



COMMITTEE MEETING MINUTES

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Committee:	Climate Action Committee (CAC)		
Date:	November 17, 2020	Location:	Virtual via Zoom
		Call to Order:	5:30 p.m.

Attendees: (P=present, E=excused, A=absent)			
Councillor Tony St-Pierre, Chair	P	Diane Bernard	P
Andrew Moore	A	Kyle Topelko	P
Catherine Keogan	P	Roland Alcock	P
Jeffrey Robinson	E	Susan Clarke	P
Staff:			
Laura Hooper, Manager of Parks & Environment	P	Jennifer Royer-Collard, Corporate Services	P
Matthew Pawlow, Director of Planning & Development	P	Jessica Boquist, Parks & Environment	P

1.	Call to Order
The meeting was called to order by Councillor St-Pierre at 5:30 p.m.	

2.	First Nation Recognition
Councillor St-Pierre acknowledged the T'Sou-ke Nation upon whose territory the committee is meeting.	

3.	Ministerial Order M192	Moved	KT	Carried	✓
<p>THAT the Committee is holding this meeting without members of the public in attendance, in accordance with Ministerial Order M192, as Council Chamber does not have the capacity to safely accommodate the unknown number of public participants wishing to attend; and</p> <p>THAT the Committee is committed to ensuring openness, transparency, accessibility, and accountability through the submission of written comment, and the provision of opportunity to participate as pre-registered participants in the electronic meeting.</p>					

4.	Approval of Agenda	Moved	KT	Carried	✓
<p>THAT the agenda for the November 17, 2020, Climate Action Committee meeting, be approved as amended:</p> <ul style="list-style-type: none"> • Move-Item 6.3., to immediately follow the Public Question and Comment Period. 					

5.	Adoption of Minutes	Moved	CK	Carried	✓
<p>THAT the minutes of October 20, 2020, be adopted as circulated.</p>					

6.	Public Question and Comment Period
<p>There were no submissions or comments received.</p>	

6.3	Building Bylaw – Step Code
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The Director of Planning and Development provided a PowerPoint presentation and overview of the new building bylaw, highlighting the rationale and specific changes to the bylaw. Mr. Pawlow reviewed the specifics associated with the implementation of the step code and how the CAC work plan components are addressed, and complemented, in the new bylaw.

Committee discussion:

- Accountability for the reduction in dependency on oil use and reduced emissions are key areas not addressed. There should be a review of the materials used and encourage the use of green products.
 - Staff advised there are concerns with the material costs, associated with step code, and the potential that they will initially increase the price of a new home which is currently already an issue. There is the desire to reassess materials once the step code has been implemented and there is further data on how the step code is being utilized, along with material accessibility and costs.
- Disappointment with the lack of consideration on the limited impact tiny homes has on the environment, suggesting this method of home building should be re-evaluated and considered within the building regulations.
 - Staff advised that his type of building does not currently meet the Canadian Standards Association (CSA) certification, a current regulation outside of the building bylaw does not allow for their constriction. However, this is a topic that the Land Use & Development committee will examine within their mandate and report to Council.
- Desire to have Electric Vehicle (EV) charging stations required in all new buildings, not just multi-family builds. This small requirement could have a large impact on the environment with a limited upfront cost if installed in the initial build rather than retrofitted.

Andrew Moore joined the meeting at 6:00 p.m.

- There needs to be an evaluation of energy consumption versus energy output in relation to the step code. It would be beneficial to have a report created that compares new buildings with step code included to older builds not meeting those energy requirements.
- The importance of reducing reliance on fossil fuels, by requiring the replacement of gas furnaces with a heat pump.

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<ul style="list-style-type: none"> The importance of installing the infrastructure for solar and electric charging stations in new buildings, as it becomes more costly to retrofit when renovating. <p>Staff advised the committee that there will be an energy advisor report, hired by the developer or builder, required for each building permit to be issued. The District will rely on these reports as the assurances of each build meeting step code.</p>				
<p>THAT the Committee recommends Council direct staff to investigate into opportunities to require all new-single family dwellings to rough-in wiring for EV Chargers and solar roof panels.</p>	Moved	KT	Carried	✓

6.1	Committee Appointments & Term			
<p>The committee was advised that their term expires on December 1, 2020, and that Council has requested a one (1) year term to reevaluate this committee against the two (2) new committees. It was also suggested that the terms of reference be re-evaluated to assess the mandate and goals of the committee for next year.</p> <p>Committee discussion:</p> <ul style="list-style-type: none"> There will continue to be a role for climate action assessment through the committee, and the terms of reference need to reflect and capture the necessity of climate within the District. Request to have the Land Use & Development and Community Economic Development committees' terms of reference, in conjunction with the current Climate Action committee terms, to review at a special meeting. 				
<p>THAT the Committee hold a special meeting on Tuesday, November 24 at 5:30 p.m., to review and discuss the Terms of Reference for the Climate Action Committee.</p>				
	Moved	KT	Carried	✓

6.2	Single-Use Plastics			
<p>Catherine provides an overview of the written report, highlighting the importance of limiting single-use plastic items such as plastic bags, takeout containers, straws, utensils, cups, and lids.</p> <p>Committee discussion:</p> <ul style="list-style-type: none"> There is a significant motion at the federal level to reduce and ban, single-use plastics. The consensus was to ensure the alignment happens with federal regulations and requirements. Support for a single-use plastic ban bylaw. 				
<p>THAT the Committee recommends Council forward the plastics report from the CAC to staff for review and consideration.</p>				
	Moved	RA	Carried	✓

6.4	Tree Management Bylaw - Update
<p>The Manager of Park & Environment provided an overview of the report, highlighting the process for the development of the draft Tree Management Bylaw, steps included in the community engagement process and that the bylaw encompasses goal 3 in the CAC Workplan Goals.</p> <p>Committee discussion:</p> <ul style="list-style-type: none"> • The clarity that the bylaw focuses on protecting trees next to streams, rivers, and oceans, as well as along street slopes and large heavily trees properties. • Concerns that there is no tangible evaluation tool to be utilized in recognizing the importance of trees' role in sequestering carbon. • There should be an educational component once the bylaw is implemented. • The need to actively enhance the planting of trees has been missed, there should be a component included in the bylaw to encourage the replacement of trees removed and encourage the planting of native species in our community. 	

8.	New Business
There were no new business items.	

9.	Topics for Next Meetings
<p>The following item has been identified for the next Climate Action Committee meeting:</p> <ul style="list-style-type: none"> • Terms of reference for Climate Action Committee - review 	

10.	Next Meeting
The next 'special' meeting will be Tuesday, November 24, 2020, at 5:30 p.m.	

11.	Adjournment	Moved	KT	Carried	✓
THAT the November 17, 2020, Climate Action Committee meeting be adjourned at 7:35 p.m.					

Chair

Recorder