings and the privacy hedge.

Cheryl Fritz of Ridgewood Heights, Victoria, advised that she is an owner of property in the area and is concerned about road access to her property with the closure of Nordin Road.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:58 p.m.

#### **Bylaw No. 228 Nordin Road Exchange Bylaw, 2005**

Mayor Evans called for input on the proposed bylaw to close Nordin road. There were no submissions.

### **BYLAWS**

#### **B-1 Bylaw No. 243, Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-1)**

**MOVED** by Councillor Parkinson, seconded that Bylaw No. 243, *Sooke Core Sewer Specified Area Cost Recovery Amendment Bylaw (150-1)* be adopted.  
**CARRIED UNANIMOUSLY**

### **REPORTS REQUIRING ACTION**

#### **RA-1 Park Maintenance Contract for John Phillips Memorial Park**

**MOVED** by Councillor Armour, seconded to direct staff to ask the Sooke Firefighters Association if it would consider providing maintenance for John Phillips Memorial Park and to confirm in writing that the District of Sooke owns the park.  
**CARRIED UNANIMOUSLY**

#### **RA-2 Tourism Victoria Municipal Membership**

**MOVED** by Councillor Kasper, seconded to authorize staff to acquire a municipal membership in *Tourism Victoria* at a rate not to exceed \$1000 per year and to expend the funds only from the UBCM tourism grant; and to include the funding for the membership the 2006 budget.  
**CARRIED** Councillor Beech opposed the motion.

**RA-3 Integrated Land Management Bureau Referral for Private Moorage at 5789 Sooke Road**

**MOVED** by Councillor Kasper, seconded to return the completed referral to the Ministry of Agriculture and Lands Integrated Land Management Bureau in support of the application subject to the applicant removing the existing dock, and indicating that the applicant will require a Building Permit and Development Permit before the construction of a private moorage.

**CARRIED UNANIMOUSLY**

Councillor Dumont left the meeting at 8:26 p.m. as he is a director on the Sooke Elderly Citizens Housing Society Board.

**RA-4 Sooke Senior's Housing and Support Initiative, 6744 Ayre Road**

**MOVED** by Councillor Kasper, seconded to consider increasing support to the UBCM Seniors Housing and Support Initiative Pilot Project for 6744 Ayre Road by waiving the development cost charges applicable to the project in the amount of \$192,366.00 provided that if the number of market housing units increase, the development cost charge exemption could change; and to authorize staff to include the Sooke Senior's Housing Project in the annual property tax exemption bylaw for a period of ten years commencing in the completion year of the project.

**CARRIED UNANIMOUSLY**

Councillor Dumont returned to the meeting at 8:34 p.m.

**MAYOR AND COUNCIL REPORTS**

**a) Crystal Meth Task Force**

Mayor Evans reported that she and Councillor Beech and Councillor Parkinson attended a meeting at Sooke District No. 62 to discuss the establishment of a task force for the West Shore and Sooke.

**b) Sewer Treatment Plant**

Mayor Evans reported that the official opening of the sewer treatment plant was held Friday, March 3, 2006.

**c) SEAPARC**

Councillor Parkinson reported that she, Councillor Armour and Mayor Evans attended the SEAPARC orientation session.

**d) Victoria Family Court Committee & Youth Justice Committee**

Councillor Smith advised that she has resigned as liaison to the Victoria Family Court and Youth Justice Committees.

**e) John Phillips Memorial Park Trust Committee**

Councillor Smith reported that the Committee met with and have received input from the community survey. The Committee is in the process of reviewing the input, preparing a report to summarize public opinion.

## CORRESPONDENCE REQUIRING ACTION

- C-1 Tourism Victoria, Reys & Hobbs, Motion Picture Technicians, Requests for Support for Victoria Film Commission**

Mayor Evans asked that staff send a general letter of support.

- C-2 Sooke Region Tourism Association, Sooke Harbour Chamber of Commerce, Sooke Region Visitor Information Centre and Sooke Bed and Breakfast Association, Request for Municipal Liaison**

**MOVED** by Councillor Armour, seconded to appoint Councillor Parkinson as council liaison to the meetings of the alliance of the Sooke Region Tourism Association, Sooke Harbour Chamber of Commerce, Sooke Region Visitor Information Centre and Sooke Bed and Breakfast Association.

**CARRIED UNANIMOUSLY**

## CORRESPONDENCE FOR INFORMATION

- I-1 Chew Excavating Ltd., Sewer System Congratulations**

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

## REPORT OF IN CAMERA RESOLUTIONS

Mayor Evans advised that a SEAPARC service review agreement has been executed and asked that the resolution made in regards to the agreement at closed portion of the February 27, 2006 regular council meeting be released to the public.

**MOVED** by Councillor Dumont, seconded to support Mayor Evan's execution of the SEAPARC service review agreement dated February 24, 2006.

**CARRIED UNANIMOUSLY**

## PUBLIC QUESTION AND COMMENT PERIOD

Clive Kitchener of Maple Avenue South commented that there could be a risk of revisiting the parks maintenance contract and did not support membership to Tourism Victoria.

Gail Hall of Sooke River Road commented that the District of Sooke does not have fee simple title to John Phillips Memorial Park and that taxpayers could be at risk under contracts and due to the violation of the covenant.

Carol Mallett of Sooke Road thanked Council for the work it has done for Sooke seniors.

David Mallett of Sooke Road objected to the membership to Tourism Victoria and thanked Council for appointing a liaison to the tourism alliance.

Bruce MacMillan of Deerlepe Road objected to the proposed \$20,000 fee for maintaining John Phillips Memorial Park and concern for the cost of maintaining mowers.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss litigation or potential litigation affecting the municipality.

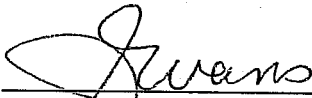
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Kasper, seconded to adjourn the meeting at 9:15 p.m.

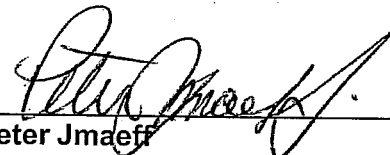
**CARRIED UNANIMOUSLY**

**Certified Correct:**



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Janet Evans  
Mayor



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Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 20, 2006 immediately following the  
Committee of the Whole meeting scheduled for 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer

### CALL TO ORDER

Mayor Evans called the meeting to order at 9:45 p.m.

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.


### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Kasper, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss labour relations or other employee relations.  
**CARRIED UNANIMOUSLY**

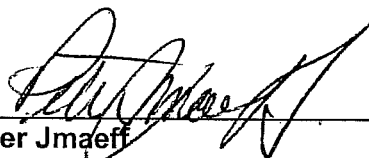
### ADJOURNMENT

**MOVED** by Councillor Parkinson, seconded to adjourn the meeting at 11:00 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**



Janet Evans  
Mayor



Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 27, 2006 at 6:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Rachel Parker, Deputy Clerk

**ABSENT:** Councillor Jen Smith

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:30 p.m.

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Kasper, seconded to close the meeting to the public under section 90 of the Community Charter to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party; information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

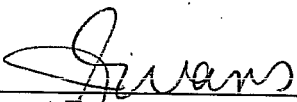
**CARRIED UNANIMOUSLY**

### ADJOURNMENT

**MOVED** by Councillor Parkinson, seconded to adjourn the meeting at 7:15 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 27, 2006 at 7:30 p.m.

### **COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson

### **STAFF PRESENT**

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

### **ABSENT**

Councillor Jen Smith

### **CALL TO ORDER**

Mayor Evans called the meeting to order at 7:30 p.m.

**MOVED** by Councillor Parkinson to refer item RA-10 to the Committee of the Whole.  
**CARRIED UNANIMOUSLY**

Mayor Evans noted late item RA-13.

### **ADOPTION OF MINUTES**

**MOVED** by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on February 13, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on February 27, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on February 27, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on March 6, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on March 6, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**



**MOVED** by Councillor Kasper, seconded that the minutes of the Committee of the Whole meeting held on March 7, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on March 20, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on March 20, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

## **COMMITTEE MINUTES**

**MOVED** by Councillor Armour, seconded that minutes of the following meetings be received for information

- October 18, 2005, Downtown Revitalization Committee
- October 25, 2005, Zoning Bylaw Review Committee
- November 1, 2005, Downtown Revitalization Committee
- November 9, 2005, Zoning Bylaw Review Committee
- February 1, 2006, John Phillips Memorial Trust Committee
- February 13, 2006, Sooke Program for the Arts Committee
- February 16, 2006, Downtown Revitalization Committee
- February 20, 2006, Zoning Bylaw Review Committee
- February 27, 2006, Sooke Program for the Arts Committee
- February 28, 2006, Zoning Bylaw Review Committee
- March 1, 2006, John Phillips Memorial Trust Committee
- March 2, 2006, Downtown Revitalization Committee
- March 16, 2006, 2010 Olympic Review Committee

**CARRIED UNANIMOUSLY**

## **OTHER MINUTES**

**MOVED** by Councillor Armour, seconded that minutes of the following meetings be received for information

- February 7, 2006, Juan de Fuca Water Distribution Commission
- February 8, 2006, Capital Regional District Board
- February 15, 2006, Capital Regional District Regional Water Supply Commission
- March 7, 2006, Juan de Fuca Water Distribution Commission
- March 8, 2006, Capital Regional District Board Committee of the Whole
- March 8, 2006, Capital Regional District Board
- March 8, 2006, Capital Regional Hospital District Board

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Debbie Clarkston, Sooke Postmaster, reviewed the request from Canada Post under item C-3.

## DELEGATIONS

- D-1 Lorne Fletcher & Cst. Brad Fraser, Crystal Meth Victoria Society, Controlled Substance Property Bylaw**

Cst. Fraser and Mr. Fletcher reviewed the implications of clandestine labs for local governments and recommended that Council consider a Nuisance (Controlled Substance) Bylaw.

## BYLAWS

Councillor Armour left the meeting.

- B-1 6991 West Coast Road & Nordin Road, Bylaw No. 238, Zoning Amendment Bylaw (2040-83)**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 238, *Zoning Amendment Bylaw (2040-83)* be read a third time.

**CARRIED**

- B-2 2271 Church Road, Bylaw No. 235, Zoning Amendment Bylaw (2040-82)**

**MOVED** by Councillor Parkinson, seconded that Bylaw No. 235, *Zoning Amendment Bylaw (2040-82)* be adopted.

**CARRIED**

Councillor Armour returned to the meeting.

- B-3 Bylaw No. 240, Silver Spray Fire Protection Local Service Area Borrowing bylaw, 2006**

**MOVED** by Councillor Beech, seconded to rescind the resolutions made on February 27, 2006 to give Bylaw No. 240, *Silver Spray Fire Protection Local Service Area Borrowing bylaw, 2006* second and third reading.

**CARRIED**

**MOVED** by Councillor Kasper, seconded to amend Bylaw No. 240, *Silver Spray Fire Protection Local Area Service Borrowing Bylaw, 2006*, by renumbering section 2 to subsection 2(1) and adding subsection 2(2) that reads: "The amount allocated to each of the purposes in subsection 2(1) is as follows:

<b>Purpose</b>	<b>Amount</b>
Construction of a fire station, including site preparation	\$625,000
Purchase of equipment, including vehicles and watercraft	\$575,000"

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 240, *Silver Spray Fire Protection Local Service Area Borrowing bylaw, 2006* be read a second time as amended.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 240, *Silver Spray Fire Protection Local Service Area Borrowing bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

**B-4 1962 Murray Road, Bylaw No. 244, Zoning Amendment Bylaw (2040-84)**

**MOVED** by Councillor Parkinson, seconded that Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded to hold a public hearing for Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)* on April 17, 2006.

**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 245, Council Remuneration Benefits and Expenses Amendment Bylaw (3-3)**

**MOVED** by Councillor Dumont, seconded to add section 3 to the proposed Bylaw No. 245, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-3)* that reads

3. *Council Remuneration Benefits and Expenses By-law No. 3, 1999* is amended in Schedule "A", Schedule of Expenses, by repealing subsection 3.3 and replacing it with the following:

"3.3 Out of town mileage shall be reimbursed at a rate of \$.50 per kilometre for the first 5,000 kilometres of a journey, and \$.40 per kilometre thereafter."

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 245, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-3)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 245, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-3)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 245, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-3)* be read a third time.

**CARRIED UNANIMOUSLY**

## REPORTS REQUIRING ACTION

### RA-1 Development Variance Permit Application, 4988 Nagle Road

**MOVED** by Councillor Kasper, seconded to authorize issuance of Development Variance Permit to decrease the minimum side yard requirements from 15m to 4.92m for the property at Strata Lot C, Section 71, Sooke District, Plan VIS5878.  
**CARRIED UNANIMOUSLY**

### RA-2 Development Variance Permit Application, 4996 Nagle Road

**MOVED** by Councillor Kasper, seconded to authorize issuance of Development Variance Permit to decrease the minimum side yard requirements from 15m to 8.67m for the property at Strata Lot A, Section 71, Sooke District, Plan VIS5878.  
**CARRIED UNANIMOUSLY**

### RA-3 Animal Control, Increase in Dog Licence Fees

**MOVED** by Councillor Dumont, seconded to support the proposed increase of \$5.00 for all dog licence fees.  
**CARRIED UNANIMOUSLY**

### RA-4 Financing Options for Acquisition of Fire Department Aerial Apparatus

**MOVED** by Councillor Kasper, seconded to authorize staff to draw \$43,260 from the Fire Protection Capital Reserve Fund and pursue the debt borrowing option for the \$600,000 remaining balance of the cost of the Fire Department Aerial Apparatus.  
**CARRIED UNANIMOUSLY**

### RA-5 Appointment to the Victoria Family Court and Youth Justice Committee

**MOVED** by Councillor Dumont, seconded to appoint Councillor Parkinson to the Victoria Family Court and Youth Justice Committee.  
**CARRIED UNANIMOUSLY**

### RA-6 Boundary Extension Issues

**MOVED** by Councillor Dumont, seconded to acknowledge any requests for inclusion within the District of Sooke boundaries and to advise that these requests will be forwarded to the Ministry of Community Services with no recommendation from Council at this time.  
**CARRIED UNANIMOUSLY**

**MOVED** by Mayor Evans to advise the Minister of Community Services that the District of Sooke will not participate in a governance review of the Juan de Fuca Electoral Area at this time and to request that the District of Sooke be kept informed on this issue.  
**CARRIED UNANIMOUSLY**

**RA-7 Public Hearing Procedure**

**MOVED** by Councillor Dumont, seconded to rescind the resolution of October 4, 2004 to hold public hearings separately from council meetings.  
**CARRIED UNANIMOUSLY**

**RA-8 Sooke Community Association Agreement**

**MOVED** by Councillor Dumont, seconded to authorize the Mayor and Chief Administrative Officer to execute the two (2) year agreement with the Sooke Community Association and to include the payment to the Sooke Community Association of \$1,500 per month in the 2006 Budget and Five-Year Financial Plan.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to request that the Sooke Community Association provide the District of Sooke with its Review Engagement Report for the year ending December 31, 2005 as set out in section 1(d) of the agreement.  
**CARRIED UNANIMOUSLY**

**RA-9 Communities in Bloom Proposal**

**MOVED** by Councillor Parkinson, seconded to direct staff to make a request to the "Tourism Alliance" that they be the local "Communities in Bloom" committee.  
**CARRIED UNANIMOUSLY**

**RA-10 Impaired Driving Designated Driver Policy**

This item was referred to the Committee of the Whole.

**RA-11 Association of Vancouver Island Coastal Communities Incorporation**

**MOVED** by Councillor Kasper, seconded to authorize the Mayor and the Chief Administrative Officer to execute on behalf of the District of Sooke, the bylaws of the Association of Vancouver Island Coastal Communities.  
**CARRIED UNANIMOUSLY**

**RA-12 Ed Macgregor Parker Marine Boardwalk, 2010 Olympic/Paralympic Live Sites Application**

**MOVED** by Councillor Beech, seconded to refer the supplemental application and budget for the 2010 Olympic/Paralympic Live Sites Program grant for the Marine Boardwalk Project to staff for further review of initial costs; and to approve \$50,000 from casino revenue reserve fund to cover any initial costs.  
**CARRIED UNANIMOUSLY**

**RA-13 UBCM Economic Development Options Conference**

**MOVED** by Councillor Kasper, seconded to authorize Councillors Beech, Kasper, Parkinson and Smith to attend the UBCM Conference "Exploring Economic Development Options and Opportunities for Local Governments" on March 30/31, 2006 at a cost not to exceed \$220 each. **CARRIED UNANIMOUSLY**

## REPORTS FOR INFORMATION

### RI-1 Sooke RCMP, Monthly Report, January 2006 and February 2006

**MOVED** by Councillor Parkinson, seconded to receive the Sooke RCMP, Monthly Report, January 2006 and February 2006 for information.  
**CARRIED UNANIMOUSLY**

## MAYOR AND COUNCIL REPORTS

Mayor Evans reported that she visited Natori, Japan with a group of Sooke students. She presented a gift of a painting to Council. Mayor Evans reported that the Capital Regional District Board is planning a council of member municipality councils meeting on June 17, 2006 to review regional issues.

Councillor Kasper reported that he attended a community to community forum at the First Nations Summit and met the T'Sou-ke Nation representative.

Councillor Beech reported that she welcomed the Governor General on May 8<sup>th</sup>, she attended a zoning meeting and the seniors housing AGM.

Councillor Parkinson reported that she attended a Tourism BC marketing a destination workshop and spoke with the Minister. She attended a tourism alliance meeting and discussed a calendar of events and publications. The Sooke Program for the Arts is proceeding on the Spirit Bear project and received proposals from four artists.

## CORRESPONDENCE REQUIRING ACTION

### C-1 The Sooke Schools Safety Committee, Correspondence to School District No. 62 regarding safety of children around Sooke schools

**MOVED** by Councillor Kasper, seconded to direct staff to provide the relevant information about transportation and development to the Sooke Schools Safety Committee.

**CARRIED UNANIMOUSLY**

### C-2 Sooke Motocross Association, Request for Support for Human Resources Development Canada Funding Grant

**MOVED** by Councillor Dumont, seconded to support the Sooke Motocross Association Federal funding application to build a motocross park.

**CARRIED UNANIMOUSLY**

### C-3 Canada Post, Request for Civic Address Maps

**MOVED** by Councillor Dumont, seconded to provide maps to Canada Post as soon as possible using the existing mapping service.

**CARRIED UNANIMOUSLY**

**C-4 Sooke Harbour Chamber of Commerce, Business Licensing**

**MOVED** by Councillor Parkinson, seconded to appoint Councillor Kasper to review business licensing schemes, to meet with the Sooke Harbour Chamber of Commerce, and to report to Council.

**CARRIED UNANIMOUSLY**

**C-5 Seniors' Advocacy Steering Committee, Request for Support**

**MOVED** by Councillor Kasper, seconded to support in principle seniors' advocacy offices in municipalities across the province, and forward this expression of support to the Union of BC Municipalities and the Federation of Canadian Municipalities.

**CARRIED UNANIMOUSLY**

**C-6 City of Victoria, Portable Housing Allowance**

**MOVED** by Councillor Dumont, seconded to endorse the concept of portable housing allowance that, combined with other support services, facilitate family self sufficiency.

**CARRIED UNANIMOUSLY**

**C-7 R. Thur, Eustace Road, Gatewood Road Burning**

Mr. Jmaeff advised that the Fire Chief would respond to the correspondence and bring forward a fire regulation bylaw to Council for consideration.

**CORRESPONDENCE FOR INFORMATION**

**I-1 Kaltasin Project, Progress Update on Kaltasin Road Project**

**MOVED** by Councillor Beech, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**PUBLIC QUESTION AND COMMENT PERIOD**

John Jenkins, President of the Sooke Harbour Authority, commented on the proposed marine boardwalk. He commented that parking will be an issue and that the Society was not aware of the plan, and questioned the distance of the boardwalk from the foreshore.

Ralph Hull of Horne Road commented on the proposed marine boardwalk and expressed concern that its location could affect his operation and it will increase noise for residents.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Kasper, seconded to close the meeting to the public under section 90 of the Community Charter to discuss discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*];

information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*; the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party; labour relations or other employee relations; law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;.

**CARRIED UNANIMOUSLY**

#### **REPORT OF IN CAMERA RESOLUTIONS**

**R-3 2006 Council Strategic Topics Worksheet and Council/Staff 2006 Action Chart, March 27, 2006 Regular Council Meeting**

**MOVED** by Councillor Parkinson, seconded to approve and release to the public the Strategic Topics Worksheet and Council/Staff 2006 Action Chart; and to authorize staff to incorporate the documents into the 2006 Financial Plan and 2006 Annual Report.

**CARRIED UNANIMOUSLY**

**R-2 Economic Development, February 13, 2006, Regular Council Meeting**

**MOVED** by Councillor Parkinson, seconded that Councillor Kasper and staff develop an alternative Economic Development model.

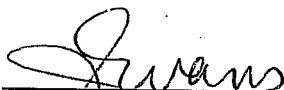
**CARRIED UNANIMOUSLY**


#### **ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 11:40 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer



**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on April 3, 2006 immediately after the Committee of the Whole meeting  
scheduled for 7:00 p.m.

**COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

**STAFF PRESENT**

Peter Jmaeff, Chief Administrative Officer  
Rachel Parker, Deputy Clerk

**ABSENT:** Councillor Rick Armour

**CALL TO ORDER**

Mayor Evans called the meeting to order at 10:30 p.m.

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**BYLAWS**

**B-1 1962 Murray Road, Bylaw No. 244, Zoning Bylaw Amendment (2040-84)**

**MOVED** by Councillor Dumont, seconded to reschedule the public hearing for Bylaw No. 244, *Zoning Bylaw Amendment (2040-84)* to the regular council meeting on April 24, 2006.


**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 10:32 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on April 10, 2006 at 7:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 p.m.

**MOVED** by Councillor Dumont, seconded to consider the minutes of the March 22, 2006 Committee of the Whole at the next council meeting and to cancel item D-2.  
**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on March 27, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on March 28, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on March 29, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on April 3, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

### OTHER MINUTES

**MOVED** by Councillor Kasper, seconded that minutes of the Capital Regional District Planning and Protective Services Committee meeting held on February 22, 2006 be received for information.  
**CARRIED UNANIMOUSLY**

## PUBLIC QUESTION AND COMMENT PERIOD

Joey Worthington of Canada World Youth reviewed his letter under item C-1.

James Parr of 6700 block Grant Road West asked for a public consultation process in regard to item RA-3.

Sissel Hammer of Grant Road expressed support for the rerouting of Grant Road due to safety issues.

Fred von Ilberg of Tara Place commented on item B-6 and questioned councils' authority.

Gary Smirfitt, representing J.E. Anderson and Adrian Cownden of Sea Star, advised that he is available to answer questions.

Mr. & Mrs. Richardson of Eakin Drive expressed their support for the application under item RA-3.

Councillor Smith arrived at 7:40 p.m.

## DELEGATIONS

### D-1 Ken Hales, Sooke Public Boat Launch Petition

Mr. Hales presented the petition for a public boat launch in Sooke and stressed its importance in the whole Sooke community. He suggested the establishment of an anglers association to offset expenses. Mr. Hales suggested a location on Whiffin Spit area with sufficient area for parking.

### D-2 Sue Larke, Sooke Family Resource Society & Navigator Steering Committee, & Gord Planes, T'Sou-ke Nation, Community Methamphetamine Response Funding Program Application

This delegation was cancelled.

## BYLAWS

### B-1 Bylaw No. 245, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-3)*

**MOVED** by Councillor Dumont, seconded that Bylaw No. 245, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-3)* be adopted.

**CARRIED**

Councillor Smith opposed.

**B-2 Bylaw No. 246, Wastewater Development Cost Charge Reserve Fund Establishment Bylaw, 2006**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 246, *Wastewater Development Cost Charge Reserve Fund Establishment Bylaw, 2006* be introduced and read a first time. **CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 246, *Wastewater Development Cost Charge Reserve Fund Establishment Bylaw, 2006* be read a second time. **CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 246, *Wastewater Development Cost Charge Reserve Fund Establishment Bylaw, 2006* be read a third time. **CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 247, Roads Development Cost Charge Reserve Fund Establishment Bylaw, 2006**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 247, *Roads Development Cost Charge Reserve Fund Establishment Bylaw, 2006* be introduced and read a first time. **CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 247, *Roads Development Cost Charge Reserve Fund Establishment Bylaw, 2006* be read a second time. **CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 247, *Roads Development Cost Charge Reserve Fund Establishment Bylaw, 2006* be read a third time. **CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 249, Subdivision and Development Standards Amendment Bylaw (65-5)**

**MOVED** by Councillor Beech, seconded that Bylaw No. 249, *Subdivision and Development Standards Amendment Bylaw (65-5)* be introduced and read a first time as changed in section 2 to read "fees" rather than "fee" and to read "Preliminary Application Fee: \$1,500 plus \$150 for each additional new lot created." **CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 249, *Subdivision and Development Standards Amendment Bylaw (65-5)* be read a first time. **CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 249, *Subdivision and Development Standards Amendment Bylaw (65-5)* be read a second time. **CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 249, *Subdivision and Development Standards Amendment Bylaw (65-5)* be read a third time. **CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 250, *Development Application Amendment Bylaw (85-1)***

**MOVED** by Councillor Kasper, seconded that Bylaw No. 250, *Development Application Amendment Bylaw (85-1)* be introduced and read a first time.

**CARRIED**

Councillor Smith opposed stating that fees should provide full cost recovery.

**MOVED** by Councillor Kasper, seconded that Bylaw No. 250, *Development Application Amendment Bylaw (85-1)* be read a second time.

**CARRIED**

Councillor Smith opposed.

**MOVED** by Councillor Kasper, seconded that Bylaw No. 250, *Development Application Amendment Bylaw (85-1)* be read a third time.

**CARRIED**

Councillor Smith opposed.

**B-6 Bylaw No. 251, *Building Regulation Amendment Bylaw (70-4)***

**MOVED** by Councillor Kasper, seconded to change Bylaw No. 251, *Building Regulation Amendment Bylaw (70-4)* by decreasing the sewer fee from \$50 to \$25.

**CARRIED**

**MOVED** by Councillor Armour, seconded to change Bylaw No. 251, *Building Regulation Amendment Bylaw (70-4)* by adding that the sewer fee and pumping station fee is \$0 from the date of adoption to December 31, 2006.

**CARRIED**

Councillor Parkinson opposed.

**MOVED** by Councillor Beech, seconded that Bylaw No. 251, *Building Regulation Amendment Bylaw (70-4)* be introduced and read a first time.

**CARRIED**

Councillor Kasper and Councillor Parkinson opposed.

**MOVED** by Councillor Beech, seconded that Bylaw No. 251, *Building Regulation Amendment Bylaw (70-4)* be read a second time.

**CARRIED**

Councillor Kasper and Councillor Parkinson opposed.

**MOVED** by Councillor Beech, seconded that Bylaw No. 251, *Building Regulation Amendment Bylaw (70-4)* be read a third time.

**CARRIED**

Councillor Kasper and Councillor Parkinson opposed.

**REPORTS REQUIRING ACTION**

**RA-1 Grants In Aid**

**MOVED** by Councillor Dumont, seconded to approve the grants in aid as follows: Journey Middle School (EMCS Society), Musical Theatre, \$1,000; Steps to the Future Child Care Society, Furniture, \$1,000; Sooke Fall Fair Association, Catalogue, etc., \$826; Sooke Elementary Parent Advisory Council, Playground equipment, \$4,500; and Saseenos Parent Advisory Council, Playground equipment, \$4,500.

**CARRIED**

Councillor Parkinson opposed.

**RA-2 Development Permit Application for Phase 1a of 2271 and 2273 Church Road**

**MOVED** by Councillor Kasper, seconded to authorize staff to issue a Development Permit for Phase 1a of 2271 and 2273 Church Road once the applicant has submitted a complete landscape estimate and associated irrevocable letter of credit; to amend the Development Agreement to allow for 29 single-family dwellings in Phase 1a and the tot lot to be constructed in Phase 1b; and to authorize a variance as part of the Development Permit to Bylaw No. 65 *Subdivision and Development Standards Bylaw, 2003 SDD-R06C Cross Section for Suburban Local Curb and Gutter* to reduce the road dedication width to 10m, to reduce the turn around radius to 14m and that no sidewalk be required for the road along proposed lots 93-100.

**CARRIED UNANIMOUSLY**

**RA-3 Development Permit Application for 2197 Otter Point Road and 6718 Grant Road**

**MOVED** by Councillor Kasper, seconded to authorize staff to issue a development permit for a 120 lot subdivision for 2197 Otter Point Road and 6718 Grant Road according to the site plan (L1E), "Option 2," dated November 23, 2005 and received April 6, 2006, and authorizing variances for pavement width on internal roads and municipal lane width, once the following conditions have been met: authorization from the owners of 6718 Grant Road; receipt of a \$200,000 irrevocable letter of credit for the landscaping and fencing along the entire Otter Point Road frontage.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded to ask the developer of the subdivision for 2197 Otter Point Road to name one road in the development after a Sooke veteran.

**CARRIED UNANIMOUSLY**

**RA-4 Park Maintenance Contract for John Phillips Memorial Park for 2006**

**MOVED** by Councillor Dumont, seconded not to approve award of the Park Maintenance Contract for John Phillips Memorial Park to General Lawn Maintenance Services.

**CARRIED**

Councillor Smith opposed.

**MOVED** by Councillor Parkinson, seconded to brush cut the John Phillips Memorial Park twice a year in the summer months.

**CARRIED**

Councillor Smith opposed.

**RA-5 Board of Variance Appointments**

**MOVED** by Councillor Armour, seconded to appoint Marilyn Andreychuk, Travis Butler and Ellen Lewers to the Board of Variance; and to appoint the Development Services Clerk as the Secretary to the Board of Variance.

**CARRIED UNANIMOUSLY**

**RA-6 Municipal Engineer and Approving Officer Appointments**

**MOVED** by Councillor Dumont, seconded to appoint Alan Eastgaard as Municipal Engineer for the District of Sooke effective immediately.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded to appoint Allan Eastgaard as Approving Officer for the District of Sooke effective immediately.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded to appoint Peter Jmaeff as Acting Approving Officer as required for the District of Sooke.

**CARRIED UNANIMOUSLY**

**RA-7 Focus Group Funding Allocation**

**MOVED** by Councillor Beech, seconded to allocate matching-grant funds in the amount of \$50,000 from Casino Reserve Funds in the 2006 Budget for the Focus Group capital projects.

**MOVED** to table the motion until after the 2006 five year plan has been finalized.

**CARRIED UNANIMOUSLY**

**RA-8 Council Conferences and Workshops**

**MOVED** by Councillor Armour, seconded to endorse the expenditures for Councillors Rick Armour, Sheila Beech, Ron Dumont, Rick Kasper, Brenda Parkinson, and Jen Smith to attend the UBCM Newly Elected Official Seminar January 25<sup>th</sup> to 27<sup>th</sup>, 2006; to endorse the expenditures for Councillor Rick Kasper to attend the UBCM & First Nations Summit – Community-to-Community Forum on March 10<sup>th</sup>, 2006; to authorize Mayor Janet Evans and Councillors Rick Armour, Sheila Beech, Rick Kasper, Brenda Parkinson, and Jen Smith to attend the 2006 AVICC Convention on April 7<sup>th</sup> to 9<sup>th</sup>, 2006; to authorize Councillor Brenda Parkinson to attend the Community Economic Development in Rural British Columbia workshop at Malaspina University- College in Nanaimo; to authorize Councillor Ron Dumont to attend the UBCM Seniors Housing Conference in Richmond May 25<sup>th</sup> /26<sup>th</sup>, 2006.

**CARRIED UNANIMOUSLY**

**RA-9 2006 Employee Salary Increase**

**MOVED** by Councillor Parkinson, seconded to authorize a 2.508% salary increase effective January 1, 2006 for all eligible staff; to authorize travel expenses for staff at the same rate established by Bylaw 245, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-3)*.

**CARRIED UNANIMOUSLY**

## **RA-10 iCompass Technologies Inc. Service Agreement, 2006-2008**

**MOVED** by Councillor Parkinson, seconded to authorize the Mayor and Chief Administrative Officer to execute the three-year service agreement with ICOMPASS Technologies Inc. for a subscription cost of \$380 per year.

**CARRIED UNANIMOUSLY**

## **REPORTS FOR INFORMATION**

### **RI-1 East and West Boundary Extensions**

**MOVED** by Councillor Parkinson, seconded to receive the report for information.

**CARRIED UNANIMOUSLY**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans reported that BC Transit will introduced local bus routes in the Sooke community effective September 5, 2006.

Councillor Dumont reported that the Vancouver Island Regional Library budget is complete and sets a \$3 tax increase per person.

Councillor Beech reported that the Downtown Revitalization Committee undertook a walkabout Sooke and considered simple improvement ideas.

Councillor Kasper reported that he reviewed economic development programs and very few municipalities deliver the service in house. Service agents include corporations with boards of directors.

Councillor Parkinson reported that the Sooke Program for the Arts Committee is reviewing art programs in the capital region, and compiling a list of local artists.

## **CORRESPONDENCE REQUIRING ACTION**

### **C-1 Canada World Youth, Request for bus passes, office and group meeting space for the Canada World Youth BC/Uruguay exchange program**

Mayor Evans asked Mr. Worthington to work with Mr. Jmaeff to arrange some assistance to the Canada World Youth.

### **C-2 City of Burnaby, E-Comm Wide-Area Radio Systems**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**



**C-3 Hallmark Society, Awards Night May 2, 2006**

**MOVED** by Councillor Dumont, seconded to forward the correspondence to the Sooke Harbour Chamber of Commerce.  
**CARRIED UNANIMOUSLY**

**C-4 BC Recreation and Parks Association, Support Health Day Events, May 10, 2006**

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-5 Canadian Association of Home & Property Inspectors, House Inspectors**

**MOVED** by Councillor Beech, seconded to write a letter of support to the BC Premier.  
**CARRIED UNANIMOUSLY**

**CORRESPONDENCE FOR INFORMATION**

**I-1 BC Buildings Corporation, Crown corporation to Accommodation and Real Estate Services, Ministry of Labour and Citizens' Services**

**I-2 Capital Regional District, Household Hazardous Waste Collection at Hartland Recycling Area**

**I-3 BC Ministry of Health, BC Health Authorities**

**I-4 West Shore Chamber of Commerce, CRD Clean Air Bylaw Amendment for Outside Patios**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**PUBLIC QUESTION AND COMMENT PERIOD**

David Mallet commented that he does not support a publicly funded boat launch facility, agrees that there should not be a sewer fee, supports the development permit for Lake Woods, and expressed disappointment in the lack of funding for the Focus Group.

James Parr of Grant Road expressed concern about the width of the proposed Grant Road intersection and asked for public consultation.

Fred von Ilberg of Tara Place noted that the previous covenant for the golf course is still in place and commented on the Riparian Areas Regulation for the golf course.

Elida Peers of the Sooke Region Museum commented on the new bus service.

## MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Armour, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss labour relations and other employee relations.

**CARRIED UNANIMOUSLY**

## REPORT OF IN CAMERA RESOLUTIONS

April 10, 2006

**MOVED** by Councillor Kasper, seconded to not renew the Engineer Assistant position as it has become redundant.

**CARRIED UNANIMOUSLY**

March 27, 2006

**MOVED** by Councillor Dumont, seconded to authorize the Chief Administrative Officer to hire a receptionist clerk for the balance of 2006 at an hourly rate not to exceed \$15.00 per hour plus benefits.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded to authorize the Chief Administrative Officer to hire a building inspector for three days per week for the balance of 2006 at a salary not to exceed \$30.00 per hour including benefits.

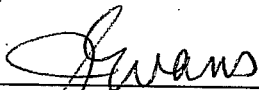
**CARRIED UNANIMOUSLY**

## ADJOURNMENT

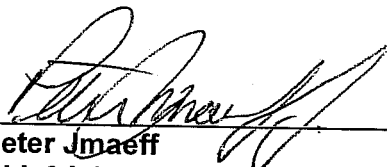
**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 10:35 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



Janet Evans  
Mayor



Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on April 13, 2006 at 6:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Debbie Carter, Acting Chief Administrative  
Officer/ Director of Finance  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Bonnie Sprinkling, Corporate Services Manager

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:30 p.m.

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### BYLAWS

#### B-1 **Bylaw No. 249, *Subdivision and Development Standards Amendment Bylaw (65-5)***

**MOVED** by Councillor Kasper, seconded to adopt Bylaw No. 249, *Subdivision and Development Standards Amendment Bylaw (65-5)*.

**CARRIED UNANIMOUSLY**

#### B-2 **Bylaw No. 250, *Development Application Amendment Bylaw (85-1)***

**MOVED** by Councillor Kasper, seconded to adopt Bylaw No. 250, *Development Application Amendment Bylaw (85-1)*.

**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### MOTION TO PROVIDE INFORMATION

**MOVED** by Councillor Kasper, seconded to provide Council with a copy of the memorandum from Debbie Carter, Director of Finance dated April 6, 2006.

**CARRIED UNANIMOUSLY**

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the Community Charter to discuss labour relations and employee negotiations.  
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 6:35 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**



**Janet Evans**  
Mayor



**Debbie Carter**  
Acting Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on April 24, 2006 at 7:30 p.m.

### **COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### **STAFF PRESENT**

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Rachel Parker, Deputy Clerk

**ABSENT:** Councillor Rick Armour

### **CALL TO ORDER**

Mayor Evans called the meeting to order at 7:30 p.m.

**MOVED** by Councillor Dumont, seconded to consider item C-3 on the late item agenda at the next regular council meeting.

**CARRIED UNANIMOUSLY**

### **ADOPTION OF MINUTES**

**MOVED** by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on March 22, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on March 27, 2006 be adopted as corrected in item RA-12 to read "\$50,000.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on April 3, 2006 be adopted as corrected to indicate Councillor Parkinson opposed to the motion under item 2.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on April 5, 2006 be adopted as corrected in section 2.a to remove the words "or three years."

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on April 6, 2006 be adopted as corrected in the last paragraph to read "distribute to council a draft newsletter."

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on April 10, 2006 be adopted as corrected under item D-1 to read "location on Whiffin Spit with," and under item B-6 to indicate Councillor Parkinson was opposed to resolutions 2 to 5.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on April 11, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on April 13, 2006 be adopted as corrected to indicate that Councillor Kasper moved to have staff provide further information on the 2006 budget.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on April 18, 2006 be adopted as corrected to include the defeated motion to expend \$150,000 from the Casino Revenue Reserve Fund to repair Townsend Road.

**CARRIED UNANIMOUSLY**

## **COMMITTEE MINUTES**

**MOVED** by Councillor Parkinson, seconded that minutes of the following meetings be received for information:

February 20, 2006, Zoning Bylaw Review Committee

February 28, 2006, Zoning Bylaw Review Committee

March 7, 2006, Zoning Bylaw Review Committee

March 14, 2006, Zoning Bylaw Review Committee

March 21, 2006, Zoning Bylaw Review Committee

March 28, 2006, Zoning Bylaw Review Committee

April 11, 2006, Zoning Bylaw Review Committee

April 13, 2006, 2010 Olympic Review Committee

March 29, 2006, Capital Regional District Board

March 29, 2006, Capital Regional Hospital District Board

April 4, 2006, Juan de Fuca Water Distribution Commission

**CARRIED UNANIMOUSLY**

## **INTRODUCTION OF LATE ITEMS**

Mayor Evans noted the late items agenda.

## **PUBLIC QUESTION AND COMMENT PERIOD**

Fred von Ilberg of Tara Place commented on the minutes of the April 6, 2006 Committee of the Whole meeting do not reflect the discussion, the tax increase does not include regional or sewer taxes; and commented on the minutes of April 10, 2006, and that last years taxes should have been higher.

Gail Hall of Sooke River Road commented that the development agreement under item RA-2 was not approved by the Council and a bylaw is required to use the money collected under the agreement.

Adrian Cownden of Church Road advised that he was in attendance for item RA-2.

## **DELEGATIONS**

### **D-1 Sue Larke, Sooke Family Resource Society, Navigator Project Update**

Ms. Larke reviewed the purpose of the Navigator Project to provide access to mental health and addition services. She identified gaps in affordable housing, no local drug and alcohol counselling services and lack of transportation to access services.

## **PUBLIC HEARINGS AND RELATED BYLAWS**

### **PH-1 1962 Murray Road, Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)***

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

Laura D Sutherland of Ayum Road supported the proposed plans and thought the proposal would be an asset to Sooke.

Fred von Ilberg of Tara Place commented that the public hearing notice was not in the April 19, 2006 newspaper.

Joan Titus of Gillespie Road expressed that the congregation of the church supports the application.

Paul Merrick of East Sooke and architect for the applicant, stated that the site is historically the site of the church, and the retention of the church is supported by the Official Community Plan.

