

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Municipal Hall
at 2205 Otter Point Road, Sooke, BC
on January 13, 2003 at 7:00 pm

COUNCIL PRESENT

Mayor Ed Macgregor
Councillor Lorna Barry
Councillor Janet Evans
Councillor Marcus Farmer
Councillor John Farmer
Councillor Tom Morino
Councillor George O'Brien

STAFF PRESENT

Rachel Parker, Deputy Clerk (recorder)
S/Sgt. Don Brown, NCO i/c Sooke RCMP

CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:05 pm.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

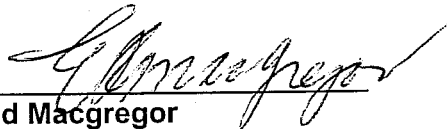
MOVED by Councillor Evans, seconded to close the meeting to the public to discuss labour relations or employee negotiations under section 242.2(1)(c) of the *Local Government Act*.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Evans, seconded to adjourn the meeting at 7:30 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Ed Macgregor
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on January 13, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Ed Macgregor
Councillor Lorna Barry
Councillor Janet Evans
Councillor Marcus Farmer
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Frank Limshue, Municipal Planner
Rachel Parker, Deputy Clerk (recorder)

CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on December 9, 2002 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the minutes of the Regular Council meeting held on December 9, 2002 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Special Council meeting held on December 16, 2002 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on December 16, 2002 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Committee of the Whole meeting held on January 7, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Evans, seconded that minutes of the Sign Committee meeting held on December 17, 2002 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that minutes of the Liquid Waste Management Technical Advisory Committee meeting held on December 18, 2002 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Morino, seconded that minutes of the Liquid Waste Management Public Advisory Committee meeting held on December 18, 2002 be received for information.

CARRIED UNANIMOUSLY

Councillor Morino requested staff provide information on why "the sewer study recently completed by Stantec Engineering would have been comparable to Stage 1 of the LWMP if the final public meeting component had been different" as noted on page 1 of both the LWMP PAC and TAC minutes of December 18, 2002.

PUBLIC QUESTION AND COMMENT PERIOD

George Butcher of Penang Road asked for the name of the staff member who gave approval from the Province for Stage 1 of the Liquid Waste Management Plan and requested a copy correspondence in that regard.

PUBLIC HEARINGS

Mayor Macgregor advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the following public hearings.

PH-1 6309 Sooke Road, Sooke River Hotel

(a) Bylaw No. 115, *Official Community Plan Amendment Bylaw (88-3)*

(b) Bylaw No. 99, *Zoning Amendment Bylaw (2040-28)*

Mayor Macgregor called three times for submissions. Hearing none, he closed the public hearing at 7:54 pm.

PH-2 5449 Sooke Road, Cove Point

Bylaw No. 116, *Zoning Amendment Bylaw (2040-37)*

Mayor Macgregor advised written submissions have been received from Dave Bertoia, and Ina Haegemann & Angelo Prospero-Porta.

Councillor Barry asked for more information on "indoor amusement facility". Mr. Limshue advised that amusement facility is defined in the Sooke Land Use Bylaw and includes uses such as health spa, pool hall, games rooms, and bowling alley. Councillor Barry also expressed her concern regarding the 'no left turn' and whether it will remain. She commented that drivers turn around in residential driveways along that portion of road. Mr. Limshue advised that the 'no left turn' sign would remain. Mr. Limshue also advised that marina use is not permitted in the proposed bylaw, discouraging the use of motorized boats.

Councillor Evans asked about future development on the site and whether two buildings would be permitted. Mr. Limshue advised that any development would be subject to requirements including sewage disposal, road access, and parking.

Ina Haegemann of the 5300 block Sooke Road read her and Angelo Prosperi-Porta's written submission stating that they support the zoning amendment, but have concerns regarding the protection of habitat in Cooper's Cove and that no hotel, motel or office use be permitted and objected to the use of motorized boats.

Don Rittaler of the Sooke River Hotel expressed his concerns regarding the proliferation of liquor licenses.

Kathleen of the 5300 block Sooke Road expressed her concerns regarding the traffic problems involving the no left turn, and the possibility of motorized boat use in Cooper's Cove.

Dave Nash of Croyden Place presented a written submission from Gail & David Nash, Melba Moore, Soini Airaksinen, Christina Nash. He expressed that he is concerned with the traffic problem involving the left hand turn, the location of road access to the property, business development outside the town core, the proposed hotel use, and accessibility to the public water access.

Bruce MacMillan of Deerlepe Road stated that this property is under utilized and has good economic possibilities.

Kay of Croyden Place stated that she supports the proposed commercial uses, however she is concerned about the proposed indoor amusement use and objects to the possibility of unsupervised pool hall or other facility for youth due to concerns for vandalism and noise. She also objected to motorized boat and jet ski use.

Bill Pedneault of West Coast Road, partner in the subject property, explained that the location of road access to the property was required by the Ministry of Transportation for the original development, although it was proposed to be placed to the west. He explained that a smaller boat dock was constructed than the size that was permitted to reduce the amount of vessel traffic, and a marina land use was never requested. He stated that he is local and wants what is good for the community.

Mayor Macgregor called three times for further submissions. Hearing none, he closed the public hearing at 8:30 pm.

BYLAWS

B-1 Bylaw No. 115, *Official Community Plan Amendment Bylaw (88-3)*

MOVED by Councillor OBriain, seconded that Bylaw No. 115, *Official Community Plan Amendment Bylaw (88-3)* be read a third time.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 99, Zoning Amendment Bylaw (2040-28)

MOVED by Councillor Barry, seconded that Bylaw No. 99, *Zoning Amendment Bylaw (2040-28)* be read a third time.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 116, Zoning Amendment Bylaw (2040-37)

Randy Clarkston, partner in the subject property, stated that he did not object to registering a restrictive covenant on the property to limit pool hall and arcade use.

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 116, *Zoning Amendment Bylaw (2040-37)* be introduced and read a third time and that a restrictive covenant limiting the uses of the property be placed upon title prior to consideration of adoption of Bylaw No. 116.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 117, Five Year Financial Plan Amendment Bylaw (88-1)

MOVED by Councillor OBriain, seconded to defer consideration of Bylaw No. 117, *Five Year Financial Plan Amendment Bylaw (88-1)* until the next regular Council meeting.

DEFEATED

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 117, *Five Year Financial Plan Amendment Bylaw (88-1)* be introduced and read a first time.

CARRIED

Councillor OBriain opposed the motion.

MOVED by Councillor Barry, seconded that Bylaw No. 117, *Five Year Financial Plan Amendment Bylaw (88-1)* be read a second time.

CARRIED

Councillor OBriain opposed the motion.

MOVED by Councillor Barry, seconded that Bylaw No. 117, *Five Year Financial Plan Amendment Bylaw (88-1)* be read a third time.

CARRIED

Councillor OBriain opposed the motion.

B-5 Bylaw No. 118, Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 2, 2003

MOVED by Councillor Evans, seconded that Bylaw No. 118, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 2, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that Bylaw No. 118, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 2, 2003* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor George OBriain, seconded that Bylaw No. 118, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 2, 2003* be read a third time.

CARRIED UNANIMOUSLY

B-6 Bylaw No. 119, Council Remuneration Benefits and Expenses Amendment Bylaw (3-1)

MOVED by Councillor John Farmer, seconded that Bylaw No. 119, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-1)* be introduced and read a first time.

WITHDRAWN

MOVED by Councillor Evans, seconded that Bylaw No. 119, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-1)* be altered to amend Bylaw No. 3, 1999 to increase the Mayor's annual remuneration to \$18,000.

CARRIED Councillor Morino and Councillor Barry opposed the motion.

MOVED by Councillor OBriain that Bylaw No. 119, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-1)* be altered by removing section 2(b).

MOTION FAILED The motion was not seconded.

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 119, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-1)* be introduced and read a first time as altered to increase the Mayor's annual remuneration to \$18,000.

DEFEATED Councillor Morino, Councillor OBriain, Councillor Barry and Mayor Macgregor opposed the motion.

MOVED by Councillor Morino, seconded that Bylaw No. 119, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-1)* be read a first time as presented.

CARRIED Councillor Evans and Councillor OBriain opposed the motion.

MOVED by Councillor Morino, seconded that Bylaw No. 119, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-1)* be read a second time as presented.

CARRIED Councillor Evans and Councillor OBriain opposed the motion.

MOVED by Councillor Barry, seconded that Bylaw No. 119, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-1)* be read a third time as presented.

CARRIED Councillor Evans and Councillor OBriain opposed the motion.

REPORTS REQUIRING ACTION

RA-1 Appointment of Employees

MOVED by Councillor Barry, seconded to appoint Lawrence Dawe as Bylaw Enforcement Officer.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Development Services, Building Inspection Report for December 2002

MOVED by Councillor Barry, seconded to receive the Building Inspection Report for December 2002.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

- a) **Capital Regional District Board**
Mayor Macgregor reported that the Board has appointed Councillor Evans and Councillor OBriain to SEAPARC, and he has been appointed as chair of the Health Facilities Planning Committee and vice chair of the Finance and Administration Committee.
- b) **Juan de Fuca Water Distribution Commission**
Mayor Macgregor reported that he has been appointed as chair of the Commission and that the Commission is reviewing fire protection service levels.
- c) **Regional Water Supply Commission**
Mayor Macgregor reported that the orientation session and first meeting of the Commission is upcoming.
- d) **Treaty Advisory Committee**
Councillor Marcus Farmer reported that he will be attending a treaty update in March.
- e) **Onsite Management Advisory Committee**
Councillor John Farmer reported that the Environment Committee has reviewed the Committee's report and returned it for review.

CORRESPONDENCE REQUIRING ACTION

- C-1 **Helen Edwards, Office Manager, Hallmark Society**, Nominations for the Awards for Excellence in Heritage Preservation

MOVED by Councillor Barry, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

- C-2 **UBCM Member Notice, Flood Hazard Management**, Request to write MLA to support continued funding for flood control measures

MOVED by Councillor Marcus Farmer, seconded to write the local MLA to support the continuation of ongoing financial assistance for flood control management.

CARRIED UNANIMOUSLY

C-3 Elida Peers, Wisterwood Way East, Sooke, BC, Creation of Mayor's Chain of Office

MOVED by Councillor Morino, seconded to support the request for the creation of a Mayor's chain of office.

CARRIED UNANIMOUSLY

Councillor Evans, Councillor OBriain, and Councillor Barry volunteered to liaise with Mrs. Peers to create a Mayor's chain of office.

C-4 Minister George Abbott, Ministry of Community, Aboriginal and Women's Services, Approval of Infrastructure Planning Grant for Liquid Waste Management Plan - Stages 1 and 2

MOVED by Councillor Evans, seconded to receive and file the correspondence with thanks.

CARRIED UNANIMOUSLY

C-5 Pauline Rafferty, CEO, Royal British Columbia Museum, Crown Trust Governance & Cultural Precinct - Information Sessions

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

C-6 Minister Ted Nebbling, Ministry of State for Community Charter and 2010 Olympic Bid, Community Charter

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

C-7 Tanya Thompson, Bear Aware Program Delivery Specialist, BC Conservation Foundation, Bear Aware Program - Request for Financial Support

MOVED by Councillor Morino, seconded to invite the Bear Aware Program to submit an application for a grant in aid with additional budget information.

CARRIED UNANIMOUSLY

C-8 Association of Vancouver Island and Coastal Communities, 2003 Resolutions- Annual General Meeting & Call for Nominations

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

C-9 David Bartley, Chief Administrative Officer, Town of Sidney, Regional Growth Strategy

MOVED by Councillor Evans, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

C-10 Mike Davis, Manager, Planning & Scheduling, BC Transit, Travel Choices Strategy

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-11 Premier Gordon Campbell, Province of British Columbia, Request for Assistance to Development of "Live Sites" for 2010 Olympic Bid

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-12 Victoria Newstead, Area Manager, Heart and Stroke Foundation of BC & Yukon, Thanks for Support

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Minister George Abbott, Ministry of Community, Aboriginal and Women's Services, Correspondence to City of Colwood regarding legislation on elections and resident electors

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

Councillor Morino requested that staff review election procedures in regards to voting for those who are unable to attend the voting place.

I-2 Marilyn Rook, Executive Vice-President and Chief Operating Office, Vancouver Island Health Authority, James Bay Lodge - Termination of Contract

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Terri Dane, Project Manager, Cowichan Valley Safer Futures Program, Resource Manual and Survey on Local Governments and Women's Safety

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-4 Mayor Tsugio Ishikawa, Natori City, Japan, Letter of Thanks & Student Visit in 2003

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

MAYOR'S LIST

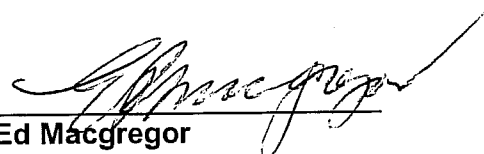
The submission from Mr. Dave Bertoia of Sooke Road was considered under item PH-2.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

ADJOURNMENT

MOVED by Councillor Evans, seconded to adjourn the meeting at 9:45 pm.
CARRIED UNANIMOUSLY



Ed Macgregor
Mayor

Certified Correct:



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on January 27, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Ed Macgregor
Councillor Lorna Barry
Councillor Janet Evans
Councillor Marcus Farmer
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Frank Limshue, Municipal Planner
Sabina FooFat, Assistant Planner
Bob Kelsey, Fire Chief

CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on January 11, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Special Council meeting held on January 13, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that the minutes of the Regular Council meeting held on January 13, 2003 be adopted as corrected to include the full names of those who spoke under item PH-2.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on January 14, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on January 15, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that the minutes of the Committee of the Whole meeting held on January 16, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Evans, seconded that minutes of the Sign Committee meeting held on January 21, 2003 be received for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

DELEGATIONS & PETITIONS

- D-1 Angela H. Bailey**, Presentation of Photograph entitled "T'Souke Spawning Salmon" to Mayor and Council

Mr. Bailey presented an underwater photograph of a salmon spawning to Mayor and Council. Ms. Bailey thanked Council for their hard work and for keeping Sooke on the map. Mayor Macgregor accepted the photograph and thanked Ms. Bailey.

BYLAWS

- B-1 Bylaw No. 115, *Official Community Plan Amendment Bylaw (86-3)***

MOVED by Councillor OBriain, seconded that Bylaw No. 115, *Official Community Plan Amendment Bylaw (86-3)* be adopted.

CARRIED UNANIMOUSLY

- B-2 Bylaw No. 99, *Zoning Amendment Bylaw (2040-28)***

MOVED by Councillor OBriain, seconded that Bylaw No. 99, *Zoning Amendment Bylaw (2040-28)* be adopted.

CARRIED UNANIMOUSLY

- B-3 Bylaw No. 117, *Five Year Financial Plan Amendment Bylaw (88-1)***

MOVED by Councillor John Farmer, seconded that Bylaw No. 117, *Five Year Financial Plan Amendment Bylaw (88-1)* be adopted.

CARRIED UNANIMOUSLY

- B-4 Bylaw No. 118, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 2, 2003***

MOVED by Councillor Barry, seconded that Bylaw No. 118, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 2, 2003* be adopted

CARRIED UNANIMOUSLY

B-5 Bylaw No. 119, Council Remuneration Benefits and Expenses Amendment Bylaw (3-1)

MOVED by Councillor Barry, seconded that Bylaw No. 119, *Council Remuneration Benefits and Expenses Amendment Bylaw (3-1)* be adopted.

CARRIED Councillor OBriain opposed the motion.

B-6 Bylaw No. 120, Zoning Amendment Bylaw (2040-38)

Mr. Limshue advised that up to 19 units, or 8 units per acre, are permitted on the property if a sewer system was in place and that park dedication will not be required for this proposal. The property does provide for a good section of the municipal trail network along Nottbrook Creek. Randy Clarkston, the developer, advised that he is willing to construct both sides of Gatewood Road from Grant Road to the existing pavement on the developed Gatewood Road to the south of the property.

MOVED by Councillor Evans, seconded that Bylaw No. 120, *Zoning Amendment Bylaw (2040-38)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 120, *Zoning Amendment Bylaw (2040-38)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded to schedule a public hearing for Bylaw No. 120, *Zoning Amendment Bylaw (2040-38)* on February 10, 2003.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded to require that a restrictive covenant be registered on Lot A, Section 3, Sooke District, Plan 48013 confirming the construction of Gatewood Road along the frontage of the subject property to the existing pavement on Gatewood Road to the south of the property.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Permit Application, 6309 Sooke Road, Sooke River Hotel
Council considered the revised report as presented on the Mayor's List.

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of a development permit to allow for an enclosed patio, new storage area and renovated foyer at 6309 Sooke Road, legally described as Lot 1, Section 73, Sooke District, Plan 4390 Except Part in Plan 461RW, conditional to the following:

1. A subdivision and lot line adjustment be completed
2. A landscaping bond for \$5910.00 plus tax is submitted to the Development Services Department prior to a Development Permit being issued.

CARRIED UNANIMOUSLY

RA-2 Featuring Sooke in the Discover Magazine (Times Colonist)

MOVED by Councillor John Farmer, seconded to share a half page advertisement with the Juan de Fuca Economic Development Commission by contributing \$1,601.04 (50% of the total cost of \$3202.08).

CARRIED UNANIMOUSLY

RA-3 Fire Department Annual Report for 2002

MOVED by Councillor John Farmer, seconded to receive the Fire Department Annual Report for 2002 for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Capital Regional District Board

Mayor Macgregor reported that staff and Council members are meeting with CRD staff to discuss the CRD five year financial plan on January 28th. The Board is continuing the Onsite Management Advisory Committee.

b) Juan de Fuca Water Distribution Commission

Mayor Macgregor reported that the Commission is discussing water flows for fire protection.

c) Regional Water Supply Commission

Councillor Marcus Farmer reported that chances of stage 1 and stage 2 water restrictions has decreased. Knappet Construction has been awarded with the ultraviolet water treatment contract.

d) Sooke and Electoral Area Parks and Recreation Commission

Councillor Evans reported that the Commission is discussing wheelchair access to Whiffin Spit Park, the long range parks plan for the Electoral Area, and installing heaters in the ice arena.

e) Vancouver Island Regional Library Board

Councillor OBriain reported that he attended the Board orientation and annual general meeting in place of Councillor Barry. A new executive was elected and Councillor Barry was elected as Director on the Board as well as to the Planning Committee.

f) Sooke Region Historical Society

Councillor Barry reported that she attended the Society's annual general meeting and that new members were elected to the Board. The Society also participated in the District of Sooke call for photos for its photo library.

CORRESPONDENCE REQUIRING ACTION

C-1 Patricia Wallace, President, Union of BC Municipalities, Police Costs

MOVED by Councillor Barry, seconded to write to the Premier, the Minister of Finance, the Solicitor General to request assistance in preventing downloading of policing costs to local governments and to support the consultation process.

CARRIED UNANIMOUSLY

C-2 Mervin W.C. Harrower, Director, Provincial Emergency Program, Ministry of Public Safety and Solicitor General, Emergency Preparedness Workshop, Friday, March 21, 2003, 8:30 - 12 pm

Councillor Evans, Councillor Barry, Councillor Marcus Farmer, Councillor OBriain and Mayor Macgregor advised that they would attend the workshop.

C-3 W. M. Jordan, Executive Director, Capital Regional District, CRD Bylaw No. 3048, Family Court Committee Extended Service Establishment Bylaw No. 1, 1997, Amendment Bylaw No. 3, 2003

Council requested further information on "third party payments".

MOVED by Councillor Barry, seconded to consent to the adoption of CRD Bylaw No. 3048, *Family Court Committee Extended Service Establishment Bylaw No. 1, 1997, Amendment Bylaw No. 3, 2003.*

CARRIED UNANIMOUSLY

C-4 C. N. Mayes, Mayor, District of Salmon Arm, Federal Government Spending / Municipal Infrastructure

MOVED by Councillor John Farmer, seconded to support the resolution of the District of Salmon Arm in regards to mismanagement of tax dollars and that the Prime Minister commit to adequately assist rural Canadian municipalities in efforts to maintain foundational infrastructure.

CARRIED UNANIMOUSLY

C-5 Brian Hawkins, Area Assessor, BC Assessment, 2003 Assessment Roll

Mr. Day noted that the percent change in assessment values of property in the District of Sooke due to market movement is 8.62%. This will become the baseline for property tax increases for the District of Sooke. The non-market change in the authenticated assessment roll of \$15,584,900 means \$45,000 additional revenue to the municipality.

MOVED by Councillor Barry, seconded to receive and file the information.

CARRIED UNANIMOUSLY

- C-6 Donna Brett, Coordinator Invest BC Power in BC Future, Alberni-Clayoquot Regional District, Power Supply on Vancouver Island, Meeting on Friday, January 31, Nanaimo, BC**

Councillor Morino advised that he would attempt to attend the meeting.

- C-7 Howard Kushner, Ombudsman, Province of British Columbia, Withdrawal of Investigations of Local Governments and related Agencies, Boards and Commissions**

MOVED by Councillor Barry, seconded to object to the withdrawal of funding to the Ombudsman's Office for investigations of local governments.

CARRIED UNANIMOUSLY

- C-8 Jim Abram, Director, BC Citizens for Public Power, Request to Take Action Against Legislation to Privatize BC Hydro**

MOVED by Councillor Barry, seconded to support the UBCM resolution by letter to the MLA and Premier not to privatize BC Hydro.

CARRIED UNANIMOUSLY

- C-9 Al Carter, President, Sooke Bed & Breakfast Association, Future of Park Watch Program**

Mr. Day advised that he will be meeting with the Bed & Breakfast Association in the near future and will inquire as to what direction the Association is taking on the Park Watch Program.

CORRESPONDENCE FOR INFORMATION

- I-1 J. Kreut, Chair, Board of Directors, Vancouver Island Health Authority, Consolidation and Augmentation of Health Services**

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

MAYOR'S LIST

The item on the mayor's list was considered under item RA-1.

NEW BUSINESS

Mayor Macgregor advised that he will be meeting with representatives from the Vancouver Island Health Authority on February 4th, 2003 to discuss benefits for Sooke physicians.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

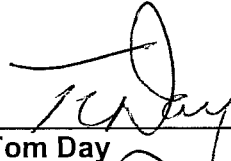
ADJOURNMENT

MOVED by Councillor Barry, seconded to adjourn the meeting at 9:15 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Ed Macgregor
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
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at 2225 Otter Point Road, Sooke, BC
on February 10, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Ed Macgregor
Councillor George OBriain
Councillor Janet Evans
Councillor Marcus Farmer
Councillor John Farmer
Councillor Tom Morino

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Gary Smirfitt, Municipal Engineer
Sabina FooFat, Assistant Planner

ABSENT: Councillor Lorna Barry

CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor Evans, seconded that the minutes of the Regular Council meeting held on January 27, 2003 be adopted as corrected to include the name of the Councillor who made the motion under item C-4.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on February 3, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Committee of the Whole meeting held on February 4, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Ron Dumont of West Coast Road asked whether a budget had been prepared for economic development function. Mr. Day advised that the 2003 budget was in the development stage and will be discussed at the next Committee of the Whole meeting.

Norm Scott of SPEAC requested that item RA-3 be moved up on the agenda.

MOVED by Councillor Marcus Farmer, seconded to amend the agenda by considering item RA-3 after the public question and comment period.

CARRIED UNANIMOUSLY

RA-3 SPEAC – Crossing Guard Funding

MOVED by Councillor Marcus Farmer, seconded to approve the issuance of funding in the budget amount of \$5,000 for the Crossing Guard function and that the increase in funding of \$4,780 be brought forward to 2003 budget discussions.

CARRIED UNANIMOUSLY

Council agreed to discuss the Electoral Area funding of crossing guards with Director Lund.

DELEGATIONS & PETITIONS

D-1 Sylvia Edna Smith, Barry Dale Smith, Dorothy May Woods, 5479 Sooke Road, Bylaw Violations

Neither the Smiths nor Ms. Woods was in attendance.

D-2 David Victor Burton Whitmore, Gary James Victor Whitmore, Alana Kalinda Whitmore, 1840 Connie Road, Bylaw Violations

None of the Whitmores were in attendance.

D-3 The Housing Affordability Partnership, Community Social Planning Council of Greater Victoria, 1144 Fort Street, Victoria, BC, Housing Affordability Strategy

The delegation from the Housing Affordability Partnership was deferred at the request of the presenter.

PUBLIC HEARINGS AND PUBLIC MEETINGS

PH-1 6809 Grant Road, Bylaw No. 120, *Zoning Amendment Bylaw (2040-38)*

Mayor Macgregor advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions at this public hearing.

Ms. FooFat advised that the applicant has agreed to register a covenant on the property, which includes the construction of a pedestrian pathway along Nottbrook Creek in addition to the construction of Gatewood Road. Ms. FooFat clarified that the maximum density on the subject site is 19 units with a 5% amenity area and minimum 30 metre setback from the creek.

Ron Dumont of West Coast Road requested clarification on how the zoning bylaw restricts density and supported the construction of Gatewood Road to relieve problems with the trespassers through Ayre Manor property.

Mayor Macgregor asked three times for further submissions. Hearing none, he closed the public hearing at 8:05 pm.

BYLAWS

B-1 Bylaw No. 120, *Zoning Amendment Bylaw (2040-38)*

MOVED by Councillor Evans, seconded that Bylaw No. 120, *Zoning Amendment Bylaw (2040-38)* be read a third time.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 121, *Official Community Plan Amendment Bylaw (86-4)*

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 121, *Official Community Plan Amendment Bylaw (86-4)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that Bylaw No. 121, *Official Community Plan Amendment Bylaw (86-4)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded to schedule a public hearing for Bylaw No. 121, *Official Community Plan Amendment Bylaw (86-4)* on March 10, 2003.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 123, *Zoning Amendment Bylaw (2040-39)*

MOVED by Councillor George OBriain, seconded that Bylaw No. 123, *Zoning Amendment Bylaw (2040-39)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that Bylaw No. 123, *Zoning Amendment Bylaw (2040-39)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded to schedule a public hearing for Bylaw No. 123, *Zoning Amendment Bylaw (2040-39)* on March 10, 2003.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 124, *Economic Development Service Establishment Bylaw, 2003*

MOVED by Councillor Evans, seconded that Bylaw No. 124, *Economic Development Service Establishment Bylaw, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that Bylaw No. 124, *Economic Development Service Establishment Bylaw, 2003* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that Bylaw No. 124, *Economic Development Service Establishment Bylaw, 2003* be read a third time. **CARRIED UNANIMOUSLY**

REPORTS REQUIRING ACTION

RA-1 Building Inspection & Bylaw Enforcement, Bylaw Violations Report - 5479 Sooke Road

MOVED by Councillor Morino, seconded to advise the owners of 5479 Sooke Road of the building inspector's recommendation to register a notice on title under section 700 of the *Local Government Act* either by double registered mail or by posting a notice on the property.

CARRIED UNANIMOUSLY

RA-2 Building Inspection & Bylaw Enforcement, Bylaw Violations Report - 1840 Connie Road

MOVED by Councillor Morino, seconded to advise the owners of 1840 Connie Road of the building inspector's recommendation to register a notice on title under section 700 of the *Local Government Act* either by double registered mail or by posting a notice on the property.

CARRIED UNANIMOUSLY

RA-3 SPEAC – Crossing Guard Funding

This item was considered earlier in the meeting.

RA-4 Subdivision Servicing Bylaw Process

MOVED by Councillor Marcus Farmer, seconded to re-establish the Subdivision and Development Standards Advisory Committee and re-appoint the following members to the Committee:

- Douglas Wittich
- Phil Buchanan
- Stan Eakin
- A.E. (Ted) Davies
- Councillor Lorna Barry
- Councillor Marcus Farmer
- Linda MacMillan

and to refer the draft Subdivision and Development Standards bylaw back to the Advisory Committee for consideration of the processing requirements regarding on-site water supply and on-site sewer servicing only and for any additional comments the Committee may have regarding development standards.

CARRIED UNANIMOUSLY

RA-5 Soil Removal Permit, Gravel Management Plan, Sun River Estates, Phillips Road

MOVED by Councillor Evans, seconded to receive for the report of the Soil Removal Permit for the Sun River Estates for information.

