

DISTRICT OF SOOKE

BYLAW No. 137

A bylaw to establish an emergency management organization.

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

1. This Bylaw is cited as *Emergency Program Bylaw, 2003*.
2. An expression used in this bylaw has the same meaning as in the *Emergency Program Act*.
3. An emergency management organization is established and consists of an Emergency Executive Committee and an Emergency Planning Committee.

Emergency Executive Committee

4. An Emergency Executive Committee is established for the purpose of
 - (a) establishing policy as it relates to emergency management; and
 - (b) providing direction to the Emergency Program Coordinator.
5. The membership of the Emergency Executive Committee consists of
 - (a) the Mayor;
 - (b) the Chief Administrative Officer; and
 - (c) the Emergency Program Coordinator.
6. The quorum for the Emergency Executive Committee is two members.

Emergency Program Coordinator

7. The Council may appoint an Emergency Program Coordinator to coordinate the development and implementation of emergency plans and other preparedness, response and recovery measures for emergencies and disasters.

Emergency Planning Committee

8. An Emergency Planning Committee is established under the formal leadership of the Emergency Program Coordinator.
9. The purpose of the Emergency Planning Committee is to carry out risk mitigation, planning, development, maintenance and training of all aspects of emergency management.
10. The Emergency Planning Committee consists of the decision making leaders of all the groups and agencies which would be involved in the mitigation, planning and response to emergencies in the District of Sooke.
11. The Emergency Planning Committee is responsible to the Emergency Executive Committee.

Delegation of Powers

12. As provided by section 13(1)(c) of the *Emergency Program Act*, in the event that a quorum of Council cannot be established, all of the emergency powers of the Council after the declaration of a state of local emergency and set out in section 10 (1)(d) to (l) of the *Emergency Program Act* are delegated to
 - (a) the Emergency Executive Committee; or
 - (b) the Emergency Program Coordinator, if a quorum of the Emergency Executive Committee cannot be established.

Repeal

13. Bylaw No. 2641, "Sooke Emergency Program Administration Bylaw, 1998", as amended, is repealed.

Read a first time the 11th day of August 2003.

Read a second time the 11th day of August 2003.

Read a third time the 11th day of August 2003.

Adopted the 8th day of September 2003.

Janet Evans
Mayor

Tom Day
Chief Administrative Officer