Joan Taylor of Seaside Drive commented that Council may be invited to the opening of the new church.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 8:15 pm.

**MOVED** by Councillor Parkinson, seconded that Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)* be read a third time.

**CARRIED UNANIMOUSLY**

**BYLAWS**

**B-1 Bylaw No. 246, Wastewater Development Cost Charge Reserve Fund Establishment Bylaw, 2006**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 246, *Wastewater Development Cost Charge Reserve Fund Establishment Bylaw, 2006* be adopted.

**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 247, Roads Development Cost Charge Reserve Fund Establishment Bylaw, 2006**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 247, *Roads Development Cost Charge Reserve Fund Establishment Bylaw, 2006* be adopted.

**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 248, Community Works Reserve Fund Establishment Bylaw, 2006**

**MOVED** by Councillor Parkinson, seconded that Bylaw No. 248, *Community Works Reserve Fund Establishment Bylaw, 2006* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 248, *Community Works Reserve Fund Establishment Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 248, *Community Works Reserve Fund Establishment Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded to review potential expenditures of the Community Works Reserve Fund at a meeting of the committee of the whole.

**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 252, Freedom of Information and Protection of Privacy Bylaw, 2006**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 252, *Freedom of Information and Protection of Privacy Bylaw, 2006* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 252, *Freedom of Information and Protection of Privacy Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**



**B-5** Bylaw No. 253, *Five Year Financial Plan Bylaw, 2006*

**B-6** Bylaw No. 254, *Property Tax Rate Bylaw, 2006*

**MOVED** by Councillor Kasper, seconded to waive the requirement that a bylaw must be made available at least 24 hours before a council meeting and consider Bylaw No. 253 and Bylaw No. 254 as a late item.

**DEFEATED**

**MOVED** by Councillor Dumont, seconded to schedule a special council meeting on April 28, 2006 at 6:00 p.m.

**CARRIED**

Councillor Beech opposed.

## **REPORTS REQUIRING ACTION**

### **RA-1 Agricultural Land Reserve Application, Exclusion of Lands from the ALR at 1686 Whiffin Spit Road**

**MOVED** by Councillor Dumont, seconded to forward the ALR exclusion application for 1686 Whiffin Spit Road to the Agricultural Land Commission with a recommendation to exclude this property from the Agricultural Land Reserve.

**CARRIED**

Councillor Smith opposed wanting to forward the application without recommendation.

### **RA-2 Development Agreement, Church Hill Meadows, Church Road**

**MOVED** by Councillor Kasper, seconded to allocate the contribution for park or housing from the Church Hill Meadows Development Agreement to housing and direct staff to bring forward a housing reserve fund bylaw for consideration.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded to direct staff to bring forward housing strategies, including those of the City of Langford and City of Kelowna, for discussion at the May 1, 2006 committee of the whole meeting.

**CARRIED UNANIMOUSLY**

### **RA-3 Appointment of Officers and Designated Employees**

**MOVED** by Councillor Dumont, seconded to appoint Darryl Saby as building inspector, Tony Bastone as building inspector, Rachel Parker as deputy corporate officer, Cheryl Wirsz as Director of Development Services, and Michael Crowe as animal control officer; and rescind the appointments of Sheila Weltman, Deborah Juch and Robert Letts as animal control officers.

**CARRIED UNANIMOUSLY**

### **RA-4 Impaired Driving Designated Driver Policy**

**MOVED** by Councillor Kasper, seconded to adopt Policy 14.3, Impaired Driving Designated Driver Policy. **CARRIED UNANIMOUSLY**

## **RA-5 Downtown Revitalization Fund, Request to Spend Funds**

**MOVED** by Councillor Parkinson, seconded to authorize the expenditure of \$2,500 from the planning budget for a downtown revitalization seminar and reimburse the planning budget from downtown revitalization funding when it becomes available.

**CARRIED**

## **REPORTS FOR INFORMATION**

### **RI-1 Sooke RCMP, Monthly Mayor Report for March 2006**

**MOVED** by Councillor Parkinson, seconded to receive the Sooke RCMP, Monthly Mayor Report for March 2006 for information.

**CARRIED UNANIMOUSLY**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans and Councillor Parkinson submitted written reports. Councillor Dumont reported that library cards can now be used across the Province.

## **CORRESPONDENCE REQUIRING ACTION**

### **C-1 Capital Regional District, Request to Consent to Amendment to the Housing Trust Fund Bylaw to add Saltspring Island Electoral Area**

**MOVED** by Councillor Parkinson, seconded to consent to the adoption of Capital Regional District Bylaw No. 3329, *Capital Regional District Regional Housing Trust Fund service Establishment Bylaw No. 1, 2005, Amendment Bylaw No. 2, 2006.*

**CARRIED UNANIMOUSLY**

### **C-2 Dorothy Butts, Ayum Road, Property Tax Freeze for Seniors**

**MOVED** by Councillor Kasper, seconded to send a letter of thanks to Ms. Butts for her letter.

**CARRIED UNANIMOUSLY**

## **CORRESPONDENCE FOR INFORMATION**

### **I-1 Lyall Markham, Sooke Region Tourism Association, Tourism Victoria Membership**

**MOVED** by Councillor Parkinson, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

### **I-2 Ministry of Community Service, Board of Examiners, Claim for Payment**

**MOVED** by Councillor Parkinson, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

I-3 **Association of Vancouver Island Coastal Communities, 2006 Resolution Disposition**

**MOVED** by Councillor Parkinson, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

I-4 **Roger & Subjit van Kempen Seket, Kaltasin Road, Copy of Letter to Keith Martin, MP, Expansion of Sewer System to Kaltasin Road Area**

**MOVED** by Councillor Dumont, seconded to send a letter of thanks to Mr. & Mrs. Van Kempen Seket and advise that council will consider providing sewer service to Kaltasin Road in the future. **CARRIED UNANIMOUSLY**

#### **NOTICES OF MOTION**

Councillor Parkinson gave notice of the following motion: To bring Policy 11.7 Street Naming Policy back before Council for a review and make sure that we are able to start naming streets after our Vets and/or that the subdivision standards bylaw be amended to reflect the street naming policy.

#### **PUBLIC QUESTION AND COMMENT PERIOD**

Adrian Cownden of Church Road asked for final approval for his development on Church Road.

**MOVED** by Councillor Beech, seconded to accept \$70,000 from Mr. Cownden into a liability account until a housing reserve fund is established.  
**CARRIED UNANIMOUSLY**

Gail Hall of Sooke River Road commented that there should be a clear definition of duties between the approving officer and the council.

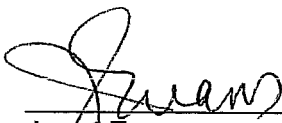
Fred von Ilberg of Tara Place commented on a fire on the weekend.

#### **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

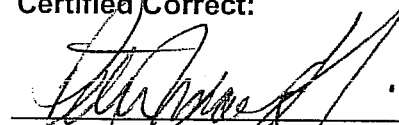
**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss labour relations and other employee relations.  
**CARRIED UNANIMOUSLY**

#### **ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 10:50 p.m.  
**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Janet Evans  
Mayor

Certified Correct:

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## Mayor's Report April 24/06

April 12

I attended the Sooke Elderly Citizens Housing Society meeting where we discussed who to send to the meeting on the proposal.

April 13

I had lunch with Mr. Howard Waldner CEO and Mr. Mike Conway of VIHA where we discussed the staffing of the Clinician at CASA for mental health and the Navigator projects. We also discussed the senior's housing project and the proposal that was sent in and I came away from the meeting feeling very positive about getting it.

April 19

I meet with our MLA John Horgan where we discussed taxes, roads, economic development, jobs and the senior's housing project.

April 20

I attended the Seaparc meeting

April 23 Sunday

I attended the information session for the Canada World Youth Exchange where further info was given on the Sooke Uruguay program starting in June. They still needing host families and job placements, so if anyone is interested please contact Joey Worthington the project supervisor.

**Council Report**  
**Presented by:**  
**Councillor Brenda Parkinson**

1. **Wednesday, March 29, 2006**  
**Victoria Tourism AGM – Fairmont**
  - Elida Peers and I spoke with the Manager of the Grand Pacific and he suggested that the Museum set up a booth at the Concierge Day at the Conference Centre to promote Sooke and surrounding area.
  - SRTA – Sooke Region Tourism Association has offered to pay the fee of \$150.00 for the Museum to set up a booth
  - Tourism Victoria is feeling the effects from the panhandlers and T-shirt shops on Government Street
  
2. **Thursday, March 30, 2006 – 2 days**  
**Economic Development Options**  
**Vancouver**
  - Overview of UBCM's Economic Development Report
  - Discussion surrounding – Economic Delivery Models and what works for your community
  - Group discussion - How partnerships enhance our Economic Development potential
  - Information and discussions concerning 2010 Legacies Now, BC Chamber of Commerce, BC Council of Tourism Associations, BC Film Commission, UBCM Local Government Program Services and Communities in Bloom
  
3. **Sunday, April 2, 2006**  
**Wild Animal Rehab Centre Open House**
  - Interesting to hear that many of the animals brought in to the Centre come from Sooke
  - We were unable to see the animals as they do not want them to get use to people as they will be released back into the wild
  - The Centre is no longer supported monetarily by the SPCA has it has grown far to big and now has to do its own fundraisers
  - The Centre requires towels and blankets on an ongoing basis
  - The Centre is not generally open to the public, this was special event
  
4. **Monday, April 3, 2006**  
**Invitation – Legislature**
  - Attended luncheon at the Legislature Dining Room hosted by the Honourable Ida Chong
  - The Honourable Ida Chong spoke of her duties as the Minister of Community Services and Minister responsible for Seniors' and Women's issues
  
5. **Friday, April 7, 2006 – 3 days**  
**AVICC – Association of Vancouver Island Coastal Communities**
  - Interesting Conference dealing with Bylaws put forth by different Municipalities
  - All bylaws were then voted on (by members of AVICC) whether or not to send them to UBCM

6. **Monday, April 10, 2006**

**SPA – Sooke Program for the Arts – Committee Meeting**

- In the process of setting up meetings with Esquimalt, Sidney and Langford to find out what their plans are regarding art policies, commissioning of works, goals and mandates for the future
- Constructing database of artists and the type of artwork they do
- Spirit Bear was delivered on March 20<sup>th</sup>, 2006 with official launch at 4:00 pm

7. **Wednesday, April 19, 2006**

**Tourism Alliance Committee Meeting**

- The Committee would like to apply for the Tourism Grant and are looking at a number of projects including: Downtown identification (walking map), community brochure, media kit and membership with Tourism Victoria
- Discussion concerning signage at the Rotary Pier – would like to see directional sign in town for the
- Sending in a letter supporting the red railings on the bridge as a starting point
- Sending in a letter confirming that the committee is interested in being the contact for the Communities in Bloom project in cooperation with the 2008 Committee. It is expected that this major project will form a portion of the tourism grant application.
- Report from Elida Peers on “Fine Arts Unlimited” opening in May with Eggstravaganza and the Pavilion opening with the Bonzai Show kicking off the opening

8. **Thursday, April 20, 2006**

**Holiday Inn – Emergency Management Workshop for Elected Officials 2006**

- Very information workshop on what is expected from the Municipality and its elected officials
- Potential risks in Sooke, Wildfire Protection – implementation of bylaws, grant monies available
- Hazard Risk Assessment required before developing – even for single homes
- Mitigation practices to reduce risk
- Consultant required to analyze community risk – grants available
- Cowichan Valley Regional District probably had the best program – the area all pools their monies together

I would like to know what is planned for the money we have received to date, how far along the project is. We are unable to apply for further grants until this project is completed and the report has been sent in.

I would like to make a motion that Larry Dawes, Emergency Coordinator makes a presentation to Council informing Council of what has been done to protect our Community

9. **Thursday, April 20, 2006**

**Recreation Committee Meeting**

- Emergency planning was discussed concerning the use of the arena
- We were appointed to sub-committees and I am on the Policy Review Committee

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on April 28, 2006 at 6:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Roger Lam, Senior Planner  
Allan Eastgaard, Engineer

**ABSENT:** Councillor Sheila Beech

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### PUBLIC QUESTION AND COMMENT PERIOD

Fred von Ilberg of Tara place commented that the cost implications for the CRD leased area, the RCMP service should have been known, the Silver Spray local service area costs are too high.

### BYLAWS

#### B-1 **Bylaw No. 253, *Five Year Financial Plan Bylaw, 2006***

**MOVED** by Councillor Armour, seconded that Bylaw No. 253, *Five Year Financial Plan Bylaw, 2006* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 253, *Five Year Financial Plan Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that Bylaw No. 253, *Five Year Financial Plan Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

#### B-2 **Bylaw No. 254, *Property Tax Rate Bylaw, 2006***

**MOVED** by Councillor Armour, seconded that Bylaw No. 254, *Property Tax Rate Bylaw, 2006* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 254, *Property Tax Rate Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that Bylaw No. 254, *Property Tax Rate Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

**B-3 1962 Murray Road, Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)***

**MOVED** by Councillor Armour, seconded the resolution to give Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)* third reading be rescinded.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded to schedule a public hearing for Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)* on May 8, 2006.

**CARRIED UNANIMOUSLY**

**PUBLIC QUESTION AND COMMENT PERIOD**

Fred von Ilberg of Tara Place commented on the public hearing ad that was missed.

Rick Matthews of Woodlands Road commented that no money should be spent on the downtown and that infrastructure should be built before development.

Adrian Cownden of 2273-2271 Church Road asked whether the Church Road intersection is considered capital works and discussion took place about the road works and Ministry of Transportation approval.

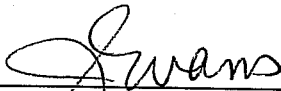
Rick Matthews commented on whether there were opportunities to request funding from the Provincial government for infrastructure.


**ADJOURNMENT**

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 6:25 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer



## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on May 8, 2006 at 6:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillors Sheila Beech and Rick Armour arrived at 6:12 pm

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corporate Services Manager  
(Recorder)

**Absent:** Councillor Jen Smith

**Guest:** Staff Sgt. Roger Plamondon

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:05 p.m.

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

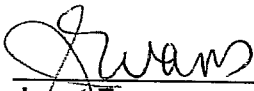
### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Kasper, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss labour relations or other employee relations.  
**CARRIED UNANIMOUSLY**

### ADJOURNMENT

**MOVED** by Councillor Parkinson, seconded to adjourn the meeting at 7:15 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on May 8, 2006 at 7:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Bonnie Sprinkling, Corporate Services Manager

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 p.m.

### ADOPTION OF MINUTES

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on April 28, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that the minutes of the Committee of the Whole meeting held on May 1, 2006 be adopted as corrected in section 3 to read as follows:

**MOVED** by Councillor Armour to direct staff to hire a consultant to draft a policy with a maximum expenditure of \$15,000 from the Affordable Housing Fund and report to the Council by mid-June 2006.

**CARRIED**

Councillor Smith opposed.

And as corrected in section 6 to remove the sentence "Discussion took place on adding written Mayor and Council reports as addendum to the minutes" and to add to the recommendation to Council the bullet item "to add written Mayor and Council reports as addendums to the minutes".

**CARRIED UNANIMOUSLY**

### COMMITTEE MINUTES

**MOVED** by Councillor Dumont, seconded that minutes of the Local Liquid Waste Advisory Committee (Stormwater) meeting held on March 30, 2006 be received for information.

**CARRIED UNANIMOUSLY**

### OTHER MINUTES

**MOVED** by Councillor Beech, seconded that minutes of the Capital Regional District Board and the Capital Regional Hospital District Board meetings both held on April 12th, 2006 be received for information. **CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

## **DELEGATIONS**

**D-1 Martin Segger, Director of Community Relations, University of Victoria, UVIC Strategic Plan**

Mr. Segger was unable to attend to the meeting.

**D-2 Tom Lewis, Kemp Lake Road, Municipal Square**

Mr. Lewis proposed that the District of Sooke develop a public square in the town centre.

## **PUBLIC HEARINGS AND RELATED BYLAWS**

**PH-1 1962 Murray Road, Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)***

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

Mr. Foster Isherwood advised that he was in attendance to answer any questions Council may have as to the application for rezoning for the Holy Trinity church property.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:46 pm.

**MOVED** by Councillor Beech, seconded that Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)* be read a third time.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

**U-1 Notice of Motion, Policy 11.7 Street Naming Policy**

**MOVED** by Councillor Parkinson, seconded that Policy 11.7 Street Naming Policy be amended by removing section 3 and replacing it with the following:

"3. The District of Sooke shall require developers to name for a Sooke Veteran a minimum of one street where two or more roads are created as a result of a subdivision and use a commemorative street blade (Schedule 1). A list of eligible Sooke Veterans will be provided and maintained by the Royal Canadian Legion Branch 54 (Schedule 2)."

**CARRIED UNANIMOUSLY**

## BYLAWS

**B-1 Bylaw No. 239, *Silver Spray Fire Protection Local Service Area Service Bylaw, 2006***

**MOVED** by Councillor Dumont, seconded to rescind the resolution of February 27, 2006 to adopt Bylaw No. 239, *Silver Spray Fire Protection Local Area Service Bylaw, 2006*.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded to adopt Bylaw No. 239, *Silver Spray Fire Protection Local Area Service Bylaw, 2006*.  
**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 248, *Community Works Reserve Fund Establishment Bylaw, 2006***

**MOVED** by Councillor Parkinson, seconded that Bylaw No. 248, *Community Works Reserve Fund Establishment Bylaw, 2006* be adopted.  
**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 253, *Five Year Financial Plan Bylaw, 2006***

**MOVED** by Councillor Kasper, seconded that Bylaw No. 253, *Five Year Financial Plan Bylaw, 2006* be adopted.  
**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 254, *Property Tax Rate Bylaw, 2006***

**MOVED** by Councillor Armour, seconded that Bylaw No. 254, *Property Tax Rate Bylaw, 2006* be adopted.  
**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 260, *Community Parks Regulation Amendment Bylaw (101-1)***

**MOVED** by Councillor Beech, seconded that Bylaw No. 260, *Community Parks Regulation Amendment Bylaw (101-1)* be introduced and read a first time.

**MOVED** by Councillor Beech, seconded that Bylaw No. 260, *Community Parks Regulation Amendment Bylaw (101-1)* be read a second time.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded that Bylaw No. 260, *Community Parks Regulation Amendment Bylaw (101-1)* be read a third time.  
**CARRIED UNANIMOUSLY**

## REPORTS REQUIRING ACTION

### RA-1 6849 Grant Road and 1995 Caldwell Road

**MOVED** by Councillor Dumont, seconded to approve rescinding the agreement to pay the non-refundable deposit signed on August 24<sup>th</sup>, 2005 by the District of Sooke and to approve the Mayor and CAO executing a new agreement to pay a non-refundable deposit.

**CARRIED**

Mayor Evans opposed.

### RA-2 Stage 1 Liquid Waste Management Plan (Stormwater) Steering and Technical Advisory Committees

**MOVED** by Councillor Smith, seconded to approve the members for the Steering and Technical Advisory Committees as follows:

**Steering Committee:** Council as a whole, and Glen Brown, Acting Director Infrastructure and Engineering, BC Ministry of Community Services

**Technical Advisory Committee:**

Chris Jensen, BC Ministry of Community Services, Stormwater Infrastructure and Engineering

Julia Brydon, Environment Canada

Al Leuschen, Ministry of Environment

Representative, Department of Fisheries and Oceans

Sigi Gudavicius, Capital Regional District Water, Sooke River Watershed Study

Dale Green, Capital Regional District, Storm

Michael Riefman, Vancouver Island Health Authority

Representative, T'Sou-ke First Nation

Cheryl Wirsz, Director of Development Services, District of Sooke

Roger Lam, Senior Planner, District of Sooke

**CARRIED UNANIMOUSLY**

### RA-3 Contaminated Sites Site Profile Administration

**MOVED** by Councillor Dumont, seconded to advise the Minister of Environment that the District of Sooke wishes to opt out of the site profile process under the contaminated sites provisions of the *Waste Management Act*.

**CARRIED**

Councillor Smith opposed.

### RA-4 Release of Covenant 2197 Otter Point Road

**MOVED** by Councillor Beech, seconded to authorize the Mayor and the Chief Administrative Officer to execute the release of Covenant M110418 registered on property located at 2197 Otter Point Road

**CARRIED**

Councillor Smith opposed.

## **RA-5 Council Mail Procedure**

**MOVED** by Councillor Parkinson, seconded to request staff to bring forward all correspondence that the District of Sooke receives addressed to Mayor and Council to Council by listing with a brief description all Council correspondence on the upcoming Regular Council agenda; placing copies of Council correspondence on upcoming the Regular Council agenda as directed by Mayor and Council; and placing all Council correspondence in a binder for Council and the public.

**CARRIED UNANIMOUSLY**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans reported that she attended a meeting with the Sooke Salmon/Charters Creek Interpretation Centre Committee to discuss water levels in the Creek. Mayor Evans also reported that she opened and attended the Rotary Auction and the VE Day event at the Legion.

Councillor Amour reported that he attended the Sooke Rotary Auction and commended Councillor Smith for her presentation on the John Phillips Park Committee.

Councillor Parkinson reported that the Sooke Program of the Arts Committee is working on initiatives for new projects and that the Spirit Bear will be on display at SEAPARC on June 1<sup>st</sup>, 2006.

Councillor Beech reported that she attended the Brown Bag Lunch where developers met with staff and advised that the developers would like to meet with Council. Councillor Beech further reported that she attended the CREST meeting and that a new General Manager and a consultant had been hired. Councillor Beech reported that she attended the Sooke Rotary Auction.

Councillor Dumont reported that the Zoning Review Committee would be holding an all day session on May 11<sup>th</sup>, 2006. Councillor Dumont further reported that he attended the Sooke Senior Citizens Society Committee meeting and that they still have not received word from VIHA for the go ahead for the seniors project.

## **CORRESPONDENCE REQUIRING ACTION**

### **C-1 Westshore Crystal Meth Society**

**MOVED** by Councillor Parkinson, seconded to write a letter in support of the Westshore Crystal Meth Society and to direct staff to apply for the \$10,000 grant available through the UBCM Community Methamphetamine Response Funding Program.

**CARRIED UNANIMOUSLY**

## **CORRESPONDENCE FOR INFORMATION**

### **I-1 Ministry of Education News Release**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**


**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**ADJOURNMENT**

**MOVED** by Councillor Parkinson, seconded to adjourn the meeting at 8:56 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on May 15, 2006 immediately following  
the Committee of the Whole Meeting at 6:00 pm

**COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillors Sheila Beech  
Councillors Rick Armour  
Councillor Jen Smith

**STAFF PRESENT**

Debbie Carter, Acting Chief Administrative Officer  
Bonnie Sprinkling, Corporate Services Manager  
Cheryl Wirsz, Director of Development Services  
Allan Eastgaard, Municipal Engineer

**CALL TO ORDER**

Mayor Evans called the meeting to order at 9:50 p.m.

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Kasper, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

- a. information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.
- b. with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report]


**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Parkinson, seconded to adjourn the meeting at 10:35 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



Janet Evans  
Mayor



Rachel Parker  
Deputy Clerk



## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held on May 23, 2006 at  
6:00 p.m., Closed Portion, Municipal Hall Meeting Room  
7:30 p.m., Open Portion, Council Chamber  
at 2225 Otter Point Road, Sooke, BC

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk  
Bonnie Sprinkling, Corporate Services Manager

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public to discuss labour relations or other employee relations; litigation or potential litigation affecting the municipality; negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

**CARRIED UNANIMOUSLY**

Mayor Evans called the open portion of the meeting to order at 7:30 p.m.

**MOVED** by Councillor Dumont, seconded to approve the agenda and late item.  
**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### DELEGATIONS

#### D-1 Larry Alexander, 6627 Sooke Road

Mr. Alexander spoke regarding a development permit application for 6627 Sooke Road on behalf of owners Mr. & Mrs. Miller who intend to build a home on the site. He asked for clarification on requirements for the development permit and whether a permit is indeed required.

## **D-2 Andrew MacKay, Eustace Road Residents**

Mr. MacKay requested that the Council consider recommending to the Sooke Elderly Citizens Society that it meet with neighbours to discuss the proposed cutting of trees on the property for the development of a seniors living facility. Mr. MacKay requested that Councillor Smith chair good neighbour meetings. Mr. MacKay provided a written submission and letter to Councillor Dumont addressed to the Society.

## **REPORTS REQUIRING ACTION**

Councillor Dumont left the meeting at 7:51 p.m. as he is a neighbour of the applicant.

### **RA-1 Agricultural Land Reserve Application, Removal of 7096 West Coast Road from the ALR**

**MOVED** by Councillor Parkinson, seconded to forward the application to remove 7096 West Coast Road from the Agricultural Land Reserve to the Land Commission without recommendation.

**CARRIED UNANIMOUSLY**

Councillor Dumont returned to the meeting at 7:54 p.m.

### **RA-2 Development Permit Application, 2044 Gatewood Road**

The meeting was adjourned at 8:10 p.m. due to a public disturbance.

The meeting was reconvened at 8:14 p.m.

**MOVED** by Councillor Armour, seconded to authorize staff to issue a development permit for 2044 Gatewood Road as per the site plan dated October 6, 2005 (page 20) and landscaping plan (page 21), once a servicing agreement between the applicant and the District has been signed for the upgrade of Gatewood Road fronting the property including upgrades to the water main and extension of the water main along frontage of Gatewood Road; revised stormwater management plan has been provided and approved by the Municipal Engineer; legal letter of undertaking has been provided for the dedication of Eustace Road; and landscaping estimate [irrevocable letter of credit to be provided at issuance of development permit] has been provided; and to authorize a variance of 0.831m to the maximum height.

**CARRIED UNANIMOUSLY**

### **RA-3 Long Distance Rate Plan**

**MOVED** by Councillor Beech, seconded to direct staff to enter into a contract with Telus to provide the District of Sooke and its tenants a long distance rate plan of .04 cents per minute for a three year term.

**CARRIED**

## CORRESPONDENCE REQUIRING ACTION

- C-1 Union of British Columbia Municipalities, Second Notice of Member Consultations, Industrial Property Taxation, Independent Power Production, Police Costs**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

- C-2 First Nations Summit, Funding Now Available for 2006/2007 Program, Community to Community Forums**

**MOVED** by Councillor Armour, seconded to forward the correspondence to the T-Sou-ke First Nation requesting a reply.  
**CARRIED UNANIMOUSLY**

- C-3 EmergeX, UBCM Emergency Planning Program, Funding Application Deadline Extension**

**MOVED** by Mayor Evans, seconded to direct the Chief Administrative Officer to speak to the Emergency Planning Coordinator regarding the UBCM Emergency Planning Program.  
**CARRIED UNANIMOUSLY**

- C-4 The Kaltasin Project, Grand Unveiling, May 25<sup>th</sup> at 6:00 p.m.**

**MOVED** by Councillor Kasper, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

- C-5 City of Port Alberni, Request for Support for Hockeyville 2006**

**MOVED** by Mayor Evans, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

## CORRESPONDENCE FOR INFORMATION

- I-1 Capital Regional District, News Release, Taste and Odour in Drinking Water Not Health Concern**  
**I-2 Federation of Canadian Municipalities, Prime Minister Supports Fixing Municipal Infrastructure Deficit**  
**I-3 Ministry of Community Services, Small Community Protection Grant Program**  
**I-4 Canada Revenue Agency, Audit of GST return**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

## NOTICES OF MOTION

Councillor Smith gave notice of the following motion: To direct staff to examine District of Maple Ridge Tree Protection Bylaw and make recommendations to Council with respect to implementing a similar tree protection bylaw.

## PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall of Sooke River Road commented that staff cannot order studies for land use applications or issue development permits, as these are bylaw issues under section 920 of the *Local Government Act*.

## MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90 of the Community Charter to discuss labour relations or other employee relations; litigation or potential litigation affecting the municipality; negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

**CARRIED UNANIMOUSLY**

## REPORT OF IN CAMERA RESOLUTIONS

### R-3 June 2006 Municipal Annual Report

Council reviewed the draft Annual Report and agreed to make the following changes:  
Pg 16 – change the second sentence in the third paragraph to say “I joined the department in June as the new Director . . .”;  
Pg 18 and Pg 20 – Add the words “Number of” to chart titles;  
Pg 18 and Pg 21 – change “\$222,225.47 to “\$222,225.00”;  
Pg 23 – Annual Inspection Report – change all “0” to “-”.

**MOVED BY** Councillor Beech, seconded that the 2006 Annual Municipal report as amended and with the inclusion of the approved 2005 Audited Financial Statements be released to the public at an upcoming Council meeting.

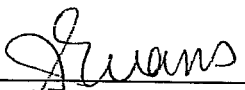
**CARRIED**


Councillor Smith opposed the motion for the reasons that in her opinion the objectives do not indicate current objectives and that the Downtown Revitalization plans and the Zoning Bylaw review should not point to the traffic study.

## ADJOURNMENT

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 10:20 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 5, 2006 at 6:00 pm

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corporate Services Manager (R)  
Bob Kelsey, Fire Chief

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Kasper, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

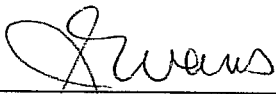
- a) labour relations or other employee relations;
- b) litigation or potential litigation affecting the municipality.

**CARRIED**

### ADJOURNMENT

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 11:55 p.m.  
**CARRIED**

**Certified Correct:**

  
\_\_\_\_\_  
**Janet Evans**  
Mayor  
\_\_\_\_\_  
**Rachel Parker**  
Deputy Clerk

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held on June 12, 2006 at 6:00 p.m.  
Municipal Hall Meeting Room  
at 2205 Otter Point Road, Sooke, BC

**COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

**STAFF PRESENT**

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corp. Services Manager

**CALL TO ORDER**

Mayor Evans called the meeting to order at 6:00 p.m.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

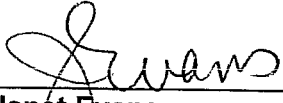
- MOVED** by Councillor Beech, seconded to close the meeting to the public to discuss:
- a. personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
  - b. labour relations or other employee relations;
  - c. litigation or potential litigation affecting the municipality

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Smith, seconded to adjourn the meeting at 7:03 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 12, 2006 at 7:30 p.m.

### **COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### **STAFF PRESENT**

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Rachel Parker, Deputy Clerk

### **CALL TO ORDER**

Mayor Evans called the meeting to order at 7:30 p.m.

### **ADOPTION OF MINUTES**

**MOVED** by Councillor Beech, seconded that the minutes of the Regular Council meeting held on April 24, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that the minutes of the Special Council meeting held on May 8, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on May 8, 2006 be adopted as corrected to show that Councillor Smith opposed the motion made under item RA-3.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded that the minutes of the Committee of the Whole meeting held on May 15, 2006 be adopted as corrected to include the written submission from Mr. Van and Ms. Homer in the minutes.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Special Council meeting held on May 15, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded that the minutes of the Special Council meeting held on May 23, 2006 be adopted as corrected to show that the meeting was adjourned and reconvened during item RA-2.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on June 5, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded to consider adoption of the minutes of the Committee of the Whole meeting held on June 5, 2006 at the next regular Council meeting.

**CARRIED UNANIMOUSLY**

#### **COMMITTEE MINUTES**

**MOVED** by Councillor Armour, seconded that the minutes of the Zoning Bylaw Review Committee meeting held on May 2, 2006, May 11, 2006 and May 18, 2006 be received for information.

**CARRIED UNANIMOUSLY**

#### **OTHER MINUTES**

**MOVED** by Councillor Armour, seconded that the minutes of the Community Police Consultative Society meeting held on April 18, 2006, the Capital Regional District Board meeting held on May 10, 2006, the Capital Regional Hospital District Board meeting held on May 10, 2006, and the Capital Regional District Regional Water Supply Commission meeting held on May 17, 2006 be received for information

**CARRIED UNANIMOUSLY**

#### **PUBLIC QUESTION AND COMMENT PERIOD**

Troy Lovbakke of Caldwell Road referred to his subdivision discussed at the May 8, 2006 Council meeting and questioned the delay in receiving a refund of \$40,000.

Gail Hall of Sooke River Road commented that the Council cannot require a development permit for institutional property and zoning does not apply to church spires. Mrs. Hall also cautioned Council on the acquisition of Sooke Potholes Regional Park as it could be a burden on taxpayers.

#### **DELEGATIONS**

**D-1 Linda & Ted Duffin**, Development Permit Application for 2045 Kaltasin Road  
Mr. & Mrs. Duffin withdrew their request to speak before Council.

#### **BYLAWS**

**B-1 1962 Murray Road, Rezoning Application, Bylaw No. 244, Zoning Amendment Bylaw (2040-84)**

**MOVED** by Councillor Beech, seconded that Bylaw No. 244, *Zoning Amendment Bylaw (2040-84)* be adopted.

**CARRIED UNANIMOUSLY**



- B-2 3031 Phillips Road, OCP Amendment and Rezoning Application**  
(a) Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-16)*  
(b) Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)*

**MOVED** by Councillor Kasper, seconded that the application for an Official Community Plan Bylaw And zoning bylaw amendment for 3031 Phillips Road not proceed as presented.

**DEFEATED**

**MOVED** by Councillor Armour, seconded that Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-16)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Armour, seconded that Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-16)* be read a second time.

**CARRIED**

**MOVED** by Councillor Armour, seconded that Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Armour, seconded that Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)* be read a second time.

**CARRIED**

**MOVED** by Councillor Armour, seconded to hold a public information meeting for Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-16)* and Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)* on July 11, 2006.

**CARRIED**

**MOVED** by Councillor Armour, seconded that a public hearing for Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-16)* and Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)* on July 18, 2006.

**CARRIED UNANIMOUSLY**

- B-3 Bylaw No. 258, Council Procedure Bylaw, 2006**

**MOVED** by Mayor Evans, seconded to add a section "Permission to leave a meeting prior to adjournment should be sought from the chair" and to read bylaw Bylaw No. 258, *Council Procedure Bylaw, 2006* a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 258, *Council Procedure Bylaw, 2006* be read a second time.

**CARRIED** Councillor Smith opposed due to sections 24, 25 and 42(d).

**MOVED** by Councillor Kasper, seconded that Bylaw No. 258, *Council Procedure Bylaw, 2006* be read a third time.

**CARRIED** Councillor Smith opposed.

**B-4 Bylaw No. 259, *Housing Reserve Fund Establishment Bylaw, 2006***

**MOVED** by Councillor Smith, seconded to add the words "where such housing exceeds 900m<sup>2</sup>" after the word "successors" in section 4 of Bylaw No. 259, *Housing Reserve Fund Establishment Bylaw, 2006*.

**DEFEATED**

**MOVED** by Councillor Dumont, seconded to remove the words "in or adjacent to the Town Centre Mixed use as defined in Bylaw No. 86, *Official Community Plan Bylaw, 2002*, as amended, or its successors" from section 4 of Bylaw No. 259, *Housing Reserve Fund Establishment Bylaw, 2006*.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 259, *Housing Reserve Fund Establishment Bylaw, 2006* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 259, *Housing Reserve Fund Establishment Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 259, *Housing Reserve Fund Establishment Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 260, *Community Parks Regulation Amendment Bylaw (101-1)***

**MOVED** by Councillor Smith, seconded that Bylaw No. 260, *Community Parks Regulation Amendment Bylaw (101-1)* be adopted.

**CARRIED UNANIMOUSLY**

**B-6 Draft Zoning Bylaw and Concurrent OCP Amendment**

(a) Bylaw No. 269, *Official Community Plan Amendment Bylaw (86-17)*

(b) *Sooke Land Use and Development Bylaw, 2006*

**MOVED** by Councillor Beech, seconded to change Bylaw No. 269, *Official Community Plan Amendment Bylaw (86-17)* to amend the Official Community Plan in section 72 to not require development permits for the construction of a single family dwelling, a two family dwelling or any new subdivision creating less than four new lots in development permit areas 1, 4, and 7, and to bring the bylaw to Council for consideration on June 19, 2006.

**CARRIED** Councillor Smith opposed.

**MOVED** by Councillor Armour, seconded to receive draft 1.3 of *Sooke Land Use and Development Bylaw, 2006* as presented.

**CARRIED**

## REPORTS REQUIRING ACTION

### RA-1 Development Permit Application, 1962 Murray Road

**MOVED** by Councillor Parkinson, seconded to authorize issuance of a development permit for 1962 Murray Road.

**CARRIED UNANIMOUSLY**

### RA-2 Development Permit Application, Ayum Road

**MOVED** by Councillor Kasper, seconded to authorize issuance of a development permit for that Part of Section 62, Sooke District, Lying to the North of the Northerly Boundary of Plan 176 RW, Except that Part Thereof Included within the Boundaries of Plan 109 RW and Except that Part Thereof being the Right of Way of the Pipe Line of Victoria City Lying 50 feet on either side of the Centre Line of the Concrete Pipe as now Located, Which Central Line Commences at a Point on the Easterly Boundary of Said Section, Distant Southerly 189.6 feet from the North Easterly Corner of Said Section, Thence Westerly to a point on the Northerly Boundary of said Section distant Westerly 451 feet more or less from said North Easterly corner, Except Part in Plan VIP 71365; and to authorize the approving officer to waive the 10% lot frontage requirements in the application.

**CARRIED UNANIMOUSLY**

### RA-3 Agricultural Land Reserve Application, 7059 Grant Road West

**MOVED** by Councillor Kasper, seconded to forward this application to the Agricultural Land Commission with a recommendation to remove the property from the Agricultural Land Reserve; and to forward a copy of the Committee of Whole comments on this application to the Agricultural Land Commission with the Council resolution.

**CARRIED**

### RA-4 Integrated Land Management Bureau Referral, Private Moorage at 1655 Whiffin Spit Road

**MOVED** by Councillor Armour, seconded to return the completed referral for 1655 Whiffin Spit Road to the Ministry of Agriculture and Lands Integrated Land Management Bureau in support of the application indicating that the applicant will require a Building Permit and Development Permit before the construction of a private moorage.

**CARRIED UNANIMOUSLY**

### RA-5 Totangi Development Agreement (Felderhoff and Church), January 14, 2005

**MOVED** by Councillor Beech, seconded to amend the terms of the Development Agreement dated January 14, 2005 by requiring the affordable housing agreement be approved by Council prior to issuance of a Development Permit instead of prior to subdivision of the land.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to continue the meeting past 10:00 p.m.  
**CARRIED UNANIMOUSLY**

Councillor Beech left the meeting.

**RA-7 Affordable Housing Policy**

**MOVED** by Councillor Dumont, seconded to authorize the Director of Finance to pay the consultant for the affordable housing policy contract from the Housing Reserve Fund.  
**CARRIED**

Councillor Beech returned to the meeting.

**RA-8 Land Acquisition for Cemetery Use**

**MOVED** by Councillor Dumont, seconded to not consider land acquisition for cemetery at this time.  
**CARRIED**

**RA-9 Sewer Parcel Tax Review Panel**

**MOVED** by Councillor Beech, seconded to appoint Marilyn Andreychuck, Ellen Lewers, and Travis Butler, as the parcel tax review panel for the parcel tax roll prepared under Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003*, as amended; to schedule the sitting of the parcel tax review panel for June 29, 2006 at 6:30 p.m. in the Municipal Hall; and to publish and post advance notice of the sitting of the parcel tax review panel be published and posted in accordance with section 94 of the *Community Charter*.  
**CARRIED UNANIMOUSLY**

**RA-10 Tree Protection Bylaw**

**MOVED** by Councillor Smith, seconded to withdrawal the motion to direct staff to examine the District of Male Ridge Tree Protection Bylaw and make recommendation to Council with respect to implementing a similar tree protection bylaw.  
**CARRIED UNANIMOUSLY**

**RA-11 Municipal Contract Policing Resource Requests - 2007/2008**

**MOVED** by Councillor Armour, seconded to receive the report from the Royal Canadian Mounted Police on Municipal Contract Policing Resource Requests for 2007/2008 and direct the Chief Administrative Officer to bring a report back to Council.  
**CARRIED UNANIMOUSLY**

**RA-12 2006 Annual Municipal Report**

**MOVED** by Councillor Kasper, seconded to present the Annual Municipal Report for public inspection and to schedule the Annual Meeting to receive public input on the Annual Municipal Report for June 29, 2006 at 5:30 p.m. in the Council Chamber.  
**CARRIED**

**RA-13 Sooke News Mirror Sponsorship**

**MOVED** by Councillor Dumont, seconded to direct the Director of Finance to disburse \$45.00 to sponsor the 2006 EMCS grads, regional firefighters, and Sooke Fall Fair ads in the Sooke News Mirror  
**CARRIED UNANIMOUSLY**

**RA-14 Council Reader File, May 2006**

**MOVED** by Councillor Parkinson, seconded to receive and file the Council reader file for May 2006.  
**CARRIED UNANIMOUSLY**

**RA-15 GIS Mapping Hosting Contract with the Capital Regional District**

**MOVED** by Councillor Armour, seconded to enter into a contract with the Capital Regional District to provide the District of Sooke with mapping services and that the Mayor and Chief Administrative Officer be authorized to execute the contract.  
**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-1 RCMP Sooke Detachment, Monthly Reports for March and April 2006**

**MOVED** by Councillor Armour, seconded to receive the Monthly Reports for March and April 2006 for information.  
**CARRIED UNANIMOUSLY**

**MAYOR AND COUNCIL REPORTS**

Mayor Evans, Councillor Parkinson, and Councillor Smith presented written reports.