CARRIED UNANIMOUSLY

RA-6 Development Permit Application, 6858 West Coast Rd, Buffy's Pub

MOVED by Councillor John Farmer, seconded to authorize issuance of a development permit to allow for a detached 146.32 m² building at 6858 West Coast Road, legally described as That part of Lot 1, Section 3, Sooke District, Plan 4160 Lying to the South East of a Boundary Parallel to and perpendicularly Distant 50 feet from the North Westerly Boundary of said lot except that part thereof shown coloured red on Plan 901R of Zoning Bylaw 2040; and to require an acceptable form of financial security for the amount of \$200.00 as per the landscaping plans for the southwest exterior wall of the proposed building before a development permit is issued for 6858 West Coast Road; and to vary the required parking stalls from 36 spaces to 32 spaces.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Capital Regional District Board

Mayor Macgregor reported that the Board had received a presentation on the Regional Arts Strategic Plan and discussed the Regional Growth Strategy.

b) Juan de Fuca Water Distribution Commission

Mayor Macgregor reported that the issue of water fire flows and system upgrades for fire protection will be discussed with the Sooke Fire Chief and Municipal Engineer.

c) Regional Water Supply Commission

Mayor Macgregor reported that construction has begun on the ultraviolet treatment plant and that a UV unit will be installed at Charters Creek in Sooke.

d) Power Supply to Vancouver Island

Councillor OBriain reported that he attended at meeting with Vancouver Island local governments to discuss BC Hydro power supply via cable crossing to Vancouver Island and recommended that Council monitor the working group.

CORRESPONDENCE REQUIRING ACTION

C-1 Raymond J. Vowles, President, Sooke Region Historical Society, Council Grant re Visitor Information Centre

MOVED by Councillor Evans, seconded to approve the expenditure of \$10,000 to the Sooke Region Museum Visitor Information Centre for 2003.

CARRIED UNANIMOUSLY

C-2 B.A. Hawkshaw, City Clerk, The City of North Vancouver, Peaceful resolution to the Threat of War

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-3 Heidi Elliott, Coordinator & Secretary to the Advisory Council, Order of British Columbia, 2003 Call for Nominations

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Dr. Glen Lowther, Executive Vice President and Chief Medical Officer, Vancouver Island Health Authority, Physician Services in the Sooke Region

MOVED by Councillor Evans, seconded that to receive and file the correspondence.
CARRIED UNANIMOUSLY

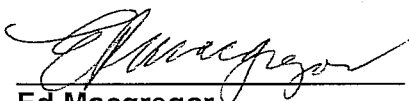
PUBLIC QUESTION AND COMMENT PERIOD

Stan Eakin of Austins Place commented on the building code infraction at 1840 Connie Road.

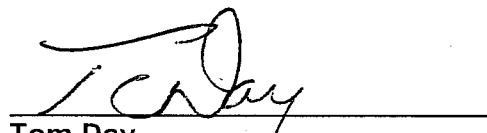
ADJOURNMENT

MOVED by Councillor Morino, seconded to adjourn the meeting at 9:20 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Ed Macgregor
Mayor


Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on February 24, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Ed Macgregor
Councillor Lorna Barry
Councillor Janet Evans
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Laurie Hurst, Director of Finance
Rachel Parker, Deputy Clerk (recorder)
Bob Kelsey, Fire Chief

ABSENT: Councillor Marcus Farmer, Councillor John Farmer

CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor Evans, seconded that the minutes of the Regular Council meeting held on February 10, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on February 17, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Evans, seconded that minutes of the Boundary Restructure Study Steering Committee meeting held on January 30, 2003 be received for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

UNFINISHED BUSINESS

U-1 Mary L. Ashley, President, Association of Vancouver Island and Coastal Communities, Request for examples of Provincial Government downloading

Council requested staff to prepare a resolution for consideration by Council at the next regular meeting.

DELEGATIONS & PETITIONS

D-1 Lee King and Glen Wilson, Housing Affordability Partnership

Mr. King explained that the Housing Affordability Partnership is a public, private, non-profit partnership which takes on housing challenges region-wide. Mr. Wilson advised that affordable housing cannot be created without the assistance of local councils by means of donated land, density or setback relaxations, and tax levies. The regional housing affordability strategy will be brought before the Capital Regional District Board in the near future.

BYLAWS

B-1 Bylaw No. 122, *Casino Revenue Reserve Fund Expenditure Bylaw No. 1, 2003*

MOVED by Councillor Evans, seconded that Bylaw No. 122, *Casino Revenue Reserve Fund Expenditure Bylaw No. 1, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that Bylaw No. 122, *Casino Revenue Reserve Fund Expenditure Bylaw No. 1, 2003* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that Bylaw No. 122, *Casino Revenue Reserve Fund Expenditure Bylaw No. 1, 2003* be read a third time.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 124, *Economic Development Service Establishment Bylaw, 2003*

MOVED by Councillor Evans, seconded that Bylaw No. 124, *Economic Development Service Establishment Bylaw, 2003* be adopted.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 125, *Revenue Anticipation Borrowing Bylaw, 2003*

MOVED by Councillor Evans, seconded that Bylaw No. 125, *Revenue Anticipation Borrowing Bylaw, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 125, *Revenue Anticipation Borrowing Bylaw, 2003* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that Bylaw No. 125, *Revenue Anticipation Borrowing Bylaw, 2003* be read a third time.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Appointments to the Sooke Harbour and Basin Water Quality Advisory Commission

MOVED by Councillor Evans, seconded to appoint Joe Planes, David Broadbent, Dr. Gloria Snively, Dr. H.S Whitney, and Darren Brown to the Sooke Harbour and Basin Water Quality Advisory Commission.

CARRIED UNANIMOUSLY

RA-2 Economic Development Committee - Appointment of Councillor Lorna Barry & Councillor George OBriain

MOVED by Councillor Evans, seconded to establish a standing committee named the Economic Development Committee for the purpose of promoting economic development and to appoint Councillor Lorna Barry and Councillor George OBriain to the Committee.

CARRIED UNANIMOUSLY

RA-3 Report on Bylaw Violations, 1840 Connie Road & 5479A Sooke Road

MOVED by Councillor Barry, seconded to receive the report of bylaw violations at 1840 Connie Road and 5479A Sooke Road for information.

CARRIED UNANIMOUSLY

RA-4 Adoption of the 2003 Strategic Plan

MOVED by Councillor Barry, seconded to adopt the 2003 Strategic Plan.

CARRIED UNANIMOUSLY

RA-5 Adoption of the Economic Development Strategy 2003

MOVED by Councillor Barry, seconded to adopt the Economic Development Strategy 2003.

CARRIED UNANIMOUSLY

RA-6 Self Contained Breathing Apparatus Replacement

MOVED by Councillor Barry, seconded to purchase 16 sixty-minute self contained breathing apparatus from MSA of Canada, through a lease from the Municipal Finance Authority and funded by the Fire Department operating fund.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Capital Regional District Board

Mayor Macgregor reported that the Board discussed the replacement of the CRD Administration building and the possible purchase of City of Victoria property located at Fisgard and Government Streets.

b) Regional Water Supply Commission

Mayor Macgregor reported that the Commission discussed water levels and restrictions.

c) Sooke Community and Police Consultative Society

Councillor Morino reported that the Society discussed providing input of the possible amalgamation of the Sooke RCMP detachment with the West Shore detachment.

d) Victoria Family Court Committee & Youth Justice Committee

Councillor Barry reported that new legislation would result the early release and rehabilitation of youths from the Victoria youth detention centre.

e) Vancouver Island Power

Councillor OBriain reported the power shortage problem facing Vancouver Island would be discussed at the upcoming AVICC convention.

f) Sooke and Electoral Area Parks and Recreation Commission

Councillor Evans reported on the upcoming pool closure for maintenance.

CORRESPONDENCE REQUIRING ACTION

C-1 Kerri Lore, Committee Clerk, City of Coquitlam, Beverage Alcohol Policy Changes

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-2 Bill Rumsby, President, Sooke Elderly Citizens Housing Society, Invitation to Annual General Meeting on Sunday, March 16th at 2:00 pm

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-3 Dave Seibel, Country Managing Director, Accenture, Accenture Agreement with BC Hydro

Council asked staff to request more information from UBCM on this issue.

C-4 Mayor Derek R. Corrigan, City of Burnaby, Deregulation in BC's Energy Sector

MOVED by Councillor OBriain, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-5 Councillor Mary Ashley, President, Association of Vancouver Island Coastal Communities, AVICC Caucus & Request for Submissions

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-6 Frank Leonard, Chair, Municipal Finance Authority, Forum and Annual Meeting, March 26th and 27th, Victoria

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-7 Donna Brett, Meeting Co-ordinator, Invest BC Power in BC's Future, Alberni-Clayoquot Regional District, January 31, 2003 Meeting Summary

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-8 Byron Cook, Owner & Operator, Nutri-Lawn, Ecology Friendly Lawn Care, Potential Pesticide Bylaws

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-9 Sooke Hospice, Sooke Hospice Concerns Relating to Our Future

Council requested staff to advise the Sooke Hospice that Council supports the Sooke physicians in their upcoming meeting with the Vancouver Island Health Authority.

C-10 Gerry van der Wolf, City Clerk, City of Port Moody, Notice of Motion - Threat of War in Iraq

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-11 Tracy Rogers, The Unity in Diversity Committee, 2001-2002 Report & Unity in Diversity Workshops SSD 62

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-12 Cst. Tim Wang & Cpl. G. Cunningham RCMP, Sooke Detachment, Request for Support of Auxiliary Constable Program Funding

Councillor Morino advised that he will report to Council on funding auxiliary constable program at the Council meeting on March 24, 2003.

MAYOR'S LIST

B-4 Bylaw No. 121, *Official Community Plan Bylaw (86-4)*

MOVED by Councillor Evans, seconded to rescind second reading of Bylaw No. 121, *Official Community Plan Bylaw (86-4)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded to amend Bylaw No. 121, *Official Community Plan Bylaw (86-4)* by adding the words "and Map 3, Urban Growth Areas" after the words "Map 2 Land Use".

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 121, *Official Community Plan Bylaw (86-4)* be read a second time as amended.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that a public hearing for Bylaw No. 121, *Official Community Plan Bylaw (86-4)* be held on March 10, 2003.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Stan Eakin asked if Mayor Macgregor could comment on the Boundary Restructure Study. Mayor Macgregor advised that he would comment at the upcoming Committee meeting on February 27th.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Evans, seconded to close the meeting to the public to discuss labour relations or employee negotiations under section 242.2(1)(c) of the *Local Government Act*; and the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure might reasonably be expected to harm the interests of the municipality under section 242.2(1)(e) of the *Local Government Act*.

CARRIED UNANIMOUSLY

ADJOURNMENT

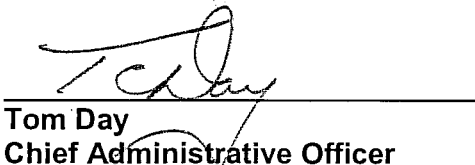
MOVED by Councillor Barry, seconded to adjourn the meeting at 9:05 pm.

CARRIED UNANIMOUSLY

Certified Correct:



Ed Macgregor
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on March 10, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Ed Macgregor
Councillor Lorna Barry
Councillor Janet Evans
Councillor Marcus Farmer
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner
Gary Smirfitt, Municipal Engineer

CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor Farmer, seconded that the minutes of the Regular Council meeting held on February 24, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Barry, seconded that minutes of the Board of Variance meeting held on February 26, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on February 27, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that minutes of the Boundary Restructure Study Steering Committee meeting held on February 27, 2003 be received for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

UNFINISHED BUSINESS

U-1 **Mary L. Ashley, President, Association of Vancouver Island and Coastal Communities**, Request for examples of Provincial Government downloading

MOVED by Councillor Evans, seconded to object to the downloading of costs, services, and regulatory enforcement by the provincial government, including rural and small communities policing costs, management responsibility of flood hazard management, reduced funding to the Office of the Ombudsman resulting in the withdrawal of investigations of Local Government, the review of and public consultation for liquor licence applications, bylaw offence prosecution from Provincial Court to municipal bylaw courts, potential downloading of streamside protection regulation enforcement, firearms regulations and enforcement, and the keep of prisoners; and to request the Association of Vancouver Island and Coastal Communities and the Union of British Columbia Municipalities to pressure the Provincial Government to consult with local governments to ensure program integrity and that adequate funding is provided to carry out these services.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS AND PUBLIC MEETINGS

Mayor Macgregor advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the following public hearings.

PH-1 **5008 Glinz Lake Road, Bylaw No. 123, Zoning Amendment Bylaw (2040-39)**

Mr. Herrling, the applicant, advised that the purpose of the rezoning was to subdivide the property in order to have land for his son.

Mayor Macgregor called three times for submissions. Hearing none, he closed the public hearing at 7:40 pm.

PH-2 **Phillips Road, Sun River Estates, Bylaw No. 121, Official Community Plan Amendment Bylaw (86-4)**

Gail Hall of Sooke River Road commented on potential to liability due to multi-family development next to deMamiel Creek and the OCP requirement for 10% affordable housing.

David Parsons of Phillips Road thought that a multi-family development for an area identified in the OCP as environmentally sensitive was unsound and that the area should be kept as park and greenspace and not designated Comprehensive Development to protect deMamiel Creek.

Mayor Macgregor called three times for further submissions. Hearing none, he closed the public hearing at 7:58 pm.

BYLAWS

B-1 Bylaw No. 121, *Official Community Plan Amendment Bylaw (86-4)*

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 121, *Official Community Plan Amendment Bylaw (86-4)* be read a third time. **CARRIED UNANIMOUSLY**

B-2 Bylaw No. 122, *Casino Revenue Reserve Fund Expenditure Bylaw No. 1, 2003*

MOVED by Councillor Barry, seconded that Bylaw No. 122, *Casino Revenue Reserve Fund Expenditure Bylaw No. 1, 2003* be adopted. **CARRIED UNANIMOUSLY**

B-3 Bylaw No. 123, *Zoning Amendment Bylaw (2040-39)*

MOVED by Councillor OBriain, seconded that Bylaw No. 123, *Zoning Amendment Bylaw (2040-39)* be read a third time. **CARRIED UNANIMOUSLY**

B-4 Bylaw No. 125, *Revenue Anticipation Borrowing Bylaw, 2003*

MOVED by Councillor Barry, seconded that Bylaw No. 125, *Revenue Anticipation Borrowing Bylaw, 2003* be adopted. **CARRIED UNANIMOUSLY**

REPORTS REQUIRING ACTION

RA-1 Development Permit Application - Trails for Sun River Estates

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of a development permit for the purpose of developing trails within the Sun River Estates development. **CARRIED UNANIMOUSLY**

RA-2 Development Variance Permit Application - Road Standards, Sun River Estates

David Parsons of Phillips Road expressed concern with the proposed road width reduction of Phillips Road.

Ken Van of Phillips Road expressed support for the proposed variance and commented on the roadway adjacent to the Museum, ice on the roadway by SEAPARC, and suggested a speed zone reduction to 50 km/h along Highway 14 in this area. A written submission was also submitted.

Gail Hall of Sooke River Road commented on the covenant requirement to construct to specification.

The written submission received from Betty & David Wright was considered.

MOVED by Councillor Barry, seconded to authorize issuance of a development variance permit for the property development known as Sun River Estates and legally described as: Lot 1, Section 27, Sooke District, Plan VIP70202; Section 28, Sooke District; Section 29, Sooke District, Except Parcel A (DD 83385-I) Thereof and Except Part in Plan 13674; Lot 1, Section 29, Sooke District, Plan 13674; and Section 32, Sooke District; for the purpose of varying Bylaw No. 2040, *Sooke Land Use Bylaw, 1992 – Part 6* as follows:

1. Section 3.01 (20 metres minimum highway right-of-way width) to allow for a minimum highway right-of-way on collector roads and major local roads of 18 metres and to allow for a minimum right-of-way on local roads of 15 metres.
2. Section 3.13 to allow reducing the 9 metre pavement width standards as follows:
 - a. collector roads without curb and gutter to have a minimum pavement width of 8 metres and a minimum roadway width of 9 metres;
 - b. collector roads with curb and gutter to have a minimum pavement width of 8.5 metres and a minimum roadway width of 8.5 metres;
 - c. major local roads to have a minimum pavement width of 8.5 metres and a minimum roadway width of 8.5 metres;
 - d. local roads to have minimum pavement width of 8.5 metres and a minimum roadway width of 8.5 metres.

The collector roads would have a sidewalk or walkway on one side of them as would the major local roads.

CARRIED UNANIMOUSLY

RA-3 Development Permit Application & Exemption of 10% Frontage for Subdivision - 5575 Medberry Close

MOVED by Councillor Barry, seconded to authorize issuance of a development permit to allow for the subdivision of property legally described as Lot 9, Sections 64 and 65, Sooke District, Plan 4444, subject to the registration of a covenant to protect the environmentally sensitive area as set out in Map 5 of the *Official Community Plan*; and to grant Lot 1 and Lot 2 of the proposed subdivision of Lot 9, Sections 64 & 65, Sooke District, Plan 4444 an exemption from the requirement that at least 10% of the perimeter of a lot must front on a highway.

CARRIED UNANIMOUSLY

RA-4 Sooke Boundary Restructure Study Interim Report

MOVED by Councillor Marcus Farmer, seconded to receive the Sooke Boundary Restructure Study Interim Report.

CARRIED UNANIMOUSLY

RA-5 Keep of Prisoners

MOVED by Councillor Evans, seconded to forward the following comment to the UBCM office concerning the proposed agreement on Keep of Prisoners: The District of Sooke does not agree with the shift of financial responsibility for the Keep of Prisoners from the provincial government to the municipalities.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) **Capital Regional District Board**

Mayor Macgregor reported that he has suggested that CRD staff meet with the District of Sooke annually to discuss the CRD budget. The CRD will provide \$5,000 to study the establishment of a hazardous materials team and \$591,000 has been approved for the design of the new CRD administration building. AVICC has invited representatives from VIHA to attend the upcoming conference in Port Alberni.

b) **Juan de Fuca Water Distribution Commission**

Mayor Macgregor reported that the Commission is preparing plans and replacement schedule for works to ensure fire protection water levels. The development cost charge program is under review. Council members toured the watershed.

c) **Onsite Management Advisory Committee**

Councillor John Farmer reported that the financial aspects of the project are being reviewed.

d) **Sooke Community and Police Consultative Society**

Councillor Morino reported that he had attended the ceremony to swear in the new RMCP auxiliary members.

e) **Boundary Restructure Study Steering Committee**

Councillor Marcus Farmer reported that the Committee will be distributing a newsletter to the entire study area, including Port Renfrew, and community meetings are be scheduled to take place in East Sooke, Shirley, Otter Point and Sooke.

CORRESPONDENCE REQUIRING ACTION

C-1 **Lynn Moran, Executive Director, Affiliation of Multicultural Societies and Service Agencies of BC, Advantage Diversity - Community Resources to Promote Diversity**

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-2 **Judy Brownoff, Board Chair, Capital Regional District, Invitation to Attend Workshop #3 on the CRD's Regional Housing Affordability Strategy**

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-3 **Nancy Henderson, Executive Director, Social Planning and Research Council of BC, Celebrate Social Planning & Invitation to Recognize Accomplishments of Community Members**

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-4 Minister Colin Hansen, Ministry of Health Services, Physician Services in Sooke

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-5 Minister Richard Neufeld, Ministry of Energy and Mines, Energy for Our Future: A Plan for BC

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-6 John Bishop, President, Unit 27 Victoria, Korean Veterans Association of Canada, Request for Support through Convention Booklet Advertising

MOVED by Councillor Barry, seconded to place a half page ad in the Korea Veteran Association of Canada convention booklet.
CARRIED UNANIMOUSLY

C-7 Paul Murray, General Manager, Capital Region Emergency Services Telecommunications, CREST Share Issue - RCMP

MOVED by Councillor Marcus Farmer, seconded that the District of Sooke waive its preemptive rights to a CREST share. **CARRIED UNANIMOUSLY**

CORRESPONDENCE FOR INFORMATION

I-1 Raymond J. Vowles, Chair, Juan de Fuca Salmon Restoration Society, Update

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 Blair Lekstrom, MLA, Chair, Select Standing Committee on Finance and Government Services, Office of the Ombudsman for the Province of British Columbia

MOVED by Councillor Marcus Farmer seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Premier Gordon Campbell, Province of British Columbia, Restructure of Police Financing

MOVED by Councillor Evans seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

MAYOR'S LIST

The item on the Mayor's List was considered under item RA-2.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Evans, seconded to close the meeting to the public to discuss labour relations or employee negotiations under section 242.2(1)(c) of the *Local Government Act*.

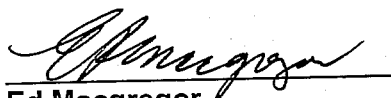
CARRIED UNANIMOUSLY

ADJOURNMENT

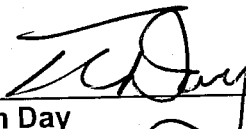
MOVED by Councillor Evans, seconded to adjourn the meeting at 9:21 pm.

CARRIED UNANIMOUSLY

Certified Correct:



Ed Macgregor
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on March 13, 2003 at 7:00 am

COUNCIL PRESENT

Mayor Ed Macgregor
Councillor Lorna Barry
Councillor Janet Evans
Councillor Marcus Farmer
Councillor John Farmer
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Laurie Hurst, Director of Finance

ABSENT: Councillor Tom Morino

CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:00 am.

PUBLIC QUESTION AND COMMENT PERIOD

Fred von Ilberg of Tara Place commented that notice of the meeting was not given twenty four hours in advance

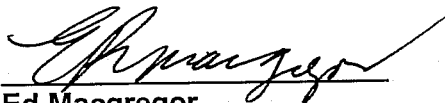
Diane Bernard commented that there was not sufficient public notice of the meeting.

John Steven commented on the technical memorandum included in the Infrastructure Program application.

MOVED by Councillor OBriain to dissolve the meeting due to insufficient notice and to schedule a special council meeting on March 17, 2003 at 8:00 am.

CARRIED UNANIMOUSLY

Certified Correct:



Ed Macgregor
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on March 17, 2003 at 8:00 am

COUNCIL PRESENT

Mayor Ed Macgregor
Councillor Lorna Barry
Councillor Janet Evans
Councillor Marcus Farmer
Councillor John Farmer
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner
Bob Kelsey, Fire Chief

ABSENT: Councillor Tom Morino

CALL TO ORDER

Mayor Macgregor called the meeting to order at 8:00 am.

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall of Sooke River Road commented on the reworked letter of agreement undet item RA-1 and powers that must be exercised by bylaw.

Fred von Ilberg of Tara Place commented on the resubmitted Infrastructure Program application for the community sewer system, the proposed Bylaw No. 111, and the letter of March 4, 2003 to the Ministry of Community, Aboriginal and Women's Services.

REPORTS REQUIRING ACTION

RA-1 Community Sewer System

Mr. Day advised that through discussions with the province, both parties have reached a tentative agreement on a process. This process consists of Sooke continuing with its Liquid Waste Management Plan, which will contain settlement suitability analysis, and Council considering bylaws based on these results. The first Infrastructure Program funding will not be paid out until this process is completed. The District of Sooke appears to have adequate interim financing in the Infrastructure Program budget to complete this process. He advised that by endorsing the agreement in principle, Council will be committing to the process only and not to the end position. There is no predetermined decision on any amendment to the land use bylaws as the land use bylaws should reflect the findings of the Liquid Waste Management Plan.

MOVED by Councillor John Farmer, seconded to accept in principle the draft letter dated March 10, 2003, File No. 1855-20, to Dale Wall, Assistant Deputy Minister, Ministry of Community, Aboriginal and Women's Services in regard to the Requirement for One Hectare Bylaw.

CARRIED

Councillor OBriain opposed to the motion.

PUBLIC QUESTION AND COMMENT PERIOD

Rose Dumont of the T'Sou-ke Nation commented on the letter addressed to the Minister of Community, Women's and Aboriginal Services from Gail Hall, Director of Research of WRATH.

Glen Dickie of Goodmere Road and chair of the new Downtown Residents Association commented that the District of Sooke should conform with the requirement for one-hectare minimum parcels.

John Steven of Maple Avenue stated that he is not a member of WRATH, and commented on how the project has been presented to the community and that it should be approved by referendum.

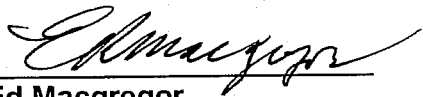
Fred von Ilberg of Tara Place asked for clarification on the motion.

Gail Hall of Sooke River Road commented that her letter should only be associated with her name.

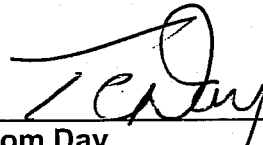
ADJOURNMENT

MOVED by Councillor Marcus Farmer, seconded to adjourn the meeting at 9:05 am.
CARRIED UNANIMOUSLY

Certified Correct:



Ed Macgregor
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on March 24, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Ed Macgregor
Councillor Lorna Barry
Councillor Janet Evans
Councillor Marcus Farmer
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner

CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Committee of the Whole meeting held on March 10, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the minutes of the Regular Council meeting held on March 10, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Evans, seconded that the minutes of the Special Council meeting held on March 13, 2003 be adopted as circulated.

CARRIED

Councillor OBriain opposed the motion.

MOVED by Councillor Evans, seconded that the minutes of the Special Council meeting held on March 17, 2003 be adopted as circulated.

CARRIED

Councillor OBriain opposed the motion.

MOVED by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on March 17, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on March 12, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that minutes of the Economic Development Committee meeting held on March 13, 2003 be received for information.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

UNFINISHED BUSINESS

U-1 Tim Wang, Sooke RCMP Detachment, Auxiliary Constable Program Funding

MOVED by Councillor Marcus Farmer, seconded to defer consideration of Auxiliary Constable Program Funding until further information is received.
CARRIED UNANIMOUSLY

DELEGATIONS & PETITIONS

D-1 Paul Madsen, Director of Customer Care, Centra Gas, Update on Natural Gas Service Expansion to Sooke

Mr. Madsen advised that the the expansion of the natural gas distribution system to serve the community of Sooke has begun. The first phase along the Galloping Goose Regional Trail between Woodlands Road and Harbourview Road is almost complete. The expansion project is expected to be complete this summer with the conversion with four schools in the Sooke area. The distribution system into the Sooke core area will extend from Woodlands Road along Highway 14 to John Muir Elementary School.

Mr. Day advised that the operating agreement between Centra Gas and the District of Sooke will be discussed at the Committee of the Whole meeting on April 7, 2003.

D-2 Richard Momsen & Gilles Patenaude, Item B-6, Sooke Harbour House

Dick Zandee of Sea Lion Way urged Council to reject the bylaws as a covenant on the property would be easy to change, and has concern for noise in the residential area. Mr. Burt Watson of Sea Lion Way stated that the Sooke Harbour House does nothing unless forced to do so. Dick Momsen of Sea Lion Way questioned the use of the lot for visitor to Whiffin Spit Park, and thought that the proposed rezoning would contradict the Council strategy of creating a better place to live, and stated that the application should be rejected. Carol Dawes of Sea Lion Way opposed the rezoning application in the interest of maintaining the residential area. Gilles Patenaude asked Council to turn down the application.

BYLAWS

B-1 Bylaw No. 116, *Zoning Amendment Bylaw (2040-37)*, 5449 Sooke Road

MOVED by Councillor Evans, seconded that Bylaw No. 116, *Zoning Amendment Bylaw (2040-37)* be adopted.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 120, *Zoning Amendment Bylaw (2040-38)*, 6809 Grant Road

MOVED by Councillor Barry, seconded that Bylaw No. 120, *Zoning Amendment Bylaw (2040-38)* be adopted.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 121, *Official Community Plan Amendment Bylaw (86-4)*, Sun River Estates

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 121, *Official Community Plan Amendment Bylaw (86-4)* be adopted.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 123, *Zoning Amendment Bylaw (2040-39)*, 5008 Glinz Lake Road

Mayor Macgregor noted that confirmation of approval from the Ministry of Transportation was on the Mayor's List.

MOVED by Councillor Barry, seconded that Bylaw No. 123, *Zoning Amendment Bylaw (2040-39)* be adopted.

CARRIED UNANIMOUSLY

B-5 Bylaw No. 127, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw No.3, 2003*

MOVED by Councillor Barry, seconded that Bylaw No. 127, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw No.3, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that Bylaw No. 127, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw No.3, 2003* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that Bylaw No. 127, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw No.3, 2003* be read a third time.

CARRIED UNANIMOUSLY

B-6 Sooke Harbour House

- (a) **Bylaw No. 129, Official Community Plan Amendment Bylaw (86-5)**
- (b) **Bylaw No. 130, Zoning Amendment Bylaw (2040-42)**

Mayor Macgregor noted Mayor's List item C-3, correspondence from Jo-Anne Layton.

Mr. Limshue advised that the applicants are willing to allow visitors to Whiffin Spit Park to use the proposed parking lot. Councillor Barry expressed concern with those other than Sooke Harbour House customers using the lot. Mayor Macgregor suggested that the covenant restrict use of the lot for Sooke Harbour House only.

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 129, *Official Community Plan Amendment Bylaw (86-5)* be introduced and read a first time.

