

MINUTES

DISTRICT OF SOOKE INAUGURAL MEETING

Tuesday, December 7, 1999

Time: 7:30 p.m.

Edward Milne Community School Theatre Edward Milne Community School

Present: Mayor Ed Macgregor
Councillor Marcus Farmer
Councillor Janet Evans
Councillor Jeff Stewart
Councillor Lorna Barry
Councillor John Farmer
Councillor Ron Dumont
David J. Gawley, Interim Administrator
Bev Comeau, Interim Deputy Clerk

The participating dignitaries and the Council-Elect were led into the theatre by a piper followed by two RCMP constables and two members of the Sooke Fire Department.

Meeting was called to order by David Gawley, Interim Administrator.

Mr. Gawley, Interim Administrator introduced the Master of Ceremonies, Mr. Rick Kasper, MLA, Malahat/Juan de Fuca.

The Master of Ceremonies introduced The Honourable Jim Doyle, Minister of Municipal Affairs. The Minister of Municipal Affairs then gave an opening address to the assembled guests and Council-Elect.

The Master of Ceremonies introduced The Reverend Peter Norman, Holy Trinity Church of Sooke, who gave an invocation by offering a blessing on the new District, followed by a blessing on the new Council.

The Master of Ceremonies introduced Justice of the Peace, Her Worship Kerry Fedosenko who administered the "Oath of Office" and the "Oath of Allegiance" to the following:

1. Councillor-elect Lorna Frances Barry
2. Councillor-elect Ronald James Dumont
3. Councillor-elect Janet Evans
4. Councillor-elect John Michael Farmer
5. Councillor-elect Marcus Jon Farmer
6. Councillor-elect Jeffrey William Stewart
7. Mayor-elect Edwin Robert Macgregor

The Mayor and Councillors each proceeded to take their chairs of office.

The Minister of Municipal Affairs thanked Justice of the Peace, Her Worship Kerry Fedosenko and then presented to Mayor Macgregor the official Letters Patent incorporating the District of Sooke, along with a

cheque in the amount of \$600,000 for the first installment of the special incorporation grant, a cheque in the amount of \$9,205 representing for the 1999 portion of the Small Communities Protection Grant and a gift from the Province of British Columbia of a commemorative gavel, water pitcher and water goblets.

Mayor Macgregor accepted the Letters Patent, cheques, gifts and extended thanks on behalf of the Council and the people of Sooke for the Province's help in the arduous process of incorporating the District of Sooke.

Mayor Macgregor then assumed the Chair. He welcomed the honoured guests and citizens to the first Inaugural Meeting of the District of Sooke.

Mayor Macgregor acknowledged The Honourable Jim Doyle, Minister of Municipal Affairs.

Mayor Macgregor requested the Interim Administrator to read other greetings received. Mr. Gawley read letters of congratulations from Mayor Wayne Hunter of the District of Central Saanich, Mayor Len Traboulay of the City of Port Coquitlam, Mayor Bill Camden of the Town of View Royal, Mr. Charles Perkins, Past Electoral Area Director, Dr. Keith Martin, M.P. for Esquimalt-Juan de Fuca, and Gary Lunn, M.P. for Saanich – Gulf Islands.

Mayor Macgregor acknowledged greetings and instructed staff to prepare letters of thanks and appreciation to all those who have extended greetings to the new municipality.

Mayor Macgregor then gave his Inaugural Address (see copy attached).

Following his address, Mayor Macgregor requested Mr. Gawley, Interim Administrative Officer to read aloud the Mayor's appointments:

- | | |
|---|---|
| ➤ Approving Officer | Chief Administrative Officer |
| ➤ Juan de Fuca Water Distribution Commission | Mayor Ed Macgregor
Alternate Councillor Ron Dumont |
| ➤ Regional Water Supply Commission | Mayor Ed Macgregor
Alternate Councillor Ron Dumont |
| ➤ Vancouver Island Regional Library Board | Councillor Lorna Barry |
| ➤ Capital Regional District Board | Mayor Ed Macgregor
Alternate Councillor Lorna Barry |
| ➤ Acting Chief Administrative Officer | David J. Gawley |
| ➤ Fire Protection Services Advisory Committee | Councillor Janet Evans
Councillor Marcus Farmer
Councillor Jeff Stewart |
| ➤ Board of Variance | Ms. Ellen Lewers |

Moved by Councillor Evans, seconded by Councillor M. Farmer to approve the Mayor's appointments.