Councillor Dumont reported that the Vancouver Island Regional Library Board is celebrating its 70<sup>th</sup> anniversary, and that the Sooke branch has a new librarian, and that the annual budget has increased by 1%. Councillor Dumont reported that he and Councillor Beech, Councillor Parkinson, and Councillor Kasper attended the Kaltasin Road Project opening.

Councillor Armour reported that the 2010 Olympic Review Committee received one more application for a live sites project.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Navy League of Canada, Sooke Branch, Request for District of Sooke Flag**

**MOVED** by Councillor Parkinson, seconded to donate a District of Sooke flag to the Sooke Sea Cadets.  
**CARRIED UNANIMOUSLY**

**C-2 City of Trail, Lowering of Municipal Flags**

**MOVED** by Councillor Parkinson, seconded to follow the flag protocol of the Government of Canada.

**MOVED** by Councillor Parkinson, seconded to table the motion and refer to Councillor Parkinson for review.

**CARRIED UNANIMOUSLY**

**C-3 Coalition of Child Care Advocates of BC, BC Government and Service Employees' Union, Request for Support for Child Care Funding**

**MOVED** by Councillor Smith, seconded to support the resolution of the City of Vancouver and to write a letter to the Federal Government urging that it maintain its commitment to the Federal Early Learning and Childcare Agreement; and to write a letter to the Province of British Columbia encouraging it to be more proactive in opposing the elimination of a national childcare program

**CARRIED UNANIMOUSLY**

**C-4 Barry Baldwin, Cedar Park Place, Street Numbering in Sooke**

Mr. Jmaeff advised that he would review the street numbering issue with staff.

**C-5 Capital Regional District, Request for Consent to CRD Sooke and Electoral Area Recreation Facilities Service Establishment Bylaw, Swimming Pool Establishment Bylaw, and Recreation Service Establishment Bylaw**

**MOVED** by Councillor Armour, seconded to consider this item at a later date.

**CARRIED UNANIMOUSLY**

**C-6 Capital Region Emergency Services Telecommunications (CREST), CREST Cost Allocation Method**

**MOVED** by Councillor Dumont, seconded to authorize Councillor Beech to vote on this item at the CREST Board as she sees fit.

**CARRIED UNANIMOUSLY**

**C-7 City of Victoria, Invitation to Participate in Regional 2006 Canada Day Celebration**

**MOVED** by Councillor Armour, seconded to write a letter to the City of Victoria advising that the District of Sooke will not participate in the Regional 2006 Canada Day Celebration.

**CARRIED UNANIMOUSLY**

**C-8 Lorraine Collett, Colwood, Request for Bowling Alley**

**MOVED** by Councillor Armour, seconded to receive with thanks.

**CARRIED UNANIMOUSLY**

## CORRESPONDENCE FOR INFORMATION

- I-1 **Ministry of Environment**, Transfer of Sooke Potholes Provincial Park
- I-2 **Mayor Isoo Sasaki, Natori, Japan**, Thank You
- I-3 **Premier Gordon Campbell**, Home Inspector Training
- I-4 **Ministry of Transportation**, Sooke River Bridge Painting
- I-5 **Capital Region Emergency Services Telecommunications (CREST)**, New General Manager, New Chair and New Vice Chair of the Board
- I-6 **Capital Regional District**, Yard and Garden Waste Ban

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

- I-7 **Peter Unger, Billings Point Manor**, Billings Point Road, Tourism Signage

**MOVED** by Councillor Armour, seconded to refer the tourism signage to staff to determine whether it is regulated by the District of Sooke Sign Bylaw.  
**CARRIED UNANIMOUSLY**

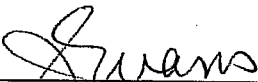
## PUBLIC QUESTION AND COMMENT PERIOD


There were no questions or comments from the public.

## ADJOURNMENT

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 10:50 p.m..  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
**Janet Evans**  
**Mayor**

  
\_\_\_\_\_  
**Rachel Parker**  
**Deputy Clerk**

## Mayor's Reports June 12/06

May 8

I attended by invitation the Salvation Army luncheon to kick off their Red Kettle campaign.

May 9

I attended the Victoria Transit board meeting where we reviewed the 2005 financial statements and the rider ship numbers for 2005 that are at an all time high. Reasons discussed were new routes, better service and of course gas prices.

May 10

I attended the CRD board meeting, which was held in Sidney due to the fact that the boardroom in the new CRD building is not yet complete. Mayor Don Amos of Sidney gave a presentation on the planning process and the community involvement with their downtown and ocean side re-vite project.

Minutes of the board meeting will be in the next agenda.

May 11

I was an invited guest at the Women of Distinction event at the Victoria conference center and I would like to congratulate our own Councillor Parkinson as Chair of the Wof D, she did an excellent job and it was a very pleasant evening. On behalf of Council I congratulated our own Sooke nominee Elizabeth Johnson.

May 15

I attended the lunch and workshop with Dr. Avi Friedman and listen to his and other members of the public on ways to improve the downtown core.

May 16

On behalf of Council I attended by invitation the unveiling of the memorial to the RCMP officer Wilson who was killed on duty in 1962.

May 18

I attended the SEAPARC meeting, where we approved the ice allocation for the next season. There was also a lengthy discussion on the profitability of the concession. The hours of operation and how we can make it profitable, either for non profit groups or contracting out. The commission voted to have staff return with a report for reduced hours and a request for proposal for others to operate it. Also healthy foods and drinks will be added to the vending machines currently being used.

The quotes for the lobby and dressing room floor upgrade and the arena dehumidification system came in double the budgeted amount, so they will be deferred and other options investigated.



May 20

On behalf of Council and the District of Sooke, I welcomed all the members of the Pacific Challenge Saturday morning at the Rotary Pier and would like to congratulate Councillor Armour and all the parents and volunteers for putting on a great event. There were 10 boats competing, the weather did finally clear up and one of the nicest comments I got from one of the visiting parents, was what a great and friendly community we have.

May 30

I chaired the all day session of the Zoning committee and we have set dates for Council to see the first draft and to have the first public Open House in June.

May 31

I attended the CRD Parks tour where we traveled up to the CVRD to review the Trans Canada Trail and the connection to the CRD portion. It is hoped by this time next year you will be able to access the Trans Canada Trail from Lake Cowichan right into Victoria.

Sunday June 4

On behalf of Council I did the review of the Sooke Cadets and attended the awards ceremony. I also presented the Sooke Cadets with the District of Sooke flag.

Tuesday June 6

I attended the Juan de Fuca water commission meeting, where I was told that the water main upgrade from Otter Point to Throup Road is almost complete and ahead of schedule.

Wednesday June 7

On behalf of Council I attended by initiation the EMCS awards ceremony and congratulated all the winners.

Saturday June 10

On behalf of Council I also attended by invitation the EMCS Grad ceremony, and wished All the graduates' huge success in all their future endeavors.

**Council Report**  
**Presented by:**  
**Councillor Brenda Parkinson**

1. **Monday, May 8, 2006**  
**Sooke Program for the Arts**
  - Reports given on the Downtown Revitalization, Municipal Liaison, Artists Liaison, Inventory Project, Grants and Spirit Bear Project
  - Terms of Reference being review by Committee members
  - Looking into art projects in the community
  
2. **Wednesday, May 10, 2006**  
**Community Economic Development in Rural British Columbia**  
**Malaspina University College**
  - Excellent workshop with creative ideas for the community
  - My University Professor was in attendance, very cool
  
3. **Monday, May 15, 2006**  
**Workshop and Seminar – Avi Friedman**
  - Urban Planner – presentation geared for Sooke
  - Walking tour and discussion of the town
  - Similar ideas and visions for Sooke
  - Visited the artists and the Spirit Bear Project
  
4. **Tuesday, May 16, 2006**  
**RCMP Service**
  - Attended the unveiling and dedication of Memorial Cairn in honour of Cst Williams who died while on duty in 1964
  
5. **Thursday, May 25, 2006**  
**Sooke Harbour Chamber – Golf Tournament**
  - Participated in the golf tournament, helping to raise funds and awareness of the Chamber
  - Had an excellent team, more fun than serious
  
6. **Thursday, May 25, 2006**  
**Kaltasin Road Project – Grand Opening**
  - Participated in the opening of the art exhibition on Kaltasin Road
  - Works displayed are those from students in Grade 1 through high school and adults contributions as well
  - Extremely interesting and worthwhile project with many agencies and individuals contributing

7. **Friday, May 26, 2006**  
**Fine Arts Unlimited – Opening Night Reception – Eggstravaganza**
  - Reception on opening night was awesome, great turnout
  - Fabulous artwork, great food and excellent company
  - Wonderful project for the Arts Community
  
8. **Wednesday, May 24, 2006**  
**Tourism Alliance Committee Meeting**
  - Discussion was initiated by Elida Peers on accessibility and marketability of the three world class trees in our area
  - The Historical Society received a grant which will report on the demographics of Sooke and the Region
  - Wayne Novak of the Chamber has initiated the grant application process to the Ministry of Tourism
  - Criteria and Suggestions for the UBCM grant were discussed at length
  
9. **Wednesday, May 31, 2006**  
**Meeting with artist – Spirit Bear Project**
  - Near completion of the Spirit Bear Project
  - Spirit Bear to leave Sooke the middle of June and return at the end of the month for display at SEAPARC
  - Looking at ways of keeping the Bear in Sooke
  
10. **Monday, June 5, 2006**  
**Zoning Bylaw Review Committee**  
**Guests: Ministry of Transportation**
  - Attended meeting to listen to and receive information/questions in regards to the duties between the Ministry of Transportation and the District of Sooke
  
11. **Tuesday, June 6, 2006**  
**Mock Emergency Exercise – Council Chambers**
  - Intended to prepare the District of Sooke, Council and employees, in the case of an emergency
  - Presentation given by Emergency Coordinator Larry Dawe on priority response goals and Sooke's Emergency Plan
  - Participated in mock exercise
  
12. **Tuesday, June 6, 2006**  
**JDF – Emergency Preparedness Committee Meeting**
  - Received invitation to attend meeting
  - Discussion took place in regards to First Responders, establish a plan and coordinate emergency evacuation procedures
  - Interested in scheduling a meeting with the District and working together

- Would be a great idea to have a representative from the District on the Committee
- 13. Wednesday, June 7, 2006**  
**Tourism Alliance Committee Meeting**
- Discussion and recommendation for UBCM Tourism Grant
  - Four projects have been identified that the Committee has moved forward with
- 14. Wednesday, June 7, 2006**  
**Historical Society Committee Meeting**
- Discussion on upcoming events, Bluegrass, Open House, Bonsai Show, foghorn, adjudication of artists for Fine Arts Unlimited
  - Student grant applications
  - Grounds and cemetery vandalism
- 15. Thursday, June 8, 2006**  
**SEAPARC – Policy Review Committee**
- Reviewed the Terms of Reference for the Policy Review Committee
  - Reviewed policies recommended for deletion
  - Reviewed policies recommended for revision/ratification
- 16. Friday, June 9, 2006**  
**SPA – Spirit Bear Interview**
- Pirijio with the Sooke Mirror interviewed the artists and took pictures of the Spirit Bear
  - Write-up to appear in the Sooke News Mirror
- 17. Monday, May 12, 2006**  
**Sooke Program for the Arts**
- Spirit Bear is completed and has been sent to Victoria for coating against vandalism
  - Will be returned to Sooke in approximately 2 weeks and will be on display in SEAPARC until October
  - It will then go to the Conference Centre in Victoria where all the Island Bears will be auctioned off
  - All proceeds from the sale of the Bears goes to help send children to Camp Shawnigan

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held on June 15, 2006 at 6:00 p.m.  
Municipal Hall Meeting Room  
at 2205 Otter Point Road, Sooke, BC

**COUNCIL PRESENT**

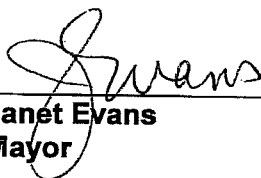
NIL


**STAFF PRESENT**

NIL

**Meeting cancelled by Mayor Evans upon notice from Councillors Armour, Dumont, Kasper, Parkinson and Smith that they were unable to attend.**

**Certified Correct:**

  
\_\_\_\_\_  
**Janet Evans**  
**Mayor**

  
\_\_\_\_\_  
**Rachel Parker**  
**Deputy Clerk**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 19, 2006 immediately following the  
Committee of the Whole meeting scheduled for 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Debbie Carter, Acting Chief Administrative Officer  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 9:15 p.m.

### PUBLIC QUESTION AND COMMENT PERIOD

Francis Stocks, president of the Sooke Bed and Breakfast Association, expressed that the Association was pleased with the elimination of the proposed modified B&B zone and asked to be consulted prior to any zoning bylaw changes.

### BYLAWS

#### B-1 *Sooke Zoning Bylaw, 2006 and Concurrent OCP Amendment*

(a) *Bylaw No. 269, Official Community Plan Amendment Bylaw (86-17)*

(b) *Bylaw No. 270, Zoning Bylaw, 2006*

Councillor Dumont requested that staff confirm the zoning of the Grouse Nest property on Gillespie Road.

**MOVED** by Councillor Dumont, seconded that Bylaw No. 269, *Official Community Plan Amendment Bylaw (86-17)* be introduced and read a first time.

**CARRIED**

Councillor Smith opposed as the official community plan should receive a full review.

**MOVED** by Councillor Kasper, seconded to change Bylaw No. 270, *Zoning Bylaw, 2006* in Part 15, subsection 15.3.2 and subsection 15.4.2. by adding the words "exceeding 90 consecutive days in one calendar year" after the word "kind."

**CARRIED**

**MOVED** by Councillor Kasper, seconded to change Bylaw No. 270, *Zoning Bylaw, 2006* in Part 14, subsection 14.4.3, by adding the word "unit" after the word "duplex."

**CARRIED**

**MOVED** by Councillor Armour, seconded to change Bylaw No. 270, *Zoning Bylaw, 2006* in Part 17, section 8, third paragraph, by removing the words "Section ### of."  
**CARRIED**

**MOVED** by Councillor Smith, seconded to change Bylaw No. 270, *Zoning Bylaw, 2006* by decreasing the height in the town centre residential commercial zone from 22m to three storeys.  
**DEFEATED**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 270, *Zoning Bylaw, 2006* be introduced and read a first time as changed.

**CARRIED**

Councillor Smith opposed as the bylaw is not in keeping with the official community plan and does not meet the Council's objectives.

**MOVED** by Councillor Parkinson, seconded to hold a public hearing for Bylaw No. 269, *Official Community Plan Amendment Bylaw (86-17)* and Bylaw No. 270, *Zoning Bylaw, 2006* on June 29, 2006.

**CARRIED UNANIMOUSLY**

Mayor Evans and Council thanked the Zoning Bylaw Review Committee members for their hard work.

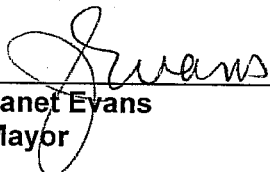
#### **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

#### **ADJOURNMENT**

**MOVED** by Councillor Parkinson, seconded to adjourn the meeting at 10:05 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
**Janet Evans**  
Mayor

  
\_\_\_\_\_  
**Rachel Parker**  
Deputy Clerk

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held on June 26, 2006 at 6:00 p.m.  
Municipal Hall Meeting Room  
at 2205 Otter Point Road, Sooke, BC

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith (arrived at 6:05 pm)

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corp. Services Manager

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Dumont, seconded to close the meeting to the public to discuss:

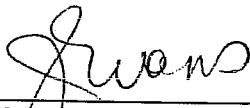
- (a) labour relations or other employee relations;
- (b) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (c) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;
- (d) the receipt of advice that if subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED UNANIMOUSLY**

### ADJOURNMENT

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 7:30 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**



Janet Evans  
Mayor



Peter Jmaeff  
Chief Administrative Officer

*R. PARKER*  
Deputy Clerk



## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 26, 2006 at 7:30 p.m.

### **COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### **STAFF PRESENT**

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk  
Steve Sorensen, Deputy Fire Chief

### **CALL TO ORDER**

Mayor Evans called the meeting to order at 7:05 p.m.

**MOVED** by Councillor Beech, seconded to approve the agenda.  
**CARRIED UNANIMOUSLY**

### **ADOPTION OF MINUTES**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on June 12, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on June 12, 2006 be adopted as corrected to show that Councillor Beech left the meeting during item RA-7.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Special Council meeting held on June 15, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that the minutes of the Special Council meeting held on June 19, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

### **INTRODUCTION OF LATE ITEMS**

Mayor Evans noted the late item under item D-1.

### **PUBLIC QUESTION AND COMMENT PERIOD**

Rose Unger of Billings Road commented on her correspondence regarding tourism signage on Billings Road and that she was not advised when it would be presented to Council.

Len Steele of Saseenos Road commented that Council should not issue the development permit for 2021 Saseenos Road as the work is disturbing the neighbourhood and the owner is working without a permit.

## DELEGATIONS

### D-1 KPMG, 2005 Audited Financial Statements

Wanda Farrant of KPMG reviewed the 2005 Audited Financial Statements and advised that there are no remaining issues to be resolved. Ms. Farrant commented on the sewer project, letters of credit, development cost charges and advised that there were no illegal or fraudulent activities.

### D-2 Martin Segger, Director of Community Relations, University of Victoria, UVIC Strategic Plan

Mr. Segger advised UVIC is at the end of its current five year plan. Highlights include 1200 new student spaces, a current student population of 19,000, major campus construction projects, and a budget of \$400 million. He expects that the next five years will focus on community development and community services in the development of programs and services.

## PUBLIC INPUT MEETINGS AND RELATED REPORTS

### PI-1 Development Variance Permit Application, 6511 Golledge Road

Lois Gardner, applicant, advised that she was not aware of the comments from the Fire Department and presented an alternate development plan to Council.

**MOVED** by Councillor Dumont, seconded to refer the application for a development variance permit for 6511 Golledge Road to staff and for staff to bring the application back before Council at the next regular Council meeting.

**CARRIED**

### PI-2 Development Variance Permit Application, 5184 Sooke Road

Brian Rumsby, applicant, advised that he hadn't seen the comments from the Fire Department and that the lot behind is a 90 acre parcel.

**MOVED** by Councillor Armour, seconded to approve issuance of a development variance permit for 5184 Sooke Road to vary the maximum allowable height for an accessory building from 4m to 6m and allow for a second story in an accessory building.

**CARRIED** Councillor Smith opposed.

**PI-3 Development Variance Permit Application, 2080 Dover Road**

**MOVED** by Councillor Kasper, seconded to approve issuance of a development variance permit for 2080 Dover Street to vary the front yard setback requirement by 2m to allow a single-family dwelling to be constructed 5.5m from the front lot line.  
**CARRIED**

**BYLAWS**

**B-1 Bylaw No. 258, Council Procedure Bylaw, 2006**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 258, *Council Procedure Bylaw, 2006* be adopted.  
**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 259, Housing Reserve Fund Establishment Bylaw, 2006**

**MOVED** by Councillor Armour, seconded that Bylaw No. 259, *Housing Reserve Fund Establishment Bylaw, 2006* be adopted.  
**CARRIED** Councillor Smith opposed.

**REPORTS REQUIRING ACTION**

**RA-1 Development Permit Application, Beaton Road, Lot A, Section 22, Sooke District, Plan VIP76642**

**MOVED** by Councillor Armour, seconded to authorize staff to issue a development permit for Lot A, Section 22 Sooke District Plan VIP76642 without the requirement to sprinkler buildings within 20m of the forest fire interface, and to direct staff to negotiated with the applicant to restore Beaton Road to its original condition after construction is completed; and to require the applicant to redesign the subdivision plan to provide for 30% parkland dedication as set out in the land development agreement covenant.  
**CARRIED UNANIMOUSLY**

**RA-2 Development Permit Application, 6627 Sooke Road**

Councillor Beech left the meeting at 9:03 p.m. and returned at 9:10 p.m.

**MOVED** by Councillor Armour, seconded to authorize issuance of a development permit for 6627 Sooke Road based on the site plan submitted and dated August 22, 2005 and requiring that the applicant improve access to the property for firefighting purposes.  
**CARRIED UNANIMOUSLY**

Mayor Evans adjourned the meeting at 9:14 p.m. and reconvened the meeting at 9:15 p.m.

**RA-3 Development Permit Application & Variance of Setbacks, 2021 Saseenos Road**

**MOVED** by Councillor Kasper, seconded to authorize staff to issue a development permit for 2021 Saseenos Road and to authorize a horizontal variance of 2.3m from the high water mark of Sooke Basin 2021 Saseenos Road to allow for the accessory building to be located in its present position

**CARRIED**

**RA-4 Revenue and Expenditure Report for Period Ending March 31, 2006**

**MOVED** by Councillor Armour, seconded to receive and file the Revenue and Expenditure Report for Period Ending March 31, 2006.

**CARRIED UNANIMOUSLY**

**RA-5 Council Member Remuneration, Expense and Contracts for 2005**

**MOVED** by Councillor Armour, seconded to receive and file the Council Member Remuneration, Expense and Contracts for 2005.

**CARRIED UNANIMOUSLY**

**RA-6 Hazardous Materials Incident Response (HazMat) as a Regional Service**

**MOVED** by Councillor Dumont, seconded to authorize Mayor Evans or her alternate to support the Hazardous Materials Incident Response service bylaw at the CRD Board.

**CARRIED UNANIMOUSLY**

**RA-7 Land Acquisition for Cemetery Use**

**MOVED** by Councillor Armour, seconded to appoint a select committee to investigate land acquisition for cemetery use and to meet with the members of the Sooke Harbour Cemetery Society.

**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-1 RCMP, Sooke Detachment, Monthly Mayor Report, May 2006**

**MOVED** by Councillor Armour, seconded to receive the RCMP, Sooke Detachment, Monthly Mayor Report for May 2006 for information.

**CARRIED UNANIMOUSLY**

**RI-2 World Planners Congress, Vancouver Declaration 2006**

**MOVED** by Councillor Armour, seconded to receive the World Planners Congress, Vancouver Declaration 2006 for information with thanks.

**CARRIED UNANIMOUSLY**

## MAYOR AND COUNCIL REPORTS

Mayor Evans and Councillor Parkinson submitted written reports.

## CORRESPONDENCE REQUIRING ACTION

- C-1 Downtown Service Providers Committee**, Request for Support, Income Assistance Barriers and Rates

**MOVED** by Councillor Smith, seconded to urge the Provincial Government to end the three week wait and two year independence test for income assistance and eliminate the bureaucratic hurdles which are preventing people in need from accessing income assistance.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded to request that Mayor Evans seek a meeting with the Premier and cabinet ministers to discuss the issues of welfare rates and work with them toward addressing this problem.

**CARRIED UNANIMOUSLY**

- C-2 Hugh Gaffney & Associates**, Bylaw Enforcement Adjudication Process

**MOVED** by Councillor Armour, seconded to invite Hugh Gaffney and Associates to present the adjudication of municipal bylaw matters under the *Local Government Bylaw Notice Enforcement Act*.

**CARRIED UNANIMOUSLY**

## CORRESPONDENCE FOR INFORMATION

- I-1 **BC Hydro**, Revenue Requirements Application
- I-2 **Township of Esquimalt**, Proposal by the Compensation Council, Limitations to Tax Class 4 Heavy Industrial Lands
- I-3 **Ministry of Community Services**, Future Boundary Extension Requests
- I-4 **Union of BC Municipalities**, Community Responses to Crystal Methamphetamine Funding Application
- I-5 **Ministry of Community Services**, World Elder Abuse Awareness Day
- I-6 **Ministry of Small Business and Revenue**, Property Tax Deferment Program
- I-7 **Ministry of Transportation**, Traffic Disruption during Paving
- I-8 **Union of BC Municipalities**, Local Government Leadership Academy Request for Support

**MOVED** by Councillor Armour, seconded to receive and file the correspondence under items I-1 to I-8.

**CARRIED UNANIMOUSLY**

## NOTICES OF MOTION

Councillor Parkinson gave notice of motion to request a special Council meeting as soon as possible and requested that staff bring forward all files dealing with development permit applications, development variance permit applicants, rezoning applications and subdivision applications for Council to review and make recommendations.

Councillor Dumont requested that Council consider a motion regarding applications for land use development.

**MOVED** by Councillor Kasper, seconded to waive the requirement that a motion on a matter must be included on the agenda under section 27 of the Council Procedure Bylaw, 2006.

**CARRIED** Councillor Smith and Councillor Beech opposed.

**MOVED** by Councillor Dumont, seconded that the District of Sooke not take any further applications for rezoning, development permits, subdivisions or development variance permits as of June 26, 2006 to August 1, 2006; and to direct Development Services staff to work on the applications to date and to continue to work on the zoning bylaw only; and that contact with new applications will be to the front office only.

**CARRIED**

Councillor Dumont requested that Council consider a motion regarding the development permit application for property on Phillips Road.

**MOVED** by Councillor Kasper, seconded to waive the requirement that a motion on a matter must be included on the agenda under section 27 of the Council Procedure Bylaw, 2006.

**CARRIED** Councillor Smith opposed.

**MOVED** by Councillor Dumont, seconded to issue a development permit for 3097 Phillips Road.

**CARRIED**

## PUBLIC QUESTION AND COMMENT PERIOD


There were no questions or comments from the public.


## ADJOURNMENT

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 10:00 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk

## Mayor's Report June 26/06

June 13th

I attended the BC Transit Commission meeting. Rider ship was up 3% for April and 9% for May. We started discussions on the 2007 budget; the biggest challenge is not knowing what the cost of fuel will be. Transit will take delivery of 6 new community buses in Aug.

June 14

I attended the CRD board meeting, minutes will be forwarded.

Saturday June 17

I attended along with Councillor Armour, Parkinson, and Kasper the CRD Forum of Council. Discussions were around the 6 strategic objectives of the Board and a guest speaker on growth management and changing and aging demographics throughout the region.

June 19

I attended the EPCOR sponsored Comedy of Care event at Eagle Bluff Lodge. The residents enjoyed singing, juggling and laughing by two performers brought to Sooke from Seattle and Calgary.

June 21

I attended the Regional Water Commission meeting, where the main topic was the request from Highlands to join the water distribution system. The commission voted in favor, but requested more information on the funding formula to be presented at the next meeting. Also the algae bloom we had in May is now dissipating.

Sunday June 25

I attended by invitation the grand opening of the new T'Sou-ke Health Centre on reserve 1 which Health Canada sponsored and help fund. I brought wishes of success to them on behalf of Council and the District of Sooke.

Also on the 25<sup>th</sup> I attended the welcome party for the Uruguay and Canadian youth at Seaparc. I spoke on behalf of Council to welcome them to our community and hoped that they would have some wonderful memories to take with them when they return home.

June 26,

Council Beech and I attended by invitation the opening of the BC Experience at the Crystal Gardens this morning. I recommend that everyone take some time to go and see this exhibit, it is wonderful and really show cases our fabulous province.

**Council Report**  
**Presented by:**  
**Councillor Brenda Parkinson**

1. **Wednesday, June 14, 2006**  
**Zoning Bylaw – Open House**
  - Attended Open House
  
2. **Thursday, June 15, 2006**  
**SEAPARC Committee Meeting**
  - Policy Review Report given by Sid Jorna
  - Active Communities Update by Koreen Gurak
  - Facility Analysis, Initiatives Update Presentations
  
3. **Saturday, June 17, 2006**  
**Forum of Councils**
  - Introductions by Mayor Alan Lowe, Chair CRD Board and The Honourable Ida Chong
  - Overview of Planning Process, CRD Business Focus and Vision
  - Overview of Strategic Priorities for the CRD 2006 – 2009
  - Organizational Performance, Regional Transportation, Liquid Waste/Sewage, Emergency and Disaster Response, Growth Management and Environmental Protection
  
4. **Thursday, June 22, 2006**  
**SEAPARC – Policy Review Committee Meeting**
  - Discussions involved reviewing policies for arena advertising and banner placement
  - Site tour and explanations of positioning within SEAPARC
  - In the process of drafting policy for advertising and banner placement



## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 29, 2006 at 5:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech (arrived at 5:50 pm)  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith (arrived at 5:35 pm)

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Bonnie Sprinkling, Corp. Serv. Man. (Recorder)

### CALL TO ORDER

Mayor Evans called the meeting to order at 5:30 p.m.

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### PUBLIC INPUT MEETINGS AND RELATED REPORTS

#### PI-1 2006 Annual Municipal Report

Mayor Evans called for public comment and questions on the 2006 Annual Municipal Report and read a written submission from Fred Von Ilberg attached to these minutes.

Jim Mitchell, Sooke Road, referred to Schedule "A" on Page 3 and Items 2 and 4 on Page 8 of the Audited Financial Report as to surplus funds and stated that Council did not have the information required to work on the 2006 budget.

**MOVED** by Councillor Dumont, seconded to accept the 2006 Annual Municipal Report.  
**CARRIED UNANIMOUSLY**

### REPORTS REQUIRING ACTION

#### RA-1 Development Applications – Notice of Motion June 26, 2006

**MOVED** by Councillor Armour, seconded to rescind the entire motion made at the June 26, 2006 council meeting to stop accepting new development applications from June 26<sup>th</sup> to August 1<sup>st</sup>, 2006.

**AND** to authorize staff to advise the development public to expect delays in processing applications from June 26<sup>th</sup> to August 1<sup>st</sup>.

**CARRIED**

**Councillor Smith opposed the motion.**

**MOVED** by Councillor Kasper, seconded to direct development services staff to only work on rezoning, subdivision, development permit and development variance permit applications and the zoning bylaw,  
**AND** for Council to review this motion in September 2006.  
**CARRIED** Councillor Jen Smith opposed the motion.

Council Beech joined the meeting at 5:50 pm.

**RA-2 Cancellation of July 24, 2006 Council Meeting**

**MOVED** by Councillor Kasper, seconded to defer the report to the July 10<sup>th</sup>, 2006 meeting.  
**CARRIED UNANIMOUSLY**

**RA-3 Consultant – Municipal Governance**

**MOVED** by Councillor Beech, seconded to authorize staff to hire a facilitator to meet with the Chief Administrative Officer and Council in a workshop session;  
**AND** the cost of the workshop must not exceed \$5,000.  
**CARRIED** Councillor Jen Smith opposed the motion.

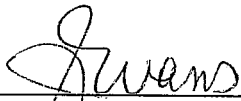
**RA-4 Management Holidays**

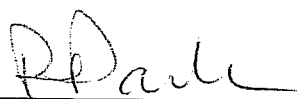
**MOVED** by Councillor Kasper, seconded to authorize one week additional holiday time per year for management staff.  
**CARRIED** Councillor Jen Smith opposed the motion as she thinks there is a better way.

**ADJOURNMENT**

**MOVED** by Councillor Beech, seconded to adjourn the meeting at 6:15 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk

## DISTRICT OF SOOKE

Report of Public Hearing  
held in the SEAPARC Arena  
at 2168 Phillips Road, Sooke, BC  
on June 30, 2006 at 7:30 p.m.

### **COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### **STAFF PRESENT**

Peter Jmaeff, Chief Administrative Officer  
Cheryl Wirsz, Director of Development Services  
Roger Lam, Senior Planner  
Nikki Lewers, Recorder

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

### **PH-1 Bylaw No. 269 Official Community Plan Amendment Bylaw (86-17) and Bylaw No. 270 Sooke Zoning Bylaw, 2006**

#### **Correspondence Received From:**

Fred von Ilberg – June 28, 2006  
Rob and Susan Dyble – June 29, 2006  
Julie Lafontaine – June 23, 2006  
Frances Stocks, Sooke Bed & Breakfast Association – June 18, 2006  
Blair Robertson – June 17, 2006  
Roger Simmons – June 28, 2006  
Michael Thornton – June 29, 2006  
Ellen Lewers – June 29, 2006  
Blair Robertson – June 26, 2006  
Blair Robertson – June 26, 2006  
Cynthia Tanschyk – June 27, 2006  
Brian Butler – June 29, 2006

Cheryl Wirsz explained that Bylaw 269 is a concurrent amendment to the Official Community Plan. It proposes housekeeping amendments in order for the Zoning Bylaw to proceed. She explained that Bylaw 270 is a new zoning bylaw for the District of Sooke and replaces the existing zoning bylaw that was inherited from the CRD in 1999.

Ms. Wirsz gave an overview of two key components of the bylaw. The first component reinforces the rural character of the lands outside the sewer specified area and minimum parcel sizes reflect the policies in the Liquid Waste Management Plan.

The second component, she explained, introduces an urban character for the lands within the sewer specified area.

Ms. Wirsz highlighted some specific examples of what the changes mean to the average Sooke resident, including:

- minimum parcel sizes have been reduced, many parcels can now be subdivided;
- reduction in setbacks, side yard setbacks can be as low as 1.2m or 5 feet and rear yard setbacks can be as low as 2m or 6 feet;
- site coverage has been increased from 25-35 percent in most residential zones;
- height has been increased by 3 m to accommodate a new and easier definition of height, as well as an increase up to 22 m or six storeys in the Town Core commercial zones and to two storeys for accessory buildings;
- the surface of the water is now zoned;
- view protection is enhanced through the use of recession planes which affect the spacing and design of buildings so that views, daylight and shade are considered during site design;
- new and modernized definitions such as Height and Setbacks;
- new and modernized General Regulations pertaining to home-based business, suites and employee housing;
- and new parking rules, especially in the Town Core.

Ms. Wirsz explained the topic of Pre-Zoning. She noted there are many new zones in the bylaw, but not all are reflected on the map. The Zoning Bylaw Review Committee met with the Ministry of Transportation to reach agreement on which lands could be prezoned.

The criteria for that was used was:

- the parcel had to be 2000m<sup>2</sup> or less
- parcels on Highway 14, Grant Road, Otter Pont Road, and Maple Avenue were not prezoned
- common property in strata development was not prezoned
- lands outside the sewer specified area were not changed

Ms. Wirsz also explained that staff attempted to add all existing water leases onto the zoning map, but if any are missing, could owners please let staff know before the end of the Public Hearing so Council may consider adding them.

Ms. Wirsz explained that the new zoning bylaw incorporates senior legislation by adding Riparian Area Regulations for setbacks from streams, recognizes the CRD Regional Growth Strategy by encouraging affordable housing through a variety of uses like suites, varied lot sizes and mixed use in the Town Core.

Lastly, Ms. Wirsz explained that the Zoning Bylaw was Council's number one priority for 2006. Updating the Official Community Plan is another of Council's priorities and a review process will begin toward the latter part of the year, proving the community another opportunity to fully explore the direction of the community.

Mayor Evans introduced the members of the Zoning Committee, noting that Gail Hall had started with the committee, but later resigned.

Victor Wehmann of Andover Road read a prepared statement on behalf of Michael Thornton of Silver Spray. He outlined concerns with steep slope setbacks and fence heights outlined in the bylaw.

Al Carter of 7031 West Coast Road spoke on behalf of the Sooke Bed and Breakfast Association and noted he was pleased to learn the proposed Modified Bed & Breakfast zone had been withdrawn from the final draft of the bylaw. He requested the present wording of Bylaw 2040 be included in the new zoning bylaw and the Sooke Bed and Breakfast Association be consulted on further changes that affect B&Bs.

Ramsey Milne of East Sooke Road said the formula for steep slopes and erosion doesn't make sense, and the fence height requirement won't keep deer out of the yard.

Ursula Kerr of Briarwood Place asked if consideration was given to the view of the ocean and if views could be protected. Mayor Evans said view corridors are in the bylaw.

Ken Van of Phillips Road said the hearing date was not a good choice because of the holiday long weekend. He said he doesn't support Bylaw 270 as it stands.

Mr. Van had questions to be answered, but was advised by Ms. Wirsz and Mayor Evans that Council cannot debate or answer questions during the Public Hearing.

Mr. Van identified a number of issues he had with the bylaw, including why Council was keeping the "4 on 10" aspect of the bylaw; three lots designated as commercial properties on Sooke River Road, in a rural area; and recession plane/viewscapes. He noted views are what make Sooke special and before multistory dwellings are permitted, viewscapes need to be established. He said the document was confusing and not user friendly.

Gail Hall of Sooke River Road addressed concerns with both Bylaw 269 and 270. She said permitting floathomes, etc., is a major change that works against protecting the Harbour and Basin. She also noted concern with increasing heights and a lack of control over the maximum size of residential buildings. Privacy and quality of life also become issues.

Ms. Hall said exempting Development Permits could cause the District to face liability for duty of care requirements. She also expressed concern at not being able to ask questions.

Ms. Hall reviewed 11 definitions that she had concerns with, and stated she doesn't support Bylaw 269 or 270. She said the process was driven by agenda and was rushed – the OCP should be reviewed first and then implemented by developing a zoning bylaw.

Ms. Hall detailed examples of recent developments which went to public hearing which will now have new abilities under the new bylaw. She also noted three commercial lots on Sooke River Road which are not commercial.

Stan Eakin of Austin's Place said he was a member of the committee and pointed out that Ms. Hall was a member of the committee when the definitions were worked on.

Herb Haldane of Sooke Road said he is a carpenter, not a developer, and the bylaw is lay-man friendly and allows the average family to split a property, and the tent lots will allow more

affordable properties to be built on in the community. He noted average people and young people will now be able to afford to purchase in the community. He said he is in full support of the bylaw.

Joan Davies of Talc Place said she would like the Zoning Bylaw not be accepted until October when people are back from their holidays. She said she hadn't had a chance to read it. She would like a tree corridor and wants the ability to peruse the amendments.

Gail Hall noted she was a part of the committee until the definitions ended at "heights" and then she was no longer a member.

Elizabeth Batty of Dover Street noted that she has five tent lots at the bottom of Dover Street that are CD4. She questioned if she has more than four can she stay as residential zoned. She said the democratic process is under threat. She said the changes were not in any of Council's campaign promises. She also noted the advertising didn't include content to what the meeting was about. She said things are trying to be slid by the electorate which should be part of the OCP review.

Bruce Lemire-Elmore of West Coast Road said there is no definition for cabins for tourism. What makes them different from a B&B is they have a full kitchen. Visitors stay longer, and it encourages more/different tourism, bringing in outside money. He said the Zoning Bylaw was a massive effort and he appreciates the effort that went into it. He said he would like to see a definition for tourist cabins and they should be allowed in zones R1, R2 and R4. He also noted that forest trees don't usually make good landscape trees.

Lois Gardner of Kennedy Street said the height allowances in the bylaw are excessive and noted that there will be places where the view will be gone. And when the views are gone, assessment values will drop for those who lose their views. She noted only ½ the tent lots are currently shown on the zoning map in the tent lot zone.

Mayor Evans said the map will be corrected.

Jeff Zigay of Sooke Road said the community will never have the ability to become like Ganges or Sidney unless zoning is addressed. He said he is in favour of the bylaw and sees it as a benefit to finally creating the town we seem to want.

Paul Steer of Demamiel Drive said the bylaw was a massive undertaking but is backwards. He said the OCP should be reviewed first to identify needs to address like health and crime.

Mayor Evans noted that the community does have an Official Community Plan, but it is coming up for review.

Sean Ebbs-Canavan of Calvert Road said these are exciting times and things are changing and we are taking great steps and will keep people in Sooke.

Ellen Lewers of Sooke Road said the OCP review should have been the first plan of action and the Zoning Bylaw is trying to cover everything. She said the community hasn't focused on what we really want, and without that, we can't tell the developers what we want. She noted the topic of greenspace and farms and how they are to survive also needs to be looked at. Ms. Lewers

said she hopes Council will put the zoning bylaw on hold and take the time with the community to see where we want to go.

Brian Bulter of Ella Road said the bylaw was okay with him on some points. He noted the community has a community plan and the changes aren't in major violation. Mr. Butler noted the definition for marina parking was outside the standard, and that the new document will freeze industrial development because all industrial land is located outside the sewer specified area. He said he was told that is not the intent, but noted it is a serious issue that must be dealt with.

Joan Davies of Talc Place said she doesn't accept the bylaw, noted increased density per lot coverage, large scale development doesn't have the capability to do so responsibly. She said five bears have already been shot at Sunriver. She said no one thinks 10 years down the road to what it's like to live next door to high density development. She questioned where the conservation measures are.

Ms. Dolny of Gladys Place commented on all the work the committee had done. She questioned if any thought had been given to a secondary route.

Mayor Evans adjourned the meeting at 9:10 p.m. for a break.

Mayor Evans re-opened the meeting at 9:17 p.m.

Lois Gardner suggest the zoning map be labelled in black and white with letters instead of colors.

