

District of Sooke
"Where the Rainforest Meets the Sea"



Fire Prevention Inspector & Life Safety Educator

A small town with a big heart – filled with smiling faces.

Sooke embraces our natural assets including local parks, trails, waterways and oceanfront's; we honor the history of the lands of the T'Sou-ke and Sc'ianew (Cheanuh) First Nations within the Coast Salish Territory.

"Where the rainforest meets the sea." Characterized by warm, dry summers and mild winters, Sooke's pleasant climate is a year-round paradise for those who enjoy outdoor activities, such as hiking, biking, kayaking, or sailing.

Our team welcomes those who share our values of accountability, compassion, leading by example, respect, and service excellence to apply for this exciting opportunity.

The District of Sooke has a permanent employment opportunity for a Fire Prevention Inspector & Life Safety Educator. Reporting to the Deputy Fire Chief, the Fire Prevention Inspector & Life Safety Educator will be responsible for fire prevention inspections and associated tasks to ensure that the fire safety goals of the department are accomplished. This includes fire code enforcement, public education, and fire prevention promotion through the FireSmart Initiative.

To be considered for this role, applicants should have the following qualifications:

- Completion of Grade 12 or recognized equivalent.
- Minimum three (3) years of related work experience; or an equivalent combination of education and experience to the satisfaction of the Fire Chief.
- Qualification under the Building Code Act to conduct plan reviews and inspections relating to fire detection, suppression, and fire safety.
- Demonstrates working knowledge of the BC Fire Code, Fire Safety Act, BC Building Code, and related NFPA, CSA, and ULC Standards, automatic fire suppression and protection systems and general fire behavior.
- Ability to evaluate and approve Fire Safety Plans.
- Demonstrates experience in delivering and evaluating public education programs for all age groups.
- Demonstrates experience in analyzing data and creating reports.
- Experience with personal computers and computer-based applications including advanced level MS Office, SharePoint, and Databases.
- Highly motivated and able to work independently, and as part of a diverse team.
- Excellent writing skills and ability to compose reports and letters.
- Strong communication skills and the ability to deal with the general public and representatives of the business community in a courteous and professional manner.
- Demonstrates organizational skills and attention to detail.
- Medically and physically fit to perform the duties of the position.

Required Qualifications:

- Local Assistant to Fire Commissioner – Office of the Fire Commissioner
- NFPA 1031 Fire Inspector Level II – NFPA CFI-II or IFSAC/Pro-Board
- NFPA 1035 Public Educator Level II or an equivalent combination of education and experience to the satisfaction of the Fire Chief.
- NFPA 1033 Fire Investigation Level I, JIBC or Pro-Board
- BC Fire Code Part 1 & 2 – JIBC or BCIT
- Class 5 driver's license
- Satisfactory completion of a Police Information Check

Preferred Qualifications:

- NFPA 1033 Fire Investigation Level II – JIBC or Pro-Board
- BC Building Code Part 3 – BCIT
- Understanding of the Community Wildfire Protection Plans
- Local FireSmart Representative, FireSmart 101, with relevant experience in FireSmart and Wildfire Mitigation work.
- Experience with UBCM and the FireSmart Grant application
- Valid First Aid/CPR certification
- Experience with SharePoint Online, Tempest, iCompass, Adobe Pro, and FDM.
- Related work experience in local government.

Course equivalency may be established by the Fire Chief for any of the courses listed above.

This is an IAFF Local 4841 position. The 2022 rate for the Fire Prevention Inspector & Life Safety Educator ranges from \$36.75/hour up to \$44.10, plus an excellent benefit package. Starting wage may be negotiable based on experience and qualifications. To view the full job description and to apply online, please visit the career page of our website at www.sooke.ca/employment.

Closing date for receipt of applications is 6:00 p.m. on Friday, January 26, 2024.

The District of Sooke thanks all applicants for their interest and advises that only those to be interviewed will be contacted.

