

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on January 14, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Frank Limshue, Municipal Planner

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Evans, seconded that the minutes of the Regular Council meeting held on December 10, 2001 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on January 7, 2002 and January 8, 2002 be adopted as circulated.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Marcus Farmer, seconded that minutes of the Subdivision and Development Standards Committee meeting held on December 11, 2001 be received for information.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

Gail Hall of 2517 Sooke River Road questioned the report for item B-1, Blanchard Road Development application, in regards to minimum lot size and fee simple lots.

Mr. Normandeau began to comment on the Blanchard Road application. Mayor Macgregor advised that Council was not permitted to receive any further comments after the public hearing. Mr. Normandeau objected.

Steven Saunders of 5016 Glinz Lake Road expressed his support for Mr. Herrling's Development Variance Permit application on Glinz Lake Road and that the road upgrading requirement should be waived.

Neil Smith of 2420 Brule and of HHS Drilling and Blasting commented on the Blasting Regulation Bylaw and the restrictive hours and asked Council to consider amending the bylaw to allow for extended hours and blasting on Saturdays.

Wayne Jolly 2625 Otter Point Road asked for clarification why Council could not receive further comments on the Blanchard Road bylaws. Mr. Jolly objected to not being able to comment further.

Steven Bradley stated that he thought that the process regarding Blanchard Road bylaws was undemocratic.

## **DELEGATIONS & PETITIONS**

### **D-1 Andrea Hayley, 1287 Kings Road, Victoria, Falun Gong**

Ms. Hayley presented the practice of Falun Gong and requested support from Council by writing letters in support of the rights of Falun Gong practitioners.

**MOVED** by Councillor Evans to adopt the resolution provided, and to write letters in support of Falun Gong.

**CARRIED**

## **BYLAWS**

### **B-1 OCP and Zoning Amendment Application on Blanchard Road**

#### **Bylaw No. 68, *Official Community Plan Amendment Bylaw (1645-9)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 68, *Official Community Plan Amendment Bylaw (1645-9)* be read a third time.

**CARRIED** Councillor Evans and Councillor Stewart opposed the motion.

#### **Bylaw No. 69, *Zoning Amendment Bylaw (2040-18)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 69, *Zoning Amendment Bylaw (2040-18)* be amended as presented in the staff report of January 9, 2002.

**CARRIED** Councillor Evans and Councillor Stewart opposed the motion.

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 69, *Zoning Amendment Bylaw (2040-18)* be read a third time as amended.

**CARRIED** Councillor Evans and Councillor Stewart opposed the motion.

### **B-2 Bylaw No. 70, *Building Regulation Bylaw, 2001***

**MOVED** by Councillor Evans, seconded that Bylaw No. 70, *Building Regulation Bylaw, 2001* be adopted.

**CARRIED**

**B-3 Bylaw No. 71, *Ticket Information Authorization Amendment Bylaw (21-1)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 71, *Ticket Information Authorization Amendment Bylaw (21-1)* be adopted.

**CARRIED**

**B-4 Bylaw No. 72, *Blasting Regulation Bylaw, 2001***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 72, *Blasting Regulation Bylaw, 2001* be deferred to the next Regular Council Meeting in order to review the hours that blasting is permitted.

**CARRIED**

**B-5 Rezoning Application - Townsend Road**

**Bylaw No.73, *Official Community Plan Amendment Bylaw (1645-10)***

**MOVED** by Councillor Barry, seconded that Bylaw No. 73, *Official Community Plan Amendment Bylaw (1645-10)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 73, *Official Community Plan Amendment Bylaw (1645-10)* be read a second time.

**CARRIED**

**Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)* be read a second time.

**CARRIED**

**Public Hearing**

**MOVED** by Councillor Marcus Farmer, seconded that a public hearing for Bylaw No.73, *Official Community Plan Amendment Bylaw (1645-10)* and Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)* be held on February 11, 2002.

**CARRIED**

**B-6 Bylaw No. 75, *Road Name Change Bylaw No.1, 2001***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 75, *Road Name Change Bylaw No.1, 2001* be adopted.

**CARRIED**

**B-7 Bylaw No. 76, Zoning Amendment Bylaw (2040-20)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 76, *Zoning Amendment Bylaw (2040-20)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor John Farmer, seconded that Bylaw No. 76, *Zoning Amendment Bylaw (2040-20)* be read a second time.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that a public hearing for Bylaw No. 76, *Zoning Amendment Bylaw (2040-20)* be held on January 28, 2002.

**CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 Approving Officer Appointment**

**MOVED** by Councillor Evans, seconded that Frank Limshue, Municipal Planner, be reaffirmed as approving officer and Gary Smirfitt, Municipal Engineer, be appointed as alternate approving officer.

**CARRIED**

**RA-2 2002 Council Meeting Schedule**

**MOVED** by Councillor Dumont, seconded that the Regular Council meetings of July 8, August 26, December 9, and December 23, 2002 be cancelled.

**CARRIED**

Councillor John Farmer left the meeting at 9:12 pm as he is the owner of a property adjacent to 2050 Church Road.

**RA-3 Development Variance Permit Application - 2050 Church Road (Eagle-Eye Wilderness Co.)**

**MOVED** by Councillor Evans, seconded to authorize issuance of a development variance permit to allow for an addition to a commercial/residential building located at 2050 Church Road, Sooke, B.C., legally described as Lot 3, Section 10, Sooke District, Plan 12573, by varying Section 18.08(b)(iii) of Zoning Bylaw 2040 to relax the side yard setback from 3 metres to 0 metre.

**CARRIED**

Councillor John Farmer returned to the meeting at 9:16 pm.

**RA-4 Referral for Proposed Silver Spray Project**

**MOVED** by Councillor Evans, seconded to request a written guarantee from Capital Regional District Water that the extension of water services to the Silver Spray project will not negatively affect the District of Sooke water supply.

**CARRIED**

**MOVED** by Councillor Evans, seconded that the interests of the District of Sooke are not affected provided the extension of the water services does not negatively impact the municipality's water supply.

**CARRIED**

**RA-5 Development Variance Permit Application - 5008 Glinz Lake Road**

**MOVED** by Councillor Marcus Farmer, seconded to authorize the issuance of a development variance permit to allow for subdivision of the property located at 5008 Glinz Lake Road, Sooke, B.C., legally described as Lot 2, Section 59 & 60, Sooke, Plan 40735 Except parts in Plans 42452 and VIP54184, by varying Part 6 – Subdivision Servicing Requirements, sections 3.0 and 8.0 of Zoning Bylaw 2040 waiving the requirement for upgrading of Glinz Lake Road.

**CARRIED**

**REPORTS FOR INFORMATION**

**RI-1 5956/5958 Blythwood Road, Outstanding Building Violation**

**MOVED** by Councillor Dumont, seconded that the report be received for information.

**CARRIED**

**RI-2 Development Services, Building Inspection Report for December 2001**

**MOVED** by Councillor Evans, seconded that the report be received for information.

**CARRIED**

**MAYOR AND COUNCIL REPORTS**

**a) Regional Water Supply Commission**

Mayor Macgregor reported that the Sooke reservoir is now full and that all water restrictions have been lifted.

**b) CRD Board**

Mayor Macgregor reported that he has been appointed to the CRD Environment Committee, and the bulk water rates for 2002 have been established.

c) **Juan de Fuca Electoral Area Land Use Committee A**

Mayor Macgregor reported that the Committee considered a report on the Ocean Wilderness issue and Councillor Barry will attend the public hearing on January 22<sup>nd</sup>. CRD Water Department has received an excellent review of its risk management practices.

d) **Juan de Fuca Water Distribution Commission**

Mayor Macgregor reported that he has been re-elected as chair, and will be meeting with CRD staff to discuss the failed borrowing bylaws.

e) **Ayum Creek Regional Park Management Guideline Group**

Councillor Barry reported that the wrap up meeting was held and that CRD will proceed with the development guidelines.

f) **Boundary Restructure Study Steering Committee**

Councillor Marcus Farmer reported that the Committee will meet on January 22, 2002 at 3:30 pm to go over the process, and there is no word yet on provincial funding.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Rick Roger, Chief Executive Officer, Vancouver Island Health Authority (CHR), Long Term Care Facility in Sooke**

**MOVED** by Councillor Evans, seconded that the correspondence be received and filed  
**CARRIED**

**C-2 A. Dacombe, 2141 Henlyn Drive, Sooke, BC, Litter on Streets**

Councillor Dumont volunteered to address this issue.

**C-3 Glenn Wainman, Unit Chief, BC Ambulance Service, Cardiac and Trauma Centre**

**MOVED** by Councillor Marcus Farmer, seconded that representatives from the BC Ambulance Service be invited to meet with Council.

**CARRIED**

**C-4 Mabel Jean Rawlins-Brannan, Community Council, Negative Impacts of Gambling and the View Royal Casino**

**MOVED** by Councillor Barry, seconded that the correspondence be received and filed.  
**CARRIED**

**C-5 Lorraine Hilton, Deputy Clerk, District of Highlands**, correspondence to Community Social Planning Council regarding gambling

**MOVED** by Councillor Marcus Farmer, seconded that the correspondence be received and filed.

**CARRIED**

**C-6 Ron Townshend, Surveyor of Taxes, Ministry of Provincial Revenue**, Sooke Incorporation - Payment of Outstanding Property Taxes to the Province

**MOVED** by Councillor Barry, seconded that the correspondence be received and filed.

**CARRIED**

**MOVED** by Councillor Evans, seconded to amend the agenda by moving items C-7 and C-10 to the Mayor's List.

**CARRIED**

**C-8 Barry O'Neill, President, Canadian Union of Public Employees**, Community Charter Council

**MOVED** by Councillor Marcus Farmer, seconded that the correspondence be received and filed.

**CARRIED**

**C-9 Mary Ashley, President, Association of Vancouver Island Coastal Communities**, E & N Railway

**MOVED** by Councillor Marcus Farmer, seconded that the correspondence be received and filed.

**CARRIED**

#### **CORRESPONDENCE FOR INFORMATION**

**I-1 Minister Gary Collins, Ministry of Finance**, Exemption of Fire Fighting Equipment from Provincial Sales Tax

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.

**CARRIED**

**I-2 Lloyd Rushton, Administrator, CRD Parks**, Draft Management Guidelines for Ayum Creek Regional Park

**MOVED** by Councillor Evans, seconded that the correspondence be received and filed.

**CARRIED**

**MOVED** by Councillor Evans, seconded that the meeting continue past 10:00 pm.

**CARRIED**

Councillor Dumont left the meeting at 9:59 pm as he does business with the Sooke Harbour House.

#### MAYOR'S LIST

- C-7 Residents of Whiffin Spit Road, Sooke Harbour House Parking
- C-8 Frederique Philip, Sooke Harbour House, parking deficiency

**MOVED** by Councillor Marcus Farmer, seconded that the correspondence from the residents of Whiffin Spit Road and from Frederique Philip be received and brought forward to the public hearing expected to be held on March 11, 2002.

**CARRIED**

#### PUBLIC QUESTION AND COMMENT PERIOD

Ms. Hall suggested that the public receive notice of items such as the Blasting Bylaw and asked about patio homes.

Diane Bernard asked what the next step was for the Townsend Road development.

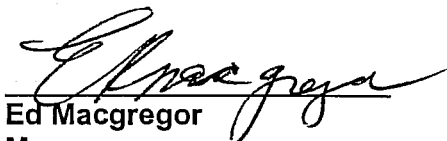
Randy Clarkston advised that he also blasts on weekends.


#### ADJOURNMENT

**MOVED** by Councillor Barry, seconded that the meeting be adjourned at 10:20 pm.

**CARRIED**

**Certified Correct:**

  
Ed Macgregor  
Mayor

  
Tom Day  
Chief Administrative Officer



## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on January 28, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor Marcus Farmer  
Councillor John Farmer

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Bob Kelsey, Fire Chief  
Gary Smirfitt, Municipal Engineer

**Absent:** Councillor Jeff Stewart

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Marcus Farmer, seconded that the minutes of the Regular Council meeting held on January 14, 2002 be adopted as corrected.

**CARRIED**

**MOVED** by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on January 21, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on January 21, 2002 be adopted as corrected.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on November 27, 2001 be received for information.

**CARRIED**

**MOVED** by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on January 8, 2002 be received for information.

**CARRIED**

**MOVED** by Councillor Evans, seconded that minutes of the Boundary Restructure Study Steering Committee meeting held on January 22, 2002 be received for information.

**CARRIED**

## **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

## **PUBLIC HEARINGS AND PUBLIC MEETINGS**

### **PH-1 Rezoning Application - 5739/5741 Woodlands Road**

#### **(a) Bylaw No. 76, Zoning Amendment Bylaw (2040-20)**

Mayor Macgregor advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions.

Mr. Limshue reviewed the application and advised that the applicant must also obtain a development variance permit to accommodate the requested setbacks.

Mayor Macgregor called three times for presentations. Hearing none, he closed the public hearing.

## **BYLAWS**

### **B-1 Bylaw No. 72, Blasting Regulation Bylaw, 2001**

**MOVED** by Councillor Dumont, seconded to rescind third reading of Bylaw No. 72, *Blasting Regulation Bylaw, 2001* and to amend the bylaw in section 9 to read:

9. No person may blast, carry on blasting operations, use an explosive agent, or operate drills, compressors or other equipment used to prepare land for blasting, other than between the hours of 8:00 am and 4:30 pm, Monday to Saturday, exclusive of statutory holidays.

and to amend in Schedule B to reflect the change in hours.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 72, *Blasting Regulation Bylaw, 2001*, be read a third time as amended.

**CARRIED**

### **B-2 Bylaw No. 76, Zoning Amendment Bylaw (2040-20)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 76, *Zoning Amendment Bylaw (2040-20)* be read a third time.

**CARRIED**

## REPORTS REQUIRING ACTION

### RA-1 Development Variance Permit Application - 5006/5008 Ayum Road

**MOVED** by Councillor Dumont, seconded that consideration of the development variance permit application for 5006/5008 Ayum Road be deferred.

**CARRIED**

### RA-2 Development Variance Permit Application - 6695 Rhodonite Road

**MOVED** by Councillor Marcus Farmer, seconded to authorize issuance of a development variance permit to allow for the construction of a sundeck to a single family dwelling located at 6695 Rhodonite Road, Sooke, B.C., legally described as Strata Lot B, Section 25, Sooke District, Strata Plan VIS4415, by varying Sections 11.13(d) of Zoning Bylaw 2040 to decrease the rear yard setback from 10 metres to 5.2 metres.

**CARRIED**

### RA-3 Report on Bylaw Violation - 5354 Sooke Road

**MOVED** by Councillor Dumont, seconded that consideration of the Report on Bylaw Violation at 5354 Sooke Road be deferred until the next regular Council meeting.

**CARRIED**

### RA-4 Police Services

**MOVED** by Councillor John Farmer, seconded that the District of Sooke enter into a Municipal Police Unit Agreement with the Province of British Columbia and that the Mayor and Chief Administrative Officer be authorized to execute the agreement.

**CARRIED**

**MOVED** by Councillor Evans, seconded to advise the Province the District of Sooke will pay for 10 RCMP members and 2.5 municipal employees. **CARRIED**

### RA-5 Sewer Infrastructure Grant

**MOVED** by Councillor Dumont, seconded to endorse the sewer action plan as follows:

- Council members who sit on the Sewer Committee, together with our Chief Administrative Officer, should meet with senior Ministry Officials to determine what is happening.
- The Mayor and the Chief Administrative Officer are meeting with Minister Abbott on February 7<sup>th</sup> and will discuss this issue along with other issues arising out of the Province's Offer of Incorporation Assistance.
- Council members should meet with our M.L.A. to discuss the issue.
- A letter should be sent to Federal Ministers Anderson and Dhaliwhal discussing the issue.
- Another meeting or discussion should occur with Federal Minister Anderson who has previously indicated support for the project.

**CARRIED**

**RA-6 Council Chamber and Meeting Room Use Policy**

**MOVED** by Councillor Evans, seconded that Council adopt Policy 2.1, *Council Chamber and Meeting Room Use Policy* and rescind Policy 2.1, *Council Chamber Usage* dated April 10, 2000.

**CARRIED**

**RA-7 COW Report: ALR application - 1977 Caldwell Road**

**MOVED** by Councillor Dumont, seconded to endorse a recommendation to the Land Commission to support the application to remove from the Agricultural Land Reserve the property known as 1977 Caldwell Road and legally described as Lot P, Section 3, Sooke District, Plan 2095, Except Part in Plan 25773.

**CARRIED** Councillor Evans and Councillor Barry opposed the motion.

**RA-8 COW Report: ALR application - 1995 Caldwell Road**

**MOVED** by Councillor John Farmer, seconded to endorse a recommendation to the Land Commission to support the application to remove from the Agricultural Land Reserve the property known as 1995 Caldwell Road and legally described as Lot 4, Section 3, Sooke District, Plan 1516.

**CARRIED** Councillor Evans and Councillor Barry opposed the motion.

**RA-9 COW Report: ALR application - 6849 Grant Road**

**MOVED** by Councillor Dumont, seconded to endorse a recommendation to the Land Commission to support the application to remove from the Agricultural Land Reserve the property known as 6849 Grant Road and legally described as Lot 3, Section 3, Sooke District, Plan 1516.

**CARRIED** Councillor Evans and Councillor Barry opposed the motion.

**RA-10 Proposed Policy 11.3, Subdivision Works and Services Policy**

**MOVED** by Councillor Marcus Farmer, seconded to adopt Policy 11.3, Subdivision Works and Services Policy (2002).

**CARRIED**

**MAYOR AND COUNCIL REPORTS**

**a) CRD Board**

Mayor Macgregor reported that the Board has referred the Silver Spray application to the East Sooke APC and the application will return to the Land Use Committee A meeting on February 6, 2002. The Board approved a Regional Transportation Strategy as part of the Regional Growth Strategy.

**b) Regional Water Supply Commission**

Mayor Macgregor reported that the CRD water restriction bylaws have been amended and that costs to alter the Deception Reservoir outweigh the benefits of the work.

**c) Onsite Management Advisory Committee**

Councillor Dumont reported that he attended the meeting in Councillor John Farmer's place. The Committee is undertaking septic studies in Prospect Lake and Deep Cove areas. Sooke has the option of participating in the CRD study or acting on its own. The Septic Savvy workshop will take place on February 6<sup>th</sup> at EMCS.

**d) Sooke Interagency Group**

Mr. Day advised that the Sooke Interagency Group has requested, through Councillor Barry, that the District of Sooke consider exempting the proposed service centre from property taxation. Staff will report to Council at the next regular meeting.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Mayor Bill Camden, Town of View Royal, Letter to David Anderson, MP, Queen's Golden Jubilee Medal**

**MOVED** by Councillor Marcus Farmer, seconded that the correspondence be received and filed.

**CARRIED**

**C-2 Geoff Plant, Attorney General, Protection of Public Participation Act**

**MOVED** by Councillor Evans, seconded that the correspondence be received and filed.

**CARRIED**

**C-3 Mayor Corinne Lonsdale, District of Squamish, Letter to UBCM, Emergency Resolution Regarding Community Support**

**MOVED** by Councillor Barry, seconded to support the emergency resolution regarding community support.

**CARRIED**

**C-4 Kelly Ridley, Chief Administrative Officer, District of Hope, Provincial Congress - February 26, 2002**

**MOVED** by Councillor Marcus Farmer, seconded that the correspondence be received and filed.

**CARRIED**

**C-5 L.E. & F.E. Tickner, 7147 Wright Road, Proposed Subdivision of Property**

**MOVED** by Councillor Dumont, seconded that the Tickners apply for a development variance permit.

**WITHDRAWN**

**MOVED** by Councillor John Farmer, seconded that the correspondence be received and filed.

**CARRIED**

**C-6 Sandy McPherson, Councillor, District of Highlands, Invitation to participate in Problem Gambling Awareness Program**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.

**CARRIED**

**C-7 Denis G. Gaudry, Thompson Okanagan Inter-agency Committee, Invitation to Wildland Urban Interface Interagency Symposium, March 11-14, 2002**

**MOVED** by Councillor Marcus Farmer, seconded that the correspondence be received and filed.

**CARRIED**

**C-8 Donna Miller, Principal, Community Education, Invitation to "Making a Difference in Your Community: The Power of One Conference, February 2, 2002.**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.

**CARRIED**

**C-9 Conduit Committee, Request for Support for Disaster Relief to Owners of Leaky Homes**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.

**CARRIED**

**C-10 Jack & Hilda Walker, 658 Sedger Road, Victoria, BC, Volunteer Recognition Thank You**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.

**CARRIED**

**CORRESPONDENCE FOR INFORMATION**

**I-1 Jack Hull, General Manager, CRD Water, Rezoning Referral for Silver Spray Investment - Z-05-01**

**I-2 Jack Hull, General Manager, CRD Water, Enhanced Disinfection Compliance**

**MOVED** by Councillor Dumont, seconded that items I-1 and I-2 be received and filed.  
**CARRIED**

**NEW BUSINESS**

Councillor Dumont requested that staff report to Council on the possibility of implementing no left turn from Charters Road to Sooke Road.

**PUBLIC QUESTION AND COMMENT PERIOD**

Ruth Montaldi expressed her concern over the proposed closure of the Ministry of Human Resources, Employment and Benefits Centre in Sooke. Council requested that staff look into the matter.

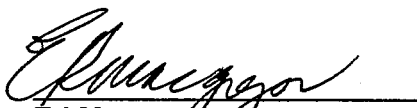
**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

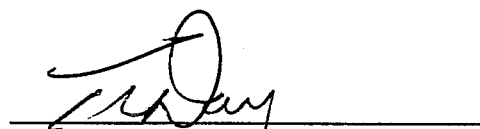
**MOVED** by Councillor Evans, seconded that the meeting be closed to the public to discuss labour relations or employee negotiations under section 242.2(1)(c) of the *Local Government Act*.  
**CARRIED**

**ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded that the meeting be adjourned at 9:25 pm.  
**CARRIED**

**Certified Correct:**

  
Ed Macgregor  
Mayor

  
Tom Day  
Chief Administrative Officer

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Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

### STAFF PRESENT

Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Gary Smirfitt, Municipal Engineer  
Bill Hadikin, Building Official  
Susan Kelly, Finance/Admin Clerk (recorder)

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Barry, seconded that the minutes of the Regular Council meeting held on January 28, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on February 4, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor John Farmer, seconded that the minutes of the Committee of the Whole meeting held on February 6, 2002 be adopted as circulated.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on January 29, 2002 be received for information.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.



## DELEGATIONS & PETITIONS

### D-1 **Ruth Montaldi, 6947 Grant Road, Employment and Benefits Office – Ministry of Human Resources.**

Ms. Montaldi is requesting support from Council to lobby for alternate options to closing the Ministry of Human Resources, Sooke Employment and Benefits Office. Ms. Montaldi introduced Laura Dowhy of the Sooke Family Resource Society who advised Council that a petition has been drawn up and has been distributed at several locations within the community and encouraged the support of Council in this effort.

Councillors Evans and Barry advised that having recently met with Mr. Brian Kerr, MLA, they were provided with his assurance that local residents will not be cut off from services and the Ministry is looking into options, including having Ministry staff drive to Sooke on a weekly basis to meet with clients.

### D-2 **Elida Peers, Sooke Festival Society, Gift Presentation – King of Spain Cup**

Ms. Peers introduced Terry Malone and Joan Titus to present to Council the King of Spain Cup.

In June of 1990, in celebration of the bicentennial of the arrival of Manuel Quimper, the King of Spain, Juan Carlos, extended his gratitude for the tribute by having a representative come and present the King's Cup to Sooke.

Mayor Macgregor accepted the cup on behalf of Council and announced that it will be on display at the Municipal Hall.

## PUBLIC HEARINGS AND PUBLIC MEETINGS

### PH-1 **Rezoning Application - Townsend Road** **(a) Bylaw No. 73, Official Community Plan Bylaw (1645-10)** **(b) Bylaw No. 74, Zoning Amendment Bylaw (2040-19)**

Mayor Macgregor opened the public hearing at 7:50 pm, advised the purpose of the bylaws and that any person who believes that their interest in property is affected by the proposed bylaws will be given a reasonable opportunity to be heard or to present written submissions.

Mr. Limshue gave a further explanation of the bylaws.

A representative of the applicant, Mr. Scott Kendrew of Brown Bros. Realty, reviewed the history of the project, indicating that the property has been released from the ALR, soil tests have been completed and that an agreement has been reached with the Municipality regarding covenants.

The architect retained by the applicant, Mr. Eric Barker, provided a detailed example of the development providing the zoning is amended.

Councillor Evans questioned the density that the zoning would provide. Mr. Limshue stated that in Mr. Barker's example, only 50% density is being used with 6 units per acre.

Councillor Barry asked the architect if the proposal considers affordable housing and given the density, questioned where overflow vehicles such as RV's would park? Mr. Kendrew responded that the issue of affordable housing has not been addressed and that visitor parking spots and/or compound areas could be one possible solution to overflow parking.

Councillor Evans expressed her concerns regarding water and drainage given the current wet conditions.

Norman Slater who lives at the end of Townsend Road expressed his concerns regarding the drainage and wants to ensure that this issue will be addressed.

Bill Wyngaards of 2184 Townsend Road expressed his concerns regarding the grade as it relates to the pond and Knott Brook, and indicated that this issue would need to be considered when the drainage is being addressed.

Ron Smith of Maple Ridge Estates Trailer Park on Church Road, expressed his opposition to the bylaw indicating that the density of the proposed development is not applicable for Sooke and also advised on his concerns on the wildlife and habitat impact.

Loretta Acreman, applicant and owner of the property explained to Council the family's desire to leave behind something for the community. Having owned the property for 45 years, and now moving on, Mrs. Acreman expressed how much consideration and effort has gone into this proposal and reiterated her willingness to address everyone's concerns.

Ellen Lewers of 5526 Sooke Road supports the bylaw indicating that Sooke is losing many residents aged 50+ to Victoria and other areas that are offering this type of development.

Bruce Lemire-Elmore, a member of Townsend Committee for the St. Rose of Lima Parish supports the bylaw but did express some concerns relating to drainage and the expense of upgrade to Townsend Road. Mr. Lemire-Elmore also presented to Council a written submission reiterating his support.

Doug Smith of Maple Ridge Estates Trailer Park on Church Road, expressed his opposition to the bylaw due to the impact on the wildlife and the environment.

Stephen Bradley of 1986 Glenidle Road opposed the bylaw stating that the property should never have been excluded from the ALR and further that re-zoning should take place when there is a developer interested in starting the project.

Gail Hall of 2517 Sooke River Road expressed her concerns regarding drainage and the amount of parkland that the District would be responsible for maintaining.

Joan Titus of 1966 Gillespie questioned if the bylaw is approved can the developer change the proposal that is being presented. Mr. Limshue responded that the development of the property could change but would still have to be approved during the development permit stage. He stated the zoning bylaw is to designate the land use only.

Written submissions were received from the following:

Daniel and Annita McGuire, 2255 Townsend Road	in support
Bruce Lemire-Elmore, 7751 West Coast Road	in support

Mayor Macgregor asked three times if there were any further presentations from the public. Hearing none, he closed the public hearing at 9:10 pm.

## BYLAWS

### B-1 **Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002* be introduced and read a first time.

**CARRIED**

Councillor Stewart raised his concerns of the impact that this bylaw may present to people who skateboard and in-line skate.

**MOVED** by Councillor Dumont, seconded that Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002* be read a second time.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002* be read a third time.

**CARRIED**

### B-2 **Bylaw No. 72, *Blasting Regulation Bylaw, 2001***

**MOVED** by Councillor Barry, seconded that Bylaw No. 72, *Blasting Regulation Bylaw, 2001* be adopted.

**CARRIED**

### B-3 **Bylaw No. 73, *Official Community Plan Bylaw (1645-10)* [Townsend Road]**

**MOVED** by Councillor John Farmer, seconded that, Bylaw No. 73, *Official Community Plan Bylaw (1645-10)* [Townsend Road] be read a third time.

**CARRIED**      **Councillor Evans opposed this motion**

**B-4 Bylaw No. 74, Zoning Amendment Bylaw (2040-19) [Townsend Road]**

**MOVED** by Councillor Dumont, seconded that, Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)* [Townsend Road] be read a third time.

**CARRIED** Councillor Evans opposed this motion

**B-5 Bylaw No. 76, Zoning Amendment Bylaw (2040-20) [Woodlands Road]**

**MOVED** by Councillor Barry, seconded that, Bylaw No. 76, *Zoning Amendment Bylaw (2040-20)* [Woodlands Road] be adopted.

**CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 Report on Bylaw Violation - 2113/2115/2119 Charters Road & 6519 Throup Road**

**MOVED** by Councillor Marcus Farmer, seconded that

1) Council direct the Chief Administrative Officer to file a notice in the Victoria Land Title Office stating that a resolution has been made under Section 700 of the *Local Government Act* by the Council relating to land legally described as: Block 5, Section 14, Sooke District Plan 5855, and that further information respecting the resolution may be inspected at the Municipal Office.

2) due to the cost and time involved, no further enforcement action be taken with respect to the mobile home located at 2119 Charters Road.

**CARRIED**

**RA-2 Report on Bylaw Violation - 2391 Church Road**

**MOVED** by Councillor Barry, seconded that Council direct the Chief Administrative Officer to file a notice in the Victoria Land Title Office stating that a resolution has been made under Section 700 of the *Local Government Act* by the Council relating to land legally described as: Lot 1, Section 26, Sooke District, Plan 27418, and that further information respecting the resolution may be inspected at the Municipal Office.

**CARRIED**

**RA-3 Report on Bylaw Violation - 3018 Manzer Road**

**MOVED** by Councillor Evans, seconded that Council direct the Chief Administrative Officer to file a notice in the Victoria Land Title Office stating that a resolution has been made under Section 700 of the *Local Government Act* by the Council relating to land legally described as: Lot A, Section 70, Plan 12332, Sooke District, and that further information respecting the resolution may be inspected at the Municipal Office.

**CARRIED**

**RA-4 Development Variance Permit Application - 5536 Sooke Road**

**MOVED** by Councillor Marcus Farmer, seconded that Council authorize issuance of a development variance permit to allow for the addition to a barn located at 5536 Sooke Road, Sooke, B.C., legally described as Lot 3, Block 17, Section 64, Sooke District, Plan 2434, Except that part in Plan 25607, by varying Section 4.08(b) of Part 2 of the Zoning Bylaw 2040 to decrease the rear yard setback from 15 metres to 5 metres.