CARRIED

Mayor Macgregor requested the Justice of the Peace, Her Worship Kerry Fedosenko to administer the "Oath of Office" and the "Oath of Allegiance" to Mr. David Gawley, Interim Administrator.

The Acting Chief Administrative Officer then gave the following reports as attached:

- a) Appointment of Auditors
- b) Appointment of Banker
- c) Authorized Signing Officers
- d) Appointment of Solicitors
- e) Appointment of Insurance Broker and Insurance Coverages
- f) Authorization for Staff
- g) Signing of Contracts with Capital Regional District for Contracted Services
- h) Stormwater Quality Management
- i) Economic Development Commission
- j) Emergency Program
- k) Community Parks
- l) Appointment of Officers to administer By-law #9, 1999

Moved by Councillor Dumont, seconded by Councillor Barry to approve the reports (a) to (l) inclusive.

CARRIED

The Acting Chief Administrative Officer read the list of By-laws 1 thru 10.

- a) #1 – Council Procedural By-law
- b) #2 – Officers & Employees By-law
- c) #3 – Council Remuneration By-law
- d) #4 – Revenue Anticipation By-law
- e) #5 – Officers & Employee Indemnification By-law
- f) #6 – Board of Variance Establishment By-law
- g) #7 – Fire Protection Capital Reserve Fund By-law
- h) #8 – Provisional Budget By-law
- i) #9 – District of Sooke Authority to Enter Property By-law

j) #10 – Tax Exemption By-law

Moved by Councillor J. Farmer, seconded by Councillor Stewart that By-laws #1 to #10 be read a first time, second time and a third time.

CARRIED

Moved by Councillor Dumont, seconded by Councillor Barry that the Provisional Budget By-law 8, 1999 be adopted.

CARRIED

Mayor Macgregor then recommended the following Councillors as Acting Mayor for periods shown:

Councillor Lorna Barry	Dec 1999/January/February 2000
Councillor Janet Evans	March/April 2000
Councillor Jeff Stewart	May/June 2000
Councillor Marcus Farmer	July/August 2000
Councillor Ron Dumont	September/October 2000
Councillor John Farmer	November/December 2000

Moved by Councillor Evans, seconded by Councillor Stewart that the appointments of Acting Mayor be approved.

CARRIED

Mayor Macgregor acknowledged Acting Mayor Denise Blackwell of the District of Langford who expressed greetings on behalf of her municipality and presented Mayor Macgregor with a wall clock.

Mayor Macgregor acknowledged Mayor Don Amos of the Town of Sidney who presented greetings on behalf of his municipality and presented Mayor Macgregor with seven glasses.

Mayor Macgregor acknowledged Mayor Frank Leonard of the District of Saanich who presented greetings on behalf of his municipality, the Association of Vancouver Island Municipalities (AVIM), and the Union of BC Municipalities (UBCM), and on behalf of the Capital Regional District presented Mayor Macgregor with a framed picture of the Sooke Hills Wilderness Regional Park.

Mayor Macgregor acknowledged Mayor Karel Roessingh of the District of Highlands, who presented greetings on behalf of his municipality and presented Mayor Macgregor with seven pottery candy dishes.

Mayor Macgregor acknowledged Mayor Karen Watson of the District of Metchosin, who presented greetings on behalf of her municipality and presented Mayor Macgregor with a silver-serving tray.

Mayor Macgregor acknowledged Mayor Beth Gibson of the City of Colwood, who presented greetings on behalf of her municipality and presented Mayor Macgregor with a silver knife

and cake server. Mayor Macgregor also acknowledged Mr. Joe Calenda, Chief Administrative Officer for the City of Colwood.

Mayor Macgregor acknowledged Mayor Alan Lowe of the City of Victoria, who presented greetings on behalf of his municipality and presented Mayor Macgregor with a commemorative plate.