CARRIED Councillor Evans opposed the motion.

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 129, *Official Community Plan Amendment Bylaw (86-5)* be read a second time.

CARRIED Councillor Evans opposed the motion.

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 130, *Zoning Amendment Bylaw (2040-42)* be introduced and read a first time.

CARRIED Councillor Evans opposed the motion.

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 130, *Zoning Amendment Bylaw (2040-42)* be read a second time.

CARRIED Councillor Evans opposed the motion.

MOVED by Councillor Marcus Farmer, seconded that a public hearing for Bylaw No. 129, *Official Community Plan Amendment Bylaw (86-5)* and Bylaw No. 130, *Zoning Amendment Bylaw (2040-42)* be held on April 22, 2003 at 7:30 pm.

CARRIED Councillor Evans opposed the motion.

REPORTS REQUIRING ACTION

RA-1 Proposed Subdivision of 7031 Richview Road -Exemption of Requirement for 10% Frontage

MOVED by Councillor Barry, seconded to grant an exemption from the requirement that at least 10% of the perimeter of a lot must front on a highway for proposed Lot 2 of the proposed subdivision of Lot B, Section 6, Sooke District, Plan VIP57825.

CARRIED UNANIMOUSLY

RA-2 Development Permit Application, 5126 Sooke Road, 17 Mile House

MOVED by Councillor Evans, seconded to authorize issuance of development permit No. DP2003-0062 to allow for a new commercial building at 5126 Sooke Road, legally described as Lot A, Sections 118 and 119, Sooke District, Plan VIP74487.

CARRIED UNANIMOUSLY

RA-3 Vacation Home Committee

MOVED by Councillor Evans, seconded to appoint Betty Tully, Linda Thibault, Brenda Parkinson, Ken Van, Linda MacMillan to the Vacations Home Committee.
CARRIED UNANIMOUSLY

RA-4 Sooke Economic Development Committee to Commission

MOVED by Councillor Barry, seconded to approve the conversion of the Sooke Economic Development Committee to Commission.
CARRIED UNANIMOUSLY

RA-5 Nomination of Provincial Appointee to the Board of Variance

MOVED by Councillor Barry, seconded to nominate Ms. Susan Bexson as the Provincial appointee to the Board of Variance.
CARRIED UNANIMOUSLY

RA-6 Terms of Reference for Sea to Sea Blue/Green Belt Advisory Group

MOVED by Councillor Barry, seconded to authorize the Municipal Planner to sign the terms of reference document for the Sea to Sea/Green Belt Advisory Group.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Capital Regional District Board

Mayor Macgregor reported that the Board approved the recommendation of the On Site Management Committee in regard to septic inspections, will hold a public hearing will be held for the Otter Point Fire Department training facility, and approved the removal of the impact covenant on the Silver Spray development.

b) Juan de Fuca Water Distribution Commission

Mayor Macgregor reported that development cost charges and flow standards for fire protection will be reviewed at the upcoming meeting.

c) Treaty Advisory Committee

Councillor Marcus Farmer reported that he attended the provincial community forum in Vancouver and he will update Council on the process.

d) Boundary Restructure Study

Councillor Marcus Farmer reported that the consultant is working on refining numbers as the province has now defined the western boundary. The newsletter and public meetings are expected to take place in April or May 2003.

e) **Victoria Family Court and Youth Justice Committee**

Councillor Barry reported that the Committee members toured the remand centre and, of 37 youth in the centre, 32 have mental health problems.

MOVED by Councillor Marcus Farmer, seconded to appoint Councillor George OBriain as alternate liaison to the Victoria Family Court and Youth Justice Committee.
CARRIED UNANIMOUSLY

f) **Community Sewer Project**

Councillor John Farmer reported that he attended a meeting of the T'Sou-ke First Nation in regards to the proposed disposal of sewage. He advised the communication between the District of Sooke and the T'Sou-ke First Nation is ongoing.

g) **SEAPARC**

Councillor OBriain reported that the Commission considered the offer of cash in lieu of parkland for Silverspray

h) **Sooke Community Policy Consultative Society**

Councillor Morino reported that the society discussed those in need in the community and that the Sooke Crisis Centre may request funding from Council.

CORRESPONDENCE REQUIRING ACTION

C-1 George Holmes, Treasurer, Sooke Canada Day Society, Financial Support for Sooke Canada Day Society 2003

MOVED by Councillor Marcus Farmer, seconded to advise the Sooke Canada Day Society that Council will not support the request for financial assistance.
CARRIED UNANIMOUSLY

C-2 Norm Hardy, President, Capital Regional Taxi Owners Association, Application for Increase in Passenger Fares

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Minister Judith Reid, Ministry of Transportation, Sooke Transportation Investment Plan

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 **Ted Nebbling, Minister of State for Community Charter and 2010 Olympic Bid, Ministry of Community, Aboriginal and Women's Services, Introduction of Community Charter**

MOVED by Councillor Evans, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 **Brian J. Kerr, MLA, Malahat - Juan de Fuca, BC Hydro**

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

MAYOR'S LIST

The items on the Mayor's List were considered earlier in the meeting.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

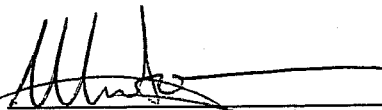
MOVED by Councillor Evans, seconded to close the meeting to the public to discuss labour relations or employee negotiations under section 242.2(1)(c) of the *Local Government Act*; and information that is prohibited from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act* under section 242.2(1)(i) of the *Local Government Act*.

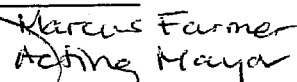
CARRIED UNANIMOUSLY

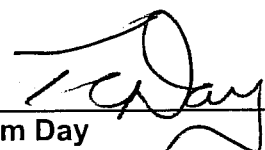
ADJOURNMENT

MOVED by Councillor Evans, seconded to adjourn the meeting at 10:00 pm.
CARRIED UNANIMOUSLY

Certified Correct:


Ed Macgregor
Mayor


Marcus Farmer
Acting Mayor


Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on March 31, 2003 at 7:30 pm

COUNCIL PRESENT

Acting Mayor Marcus Farmer
Councillor Lorna Barry
Councillor Janet Evans
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Gary Smirfitt, Municipal Engineer
Bob Kelsey, Fire Chief

CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:30 pm.

Acting Mayor Marcus Farmer asked those in attendance to join him in a moment of silence in memory of Ed Macgregor.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

REPORTS REQUIRING ACTION

RA-1 Appointment of Acting Mayor

MOVED by Councillor John Farmer, seconded to appoint Councillor Marcus Farmer as Acting Mayor to continue in office until another mayor is elected or appointed.
CARRIED UNANIMOUSLY

RA-2 Council Member Appointments to Committees and Boards

MOVED by Councillor Evans, seconded to appoint Acting Mayor Marcus Farmer as Director and Councillor Lorna Barry as alternate to the Capital Regional District Board; to appoint Councillor Janet Evans as Commissioner and Acting Mayor Marcus Farmer as alternate to the Juan de Fuca Water Distribution Commission; appoint Acting Mayor Marcus Farmer as Commissioner to the Regional Water Supply Commission; and appoint Acting Mayor Marcus Farmer as Commissioner to the Sooke and Electoral Area Parks and Recreation Commission.
CARRIED UNANIMOUSLY

RA-3 Appointment of Chief Election Officer

MOVED by Councillor Barry, seconded to appoint Thomas F. Moore as Chief Election Officer and Rachel Parker as Deputy Chief Election Officer to conduct the by-election.
CARRIED UNANIMOUSLY

NEW BUSINESS

MOVED by Councillor Lorna Barry, seconded to change the name of Harbour Park to Ed Macgregor Memorial Park.
CARRIED

It was noted that a memorial service for Ed Macgregor will be held on Saturday, April 5, 2003 at 2:00 pm at the Edward Milne Community School.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.


ADJOURNMENT

MOVED by Councillor Evans, seconded to adjourn the meeting at 7:45 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Marcus Farmer
Acting Mayor


Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 14, 2003 at 7:30 pm

COUNCIL PRESENT

Councillor Marcus Farmer
Councillor Lorna Barry
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner
Gary Smirfitt, Municipal Engineer
Sabina FooFat, Assistant Planner

CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor John Farmer, seconded that the minutes of the Regular Council meeting held on March 24, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the minutes of the Special Council meeting held on March 31, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on April 7, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on March 26, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that minutes of the Vacation Home Committee meeting held on April 8, 2003 be received for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Cheri Sutherland of Woodlands Road expressed her support for Mr. Thut to subdivide his property at 5735 Woodlands Road.

Dick Thut of Woodlands Road stated that he did not understand the objection to his application to rezone his property at 5735 Woodlands Road.

Al Morrison of Woodlands Road had no objection to the application to rezone 5735 Woodlands Road and opposed 2 ½ acre minimum parcel size for Saseenos.

DELEGATIONS & PETITIONS

- D-1 Mr. Allan Knapp, 1659 Whiffen Spit Road, Bylaw Violations**
Mr. Day noted that the property owner of 1659 Whiffen Spit Road has worked to resolve the bylaw violations therefore items D-1 and RA-10 may be removed from the agenda.

BYLAWS

- B-1 Bylaw No. 127, Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw No. 3, 2003**

MOVED by Councillor OBriain, seconded that Bylaw No. 127, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw No. 3, 2003* be adopted.

CARRIED UNANIMOUSLY

- B-2 Rezoning Application, 5735 Woodlands Road, Bylaw No. 133, Official Community Plan Amendment Bylaw (86-6), Bylaw No. 128, Zoning Amendment Bylaw (2040-41)**

MOVED by Councillor John Farmer, seconded to deny first and second readings of Bylaw No. 133, *Official Community Plan Amendment Bylaw (86-6)* and Bylaw No. 128, *Zoning Amendment Bylaw (2040-41)*.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

- RA-1 Guardian Manufactured Home Village Ltd, Proposed Strata Conversion of Manufactured Home Park at 6947 Grant Road**

MOVED by Councillor John Farmer, seconded to deny the application for strata conversion by Guardian Manufactured Home Village Ltd for the manufacture home park at 6947 Grant Road, as the applicant has not addressed all technical issues to the satisfaction of municipal staff.

CARRIED

- RA-2 Development Variance Permit Application, Amendment, Fred Milne Park, Slow Pitch Net Fence**

MOVED by Councillor Barry, seconded to authorize issuance of development variance permit DVP2003-0077 to allow for a permanent 9.14m net fence to be located at the North end of Fred Milne Park, legally described as Lot 2, Section 15, Sooke District, Plan 17066, Except that part in Plan 19346.

CARRIED UNANIMOUSLY

RA-3 Committee of the Whole Report, April 7, 2003, Grants In Aid

MOVED by Councillor Barry, seconded to approve a grant-in-aid in the amount of \$3,000 to the Sooke Residents in Need Society for general operations; to approve a grant-in-aid in the amount of \$1,000 to the Royal Canadian Legion Branch #54 for the Sooke Street fest event; to approve a grant-in-aid in the amount of \$1,000 to the Sooke Family Resource Society for the Sooke Family Fun Day; to approve a grant-in-aid in the amount of \$1,000 to the Sooke Boxing Club for start-up funds; to approve a grant-in-aid in the amount of \$2,000 to the Sooke Fastball Association; to approve a grant-in-aid in the amount of \$2,500 to the Sooke Philharmonic Society to purchase equipment; and to approve a grant-in-aid in the amount of \$2,000 to the Sooke Soccer Club to upgrade their jerseys and purchase equipment.

CARRIED UNANIMOUSLY

RA-4 Canada Day Fireworks, Request For Funding to Department of Canadian Heritage

MOVED by Councillor Barry, seconded to send a letter to the Department of Canadian Heritage authorizing the funding request for fireworks for Canada Day celebrations.

CARRIED UNANIMOUSLY

RA-5 Retention of Asset, 1973 Ford Pumper Truck

MOVED by Councillor Barry, seconded to approve the sale of the 1973 pumper truck to the Sooke Fire Fighters Association for the purpose of community benefit in exchange for the sum of one dollar.

CARRIED UNANIMOUSLY

RA-6 Budget for 2003 By-Election

MOVED by Councillor Barry, seconded to approve a budget of \$14,000 for the 2003 by-election.

CARRIED UNANIMOUSLY

RA-7 Park Maintenance Services Agreement, Sooke and Electoral Area Parks and Recreation Commission & District of Sooke

MOVED by Councillor Morino, seconded to authorize the Mayor and Chief Administrative Officer to execute the Park Maintenance Services Agreement between the Sooke and Electoral Area Parks and Recreation Commission and the District of Sooke for the term from January 1, 2003 to December 31, 2003.

CARRIED UNANIMOUSLY

RA-8 Proposed Closure and Sale of Gatewood Road / Amethyst Way Right-of-Way

MOVED by Councillor Barry, seconded to authorize staff to initiate the road closure process for Gatewood Road right-of-way north of Grant Road and negotiate compensation for the same.

CARRIED UNANIMOUSLY

RA-9 Change in Appointments

MOVED by Councillor Morino, seconded to defer consideration of Council appointments until the next regular Council meeting.

CARRIED UNANIMOUSLY

RA-10 Building Inspection & Bylaw Enforcement Report, Allan Knapp, 1659 Whiffin Spit Road

This item was removed from the agenda.

REPORTS FOR INFORMATION

RI-1 Development Services Quarterly Report, January – March 2003

MOVED by Councillor Barry, seconded to receive the Development Services Quarterly Report, January – March 2003 for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

- a) **On-Site Management Advisory Committee**
Councillor John Farmer reported that the principles of the committee have been approved by the CRD Environment Committee and the contingency fund of 25% is to be taken out of the Committee's next budget.
- b) **Regional Housing Strategy**
Councillor John Farmer reported that he attended the meeting on solutions for affordable housing.
- c) **Vancouver Island Health Authority**
Councillor Barry reported that she attended a meeting with Rick Rodgers, CEO of VIHA, and he advised that he was looking into the renewal of the stipend for rural physicians.
- d) **Economic Development Committee**
Councillor Lorna Barry reported that in response to requests for funding, the Committee asked organisations to work with the Sooke Region Tourism Association to coordinate a proposal to the Committee.

CORRESPONDENCE REQUIRING ACTION

C-1 John C.S. Edwards, President, Hallmark Society, 810 Linden Avenue, Victoria, BC, Heritage Building Designation

MOVED by Councillor John Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

C-2 Doug McKenzie, Association President, Sooke Firefighters' Association, Carpeting for the Association Room

MOVED by Councillor John Farmer, seconded to refer the request to 2004 budget discussions.

CARRIED UNANIMOUSLY

C-3 Alberto S. De Feo, Township Clerk, Township of Langley, Farm Property Classifications Within Residential Areas

MOVED by Councillor John Farmer, seconded receive and file the correspondence.

CARRIED UNANIMOUSLY

C-4 W.J. (Jack) Peake, Mayor, Town of Lake Cowichan, & Chair, Highway Link Committee, Valley Link Highway - Courtenay/Comox/Cumberland - Port Alberni- Lake Cowichan

MOVED by Councillor Barry, seconded to advise the Link Highway Committee that the District of Sooke supports the link highway initiative from Sooke to Lake Cowichan only.

CARRIED UNANIMOUSLY

C-5 A.W. Summers, Manager, Solid Waste Division, CRD Environmental Services, CRD Composting Bylaw and Associated Information

MOVED by Councillor Barry, seconded to forward comments to Acting Mayor Marcus Farmer.

CARRIED UNANIMOUSLY

C-6 Judy Brownoff, Chair and Karen Watson, Vice Chair, CRD Board, Input to Capital Regional District Board Strategic Review

MOVED by Councillor Barry, seconded to forward comments to Acting Mayor Marcus Farmer.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Minister George Abbott, Ministry of Community, Aboriginal and Women's Services, 2003-2004 Unconditional Grant Funding

MOVED by Councillor Barry, seconded that to receive and file the correspondence.

CARRIED UNANIMOUSLY

MAYOR'S LIST

The item on the Mayor's List was considered under item B-2.

NEW BUSINESS

Council congratulated Councillor Lorna Barry for her nomination for a Women of Distinction Award.

PUBLIC QUESTION AND COMMENT PERIOD


Ron Dumont commended Council on its decision to deny the Guardian Village subdivision application and thought Council should be very careful when considering sale of right of ways.

George Holmes of the Juan de Fuca Marine Rescue Society apologized for his absence at the Committee of the Whole meeting on April 7, 2003 and advised that the Society will reapply for grant in aid funding in the fall.

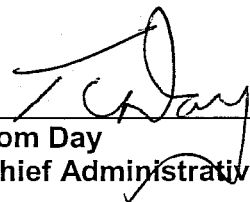
ADJOURNMENT

MOVED by Councillor Barry, seconded to adjourn the meeting at 8:50 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Marcus Farmer
Acting Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Municipal Hall Offices
at 2205 Otter Point Road, Sooke, BC
on April 22, 2003 at 7:00 pm

COUNCIL PRESENT

Acting Mayor Marcus Farmer
Councillor Lorna Barry
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer

CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:00 pm.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Barry, seconded to close the meeting to the public to discuss labour relations or employee negotiations under section 242.2(1)(c) of the *Local Government Act*.


CARRIED UNANIMOUSLY

ADJOURNMENT


MOVED by Councillor Barry, seconded to adjourn the meeting at 7:18 pm.

CARRIED UNANIMOUSLY

Certified Correct:



Marcus Farmer
Acting Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Public Hearing
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 22, 2003 at 7:30 pm

COUNCIL PRESENT

Acting Mayor Marcus Farmer
Councillor Lorna Barry
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Frank Limshue, Municipal Planner

PH-1 Public Hearing

Bylaw No. 129, Official Community Plan Amendment Bylaw (86-5)
Bylaw No. 130, Zoning Amendment Bylaw (2040-42)
1529 Whiffin Spit Road, Sooke Harbour House, applicant

Acting Mayor Marcus Farmer opened the public hearing at 7:32 pm and noted that there were three information packages available. He advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at this public hearing.

Mr. Limshue reviewed the proposed bylaws and the application to provide adequate parking for the use of a temporary tent at 1528 Whiffin Spit Road. The proposed bylaws will allow for off site parking, require a covenant for the use of the parcel, and limit use of the parcel to a parking lot. He noted that if the bylaws are adopted, the owner must apply for a development permit.

Benjamin Philip, representing the applicant, expressed that he wants to find a solution for both the Sooke Harbour House and the neighbours. He has been speaking to the neighbours about their concerns of noise, parking, and maintaining the residential neighbourhood. He proposed a safe, landscaped, private parking lot and time limits for the use of the tent facility. He advised that the Sooke Harbour House would improve communication with its neighbours and address their concerns. Mr. Philip submitted a set of design images for the proposed parking lot, read and submitted a petition signed by 78 individuals in support of the application, and read a written submission from Frederique Philip.

Ken Van of Phillips Road and Winter Creek House Bed and Breakfast expressed his support for the rezoning as Sooke Harbour House benefits and supports business and service providers in Sooke. He stated that additional parking for Whiffin Spit Park is beneficial and the OCP will change with the changing community.

Dick Momsen of Sea Lion Way expressed his opposition to the bylaws and stated that there should be an overwhelming reason for off site parking and that the lot should remain residential. He stated that overflow parking should be onsite and there is not a parking problem for Whiffin Spit Park. He was concerned that a covenant could be easily changed and that the Sooke Harbour House is continually expanding.

Brian McNeill of Henlyn Drive read and submitted a statement expressing his support for the application. He stated that the town benefits economically from the Sooke Harbour House business.

Bert Watson of Sea Lion Way read and submitted a statement expressing his opposition to the application and urged Council to reject the application. He stated that there were no advantages to the application and many disadvantages, and that businesses should be located downtown.

Bob Clark expressed his opposition to the bylaws and stated that he is an advocate for Whiffin Spit Park and Manual Quimper Heritage Park. He thought that commercialism should remain onsite. He thought that the use of the lot for parking would detract from the parks.

Basil DeFries of Kaltasin Road expressed his support of the application as Sooke Harbour House has put Sooke on the map and employs people of the area. He stated that the proposed parking lot would be beautiful and help the overflow from Whiffin Spit Park.

Al Carter of West Coast Road and President of the Sooke B & B Association expressed his support of the bylaws as Sooke Harbour House is the cornerstone of the robust tourism industry in Sooke, and the application is a reasonable solution to the parking problem.

Bob Mitchell of Wooton Road in Metchosin read and submitted a statement expressing his support of the bylaws to allow the Sooke Harbour House business to grow.

Bobbi Momsen of Sea Lion Way read and submitted a statement expressing her opposition to the application as she does not want a parking lot in her back yard and is concerned about noise, traffic and expansion of the Sooke Harbour House business.

Phil Thompson of Dufour Road read and submitted a statement expressing his opposition to the bylaws as he wants the residential integrity of the neighbourhood maintained, sees no merits in offsite parking, is concerned about noise, reduction of property values, future parking and business expansion, increased crime and lighting. He stated that he does not want to live next to a parking lot and that parking should be onsite.

Aivars Logins of West Coast Road read and submitted a statement expressing support for the application, listed areas in Sooke where parking problems exist, and stated that the application was a solution to the parking problem.

Betty Nesselbeck of Sea Lion Way read and submitted a statement expressing her opposition to the bylaws and to business expansion into a residential neighbourhood. She expressed concerns of increased traffic and health issues. She stated the proposed use is an inappropriate place for a parking lot and does not respect the neighbours.

Carol Dawes of Sea Lion Way read and submitted a statement expressing her opposition to the bylaws. She stated that the residential area should remain residential and was concerned about commercial expansion and the need for more parking in the future.

Carmen Black of Woodlands Road and employee of Sooke Harbour House read and submitted a statement in support of the application as the loss of the tent facility will reduce employment and have economic impacts for Sooke.

Andy Keir of Whiffin Spit Road expressed his opposition to the bylaws and stated that parking should be provided onsite.

Gilles Patenaude of Sea Lion Way read and submitted a statement in opposition to the bylaws. He stated that the proposed use of the lot would reduce residential property values. He does not want a parking lot or a tent used in the neighbourhood. He asked Council not to make an extraordinary exception for offsite parking and is opposed to commercial expansion in the neighbourhood.

Mr. Patenaude read statements from Rod MacDonald of Radville Saskatchewan in opposition to the bylaws, and from Dick W Zandee in opposition to the bylaws.

Acting Mayor Marcus Farmer read a statement from Celeste Magnusson of Craigflower Road in Victoria. Ms. Magnusson expressed her support of the application as the tent use is a revenue source for Sooke businesses and service providers.

Francois Gething of Richview Road expressed his support of the application and stated that the parking problem will still exist without the use of the tent.

Stan Eakin of Austins Place expressed his opposition to the bylaws and thought that the lot should remain residential and the Sooke Harbour House should expand on an adjacent property.

Acting Mayor Marcus Farmer read the statement on a submitted petition signed by 201 individuals urging the Council to turn down the application for rezoning and to enforce the bylaws to shut down the illegal part tent operation.


Lance Ciglic of Maple Park Terrace suggested ideas to make the proposal acceptable, including a park-like parking lot with an attendant and lighting.

Mrs. Patenaude of Sea Lion Way expressed her opposition to the bylaws as she purchased her home for retirement and must sleep with earplugs due to noise from trucks and buses. She asked for the same respect that the guests of Sooke Harbour House receive.

Don Rittaler of Sooke Road expressed his support of the bylaws as businesses cannot survive without growth. He stated he does not support parking on the street and that restrictive bylaws are bad for business.

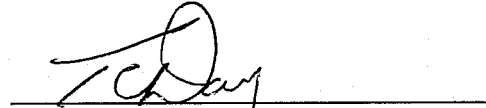
Susan Isaac of Otter Point Road and Shards Glass Studio expressed her support of the bylaws as a compromise and a solution. She thought the bylaw was an opportunity for the Sooke Harbour House and neighbours to mend fences.

Acting Mayor Marcus Farmer called three times for further submissions. Hearing none, he closed the public hearing at 9:40 pm



Marcus Farmer
Acting Mayor

Certified Correct:



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on April 28, 2003 at 7:30 pm

COUNCIL PRESENT

Acting Mayor Marcus Farmer
Councillor Lorna Barry
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner

CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:30 pm. He noted that there were a number of items on the Mayor's List for consideration. Item RA-6 would be considered after item D-1.

ADOPTION OF MINUTES

MOVED by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on April 14, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that the minutes of the Regular Council meeting held on April 14, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that the minutes of the Special Council meeting held on April 22, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that the minutes of the Public Hearing held on April 22, 2003 be adopted as circulated on the Mayor's List.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Barry, seconded that minutes of the Sign Committee meeting held on April 8, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that minutes of the Economic Development Committee meeting held on April 9, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on April 16, 2003 be received for information.

CARRIED UNANIMOUSLY

DELEGATIONS & PETITIONS

D-1 **Scott Walden, Lucky 7 Productions, Proposed Film Shoot, Commercial Use in Whiffin Spit Park**

Mr. Walden advised that the dates proposed for the filming have changed to June 2 to June 5. Notice will be given to residents by a letter delivered door to door.

PUBLIC QUESTION AND COMMENT PERIOD

Stan Eakin of Austins Place stated that section 4 of the minutes of the Subdivision and Development Standards Advisory Committee meeting of April 16, 2003 are inaccurate.

RA-6 **Proposed Film Shoot - Commercial Use in Whiffin Spit Park, Luck 7 Productions**

MOVED by Councillor John Farmer, seconded to permit Lucky 7 Productions to use the parking lot at Whiffin Spit Park for a period of four days to be approved by staff in order to film a production for the Family Channel

1. With adequate public notice given to the Residents of the Whiffin Spit neighbourhood by Lucky 7 Productions;
2. With all safety and traffic concerns of the Municipal Engineer, the Municipal Building Inspector, and the Fire Department being met;
3. With the applicant providing a refundable (without interest) security/damage deposit in the amount of \$500 and returning the park to its original condition by no later than 4:30 pm the fourth day; and
4. The applicant providing evidence that the applicant is insured and has named the District of Sooke additional insured for two million dollars.

CARRIED UNANIMOUSLY

BYLAWS

B-1 **Rezoning Application, 1529 Whiffin Spit Road, Sooke Harbour House, applicant** (a) **Bylaw No. 129, Official Community Plan Amendment Bylaw (86-5)** (b) **Bylaw No. 130, Zoning Amendment Bylaw (2040-42)**

MOVED by Councillor John Farmer, seconded that Bylaw No. 129, *Official Community Plan Amendment Bylaw (86-5)* be read a third time.

CARRIED

Councillor Morino opposed the motion.

MOVED by Councillor Barry, seconded that Bylaw No. 130, *Zoning Amendment Bylaw (2040-42)* be read a third time.

CARRIED

Councillor Morino opposed the motion.

MOVED by Councillor Barry, seconded that Council not consider adoption of Bylaw No. 129, *Official Community Plan Amendment Bylaw (86-5)* and Bylaw No. 130, *Zoning Amendment Bylaw (2040-42)* until:

- a) the Development Permit application is available for Council approval; and
- b) a covenant is registered to limit the number of events held in the tent to be negotiated between Harbour House and staff on behalf of Council and to resolve the requirements of the Zoning Bylaw.

CARRIED

Councillor Morino opposed the motion.

B-2 Bylaw No. 132, Sooke Economic Development Commission Bylaw, 2003

MOVED by Councillor Barry, seconded that Bylaw No. 132, *Sooke Economic Development Commission Bylaw, 2003* be introduced and read a first time.
CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 132, *Sooke Economic Development Commission Bylaw, 2003* be read a second time.
CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 132, *Sooke Economic Development Commission Bylaw, 2003* be read a third time.
CARRIED UNANIMOUSLY

B-3 Bylaw No. 134, Five Year Financial Plan Bylaw, 2003

Ms. Hurst advised that with the approval of a \$10,000 expenditure from the Casino Revenue Reserve Fund for a Project Manager, the column for 2003 in Schedule A of Bylaw No. 134 should read 227,500 for Reserve Funds and Accounts, 7,693,438 for Total Revenue, 385,992 for Recreation and Cultural Services, and 7,693,438 for Total Expenditures.

MOVED by Councillor Barry, seconded that Bylaw No. 134, *Five Year Financial Plan Bylaw, 2003* be introduced and read a first time as corrected in Schedule A.
CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 134, *Five Year Financial Plan Bylaw, 2003* be read a second time as corrected in Schedule A.
CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that Bylaw No. 134, *Five Year Financial Plan Bylaw, 2003* be read a third time as corrected in Schedule A.
CARRIED UNANIMOUSLY

B-4 Bylaw No. 135, Property Tax Rate Bylaw, 2003

MOVED by Councillor John Farmer, seconded that Bylaw No. 135, *Property Tax Rate Bylaw, 2003* be introduced and read a first time.
CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 135, *Property Tax Rate Bylaw, 2003* be read a second time.
CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 135, *Property Tax Rate Bylaw, 2003* be read a third time.
CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Permit Application, Sale Centre for Sun River Estates Ltd.