**CARRIED**

**RA-5 Development Variance Permit Application - 5739/5741 Woodlands Road**

**MOVED** by Councillor Dumont, seconded that Council authorize issuance of a development variance permit to allow for an addition to a single family dwelling located at 5739/5741 Woodlands Road, Sooke, B.C., legally described as:

That part of Lot 1, Block 12, Section 66, Sooke District, Plan 2434, lying to the east of a boundary parallel to the easterly boundary of said lot and extending from a point on the northerly boundary of said lot distant 163 feet from the north east corner of said lot

by varying Part 2, Section 2.07 (b) of Zoning Bylaw 2040 to relax the side yard setback from 6 metres to 1.5 metres.

**CARRIED**

**RA-6 District of Sooke V. Wolf (Unsightly Premises Bylaw Violation at 2182 Banford Place)**

**MOVED** by Councillor Marcus Farmer, seconded that the report be received and filed.

**CARRIED**

**RA-7 Sooke Employment and Benefit Office - Provincial Ministry of Human Resources**

**MOVED** by Councillor Dumont, seconded that Council direct staff to write to the Minister of Human Resources with a copy to Brian Kerr, MLA, in support of the Sooke office remaining open.

**CARRIED**

**RA-8 Volunteer Recognition Program**

**MOVED** by Councillor Evans, seconded that Council direct the Director of Finance to amend the 2002 Budget and the five year plan to include an annual cost of \$2,500 for the Volunteer Recognition Program.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Council appoint Ray Volwes, Marion Desroches, and Laurie Szadkowski to the 2002 Volunteer Recognition Program Adjudication Committee  
**CARRIED**

**RA-9 COW Report: Boundary Restructure Study**

**MOVED** by Councillor Barry, seconded that the District of Sooke participate in the Restructure Study provided that funding for the referendum by either the Province or the Capital Regional District in an amount not to exceed \$12,600 be provided at the conclusion of the study.  
**CARRIED**

**RA-10 Request for Tax Exemption by Interagency Group**

**MOVED** by Councillor Dumont, seconded that staff develop a permissive tax exemption policy and report back to Council.  
**CARRIED**

**MOVED** by Councillor Dumont, seconded that the letter from the Sooke Community Association, dated February 5, 2002 be received and filed.  
**CARRIED**

**MOVED** by Councillor Evans, seconded that the Regular Council Meeting continue past 10:00 pm.  
**CARRIED**

**REPORTS FOR INFORMATION**

**RI-1 Development Services Department, Building Inspection Report for January 2002**

**MOVED** by Councillor Evans, seconded that the report be received and filed.  
**CARRIED**

**RI-2 Verbal Report on Bylaw Violation - 5354 Sooke Road**

Mr. Hadikin reported to Council that the District has now received an application for a building permit. Mr. Hadikin also confirmed that a application for a development variance permit will come before Council.

**MOVED** by Councillor Dumont, seconded that the verbal report be accepted.  
**CARRIED**

## MAYOR AND COUNCIL REPORTS

### a) **Juan de Fuca Water Distribution Commission**

Mayor Macgregor reported that meetings will now be held on the first Wednesday of each month beginning at 3:30. It was also reported that bi-monthly billings are expected to begin in June 2002.

### b) **SEAPARC**

Councillor Marcus Farmer reported that the arena is preparing to install a sprinkler system.

### c) **Sooke Emergency Planning Committee**

Councillor Evans reported that as of June 2002, Ken Greenwood will no longer be the Emergency Social Services Director. It was also reported that incident command training is being offered through the Justice Institute and at least one district staff member should be involved in this training.

### d) **Sooke Community and Police Consultative Society**

Councillor Dumont reported that Constable Sharon Mohammed will soon be facilitating a drug awareness program beginning at John Muir Elementary School.

### e) **Septic Savy Workshop**

Councillor John Farmer reported that the seminar was successful with about 20 people in attendance.

## CORRESPONDENCE REQUIRING ACTION

### C-1 **R.H. Irwin, President and CEO, BC Transit, Transit Service to Sooke**

**MOVED** by Councillor Evans, seconded that the correspondence be received and filed.  
**CARRIED**

### C-2 **Heidi Elliott, Coordinator and Secretary to the Advisory Council, BC Intergovernmental Relations Secretariat, Protocol and Events Branch, Order of British Columbia - 2002 Call for Nominations**

**MOVED** by Councillor Marcus Farmer, seconded that the correspondence be received and filed.  
**CARRIED**

- C-3 W.F. (Rick) Roger, Chief Executive Officer, Vancouver Island Health Authority, Long Term Care Facility**

**MOVED** by Councillor Dumont, seconded that Council direct staff to write to Dr. Veronica Doyle, Regional Director, Housing and Community Resource Development, to invite her to come and speak to Council.

**CARRIED**

- C-4 Kirk B. Miller, Chair and Chief Executive Officer, Land Reserve Commission, Improvements to British Columbia's Land Reserve Commission**

**MOVED** by Councillor Barry, seconded that the correspondence be received and filed.

**CARRIED**

### **CORRESPONDENCE FOR INFORMATION**

- I-1 Denise Riley, Chair, Board of School Trustees, School Site Acquisition Charge Capital Bylaw**

**MOVED** by Councillor Barry, seconded that the correspondence be received and filed.

**CARRIED**

- I-2 Jeremy Tate, Director, Health Facilities Planning, Capital Regional District, Long Term Care Facility Site Search**

**MOVED** by Councillor Barry, seconded that the correspondence be received and filed.

**CARRIED**

- I-3 Joan Putney, Thank You - Volunteer Recognition Ceremony**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.

**CARRIED**

- I-4 Wilma Neilson, Thank You - Volunteer Recognition Ceremony**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.

**CARRIED**

- I-5 Lillian Helgesen Hunter, Thank You - Volunteer Recognition Ceremony**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.

**CARRIED**

### **PUBLIC QUESTION AND COMMENT PERIOD**

Mr. Stephen Bradley of 1986 Glenidle Road had questions regarding the outcome of the Committee of the Whole Meeting that was held prior to this Regular Council Meeting.



**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded that the meeting be adjourned at 10:15 pm.  
**CARRIED**

**Certified Correct:**



Ed Macgregor  
Mayor



Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on February 25, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Gary Smirfitt, Municipal Engineer

**ABSENT:** Councillor Jeff Stewart

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on February 11, 2002 be adopted as corrected to add the following paragraph in section 4:

Councillor Barry expressed her concern that when we designate property as Open Greenspace it makes it more difficult for the property owner to rezone and possibly de-values the property. If we wish to have this as Open Greenspace we should be prepared to purchase all or part of the property.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on February 11, 2002 be adopted as circulated.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on February 12, 2002 be received for information.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

Dave McClimon of 6110 Kirby Road expressed concern about the proposed Traffic and Highways Regulation Bylaw, including Highway Use Permits, regulations on commercial vehicles and tarping loads.

Chris Rumsby of 6986 West Coast Road expressed concern about regulation of parking of commercial vehicles, unattended trailers, and other item in the proposed Traffic and Highways Regulation Bylaw.

Dale Arden expressed concern about regulation for truck routes to and from the dry land log sort.

Randy Wilson of 6910 Sellars Drive expressed concern about tarping regulations.

Mr. Day requested that those people who have concerns with the bylaw review the bylaw and submit a list of items for discussion to the Municipal Engineer who will arrange a Committee of the Whole meeting to review these concerns. Mr. McClimon agreed to be a contact for the group.

## BYLAWS

### B-1 **Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002* - adoption**

**MOVED** by Councillor Dumont, seconded that consideration of Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002* be referred to the Committee of the Whole to receive public input.

**CARRIED**

### B-2 **Bylaw No. 77, *Economic Development Commission Repeal Bylaw, 2002***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 77, *Economic Development Commission Repeal Bylaw, 2002* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 77, *Economic Development Commission Repeal Bylaw, 2002* be read a second time.

**CARRIED**

**MOVED** by Councillor Evans, seconded that Bylaw No. 77, *Economic Development Commission Repeal Bylaw, 2002* be read a third time.

**CARRIED**

### B-3 **Bylaw No. 78, *Employee Handbook Amendment Bylaw (38-1)***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 78, *Employee Handbook Amendment Bylaw (38-1)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 78, *Employee Handbook Amendment Bylaw (38-1)* be read a second time.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 78, *Employee Handbook Amendment Bylaw (38-1)* be read a third time. **CARRIED**

**B-4 Bylaw No. 79, Casino Revenue Sharing Agreement Ratification Bylaw, 2002**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 79, *Casino Revenue Sharing Agreement Ratification Bylaw, 2002* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 79, *Casino Revenue Sharing Agreement Ratification Bylaw, 2002* be read a second time.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 79, *Casino Revenue Sharing Agreement Ratification Bylaw, 2002* be read a third time.

**CARRIED**

Mayor Macgregor advised that it has been suggested by the District of Langford that a committee be formed for the purpose of dealing with any issues around casino revenue sharing. Council agreed to appoint a member if a committee is formed.

**REPORTS REQUIRING ACTION**

**RA-1 Committee of the Whole Report: Draft Official Community Plan 2001**

**MOVED** by Councillor Evans, seconded that

1. the properties shown as Area 1 in the report dated February 6, 2002 [approximately section 34 and portions of sections 33 and 35] be excluded from the Urban Growth Area in the Official Community Plan 2001.
2. the Official Community Plan 2001 emulate the existing *Sooke Local Area Plan* in the designation of the properties shown as Area 3 in the report dated February 6, 2002 [properties along Sooke Road from the western end of Horne Road to the Government Wharf] with the inclusion of the existing Marine Commercial areas.
3. That the Saseenos area shown as Area 4 in the report dated February 6, 2002 and the easterly properties extending to the municipal boundary [approximately portions of sections 59, 60, 61, 62 68 and 69] be designated Rural Residential in the Official Community Plan 2001.
4. That the golf course property shown as Area 2 in the report dated February 6, 2002 [2197 Otter Point Road] be designated Park and Open Space in the Official Community Plan 2001.

**MOVED** by Councillor Evans seconded that the motion be amended to remove item 2.

**CARRIED**

**MAIN MOTION CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded to defer consideration of item 2, designation of the Marine Commercial Area, to the Committee of the Whole for clarification.

**CARRIED**

Councillor John Farmer left the meeting at 8:03 pm as he is an employer of the applicant.

**RA-2 Committee of the Whole Report: Application to Subdivide in Agricultural Land Reserve - 2816 Sooke River Road**

**MOVED** by Councillor Marcus Farmer, seconded to forward to the Land Reserve Commission the application for subdivision affecting the parcel located at 2816 Sooke River Road and legally described as Lot 2, Section 3, Otter District, Plan 3943.  
**CARRIED**

Councillor John Farmer returned to the meeting at 8:04 pm.

Mayor Macgregor left the meeting at 8:04 pm as he is a member of the Bed and Breakfast Association. Councillor Barry chaired this portion of the meeting.

**RA-3 Development Variance Permit Application - 5219 Sooke Road**

**MOVED** by Councillor Dumont, seconded to authorize issuance of a development variance permit to allow for construction of two accessory buildings located at 5219 Sooke Road, Sooke, B.C., legally described as Lot 1, Section 69, Sooke District, Plan 6278, Except that part in Plan VIP52381, by varying Part 1, Section 4.01(2)(a) of Zoning Bylaw 2040 to increase the building height from 4 metres to 4.26 metres.  
**CARRIED**

Mayor Macgregor returned to the meeting at 8:09 pm.

**MAYOR AND COUNCIL REPORTS**

**a) Capital Regional District Board**

Mayor Macgregor reported that the CRD will administer the Onsite Management Septic Systems Program, the Board agreed on the Willis Point composing site under new provincial regulations, the Silverspray rezoning bylaws will be heard at a public hearing on March 6, 2002 at Edward Milne Community School, and CRD Parks will be updating Sooke Council on the parkland acquisition fund.

**b) Regional Water Supply Commission**

Mayor Macgregor report that the Commission heard a presentation on the water quality and impacts of raising the Sooke Reservoir, is completing the enhanced disinfection project, the designation of use of the Deception Reservoir has changed to fishery conservation purposes only, and reviewed the management of the CRD water system.

c) **Sewer Study Steering Committee**

Mayor Macgregor reported that the meeting with Minister Abbott regarding the Federal Provincial Infrastructure Program grant application was a productive and positive meeting despite reports in the Sooke News Mirror. The Minister advised that there is an excellent opportunity to secure funding from the Program for the community sewer system.

Councillor John Farmer reported on his and Councillor Marcus Farmer's meeting with the Acting Executive Assistant of the Minister of Environment in Ottawa. The Sooke environment and the Georgia Basin Study was discussed. He advised that he will provide further information to MP Owen.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Barry O'Neill, President, CUPE BC Division, Drinking Water Review Panel**

**MOVED** by Councillor Barry, seconded to request that the Provincial government accept recommendations of the Interim Report of the Drinking Water Review Panel and to refrain from passing any legislation that could compromise public ownership and control of water.

**CARRIED**

**C-2 Ed Macgregor, Chair, Juan de Fuca Water Distribution Commission, Funding of Growth Related Infrastructure**

**MOVED** by Councillor Dumont, seconded to meet with the Juan de Fuca Water Distribution Commission to discuss water infrastructure.

**CARRIED**

**C-3 Mary Brown, 411 Sheringham Point Road, Sooke CBD Pedestrian Amenities**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed

**CARRIED**

**C-4 Alision M. Mewett, Supervisor of Environmental Planning & Parks, Comox-Strathcona Regional District, Recreational Component of Public Forests**

**MOVED** by Councillor Marcus Farmer, seconded to support the resolution of the Board of Directors of the Regional District of Comox-Strathcona that the Ministry of Forests continue to manage recreational component of public forests. **CARRIED**

**C-5 Karen E. Watson, Mayor, District of Metchosin, Fire Assistance**

**MOVED** by Councillor Evans, seconded that the District of Sooke support the request of the District of Metchosin for fire service assistance on the conditions that the District of Metchosin acquire a replacement pumper vehicle forthwith and that the increased service assistance does not become onerous to the District of Sooke.

**CARRIED**

**C-6 Corinne Lonsdale, Mayor, District of Squamish, Proposed Squamish Nation "Wild Spirit Places"**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.  
**CARRIED**

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

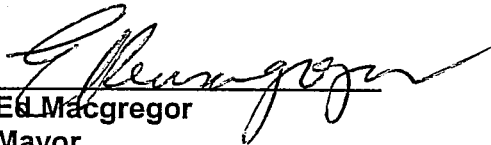
**MOVED** by Councillor Marcus Farmer, seconded that the meeting be closed to the public to discuss labour relations or employee negotiations under section 242.2(1)(c) of the *Local Government Act*.

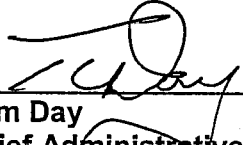
**CARRIED**

**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded that the meeting be adjourned at 8:40 pm.  
**CARRIED**

**Certified Correct:**

  
Ed Macgregor  
Mayor

  
Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 11, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on February 25, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Evans, seconded that the minutes of the Regular Council meeting held on February 25, 2002 be adopted as corrected to add that Councillor Barry chaired the meeting for item RA-3, and to change the word "employee" to "employer" before item RA-2.

**CARRIED**

**MOVED** by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on March 4, 2002 be adopted as circulated.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Marcus Farmer, seconded that minutes of the Boundary Restructure Study Steering Committee meeting held on February 21, 2002 be received for information.

**CARRIED**

**MOVED** by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on February 26, 2002 be received for information.

**CARRIED**



## PUBLIC QUESTION AND COMMENT PERIOD

Benjamin Philip of 7089 Wright Road, a family member and employee of Sooke Harbour House, stated that the Sooke Harbour House is not solely responsible for all the traffic in the area, and the business has proposed an alternate plan for 47 parking spaces with natural barriers and noise barrier. He asked that Council move the application to public hearing.

Fred Pichler of 1551 Whiffin Spit Road expressed his support of the Sooke Harbour House and its rezoning application.

## DELEGATIONS & PETITIONS

- D-1 Pedestrian Study Group: Sue Hallatt, Barb Broster, David Geauvreau, Josh Geauvreau, Susie Sherman, Christie Groat, Joan Titus and Dave Nash,** Preliminary Pedestrian Plan for the District of Sooke

Ms. Hallett, Mr. David Geauvreau, Mr. Josh Geaubreau, Ms. Broster, Ms. Titus and Mr. Nash presented the *Preliminary Pedestrian Plan for the District of Sooke* to Council. The group advised that the Plan and its findings may be used as a reference tool when planning for future development and suggests some short term economical solutions. Council thanked the members of the group for their work and participation.

**MOVED** by Councillor Dumont, seconded to accept the *Preliminary Pedestrian Plan for the District of Sooke*, dated August 2001.

**CARRIED**

Councillor Dumont left the meeting at 8:02 pm.

- D-2 Gilles Patenaude, Patti Curry, Dick Zandee, Bert Watson, Al Rioux,** Delegation in Opposition to Rezoning of Lot 68, Plan 26925

Mr. Patenaude, Ms. Curry (speaking on behalf of Betty and Irwin Nestlebeck), Mr. Watson, Mr. Zandee, and Mr. Rioux spoke in opposition to the Sooke Harbour House rezoning application and requested that Council reject the application to rezone Lot 68, Plan 26925 and enforce the completion of Development Permit 05-96 issued in 1996. Written submissions from each of the speakers and a petition signed by 266 people were submitted to Council.

Councillor Dumont returned to the meeting at 8:15 pm.

## BYLAWS

- B-1 Bylaw No. 77, *Economic Development Commission Repeal Bylaw, 2002***

**MOVED** by Councillor Evans, seconded that Bylaw No. 77, *Economic Development Commission Repeal Bylaw, 2002* be adopted.

**CARRIED**

**B-2 Bylaw No.78, *Employee Handbook Amendment Bylaw (38-1)***

**MOVED** by Councillor Barry, seconded that Bylaw No.78, *Employee Handbook Amendment Bylaw (38-1)* be adopted.

**CARRIED**

**B-3 Bylaw No. 79, *Casino Revenue Sharing Agreement Ratification Bylaw, 2002***

**MOVED** by Councillor Evans, seconded that Bylaw No. 79, *Casino Revenue Sharing Agreement Ratification Bylaw, 2002* be adopted.

**CARRIED**

Councillor Dumont left the meeting at 8:20 pm

**B-4 Rezoning Application - Sooke Harbour House, Vacant Lot, Whiffin Spit Road, Lot 68, Section 6, Sooke District, Plan 26921**

Frits de Vries, on behalf of the Sooke Harbour House, explained why the 1996 Development Permit was not completed and presented the rezoning application proposal for the neighbouring lot.

Councillor John Farmer, Councillor Evans, Councillor Barry, Councillor Stewart and Mayor Macgregor expressed various concerns regarding the rezoning application and the incomplete Development Permit.

**MOVED** by Councillor Marcus Farmer that Bylaw No. 80, *Official Community Plan Amendment Bylaw (1645-11)* be read a first time. The motion was not seconded.

**FAILED**

**MOVED** by Councillor Barry, seconded to close the file to rezone Lot 68, Section 6, Sooke District, Plan 26921.

**CARRIED**

Councillor Dumont returned to the meeting at 8:50 pm.

**B-5 Rezoning Application, 2039 Idlemore Road - Bylaw No. 82, *Zoning Amendment Bylaw (2040-22)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 82, *Zoning Amendment Bylaw (2040-22)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 82, *Zoning Amendment Bylaw (2040-22)* be read a second time.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that a public hearing for Bylaw No. 82, *Zoning Amendment Bylaw (2040-22)* be held on April 8, 2002. **CARRIED**

## REPORTS REQUIRING ACTION

### RA-1 Bylaw Violation - Michael Hicks - 3018 Manzer Road

**MOVED** by Councillor Barry, seconded to rescind the resolution dated February 11<sup>th</sup>, 2002 "that Council direct the Chief Administrative Officer to file a notice in the Victoria Land Title Office stating that a resolution has been made under Section 700 of the *Local Government Act* by the Council relating to land legally described as: Lot A, Section 70, Plan 12332, Sooke District, and that further information respecting the resolution may be inspected at the Municipal Office."

**CARRIED**

### RA-2 New District of Sooke Waterfront Community Park

**MOVED** by Councillor Evans, seconded to expand the Phase 1 construction budget for the Sooke waterfront community park from \$50,000 to \$100,000 with the second \$50,000 to be funded from the Casino Revenue Reserve Fund; to authorize a budget of \$6,000 to relocate the Belvedere Hotel stone columns to the new Sooke waterfront community park with funds to come from the Casino Revenue Reserve Fund; to authorize a "Gift Program" to assist in the development of the Sooke waterfront community park; to appoint Elida Peers to organize an Art Jury for the Sooke waterfront community park.

**CARRIED**

### RA-3 Committee of the Whole Report: Draft Official Community Plan 2001

**MOVED** by Councillor Barry, seconded to retain the current land use designation as set out in the Sooke Local Area Plan Bylaw of the area along West Coast Road from the new Waterfront Community Park [6765 West Coast Road] to the Sooke Harbour Marina [6971 West Coast Road] in the Official Community Plan 2001.

**CARRIED**

## REPORTS FOR INFORMATION

### RI-1 Development Services, Building Inspection Report for February, 2002

**MOVED** by Councillor Barry, seconded that the report be received for information.

**CARRIED**

## MAYOR AND COUNCIL REPORTS

### a) Capital Regional District Board

Mayor Macgregor reported that the Regional Growth Strategy Bylaw has been given first and second readings, will be subject to a public hearing, and then be referred to member municipalities for a 120 day period.

**b) Juan de Fuca Water Distribution Commission**

Mayor Macgregor reported that the Commission has approved new bi-monthly billing, and the infrastructure funding discussion will be deferred until late 2002.

**c) Regional Water Supply Commission**

Mayor Macgregor reported that a special meeting will be held on March 12, 2002.

**d) Sooke Emergency Program**

Councillor Evans reported that Bob Vanderzwaag, Sooke Emergency Program Coordinator, and Ken Greenwood, Emergency Social Services Coordinator, have resigned.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Al Jones, Vice-Chairperson, Juan de Fuca Community Futures, Park Watch Program 2002**

**MOVED** by Councillor Dumont, seconded to provide financial support in the amount of \$3,000 to the Park Watch Program for 2002.

**CARRIED**

**C-2 Barb Broster, Vice-Chair, Juan de Fuca Economic Development Commission, Administration Budget**

**MOVED** by Councillor Barry, seconded to provide funding in the amount of \$3,070 to support the 2002 administrative budget for the Juan de Fuca Economic Development Commission.

**CARRIED**

**C-3 Chief Gary Albany and Council, Songhees First Nation, Casino Revenue Sharing Partnership**

**C-4 Chief Burt Charles and Council, Beecher Bay First Nation, Request for Participation in Casino Revenue Sharing**

**MOVED** by Councillor Evans, seconded that the correspondence be received and filed.

**WITHDRAWN**

**MOVED** by Councillor Marcus Farmer, seconded to refer the correspondence from the Songhees First Nation and Beecher Bay First Nation to the intermunicipal casino committee and to appoint Councillor John Farmer to that committee.

**CARRIED**

- C-5 David Stott, Housing and Gardening Projects Coordinator, West Shore Community Resources**, Neighbourhood Marching Fund Presentation, Saturday, April 6, 2002

**MOVED** by Councillor Barry, seconded that the correspondence be received and filed.  
**CARRIED**

- C-6 Canadian Council for Public-Private Partnerships**, Conference on Public Private Partnerships, May 30-31, 2002, Vancouver, BC

**MOVED** by Councillor Dumont, seconded to authorize the expenditure for two Council members to attend the Conference on Public Private Partnerships on May 30-31, 2002 in Vancouver, BC.

**CARRIED**

#### **CORRESPONDENCE FOR INFORMATION**

- I-1 Dick Momsen, 6968 Sea Lion Way, Sooke, Sooke Harbour House Parking**

**MOVED** by Councillor Evans, seconded that the correspondence be received and filed.  
**CARRIED**

- I-2 N. Hope, Regional Director, Transportation, Ministry of Transportation, Ministry Reorganization**

**MOVED** by Councillor Marcus Farmer, seconded that the correspondence be received and filed.

**CARRIED**

- I-3 J.S. Stewart, Principal, Journey Middle School, Correspondence to Tsugio Ishikawa, Mayor of Natori City**

**MOVED** by Councillor Barry, seconded that the correspondence be received and filed.

**CARRIED**

- I-4 Bob Vanderzwaag, Emergency Coordinator, Sooke Emergency Program, Emergency Coordinator Position**

**MOVED** by Councillor Evans, seconded to send a letter of thanks to Mr. Vanderzwaag for his work as Emergency Coordinator.

**CARRIED**

- I-5 Rachel Westfall, 1791 Forest Road, Victoria, Petition for Ban on Cosmetic Use of Herbicides and Pesticides**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.

**CARRIED**

**I-6 Patricia A. Zogar, #1-7077 Westcoast Road, Sooke, Sooke Harbour House Parking Application**

**MOVED** by Councillor Barry, seconded that the correspondence be received and filed.  
**CARRIED**

**I-7 Brenda McKinley, District Supervisor, Sooke Employment & Benefits Centre, Service Delivery Changes Office Closure**

**MOVED** by Councillor Evans, seconded that the correspondence be received and filed.  
**CARRIED**

**MOVED** by Councillor Evans, seconded to continue the meeting past 10:00 pm.  
**CARRIED**

#### **MAYOR'S LIST**

**C-7 Denise Riley, Chair, Board of School Trustees, Centra Gas Proposal**

**MOVED** by Councillor Dumont, seconded to provide the previous Council resolution regarding the Centra Gas pipeline proposal to the School Board.  
**CARRIED**

**I-8 Mary Brown, 411 Sheringham Point Road, Sooke, BC, Sidewalks, etc.**

**MOVED** by Councillor Evans, seconded that the correspondence be received and filed.  
**CARRIED**

**I-9 Carole & Dudley Smith, Sooke Harbour House**

**I-10 Kelly Munro, 7021 Grant Road, Sooke Harbour House Parking**

**I-11 Michael Greer, 1642 Whiffen Spit Road, Application for Rezoning of Lot on Corner of Dufour & Whiffen Spit by the Philips**

**MOVED** by Councillor Marcus Farmer, seconded that the correspondence be received and filed.  
**CARRIED**

#### **NEW BUSINESS**

Councillor John Farmer asked staff to look into placing parking signs on Whiffin Spit Road and regulating Whiffin Spit Park parking lot.

#### **PUBLIC QUESTION AND COMMENT PERIOD**

Benjamin Phillip commented on the decision regarding the Sooke Harbour House rezoning application, thanked Council for considering the application, and asked for due process in the future.

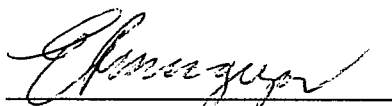
Gilles Patenaude thanked Council for doing its job and advised that if the Sooke Harbour House considered amending its Development Permit, neighbours would cooperate in finding a resolution.

Gail Hall commended Council for decision on Sooke Harbour House rezoning application and asked Council to enforce all development permits, in particular the permit issued for the Deertrails development.


## ADJOURNMENT

**MOVED** by Councillor Evans, seconded that the meeting be adjourned at 10:08 pm.  
**CARRIED**

**Certified Correct:**



Ed Macgregor  
Mayor



Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 25, 2002 at 7:30 pm

### COUNCIL PRESENT

Acting Mayor Marcus Farmer  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Gary Smirfitt, Municipal Engineer

**ABSENT:** Mayor Ed Macgregor, Councillor Jeff Stewart

### CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Evans, seconded that the minutes of the Regular Council meeting held on March 11, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on March 12, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor John Farmer, seconded that the minutes of the Committee of the Whole meeting held on March 18, 2002 be adopted as circulated.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on March 12, 2002 be received for information.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

Michele Marier of 1976 Glenidle Road and other Glenidle Road residents expressed their support of the petition for Glenidle Road repair and upgrade and requested that road repair be completed this year.



