



Building Official I or II

A small town with a big heart – filled with smiling faces.

Sooke embraces our natural assets including local parks, trails, waterways and oceanfronts; we honour the history of the lands of the T'Sou-ke and Sc'ianew (Cheanuh) First Nations within the Coast Salish Territory.

"Where the rainforest meets the sea." Characterized by warm, dry summers and mild winters, Sooke's pleasant climate is a year-round paradise for those who enjoy outdoor activities, such as hiking, biking, kayaking, or sailing.

Our team welcomes those who share our values of accountability, compassion, leading by example, respect, and service excellence to apply for this exciting opportunity.

The District of Sooke has an employment opportunity for a Building Official I or II. Reporting to the Chief Building Official, the Building Officials are responsible for reviewing, processing, and issuing building permits, and providing technical information and assistance, as it relates to fire protection, life safety systems, building structures, health of occupants and energy efficiency, and ensure compliance with building codes, acts, bylaws, standards, and regulations.

The successful candidates will be versatile and experienced with inspections, plan reviews including building, sprinkler, and plumbing systems to assess and determine compliance. With exceptional attention to detail and technical knowledge, the position processes permit applications for building, sprinkler, plumbing permits, and discusses construction, alteration, and repair requirements with a wide variety of internal and external contacts.

The successful candidates will have a valid Class 5 BC Driver's License and be able to provide a current Driver's Abstract and a satisfactory Police Information Check.

To be considered for the **Building Official II**, applicants should have the following qualifications:

- Completion of Grade 12 plus experience or education in a trade.
- Registration of Building Official (RBO) Level 2 Certification and Certified with the Building Officials Association of British Columbia (BOABC).
- Plumbing Code Level 1 Certification and Certified with the Building Officials Association of British Columbia (BOABC)
- Minimum of five (5) years' related experience including two (2) years of supervisory experience.

To be considered for the **Building Official I**, applicants should have the following qualifications:

- Completion of Grade 12 plus experience or education in a relevant trade.
- Level 1 Building certification and certified with the Building Officials Association of British Columbia (BOABC).
- Level 1 Plumbing certification and certified with the Building Officials Association of British Columbia (BOABC) or working towards certification.
- A minimum of one (1) year related experience.

Additional consideration may be given to applicants with the following qualifications:

- Thorough knowledge and understanding of the installation and inspection of Oil-Fired

Equipment. Recognized course completion is considered an asset.

- Experience with SharePoint Online, Tempest, and Adobe Pro.
- Related experience in local government.

These are CUPE Local 374 positions. The 2023 rate for the Building Official II is \$45.58/hour, Building Official I is \$39.94/hour, plus an excellent benefit package.

To view the full job description and to **apply online**, please visit the career page of our website at www.sooke.ca/employment. ***Please indicate in your cover letter which level you are applying for.***

This posting will remain open until filled.

The District of Sooke thanks all applicants for their interest and advises that only those to be interviewed will be contacted.