MOVED by Councillor Morino, seconded to authorize issuance of Development Permit No. DP2003-0100/0101 for the construction of a sales centre on properties legally described as Section 28, Sooke District and lot 1, section 27, Sooke District, Plan VIP 70202, subject to the provision of security for landscaping in the amount of \$ 15,000.
CARRIED UNANIMOUSLY

RA-2 Proposed Subdivision of Lot B, Section 5 & 17, Plan VIP57732, Blackstone Capital Corporation, Francis Road

MOVED by Councillor Morino, seconded to grant an exemption from the requirement that at least 10% of the perimeter of a lot must front on a highway for proposed lots 10, 11, and 12 of the proposed subdivision of Lot B, Section 5 & 17, Plan VIP57732.
CARRIED UNANIMOUSLY

RA-3 Cash in Lieu of Parkland Dedication, Proposed Subdivision of Lot B, Section 5 & 17, Plan VIP57732, Francis Road

MOVED by Councillor John Farmer, seconded to accept cash in lieu of parkland dedication in the amount of \$35,000.00 for the proposed subdivision of Lot B, Section 5 & 17, Plan VIP57732, Sooke District.
CARRIED UNANIMOUSLY

RA-4 Board of Variance Appointments

MOVED by Councillor Barry, seconded to appoint Susan Bexson, Marilyn Andreychuk and Ellen Lewers to the Board of Variance.
CARRIED UNANIMOUSLY

RA-5 Agricultural Land Reserve Application Procedure Policy

MOVED by Councillor OBriain, seconded to rescind Policy 8.1(2) and adopt Policy 8.1(3), Agricultural Land Reserve Application Procedure Policy.
CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Bylaw Enforcement Report for January to March 2003

MOVED by Councillor Barry, seconded to receive the Bylaw Enforcement Report for January to March 2003 for information.
CARRIED UNANIMOUSLY

RI-2 Emergency Program Coordination Report for January to March 2003

MOVED by Councillor Barry, seconded to receive the Emergency Program Coordination Report for January to March 2003 for information.
CARRIED UNANIMOUSLY

RI-3 Fire Department First Quarter Report for 2003

MOVED by Councillor John Farmer, seconded to receive the Fire Department First Quarter Report for 2003 for information.

CARRIED UNANIMOUSLY

RI-4 Release of In Camera Resolutions, January to March 2003

MOVED by Councillor John Farmer, seconded to receive the Release of In Camera Resolutions, January to March 2003 for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Sooke Community and Police Consultative Society

Councillor Morino reported that he attended a dinner hosted by the Society to recognise volunteers in the community.

b) Capital Regional District Board

Acting Mayor Marcus Farmer reported that the Board has established a bursary fund of \$2,500 in memory of Ed Macgregor which will be awarded to a graduate of Edward Milne Community School for post-graduate education. He also noted that the Land Use A Committee has approved parkland dedication for the Silverspray project and that the Board has given an economic development commission bylaw for the Electoral Area three readings.

CORRESPONDENCE REQUIRING ACTION

C-1 Brenda A. S. Parkinson, Special Events Campaign Coordinator, Heart and Stroke Foundation of B.C. & Yukon, Participation in the Big Bike Ride for Heart and Stroke event in June

MOVED by Councillor John Farmer, seconded that Councillor OBriain assist in organising a Sooke team for the Big Bike Ride for Heart and Stroke.

CARRIED UNANIMOUSLY

C-2 Kathleen Gilbert, Assistant Location Manager, Request for Commercial use at Whiffin Spit Park

MOVED by Councillor Barry, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Denise Savoie, Chair, CRD Roundtable on the Environment, CRD Roundtable on the Environment's Impervious Surfaces Indicator

MOVED by Councillor Barry, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-2 **Director Erik Lund, Juan de Fuca Electoral Area, Capital Regional District, Sooke Sewer Project**

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 **Director Erik Lund, Juan de Fuca Electoral Area, Capital Regional District, Sooke Harbour and Basin Water Quality Advisory Commission**

MOVED by Councillor Barry, seconded to appoint Fred Graham to the Sooke Harbour and Basin Water Quality Advisory Commission.
CARRIED UNANIMOUSLY

MAYOR'S LIST

RA-7 Appointment of Signing Authority

MOVED by Councillor John Farmer, seconded to appoint Councillor Lorna Barry as the second Council signing authority until the new mayor takes office.
CARRIED UNANIMOUSLY

RA-8 Council Appointments

MOVED by Councillor John Farmer, seconded to appoint Councillor John Farmer to the Sign Committee, appoint Councillor Lorna Barry as Ed Macgregor Memorial Park liaison, appoint Councillor Tom Morino as Streets and Traffic liaison, appoint Councillor George OBriain to CREST, appoint Acting Mayor Marcus Farmer as Director and Councillor George OBriain as alternate to the Juan de Fuca Water Distribution Commission, appoint Councillor George OBriain as alternate to the Regional Water Supply Commission, and rescind Councillor Barry's appointment as liaison to the Teens at Risk Committee as the Committee no longer exists.
CARRIED UNANIMOUSLY

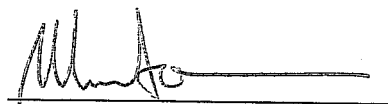
PUBLIC QUESTION AND COMMENT PERIOD

Elida Peers inquired as to whether bus tours were permitted at Whiffin Spit Park.

Steve Sorensen, Deputy Fire Chief, advised that the Firefighters Fitness Challenge is being hosted by the Sooke Fire Department on May 3rd.

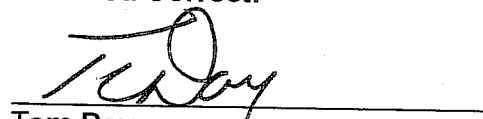
ADJOURNMENT

MOVED by Councillor OBriain, seconded to adjourn the meeting at 8:45 pm.
CARRIED UNANIMOUSLY



Marcus Farmer
Acting Mayor

Certified Correct:



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on May 12, 2003 at 7:30 pm

COUNCIL PRESENT

Acting Mayor Marcus Farmer
Councillor Lorna Barry
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner

CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor John Farmer, seconded that the minutes of the Regular Council meeting held on April 28, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on May 5, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Dick Momsen of Sea Lion Way commented that he would prefer the proposed parking for the studio under the development variance permit application for Lot 65, Sea Lion Way to be located on the other side of the property.

UNFINISHED BUSINESS

U-1 Rezoning Application, 1529 Whiffin Spit Road, Sooke Harbour House, applicant - Section 219 Covenants

MOVED by Councillor Barry, seconded to receive the information on section 219 covenants for information.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 132, *Economic Development Commission Bylaw, 2003*

MOVED by Councillor Barry, seconded that Bylaw No. 132, *Economic Development Commission Bylaw, 2003* be adopted.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 134, *Five Year Financial Plan Bylaw, 2003*

MOVED by Councillor OBriain, seconded that Bylaw No. 134, *Five Year Financial Plan Bylaw, 2003* be adopted.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 135, *Property Tax Rate Bylaw, 2003*

MOVED by Councillor Barry, seconded that Bylaw No. 135, *Property Tax Rate Bylaw, 2003* be adopted.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 136, *Fees and Charges Bylaw, 2003*

MOVED by Councillor John Farmer, seconded that Bylaw No. 136, *Fees and Charges Bylaw, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that Bylaw No. 136, *Fees and Charges Bylaw, 2003* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 136, *Fees and Charges Bylaw, 2003* be read a third time.

CARRIED UNANIMOUSLY

B-5 Bylaw No. 138, *Zoning Amendment Bylaw (2040-44)*

MOVED by Councillor John Farmer, seconded that Bylaw No. 138, *Zoning Amendment Bylaw (2040-44)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 138, *Zoning Amendment Bylaw (2040-44)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that a public hearing for Bylaw No. 138, *Zoning Amendment Bylaw (2040-44)* be held on June 9th, 2003.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Variance Permit Application, 1528 Whiffin Spit Road, Sooke Harbour House

Ben Phillip, representing the applicant, stated that the purpose of the application for off-site parking was to minimize effects on both neighbours and guests of the Sooke Harbour House.

Dick Momsen of Sea Lion Way expressed opposition to the application and commented that it was a fine mess and that a precedent has been set for approval for economic reasons. He commented on valet parking and that had been arranged much earlier.

Betty Nestlebeck of Sea Lion Way expressed opposition to the application and stated that the applicant steamrolls over neighbours and bylaws. She stated that the problems with the tent will not be addressed and that the bus stop is inadequate to drop off passengers. Busses and valet parking will cause more problems.

Carol Dawes of Sea Lion Way expressed opposition to the application and understood that until the parking issue was resolved there would be no tent use. She stated that Whiffin Spit Road is too narrow for buses.

Bernie Patenaude of Sea Lion Way expressed opposition to the application and understood that the tent was not to be erected until parking was resolved. She stated that the tent has been up now for over a week. She questioned how people could evade bylaws. Mr. Day confirmed that the tent structure is erected.

MOVED by Councillor Morino, seconded to authorize issuance of development variance permit DVP2003-96 to vary section 5.0 of Bylaw No. 2040, *Sooke Land Use Bylaw, 1992* to relax the parking requirements for a seasonal tent facility (pavilion), for twelve (12) events between May 2003 and September 2003, subject to the applicant withdrawing the application to rezone 1529 Whiffin Spit Road.

DEFEATED

MOVED by Councillor Barry, seconded to authorize issuance of development variance permit DVP2003-96 to vary section 5.0 of Bylaw No. 2040, *Sooke Land Use Bylaw, 1992* to relax the parking requirements for a seasonal tent facility (pavilion), for twelve (12) events between May 2003 and September 2003, subject to the following conditions:

- a. Confirmation of notification to pavilion guests that there is no on-site parking for the pavilion, and that alternate parking arrangements must be complied with.
- b. Confirmation of agreement between the Sooke Harbour House and another property owner with sufficient parking facilities, that off-site parking arrangements have been made and are agreed to.
- c. Confirmation that arrangements have been made with a transportation company to provide shuttle service between the off-site parking lot, and Sooke Harbour House.
- d. The permit is valid from May 2003 to September 2003, only.

DEFEATED

RA-2 Development Variance Permit Application, Sea Lion Way, Lot 65, Plan 26921

MOVED by Councillor Morino, seconded to authorize the issuance of development variance permit DVP2003-102 to vary Bylaw No. 2040, *Sooke Land Use Bylaw, 1992* in order to allow for the construction of a single family dwelling and a 2 storey accessory building (garage and studio) to be located at the parcel at the end of Sea Lion Way legally described as Lot 65, Section 6, Sooke District, Plan 26921, as follows:

- a. in section 11.13 to permit a 2.1 metre variance to allow for a 5.4 metre setback to the front lot line and to permit a 5.4 metre variance to allow a 4.6m rear lot line;
- b. in section 4.01(1)(d) to permit a 13.2 metre variance to allow for a 1.8 metre setback to the front lot line for an accessory building (studio/garage);
- c. in section 4.01(2)(a) to permit a maximum variance of 3.5 metres in height to allow for a 2-storey, 75 square metre accessory building that will be a vehicle garage on the main floor, and a studio space on the second floor.

CARRIED UNANIMOUSLY

RA-3 Committee of the Whole Report, May 5, 2003, Application to Remove Land from the Agricultural Land Reserve at 1722 Whiffin Spit Road

Acting Mayor Marcus Farmer noted the written submission from the applicant included on the Mayor's List.

MOVED by Councillor Barry, seconded to forward the application to exclude the property located at 1722 Whiffin Spit Road (4.18 hectares), and legally described as Lot 24, (including Part in Red on Plan 118 RW), of Sections 5 and 17, Sooke District, Plan 1282-A, from the Agricultural Land Reserve without recommendation

CARRIED UNANIMOUSLY

RA-4 Committee of the Whole Report, Application to Remove Land from the Agricultural Land Reserve, 2044 Gatewood Road

MOVED by Councillor Barry, seconded to forward the application to exclude the property located at 2044 Gatewood Road (0.83 ha), and legally described as Lot B, Section 3, Sooke District, Plan 48013, from the Agricultural Land Reserve with support.

CARRIED UNANIMOUSLY

RA-5 Sooke Salmon Enhancement Society, Sooke Salmon Derby, August 2-3, 2003

MOVED by Councillor Barry, seconded to support the Sooke Salmon Enhancement Society fund raising derby.

CARRIED UNANIMOUSLY

RA-6 2003 Summer Council Meetings

MOVED by Councillor OBriain, seconded to cancel the regular Council meetings of July 28, 2003 and August 25, 2003.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Class A Fire Permits

MOVED by Councillor Barry, seconded to receive the report on Class A Fire Permits for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Sooke Region Historical Society

Councillor Barry reported that the Board of the Society has completed a review of the 2002 Financial Statements.

b) Link Highway Committee

Councillor Barry reported that the Committee met and discussed the connection between Lake Cowichan and Port Renfrew and the bridge. Costs are estimated at \$400,000 for bridge repair. There is concern to ensure an alternate route to Port Renfrew.

c) Vacation Home Committee

Councillor John Farmer reported that Deputy Fire Chief Sorensen presented information to the Committee on fire regulations and safety standards and that the Committee is moving forward.

d) Juan de Fuca Water Distribution Commission

Councillor George OBriain reported that he attended the opening of the Sooke Lake dam expansion project.

e) Big Bike Rider for Heart and Stroke

Councillor OBriain reported that he has asked the coordinator of the event to work with him to arrange a Sooke team for the 2004 event.

CORRESPONDENCE REQUIRING ACTION

C-1 Mike Davis, Manager, Planning and Scheduling, BC Transit, Travel Choices Strategy

MOVED by Councillor Barry, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

C-2 Richard S. Stanwick, Chief Medical Health Officer, Vancouver Island Health Authority, Preparation for Arrival of West Nile Virus

MOVED by Councillor OBriain, seconded to request that the Vancouver Island Health Authority undertake a regional mosquito control plan.

CARRIED UNANIMOUSLY

C-3 Mayor Bernice Magee, Corporation of the Village of Burns Lake, Reinstatement of Community Health Clinics

MOVED by Councillor Barry, seconded to support the amendment of the *Health Authorities Act* to recognize community health councils and require consultation with these councils.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Paul Madsen, Director, Customer Care, Terasen Gas, Centra Gas Name Change

MOVED by Councillor OBriain, seconded that to receive and file the correspondence.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Ben Philip of Sooke Harbour House asked if there was another means to hold the pavilion events and suggested a bond or security.

Frederique Philip of the Sooke Harbour House stated that the Council's decision to deny the development variance permit would mean financial hardship for the Sooke Harbour House.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor OBriain, seconded to close the meeting to the public to discuss labour relations or employee negotiations under section 242.2(1)(c) of the *Local Government Act* and the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose under section 242.2(1)(i) of the *Local Government Act*.


CARRIED UNANIMOUSLY

ADJOURNMENT

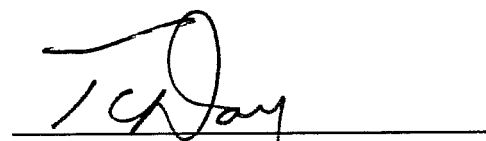
MOVED by Councillor Barry, seconded to adjourn the meeting at 9:55 pm.

CARRIED UNANIMOUSLY

Certified Correct:



Marcus Farmer
Acting Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on May 14, 2003 at 7:00 p.m.

COUNCIL PRESENT

Acting Mayor Marcus Farmer
Councillor Lorna Barry
Councillor John Farmer
Councillor Tom Morino

STAFF PRESENT

Tom Day, Chief Administrative Officer
Frank Limshue, Municipal Planner

ABSENT: Councillor George OBriain

CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:00 p.m.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

REPORTS REQUIRING ACTION

RA-1 *Local Government Act, s. 219, Return of Resolution for Reconsideration, Development Variance Permit Application, 1528 Whiffin Spit Road, Sooke Harbour House*

Betty Nestlebeck of Sea Lion Way stated that she hopes the parking lot will be completed and it is not the job of the neighbourhood to police the use. The neighbours would like some consideration from the Sooke Harbour House.

Sheila Beech of Constable Matheson's Bed and Breakfast stated that it is important to protect neighbourhoods from intrusion by businesses.

Dick Zandee of Sea Lion Way stated that all constituents should be satisfied and he had faith in Council to make the right decision.

Ben Philip of Sooke Harbour House stated that the Sooke Harbour House is moving forward in good faith and has agreed to the conditions to the development variance permit. He stated that he believes that the parking lot will be positive.

MOVED by Councillor John Farmer, seconded to authorize issuance of Development Variance Permit 2003-0096 subject to all the conditions contained in the Memorandum of Agreement between Sooke Harbour House and the District of Sooke being contained in legally appropriate documents.

CARRIED

Councillor Morino opposed the motion.

PUBLIC QUESTION AND COMMENT PERIOD

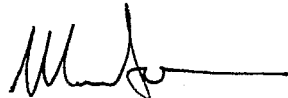
Betty Nestlebeck objected to being labelled a feuding neighbour as the neighbours have been working to resolve the issue.

Ben Philip thanked Council and said that he will continue to communicate with the neighbours.

Bobby Momsen stated that this was not to the satisfaction of the neighbourhood.

ADJOURNMENT

MOVED by Councillor Morino, seconded to adjourn the meeting at 7:30 p.m.
CARRIED UNANIMOUSLY



Marcus Farmer
Acting Mayor

Certified Correct:



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on May 26, 2003 at 7:30 pm

COUNCIL PRESENT

Acting Mayor Marcus Farmer
Councillor Lorna Barry
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Sabina FooFat, Assistant Planner

CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:30 pm.

Acting Mayor Marcus Farmer noted that items RA-1 and B-1 are removed from the agenda as the applicant has brought forward a new proposal which neither staff nor the neighbours have had an opportunity to review.

ADOPTION OF MINUTES

MOVED by Councillor John Farmer, seconded that the minutes of the Committee of the Whole meeting held on May 12, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the minutes of the Regular Council meeting held on May 12, 2003 be adopted as corrected in Mayor and Council reports to show that bridge repair costs may be \$400,000.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that the minutes of the Special Council meeting held on May 14, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Advisory Committee meeting held on April 30, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that minutes of the Vacation Home Committee meeting held on May 8, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that minutes of the Liquid Waste Management Plan Technical Advisory Committee meeting held on May 14, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that minutes of the Liquid Waste Management Plan Public Advisory Committee meeting held on May 14, 2003 be received for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

BYLAWS

- B-1 Rezoning Application, 1529 Whiffin Spit Road, Sooke Harbour House, applicant**
(a) **Bylaw No. 129, Official Community Plan Amendment Bylaw (86-5)**
(b) **Bylaw No. 130, Zoning Amendment Bylaw (2040-42)**

This item was removed from the agenda.

- B-2 Bylaw No. 136, Fees and Charges Bylaw, 2003**

MOVED by Councillor Barry, seconded that Bylaw No. 136, *Fees and Charges Bylaw, 2003* be adopted.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

- RA-1 Development Permit Application DP 2003-0155, 1529 Whiffin Spit Road, Sooke Harbour House, applicant**

This item was removed from the agenda.

- RA-2 Proposed Purchase of Former Ministry of Transportation & Highways Works Yard**

MOVED by Councillor John Farmer, seconded to authorize the purchase of Lots 13, 14 and 15, Block 3, Section 7, Sooke District, Plan 2434 from British Columbia Building Corporation for \$150,000.

CARRIED UNANIMOUSLY

- RA-3 Lucky 7 Productions, Extension of Use of Whiffin Spit Park Parking Lot**

MOVED by Councillor Barry, seconded to amend the resolution of April 28, 2003 for the proposed film shoot to permit Lucky 7 Productions to use the Whiffin Spit Park parking lot for a period of eight consecutive days between May and June.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the District of Sooke not enforce bylaws in regard to parking on public property and private property during the use of Whiffin Spit Park by Lucky 7 Productions, except in regards to safety and traffic flows which must be to the satisfaction of the Municipal Engineer and the Fire Chief.

CARRIED UNANIMOUSLY

Council requested that helicopter use be included in the notice to neighbours.

RA-4 Council Appointments to the Sooke Economic Development Commission

MOVED by Councillor Barry, seconded to dissolve the Economic Development Committee.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded to appoint Councillor Lorna Barry and Councillor George OBriain to the Economic Development Commission.

CARRIED UNANIMOUSLY

MOVED by Councillor Morino, seconded to appoint Councillor George OBriain as chair of the Economic Development Commission.

CARRIED UNANIMOUSLY

RA-5 Sooke Region Tourism Association Funding

MOVED by Councillor Barry, seconded to contribute funds annually to the Sooke Region Tourism Association through the budget process beginning in 2004.

CARRIED UNANIMOUSLY

RA-6 Regional Economic Development Meeting, CRD Transportation Advisory Committee

MOVED by Councillor OBriain, seconded to make representation to the Capital Regional District Transportation Advisory Committee to voice its transportation concerns for Sooke.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Women of Distinction Awards

Councillor Lorna Barry reported that she and three other women of Sooke attended the Victoria Women of Distinction Award ceremony as nominees.

b) CRD Land Use Committee A

Acting Mayor Marcus Farmer reported that the motion for parkland dedication for the Silverspray development has been set aside in order for CRD staff to negotiate with the developer.

c) Juan de Fuca Water Distribution Commission

Acting Mayor Marcus Farmer reported that the reservoir is at 75% of existing capacity and monitoring of an algae bloom in the reservoir is ongoing.

d) Capital Regional District Board

Acting Mayor Marcus Farmer reported that David Stocks spoke at the Board meeting about his concern about the bylaw to establish a new structure for the Juan de Fuca Electoral Area Economic Development Commission. The Board did adopt the new bylaw. The seven core municipalities are proceeding with a public consultation process with VIHA for a Liquid Waste Management Plan.

b) Sooke and Electoral Area Parks and Recreation Commission

Acting Mayor Marcus Farmer reported that Commissioner Joanne Hatherly has been working on a universal access project for Whiffin Spit Community Park and will present this information soon to Council. He suggested that any donation from Lucky 7 Productions be used for this project.

CORRESPONDENCE REQUIRING ACTION

C-1 R.T. Coleman, Solicitor General & Patricia Wallace, President, UBCM, Process for Restructuring of Police Financing for Municipalities Under 5,000 Population

MOVED by Councillor John Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-2 Mayor Lisa Barrett, Bowen Island Municipality, Policing Costs for Small Communities

MOVED by Councillor Barry, seconded to support UBCM coordinating a meeting to address concerns outlined in Mayor Barrett's letter.
CARRIED UNANIMOUSLY

C-3 Dr. Richard Stanwick, Chief Medical Health Officer & Chris Foord, Co-Chair, CRD Traffic Safety Commission, CRD Traffic Safety Commission's Seatbelt and Bike Helmet Safety Campaign

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-4 Mayor Christopher M. Causton, District of Oak Bay, Clean Air Challenge Week, June 2 - 8

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-5 Joan Hesketh, Vice President, Land and Water Management Division, Land and Water British Columbia Inc, Commercial Recreation Initiative

MOVED by Councillor John Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-6 Judy Brownoff, CRD Board Chair, CRD Parks Land Acquisition Fund

MOVED by Councillor John Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Isabell Hadford, Chief Administrative Officer, Bowen Island Municipality, Auxiliary Policing Program

MOVED by Councillor John Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 Minister George Abbott, Ministry of Community, Aboriginal and Women's Services, Amendments to the *Local Government Act*

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

MAYOR'S LIST

RA-7 Community Sewer System

(a) BC Government News Release, \$11.6 million for Sooke sewage treatment plant, May 22, 2003

MOVED by Councillor John Farmer, seconded to receive and file the news release.
CARRIED UNANIMOUSLY

(b) Information Sessions & Community Support

Acting Mayor Marcus Farmer noted that he will be sending letters of thanks to the organisations who welcomed Council and to those who supported the Infrastructure Program application.

(c) Correspondence from Shirley Burden, Manager, Sooke Harbour Chamber of Commerce

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

(d) Critical Committee of the Whole Meetings

MOVED by John Farmer, seconded to hold Committee of the Whole meetings on July 7 and July 8, 2003 to discuss how the community sewer project will proceed.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Ben Filgate of Sooke River Road asked whether the funding for the sewer project comes with a price tag.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Barry, seconded to close the meeting to the public to discuss labour relations or employee under section 242.2(1)(c) of the *Local Government Act*.
CARRIED UNANIMOUSLY

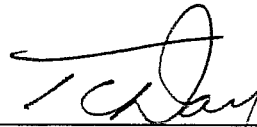
ADJOURNMENT

MOVED by Councillor OBriain, seconded to adjourn the meeting at 8:30 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Marcus Farmer
Acting Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on June 9, 2003 at 7:30 pm

COUNCIL PRESENT

Acting Mayor Marcus Farmer
Councillor Lorna Barry
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Sabina FooFat, Assistant Planner
Gary Smirfitt, Municipal Engineer

CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:30 pm. He advised that item RA-1 would be considered after item PH-1.

ADOPTION OF MINUTES

MOVED by Councillor John Farmer, seconded that the minutes of the Regular Council meeting held on May 26, 2003 be adopted as circulated.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Elida Peers of Wisterwood Way supported the principle of changing the name of Ayre Road to Anne Road in memory of Eustace and Anne Arden of Sheringham Point.

DELEGATIONS

D-1 **Commissioner Joanne Hatherly, Sooke and Electoral Area Parks and Recreation Commission, Whiffin Spit Park Universal Access Audit**

Commissioner Hatherly reviewed SEAPARC's universal access audit of Whiffin Spit Park with the assistance of the BC Paraplegic Association. She asked that Council consider improvements to the park in regards to access in the future. Council commended Commissioner Hatherly for the Task Force's good work.

D-2 **BC Government and Service Employees' Union, Unrestrained Proliferation of Private Liquor Stores in Communities**

Ash Douglas, manager of the Sooke BC Liquor Store, requested that Council support the resolution on beverage alcohol policy changes.

MOVED by Councillor OBriain, seconded to urge the provincial government to put a moratorium on its proposed changes to liquor regulations, sales and distribution, and to ask the provincial government to provide a formal vehicle - perhaps through appointment of a commissioner, a committee of MLAs, or similar means - for public discussion and community input into these issue.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

PH-1 Rezoning Application, 6751 West Coast Road, Proposed Parking Lot for Community Park, Bylaw No. 138, Zoning Amendment Bylaw (2040-44)

Acting Mayor Marcus Farmer opened the public hearing and advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions at this public hearing.

June Douglas of Horne Road read and submitted a written statement from Rosemarie and Carmine Vertone of Horne Road, Annie McKenzie and Steve Clark of Horne Road, and Jane Douglas and Keith Sutton of Horne Road. It expressed concerns with drainage, security, landscaping, and dust control. She requested a technical document and a solution to the drainage problems. She stated that she is not opposed to the parking lot, but does not want water flow to ruin neighbouring septic systems.

Robert Foreman of Horne Road read and submitted a written statement. He stated that he is in favour of the rezoning, but is concerned about protective sight and sound barriers. He stated that the lot should be paved and maintained. It should have an entrance and an exit, proper drainage, lighting and closure at night.

Mr. Foreman read and submitted a written statement from Rod and Myrna Sullivan of Atherly Close, which stated that they are in favour of the rezoning, but have concerns about fencing, lighting, and drainage. They requested a dark until dawn curfew.

George Butcher of Penang Road expressed concern about the amount of asphalt, run off and contamination.

Ben Philip of Ella Road asked for clarification on the number of required parking spaces.

Rose Vertone of Horne Road stated that she would like written assurances on the design of the parking lot and would like to maintain her privacy and security. She stated that she does not want commercial use next door.

Lillian Reese of West Coast Road expressed concern regarding lighting and vandalism. She objected to the planting of fir trees and does not want her view obstructed.

Mr. Foreman requested that the maple tree stump at the bottom of the lot be removed.

Acting Mayor Marcus Farmer called three times for further submissions. Hearing none, he closed the public hearing at 8:45 pm.

RA-1 Development Permit Application, 1529 Whiffin Spit, Sooke Harbour House, applicant

Acting Mayor Marcus Farmer asked that comments be limited to the development permit application.

Ben Philip, applicant, advised that there has been a lot of dialogue with the neighbours in the development of the design. It has been reviewed by a sound engineer.

Dick Momsen of Sea Lion Way thought the grassed area along Whiffin Spit Road was good.

Robert Foreman of Horne Road did not like the gravel sidewalk along Dufour Road.