Reverend Alan Tysick of 2391 French Road expressed his support of the development variance permit application for 2389 French Road

## **BYLAWS**

### **B-1 Bylaw No. 83, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 1, 2002***

**MOVED** by Councillor Barry, seconded that Bylaw No. 83, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 1, 2002* be read a first time.  
**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 83, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 1, 2002* be read a second time.  
**CARRIED**

**MOVED** by Councillor Evans, seconded that Bylaw No. 83, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 1, 2002* be read a third time.  
**CARRIED**

## **REPORTS REQUIRING ACTION**

### **RA-1 Intersection of Charters Road and Sooke Road (Highway 14) Consideration of No Left Turns**

**MOVED** by Councillor Evans, seconded to direct staff to proceed with implementing the required signage and construction of a "no left turn" at the intersection of Charters Road and Sooke Road, under permit from the Ministry of Transportation, at a cost not to exceed \$4,000.00 using funds to be allocated in the 2002 budget.  
**CARRIED**

### **RA-2 Development Variance Permit Application - 2389 French Road**

**MOVED** by Councillor John Farmer, seconded to authorize issuance of a development variance permit to allow for an addition to a single family dwelling located at 2389 French Road, Sooke, B.C., legally described as Lot 4, Sections 23 and 24, Sooke District, Plan 29634, by varying Section 11.13(a) of Part 2, Zoning Bylaw 2040 to relax the front yard setback from 7.5 metres to 3 metre.  
**CARRIED**

### **RA-3 Development Variance Permit Application - 5006/5008 Ayum Road**

**MOVED** by Councillor Barry, seconded to authorize approval of the subdivision of property located at 5006/5008 Ayum Road, legally described as Parcel A (DD1798071), provided that the applicant provide security in the form of an irrevocable letter of credit in lieu of road works required by subdivision.  
**WITHDRAWN**

**MOVED** by Councillor Barry, seconded to table the report on the development variance permit application for the property located at 5006/5008 Ayum Road.  
**CARRIED**

**RA-4 Naming the New Community Park - 6765 West Coast Road**

**MOVED** by Councillor Barry, seconded to table the selection of a name for the new community park located at 6765 West Coast Road.  
**CARRIED**

**RA-5 Glenidle Road Repairs**

**MOVED** by Councillor Dumont, seconded to carry out negotiations between the District of Sooke, the Ministry of Transportation, and BC Transit so as to arrive at a cost sharing for the reconstruction of a portion of Glenidle Road between Idlemore Road and Kaltasin Road in the year 2002 without any negative impact on the proposed JJM/Ministry of Transportation 2002 major work repair program within the District of Sooke.  
**CARRIED**

**RA-6 Regional Growth Strategy Referral from the CRD Board**

**MOVED** by Councillor Dumont, seconded to advise CRD Regional Planning Services that Council disagrees with Mr. Frank Mitchell's comments in his letter of July 19, 2001 regarding residential densities and Sooke Road, and that the District of Sooke Official Community Plan Bylaw will define the urban containment area for the District of Sooke.  
**CARRIED**

**RA-7 Community Sewer System**

**MOVED** by Councillor Barry, seconded to continue with the current plan to undertake a Liquid Waste Management Plan for the District of Sooke with the first priorities being to develop a framework for the plan and to submit an application under the Municipal Sewage Regulation; to immediately initiate the process to determine a design/build/operate partner for the future community sewer system and that Council budget \$50,000 from surplus to undertake the work, with the money being eventually repaid from the sewer capital fund; and to aim at submitting a revised project scope for the Infrastructure Program grant application for the Community Sewer System before mid-summer if at all possible.  
**CARRIED**

**REPORTS FOR INFORMATION**

**RI-1 RCMP - Island District, Sooke Detachment Strategic Plan 2002-2007**

**MOVED** by Councillor Evans, seconded that the RCMP - Island District, Sooke Detachment Strategic Plan 2002-2007 be received for information.  
**CARRIED**

## MAYOR AND COUNCIL REPORTS

- a) **Road Side Litter Pick Up**  
Councillor Ron Dumont reported that a crew funded by JJM had cleaned up the roadsides on the weekend. He advised of two options to solve the problem of roadside litter: to provide municipal garbage pick up service, or to administer an adopt a block community volunteer litter pick up program. Staff advised that the adopt of block program could be initiated in 2002.
- b) **Vancouver Island Regional Library**  
Councillor Barry reported that the Province is cutting funding of video books.
- c) **Juan de Fuca Water Distribution Commission**  
Councillor Ron Dumont reported that the new water line to Sooke would be constructed from Humpback Reservoir rather than from Sooke Lake Reservoir.
- d) **Boundary Restructure Study Steering Committee**  
Acting Mayor Marcus Farmer reported that the Committee meeting scheduled for March 27<sup>th</sup> has been postponed until April 4<sup>th</sup> at 4:00 pm.
- e) **Subdivision and Development Standards Committee**  
Acting Mayor Marcus Farmer reported that the last meeting of the Committee would be held on March 26<sup>th</sup> at 3:00 pm

## CORRESPONDENCE REQUIRING ACTION

- C-1 **Mayor Lenore M. Harwood, District of Hudson's Hope, Interim Report of the Task Force on BC Energy Policy**  
  
**MOVED** by Councillor Evans, seconded to support the District of Hudson in opposition to the Interim Report of the Task Force on BC Energy Policy.  
**CARRIED**
- C-2 **J.A. Hull, General Manager, Water Department, Capital Regional District, Funding of Growth Related Water Infrastructure**  
  
**MOVED** by Councillor Barry, seconded to receive and file the correspondence.  
**CARRIED**
- C-3 **Jim Rutter, Public Involvement and Extension Specialist, Garry Oak Ecosystems Recovery Team, Request to Endorse the Recovery Strategy for Garry Oak and Associated Ecosystems and their Associated Species at Risk in Canada, 2001-2006**  
  
**MOVED** by Councillor Barry, seconded that to endorse the Recovery Strategy for Garry Oak and Associated Ecosystems and their Associated Species at Risk in Canada, 2001-2006.  
**CARRIED**

**C-4 2002 Conference of Coastal Communities, May 2-4, 2002, Port Alberni, BC**

**MOVED** by Councillor Evans, seconded that to authorize the expenditure of funds for one Council member to attend to 2002 Conference of Coastal Communities.

**CARRIED**

**CORRESPONDENCE FOR INFORMATION**

- I-1 Joseph A. Calenda, Chief Administrative Officer, City of Colwood**, Correspondence to Songhees First Nation, Esquimalt Nation, Beecher Bay First Nation regarding Request for Participation in Casino Revenue

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.

**CARRIED**

- I-2 D.G. Lumb, Director, Sooke Community Association**, Letter of February 5, 2002 from G.A. O'Brien

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.

**CARRIED**

- I-3 Rick Lloyd, Senior Project Manager, Earth Tech Canada Inc.**, Okanagan Sewer Plant Visits

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.

**CARRIED**

- I-4 John E. Roth, Weed Man**, Pesticide Use

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.

**CARRIED**

- I-5 Nathan Fong, Global BCTV**, Sooke Harbour House Parking

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.

**CARRIED**

**MAYOR'S LIST**

- RA-8 Grants-In-Aid**

**MOVED** by Councillor John Farmer, seconded to approve the grant in aid in the amount of \$5,180 to the Sooke Salmon Enhancement Society.

**CARRIED**

**MOVED** by Councillor John Farmer, seconded to approve the grant in aid in the amount of \$2000 to the Sooke Region Historical Society.

**CARRIED**

**MOVED** by Councillor Dumont, seconded to approve the grant in aid in the amount of \$4,500 to the Sooke Restorative Justice Society.  
**CARRIED**

**MOVED** by Councillor John Farmer, seconded to advise the Sooke Canada Day Society that its grant in aid application is denied due to the Society neglecting to submit a final report for the 2001 Canada Day event.  
**CARRIED**

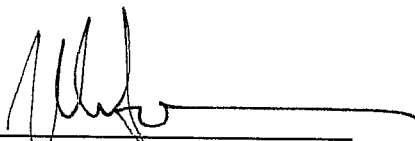
**MOVED** by Councillor Barry, seconded to allocate an additional \$820 grant in aid to the Sooke Region Historical Society.  
**CARRIED**

**PUBLIC QUESTION AND COMMENT PERIOD**

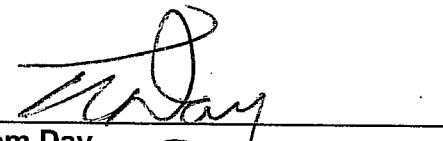
There were no questions or comments from the public.

**ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded that the meeting be adjourned at 8:45 pm.  
**CARRIED**

  
\_\_\_\_\_  
**Marcus Farmer**  
**Acting Mayor**

**Certified Correct:**

  
\_\_\_\_\_  
**Tom Day**  
**Chief Administrative Officer**

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on April 8, 2002 at 7:30 pm

### COUNCIL PRESENT

Acting Mayor Marcus Farmer  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Jeff Stewart

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner

**ABSENT:** Mayor Ed Macgregor

### CALL TO ORDER

Acting Mayor Marcus Farmer called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on March 25, 2002 be adopted as circulated.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Barry, seconded that minutes of the Subdivision and Development Standards Committee meeting held on March 26, 2002 be received for information.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### PUBLIC HEARINGS AND PUBLIC MEETINGS

**PH-1 Zoning Bylaw Amendment - 2039 Idlemore Road, Bylaw No. 82, Zoning Amendment Bylaw (2040-22)**

Acting Mayor Marcus Farmer advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions.

Mr. Limshue reviewed the application and advised that the text amendment is to reduce setbacks for existing structures. The applicant must obtain a development permit and provide a letter of credit or bond in the amount of 110% for upgrading the structures to meet Fire Code and Building Code before the adoption of the bylaw.

Dale Arden, the applicant, advised that he has spoken to all his neighbours who support the application as the structures provide a buffer between properties.

Acting Mayor Marcus Farmer called three times for presentations. Hearing none, he closed the public hearing.

## **BYLAWS**

### **B-1 Bylaw No. 82, *Zoning Amendment Bylaw (2040-22)***

**MOVED** by Councillor John Farmer, seconded that Bylaw No. 82, *Zoning Amendment Bylaw (2040-22)* be read a third time.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that a letter of credit in the amount of 110% for upgrading the structures to meet Fire Code and Building Code be provided to the District of Sooke prior to consideration of adoption of Bylaw No. 82, *Zoning Amendment Bylaw (2040-22)*.

**CARRIED**

### **B-2 Bylaw No. 83, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 1, 2002***

**MOVED** by Councillor Evans, seconded that Bylaw No. 83, *Fire Department Capital Works and Renewal Reserve Fund Expenditure Bylaw, No. 1, 2002* be adopted.

**CARRIED UNANIMOUSLY**

## **REPORTS REQUIRING ACTION**

### **RA-1 Development Permit Application for 18 unit Townhouse on Nerissa Place**

**MOVED** by Councillor Evans, seconded to authorize issuance of a Development Permit DP01-055 for the development of an 18-unit residential complex located on the property legally described as Lot 1, Section 17, Sooke District, Plan VIP69823; and that the applicant be required to provide a letter of credit in the amount of \$27,000.00 for landscaping before the applicant is issued a building permit.

**CARRIED**

### **RA-2 Development Variance Permit Application - 5354 Sooke Road**

**MOVED** by Councillor Dumont, seconded to authorize issuance of a development variance permit to allow for construction of an accessory building located at 5354 Sooke Road, Sooke, B.C., legally described as Lot 2, Section 62, Sooke District, Plan VIP57301, by varying Part 1, Section 4.01(2)(a) of Zoning Bylaw 2040 to increase the building height from 4 metres to 5 metres.

**CARRIED**

**RA-3 Development Variance Permit Application - 5957 Sooke Road**

Howard Elder, owner of an adjacent property, expressed his opposition to the development variance permit application and presented written submissions from him and Carol Elder.

**MOVED** by Councillor Barry, seconded to defer consideration of the development variance permit application for 5957 Sooke Road to the next regular Council meeting.  
**CARRIED**

**RA-4 Development Variance Permit Application - 21-7109 West Coast Road**

**MOVED** by Councillor Dumont, seconded to authorize issuance of a development variance permit to allow for the construction of an 32m<sup>2</sup> addition and carport on a manufactured home located at 21-7109 West Coast Road by varying Bylaw 377, Mobile Home Bylaw to allow the carport to be built within 3.6 metres (12 feet) of the adjacent building and to increase the permitted addition to an existing unit from 20% to 32%.  
**CARRIED**

**RA-5 Litter Clean Up Program**

**MOVED** by Councillor Dumont, seconded to approve the Sooke Litter Clean Up Program.  
**CARRIED**

**RA-6 Used Fire Apparatus Bids**

**MOVED** by Councillor Barry, seconded to award Tanker Chassis 202 - 1969 Ford Cab and Chassis to Jay Nowell, and award Rescue Truck 206 - 1978 Chevrolet 4x4 Light Rescue Body to Frank Farrand as the highest bidders.  
**CARRIED**

**REPORTS FOR INFORMATION**

**RI-1 Development Services Department, Building Inspection Report for March 2002**

**MOVED** by Councillor Barry, seconded that the Development Services Department, Building Inspection Report for March 2002 be received for information.  
**CARRIED**

**MAYOR AND COUNCIL REPORTS**

**a) Sooke Emergency Program**

Councillor Evans reported that Ken Greenwood has withdrawn his resignation and will remain as coordinator of Sooke Emergency Social Services. A new advertisement for the position of Emergency Program Coordinator will be posted shortly.



**b) Long Term Care**

Councillor Barry reported that she and Mr. Day attended a workshop with Minister Whittred, BC Minister of State for Intermediate, Long Term and Home Care. Councillor Barry indicated that there was a move to change from long term care to assisted living and home care and to a new form of service delivery.

**c) Regional Growth Strategy**

Councillor Barry reported that she attended the public hearing on the Regional Growth Strategy.

**d) Naming of the New Community Park**

Acting Mayor Marcus Farmer requested that Council consider naming the new community park *Harbour Park*.

**MOVED** by Councillor Barry, seconded that the new community park at 6765 West Coast Road be named *Harbour Park*.

**CARRIED**

**CORRESPONDENCE REQUIRING ACTION**

**C-1 W.J. (Jack) Peake, Chair, Link Highway Committee, 15<sup>th</sup> Annual Link Highway Cavalcade, Sunday May 26<sup>th</sup>**

**MOVED** by Councillor Dumont, seconded to publicize the Annual Link Highway Cavalcade in the District of Sooke weekly advertisement in the Sooke News Mirror.

**CARRIED**

**C-2 Paul Madsen, P.Eng. Centra Gas, Sooke Natural Gas Project**

**MOVED** by Councillor Evans, seconded to advise School Board No. 62 that Council is disappointed with its decision not to support the Sooke natural gas project.

**CARRIED**

**MAYOR'S LIST**

**RA-3 Development Variance Permit Application - 5957 Sooke Road**

**MOVED** by Councillor John Farmer, seconded that the correspondence from Nyle Elder, 5941 Sooke Road, Sooke, BC be received and filed.

**CARRIED**

**C-3 Susanna Grimes & Blair Marshall, Coordinators, Greater Victoria Bike to Work Society, Invitation to Kick Off Brunch, Tuesday, April 23<sup>rd</sup>**

**MOVED** by Councillor Evans, seconded that the correspondence be received and filed.

**CARRIED**

**PUBLIC QUESTION AND COMMENT PERIOD**

Bruce MacMillan stated that natural gas is important to Sooke and that Council may consider requesting that the provincial government change the decision-making process.

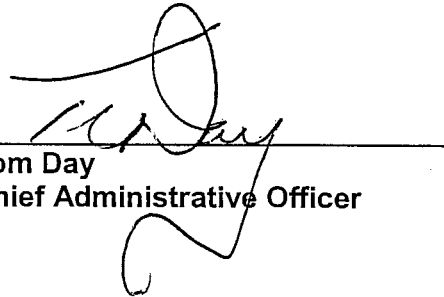
**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded that the meeting be adjourned at 8:30 pm.  
**CARRIED**

**Certified Correct:**



Marcus Farmer  
Acting Mayor



Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on April 22, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Gary Smirfitt, Municipal Engineer  
Bob Kelsey, Fire Chief  
Sabina FooFat, Assistant Planner

**ABSENT:** Councillor Jeff Stewart

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Evans, seconded that the minutes of the Regular Council meeting held on April 8, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on April 15, 2002 be adopted as circulated.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Marcus Farmer, seconded that minutes of the Boundary Restructure Study Steering Committee meeting held on April 4, 2002 be received for information.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### UNFINISHED BUSINESS

#### U-1 Development Variance Permit Application - 5957 Sooke Road

**MOVED** by Councillor Barry, seconded to authorize issuance of a development variance permit to allow for an addition to an existing accessory building located at 5957 Sooke Road legally described as Lot 1, Section 11, Sooke District, Plan 10059, by varying Part 1, Section 4.01(2)(a) and Section 4.01(2)(c) Zoning Bylaw 2040 to increase the

accessory building height and the permitted floor area for an accessory building, respectively.

Howard Elder, joint owner of 5941 Sooke Road, spoke in opposition to the application and read a written submission from Nyle Elder, also joint owner of 5941 Sooke Road.

#### **MOTION CARRIED**

#### **DELEGATIONS & PETITIONS**

- D-1 Rory Lambert, Youth Representative, Stephen Reichert, Researcher, & Iris Elsdon, Youth Programs Manager, Sooke Family Resource Society, Needs of Youth in Sooke**

Rory Lambert presented the *Sooke Family Resource Society Youth Survey* to Council. The study is a guide for the development of youth programming in Sooke. The survey of youth & stakeholders found that youth are often not aware of programs and services. Youth also would like a drop in centre for activities such as pool and music. Council thanked Mr. Lambert and suggested that the report be presented to SEAPARC as well.

#### **BYLAWS**

- B-1 Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002***

**MOVED** by Councillor Marcus Farmer, seconded that third reading of Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002* be rescinded.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002* be read a third time as amended.

**CARRIED**

Councillor Dumont requested that staff refer the amended bylaw to the truckers group.

- B-2 Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)***

**MOVED** by Councillor Dumont, seconded that second and third reading of Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)* be rescinded.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)* be read a second time as amended.

**CARRIED**

**MOVED** by Councillor Barry, seconded to hold a public hearing for Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)* on May 13, 2002.

**CARRIED**

**B-3 Bylaw No. 82, Zoning Amendment Bylaw (2040-22)**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 82, *Zoning Amendment Bylaw (2040-22)* be adopted.

**CARRIED**

**B-4 Bylaw No. 84, Fees and Charges Bylaw, 2002**

**MOVED** by Councillor Barry, seconded that Bylaw No. 84, *Fees and Charges Bylaw, 2002* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 84, *Fees and Charges Bylaw, 2002* be read a second time.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 84, *Fees and Charges Bylaw, 2002* be read a third time.

**CARRIED**

**B-5 Bylaw No. 87, Revenue Anticipation Borrowing Bylaw, 2002**

Ms. Wells advised that the bank with which the District of Sooke does business requires this bylaw.

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 87, *Revenue Anticipation Borrowing Bylaw, 2002* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 87, *Revenue Anticipation Borrowing Bylaw, 2002* be read a second time.

**CARRIED**

**MOVED** by Councillor Evans, seconded that Bylaw No. 87, *Revenue Anticipation Borrowing Bylaw, 2002* be read a third time. **CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 Development Variance Permit Application - 1997 Idlemore Road**

**MOVED** by Councillor Marcus Farmer, seconded to authorize issuance of a development variance permit to allow for the construction of a residential single-family dwelling located at 1997 Idlemore Road, Sooke, B.C., legally described as Lot 1, Section 7, Sooke District, Plan 12604, by varying Part 2, Sections 6.07(b) and 6.07(d) of Zoning Bylaw 2040 to decrease the rear yard setback from 10 metres to 1.5 metres and to decrease the side yard setback from 6 metres to 1.5 metres, respectively subject to registration of a covenant limiting development of the property to one single-family dwelling only.

**CARRIED**

Council requested that Mr. Clarke's letter on the Mayor's List be forwarded to the applicant.

**RA-2 Development Permit Application - 2039 Idlemore Road**

**MOVED** by Councillor Marcus Farmer, seconded to authorize the issuance of a development permit on the property located at 2039 Idlemore Road, legally described as Lot A (EL25111), Block 3, Section 7, Sooke District, Plan 2434; and that the side yard setback be relaxed from 6 metres to 1.5 metres along the south property line and the rear yard setback be relaxed from 6 metres to 3 metres.

**CARRIED**

**RA-3 Fire Department Vehicle Exhaust System**

**MOVED** by Councillor Barry, seconded to purchase and install an exhaust extraction system manufactured by Nederman of Canada in the amount of \$ 39,995.00 plus GST, of which \$20,000 to come from the 2002 capital building account and the remainder of the funding to come from the Fire Capital Building Reserve Fund.

**CARRIED**

**Councillor Dumont opposed the motion.**

**RA-4 Municipal Art Display Collection Policy**

**MOVED** by Councillor Barry, seconded to adopt Policy 2.2, *Municipal Art Display Collection Policy*.

**CARRIED**

**REPORTS FOR INFORMATION**

**RI-1 Public Notice of Failure to File Disclosure Statement**

**MOVED** by Councillor Barry, seconded to receive the Public Notice for Failure to File Disclosure Statement report for information.

**CARRIED**

**RI-2 Revenue & Expenditure Report**

**MOVED** by Councillor Barry, seconded to receive the Revenue and Expenditure Report for the Period Ending March 31, 2002 for information.

**CARRIED**

**MAYOR AND COUNCIL REPORTS**

**a) Regional Water Supply Commission**

Councillor Dumont reported that the dam will be raised 6 m to which the T'Sou-ke Nation has agreed.

**b) Sooke and Electoral Area Parks and Recreation Commission**

Councillor Marcus Farmer reported that at the May 1<sup>st</sup> meeting, SEAPARC will review fees and charges policy and begin an administrative review of operations.

**c) Boundary Restructure Study Steering Committee**

Councillor Marcus Farmer reported that, with the District of Metchosin withdrawing from the process, the scope of the District of Sooke study will be expanded and Director Henson will appoint up to four new members from the Electoral Area to the Committee.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Donna Gault, Vancouver Island Regional Library Board Chair, Request from VIRL for approval of proposed change to the Library Assessment Formula**

**MOVED** by Councillor Barry, seconded to oppose the use of the revised Contribution Formula for the Vancouver Island Regional Library 2003 Budget and subsequent budgets.

**CARRIED**

**C-2 Joe Foy, Western Canada Wilderness Committee Director, Endangered Species Legislation**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.

**CARRIED**

**C-3 Mary L. Ashley, President, Association of Vancouver Island and Coastal Communities, Request for examples of Provincial Government downloading**

**MOVED** by Councillor Evans, seconded that the correspondence be deferred until the new provincial legislation is received.

**CARRIED**

**C-4 Mayor Jerry Oglow, City of Armstrong, United States tariff on softwood lumber industry**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.

**CARRIED**

**C-5 Jerri New, President, Office & Professional Employees' International Union, Local 378, Request to Endorse Resolution on the Retention of BC Hydro**

**MOVED** by Councillor Barry, seconded to support the resolution on the retention of BC Hydro.

**CARRIED**

**C-6 Minister George Abbott, Ministry of Community, Aboriginal and Women's Services, Restructure Assistance for 2002-2004 Police Costs**

**MOVED** by Councillor Dumont, seconded to accept the restructure assistance with thanks.

**CARRIED**

**C-7 Crystal Dunahee, President, Child Find BC, Request for Support for Child Find Tag Day**

**MOVED** by Councillor Barry, seconded to support Child Find Tag Day.

**CARRIED**

#### **CORRESPONDENCE FOR INFORMATION**

**I-1 Katherine Wittred, Minister of State for Intermediate, Long Term & Home Care, Bill 16 - A New Community Care Facility Act**

**MOVED** by Councillor Dumont, seconded that the correspondence be received and filed.

**CARRIED**

**I-2 Deborah Walker, Demand Management Coordinator, Capital Regional District Water Department, Water Restriction Information Brochures**

**MOVED** by Councillor Evans, seconded that the correspondence be received and filed.

**CARRIED**

#### **PUBLIC QUESTION AND COMMENT PERIOD**

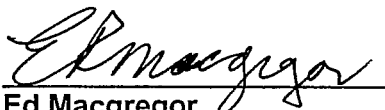
Gilles Patenaude of Sea Lion Way requested clarification on the budget in regards to memberships.

#### **ADJOURNMENT**

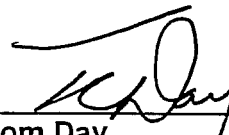
**MOVED** by Councillor Evans, seconded that the meeting be adjourned at 9:30 pm.

**CARRIED**

**Certified Correct:**



**Ed Macgregor**  
Mayor



**Tom Day**  
Chief Administrative Officer



## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on May 6, 2002 at 6:15 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Sabina FooFat, Assistant Planner

**Note:** Councillor Ron Dumont was absent for the In Camera portion of the meeting.

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 6:15 pm.

### MOTION TO CLOSE THE MEETING TO THE PUBLIC

**MOVED** by Councillor Marcus Farmer, seconded to close the meeting to the public to discuss law enforcement under section 242.2(1)(e) of the *Local Government Act*.

**CARRIED**

The meeting was opened to the public at 6:55 pm. Councillor Dumont arrived at the meeting at this time.

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### BYLAWS

#### B-1 Bylaw No. 88, *Five Year Financial Plan Bylaw, 2002*

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 88, *Five Year Financial Plan Bylaw, 2002* be read a first time.

**CARRIED**

**MOVED** by Councillor Evans, seconded that Bylaw No. 88, *Five Year Financial Plan Bylaw, 2002* be read a second time.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 88, *Five Year Financial Plan Bylaw, 2002* be read a third time. **CARRIED**

**B-2 Bylaw No. 89, Property Tax Rate Bylaw, 2002**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 89, *Property Tax Rate Bylaw, 2002* be read a first time.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 89, *Property Tax Rate Bylaw, 2002* be read a second time.

**CARRIED**

**MOVED** by Councillor Evans, seconded that Bylaw No. 89, *Property Tax Rate Bylaw, 2002* be read a third time.

**CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 Construction Contract for Harbour Park**

**MOVED** by Councillor Marcus Farmer, seconded to authorize a contract between the District of Sooke and Archer Development Company in the amount of \$90,093 inclusive of taxes, as detailed in the April 23, 2002 letter from Small & Rossell Landscape Architects.

**CARRIED**

**RA-2 Coat of Arms**

**MOVED** by Councillor Barry, seconded to approve the design of the coat of arms partly by hand and partly by machine for the amount of \$1,600 plus taxes, and to approve the reallocation of \$5,000 from surplus to the budget account for the coat of arms for 2002.

**CARRIED**

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**ADJOURNMENT**

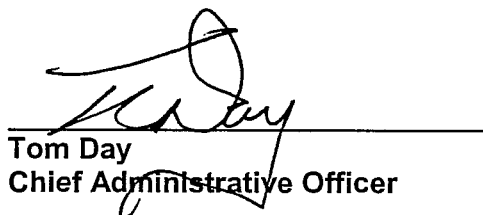
**MOVED** by Councillor Evans, seconded that the meeting be adjourned at 7:20 pm.

**CARRIED**

**Certified Correct:**



Ed Macgregor  
Mayor



Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on May 13, 2002 at 7:30 pm

### COUNCIL PRESENT

Acting Mayor Jeff Stewart  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Gary Smirfitt, Municipal Engineer  
Sabina FooFat, Assistant Planner

**ABSENT:** Mayor Ed Macgregor

### CALL TO ORDER

Acting Mayor Jeff Stewart called the meeting to order at 7:30 pm.

Acting Mayor Jeff Stewart announced that the report of the Audited 2001 Financial Statements has been postponed until the June 24, 2002 Regular Council meeting and that the 2001 Council Remuneration Report is now available to the public.

### ADOPTION OF MINUTES

**MOVED** by Councillor Marcus Farmer, seconded that the minutes of the Regular Council meeting held on April 22, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Evans, seconded that the minutes of the Special Council meeting held on May 6, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on May 6, 2002 be adopted as circulated.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Marcus Farmer, seconded that minutes of the Boundary Restructure Study Steering Committee meeting held on April 18, 2002 be received for information.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

## DELEGATIONS & PETITIONS

**D-1 Barb Broster, Vice Chair, Juan de Fuca Economic Development Commission & Melanie Green, Juan de Fuca Community Futures, Downtown Revitalization Committee**

Ms. Broster presented a proposal to establish a Downtown Revitalization Committee which would be coordinated by the Juan de Fuca Community Futures. This Committee would undertake the organisation a bi-annual community clean up which would incorporate the adopt a block litter clean up scheduled for June 2002. Ms. Broster proposed that a portion of the funding approved at the March 11, 2002 council meeting to support the administrative budget of the Juan de Fuca Economic Development Commission be transferred to administer this program.

**MOVED** by Councillor Barry, seconded to support the Juan de Fuca Economic Development Commission and the Juan de Fuca Community Futures Downtown Revitalization Committee initiative and to approve the expenditure of \$950 of the EDC administrative budget funding to this committee.

**CARRIED**

## PUBLIC HEARINGS AND PUBLIC MEETINGS

**PH-1 Rezoning Application - Acreman Property - Townsend Road**  
Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)*

Acting Mayor Jeff Stewart advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions.

Mr. Limshue reviewed the application and advised that the Bylaw No. 74 has been amended in Schedule A by changing to the lot lines to accommodate the on site sewage system. The common sewage system in area I will be transferred to municipal parkland if a community sewer system is constructed.

Scott Kendrew of Brown Brothers, acting on behalf of the applicants Mr. & Mrs. Acreman, reviewed sales of other similar developments in the Capital Region and advised that the drainage problems for the on site sewage system have been resolved with a new ditch along the north side of the property. The new proposal accommodates 57 single family dwelling lots, and will accommodate an additional 12 single family dwelling lots and 31 townhouse units if the community sewer system is constructed. Mr. Kendrew advised that water run off is improved, Townsend Road connection will be constructed, the applicants will sell the property once rezoned, and that the municipality will be protected through restrictive covenants.

Acting Mayor Jeff Stewart called three times for presentations. Hearing none, he closed the public hearing.

## **BYLAWS**

### **B-1 Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 67, *Traffic and Highways Regulation Bylaw, 2002* be adopted.

**CARRIED**

### **B-2 Official Community Plan and Zoning Amendment Application on Blanchard Road Bylaw No. 68, *Official Community Plan Amendment Bylaw (1645-9)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 68, *Official Community Plan Amendment Bylaw (1645-9)* be adopted.

**CARRIED**

### **Bylaw No. 69, *Zoning Amendment Bylaw (2040-18)***

**MOVED** by Councillor Marcus farmer, seconded that Bylaw No. 69, *Zoning Amendment Bylaw (2040-18)* be adopted.

**CARRIED**

### **B-3 Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)***

**MOVED** by Councillor Barry, seconded that Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)* be read a third time.

**CARRIED**

**Councillor Evans opposed the motion.**

### **B-4 Bylaw No. 84, *Fees and Charges Bylaw, 2002***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 84, *Fees and Charges Bylaw, 2002* be adopted.

**CARRIED**

### **B-5 Bylaw No. 86, *Official Community Plan Bylaw, 2002***

Mr. Limshue advised that Bylaw No. 86 should be corrected in section 7 of Schedule A to read "Community Residential Development in the Urban Growth Areas". A written submission from M.W. Swinburnson, John Phillips Memorial Golf Club, 2197 Otter Point Road, was received.

**MOVED** by Councillor Evans, seconded that Bylaw No. 86, *Official Community Plan Bylaw, 2002* be introduced and read a first time as corrected.

**CARRIED**

**MOVED** by Councillor Evans, seconded that Bylaw No. 86, *Official Community Plan Bylaw, 2002* be read a second time as corrected.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that a public hearing be held for Bylaw No. 86, *Official Community Plan Bylaw, 2002* on June 3, 2002.  
**CARRIED**

**B-6 Bylaw No. 87, Revenue Anticipation Bylaw, 2002**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 87, *Revenue Anticipation Bylaw, 2002* be adopted.  
**CARRIED**

**B-7 Bylaw No. 88, Five Year Financial Plan Bylaw, 2002**

**MOVED** by Councillor Barry, seconded that Bylaw No. 88, *Five Year Financial Plan Bylaw, 2002* be adopted.  
**CARRIED**

**B-8 Bylaw No. 89, Property Tax Rate Bylaw, 2002**

**MOVED** by Councillor Barry, seconded that Bylaw No. 89, *Property Tax Rate Bylaw, 2002* be adopted.  
**CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 Waiver of 10% frontage for subdivision of Lot 1, Section 22, Sooke District, Plan 15634 - Grant Road**

**MOVED** by Councillor Marcus Farmer, seconded to grant Lot B of the proposed subdivision of Lot 1, Section 22, Sooke District, Plan 15635 (Grant Road) an exemption from the requirement that at least 10% of the perimeter of a lot must front on a highway.  
**CARRIED**

**RA-2 Proposed strata conversion subdivision - 2034/2036 Ayum Road**

**MOVED** by Councillor Marcus Farmer, seconded to authorize the strata conversion of Lot 6, Section 63, Sooke District, Plan VIP66330.  
**CARRIED**

**RA-3 Cash in Lieu of Parkland Dedication for Proposed 7 Lot Bare Land Strata Subdivision - Marathon Lane**

**MOVED** by Councillor Barry, seconded to agree to accept cash-in-lieu of parkland dedication in the amount of \$9,250.00 for the proposed strata subdivision of property located on Marathon Lane and legally described as Lot 2, Section 4, Sooke District, Plan VIP66800.  
**CARRIED**

**RA-4 Development Variance Permit Application, DVP2002-0151 - 2896 Sooke River Road**

Ms. FooFat advised that a letter signed by the VanBeers and Mrs. French, neighbours of 2896 Sooke Rive Road, has been received in support of the application.

