



NOTICE OF INTENT TO CONTRACT

Charters Road Improvements NOI 2023-01

Issue Date: April 21, 2023

The District of Sooke (Municipality) is hereby giving notice of its intent to direct award a consulting service contract for the tendering, project management, and contract administration for the "Charters Road Corridor Improvement project," to the design consultant that has completed a detailed tender ready design over the last two years while coordinating all environmental permitting, as well as coordination with all applicable stakeholders including, but not limited to, Ministry of Transportation, Capital regional District, BC Hydro, Fortis BC, as well as applicable adjacent developments and residential property owners.

The following responsibilities will be within scope of contract:

1. The consultant will continue with tendering contracted construction services anticipated by May 5th, immediately following 2023 District budget approval, providing project management, contract administration and quality assurance inspection services supporting the implementation and construction of the Charters Corridor Improvement project.

The total value of the contract is anticipated to be approximately in the range of 2-4% of the contracted tendered construction price which will be determined following the close of the tendered works accordingly but may vary depending on the level of service required based on the successful contractor from the tendered process, as well as any unforeseen circumstances during construction. This contract will cover the period from May 1st, 2023, to December 31st, 2024, with the option to extend the contract if required contingent on any unanticipated delays related to construction.

The District has chosen not to conduct Request for Proposals for these services for the following reasons:

1. Provide consistent service for the Charters Corridor Improvement Project to continue with the project procurement in a timely manner as time is of the essence to issue a tender for construction immediately following the District's 2023 budget approval anticipated by April 24, 2023.
2. The consultant has background knowledge of all aspects of this project and has completed the detailed tender ready design over the last 2 years inclusive of coordinating all environmental permitting, as well as coordination with all applicable stakeholders including, but not limited to, Ministry of Transportation, Capital regional District, BC Hydro, Fortis BC, as well as applicable adjacent developments and residential property owners; Moreover, there would be substantial additional costs to perform the knowledge transfer, as well as a complete design review to be sealed professionally, and this would cause significant business disruption as well as additional financial costs and project delays.
3. The effort and time required for another consultant to develop familiarity, expertise, and to build relationships with internal and external stakeholders, which will have a further financial impact and added disruption of services, delays in construction tendering, and will require duplication of effort related to unfamiliarity with the project and detailed design of the project.

Vendors wishing to object to this decision should contact the Director of Operations for the District of Sooke by email at jcarter@sooke.ca on or before **3:00 p.m.** pacific time on **Monday, May 1st, 2023**, presenting specific reasons for their objections.

Contact Information

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