Betty Nestlebeck of Sea Lion Way opposed the gravel sidewalk along Dufour and thought there should be a paved sidewalk along Whiffin Spit Road. She expressed concern about tour buses parking in the area.

MOVED by Councillor Barry, seconded to authorize issuance of development permit DP2003-0155 to allow for the construction of a ground level parking lot at 1529 Whiffin Spit Road, legally described as Lot 68, Section 6, Sooke District, Plan 26921, subject to

1. The District of Sooke receiving a letter of credit from the Sooke Harbour House in the amount of \$80,000
2. A Highways use permit being issued by the District of Sooke for extending landscaping into the road right of way on Dufour Road;
3. All drainage requirements of the Municipal Engineer being met; and
4. The Sooke Harbour House signing a Memorandum of Agreement with the District of Sooke regarding the completion of the parking lot prior to the Harbour House holding any pavilion events outside of Development Variance Permit DP2003-0155.

CARRIED UNANIMOUSLY

BYLAWS

B-1 Rezoning Application, 1529 Whiffin Spit Road, Sooke Harbour House, applicant

(a) Bylaw No. 129, *Official Community Plan Amendment Bylaw (86-5)*

MOVED by Councillor John Farmer, seconded that Bylaw No. 129, *Official Community Plan Amendment Bylaw (86-5)* be adopted.

CARRIED UNANIMOUSLY

(b) Bylaw No. 130, *Zoning Amendment Bylaw (2040-42)*

MOVED by Councillor John Farmer, seconded that Bylaw No. 130, *Zoning Amendment Bylaw (2040-42)* be adopted.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 131, Zoning Amendment Bylaw (2040-43), 1731 Whiffin Spit Road

MOVED by Councillor OBriain, seconded that Bylaw No. 131, *Zoning Amendment Bylaw (2040-43)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that Bylaw No. 131, *Zoning Amendment Bylaw (2040-43)* be introduced and read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that a public hearing for Bylaw No. 131, *Zoning Amendment Bylaw (2040-43)* be held on July 14, 2003.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 138, Zoning Amendment Bylaw (2040-44), 6751 West Coast Road

MOVED by Councillor OBriain, seconded that Bylaw No. 138, *Zoning Amendment Bylaw (2040-44)* be read a third time and to not consider adoption of Bylaw No. 138, *Zoning Amendment Bylaw (2040-44)* until the Development Permit application for 6751 West Coast Road has been brought before Council for consideration.

CARRIED

Councillor Barry opposed the motion.

REPORTS REQUIRING ACTION

RA-2 Development Permit Application, 6309 Sooke Road, Sooke River Hotel

Don Rittaler, applicant, addressed the staff recommendation and stated that all the outstanding items have been dealt with. He stated that most of the landscaping has been completed and most of the parking lot is complete. He has downsized the pub and does not understand the parking requirements.

MOVED by Councillor Morino, seconded to refuse to consider the application for development permit DP2003-0122 to allow for additions to the licensed liquor store at 6309 Sooke Road (Sooke River Hotel), legally described as Lot 1, Section 73, Sooke District, Plan 4390 until the outstanding issues are resolved.

CARRIED

Councillor OBriain opposed the motion.

RA-3 Waiver of the Requirement that at least 10% of the Lot Perimeter be Highway Frontage for Lot 2 of the Proposed Subdivision of 5735 Woodlands Road

MOVED by Councillor Barry, seconded to grant exemption from the requirement that at least 10% of the perimeter of a lot must front on a highway for Lot B of the proposed subdivision of 5735 Woodlands Road legally described as Lot 2, Block 12, Section 66, Sooke District, Plan 2434.

CARRIED UNANIMOUSLY

Councillor Morino left the meeting at 9:46 pm as he has a pecuniary interest in item RA-4.

RA-4 Waiver of the Requirement that at least 10% of the Lot Perimeter be Highway Frontage for Lot 2 of the Proposed Subdivision of 2637 Otter Point Road

MOVED by Councillor John Farmer, seconded to grant exemption from the requirement that at least 10% of the perimeter of a lot must front on a highway for Lot 2 of the proposed subdivision of 2637 Otter Point Road legally described as Lot B, Section 35, Sooke District, Plan 47020.

CARRIED UNANIMOUSLY

Councillor Morino returned to the meeting at 9:47 pm.

RA-5 Request for Street Name Change, Ayre Road to Anne Road

MOVED by Councillor OBriain, seconded to direct staff to pursue changing the name of Ayre Road to Anne Road.

CARRIED UNANIMOUSLY

RA-6 Terasen (Centra) Gas Operating Order, Agreement for Operation in Sooke

MOVED by Councillor John Farmer, seconded to approve the Letters of Understanding dated April 25th, 2003, April 14th, 2003 and June 6th, 2003 and authorize execution of the Municipal Gas Operating Order agreement with Terasen (Centra) Gas.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded to continue the meeting past 10:00 pm.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Sooke CASA, Cooperative Association of Service Agencies

Councillor Lorna Barry reported that the sod turning for the CASA Children's Centre was well attended.

b) Juan de Fuca Water Distribution Commission

Councillor George OBriain reported that the Commission approved the Bear Mountain development cost charges.

c) Capital Regional District Board

Acting Mayor Marcus Farmer reported that the Silverspray parkland dedication will be determined by the LUC A committee at the end of June. He presented information on the proposed amendment to Order in Council 1048 by Director Lund.

Acting Mayor Marcus Farmer noted that a special Council meeting has been scheduled for June 24, 2003 at 7:30 pm in order for the new Mayor and Councillor to take their oaths of office.

CORRESPONDENCE REQUIRING ACTION

- C-1 Judy Brownoff, Chair, CRD Board, Softwood Industry Community Economic Adjustment Initiatives**

MOVED by Councillor John Farmer, seconded to support Chair Brownoff's position by letter to Mayor Colin Kinsley.

CARRIED UNANIMOUSLY

- C-2 Carrie M. MacPhee, Municipal Clerk, Corporation of the District of Saanich, Provincial Cuts to Children and Family Services, Impact on Saanich Neighbourhood Place and other Community Agencies**

MOVED by Councillor Barry, seconded to object to provincial cuts to children and family services by letter to Minister Hogg.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

- I-1 Robert G. Thibault, Minister of Fisheries and Oceans, Salmonid Enhancement Program (SEP)**

MOVED by Councillor Morino, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

MAYOR'S LIST

- RA-6 Terasen (Centra) Gas Operating Order, Agreement for Operation in Sooke, Correspondence from Paul R. Madsen, Director, Customer Care, Coordination of Natural Gas Distribution and Sewer Construction**

MOVED by Councillor Barry, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY


PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

ADJOURNMENT


MOVED by Councillor Barry, seconded to adjourn the meeting at 10:14 pm.

CARRIED UNANIMOUSLY



Marcus Farmer
Acting Mayor

Certified Correct:


Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on June 23, 2003 at 7:30 pm

COUNCIL PRESENT

Acting Mayor Marcus Farmer
Councillor Lorna Barry
Councillor Tom Morino
Councillor George OBriain

STAFF PRESENT

Tom Day, Chief Administrative Officer
Laurie Hurst, Director of Finance
Gary Smirfitt, Municipal Engineer

ABSENT: Councillor John Farmer

CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor Barry, seconded that the minutes of the Regular Council meeting held on June 9, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

BYLAWS

B-1 Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2003*

MOVED by Councillor Barry, seconded that Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2003* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that a meeting of the Committee of the Whole be held on July 3, 2003 for Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2003*.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Permit Application, 6631 Sooke Road, Sooke Business Centre

MOVED by Councillor OBriain, seconded to consider the development permit application for 6631 Sooke Road at a future meeting at the request of the applicant.

CARRIED UNANIMOUSLY

RA-2 Development Variance Permit Application, 5577 Medberry Close

MOVED by Councillor Barry, seconded to authorize issuance of development variance permit DVP2003-0169 to vary Part 5.07(d) of Zoning Bylaw 2040, by 6m to allow for a 4m rear yard setback subject to registration of the subdivision plan for 5577 Medberry Close. **CARRIED UNANIMOUSLY**

RA-3 Audited 2002 Financial Statements

MOVED by Councillor OBriain, seconded to receive the Audited 2002 Financial Statements for information. **CARRIED UNANIMOUSLY**

RA-4 Audit Findings Report, December 31, 2002

MOVED by Councillor OBriain, seconded to receive the Audit Findings Report dated December 31, 2002 for information. **CARRIED UNANIMOUSLY**

RA-5 Council 2002 Remuneration and Expenses Report

MOVED by Councillor Barry, seconded to receive the Council 2002 Remuneration and Expenses Report for information. **CARRIED UNANIMOUSLY**

RA-6 Revenue and Expenses Report, May 31, 2003

MOVED by Councillor Barry, seconded to receive the Revenue and Expenses Report for the period ending May 31, 2003 for information. **CARRIED UNANIMOUSLY**

MAYOR AND COUNCIL REPORTS

- a) **Sooke Economic Development Commission**
Councillor OBriain reported that the Commission held its first meeting and Rose Dumont, Steve Holland, Steve Grundy, Richard Sauve, and David Stocks have been appointed to the Commission. The next meeting is scheduled for July 9, 2003 at 5:00 pm.

CORRESPONDENCE REQUIRING ACTION

C-1 Alan Lowe, Mayor, City of Victoria, 2003 Canada Day Fireworks Celebration

MOVED by Councillor Morino, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

- C-2 Bonnie Sprinkling, Sooke Philharmonic Society, "Fling on the Flats" 2003 Committee**
MOVED by Councillor Barry, seconded to approve the request to permit the Sooke Philharmonic Society to use the Council Chamber on August 23, August 26 and August 28, 2003 without a fee, provided that a municipal representative is in attendance and that the Society pay janitor fees directly.
CARRIED
- Councillor OBriain opposed the motion.

CORRESPONDENCE FOR INFORMATION

- I-1 Susan Dee, Finance Secretary, Town of Sidney, Comparison of Tax Rates**
MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY
- I-2 Richard S. Stanwick, Chief Medical Health Officer, Vancouver Island Health Authority, Preparation for Arrival of West Nile Virus, Letter of May 14, 2003**
MOVED by Councillor Morino, seconded to advise Dr. Stanwick that Council believes West Nile Virus is a public health issue and should be fully addressed by the Vancouver Island Health Authority. **CARRIED UNANIMOUSLY**
- I-3 Derek R. Corrigan, Mayor, City of Burnaby, Safety System Transformation Project**
MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY
- I-4 Mayor Don Amos, Chair, Victoria Regional Transit Commission, BC Transit Program Funding for 2003-04**
MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

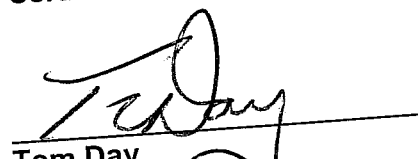
There were no questions or comments from the public.

ADJOURNMENT

MOVED by Councillor Barry, seconded to adjourn the meeting at 8:37 pm.
CARRIED UNANIMOUSLY


Marcus Farmer
Acting Mayor

Certified Correct:


Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on June 24, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner

ABSENT: Councillor John Farmer

CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:30 pm.

TAKING OF OATHS OF OFFICE AND OATHS OF ALLEGIANCE

Mr. Day administered the Oaths of Office and Oaths of Allegiance to Janet Evans and John Stephen. The Council members took their seats at the council table.

MAYOR'S INAUGURAL ADDRESS

Mayor Evans recognized the late Mayor Ed Macgregor, Councillor Marcus Farmer for performing the duties of Acting Mayor, all Council for moving forward in the interim period, and welcomed John Stephen to the Council table. Mayor Evans identified some of the upcoming work, including public consent for the sewer project, completion of the liquid waste management plan, selection of a site for a long term care facility, and improvements to the transportation network.

APPOINTMENT OF ACTING MAYORS FOR REMAINDER OF 2003

MOVED by Councillor Marcus Farmer, seconded to appoint acting mayors in the event of the Mayor's absence for the period specified in the year 2003:

May - June:	Councillor George OBriain
July - August:	Councillor John Farmer
September - October:	Councillor Tom Morino
November - December:	Councillor John Stephen

CARRIED UNANIMOUSLY

APPOINTMENTS OF COMMITTEES, BOARD AND COMMISSIONS

MOVED by Councillor Marcus Farmer, seconded to adopt the following appointments:

SELECT COMMITTEE APPOINTMENTS

Boundary Restructure Study Steering Committee	Councillor Marcus Farmer (chair) Councillor Tom Morino Mayor Janet Evans Mr. Steve Grundy (East Sooke) Ms. Ute Schnarr (East Sooke) Mr. Bruce Lemire-Elmore (Otter Point) Ms. Susan Smee (Shirley) Mr. Mike Conlin (Port Renfrew)
Chain of Office Committee	Councillor George OBriain Councillor Lorna Barry Mayor Janet Evans Mrs. Elida Peers
Health Care Committee	Councillor John Farmer Councillor Lorna Barry Councillor Marcus Farmer Mayor Janet Evans
Sign Committee	Councillor Tom Morino Councillor John Farmer Mayor Janet Evans Mr. Ron Dumont Mr. Bruce MacMillan Mr. Michael Dick Mr. Neil Flynn Mr. Jerry Liedtke
Subdivision and Development Standards Advisory Committee	Councillor Lorna Barry Councillor Marcus Farmer Mayor Janet Evans Ms. Linda MacMillan Mr. Douglas Wittich Mr. Phil Buchanan Mr. Stan Eakin Mr. A. E. (Ted) Davies

Vacation Home Committee

Councillor John Farmer (chair)
Councillor George OBriain
Mayor Janet Evans
Ms. Betty Tully
Ms. Linda Thibault
Ms. Brenda Parkinson
Mr. Ken Van
Ms. Linda MacMillan

COMMISSIONS

Sooke Economic
Development Commission

Councillor George OBriain (chair)
Councillor Lorna Barry

COUNCIL LIAISONS

Ed Macgregor Park

Mayor Janet Evans
Councillor John Stephen

Liquid Waste Management
Plan Public Advisory
Committee

Councillor Marcus Farmer
Councillor George OBriain

Sewer Community Liaison

Councillor John Farmer
Councillor Marcus Farmer, alternate

Sewer Implementation

Councillor John Farmer
Councillor Marcus Farmer
Councillor John Stephen

Social Planning Council
Liaison:

Councillor Lorna Barry

Streets and Traffic

Councillor Tom Morino

PUBLIC ADVISORY COMMITTEES AND COMMISSIONS

Liquid Waste Management
Plan Public Advisory
Committee

Ms. Anita Voss
Mr. Lorne Nicklason
Mr. Randy Clarkston
Mr. Ron Dumont
Mr. Hugh Kennedy
Mr. Doug Wittich
Mr. Glen Varney

Sooke Harbour and Basin
Water Quality Advisory
Commission

Mr. Joe Planes, T'Sou-ke Nation
Dr. Gloria Snively, JdFEA
Mr. Fred Graham, JdFEA
Dr. H.S. Whitney, Sooke
Mr. Darren Brown, Sooke

OTHER BOARDS, COMMISSIONS AND SOCIETIES

Board of Variance	Ms. Susan Bexon, chair Ms. Ellen Lewers Ms. Marilyn Andreychuk
Capital Regional District Board (Land Use A)	Mayor Janet Evans Councillor Marcus Farmer, alternate
Capital Region Emergency Service Telecommunications (CREST) Incorporated	Councillor George OBriain
Juan de Fuca Water Distribution Commission	Mayor Janet Evans Councillor George OBriain, alternate
Regional Water Supply Commission	Mayor Janet Evans Councillor John Stephen, alternate
Sooke and Electoral Area Parks and Recreation Commission	Councillor George OBriain Councillor John Stephen
Vancouver Island Regional Library Board	Councillor Lorna Barry Councillor George OBriain, alternate

LIAISONS TO BOARDS, COMMITTEES AND SOCIETIES

Onsite Management Advisory Committee	Councillor John Farmer
Sooke Community and Police Consultative Society	Councillor Tom Morino
Sooke Regional Historical Society	Councillor Lorna Barry
Treaty Advisory Committee	Councillor Marcus Farmer

Victoria Family Court
Committee and Youth Justice
Committee

Councillor Lorna Barry
Councillor John Stephen, alternate

Water Advisory Committee

Mr. Bill Pedneault


CARRIED UNANIMOUSLY


ADJOURNMENT

MOVED by Councillor Barry, seconded to adjourn the meeting at 7:55 pm.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor

Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on July 14, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor John Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner
Rachel Parker, Deputy Clerk (recorder)
Gary Smirfitt, Municipal Engineer

ABSENT: Councillor Lorna Barry, Councillor Marcus Farmer

CALL TO ORDER

Mayor Janet Evans called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor John Farmer, seconded that the minutes of the Regular Council meeting held on June 23, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that the minutes of the Special Council meeting held on June 24, 2003 be adopted as corrected to show that Councillor John Farmer was not present.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that the minutes of the Committee of the Whole meeting held on July 3, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Morino, seconded that the minutes of the Sooke Harbour and Basin Water Quality Advisory Commission meeting held on March 25, April 22, and May 20, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that minutes of the Liquid Waste Management Plan Public Advisory Committee and the Liquid Waste Management Plan Technical Advisory Committee meeting held on June 24, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that minutes of the Board of Variance meeting held on June 7, 2003 be received for information.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

DELEGATIONS

D-1 Angie Bailey, Presentation

Ms. Bailey presented a carved replica of a traditional cedar canoe to Council. On behalf of Council, Mayor Evans thanked Ms. Bailey for the gift to the community's art collection

PUBLIC HEARINGS

PH-1 1731 Whiffin Spit Road, Bylaw No. 131, Zoning Amendment Bylaw (2040-43)

Mayor Evans opened the public hearing and advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

Mr. Limshue reviewed the application.

Councillor OBriain noted that the heronry in Beacon Hill Park is the largest on Vancouver Island and compares to the heronry adjacent to the subject property.

Councillor John Stephen asked whether an increase in density was proposed. Mr. Limshue advised that there was no proposal to increase density at this time.

Gail Hall of Sooke River Road asked for the size of the parcel in acres. She commented that the municipality has made a commitment to the Province to 1 hectare.

Bruce MacMillan of Deerlepe Road commented that there were a large number of herons in the area that should be protected.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 7:47 pm

BYLAWS

B-1 Bylaw No. 114, Zoning Amendment Bylaw (2040-36), Repeal Subdivision and Storm Drainage Provisions

MOVED by Councillor John Farmer, seconded that Bylaw No. 114, *Zoning Amendment Bylaw (2040-36)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that Bylaw No. 114, *Zoning Amendment Bylaw (2040-36)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Morino, seconded that a public hearing for Bylaw No. 114, *Zoning Amendment Bylaw (2040-36)* be held August 11, 2003.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 131, Zoning Amendment Bylaw (2040-43), 1731 Whiffin Spit Road

MOVED by Councillor OBriain, seconded that Bylaw No. 131, *Zoning Amendment Bylaw (2040-43)* be read a third time.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 137, Emergency Program Bylaw, 2003

MOVED by Councillor John Farmer, seconded that *Emergency Program Bylaw, 2003* be considered at the next regular Council meeting.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 139, Zoning Amendment Bylaw (2040-45), 6580 Throup Road

MOVED by Councillor John Farmer, seconded that Bylaw No. 139, *Zoning Amendment Bylaw (2040-45)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that Bylaw No. 139, *Zoning Amendment Bylaw (2040-45)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that a public hearing for Bylaw No. 139, *Zoning Amendment Bylaw (2040-45)* be held August 11, 2003.

CARRIED UNANIMOUSLY

B-5 **Bylaw No. 140, Zoning Amendment Bylaw (2040-46), Goodmere Road, JCB Holdings, Seniors Apartment**

MOVED by Councillor John Farmer, seconded that Bylaw No. 140, *Zoning Amendment Bylaw (2040-46)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that Bylaw No. 140, *Zoning Amendment Bylaw (2040-46)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that a public hearing for Bylaw No. 140, *Zoning Amendment Bylaw (2040-46)* be held August 11, 2003.

CARRIED UNANIMOUSLY

B-6 **1975 & 1977 Caldwell Road**

(a) Bylaw No. 141, Official Community Plan Amendment Bylaw (86-7)

MOVED by Councillor John Farmer, seconded that Bylaw No. 141, *Official Community Plan Amendment Bylaw (86-7)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that Bylaw No. 141, *Official Community Plan Amendment Bylaw (86-7)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that a public hearing for Bylaw No. 141, *Official Community Plan Amendment Bylaw (86-7)* be held August 18, 2003.

CARRIED UNANIMOUSLY

(b) Bylaw No. 142, Zoning Amendment Bylaw (2040-47)

MOVED by Councillor OBriain, seconded that Bylaw No. 142, *Zoning Amendment Bylaw (2040-47)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that Bylaw No. 142, *Zoning Amendment Bylaw (2040-47)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that a public hearing for Bylaw No. 142, *Zoning Amendment Bylaw (2040-47)* be held August 18, 2003.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Variance Permit Application, DVP2003-0188, 5106B Sooke Road

MOVED by Councillor John Farmer, seconded to authorize issuance of a development variance permit DVP2003-0188 to allow for an 8.1m variance of a side yard setback for the one family dwelling B at 5106 Sooke Road.

CARRIED UNANIMOUSLY

RA-2 Development Variance Permit Application, DP2003-0183, Sun Rivers Estates Directional Sign

Mayor Evans noted correspondence on the Mayor's List from Ken Van and Patricia Homer in opposition to the application, and read a written submission from Don Rittaler in support of the application.

Ken Van of Phillips Road commented that the role of the Sign Committee is not to review applications, that the variance permit will give advantage to a business, that the applicant does not own the property, and questioned how a variance permit could be registered on public land. He commented on the definitions in the zoning bylaw and that billboards are prohibited. He noted that the variance would set a precedent for offsite signs.

MOVED by Councillor Morino, seconded to consider Development Variance Permit DVP2003-0183 at the next regular Council meeting to allow the applicant and staff to review Council and public concerns.

CARRIED UNANIMOUSLY

RA-3 Development Permit Application, DP2003-0181, 6250 Sooke Road, Sooke River Store (Old Milne's Landing Store)

MOVED by Councillor John Farmer, seconded to authorize issuance of development permit DP2003-0181 to allow for site changes for the building located at 6250 Sooke Road, legally described as Lot A, Section 15, Sooke District, Plan 19346.

CARRIED UNANIMOUSLY

RA-4 Development Permit Application, DP2002-0355, 6631 Sooke Road, Sooke Business Centre

Mayor Evans noted correspondence on the Mayor's

MOVED by Councillor Morino, seconded to refuse to consider development permit DP2002-0355 until all outstanding building and fire code issues are addressed.

CARRIED

Councillor OBriain opposed the motion.

RA-5 Development Permit Application, DP2003-0159/0160/0161, 2024-2218 Idlemore Road

MOVED by Councillor John Farmer, seconded to authorize issuance of development permit DP2003-0159/0160/0161 to allow for industrial buildings at 2024-2218 Idlemore Road, legally described as Lot 5, Block 2, Section 7, Sooke District, Plan 2434; Lot 6, Block 2, Section 7, Sooke District, Plan 2434; Lot 7, Block 2, section 7, Sooke District, Plan 2434.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that issuance of DP2003-0159/0160/0161 be subject to all requirements of the covenant that was registered at the time of rezoning (RZ01-008) being adhered to; and Development Services receiving a security in the amount of \$11,865.00 for provision of landscaping.

CARRIED UNANIMOUSLY

RA-6 Committee of the Whole Report, Application to Remove 1669/1673 Whiffin Spit Road From the Agricultural Land Reserve

MOVED by Councillor John Farmer, seconded to forward to the Land Reserve Commission, without recommendation, the application for exclusion affecting the parcel located at 1669/1673 Whiffin Spit Road, and legally described as that part of Section 5, Sooke District, lying between the southerly boundary of Parcel B (DD57594I) and the northerly boundary of Plan 11240A and to the East of the New Road 1 chain wide shown on Plan 1282A.

CARRIED

Councillor Stephen opposed the motion.

RA-6 Mrs. Hall's letter of July 10, 2003

MOVED by Councillor John Farmer, seconded to receive the report for information.

CARRIED UNANIMOUSLY

RA-7 Cancellation of Regular Council Meeting

MOVED by Councillor OBriain, seconded to cancel the regular council meeting of September 22, 2003.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Capital Regional District Board

Mayor Evans reported that the Board has created the position of Manager of Corporate Communication. Land Use A Committee recommendations were removed from the agenda due to mapping errors.

b) Juan de Fuca Water Distribution Commission

Mayor Evans reported that the Commission voted in favour of a 5% assist factor and an increase in fees to 12%.

c) Capital Region Emergency Service Telecommunications (CREST) Incorporated

Councillor OBriain reported that the distortion problems with the new communication system are being resolved.

d) Economic Development Commission

Councillor OBriain reported that the members of the Commission are getting to know one another and that Councillor Barry is vice-chair.

e) Sooke and Electoral Area Parks and Recreation Commission

Mayor Evans reported that a delegation from the Royal Roads spoke on the proposed mountain bike park at Broom Hill. The snow melting pit at the recreation centre has been approved.

MOVED by Councillor Morino, seconded that the meeting continue past 10:00 pm.
CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Development Services Quarterly Report, January - June 2003

MOVED by Councillor John Farmer, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-2 Economic Development Commission, Quarterly Report

MOVED by Councillor OBriain, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-3 Fire Department, 2nd Quarter Report for 2003

MOVED by Councillor John Farmer, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-4 Emergency Program, Quarterly Report, April - June 2003

MOVED by Councillor John Farmer, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-5 Bylaw Enforcement, Quarterly Report, April - June 2003

MOVED by Councillor John Farmer, seconded to receive the report for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE REQUIRING ACTION

- C-1 Steve Wallace, Chair, Denim Pine Marketing Association, Request for Letter of Support for Funding & Renew of Membership.**

MOVED by Councillor John Farmer, seconded to renew corporate membership and forward a letter of support for the Softwood Industry Community Economic Adjustment Initiative.

CARRIED

John Stephen opposed the motion.

- C-2 Jeanette Sloan, Chair, Fundraising Committee, Ballet Victoria Society, Request for Donation**

MOVED by Councillor Morino, seconded to not support the request.

CARRIED UNANIMOUSLY

- C-3 Derek Appleton, Chair, Alberni-Clayquot Regional District, Participation in Regional Sessions of the BC Utilities Commission Heritage Contract, Stepped Rates and Access Principles**

MOVED by Councillor OBriain, seconded to forward a letter of support for the submission.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

- I-1 George Heyman, President, BC Government and Service Employees Union, Video Cut to the Heart - The cost of government cuts in BC communities**

MOVED by Councillor OBriain, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

- I-2 Canada/British Columbia Infrastructure Program, Sooke Core Area Sanitary Sewer System**

MOVED by Councillor John Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

NEW BUSINESS

Councillor OBriain moved that staff review the noise bylaw. The motion was not seconded.

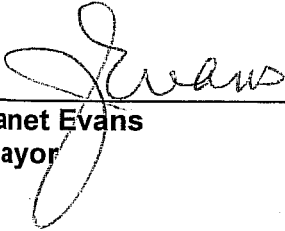
PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

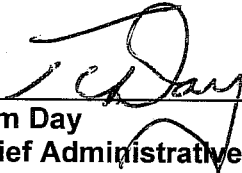
ADJOURNMENT

MOVED by Councillor Morino, seconded to adjourn the meeting at 10:15 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on August 11, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor John Farmer
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer
Susan Kelly, Admin/Finance Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner
Bob Kelsey, Fire Chief
Gary Smirfitt, Municipal Engineer
Sabina FooFat, Assistant Planner

CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Committee of the Whole meeting held on July 7, 2003 be adopted as corrected for grammar and spelling.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Committee of the Whole meeting held on July 8, 2003 be adopted as corrected for grammar and spelling.

CARRIED UNANIMOUSLY

MOVED by Councillor Morino, seconded that the minutes of the Committee of the Whole meeting held on July 14, 2003 be adopted as corrected for grammar and spelling.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that the minutes of the Regular Council meeting held on July 14, 2003 be adopted as corrected for grammar and spelling.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on July 29, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Barry, seconded that minutes of the Sooke Economic Development Commission meeting held on July 9, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that minutes of the Vacation Home Committee meeting held on July 30, 2003 be received for information.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Ken Van of Phillips Road commented on the Sun River Estates development and expressed his concerns for bank erosion. Mr. Van questioned if any geotechnical studies have been undertaken.

Marlene Barry of King Road expressed her opposition to the possibility of Cooper's Cove being designated a protected area.

Linda Young, on behalf of the Sooke Harbour Authority, expressed concerns for parking, congestion, safety, and emergency vehicles access should Council approve the development permit application for a small restaurant at 1831 Maple Avenue South.