**MOVED** by Councillor Marcus Farmer, seconded to authorize issuance of a development variance permit to allow for a variance in height in an accessory building located at 2896 Sooke River Road legally described as Lot 1, Section 3, Otter District, Plan 25279, of Zoning Bylaw 2040, 4.01 (2)(a), to allow for a height relaxation of 4m to 6m, and of Zoning Bylaw 2040, 4.01 (2)(c) to allow for a relaxation of floor area from 80m2 to 96m2.  
**CARRIED**

**RA-5 Development Variance Permit Application, DVP2002-0143 - Fred Milne Park, Sooke Road & Sooke River Road**

Written submissions were received from Steve & Donna Andreychuk and from Barbara & Gary Sidworth of 2309 Sooke River Road in opposition to the application.

**MOVED** by Councillor Evans, seconded to defer consideration of Development Variance Permit Application, DVP2002-0143, in order to consider the written submissions.  
**CARRIED**

**RA-6 Application for Permanent Change to a Liquor Licence, Sooke River Hotel - 6309 Sooke Road**

**MOVED** by Councillor Evans, seconded to advise the Liquor Control and Licensing Branch that the District of Sooke has no objection to the application from the Sooke River Hotel for a permanent change to its liquor licence.  
**CARRIED**

**RA-7 Proposed Changes to Water Billing Procedures**

**MOVED** by Councillor Marcus Farmer, seconded to indicate to the Capital Regional District Water Department that the District of Sooke does not have any concerns with the proposed water billing procedure.  
**CARRIED**

**RA-8 Committee of the Whole Report: Municipal Police Unit Agreement**

**MOVED** by Councillor Barry, seconded to support the proposal for the *Sooke Municipal RCMP Unit*, dated April 30, 2002, for a Municipal Police Unit Agreement of ten members and three support staff and to seriously consider increasing the police strength by April 2004.  
**CARRIED**

**RA-9 Regional Growth Strategy - CRD Bylaw No. 2952 - Submission for Acceptance**

A written submission from Marilyn Sundeen, 2660-F Eaglecrest, Otter Point District was received.

**MOVED** by Councillor John Farmer, seconded to accept the Capital Regional District Bylaw No. 2952, *Capital Regional Growth Strategy, Bylaw No. 1, 2002.*

**CARRIED**

**RA-10 Sea to Sea Blue/Green Belt Advisory Group**

**MOVED** by Councillor Dumont, seconded to receive the report for information.

**CARRIED**

**RA-11 Fire Department Vehicle Exhaust System for No. 2 Hall**

**MOVED** by Councillor Marcus Farmer, seconded to purchase and install a 2 drop exhaust extraction system manufactured by Nederman of Canada in #2 Fire Station, in the amount of \$15,880, plus GST, and authorize the transfer of funds in this amount from Accumulated Surplus to Capital Expenditure.

**CARRIED**

**RA-12 Integrated Cadastral Information Society Data Sharing and Licensing Agreement**

**MOVED** by Councillor Marcus Farmer, seconded to authorize the Mayor and Chief Administrative Officer to execute the Integrated Cadastral Information Society - Data Sharing and Licensing Agreement presented in the staff report dated April 22, 2002 on behalf of the District of Sooke.

**CARRIED**

**RA-13 Request for Pathway for Gatewood Road - Grant Road to Eustace Road, Sooke Elderly Citizens Housing Society**

**MOVED** by Councillor Evans, seconded to defer consideration of this issue to the 2003 budget discussions.

**CARRIED**

**REPORTS FOR INFORMATION**

**RI-1 Development Services Department, Building Inspection Report for April 2002**

**MOVED** by Councillor Marcus Farmer, seconded to receive the Development Services Department, Building Inspection Report for April 2002.

**CARRIED**



## MAYOR AND COUNCIL REPORTS

### a) **Boundary Restructure Study Steering Committee**

Councillor Marcus Farmer reported that the Committee will be meeting with the Committee of the Whole May 16<sup>th</sup> at 5:00 pm.

### b) **Sooke Emergency Program**

Councillor Evans advised that a new Emergency Coordinator is expected to be appointed within a month's time.

### c) **Off Road Vehicle Use Working Group**

Councillor Dumont reported that the Working Group is waiting for the Province's decision on land to be used for off road vehicles.

## CORRESPONDENCE REQUIRING ACTION

### C-1 **Murray Coell, Minister of Human Resources, Sooke Employment and Assistance Centre**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.  
**CARRIED**

### C-2 **Tim McEwan, Executive Director, BC Progress Board, Request for Input on *Project 250: Regional Economies***

**MOVED** by Councillor Marcus Farmer, seconded to provide input to *Project 250: Regional Economies* in regard to the need for sewer, traffic, and natural gas infrastructure, as well as wood supply, in order to support economic development in Sooke.

**CARRIED**

### C-3 **Muriel Dodge & Wade Fisher, Denim Pine Marketing Association, Request for support and membership in the Denim Pine Marketing Association**

**MOVED** by Councillor Evans, seconded to support the Denim Pine Market Association and to join the Society as an associate member for a fee of \$100.

**CARRIED**

### C-4 **Rick Thorpe, Minister of Competition, Science and Enterprise, Rebuilding British Columbia's Economy**

**MOVED** by Councillor Marcus Farmer, seconded to advise Minister Thorpe of the need for sewer, traffic, and natural gas infrastructure, as well as wood supply, in order to support economic development in Sooke.

**CARRIED**

- C-5 S/Sgt. Don Brown, RCMP Sooke Detachment, News Release, Comparative Crime Statistics for January 1<sup>st</sup> - March 31<sup>st</sup>, 2001 and 2002**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED**

- C-6 Kirk B. Miller, Chair and Chief Executive Officer, Land Reserve Commission, New Legislation - Agricultural Land Commission Act; New Appointments to the Land Reserve Commission**

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED**

#### **CORRESPONDENCE FOR INFORMATION**

- I-1 Christopher Causton, Chairman of the Board, Capital Regional District, Regional Housing Affordability Strategy for the Capital Region**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED**

- I-2 Union of British Columbia Municipalities, Agreement on Internal Trade (AIT) - Minister's Response to UBCM**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED**

- I-3 Geoff Pearce, Clerk-Administrator, District of Langford, correspondence to Board of School Trustees regarding natural gas to Sooke**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.  
**CARRIED**

- I-4 Dr. Keith Martin, MP, Esquimalt-Juan de Fuca, Infrastructure Grant Application P258, Correspondence to the Federal Minister of Infrastructure and Crown Corporations**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.  
**CARRIED**

#### **NEW BUSINESS**

Councillor Barry advised that Dr. Keith Martin will be attending the Juan de Fuca Community Futures open house on Tuesday, May 14<sup>th</sup>.

Mr. Day advised that there will be a Special Council meeting on Friday, May 17, 2002 at 8:00 am in the Council Chamber to discuss the Community Sewer System request for proposals.

Councillor John Farmer advised that the Casino Revenue Sharing Agreement partners have agreed to share casino revenues with First Nations and the Juan de Fuca Electoral Area on a per capita basis, subject to the Town of View Royal sharing a portion of their casino revenues with the First Nations and the Juan de Fuca Electoral Area.

**MOVED** by Councillor John Farmer, seconded to agree to share casino revenues with the Esquimalt First Nation, Songhees First Nation, T'Sou-ke First Nation, Beecher Bay First Nation and the Juan de Fuca Electoral Area on a per capita basis.  
**CARRIED**

#### **PUBLIC QUESTION AND COMMENT PERIOD**

Bruce MacMillan expressed that the development of the Gatewood Road footpath would make a good commuter trail.

#### **ADJOURNMENT**

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 9:20 pm.  
**CARRIED**

**Certified Correct:**

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**Jeff Stewart**  
**Acting Mayor**

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**Tom Day**  
**Chief Administrative Officer**

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on May 17, 2002 at 8:00 am

**COUNCIL PRESENT**

Acting Mayor Jeff Stewart  
Councillor Lorna Barry  
Councillor Marcus Farmer  
Councillor Janet Evans  
Councillor John Farmer

**STAFF PRESENT**

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)

**ABSENT:** Mayor Ed Macgregor, Councillor Ron Dumont

**CALL TO ORDER**

Acting Mayor Jeff Stewart called the meeting to order at 8:00 am.

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**REPORTS REQUIRING ACTION**

**RA-1 Request for Expressions of Interest for Sooke Wastewater Collection and Treatment System**

**MOVED** by Councillor Marcus Farmer, seconded to authorize staff to issue the Sooke Wastewater Collection and Treatment request for proposals to the following three short listed proponents: American Water Services Canada Corp, Earth Tech (Canada) Inc., and EPCOR Water Services Inc.

**CARRIED**

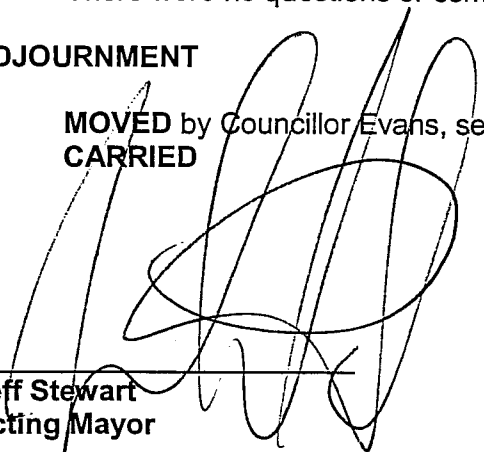
**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 8:30 am.

**CARRIED**

  
\_\_\_\_\_  
Jeff Stewart  
Acting Mayor

**Certified Correct:**

  
\_\_\_\_\_  
Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on May 27, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Marcus Farmer  
Councillor John Farmer

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Sabina FooFat, Assistant Planner

**ABSENT:** Councillor Jeff Stewart, Councillor Janet Evans

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Barry, seconded that the minutes of the Regular Council meeting held on May 13, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that the minutes of the joint meeting of the Committee of the Whole and the Boundary Restructure Study Steering Committee meeting held on May 16, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that the minutes of the Special Council meeting held on May 17, 2002 be adopted as circulated.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

## UNFINISHED BUSINESS

### U-1 Development Variance Permit Application - DVP 2002-1043, Fred Milne Park, Sooke River Road - Sooke Slow Pitch

**MOVED** by Councillor Dumont, seconded to authorize the issuance of a development variance permit to Fred Milne Park located at Sooke Road and Sooke River Road, legally described as Lot 2, Section 15, Sooke District Plan 10766 Except that part in Plan 32879, of Zoning Bylaw 2040, with a variance of Part 1 – Interpretation and Administration, section 4.17 (2), to allow for a height relaxation of 7.94m in order to build a net fence at the North edge of the park and to permit the net to be raised during ball season annually from April to October only.

**CARRIED**

## BYLAWS

### B-1 Mobile Home Park Rezoning - 2321 and 2331 Sooke River Road

#### (a) Bylaw No. 39, *Official Community Plan Amendment Bylaw (1645-6)*

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 39, 2000, *Official Community Plan Amendment Bylaw (1645-6)* be adopted.

**CARRIED**

#### (b) Bylaw No. 40, *Zoning Amendment Bylaw (2040-10)*

**MOVED** by Councillor Barry, seconded that Bylaw No. 40, 2000, *Zoning Amendment Bylaw (2040-10)* be adopted.

**CARRIED**

### B-2 Bylaw No. 85, *Development Application Bylaw, 2002*

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 85, *Development Application Bylaw, 2002* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 85, *Development Application Bylaw, 2002* be read a second time.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 85, *Development Application Bylaw, 2002* be read a third time.

**CARRIED**

**B-3 Bylaw No. 90, Sooke Harbour and Basin Water Quality Advisory Commission Bylaw, 2002**

**MOVED** by Councillor John Farmer, seconded that Bylaw No. 90, *Sooke Harbour and Basin Water Quality Advisory Commission Bylaw, 2002* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 90, *Sooke Harbour and Basin Water Quality Advisory Commission Bylaw, 2002* be read a second time.

**CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 Development Permit Application - DP2002-0170, 2123 Otter Point Road (West Coast Collision)**

**MOVED** by Councillor Barry, seconded to authorize issuance of a development permit to allow for a proposed 77.26 meter square spray booth to be located behind the existing buildings at 2123 Otter Point Road, legally described as Lot B (DD EN102404) Section 10, Sooke District Plan 7477 of Zoning Bylaw 2040.

**CARRIED**

**RA-2 Former Ministry of Transportation & Highways Works Yard**

**MOVED** by Councillor Dumont, seconded not to forego interest in any of the old Highways Maintenance properties at this time.

**CARRIED**

**MAYOR AND COUNCIL REPORTS**

**a) Off Road Vehicle Use Working Group**

Councillor Dumont reported that the Group has held its last meeting and has not yet received a response from Ministry of Forests in regards to the disposition of land for off road vehicle use in the Sheringham area.

**b) Family Court Committee**

Councillor Barry reported that the Committee toured the new youth detention centre which is expected to open in June 2002.

## CORRESPONDENCE REQUIRING ACTION

- C-1 Mayor Robert Mattes, Village of Kaslo, Memorandum to All UBCM Member Municipalities, Softwood Lumber Negotiations**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED**

**MOVED** by Councillor Barry, seconded that correspondence regarding Union of British Columbia Municipalities resolutions be distributed to Council directly rather than placed on meeting agendas.

**CARRIED**

- C-2 Bonny Hawley, Councillor and Chair of the Houston 'Wired' Committee, Broadband High Speed Internet Access for all Municipalities**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED**

- C-3 Carol McGinty, Secretary, Sooke Philharmonic Society, Request for use of Council Chamber**

**MOVED** by Councillor Marcus Farmer, seconded to approve the use of the Sooke Council Chamber by the Sooke Philharmonic Society on July 6, July 13, and July 16 and to waive the rental fee for this use.

**CARRIED**

- C-4 Christopher Causton, Chairman of the Capital Regional District Board, Clean Air Challenge - June 1 to June 7, 2002**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence  
**CARRIED**

- C-5 Barb Broster, Juan de Fuca Economic Development Commission, Downtown Revitalization Committee**

**MOVED** by Councillor Marcus Farmer, seconded to approve the revised Downtown Revitalisation Committee budget with \$250 allocated to the Sooke Harbour Chamber of Commerce.

**CARRIED**

## CORRESPONDENCE FOR INFORMATION

- I-1 Casino Revenue Sharing Partners, Correspondence to Town of View Royal regarding Revenue Sharing with First Nations and Juan de Fuca Electoral Area**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED**



**I-2 Casino Revenue Sharing Partners**, Correspondence to Greater Victoria Public Library, View Royal Membership in Greater Victoria Public Library

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED**

**I-3 Hans Cunningham, President, Union of BC Municipalities**, BC Hydro

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED**

**I-4 J.P.G. McLuckie, Corporate Administrator, Corporation of the Township of Esquimalt**, Legal Aid Cuts

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED**

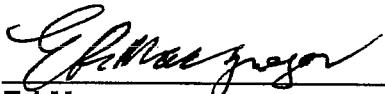
#### **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

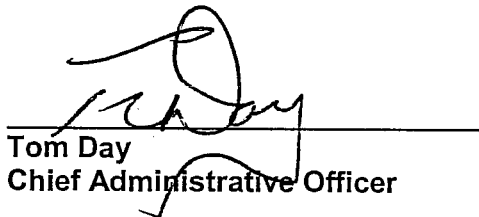
#### **ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 8:20 pm.  
**CARRIED**

**Certified Correct:**



Ed Macgregor  
Mayor

  
Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 3, 2002 at 7:00 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

### STAFF PRESENT

Frank Limshue, Municipal Planner  
Rachel Parker, Deputy Clerk (recorder)  
Sabina FooFat, Assistant Planner

**GUEST:** Christine Warne, Urban Systems

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:00 pm.

### PUBLIC HEARINGS AND PUBLIC MEETINGS

#### PH-1 Bylaw No. 86, *Official Community Plan Bylaw, 2002*

Mayor Macgregor advised that any person who believes that their interest in property is affected by the proposed bylaw will be given a reasonable opportunity to be heard or to present written submissions.

Mr. Limshue reviewed the process, development, public consultation, and committee in regards to the development of the *Official Community Plan Bylaw, 2002*. He explained that the bylaw is intended to reflect the community of Sooke and outlines the community's vision for the future. He identified two issues. Firstly, the community's identification of the natural environment as an important asset and the priority to protect this asset. Secondly, the designation of a large urban containment area for the purpose of the Regional Growth Strategy, and the designation of smaller urban growth areas which will be controlled locally.

**MOVED** by Councillor Dumont, seconded that the written submissions identified in the Mayor's List be entered into the public record.

**CARRIED**

Written submissions were received from the following:

- John Alexander, Cox, Taylor Barristers & Solicitors, Parcel A, Section 24, Sooke District - Magic Golf World Ltd.
- M.W. Swinburnson, John Phillips Memorial Golf Club
- Elaine Ellinger & Ken Ellinger

Mayor Macgregor opened the floor for submissions.

Valerie Elton-Eerkes of Murray Road, and a community health nurse in Sooke, advocated for the designation of land for a long term care facility. She also presented a written submission.

Dorothy Burrus of 6744 Ayre Road stated that she agreed with the previous speaker and that if the golf course property on Otter Point Road was designated at this time the future development of a long term care facility would be ready to go.

Nellie Brehn supported the designation of the golf course property for a long term care facility due to the possibility of the construction of a community sewer system.

Joan Titus of 1966 Gillespie Road asked for clarification on the Park and Open Space designation of the golf course property. She expressed her concern that if the designation remains Park and Open Space, a long term care facility may take longer to build.

Mr. Limshue explained that if the *Official Community Plan Bylaw, 2002* is adopted as presented, the golf course property on Otter Point Road will be designated Park and Open Space. If a proposal comes forward to develop the property, an application to change the OCP designation and zoning of the property would be considered by the Council.

Debbie Alexander of 6206 Calvert Road expressed her concern about the development underway on Phillips Road and that she would prefer the property to remain agricultural.

Archie Byatt of Kaltasin Road expressed that a long term care facility is needed and that he would like some land put aside for seniors.

Mr. Limshue explained that section 11.7 of the *Official Community Plan Bylaw, 2002* sets out policies for the determination and pursuit of health care facilities for seniors.

Una Williams of 2138 Pyrite spoke in regards and the lack golfers in attendance.

Shirley Cockerton of Bethany Place, representing the Sooke Harbour Chamber of Commerce, commended Mr. Limshue and Council for their good work.

Gail Hall of 2517 Sooke River Road stated that she does not support the bylaw and expressed her concerns about lack of public consultation, the large urban containment area, weakening of the environmental statement, the allowance of the mobile home park expansion on Sooke River Road, the lack of a map identifying sand and gravel deposits, lack of density restrictions in rural areas, urban sprawl due to the Phillips Road development, lack of environmental development permits for Deertrail development, lack of amenity area in rural lands. She stated that the bylaw deceives the public, is self-serving, and Council took care of friends and developers.

Scott Kendrew of 1618 Derby Road, Victoria commended Council on a good job.

Margo Swinburnson of 4520 Otter Point Road stated that Jeremy Tate of the Capital Regional District Health has stated that he is interested in the golf course property to develop a long term care facility.

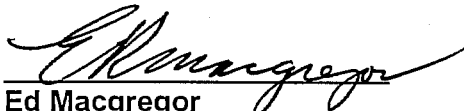
Mr. Limshue advised that a development application for the golf course property on Otter Point Road has not been received at this time.

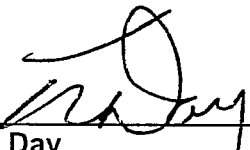
Mayor Macgregor asked three times if there were any further presentations from the public. Hearing none, he closed the public hearing.

**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 8:05 pm.  
**CARRIED**

**Certified Correct:**

  
\_\_\_\_\_  
Ed Macgregor  
Mayor

  
\_\_\_\_\_  
Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 10, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor Marcus Farmer

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Sabina FooFat, Assistant Planner  
Frank Limshue, Municipal Planner  
Bob Kelsey, Fire Chief

**ABSENT:** Councillor Jeff Stewart, Councillor John Farmer

**NOTE:** The Special Council meeting scheduled for June 10, 2002 at 6:30 pm was cancelled.

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on May 27, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Barry, seconded that the minutes of the Regular Council meeting held on May 27, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that the minutes of the Special Council meeting held on June 3, 2002 be adopted as circulated.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

Gilles Patenaude of 6976 Sea Lion Way spoke in regard to the Sooke Harbour House and expressed his support of the on site parking Development Permit amendment, the bus lane development and street sign posting. He also expressed his opposition to the proposed consideration of the rezoning of the adjacent lot and presented a written submission.

Dick Momsen spoke against the rezoning of the adjacent lot to the Sooke Harbour House.

Betty Nestlebeck of Sea Lion Way spoke in regard to the Sooke Harbour House and supported the amendment of the Development Permit to allow 46 parking spaces on site. She spoke against parking signs and against rezoning of the adjacent lot.

Joan Layton of 7008 Richview spoke in regard to the Sooke Harbour House and commented on the noise disturbance due to the use of the tent during the summer.

## DELEGATIONS

### D-1 Ken Greenwood, Emergency Social Services Coordinator, Sooke Emergency Committee, 911 Emergency Communications

Mr. Greenwood reviewed the inherent vulnerabilities of the 911 emergency telephone system in Sooke. He advised that the 911 line to Victoria is often damaged and callers and 911 operators are unaware. He also advised that Telus is considering removing the local switch from Sooke to Victoria.

**MOVED** by Councillor Dumont, seconded to invite Capital Regional District representative and a Telus representative to meet with the Committee of the Whole to discuss 911 emergency communications service to Sooke.

**CARRIED**

## BYLAWS

### B-1 Bylaw No. 85, *Development Application Bylaw, 2002*

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 85, *Development Application Bylaw, 2002* be adopted.

**CARRIED**

### B-2 Bylaw No. 86, *Official Community Plan Bylaw, 2002*

**MOVED** by Councillor Dumont, seconded that Bylaw No. 86, *Official Community Plan Bylaw, 2002* be read a third time.

**MOVED** by Councillor Evans, seconded that consideration of the main motion be postponed until a legal opinion regarding Mr. Alexander's letter of May 31, 2002 is received.

**DEFEATED**

## MAIN MOTION DEFEATED

**MOVED** by Councillor Evans, seconded that a legal opinion regarding Mr. Alexander's letter of May 31, 2002 be obtained before considering third reading of Bylaw No. 86, *Official Community Plan Bylaw, 2002*.

**CARRIED**

**B-3 Rezoning Application - Francis Road**

**Bylaw No. 91, *Zoning Amendment Bylaw (2040-23)***

**MOVED** by Councillor Evans, seconded that Bylaw No. 91, *Zoning Amendment Bylaw (2040-23)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 91, *Zoning Amendment Bylaw (2040-23)* be read a second time.

**CARRIED**

**Public Hearing**

**MOVED** by Councillor Dumont, seconded that a public hearing for Bylaw No. 91 be held on June 24, 2002.

**CARRIED**

**B-4 Rezoning Application - 2273 Church Road, Worthington**

**(a) Bylaw No. 92, *Official Community Plan Amendment Bylaw (1645-12)***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 92, *Official Community Plan Amendment Bylaw (1645-12)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 92, *Official Community Plan Amendment Bylaw (1645-12)* be read a second time.

**CARRIED**

**(b) Bylaw No. 93, *Zoning Amendment Bylaw (2040-24)***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 93, *Zoning Amendment Bylaw (2040-24)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Evans, seconded that Bylaw No. 93, *Zoning Amendment Bylaw (2040-24)* be read a second time.

**CARRIED**

**Public Hearing**

**MOVED** by Councillor Evans, seconded that a public hearing for Bylaw No. 92 and Bylaw No. 93 be held on July 8, 2002.

**CARRIED**

**B-5 Rezoning Application - 2273 Church Road, Kingdom Hall**

**(a) Bylaw No. 94, *Official Community Plan Amendment Bylaw (1645-13)***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 94, *Official Community Plan Amendment Bylaw (1645-13)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 94, *Official Community Plan Amendment Bylaw (1645-13)* be read a second time.

**CARRIED**

**(b) Bylaw No. 95, *Zoning Amendment Bylaw (2040-25)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 95, *Zoning Amendment Bylaw (2040-25)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Evans, seconded that Bylaw No. 95, *Zoning Amendment Bylaw (2040-25)* be read a second time.

**CARRIED**

**Public Hearing**

**MOVED** by Councillor Dumont, seconded that a public hearing be held for Bylaw No. 94 and Bylaw No. 95 on July 8, 2002.

**CARRIED**

**B-6 Zoning Bylaw Text Amendment to the Village Commercial Zone**

**Bylaw No. 96, *Zoning Amendment Bylaw (2040-26)***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 96, *Zoning Amendment Bylaw (2040-26)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 96, *Zoning Amendment Bylaw (2040-26)* be read a second time.

**CARRIED**

**Public Hearing**

**MOVED** by Councillor Evans, seconded that a public hearing be held for Bylaw No. 96 on July 8, 2002.

**CARRIED**



**B-7 Rezoning Application - 6712 Helgesen Road**

**Bylaw No. 97, Zoning Amendment Bylaw (2040-27)**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 97, *Zoning Amendment Bylaw (2040-27)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 97, *Zoning Amendment Bylaw (2040-27)* be read a second time.

**CARRIED**

**Public Hearing**

**MOVED** by Councillor Evans, seconded that a public hearing for Bylaw No. 97 be held on July 8, 2002.

**CARRIED**

**B-8 Rezoning Application - Sooke River Hotel, 6309 Sooke Road**

**(a) Bylaw No. 98, Official Community Plan Amendment Bylaw (1645-14)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 98, *Official Community Plan Amendment Bylaw (1645-14)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 98, *Official Community Plan Amendment Bylaw (1645-14)* be read a second time.

**CARRIED**

**(b) Bylaw No. 99, Zoning Amendment Bylaw (2040-28)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 99, *Zoning Amendment Bylaw (2040-28)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 99, *Zoning Amendment Bylaw (2040-28)* be read a second time.

**CARRIED**

**Public Hearing**

**MOVED** by Councillor Barry, seconded that a public hearing for Bylaw No. 98 and Bylaw No. 99 be held on July 8, 2002.

**CARRIED**

**B-9 Bylaw No. 100, *Election Procedures Bylaw, 2002***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 100, *Election Procedures Bylaw, 2002* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 100, *Election Procedures Bylaw, 2002* be read a second time.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 100, *Election Procedures Bylaw, 2002* be read a third time.

**CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 Appointment of Election Officials**

**MOVED** by Councillor Barry, seconded to appoint Thomas F. Moore as chief election officer and appoint Rachel Parker as deputy chief election officer for the 2002 general local election.

**CARRIED**

**RA-2 Report of Bylaw Violations, Sooke Professional Centre Ltd, 6631 Sooke Road**

**MOVED** by Councillor Marcus Farmer, seconded to direct the Chief Administrative Officer to file a notice in the Victoria Land Title Office stating that a resolution has been made under Section 700 of the *Local Government Act* by the Council relating to land legally described as: Lot 1, Section 10, Sooke District, Plan 11848, and that further information respecting the resolution may be inspected at the Municipal Office.

**CARRIED**

**MOVED** by Councillor Dumont, seconded to postpone consideration to seek legal counsel in regard to Building Code violations at 6631 Sooke Road for 90 days.

**CARRIED**

**RA-3 Council Meeting Schedule - July 8, 2002 Meeting**

**MOVED** by Councillor Evans, seconded to amend the motion to cancel a number of regular council meetings which was adopted on January 14, 2002 by removing the cancellation of the regular council meeting of July 8, 2002.

**CARRIED**

Councillor Dumont left the meeting at 9:18 pm as he provides business services to the Sooke Harbour House. He did not return to the meeting.

**RA-4 Sooke Harbour House, 1529 Whiffin Spit Road - Parking Issue**

**MOVED** by Councillor Barry, seconded to authorize the issuance of a Development Permit to allow an amendment on the proposed parking layout previously approved under Development Permit DP-05-96 on the property legally described as Lot 3, Section 6, Sooke District, Plan 16918 and that Part 3, Section 6.0 (7) and Section 7.0 (1) of Bylaw 2040 *Sooke Land Use Bylaw, 1992* be relaxed in accordance with Drawing A2.0 prepared June 3, 2002 by Frit de Vries Architects, subject to:

- a. Provision of a Letter of Credit in the amount of \$17,250.00 for the purpose of ensuring the completion of the on-site parking area; and,
- b. Completion of a bus bay along Whiffen Spit Road.
- c. Completion of all work by July 31, 2002

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded to authorize staff to consider a re-application of a zoning amendment bylaw to the property legally described as Lot 68, Section 6, Sooke District, Plan 26921.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded to continue the meeting past 10:00 pm.

**CARRIED**

**RA-5 Fire Apparatus Purchase - Pumper Truck**

Council reviewed the memorandum presented on the Mayor's List.

**MOVED** by Councillor Barry, seconded to enter into a contract with American LaFrance of British Columbia to supply a fire pumper truck for \$272,540 plus tax.

**CARRIED**

**RA-6 Contract for Waste Water Collection and Treatment Project Request for Proposals**

**MOVED** by Councillor Marcus Farmer, seconded to invite BCG Services to submit a proposal for the Waste Water Treatment and Collection System as per the Request for Proposal dated May 27, 2002.

**CARRIED**

**MAYOR AND COUNCIL REPORTS**

**a) Juan de Fuca Water Distribution Commission**

Mayor Macgregor reported that the Commission is considering policy amendments for connections to outside water systems.