Mayor Macgregor acknowledged Mayor Christopher Causton of the District of Oak Bay, who presented greetings on behalf of his municipality. Mayor Macgregor acknowledged a gift of a teapot, which Mayor Causton advised would be delivered at a later time.

Mayor Macgregor acknowledged Mr. Gilles Patenaude, President of Rotary Club, who presented greetings on behalf of the Sooke Rotary Club and presented Mayor Macgregor with a framed print of a commemorative gavel, which has been commissioned by the Sooke Rotary Club.

Mayor Macgregor acknowledged Mr. Bob Phillips, School Trustee, and Ms. Denise Riley, Chairperson of the Board of School Trustees, School District #62 (Sooke) who jointly brought greetings on behalf of School District #62 and presented Mayor Macgregor with seven pottery coffee mugs. Mayor Macgregor acknowledged Mr. David Drummond, Superintendent, School District #62 (Sooke).

Mayor Macgregor acknowledged Sooke Parents Education Advisory Council for the framed print.

Other Business:

Mayor Macgregor reminded members of Council that in accordance with the provisions of the Procedural By-law, the first regular Council Meeting is scheduled for Monday, December 13, 1999, and that future Council Meetings commencing in January 2000 will be held on the 2nd and 4th Mondays of every month.

Mayor Macgregor further advised that a meeting of the Council, meeting as a Committee-of-the-Whole, will be held on Monday, December 20, 1999, and that all meetings will be held at 7:30 p.m. in the Council Chambers located at 2225 Otter Point Road, Sooke, B.C.

Tokens of appreciation from the District of Sooke were presented by staff to:

- The Honourable Jim Doyle, Minister of Municipal Affairs
- Mr. Rick Kasper, MLA for Malahat - Juan de Fuca
- The Reverend Peter Norman
- Ms. Laura Dowhy, Pianist
- Mr. Angus Stanfield, Piper

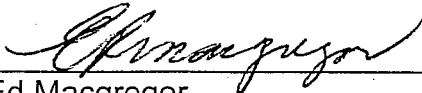
Mayor Macgregor acknowledged Ms. Pia Carroll, Chef, Edward Milne Community School and the students for preparing and serving the refreshments.

With the Inaugural Meeting proceedings drawing to a close Mayor Macgregor extended an invitation to all assembled to join the Council for refreshments in the center mall of the Edward Milne Community School.


Mayor Macgregor thanked the public for their attendance and support and called for a motion of adjournment.

Moved by Councillor J. Farmer, seconded by Councillor M. Farmer that the Inaugural Meeting be adjourned (8:45 p.m.).

CARRIED

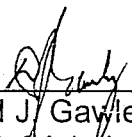


Ed Macgregor
Mayor



David J. Gawley
A/Chief Administrative Officer

CERTIFIED A TRUE AND CORRECT COPY
of the Minutes of the Inaugural Meeting of Council
held on Tuesday, December, 7th, 1999 at 7:30 p.m.,
in the Edward Milne Community School Theatre,
6218 Sooke Road, Sooke, B.C., V0S 1N0



David J. Gawley
A/Chief Administrative Officer

DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber on December 13, 1999
at 2225 Otter Point Road, Sooke, B.C.,
commencing at 7:30 p.m.

COUNCIL PRESENT:

Mayor Ed Macgregor
Councillor Lorna Barry
Councillor John Farmer
Councillor Ron Dumont
Councillor Janet Evans
Councillor Jeff Stewart
Councillor Marcus Farmer

STAFF PRESENT:

David J. Gawley, A/Chief Administrative Officer
Bev Comeau, Deputy Clerk (Recording
Secretary)

CALL TO ORDER:

Mayor Macgregor called the meeting to order at 7:30 p.m.

APPROVAL OF MINUTES:

Moved by Councillor Dumont, seconded by Councillor Evans that the minutes of the Inaugural Meeting held in the Edward Milne Community School Theatre, December 7, 1999 at 7:30 p.m. be approved.