David Parsons of Phillips Road expressed his support of the public opinion survey but would like to see some very specific questions be included. Mr. Parsons also expressed his concerns regarding the waiver of the requirement of 10% of a lot perimeter be highway frontage and the environmental impact of the Sun River Estates development.

PUBLIC HEARINGS

PH-1 Goodmere Road, Bylaw No. 140, *Zoning Amendment Bylaw (2040-46)*

Mayor Evans opened the public hearing and advised that any person who believes that their interest in the property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

Mr. Limshue reviewed the application.

Councillor OBriain asked for clarification of RM3 zoning regarding the reference to assisted living. Mr. Limshue responded that the proposed zoning does not make the use for assisted living mandatory.

Lois Gardner of Golledge Avenue expressed her support of the application and commented on her concerns regarding the height of the proposed building and the conflicts with the Official Community Plan.

Glenn Dickie of Goodmere Road read letters from the following residents:

Muriel and John Yates of Murray Road

Mrs. Kennedy of Horne Road

Phyllis and Eric Phillips of Goodmere Road.

Mr. Dickie commented that he is not opposed to an assisted living complex, provided property values in the area do not decrease, waterfront views are not obstructed, and traffic is not increased.

Gail Hall of Sooke River Road stated that she would like to see a covenant to ensure the land use be restricted for "assisted living" or to have a separate zoning classification that would ensure for this use. Mrs. Hall expressed concerns regarding building height, and conflicts with the Official Community Plan. She questioned why the application is being brought forward prior to confirmation of a community sewage system.

Randy Clarkston of Glenidle Road, representing the applicant for this development, clarified that the site will be excavated to allow for a large portion of the building to be constructed below the existing lot line. Mr. Clarkston further commented on the need for an assisted living building in Sooke, regardless of a community sewage system being in place.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 8:20 pm.

Written submissions were received from the following:

Lois Gardner, 6511 Golledge Avenue	in support
Phyllis and Eric Phillips, 6696 Goodmere Road	opposed
Mrs. Kennedy, 6670 Horne Road	opposed
Muriel and John Yates, 1946 Murray Road	opposed
Glenn Dickie, 6689 Goodmere Road	opposed
Rick Royer, 6706 Horne Road	opposed

PH-2 Repeal Subdivision Servicing Requirements and Storm Drain Standards, Bylaw No. 114, Zoning Amendment Bylaw (2040-36)

Mr. Limshue reviewed the application.

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 8:22 pm.

BYLAWS

B-1 Bylaw No. 65, Subdivision and Development Standards Bylaw, 2003

MOVED by Councillor Barry, seconded that Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2003* be read a third time, as corrected in Section 13, by deleting the word "sub".

CARRIED UNANIMOUSLY

B-2 Bylaw No. 114, Zoning Amendment Bylaw (2040-36) - Repeal Subdivision and Storm Drainage Provisions

MOVED by Councillor Barry, seconded that Bylaw No. 114, *Zoning Amendment Bylaw (2040-36)* be read a third time.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 131, Zoning Amendment Bylaw (2040-43), 1731 Whiffin Spit Road

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 131, *Zoning Amendment Bylaw (2040-43)* be adopted.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 137, Emergency Program Bylaw, 2003

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 137, *Emergency Program Bylaw, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 137, *Emergency Program Bylaw, 2003* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 137, *Emergency Program Bylaw, 2003* be read a third time as corrected for a spelling error.

CARRIED UNANIMOUSLY

B-5 Bylaw No. 138, Zoning Amendment Bylaw (2040-44), 6751 West Coast Road, Ed Macgregor Park

MOVED by Councillor John Farmer, seconded that Bylaw No. 138, *Zoning Amendment Bylaw (2040-44)* be adopted.

CARRIED UNANIMOUSLY

B-6 Bylaw No. 139, Zoning Amendment Bylaw (2040-45), 6580 Throup Road

MOVED by Councillor Marcus Farmer, seconded that Council rescind second reading of Bylaw No. 139, *Zoning Amendment Bylaw (2040-45)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 139, *Zoning Amendment Bylaw (2040-45)* be amended by changing the legal description as follows: Lot A, Section 26, Sooke District, Plan VIP57514 Except Part in Plan VIP58752.

CARRIED UNANIMOUSLY

MOVED by Councillor Morino, seconded that Bylaw No. 139, *Zoning Amendment Bylaw (2040-45)* be read a second time as amended.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain that a Public Hearing for Bylaw No. 139, *Zoning Amendment Bylaw (2040-45)* be held on September 8, 2003.

CARRIED UNANIMOUSLY

E-7 Bylaw No. 140, Zoning Amendment Bylaw (2040 - 46) - Goodmere Road

MOVED by Councillor Morino, seconded that Council direct staff to review the public concerns and report back to Council.

CARRIED UNANIMOUSLY

E-8 Bylaw No. 143 Zoning Amendment Bylaw (2040-48)

Mr. Day proposed the following corrections to the proposed bylaw:

1. to delete, "for the purpose of amending the zoning on the property located at 7148 West Coast Road" from the subtitle.
2. to amend, "farm help" by replacing with "farm employees", in item 2.
3. to delete "Schedule A".

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 143, *Zoning Amendment Bylaw (2040-48)* be introduced and read a first time, as corrected.

CARRIED

Councillor Morino opposed the motion.

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 143, *Zoning Amendment Bylaw (2040-48)* be read a second time.

CARRIED

Councillor Morino opposed the motion.

MOVED by Councillor Barry, seconded that a public hearing by Bylaw No. 143, *Zoning Amendment Bylaw (2040-48)* be held on September 8, 2003.

CARRIED

Councillor Morino opposed the motion.

REPORTS REQUIRING ACTION

RA-1 Committee of the Whole Report, July 7, 2003 - Sooke Core Sewer Project, Setting the Specified Area Boundaries

MOVED by Councillor Marcus Farmer, seconded to adopt Policy 11.5, Sooke Core Sewer Specified Area Boundary Policy as corrected by replacing Section 2. (a) September 1, 2003 with October 1, 2003.

CARRIED

Councillor Morino opposed the motion.

Councillor Stephen opposed the motion.

RA-2 Neighbourhood Sewer Liaisons

MOVED by Councillor Morino, seconded to direct staff to advertise for volunteers for a Neighbourhood Sewer Liaison program.

CARRIED UNANIMOUSLY

RA-3 Public Opinion Survey, Sooke Core Sewer Project

MOVED by Councillor Marcus Farmer, seconded to authorize an expenditure of up to \$8,500.00 from the sewer capital budget to undertake public opinion research subject to Council review of the survey questions.

CARRIED UNANIMOUSLY

RA-4 Development Permit Application: DP2003-0141, 1831 Maple Avenue - Proposed Restaurant

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of Development Permit DP2003-0141 to allow for a restaurant building at 1831 Maple Avenue, legally described as Lot 1, Section 3, Sooke District, Plan 5201 subject to:

1. The applicant applying for a Highway Use Permit in order to construct five additional off-site parking stalls.
2. The construction of five parking stalls on the Municipal Road Right-of-Way in accordance with the Municipal Engineer, or a legal agreement securing of at least 3 parking stalls on an adjacent private lot.

CARRIED

Councillor Morino opposed the motion.

RA-5 Development Permit Application DP2003-0170 - 6751 West Coast Road – Ed Macgregor Park

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of Development Permit DP2003-0170 for the construction of a public parking lot on the property known as 6751 West Coast Road, legally described at Lot 20, Section 3, Sooke District, Plan 1169.

CARRIED UNANIMOUSLY

RA-6 Development Variance Permit Application for Sun River Estates Directional Sign

MOVED by Councillor John Farmer, seconded to authorize issuance of:

- a. a development variance permit DVP2003-0183 to allow for the construction of an off-site directional sign with a copy area of 3.2m x 1.8m in the Highway right-of-way located at the northeast corner of the Phillips Road and Sooke Road intersection.
- b. a temporary sign permit for a period of not more than twelve months, which may be renewed annually, subject to the developer maintaining the landscaped area at the base of the sign.

DEFEATED

MOVED by Councillor Morino, seconded to direct staff to write a letter to the Ministry of Transportation to advise that the Development Variance Permit Application for Sun River Estates Directional Sign has been denied.

CARRIED

Councillor John Farmer opposed the motion.

RA-7 Appointment of Employees

MOVED by Councillor Barry, seconded that Cathe Park, Tania Hamilton, Debra Juch, and Neil Logan be appointed as Animal Control Officers; that Don Brown be appointed as Bylaw Enforcement Officer; and the appointments of Miles Drew, Stephan Drouin, and Ian Rempel as Bylaw Enforcement Officers be rescinded.

CARRIED UNANIMOUSLY

RA-8 Coopers Cove - Protected Area Recommendation

MOVED by Councillor OBriain, seconded to direct staff to undertake a public consultation process regarding the status of Coopers Cove, and report back to Council.

CARRIED

Councillor Stephen opposed the motion.

MOVED by Councillor Barry, seconded that the meeting continue past 10:00 p.m.

CARRIED UNANIMOUSLY

RA-9 Amendments to the Election Procedures Bylaw

MOVED by Councillor Barry, seconded to give first reading to *Bylaw No. 144, Election Procedures Amendment Bylaw (100-1)*.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded to give second reading to *Bylaw No. 144, Election Procedures Amendment Bylaw (100-1)*.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded to give third reading to *Bylaw No. 144, Election Procedures Amendment Bylaw (100-1)*.

CARRIED UNANIMOUSLY

RA-10 Waiver of the requirement that at least 10% of a lot perimeter be highway frontage for Proposed Lot B of the Subdivision of Lot 11, Section 36, Sooke District, Plan 23816 (6855 Pascoe Road)

MOVED by Councillor Farmer, seconded to grant exemption from the requirement that at least 10% of a lot perimeter be highway frontage for Proposed Lot B of the Subdivision of Lot 11, Section 36, Sooke District, Plan 23816 (6855 Pascoe Road).

CARRIED UNANIMOUSLY

RA-11 Waiver of the requirement that at least 10% of a lot perimeter be highway frontage for Proposed Lots 33 and 43 of Phase 1A and Proposed Lots 12, 13 and 14 of Phase 1C of Subdivision for Sun River Estates

MOVED by Councillor Marcus Farmer, seconded to grant exemption from the requirement that at least 10% of the perimeter of a lot must front on highway for proposed Lots 33 and 43 of Phase 1A and Proposed Lots 12, 13 and 14 of Phase 1C of Subdivision for Sun River Estates legally described as:

- a. Section 28, Sooke District Except That Part in Plan VIP75447
- b. Section 29, Sooke District Except Parcel A (DD 83385-I) Thereof and Except Part in Plan 13674 and VIP75447
- c. Section 32, Sooke District Except That Part in Plan VIP75447
- d. Lot 1, Section 27, Sooke District, Plan VIP70202 Except that part in Plan VIP75447

CARRIED

Councillor OBriain opposed the motion.

RA-12 Fire Apparatus #207 Chassis Replacement

MOVED by Councillor Barry, seconded to enter into a contract with Profire Emergency Equipment of BC to remove and replace the existing heavy rescue apparatus body onto a new replacement freightliner chassis for the sum of \$100,120.00

CARRIED UNANIMOUSLY

RA-13 Late Payment Penalty on Property Tax

MOVED by Councillor Barry, seconded to not support the requests to have the 10% penalty reversed for late payment of property taxes, to not forward the requests to MCAWS and to forward letters to the property owners regarding the decision.

CARRIED

Councillor Morino opposed the motion.

RA-14 Development Permit Application DP2003-0122 - 6309 Sooke Road – Sooke River Hotel

MOVED by Councillor Marcus Farmer, seconded that Council authorize issuance of Development Permit DP2003-0122 to allow for additions to the licensed liquor store at 6309 Sooke Rd. (the Sooke River Hotel), legally described as Lot A, Section 73, Sooke District, Plan VIP75505 subject to a landscape security in the amount of \$2,500.00.

CARRIED UNANIMOUSLY

Don Rittaler submitted a petition to Council for information.

REPORTS FOR INFORMATION

RI-1 Selected demographic characteristics of Sooke (DM) with comparisons to total British Columbia

MOVED by Councillor Marcus Farmer, seconded to receive the report for information.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Sooke Boundary Restructure Study Steering Committee

Councillor Marcus Farmer advised that a meeting date has been scheduled for September 18, 2003.

CORRESPONDENCE REQUIRING ACTION

- C-1 John Arnett, 7065 Richview Road, Sooke, BC** - Galloping Goose crossing at Sooke Road and Coopers Cove

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

- C-2 Alan Clapp, for the Challenger Map Advisory Group - 4837 Cambie Street, Vancouver BC** - Support for the Challenger Map

MOVED by Councillor Marcus Farmer, seconded to forward a letter of support.
CARRIED UNANIMOUSLY

- C-3 Martin Reinders, Director Stage West Players, Set Designer and Builder, Sooke, BC** - Temporary Use of the Old Works Yard

MOVED by Councillor Barry, seconded to approve the request for temporary storage use by Stage West Players at the municipal property located at Kaltasin Road and Sooke Road.
CARRIED UNANIMOUSLY

- C-4 Anita Bleick, Staples McDannold Stewart** - Closure of Victoria Land Title Office

MOVED by Councillor Barry, seconded to forward a letter to Minister Stan Hagen asking that the decision to close the Land Title Office in Victoria be reconsidered.
CARRIED UNANIMOUSLY

- C-5 Minister George Abbott, Ministry of Community, Aboriginal and Women's Services** - UBCM Meeting Requests

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

- C-6 Premier Gordon Campbell, Province of British Columbia** - UBCM Meeting Requests

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

- C-7 Charlene K. Imai, Meeting Coordinator, City Clerk's Department, City of Vancouver** - 2010 Vision for British Columbians with disabilities

MOVED by Councillor Marcus Farmer, seconded to forward a letter to of support and to advise that Mayor Evans will act as the contact person for the District of Sooke.
CARRIED UNANIMOUSLY

C-8 Paul Murray, General Manager, CREST - Conduct of Annual General Meeting ("AGM")

MOVED by Councillor Marcus Farmer, seconded to advise that the CREST AGM date conflicts with UBCM.

CARRIED UNANIMOUSLY

MOVED by Councillor Morino, seconded to:

- a) receive and approve the 2003 CREST Directors Report;
- b) receive and approve the December 31, 2002 Audited Financial Statements;
- c) approve the reappointment of KPMG, Chartered Accountants as CREST Auditors;
- d) approve the CREST Special Resolution to amend Section 4.5 of the CREST Company Articles as proposed.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Minister Colin Hansen, Ministry of Health Services - Community Health Advisory Councils

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 Nils Jensen, Chair, Regional Water Supply Commission - Capital Regional District, Water Department - Cooperation Requested in Conserving Water

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Brian J. Kerr, M.L.A. , Malahat - Juan de Fuca - Sooke Infrastructure Grant

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-4 John Furlong, President and Chief Operating Officer, Vancouver 2010 Bid Corporation - Vancouver 2010 Bid Corporation

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-5 Chair, Karen Goodings, Peace River Regional District - Borders closures and the Trade of Meat Products

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-6 **Jim Abram, Chair, Comox-Strathcona Regional District - Bill 48 - Agriculture Food & Fisheries Statutes Amendment Act, 2003**

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

NEW BUSINESS

Councillor OBriain and Councillor Stephen commented on the Land Use Committee "A" meeting.


PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall of Sooke River Road, commented on the Land Use Committee "A" meeting.


ADJOURNMENT

MOVED by Councillor Stephen, seconded to adjourn the meeting at 10:40 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on August 18, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner
Gary Smirfitt, Municipal Engineer
Susan Kelly, Admin/Finance (Recorder)

ABSENT: Councillor John Farmer

CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 pm.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

PUBLIC HEARINGS

PH-1 1975 and 1977 Caldwell Road, Bylaw No. 141, *Official Community Plan Amendment Bylaw (86-7)* and Bylaw No. 142, *Zoning Amendment Bylaw (2040-47)*

Mayor Evans opened the public hearing and advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

Mr. Limshue reviewed the application.

Councillor Morino questioned the difference between the Community Residential and the Village Residential Zone.

Mayor Evans asked for confirmation that the proposed Lot B meets the minimum parcel size of 1300m².

Councillor Morino asked if the entire ALR lands adjacent to the subject property were planned for rezoning as well. Mr. Limshue advised Council that the onus is on the property owner to make an application.

Councillor Stephen asked why Council decided to designate this area as Agriculture in the Official Community Plan and is now wishing to change it. Mr. Limshue explained that the Agricultural Land Commission approved exclusion of the land from the ALR and the application to rezone has come forth from the owner of the property.

Kathleen Margaret MacKenzie of Caldwell Road advised that she was in support of the application for R1 zoning.

Stan Eakin of Austins Place commented that lands designated Agricultural in the OCP were done so to match the Agricultural Land Reserve and all lands that are in the ALR were shown as green in the OCP until such time that the Land Commission has provided for their exclusion and Council has approved a rezoning application.

Elizabeth Jenkins, the applicant, stated that the purpose of their application is to remove the smaller lot from the large parcel and they have no further subdivision plans.

Mayor Evans called three times for further submissions. Hearing none, she closed the public hearing at 8:45 pm.

BYLAWS

B-1 Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2003* - adoption

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2003* be adopted.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 114, *Zoning Amendment Bylaw (2040-36)*, Repeal Subdivision and Storm Drainage Provisions - adoption

MOVED by Councillor Barry, seconded that Bylaw No. 114, *Zoning Amendment Bylaw (2040-36)* be adopted.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

Mayor Evans advised that each member of Council has received a copy of the UBCM Annual Report.

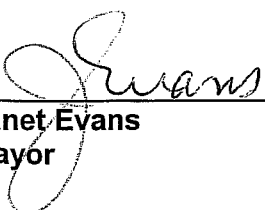
NEW BUSINESS

Councillor Morino asked for further information on the contract between the District of Sooke and the Sooke Community Association.

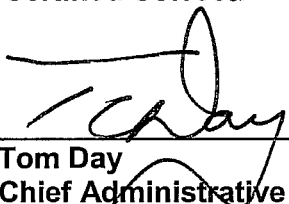
ADJOURNMENT

MOVED by Councillor Barry, seconded to adjourn the meeting at 8:50 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on September 8, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor John Farmer
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner
Bob Kelsey, Fire Chief

CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor OBriain, seconded that the minutes of the Committee of the Whole meeting held on August 11, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that the minutes of the Regular Council meeting held on August 11, 2003 be adopted as corrected in the second public question and comment period to show that Councillor Stephen also commented about Land Use A Committee.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Special Council meeting held on August 18, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Marcus Farmer, seconded that minutes of the Liquid Waste Management Plan Public Advisory Committee meeting held on August 25, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that minutes of the Liquid Waste Management Plan Technical Advisory Committee meeting held on August 25, 2003 be received for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

PUBLIC HEARINGS

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearings.

PH-1 Bylaw No.139, Zoning Amendment Bylaw (2040-45), 6580 Throup Road

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:38 pm.

PH-2 Bylaw No. 143, Zoning Amendment Bylaw (2040-48), Amend Agriculture AG Zone

Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 7:40 pm.

BYLAWS

B-1 Bylaw No. 137, Emergency Program Bylaw, 2003

MOVED by Councillor Barry, seconded that Bylaw No. 137, *Emergency Program Bylaw, 2003* be adopted.

CARRIED UNANIMOUSLY

B-2 Bylaw No. 139, Zoning Amendment Bylaw (2040-45), 6580 Throup Road

MOVED by Councillor Barry, seconded that Bylaw No. 139, *Zoning Amendment Bylaw (2040-45)* be read a third time.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 140, Zoning Amendment Bylaw (2040-46), Goodmere Road, Seniors Apartment

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 140, *Zoning Amendment Bylaw (2040-46)* be read a third time.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that prior to adoption of Bylaw No. 140, *Zoning Amendment Bylaw (2040-46)*,

- a. a covenant is registered in favour of the District of Sooke to ensure construction of the Goodmere Road in front of the building and repave Goodmere Road from the site to Murray Road prior to issuance of a Building Permit; and,
- b. a covenant is registered in favour of the District of Sooke to ensure the provision of Senior's housing.

CARRIED UNANIMOUSLY

B-4 1975 and 1977 Caldwell Road, Bylaw No. 141, Official Community Plan Amendment Bylaw (86-7), Bylaw No. 142, Zoning Amendment Bylaw (2040-47)

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 141, *Official Community Plan Amendment Bylaw (86-7)* be read a third time.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 142, *Zoning Amendment Bylaw (2040-47)* be read a third time.

CARRIED UNANIMOUSLY

B-5 Bylaw No. 143, Zoning Amendment Bylaw (2040-48), Amend Agriculture AG Zone

MOVED by Councillor Barry, seconded that Bylaw No. 143, *Zoning Amendment Bylaw (2040-48)* be read a third time.

CARRIED UNANIMOUSLY

B-6 Bylaw No. 144, Election Procedures Amendment Bylaw (100-1)

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 144, *Election Procedures Amendment Bylaw (100-1)* be adopted as corrected for typographical errors.

CARRIED UNANIMOUSLY

B-7 Bylaw No. 145, Zoning Amendment Bylaw (2040-49), Amend Definitions

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 145, *Zoning Amendment Bylaw (2040-49)* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 145, *Zoning Amendment Bylaw (2040-49)* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded to hold a public hearing for Bylaw No. 145, *Zoning Amendment Bylaw (2040-49)* on September 29, 2003.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Variance Permit Application, DVP2003-0226, Ayum Road

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of a development variance permit DP2003-0226 to allow for sections of a proposed road to be constructed at a 15% grade located at an undeveloped property on Ayum Road legally described as:

“That part of Section 62, Sooke District, lying to the north of the northerly boundary of Plan 176 RW, except that part thereof included within the boundaries of Plan 109 RW and except that Part thereof being the right of way of the pipe line of Victoria City lying 50 feet on either side of the centre line of the concrete pipe as now located, which central line

commences at a point on the easterly boundary of said section, distant southerly 189.6 feet from the north easterly corner of said section, thence westerly to a point on the northerly boundary of said section distant westerly 451 feet more or less from the said north easterly corner except part in plan VIP71365."

by varying District of Sooke Bylaw No. 65, *Subdivision and Development Standards Bylaw*, Section R, Part 9 from 12% to 15%.

CARRIED

Councillor Morino opposed the motion.

RA-2 Development Permit Application, DP2003-0218, 1820 Maple Avenue

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of development permit DP2003-0218 to allow for a renovated residential building at 1820 Maple Avenue, legally described as Lot C, Section 3, Sooke District, Plan 18924.

CARRIED UNANIMOUSLY

RA-3 Waiver of the requirements that at least 10% or the lot perimeter be highway frontage for subdivision of parcel on Blythwood Road

MOVED by Councillor Marcus Farmer, seconded to grant exemption from the requirement that at least 10% of the perimeter of a lot must front on a highway for Lot A of the proposed subdivision of Lots 2, 3 and 4, Section 11, Sooke District, Plan VIP68465 (Blythwood Road).

CARRIED UNANIMOUSLY

RA-4 Proposed Strata Conversion Subdivision of 6954 Grant Road West and 6935 Charval Place

MOVED by Councillor Marcus Farmer, seconded to authorize the strata conversion of Lot "A", of section 22, Sooke District, Plan 26620 subject to the requirements identified by the Building Inspector being addressed.

CARRIED UNANIMOUSLY

RA-5 Sooke Core Sewer Specified Area Boundary Policy, Policy 11. 5

MOVED by Councillor Marcus Farmer, seconded to amend Policy 11.5, Sooke Core Sewer Specified Area Boundary Policy, by deleting the final sentence in section 2(a) and inserting the following: "Final payment must be made within 10 days following the date on which the core sewer specified area system is certified by the Municipal Engineer as being available for accepting sewage flows."

CARRIED UNANIMOUSLY

RA-6 Community Sewer Project, Proposed Schedule for Assent of the Electors for Sooke Core Specified Area Bylaw

MOVED by Councillor Marcus Farmer, seconded to authorize the Schedule for Assent of the Electors for the Sooke Core Sewer Specified Area Bylaw.

CARRIED

Councillor Stephen opposed the motion.

RA-7 Acquisition of Public Works Yard, Kaltasin Road

MOVED by Councillor Marcus Farmer, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RA-8 Ed Macgregor Park

MOVED by Councillor Barry, seconded to change the name of Ed Macgregor Memorial Park to Ed Macgregor Park.
CARRIED Councillor OBriain opposed the motion.

MAYOR AND COUNCIL REPORTS

a) Juan de Fuca Water Distribution Commission

Mayor Janet Evans reported that the Commission has received a request from the Kemp Lake Water District to consider providing water service to the Kemp Lake area.

a) CREST

Councillor OBriain reported that the City of Victoria has requested that CREST cover the costs of an alternate communication system as the CREST system does not work in underground parkades.

CORRESPONDENCE REQUIRING ACTION

C-1 Ken Pungente, President, Otter Point and Shirley Residents and Ratepayers Association, Sooke Sewer Project, Method of Disposal

MOVED by Councillor Marcus Farmer, seconded to invite the Directors of Otter Point and Shirley Residents and Ratepayers Association to the presentation on the Sooke Core Sewer Project treatment options by Associated Engineering at the September 29, 2003 Committee of the Whole meeting.
CARRIED UNANIMOUSLY

C-2 Lois Gardner, Gollege Avenue, Sooke Sewer Project, Proposed Residential Infill

MOVED by Councillor OBriain, seconded to receive the correspondence with thanks.
CARRIED UNANIMOUSLY

C-3 Chair Judy Brownoff, Capital Regional District Board, Governance Structure for Land Use Planning in the Juan de Fuca Electoral Area

MOVED by Councillor Barry, seconded to advise Chair Brownoff that the District of Sooke does not support the proposal to change the governance structure for the Juan de Fuca Electoral Area Land Use Committees.
CARRIED Councillor OBriain opposed the motion.

C-4 Tom Burns, CP & O Manager, South Vancouver Island, BC Hydro, Funding Available for Electric Beautification Projects

MOVED by Councillor Marcus Farmer, seconded to refer the correspondence to a future select committee established to consider downtown revitalization.

CARRIED UNANIMOUSLY

C-5 Veronica Berlando, Chair, Sooke Cooperative Association of Service Agencies (CASA), Membership of Local Government

MOVED by Councillor Barry, seconded to send a letter of support.

CARRIED UNANIMOUSLY

MOVED by Councillor Morino, seconded to appoint Councillor Barry as Council liaison to the Sooke Cooperative Association of Service Agencies (CASA).

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Mayor Jack Peake, Town of Lake Cowichan, President, AVICC, BC Rail

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-2 Minister Rich Coleman, Ministry of Public Safety and Solicitor General, Privatization of the Liquor Distribution Branch

MOVED by Councillor Barry, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-3 Chair Karen Watson, CRD Parks Committee, Galloping Goose Regional Trail, Crossing at Cooper's Cove

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-4 Minister Ted Nebbeling, Minister of State for Community Charter and 2010 Olympic Bid, Community Charter

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

MAYOR'S LIST

C-6 Chair Hans Cunningham, Regional District of Central Kootenay, UBCM, Regional Approach to Addressing Health Care Concerns

Councillor OBriain and Councillor Barry advised that they participate in the proposed information exchange regarding health care at UBCM.

C-7 Mayor Stewart Young, District of Langford, Juan de Fuca Electoral Area Land Use Committee

This correspondence was considered with item C-3.

NEW BUSINESS

Councillor Morino commented that councillors' questions may be for the benefit of the public.

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall of Sooke River Road commented on the timing of Policy 11.5 and questioned whether it was fair that some property owners must pay additional costs.

George Butcher of Penang Road asked when the public questions regarding the sewer project would be answered.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED by Councillor Marcus Farmer, seconded to close the meeting to the public to discuss labour relations or employee negotiations under section 242.2(1)(c) of the *Local Government Act*; and the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure might reasonably be expected to harm the interest of the municipality under section 242.2(1)(e) of the *Local Government Act*.

CARRIED

Councillor Morino opposed the motion.

ADJOURNMENT

MOVED by Councillor Marcus Farmer, seconded to adjourn the meeting at 9:45 pm.
CARRIED UNANIMOUSLY

Certified Correct:

Janet Evans
Mayor

Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on September 29, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor John Farmer
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner
Gary Smirfitt, Municipal Engineer

CALL TO ORDER

Mayor Evans called the meeting to order at 7:55 pm.