## CORRESPONDENCE REQUIRING ACTION

- C-1 Mayor Bill Camden, Town of View Royal, Casino Revenue Sharing with First Nations and Juan de Fuca Electoral Area**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence  
**CARRIED**

- C-2 Lana Fredrickson, Business Development Officer, Juan de Fuca Community Futures, Request that funds previously granted (\$3000) to the Park Watch Patrol Program be Reallocated**

**MOVED** by Councillor Evans, seconded to not support the reallocation funds approved on March 11, 2002 to the planning process for the Park Watch program.  
**CARRIED**

- C-3 Dave Crown, President, BC Pub Owners, Proposal to Dedicate 20% of Restaurant Seating to Drinking Only**

**MOVED** by Councillor Barry, seconded to support Dave Crown's letter dated June 3, 2003 in opposition to the proposal to dedicate 20% of restaurant seating to drinking only.  
**CARRIED**

- C-4 Christopher Causton, CRD Chair, Invitation to Attend Workshop #1 on the CRD's Regional Housing Affordability Strategy**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.  
**CARRIED**

- C-5 Juan de Fuca Community Futures, Request for Council Liaison to the Downtown Revitalisation Committee**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.  
**CARRIED**

## CORRESPONDENCE FOR INFORMATION

- I-1 L.N. Sundquist, Regional Enforcement Officer, Conservation Officer Service, Ministry of Water, Land and Air Protection, Conservation Officer Service**

**MOVED** by Councillor Barry, seconded that to receive and file the correspondence.  
**CARRIED**

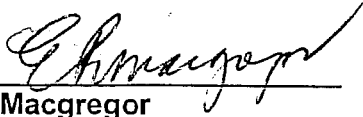
## PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

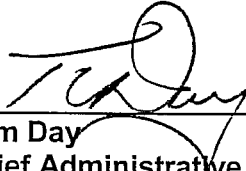
**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 10:30 pm.  
**CARRIED**

**Certified Correct:**



Ed Macgregor  
Mayor



Tom Day  
Chief Administrative Officer

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 24, 2002 at 7:00 pm

**COUNCIL PRESENT**

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

**STAFF PRESENT**

Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Sabina FooFat, Assistant Planner  
Susan Kelly, Admin Clerk (recorder)

**CALL TO ORDER**

Mayor Macgregor called the meeting to order at 7:00 pm.

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Marcus Farmer, seconded to close the meeting to the public to discuss the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose, under section 242.2(1)(i) of the *Local Government Act*.

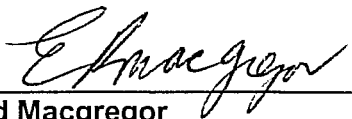
**CARRIED**

**ADJOURNMENT**

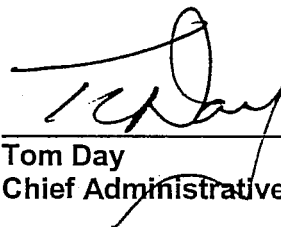
**MOVED** by Councillor Evans, seconded to adjourn the meeting at 7:20 pm.

**CARRIED**

**Certified Correct:**



Ed Macgregor  
Mayor



Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on June 24, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

### STAFF PRESENT

Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Susan Kelly, Admin Clerk (recorder)  
Sabina FooFat, Assistant Planner  
Gary Smirfitt, Municipal Engineer

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on June 10, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on June 17, 2002 be adopted as circulated.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Evans, seconded that minutes of the Sign Committee meeting held on June 5, 2002 be received for information.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### DELEGATIONS & PETITIONS

#### D-1 Randy G. Decksheimer, KPMG Chartered Accountants

Mr. Decksheimer reviewed the Audit Findings Report as at December 31, 2001; the Audited Financial Statements of the District of Sooke, Year end December 31, 2001; and the Audit Recommendation, May 1, 2002

**D-2 Jeff Ward, Capital Regional District Regional Parks, Parks Land Acquisition Fund**

Mr. Ward reviewed the Capital Regional District 2002 parks budget and the Parks Land Acquisition Fund. He also summarised the 2001 acquisitions, fund expenditures and balance, and future financial commitments.

**PUBLIC HEARINGS AND PUBLIC MEETINGS**

**PH-1 Francis Road - Bylaw No. 91, *Zoning Amendment Bylaw (2040-22)***

Mayor Macgregor advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions.

Stan Eakin of 7215 Austins Place and president of KRC Enterprises, the applicant, gave details on the sewage systems for the existing lots on Marshall's Place and Harmony's Place. The proposed subdivision would have twice the field space as the existing subdivision.

Councillor John Farmer questioned drainage and protection for neighbours, and maintenance of the treatment plant.

Mr. Smirfitt advised that drainage issues would be addressed under a future application for subdivision. Mr. Eakin indicated that individual strata owners would be responsible for their own septic tank and the strata will be responsible for the maintenance of the treatment plant.

Robert Franks of 7216 Francis Road expressed his concern regarding water and drainage problems in the area.

Tom Redhead of 1646 Whiffin Spit Road reviewed his written submission and his concerns regarding water drainage.

Marvin Olson of 1686 Whiffin Spit Road expressed concerns regarding drainage and advised Council of previous excessive water over the years.

Alan Knapp of 1665 Whiffin Spit Road expressed concerns regarding extreme water problems in the area.

Michael Greer of 1645 Whiffin Spit Road expressed concerns regarding drainage and lot size.

Kim Rempel of 5730 Siasong Road expressed support for the application.

Bruce MacMillian of 7044 Deerlepe supports the bylaw and believes that the existing water problem may be addressed.

Patricia Kyffin of 1640 Whiffin Spit Road expressed concerns regarding drainage.



The following written submissions were received :

- (a) Tom & Leslie Redhead, 1646 Whiffin Spit Road, Sooke, BC
- (b) Michael & Sandra Greer, 1645 Whiffin Spit Road, Sooke, BC

Mayor Macgregor called three times for presentations. Hearing none, he closed the public hearing.

## **BYLAWS**

### **B-1 Townsend Road - Acreman Property**

#### **(a) Bylaw No. 73, *Official Community Plan Amendment Bylaw (1645-10)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 73, *Official Community Plan Amendment Bylaw (1645-10)* be adopted.

**CARRIED**

#### **(b) Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 74, *Zoning Amendment Bylaw (2040-19)* be adopted.

**CARRIED**

### **B-2 Bylaw No. 86, *Official Community Plan Bylaw, 2002***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 86, *Official Community Plan Bylaw, 2002* be read a third time.

**CARRIED**

### **B-3 Bylaw No. 91, *Zoning Amendment Bylaw, (2040-23)***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 91, *Zoning Amendment Bylaw, (2040-23)* be read a third time.

**CARRIED**

**MOVED** by Councillor Marcus Farmer, seconded to register a covenant on title with respect to drainage on Lot B, Section 5 & 17, Sooke District, Plan VIP57732.

**CARRIED**

### **B-4 Bylaw No. 100, *Election Procedures Bylaw, 2002***

**MOVED** by Councillor Barry, seconded that Bylaw No. 100, *Election Procedures Bylaw, 2002* be adopted.

**CARRIED**

## REPORTS REQUIRING ACTION

### RA-1 Building Inspection & Bylaw Enforcement Report - 6933 Grant Road

**MOVED** by Councillor Evans, seconded to direct the Chief Administrative Officer to file a notice in the Victoria Land Title Office stating that a resolution has been made under Section 700 of the *Local Government Act* by the Council relating to land legally described as: Lot A, Section 3, Sooke District, Plan 17849, and that further information respecting the resolution may be inspected at the Municipal Office.  
**CARRIED**

### RA-2 2001 Council Member Remuneration and Expense Report

**MOVED** by Councillor Dumont, seconded to receive the 2001 Council Member Remuneration and Expense Report dated April 30, 2002 for information.  
**CARRIED**

### RA-3 Sign Committee Appointments

**MOVED** by Councillor Evans, seconded to appoint Bruce MacMillan, Michael Dick, Neil Flynn, and Jerry Liedtke to the Sign Committee.  
**CARRIED**

### RA-4 Glenidle Road Repairs

**MOVED** by Councillor Marcus Farmer, seconded to receive the report dated June 17, 2002.  
**CARRIED**

### RA-5 Agricultural Land Reserve Application Procedure Policy

**MOVED** by Councillor Barry, seconded to adopt Policy 8.1 (2), *Agricultural Land Reserve Application Procedure Policy* and rescind Policy 8.1, *Agricultural Land Reserve Applications* dated May 8, 2000.  
**CARRIED**

## REPORTS FOR INFORMATION

### RI-1 Comparison of 2002 Property Tax Rates - Residential

**MOVED** by Councillor Dumont, seconded to receive the report dated June 14, 2002.  
**CARRIED**

### RI-2 Development Services Department, Building Inspection Report for May 2002

**MOVED** by Councillor Barry, seconded to receive the Development Services Department, Building Inspection Report for May 2002.

**CARRIED**

**MAYOR AND COUNCIL REPORTS**

**a) Capital Regional District Board**

Mayor Macgregor reported that the board will consider a bylaw to withdraw the Juan de Fuca Electoral Area from the Vancouver Island Regional Library and to join the Greater Victoria Public Library. Also, the bylaws to rezone Silverspray will be considered on Wednesday.

**b) Regional Water Supply Commission**

Mayor Macgregor reported that stage one water restrictions will begin on July 1, 2002.

**c) SEAPARC**

Councillor Marcus Farmer reported that fees and charges review is still underway and the draft copy of the administrative review is available.

**d) Sooke Community and Police Consultative Society**

Councillor Dumont reported that the Juan de Fuca Community Futures is requesting support from bed and breakfasts for the park watch program.

**e) Vancouver Island Regional Library Board**

Councillor Barry reported that if the Juan de Fuca Electoral Area withdraws from VIRL, there may be a 3.2% increase to Sooke and a reduction in staff and hours.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 George Abbott, Minister of Community, Aboriginal and Women's Services, Restructure Planning Grant**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.  
**CARRIED**

**C-2 Joe Foy, Director, Western Canada Wilderness Committee, Request for Letter of Support for Bugaboo Rainforest National Park Protection**

**MOVED** by Councillor Barry, seconded to write a letter of support for Bugaboo Rainforest National Park protection.  
**CARRIED** Councillor Marcus Farmer opposed the motion.

**C-3 Dr. Keith Martin, MP, News Release, Keith Martin Will Present Medals From the Queen, Calling For Nominations**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.  
**CARRIED**

**CORRESPONDENCE FOR INFORMATION**

I-2 **Kyla McLellan, Town of Sidney**, Comparison of Tax Rates

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.  
**CARRIED**

I-2 **Dr. Keith Martin, MP, Esquimalt - Juan de Fuca**, correspondence regarding Infrastructure Grant Application P258

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.  
**CARRIED**

I-3 **Denise Blackwell, Chair, CRD Environment Committee**, Advertisements Regarding Proposed Hartland Landfill Gas Supply Agreement Counter Petition Opportunity

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.  
**CARRIED**

**NEW BUSINESS**

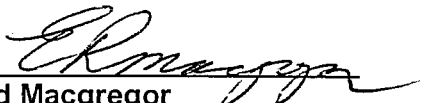
**PUBLIC QUESTION AND COMMENT PERIOD**

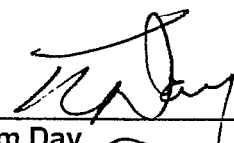
There were no questions or comments from the public.

**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 9:55 pm.  
**CARRIED**

**Certified Correct:**

  
\_\_\_\_\_  
Ed Macgregor  
Mayor

  
\_\_\_\_\_  
Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on July 8, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Sabina FooFat, Assistant Planner

**ABSENT:** Councillor Jeff Stewart

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

The assembly held a moment of silence in recognition of the passing of Chief Andy Planes of the T'Sou-ke Nation.

**MOVED** by Councillor Dumont, seconded to send a letter of condolences to the T'Sou-ke Nation.

**CARRIED**

### ADOPTION OF MINUTES

**MOVED** by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on June 24, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Evans, seconded that the minutes of the Special Council meeting held on June 24, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor John Farmer, seconded that the minutes of the Regular Council meeting held on June 24, 2002 be adopted as circulated.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

## **PUBLIC HEARINGS**

Mayor Macgregor advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the following public hearings.

### **PH-1 2273 Church Road - Worthington**

- (a) Bylaw No. 92, *Official Community Plan Amendment Bylaw (1645-12)*
- (b) Bylaw No. 93, *Zoning Amendment Bylaw (2040-24)*

Mr. Limshue recommended that a covenant be placed on the property for a walkway upon subdivision in accordance with the greenway provision in the Local Area Plan. Mr. Worthington, the applicant, objected to the covenant.

Olivia Fairholm of 2271 Church Road expressed concern about the proposed walkway through her property. Mr. Limshue explained that the proposal was a concept plan and the route of a pathway has not been fixed.

Mayor Macgregor called three times for further submissions. Hearing none, he closed the public hearing.

### **PH-2 2273 Church Road - Kingdom Hall**

- (a) Bylaw No. 94, *Official Community Plan Amendment Bylaw (1645-13)*
- (b) Bylaw No. 95, *Zoning Amendment Bylaw (2040-25)*

Mr. Limshue advised that the plan for the Kingdom Hall has been revised to locate the Hall at the road frontage with parking behind.

Hans Splett of 1986 Glenidle Road, on behalf of the applicant, informed Council that it can expect a impressive building on the site.

Mayor Macgregor called three times for submissions. Hearing none, he closed the public hearing.

### **PH-3 Zoning Bylaw Text Amendment to the Village Commercial Zone**

- (a) Bylaw No. 96, *Zoning Amendment Bylaw (2040-26)*

Mr. Limshue advised that this bylaw will permit a more vibrant town core with residential uses above commercial.

Stan Eakin of 7215 Austins Place expressed his support for the bylaw.

Mayor Macgregor called three times for submissions. Hearing none, he closed the public hearing.

**PH-4 6712 Helgesen Road**

(a) Bylaw No. 97, *Zoning Amendment Bylaw (2040-27)*

Mr. Limshue recommended that a covenant be placed on the property to ensure that bio-inventory is undertaken before culverts are installed.

Stan Eakin of 7215 Austins Place stated that the creek is not fish bearing.

Robert Chaisson of 2432 Otter Point Road stated that he is in favour of the application. He thought that the creek is not fish bearing and that it has been disturbed in the past which could be corrected during subdivision.

Mayor Macgregor called three times for further submissions. Hearing none, he closed the public hearing.

**PH-5 Sooke River Hotel, 6309 Sooke Road**

(a) Bylaw No. 98, *Official Community Plan Amendment Bylaw (1645-14)*

(b) Bylaw No. 99, *Zoning Amendment Bylaw (2040-28)*

Mr. Limshue reviewed the application.

Don Rittaler of 6309 Sooke Road, the applicant, requested that Council table or cancel the application and commented on the soil removal bylaw and parking requirements.

Mr. Limshue explained that the District of Sooke requires a geotechnical study for slope stability under the Soil Removal Permit prior to adoption of the bylaws.

**MOVED** by Councillor Dumont, seconded to cancel the public hearing and reschedule a new public hearing once staff has met with the applicant.

**CARRIED**

**BYLAWS**

**B-1 Bylaw No. 92, *Official Community Plan Amendment Bylaw (1645-12)***

**MOVED** by Councillor Barry, seconded that Bylaw No. 92, *Official Community Plan Amendment Bylaw (1645-12)* be read a third time.

**CARRIED**

**B-2 Bylaw No. 93, *Zoning Amendment Bylaw (2040-24)***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 93, *Zoning Amendment Bylaw (2040-24)* be read a third time and that a covenant be registered on the title of the property legally described as Lot 1, Section 26, Sooke District, Plan 7706 except Parcel A (DD230569I) for a walkway.

**CARRIED**

**B-3 Bylaw No. 94, Official Community Plan Amendment Bylaw (1645-13)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 94, *Official Community Plan Amendment Bylaw (1645-13)* be read a third time.

**CARRIED**

**B-4 Bylaw No. 95, Zoning Amendment Bylaw (2040-25)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 95, *Zoning Amendment Bylaw (2040-25)* be read a third time.

**CARRIED**

**B-5 Bylaw No. 96, Zoning Amendment Bylaw (2040-26)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 96, *Zoning Amendment Bylaw (2040-26)* be read a third time.

**CARRIED**

**B-6 Bylaw No. 97, Zoning Amendment Bylaw (2040-27)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 97, *Zoning Amendment Bylaw (2040-27)* be read a third time and that a covenant be registered on the title of property legally described as Lot 1, Section 35, Sooke District, Plan 1525, except those parts shown coloured red on plan 15 RW and in plan 29990 for a bio-inventory of the creek if the watercourse is altered.

**CARRIED**

**B-7 Bylaw No. 98, Official Community Plan Amendment Bylaw (1645-14)**

Third reading of Bylaw No. 98, *Official Community Plan Amendment Bylaw (1645-14)* was not considered.

**B-8 Bylaw No. 99, Zoning Amendment Bylaw (2040-28)**

Third reading of Bylaw No. 99, *Zoning Amendment Bylaw (2040-28)* was not considered.

**REPORTS REQUIRING ACTION**

**RA-1 Proposed ALR Application - 5735 Woodlands Road**

**MOVED** by Councillor Barry, seconded to forward to the Land Reserve Commission the application for subdivision affecting the parcel located 5735 Woodlands Road, legally described as Lot 2, Block 12, Section 66, Sooke District, Plan 2434 in the Agriculture Land Reserve.

**CARRIED**



**RA-2 Proposed ALR Application - 6290 Soule Road**

**MOVED** by Councillor Marcus Farmer, seconded to forward to the Land Reserve Commission the application for subdivision affecting the parcel located at 6290 Soule Road, and legally described as Lot 4, Block 2, Section 45, Sooke District, Plan 1622.  
**CARRIED**

**RA-3 "Team Works" Agreement with City of Richmond**

**MOVED** by Councillor Evans, seconded to authorize the Chief Administrative Officer and Mayor to execute an agreement with the City of Richmond for the purpose of developing a strategy for developing the waterfront walkway.  
**CARRIED**

**RA-4 2003 Proposed Budget Schedule**

**MOVED** by Councillor Dumont, seconded to schedule Council orientation from December 9 to 13, 2002; Strategic Planning from January 6 to 10, 2003; staff budget preparation from January 10 to January 31, 2003; and budget package distribution on February 14, 2003.  
**CARRIED**

**RA-5 SPEAC - Crossing Guard Funding**

**MOVED** by Councillor Evans, seconded to approve the issuance of the previously unclaimed portion of 2001 funding in the amount of \$1860.65 for the crossing guard function and that the expenditure come from surplus.  
**CARRIED**

**MOVED** by Councillor Barry, seconded that a representative from the Sooke Parents Education Advisory Council (SPEAC) be requested address Council regarding crossing guard funding.  
**CARRIED**

**MAYOR AND COUNCIL REPORTS**

**a) Capital Regional District Board**

Mayor Macgregor reported that a referendum is scheduled for September 7, 2002 for the Electoral Area to consider its withdrawal from VIRL and that the Silverspray bylaws have been adopted.

**b) Juan de Fuca Water Distribution Commission**

Mayor Macgregor reported that the Commission has approved a trench maintenance program and approved water service to neighbouring properties in Saanich.

c) **Vancouver Island Regional Library**

Councillor Barry reported that the next Board meeting is scheduled for July 18, 2002 and the proposed withdrawal of the Electoral Area will be discussed.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Al Jones, Vice Chair, Juan de Fuca Community Futures, Park Watch Program**

**MOVED** by Councillor Marcus Farmer, seconded to release funds in the amount of \$3000 to the Juan de Fuca Community Futures for the operation of the 2002 Park Watch Program.

**CARRIED**

**C-2 Joseph A. Calenda, Chief Administrative Officer, City of Colwood, Casino Revenue Sharing Agreement**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.

**CARRIED**

**C-3 Ken Cossey, Planner-Administrator, CRD Electoral Area Planning Services Department, Juan de Fuca Electoral Area Withdrawal from Vancouver Island Regional Library**

**MOVED** by Councillor Evans, seconded to advise the CRD Electoral Area that the District of Sooke will not consider withdrawing from the Vancouver Island Regional Library at this time.

**CARRIED**

**C-4 Eric Bonham, Director, Municipal Engineering Services Branch, Correspondence to Dr. Keith Martin, MP, Canada-British Columbia Infrastructure Program Application P258 - Community Sewer System**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.

**CARRIED**

**C-5 Canadian Homebuilders' Association - Media Release, CHBA Announces Silver Finalists for 2002 Care Awards - Saamoa Holdings Ltd.**

**MOVED** by Councillor Dumont, seconded to congratulate Saamoa Holdings Ltd. for it becoming a 2002 CARE Silver Finalist for best single family detached home under 1500 square feet.

**CARRIED**

## MAYOR'S LIST

### RA-6 Request for Highways Use Permit - Closure of Eustace Road, Royal Canadian Legion Branch #54 (Sooke)

**MOVED** by Councillor Dumont, seconded to direct staff to issue a Highways Use Permit with appropriate safe guards to allow for the proposed Legion Day Street Dance to be held on Eustace Road on August 17, 2002 as requested by Royal Canadian Legion Branch #54 (Sooke).

**CARRIED**

### RA-7 Budget for Sewer System Approvals

**MOVED** by Councillor Barry, seconded to authorize the transfer of funds in the amount of \$50,000 from *accumulated surplus* to *engineering services*, as provided in the budget bylaw.

**CARRIED**

## PUBLIC QUESTION AND COMMENT PERIOD

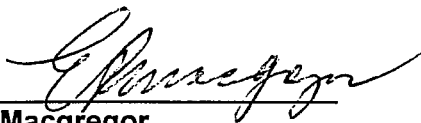
Bruce MacMillan suggested that the use of covenants for future requirements may be unnecessary and consideration of the disposal of surplus land such as the Calvert Road dedication.

## ADJOURNMENT

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 9:40 pm.

**CARRIED**

**Certified Correct:**



Ed Macgregor  
Mayor



Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on July 22, 2002 at 7:30 pm

### COUNCIL PRESENT

Councillor Ron Dumont (Acting Mayor)  
Councillor Lorna Barry  
Councillor Janet Evans  
Councillor John Farmer

### STAFF PRESENT

Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Susan Kelly, Administration (recorder)

**ABSENT:** Mayor Ed Macgregor, Councillor Marcus Farmer, Councillor Jeff Stewart

### CALL TO ORDER

Acting Mayor Dumont called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Evans, seconded that the minutes of the Regular Council meeting held on July 8, 2002 be adopted as circulated.

**CARRIED**

**MOVED** by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on July 10, 2002 be adopted as circulated.

**CARRIED**

### COMMITTEE MINUTES

**MOVED** by Councillor Evans, seconded that minutes of the Sign Committee meeting held on June 25, 2002 be received for information.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### BYLAWS

**B-1** **Bylaw No. 91, *Zoning Amendment Bylaw, (2040-23)*** [Francis Road]

**MOVED** by Councillor Barry, seconded that Bylaw No. 91, *Zoning Amendment Bylaw (2040-23)* be adopted.

**CARRIED**

## REPORTS REQUIRING ACTION

### RA-1 Letter from RCMP dated June 25, 2002, Request for Approval in Principal, Municipal Contract Policing Resource Requests - 2003/2004

**MOVED** by Councillor Evans, seconded that Council forward the letter dated July 18, 2002 to the Director of Police Services Division of the Ministry of the Attorney General, in response to the RCMP's request for "Approval in Principle".

**CARRIED**

## REPORTS FOR INFORMATION

### RI-1 Development Services, Building Inspection Department, Report for June 2002

**MOVED** by Councillor Barry, seconded that the report be received for information.

**CARRIED**

## MAYOR AND COUNCIL REPORTS

### a) Capital Regional District Board

Councillor Dumont reported that despite water restrictions, water consumption for June 2002 is 8% higher than the 10 year average.

### b) Juan de Fuca Water Distribution Commission

Councillor Dumont reported that the Sooke River Main upgrade to Kaltasin Road is continuing.

### c) Sooke Electoral Area Parks and Recreation Commission

Councillor Evans reported that the fees and charges negotiations continue.

### d) Vancouver Island Regional Library Board

Councillor Barry reported that an ad hoc committee has made recommendations for the board to review and submit responses by July 23, 2002.

## CORRESPONDENCE REQUIRING ACTION

### C-1 Joseph A. Calenda, Chief Administrative Officer, City of Colwood, Land Use Bylaw Amendments in regards to Land Use Bylaw amendments for Broadcasting Towers and Antenna Consultation Policy

### C-2 Joseph A. Calenda, Chief Administrative Officer, City of Colwood, Correspondence to the CRD regarding Future Expansion of Wireless Facilities in the Region

**MOVED** by Councillor Barry, seconded that staff contact the City of Colwood to investigate further and report findings to Council.

**CARRIED**

**C-3 Gordon Campbell, Premier, Province of British Columbia, 2002 UBCM Convention, Cabinet Minister Meeting Request**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.  
**CARRIED**

**C-4 Karen E. Watson, Mayor, District of Metchosin, Fire Assistance**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.  
**CARRIED**

**C-5 Penny Grant, Executive Director, Vancouver Island Regional Library, Proposed Changes to Weighted Vote Formula**

**MOVED** by Councillor Barry, seconded to accept the proposed changes to the weighted vote formula.  
**CARRIED**

**C-6 Grace McCarthy, President, CHILD Foundation, Participation on Subway Day for Child, September 19, 2002**

**MOVED** by Councillor Barry, seconded to receive the correspondence and proceed with the proclamation.  
**CARRIED**

**C-7 Jerri New, President, Office & Professional Employees' International Union, Local 378, Update on privatization of BC Hydro**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.  
**CARRIED**

#### **CORRESPONDENCE FOR INFORMATION**

**I-1 Nils Jensen, Chair, Regional Water Supply Commission, Correspondence to Honourable George Abbott, Minister of Community, Aboriginal and Women's Services, regarding Request for Amendment to Water Conservation Plumbing Regulation**

**MOVED** by Councillor John Farmer, seconded that staff investigate the impacts of an amendment to water conservation plumbing regulation and submit a report to Council.  
**CARRIED**

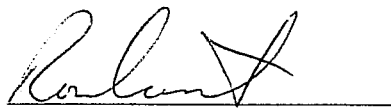
#### **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.


**ADJOURNMENT**

**MOVED** by Councillor Barry, seconded to adjourn the meeting at 7:55 pm.  
**CARRIED**

**Certified Correct:**



**Ron Dumont**  
**Acting Mayor**

  
**Tom Day**  
**Chief Administrative Officer**

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on August 12, 2002 at 6:30 pm.

**COUNCIL PRESENT**

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

**STAFF PRESENT**

Tom Day, Chief Administrative Officer  
Susan Kelly, Admin Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Bob Kelsey, Fire Chief  
Gary Smirfitt, Municipal Engineer

**CALL TO ORDER**

Mayor Macgregor called the meeting to order at 6:30 pm.

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Marcus Farmer, seconded to close the meeting to discuss labour relations and employee negotiations under section 242.2(1)(c) of the *Local Government Act*.

**CARRIED**

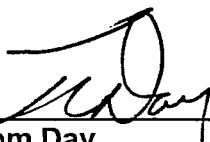
**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 7:15 pm.

**CARRIED**

**Certified Correct:**

  
\_\_\_\_\_  
Ed Macgregor  
Mayor

  
\_\_\_\_\_  
Tom Day  
Chief Administrative Officer



## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on August 12, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Susan Kelly, Admin/Finance Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Bob Kelsey, Fire Chief  
Gary Smirfitt, Municipal Engineer  
Sabina FooFat, Assistant Planner

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Evans, seconded that the minutes of the Regular Council meeting held on July 22, 2002 be adopted as corrected, by replacing the reference to Mayor Macgregor with Acting Mayor Ron Dumont under CALL TO ORDER on the first page, and on the signature block on the last page.

**CARRIED**

### PUBLIC QUESTION AND COMMENT PERIOD

John Martin of 2508 Sooke River Road voiced his opinion that the park land from the Phillips Road proposal be operated as a municipal forest. Mr. Martin also submitted a letter to council outlining his concerns.

Sylvia Hallgren of 6605 Sooke Road reiterated her concerns as outlined in a letter to Council dated August 6, 2002 regarding the new traffic light at Sooke Road and Church Road.

Norm Upton of Sooke River Road, a business owner at 6605 Sooke Road, stated that allowing only a right-in/right-out traffic movement into his location on Sooke Road will cause him a significant loss of business.

David Parsons of 2727 Phillips Road expressed his concerns regarding the rezoning application on Phillips Road (Sun River Estates). Mr. Parsons submitted a letter to Council outlining the issues he wishes Council to address.

## BYLAWS

### B-1 Bylaw No. 86, *Official Community Plan Bylaw, 2002*

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 86, *Official Community Plan Bylaw, 2002* be adopted.

**CARRIED**

### B-2 Bylaw No. 96, *Zoning Amendment Bylaw (2040-26)*

**MOVED** by Councillor Barry, seconded that Bylaw No. 96, *Zoning Amendment Bylaw (2040-26)* be adopted.

**CARRIED**

### B-3 Bylaw No. 97, *Zoning Amendment Bylaw (2040-27)*

**MOVED** by Councillor Evans, seconded that Bylaw No. 97, *Zoning Amendment Bylaw (2040-27)* be adopted.

**CARRIED**

Councillor Dumont left the meeting at 7:55 p.m. as he shares business interests with the applicants for Bylaw No. 102.

### B-4 Rezoning Application - Phillips Road (Sun River Estates) Bylaw No. 102, *Zoning Amendment Bylaw (2040-29)*

**MOVED** by Councillor Evans, seconded that Bylaw No. 102, *Zoning Amendment Bylaw (2040-29)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 102, *Zoning Amendment Bylaw (2040-29)* be read a second time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that a public hearing for Bylaw No. 102, *Zoning Amendment Bylaw (204-29)* be held on September 9<sup>th</sup>, 2002.

**CARRIED**

Councillor Dumont returned to the meeting at 8:15 p.m.

### B-5 Rezoning Application - Townsend Road (Queen Alexandra)

#### (a) Bylaw No. 103, *Official Community Plan Amendment Bylaw (86-1)*

**MOVED** by Councillor Evans, seconded that Rezoning Application Bylaw No. 103, *Official Community Plan Amendment Bylaw (86-1)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 103, *Official Community Plan Amendment Bylaw (86-1)* be read a second time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that a public hearing for Bylaw No. 103, *Official Community Plan Amendment Bylaw* be held on September 9<sup>th</sup>, 2002.

**CARRIED**

**(b) Bylaw No. 104, Zoning Amendment Bylaw (2040-30)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 104, *Zoning Amendment Bylaw (2040-30)* be introduced and read a first time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that Bylaw No. 104, *Zoning Amendment Bylaw (2040-30)* be read a second time.