CARRIED

TABLED ITEMS/UNFINISHED BUSINESS:

Moved by Councillor Barry, seconded by Councillor Evans that Board of Variance By-law 6, 1999 be tabled.

CARRIED

DELEGATIONS & PETITIONS:

D-1 David Blacoe, The Ocean Kayak Institute Inc. re: Paddlesport Facility for Sooke

Moved by Councillor Evans, seconded by Councillor Dumont that Council support the concept of a Paddlesport Facility in Sooke, B.C.

CARRIED

- D-2 Kelly Kerrie, SPEAC (Sooke Parents Education Advisory Council) re: Funding for Crossing Guards
- D-3 John Wyllie Principal, John Muir School re: Council's support for funding of the Crossing Guards

Moved by Councillor Marcus Farmer, seconded by Councillor Dumont that the District of Sooke contribute a grant of \$2,684.53, being 45% of the request of \$5,965.63. Council requested SPEAC seek the balance of 55% from the Juan de Fuca Electoral Area.

CARRIED

- D-4 Brian Henson, Juan de Fuca Electoral Area Director re: Management Development in the Regional District Electoral Area

Moved by Councillor Dumont, seconded by Councillor Marcus Farmer that a letter be written to the Capital Regional District advising that the District of Sooke has decided to opt out of the Regional District Electoral Area Planning Function.

CARRIED

Mr. Henson advised Council of his discussions with the Ministry of Municipal Affairs and the Letters Patent regarding the costs of Management Development in the Regional District Electoral Area.

- D-5 Glen Dickie re: Freedom of Information requests

The Mayor requested the A/Chief Administrative Officer to investigate Mr. Dickie's comments.

CORRESPONDENCE:

- C-1 UBCM – re: extend congratulations to members of council and to the citizens of Sooke

Moved by Councillor Dumont, seconded by Councillor Evans to receive and file.

CARRIED

- C-2 Sooke Region Festival Society – re: holding a combined event on January 5th, 2000.

Moved by Councillor Barry, seconded by Councillor Evans that the District of Sooke participate by holding an evening levee with costs not to exceed \$500.00.

CARRIED

C-3 Sooke Fire Protection District – re: Y2K Failures at 2225 Otter Point Road

Moved by Councillor Dumont, seconded by Councillor Stewart that the A/Chief Administrative Officer follow up with the Capital Regional District regarding CRD equipment on site..

CARRIED

C-4 Sooke Christmas Bureau 1999 – re: request for funding for Christmas Bureau 1999

Moved by Councillor Evans seconded by Councillor Barry to approve a \$500.00 grant in aid to the Sooke Christmas Bureau 1999.

CARRIED

C-5 Saanich Fire Department – re: Disaster Mutual Aid Agreement

Moved by Councillor John Farmer seconded by Councillor Marcus Farmer that the District of Sooke sign the Disaster Mutual Aid Agreement.

CARRIED

C-6 Assn. of Vancouver Island Municipalities – re: extend congratulations to members of Council

Moved by Councillor Dumont, seconded by Councillor Barry that the District of Sooke become a member of the Association of Vancouver Island Municipalities.

CARRIED

C-7 Kinsmen Foundation – re: proclaim January 15-31, 2000 to be “Kinsmen Mothers’ March Weeks”

Moved by Councillor Barry, seconded by Councillor Evans that the Mayor proclaims January 15 – 31, 2000 to be “Kinsmen Mothers’ March Weeks” in the District of Sooke.

CARRIED

C-8 Saseenos Elementary School – re: support funding for Crossing Guards

Referred to D-2 Delegations & Petitions.

REPORTS:

- R-1 David J. Gawley, Acting Chief Administrative Officer re: Management of Development and Regional District Electoral Area Management of Development**

Referred to D-4 Delegations & Petitions

- R-2 Yoon Chee, Manager of Municipal Services re: Board of Variance**

Moved by Councillor Marcus Farmer, seconded by Councillor Barry to receive the report.

CARRIED

- R-3 Yoon Chee, Manager of Municipal Services re: Advisory Planning Commission**

Moved by Councillor Dumont, seconded by Councillor Evans that the District of Sooke thank the APC members for their past service and advise them that the appropriate Bylaws will be repealed.