ADOPTION OF MINUTES

MOVED by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on September 8, 2003 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that the minutes of the Regular Council meeting held on September 8, 2003 be adopted as circulated.
CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Marcus Farmer, seconded that minutes of the Sooke Harbour and Basin Water Quality Advisory Commission meeting held on June 17, 2003 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that minutes of the Sooke Economic Development Commission meeting held on August 6, 2003 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that minutes of the Sooke Economic Development Commission meeting held on September 10, 2003 be received for information.
CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that minutes of the Boundary Restructure Study Steering Committee meeting held on September 18, 2003 be received for information. **CARRIED UNANIMOUSLY**

PUBLIC QUESTION AND COMMENT PERIOD

Ron Dumont of West Coast Road and member of the Sooke Elderly Citizens Society asked if Council could consider item RA-7 earlier in the agenda.

MOVED by Councillor Marcus Farmer, seconded to consider item RA-7 immediately after item PH-1.

CARRIED UNANIMOUSLY

Gail Hall of Sooke River Road questioned whether the Development Permit application for 6941 Possession Point Road should be considered as the province has limited subdivision to minimum 1hectare lots.

Al Jones of Possession Point Road commented that there is a history of septic problem on the property at 6941 Possession Point Road.

PUBLIC HEARINGS

PH-1 Bylaw No. 145, *Zoning Amendment Bylaw (2040-49)*, Amend Definitions

Mayor Evans advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions at the public hearing. Mayor Evans called three times for submissions. Hearing none, she closed the public hearing at 8:00 p.m.

REPORTS FOR ACTION

RA-7 Sooke Elderly Citizens Society, Ayre Manor, Senior Housing Development Opportunity

MOVED by Councillor Barry, seconded to support the Sooke Elderly Citizens Housing Society proposal to construct a 40 unit independent living facility at 6744 Ayre Road by:

1. Supporting the exemption from School Development Cost Charges totalling \$25,120.
2. Supporting the exemption from Water Development Cost Charges totalling \$64,680.
3. Considering a property tax exemption bylaw covering the land and improvements occupied by the Assisted Living and Seniors Project for a period of 10 years and that Council provide a Counter Petition opportunity regarding the proposed bylaw in accordance with the *Local Government Act* (anticipated to total approximately \$1,220,000).

CARRIED UNANIMOUSLY

BYLAWS

B-1 Bylaw No. 139, *Zoning Amendment Bylaw (2040-45)*, 6580 Throup Road

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 139, *Zoning Amendment Bylaw (2040-45)* be adopted.

CARRIED UNANIMOUSLY

B-2 1975 and 1977 Caldwell Road

(a) Bylaw No. 141, Official Community Plan Amendment Bylaw (86-7)

MOVED by Councillor Barry, seconded that Bylaw No. 141, *Official Community Plan Amendment Bylaw (86-7)* be adopted.

CARRIED UNANIMOUSLY

(b) Bylaw No. 142, Zoning Amendment Bylaw (2040-47)

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 142, *Zoning Amendment Bylaw (2040-47)* be adopted.

CARRIED UNANIMOUSLY

Councillor Stephen arrived at 8:10 p.m.

B-3 Bylaw No. 143, Zoning Amendment Bylaw (2040-48), Amend Agriculture AG Zone

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 143, *Zoning Amendment Bylaw (2040-48)* be adopted.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 145, Zoning Amendment Bylaw (2040-49), Amend Definitions

MOVED by Councillor OBriain, seconded that Bylaw No. 145, *Zoning Amendment Bylaw (2040-49)* be read a third time.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Variance Permit Application, DVP2003-0269, 5163 Sooke Road

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of a development variance permit DVP2003-0269 to allow for a 4m reduction of the side yard setback for the property located at 5163 Sooke Road, legally described as Lot 4, Section 60, Sooke District, Plan 14095.

CARRIED UNANIMOUSLY

RA-2 Development Variance Permit Application, DVP2003-0286, 6847 Burr Drive

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of a development variance permit DVP2003-0286 to allow for a relaxation of the rear yard setback from 10m to 6.11m on the property located at 6847 Burr Drive, legally described as Strata Lot 19, Section 36, Sooke District, Strata Plan VIS2509.

CARRIED UNANIMOUSLY

RA-3 Liquor Licence Amendment Application, Stone Pipe Bar & Grill

MOVED by Councillor OBriain, seconded to recommend to the Liquor Control and Licensing Board the approval of the proposed amendment of the Stone Pipe Landing Bar & Grill food primary licence for a one year temporary basis, subject to patron participation occurring inside the premises only, as the potential for noise may affect residents, there will be minimal impact on the community, and the amendment is unlikely to result in the establishment being operated in a manner that is contrary to its primary purpose.

CARRIED UNANIMOUSLY

RA-4 Liquor Licence Amendment Application, Mulligans Bar & Grill

MOVED by Councillor Marcus Farmer, seconded to recommend to the Liquor Control and Licensing Board the approval of the proposed amendment of the Magic Golf World Ltd liquor primary licence as the potential for noise will have little affect on residents and there will be minimal impact on the community.

CARRIED UNANIMOUSLY

RA-5 Development Permit Application, DP2003-0270, 6941 Possession Point Road

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of development permit DP2003-0270 to allow for the creation of one new lot at 6941 Possession Point Road, legally described as Lot 57, Section 6, Sooke district, Plan 26921, subject to the registration of a covenant permitting a 7.5m side yard setback only when a geotechnically engineered and approved retaining wall is built; and any retaining wall meeting Ministry of Land, Water and Air Protection, and Department of Fisheries and Ocean requirements.

CARRIED

Councillor Barry opposed the motion.

RA-6 Agricultural Land Reserve Application: 7148 West Coast Road, Construction of Dwellings for Farmhands

MOVED by Councillor Barry, seconded to forward to the Land Reserve Commission the application for the construction of a second dwelling for farm hands affecting the parcel located at 7148 West Coast Road, and legally described as Lot 1, Section 2 and 3, Sooke District, Plan 7587.

CARRIED UNANIMOUSLY

RA-8 Minimum Frontage Requirement Relaxations (section 244 of the *Local Government Act*)

MOVED by Councillor John Farmer, seconded to direct staff to prepare a bylaw delegating authority to approve relaxation of the minimum 10% perimeter frontage requirement to the District of Sooke Approving Officer.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

- a) **Capital Regional District Board**
Mayor Evans reported that the Board has approved a DCC study, the on-site management communication plan budget, the housing affordability strategy, and has referred the GSX pipeline to the Environment Committee.
- b) **Regional Water Supply Commission**
Mayor Evans reported that contracts have been awarded for Main No. 1 replacement and mapping. Low flush toilets will now be required for users of CRD water.
- c) **Sooke Community and Police Consultative Society**
Councillor Morino reported that the new Officer in Charge is now at the Sooke RCMP detachment and the detachment is operating with full compliment.
- d) **Victoria Family Court / Youth Justice**
Councillor Barry reported that the youth detention centre population has dropped to 25 individuals.
- e) **Boundary Restructure Study Steering Committee**
Councillor Marcus Farmer reported that the Committee is drafting a newsletter for distribution in October in preparation for public meetings in November.

CORRESPONDENCE REQUIRING ACTION

- C-1 Steve and Jackie Broughton, Charval Place, Sooke Core Sewer Project**
MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY
- C-2 Alan G. Dacombe, Henlyn Drive, Sooke Core Sewer Project**
MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY
- C-3 Chair Judy Brownoff, Capital Regional District Board, Juan de Fuca Electoral Area Governance**
MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY
- C-4 Director Erik Lund, Juan de Fuca Electoral Area, Juan de Fuca Electoral Area Governance**
MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

- I-1 **Premier Gordon Campbell, Province of British Columbia, Children and Family Services**

MOVED by Councillor Marcus Farmer, seconded that to receive and file the correspondence.

CARRIED UNANIMOUSLY

- I-2 **Minister Stanley B. Hagen, Ministry of Sustainable Resource Management, Land Title Office Closure**

MOVED by Councillor Marcus Farmer, seconded that to receive and file the correspondence.

CARRIED UNANIMOUSLY

MAYOR'S LIST

- RI-1 **Sooke Core Sewer Project, Venture Market Research Corp., Survey Highlights for the District of Sooke Sewer Project Survey**

Council received and discussed the highlights of the public opinion survey.

NEW BUSINESS

Councillor OBriain commented that EPCOR is looking for power project site in Sooke due to the failure of the BC Hydro Duke Point power project.

PUBLIC QUESTION AND COMMENT PERIOD


Clive Kitchener of Maple Avenue asked about the sewer survey sample area.

Gail Hall of Sooke River Road asked Council if it is reconsidering the council initiative process rather than assent of the electors for the sewer project.


ADJOURNMENT

MOVED by Councillor Marcus Farmer, seconded to adjourn the meeting at 9:03 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 6, 2003 at 7:30 p.m.

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor John Farmer
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Gary Smirfitt, Municipal Engineer

CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 p.m.

PUBLIC QUESTION AND COMMENT PERIOD

George Butcher of Penang Road disagreed that there is no need to go beyond secondary sewage treatment, believes that advanced treatment does not cost more, and that tertiary treatment could be explored.

Gail Hall of Sooke River Road asked what section of the *Local Government Act* permits the Council policy to require new properties to provide security to be included in the sewer specified area.

Glen Dickie of Goodmere Road questioned why Council endorsed the process of undertaking a public opinion survey before answering questions on the project.

Clive Kitchener of Maple Avenue South questioned whether the public opinion survey report was available and expressed concern regarding costs and alternative treatment.

David Parsons of Phillips Road commented that he hoped working sewage treatment systems could be retained and supported membrane treatment technology.

Jen Smith of Quartz Drive asked Council to reconsider the entire municipality pay for a community sewer system in order to reduce the costs to taxpayers.

Lois Gardner of Golledge Road commented that she is disappointed that the only financing option is for property owners to go into debt and asked for answers to her question on whether the T'sou-ke Nation supports the project.

Brenda Lyons of Banford Place expressed opposition to the specified area including such a large residential area, which she believed helped the business core. She asked if all of Sooke could pay for a community sewer system.

Andrew Collard of Firwood Place commented that he was in favour of tertiary sewage treatment and that the entire municipality pay for a community sewer system.

REPORTS REQUIRING ACTION

RA-1 Sooke Core Sewer Project, Public Submissions, Sooke Core Sewer Specified Area, Treatment Level, Public Information Process

MOVED by Councillor Marcus Farmer, seconded to receive the written submissions from Arnie Campbell of Michelson Road, the Otter Point and Shirley Residents and Ratepayers Association, Bruce Lemire-Elmore of West Coast Road, and Jen Smith of Quartz Road.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded to approve the boundary as circulated as the boundary for the Sooke Core Sewer Specified Area.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded to authorize that the Sooke Core Sewer Project proceed based on secondary treatment, either extended aeration or sequencing batch reactor (SBR) plus disinfection.

CARRIED

Councillor Tom Morino, Councillor George OBriain and Councillor John Stephen opposed the motion.

MOVED by Councillor John Farmer, seconded to approve the public information process as circulated.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall of Sooke River Road asked why the Church Road / Helgesen Road area was included in the specified area and Whiffin Spit area was not.

Jen Smith of Quartz Drive commented that Council should look at options to lessen costs and asked for clarification on financing of the large parcels added to the specified area.

Glen Dickie of Goodmere Road acknowledged Councillor George OBriain, Councillor Tom Morino and Councillor John Stephen for their commitment, commented that his family will leave Sooke if costs are not reduced, and asked what EPCOR is contributing to the capital costs.

MOTION TO CLOSE THE MEETING TO THE PUBLIC


MOVED by Councillor Marcus Farmer, seconded to close the meeting to the public to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure might reasonably be expected to harm the interests of the municipality under section 242.2(1)(e) of the *Local Government Act*.

CARRIED UNANIMOUSLY

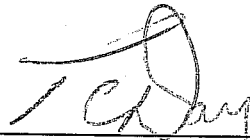
ADJOURNMENT

MOVED by Councillor Marcus Farmer, seconded to adjourn the meeting at 9:12 p.m.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 14, 2003 at immediately following the Committee of the Whole Meeting at 7:00 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Laurie Hurst, Director of Finance
Susan Kelly, Finance/Admin Clerk (recorder)
Curtis Helgesen, Deputy Treasurer

ABSENT: Councillor John Farmer

CALL TO ORDER

Mayor Evans called the meeting to order at 8:30 pm.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

BYLAWS

B-1 Bylaw No. 146, *Property Tax Exemption Bylaw, 2003*

MOVED by Councillor Marcus Farmer, seconded to defer consideration of *Bylaw No. 146, Property Tax Exemption Bylaw, 2003* until the next Council meeting.
CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Grants in Aid

a) The Power of Hope

MOVED by Councillor Barry, seconded to approve a grant in aid in the amount of \$2,000 to The Power of Hope for overnight weekend programs.

WITHDRAWN

MOVED by Councillor Marcus Farmer, seconded to approve a grant in aid in the amount of \$1,5000 to the Power of Hope for overnight weekend programs.

CARRIED

Councillor OBriain opposed the motion.

b) **Sooke Community Youth Choir**

MOVED by Councillor Morino, seconded to approve a grant in aid in the amount of \$1,6000 to the Sooke Community Youth Choir for uniforms.
CARRIED UNANIMOUSLY

c) **Sooke Residents in Need Society**

MOVED by Councillor Morino, seconded to approve a grant in aid in the amount of \$3,000 to the Sooke Residents in Need Society for general operating funds.
CARRIED UNANIMOUSLY

d) **Sooke CASA**

Councillor Barry left the table as she has an interest in Sooke CASA.

MOVED by Councillor Morino, seconded to approve a grant in aid in the amount of \$2,000 to the Sooke CASA for proposal preparation.
CARRIED UNANIMOUSLY

Councillor Barry returned to the table.

e) **Sooke Community Arts Council**

MOVED by Councillor Morino, seconded to approve a grant in aid in the amount of \$1,300 to the Sooke Community Arts Council to purchase banners to be displayed in the two Sooke shopping malls.
CARRIED UNANIMOUSLY

f) **Sooke Harbour Chamber of Commerce**

MOVED by Councillor Morino, seconded to decline a grant in aid to the Sooke Harbour Chamber of Commerce for the Santa Claus Parade.
CARRIED

g) **Sooke Senior Drop in Center**

MOVED by Councillor Morino, seconded to approve a grant in aid in the amount of \$1,000 to the Sooke Senior Drop in Center to purchase and installation of a stove.
CARRIED UNANIMOUSLY

h) **Sooke Minor Fastball Association**

MOVED by Councillor Morino, seconded to approve a grant in aid in the amount of \$1,500 to the Sooke Minor Fastball Association to purchase a portable pitching machine.
CARRIED **Councillor Barry opposed this motion.**

CORRESPONDENCE REQUIRING ACTION

C-1 Edward Milne Community School, Mrs. Corinne Prong, Advisor for the Yearbook Advertising Committee

MOVED by Councillor Marcus Farmer, seconded to support the Edward Milne Community School Yearbook by purchasing a half page ad.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.


ADJOURNMENT

MOVED by Councillor Marcus Farmer, seconded to adjourn the meeting at 9:00 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Laurie Hurst
Director of Finance

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 20, 2003 immediately after the Committee of the Whole at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor John Farmer
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Gary Smirfitt, Municipal Engineer

CALL TO ORDER

Mayor Evans called the meeting to order at 9:17 pm.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

BYLAWS

B-1 Bylaw No. 146, *Property Tax Exemption Bylaw, 2003*

MOVED by Councillor Barry, seconded that Bylaw No. 146, *Property Tax Exemption Bylaw, 2003* be introduced and read a first time.

CARRIED

Councillor Morino opposed the motion

MOVED by Councillor OBriain, seconded that Bylaw No. 146, *Property Tax Exemption Bylaw, 2003* be read a second time.

CARRIED

Councillor Morino opposed the motion

MOVED by Councillor OBriain, seconded that Bylaw No. 146, *Property Tax Exemption Bylaw, 2003* be read a third time.

CARRIED

Councillor Morino opposed the motion

MOVED by Councillor Marcus Farmer, seconded that Council confirm that they believe the use of the property, legally described as Lot A, Section 10, Plan VIP74590, by the tenants to which the permissive tax exemption will be applied are directly related to the purposes of the Queen Alexandra Foundation for Children.

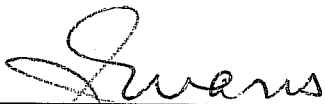
CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that a letter be sent to the Queen Alexandra Foundation for Children stating that in order to retain their tax exempt status, an updated list of tenants must be submitted to the District of Sooke on or before September 15 of each year. The tenants listed must be those who will be occupying the building in the next calendar year
CARRIED UNANIMOUSLY

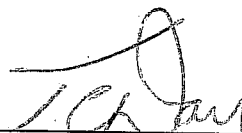
ADJOURNMENT

MOVED by Councillor Marcus Farmer, seconded to adjourn the meeting at 9:20 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on October 27, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor John Farmer
Councillor Marcus Farmer
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer
Susan Kelly, Admin/Finance Clerk (recorder)
Laurie Hurst, Director of Finance
Gary Smirfitt, Municipal Engineer
Sabina FooFat, Assistant Planner
Bob Kelsey, Fire Chief

ABSENT: Councillor Tom Morino

CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 pm.

Mayor Evans advised that Agenda Item RA-5 – Special Project, Sooke Pavilion Project was removed from the agenda.

ADOPTION OF MINUTES

MOVED by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on September 29, 2003 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Special Council meeting held on September 29, 2003 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that the minutes of the Special Council meeting held on October 6, 2003 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Committee of the Whole meeting held on October 14, 2003 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Special Council meeting held on October 14, 2003 be adopted as circulated.
CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that the minutes of the Special Council meeting held on October 20, 2003 be adopted as circulated.
CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

BYLAWS

B-1 Bylaw No. 147, Sooke Core Sewer Specified Area Bylaw, 2003

MOVED by Councillor John Farmer, seconded that Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003* be introduced and read a first time as changed to take out the word "voluntarily" from paragraph 3.

CARRIED

Councillor Stephen opposed the motion
Councillor OBriain opposed the motion

MOVED by Councillor John Farmer, seconded that Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003* be read a second time.

CARRIED

Councillor Stephen opposed the motion
Councillor OBriain opposed the motion

B-2 Bylaw No. 148, Sooke Core Sewer Specified Area Borrowing Bylaw, 2003

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003* be read a second time.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 149, Sooke Core Sewer Specified Area Temporary Borrowing Bylaw, 2003

MOVED by Councillor John Farmer, seconded that Bylaw No. 149, *Sooke Core Sewer Specified Area Temporary Borrowing Bylaw, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 149, *Sooke Core Sewer Specified Area Temporary Borrowing Bylaw, 2003* be read a second time.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 150, Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003

MOVED by Councillor John Farmer, seconded that Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003* be introduced and read a first time.

Councillor Barry questioned if the parcel tax amount would decrease as more parcels are included. Mr. Day presented budget information showing a future surplus that could be used to reduce the parcel tax; however it is not likely to happen within the first six years.

Councillor Stephen expressed opposition to the operating charge being mandatory. Mayor Evans stated that in order for an amount to be calculated, all properties within the Sooke Core Sewer Specified Area will need to pay. If parcels are able to opt out then the remaining parcels will have to pay an increased amount to make up for them.

CARRIED Councillor Stephen opposed the motion

MOVED by Councillor John Farmer, seconded that Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003* be read a second time.

CARRIED Councillor Stephen opposed the motion

B-5 Bylaw No. 151, Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2003

MOVED by Councillor John Farmer, seconded that Bylaw No. 151, *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2003* be introduced and read a first time.

CARRIED Councillor Stephen opposed the motion
Councillor OBriain opposed the motion

MOVED by Councillor John Farmer, seconded that Bylaw No. 151, *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2003* be read a second time.

CARRIED Councillor Stephen opposed the motion
Councillor OBriain opposed the motion

B-6 Bylaw No. 140, Zoning Amendment Bylaw (2040-46), Goodmere Road, Seniors Apartment

MOVED by Councillor Barry, seconded that Bylaw No. 140, *Zoning Amendment Bylaw (2040-46), Goodmere Road, Seniors Apartment* be adopted.

CARRIED UNANIMOUSLY

B-7 Bylaw No. 145, Zoning Amendment Bylaw (2040-49), Amend Definitions

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 145, *Zoning Amendment Bylaw (2040-49), Amend Definitions*, be adopted.

CARRIED UNANIMOUSLY

B-8 Bylaw No. 146, Property Tax Exemption Bylaw, 2003

MOVED by Councillor Barry, seconded that Bylaw No. 146, Bylaw No. 146, *Property Tax Exemption Bylaw, 2003* be adopted.
CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Sooke Core Sewer Project, Province's One Hectare Policy

MOVED by Councillor Marcus Farmer, seconded to:

1. adopt recommendation #2 of the Committee of the Whole as follows:

That Council authorize the Sooke Core Sewer Project to proceed on a timeline independent of the liquid waste management plan process

2. authorize forwarding the revised letter dated October 27th, 2003 to the Assistant Deputy Minister of MCAWS.

CARRIED UNANIMOUSLY

RA-2 Sooke Boundary Restructure

MOVED by Councillor OBriain, seconded, to support

1. in principle, the proposed boundary restructure incorporating the area known as "East Sooke", "Otter Point", "Shirley" and "Jordan River" with the District of Sooke. This support is subject to agreement with the Ministry of Community, Women, and Aboriginal Affairs regarding the offer of assistance.
2. a referendum within the District of Sooke only if assent for amalgamation is first obtained in the affected unincorporated areas.

CARRIED

RA-3 Sooke EDC Work Program 2004

MOVED by Councillor OBriain, seconded to approve the District of Sooke Economic Development Commission Work Program for 2004.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded to consider the Sooke EDC Work Program budget in the 2004 budget planning session.

CARRIED UNANIMOUSLY

RA-4 Sooke Outdoor Arts Program - SOAP

MOVED by Councillor Barry, seconded to

1. adopt the Sooke Outdoor Arts Program
2. to create a Sooke Outdoor Arts Program reserve account.
3. to approved the allocation of \$7500 from the \$10,000 EDC special Projects fund to the Sooke Outdoor Arts Program reserve fund.
4. to allocate 1.25% annually of Building Permit Fees to the Sooke Outdoor Arts Program fund.

CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

RI-1 Revenue and Expenditure Report

MOVED by Councillor Marcus Farmer, seconded to receive the report for information
CARRIED UNANIMOUSLY

RI-2 Development Services Quarterly Report, January – September 2003

MOVED by Councillor John Farmer, seconded to receive the report for information as corrected to identify the Queen Alexandra Foundation Centre on Townsend Road as a development for children and families.
CARRIED UNANIMOUSLY

RI-3 Sooke Economic Development Commission Quarterly Report

MOVED by Councillor OBriain, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-4 Bylaw Enforcement Quarterly Report – June –October 2003

MOVED by Councillor John Farmer, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-5 Emergency Program Quarterly Report – June-September 2003

MOVED by Councillor OBriain, seconded to receive the report for information.
CARRIED UNANIMOUSLY

RI-6 Fire Department 3rd Quarter Report for 2003

MOVED by Councillor John Farmer, seconded to receive the report for information.
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) **Capital Regional District Board**

Mayor Evans reported that the ultraviolet disinfection project at Charters Creek is approximately 75% complete. The Board also voted to hire a staff person to design, develop and implement the ICI (Industrial, Commercial, Institutional) demand program. Mayor Evans also advised that Dr. Yorath provided a presentation on seismic hazards on the Leech River fault.

Mayor Evans reported that Juan de Fuca Regional Director Lund has reconsidered his position and granted \$5000.00 to the SPEAC Committee for school crossing guards.

b) **Regional Water Supply Commission**

Mayor Evans reported that the Drinking Water Stewardship Award would be presented to the Sooke Harbour House for their recycle water saving treatment system.

c) **Juan de Fuca Water Distribution Commission**

Mayor Evans reported that the Commission endorsed the proposal to mandate ULF (Ultra Low Flush) toilets in the water service area, and recommend it to the Board. Mayor Evans also reported on the number of calls being received regarding a boil water advisory. Mayor Evans clarified that the advisory pertains to the eight home along Sooke River Road that were flooded out, and for anyone on the Kemp Lake Water System.

d) **SEAPARC**

Councillor Stephen reported that PLAAY (Positive Leisure Asset Activities for Youth) has been given a grant of \$1500.

e) **CREST**

Councillor OBriain advised that the Board has been meeting in-camera and he is therefore unable to report at this time with the exception that the board's requirement for quorum has been reduced.

f) **Vancouver Island Regional Library**

Councillor Barry reported that the net revenue requirement is 2.99% and that the Sooke library tax rate increased by 5.18%. Councillor Barry also advised that the Board is now divided into committees ie, finance, planning, etc.

g) **Vacation Home Committee**

Councillor John Farmer reported that the Committee is targeting for a public open house in mid January.

h) Boundary Restructure Study Steering Committee

Councillor Marcus Farmer reported that the Committee is hosting three open houses in November; one in Shirley, Otter Point and East Sooke.

CORRESPONDENCE REQUIRING ACTION

C-1 Tracey Corbett, Senior Planner, CRD Regional Planning Services – Municipal Review of the Regional Growth Strategy Implementation Projects

Mr. Day advised that he will contact Tracey Corbett and invite CRD staff to present the implementation reports to Council.

C-2 Duncan Davies, Pres. & CEO, International Forest Products; Paul McElligott, Pres. & CEO, TimberWest Forest Corp.; Craig Neeser, Vice Pres., BC Weyerhaeuser Company Ltd. – Support for Rebuilding BC's Coastal Forest Industry

MOVED by Councillor Barry, seconded to support the motion for rebuilding BC's coastal forest industry

Whereas there are at least 23,000 fewer people working in the industry than in the 1980's and harvest levels, profitability and capital investment continue to decline;

Whereas change is needed to help reverse this decline and rebuild the industry; and

Whereas the document "Embracing the Vision: Rebuilding BC's Coastal forest industry" outlines a 10 point plan to achieve that goal through:

- World class mills
- A vibrant, growing, value-added industry
- Brand name products and expanded markets
- Respected worldwide for environmental leadership
- Successful resolution of land use issues
- World class safety performance
- More full time, stable jobs
- Workers leaving the industry are treated with dignity and respect
- More opportunities for small businesses
- Forest policies that benefit all British Columbians

Therefore be it resolved that the District of Sooke supports a new vision for BC's Coastal forest industry, which is founded on a safe, environmentally sustainable and profitable industry that will generate new investments and new jobs, now and for future generations.

CARRIED UNANIMOUSLY

C-3 Lorraine Widrick, Sooke, BC – Improved Access to Sooke

MOVED by Councillor Barry, seconded to forward Ms. Widrick's letter to the Ministry of Transportation.

CARRIED UNANIMOUSLY

C-4 Lesley Moore, Organizer, BC Citizens for Public Power – Request for support to keep BC Hydro and electricity system public.

MOVED by Councillor Barry, seconded to support the 2003 resolution to oppose the break up and privatization of BC Hydro.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Judy Brownoff, Board Chair, Capital Regional District – Transmittal of the Regional Growth Strategy

MOVED by Councillor OBriain, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-2 Sooke Parent Advisory Council Representatives and Principals – Request to Juan de Fuca Regional Director for crossing guard funding

MOVED by Councillor Barry, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-3 Dave Fenwick, South Island Regional Manager, Shaw Cablesystems G.P. – 2003 Shaw Cable channel line-up changes

MOVED by Councillor Barry, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

MAYOR'S LIST

RA-6 Voting Question for the Assent of the Electors of Bylaw No. 147, Sooke Core Sewer Specified Area Bylaw, 2003

MOVED by Councillor Barry, seconded, that Council authorize the following question for voting on Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003* for which assent of the electors is required before Council may consider adoption:

Are you in favour of the Council of the District of Sooke adopting Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003*, which

authorizes the District of Sooke to construct and operate a community sewer system for the benefit of the specified area designated in the Bylaw

with the cost to the District of Sooke, including principal and interest on borrowing up to \$8,800,000, to be borne by the owners of real property within the specified area.

CARRIED

Councillor Stephen opposed the motion

RI-7 Rick Armour, Chair – Safe Halloween Committee

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.

NEW BUSINESS

Mayor Evans reported that the Poppy Campaign Flag Raising Ceremony will take place in front of the Municipal Hall at 12 noon on Friday, October 31, 2003.

Elida Peers expressed her thanks to Council for its support of the Sooke Historical Society event, which took place on Saturday, October 25, 2003. Mrs. Peers reported that the event was a huge success, having raised over \$2,000.

PUBLIC QUESTION AND COMMENT PERIOD

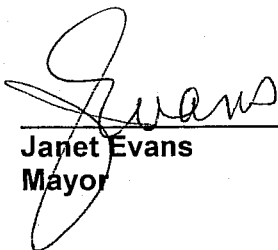
Gail Hall of Sooke River Road questioned how mandatory hook-up to the sewer system will be enforced. Mayor Evans advised that the type of enforcement action has not yet been decided upon.