**CARRIED**

**MOVED** by Councillor Barry, seconded that a public hearing for Bylaw No. 104, *Zoning Amendment Bylaw (2040-30)* be held on September 9<sup>th</sup>, 2002.

**CARRIED**

**B-6 Rezoning Application – Seabroom Road  
Bylaw No. 105, Zoning Amendment Bylaw (2040-31)**

**MOVED** by Councillor John Farmer, seconded that first and second reading of Bylaw No. 105, *Zoning Amendment Bylaw (2040-31)* be denied.

**CARRIED**

**REPORTS REQUIRING ACTION**

**RA-1 Development Variance Permit Application - 6369 Belvista Place**

**MOVED** by Councillor John Farmer, seconded that Council authorize issuance of a development variance permit to allow for the construction of a single family dwelling with

- a) an encroachment into the rear yard setback of the property of 1.9m,
- b) a relaxation of the setback from the natural boundary of the sea from 15m to 10m

located at 6369 Belvista Place, legally described as Lot 10, section 73, Sooke District, Plan 4063, Except that Part Shown Outlined in Red on Plan 500-R, by varying 11.13(d) of Part 2 of Zoning Bylaw 2040, to decrease the rear yard setback from 10m to 8.1m. and 2(b) of Part 5 to decrease the 15 m from the Natural Boundary of the sea, or any other watercourse, to 10m.

**CARRIED**

**RA-2 Development Variance Permit Application - 1937 Kaltasin Road**

**MOVED** by Councillor Evans, seconded that Council authorize issuance of a development variance permit to allow for the construction of an addition to an existing residential dwelling on property located at 1937 Kaltasin Road legally described as Lot 1, Section 7, Sooke District, Plan 5028 by varying:

- a) Part 2, Section 6.07(b) of Zoning Bylaw 2040; and
- b) Part 2, Section 6.07(d) of Zoning Bylaw 2040

to decrease the side and rear yard setbacks as per the Schedule B included in the staff report dated July 18, 2002,

Subject to:

- a) registration of Floodplain Covenant; and
- b) relocation or removal of the accessory building that crosses the property line.

**CARRIED**

**RA-3 Renaming of Murray Road Park**

**MOVED** by Councillor Barry, seconded to that Murray Road Park be merged with and be renamed Harbour Park.

**CARRIED**

**RA-4 Comments on Water Conservation Plumbing Code Amendments**

**MOVED** by Councillor Dumont, seconded that the staff memo dated August 7, 2002 be received for information.

**CARRIED**

**MOVED** by Councillor John Farmer, seconded to reverse the order of items RA-5 and RA-6.  
**CARRIED**

**RA-6 Intersection of Church Road and Sooke Road (Highway 14) Project - Concerns of Marvin and Sylvia Hallgren 6605 Sooke Road**

Council directed staff to ensure that Marvin and Sylvia Hallgren of 6605 Sooke Road are advised of the proposed work schedule for this project and that they are kept informed of the work progress so as to allow them to minimize the impact of construction activities on their property.

**RA-5 Intersection of Church Road and Sooke Road (Highway 14) Project**

**MOVED** by Councillor Barry, seconded that the contract for the Church Road/Sooke Road intersection upgrading project be awarded to Capital City Paving Ltd. in the amount of \$155,560.00 plus Goods and Services Tax as per their letter dated August 6<sup>th</sup>, 2002 and that the Mayor and the Chief Administrative Officer be authorized to execute the contract agreement.

**CARRIED**

## **RA-7 Communications Antennae**

**MOVED** by Councillor Dumont, seconded that staff develop a consultation policy regarding the installation of communications antennae and transmission towers.

**CARRIED**

**MOVED** by Councillor Evans, seconded to continue the meeting past 10:00 p.m.

**CARRIED**

## **REPORTS FOR INFORMATION**

### **RI-1 Public Foreshore Access Report 2002 (Draft)**

**MOVED** by Councillor Dumont, seconded that comments on the draft report and/or the presentation be provided to Iain Bourhill or Gary Smirfitt by August 16, 2002 so that the report may be finalized in August 2002.

**CARRIED**

### **RI-2 Development Services, Building Inspection Report for July 2002**

**MOVED** by Councillor Barry, seconded that the correspondence be received and filed.

**CARRIED**

## **MAYOR AND COUNCIL REPORTS**

### **a) Capital Regional District Board**

Mayor Macgregor reported that he and Tom Day have had discussions regarding the water rate structures and agree with the recommendation with the exception of the Utility Bill Concept.

## **CORRESPONDENCE FOR INFORMATION**

### **I-1 Gary Paget, Acting Assistant Deputy Minister, Ministry of Community, Aboriginal and Women's Services, CRD Bylaw No. 2952, Regional Growth Strategy**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.

**CARRIED**

### **I-2 Terry McGinty, President, Sooke Philharmonic Society, Fling on the Flats - Harbour Park Performing Arts Pavilion**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.

**CARRIED**

I-3 **Jim Abram, Director, BC Citizens for Public Power, Deregulation of BC Hydro**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.  
**CARRIED**

#### **MAYOR'S LIST**

B-4 **John D. Martin, 2508 Sooke River Road, Rezoning Application – Phillips Road (Sun River Estates)**

RA-1 **Nigel Claringbull, P.O. Box 1901, Pincher Creek, Alberta, Development Variance Permit Application – 6369 Belvista Place**

RA-2 **A.L. Lumley, 1933 Kaltasin Road, Sooke, BC, Development Variance Permit Application – 1937 Kaltasin Road**

I-4 **Patricia M. Brown, 411 Sherringham Point Road, Sooke, BC – Correspondence re: Council Accomplishments/Sooke News Mirror Article**

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED**

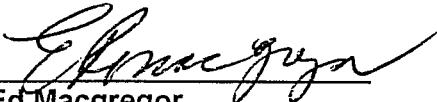
#### **PUBLIC QUESTION AND COMMENT PERIOD**

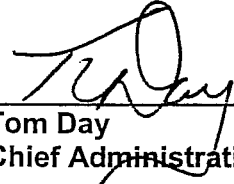
There were no questions or comments from the public.

#### **ADJOURNMENT**

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 10:30 pm.  
**CARRIED**

**Certified Correct:**

  
\_\_\_\_\_  
Ed Macgregor  
Mayor

  
\_\_\_\_\_  
Tom Day  
Chief Administrative Officer

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Municipal Hall  
at 2205 Otter Point Road, Sooke, BC  
on August 30, 2002 at 7:00 am

**COUNCIL PRESENT**

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

**STAFF PRESENT**

Tom Day, Chief Administrative Officer (recorder)  
Gary Smirfitt, Municipal Engineer

**ABSENT:** Councillor Janet Evans

**CALL TO ORDER**

Mayor Macgregor called the meeting to order at 7:00 am.

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Barry, seconded to close the meeting to the public to discuss information that is prohibited from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act* under section 242.2(1)(j) of the *Local Government Act*.

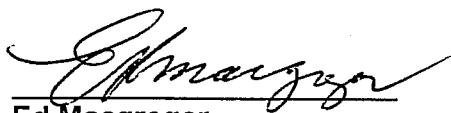
**CARRIED**

**ADJOURNMENT**

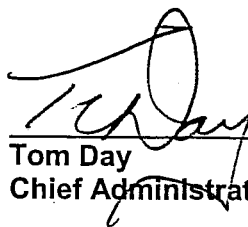
**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 9:46 pm.

**CARRIED**

**Certified Correct:**



Ed Macgregor  
Mayor



Tom Day  
Chief Administrative Officer

**DISTRICT OF SOOKE**

Minutes of the Special Meeting of Council  
held in the Municipal Hall  
at 2205 Otter Point Road, Sooke, BC  
on September 9, 2002 at 7:00 pm

**COUNCIL PRESENT**

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor Marcus Farmer  
Councillor Jeff Stewart

**STAFF PRESENT**

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Gary Smirfitt, Municipal Engineer

**ABSENT:** Councillor John Farmer

**CALL TO ORDER**

Mayor Macgregor called the meeting to order at 7:00 pm.

**PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Evans, seconded to close the meeting to the public to discuss information that is prohibited from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act* under section 242.2(1)(j) of the *Local Government Act*.

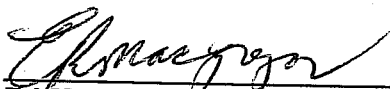
**CARRIED**


**ADJOURNMENT**

**MOVED** by Councillor Barry, seconded to adjourn the meeting at 7:28 pm.

**CARRIED**

**Certified Correct:**

  
Ed Macgregor  
Mayor

  
Tom Day  
Chief Administrative Officer



## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on September 9, 2002 at 7:30 pm

### **COUNCIL PRESENT**

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor Jeff Stewart  
Councillor Marcus Farmer

### **STAFF PRESENT**

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Gary Smirfitt, Municipal Engineer

**ABSENT:** Councillor John Farmer

### **CALL TO ORDER**

Mayor Macgregor called the meeting to order at 7:30 pm.

**MOVED** by Councillor Marcus Farmer, seconded to amend the agenda by considering item RA-2 immediately after the first public question and comment period.  
**CARRIED UNANIMOUSLY**

### **ADOPTION OF MINUTES**

**MOVED** by Councillor Dumont, seconded that the minutes of the Special Council meeting held on August 12, 2002 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that the minutes of the Regular Council meeting held on August 12, 2002 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on August 27, 2002 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that the minutes of the Special Council meeting held on August 30, 2002 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

### **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

Councillor Janet Evans left the meeting at 7:35 pm as she is an employee of the applicant under item RA-2. Councillor Lorna Barry left the meeting at 7:35 pm as she is an immediately family member of the applicant under item RA-2.

#### **RA-2 Development Permit - 6864 West Coast Road**

**MOVED** by Councillor Marcus Farmer, seconded to authorize issuance of a development permit to allow for a proposed 297.29m<sup>2</sup> new building, and a 45.57m<sup>2</sup> mezzanine addition to an existing building at 6864 West Coast Road, legally described as Lot 1, Section 3, Sooke District, Plan 9405.

**CARRIED UNANIMOUSLY**

Councillor Evans and Councillor Barry returned to the meeting at 7:39 pm.

#### **PUBLIC HEARINGS**

Mayor Macgregor advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the following public hearings.

#### **PH-1 Townsend Road - Queen Alexandra Foundation**

Bylaw No. 103, *Official Community Plan Amendment Bylaw (86-1)*

Bylaw No. 104, *Zoning Amendment Bylaw (2040-30)*

Vic Davies of Church Avenue, the architect for the applicant, explained that this is a prototype development.

Lynn Thornton of Pyrite Drive, and chair of the Sooke Family Resource Society and Sooke Cooperative Association of Social Agencies (CASA), advised of the need for the Children's Community Centre and identified the partners of the project.

Bruce Lemire-Elmore, representative of St. Rose of Lima Catholic Parish, explained how the parish would move to a 3 acres parcel on the subject property in the year 2010. The remainder of the property has been sold to Queen Alexandra Foundation.

Bill Bell of Townsend Road stated that he supports the project but objects to the highway access of the Centre to Grant Road. Mr. Limshue explained that Grant Road extension is part of the long-term traffic plan for the municipality.

Elaine Ellinger of Brule Drive asked if there was any residential use permitted under the bylaw. Mr. Limshue advised that there was not.

Nikky Logins of West Coast Road asked Council to support the project.

Lana Sutherland of Ayum Road supported the application and asked Council to approve the application.

Mayor Macgregor called three times for further submissions. Hearing none, he closed the public hearing at 8:00 pm.

Councillor Dumont left the meeting at 8:01 pm as he does business with the applicant under item PH-2. He did not return to the meeting.

**PH-2 Phillips Road, Sun River Development - Bylaw No. 102, Zoning Amendment Bylaw (2040-29)**

Mr. Limshue reviewed the application and advised that the proposal would be subject to a development agreement which would set out specific requirements, as well as subdivision approval, development permit approval for the commercial and multifamily areas, and a design scheme for the single family dwellings.

Kabel Atwall, consultant for the applicant, and accompanied by Jim Duncan and Ron Shambrook, the principles, and a consulting team, reviewed the proposal.

Councillor Barry asked for clarification on the land remaining in the agricultural land reserve. Mr Atwall advised that the area in the ALR to be transferred to the municipality for parkland would require subdivision, otherwise, the two remaining parcels in the ALR would remain as is and only one residence would be permitted on each parcel.

Councillor Evans questioned the financial position of applicant and ability to complete the project. Mr. Atwall advised that the principles were able to complete the project.

Debbie Alexander of Calvert Road questioned the thoroughness of the environmental review and expressed her opposition to the application and her concerns with the environmental impact of the project.

Ken Ebbs-Canavan of Calvert Road stated that the project has changed since it was first proposed and that he opposed to the application. He expressed concerns with annual flooding of the proposed park area, water and drainage problems due to topography, wildlife, and fiscal viability. He asked Council to make a good decision for the taxpayers.

Ken Van of Phillips Road expressed his concerns in regard to the gravel extraction and rock quarry proposed on site, thought that information was not disclosed to the public, that the environmental report was lacking. He wanted information on the economic impact of the proposal on the Sooke community, asked Council to table the application until more information was provided, and stated that he was opposed to the gravel and rock quarry.

Larry Rumsby of Phillips Road expressed his concerns in regard to the upgrade to Phillips Road and stated that he was disappointed with the trail system. He thought that the proposal should include a biking and walking path to Phillips Road.

Carol Ebbs-Canavan of Calvert Road stated that she had expected a minimum of two acre lot size, thought the proposal should be more appealing to Sooke, and expressed concerns for wildlife.

John Sheldrake of Grant Road applauded Council for the comprehensive development plan and thought an overall density of two units per acre was quite low density.

Glen Varney of the Sooke Salmon Enhancement Society, residing on Whiffin Spit Road, expressed concern for the river area above the proposed park. He thought that the park area should be extended above the flood plain.

Randy Michelsen of Soule Road stated that the proposal has been changed as he was informed earlier that it would be large lots. He expressed concern for fish and wildlife and was against the rock quarry and blasting.

Betty Rumsby of Phillips Road expressed concerns about increase in traffic and noise.

David Parsons of Phillips Road thought more information should be available about the proposed gravel extraction and more information should have been provided to reviewing agencies. He thought that a school will unlikely be placed in the agricultural land reserve, the gravel use should be removed from the bylaw, that there are environmentally sensitive areas in the multifamily use, the bridge should be improved before Phase I construction, and the servicing agreement should be available to the public before the public hearing.

John Martin of Sooke River Road supported the application, but would like it to be done well. He thought that the 30 metre strip along Sooke River should be transferred to the District of Sooke and that the tree line along the river should be maintained.

Gail Hall of Sooke River Road had concerns regarding the gravel pit and asked if a temporary industrial use permit would be required. She thought that the development agreement should be available to the public prior to the public hearing. She commented on procedural fairness and disclosure of documents and thought the bylaw was inadequate for the proposed use. Ms. Hall also presented a written submission to Council.

**MOVED** by Councillor Evans, seconded that the meeting continue past 10:00 pm.  
**CARRIED UNANIMOUSLY**

George O Briain of Briarwood Place had concerns regarding the impact on the Sooke community and believes that the proposal required further study.

Chris Hyde of Golledge Road stated that he was not totally opposed to the project, however he thought the project was too large and had too high of density. He stated that the road and bridge improvements should be made before Phase I construction and the environmental impact needs to be readdressed.

Diane Bernard of Penang Road stated that there were no answers provided for the public's questions and the comments from the referral agencies were not adequate. She did not think that the archaeological review should come later, questioned whether the T'Sou-ke Nation had been consulted, thought the agricultural land reserve should be protected, and that the concerns from the neighbours should be addressed.

Lynn Thorton of Sooke Family Resource Society thought that the proposed daycare on site should be provided with a financial legacy to sustain it.

Bruce McMillan of Deerlepe Road stated that this was an opportunity for long term planning for a large parcel of land and that technical issues should not be complicated with land use issues.

Ms. Hall asked for clarification on the use of gravel for the proposed community sewer project and the park use in the agricultural land reserve.

Mr. Atwall responded to questions from the public. He advised that the Land Commission permits passive parks in the ALR, a covenant could be in place to require only two lots be created at the south-east corner of the development, the northern shore may be dedicated as park if required, gravel extraction is for internal use and road improvements to Phillips Road and will not take place in the ALR. Areas where gravel and rock are extracted will be rehabilitated. Development agreements are normally negotiated after third reading of a bylaw and it is common to have an archaeological overview initially and then have detailed impact assessments during construction. Bridge improvements are not necessary until after 30% of the development is complete. In regard to the school, the applicant will abide by the Land Commission.

George Butcher of Penang Road expressed concerns regarding the timing, location and need for the development. He stated that Sooke should be developed systematically from the core outward and development should not take place past deMamiel Creek.

Mr. Hyde stated that in his view the engineering traffic study is flawed in regard to the delay of bridge improvements.

Mayor Macgregor asked three times for further submissions. Hearing none, he closed the public hearing at 10:30 pm.

## **BYLAWS**

### **B-1 Bylaw No. 101, *Community Parks Regulation Bylaw, 2002***

**MOVED** by Councillor Evans, seconded that Bylaw No. 101, *Community Parks Regulation Bylaw, 2002* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that Bylaw No. 101, *Community Parks Regulation Bylaw, 2002* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 101, *Community Parks Regulation Bylaw, 2002* be read a third time.

**CARRIED UNANIMOUSLY**

### **B-2 Bylaw No. 103, *Official Community Plan Amendment Bylaw (86-1)***

**MOVED** by Councillor Barry, seconded that Bylaw No. 103, *Official Community Plan Amendment Bylaw (86-1)* be read a third time.

**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 104, Zoning Amendment Bylaw (2040-30)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 104, *Zoning Amendment Bylaw (2040-30)* be read a third time.

**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 106, Zoning Amendment Bylaw (2040-32)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 106, *Zoning Amendment Bylaw (2040-32)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that Bylaw No. 106, *Zoning Amendment Bylaw (2040-32)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Marcus Farmer, seconded that a public hearing for Bylaw No. 106, *Zoning Amendment Bylaw (2040-32)* be held September 23, 2002.

**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 107, Zoning Amendment Bylaw (2040-33)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 107, *Zoning Amendment Bylaw (2040-33)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that Bylaw No. 107, *Zoning Amendment Bylaw (2040-33)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Marcus Farmer, seconded that a public hearing for Bylaw No. 107, *Zoning Amendment Bylaw (2040-33)* be held September 23, 2002.

**CARRIED UNANIMOUSLY**

**B-6 Bylaw No. 108, Official Community Plan Amendment Bylaw (86-2)**

**MOVED** by Councillor Evans, seconded that Bylaw No. 108, *Official Community Plan Amendment Bylaw (86-2)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that Bylaw No. 108, *Official Community Plan Amendment Bylaw (86-2)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that Bylaw No. 108, *Official Community Plan Amendment Bylaw (86-2)* be read a third time.

**CARRIED UNANIMOUSLY**

## REPORTS REQUIRING ACTION

Mayor Macgregor left the meeting at 10:45 pm as he is a member of the Bed and Breakfast Association and the applicant under item RA-1 operates a bed and breakfast.

### RA-1 Development Variance Permit - 2085 Harbourview Road

The applicant, Kathleen Watkins, presented photographs and a written submission to Council.

**MOVED** by Councillor Barry, seconded authorize issuance of a development variance permit to allow for the construction of two sections of higher than standard sections of fence located at 2085 Harbourview Road legally described as Lot B, Sections 64 and 65, Sooke District, Plan 45687 by varying Zoning Bylaw 2040 as follows:

- a) A 0.6m Variance from 1.2m for a total height of 1.8m (6ft) for the section of the proposed fence that borders the North property line, that runs parallel to the driveway, and is indicated in Schedule C.
- b) a 0.44m height variance from 2.0m to construct a 2.44m (8ft) high fence for 25.9m along a portion of the West lot line.

**DEFEATED**

**MOVED** by Councillor Marcus Farmer, seconded authorize issuance of a development variance permit to allow for the construction of two sections of higher than standard sections of fence located at 2085 Harbourview Road legally described as Lot B, Sections 64 and 65, Sooke District, Plan 45687 by varying Zoning Bylaw 2040 as follows:

- b) a 1.24m variance from 1.2m for a total height of 2.44m (8ft) for the section of the proposed fence that borders the North property line, that runs parallel to the driveway, and is indicated in Schedule C.
- b) a 0.44m height variance from 2.0m to construct a 2.44m (8ft) high fence for 25.9m along a portion of the West lot line.

**CARRIED**

Mayor Macgregor returned to the meeting at 11:00 pm.

### RA-3 Development Variance Permit - 5505 Croydon Place

**MOVED** by Councillor Marcus Farmer, seconded, subject to there being no west-facing window installed on the second floor of the accessory building in question, to authorize issuance of a development variance permit to allow for the construction of an accessory building located at 5505 Croydon Place legally described as Strata Lot 1, Section 64, Sooke District, Strata Plan VIS3454 by varying Part 1, Section 4.01(2)(a) of *Zoning Bylaw 2040* as follows:

- a) a relaxation in the mean height from 4m to 5.64m;
- b) a relaxation in the 1-storey requirement, for 2-storeys.

**CARRIED UNANIMOUSLY**

**RA-4 Waiver of the requirement that at least 10% of the lot perimeter must be highway frontage for proposed Lot E of the proposed subdivision of 6712 Helgesen Road**

**MOVED** by Councillor Marcus Farmer, seconded to grant Lot E of the proposed subdivision of 6712 Helgesen Road legally described as Lot 1, Section 35, Sooke District, Plan 1525, Except Those Parts Shown Coloured Red on Plan 15RW and in Plan 29990, an exemption from the requirement that at least 10% of the perimeter of a lot must front on a highway.

**CARRIED UNANIMOUSLY**

**RA-5 Cash in Lieu of Parkland Dedication, Proposed 5 Lot Subdivision - 6712 Helgesen Road**

**MOVED** by Councillor Barry, seconded to agree to accept cash-in-lieu of parkland dedication in the amount of \$6,700.00 for the proposed subdivision of property located at 6712 Helgesen Road, legally described as Lot 1, Section 35, Sooke District, Plan 1525, except those parts shown coloured red on Plan 15 RW and in Plan 29990

**CARRIED UNANIMOUSLY**

**RA-6 Building Code Violations - Sooke Professional Building, 6631 Sooke Road**

**MOVED** by Councillor Barry, seconded to extend the deadline to seek legal action regarding Building Code violations at 6631 Sooke Road for a further sixty (60) days.

**CARRIED UNANIMOUSLY**

**RA-7 Sooke Region Museum Proposal to Canadian Heritage Information Network**

**MOVED** by Councillor Barry, seconded to support the Sooke Region Museum proposal to the Canadian Heritage Information Network (CHIN) to create an interactive website featuring the Sooke Region's history, which will become part of the content on the Virtual Museum of Canada's Web site and to partner in support, along with Journey Middle School, in providing letters of support and in-kind assistance as determined by Council.

**CARRIED UNANIMOUSLY**

**RA-8 Emergency Planning Function**

**MOVED** by Councillor Barry, seconded to inform the CRD that effective January 1, 2003 the District of Sooke will no longer participate in Sooke region emergency planning; to establish a new position of Bylaw Enforcement Officer/ Emergency Planning Coordinator effective January 1, 2003; and to allocate sufficient funding in its 2003 budget to fund the position and deliver these functions in-house.

**CARRIED UNANIMOUSLY**

**RA-9 Harbour Park Budget**

**MOVED** by Councillor Barry, seconded to authorize the transfer of \$21,100 in the 2002 Financial Plan from "Transfer to Reserve Funds" to "Capital Expenditure" for the purpose of Harbour Park. **CARRIED UNANIMOUSLY**



## **RA-10 Expenditure Account for LANs, PCs, Networking**

**MOVED** by Councillor Barry, seconded to authorize the transfer of funds from surplus to cover the actual expenditures for computer maintenance and replacement for 2002 and that Council establish an annual contribution level of \$30,000 starting with the 2003 budget for operation, maintenance and replacement costs for the computer system and network.

**CARRIED UNANIMOUSLY**

## **RA-11 Policy for Communications Antennae**

**MOVED** by Councillor Marcus Farmer, seconded to adopt Policy 11.4 *Communications Antenna Policy*.

**CARRIED UNANIMOUSLY**

## **REPORTS FOR INFORMATION**

### **RI-1 D.R.L. Brown, N.C.O. i/c Sooke Detachment, RCMP, Sooke RCMP Report January 1 - Jun 30, 2002**

**MOVED** by Councillor Marcus Farmer, seconded to receive the Sooke RCMP Report January 1 - June 30, 2002 for information.

**CARRIED UNANIMOUSLY**

### **RI-2 Revenue & Expenditure Report**

**MOVED** by Councillor Marcus Farmer, seconded to receive the Revenue Expenditure Report as at July 31, 2002 for information.

**CARRIED UNANIMOUSLY**

## **MAYOR AND COUNCIL REPORTS**

### **a) Capital Regional District Board**

Mayor Macgregor reported that the Board has approved the amendment between BCTFA, CRD Parks for the galloping goose trail, and Centra Gas; and the Board has approved the change of the formula for the weighted vote for the Vancouver Island Regional Library.

### **b) Vancouver Island Regional Library Board**

Councillor Barry reported that the referendum for the Juan de Fuca Electoral Area was defeated and library services for the Electoral Area will continue to be provided by VIRL.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Douglas P. Drummond, Mayor of Burnaby, Proposed Community Charter**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-2 Joe Foy, Western Canada Wilderness Committee Director, "Liberal Government Endangers Beautiful BC" - Request for Support**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-3 Christopher M. Causton, Chairman of the Board, Capital Regional District, Invitation to Attend Workshop #1 on the CRD's Regional Housing Affordability Strategy, September 17 & 18, 2002**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**CORRESPONDENCE FOR INFORMATION**

**I-1 Oliver Katz, Secretary, Sooke Fire Fighters Association, Thank you**

**MOVED** by Councillor Barry, seconded to receive the correspondence with thanks.  
**CARRIED UNANIMOUSLY**

**I-2 Linda Young, President, Sooke Community Choir, Grant In Aid**

**MOVED** by Councillor Barry, seconded to receive the correspondence with thanks.  
**CARRIED UNANIMOUSLY**


**PUBLIC QUESTION AND COMMENT PERIOD**

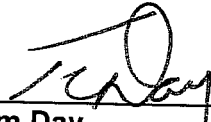
There were no questions or comments from the public.

**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 11:40 pm.  
**CARRIED**

**Certified Correct:**

  
Ed Macgregor  
Mayor

  
Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on September 20, 2002 at 1:00 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Marcus Farmer  
Councillor Janet Evans

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Frank Limshue, Municipal Planner

**ABSENT:** Councillor John Farmer, Councillor Jeff Stewart, Councillor Ron Dumont

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 1:15 pm.

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### BYLAWS

**B-1 Rezoning Application - 6759 Eustace Road, Bylaw No. 106, Zoning Amendment Bylaw (2040-32)**

**MOVED** by Councillor Marcus Farmer, seconded to hold a public hearing for Bylaw No. 106, *Zoning Amendment Bylaw (2040-32)* on October 7, 2002.

**CARRIED UNANIMOUSLY**

**B-2 Rezoning Application - 6739 West Coast Road, Bylaw No. 107, Zoning Amendment Bylaw (2040-33)**

**MOVED** by Councillor Evans, seconded to hold a public hearing for Bylaw No. 107, *Zoning Amendment Bylaw (2040-33)* on October 7, 2002.

**CARRIED UNANIMOUSLY**

### NEW BUSINESS

Councillor Evans asked staff to investigate an irrigation permit for property located on Throup Road.


**PUBLIC QUESTION AND COMMENT PERIOD**

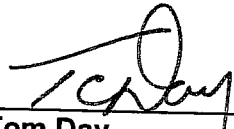
There were no questions or comments from the public.

**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 1:30 pm.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Ed Macgregor  
Mayor

  
\_\_\_\_\_  
Tom Day  
Chief Administrative Officer

**DISTRICT OF SOOKE**

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on September 23, 2002 at 7:30 pm

**COUNCIL PRESENT**

None

**STAFF PRESENT**

Tom Day, Chief Administrative Officer


**ABSENT:** Mayor Ed Macgregor, Councillor Lorna Barry, Councillor Ron Dumont, Councillor Janet Evans, Councillor John Farmer, Councillor Marcus Farmer, Councillor Jeff Stewart

**CALL TO ORDER**

There was no quorum in attendance therefore the meeting was not called to order.

**Certified Correct:**

  
\_\_\_\_\_  
Ed Macgregor  
Mayor

  
\_\_\_\_\_  
Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on September 30, 2002 at 7:30 pm

### **COUNCIL PRESENT**

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer

### **STAFF PRESENT**

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner

**ABSENT:** Councillor Jeff Stewart

### **CALL TO ORDER**

Mayor Macgregor called the meeting to order at 7:30 pm.

**MOVED** by Councillor Barry, seconded to amend the agenda to consider item RA-3 immediately before item B-7.

**CARRIED UNANIMOUSLY**

### **ADOPTION OF MINUTES**

**MOVED** by Councillor Evans, seconded that the minutes of the Special Council meeting held on September 9, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that the minutes of the Regular Council meeting held on September 9, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that the minutes of the Committee of the Whole meeting held on September 16, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that the minutes of the Special Council meeting held on September 20, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that the minutes of the Regular Council meeting held on September 23, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall of Sooke River Road asked whether the Committee of the Whole meeting of September 16, 2002 was advertised in the usual manner. Staff confirmed that the agenda was posted at the Municipal Hall and on the website.

David Parsons of Phillips Road spoke in regards to Bylaw No. 102, *Zoning Amendment Bylaw (2040-29)*. He thanked Council for considering holding a second public hearing and asked for clarification on whether the bridge upgrades would take place at the time of approval or during development. Mr. Limshue explained that the bridge upgrade must be complete before the subdivision is registered. Mr. Parsons also requested that the development agreement include information on the nature and location of the gravel pit and rock quarry.

## **UNFINISHED BUSINESS**

Mayor Macgregor left the meeting at 7:36 pm as he is an owner of a bed and breakfast. Councillor Evans took the chair as Acting Mayor.

### **U-1 Development Variance Permit - 2085 Harbourview Road**

Mr. Limshue reviewed the application and explained that the adjacent neighbour has requested that the matter be brought before Council for reconsideration.

Clayten Adkens of 2093 Harbourview Road advised that he is opposed to an 8 foot fence, but agrees to a 6 foot fence.

Kathleen Watkins of 2085 Harbourview Road, the applicant, presented a written submission to Council and requested that Council support the 8' fence.