Mayor Evans noted the map will be on display at the Municipal Hall.

Larry Champagne of Austin's Place said he supported the bylaws.


Ed Helgesen of Belvista Road questioned if water rezoning pertains to the building of docks.

Mayor Evans said there is an application process.

Mr. Helgesen said he is in the shellfish business and noted that docks affect the area where shellfish can be harvested and noted there are ways to build without creosote.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 9:20 pm.

**Certified Correct:**



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**Janet Evans**  
Mayor



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**Rachel Parker**  
Deputy Clerk

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held on July 6, 2006 at 6:00 p.m.  
in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC

**COUNCIL PRESENT**


NIL

**STAFF PRESENT**

NIL

Meeting cancelled by Mayor Evans upon notice from Councillor Smith that she was unable to attend.

**Certified Correct:**

  
\_\_\_\_\_  
**Janet Evans**  
**Mayor**  
\_\_\_\_\_  
**Rachel Parker**  
**Deputy Clerk**



## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held on July 10, 2006 at  
6:00 p.m. in the Municipal Hall Meeting Room and  
7:00 p.m. in the Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Bonnie Sprinkling, Corporate Services Manager

**ABSENT:** Councillor Jen Smith

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party; and, the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED UNANIMOUSLY**

### CALL THE OPEN PORTION OF THE MEETING TO ORDER

Mayor Evans called the open portion of the meeting to order at 7:00 p.m.

### APPROVAL OF AGENDA

**MOVED** by Councillor Dumont, seconded to approve the agenda with the addition of the two late item agendas under "New Business".

**CARRIED UNANIMOUSLY**

## PUBLIC INPUT MEETINGS AND RELATED REPORTS

### PI-1 Development Variance Permit Application, 6511 Golledge Road

Mayor Evans called three times for submissions. Hearing none, she closed the public input meeting.

**MOVED** by Councillor Beech to authorize staff to issue a Development Variance Permit for 6511 Golledge Road as follows:

Requirement as per Bylaw 2040	Allowable Setbacks
Front yard = 7.5 m	3 m
Side yard = 1.5 m	1.2 m
Flanking yard = 4.5 m	3 m
Rear yard = 10 m	3 m
Minimum Width of Dwelling = 7 m	4 m
Min. Ground Floor Area = 80 m <sup>2</sup>	N/A
Height – Principal Bldg – 7.5 m	13 m
Height – Accessory Bldg – 4.5 m	9 m

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** by Councillor Armour, seconded that the minutes of the Committee of the Whole meeting held on June 5, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on June 19, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on June 26, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on June 26, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on June 29, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Public Hearing meeting held on June 29, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

## MINUTES FOR INFORMATION

**MOVED** by Councillor Armour, seconded that minutes of the 2010 Olympic Review Committee meeting held on April 13, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that minutes of the 2010 Olympic Review Committee meeting held on June 8, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that minutes of the following meetings be received for information

February 15, 1006, Victoria Family Court and Youth Justice Committee

June 5, 2006, RCMP, Monthly Mayor Report

June 6, 2006, Juan de Fuca Water Distribution Commission

June 14, 2006, Capital Regional District Board

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING FROM MINUTES

Councillor Dumont requested that a sound check be carried out before public hearings.

## PUBLIC QUESTION AND COMMENT PERIOD

Ellen Lewers, Sooke Road, expressed her support for the quarry application on Sooke Road and stated that allowances for mining on rural lands should be made in the zoning bylaw.

Gail Hall, Sooke River Road, stated that the correspondence at the Zoning Bylaw public hearing should be made available to the public.

Randy Clarkston, Glenidle Road, expressed his support, and endorsement of the applicant, for the quarry application on Sooke Road.

Jay Ryan, Owner of Buffy's Pub, expressed his concern about how the sewer parcel tax was calculated and that his business was unfairly taxed and could not make a profit.

Martin Swift, Grant Road, expressed his support for the quarry application on Sooke Road and stated that the applicant was community minded and that there were few places in Sooke to get rock for construction.

Chris Craig, Blythwood Road, stated that the applicant for the quarry application on Sooke Road was honest and had great integrity.

Joe Johnson, East Sooke Road, expressed his support for the quarry application on Sooke Road as there was not enough rock in Sooke to meet the needs of the increased construction.

John Rose, Sooke Road, stated that his property is adjacent to the proposed quarry and that he had no concern for the development.

Derek Ellington, Marilyn Place, stated that he was a partner in a local blasting company and that he felt the location of the quarry was excellent and would help a lot of contractors and residents of Sooke.

Stu Cummings, Charters Road, stated that as a contractor, he has had to bring rock in from Saanich and that the quarry on Sooke Road was a perfect location.

Terry McLean, Church Road, expressed his support for the applicant for the quarry application on Sooke Road and that there was need for more rock for the Sooke use.

## **DELEGATIONS**

### **D-1 Sheila Dobie, John Muir Elementary School Parents Advisory Committee President, Crossing Guards**

Ms. Dobie spoke on behalf of the Sooke, John Muir and Saseenos Elementary Schools Parent Advisory Committees and requested that Council consider providing funding in the amount of \$5,650 to cover the costing shortfall for crossing guards for 2006.

**MOVED** by Councillor Dumont, seconded to direct staff to come forward with a report on funding possibilities for crossing guards in the current budget.

**CARRIED UNANIMOUSLY**

### **D-2 Ardy Wickheim, Quarry/Mines Permit Application, 5204 Sooke Road**

Mr. Wickheim reviewed his application for a quarry operation on 5204 Sooke Road and stated that the quarry would be an asset and benefit to Sooke. Mr. Wickheim requested that Council consider rezoning 1 hectare of the property from rural to industrial for the quarry.

### **D-3 Ted and Linda Duffin, 2045 Kaltasin Road**

Mr. & Ms. Duffin reviewed the history of their application and expressed their frustration with the process as well as the time and costs involved.

## **UNFINISHED BUSINESS**

### **U-1 Cancellation of July 24, 2006 Council Meeting**

**MOVED** by Councillor Kasper, seconded that Item U-1, Cancellation of July 24, 2006 Council Meeting be considered under Notices of Motion.

**CARRIED**

Councillor Beech opposed.

## BYLAWS

**B-1 5204 Sooke Road, Bylaw No. 271, Official Community Plan Amendment Bylaw (86-18)**

**MOVED** by Councillor Dumont, seconded to direct staff to prepare an official community plan amendment bylaw and a zoning amendment bylaw for a portion of 5204 Sooke Road shown as the "area of future quarry" in the May 30, 2006 report to be forwarded to Council for consideration.

**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 269, Official Community Plan Amendment Bylaw (86-17) and Bylaw No. 270, Sooke Zoning Bylaw, 2006**

**MOVED** by Councillor Armour, seconded that Bylaw No. 269, *Official Community Plan Amendment Bylaw (86-17)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be read a second time amended as presented and amended as follows:

- correct word in definition of *Townhouse* on Page 18.
- Section 29.0a.d. Small Suites - reverse strike outs
- Amend definition of *Vacation Accommodation Unit* to add "or small suite"
- Section 15.3.1, remove "Tourist Accommodation" and replace with "Temporary Accommodation"
- update paragraph and page numbering and spacing throughout
- amendments as set out in Late Item report B-2

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that a public hearing for Bylaw No. 269, *Official Community Plan Amendment Bylaw (86-17)* and Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be scheduled for Thursday, August 10, 2006.

**CARRIED UNANIMOUSLY**

## REPORTS REQUIRING ACTION

**RA-1 Development Permit Application, 6228 Sooke Road**

**MOVED** by Councillor Dumont, seconded to authorize issuance of a Development Permit for a 107m<sup>2</sup> office building at 6228 Sooke Road once the applicant has registered a restrictive covenant on title limiting the use of the proposed building as an office building for use by Butler Brothers until fire hydrants are installed.

**CARRIED UNANIMOUSLY**

**RA-2 Development Permit Application, 2045 Kaltasin Road**

**MOVED** by Councillor Beech, seconded to authorize issuance of a development permit for the construction of a single-family home at 2045 Kaltasin Road with the following conditions: an archaeological study is required if any further development occurs on this property; septic field complies with the Vancouver Island Health Authority permit; and, the property is developed according to a stormwater management plan.

**CARRIED UNANIMOUSLY**

**RA-3 Council Minutes**

**MOVED** by Councillor Dumont, seconded to authorize staff to record motions only; that the reasons for votes on motions not be recorded; and an amendment to Bylaw No. 258, *Council Procedure Bylaw, 2006* be prepared for Council's consideration to reflect the reduced minute taking process.

**CARRIED UNANIMOUSLY**

**RA-4 Tent Lots, Sewer Connection**

**MOVED** by Councillor Armour, seconded to table Item RA-4 and to direct staff to obtain a legal opinion as to sewer connections for tent lots.

**CARRIED UNANIMOUSLY**

**RA-5 UBCM Tourism Grant Application**

**MOVED** by Councillor Beech, seconded to approve the UBCM Community Tourism Grant Application as to form and content.

**CARRIED UNANIMOUSLY**

**RA-6 Focus Group Capital Grants Committee**

**MOVED** by Councillor Beech, seconded to allocate in the 2006 Budget \$50,000 from the Casino Reserve Fund for a one-time, matching-funds capital grants project, Focus Group – Capital Grants.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded to re-established the Focus Group Capital Grants Committee as a select committee to identify capital projects in the community that are eligible for the one-time matching –funds grants and to direct staff to advertise for committee members.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, to approve the Terms of Reference for the Focus Group Capital Grants Committee as amended as follows: remove section 4.3; and, in section 5.1(c) to read "will be completed within one (1) year".

**CARRIED UNANIMOUSLY**

**RA-7 Municipal Contract Policing Resource Request**

**MOVED** by Councillor Parkinson, seconded approve the draft Letter of Approval in Principle and authorize staff to forward the letter as requested by the RCMP.  
**CARRIED UNANIMOUSLY**

**RA-8 CREST Cost Allocation Method**

**MOVED** by Councillor Beech, seconded to approve the recommended Cost Allocation Method as outlined in the correspondence dated May 25<sup>th</sup>, 2006 from the Capital Region Emergency Services.  
**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-1 Parcel Tax Review Panel Questions**

**MOVED** by Councillor Dumont, seconded to receive the report for information.  
**CARRIED UNANIMOUSLY**

Councillor Beech left the meeting at 9:05 p.m.

**RI-2 Monthly Animal Control Summary**

**MOVED** by Councillor Armour, seconded to receive the report for information.  
**CARRIED**

**RI-3 July Quarterly Newsletter**

**MOVED** by Councillor Armour, seconded to approve the July Quarterly Newsletter as amended as follows: remove advertisement for T-shirts; add information on Zoning Bylaw; add information on Epcor Workshop  
**CARRIED**

**MOVED** by Councillor Armour, seconded to authorize staff to make chronological amendments to the quarterly newsletter as appropriate after Council approval of the newsletters.  
**CARRIED**

**MAYOR AND COUNCIL REPORTS**

Mayor Evans reported that she and Ms. Wirsz attended the Regional Homelessness workshop in Colwood; she attended the Sooke Harbour Chamber of Commerce dinner with Minister Thorpe and, she attended the information session with Don Lowry, President of EPCOR.

Councillor Beech returned to the meeting at 9:15 p.m.

Councillor Parkinson read and submitted a report.

Councillor Beech reported that she attended the June 29<sup>th</sup> CREST meeting, the Chamber of Commerce dinner with Minister Thorpe and the information session with EPCOR.

#### **CORRESPONDENCE REQUIRING ACTION**

**C-1 CRD Bylaw, 3322, Capital Regional District Hazardous Materials Incident Response Service Establishment Bylaw No. 1, 2006**

**MOVED** by Councillor Armour, seconded to consent to the adoption of CRD Bylaw 3322, *Capital Regional District Hazardous Materials Incident Response Service Establishment Bylaw No. 1, 2006* in accordance with Section 801.4 of the *Local Government Act*.  
**CARRIED UNANIMOUSLY**

**C-2 CRD Environmental Services**

**MOVED** by Councillor Dumont, seconded authorized Mayor Evans to advise the CRD Environmental Services that the District of Sooke will not participate in the Core Area LWMP.  
**CARRIED UNANIMOUSLY**

**C-3 Te'Mexw Treaty Association**

**MOVED** by Councillor Armour, seconded to support in principle the request to help co-host a Te'Mexw Treaty Association Salmon BBQ and to direct staff to request further information.  
**CARRIED UNANIMOUSLY**

**C-4 Rene Taylor-Lowen**

**MOVED** by Councillor Beech, seconded to direct staff to send a letter of thanks to Ms. Taylor-Lowen and advise that Council will refer her suggestions to the Downtown Revitalization Committee for consideration.  
**CARRIED UNANIMOUSLY**

#### **CORRESPONDENCE FOR INFORMATION**

- I-1 Union of BC Municipalities, Municipal Rural Infrastructure Fund Agreement**
- I-2 Rich Coleman, Minister of Forests, Public Safety in Residential Neighbourhoods**
- I-3 Municipal Finance Authority, Funding**
- I-4 West Shore Crystal Meth Society, Thank you**
- I-5 UBCM Member Notice, Court Ruling PSAC vs. Municipal RCMP Employees**
- I-6 Canadian Assoc. of Home & Property Inspectors, Inspection Industry in BC**
- I-7 Council Reader File, June, 2006**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**



## **NEW BUSINESS**

### **NB-2 Statement of Financial Information Approval**

**MOVED** by Councillor Dumont, seconded to approve the Statement of Financial Information and authorize staff to forward the approval as requested by the Ministry of Community Services.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to continue the meeting past 10:00 pm.

**CARRIED UNANIMOUSLY**

## **NOTICES OF MOTION**

**June 26, 2006 Notice of Motion:** Councillor Parkinson gave notice of motion to request a special Council meeting as soon as possible and requested that staff bring forward all files dealing with development permit applications, development variance permit applicants, rezoning applications and subdivision applications for Council to review and make recommendations.

**MOVED** by Councillor Armour, seconded to defer the Notice of Motion to another Council meeting. **DEFEATED**

Councillor Kasper read a report included in a public hearing package.

**POINT OF ORDER** - Mayor Evans called Councillor Kasper to order.

Councillor Kasper appealed the chair's point of order, seconded.

**MOVED** by Mayor Evans to call the question shall the chair's call to order be sustained.

**DEFEATED**

**MOVED BY** Councillor Armour, seconded that staff refer out for a full-time planning technician and a full-time engineering technician.

**CARRIED** Councillors Kasper and Parkinson opposed.

Council requested that staff provide reports on the engineering and planning technician positions, including costs and to provide regular reports on the development applications in the same format as provided for this meeting.

### **NM-1 Status of Active Subdivision Applications**

**MOVED** by Councillor Armour, seconded to receive and file the report.

**CARRIED UNANIMOUSLY**

### **NM-2 Development Applications**

**MOVED** by Councillor Armour, seconded to receive and file the report.

**CARRIED UNANIMOUSLY**

**U-1 Cancellation of July 24, 2006 Council Meeting**

**MOVED** by Councillor Dumont, seconded that the Committee of the Whole meeting schedule for July 17, 2006 and the Regular Council meeting schedule for July 24, 2006 be cancelled.

**CARRIED**

Councillor Kasper opposed.

**PUBLIC QUESTION AND COMMENT PERIOD**

Herb Haldane, Sooke Road, asked why Council is considering subdivision applications for properties outside the sewer area if there are staffing issues.

Bruce MacMillan, Deerlepe, stated that 4 on 10 strata subdivisions do not require District of Sooke review or approval and that few municipalities have senior staff attend at the front counter.

Adrian Cownden, Church Road, stated that staff heavy workload might prevent him receiving a refund.

**ADJOURNMENT**

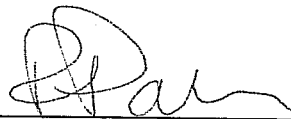
**MOVED** by Councillor Beech, seconded to adjourn the meeting at 11:00 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



\_\_\_\_\_  
**Janet Evans**  
Mayor



\_\_\_\_\_  
**Rachel Parker**  
Deputy Clerk

**Council Report  
Presented by:  
Councillor Brenda Parkinson**

1. **Wednesday, June 28, 2006**  
**Family Court & Youth Justice Committee**
  - Interesting Committee with extremely knowledgeable people in a variety of different fields
  - Guest Speaker Sylvia Sangha from the Law Courts Education Society of BC spoke on a number of programs and initiatives offered to schools and communities
  
2. **Friday, June 30, 2006**  
**Sooke Region Museum**  
**Fine Arts Unlimited – Reception**
  - This is the 2<sup>nd</sup> presentation of artwork since opening on May 26<sup>th</sup>, 2006
  - Adjudicated artwork by 10 artists from Sooke and surrounding area
  - Excellent turnout of patrons for the opening reception with artists in attendance
  
3. **Saturday, July 1<sup>st</sup>, 2006**  
**Canada Day Celebrations**
  - As Acting Mayor I represented the District at the Opening Ceremonies
  - I forwarded best wishes from the Mayor and Council to the organizers of the Celebrations
  - Remarkable event offering many activities for the whole family
  
4. **Saturday, July 1<sup>st</sup>, 2006**  
**Canada Day Soiree & Celebration of Life at Janette Chrysler's**
  - I make mention of this event as it was amazing to hear so many American's and Canadian's sing our National Anthem as one of the guests received his Canadian Citizenship
  
5. **Sunday, July 2, 2006**  
**Oak Bay's 100<sup>th</sup> Birthday Party Celebrations**
  - Guest of honour at the Celebration was the Honourable Iona Campagnolo, Lieutenant Governor of British Columbia
  - Attended the festivities at Windsor Park and enjoyed the performance by the Victoria Symphony

6. **Wednesday, July 5, 2006**  
**Chamber Dinner with the Honourable Rick Thorpe - Minister of Small Business and Revenue**
  - Very enjoyable and interesting evening
  - I am extremely impressed with the Minister and His Executive Assistant Pamela Hollingsworth, I asked the Minister a number of questions and I am pleased to report that I received an answer to all my questions the very next afternoon
  
7. **Friday, July 7, 2006**  
**Official Unveiling of the Spirit Bear**
  - Kody the Spirit Bear arrived in the morning and was installed in the foyer of SEAPARC
  - In October the Spirit Bear will be removed and sold at auction at the Convention Centre in November along with the other 50 Bears
  - I am pleased to report that out of the 200+ bears (including the mainland), I have been told that our Bear is rated in the top 5
  - The unveiling was at 4:00 pm and everyone especially the children had a wonderful time
  
8. **Friday, July 7, 2006**  
**EPCOR Information Session**
  - Met with members of the EPCOR team and had an update of the sewer system project
  
9. **Saturday, July 8, 2006**  
**Sooke Region Museum presents Island Fantasies – The Bonsai Show**
  - Very impressive collection of miniature forests and craft work – brilliant
  - Great attendance and another great showing for the Museum
  
10. **Sunday, July 9, 2006**  
**Sooke Region Museum Open House and BBQ**
  - Attended the Open House, toured the grounds and the Art Show
  
11. **Monday, Jul 10, 2006**  
**Sooke Program for the Arts Committee Meeting**
  - Interested in setting up a meeting with the Downtown Revitalization Committee in September
  - Looking into a variety of art projects for the community beautification
  
12. **Monday, July 10, 2006**  
**Regional Housing Trust Fund Committee**
  - The intent of the Grant Funding Agreement is to provide funds to approved participants of the Regional Housing Trust Fund application process
  - The District of Sooke needs to look for opportunities in our own area

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Municipal Meeting Room  
at 2205 Otter Point Road, Sooke, BC  
on July 18, 2006 at 6:00 pm

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillors Sheila Beech  
Councillors Rick Armour  
Councillor Jen Smith

### STAFF PRESENT

Debbie Carter, Acting Chief Administrative Officer

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### REPORTS REQUIRING ACTION

#### R-1 MFA Lease Unit 209 – 2001 GM 2500 Truck

**MOVED** by Councillor Armour, seconded, to payout the truck lease for the 2001 GM 2500 pick up (Unit 209) from the Fire Department Capital Works and Renewal Reserve Fund and re-allocate the budgeted funds allocated for the remaining monthly lease payments to the said reserve fund.

**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

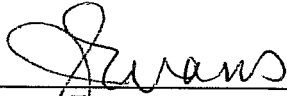
**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss labour relations or other employee relations.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 10:55 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**



\_\_\_\_\_  
**Janet Evans**  
**Mayor**



\_\_\_\_\_  
**Rachel Parker**  
**Deputy Clerk**

## DISTRICT OF SOOKE

Report of Public Hearing  
held in the Council Chamber at 2225 Otter Point Road, Sooke, BC  
on July 18, 2006 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Debbie Carter, Director of Finance  
Bob Kelsey, Fire Chief  
Nikki Lewers, Recorder

### **PH-1 Section 13, Phillips Road, Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-16)* and Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)***

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

Scott Kendrew, applicant, of 1680 Derby Road gave an overview of the proposed application, summarizing the history of his family owning the property for 42 years, and his intention to try and maintain the property's beauty while protecting the Sooke River.

Mr. Kendrew explained how a portion of the property was removed from the Agriculture Land Reserve, and his introduction to world-renown aquatic ecologist, Patrick Lucey who showed him it was possible to find a way to protect the riverbank and streams on the property with a conservation subdivision.

Mr. Kendrew said he had also applied to subdivide the property in case the rezoning application was not approved. The 10-acre parcels would allow the development of the property, but he would not be required to give park dedication, there would be no municipal water or road improvements required and it would have the effect of no protection for the streams on the property.

Mr. Kendrew stated that the proposed rezoning would provide a number of benefits, including over 3 km of trails for public use, protection of the Sooke River by keeping trees along the bank, municipal water, tertiary treatment, access to provincial Crown Land beyond the property, as well, he is prepared to donate land for a satellite fire hall. Mr. Kendrew also stated that his family plans to build and live in the community.

Dr. Patrick Lucey, for the applicant, of Aqua-Tex Scientific Consulting Ltd. of Kimberly, BC explained the benefits of a conservation subdivision. He said many countries are exploring the issue of how to maintain the health of their rivers, accelerate their restoration, and build sensitively on the land. He noted the Sooke River is an important corridor with the ocean and further up river to the Sooke Reservoir. The long-term vision

is to protect the Sooke River, but noted it has been faced with the legacy of logging, and other land uses, and is not in good health. He did note that there are signs that the river is trying to heal itself.

Dr. Lucey said a way to protect the river is to ensure the land at the river is not fragmented. He noted there are also two major creeks on the property, which are important because they produce an enormous amount of food to subsidize the fish population in the river. Mr. Lucey said trails are a major factor in protecting the landscape because they put eyes onto the landscape. He said that wildlife use creeks and wetlands as corridors and by not fragmenting the land, it protects wildlife habitat.

Dave McClimon of Dixon Road said he supported the application. Mr. McClimon said the proposal had many advantages to the community and it is useful to go in the direction they suggest. He encouraged Council members to support the application.

Ellen Lewers of Sooke Road recognized Rex Kendrew for all the years he farmed the property. She said the proposal was world class and wonderful for the community. She noted the tertiary treatment proposed and said the development could showcase to the world what development should be and how to preserve the river.

Lisa Gregg of Phillips Road said she lives beside and across from the proposed development and is in favour of the proposal. She noted the protection of the river and encouraged Council to walk and compare the two sides of the river.

Patricia Handy of Sooke River Road said she lives directly across the river from the development. She said she is in favour and noted it is important to protect our waterways for the future.

David Parsons of Phillips Road said he lives immediately south of the property. Mr. Parsons said he had more questions than answers in regard to the proposal. He said the two drawings that are presented with the information provided don't describe the plan. He questioned lot averaging and noted that each scenario for the property has impact on water, traffic, etc.

Mr. Parsons said the trail system south of the property goes through his agricultural land and creates problems. He said he doesn't want people near the agricultural land because they leave gates open and cattle escapes. He asked for Council to reject that portion of the trail plan.

Mr. Parsons noted that he protects the trees along the west side of the river and questioned what road standard would be necessary for the upgrading of Phillips Road. He said traffic is a big concern and noted it is unsafe to drive Phillips Road north of Sunriver Estates because of the large trucks using the road.

Mr. Parsons questioned how many lots would be permitted under the current zoning as well as the proposed zoning and how can residents be assured that the property owner couldn't apply to subdivide the lots in the future to something smaller.



Ed Helgesen of Belvista Place noted the integrity of the developer and said it is a chance for another beautiful subdivision. He said eventually there will be development and this is the time to take control for a golden opportunity. Mr. Helgesen said he hopes the concerns of those living down river will be answered.

Mark Bradbury of Sooke River Road lives just across from the farm. He said when he thinks of Sunriver he thinks never again. He questioned how many acres would be protected. He said if 65 one-acre lots leave 95 acres preserved then he is delighted.

John Oriordan of Vantreight Drive in Saanich said he is a member of the CRD roundtable on the environment and an ex-deputy minister for the Ministry of the Environment. He said Sooke has an important opportunity for maintaining watershed health. Mr. Oriordan said the proposal was a far better way to protect the Sooke River than the Riparian Area Regulation would be under a 10-acre subdivision. He said the proposal protects a larger area and provides for restoration at no public cost. He also suggested a memorandum of understanding be drafted to address questions in a transparent fashion. He fully supports the application.

John Marten of Sooke River Road said he supports the application. Mr. Marten noted that covenants don't work and that the Sooke Salmon Enhancement Society obtains seed stock for their hatchery from his place.

Ken Van of Phillips Road said he lives immediately north of the property. He said Councillor Armour made it clear at the public input meeting that his mind was made up and he hopes to penetrate that bias. Mr. Van suggested that Sunriver would be a better location for a fire hall since most dwellings on Phillips Road are located there. He suggested the District obtain cash-in-lieu to purchase a site in Sunriver.

Mr. Van noted issues with legal access to the proposed subdivision and the safety of Phillips Road. He said he was concerned with the lack of agreement and communication amongst District departments. He said no information has been provided to date as to what standard the road would be required to meet. He said a country lane is too narrow, and a walkway along Phillips Road must be included, especially because of the walking trails.

Mr. Van said some parcels of land surrounding the property that are currently land-locked will receive access from this development and more development could follow. Mr. Van also requested that the drain field proposed near his property line be relocated and the 30-metre setback be continued along the boundary.

Mr. Van said Mr. Lucey's report was excellent, but noted the bylaws showed a lack of preparation. Nowhere in the bylaws does it say that his report will have to be implemented. He said there was no development agreement, and noted that Bylaw 256 and 257 were invalid because the accompanying maps incorrectly show the northeast of the property. He does not support the project.

Gail Hall of Sooke River Road noted mapping errors with the bylaws. She also said she had researched the idea of a conservation subdivision and was captured by the concept.

She added, however, that the proposal does not meet the criteria put forth by Randall Arendt, an authority on the subject.

Ms. Hall said to qualify as a conservation subdivision, the concept would have had to be introduced in the OCP and have areas designated. She outlined a number of benefits to a conservation subdivision if used as part of an overall plan. Ms. Hall also outlined a number of limitations to conservation subdivisions as a development tool.

Ms. Hall said logging on the property has destroyed cultural areas such as middens and trees which were home to numerous bird species were brought down during the nesting season. She said wetlands and drainage systems were altered.

Ms. Hall said the proposal is affected because the developer currently has a rezoning and a 4 on 10 application for the Rural A lands on the property.

Ms. Hall outlined a number of *Local Government Act* sections she believes the public has a right to expect that Council and staff will meet. She said it is necessary to consider the report from the Sooke Fire Department and the suggestion of a satellite hall to be built on site or in the area. She said road maintenance and repair should also be considered. She noted a direct collision between the OCP and the Zoning Bylaw.

Ms. Hall also noted that the intent of the Official Community Plan is to focus compact urban forms of development within the Urban Growth Areas, that settlements are not created in isolation, and that under Rural Residential, the minimum lot size shall range between 1 ha and 4 ha. She also said Council and staff must meet the obligations under the Regional Growth Strategy.

Ms. Hall said the public has the right to complete and accurate information before the public hearing. She said information on both applications should be presented. She said information should be provided as to how the various studies completed will be implemented.

Jeff Kendrew of Derby Road said he is the property owner's son and is a university student who has walked the property with Mr. Lucey. He said other cities and countries will look to this project. He said it will be a vehicle of change through education, and as such, he has been educating and he is educating his friends and colleagues.

Susan McLean of Phillips Road said she currently lives on the property and has lived part-time and full-time on Phillips Road for the past 45 years. She said she and her brother grew up exploring the region and in 1980 she began working part-time for Rex Kendrew helping on the farm. She said he was a teacher, mentor and surrogate father to her. Ms. McLean said that 15 years ago she was asked to move to the farm to help. She said the property is special and she has struggled over the plans for the development, wanting to be fair to the family but make sure that the whole area does not suffer.

Ms. McLean said the community has completed many studies and reports for a sensible development strategy and we are not following them. She said the property is still relatively isolated from any existing development. And the property and its neighbours

have a long history of agricultural, forest, and recreational usage. She said it is a buffer separating the urban from wild.

Ms. McLean said choosing to log from late May through to July, killing a generation of newborn hatchling birds is not conservation, nor is the destruction of a sensitive wetland area. She noted increasing lot density by 225% above the Sooke River does not equate with conservation.

Ms. McLean outlined three possibilities for the project, the existing, with no change to zoning, the 4 on 10 alternate proposal with zoning changes, and a 65-lot subdivision with rezoning and their effects. She also researched how other municipalities handle density averaging.

Ms. McLean also outlined a list of environmental concerns, trail issues and the potential for fire hazards. She said the widening of Phillips Road to two lanes will cause the falling of the few existing trees left standing along the road after the logging of the Kendrew property which would destroy the country flavour of the area and decrease the wind block for the remaining trees. She said there was no information provided in the public hearing package to indicate what standard the proposed road upgrading will meet. She said Council needs to be aware of how much it will cost to maintain the road.

Ms. McLean also addressed issues of increased stormwater, a municipal water line, gravel pit, and the potential for future development.

Mr. Sanken of Sooke River Road said encouraged Council to make sure everything is in writing as they do not want to be responsible if the Sooke River dies and if a mistake is made, the river will suffer.

Bruce MacMillan of Deerlepe Road said he is in favour of the application. He said if Sooke has a choice between 4 on 10 and a planned development, the municipality should take the planned development.

Herb Haldane of Sooke Road said he is against the idea of subdivision outside the sewer area when there are still projects on the books waiting for attention. He is against the extra workload for an already busy staff.

Leanne Madill of Stoneridge Drive said she is the applicant's daughter and she intends on moving to the development with her family. She said she wants to teach her children to be ecological, but not through textbooks. She noted the global perspective of expanding accountability and responsibility. She said the project will identify Sooke as innovative, thoughtful and respectful of the land.

Danny Carrier, for the applicant, of JE Anderson and Associates addressed various points brought up through the meeting. He said the project will feature a series of bare land stratas, each with its own disposal field. Mr. Carrier said the trail proposed for the south of the property could be moved away from the neighbouring property to ensure very minimal impact to the agricultural land.

Mr. Carrier said he has spoken with the Municipal Engineer, who is willing to give the road standard the developer will be required to meet. He noted that development agreements and development permits are usually drafted prior to fourth reading. He also addressed a number of other questions relating to Phillips Road, density averaging and the gravel pit.

Steven Madill of Stoneridge Drive said he plans to live in the development with his family. He said this project is an opportunity to leave a legacy that shows our children that we acted responsibly, that we tried our best to think globally by acting locally.

Bruce Kerr of Victoria said his wife's family owns the property immediately upriver from the Kendrew land. He said he would prefer to see no subdivision, but added he can't restrict his neighbours. He said he sees some benefits and some concerns. He said this concept is the best one for keeping the streams protected and that there needs to be a tight agreement written.

Dr. Lucey, for the applicant, said there are laws to protect the land, however, the laws haven't done what we intended them to do. He explained further about the concept of conservation design and noted approximately 350 LEED buildings have been built. He also noted that uncontrolled access to properties causes problems, planned access avoids problems.

Ellen Lewers of Sooke Road said bringing CRD water to the property would be beneficial and having people living on the land act as eyes and ears to what's going on.

Alice Gable of Ayum Road said the project is the possibility of a start of a vision of a river walk along the river. It could be used as setting the standard.

Dana Murdock of Victoria said he went to the property on the weekend and he found people who feel strongly about being responsible with their actions. He said he supported the proposal.

Rosmary Jorna of Kemp Lake Road said she grew up on the Sooke River and she has been trying to get Mr. Lucey to talk to the Otter Point District about his vision as a wave of the future. She said south Vancouver Island still has a chance to do it right.

Martin Knowles of Demamiel Drive said he uses the trails with his son and they are very clean. Mr. Knowles said this project has opened the door for Sooke to step forward.

Mr. Kendrew, applicant, said he is prepared to put into writing what he will do and is prepared to commit to agreements and talking to the neighbours.

Ed Helgesen of Belvista said the person driving by with a cigarette has the potential to cause more fire damage than the residents living there. He said his family has lived here for 100 years and development is going to happen and should happen properly.

Written submissions were read and received from the following:

J. Oriordan, Vantreight Drive, Saanich  
Ken Van & Patricia A. Homer, Phillips Road


Gail Hall, Sooke River Road  
Jeff Kendrew, Derby Road  
Susan McLean, Phillips Road  
Steven Madill, Stoneridge Drive  
Leanna Madill, Stoneridge Drive  
Ellen Lewers, Sooke Road  
David and Sandy Parsons, Phillips Road

\*

Note: Nine other written statements were submitted at the public hearing but were not read, therefore cannot be accepted by the Council.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 9:50 pm.

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on July 27, 2006 at 6:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Debbie Carter, Acting Chief Administrative Officer  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

**ABSENT:** Councillor Rick Armour

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### APPROVAL OF AGENDA

**MOVED** by Councillor Dumont, seconded to bring forward new business regarding EPCOR and the community sewer system.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

Ken Van of Phillips Road expressed support for the administrative review and requested a three or four hours session for the public with the consultant and requested a public report on his findings.

Gail Hall of Sooke River Road commented that developers should pay for the aerial fire truck and not tax payers and expressed support for the administrative review.

Lois Gardner of Gollege Avenue expressed support for the administrative review.

Graham Marshall of Rhodonite Drive asked Council to review its preventative maintenance for community parks to meet the needs of families in Sooke.

### BYLAWS

**B-1 Alternate Approval Process, Bylaw No. 242, *Fire Protection Apparatus Borrowing Bylaw, 2006***

**MOVED** by Councillor Beech, seconded to direct staff to proceed with an alternate approval process under the provisions of section 86 of the *Community Charter* for Bylaw No. 242, *Fire Protection Apparatus Borrowing Bylaw, 2006*; establish Monday,

September 11, 2006 at 9:30 a.m. as the deadline for receiving elector responses; approve the elector response form as presented; make a fair determination that the total number of electors of the District of Sooke is 7330; direct staff to publish notice of the alternative approval process; and to proceed to a voting opportunity to obtain elector approval if necessary.

**CARRIED**

## **REPORTS REQUIRING ACTION**

### **RA-1 Broomhill Park Water Feature**

**MOVED** by Councillor Kasper, seconded to approve the expenditure of funds from the existing 2006 community parks budget for the repair of the Broom Hill Park water feature.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded to institute a policy to direct staff to advise the council community park liaisons with respect to significant issues and maintenance of community parks that staff are unable to resolve due to budget or time restrictions.

**CARRIED UNANIMOUSLY**

### **RA-2 Municipal Hall Administrative Review**

**MOVED** by Councillor Dumont, seconded to fund the administrative review from general revenue (operating reserve).

**CARRIED** Councillor Parkinson opposed.

**MOVED** by Councillor Dumont, seconded to approve the hiring of Geoff Pearce to conduct an administrative review of the District of Sooke departments and the expenditure of up to \$25,000 for the consulting services on the terms and conditions set out in the engagement letter as changed to read that the start date be July 25, 2006, to remove the words "of a non-confidential nature," to change the word "may" to "shall" in the second sentence of paragraph four, and to change the word "will" to "must" in the last sentence of paragraph four.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

Discussion took place regarding the expansion of the sewer service area and EPCOR's role, new subdivisions, capacity, and growth in the sewer service area.

**MOVED** by Councillor Smith, seconded to request EPCOR to present information on the expansion of the sewer service area to Council and to direct EPCOR to not meet with the public regarding any expansion of the sewer service area until Council has decided on the issue pursuant to section 6.8 of the operating contract between the District of Sooke and EPCOR Water Services.

**CARRIED**

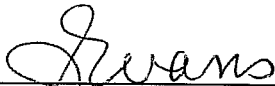

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 7:46 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk



## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held on August 8, 2006 at  
6:00 p.m. in the Municipal Hall Meeting Room and  
7:30 p.m. in the Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Alan Eastgaard, Municipal Engineer  
Roger Lam, Senior Planner  
Rachel Parker, Deputy Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:30 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss litigation or potential litigation affecting the municipality; and labour relations or other employee relations.

**CARRIED UNANIMOUSLY**

### CALL TO ORDER, OPEN PORTION

Mayor Evans called the open portion of the meeting to order at 7:30 p.m.

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Armour, seconded to add item RI-2, Chief Administrative Officer Position.

**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall of Sooke River Road commented on item B-1 and asked whether development permits will still come before the Council as there is no delegation to issue the permits, and that there is no authority in the official community plan to ask for reports and studies.

Bruce MacMillan of Deerlepe Road commented on item RA-1 supporting the application, but that the building should front Sooke Road rather than Dover Street.

Peter Langdon of Kennedy Road commented on item RA-1 that the development should not deter from the value of properties below Sooke Road, and asked Council to consider restricting business hours.

Jaquelin Stinson of Kennedy Street commented on item RA-1 and expressed concern for traffic safety, in particular left hand turns from and to Dover Street, and on-street parking obstructing vision.

Merv Cross of Dover Street commented on item RA-1 that the property size is too small for the proposed development and the parking is insufficient.

Len Jones of Kennedy Street commented on item RA-1 expressing concern for drainage and traffic safety.

## **BYLAWS**

### **B-1 Bylaw No. 255, *Development Procedures Bylaw, 2006* and Director of Development Services Job Description**

**MOVED** by Councillor Armour, seconded that Bylaw No. 255, *Development Procedures Bylaw, 2006* be introduced and read a first time.

**MOVED** by Councillor Smith, seconded to table consideration of first reading of Bylaw No. 255, *Development Procedures Bylaw, 2006* until the completion of the administrative review.

**CARRIED**

## **REPORTS REQUIRING ACTION**

### **RA-1 Development Permit Application, 6527 Sooke Road (DP2006-393)**

**MOVED** by Councillor Dumont, seconded to authorize staff to issue a development permit for 6527 Sooke Road.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to authorize the variances to reduce the flanking yard requirements to 0m on Dover Street, and to reduce the front yard requirements to 0m on Lanark Avenue.

**CARRIED**

### **RA-2 Development Permit Application, 1860 Connie Road (DP2005-625)**

Staff requested that the Council not consider this matter at this time.

### **RA-3 Expansion of Private Moorage Referral, Gillespie Road (LWBC2006)**

**MOVED** by Councillor Dumont, seconded to authorize staff to forward the referral to the Integrated Land Management Bureau for Lot A, Section 69 and 115, Sooke District, Plan VIP 73097 stating that the District's interests are unaffected by the request to expand the existing private moorage to install a private breakwater.

**CARRIED UNANIMOUSLY**

**RA-4 Senior Building Official Position, Internal Posting**

**MOVED** by Councillor Parkinson, seconded to table the matter of the internal posting for a senior building official until the completion of the administrative review.  
**CARRIED**

**REPORTS FOR INFORMATION**

**RI-1 Development Permit Application, Silver Spray Golf Course**

**MOVED** by Councillor Dumont, seconded to receive the report on the development permit application for the Silver Spray golf course for information.  
**CARRIED UNANIMOUSLY**

**RI-2 Chief Administrative Officer Position**

Mayor Evans reported that Mr. Jmaeff has announced his retirement at September 30, 2006.

**MOVED** by Councillor Beech, seconded to ask Mr. Geoff Pearce, consultant, for guidance in the hiring of a chief administrative officer.  
**CARRIED**


**PUBLIC QUESTION AND COMMENT PERIOD**


The applicant under item RA-2 asked for clarification why the application was not heard.

**ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to recess the meeting until August 10, 2006 at 5:30 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held on August 8, 2006 and  
reconvened on August 10, 2006 at 5:30 p.m.  
in the Municipal Hall Meeting Room

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer

### ABSENT:

Councillor Sheila Beech

### CALL TO ORDER

Mayor Evans reconvened the meeting on August 10, 2006 at 5:37 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Kasper, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss labour relations or other employee relations.