CARRIED

- R-4 Yoon Chee, Manager of Municipal Services re: Rezoning – JCB Holdings**

Moved by Councillor Marcus Farmer, seconded by Councillor Barry that Bylaws #2636 & #2637 be repealed.

CARRIED

BYLAWS:

- B-1 Moved by Councillor Evans, seconded by Councillor Stewart that Council Procedural By-law 1, 1999 be adopted.**

CARRIED

- B-2 Moved by Councillor Barry, seconded by Councillor Dumont that Sooke Officers & Employees By-law 2, 1999 be adopted.**

CARRIED

- B-3 Moved by Councillor Dumont, seconded by Councillor John Farmer that Council Remuneration By-law 3, 1999 be adopted.**

CARRIED

B-4 Moved by Councillor Barry, seconded by Councillor Evans that Revenue Anticipation Borrowing By-law 1999/2000 be adopted.

CARRIED

B-5 Moved by Councillor Dumont, seconded by Councillor Barry that Council, Officers, Employee Indemnification By-law 5, 1999 be adopted.

CARRIED

B-7 Moved by Councillor Evans, seconded by Councillor Dumont that Fire Protection Reserve Fund By-law 7, 1999 be adopted.

CARRIED

B-9 Moved by Councillor Barry, seconded by Councillor Stewart that District of Sooke Authority to Enter Property By-law 9, 1999 be adopted.

CARRIED

B-10 Moved by Councillor Barry, seconded by Councillor Dumont that Property Tax Exemption By-law 10, 1999 be adopted.

CARRIED

B-11 Moved by Councillor Barry, seconded by Councillor Dumont that Sooke Land Use Bylaw, Amendment By-law 67, 1999 be read a first time.

CARRIED

Moved by Councillor Barry, seconded by Councillor Dumont that Sooke Land Use Bylaw, Amendment By-law 67, 1999 be read a second time.

CARRIED

MAYOR'S LIST:

M-1 Ayum Creek Regional Park – re: CRD Staff Report

Moved by Councillor Barry, seconded by Councillor Evans to receive and file the report.

CARRIED

NEW BUSINESS:

Councillor Evans asked if Council would be continuing with the January 5, 2000 levee.

Mayor Macgregor replied in the affirmative, noting the motion of support for \$500.00.

Mrs. Peers asked if the \$500.00 included advertising.

Mayor Macgregor advised that they would discuss this further at a later time.

PUBLIC QUESTION PERIOD:

Mr. Victor Wehmann queried Council regarding the Disaster Mutual Aid Agreement.

Mr. George O Briain queried Council as to why the Bill Meikle, Fire Chief had not been advised about the Disaster Mutual Aid Agreement.

Mr. George O Briain queried the increase to Council Remuneration as compared to the Incorporation Review Study.

Mayor Macgregor advised that the A/Chief Administrative Officer had surveyed other municipalities of similar size and population.

The A/Chief Administrative Officer advised Mr. O Briain that he would review his survey results with him during office hours.

Mr. George O Briain asked how the Crossing Guards funding would be dispersed.

Mayor Macgregor advised that the monies would be dispersed as per Council's instructions, either directly to the School Board or to the appropriate Society.

Mr. George Miller made a brief presentation on Land Use Issues.

Mr. Stan Eakin asked for clarification on the opting out of the CRD Planning process.

Mr. John Brohman queried Council further on the costs of the opting out of the CRD Planning process

Mr. Lloyd Boehmer asked for clarification on the 45 / 55% split, wondering how it was calculated.

Mayor Macgregor advised that the difference occurs because the split is calculated on the assessed values of property within each jurisdiction.

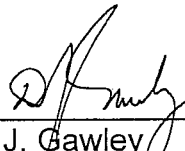
ADJOURNMENT:

Moved by Councillor Evans seconded by Councillor Dumont to adjourn at 9:10 p.m.

CARRIED

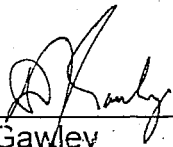


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Mayor



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A/Chief Administrative Officer