**MOVED** by Councillor Marcus Farmer, seconded to support the motion of September 9, 2002 issuing a development variance permit for a fence on property located at 2085 Harbourview Road.

**CARRIED**

Mayor Macgregor returned to the meeting at 8:00 pm.

## **DELEGATIONS & PETITIONS**

### **D-1 Kelly Kerrie, SPEAC, Crossing Guard Funding**

Ms. Wells advised that the representative from SPEAC requested that the delegation be rescheduled.

### **D-2 Councillor Rick Underwood, T'Sou-ke First Nation, Sooke Harbour and Basin Water Quality Advisory Commission Bylaw, 2002**

Councillor Underwood was not in attendance at the meeting.

## BYLAWS

**B-1 Bylaw No. 90, Sooke Harbour and Basin Water Quality Advisory Commission Bylaw, 2002**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 90, *Sooke Harbour and Basin Water Quality Advisory Commission Bylaw, 2002* be read a third time.

**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 93, Zoning Amendment Bylaw (2040-24)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 93, *Zoning Amendment Bylaw (2040-24)* be adopted.

**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 95, Zoning Amendment Bylaw (2040-25)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 95, *Zoning Amendment Bylaw (2040-25)* be adopted.

**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 101, Community Parks Regulation Bylaw, 2002**

**MOVED** by Councillor Barry, seconded that Bylaw No. 101, *Community Parks Regulation Bylaw, 2002* be adopted. **CARRIED UNANIMOUSLY**

Councillor Dumont left the meeting at 8:05 pm as he does business with the applicant under item B-5.

**B-5 Bylaw No. 102, Zoning Amendment Bylaw (2040-29)**

Mr. Limshue noted the correction to Bylaw No. 102 in section 11C.08 to include the words "Within Area E" as shown on the Mayor's List.

**MOVED** by Councillor Evans, seconded that second reading of Bylaw No. 102, *Zoning Amendment Bylaw (2040-29)* be rescinded.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that Bylaw No. 102, *Zoning Amendment Bylaw (2040-29)* be amended as presented in the Mayor's List.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that Bylaw No. 102, *Zoning Amendment Bylaw (2040-29)* be read a second time as amended.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that a public hearing for Bylaw No. 102, *Zoning Amendment Bylaw (2040-29)* be held on October 21, 2002.

**CARRIED UNANIMOUSLY**



Councillor Dumont returned to the meeting at 8:25 pm.

**B-6 Bylaw No. 108, *Official Community Plan Amendment Bylaw (86-2)***

**MOVED** by Councillor Barry, seconded that Bylaw No. 108, *Official Community Plan Amendment Bylaw (86-2)* be adopted.

**CARRIED UNANIMOUSLY**

**RA-3 Permissive Tax Exemptions 2003**

**MOVED** by Councillor Barry, seconded to adopt Policy 5.3, *Permissive Tax Exemption Policy* to be effective for all new applications starting January 1, 2003.

**CARRIED UNANIMOUSLY**

**B-7 Bylaw No. 110, *Property Tax Exemption Bylaw, 2002***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 110, *Property Tax Exemption Bylaw, 2002* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that Bylaw No. 110, *Property Tax Exemption Bylaw, 2002* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 110, *Property Tax Exemption Bylaw, 2002* be read a third time.

**CARRIED UNANIMOUSLY**

**B-8 Bylaw No. 112, *Zoning Amendment Bylaw (2040-34)***

**MOVED** by Councillor Dumont, seconded that Bylaw No. 112, *Zoning Amendment Bylaw (2040-34)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that Bylaw No. 112, *Zoning Amendment Bylaw (2040-34)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that a public hearing for Bylaw No. 112, *Zoning Amendment Bylaw (2040-34)* be held on October 21, 2002.

**CARRIED UNANIMOUSLY**

**B-9 Bylaw No. 113, Zoning Amendment Bylaw (2040-35)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 113, *Zoning Amendment Bylaw (2040-35)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that Bylaw No. 113, *Zoning Amendment Bylaw (2040-35)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that a public hearing for Bylaw No. 113, *Zoning Amendment Bylaw (2040-35)* be held on October 21, 2002.

**CARRIED UNANIMOUSLY**

**REPORTS REQUIRING ACTION**

**RA-1 Application to Subdivide Land within the Agricultural Land Reserve at 2637 Otter Point Road**

**MOVED** by Councillor Dumont, seconded to forward to the Land Reserve Commission the application for subdivision affecting the parcel located at 2637 Otter Point Road, and legally described as Lot B, Section 35, Sooke District, Plan 47020.

**CARRIED UNANIMOUSLY**

**RA-2 Proposed Commercial Use in Harbour Park - *Art in the Park*, August 24, 2003**

**MOVED** by Councillor Evans, seconded to authorize the issuance of a written approval for a commercial use to the Sooke Community Arts Council and the Sooke Harbour Chamber of Commerce to hold the *Art in the Park* event on August 24, 2003 between the hours of 9:00 am and 9:00 pm subject to the following conditions:

- the applicant provide a refundable (without interest) security/damage deposit in the amount of \$500 and returned the park to its original condition no later than 4:00 pm on August 25, 2003;
- that the applicant pay the fees required by bylaw for a commercial use in the amount of \$250;
- the applicant provide evidence that the applicant is insured and has named the District of Sooke additional insured for two million dollars;
- that amplification devices be permitted only to the extent that the sound amplified does not unreasonably disturb the neighbourhood;
- that the applicant be permitted to display a banner at the park entrance on August 24, 2003 only;
- the applicant provide a parking plan which must be approved by District of Sooke;
- the applicant provide any additional required toilet facilities.

**CARRIED UNANIMOUSLY**

#### **RA-4 Manufactured Home Delinquent Property Taxes**

**MOVED** by Councillor Barry, seconded to approve the remittance of \$5,476.20 to the Surveyor of Taxes for overdue property taxes transferred at incorporation; and to direct staff to file financing statements in the Personal Property Registry against any manufactured homes on which property taxes are delinquent.

**CARRIED UNANIMOUSLY**

Councillor Dumont left the meeting at 9:00 pm.

#### **REPORTS FOR INFORMATION**

##### **RI-1 Development Services Building Inspection Report for August 2002**

**MOVED** by Councillor Evans, seconded to receive and file the report.

**CARRIED UNANIMOUSLY**

#### **MAYOR AND COUNCIL REPORTS**

##### **a) Regional Water Supply Commission**

Mayor Macgregor reported that dam construction is continuing on schedule, water restrictions are over September 30<sup>th</sup>, an agreement between Department of Fisheries and Oceans, the Ministry of Land, Water and Air Protection and the CRD Board regarding discharges from Deception Reservoir may be signed in Sooke.

##### **b) Family Court Committee**

Councillor Barry reported that the Committee toured the new youth detention centre facility.

##### **c) Salmon Symposium**

Councillor Barry thanked the volunteers for a terrific job on the Salmon Symposium. Mayor Macgregor advised that a task force was elected at the symposium.

#### **CORRESPONDENCE REQUIRING ACTION**

##### **C-1 "Neighbours of the Harbour House", The Tent Facility at Sooke Harbour House**

Council requested that staff prepare a report to Council on the progress of the development permit and the process of the application to amend the zoning bylaw. Council requested staff to advise the Sooke Harbour House that the tent must not be re-erected in 2003 unless the parking issue is resolved beforehand.

##### **C-2 Pamela Charlesworth, Chair, Provincial Capital Commission, PCC Greenways Awards: Call for Nominations**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**C-3 John Strohmaier, Provincial President, Ambulance Paramedics of British Columbia, Resolution of Support**

**MOVED** by Councillor Evans, seconded to support maintaining a province wide integrated BC ambulance service that is adequately funded and that provides the best possible training for emergency paramedics.

**CARRIED UNANIMOUSLY**

**C-4 Paul Murray, General Manager, Capital Region Emergency Service Telecommunications (CREST) Incorporated, Annual General Meeting - Request to Approve Resolutions**

**MOVED** by Councillor Barry, seconded to appoint Mayor Macgregor as the Council representative to attend and to vote on matters at the CREST Incorporated annual general meeting on October 9, 2002.

**CARRIED UNANIMOUSLY**

**C-5 Honourable George Abbott, Ministry of Community, Aboriginal and Women's Services, Board of Variance appointments**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**C-6 Don Rittaler, Sooke River Hotel, 6309 Sooke Road, Cost of Operating the Clean Air Bylaw**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**C-7 Ron Drolet, President, Customer Services and Corporate Secretary, BC Transit, Regional Transportation Strategy - first working paper**

**MOVED** by Councillor Evans, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**C-8 C. Barry Baldwin, 7181 Cedar Park Place, Street Numbering in Sooke - Request to amend street numbering**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE FOR INFORMATION**

**I-1 J.S. Stewart, Principal, Journey Middle School, Sidewalk on Throup Road**

**MOVED** by Councillor Evans, seconded that to receive and file the correspondence with thanks.

**CARRIED UNANIMOUSLY**

**I-2 R.T. Coleman, Solicitor General, Liquor Regulation Changes**

**MOVED** by Councillor Marcus Farmer, seconded that to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

**PUBLIC QUESTION AND COMMENT PERIOD**

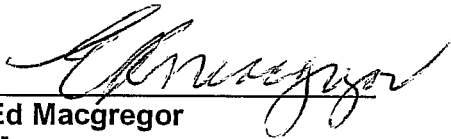
Mrs. Hall asked for an opportunity for Council to respond to feedback to the draft development agreement under item B-5. Mr. Day advised that Council would accept feedback at the public hearing and that a third public hearing was possible if so determined by Council. He further advised that written comments to staff prior to the public hearing regarding the draft development agreement could be incorporated in the report to Council.

**ADJOURNMENT**

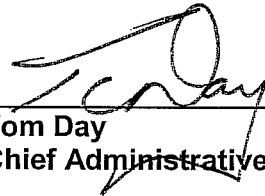
**MOVED** by Councillor Evans, seconded to adjourn the meeting at 9:35 pm.

**CARRIED UNANIMOUSLY**

**Certified Correct:**



Ed Macgregor  
Mayor



Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on October 7, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Gary Smirfitt, Municipal Engineer  
Sabina FooFat, Assistant Planner

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Dumont, seconded that the minutes of the Special Council meeting held on September 30, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

### COMMITTEE MINUTES

**MOVED** by Councillor Evans, seconded that minutes of the Sign Committee meeting held on October 1, 2002 be received for information.

**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

David Parsons expressed concerns regarding the Sun River Estates proposed rezoning on Phillips Road. He asked for a clear statement of the proposed rock crushing & quarry, including location, equipment, nature and duration. He asked how the environmental and safety impacts would be regulated and asked for information about the public process for a development permit application.

Gail Hall of Sooke River Road commented on the development permit application for the Church Road subdivision and whether the application was received under the repealed official community plan or under the new OCP. She commented that Council cannot reduce setbacks from watercourses.

## DELEGATIONS

### D-1 **Norman Scott, President, Sooke Parents Education Advisory Council, Funding for Crossing Guards**

Mr. Scott advised Council that he is not aware of the previous situation involving funding for crossing guards. Council expressed concern that the funding was requested and not requisitioned. Council requested that Mr. Scott provide recent financial statements to Ms. Wells.

## PUBLIC HEARINGS

Mayor Macgregor advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the following public hearings.

### PH-1 **6759 Eustace Road – Bylaw No. 106, Zoning Amendment Bylaw (2040-32)**

Ms. FooFat reviewed the application. Mayor Macgregor called three times for presentations or submissions. Hearing none, he closed the public hearing at 8:53 pm.

### PH-2 **6739 West Coast Road - Bylaw No. 107, Zoning Amendment Bylaw (2040-33)**

Ms. FooFat reviewed the application.

Gail Hall of Sooke River Road asked about waste from the dental office. The applicant advised that there are strict regulations.

Mayor Macgregor called three times for presentations or submissions. Hearing none, he closed the public hearing at 8:56 pm.

## BYLAWS

### B-1 **Bylaw No. 106, Zoning Amendment Bylaw (2040-32)**

**MOVED** by Councillor Evans, seconded that Bylaw No. 106, *Zoning Amendment Bylaw (2040-32)* be read a third time.

**CARRIED UNANIMOUSLY**

### B-2 **Bylaw No. 107, Zoning Amendment Bylaw (2040-33)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 107, *Zoning Amendment Bylaw (2040-33)* be read a third time.

**CARRIED UNANIMOUSLY**

### B-3 **Bylaw No. 110, Property Tax Exemption Bylaw, 2002**

Consideration of Bylaw No. 110, *Property Tax Exemption Bylaw, 2002* was deferred.

## REPORTS REQUIRING ACTION

### RA-1 Development Variance Permit – Church Road Subdivision

Consideration of the development variance permit for the Church Road subdivision was deferred.

### RA-2 District of Sooke Liquid Waste Management Plan (LWMP)

**MOVED** by Councillor Marcus Farmer, seconded to establish a select committee for a Liquid Waste Management Plan Public Advisory Committee; and to direct staff to:

- a. Advise the Ministry of Water, Land and Air Protection that the District of Sooke will be undertaking a Liquid Waste Management Plan commencing in 2002;
- b. Advertise for volunteer members for the Liquid Waste Management Plan Public Advisory Committee;
- c. Invite public members of the District of Sooke Sewer Study Steering Committee to be a member of the Liquid Waste Management Plan Public Advisory Committee;
- d. Invite appropriate government officials to participate on the Technical Advisory Committee (TAC) for the Liquid Waste Management Plan; and,
- e. Retain Associated Engineering as our consultants for the preparation of the Stage Two Liquid Waste Management Plan as per their proposal of September 2002.

**CARRIED UNANIMOUSLY**

### RA-3 Council Support for Sooke Salmon Symposium Group

**MOVED** by Councillor Evans, seconded to authorize the following support for the Action Group elected at the Salmon Symposium:

- That Council authorize a partnership between the Action Group and the District of Sooke based on the draft Memorandum of Understanding.
- That Council authorize staff to provide technical assistance on an advisory basis, provided that the request must be routed through and approved by the Chief Administrative Officer.
- That Council authorize assistance by providing stationary, photocopying and mailing assistance for routine correspondence and agendas of the committee and that this assistance be for a one-year period, unless further extended by Council.
- That Council provide political support to the Action Group when requested by the Group and approved by resolution of Council.

**CARRIED UNANIMOUSLY**

## MAYOR AND COUNCIL REPORTS

### a) Juan de Fuca Water Distribution Commission

Mayor Macgregor reported that the agreement between CRD Water, Department of Fisheries and Oceans, Ministry of Water, Land and Air Protection, and the T'Sou-ke Nation will be executed at a signing ceremony on October 15 at the T'Sou-ke Nation.



## **CORRESPONDENCE REQUIRING ACTION**

- C-1 Ellen M. Smith, Harbour Crafts, Arts & Gifts, Box 159 - Sooke, BC, sidewalk improvements**

**MOVED** by Councillor Marcus Farmer, seconded to refer the correspondence to the 2003 budget discussions.

**CARRIED UNANIMOUSLY**

- C-2 David C. Parsons, 2727 Phillips Road – Sooke, BC, Proposal for the Quarrying, Mining and Crushing of Gravel on Phillips Road**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

## **CORRESPONDENCE FOR INFORMATION**

- I-1 Alan Latourelle, Chief Executive Officer, Parks Canada, Bugaboo Rainforest in British Columbia**

**MOVED** by Councillor Marcus Farmer, seconded that to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

- I-2 Marla Olson, City Clerk, City of Nelson, Proposed Upgrades Sea-to-Sky Highway**

**MOVED** by Councillor Marcus Farmer, seconded that to receive and file the correspondence.

**CARRIED UNANIMOUSLY**

## **MAYOR'S LIST**

The correspondence from the Ministry of Energy and Mines was considered under item C-2.

## **NEW BUSINESS**

Councillor Dumont commented on the gravel removal from a site on Idlemore Road. Mr. Smirfitt updated Council on the issue.

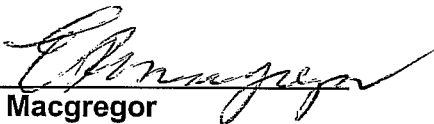
## **PUBLIC QUESTION AND COMMENT PERIOD**

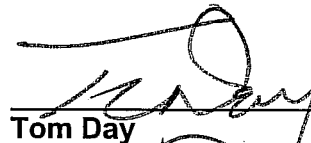
Gail Hall of Sooke River Road suggested that the minutes of the September 9, 2002 Council meeting be corrected under Mayor and Council reports. Ms. Hall commented on the Church Road subdivision development permit.

**ADJOURNMENT**

**MOVED** by Councillor Barry, seconded to adjourn the meeting at 8:35 pm.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Ed Macgregor  
Mayor

  
\_\_\_\_\_  
Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on October 21, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor Jeff Stewart  
Councillor Marcus Farmer  
Councillor John Farmer

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Susan Kelly, Admin/Finance Clerk (recorder)  
Frank Limshue, Municipal Planner  
Gary Smirfitt, Municipal Engineer

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### PUBLIC HEARINGS

Mayor Macgregor advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the following public hearings.

#### **PH-1 6815 Blanchard Road - Bylaw No. 112, Zoning Amendment Bylaw (2040-34)**

Mr. Limshue provided an overview of the application. The applicant had no further comments to add.

Mayor Macgregor called three times for submissions. Hearing none, he closed the public hearing at 7:35 pm.

#### **PH-2 2056 Church Road - Bylaw No. 113, Zoning Amendment Bylaw (2040-35)**

Mr. Limshue provided an overview of the application.

The applicant, Mr. Frank Goertzma, also reviewed the application, and reiterated that the location would be used for Home Hardware storage and a self-storage facility.

Mayor Macgregor called three times for submissions. Hearing none, he closed the public hearing at 7:39 pm.

Councillor Dumont left the meeting at 7:40 pm as he does business with the applicant under item PH-3. He did not return to the meeting.

**PH-3 Phillips Road, Sun River Development - Bylaw No. 102, Zoning Amendment Bylaw (2040-29)**

Mr. Limshue reviewed the application and advised that this is the second public hearing. The concept of the proposal has not changed but staff has clarified some issues raised from the first public hearing. Mr. Limshue further added that all of the consultant reports have been available at the front counter for viewing as well as the draft development agreement.

Kabel Atwall, consultant for the applicant, accompanied by the applicant and the consulting team, reviewed the proposal in detail. Mr. Atwall further clarified issues raised in the previous public hearing regarding environmental, geotechnical, archaeological, traffic impact, lot size, museum parking, school site and playground, dedication of parks and open space, and operation of an on-site gravel pit.

Councillor Barry asked for clarification on the need for creek bed restoration if no fish bearing streams were being disturbed. A representative from Enkon Environmental advised that a plan must be in place for all waterways because even those that are not fish bearing can still impact those that are. An environmental monitor must be on site at all times during construction.

**MOVED** by Councillor Evans, seconded to receive and file the three letters on the Mayor's List from:

- 1) R&P Elmes, 6160 Calvert Road, Sooke BC
- 2) Harry Connor, President Sooke Community Association, Sooke BC
- 3) Ron Shambrook, Shambrook Hills Development Corp to Sooke Region Museum

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded to receive and file the two letters read by Mr. Day from:

- 1) Betty and David Wright, 1230 Rockland Avenue, Victoria
- 2) Don Rittaler, 6309 Sooke Road, Sooke, BC

**CARRIED UNANIMOUSLY**

Carol Ebbs-Canavan of Calvert Road asked for clarification on the width of park dedication from the top of the riverbank. Mr. Limshue advised that a minimum of 30 m from the top of the bank would be dedicated and in most cases the applicant has exceeded this requirement.

George OBriain of Briarwood Place questioned the economic benefits that this development would bring to Sooke. He requested that Council consider that the bylaw ensure that all supplies and resources needed to complete Sun River Estates come from Sooke.

Rick Armour of Deerlepe Road expressed his support of the bylaw.

Bill Mills of Calvert Road expressed his full support of the bylaw.

Conrad Leclair, owner of Sooke Rentals, expressed his full support of the bylaw.

Shirley Cockerton, on behalf of the Sooke Harbour Chamber of Commerce, expressed support for the bylaw.

Mr. Waddell, who has an interest in property near the Sooke River Bridge, questioned the traffic and noise impact. Mr. Atwall advised that Ministry of Transportation reports that there will be minimal impact to traffic on the Sooke River Bridge. No acoustical studies have been done in that area yet, but impact on the bridge could be looked at during a more detailed design phase.

Larry Rumsby of Phillips Road expressed his concerns regarding the increased volume of traffic on Phillips Road and asked for clarification of the upgrading that is to take place. Mayor Macgregor referred Mr. Rumsby to the suburban collector cross-section included in the public hearing package for specific dimensions of the upgraded road. Mr. Rumsby also expressed concerns about traffic flow and doubted that a controlled intersection will be an improvement. A representative from the traffic consultant, GMK 2000, explained that at peak flow, with all 650 proposed units in place, Phillips Road will experience a volume of 500 vehicles during peak hours. Mr. Atwall further added that the Throup Road connector will aid to alleviate traffic flows as well.

Dave Parsons of Phillips Road expressed appreciation for the process and for Council in taking many of his concerns into consideration. Mr. Parsons expressed that he is still concerned about the gravel extraction and is still waiting for a response to previous requests. Mr. Parsons also wants the District to ensure that studies are undertaken to determine effects of an increased population on policing, building inspection and bylaw enforcement costs.

Ken Van of Phillips Road expressed appreciation for the protection of Sooke River. He still has concerns regarding the rock quarry, gravel pit and the potential for increased costs for road and park maintenance and policing. Mr. Van also expressed dissatisfaction in having to get answers directly from the developer instead of staff.

Scott Kendrew of Derby Road in Victoria, who represents the owners of property at Section 13, north on Phillips Road, supports the bylaw.

Gail Hall of Sooke River Road commented on procedural fairness and disclosure of documents and thought that staff is not providing the necessary information to the public. Ms. Hall outlined her concerns in a written submission which was also read to Council.

Sue Daniels-Ferrier of Sooke Road, and a realtor with Ocean City Realty, supports the bylaw and cited MLS statistics that reflect the need for more affordable housing in Sooke.

David Wright, who owns property to the west of the project site, questioned the timeline of the development and reiterated his written submission of full support for the bylaw.

Mr. Atwall advised that the first phase would begin next year with a total build out done in seven years.

Rick Armour of Deerlepe Road questioned if the District has engaged in discussions with BC Transit and further offered his support of the bylaw. Mr. Limshue advised that BC Transit has written to the District and in principal, BC Transit is in agreement with the conceptual plan.

Randy Michelsen of Soule Road questioned the hours of operation of the rock crusher and asked if these times will be identified prior to bylaw adoption. Mr. Limshue advised that the operation plan can come after the zoning amendment, but prior to the subdivision application. Mr. Day further added that Council has already asked staff to amend the noise bylaw, which in itself will restrict the times of operation.

Dave Parsons of Phillips Road asked for clarification of the number of days the rock crushing operation would be underway. Mr. Atwall advised that the rock crushing would be for 90 days in the 1<sup>st</sup> year and 60 days thereafter.

Gail Hall of Sooke River Road commented that taxpayers should be cautious given how the District has failed with the Deertrails development.

Ken Ebbs-Canavan of Calvert Road asked for clarification on the process, specifically, if the plans shown at this public hearing can be changed. Mr. Limshue advised that once the bylaw is adopted the zoning can only be changed by way of an amendment to the bylaw which would require another public hearing.

Carol Ebbs-Canavan of Calvert Road questioned the amount of environmental studies that had been undertaken and wanted assurance that all aspects of environment and wildlife impact had been assessed.

Mayor Macgregor asked three times for further submissions. Hearing none, he closed the public hearing at 9:40 pm.

#### **PUBLIC QUESTION AND COMMENT PERIOD**

Kevin Wenstob of Idlemore Road addressed Council on the history of the gravel extractions at his property. Mr. Wenstob explained the permit process both through the District and Province as he understood it.

Mayor Macgregor asked Mr. Wenstob if he will be continuing to remove material from the site on Idlemore Road. Mr. Wenstob stated that no more material will come off of this site.

**MOVED** by Councillor Evans, seconded that the meeting continue past 10:00 pm.  
**CARRIED UNANIMOUSLY**

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

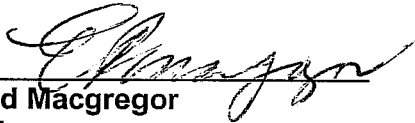
- MOVED** by Councillor Evans, seconded to close the meeting to the public to discuss:
- a) litigation or potential litigation affecting the municipality under section 242.2(1)(h) of the *Local Government Act*; and
  - b) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose under section 242.2(1)(i) of the *Local Government Act*.

**CARRIED UNANIMOUSLY**

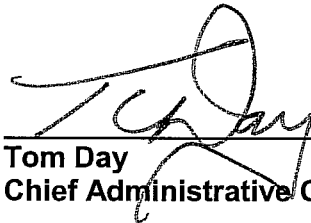
**ADJOURNMENT**

**MOVED** by Councillor Evans, seconded to adjourn the meeting at 10:15 pm.  
**CARRIED**

**Certified Correct:**



Ed Macgregor  
Mayor



Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on October 28, 2002 at 7:30 pm

### **COUNCIL PRESENT**

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Janet Evans  
Councillor John Farmer  
Councillor Marcus Farmer  
Councillor Jeff Stewart

### **STAFF PRESENT**

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Bob Kelsey, Fire Chief  
Gary Smirfitt, Municipal Engineer

### **CALL TO ORDER**

Mayor Macgregor called the meeting to order at 7:36 pm.

### **ADOPTION OF MINUTES**

**MOVED** by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on September 30, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that the minutes of the Special Council meeting held on October 7, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on October 15, 2002 at 5:10 pm be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Evans, seconded that the minutes of the Committee of the Whole meeting held on October 15, 2002 at 7:30 pm be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that the minutes of the Special Council meeting held on October 21, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

### **PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall of Sooke River Road asked if the minutes of the public hearing on the Sun River Development are the written record of the hearing. She stated that the minutes do not reflect her submission and that the letters submitted at the public hearing should be included in a written report.



## DELEGATIONS & PETITIONS

- D-1 George OBriain, Chair, Safe Halloween Committee, Update on Halloween Event**  
Mr. OBriain reviewed the history of the Safe Halloween Committee and advised that it has an annual budget of \$5,000 supplemented by community in kind support. This year there will be awards for best decorated business. The events will commence at 5:00 pm on October 31<sup>st</sup> at the Sooke Fire Hall and the logger's pole.

**MOVED** by Councillor John Farmer, seconded to support the Safe Halloween Committee.

**CARRIED UNANIMOUSLY**

- D-2 Elida Peers, Wisterwood Way**  
Mrs. Peers thanked Council for listening and for trying to serve the people of Sooke by responding to requests, including the volunteer recognition program, incorporating the historic pillars in Harbour Park, changing street names to assist emergency operations, and management of art collection.

## BYLAWS

- B-1 Bylaw No. 90, Sooke Harbour and Basin Water Quality Advisory Commission Bylaw, 2002**

**MOVED** by Councillor Barry, seconded that Bylaw No. 90, *Sooke Harbour and Basin Water Quality Advisory Commission Bylaw, 2002* be adopted.

**CARRIED UNANIMOUSLY**

Councillor Dumont left the meeting at 7:40 pm as he does business with the applicant under item B-2.

- B-2 Bylaw No. 102, Zoning Amendment Bylaw (2040-29)**

Mr. Limshue advised that the development agreement will be executed and registered on title prior to Council considering adoption of the bylaw and that an information and public input meeting will be held for the purpose of presenting the operations plan for the quarry pit before the operations plan is approved by the District of Sooke.

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 102, *Zoning Amendment Bylaw (2040-29)* be read a third time.

**CARRIED UNANIMOUSLY**

Councillor Dumont returned to the meeting at 7:50 pm

- B-3 Bylaw No. 106, Zoning Amendment Bylaw (2040-32)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 106, *Zoning Amendment Bylaw (2040-32)* be adopted.

**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 107, Zoning Amendment Bylaw (2040-33)**

**MOVED** by Councillor Evans, seconded that Bylaw No. 107, *Zoning Amendment Bylaw (2040-33)* be adopted.

**CARRIED UNANIMOUSLY**

**B-5 Bylaw No. 110, Property Tax Exemption Bylaw, 2002**

**MOVED** by Councillor Barry, seconded that Bylaw No. 110, *Property Tax Exemption Bylaw, 2002* be adopted.

**CARRIED UNANIMOUSLY**

**B-6 Bylaw No. 112, Zoning Amendment Bylaw (2040-34)**

**MOVED** by Councillor Dumont, seconded that Bylaw No. 112, *Zoning Amendment Bylaw (2040-34)* be read a third time.

**CARRIED UNANIMOUSLY**

**B-7 Bylaw No. 113, Zoning Amendment Bylaw (2040-35)**

**MOVED** by Councillor Barry, seconded that Bylaw No. 113, *Zoning Amendment Bylaw (2040-35)* be read a third time.

**CARRIED UNANIMOUSLY**

**REPORTS REQUIRING ACTION**

**RA-1 Development Variance Permit Application - Church Road Subdivision, Saamoa Holdings (applicant)**

**MOVED** by Councillor John Farmer, seconded to authorize issuance of a development variance permit to allow for the following variances located south of Rhodonite Road and west of Church Road, legally described as Lot 3, Section 25, Sooke District, Plan VIP66027, of Zoning Bylaw 2040 to allow for the following:

1. Part 6, 3.07 – Relax the minimum dedicated cul-de-sac radius from 15m to 12m. The cul-de-sacs will still contain the 10m radius paved surface required in the bylaw.
2. Part 6, 3.07 – Relax the maximum length of a cul-de-sac from 150m to 200m
3. Part 6, 3.01 and 3.13 - Relax the minimum highway dedication width from 20m to 12m.
4. Part 6, 3.13 - Relax the pavement width for proposed Road B and the last 100m of Road A from 7.5m to 7m
5. A waiver for the minimum 10% frontage requirement for Lot 12 of Phase A and lot 9 of Phase B.

Subject to the following conditions of approval:

1. Where the Road width is 8.5m, on-street parking will only be permitted on one side of the street.
2. No on-street parking shall be permitted where the paved road width is less than 8.5m.

3. The developer will provide 15 on street parking spaces on one side of the street in the first 100m of Road A and in the Road A cul-de-sac island.
4. The developer will provide a \$3000 bond to the Development Services Department for no parking signs that will be erected after the housing in the subdivision is constructed.
5. The Developer will maintain the 6m wide emergency vehicle road access throughout construction.
6. Approval from the Ministry of Land, Water and Air Protection.