**CARRIED UNANIMOUSLY**

### RELEASE OF IN CAMERA RESOLUTIONS

**MOVED** by Councillor Dumont, seconded to approve the CUPE agreement dated August 9, 2006.

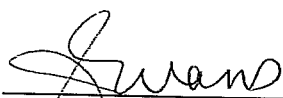
**CARRIED**

### ADJOURNMENT

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 6:40 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



Janet Evans  
Mayor



Rachel Parker  
Deputy Clerk

## DISTRICT OF SOOKE

Report of Public Hearing  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on August 10, 2006 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Cheryl Wirsz, Director of Development Services  
Nikki Lewers, Recorder

### ABSENT:

Councillor Sheila Beech

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

### **PH-1 Bylaw No. 269, *Official Community Plan Amendment Bylaw, (86-17)* and Bylaw No. 270, *Sooke Zoning Bylaw, 2006***

Cheryl Wirsz explained that this was the second public hearing held on the bylaws. She said changes and amendments were made to the bylaw and map to address topics raised at the first public hearing.

Victor Wehmann of Andover Road, representing some Silver Spray residents, expressed concern that fence height issues that were raised at the last public hearing had not been addressed. He asked Council to consider allowing property owners to apply for variances should they wish to have higher fences. He also expressed concern about steep slopes and setbacks and asked that the topic be reworded to allow for a geotechnical engineer or other expert to decide if the slop is subject to erosion.

Mayor Evans said she believes the intent is to have a geotech decide.

Elizabeth Coppock of the strata at 1991 Kaltasin Road expressed concern that the definition of fence height did not include the height of hedges. She explained how the height of a neighbour's fence was affecting the residents of her building.

Jonathan Berelowitz of the strata at 1991 Kaltasin Road supported Ms. Coppock's concerns, and provided dictionary examples of the definition of fence, which included hedges.

Derek Turner of Sooke Road did not support the changes that would allow secondary suites and small suites in a normal residential zone. He gave a specific example of how a suite on his neighbour's property that shares his driveway would affect him with extra traffic using his

driveway easement. He said a house with a suite and a duplex are the same, both are two family dwellings.

John Clarkson of Amethyst Way expressed concern that Sooke will turn from a beautiful area into downtown Victoria. He questioned how much control there will be over the density of the former John Phillips Memorial Golf Course property that is currently being subdivided. He asked if there will be any restrictions on the height of buildings to be constructed on the property behind his house, as well as whether the designation for the property can change and whether or not residents can be informed if it does.

Mayor Evans said if the developer wanted to increase the density they would have to rezone and the neighbours would be notified.

Ken Van of Phillips Road said he could not support the bylaws as they stand until changes are made. He noted the map does not show all of the Sunriver Estates park designations.

Gail Hall of Sooke River Road said she did not support Bylaw No. 270. She identified a number of concerns, including using the sewer specified area as the zoning boundary because that area may expand in the future. She suggested a special zone should be created for uses like gas stations which are hazardous. Ms. Hall identified other concerns relating to mapping, text issues, as well as height, mobile home designations and small suites.

Ellen Lewers of Sooke Road said the OCP should have been updated before the zoning bylaw. She said zoning should not dictate to the OCP. Ms. Lewers said the community needs to decide if it is rural or it is a city. She questioned section 2.5 which allows for reasonable time for entry after property notice is served. She also noted there was a conflict between the description of what is allowed under agriculture and what is allowed under home based business. She added that horticulture should include trees and she addressed allowing for higher fences.

Martin Hill of Amethyst Way and 1991 Kaltasin Road supported the bylaw, noting he was in favour of secondary suites because many young people can't afford to stay in Sooke. He asked Council to make the Kaltasin Road neighbour cut the hedge down.

Dorothy Lebrun of Amethyst Way said she is not in support of the bylaws. She said if she wanted an urban community she would live in Victoria. She said she was concerned that there will be four storey buildings in her backyard.

Richard Phillips of Grant Road expressed concern that allowing higher buildings and smaller lots will be just the beginning of the expenses for taxpayers following increased development. He noted the purchase of a new fire truck to service three and four storey buildings.

Brian Butler of Ella Road presented a written submission outlining concerns he said weren't dealt with after the first public hearing. He noted concerns with campsites, marina parking requirements, height limitations, and mapping issues.

Larry Champagne of Austins Place said he supports the bylaw.

Marilyn Clarkson of Amethyst Way said many people are misinformed and didn't understand and she suggested the newspaper could be used more efficiently to help spread the word about urbanization. People want more information on topics such as height.

Mayor Evans read submissions from the following:

Doug and Susan Bexson of Anna Marie Road outlined three concerns to the C2 zone, including the ability to rebuild should their home burn down; the change of yard setbacks to zero; and the fence changes to 2.5 metres.

Stu and Jane Gordon of Wright Road support the bylaws.

Jason Begley of Beaton Road supports the bylaws.

Nick Jajcaj of Lincroft Road supports the bylaws.

Karen Taylor of Rhodonite Roat supports the bylaws.

Lars Nyberg of Maple Avenue supports the bylaws.

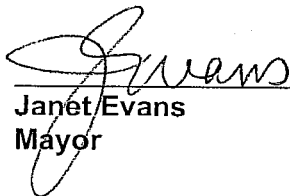
Richard Gray of Grant Road supports the bylaws.

Dale Reid of Marathon Lane supports the bylaws.

Niel Mallory of Grant Road West supports the bylaws.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:55 pm.

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held on August 14, 2006  
6:00 p.m., Closed Portion, Meeting Room  
6:30 p.m., Liquid Waste Management Plan Steering Committee, Council Chamber  
7:00 p.m., Open Portion, Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

**ABSENT:** Councillor Sheila Beech

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss labour relations and other employee relations.

**CARRIED UNANIMOUSLY**

### LIQUID WASTE MANAGEMENT PLAN STEERING COMMITTEE

Consultants reviewed Stage 1 issues: rainwater runoff quality, rainwater quality quantity, and environmental protection.

### CALL TO ORDER, OPEN PORTION

Mayor Evans called the open portion of the regular Council meeting to order at 7:25 p.m.

### REPORT OF IN CAMERA RESOLUTIONS

Mayor Evans reported that the District of Sooke and CUPE Local 374 have reached a two and a half year agreement.

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Parkinson, seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**



## ADOPTION OF MINUTES

**MOVED** by Councillor Dumont, seconded that the minutes of the Special Council meeting held on July 6, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on July 10, 2006 be adopted as corrected to show that Councillor Beech left the meeting during *Reports for Information*.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Special Council meeting held on July 18, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Special Council meeting held on July 27, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the Report of the Public Hearing held on August 10, 2006 be adopted as corrected in the statements of Mr. Turner and Mr. Clarkson.

**CARRIED UNANIMOUSLY**

## MINUTES FOR INFORMATION

**MOVED** by Councillor Armour, seconded that minutes of the 2010 Olympic Review Committee meeting held on July 13, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that minutes of the Juan de Fuca Water Distribution Commission meeting held on July 11, 2006, the Capital Regional District Board meeting held on July 12, 2006, and the Capital Regional Hospital District Board meeting held on July 12, 2006 be received for information.

**CARRIED UNANIMOUSLY**

## PUBLIC QUESTION AND COMMENT PERIOD

Dana Lets, representing the applicant under item RA-1, expressed her wish to resolve the issues.

## BYLAWS

**B-1** Bylaw No. 269, *Official Community Plan Amendment Bylaw (86-17)*

**MOVED** by Councillor Kasper, seconded that Bylaw No. 269, *Official Community Plan Amendment Bylaw (86-17)* be read a third time.

**CARRIED**

**B-2 Bylaw No. 270, Sooke Zoning Bylaw, 2006**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be read a third time.

**DEFEATED**

**MOVED** by Councillor Dumont, seconded to direct staff to review public comments on Bylaw No. 270, *Sooke Zoning Bylaw, 2006* and bring a report forward to the Committee of the Whole with proposed amendments to the bylaw and feasibility of those amendments.

**CARRIED** Councillor Smith opposed.

**REPORTS REQUIRING ACTION**

**RA-1 Development Permit Application, 1860 Connie Road (DP2005-625)**

**MOVED** by Councillor Armour, seconded to authorize staff to issue a development permit for 1860 Connie Road, legally described as Lot A, Section 116, Sooke District, Plan VIP72633.

**CARRIED**

**RA-2 Development Permit Application, Silver Spray Golf Course (DP2006-885 to 888)**

**MOVED** by Councillor Dumont, seconded to authorize issuance of a development permit for the Silver Spray Golf Course on lots 2, 3, 4 and 5, Section 83, Sooke District, Plan VIP77658 with the following conditions:

- The applicant will provide a detailed design, landscaping plan and stormwater management plan for any roads or parking lots;
- The applicant will develop a water quality-monitoring program with a BMP guidance manual to be approved by the Municipal Engineer and the applicant's consultant will run the water-quality monitoring program reporting regularly to the Municipal Engineer;
- The applicant's consultant will ensure that veteran trees are protected as per CRD Bylaw 2950. The applicant's consultant will report on any issues arising from this condition and will prepare a final report for the District indicating whether this condition has been met;
- The applicant will provide an erosion and sediment control plan for approval by the Municipal Engineer. The applicant's consultant will ensure that the erosion and sediment control plan is being adhered to and report regularly to the Municipal Engineer on compliance with the plan;
- The applicant's consultant will ensure that at a minimum, 90% of the landscaping uses native species characteristic of the area and will prepare a final report to the Municipal Engineer indicating this condition has been met;
- The applicant's consultant will ensure that the golf course is developed according to the "*Greening Your B.C. Golf Course – A Guide to Environmental Management*" (DOE-FRAP #1996-26) publication and will report regularly to the Municipal Engineer on compliance; and

- The applicant's consultant will ensure that the 15m riparian buffer on Festus Brook and the 5m riparian buffer on Dome Brook are maintained and that any crossings of these brooks are contemplated with the Ministry of Agriculture and Lands.

**CARRIED**

**RA-3 Development Permit Amendment, 6971 West Coast Road (DP2005-0163)**

**MOVED** by Councillor Armour, seconded to authorize staff to amend the development permit DP2005-0163 by making the following changes: deleting Section D. 1.; In Section D.3.a replacing the wording "Phase 1" with "the final phase", and inserting elevations for Blocks H and I to Schedule 6.

**CARRIED**

**RA-4 Sewer Parcel Tax Review Panel**

**MOVED** by Councillor Armour, seconded whereas the Council adopted Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003* on December 23, 2003 to, among other things, impose a sewer parcel tax; and whereas the Council appointed a parcel tax review panel under s. 204 of the *Community Charter* to authenticate the sewer parcel tax roll, and the panel sat on June 29, 2006 and authenticated the parcel tax roll on June 30, 2006; and whereas the authentication of the parcel tax roll may not have occurred in accordance with the time limits established by provincial legislation to the 2006 year; be it resolved that the Council petition the Minister of Community Services for an amendment to the *Municipalities Enabling and Validating Act (No. 3)* to validate the authentication of the 2006 parcel tax roll and the 2006 sewer parcel tax.

**CARRIED UNANIMOUSLY**

**RA-5 Revenue and Expenditure Report as at June 30, 2006**

**MOVED** by Councillor Dumont, seconded to allocate funds in the 2006 budget for legal costs to each departmental budget.

**CARRIED UNANIMOUSLY**

**RA-6 Consultant Hire, Subdivision Assistance**

**MOVED** by Councillor Kasper, seconded to authorize the Chief Administrative Officer to hire a consultant to assist with subdivision applications, and to hire the consultant on a temporary basis until the outstanding subdivision applications are completed.

**CARRIED UNANIMOUSLY**

**RA-7 Council Procedure Bylaw, Amendments**

**MOVED** by Councillor Armour, seconded to table proceeding with any proposed amendments the council procedure bylaw until the administrative review is completed.

**CARRIED UNANIMOUSLY**

**RA-8 Council Minutes, Attachments**

**MOVED** by Councillor Dumont, seconded to no longer attach written submissions received from the public to the council meeting minutes.  
**CARRIED UNANIMOUSLY**

**RA-9 2006 Annual Union of BC Municipalities Conference**

**MOVED** by Councillor Dumont, seconded to authorize Council to attend the 2006 Annual UBCM Convention in Victoria the week of October 24<sup>th</sup> to 27<sup>th</sup>, 2006; and that the expenses be reimbursed in accordance with the District of Sooke expense policy.  
**CARRIED UNANIMOUSLY**

**RA-10 Union of BC Municipalities Conference, Seniors Housing and Support Services**

**MOVED** by Councillor Armour, seconded to authorize Mayor Janet Evans and Councillor Ron Dumont to attend the UBCM Seniors Housing Conference in Richmond on September 20-21, 2006; and that the expenses be reimbursed in accordance with the District of Sooke expense policy.  
**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

- RI-1 **RCMP, Sooke Detachment**, Monthly Mayor Report, June 2006
- RI-2 **RCMP, Sooke Detachment**, Monthly Mayor Report, July 2006

**MOVED** by Councillor Dumont, seconded to receive the reports for information.  
**CARRIED UNANIMOUSLY**

**MAYOR AND COUNCIL REPORTS**

Mayor Evans reported that she and Mr. Jmaeff met with the Minister of Community Services regarding the parcel tax review panel and that the Council may write the Ministry of Community Services requesting that the requirement for a unanimous vote for the establishment of the urban containment area in the official community plan be repealed.

**CORRESPONDENCE REQUIRING ACTION**

- C-1 **Capital Regional District**, Management Plan Process for the Sea to Sea Regional Park Lands, Appointment to Sea to Sea Management Plan Advisory Group

**MOVED** by Councillor Armour, seconded to appoint Councillor Smith to the Capital Regional District Sea to Sea Management Plan Advisory Group.  
**CARRIED UNANIMOUSLY**

- C-2 Office of the Premier, Province of BC, Union of BC Municipalities Convention, Cabinet Ministers Meeting Requests**

Council discussed requesting meetings with the Minister of Transportation, the Minister of Tourism, Sport and the Arts, and the Minister of Economic Development and Minister responsible for the Asia-Pacific Initiative and the Olympics.

- C-3 Union of BC Municipalities, "Urban Forum" Workshop at UBCM Convention, Topic Submissions**

- C-4 Union of BC Municipalities, Mid-Sized Communities Forum Workshop at UBCM Convention, Topic Submissions**

Mayor Evans asked Council members to consider topics for UBCM forums.

- C-5 Vancouver Island Regional Library Board, Library Operating Grant, Request to Support Increase**

**MOVED** by Councillor Dumont, seconded to support the increase of the Provincial library operating grant by letter to Province of BC.

**CARRIED UNANIMOUSLY**

- C-6 Vancouver Island Regional Library Board, Distribution of Federal Infrastructure Funding, Request for Support for National Infrastructure Program and Eligibility of Libraries for Funding**

**MOVED** by Councillor Parkinson, seconded to support the establishment of a new national infrastructure program with public libraries as eligible organizations for the distribution of federal infrastructure funding in writing to the Minister of Finance and the Minister of State.

**CARRIED UNANIMOUSLY**

- C-7 Squamish-Lillooet Regional District, Amendment to Utilities Commission Act, Request for Contributions for Public Relations**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence

**CARRIED UNANIMOUSLY**

#### **CORRESPONDENCE FOR INFORMATION**

- I-1 Peter Unger, Billings Road, Copy of Letter to CRD Water Board, Billings Road Berm**

**MOVED** by Councillor Dumont, seconded to support the request to the Capital Regional District Water Department to restore the original earth and rock berm at the end of Billings Road in writing.

**CARRIED UNANIMOUSLY**

**I-11 Ministry of Community Services, 2006 Traffic Fine Revenue Sharing Grant Program Allocations**

**MOVED** by Councillor Dumont, seconded to discuss 2006 traffic fine revenue at a meeting of the Committee of the Whole.

**CARRIED UNANIMOUSLY**

- I-2 Sooke Philharmonic Society**, Letter of Thanks
- I-3 Juan de Fuca Regional Park Watch Society**, Letter of Thanks
- I-4 Scouts Canada**, Scout Apple Day, September 30, 2006
- I-5 City of Langford**, Copy of Letter to Minister of Community Services, Boundary Restructure Study
- I-6 Ministry of Community Services**, 2006 Small Community Grant Program Allocations
- I-7 Union of BC Municipalities**, Gas Tax Agreement, Community Works Fund Payment
- I-8 Union of BC Municipalities**, Gas Tax Agreement, Strategic Priorities Fund Regionally Significant Projects
- I-9 Ministry of Environment**, Site Profile Process for Contaminated Sites
- I-10 Ministry of Public Safety and Solicitor General**, Police Records Information Management Environment, Per-Officer Fee Implementation
- I-12 City of Coquitlam**, Copy of Letter to Minister of Natural Resources, Cancellation of EnerGuide Program
- I-13 Union of BC Municipalities**, New Revised UBCM Act
- I-14 Regional District of North Okanagan**, UBCM Resolution, Mineral Claims on Private Property
- I-15 Consumer Advocacy and Support for Homeowners (CASH) Society**, UBCM Resolutions, BC Housing Issues

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

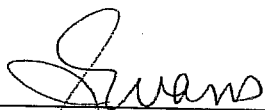
**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 9:40 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**



Janet Evans  
Mayor



Rachel Parker  
Deputy Clerk

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Municipal Hall Meeting Room  
at 2205 Otter Point Road, Sooke, BC  
on August 21, 2006 at 6:00 pm

**COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

**STAFF PRESENT**

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corporate Services Manager (R)

**CALL TO ORDER**

Mayor Evans called the meeting to order at 6:00 p.m.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

- (a) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (b) litigation or potential litigation affecting the municipality;
- (c) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (d) labour relations and other employee relations.

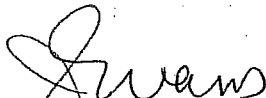

**CARRIED**

**ADJOURNMENT**

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 10:25 p.m.

**CARRIED**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held on August 28, 2006  
6:00 p.m., Closed Portion, Meeting Room  
7:00 p.m., Open Portion, Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Kasper, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; litigation or potential litigation affecting the municipality; the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; labour relations and other employee relations.

**CARRIED UNANIMOUSLY**

### CALL TO ORDER, OPEN PORTION

Mayor Evans called the meeting to order at 7:10 p.m.

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Parkinson seconded to add the following items to the agenda as new business: RA-3, Economic Development Proposal (amended report), and RA-9, Level 1 Basic Crime Prevention Through Environmental Design Course.

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** by Councillor Armour, seconded that the minutes of the Report of Public Hearing held on July 18, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Special Council meeting held on August 8, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**



**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on August 10, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on August 14, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Special Council meeting held on August 21, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Committee of the Whole meeting held on August 21, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

#### **MINUTES FOR INFORMATION**

**MOVED** by Councillor Armour, seconded that the minutes of the Sooke Program of the Arts Committee meeting held on July 10, 2006 and the minutes of the Capital Regional District Board meeting held on August 9, 2006 be received for information.  
**CARRIED UNANIMOUSLY**

#### **PUBLIC QUESTION AND COMMENT PERIOD**

Ken Van of Phillips Road commented on public hearing procedure.

Angus Sutherland, applicant under item RA-1, commented that the density per acre has been reduced and that he hope he and staff can work together on the outstanding issues.

#### **BYLAWS**

**B-1 3031 Phillips Road (RZOCP2005-327), Bylaw No. 256, Official Community Plan Amendment Bylaw (86-14), Bylaw No. 257, Zoning Amendment Bylaw (2040-85)**

**MOVED** by Councillor Beech, seconded that Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-14)* be read a third time.

**MOVED** by Councillor Dumont, seconded to table the motion to read Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-14)* a third time.  
**CARRIED** Councillor Beech opposed.

**B-2 Bylaw No. 262, Economic Development Service and Commission Repeal Bylaw, 2006**

Bylaw No. 262 was considered after item RA-3.

**B-3 Bylaw No. 263, *Fire Protection Apparatus Temporary Borrowing Bylaw, 2006***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 263, *Fire Protection Apparatus Temporary Borrowing Bylaw, 2006* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 263, *Fire Protection Apparatus Temporary Borrowing Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Bylaw No. 263, *Fire Protection Apparatus Temporary Borrowing Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 264, *Sooke Core Sewer Service Area Amendment Bylaw (147-1)***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 264, *Sooke Core Sewer Service Area Amendment Bylaw (147-1)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Bylaw No. 264, *Sooke Core Sewer Service Area Amendment Bylaw (147-1)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 264, *Sooke Core Sewer Service Area Amendment Bylaw (147-1)* be read a third time.

**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 269, *Official Community Plan Amendment Bylaw (86-17)***

**MOVED** by Councillor Kasper, seconded that Bylaw No. 269, *Official Community Plan Amendment Bylaw (86-17)* be adopted.

**CARRIED** Councillor Smith opposed.

**REPORTS REQUIRING ACTION**

**RA-1 Rezoning Application for 6995 Nordin Road (RZ2006-394)**

**MOVED** by Councillor Kasper, seconded to proceed with the application to rezone 6995 Nordin Road (RZ2006-394). **CARRIED UNANIMOUSLY**

**RA-2 Affordable Housing Policy Contract**

**MOVED** by Councillor Beech, seconded to authorize the Mayor and Chief Administrative Officer to enter into a contract with Don Cameron and Associates for the affordable housing policy project to a maximum of \$15,000 as per the amended invoicing process set out in the email from Donald Cameron dated August 24, 2006, and to include the request for proposal document in the contract.

**CARRIED UNANIMOUSLY**

### RA-3 Economic Development Proposal

**MOVED** by Councillor Beech, seconded to establish a Sooke Economic Development Commission (SEDC) and the services that will be provided by the SEDC; to set out the terms of reference for the SEDC as follows:

The Commission will oversee the economic development functions provided by the Sooke Harbour Chamber of Commerce on behalf of the District through the following responsibilities:

- Provide leadership and direction to promote, facilitate and enhance the economic development and sustainability of the Community.
- In accordance with the District's 2006 Annual Report implement the Economic development Strategy for the District.
- Prepare an annual Action Plan and budget proposal to implement the SEDC Strategy and achieve economic growth for Sooke.
- Communicate to Council through quarterly reports from the Chair of the SEDC.

That the duties be in full compliance with the goals of the Official Community Plan in relation to economic development.; to authorize staff to advertise to fill one neutral position on the SEDC (Non-Chamber member); to appoint Councillor Kasper and Councillor Armour to the SEDC; to appoint 2 members from the Sooke Harbour Chamber of Commerce to the SEDC; to authorize the Mayor and Chief Administrative Officer to execute the proposed agreement with the Sooke Harbour Chamber of Commerce.

**CARRIED** Councillor Smith opposed.

### B-2 Bylaw No. 262, *Economic Development Service and Commission Repeal Bylaw, 2006*

**MOVED** by Councillor Kasper, seconded that *Economic Development Service and Commission Repeal Bylaw, 2006* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that *Economic Development Service and Commission Repeal Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that *Economic Development Service and Commission Repeal Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

### RA-4 School Crossing Guard, Annual Funding

**MOVED** by Councillor Smith, seconded to fund the Sooke school crossing guards in the additional amount of \$5,650 from the 2006 traffic fine revenue.

**CARRIED UNANIMOUSLY**

**RA-5 Allocation of Union of BC Municipalities Tourism Grant Funds**

**MOVED** by Councillor Smith, seconded to authorize allocation of the UBCM Tourism Grant in the amount of \$979 to Tourism Victoria Membership; \$18,630 to Sooke Fine Arts Society; and \$12,946 to Tourism Alliance.

**CARRIED UNANIMOUSLY**

**RA-6 CUPE Agreement**

**MOVED** by Councillor Dumont, seconded to authorize the Mayor and the Chief Administrative Officer to execute the collective agreement between the District of Sooke and CUPE 374 on behalf of the District of Sooke.

**CARRIED UNANIMOUSLY**

**RA-7 Board of Variance Seminar**

**MOVED** by Councillor Beech, seconded to authorize members of the Board of Variance to attend the upcoming Board of Variance Seminar in Penticton.

**CARRIED**

**MOVED** by Councillor Beech, seconded to authorize a staff member to attend the upcoming Board of Variance Seminar in Penticton.

**CARRIED**

**RA-8 Committee of the Whole Recommendations from August 21, 2006**

**David Rector, General Manager, BC Operations & Tami Wetmore, Operations Manager, Port Hardy and Sooke Regions, EPCOR Water Services Inc., Potential Additional Community Sewer System Service Areas**

**MOVED** by Councillor Parkinson, seconded to request EPCOR to proceed with its high level discussion with Council and staff to produce an issues brief.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded to send a letter of thanks to EPCOR and to advise EPCOR to refer all matters regarding expansion of the sewer service area to the District of Sooke.

**DEFEATED**

**Juan de Fuca ParkWatch Society, Request for Additional Funding**

**MOVED** by Councillor Parkinson, seconded to provide additional funding to the Juan de Fuca Regional ParkWatch Society in the amount of \$2,168 from traffic fine revenue or from general revenue.

**CARRIED UNANIMOUSLY**

**Bylaw No. 270, Sooke Zoning Bylaw, 2006, Revised Schedule & Proposed Amendments to Bylaw No. 270**

**MOVED** by Councillor Beech, seconded to add to the vacation home definition that small suites can be used as vacation accommodation; and to give options for building heights and site coverage to protect view corridors along Highway 14 in the town core; regulate parking for marinas by requiring one parking stall per three berths; to regulate the maximum height in the new subdivision at 2197 Otter Point Road at 10.5 m; to support small and secondary suites in the Sooke Zoning Bylaw, 2006; to endorse the following schedule for Bylaw No. 270, Sooke Zoning Bylaw, 2006:

<b>Task</b>	<b>Date</b>	
Council direction	August 21	
Amendments to bylaw	August 22 – August 25	
Advertising	August 23 and Aug 30 News Mirror	
COW Public Information Meeting	Tue Sept 5	
Amendments to bylaw	Sept 7-8	
2 <sup>nd</sup> reading	Sept 11	
Public Hearing	October 3	
3 <sup>rd</sup> Reading	October 10	
4 <sup>th</sup> reading	October 23	

**CARRIED** Councillor Smith opposed.

**Ministry of Transportation Malahat Corridor Study**

**MOVED** by Councillor Dumont, seconded to advise the Ministry of Transportation that the District of Sooke supports the Capital Regional District resolution made on August 9, 2006 in regard to the Malahat Corridor Study.

**CARRIED UNANIMOUSLY**

**Council Chamber and Meeting Room Use Policy**

**MOVED** by Councillor Beech, seconded to amend Policy 2.1 Council Chamber and Meeting Room Use Policy by removing sections 5 and 6, and to charge the Capital Regional District Land Use Committee for use of the Council Chamber under the policy.

**CARRIED**

**MAYOR AND COUNCIL REPORTS**

Mayor Evans reported that she and Councillor Smith attended the First Nations barbeque in Victoria where she was presented with a piece of art of a painted cedar plank. Mayor Evans asked the Council to consider consenting to a change the SEAPARC budget.

**MOVED** by Councillor Beech, seconded to agree to consolidate the 408 Capital Regional District budget account into the 401 account.

**CARRIED UNANIMOUSLY**

Councillor Armour reported that the 2010 Olympic Committee will be presenting a report to Council on the marine boardwalk project and the Sooke Elementary School playground project.

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on September 7, 2006 at 6:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corp. Services Manager (R)  
Cheryl Wirsz, Director of Development Services

**ABSENT:** Councillor Jen Smith

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Beech, seconded that the agenda be approved.  
**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

Ken Van, Phillips Road objected to the time and date of this meeting and to the procedures and structure of the public meetings for the Phillips Road rezoning bylaws and requested that the process start again.

Gail Hall, Sooke River Road, presented Council with a copy of the *Strata Property Act - Bare Land Strata Regulations*.

Troy Lovbakke, Grant Road, referred to the Times Colonist article about the proposed zoning bylaw and commented that the applicant should wait until after the zoning bylaw is adopted.

E.M. Anderson, Phillips Road, stated that the Phillips Road rezoning bylaw should not go through without answers to the public's questions and a development agreement.

David Parson, Phillips Road, stated that the public process must be correct for the Phillips Road rezoning bylaw and that Council should accept written submissions at Public Hearings. Mr. Parson stated that the Phillips Road development does not contradict the statements made by planning staff in the Time-Colonist article as each application has different rules and the development does provides tertiary sewage treatment and he would like to support the Phillips Road rezoning bylaw if the public receives answers and there is a development agreement or letter of understanding in place before Public Hearing.

Lance Lajeunesse, Grant Road, stated he was in agreement with the previous speakers.

## **BYLAWS**

### **B-1 3031 Phillips Road (RZOCP2005-327), Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-14)* and Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)***

**MOVED** by Councillor Dumont, seconded to lift the motion to read Bylaw No. 256, *Official Community Plan Amendment Bylaw (86-14)* a third time from the table.

**CARRIED**

**MOVED** by Councillor Parkinson, seconded to hold another Public Hearing on the Phillips Road project Bylaws 256, *Official Community Plan Amendment Bylaw (86-14)* and Bylaw No. 257, *Zoning Amendment Bylaw (2040-85)*, due to the fact that written submissions at the public hearing held on July 18, 2006 were not made available, not read out and not noted by the Chair at the Public Hearing because they were not available. The submissions were not accepted by Council and were not included in the official publications. This is a clear violation of the *Local Government Act* section 890 subsection 3 where all persons are to be afforded a reasonable opportunity to be heard. It should be noted that this practice is not consistent with other Public Hearings held at the District of Sooke to date. At previous public hearings all written submissions were all read allowed by the Chair to the audience.

**CARRIED**

**MOVED** by Councillor Parkinson, seconded that written submissions received at Public Hearings be read out at the Chair's discretion.

**CARRIED**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Ken Van, Phillips Road, stated that conditions of a development should be included in the bylaw and that an agreement should be in place before the bylaw is adopted.

Leanne Madill, Stoneridge Drive, asked if all those who spoke at the previous Public Hearing for the Phillips Road rezoning application would have to attend the upcoming Public Hearing.

Gail Hall, Sooke River Road, stated that the District of Sooke has never read out written submissions at Public Hearings, but that if they are not read out, then the public does not have a chance to comment on them.

## MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- (a) labour relations and other employee relations; and
- (b) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**CARRIED UNANIMOUSLY**

## ADJOURNMENT

Meeting adjourned at 10:10 pm.

**Certified Correct:**



\_\_\_\_\_  
Janet Evans  
Mayor



\_\_\_\_\_  
Rachel Parker  
Deputy Clerk



## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held on September 11, 2006  
6:00 p.m., Closed Portion, Meeting Room  
7:00 p.m., Open Portion, Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Cheryl Wirsz, Director of Development Services  
Alan Eastgaard, Municipal Engineer  
Rachel Parker, Deputy Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90 of the Community Charter to discuss labour relations or other employee relations; litigation or potential litigation affecting the municipality; the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED UNANIMOUSLY**

### CALL TO ORDER, OPEN PORTION

Mayor Evans called the meeting to order at 7:05 p.m.

### REPORT OF IN CAMERA RESOLUTIONS

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Beech, seconded to remove item B-2 from the agenda and to the determination of elector approval to item B-1.

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on August 28, 2006 be adopted as corrected to show that Councillor Smith moved the resolutions under items RA-4 and RA-5.

**CARRIED UNANIMOUSLY**

## MINUTES FOR INFORMATION

**MOVED** by Councillor Armour, seconded that minutes of the 2010 Olympic Committee meeting held on August 24, 2006 be received for information.  
**CARRIED UNANIMOUSLY**

## BUSINESS ARISING FROM THE MINUTES

**M-1 Committee of the Whole Recommendations:** Bylaw No. 270, *Sooke Zoning Bylaw, 2006*, Public Information Meeting, September 5, 2006

This item was considered under item B-7.

## PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall of Sooke River Road requested members names of the groups receiving the UBCM Tourism Grant Funds and commented on the *Sooke Zoning Bylaw, 2006* in regards to heights of properties below Highway 14 and a parcel on Goodmere Road.

Bruce MacMillan expressed concern about changes to the zoning of properties along Highway 14 and Ministry of Transportation approval of *Sooke Zoning Bylaw, 2006*.

Neil Smith of HHS Drilling and Blasting commented on the *Sooke Zoning Bylaw, 2006* and concerns of burning on the industrial zoned parcel. Mr. Smith submitted information regarding the burning of empty packaging.

## DELEGATIONS

**D-1 Marjorie Melville, Hillside Avenue Victoria, Gatewood Road Project**

Ms. Melville reviewed the history of her application for a development permit for the property at 2044 Gatewood Road, submitted her statement and background documents, and requested that Council waive the requirement for a irrevocable letter of credit for road works and landscaping.

**MOVED** by Councillor Kasper, seconded to reconsider the agreement under the development permit for 2044 Gatewood Road for the requirement of Eustace Road road dedication.

**DEFEATED** Councillor Kasper in favour.

## UNFINISHED BUSINESS

**U-1 Capital Regional District, Consent to CRD Sooke and Electoral Area Recreation Facilities Service Establishment Bylaws**

**MOVED** by Councillor Armour, seconded to give consent to Capital Regional District Bylaw No. 3344, Sooke and Electoral Area Recreation Facilities Service Establishment Bylaw No. 1, 1973, Amendment Bylaw No. 6, 2006; to Capital Regional District Bylaw No. 3345, Sooke and Electoral Area Swimming Pool Service Establishment Bylaw No. 1,

1998, Amendment Bylaw No. 1, 2006; and to Capital Regional District Bylaw No. 3347, Sooke and Electoral Area Recreation Service Establishment Bylaw No. 1, 2006.  
**CARRIED UNANIMOUSLY**

**U-2 Development Applications, Motion of June 29, 2006**

**MOVED** by Councillor Beech, seconded to lift the restriction that development services staff only work on rezoning, subdivision, development permit and development variance permit applications and the zoning bylaw.  
**CARRIED**

**BYLAWS**

**B-1 Bylaw No. 242, *Fire Protection Apparatus Borrowing Bylaw, 2006***

**MOVED** by Councillor Beech, seconded that Bylaw No. 242, *Fire Protection Apparatus Borrowing Bylaw, 2006* be adopted.  
**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 255, *Development Procedures Bylaw, 2006***

This item was removed from the agenda.

**B-3 Bylaw No. 261, *Parking Facility Reserve Fund Establishment Bylaw, 2006***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 261, *Parking Facility Reserve Fund Establishment Bylaw, 2006* be introduced and read a first time.  
**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 261, *Parking Facility Reserve Fund Establishment Bylaw, 2006* be read a second time.  
**CARRIED**

**MOVED** by Councillor Beech, seconded that Bylaw No. 261, *Parking Facility Reserve Fund Establishment Bylaw, 2006* be read a third time.  
**CARRIED**

**B-4 Bylaw No. 262, *Economic Development Service and Commission Repeal Bylaw, 2006***

**MOVED** by Councillor Kasper, seconded that Bylaw No. 262, *Economic Development Service and Commission Repeal Bylaw, 2006* be adopted.  
**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 263, *Fire Protection Apparatus Temporary Borrowing Bylaw, 2006***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 263, *Fire Protection Apparatus Temporary Borrowing Bylaw, 2006* be adopted.  
**CARRIED UNANIMOUSLY**

**B-6 Bylaw No. 264, Sooke Core Sewer Service Area Amendment Bylaw (147-1)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 264, *Sooke Core Sewer Service Area Amendment Bylaw (147-1)* be adopted.

**CARRIED UNANIMOUSLY**

**B-7 Bylaw No. 270, Sooke Zoning Bylaw, 2006**

**MOVED** by Councillor Dumont, seconded that second reading of Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be rescinded.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Part 4, Basic Provisions, by adding the following subsection: 4.5 (g) Storage of blasting materials subject to compliance with all Provincial and Federal Regulations.

**CARRIED**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in section 5.31, Vacation Accommodation Use, by removing subsections (a) to (i) inclusive and renumbering subsection (j) to (a).

**CARRIED**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Schedule A, Zoning Map, by changing the zone of the parcel located at 5121 Sooke Road from RU2 to RR1B.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in the Beaton Road Residential Zone by adding subsection (i) to section 14.5.1 as follows: (i) Civic use, townhouses and apartments in Area B.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in the Silverspray Zone by changing the agricultural land reserve lot line to 16 m in subsection 14.3.9.

**CARRIED**

**MOVED** by Councillor Beech, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in the in the Silverspray Zone in section 14. 3.9 to permit fences and gates up to 2.5 m in height and gateposts up to 3 m in height.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in the Service Commercial Zone by changing the permitted uses to those in the C-3 zone of Bylaw No. 2040.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded to retain the current maximum heights in all zones.

**CARRIED**

**MOVED** by Councillor Smith, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Part 17, Parking and Loading, in section 17.14 by increasing the required handicapped parking spaces by 2 in each section.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* amended in the Manufactured Home Park Zone by changing subsection 9.1.2 to read (d) One single family dwelling per manufactured home park; and in the Service Commercial Zone by changing the permitted uses to those in Bylaw No. 2040; and in Schedule A by changing the zones of the commercial parcel at 2197 Otter Point Road and the commercial parcel on the Totangi property on Church Road from CN1 to CN1A.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in the General Industrial Zone in section 13.2.2 and the Heavy Industrial Zone in section 13.3.2 by removing the words "and other materials."

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Part 17, Parking and Loading, in section 17.7 to include parking requirements for liquor licensed premises as 1 per 3 seats.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Part 19, Floodplain Management, in section 19.2 by removing Kirby Creek.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Part 17, Parking and Loading, in section 17.7 to include parking requirements for small suites as 1 per suite.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Part 17, Parking and Loading, in section 17.8 by adding the words "where the District of Sooke owns and operates a parking facility within 2 km from the use, building or structure" to the first paragraph.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Part 15, Water Zones, by removing vessels as a prohibited use in all water zones.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Schedule A, Zoning Map, to zone all tent lots except those fronting Highway 14 as CD4 zone and that the tent lots along Highway 14 retain the R-1 zone.  
**CARRIED**

**MOVED** by Councillor Armour, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Part 16, Subdivision, by adding the following words to section 16.6: "or the minimum frontage specified in this bylaw."  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be amended in Schedule A, Zoning Map, by zoning the parcel located at 6689 Goodmere Road as CTC1A zone.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be read a second time as amended.  
**CARRIED** Councillor Smith opposed.

**MOVED** by Councillor Smith, seconded that a public hearing for Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be held on October 3, 2006.  
**CARRIED UNANIMOUSLY**

#### REPORTS REQUIRING ACTION

##### RA-1 Staff Banked Overtime Payout

**MOVED** by Councillor Beech, seconded to authorize the Chief Administrative Officer to payout overtime accumulated by non-supervisory employees from the operating surplus account.  
**DEFEATED**

Councillor Beech left the meeting at 9:25 p.m.

**MOVED** by Councillor Kasper, seconded to authorize the Chief Administrative Officer to payout overtime accumulated by non-supervisory employees from operating or departmental accounts.  
**CARRIED UNANIMOUSLY**

##### RA-2 Sooke Elementary School Parent Advisory Council 2010 Olympic/ Paralympic Live Sites Application

**MOVED** by Councillor Parkinson, seconded to endorse the Sooke Elementary Parent Advisory Council application for a 2010 Olympic/Paralympic Live Sites Program grant.  
**CARRIED UNANIMOUSLY**

Councillor Beech returned to the meeting at 9:37 p.m.

### **RA-3 Focus Group Capital Grants Committee**

**MOVED** by Councillor Parkinson, seconded to appoint Maja V. Tait, Wayne Nowak, Herb Haldane, Kevin Maycock, Elaine Holmes, and Chris Hyde as members of the Focus Group Capital Grants Committee; and to appoint Councillor Ron Dumont as a member and Chair of the Committee. **CARRIED UNANIMOUSLY**

### **RA-4 Cancellation of October 23, 2006 Council Meeting**

**MOVED** by Councillor Kasper, seconded to cancel the regular Council meeting scheduled for October 23, 2006 and to schedule a special Council meeting on October 30, 2006.

**CARRIED UNANIMOUSLY**

### **MAYOR AND COUNCIL REPORTS**

Mayor Evans reported that she opened the fall fair, attended the farewell dinner for the Canada World Youth, attended the Sooke Hospice open house and that the Juan de Fuca Water Distribution Commission has approved the District of Highlands as a member.

Councillor Parkinson read and submitted a report.

Councillor Armour reported that the Cops for Cancer fundraisers raised \$1000.

### **CORRESPONDENCE REQUIRING ACTION**

#### **C-1 Petitions for Sewer System Local Area Service, 2298 Phillips Road, 6995 Nordin Road, 7007 West Coast Road**

**MOVED** by Councillor , seconded to not consider petitions for sewer system local area service at this time pending receipt of the report from the Municipal Engineer in consultation with EPCOR Water Services Inc.

**CARRIED UNANIMOUSLY**

#### **C-2 Union of BC Municipalities, School Community Connections Program Update**

**MOVED** by Councillor Dumont, seconded to look into making an application to the Union of BC Municipalities School Community Connections Program.

