



Addendum #1

TO: All Bidders

FROM: District of Sooke

DATE: March 18, 2021

PROJECT: **Waste Management
Request for Expressions of Interest**

FILE NO: 1790-20

1. PRECEDENCE

1. This Addendum shall form an integral part of the Work. This Addendum shall take precedence over all requirements of the request for quote documents with which it may prove to be at variance unless otherwise qualified by the District.

2. PURPOSE

1. This addendum is in response to enquiries as per the Invitation to Submit Expressions of Interest document.

3. QUESTIONS

The questions below have been modified for clarity:

1. **Please provide clarity on the time frame/hours of operation for yard waste in section 3.3 as this time frame presented in the REOI will probably not encourage usage.**

Response:

Ideally the yard waste collection facility will be operational five days a week including one day each weekend however the minimum is as outlined in section 3.3. Proponents may provide options for different schedules based on their experience with communities of this size.

2. **Please provide clarity on the frequency desired for the operation of the recycling of large items events in section 3.3. Annual events may not solve dumping issues that your community is experiencing.**

Response:



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An annual event such as a “spring clean-up”, which may be held over several days, is intended to provide an option for the community to recycle large items but not entirely replace the services provided by local and regional businesses.

3. Will the contractor be responsible for the removal of freon or other gases?

Response:

The contractor must ensure that all large items are disposed of according to provincial and federal regulations and thus ensure that items are handled appropriately, either directly or via sub-contractors, from collection to the endpoint.

4. Who will be responsible to ensure that appliances (i.e. refrigerators) will be clean and, once confirmed, sealed for safety?

Response:

The contractor will be responsible for ensuring the items are free of food and secure before receiving them. However, as per section 3.5, the District will partner with the operator to communicate specific logistical requirements to the public prior to the collection of the different items (website, social media, advertising, public inquiries).

5. Is the area identified in Figure 1 of the REOI intended to be used for the ongoing yard waste collection and the annual large item recycling event?

Response:

Yes, it is expected that the annual event such as a “spring clean-up”, which may be over several days, could be managed in this space. If additional space is required, the District will work with the contractor to provide space at the site on a short-term basis to accommodate collection and delays moving the items offsite for disposal.

6. Who is responsible for controlling visitors to the site in the active public works yard?

Response:

The contractor is expected to develop a traffic management plan and work with the District to ensure the collection facility does not negatively impact the existing public works operations. The District will consider options of the final location of the collection facility on the site, if warranted.



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7. Who is the Prime contractor for the site and operations?

Response:

The District is the sole owner of the municipal works yard located at 2060-2080 Kaltasin Road and hosts Victoria Contracting on 1/3 of the site. The Manager of Parks and Environmental Services will act as the Prime contractor for the site to ensure that all operations can be accommodated with minimal conflict.