



**District of Sooke
2021 Eligible Contractors List
Invitation to Apply**

March 3, 2021

The District of Sooke is inviting local contractors to submit their company information for inclusion in the 2021 Eligible Contractors List.

The list is for staff to directly solicit quotes for work where a Tender or Proposal are not required and is mainly accessed by the Engineering and Parks & Environmental Services Departments. Inclusion on the list in no way guarantees contact or work.

In order to be added to the list, contractors are to submit the following information to the contact person listed below:

- **Company name and address, email and telephone;**
- **Type of business or category of business;**
- **Relevant certifications ie. ISA Certified Arborist and expiry dates if relevant;**
- **District of Sooke or Intermunicipal Business License number;**
- **WorkSafe BC registration number; and**
- **Current insurance**

Submissions must contain all required information in order to be added to the list.

Entry to the list will remain open indefinitely, and contractors may request to be removed at any point in time. Please direct digital or original submissions to:

Caroline Waters
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2205 Otter Point Road
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engineering@sooke.ca