**CARRIED UNANIMOUSLY**

### **PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall of Sooke River Road asked for clarification on item (e) of M-1.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90 of the Community Charter to discuss labour relations or other employee relations; litigation or potential litigation affecting the municipality; the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

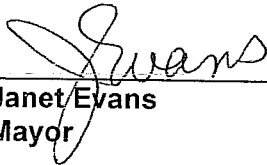
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Parkinson, seconded to adjourn the meeting at 11:05 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



\_\_\_\_\_

**Janet Evans**  
**Mayor**



\_\_\_\_\_

**Rachel Parker**  
**Deputy Clerk**



**Council Report**  
**Presented by:**  
**Councillor Brenda Parkinson**

1. **Saturday, September 2, 2006**  
**Spirit Bear Fundraising Committee Meeting**
  - Members of the Sooke Lioness/Lions Club., Lions Club, Artists and SPA formed a fundraising committee
  - Fundraising events are taking place to try and purchase the Spirit Bear for Sooke, including a garage sale this Saturday, September 16<sup>th</sup> from 8:00 am until 2:00 pm at the Legion parking lot
  
2. **Wednesday, September 6, 2006**  
**Sooke Region Historical Society Meeting**
  - A always the Museum is exceptionally busy with work on the pavilion, art shows in the Upstairs Art Gallery, organizing painting of Moss Cottage and organizing the 2008 Committee
  - Photographing of exhibits for a national book (Publisher out of Winnipeg)
  - Working on strategic plan for funding
  
3. **Thursday, September 7, 2006**  
**Chamber Mixer – Explore Charters/Sushi on the Sea**
  - Councillor Armour and I attended the mixer and enjoyed a number of wonderful side dishes
  - Met a number of new members with the Chamber and to Sooke
  
4. **Saturday, September 9, 2006**  
**Cops for Cancer Fundraiser – For the Children**
  - Councillor Armour is one of the main organizers of the COPS for Cancer events in Sooke
  - Mayor Evans, Councillor Beech and myself attended the fundraiser
  
5. **Saturday, September 9, 2006**  
**Sooke Fall Fair**
  - Mayor Evans, Councillor Armour and myself attended the Opening Ceremonies with guest speaker The Honourable Iona Campagnolo
  
6. **Sunday, September 10, 2006**  
**Sooke Hospice – Open House**
  - Mayor Evans, Councillors Armour, Beech and myself attended the 20<sup>th</sup> Anniversary of the Sooke Hospice

**7. Monday, September 11, 2006**

**SPA Committee Meeting**

- Terms of Reference nearing completion
- Reviewed Vision, Mandate and Process
- Discussions surrounding location of artwork and revolving artwork
- Discussion around meeting with the Downtown Revitalization Committee, the Economic Development Committee and the Tourism Alliance Committee
- Drafting application for "Call out to Artists"
- Drafting application specific to students
- Leaving committee at 5 members at this time

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on Friday, September 15, 2006 at 6:00 p.m.

**COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

**STAFF PRESENT**

Geoff Pearce, Consultant

**CALL TO ORDER**

Mayor Evans called the meeting to order at 6:00 p.m.


**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

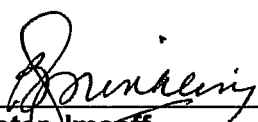
**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.  
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Meeting adjourned at 9:45 p.m.

**Certified Correct:**

  
\_\_\_\_\_  
**Janet Evans**  
Mayor

  
\_\_\_\_\_  
**Peter Jmaeff**  
Chief Administrative Officer  
DEPUTY CLERK

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on Saturday, September 16, 2006 at 9:00 a.m.

**COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

**STAFF PRESENT**

Geoff Pearce, Consultant

**CALL TO ORDER**

Mayor Evans called the meeting to order at 6:00 p.m.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

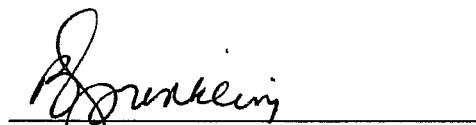
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Meeting adjourned at 11:50 a.m.

**Certified Correct:**

  
\_\_\_\_\_  
**Janet Evans**  
**Mayor**

  
\_\_\_\_\_  
**Peter Jmaeff**  
**Chief Administrative Officer**  
*Deputy Clerk*

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on September 18, 2006 at 6:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Geoff Pearce, Consultant  
Rachel Parker, Deputy Clerk

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:03 p.m.

### RA-1 ADMINISTRATIVE REVIEW FINAL REPORT

Councillor Smith arrived at 6:05 p.m.

**MOVED** by Councillor Kasper, seconded to accept the Administrative Review Final Report prepared by Geoff Pearce; to release the report to staff; and to release the report to the public 24 hours later and to post the report on the District of Sooke website.

**CARRIED UNANIMOUSLY**

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

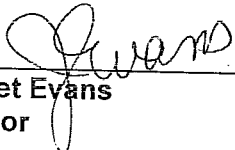
**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90(1) of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**CARRIED UNANIMOUSLY**

### ADJOURNMENT

The in camera portion of the meeting was adjourned at 8:30 p.m. and set to reconvene on September 20, 2006 at 6:00 p.m. in the Municipal Hall meeting room.

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Rachel Parker  
Deputy Clerk

Councillor Parkinson reported that the Sooke Program for the Arts Committee is reviewing its terms of reference and guidelines for artists. Councillor Parkinson reported that the Committee will participate in fundraising to purchase a spirit bear and she will attempt to bring a spirit bear to Sooke for display.

#### **CORRESPONDENCE REQUIRING ACTION**

##### **C-1 Union of BC Municipalities, UBCM Commentary on Competition Council Report**

**MOVED** by Councillor Evans, seconded to send a letter of support to the Union of BC Municipalities on its position on the Competition Council Report.

**CARRIED UNANIMOUSLY**

#### **CORRESPONDENCE FOR INFORMATION**

##### **I-1 Union of BC Municipalities, Business Case, Request for Support for Safety Coordinator**

##### **I-2 Community Health Initiative, Invitation to Solutions Forum, September 23, 2006**

##### **I-3 Province of BC, Opposition Critic, Introduction**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

#### **NEW BUSINESS**

##### **RA-9 Level 1 Basic Crime Prevention Through Environmental Design Course**

**MOVED** by Councillor Armour, seconded to not consider attendance at the *Level 1 Basic Crime Prevention Through Environmental Design* course and authorize appropriate funding for those attending the course.

**CARRIED UNANIMOUSLY**

#### **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

#### **ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 9:25 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



\_\_\_\_\_  
**Janet Evans**  
**Mayor**



\_\_\_\_\_  
**Rachel Parker**  
**Deputy Clerk**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held on September 25, 2006  
6:00 p.m., Closed Portion, Meeting Room  
7:00 p.m., Open Portion, Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Roger Lam, Acting Dir. of Development Services  
Alan Eastgaard, Municipal Engineer  
Bonnie Sprinkling, Corp. Services Manager

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

- (a) labour relations or other employee relations;
- (b) litigation or potential litigation affecting the municipality;
- (c) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (d) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**CARRIED UNANIMOUSLY**

### CALL TO ORDER, OPEN PORTION

Mayor Evans called the meeting to order at 7:03 p.m.

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Parkinson, seconded to approve the agenda as circulated.

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on September 5, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on September 7, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on September 11, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on September 15, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on September 15, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on September 18, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

#### **MINUTES FOR INFORMATION**

**MOVED** by Councillor Parkinson, seconded that minutes of the John Phillips Memorial Trust Committee meeting held on August 2, 2006, the Sooke Program for the Arts Committee meetings held on August 14, 2006 and September 11, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that minutes of the Juan de Fuca Water Distribution Commission meeting held on September 5, 2006 be received for information.

**CARRIED UNANIMOUSLY**

#### **BUSINESS ARISING FROM THE MINUTES**

**MOVED** by Councillor Smith, seconded that proposed Bylaw No. 270, *Sooke Zoning Bylaw, 2006* retain the maximum heights in all zones as set out in Bylaw No. 2040, *Sooke Land Use Bylaw, 1992*.

**DEFEATED**

**Councillor Smith in favour**

#### **PUBLIC QUESTION AND COMMENT PERIOD**

Bob Sykes, West Coast Road, stated that his business property, as well as others in Sooke, was recently vandalised and asked Council what steps will be taken to protect the municipality. Mr. Sykes demanded that Mayor and Council proceed with the conflict of interest issue in an appropriate and legal manner.

Ellen Lewers, Sooke Road, read and submitted a letter expressing her concern as to the current actions of Council, in particular with respect to the conflict of interest issue and asked Council to withdraw the action.



Marion Desrochers, West Coast Road, stated that Councillor Beech has worked tirelessly for the community without thought of personal gain and asked Council to consider doing the right thing for the community.

David Mallett, Sooke Road, spoke as Director of the Bed and Breakfast Association and stated that Councillor Beech is a member of the Association and does not have a vacation home. Mr. Mallett requested that Council withdraw the action against Councillor Beech.

Betty Tully, West Coast Road, stated that she was an owner of a vacation home management company and believes that Councillor Beech's facility does not constitute a vacation home.

Aileen Dugan, Cobble Hill Road, Owner of Amazing Vacation Homes stated that Councillor Beech was never an employee of Amazing Vacation Homes and that Ms. Beech did check people in, but as of April no longer does. On the Amazing Vacation Homes website Councillor Beech's home is represented as a Bed and Breakfast and it is not registered with Amazing Vacation Homes as a vacation home.

Al Carter, Sooke Road, commented that it was irresponsible of Council to remove the regulation section for vacation homes from the zoning bylaw. Mr. Carter stated that Councillor Beech was active member of the of the Bed and Breakfast Association and never has had a vacation home.

Herb Haldane, Sooke Road, presented a petition by 20 people stating that Councillor Beech should have declared a conflict of interest and withdrawn from the meeting where vacation homes regulations in the zoning bylaw were discussed and voted on.

## **DELEGATIONS**

### **D-1 Mike Thomas, Secretary, Sooke Region Historical Society, Sooke Region Museum Funding Levels**

Mike Thomas outlined the history and funding of the Sooke Region Historical Society and requested that Council support their request to the Capital Regional District to increase the allotment for the Sooke Region Museum. The following persons spoke in support of the Sooke Region Historical Society:

Bev Myers, Deerlepe Road  
Joan Titus, Gillespie Road  
Lorne Christensen, President of the Sooke Lions  
David McClimon, Dixon Road  
Lyle Markham, Connie Road  
Lorna Barry, Sooke Road  
Kenny Nickerson, Richview Road  
Francois Gething, Richview Road

**D-2 Bill Parkes, Sooke Speed Watch, School Zones on Highway 14**

Bill Parkes gave a presentation on Speedwatch and the monitoring of traffic speed on Highway 14 in school zones. Mr. Parkes suggested changing the wording on school zone traffic signs to specify times for reduced speeds rather than "when children on highway".

**MOVED** by Councillor Armour, seconded, to direct staff to discuss with the Ministry of Transportation a change to the wording on the school zone signs.

**CARRIED UNANIMOUSLY**

**BYLAWS**

**B-1 Bylaw No. 252, Freedom of Information and Protection of Privacy Bylaw, 2006 - amend, third reading**

**MOVED** by Councillor Smith, seconded that **Bylaw No. 252, Freedom of Information and Protection of Privacy Bylaw, 2006** be amended by adding subsection 2(2) and by adding the words "in her absence the Deputy Clerk" in section 3.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that **Bylaw No. 252, Freedom of Information and Protection of Privacy Bylaw, 2006** be read a third time.

**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 266, Election Procedures Amendment Bylaw (110-2)**

**MOVED** by Councillor Beech, seconded that **Bylaw No. 266, Election Procedures Amendment Bylaw (110-2)** be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that **Bylaw No. 266, Election Procedures Amendment Bylaw (110-2)** be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that **Bylaw No. 266, Election Procedures Amendment Bylaw (110-2)** be read a third time.

**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 267, Property Tax Exemption Bylaw, 2006**

Council discussed recovering policing and fire costs for the exempt properties.

**MOVED** by Councillor Beech, seconded to direct staff to bring a report to Council on the costs of police and fire for the tax exempted properties.

**CARRIED UNANIMOUSLY**

## **REPORTS REQUIRING ACTION**

### **RA-1 Townsend Road Reconstruction Contract**

**MOVED** by Councillor Beech, seconded to approve awarding of the contract for engineering services to Stantec Consulting Ltd. For the works required for the reconstruction of Townsend Road.

**AND THAT** the Mayor and CAO be authorized to enter into an agreement with Stantec Consulting Ltd. to provide the services outlined in the consultant's proposal of September 6, 2006; the total upset fee including disbursements and GST is not to exceed \$35,488.80.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to direct staff to make application for grants available for road improvements.

**CARRIED UNANIMOUSLY**

### **RA-2 Municipal Hall Repair, Front Ramp to Fire Hall No. 1, Capital Expenditure**

**MOVED** by Councillor Dumont, seconded to increase the current capital funding to \$15,000 from \$10,000 allocated in the 2006 budget for repairs to the front ramp of #1 Fire Hall;

**AND** to direct staff to provide written quotes for the repairs for Council review.

**CARRIED UNANIMOUSLY**

## **REPORTS FOR INFORMATION**

### **RI-1 Sooke RCMP, Monthly Report for August 2006**

**MOVED** by Councillor Parkinson, seconded to receive the report for information.

**CARRIED UNANIMOUSLY**

**Council recessed for 2 minutes at 8:30 pm.**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans reported that she attended the BC Transit Commission meeting for the start of the 2007 budget discussions; the CRD Board meeting; CRD Parks meeting; the Community Health initiative Forum at ECMS; which was well attended and very worthwhile, the SEAPAR meeting where the Junior B Team; and the concession was discussed. Council conducted interviews for the new CAO position.

Councillor Dumont reported that he attend the Vancouver Island Regional Library board meeting where the proposed 2007 budget was reviewed; further discussions will take place in November.

Councillor Parkinson read and submitted a report and read a copy of a letter from the Smokettes stating that they were disbanding.

Councillor Armour reported that he attended the Canadian Cancer Association – Tour de Rock Gala and that Corp. Andrew Luthi of the Sooke RCMP detachment is riding this year.

Councillor Beech reported that she attended the Community Health Initiative Forum and the Cops for Cancer Red Serge dinner.

Councillor Smith reported that she and Mayor Evans attended the John Phillips Memorial Park Trust Committee meeting and that the committee is making progress.

## **CORRESPONDENCE REQUIRING ACTION**

**MOVED** by Councillor Dumont, seconded to send a letter of thanks to the Smokettes for their service to the community.

**CARRIED UNANIMOUSLY**

- C-1 Capital Regional District**, Request for Consent to Bylaw No 3341, Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005, Amendment Bylaw No. 3, 2006

**MOVED** by Councillor Kasper, seconded to give consent to the adoption of CRD Bylaw No. 3341, *Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No.1, 2005, Amendment Bylaw; No. 3, 2006* in accordance with Section 801.4 of the *Local Government Act*.

**CARRIED UNANIMOUSLY**

- C-2 Parent Advisory Council for Saseenos Elementary, Sooke Elementary, John Muir Elementary**, Request for Crossing Guard Funding from September 2006 to December 2006

**MOVED** by Councillor Armour, seconded to table the request for funding from the Parent Advisory Council for Saseenos Elementary, Sooke Elementary, John Muir Elementary pending contacting PAC for clarification as to their request.

**CARRIED UNANIMOUSLY**

- C-3 City of Revelstoke**, Support of City of Coquitlam resolution against cancellation of EnerGuide Program

**MOVED** by Councillor Dumont, seconded to endorse the July 17, 2006 City of Coquitlam resolution to lobby the Federal Government to reverse its decision to cancel the EnerGuide Program.

**CARRIED UNANIMOUSLY**

- C-4 Consultants for the Ministry of Forests and Range**, Review of BC Log Export Policy

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**C-5 Councillor Dumont, Councillor Kasper, Councillor Parkinson, and Councillor Armour, Conflict of Interest**

**MOVED** by Councillor Kasper, seconded that the District of Sooke make application to Court to declare Councillor Beech's seat vacant.

**There were 5 votes in favour, Mayor Evans neglected to call for those opposed; there being more than 2/3 votes in the affirmative, the Motion was adopted.**

**CARRIED**

**C-6 Union of BC Municipalities, Launch of new Integrated Emergency Planning Funding Program for Local Governments and First Nations**

**MOVED** by Councillor Parkinson, seconded to direct the Emergency Program Coordinator to bring back a report on the Integrated Emergency Planning Funding Program for Local Governments and First Nations as soon as convenient.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE FOR INFORMATION**

**I-1 Marie A. Mills, Calvert Road, Support of Sooke Region Museum**

**I-2 Dave & Elinor McClimon, Support of Sooke Region Museum**

**I-3 Sooke Lions Club, Support of Sooke Region Museum**

**I-4 Ministry of Community Services, Juan de Fuca Electoral Area Governance Study**

**I-5 BC Hydro, UBCM Convention October 2006**

**I-6 Office of the Information and Privacy Commissioner, Local Government Surveillance Bylaw Report**

**MOVED** by Councillor Parkinson, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

**MOVED** by Councillor Dumont, seconded to support the Sooke Region Historical Society's request to the Capital Regional District Board for an increase in the museum's requisition as set out in their presentation letter of September 25, 2006.

**CARRIED UNANIMOUSLY**

**PUBLIC QUESTION AND COMMENT PERIOD**

Carol Mallett, Sooke Road, expressed her disappointment in the way Council is conducting itself and added that Councillor Beech excused herself at a previous meeting and declared that she was a B&B.

Elida Peers, Wisterwood Way, Director of Sooke Region Historical Society, thanked Council for their vote of confidence in the Society. Mayor Evans thanked Ms. Peers for all her work with the Society.

Gail Hall, congratulated Council on the decision for the museum and suggested that Council fix the resolution on the zoning bylaw concerning maximum heights.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

- (a) labour relations or other employee relations;
- (b) litigation or potential litigation affecting the municipality;
- (c) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (d) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

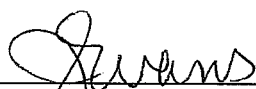
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 10:05 p.m.

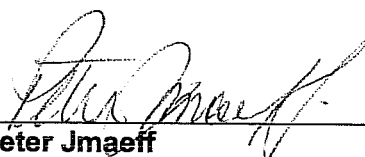
**CARRIED UNANIMOUSLY**

**Certified Correct:**



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**Janet Evans**  
**Mayor**



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**Peter Jmaeff**  
**Chief Administrative Officer**

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Municipal Meeting Room  
at 2205 Otter Point Road, Sooke, BC  
on October 2, 2006 at 6:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corp. Services Manager  
Larry Dawe, Bylaw Enforcement

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

(a) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; and

(b) labour relations or other employee relations.

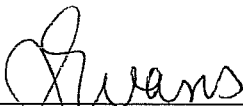
**CARRIED UNANIMOUSLY**

### ADJOURNMENT

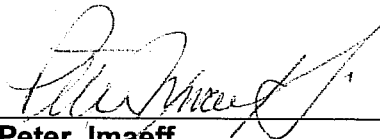
**MOVED** by Councillor Armour, seconded to adjourn the meeting at 9:48 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



\_\_\_\_\_  
Janet Evans  
Mayor



\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Report of Public Hearing on  
Bylaw No. 270, *Sooke Zoning Bylaw, 2006*  
held on October 3, 2006 at 7:00 p.m.  
in the Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Roger Lam, Acting Director of Development Services  
Rachel Parker, Deputy Clerk

Mayor Evans called the public hearing to order at 7:00 p.m.

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

John Nicholson of Solent Street expressed concern about increased density on the 'tent lots' and that a building could be placed on each lot.

Larry Champagne of Austins Place expressed support for the bylaw and that it needs to go forward.

Dave Yakimovich of Tara Place advised that he must wait until this bylaw is adopted before his preliminary layout approval for subdivision can be approved.

Doreen Genereux of Amythyst Way expressed concern for the maximum heights in her neighbourhood and does not want increased density in her neighbourhood.

Gail Hall of Sooke River Road expressed opposition to the bylaw as the heights should remain as set out in Bylaw No. 2040 as per the September 11, 2006 resolution, properties have been rezoned by the bylaw, and the bylaw contravenes the *Local Government Act*.

Ellen Lewers of 5500 block Sooke Road expressed that maximum fence heights should be six feet and that the minimum lot size for subdivision should be decreased from 1 hectare.

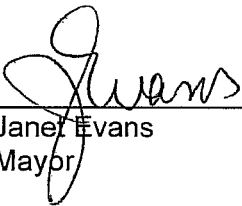


Ralph Hull of Horne Road expressed concern about the regulation of float homes in the W-5 zone, the lack of W-5 zoned parcels, that float homes should be regulated for size and heights; and concern for the setbacks from water course in section 5.2.1.

Randy Harding of Maple Avenue expressed that there is a perception that Sooke is not open for business and hoped that this process will allow community to move forward.

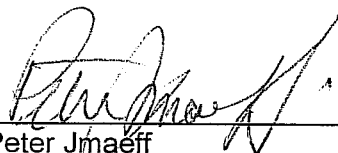
Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:25 p.m.

Certified fair and accurate:



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Janet Evans  
Mayor



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Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held on October 10, 2006  
6:00 p.m., Closed Portion, Meeting Room  
7:00 p.m., Open Portion, Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Roger Lam, Acting Dir. Of Development Services  
Lisa Urlacher, Recorder

### CALL TO ORDER

Mayor Evans called the meeting to order at 5:57p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

- (a) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);
- (b) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (d) labour relations or other employee relations.

**CARRIED UNANIMOUSLY**

### CALL TO ORDER, OPEN PORTION

Mayor Evans called the meeting to order at 7.09 p.m.

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Kasper, seconded to add Item NB-1 Business Licences – Amended Report as Item RA-5 to the agenda.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded to change the order of business by moving item M1- Committee of the Whole Recommendations to Reports Requiring Action as item RA-7.

**AND THAT** item M2- Reconsideration of September 25, 2006 Conflict of Interest Resolution under section 131 of the *Community Charter* be considered as item NB-1  
**CARRIED**

## **PUBLIC INPUT MEETINGS AND RELATED REPORTS**

### **PI-1 Development Variance Permit Application for 6148 Calvert Road**

**MOVED** by Councillor Armour, seconded, to vary the side yard setback from 6m to 3m, and vary the setback from a steep slope from 109.5m to 38m to allow for the construction of a single family dwelling at 6148 Calvert Road.

**AND** to require a geotechnical report before any structures are allowed to be placed within 38m of the crest of the slope and any alteration of the land occurs within 20m of the crest of the slope unless a geotechnical engineer submits an assessment concluding that this distance can be varied.

**CARRIED**

## **ADOPTION OF MINUTES**

**MOVED** by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on September 25, 2006 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on October 2, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on October 2, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Public Hearing held on October 3, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

## **MINUTES FOR INFORMATION**

**MOVED** by Councillor Armour, seconded that the minutes of the 2010 Olympic Review Committee meeting held on September 28, 2006 and the 2010 Olympic Review Committee meeting held on October 2, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Sooke Program for the Arts Committee meeting held on March 13, 2006, the Sooke Program for the Arts Committee meeting held on April 10, 2006 and the Sooke Program for the Arts Committee meeting held on May 8, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of, the Liquid Waste Management Plan-Storm Stage 1-Local Advisory Committee meeting held on September 28, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that minutes of the Capital Regional District Board meeting held on September 13, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Victoria Family Court and Youth Justice Committee meeting held on May 17, 2006 be received for information.

**CARRIED UNANIMOUSLY**

#### **PUBLIC QUESTION AND COMMENT PERIOD**

Ellen Lewers, Sooke Road, expressed her concerns about the conflict of interest and urged Council to withdraw the action.

David Mallet, Sooke Road, expressed his concerns about the conflict of interest and demanded that the Councillors, who voted in favour of the resolution, reconsider. Mr. Mallet also expressed concerns with NB-1 – Business Licences/Regulation Bylaw for the accommodation sector. Mr. Mallet suggested that council table the item because it was incorrectly published in the agenda and asked Council to consider this matter in light of all Businesses in Sooke.

Frederick Phillips, owner of Sooke Harbour House, expressed that the conflict of interest is not in the interest of Sooke, especially not in the interest of tourism and urged Council to reconsider their vote.

Neil Flynn, Dufour Road, stated that the B&B Association in the past, together with the District of Sooke created the current Bylaws governing Bed and Breakfasts within the District of Sooke. As an association they offer to continue to work with the District of Sooke to keep these bylaws current in growth. Mr Flynn expressed concerns with the item NB-1 and questioned why the association was not advised of the intention by council to revisit this part of the bylaw.

Herb Haldane, Sooke Road, stated that since the last meeting when he put forth a petition for consideration in regards to the conflict of issue, he and five other petitioners have been threatened with legal action.

Ralph Hull, Horne Road, questioned why the memorandum of business licences changed to include only regulations for the accommodation sector and stated that it was unfair.

Edith Newman, Kaltasin, questioned Council why no talked to Councillor Beech before putting forth a conflict of interest and she asked Council not to be so challenging and mean-spirited.

Lyle Markham, Connie Road, stated he objects to the motion of the conflict of interest and expressed concerns with item RA-5 item. Mr Markham urged Council to keep the public informed.

#### **D1- Geo Pedneault**

Mr. Pedneault was not at the meeting to give his presentation.

#### **BYLAWS**

##### **B-1 Bylaw No. 228, *Nordin Road Exchange Bylaw, 2005***

**MOVED** by Councillor Kasper, seconded that Bylaw No. 228, *Nordin Road Exchange Bylaw, 2005* be adopted.

**CARRIED UNANIMOUSLY**

##### **B-2 Bylaw No. 238, *Zoning Amendment Bylaw (2040-83)***

**MOVED** by Councillor Kasper, seconded that Bylaw No. 238, *Zoning Amendment Bylaw (2040-83)* be adopted.

**CARRIED UNANIMOUSLY**

##### **B-3 Bylaw No. 267, *Property Tax Exemption Bylaw, 2006***

Councillor Parkinson excused herself from the meeting declaring that she had an interest in two of the applicants for property tax exception.

**MOVED** by Councillor Dumont, seconded that Bylaw No. 267, *Property Tax Exemption Bylaw, 2006* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 267, *Property Tax Exemption Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 267, *Property Tax Exemption Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

Councillor Parkinson returned to the meeting.

**B-4 Bylaw No. 270, Sooke Zoning Bylaw, 2006**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006* be read a third time.

**CARRIED**

**RA-2 Development Permit Application – Amendment 2271 and 2273 Church Road**

Adrian Cownden, President of Seastar Capital Contracting and Church Hill Meadows Ltd., reviewed his and questioned why the District was now recommending changes.

**MOVED** by Councillor Armour, seconded, to amend DP2005-0380 to include an additional 12 single-family dwelling residential lots indicated as amendment area on the New Phase Plan attached to this report;

**AND TO** amend 2.a of development agreement EX028835 to allow 37 single-family dwellings in phase 1;

**AND TO** ask the applicant to undertake the following upgrades to the greenway trail:

- appropriate signage for the trail; and
- irrigation for the landscaping requiring irrigation on the trail.

**CARRIED**

**RA-3 Director of Development Services Position**

**MOVED** by Mayor Evans, seconded to provide direction to the Chief Administrative Officer to hire a Director of Planning.

**CARRIED UNANIMOUSLY**

**RA-4 Council Clerk and Accountant Positions**

**MOVED** by Councillor Parkinson, seconded to approve the wage for the Council Clerk position of \$21.50 per hour plus benefits for 2006, \$23.00 per hour plus benefits for 2007 and \$23.92 plus benefits for 2008.

**CARRIED**

**MOVED** by Councillor Dumont, seconded to approve the wage for the Accountant position of \$28.50 per hour plus benefits for 2006, \$30.00 per hour plus benefits for 2007 and \$31.20 plus benefits for 2008.

**CARRIED**

**RA-5 Business Licences**

**MOVED** by Councillor Armour, seconded to table item RA-5 to an upcoming Committee of the Whole meeting.

**CARRIED UNANIMOUSLY**

**RA-6 Tourism Victoria - Council Liaison**

**MOVED** by Councillor Dumont, seconded to appoint Councillor Brenda Parkinson the council liaison to the Board of Directors of Tourism Victoria.

**CARRIED UNANIMOUSLY**

**RA-7 Traffic Fine Revenue Sharing**

**MOVED** by Councillor Parkinson, seconded that Council allocate traffic fine revenue in the following priority: \$500 to Speed Watch program, \$6,500 to the police auxiliary program, funds to cover the September to December 2006 expenditures for school crossing guards; \$6,825 to the Sooke RCMP Victim Services program; \$1,000 to the Sooke RCMP for bicycle patrol training;

**AND THAT** Council direct staff to obtain quotes for crosswalk painting at the entrances to Evergreen Centre, and for sidewalk painting along the frontage of the Cedar Grove Centre, and for flashing lights at the main crosswalk between the Evergreen Centre and the Village Foods Centre;

**AND THAT** Council advise the Minister of Community Services of the traffic fine revenue funds allocation.

**CARRIED UNANIMOUSLY**

**District of Sooke Newsletter, October-December Draft**

**MOVED** by Councillor Dumont, seconded that Council accept the draft newsletter with the following changes: feature the Safe Halloween Events, note the burning season date of October 15<sup>th</sup>, add information on public hearing procedure regarding the Council's requirement to receive input but not to respond, to add council meeting agenda packages availability, change the font for the burning section, and remove the picture next to the Safe Halloween information.

**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-1 Development Services Permit Activity Report – September 2006**

**MOVED**, seconded to receive the report for information.

**CARRIED UNANIMOUSLY**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans reported on events and meeting she attended and mentioned the traffic accident on October 6, 2006 with heartfelt condolences to the Community.

Councillor Dumont reported that Vancouver Island Health Authority Signed a \$16.1 million contract to cover construction of Ayre Manner and mentioned the deadline for applications on improvements to your neighbourhood.

Councillor Parkinson read and submitted her report. Attached is her submission to Mayor and Council reports for the meeting held on September 25, 2006.

Councillor Jen Smith reported she was a guest speaker at SARA, spoke with some concerned citizens from Sunriver Development and read a letter from Gail Hall.

Councillor Armour reported that Cops for Cancer raised \$15,682 for cancer research for children this year and that with the exception of baby Daisy, who is on the recovery trail, there are no children in Sooke infected with cancer.

## **CORRESPONDENCE REQUIRING ACTION**

### **C-1 Kelly Daniels, CRD Chief Administrative Officer, Capital Regional District Strategic Plan – Focus, Performance and Accountability –**

**MOVED** by Councillor Smith, seconded to direct staff to contact Kelly Daniels and invite his representatives to make a presentation at an upcoming Committee of the Whole in regards to the draft Capital Regional Strategic Plan.

**CARRIED**

### **C-2 Rick Armour, Chairman, Sooke Safe Halloween Committee 2006**

**MOVED** by Mayor Evans, seconded to authorize use of the municipal property for Sooke Safe Halloween 2006.

**CARRIED UNANIMOUSLY**

### **C-3 Councillor Brenda Parkinson, Council Liaison, Tourism Alliance**

**MOVED** by Councillor Dumont, seconded to send a letter of support to the Tourism Alliance Group in support of their grant.

**CARRIED**

## **CORRESPONDENCE FOR INFORMATION**

### **I-1 Rich Coleman, Minister Responsible for Housing – 2006 BC Building Code and 2006 BC Fire Code**

**MOVED** by Councillor Smith, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**



**I-2 West Shore Crystal Meth Society – Progress Report**

**MOVED** by Councillor Beech, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**I-3 Ramsay Milne, Ramida – “Billings Road Berm”**

**MOVED** by Councillor Beech, seconded to receive and file the correspondence, and to provide an update by letter to Mr Unger.  
**CARRIED UNANIMOUSLY**

**I-4 Tom Christensen, Minister of Children and Family Development – October is Community Living Month**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence and with a copy to SEAPARC.

**AND THAT** Council send an invitation to local Ministry of Children and Family Development staff and Community Living British Columbia staff to attend an upcoming Committee of the Whole meeting.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

**M-2 Reconsideration of September 25, 2006 Conflict of Interest Resolution under section 131 of the Community Charter**

Mayor Evans brought the following resolution from September 25, 2006 for reconsideration:

**MOVED** by Councillor Kasper, seconded that the District of Sooke make application to Court to declare Councillor Beech’s seat vacant.

**There were 5 votes in favour, Mayor Evans neglected to call for those opposed; there being more than 2/3 votes in the affirmative, the Motion was adopted.**

**CARRIED**

**MOVED** by Mayor Evans, seconded that the District of Sooke make application to Court to declare Councillor Beech’s seat vacant.

**DEFEATED**

**PUBLIC QUESTION AND COMMENT PERIOD**

David Mallet, Sooke Road expressed his concern over the confusion of vacation homes, vacation units and any form of accommodation thereof.

Ellen Lewers, Sooke Road, thanked Council and expressed that Council has regained her respect.

Herb Haldane, Sooke Road, expressed his opinion that special interest groups get more.

Marion Des Rochers, West Coast Road, commented on the support for Sheila Beech and that Council should keep the interest of tax payers in mind when making decisions.

Patricia Hunter, Rhodonite Road, expressed her renewed faith in Council and reminded Council that they must keep the Communities best interest in mind.

#### **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

- (a) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);
- (b) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (d) labour relations or other employee relations.

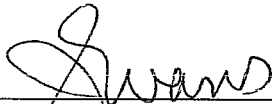

**CARRIED UNANIMOUSLY**

#### **ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 10:25p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
**Janet Evans**  
Mayor  
\_\_\_\_\_  
**Peter Jmaeff**  
Chief Administrative Officer

**Council Report**  
**Presented by:**  
**Councillor Brenda Parkinson**

1. **Wednesday, September 13, 2006**  
**Lioness Lions Meeting**
  - Spoke to the group in regards to the fundraising taking place to try and purchase the Spirit Bear and keep it in Sooke
  - A number of the group volunteered to help out for the various events
  
2. **Thursday, September 14, 2006**  
**SEAPARC Policy Review Committee**
  - Main discussion centred on the policy for the arena, signage, boards and centre ice.
  - Will be coming to the Commission next month with draft policy
  
3. **Thursday, September 14, 2006**  
**Spirit Bear Fundraising Meeting**
  - Discussions of upcoming events
  - Giant Yard Sale (SPA & Lioness Lions Club), Hot Dog Sale (2x) and Car Wash (Lioness Lions Club) and Dance and Auction (Artists, Gene Sebelious and Bonnie Spencer)
  
4. **Saturday, September 16, 2006**  
**Spirit Bear Fundraiser**
  - Yard sale was held in the Legion Parking lot
  - Raised approximately \$460.00, received donations to date of \$210.00 and a gift certificate for the auction from the Welsford Harbour B & B
  
5. **Saturday, September 16, 2006**  
**COPS for Cancer Golf Tournament**
  - Dropped in at the tournament to show my support
  
6. **Wednesday, September 20, 2006**  
**Family Court & Youth Justice Meeting**
  - Interests and issues in Family & Youth Justice are perused by members representing 13 municipalities, 4 provincial ministries and various community based resource agencies
  - Members are committed to reviewing and commenting on related legislation
  - Discussed the Safe Care Act for Children (Alberta & Manitoba) allowed to send children to Detox Centre for 5 – 30 days by law
  - AGM to be held the third Wednesday in October

7. **Thursday, September 21, 2006**  
**SEAPARC Commission Meeting**
- Mayor Evans, Councillor Armour and myself attended
  - Investigating UBCM grant monies for the purchase of a new generator through the Emergency Preparedness Funding
  - Discussion surrounding paint ball course in the arena – a great time was had by all the young and older people who attended. However, there will not be a repeat next year as it turned out to be more work and costlier than originally thought.
8. **Friday, September 22, 2006**  
**Peter Jamaeff's Retirement Party**
- Played a round of golf, went for dinner to the Stonepipe
  - Fun was had by all
9. **Saturday, September 23, 2006**  
**Community Health Initiative Forum**
- Mayor Janet Evans, Councillor Beech and myself attended the Forum
  - Councillor Beech and I attended the Neighbourhood & Physical Activities Workshop
  - Improved safety including sidewalks, bike lanes school ground safety
  - There is a strong need to look into public access to parks, trails and beaches
  - Would like to see information in District News Letter if possible
10. **Saturday, September 23, 2006**  
**COPS for Cancer – Red Serge Dinner**
- Mayor Evans, Councillor Armour, Councillor Beech and myself attended the Red Serge Dinner
  - Great fund raising effort, had an excellent time, would be nice to see more people attend next year

**Council Report**  
**Presented by:**  
**Councillor Brenda Parkinson**

**1. Tuesday, September 26, 2006**

**Tourism Alliance**

- Elida – Discussions surrounded the update on Sooke and Regional Business inventory, region events calendar
- Report on progress and plans for 2008 and Communities in Bloom, spearheaded by the Historical Society
- Linda – Update on Municipal contract to operate Business Information Centre
- Wayne – Review of Grant Application to Tourism British Columbia, focused on the future ability to hire an Executive Director/Marketing expert to guide the efforts toward Tourism in the Region
- Discussions ensued as to the priorities of the successful grant application by the District of Sooke, UBCM Tourism Infrastructure funding

**2. Thursday, September 28, 2006**

**SEAPARC – Policy Review Committee**

- Completion of draft advertising policy will be presented at the next Commission meeting
- Policy includes definitions, advertising offerings, standards and reservations, and discretion of staff

**3. Friday, September 29, 2006**

**Sooke Region Museum – Fine Arts Unlimited**

- Attended the Opening Night festivities featuring 7 artists from Sooke and the Greater Victoria area
- Agnes Ananichuk, Darlene George & Virgil Bob, Lynn Kingham, Sophia Morrison, Trevor Planes and Jim Wispinski

**4. Saturday, September 30, 2006**

**Spirit Bear Fundraiser**

- Silent Auction was set up in the Community Hall from 10:00 am – 10:00 pm
- Auction will carry on one more time to increase the amounts bid
- Local musicians performed during the evening until midnight, admission was by donation

**5. Saturday, September 30, 2006**

**Annual Firefighter Appreciation Banquet**

- Attended the Banquet as did Mayor Evans, Councillors Armour, Beech, Dumont, Kasper, myself and CAO Peter Jamaeff
- Highlights of the event were the Honorary Firefighter Recognition, Awards Presentation (Special Award of Valour) and the video presentation by Derek Lewers which was amazing, excellent job

**6. Wednesday, October 4, 2006**

**Planning Institute of British Columbia**

- Attended the PIBC South Island Chapter panel of speakers on Children and Planning (Roger Lam is the Chair of the PIBC South Island Chapter)
- Cherie Enns presented on "Cities for Children" and Jessica Lam presented "Make it Real: A practical approach to young people's participation"
- Came away with some great ideas to involve the youth of Sooke in planning parks and art objects

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on October 23, 2006 at 7:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Lisa Urlacher, Recorder

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Parkinson, seconded to approve the agenda with Correspondence for Information I-4 removed from the agenda, as it will be reported on in Mayor and Council Reports.

**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall, Sooke River Road, addressed the item RA-2 Election Expenses and raised concerns regarding disclosure statements.

Ardiel Wickheim, Sooke Road, addressed the minutes of the Juan de Fuca Water Distribution Commission; Mayor Evans informed that she would provide an updated on the waterline in her Mayor and Council Report.

Ellen Lewers, Sooke Road, encouraged members of Council to stop their pettiness and stated that clearly Mayor Evans was not in conflict.

Linda MacMillan, Deerlepe Road, thanked Council on behalf of the Sooke Harbour Chamber of Commerce for their support. Ms. MacMillan asked that Council follow the recommendation to give First, Second and Third readings to Delegation Bylaw No.272.

## MINUTES FOR INFORMATION

**MOVED** by Councillor Dumont, seconded that minutes of the Juan de Fuca Water Distribution Commission meeting held on October 3, 2006 be received for information.  
**CARRIED UNANIMOUSLY**

## REPORTS REQUIRING ACTION

### RA-1 Amended Sooke-Jordan River Chamber of Commerce Contract and Delegation Bylaw

**MOVED** by Councillor Kasper, seconded to authorize the Mayor and Chief Administrative Officer to execute the proposed amended agreement with the Sooke-Jordan River Chamber of Commerce.

**CARRIED**

**MOVED** by Councillor Armour, seconded that Council give First reading to a Delegation Bylaw No. 272.

**CARRIED**

**MOVED** by Councillor Kasper, seconded that Council give Second reading to a Delegation Bylaw No. 272.

**CARRIED**

**MOVED** by Councillor Armour, seconded that Council give Third reading to a Delegation Bylaw No. 272.

**CARRIED**

### RA-2 Election Expenses

**MOVED** by Councillor Beech, seconded to drop the matter entirely.

**CARRIED**

Council discussed the submission of a supplementary report, which Mayor Evans agreed to submit.

### RA-3 Consultants Report Recommendation

**MOVED** by Councillor Kasper, seconded to direct staff to review documentation to determine if Sooke has any records of drainage rights of way on private property, turned over by MOT at the time of incorporation, as per clause 18.1 of our Letters Patent and report back to council.

