

District of Sooke
"Where the Rainforest Meets the Sea"



Deputy Fire Chief

A small town with a big heart – filled with smiling faces.

Sooke embraces our natural assets including local parks, trails, waterways and oceanfronts; we honour the history of the lands of the T'Sou-ke and Sc'ianew (Cheanuh) First Nations within the Coast Salish Territory.

"Where the rainforest meets the sea." Characterized by warm, dry summers and mild winters, Sooke's pleasant climate is a year-round paradise for those who enjoy outdoor activities, such as hiking, biking, kayaking, or sailing.

Our team welcomes those who share our values of accountability, compassion, leading by example, respect, and service excellence to apply for this exciting opportunity.

The District of Sooke has a permanent employment opportunity for a Deputy Fire Chief. Reporting to the Director of Community Safety/Fire Chief, the Deputy Fire Chief is responsible for leading a team of professional staff and Paid On-Call Fire Fighters in meeting operational, statutory, and regulatory requirements, while ensuring that Sooke Fire Rescue services respond to changing community needs.

The Deputy Fire Chief assumes full authority in the Director's absence and oversees training, inspection frequencies, fire prevention, and public education for Sooke Fire Rescue. They also assist with the Sooke Emergency Program as the Deputy Emergency Program Coordinator.

The Deputy Fire Chief will create and implement policies, plans, procedures, and standards for fire prevention, Fire Code enforcement, and staff training and development. As part of the management team, the Deputy Fire Chief collaborates with other municipal directors to prepare budgets, develop plans to achieve strategic goals, and provide updates and reports on Sooke Fire Rescue to the Council.

The Deputy Fire Chief is exposed to dangerous, busy, and noisy environments, requiring excellent organizational, time, and stress management skills. They will participate in the Duty Chief rotation, attend all emergencies in the Director's absence, and attend Council and other department-related meetings as necessary.

To be considered for this role, applicants should have the following qualifications:

- Completion of Grade 12 or recognized equivalent.
- Certification through a recognized institution as a Fire Officer Level II with demonstrated experience at this level.
- A minimum of fifteen (15) years' experience as a career Fire Fighter or verifiable active Paid On-Call Fire Fighter, including seven (7) years as a senior officer (i.e. Captain, Assistant Chief, Deputy Chief or Fire Chief).

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- Must be able to obtain and maintain competencies to NFPA 1001 Level II including any changes to the Provincial Playbook as it relates to a full-service department/Fire Fighter that may be issued from time to time.
 - Possesses advanced firefighting competencies and certifications including NFPA 1002, 1031, 1033, 1035, 1041, and ICS 300.
 - A valid Class 3 BC Driver's License with air brakes endorsements. An annual Driver Abstract will be required.
 - Satisfactory Police Information Check.

Additional consideration may be given to applicants with the following qualifications:

- Enrollment in the Executive Chief Fire Officer Aspire Program or the completion of the Executive Chief Fire Officer Program.
- A combination of education and experience.
- Experience with MS Office Online, SharePoint, Tempest, and Target Solutions.

This position is excluded from the bargaining unit. The 2024 salary for the Deputy Fire Chief is \$162,279.24/year, plus an excellent benefit package. To view the full job description and to Apply Online, please visit the career page of our website at www.sooke.ca/employment.

Closing date for receipt of applications is 4:00 p.m. on Monday, August 12, 2024

The District of Sooke thanks all applicants for their interest and advises that only those to be interviewed will be contacted.