**CARRIED UNANIMOUSLY**

**RA-2 Townsend Road South - Drainage Concerns**

**MOVED** by Councillor Evans, seconded to bring forward the concerns of Lynn Saur in regard to drainage on Townsend Road South for consideration during the 2003 Budget deliberations.

**CARRIED UNANIMOUSLY**

**RA-3 Committee of the Whole Report: Grants In Aid**

**MOVED** by Councillor Barry, seconded to approve a grant in aid for \$700.00 for the Sooke Christmas Bureau.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded to

1. include a line item in the 2003 budget document for the Sooke Christmas Bureau.
3. approve a grant in aid in the amount of \$1,000 to the Sooke Harbour Chamber of Commerce for the Sooke Harbour Holiday project.
4. approve a grant in aid in the amount of \$1,500 to the Sooke Rescue Society for participation in a jaws of life competition in 2003.
5. approve a grant in aid in the amount of \$577.80 to the Sooke Transition House Society for first aid training.
6. approve a grant in aid in the amount of \$1,000 to the Sooke Citizens on Patrol for gasoline expenses.
7. approve a grant in aid for the amount of \$4,000 to the Sooke Minor Fastball Association for uniforms.
8. approve a grant in aid to the Sooke Community Arts Council in the amount of \$2,500 for the Art in the Park event.

**CARRIED UNANIMOUSLY**

**RA-4 Sooke Region Tourism Association Request for Funding for Advertising**

**MOVED** by Councillor Marcus Farmer, seconded to approve expenditure of \$2,500 to the Sooke Region Tourism Association to fund a full page Sooke-Port Renfrew advertisement in the 2003 edition of the Islands Magazine.

**CARRIED UNANIMOUSLY**

**RA-5 Digital Photo Library**

**MOVED** by Councillor Marcus Farmer, seconded to authorize expenditure up to \$3000 from the economic development account for the development of a municipal digital photo library.

**CARRIED UNANIMOUSLY**

**RA-6 Fire Report for September 2002**

**MOVED** by Councillor Marcus Farmer, seconded to receive the Fire Report for September 2002 for information.

**CARRIED UNANIMOUSLY**

**RA-7 Policy 1.3, Logo and Coat of Arms Policy**

**MOVED** by Councillor Barry, seconded to adopt Policy 1.3, Logo and Coat of Arms Policy as amended to add "The flag must be flown on its own pole".

**CARRIED UNANIMOUSLY**

**RA-8 Revenue & Expenditure Report as at September 30, 2002**

**MOVED** by Councillor Evans, seconded to receive the Revenue & Expenditure Report as at September 30, 2002 for information.

**CARRIED UNANIMOUSLY**

**RA-9 Preliminary Review of Draft Bylaw No. 65, *Subdivision and Development Standards Bylaw, 2002***

**MOVED** by Councillor Barry, seconded to authorize staff to circulate Bylaw No. 65 for comment and bring the bylaw with comments to a future Committee of the Whole meeting.

**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-1 Development Services Department, Building Inspection Report for September 2002**

**MOVED** by Councillor Dumont, seconded to receive the Development Services Department, Building Inspection Report for September 2002 for information.

**CARRIED UNANIMOUSLY**

**MAYOR AND COUNCIL REPORTS**

**a) Capital Regional District Board**

Mayor Macgregor reported that the CRD Water lands above Harbourview Road have been transferred to CRD Parks.

**b) Regional Water Supply Commission**

Mayor Macgregor reported that the 2003 budget has been approved and there is no change in wholesale water rate due the approval of an infrastructure grant. The new water line from Glen Lake to Sooke remains in the budget.

**c) Vancouver Island Regional Library**

Councillor Lorna Barry advised that budget discussions are underway.

**CORRESPONDENCE REQUIRING ACTION**

**C-1 Jo Phillips, Box 853 Sooke, BC, Sewer Infrastructure Grant application**  
**MOVED** by Councillor Barry, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-2 R.T. (Rich) Coleman, Solicitor General, District of Sooke RCMP Municipal Police Unit Agreement**

**MOVED** by Councillor Marcus Farmer, seconded to authorize the Mayor and Chief Administrative Officer to execute the District of Sooke RCMP Municipal Police Unit Agreement dated April 1, 2002, subject to comments from Council members received within seven days.

**CARRIED UNANIMOUSLY**

**C-3 Pam Charlesworth, Chair, Provincial Capital Commission & John M. MacKinnon, Chair, Greenways Advisory Committee, Greenways Workshop, Thursday, November 28, 2002 11 am to 3 pm**

Councillor Barry advised that she would attend.

**C-4 B.A. Hawkshaw, City Clerk, City of North Vancouver, Representation by Leaders of all Parties at the Annual Union of British Columbia Municipalities Convention**

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-5 Councillor Patricia Wallace, President, UBCM, Response to Discussion Paper of Civil Liability**

**MOVED** by Councillor Marcus Farmer, seconded to advise the Attorney General that Council supports the recommendation of the Union of British Columbia Municipalities dated October 4, 2002 on the Discussion Paper of Civil Liability.

**CARRIED UNANIMOUSLY**

**C-6 Barry O'Neill, President, CUPE BC Division, The Drive to Privatize**  
**MOVED** by Councillor Evans, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-7 Gail Welsford, Chair, Juan de Fuca Community Futures, 2002 Park Watch Patrol Program Final Report**

**MOVED** by Councillor Barry, seconded receive and file the correspondence with thanks.  
**CARRIED UNANIMOUSLY**

#### **CORRESPONDENCE FOR INFORMATION**

**I-1 Lynda Cranston, President & CEO, & Wynne Powell, Chair, Board of Directors, Provincial Health Service Authority, Provincial Health Service Authority**

**MOVED** by Councillor Evans, seconded that to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**I-2 Shirley Cockerton, Manager, Sooke Harbour Chamber of Commerce, Coat of Arms**

**MOVED** by Councillor Marcus Farmer, seconded that to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**I-3 Glen Varney, President, Sooke Salmon Enhancement Society, Grant In Aid Final Report**

**MOVED** by Councillor Marcus Farmer, seconded that to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

#### **NEW BUSINESS**

Mayor Macgregor advised that Dr. Keith Martin, MP has invited Council to the Queens Golden Jubilee Award ceremony on November 8, 2002

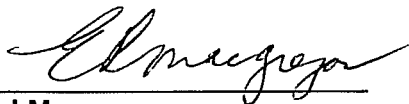
Council discussed the new traffic island on Sooke Road at Church Road.

#### **PUBLIC QUESTION AND COMMENT PERIOD**

There were no questions or comments from the public.

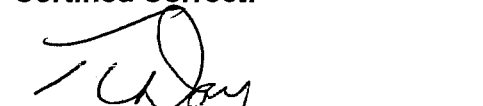
#### **ADJOURNMENT**

**MOVED** by Councillor Barry, seconded to adjourn the meeting at 9:40 pm.  
**CARRIED UNANIMOUSLY**



**Ed Macgregor**  
Mayor

**Certified Correct:**

  
**Tom Day**  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on November 25, 2002 at 7:30 pm

### **COUNCIL PRESENT**

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Ron Dumont  
Councillor Jeff Stewart  
Councillor John Farmer  
Councillor Marcus Farmer

### **STAFF PRESENT**

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner

**ABSENT:** Councillor Janet Evans

### **CALL TO ORDER**

Mayor Macgregor called the meeting to order at 7:30 pm.

### **ADOPTION OF MINUTES**

**MOVED** by Councillor Dumont, seconded that the minutes of the Regular Council meeting held on October 28, 2002 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Barry, seconded that the minutes of the Committee of the Whole meeting held on October 28, 2002 be adopted as circulated.  
**CARRIED UNANIMOUSLY**

### **PUBLIC QUESTION AND COMMENT PERIOD**

Gail Hall asked whether the land development agreement for Bylaw No. 102 would include all five parcels within the CD2 zone. Mr. Limshue advised that the document has been amended.

### **BYLAWS**

Councillor Dumont left the meeting at 7:34 pm as he works for the applicant under item B-1.

#### **B-1 Bylaw No. 102, Zoning Amendment Bylaw (2040-29)**

**MOVED** by Councillor Marcus Farmer, seconded to authorize the Mayor and Chief Administrative Officer to execute the section 219 covenant (development agreement) with Shambrook Hills Development Corporation, provided that all five parcels of land subject to Bylaw No. 102 are also are subject to the land development agreement.  
**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 102, *Zoning Amendment Bylaw (2040-29)* be adopted.  
**CARRIED UNANIMOUSLY**

Councillor Dumont returned to the meeting at 7:44 pm.

**B-2 Bylaw No. 112, *Zoning Amendment Bylaw (2040-34)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 112, *Zoning Amendment Bylaw (2040-34)* be adopted.  
**CARRIED UNANIMOUSLY**

**B-3 Bylaw No. 113, *Zoning Amendment Bylaw (2040-35)***

**MOVED** by Councillor Barry, seconded that Bylaw No. 113, *Zoning Amendment Bylaw (2040-35)* be adopted.  
**CARRIED UNANIMOUSLY**

**REPORTS REQUIRING ACTION**

**RA-1 Development Permit Application, Sunny Shores Marina, 5621 Sooke Road**

**MOVED** by Councillor John Farmer, seconded to authorize issuance of a development permit to allow for the replacement and upgrade of a fuel storage facility at 5621 Sooke Road, legally described as Lot A, Section 65, Plan 33173, and Lot 9, Block 11, Section 65, Sooke District, Plan 2434, Except part in Plan 33173 of Zoning Bylaw 2040, conditional to

1. the installation of a double walled, vacuum monitored and emergency vented fuel tank that is monitored on a weekly basis with records available to the Fire Department; and
2. all other Fire Department requirements are met.

**CARRIED UNANIMOUSLY**

**RA-2 Building Code Violations, Sooke Professional Building, 6631 Sooke Road**

**MOVED** by Councillor Barry, seconded to not take legal action regarding Building Code violations at 6631 Sooke Road.  
**CARRIED UNANIMOUSLY**

**RA-3 Appointment of Employees**

**MOVED** by Councillor Marcus Farmer, seconded to appoint Bradley Cornell and Neil Bacik as Bylaw Enforcement Officers; appoint Tony Dobos and Sheila Weitman as Animal Control Officers; and rescind the appointment of Andrew Dolan and Garrett Legault as Bylaw Enforcement Officers.  
**CARRIED UNANIMOUSLY**



## REPORTS FOR INFORMATION

### RI-1 Development Services, Building Inspection Report for October 2002

**MOVED** by Councillor Barry, seconded to receive the report for information.  
**CARRIED UNANIMOUSLY**

## MAYOR AND COUNCIL REPORTS

### a) Environment Committee

Mayor Macgregor reported that the CRD is considering a composting bylaw.

### b) Juan de Fuca Water Distribution Commission

Mayor Macgregor reported that the residents of Tideview Road in East Sooke have petitioned for an extension water service. This service may be provided as a specified area service.

### c) Sooke Community and Police Consultative Society

Councillor Dumont reported that the Sooke RCMP Detachment hosted an open house which was well attended. Council are still welcome to participate in ride-alongs with RCMP.

### d) Vancouver Island Regional Library

Councillor Barry reported that the Minister met with the Board and expressed his support of the interlink service proposal.

### e) Sooke and Electoral Area Parks and Recreation Commission

Councillor Marcus Farmer reported that budget discussion have begun and the Commission is considering sprinkling and other upgrades to the arena.

## CORRESPONDENCE REQUIRING ACTION

### C-1 Shirley Cockerton, Manager, Sooke Harbour Chamber of Commerce, Santa Parade, Saturday, December 7<sup>th</sup> at 11 am

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

### C-2 Brad G. Spencer, Manager, Network Planning, Telus, 911 Service to Sooke

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-3 Tom & Leslie Redhead, Harbour Park**

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-4 Mayor Al Kemp, District of Logan Lake, Provincial Police Financing**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-5 Steve Berna, Executive Director, Municipal Finance Authority, 2002 Annual Report - Your Help is Requested**

**MOVED** by Councillor Dumont, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-6 Mayor Gerry Furney, Town of Port MacNeill, Financing and Administering Police Services**

**MOVED** by Councillor Marcus Farmer, seconded to receive and file the correspondence.  
**CARRIED UNANIMOUSLY**

**C-7 Bill & Sandy Pedneault, Harbour Park**

**MOVED** by Councillor Barry, seconded to receive and file the correspondence with thanks.  
**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

Councillor Dumont thanked Council and expressed that it has been a pleasure working with the Council for the past three years. Their efforts have been to work as a team for the community even though at times they have disagreed. He welcomed the two new members to Council.

Mayor Macgregor thanked Council for their industry and dedication to make Sooke's transition from under the CRD to a municipality. He recognized that this was due to their concern for the community. He thought that Council has given the opportunity for community members to be heard. Also, he is pleased that Council dealt with issues and not personalities and has served Sooke well.

**PUBLIC QUESTION AND COMMENT PERIOD**

Ms. Hall requested that Council members state why they support or do not support issues. She questioned why development permits are not presented on the agenda. She asked whether public hearings would be held for development permits for the land under Bylaw No. 102.

Stan Eakin stated that Council has done a good job for the municipality although he did not agree with all its decisions.

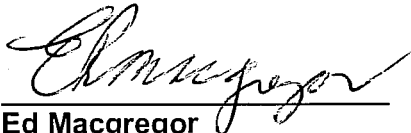
**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** by Councillor Dumont, seconded to close the meeting to the public to discuss the acquisition, disposition or expropriation of land or improvements if the council considers that disclosure might reasonably be expected to harm the interests of the municipality under section 242.2(1)(e) of the *Local Government Act*; and labour relations and employee negotiations under section 242.2(1)(c) of the *Local Government Act*.  
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor Dumont, seconded to adjourn the meeting at 8:16 pm.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**



Ed Macgregor  
Mayor



Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Inaugural Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on December 2, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Marcus Farmer  
Councillor John Farmer  
Councillor Tom Morino  
Councillor George OBriain

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Bob Kelsey, Fire Chief  
Gary Smirfitt, Municipal Engineer  
Sabina FooFat, Assistant Planner

**ABSENT:** Janet Evans

**GUESTS:** Kerry Fedosenko, Justice of the Peace

### CALL TO ORDER

Mr. Day called the meeting to order at 7:30 pm.

### TAKING OF OATHS OF OFFICE AND OATHS OF ALLEGIANCE

Justice of the Peace Kerry Fedosenko administered the Oaths of Office and Oaths of Allegiance to Ed Macgregor, Lorna Barry, John Farmer, Marcus Farmer, Tom Morino and George OBriain. The Council members took their seats at the council table.

### MAYOR'S INAUGURAL ADDRESS

Mayor Macgregor identified that the Council will need to carry out the initiatives initiated by the previous council, including the sewer project and liquid waste management plan, the transportation network, the adoption of the subdivision and development services bylaw, the review of the zoning bylaw, the construction of a multi level care facility for seniors, and the development of Harbour Park. Mayor Macgregor also noted that the municipality must negotiate a new road maintenance agreement for 2005. He thanked previous council members Ron Dumont and Jeff Stewart and welcome new council members Tom Morino and George OBriain.

## APPOINTMENTS

Mayor Macgregor announced the following appointments and requested Council's support.

### ACTING MAYOR

In the event of the Mayor's absence for the period specified in the year 2003:

January - February:	Councillor Lorna Barry
March - April:	Councillor Marcus Farmer
May - June:	Councillor George OBriain
July - August:	Councillor Tom Morino
September - October:	Councillor Janet Evans
November - December:	Councillor John Farmer

### SELECT COMMITTEE APPOINTMENTS

Boundary Restructure Study Steering Committee	<b>Councillor Marcus Farmer</b> (chair) <b>Councillor Janet Evans</b> <b>Mayor Ed Macgregor</b> Mr. Steve Grundy (East Sooke) Ms. Ute Schnarr (East Sooke) Mr. Bruce Lemire-Elmore (Otter Point) Ms. Susan Smee (Shirley) Mr. Mike Conlin (Port Renfrew)
Sign Committee	<b>Councillor Janet Evans</b> (chair) <b>Councillor Tom Morino</b> <b>Mayor Ed Macgregor</b> Mr. Ron Dumont Mr. Bruce MacMillan Mr. Michael Dick Mr. Neil Flynn Mr. Jerry Liedtke
Vacation Home Committee	<b>Councillor John Farmer</b> (chair) <b>Councillor George OBriain</b>

### PUBLIC ADVISORY COMMITTEES

Liquid Waste Management Plan Public Advisory Committee	Ms. Anita Voss Mr. Lorne Nicklason Mr. Randy Clarkston Mr. Ron Dumont Mr. Hugh Kennedy Mr. Doug Wittich Mr. Glen Varney representative of the T'Souke Nation
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Sooke Harbour and Basin  
Water Quality Advisory  
Commission

to be determined

- two members recommended by Council
- two members recommended by JDFEA Director
- one members recommended by T'Souke Nation

### **COUNCIL LIAISONS**

Harbour Park

Councillor Janet Evans  
Councillor Tom Morino

Liquid Waste Management  
Plan Public Advisory  
Committee

Councillor Marcus Farmer  
Councillor George OBriain

Sewer Implementation

Councillor John Farmer  
Councillor Marcus Farmer

Sewer Project Ombudsman:

Councillor John Farmer  
Councillor Marcus Farmer, alternate

### **APPOINTMENTS TO BOARDS, COMMISSIONS AND SOCIETIES**

Board of Variance

Ms. Ellen Lewers

Capital Regional District  
Board (Land Use A)

Mayor Macgregor  
Councillor Barry, alternate

Juan de Fuca Water  
Distribution Commission

Mayor Macgregor  
Councillor Evans, alternate

Regional Water Supply  
Commission

Mayor Macgregor  
Councillor Marcus Farmer, alternate

SEAPARC

Councillor George OBriain  
Councillor Janet Evans  
Mayor Macgregor

Vancouver Island Regional  
Library Board

Councillor Lorna Barry  
Councillor OBriain, alternate

**LIAISONS TO BOARDS, COMMITTEES AND SOCIETIES**

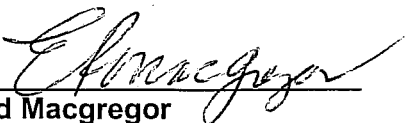
Onsite Management Advisory Committee	Councillor John Farmer
Sooke Community and Police Consultative Society	Councillor Tom Morino
Sooke Regional Historical Society	Councillor Lorna Barry
Teens at Risk Committee	Councillor Lorna Barry
Treaty Advisory Committee	Councillor Marcus Farmer
Victoria Family Court Committee Youth Justice Committee	Councillor Lorna Barry
Water Advisory Committee	Mr. Bill Pedneault

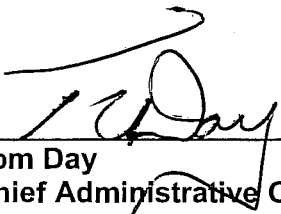
**MOVED** by Councillor Marcus Farmer, seconded to approve these appointments.  
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**MOVED** by Councillor John Farmer, seconded to adjourn the meeting at 7:55 pm.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Ed Macgregor  
Mayor

  
\_\_\_\_\_  
Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on December 9, 2002 at 7:30 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Marcus Farmer  
Councillor John Farmer  
Councillor Tom Morino  
Councillor George OBriain

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)  
Laurie Wells, Director of Finance  
Frank Limshue, Municipal Planner  
Gary Smirfitt, Municipal Engineer

**ABSENT:** Councillor Lorna Barry, Janet Evans

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:30 pm.

### ADOPTION OF MINUTES

**MOVED** by Councillor Marcus Farmer, seconded that the minutes of the Regular Council meeting held on November 25, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Marcus Farmer, seconded that the minutes of the Inaugural Council meeting held on December 2, 2002 be adopted as circulated.

**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

Ron Dumont of West Coast Road stated that he supports the new no parking area on Otter Point Road at the corner of Sooke Road. He also expressed his opposition to the municipality acquiring a 4x4 vehicle.

### DELEGATIONS & PETITIONS

**D-1 Ingrid Wickheim, Craft, Cards & Notions, 2048 Otter Point Road, No Parking Zone, 2038-2054 Otter Point Road**

Ms. Wickheim requested that Council reconsider the new no parking area in front of her business as it is an inconvenience for her customers and is hurting her and other businesses. Ms. Wickheim submitted a petition, signed by approximately 250 people, to remove the recently added no parking zone from the 2050 block of businesses on Otter Point Road because it is inconvenient, damaging to the businesses, and unnecessary and potentially dangerous.



Ms. Jennifer Gunn, owner of the Bees Knees consignment store, stated that the no parking area is an inconvenience to her customers and that her business revenues have decreased up to 30% because of the lack of parking.

**D-2 Webster Parker, 6988 East Sooke Road, East Sooke/Sooke Connector**

Mr. Parker, bed and breakfast owner, proposed that Council support a connector bridge from Billing Spit Road to East Sooke to encourage residents in East Sooke to shop in Sooke. He stated that the approximate cost of the project would be \$6.5 million and that perhaps the provincial and federal governments would support the project.

**BYLAWS**

**B-1 Bylaw No. 103, *Official Community Plan Amendment Bylaw (86-1)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 103, *Official Community Plan Amendment Bylaw (86-1)* be adopted.

**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 104, *Zoning Amendment Bylaw (2040-30)***

**MOVED** by Councillor John Farmer, seconded that Bylaw No. 104, *Zoning Amendment Bylaw (2040-30)* be adopted.

**CARRIED UNANIMOUSLY**

**B-3 6309 Sooke Road, Sooke River Hotel**

**(a) Bylaw No. 115, *Official Community Plan Amendment Bylaw (86-3)***

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 115, *Official Community Plan Amendment Bylaw (86-3)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor John Farmer, seconded that Bylaw No. 115, *Official Community Plan Amendment Bylaw (86-3)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Marcus Farmer, seconded that a public hearing for Bylaw No. 115, *Official Community Plan Amendment Bylaw (86-3)* be held January 13, 2003.

**CARRIED UNANIMOUSLY**

**(b) Bylaw No. 99, *Zoning Amendment Bylaw (2040-28)***

**MOVED** by Councillor Marcus Farmer, seconded that a public hearing for Bylaw No. 99, *Zoning Amendment Bylaw (2040-28)* be held January 13, 2003.

**CARRIED UNANIMOUSLY**

**B-4 Bylaw No. 116, Zoning Amendment Bylaw (2040-37), 5449 Sooke Road, Cove Point**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 116, *Zoning Amendment Bylaw (2040-37)* be introduced and read a first time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Marcus Farmer, seconded that Bylaw No. 116, *Zoning Amendment Bylaw (2040-37)* be read a second time.

**CARRIED UNANIMOUSLY**

**MOVED** by Councillor Marcus Farmer, seconded that a public hearing for Bylaw No. 116, *Zoning Amendment Bylaw (2040-37)* be held January 13, 2003.

**CARRIED UNANIMOUSLY**

**REPORTS REQUIRING ACTION**

**RA-1 Development Permit Application, Queen Alexandra Foundation, Townsend Road**

Mr. Limshue reviewed the application and advised that through the development process neighbouring residents have raised some concerns regarding the proposal. To satisfy these concerns, the applicant agreed to commit to the terms of development permit. However, due to the objection of this mechanism by a member of the public, Mr. Limshue proposed that the Council require the applicant to register a restrictive covenant to ensure the proposal will be completed as presented. Mr. Limshue noted that the applicant has agreed to register such a covenant.

**MOVED** by Councillor John Farmer, seconded to require the registration of a restrictive covenant on the proposed Lot A of the subdivision of Lot 9, Section 10, Sooke District, Plan 26983 to ensure that the aesthetics of the Children's Community Centre is completed as presented, once

(a) the subdivision plan of Lot 9, Section 10, Sooke District, Plan 26983 has been registered in the Victoria Land Title office for the creation of a lot for the Children's Community Centre, and

(b) security for landscaping in the amount of \$7,500 has been provided.

**CARRIED UNANIMOUSLY**

**RA-2 Revised Pavement Markings West Side Otter Point Road at Hwy. 14**

Council discussed this item with Bruce MacMillan, business tenant of the adjacent building, and Warren Sweeney, owner of the adjacent building. Council members suggested that the tenants and owners work together with municipal staff to increase customer parking opportunities on the north side of the building.

**MOVED** by Councillor John Farmer, seconded to retain the parking prohibition on the west side of Otter point Road at Highway 14 as recommended by the Insurance Corporation of British Columbia in light of the traffic safety concerns and the potential liability to the District of Sooke.

**CARRIED**

Councillor Morino opposed the motion.

**RA-3 Animal Control and Bylaw Enforcement Contracts with the CRD**

**MOVED** by Councillor Marcus Farmer, seconded to authorize the Mayor and Chief Administrative Officer to execute the Animal Control Services Agreement dated January 1, 2003 and the Bylaw Enforcement Agreement dated January 1, 2003 between the District of Sooke and Capital Regional District.

**CARRIED UNANIMOUSLY**

**RA-4 The Open Planning Electronic Network**

**MOVED** by Councillor Marcus Farmer, seconded to not support the Open Planning Electronic Network (OPEN) Pilot Project.

**CARRIED UNANIMOUSLY**

**RA-5 Proposed Adaptable Housing Regulations and Guidelines**

**MOVED** by Councillor Marcus Farmer, seconded to consider adaptable housing regulations and guidelines through the Zoning Bylaw review process.

**CARRIED UNANIMOUSLY**

**RA-6 New Vehicle Acquisition - Purchase vs. Lease Analysis**

**MOVED** by Councillor Morino, seconded to authorize the lease acquisition of a 2003 Nissan Frontier.

**CARRIED**

Councillor OBriain opposed the motion.

**REPORTS FOR INFORMATION**

**RI-1 Development Services, Building Inspection Report for November 2002**

**MOVED** by Councillor Marcus Farmer, seconded to receive the report for information.

**CARRIED UNANIMOUSLY**

**MAYOR AND COUNCIL REPORTS**

**a) Capital Regional District Board**

Mayor Macgregor reported that the 4 on 10 bylaw for the Electoral Area has been repealed. The previous Director of the Electoral Area approved a grant in the amount of \$25,000 to Sooke Minor Hockey. Councillor Judy Brownoff of Saanich has been elected Chair of the CRD Board. Sooke Council members have the opportunity to sit on CRD committees.

## CORRESPONDENCE REQUIRING ACTION

**C-1 Union of British Columbia Municipalities**, Seminar for Local Government Decision Makers, January 22-24, 2003, Nanaimo, BC

**MOVED** by Councillor Marcus Farmer, seconded to authorize the expenditure to cover the costs for Councillor George OBriain and Councillor Tom Morino to attend the Seminar for Local Government Decision Makers.

**CARRIED UNANIMOUSLY**

## MAYOR'S LIST

The items on the Mayor's List were considered under items RA-1 and RA-2.

## PUBLIC QUESTION AND COMMENT PERIOD

Ron Dumont of West Coast Road, and previous member of Council, thanked Mrs. Elida Peers for her attendance and efforts to record Council meetings for the past three years.

Bruce MacMillan inquired whether the municipality has jurisdiction over parking signage on Otter Point Road. Mr. Smirfitt advised that it did.

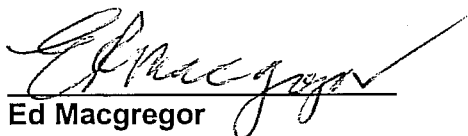
George Butcher of Penang Road congratulated Council on a new level of discussion and commented on the appointment of Councillor John Farmer and Councillor Marcus Farmer to all sewer and septic related committees and positions.

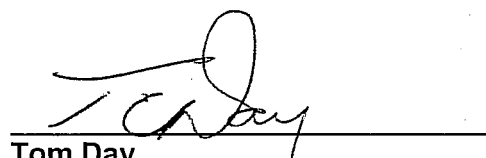
Louis Gardner of Gollege Road stated that she believes that Councillor John Farmer and Councillor Marcus Farmer are in conflict of interest because of the ownership of the property at Sooke Road and Church Road which is in the proposed sewer specified area. Mr. Day advised that the municipality had received a legal opinion early on in the sewer study process to ensure that there was no conflict of interest for those who own property in the proposed specified area.

## ADJOURNMENT

**MOVED** by Councillor OBriain, seconded to adjourn the meeting at 9:30 pm.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
\_\_\_\_\_  
Ed Macgregor  
Mayor

  
\_\_\_\_\_  
Tom Day  
Chief Administrative Officer

## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on December 16, 2002 at 7:00 pm

### COUNCIL PRESENT

Mayor Ed Macgregor  
Councillor Lorna Barry  
Councillor Marcus Farmer  
Councillor John Farmer  
Councillor Tom Morino

### STAFF PRESENT

Tom Day, Chief Administrative Officer  
Rachel Parker, Deputy Clerk (recorder)

**ABSENT:** Councillor George OBriain, Janet Evans

### CALL TO ORDER

Mayor Macgregor called the meeting to order at 7:00 pm.

### PUBLIC QUESTION AND COMMENT PERIOD

There were no questions or comments from the public.

### DELEGATIONS & PETITIONS

#### D-1 Dr. Robin Saunders & Dr. Ellen Anderson

Dr. Saunders asked for Council's support in urging the retention of the rural stipend, recruitment allowance, on call allowance, and education allowance for Sooke physicians. Dr. Saunders advised that Sooke has reached a crisis in terms of a shortage of family physicians and needs to retain these incentive programs to recruit and maintain physicians in Sooke.

### REPORTS REQUIRING ACTION

#### RA-1 Draft Letter of Support for Sooke Physicians

**MOVED** by Councillor John Farmer, seconded to send a letter of support for the retention of the rural stipends for Sooke physicians to Rick Roger of the Vancouver Island Health Authority and to Minister Colin Hansen, Ministry of Health Services, and to request a meeting with representatives from the Vancouver Island Health Authority.

**CARRIED UNANIMOUSLY**

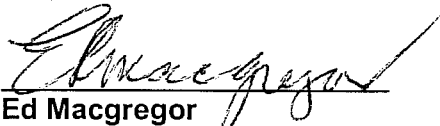
### PUBLIC QUESTION AND COMMENT PERIOD

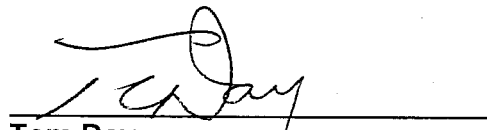
There were no questions or comments from the public.

**ADJOURNMENT**

**MOVED** by Councillor Marcus Farmer, seconded to adjourn the meeting at 7:34 pm.  
**CARRIED UNANIMOUSLY**

**Certified Correct:**

  
Ed Macgregor  
Mayor

  
Tom Day  
Chief Administrative Officer