**CARRIED**

**MOVED** by Councillor Armour, seconded that Council amend its Procedure Bylaw to remove the second public question and comment period from the Council agenda.

**CARRIED**



**MOVED** by Councillor Smith, seconded not to accept the Third reading of OCP and Zoning amendment Bylaws be scheduled on the same Council agenda as the public Hearing.

**DEFEATED**

**MOVED** by Councillor Dumont, seconded that the Third reading of OCP and Zoning amendment Bylaws be scheduled on the same Council agenda as the public Hearing, upon affirmative resolution of Council.

**CARRIED**

**MOVED** by Councillor Parkinson, seconded that the *Council Procedure Bylaw, 2006* be amended so Bylaws are after Correspondence on the Agenda

**CARRIED UNANAMOUSLY**

**MOVED** by Councillor Parkinson, seconded that Council hire and establish an Engineering Technologist position reporting to the Municipal Engineer to carry out all of the technical review of applications, provide advice to the Approving Officer and handle public enquiries regarding new subdivision applications.

**CARRIED**

**MOVED** by Councillor Parkinson, seconded that Council hire an Engineering Clerk for the Engineering Department.

**CARRIED**

**MOVED**, seconded that the CAO relocate some more workstations to the front counter for better customer service.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Council not retain an independent interior designer.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the title of Deputy Treasurer be changed to "Accountant".

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that a Planning Technician be hired with an undergraduate degree in a related field or Urban Planning, preferably with one-year experience in a local government settling.

**CARRIED**

**MOVED** by Councillor Parkinson, seconded that if construction continues high in 2007 or speeds up, then Council should authorize the CAO to offer full time employment, 5 days a week to the part time Building Officials.

**CARRIED**

**MOVED** by Mayor Evans, seconded that Council consider at budget discussions whether to buy another vehicle so that the Building Officials, Engineering Technician, and Planning Technicians may have a pool vehicle.

**CARRIED UNANIMOUSLY**

**MOVED** by Mayor Evans, seconded that the Finance Department provide a report to Council on Staff Mileage,

**AND THAT** staff provides a report on the cost for leasing a vehicle.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the CAO perform an annual performance review of all Department Heads reporting to him.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that where a Staff Report is to be prepared for Council Agenda regarding a proponent's application for rezoning, subdivision, development permits or development variance permits, Council directs that the appropriate department head discuss the issue ahead of time with the proponent so that they are given adequate notice that the staff will be preparing a report to Council. Council directs that the appropriate Department Head contact in person the proponent or his agent not later than Thursday before a regular Council meeting on Monday, after the agenda has been approved by the CAO and Mayor. That staff also be directed to provide a copy of the staff Report to the proponents of Friday afternoon at the same time that the Council agenda package is made available to the Council members.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded that all department heads, including the CAO should sign all staff reports; except for in camera, going to Council for an agenda. Department heads should write technical comments based on their professional advice. The CAO should take overall responsibility for each report going to Council. All staff reports should include the following separate sections:

Financial Implications

Legal implications

Options

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the CAO not appoint an appropriate staff member to deliver the full Agenda Package to Council Members designated drop of location (normally their homes) Friday afternoon.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that all hiring should be centralized so that all personnel hiring is co-ordinated through the CAO to ensure a consistent standard and practice throughout the organization.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that Council requires the following Municipal Officers and Senior Department heads to file annual financial disclosures.

1. Chief Administrative Officer
2. Financial Officer
3. Corporate Officer
4. Director of Planning Services
5. Municipal Engineer 6. Approving Officer 7. Fire Chief.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that Monthly Review and Expenditure reports should be prepared showing expenses to date compared to budget to be circulated internally to all departments within 2 weeks of each month end.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that Council should review monthly a list of all Account Payable and approve them b Council resolution.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the five year plan should provide an estimate of inflation and variable costs each year reflecting the real cost estimates for years 2,3,4,5, of the Financial Plan so that they are more accurately projected other than showing a fixed cost based on one year.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to table to the Finance Committee that the CAO establish approval authority for accounts payable to other department heads and staff to approve accounts payable up to \$5,000 or \$10,000, subject to appropriate purchase orders and purchasing procedures being followed.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Council not appoint a third staff person for cheque signing which would be either the Corporate Serviced Manager or the Director of Planning.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont to discuss at budgeting the establishment of equipment replacement and I.T. hardware so that all computer hardware and I.T. equipment is replaced on a regular routine basis once every 3 or 4 years at the latest.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that I.T. should be given greater funding through next years budgeting process so that the I.T. consultant and software supplier of Diamond can design forms and reports that would make a number of departments more efficient.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded to table the terms of reference for an I.T. Committee established as first step and that Novus Consulting attend some of The I.T. Committee meetings until all positions are filled.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Council budget a Council contingency budget, funded from accumulated surplus for \$25,000 in 1<sup>st</sup> year and \$50,000 for the 2<sup>nd</sup> year to be used for unseen expenditures.

**CARRIED UNANIMOUSLY**

**MOVED** by Mayor Evans, seconded that Council table the hiring of a dedicated GIS Mapping Technician in house till the Planning Technician position is filled.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that City View Software, a GIS software should be evaluated and priced which could provide a complete permit tracking and reporting system for all departments based on upgraded digital mapping.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that Council instruct staff to bring forward a Fireworks Bylaw for the District of Sooke.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the Emergency Plan be more widely circulated to other departments particularly the Sooke RCMP Officer in charge, the Sooke Municipal Engineer the CAO who is the EOC Director and Council.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that there be formal documentation of the tsunami risks and that there be a comprehensive staff report initiated by the Emergency Planner, to be reviewed and signed by all department heads in order to prepare a policy for Council on tsunami risk and response warning systems.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that:

1. Complaints or allegations of a violation of any District bylaw will be received by the District bylaw enforcement officer or allegations will not be acted upon.
2. It is a policy of the District of Sooke that all personal information of a complaint or informant must be kept confidential. This includes the name, address, and telephone number of the complainant or informant.
3. Any District employee who receives a complaint or law enforcement information from an individual that his or her information is received in confidence and will be kept confidential subject only to its use for the law enforcement purposed and subject to part 3 of the Freedom of Information Protection of Privacy Act.
4. The Bylaw enforcement officer must open bylaw enforcement file complaint or allegation of a bylaw violation.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Council adopt a Policy that requires the Bylaw Enforcement Officer to submit monthly reports to Council indicating the number of active bylaw enforcement files and any other complaints received each month, and number of files closed each month, giving Council better information on his activities and priorities so that management can provide some direction to his activities and Council can have greater input in bylaw enforcement function.

**CARRIED UNANIMOUSLY**

**MOVED** by Mayor Evans, seconded that Council not consider budgeting next year 2007 for a full time Fire Secretary to assist the Fire Chief, the Deputy Fire Chief and the Firefighter Training Officer in their record keeping and filing.

**DEFEATED**

**MOVED** by Councillor Armour, seconded that Council consider budgeting next year 2007 for a full time Fire Secretary to assist the Fire Chief, the Deputy Fire Chief and the Firefighter Training Officer in their record keeping and filing.

**CARRIED**

**MOVED** by Councillor Smith, seconded to table to a Committee of the Whole meeting upon receipt of an Engineers report in regards to a bylaw to charge for sewer permits on a progressive higher fee.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that Council consider downtown revitalization tax incentives to boost redevelopment investment within the town centre.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded to direct staff to provide a report on downtown revitalization tax incentives.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded that Council consider a Downtown Business Improvement Area.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that Council encourage Mayor Evans to implement a standing committee system in Sooke in December 2006.

**CARRIED**

**MOVED** by Councillor Kasper, seconded to table the request that the CAO review the other policies in pages 95 to 121 of the Administrative Review and report back to Council on proposed new policies for Sooke at a next Committee of the Whole meeting.

**CARRIED UNANIMOUSLY**

**REPORTS – Mayor and Council Reports**

Mayor Evans read and submitted her report.

Councillor Parkinson reported on events and meeting she attended.  
Councillor Dumont mentioned work would commence work at the Seniors Housing Development.

Councillor Beech attended the Sooke Elderly Seniors Housing Society and also represented the District of Sooke at the Amanda Anderson Funeral

#### **CORRESPONDENCE REQUIRING ACTION**

- C-1 UBCM Executive and First Nations Summit Task Group** – Funding available for 2006/2007

**MOVED** by Councillor Parkinson, seconded to support and pursue the partnership of a Community Forum with the T'Souke First Nations.  
**CARRIED UNANIMOUSLY**

- C-2 Western Economic Diversification Canada** – BC municipal rural infrastructure funding

**MOVED**, seconded to direct staff to apply for funding under the Canada-British Columbia Municipal Rural Infrastructure Fund.  
**CARRIED UNANIMOUSLY**

#### **CORRESPONDENCE FOR INFORMATION**

- I-1 Sooke RCMP** – Monthly Report

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

- I-2 Ministry of Forests and Range Minister Responsible for Housing** – Housing Matters BC

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

- I-3 Vancouver Island Health Authority** – Publicly funded residential care beds coming to Sooke.

**MOVED** by Councillor Beech, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

- I-5 Ministry of Energy, Mines and Petroleum Resources** – Miscellaneous Statutes Amendment Act

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Carol Malet, Sooke Road, thanked Council for a wonderful meeting and inquired on the funding for Housing Matters BC, Council suggested looking into Provincial funding.

## **ADJOURNMENT OF OPEN PORTION**

**MOVED** by Mayor Evans, seconded to adjourn the open portion of the meeting at 9:30 p.m.

**CARRIED UNANIMOUSLY**

## **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Mayor Evans, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss:

- (a) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (b) labour relations or other employee relations;
- (c) law enforcement, if Council considers that disclosure could reasonably be expected to harm interests of the municipality

**CARRIED UNANIMOUSLY**

## **REPORT OF IN CAMERA RESOLUTIONS**

### **Administrative Review**

**MOVED** by Councillor Dumont, seconded to split the Development Services Clerk position into two positions, a Planning Clerk and an Engineering Clerk.

**CARRIED**

**MOVED** by Councillor Armour, seconded that recommendation in Item 11 of the Administrative Review, posting for a Senior Building Official, be rejected.

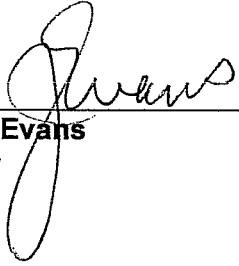
**CARRIED**

## **ADJOURNMENT**

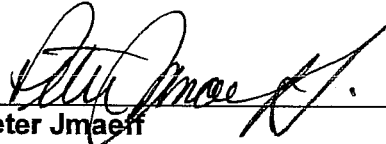
**MOVED** by Councillor Beech, seconded to adjourn the meeting at 10:38 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



**Janet Evans  
Mayor**



**Peter Jmaeh  
Clerk**



Monday Oct. 16 – I meet with the new superintendent Paul Leslie from BC Ambulance. We discussed the transfer of the unit chief and staffing issues in Sooke. I was assured that Sooke will still have the full compliment of attendants.

Tuesday Oct. 17 – I attend the get together with the Sooke Elderly Seniors Housing Society where we celebrated with cake the signing of the MOU with VIHA and BC Housing. The land clearing will start soon and construction should start in Feb. On behalf of Council I congratulated the society and thanked them for continuing to pursue the project and not giving up.

Wednesday Oct 18 – I attended the CRD Parks meeting where there was a presentation from the save Muir creek society, asking the committee to support saving the area from logging by making it a CRD park. Discussions will continue with Western Forest to see what their plans are.

Also on the 18<sup>th</sup> I attended the CRD regional water commission meeting where the biggest discussion and decision was on the routing of the new water line to Sooke. It was determined that routing along hwy 14 was double the cost and MOT would not support that route, for reasons Council we will have to determine once we receive the study they are working on. The routing will come from the existing head tank at Kapoor tunnel and travel along the galloping goose to Charters Creek. There will a new disinfection facility built at Charters then it will connect to the distribution system.

The evening of Oct 18 I attended by invitation a meet and greet reception from the Victoria Chamber of Commerce.

Thursday Oct 19 – I attended by invitation the 2006 Economic forum sponsored by RBC with guest speaker Craig Wright who presented an overview of economic trends from a national and international perspective.

Thursday evening I attended the SEAPARC meeting, where we discussed the draft policy on advertising. The committee that Council Parkinson is on has worked hard to come up with a comprehensive and fair policy that should be adopted by year-end. Also it was reported that some new equipment has been purchased for the concession, which will help sales.

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on October 30, 2006 at 7:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Roger Lam, Acting Dir of Development Services  
Bonnie Sprinkling, Corp. Services Manager (R)  
Lisa Urlacher, Recorder

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:03 p.m.

### APPROVAL OF AGENDA

**MOVED**, seconded to the agenda as new business item RA-5 Reports Requiring Action  
Sooke Economic Development Commission

**AND** to add the second Public and Question Period after Notices of Motion  
**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the  
Whole meeting held on October 16, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

### BYLAWS

**B-1 Bylaw No. 270, Sooke Zoning Bylaw, 2006** – adoption

**MOVED** by Councillor Kasper, seconded that Bylaw No. 270, *Sooke Zoning Bylaw, 2006*  
be adopted.

**CARRIED**

**COUNCILLOR SMITH OPPOSED**

**B-2 Bylaw No. 252, Freedom of Information and Protection of Privacy Bylaw-** adoption

**MOVED** by Councillor Beech, seconded that Bylaw No. 252, *Freedom of Information and  
Protection of Privacy Bylaw* be adopted.

**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 272, District of Sooke SEDC Delegation Bylaw- adoption**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 272, *District of Sooke SEDC Delegation Bylaw* be adopted.

**CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 Mayor's Establishment of Standing Committee Report**

**MOVED** by Councillor Kasper, seconded to receive the report to establish a Finance and Administration standing committee and a Hiring standing committee as submitted.

**CARRIED UNANIMOUSLY**

Councillor Kasper stated his wife has an association with the Sooke Community Arts Council and excused himself from the discussion.

**RA-2 Committee of the Whole Recommendations from October 16, 2006**

**MOVED** by Councillor Smith, seconded to approve grants in aid to:

Sooke Community Arts Council	\$1,500
Saseenos Parent Advisory Committee	\$4,000
Journey Middle School	\$1,000
John Muir Parent Advisory Committee	\$4,500
Sooke Boxing Club	\$1,500

**AND TO** bring forward at a January Committee of the Whole meeting, Policy 5.1 Grants in Aid for review and clarification.

**CARRIED UNANIMOUSLY**

Councillor Kasper returned to the meeting.

**RA-3 Grant in Aid – Final Report Sooke Family Resource Society**

**MOVED** by Councillor Smith, seconded that Council accept the report as an interim report from Sooke Family Resource Society for grant in aid awarded in October 2005

**CARRIED UNANIMOUSLY**

**RA-4 Revenue and Expenditure Report**

**MOVED** by Councillor Parkinson, seconded that Council receive the report for information.

**CARRIED UNANIMOUSLY**

**RA-5 Sooke Economic Development Commission**

**MOVED** by Councillor Kasper, seconded that Council appoint the following persons to the Sooke Economic Development Commission for a term ending December 31 in the year of the general local election:

Councillor Rick Kasper  
Councillor Rick Armour  
Kevin Mayo, Representative from the Sooke Harbour Chamber of Commerce  
Scott Gertsma, Second Representative from the Sooke Harbour Chamber of Commerce  
Wayne Nowak  
**CARRIED**

## **REPORTS FOR INFORMATION**

### **RI-1 Bylaw Enforcement Monthly Report - October**

**MOVED** by Councillor Dumont, seconded to receive the report for information.  
**CARRIED UNANIMOUSLY**

### **RI-2 Emergency Program Monthly Report – October**

**MOVED** by Councillor Dumont, seconded to receive the report for information.  
**CARRIED UNANIMOUSLY**

## **MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her report attached to these minutes.

Councillor Armour commented on some of the highlights of his meetings at UBCM:  
2010 Olympic grants for Sooke Elementary and the proposed marine boardwalk  
Tourism and Economic Development in Sooke

Councillor Dumont reported on his meeting at UBCM with the Province regarding high land values not receiving Home Owner Grants and also commented on the new Senior Housing and pilot projects.

Councillor Parkinson read and submitted her report attached to these minutes including the report from the October 23, 2006 Special Council meeting.

Councillor Smith reported on a meeting of the Agriculture Commission and Dockside Green Development at the UBCM conference.

Councillor Kasper reported on his meeting at UBCM with respect to policing and mentioned Martin Thomas – Downtown Revitalization.

Councillor Beech reported on her meeting with the Victoria Real Estate Board and on meeting at the UBCM conference including; Victoria Arts Council and 2010 Legacy.

## **CORRESPONDENCE REQUIRING ACTION**

Councillor Dumont left the meeting declaring he is a member of the Sooke Elderly Citizens Housing Society.

**C-1 Sooke Elderly Citizens Housing Society**

**MOVED** by Councillor Beech, seconded to defer the sewer connection for Ayre Manor Lodge property till February 2007.

**CARRIED**

Councillor Dumont returned.

**CORRESPONDENCE FOR INFORMATION**

**I-1 Councillor Beech – Legal opinion (Woodward Walker)**

Councillor Beech read a statement concerning her legal opinion.

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**I-2 Ministry of Tourism and the Arts – British Columbia's 150<sup>th</sup> Anniversary**

**MOVED** by Councillor Parkinson, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**PUBLIC QUESTION AND COMMENT PERIOD**

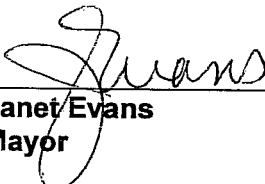
There were no questions or comments from the public.

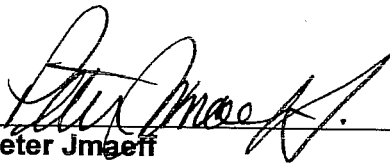
**ADJOURNMENT**

**MOVED** by Councillor Parkinson, seconded to adjourn the meeting at 8:10 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

MEMO TO: Peter Jmaeff CAO  
FROM: Mayor Janet Evans  
DATE: October 17, 2006  
RE: Standing Committees

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As per section 96 of the Council Procedure Bylaw #258 it is my intention to establish two new standing committees.

A standing committee must consider, inquire into, report, and make recommendations to Council about all of the following matters.

- a. matters that are related to the general subject indicated by the name of the committee.
- b. matters that are assigned by the Council; and
- c. matters that are assigned by the Mayor and approved by the Council.

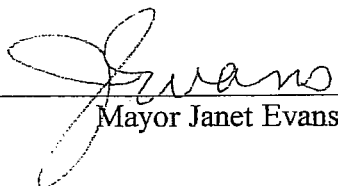
**Finance and Administration Committee:**

I appoint Councillors Dumont and Kasper, CAO Peter Jmaeff, Director of Finance Debbie Carter and Mayor

**Staff Hiring Committee;**

I appoint Councillors Beech and Parkinson, CAO Peter Jmaeff, and Mayor

The terms of reference for these two committees have yet to be determined.

  
\_\_\_\_\_  
Mayor Janet Evans

  
\_\_\_\_\_  
Date

UBCM - Attended many forums

Tuesday - We meet with Tracy Cooper from MOT regarding the zoning bylaw, global traffic study (when will we see it) disappointment that they wouldn't allow the new water line down Hwy 14 School zone signage, line painting and repairs

Attended a work shop on one stop shop and a new computer program called BIZPAL. This program is free to local government and it would work well with the C of C and EDC.

Also meet with BC Ambulance regarding staff changes happening in Sooke and expressed concern on the ambulance being used to the city and Sooke not covered. ~~Attt~~ They told us they are requesting in their budget more ambulances that will cover the west shore, leaving our car in Sooke



**Council Report**  
**Presented by:**  
**Councillor Brenda Parkinson**

1. **Wednesday, October 11, 2006**  
**Tourism Alliance Committee Meeting**
  - Discussions centred around the potential evolution of the Sooke Regional Tourism Association, a revised tourism organization
  - Format of membership was discussed on a perceived need to reduce the number of memberships that individuals must buy in order to be represented
  - Open discussions and updates:
    - Historical Society update on events calendar, business inventory, 2008 celebrations and Communities in Bloom
    - Chamber update on Municipal contract to operate Business Information Centre
  - Successful grant application by District of Sooke, UBCM tourism grant
  
2. **Thursday, October 12, 2006**  
**Chamber of Commerce – Informative Session**
  - Councillors Kasper, Beech and myself attended this informative session hosted by Shirley Burden and the Sooke Harbour Chamber of Commerce
  - Constable Aaron Chamberlin spoke on shoplifting and vandalism
  - Larry Dawe, District Bylaw Enforcement Officer gave an excellent presentation on Sooke's Signage Bylaws
  - Other items discussed were graffiti, credit card fraud and Shop Sooke
  
3. **Monday, October 16, 2006**  
**SPA (Sooke Program for the Arts) Committee Meeting**
  - In the process of finalizing the Terms of Reference
  - Update on the Spirit Bear project – Kody has left Sooke and is being auctioned off on November 8<sup>th</sup>
  - Meetings scheduled with the Minister of Tourism, Arts and Culture, Economic Development, and with Ministry Representatives of Ministry of Transportation and BC Hydro
  
4. **Tuesday, October 17, 2006**  
**Senior's Residence Announcement**
  - Mayor Evans, Councillor Beech and I attended the announcement/celebration of the publicly funded residential care beds coming to Sooke
  
5. **Tuesday October 17, 2006**  
**Tourism Vancouver Island Community Fall Tour 2006**
  - The day consisted of marketing, media and trade presentations by Tourism Vancouver Island
  - Tourism Cowichan and Tourism Victoria made presentations, as well as information on long stay programs and successful web tracking



6. **Wednesday, October 18, 2006**  
**Family Court & Youth Justice Annual General Meeting**
  - AGM – Acceptance of the Annual Reports
  - Sub Committee reports presented – Mental Health Initiative, Youth Matters, Court Watch, Family Matters, Priorities and “New from the Street”
  
7. **Wednesday, October 18, 2006**  
**Victoria Chamber – Public Affairs Reception**
  - Mayor Evans and myself attended the Reception held during Small Business Month
  
8. **Thursday, October 19, 2006**  
**Chamber Mixer – Sooke Harbour Marina**
  - I attended event along with Mayor Evans, Councillors Armour and Beech
  
9. **Thursday, October 19, 2006**  
**SEAPARC Commission Meeting**
  - Policy Review Committee Report – Advertising – final adjustments to be made and brought back to the next Commission meeting
  - Staff reports – Glow in the Dark Skate, National Family week, concession purchases proceeding
  - Fall program session has currently 277 registrations
  
10. **Monday, October 23 – Friday October 27, 2006**  
**UBCM 2006 Convention**
  - **Monday** I attended forums on the Provincial Housing Strategy and Police Costs
  - **Tuesday** I attended the Mid-Sized Communities Forum, Community Opportunities Task Force, International Opportunities to Promote BC Communities and New Delegates Orientation
    - Mayor Evans, CAO Jamaeff, Councillor Kasper and myself met with the Ministry of Transportation and discussed Highway 14, Zoning Bylaw and Land Developments in Sooke
  - **Wednesday** was the Convention Opening Session, Annual Meeting, Review of Resolutions Procedures, Resolutions Session, Cabinet Session on Business & Economy
    - CAO Jamaeff, Councillor Smith and myself met with the Director of Strategic Planning, ALC and discussed Agricultural lands in Sooke
  - **Thursday** saw Resolution Session continue, Election of Table Officers and Executive positions, Community Tourism & 2208, Community Arts & Cultural Initiatives
    - Mayor Evans, Councillors Beech, Kasper and myself met with the Ministry of Forests/Housing and discussed affordable housing in Sooke
    - Mayors Evans, Councillors Smith, Beech and myself met with BC Ambulance and discussed rural service
    - Councillors Armour, Kasper, Smith and myself with Stephen Watson of BC Hydro and discussed underground wiring grant, graffiti removal grant and art grants

- CAO Jamaeff, Councillors Armour, Kasper, Smith and myself with the Honourable Colin Hansen and discussed 2010 Olympic Grants and Economic Development
- CAO Jamaeff, Councillors Armour, Kasper, Smith and myself with the Honourable Stan Hagen and discussed tourism opportunities, art opportunities and grants
- **Friday** I listened to the Keynote Speaker Chantal Hebert, continuation of the Policy session and then the address by the Premier, Honourable Gordon Campbell and last the installation of President-Elect

**11. Wednesday, October 25, 2006**

**Tourism Victoria Board of Directors Meeting**

- Letter sent in support of the idea that the City of Victoria explores the possibility of the Crystal Gardens space becoming a part of the Victoria Conference Centre.
- Letter sent in support for the routing of horse-drawn carriage tours through Victoria's downtown core during the months of November through April before 6:00pm on weekdays. Tourism Victoria supports a one year trial of the routing and will take into consideration comments and recommendations from police and city transportation officials regarding congestion and other traffic concerns.
- Committee reports from the Destination Marketing Commission, Strategic Issues Committee, Membership Committee, City of Victoria, District of Sooke and District of Saanich

**12. Friday, October 27 – Saturday, October 28, 2006**

**Spirit Bear Fundraiser – Silent Auction**

- Set up items for a two day silent auction event
- Proceeds going towards the purchase of the Spirit Bear and the BC Lions Society supporting children going to camp

**13. Friday, October 27, 2006**

**Sooke Region Museum – Fine Arts Unlimited**

- This sixth show features 7 juried artists from Sooke and the Regional District
- The show is running until November 21<sup>st</sup>, 2006

**14. Saturday, October 28, 2006**

**Holy Trinity Anglican Church**

- Volunteered at the Harvest Dinner Fundraiser with proceeds going to the new Church building

**15. Sunday, October 29, 2006**

**Hospice Fundraiser / Farewell/Retirement Party**

- Helped organize the festivities for Doctors Ellen Wrathell and Chris McCullum
- Fabulous event, awesome turnout, plenty of volunteers and friends made for a truly enjoyable day which was appreciated by both Ellen and Chris

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Municipal Meeting Room  
at 2205 Otter Point Road, Sooke, BC  
on October 31st, 2006 at 4:30 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Bonnie Sprinkling, Corp. Services Manager (R)

**ABSENT:** Councillor Rick Armour  
Councillor Jen Smith

### CALL TO ORDER

Mayor Evans called the meeting to order at 4:25 p.m.

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Parkinson, seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### B-1 **Bylaw No. 267, *Property Tax Exemption Bylaw, 2006***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 267, *Property Tax Exemption Bylaw, 2006* be adopted.

**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

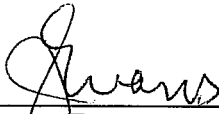
**MOVED** by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* for the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.


**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Parkinson, seconded to adjourn the meeting at 4:55 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
**Janet Evans**  
**Mayor**

  
\_\_\_\_\_  
**Peter Jmaeff**  
**Chief Administrative Officer**

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Municipal Meeting Room  
at 2205 Otter Point Road, Sooke, BC  
on November 9, 2006 at 6:00 p.m.

**COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

**STAFF PRESENT**

Nil

**OTHERS**

Chris Neilson, CRD

**CALL TO ORDER**

Mayor Evans called the meeting to order at 6:00 p.m.

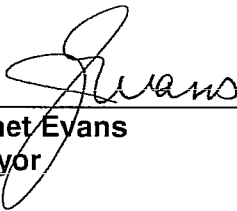
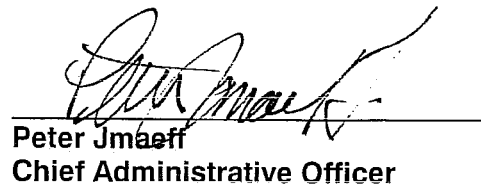
**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality  
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 7:35 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held on November 14, 2006  
7:00 p.m., Open Portion, Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Alan Eastgaard, Municipal Engineer  
Ken Cossey,  
Lisa Urlacher, Recorder

### CALL TO ORDER

Mayor Evans called the meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Dumont, seconded to add the following items to the agenda as new business: NB-1 Town of Lake Cowichan – Valley Link Committee.

NB-2 Revised RA-1 Development Permit

**AND TO** remove item RA-2 Building conversion application 2077/2071 Charters Road.

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on October 10, 2006 be adopted as circulated and amended on page 4, page 5 and page 9.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on October 16, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on October 23, 2006 be adopted as circulated and amended on page 2.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on October 30, 2006 be adopted as circulated and amended on page 2 and page 3.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on October 30, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on November 6, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

## **MINUTES FOR INFORMATION**

**MOVED** by Councillor Dumont, seconded that minutes of the John Phillips Memorial Trust Committee meeting held on October 4, 2006, be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that minutes of the Focus Group – Capital Grants Committee meeting held on October 5, 2006, be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that minutes of the John Phillips Memorial Trust Committee meeting held on November 1, 2006, be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that minutes of the Capital Regional District Board meeting held on October 11, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that minutes of the Sooke Program for the Arts Committee meeting held on October 16, 2006, be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that minutes of the CRD Travel Choices Select Committee meeting held on November 1, 2006, be received for information.

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Ellen Lewers, Sooke Road, thanked Councillor Dumont for the letter he submitted apologizing to Councillor Beech in regards to the conflict of interest situation.

Fred Von Ilberg, Tara Place, read and submitted his statement.

Bruno Bonazzo, Whiffin Spit Road, expressed his concerns with regards to the Sooke Core Sewer Specified Area – Mandatory connection.

Carol Mallet, Sooke Road, mentioned there were several people in attendance representing the Sooke Elderly Citizens Society and advised Council that they would be available to answer questions.

## DELEGATIONS

### D-1 Ellen Lewers, Chair, Board of Variance – Penticton Board of Variance Seminar

Ms. Lewers reviewed her report on the seminar that she and Mr. Travis Butler attended in Penticton. Ms. Lewers asked Council if the Board of Variance members are indemnified under public office and for a copy of the Bylaw, which established the Board of Variance for Sooke. Ellen also asked Council to consider as a budget item legal council and mileage for the Board of Variance. Ellen strongly suggested that Council consider hosting the seminar for Board of Variance the following year.

**MOVED** by Councillor Dumont, seconded to send a letter of thanks to Penticton.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Smith, seconded to include Board of Variance information on the District of Sooke Website and in the Newsletter.  
**CARRIED UNANIMOUSLY**

## BYLAWS

### B-1 Bylaw No. 266, *Election Procedures Amendment Bylaw* - adoption

**MOVED** by Councillor Dumont, seconded that Bylaw No. 266, *Election Procedures Amendment Bylaw* be adopted.  
**CARRIED UNANIMOUSLY**

## REPORTS REQUIRING ACTION

Ron Dumont stated he had an association with the Sooke Elderly Citizens Society and excused himself from the discussion.

### NB-2 Development Permit- DP2006-1158– Sooke Elderly Citizens Housing Society (6744 Ayre Rd)

**MOVED** by Councillor Smith, seconded to authorize staff to work on Development Permit DP2006-1158

**AND THAT** Council authorize staff to issue the permit, for land legally described as Lot 11, Section 3, Plan 16754, Sooke District  
**CARRIED UNANIMOUSLY**

Ron Dumont returned to the meeting.



**RA-3 Appointment of Officers and Designated Employees**

**MOVED** by Councillor Beech, seconded to appoint Bonnie Sprinkling as deputy corporate officer and rescind the appointment of Cheryl Wirsz as Director of Development Services and Rachel Parker as deputy corporate officer.  
**CARRIED UNANIMOUSLY**

**RA-4 Traffic Fine Revenue Sharing**

**MOVED** by Councillor Smith, seconded to allocate \$4,257.00 from the traffic fine revenue sharing for crossing guard funding from September 2006 to December 2006.  
**CARRIED UNANIMOUSLY**

**RA-5 Failing Sewer Distribution Field**

**MOVED** by Councillor Parkinson, seconded to approve the installation of the sewer connection to 7007 Westcoast Road at the owners expense;  
**AND TO** give 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading to Bylaw 273  
**CARRIED UNANIMOUSLY**

**RA-6 Sooke Core Sewer Specified Area – Mandatory Connection**

Mr. Eastgaard reviewed the staff report and Council discussed the proposed options.

**MOVED** by Councillor Beech, seconded to direct staff to bring forward a report to the November 20, 2006 Committee of the Whole meeting.  
**CARRIED UNANIMOUSLY**

**RA-7 Establish Wage for Planning Technician and a Permanent status for Receptionist Position and Building Inspector**

**MOVED** by Councillor Kasper, seconded to approve wages for the Planning Technician position of \$23.63 per hour plus benefits for 2006, \$25.13 per hour plus benefits for 2007 and \$26.14 plus benefits for 2008.

**AND THAT COUNCIL** confirm the establishment of the Receptionist and Part-time Building Official 1 positions as permanent positions.  
**CARRIED**

**RA-8 Committee of the Whole Report – November 6, 2006**

**MOVED** by Councillor Dumont, seconded to Council direct staff to work with solicitors on an Operating Agreement with Tereson Gas Inc. and bring it back to a Committee of the Whole Meeting.

**AND THAT** Council ask the consultant to revise and bring back the *Affordable Housing Policy Framework* report to a Committee of the Whole meeting.

**AND THAT** Council direct staff to implement Municipal Objectives setting and Performance Management and that a Committee of the Whole brainstorming session be scheduled to discuss municipal objectives.

**AND THAT** Council table the consideration of a grant consultant, pending the Committee of the Whole session to establish municipal objectives.

**AND THAT** Council direct staff to advise the Capital Regional District to release the elevation data to the Sierra Club of Canada.

**CARRIED UNANIMOUSLY**

**RA-9 Moving Expenses for Accountant**

Council discussed the criteria for moving expenses for new employees. Councillor Kasper will work with staff on preparing a policy for moving and travel expenses.

**Moved** by Councillor Beech, seconded to Council to authorize staff to pay up to \$2,500 towards the moving expenses for the Accountant.

**CARRIED UNANIMOUSLY**

**RA-10 Terms of Reference for Hiring Committee**

**Moved** by Councillor Dumont, seconded to approve the Terms of Reference for the Hiring Committee amending part 2 to read " the committee will advise the District of Sooke Council on the Hiring of exempt staff."

**CARRIED**

**REPORTS FOR INFORMATION**

**RI-1 Development Services Permit Activity Report – October 2006**

**Moved** by Councillor Dumont, seconded to receive the report for information.

**CARRIED UNANIMOUSLY**

**MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her report.

Councillor Parkinson read and submitted her report.

Councillor Beech reported that on November 8, 2006 she attended a CREST meeting at BC Transit; November 11, 2006 she attended the Remembrance Day at the Legion; November 14, 2006 she had lunch with local businesses and Dr. Keith Martin, M.P. and in the afternoon she attended the Revitalization Committee.

Councillor Kasper reported on the Community-to-Community Forum with the T' Souke Nation and that the application was submitted to UBCM.

Councillor Armour reported that on November 8, 2006 he attended the inaugural meeting of the Sooke Economic Development Commission; November 11, 2006 he attended the Remembrance Day and that Safe Halloween had an attendance of approximately 500-1000 people.

#### **CORRESPONDENCE REQUIRING ACTION**

**C-1 Morris Media** – Bus Bench and/or street side bench program

**MOVED** by Councillor Beech, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-2 Gas Tax/Public Transit Management Services** – General Strategic Priorities Fund and Innovations Fund Program

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-3 Vancouver Island Regional Library** – 2006 Long Term Plan

**MOVED** by Councillor Armour, seconded to send a letter to the Vancouver Island Regional Library with an accurate projection of the regional growth statistics.  
**CARRIED UNANIMOUSLY**

#### **CORRESPONDENCE FOR INFORMATION**

**I-1 Minister of Transport, Infrastructure and Commission**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**I-2 British Columbia Arts Council**

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**I-3 Sooke RCMP** – Monthly Mayor Report October 2006

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**I-4 Councillor Dumont** – Letter to Sheila Beech

**MOVED** by Councillor Armour, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### **NB-1 Town of Lake Cowichan – Valey Link Committee**

**MOVED** by Councillor Smith, seconded that Council sends a letter of support to the province.

**CARRIED UNANIMOUSLY**

### **NB-3 MOVED** by Councillor Parkinson seconded that \$500.00 from the Sooke Program for the Arts Committee reserve fund is applied to the purchase of the Spirit Bear.

## **NOTICES OF MOTION**

### **NM-1 Grants Reserve Select Committee**

Notice of Motion: That Council establish a Grants Research select committee consisting of a Council member (or 2) and three members of the public with a staff support as required.

**MOVED** by Councillor Parkinson, seconded that Council table the notice of motion to establishment of a Grants Research select committee, until the November 25, 2006 Council workshop.

**CARRIED UNANIMOUSLY**

### **NM-2 Councillor Rick Armour**

Notice of Motion: To direct staff to prepare a firework bylaw with the provision for permits for special events.

## **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

## **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Kasper, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

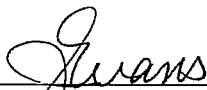
**CARRIED UNANIMOUSLY**


## **ADJOURNMENT**

**MOVED** by Councillor Mayor Evans, seconded to adjourn the meeting at 9:56 p.m.

**CARRIED UNANIMOUSLY**

Certified Correct:

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

Mayor's Reports Nov. 14/06

Nov. 1 – I attended by invitation the luncheon at the Sooke Senior's Centre honoring the war brides. 2006 is the year of the war brides and 5 citizens of Sooke were honored.

I also attended the John Phillips Park Committee meeting where the committee finalized their report that will come to Council on Nov. 20. This has been a very hard working committee and they have gathered a lot of public input and technical information.

Nov. 7 – I attended the Juan de Fuca Water Distribution Commission meeting. We had a presentation from Westhills development in Langford on their request to buy bulk water from the CRD and distribute it into their LEEDS subdivision. We also approved a request from the Seagrit Water District in East Sooke to apply for grant infrastructure monies to upgrade the service and to turn it over to CRD to operate. We approved amendments to the water distribution local service conditions, fees and charges bylaw.

Approved the 2007 Capital and Operating Budget and approved the retail water rate of \$1.2041 per cubic metre for 2007.

Nov. 8 - I attended the CRD board meeting. Minutes will follow.

Also attended the Spirit Bear Gala at the convention centre where 29 bears were auctioned off and raised over \$150,000 for the Lions Society.

Nov. 10 – I attended by invitation the Bill Clinton presentation, where he spoke about Global partnerships and what we can do at the local level to make a difference to the global economy and social problems. It was an enjoyable afternoon.

Nov. 11 – I represented the District of Sooke by laying the wreath at the cenotaph for the Remembrance Day ceremony.

Nov. 9 - I attended the treaty negotiations at the Sooke Band Hall.

Page 14, § 5: Sewer Permits: The minutes do not reflect the spirited discussion were Council established that appropriate fees for permits and inspections were in place prior to the Sewer Referendum.- It was not established who gave out the misinformation prior to the referendum and numerous District publications, that these established charges do not apply for the sewer connections to existing dwellings.

Page 24, Bylaw 251, bldg. regulation amendment: These minutes make no sense unless the previous minutes of April 03 are amended to reflect the discussion re: NO Charge for sewer connections to existing buildings ( Permits and inspections )- 271 connections were completed or applied for by April 03 without being charged under the existing, confirmed Bylaw. Since they cannot be retroactively collected it forced Council's hands to forgive the amounts of \$ 25.- permit and \$ 10.- inspection fee until Dec. 31, 2006- The minutes must reflect what was said to understand the issue.

Page 28, Public Qustion etc.: The minutes are incomplete for my comments. I specifically asked to ascertain and authorized the NO FEE statement prior to the referendum and since in various publications up to and including March 2006.- NO decision was brought forward or passed by the Council of the day and 2003 and beyond to permit the overriding of the existing Bylaw # 90? \$ 25,000.- or better have been lost to the District in revenue ( one time for 2006 ) to cover the costs for processing and inspections. **The ratepayers of Sooke are entitled to know** under whose watch and by whom the far reaching misstatement was initiated and authorized.

Page 19, Financial Plan: Since no information was available ~~was available~~ prior to the meeting it is important to state, that no tax increases have been listed as yet for School Taxes, CRD Residential Hospital Residential and Transit Residential. These must be factored in on top of the proposed 25% Muni. tax increase + the \$ 247.50 sewer repayment fee for the Core District.- **A 20 % increase is projected for 2007 on top of the increase for this year + \$ 495.- for the Core District for sewer repayment fee ( 19.5 yrs. )**

Page 25 RA 3Development Permit: As of Friday, April 22 no development permit application was posted in the reception. Workon the project is proceeding at a rapid pace w/o a permit ( also Ecological )being issued by that day at 15.00.- This complex permit was approved by Council sight unseen and none of you have any idea what is stated in the permit, so Council, as previous Councils approved a pig in a poke. Who authorized Staff to give the **verbal** go ahead to proceed without an authorized permit ???- Mayor and Council would do well to study the appropriate Provincial Legislation.-

This is the second time that an occurence like this happened: The Beaton / French Road development had as a precondition and Ecological Development Permit requirement, even mentioned in his presentation by Mr. Limshue at the time, yet none was taken out until the deforestation was complete. Dozens of logging trucks rumbled for weeks past District Offices yet the planners noticed nothing?? Ms Wirsz apologized to me, but what good does that do ?