Mr. Neilsen of Talc Place asked how Council would ensure that the \$495 annual cost for sewers would not increase. Mr. Day advised that the charge of \$495 per SFE is committed to by EPCOR, and that EPCOR, not the land owner, would be at risk for budget shortages.

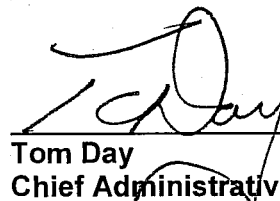
ADJOURNMENT

MOVED by Councillor Marcus Farmer, seconded to adjourn the meeting at 9:11 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on November 10, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor John Farmer
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Sabina FooFat, Assistant Planner
Gary Smirfitt, Municipal Engineer

CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on October 20, 2003 be adopted as corrected as follows:

- Page 48, paragraph six, Dana Lajeunesse is changed to Lorraine Lajeunesse, who spoke and read submitted comments from Dana Lajeunesse.
- Page 49, paragraph two, the word "fee" is changed to "free".

CARRIED UNANIMOUSLY

MOVED by Councillor John Farmer, seconded that the minutes of the Regular Council meeting held on October 27, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that the minutes of the Committee of the Whole meeting held on November 4, 2003 be adopted as corrected for typographical errors.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor John Farmer, seconded that minutes of the Vacation Home Committee meeting held on October 22, 2003 be received for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

DELEGATIONS

D-1 Jen Smith, 6805, Quartz Drive, Sooke – Proposed Community Sewer System

Ms. Smith addressed Council regarding tax equity of the proposed community sewer system stating that she feels that the entire municipality should pay, not just the specified area. Ms. Smith spoke of the benefit principle and the ability to pay principle.

BYLAWS

B-1 Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003*

MOVED by Councillor Marcus Farmer, seconded to amend Schedule A of Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003* to include in the Sooke Core Sewer Specified Area :

- the entire School District No. 62 parcel legally described as Lot A, Section 27, Plan 39338;
- the parcels known as 2008 Norton Road , legally described as Lot A, Section 14 Plan 42748; 2005 Charters Road, legally described as Lot 2, Section 14, Plan 14802; and 2006 Charters Road, legally described as Lot 1, Section 14, Plan 14802.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003* be read a third time as amended.

CARRIED

Councillor OBriain opposed the motion.

Councillor Stephen opposed the motion.

B-2 Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003*

MOVED by Councillor John Farmer, seconded that Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003* be read a third time.

CARRIED UNANIMOUSLY

B-3 Bylaw No. 149, *Sooke Core Sewer Specified Area Temporary Borrowing Bylaw, 2003*

MOVED by Councillor Barry, seconded that Bylaw No. 149, *Sooke Core Sewer Specified Area Temporary Borrowing Bylaw, 2003* be read a third time.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003*

MOVED by Councillor John Farmer, seconded that Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003* be read a third time as corrected in Schedule A to read "Assisted Living, as defined in the District of Sooke zoning bylaw".

CARRIED UNANIMOUSLY

B-5 Bylaw No. 151, Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2003

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 151, *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2003* be read third time.

CARRIED

Councillor Morino opposed the motion.
Councillor OBriain opposed the motion
Councillor Stephen opposed the motion

REPORTS REQUIRING ACTION

RA-1 Proposed Community Sewer System

- a. **Draft Sewer Connection Enforcement Policy**
- b. **Possible Reduction of SFEs for mobile home parks and apartments**

MOVED by Councillor Marcus Farmer, seconded to adopt the Draft Sewer Connection Enforcement Policy in principle.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded to not amend Schedule A to Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003* at this time.

CARRIED UNANIMOUSLY

RA-2 Development Variance Permit Application, 6751 West Coast Road, Car Park Accessory Building

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of a development variance permit DVP2003-0320 to allow for reduced side yard setbacks for an accessory building located at the Ed Macgregor Park car park (6751 West Coast Road) legally described as Lot 20, Section 3, Sooke District, Plan 1169.

CARRIED UNANIMOUSLY

RA-3 Policy 13.1, Film Permit Policy

MOVED by Councillor OBriain, seconded to adopt Policy 13.1, Film Permit Policy.

CARRIED UNANIMOUSLY

RA-4 Appointment of Election Officials, Other Voting on December 13, 2003

MOVED by Councillor Barry, seconded to appoint Thomas F. Moore as chief election officer and appoint Rachel Parker as deputy chief election officer for the other voting opportunity to take place on December 13, 2003 to receive the assent of the electors to adopt *Sooke Core Sewer Specified Area Bylaw, 2003*.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) **Juan de Fuca Water Distribution Commission**

Mayor Janet Evans reported that the application from the Sooke Elderly Citizens' Society was deferred and that the 2004 capital and operating budgets were approved.

b) **Juan de Fuca/Sooke Boundary Restructure Study Committee**

Councillor Marcus Farmer reported that an open house was held in Otter Point and open houses in Shirley and East Sooke are upcoming.

c) **Sooke Region Historical Society**

Councillor Barry reported that the Society is reorganizing the gift shop and has completed stock inventory.

d) **Sewer Implementation**

Councillor Stephen reported that meetings were held the previous week with the T'Sooke Nation and the Sooke Salmon Restorative Society to discuss sewers. Discussion occurred in regard to sewage disposal.

CORRESPONDENCE REQUIRING ACTION

C-1 Written Submissions – Proposed Community Sewer System

- a. Reinhard Krzikalla – McMillan Road – Sooke BC
- b. John Kelly, Owner Vacations West Resort Inc. – 6585 Sooke Rd.
- c. Fred von Ilberg – 5013 Tara Place – Sooke BC
- d. Chris Hyde – Sooke, BC
- e. Peter Dixon – Sooke BC
- f. Blair Robertson, Totangi Forestry Ltd.- PO Box 904, Victoria BC

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-2 Jeff Nugent, Policy Analyst, BC & Yukon, Canadian Federation of Independent Business, Property tax rates and impacts on small businesses

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

C-3 Hans Splett, Secretary, Sooke Congregation of Jehovah's Witnesses – Invitation to Open House November 15, 2003

Mayor Evans and Councillor Barry advised they will attend the Sooke Congregation of Jehovah's Witnesses Open House on November 15, 2003.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

- I-1 Contact Community Assistance Society, PO Box 572, Sooke, BC – Grant in Aid**

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

- I-2 Sooke Philharmonic Society, PO Box 767, Sooke, BC – Grant in Aid**

MOVED by Councillor Barry, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

- I-3 Stage West Players, PO Box 735, Sooke, BC– Use of Municipal Property on Kaltasin Road**

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

- I-4 Jeremy Tate, Director, CRD Health Facilities Planning – Independent Living BC Application**

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

MAYOR'S LIST

- C-1 Proposed Community Sewer System, Written Submissions**

g. Hubert Rhodes, Maple Avenue South

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

NEW BUSINESS

PUBLIC QUESTION AND COMMENT PERIOD

Ron Dumont of West Coast Road asked each individual Councillor if they were in support of the proposed community sewer system and their reasoning.

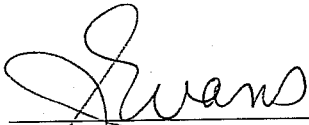
Hubert Rhodes of Maple Avenue S. expressed his disappointment in the action that has been taken regarding relief for sewage tax or connection costs.

Martha Moore of Throup Road stated that she is proud of Council for their endurance.

Gail Hall of Sooke River Road asked how the sewer generation charge is being calculated for home based businesses.

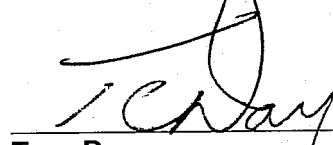
ADJOURNMENT

MOVED by Councillor Marcus Farmer, seconded to adjourn the meeting at 9:05 pm.
CARRIED UNANIMOUSLY



Janet Evans
Mayor

Certified Correct:



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on November 24, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor John Farmer
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer
Susan Kelly, Finance/Admin Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner

CALL TO ORDER

Mayor Evans called the meeting to order at 7:39 pm.

ADOPTION OF MINUTES

MOVED by Councillor Barry, seconded that the minutes of the Regular Council meeting held on November 10, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Phoebe Dunbar of Henlyn Drive read her letter to Council expressing concerns and opposition to the construction of a pier at Ed Macgregor Park.

Jacque Flood and Linda Begallie of Golledge Road spoke to Council regarding the increased traffic and pedestrian volume on Golledge Road. Both residents were in support of speed reducing measures and/or sidewalks being installed.

Gail Hall of Sooke River Road questioned if the District of Sooke has entered into a signed agreement with EPCOR and also questioned if the proposed sewer bylaws can be rescinded.

Jen Smith of Quartz Drive raised questions regarding the EPCOR agreement and advised that she would email Mayor Evans with her concerns. Ms. Smith also asked if grants-in-lieu will include the additional parcel tax for the sewer system, and will the money received by the District be transferred into the sewer fund.

Fred Von Illberg of Tara Place commented on his objections to a pier being constructed at Ed Macgregor Park. Mr. Von Illberg stated that the money would be better spent on making the park more senior friendly.

DELEGATIONS & PETITIONS

D-1 Erica Grainger and Kailee Nicholson, EMCS Student Council Presidents

Ms. Grainger and Ms. Nicholson advised Council of the ongoing safety concerns on Highway 14 in front of Edward Milne Community School, and are requesting that a crosswalk be put in place to accommodate those students using BC Transit. A petition with over 600 signatures has been obtained and forwarded to Dan Saari of the Ministry of Transportation. BC Transit advised the Student Council that they would be willing to re-route the morning and afternoon buses along Edward Milne Road provided the municipality widened that road. School Board Trustee Don Brown spoke in support of the EMCS Student Council initiative and advised that a cross walk on Highway 14 would be the most effective way of ensuring pedestrian safety.

Mr. Day advised that the District of Sooke would arrange a meeting with staff, EMCS Student Council, Ministry of Transportation, BC Transit and the RCMP.

D-2 Scot Taylor, Business Director, Sooke Adventure Tourism School

Mr. Taylor introduced the Sooke Adventure Tourism School to Council. An overview of all programs was provided and Council received brochures to review. The Sooke Adventure Tourism School is provincially certified with a wide variety of programs available, including spring break youth courses. The School is also hoping to partner with SEAPARC.

D-3 Hubert Rhodes, 1999 Maple Avenue South – Proposed Community Sewer System

Mr. Rhodes read a written statement outlining his concerns regarding the proposed community sewer system and his objections to a referendum at this time. Mr. Rhodes will formally submit his written statement to Mr. Day at a later date.

BYLAWS

B-1 Bylaw No.154, *Delegation of Authority Bylaw No. 1, 2003*

MOVED by Councillor Barry, seconded that Bylaw No. 154, *Delegation of Authority Bylaw No. 1, 2003* be introduced and read a first time.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that Bylaw No. 154, *Delegation of Authority Bylaw No. 1, 2003* be read a second time.

CARRIED UNANIMOUSLY

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 154, *Delegation of Authority Bylaw No. 1, 2003* be read a third time.

CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Proposed 2004 Budget Schedule

MOVED by Councillor Marcus Farmer, seconded that the following timeline be endorsed by Council in order to complete the Five Year Financial Plan and adopt the necessary bylaws in accordance with *Local Government Act* and *Community Charter* legislation:

Staff Budget Preparation	November 25, 2003 - January 30, 2004
Council Strategic Planning	February 2 - 4, 2004
Staff Revisions	February 5 - 12, 2004
Staff Review	February 17 - 19, 2004
Budget Package distribution	February 27, 2004

CARRIED UNANIMOUSLY

RA-2 Late Payment Penalty on Property Tax

MOVED by Councillor Marcus Farmer, seconded that Council not support the request to have the remainder of the 10% late payment penalty reversed.

CARRIED UNANIMOUSLY

RA-3 Traffic Concerns – Golledge Road Area

MOVED by Councillor Marcus Farmer, seconded that Council authorize staff to carry out an electronic traffic monitoring study in the Golledge Road area in the early part of 2004.

CARRIED UNANIMOUSLY

RA-4 BC Assessment Authority Supplementary Assessments

MOVED by Councillor John Farmer, seconded that the report be received for information.

CARRIED UNANIMOUSLY

RA-5 Establishment of Animal Pound Facilities

MOVED by Marcus Farmer, seconded that Council request consent from the District of Saanich Council to establish a pound facility under section 11 of the *Animal Regulation and Impounding Bylaw No. 1, 1986*.

CARRIED UNANIMOUSLY

RA-6 Ed Macgregor Park

MOVED by Councillor Marcus Farmer, seconded:

- that Council authorize the expenditure of an additional \$126,000 from the Casino Reserve in 2004 to complete works in Ed Macgregor Park, and that the 2004 budget be prepared on this basis.
- that Council agree to the conditions set out by the Sooke Rotary Club for the proposed pier construction.

CARRIED

**Councillor Stephen opposed the motion.
Councillor Morino opposed the motion.**

REPORTS FOR INFORMATION

RI-1 2003 Firestorm, Provincial Reimbursement for Firefighting Services

MOVED by Councillor Marcus Farmer, seconded to receive the report for information
CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Capital Regional District Board

Mayor Janet Evans reported that the \$60,000 rehabilitation on Phase 1 of the Hartland Landfill is now complete and that the tipping fee will be increased.

b) Juan de Fuca Regional Water Supply Commission

Mayor Janet Evans reported that users will see at \$.75 per month increase beginning next year and that the Charters Creek ultra violet disinfection will be complete within the next two weeks.

c) Sooke Electoral Area Parks and Recreation Commission

Councillor Stephen reported that the Broomhill Mountain Bike Park proposal was presented. The Commission also discussed improvements to the skateboard park on Throup Road.

d) Sooke Boundary Restructure Study Steering Committee

Councillor Marcus Farmer reported that the three open houses in Shirley, Otter Point and East Sooke are complete. The open houses presented the facts of the report and provided an opportunity for residents to ask questions.

e) Capital Region Emergency Service Telecommunications (CREST)

Councillor OBriain reported that budget details were discussed and questions were raised regarding insurance coverage for equipment. Councillor OBriain also reported that 911 charges on Telus accounts will be increased.

f) CRD Health Facilities Committee

Councillor Barry reported that the committee discussed the three to five year capital plan but many projects will be put on hold due to a lack of present funding. She confirmed that plans for Sooke are still a priority.

CORRESPONDENCE REQUIRING ACTION

- C-1 Eydie Fraser, Executive Coordinator, Association of Vancouver Island Coast Communities – 2004 Convention Accommodation and Future Convention Dates**

Mayor Evans, Councillor Barry and Councillor OBriain will attend the convention.

MOVED by Councillor Barry, seconded to receive and file the correspondence
CARRIED UNANIMOUSLY

- C-2 Judy Brownoff, Board Chair, Capital Regional District – Invitation to Housing Affordability Forum, November 26, 2003**

Councillor John Farmer, Councillor Barry, and Councillor Stephen will attend.

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

- C-3 Mike Davis, Manager, Planning and Scheduling, BC Transit – Western Communities Neighbourhood Transit Service**

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

- C-4 Steven Polak, President, Municipal Pension Retirees Association – Group Health Benefits**

MOVED by Councillor Barry, seconded to direct staff to send a letter requesting further information on how they wish the District of Sooke to provide support.
CARRIED UNANIMOUSLY

- C-5 Kerri Lore, Community Services Coordinator, Secretary to City of Coquitlam Sexually Exploited Youth Committee – Support for Age of Consent Resolution**

MOVED by Councillor John Farmer, seconded to receive and file the correspondence
CARRIED UNANIMOUSLY

- C-6 Mayor G.L. Wright, Corporation of the Village of New Denver, Columbia Basin Trust**

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence
CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

- I-1 Judith Reid, Minister, Ministry of Transportation – Highway Sign for Sooke**

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-2 Rick Thorpe, Minister, Ministry of Competition, Science and Enterprise – Ministry Update – Venture Capital Program, A New Era for Small Business Access to Capital

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Dr. Keith Martin, M.P. Esquimalt – Juan de Fuca - District of Sooke Parallel Connector

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

1-4 Minister Sandy Santori, Ministry of Management Services – Payment of the 2003 Grants-in-Lieu of Taxes.

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

NEW BUSINESS

NB-1 Councillor Barry encouraged Council to read the information package from CUPE regarding Bill 75 that has been copied and placed in each Councillor's mailbox.

PUBLIC QUESTION AND COMMENT PERIOD

Jen Smith of Quartz Drive commented that the referendum for amalgamation should take place prior to the sewer referendum. Ms. Smith also commented on the lack of evidence that a sewer system will clean up Sooke Harbour and Basin. A written submission was received.


Gail Hall of Sooke River Road commented on the lack of affordable housing at Sun River Estates. Ms. Hall also commented on the dangers of the proposed Broomhill Mountain Bike Park.

Jen Smith of Quartz Drive commented on her support of the proposed Broomhill Mountain Bike Park.

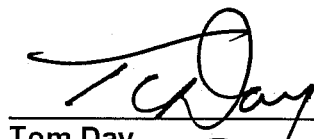
ADJOURNMENT

MOVED by Councillor Barry, seconded to adjourn the meeting at 9:50 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on December 8, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor John Farmer
Councillor Marcus Farmer
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer
Rachel Parker, Deputy Clerk (recorder)
Laurie Hurst, Director of Finance
Frank Limshue, Municipal Planner

ABSENT: Councillor Tom Morino

CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 pm.

ADOPTION OF MINUTES

MOVED by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on November 24, 2003 be adopted as circulated.

CARRIED UNANIMOUSLY

MOVED by Councillor OBriain, seconded that the minutes of the Regular Council meeting held on November 24, 2003 be adopted as corrected in item C-2 to read that Council Stephen would attend rather than Councillor OBriain.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

MOVED by Councillor Barry, seconded that minutes of the Sooke Economic Development Commission meeting held on October 8, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that minutes of the Sooke Economic Development Commission meeting held on November 1, 2003 be received for information.

CARRIED UNANIMOUSLY

MOVED by Councillor Barry, seconded that minutes of the Sooke Economic Development Commission meeting held on November 12, 2003 be received for information.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Fred von Ilberg of Tara Place commented on items RA-1, RA-2, RA-4, and RA-6, supported the establishment of development cost charges and asked whether the Liquid Waste Management Plan Technical Advisory Committee was still operating.

DELEGATIONS & PETITIONS

D-1 Superintendent Rick Betker, District Officer, Island District, RCMP, Municipal Policing

Superintendent Betker reported to Council that work on integrating detachments was proceeding on Vancouver Island, including the development of an electronic records storage system. He advised that an integration of detachments was taking place on the north island at this time and that Council would be involved in an integration advisory group.

BYLAWS

B-1 Bylaw No. 154, *Delegation of Authority Bylaw No. 1, 2003*

MOVED by Councillor Marcus Farmer, seconded that Bylaw No. 154, *Delegation of Authority Bylaw No. 1, 2003* be adopted
CARRIED UNANIMOUSLY

REPORTS REQUIRING ACTION

RA-1 Development Variance Permit application, DVP2003-0358, 2027 Maple Avenue South

Mr. Limshue noted the staff recommendation should be for a variance of the minimum lot width to 15 m, not 14 m.

MOVED by Councillor Marcus Farmer, seconded to authorize issuance of a development variance permit DVP2003-0358 to allow for a reduction of the minimum lot widths from 18m to 15m for the property located at 2027 Maple Avenue South, legally described as Parcel A (DD 307801I), of Lot A, Section 3, Sooke District, Plan 11499.
CARRIED UNANIMOUSLY

RA-2 Development Variance Permit application, DVP2003-0363, 1638 Whiffin Spit Road

MOVED by Councillor John Farmer, seconded to authorize issuance of a development variance permit DVP2003-0363 to allow for a side yard setback reduction for the property located at 1638 Whiffin Spit Road, legally described as That Part of Lot 5, Section 5, Sooke District, plan 1240A, Shown Coloured Red on Plan 118 RW.
CARRIED UNANIMOUSLY

RA-3 Development Variance Permit application, DVP2003-0364, 2073 Harbourview Road

MOVED by Councillor John Farmer, seconded to authorize issuance of a development variance permit DVP2003-0364 to allow for reductions of the side yard setbacks from 6m to 3m for the property located at 2073 Harbourview Road, legally described as Lot 1, Section 65, Sooke District, Plan 28785.

CARRIED UNANIMOUSLY

RA-4 Parks Maintenance

MOVED by Councillor Marcus Farmer, seconded to authorize the following parks maintenance strategy for 2004:

1. Contract the current CRD contractor for day to day maintenance activities.
2. Utilize that contractor to undertake work on additional parks as required.
3. Contract qualified consultants to manage the maintenance contractor, undertake necessary inspections, produce required management reports and respond to public enquiries and complaints.
4. Terminate these contracts effective December 2004 when the competitively tendered contract comes into effect.

CARRIED UNANIMOUSLY

RA-5 Mandating Ultra Low-Flush (ULF) Toilets

MOVED by Councillor John Farmer, seconded to endorse the proposal by the Regional Water Supply Commission to supplement the existing water regulations under Article 692 of the *Provincial Building Cost and Regulations* so as to mandate ultra low flush (ULF) toilets in the water service area.

CARRIED

RA-6 Council Appointments

MOVED by Councillor Marcus Farmer, seconded to adopt the Council appointments as circulated and corrected to remove Mr. Mike Conlin from the Boundary Restructure Study Steering Committee and to add Councillor Stephen to SEAPARC.

CARRIED UNANIMOUSLY

RA-7 Appointment of Acting Mayor

MOVED by Councillor Marcus Farmer, seconded to appoint the following members of Council as Acting Mayor in the event of the Mayor's absence for the period specified in 2004:

January - February:	Councillor Lorna Barry
March - April:	Councillor Marcus Farmer
May - June:	Councillor George OBriain
July - August:	Councillor John Farmer
September - October:	Councillor John Stephen
November - December:	Councillor Tom Morino

CARRIED UNANIMOUSLY

RA-8 Cancellation of Regular Council meeting scheduled for December 22, 2003

MOVED by Councillor Marcus Farmer, seconded to cancel the regular Council meeting of December 22, 2003.

CARRIED UNANIMOUSLY

RA-9 Affordable Housing Options for Sooke

MOVED by Councillor John Farmer, seconded to consider the affordable housing options presented in their 2004 strategic planning.

CARRIED UNANIMOUSLY

MAYOR AND COUNCIL REPORTS

a) Capital Regional District Board

Mayor Janet Evans reported that Mayor Don Amos of the Town of Sidney was elected Board chair, and the Board supports the UBCM resolution in opposition of Bill 75.

b) Juan de Fuca Water Distribution Commission

Mayor Janet Evans reported that the Commission denied the Sooke Elderly Citizens Society request for tax exemption, and the Commission received fire flow maps.

c) Regional Water Supply Commission

Mayor Janet Evans reported that Tower Fence has been awarded a \$127,650 contract for fencing.

d) Vancouver Island Regional Library

Councillor Barry reported that she is a member of the Planning Executive and the Greater Victoria Public Library Liaison Committee. The Board is appealing an increase in mailing costs for non book items.

e) Sooke Economic Development Commission

Councillor Barry reported that she attended a Juan de Fuca Economic Development Commission in which Sooke Region Tourism Association was granted funding.

f) Ed Macgregor Park

Councillor Stephen reported that the Women in Tune have donated \$1000 towards the amphitheatre project.

g) Vacation Home Committee

Councillor John Farmer reported that the Committee's work is coming along and a draft bylaw will be presented soon.

h) Juan de Fuca / Sooke Boundary Restructure Study Steering Committee

Councillor Marcus Farmer reported that the Committee will not meet until a response has been received from the Provincial government in regards to its offer of financial assistance.

CORRESPONDENCE REQUIRING ACTION

C-1 Dale Wall, Assistant Deputy Minister, Local Government Department, Ministry of Community, Aboriginal and Women's Services, Funding Assistance for West Nile Control Initiatives

MOVED by Councillor Marcus Farmer, seconded to support the regional coordination of mosquito control and discuss with the Capital Regional District and the Vancouver Island Health Authority.

CARRIED UNANIMOUSLY

C-2 Mark Hornell, Regional Planning Services, Capital Regional District, Regional Transportation Strategy Request for Comments

MOVED by Councillor Marcus Farmer, seconded to refer the Regional Transportation Strategy to the Regional Transportation Council liaisons.

CARRIED UNANIMOUSLY

C-3 Mayor Derek R. Corrigan, City of Burnaby, Bill 75 - Significant Project Streamlining Act

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

C-4 Mayor R. K. Wood, District of West Vancouver, Correspondence to the Honourable Gordon Campbell, Bill 75 - Significant Project Streamlining Act

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

C-5 John Locker, City Manager, City of Fort St. John, Alternative Justice Program Funding Grants

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

CORRESPONDENCE FOR INFORMATION

I-1 Christopher and Sue Symons, Proposed Development of Golf Course Property, 2197 Otter Point Road

MOVED by Councillor OBriain, seconded to receive and file the correspondence.

CARRIED UNANIMOUSLY

I-2 M. A. Oke, Sooke River Road, Flood Damage

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-3 Merle Fulton, Secretary, Women in Tune, Ed Macgregor Park Amphitheatre Project

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-4 Brian Hobson, Chair, Vancouver Island Cycle Tourism Alliance, Cycling Trail Network

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

I-5 Mayor Sharon Hartwell, Small Community Representative, Union of British Columbia Municipalities, Federation of Canadian Municipalities- Rural Forum

MOVED by Councillor Marcus Farmer, seconded to receive and file the correspondence.
CARRIED UNANIMOUSLY

MAYOR'S LIST

MOVED by Councillor Marcus Farmer, seconded to receive and file the items on the Mayor's List.
CARRIED UNANIMOUSLY

NEW BUSINESS

Mayor Evans advised that she has asked Mr. Day to arrange a Council roles and responsibilities workshop on January 15, 2004.

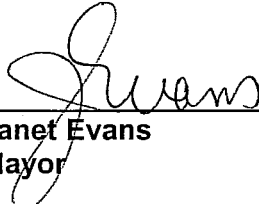
PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

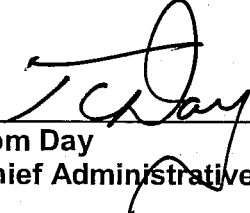
ADJOURNMENT

MOVED by Councillor Marcus Farmer, seconded to adjourn the meeting at 9:15 pm.
CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Tom Day
Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on December 23, 2003 at 7:30 pm

COUNCIL PRESENT

Mayor Janet Evans
Councillor Lorna Barry
Councillor John Farmer
Councillor Marcus Farmer
Councillor Tom Morino
Councillor George OBriain
Councillor John Stephen

STAFF PRESENT

Tom Day, Chief Administrative Officer

CALL TO ORDER

Mayor Evans called the meeting to order at 7:30 pm.

PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

BYLAWS

B-1 **Bylaw No. 147, Sooke Core Sewer Specified Area Bylaw, 2003**

MOVED by Councillor Barry, seconded that Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003* be read adopted.

CARRIED Councillor Stephen opposed the motion.

B-2 **Bylaw No. 148, Sooke Core Sewer Specified Area Borrowing Bylaw, 2003**

MOVED by Councillor John Farmer, seconded that Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003* be adopted.

CARRIED UNANIMOUSLY

B-3 **Bylaw No. 149, Sooke Core Sewer Specified Area Temporary Borrowing Bylaw, 2003**

MOVED by Councillor Barry, seconded that Bylaw No. 149, *Sooke Core Sewer Specified Area Temporary Borrowing Bylaw, 2003* be adopted.

CARRIED UNANIMOUSLY

B-4 Bylaw No. 150, Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003

MOVED by Councillor John Farmer, seconded that Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003* be adopted.

CARRIED UNANIMOUSLY

B-5 Bylaw No. 151, Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2003

MOVED by Councillor John Farmer, seconded that Bylaw No. 151, *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2003* be adopted.

CARRIED

Councillor Morino, Councillor Stephen and Councillor OBriain opposed the motion.

MAYOR'S LIST

RA-1 Community Sewer System, Design and Construction of District of Sooke Municipal Wastewater System, Interim Period Agreement with EPCOR Water Services Inc.

MOVED by Councillor Marcus Farmer, seconded to authorize the Mayor and Chief Administrative Officer to execute the Interim Period Agreement for Design and Construction of the District of Sooke Municipal Wastewater System dated December 23, 2003.

CARRIED

Councillor Stephen opposed the motion.

PUBLIC QUESTION AND COMMENT PERIOD


There were no questions or comments from the public.

ADJOURNMENT

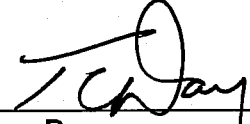
MOVED by Councillor Marcus Farmer, seconded to adjourn the meeting at 7:43 pm.

CARRIED UNANIMOUSLY

Certified Correct:



Janet Evans
Mayor



Tom Day
Chief Administrative Officer