



# COMMITTEE MEETING MINUTES

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<b>Committee:</b>	Climate Action Committee (CAC)		
<b>Date:</b>	October 20, 2020	<b>Location:</b>	Virtual via Zoom
		<b>Call to Order:</b>	5:30 p.m.

<b>Attendees:</b> (P=present, E=excused, A=absent)			
Councillor Tony St-Pierre, Chair	P	Diane Bernard	P
Andrew Moore	P	Kyle Topelko	P
Catherine Keogan	P	Roland Alcock	P
Jeffrey Robinson	E	Susan Clarke	A
<b>Staff:</b>			
Laura Hooper, Parks & Environment	P	Jennifer Royer-Collard, Corporate Services	P
Jessica Boquist, Parks & Environment	P		

<b>1.</b>	<b>Call to Order</b>
The meeting was called to order by Councillor St-Pierre at 5:30 p.m.	

<b>2.</b>	<b>First Nation Recognition</b>
Councillor St-Pierre acknowledged the T'Sou-ke Nation upon whose territory the committee is meeting on.	

<b>3.</b>	<b>Ministerial Order M192</b>	<b>Moved</b>	AM	<b>Carried</b>	✓
<p>THAT the committee is holding this meeting without members of the public in attendance, in accordance with Ministerial Order M192; and</p> <p>THAT the committee is committed to ensuring openness, transparency, accessibility, and accountability through the submission of a written comment.</p>					

<b>4.</b>	<b>Approval of Agenda</b>	<b>Moved</b>	CK	<b>Carried</b>	✓
THAT the agenda for the October 20, 2020, Climate Action Committee meeting, be approved as circulated.					

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<b>5.</b>	<b>Adoption of Minutes</b>	<b>Moved</b>	CK	<b>Carried</b>	✓
<p>THAT the minutes of September 15, 2020, be adopted as circulated.</p>					

<b>6.</b>	<b>Public Question and Comment Period</b>
<p>No written submissions were received from the public for this agenda.</p>	

<b>7.1</b>	<b>CAC Workplan Reviewed by Council</b>
<p>Ms. Hooper provided an overview of the information contained in the report, highlighting the following:</p> <ul style="list-style-type: none"> <li>• The Workplan items were evaluated and categorized, identifying the mechanisms, resources and timelines.</li> <li>• Many of the items can be included in existing budgets, others will require additional capital investment by the District.</li> <li>• The request from Council was to prioritize the strategic action items from the CAC Workplan and return to Council with recommendations, as appropriate.</li> </ul> <p><b>Committee discussion:</b></p> <ul style="list-style-type: none"> <li>• Concern that costs associated with staff resources are not acknowledged in the financial implications, as many of the items will require significant staff time and that cost should be included.</li> <li>• The two (2) global items included in the work plan were not accounted for in the staff review and presentation of actionable items.</li> <li>• Prioritizing the items will not allow for the flexibility to apply for grants as they become available.</li> <li>• There could be opportunities for the District to borrow funds for several projects as the lending rates are low at this time.</li> <li>• The evaluation of tiny homes, for inclusion in the zoning bylaw, should be considered to support the committee's goals in Development Land Use.             <ul style="list-style-type: none"> <li>○ Staff advised that this item could be suggested to the newly formed Land Use and Development committee for review.</li> </ul> </li> <li>• The consideration of reducing greenhouse gas emissions should be generally considered whenever possible in municipal decision making.</li> </ul> <p>After a fulsome discussion, the members decided that no specific item should be prioritized over another, as they are all equally important. There were concerns that the availability of funding could affect the success of an item, and prioritization will not lend the flexibility required to accomplishing all the tasks on time. The suggestion was to endorse staff's recommendations and leave the door open to all items for the potential that grant funding or borrowing opportunities may arise for anyone of the items.</p>	

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<p>THAT the committee recommends the inclusion of the following 'global goals' in the Action Items of the CAC Workplan review:</p> <ul style="list-style-type: none"> <li>• Ensure a “climate first” approach in all municipal decision-making and planning processes, including the Official Community Plan, and the inclusion of climate expertise on consulting teams.</li> <li>• Develop a comprehensive Sooke Climate Action Plan which will include mitigation and adaptation strategies.</li> </ul>	<b>Moved</b>	CK	<b>Carried</b>	✓
<p>THAT the Committee recommends Council allocates funding in the 2021 budget for a Full-Time Climate Action Coordinator to support the CAC Workplan action items.</p>	<b>Moved</b>	DB	<b>Carried</b>	✓
<p>THAT the Committee recommends Council direct staff to seek grant funding and investigate alternative borrowing for projects listed in the CAC Workplan action items, specifically as these are related to the TMP and PTMP.</p>	<b>Moved</b>	KT	<b>Carried</b>	✓
<p>THAT the Committee recommends Council direct the Land Use &amp; Development committee investigate options for tiny homes in the zoning bylaw.</p>	<b>Moved</b>	KT	<b>Carried</b>	✓
<p>THAT the committee endorse staff’s recommendations provided in the CAC Workplan for inclusions in the 2021-206 Five-Year Financial plan process.</p>	<b>Moved</b>	CK	<b>Carried</b>	✓
<p>THAT resolutions passed at tonight’s meeting be provided to council in advance of the meeting minutes being adopted.</p>	<b>Moved</b>	CK	<b>Carried</b>	✓

<b>9.</b>	<b>Topics for Next Meetings</b>
<p>The following items have been identified for the next Climate Action Committee meetings:</p> <ul style="list-style-type: none"> <li>• Plastics report from Catherine and Christina</li> <li>• Building Bylaw – with step code (director of planning)</li> <li>• Tree management bylaw</li> <li>• Climate Change Affects – provided by Andrew</li> <li>• CRD Greenhouse Gas emissions inventory – CRD correspondence</li> <li>• Boulevard bylaw</li> </ul>	

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<b>10.</b>	<b>Next Meeting</b>
The next meeting will be held on November 17, 2020, at 5:30 p.m.	

<b>11.</b>	<b>Adjournment</b>	<b>Moved</b>	KT	<b>Carried</b>	✓
THAT the October 20, 2020, Climate Action Committee meeting be adjourned at 7:10 p.m.					

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Chair

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Recorder