Notes re.: Council Meeting November 14, 2006.- Reference: Sooke Core Sewer Specified Area, Mandatory Connection, pages 113 and on.

There is an omission on page 129, not reflecting the original the original sewer connection charges as per Bylaw 90, which set the connection charges for permits at \$ 25.-- and inspection fees at \$ 10.-- - Bylaw 251 was only passed in April of 2006, and to understand this, you have to know what was the law previously.

The first mention of noncharging of fees for sewer connection happened in the Sooke District Newsletter of October 2003, **PRIOR** to the referendum in early December 2003. This statement was continued up to and including the newsletter of March 2006.- Bylaw 90 clearly established a fee structure for sewer connections, possibly with a view to the future.- Bylaw 251 was only amended after two Council meetings in April, with spirited discussions, which were not reflected in the official minutes. Only than was the forgiving of these fees for the calendar year 2006 granted. The reason was, that 271 had been issued and they could not be charged retroactively, thus the exemption for the whole year.

The total loss of revenue to the District through the person who authorized the statement of no fee for services in October 2003 and up to March 2006 amounts to date to

	974 Coons. x	\$ 25.--	\$ 24.350.--
+	484 Insp. x	\$ 10.--	\$ 4.840.--
a total of			\$ 29.190.--

This missing income had to be financed partially through the 25% tax increase, since a part time Building Inspector had to be hired.

I appear not be able to find any reference, that the previous Council passed a resolution, amendment or other measure to amend the Bylaw 90 permittting the waiving of these fees prior to the referendum or until April Of 2006. Who is the person who granted this exemption without apparent authorisation by previous Council and who continually approved the newsletters with this false statement ?

This significant loss in ongoing <sup>income</sup> to the end of this year, forming part of the 25% tax hike borne by all Sopke ratepayers. An answer must be forthcoming, since this question was put in writing to Council on April 24, 2006, and the loss of revenue is ongoing for the ratepayers of Sooke.

*Fred van Elburg*



**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Municipal Meeting Room  
at 2205 Otter Point Road, Sooke, BC  
on November 15, 2006 at 6:00 p.m.

**COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

**STAFF PRESENT**

Nil

**OTHERS**

Chris Neilson, CRD Human Resources

**CALL TO ORDER**

Mayor Evans called the meeting to order at 6:00 p.m.

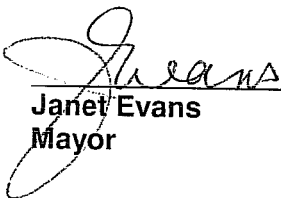
**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

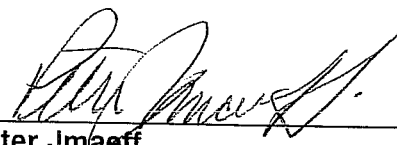
**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality  
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 9:15 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Municipal Meeting Room  
at 2205 Otter Point Road, Sooke, BC  
on November 20, 2006 at 6:00 p.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corp. Services Manager

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Dumont, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality  
**CARRIED UNANIMOUSLY**

### REPORT OF IN CAMERA RESOLUTIONS

#### NB-1 Non-Exempt Staff Report

Mr. Jmaeff made recommendations for hiring or re-locating of non-exempt staff.

**MOVED** by Councillor Kasper, seconded to accept the recommendations for non-exempt staff as follows:

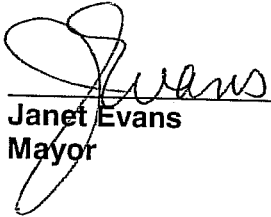
Receptionist	Joyce Meija
Building Department Clerk	Jan Stope
Accountant	Mark Gloumeau
Planning Technician	Minhee Park
Planning Technician	Nikki Lewers
Council Clerk	Lisa Urlacher
Full Time Building Official 1	Tony Bastone
Planning Clerk	To be replaced
Engineering Clerk	CAO to review


**CARRIED**

**ADJOURNMENT**

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 6:40 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Municipal Meeting Room  
at 2205 Otter Point Road, Sooke, BC  
on November 21, 2006 at 7:00 p.m.

**COUNCIL PRESENT**

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

**STAFF PRESENT**

Nil

**OTHERS**

Chris Neilson, CRD Human Resources

**CALL TO ORDER**

Mayor Evans called the meeting to order at 7:05 p.m.

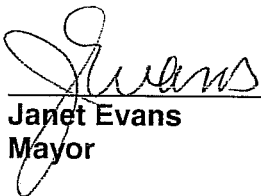
**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality  
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 9:00 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chambers  
at 2225 Otter Point Road, Sooke, BC  
on November 25, 2006 at 9:00 a.m.

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corp. Services Manage/DC

### CALL TO ORDER

Mayor Evans called the meeting to order at 9:00 a.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Parkinson, seconded to discuss with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98.

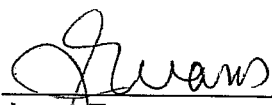
**CARRIED UNANIMOUSLY**

### ADJOURNMENT

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 1:00 p.m.

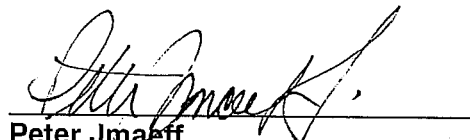
**CARRIED UNANIMOUSLY**

Certified Correct:



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Janet Evans  
Mayor



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Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held on November 28, 2006  
due to postponement of  
Regular Council Meeting November 27, 2006  
6:00 p.m., Closed Portion, Meeting Room  
7:00 p.m., Open Portion, Council Chamber

### COUNCIL PRESENT

Mayor Janet Evans  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Ron Dumont (arrived at 7:00 pm)  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corporate Services Manager  
Alan Eastgaard, Municipal Engineer  
Rachel Sansome, Consultant

### CALL TO ORDER

Mayor Evans called the meeting to order at 6:00 p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Parkinson, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(b) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**CARRIED UNANIMOUSLY**

### CALL TO ORDER, OPEN PORTION

Mayor Evans called the open portion of the meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Beech, seconded approve the agenda as circulated with the addition of the new business agenda items.

**CARRIED UNANIMOUSLY**

Mayor Evans read a news release concerning arrangements in the District of Sooke for those who require temporary shelter from the cold weather.

### ADOPTION OF MINUTES

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on November 9, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Regular Council meeting held on November 14, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on November 15, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on November 20, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on November 20, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that the minutes of the Special Council meeting held on November 21, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

#### **MINUTES FOR INFORMATION**

**MOVED** by Councillor Dumont, seconded that minutes of the Sooke Economic Development Commission meeting held on November 8, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Sooke Program for the Arts Committee meeting held on November 20, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that minutes of the Capital Regional Emergency Service Telecommunications (CREST) Incorporated held on August 30, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that minutes of the Victoria Family Court and Youth Justice Committee held on September 20, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that minutes of the Juan de Fuca Water Distribution Commission held on November 7, 2006 be received for information.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that minutes of the Capital Regional District Board meeting held on November 8, 2006 be received for information.

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING FROM THE MINUTES

### M-1 Committee of the Whole Recommendations from November 20, 2006

**MOVED** by Councillor Armour, seconded:

#### **1. John Phillips Memorial Park Trust Committee Report**

**TO ACCEPT** the John Phillips Memorial Park Trust Committee report and adopt the recommendations of the John Phillips Memorial Park Trust Committee;

**AND THAT** Council authorize staff to proceed with a Request for Proposals for a Landscape Architect for the park;

**AND THAT** Council include the Parents for Play Water Park in the design for the John Phillips Memorial Park.

#### **2. Rezoning Application – 2063 Townsend Road**

**TO FORWARD** this application to Council to authorize staff to work on Bylaw No. 274, *Zoning Amendment Bylaw (270-1)*;

**AND TO GIVE** first and second reading to Bylaw No. 274, *Zoning Amendment Bylaw (270-1)*;

**AND THAT** staff be authorized to schedule a public hearing for Bylaw No. 274 for December 18<sup>th</sup>, 2006;

**AND THAT** prior to final adoption, the applicant provides a cash contribution for the upgrade to the Sooke Road and Townsend Road intersection;

**AND THAT** the applicant provide a section 219 covenant in favour of the District that requires that a storm water management system be installed in accordance with the report dated November 9, 2005.

#### **3. Rezoning Application – 5121 Sooke Road**

**TO FORWARD** this application to Council to rescind first and second reading for Bylaw No. 199, *Zoning Amendment Bylaw (2040-68)* and authorize staff to work on Bylaw No. 277, *Zoning Amendment Bylaw (270-3)*

**AND TO GIVE** Bylaw No. 277 first and second reading;

**AND THAT** staff be authorized to schedule a public hearing for Bylaw No. 277, *Zoning Amendment Bylaw (270-3)* for December 18<sup>th</sup>, 2006.

#### **3. Rezoning Application and OCP amendment – 6981 West Coast Road**

**TO AUTHORIZE** staff to work on Bylaw No. 276, *Official Community Plan Amendment Bylaw (86-18)* and Bylaw No. 275, *Zoning Amendment Bylaw (270-2)*;

**AND TO GIVE** first and second reading to Bylaw No. 276, and Bylaw No. 275;

**AND THAT** staff be authorized to schedule a public hearing for Bylaw No. 276 and Bylaw No. 275 for December 18<sup>th</sup>, 2006.

#### **5. Building Conversion Application – 2077/2071 Charters road**

**TO APPROVE** the Strata Conversion of 2077/2071 Charters Road.

**CARRIED UNANIMOUSLY**



**6. Sooke Core Sewer Specified Area – Mandatory Connection**

**TO DIRECT** staff to notify property owners within the Sooke Core Sewer Specified Area by letter when the related sewer bylaws are amended with appropriate structure and fines.

**CARRIED UNANIMOUSLY**

**PUBLIC QUESTION AND COMMENT PERIOD**

Fred Von Ilberg, Tara Place, submitted a letter to Council.

**BYLAWS**

**B-1 Bylaw No. 265, Fees & Charges Amendment Bylaw (183-1)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 265, *Fees & Charges Amendment Bylaw (183-1)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 265, *Fees & Charges Amendment Bylaw (183-1)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that Bylaw No. 265, *Fees & Charges Amendment Bylaw (183-1)* be read a third time.

**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 273, Sooke Core Sewer Specified Area Amendment Bylaw (147-2)**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 273, *Sooke Core Sewer Specified Area Amendment Bylaw (147-2)* be adopted.

**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 274, Zoning Amendment Bylaw (270-1) (2063 Townsend Road)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 274, *Zoning Amendment Bylaw (270-1)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Bylaw No. 274, *Zoning Amendment Bylaw (270-1)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded to schedule a Public Hearing for Bylaw No. 274, *Zoning Amendment Bylaw (270-1)* for December 18, 2006.

**CARRIED**

**Councillor Smith opposed**

**B-4 Bylaw No. 275, Official Community Plan Amendment Bylaw (86-18) and Bylaw No. 276, Zoning Amendment Bylaw (270-2) (6981 West Coast Road)**

Mayor Evans read an email received from the developer of 6981 Westcoast Road who sent his regrets for not being able to attend the meeting due to the weather conditions.

**MOVED** by Councillor Kasper, seconded that Bylaw No. 275, *Official Community Plan Amendment Bylaw (86-18)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Bylaw No. 275, *Official Community Plan Amendment Bylaw (86-18)* be read a second time.

**CARRIED**

**Councillor Smith opposed**

**MOVED** by Councillor Beech, seconded to schedule a Public Hearing for Bylaw No. 275, *Official Community Plan Amendment Bylaw (86-18)* on December 18, 2006.

**CARRIED**

**Councillor Smith opposed**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 276, *Zoning Amendment Bylaw (270-2)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Bylaw No. 276, *Zoning Amendment Bylaw (270-2)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded to schedule a Public Hearing for Bylaw No. 276, *Zoning Amendment Bylaw (270-2)* on December 18, 2006.

**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 277, Zoning Amendment Bylaw (270-3) (5121 Sooke Road)**

**MOVED** by Councillor Beech, seconded to rescind first and second reading of Bylaw No. 199, *Zoning Amendment Bylaw (2040-68)*

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded to consider Bylaw No. 277, *Zoning Amendment Bylaw (270-3)* later in the meeting.

**CARRIED UNANIMOUSLY**

**B-6 Bylaw No. 278, Council Procedure Amendment Bylaw (268-1)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 278, *Council Procedure Amendment Bylaw (268-1)* be read a first time.

**CARRIED**

**Councillor Smith opposed**

**MOVED** by Councillor Beech, seconded that Bylaw No. 278, *Council Procedure Amendment Bylaw (268-1)* be read a second time.

**CARRIED**

**Councillor Smith opposed**

**MOVED** by Councillor Kasper, seconded to schedule a Public Input for Bylaw No. 278, *Council Procedure Amendment Bylaw (268-1)* on December 11, 2006.

**CARRIED UNANIMOUSLY**

**B-7 Bylaw No. 279, Official Community Plan Amendment Bylaw (86-19) and Bylaw No. 280, Zoning Amendment Bylaw (270-4) (5204 Sooke Road)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 279, *Official Community Plan Amendment Bylaw (86-19)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 279, *Official Community Plan Amendment Bylaw (86-19)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 280, *Zoning Amendment Bylaw (270-4)* be introduced and read a first time.

**CARRIED**

**Councillor Smith opposed**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 280, *Zoning Amendment Bylaw (270-4)* be read a second time.

**CARRIED**

**Councillor Smith opposed**

**MOVED** by Councillor Armour, seconded to schedule a joint Public Hearing with the Ministry of Energy and Mines for Bylaw No. 279, *Official Community Plan Amendment Bylaw (86-19)* and Bylaw No. 280, *Zoning Amendment Bylaw (270-4)* on December 18, 2006.

**CARRIED**

**Councillor Smith opposed**

**B-5 Bylaw No. 277, Zoning Amendment Bylaw (270-3) (5121 Sooke Road)**

**MOVED** by Councillor Armour, seconded that Bylaw No. 277, *Zoning Amendment Bylaw (270-3)* be introduced and read a first time.

**CARRIED**

**Councillor Smith opposed**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 277, *Zoning Amendment Bylaw (270-3)* be read a second time.

**CARRIED**

**Councillor Smith opposed**

**MOVED** by Councillor Kasper, seconded to schedule a Public Hearing for Bylaw No. 277, *Zoning Amendment Bylaw (270-3)* on December 18, 2006.

**CARRIED**

**Councillor Smith opposed**

**REPORTS REQUIRING ACTION**

**RA-1 Acting Mayor 2007**

**MOVED** by Councillor Armour, seconded that the following members of Council be appointed as Acting Mayor in the event of the Mayor's absence for the period specified in the year 2007:

<b>Period</b>	<b>Appointment</b>
January-February	Councillor Brenda Parkinson
March-April	Councillor Rick Kasper
May - June:	Councillor Sheila Beech
July - August:	Councillor Ron Dumont
September - October:	Councillor Rick Armour
November - December:	Councillor Jen Smith

**CARRIED UNANIMOUSLY**

**RA-2 2007 Regular and Committee of Whole Meeting Schedule**

**MOVED** by Councillor Dumont, seconded to approve the 2007 Regular and Committee of Whole Meeting Schedule with the removal of December 24, 2007.  
**CARRIED UNANIMOUSLY**

**RA-3 Council Committee and Commission Policy**

**MOVED** by Councillor Dumont, to adopt the *Policy No. 1.4, Committee Structure and Function Policy, 2006* as amended by the removal of the first sentence in the last bulleted item under the "Standing Committees" section.  
**CARRIED UNANIMOUSLY**

**RA-4 CREST - Cost Allocation**

**MOVED** by Councillor Armour, seconded to request that CREST reduce the District of Sooke cost allocation by the amount of parkland area in the cost allocation calculation.  
**CARRIED UNANIMOUSLY**

**RA-5 Appointments for 2007**

**MOVED** by Councillor Armour, seconded to recommend to the Capital Regional District Board that Councillor Rick Armour and Councillor Brenda Parkinson be re-appointed to the Sooke and Electoral Area Parks and Recreation Commission for 2007.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded to re-appoint Councillor Ron Dumont and Councillor Rick Kasper (Alternate) to the Vancouver Island Regional Library Board for 2007.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded to re-appoint Councillor Sheila Beech to the Capital Region Emergency Services Telecommunication committee (CREST).  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded to re-appoint Councillor Brenda Parkinson to the Capital Region District – Regional Housing Trust Fund Committee.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded to re-appoint Councillor Sheila Beech to the Capital Region Emergency Services Telecommunication (CREST).  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded to accept the 2007 Council Appointments as circulated and as amended by Council:

- to remove *Sooke and Electoral Area Parks and Recreation Commission – Service Review*
- to remove Schedule B
- to remove resigned names

- to add Elaine Holmes name to the *Focus Group – Capital Projects Committee*
- to set March 31, 2007 as the date expiry date for the appointments to the *2010 Olympic Review Committee* and the *Downtown Revitalization Committee*
- to move the *Sooke Program of the Arts Committee* to the standing committee section
- to change the appointment date for the *Victoria Regional Transit Commission* to Spring 2006
- to change the Coordinator name under *Sooke and Electoral Area Parks and Recreation Commission* to Nancy Moore
- to remove the *Council Liaisons* section

**CARRIED**

#### **RA-6 Current Job Descriptions**

**MOVED** by Councillor Kasper, seconded to refer the Building Official I, II and III job descriptions back to staff for review.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded to approve the job descriptions for the following Union staff positions:

Finance/Admin Clerk  
 Accounting Assistant  
 Accountant  
 Building Inspection Clerk  
 Planning Technician  
 Receptionist

Civil Engineering Technologist  
 Development Services Clerk  
 Engineering Technician  
 Senior Planner  
 Council Clerk

**CARRIED**

#### **REPORTS FOR INFORMATION**

##### **RI-1 RCMP Monthly Mayor Report – October 2006**

**MOVED** by Councillor Parkinson, seconded to receive the report for information.

**CARRIED UNANIMOUSLY**

#### **MAYOR AND COUNCIL REPORTS**

Mayor Evans read and submitted her Mayor's report.

Councillor Dumont reported that he attended the Vancouver Island Regional Board meeting where the District of Sooke lost a weighted vote to reduce its contribution based on population and that the District of Sooke's contribution for 2007 will be \$318,000. The "Ask Away" program is now available on the internet and the board is waiting for the one card system to be in place.

Councillor Parkinson read and submitted her report and requested that a letter be sent to the Sooke Legion thanking them for their community service during the cold weather.

Councillor Smith reported that she attended:

- the Hiring Committee interviews as an observer
- the public input meeting presented by the Sea to Sea Park Committee. A questionnaire is being circulated which can be submitted box to the municipal hall.

Councillor Beech reported that she attended:

- The Hiring Committee interviews
- Two Downtown Revitalization meetings where the Design Guidelines are being reviewed
- The Open House presented by the Sea to Sea Park committee

## **CORRESPONDENCE REQUIRING ACTION**

**C-1 Need Crisis and Information Line** – Request for funding in 2007 Budget

**MOVED** by Councillor Dumont, seconded to refer the Need Crisis and Information Line request in the 2007 budget discussions.

**CARRIED UNANIMOUSLY**

**C-2 School District No. 62** – Five year Capital Plan Forum

**MOVED** by Councillor Armour, seconded to file the correspondence.

**CARRIED UNANIMOUSLY**

**C-3 Claude Richmond, Minister of Employment and Income Assistance** – 10 by 10 Challenge

**MOVED** by Councillor Dumont, seconded to make the 10 by 10 Challenge proclamation.

**CARRIED UNANIMOUSLY**

**C-4 City of Victoria** – Proposed Pesticide Use Bylaw  
(For Reference -- District of Sooke Committee of the Whole Resolution March 20, 2006)

**MOVED** by Councillor Dumont, seconded not to commit to the Pesticide Use Bylaw initiative.

**CARRIED UNANIMOUSLY**

**C-5 BC Transit** – Discuss funding options before December 6th

**MOVED** by Councillor Smith, seconded to invite BC Transit to the Committee of the Whole meeting on December 4, 2006.

**CARRIED UNANIMOUSLY**

## CORRESPONDENCE FOR INFORMATION

**MOVED** by Councillor Beech, seconded to file the following correspondence:

- I-1 The Corporation of the City of North Vancouver - Resolution regarding the Kyoto Protocol on Climate Change
- I-2 City of Burnaby – Resolution regarding homelessness
- I-3 City of Langley – Integrated Teams
- I-4 CREST – copy of letter to Mayor Alan Lowe and Council
- I-5 City of Victoria – copy of letter to CREST Board
- I-6 Ministry of Community Services – Traffic Fine Revenue Sharing
- I-7 Municipal Finance Authority of BC – Fall 2006 MFABC Debenture Issue
- I-8 Polis Project on Ecological Governance – Water Sustainability Project
- I-9 Deloitte – Partnerships BC Review of Provincially-Funded Capital Projects
- I-10 Timberwest – Martin Mars Water Bombers
- I-11 JDF Regional ParkWatch Society – Financial Statement

**CARRIED UNANIMOUSLY**

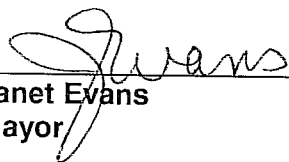
## PUBLIC QUESTION AND COMMENT PERIOD

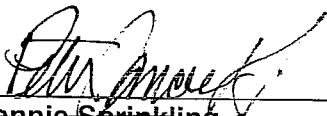
Fred Von Ilberg, Tara Place inquired about the fire service for Silver Spray.

## ADJOURNMENT

**MOVED** by Councillor Armour, seconded to adjourn the meeting at 10:00 p.m.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Bonnie Sprinkling  
Deputy Clerk

## **Mayor's Report November 27, 2006**

Nov.15

I attended the CRD Parks and Regional Water Commission meetings, where we worked and debated the 2007 budgets – Minutes will follow.

The hiring committee meet and conducted interviews for the Director of Planning on Nov. 15 and Nov. 17. I am very pleased to announce the hiring of Marlina Elliott as the Planning Director, she comes highly recommended and has been working in Courtney and will started at the District on Dec. 4.

Nov. 18

Some members of Council and myself attended the CRD Forum of Councils in Victoria on affordable housing. It was very worthwhile and a number of incentives and strategy's were proposed.

Nov. 20

I was invited to a meeting with Chief Rose Dumont from the T'Souke band to discuss some of their concerns regarding a possible pending development.

Nov. 21

Councillor Kasper, Engineer Allan Eastguard and I meet with two members from Ministry of Transportation out of Nanaimo to express the concerns we have on the delay in the traffic study from Urban Systems. Discussion was around the District of Sooke's alignment of municipal roads, the long range plans of MoT for realignment of highway 14, other accesses onto Hwy 14 and turn around times for referrals.

Nov. 22

I attended the CRD Regional Planning meeting were we worked and debated on the 7 budgets that are included under the umbrella of Regional Planning. We also debated the public consultation process for the new proposals to the clean air bylaw. There will be three public hearings, one in the Westshore, one in Sidney and one downtown Victoria. The dates are Feb. 15 and 16, 2007 (two in the evening and one in the afternoon).

Nov. 25

On Saturday morning all members of Council and I attended the objectives and priority setting brain storming session. This session was the first preliminary session to set out Council's objectives and priorities for the next two years, in order to give direction for budget deliberations.

I have also spoken with the Postmaster and was told they are starting with the distribution very soon of the new postal boxes, and new postal codes.



**Council Report**  
**Presented by:**  
**Councillor Brenda Parkinson**

**1. Wednesday, November 15, 2006**

**Tourism Alliance Meeting**

- SRTA ordered, paid for and delivered 8,000 flat maps – the Greater Victoria area requested more (Lyle)
- Applying for HRDC grant for help with Communities in Bloom (Elida)
- Meeting with Minister of Tourism, Arts & Culture regards to BC 2008 (Elida)
- Discussions re-establishing priority for grant monies and upcoming projects.
- Economic Development Commission first meeting investigating website, trade shows booth. grants and research (Wayne)
- Business licenses will be brought to the table by the Economic development Commission (Linda)
- Paperwork completed between the Chamber and the District. Chamber will be operating the Business Information Centre. Chamber office has moved upstairs and will have a full time staff (Shirley) to staff the office (Linda)

**2. Wednesday, November 15, 2006**

**District of Sooke – Hiring Committee**

- Mayor Evans, Councillor Beech, CAO Peter Jamaeff and I participated in the interviewing process for the position of Director of Planning
- Recommendation to be brought forward to Council – In-Camera

**3. Wednesday, November 15, 2006**

**District of Sooke – CAO Interviews**

- With the expertise of Christopher Neilson, B.Comm, MBA, CHRP Senior Manager, Human Resources with the CRD, Mayor Evans, Councillors Armour, Beech, Dumont, Kasper, Smith and myself participated in the interviewing process for the position of CAO
- Once candidate accepts offer, name will be brought forward to Regular Council Meeting

**4. Thursday, November 16, 2006**

**SEAPARC Commission Meeting**

- Councillor Armour and myself were in attendance
- Policy Committee submitted advertising policy and Option 1 was approved
- Presentation by Larry Hutchings on the seminar "Building Sustainable Personnel Practices"

**5. Friday, November 17, 2006**

**District of Sooke – Hiring Committee**

- Mayor Evans, Councillor Beech, CAO Peter Jamaeff and I participated in the interviewing process for the position of Director of Planning
- Recommendation to be brought forward to Council – In-Camera

**6. Monday, November 20, 2006**

**SPA Committee Meeting**

- Terms of Reference completed (with new updates)
- Discussions ensued on events taking place in the Greater Victoria area, bronze statue by Michael Williams, Mowry Baden's sculpture out front of Save on Foods
- Discussion on project by developer Stan Sipos installing an Asian style dragon sculpture in front of recently completed condominium
- Report on grants available in the new year – Provincial Government and BC Hydro
- Discussed location for "Kody" the Spirit Bear, all were in agreement it should be in a secure location such as the District Building

**7. Wednesday, November 22, 2006**

**Historical Society Meeting**

- Report on the strategic planning process enabling greater tax funding with Open Houses held at Otter Point, Shirley, East Sooke
- Open House to be held in Jordan River on December 6<sup>th</sup>, 2006
- Discussions were held with a representative from the Insurance Agency as to ways to reduce insurance premiums and still have maximum coverage
- AGM to be held on January 28<sup>th</sup>, 2007 at 2:00 pm
- Report on Muir Park – Beautiful crosses made for the graves with the help of Mike Thomas and inscriptions on plaques paid for by the Lions Club
- Report submitted on the 50<sup>th</sup> Annual BCMA Conference attended by Liz and Elida in Prince George
- In the process of applying for 2 grants, one for Communities in Bloom and the other for BC 2008

**8. Thursday, November 23, 2006**

**Regional Housing Trust Fund Commission Meeting**

- The CRD established the RHTF in March 2005 with 7 Municipalities participating
- In 2005 three projects in conjunction with Non-Profit Organizations were approved creating 32 units in total
- In 2006 three additional Municipalities came on line with 3 projects in the works creating 53 accommodation units
- Victoria Steering Committee on Homeless – Contribution to a proposal call for the provision of housing for Youth at Risk in Greater Victoria. No project has been selected and the CRD Board must approve the project prior to funding
- Review of Provincial Housing Initiatives – CRD 2006 – 2008 Strategic Plan Priorities
- Discussion to check mandate to see whether it needs to be updated – plan of directions
- The District needs to team up with non-profit organizations to look into the possibilities of funding for affordable housing
- United Way is now offering grant funding for affordable housing. They have three initiatives

- Spoke with the Executive Director Angela Hudson of Saint Vincent de Paul about the possibility of forming a partnership, will address Council at the appropriate time

**9. Saturday, November 25, 2006**

**Committee of the Whole – Workshop – Council Objectives**

- Attended (along with Council & staff) a Municipal Objective Setting workshop to begin the process of setting objective for 2007 and 2008
- I believe it was time well spent

**10. Saturday, November 25, 2006**

**Sea to Sea Management Plan Advisory Group**

- Attended (part of) the Sea to Sea – Green Blue Belt Public Forum at the Community Hall
- Heard from residents of the District of Sooke as well as residents of the outlying area as to their interests/visions in the 12,000 hectares of land being sought for the Sea to Sea – Green Blue belt ecosystem
- A wide variety of special interest groups as well as individuals were in attendance

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Municipal Meeting Room  
at 2225 Otter Point Road, Sooke, BC  
on December 4, 2006 at 6:00 p.m.

**COUNCIL PRESENT**

Acting Mayor/Councillor Ron Dumont  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Rick Kasper  
Councillor Brenda Parkinson  
Councillor Jen Smith

**STAFF PRESENT**

Peter Jmaeff, Chief Administrative Officer  
Bonnie Sprinkling, Corp. Services Manage/DC

**ABSENT:** Mayor Janet Evans

**CALL TO ORDER**

Acting Mayor Dumont called the meeting to order at 6:00 p.m.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Parkinson, seconded to discuss:

- (a) labour relations or other employee relations; and,
- (b) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

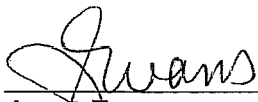
**CARRIED UNANIMOUSLY**

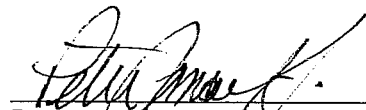
**ADJOURNMENT**

**MOVED** by Councillor Smith, seconded to adjourn the closed portion of the meeting at 6:30 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Janet Evans  
Mayor

  
\_\_\_\_\_  
Peter Jmaeff  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held on December 11, 2006  
6:00 p.m., Closed Portion, Meeting Room  
7:00 p.m., Open Portion, Council Chamber

### COUNCIL PRESENT

Acting Mayor Ron Dumont  
Councillor Rick Armour  
Councillor Sheila Beech  
Councillor Jen Smith  
Councillor Rick Kasper  
Councillor Brenda Parkinson

### ABSENT:

Mayor Janet Evans

### STAFF PRESENT

Peter Jmaeff, Chief Administrative Officer  
Evan Parliament, Chief Administrative Officer  
Debbie Carter, Director of Finance  
Bonnie Sprinkling, Corporate Services  
Manager/Deputy Clerk  
Alan Eastgaard, Municipal Engineer  
Marlaina Elliott, Director of Planning  
Minhee Park, Planning Technician  
Bob Kelsey, Fire Chief  
Larry Dawe, Emergency Coordinator/  
Bylaw Enforcement Officer  
Lisa Urlacher, Council Clerk

### CALL TO ORDER

Acting Mayor Dumont called the meeting to order at \*\* p.m.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor \*, seconded to close the meeting to the public under section 90 of the *Community Charter* to discuss  
**CARRIED UNANIMOUSLY**

### REPORT OF IN CAMERA RESOLUTIONS

### CALL TO ORDER, OPEN PORTION

Acting Mayor Dumont called the meeting to order at 7:04 p.m.

### REPORT OF IN CAMERA RESOLUTIONS

### APPROVAL OF THE AGENDA

**MOVED** by Councillor Parkinson, seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on November 25, 2006 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on November 28, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Special Council meeting held on December 4, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Parkinson, seconded that the minutes of the Committee of the Whole meeting held on December 4, 2006 be adopted as circulated.

**CARRIED UNANIMOUSLY**

## **MINUTES FOR INFORMATION**

**MOVED** by Councillor Parkinson, seconded that minutes of the Vancouver Island Regional Library Board Meeting held on November 18, 2006 be received for information.

**AND THAT the** minutes of the 2010 Olympic Review Committee meeting held on November 30, 2006 be received for information.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING FROM THE MINUTES**

### **Proposed Fireworks Bylaw**

**MOVED** by Councillor Parkinson, seconded that Council direct staff to proceed with the drafting of a Fireworks Bylaw similar to the Westshore model, which would include such provisions as follows:

- prohibit sale of fireworks within the municipality
- prohibit discharge of fireworks
- age limitations for use of fireworks
- permits for fireworks – special events
- enforcement

Including consideration of a public input meeting after first and second reading.

**CARRIED UNANIMOUSLY**

### **New Years Levee**

**MOVED** by Councillor Parkinson, seconded that Council host a New Years Levee between the hours of 11:00 a.m. and 1:00 p.m. on January 1, 2007

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Fred Von Ilberg, Tara Place, expressed concerns and questions in regards to: 2010 Olympic, Parks Maintenance Contract, and the Sooke Economic Development Commission.

## BYLAWS

### B-1 **Bylaw No. 265, *Fees Amendment Bylaw***

**MOVED** by Councillor Beech, seconded that Bylaw No. 265, *Fees Amendment Bylaw* be adopted.

**CARRIED UNANIMOUSLY**

### B-2 **Bylaw No. 283, *Emergency Road Repair and Snow Removal Reserve Fund Bylaw, 2006***

**MOVED** by Councillor Beech, seconded that Bylaw No. 283, *Emergency Road Repair and Snow Removal Reserve Fund Bylaw, 2006* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 283, *Emergency Road Repair and Snow Removal Reserve Fund Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that Bylaw No. 283, *Emergency Road Repair and Snow Removal Reserve Fund Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

### B-3 **Bylaw No. 281 *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2006***

**MOVED** by Councillor Kasper, seconded that Bylaw No. 281 *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2006* be introduced as amended in Section 7 (a) - December 31, 2007- and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2006* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2006* be read a third time.

**CARRIED UNANIMOUSLY**

### **Bylaw No. 251 *Building Regulation Amendment Bylaw (70-4)***

**MOVED** by Councillor Beech, seconded that Bylaw No. 251 *Building Regulation Amendment Bylaw (70-4)* be rescinded.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Armour, seconded that Bylaw No. 251 *Building Regulation Amendment Bylaw (70-4)* be amended and introduced to read a first, second and third time.

**CARRIED**

**Bylaw No. 282 *Ticket information Authorization Amendment Bylaw (12-2)***

**MOVED** by Councillor Beech, seconded that Bylaw No. 282 *Ticket information Authorization Amendment Bylaw (12-2)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Beech, seconded that Bylaw No. 282 *Ticket information Authorization Amendment Bylaw (12-2)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Kasper, seconded that Bylaw No. 282 *Ticket information Authorization Amendment Bylaw (12-2)* be read a third time.

**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 284, *Zoning Amendment Bylaw (270-5) - Rezoning Application, 2045 Maple South***

**MOVED** by Councillor Beech, seconded that Bylaw No. 284, *Zoning Amendment Bylaw (270-5)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Armour, seconded that Bylaw No. 284, *Zoning Amendment Bylaw (270-5)* be read a second time.

**CARRIED**

**MOVED** by Councillor Armour, seconded that a public hearing be scheduled for *Bylaw No. 284, Zoning Amendment Bylaw (270-5)* on January 22, 2007.

**CARRIED UNANIMOUSLY**

**REPORTS REQUIRING ACTION**

**RA-1 Affordable Housing Consultant Fee Increase**

**MOVED** by Councillor Armour, seconded not to approve an increase in the fee for Don Cameron & Associates to prepare the Affordable Housing Policy from \$15,000 to \$18,000.

**CARRIED**

**RA-2 CRD Animal Control Services Agreement**

**MOVED** by Councillor Beech, seconded to authorize the Chief Administrative Officer and the Acting Mayor to execute the Animal Control Services Agreement.

**CARRIED UNANIMOUSLY**



**RA-3 Extending the Parks Maintenance Contract**

**MOVED** by Councillor Beech, seconded that Council Extend the Parks, Trail, Walkways and Grounds Maintenance Contract for one year.

**AND THAT** Council authorize the Mayor and CAO to execute an extension to the contract  
**CARRIED**

Councillor Armour excused himself from the meeting declaring that he has been involved in the application for 2010 Olympic/Paralympics Live Sites Application.

**RA-4 Sooke Rotary Community Organization Sasseenos Elementary Parent Advisory Council 2010 Olympic/Paralympic Live Sites Application**

**MOVED** by Councillor Parkinson, seconded that Council endorse the Sooke Rotary Community Organization application for a 2010 Olympic/Paralympic Live Sites Program grant.

**CARRIED UNANIMOUSLY**

Councillor Armour returned to the meeting.

**RA-5 Sooke Economic Development Commission**

**MOVED** by Councillor parkinson, seconded that Council approve expenditures from the 2006 Budget for the Sooke Economic Development Commission as follows:

\$250 membership with Vancouver Island Economic Development Association

\$250 membership with Economic Development Association of BC

\$725 plus taxes for a one-time advertisement in "BC Advantage"

\$100 purchase of domain for website

**CARRIED UNANIMOUSLY**

**RA-6 Building Official Job Descriptions**

**MOVED** by Councillor Armour, seconded to accept the job descriptions for Building Officials I, II and III

**CARRIED**

**RA-7 DRAFT Sewer Connection Enforcement – Extreme Hardship Cases Policy**

**MOVED** by Councillor Beech, seconded that Council direct staff to prepare a Sewer Connection Enforcement – Hardship Cases Policy.

**CARRIED**

**Councillor Kasper opposed**

**RA-8 Sooke Fire Department – Bob Kelsey (Fire Chief) Monthly Report November 2006**

Mr. Kelsey reported on operational, training and public education.

**MOVED** by Councillor Kasper, seconded to receive the report for information.  
**CARRIED UNANIMOUSLY**

**RA-9 Emergency Planning – Larry Dawe (Emergency Planner) Monthly Report  
November 2006**

Mr. Dawe reported that November was a busy month and highlighted the November 6 rain, November 15 rain, the November 15 Tsunami alert and the November 27 snowstorm.

Mr. Dawe circulated the article in the Mirror dated December 6, 2006 and reported that several high quality volunteers have come forward as a result of Dr Matthews short presentation to the Committee of the Whole on November 20, 20076.

**MOVED** by Councillor Kasper, seconded to receive the report for information.  
**CARRIED UNANIMOUSLY**

**RA-10 Bylaw Enforcement – Larry Dawe (Bylaw Enforcement Officer) Monthly Report  
November 2006**

Mr. Dawe reported that at the end of October and all of November there have been 19 files, which is significantly less than expected. The issues this month conformed to parking, fences, zoning, noise, sign and graffiti, also the seasonal issues of fireworks and bears and hunting complaints.

**MOVED** by Councillor Kasper, seconded to receive the report for information.  
**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-1 Development Services Permit Activity Report – November 2006**

**MOVED** by Councillor Armour, seconded to receive the report for information.  
**CARRIED UNANIMOUSLY**

**RI-2 Sooke RCMP – Monthly Mayor Report – November 2006**

**MOVED** by Councillor Armour, seconded to receive the report for information.  
**CARRIED UNANIMOUSLY**

**MAYOR AND COUNCIL REPORTS**

Councillor Parkinson read and submitted her report.

Councillor Armour reported on John Horgan's Holiday Open House and that he attended the Revitalization Committee and Economic Development Commission Committee Meetings and that he marshalled the Santa Claus Parade.

Councillor Kasper reported that he attended the Regional Board meeting last week on behalf of Mayor Evans.

Councillor Smith reported that she attended the Santa Claus Parade and the Revitalization Committee meeting.

Councillor Beech reported that she attended the Santa Claus Parade and the Revitalization Committee meeting.

### **CORRESPONDENCE REQUIRING ACTION**

#### **C-1 Capital Regional District – Sooke Historical Society**

**MOVED** by Councillor Parkinson, seconded that Council give consent to the adoption of Bylaw No. 3401, *Sooke Region Historical Society Service Establishment Bylaw No. 1, 2006*, in accordance with section 801.4 of the *Local Government Act*.

**CARRIED UNANIMOUSLY**

### **CORRESPONDENCE FOR INFORMATION**

#### **I-1 Royal Canadian Mounted Police – 13<sup>th</sup> Annual Safe Halloween Event**

**MOVED** by Councillor Parkinson, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

#### **I-2 Bill Wiley – Extend Sewer Hook-up**

**MOVED** by Councillor Parkinson, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

#### **I-3 CRD Water Advisory Committee – Nomination**

~~**MOVED** by Councillor Parkinson, seconded to receive and file the correspondence.~~

~~**CARRIED UNANIMOUSLY**~~

### **PUBLIC QUESTION AND COMMENT PERIOD**


Fred Von Ilberg, Tara Place, commended Council and Staff on their work in 2006.

### **ADJOURNMENT**

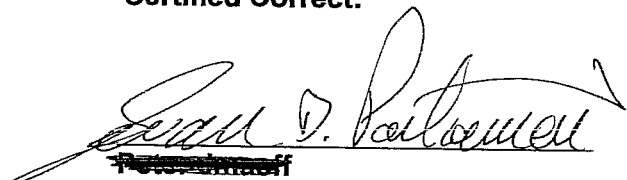
**MOVED** by Councillor Armour, seconded to adjourn the meeting at 8:47 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



**Ron Dumont**  
Acting Mayor



~~Paul D. Patterson~~  
**Chief Administrative Officer**