



**Climate Change Committee Meeting
Tuesday, November 17, 2020 at 5:30 p.m.
Electronic Meeting via Zoom**

AGENDA

ITEM	Page #
1. Call to Order	
2. First Nation Recognition	
3. Ministerial Order M192	
THAT the Committee is holding this meeting without members of the public in attendance under Ministerial Order M192, as Council Chamber cannot safely accommodate the unknown number of public participants wishing to attend; and THAT Council is committed to ensuring openness, transparency, accessibility, and accountability through the submission of written comments, and the provision of live and recorded broadcasts of the meetings.	
4. Approval of the Agenda	
THAT the committee approve the November 17, 2020, meeting agenda, as circulated.	
5. Adoption of Minutes	
THAT the committee approve the minutes from the October 20, 2020 meeting.	1
6. Public Question and Comment Period	
7. Reports	
6.1. Committee Appointments & Term	5
• Staff Report	
6.2. Plastics	6
• Report presented by Katherine	
6.3. Building Bylaw – Step Code	
• Director of Planning and Development to attend and provide update on Building Bylaw regulations and proposed changes.	13

6.4. Tree Management Bylaw – Update

- Parks & Environment staff to present report.

16

8. New Business

9. Topics for Next Meeting

10. Next Meeting

11. Adjournment



COMMITTEE MEETING MINUTES

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Committee:	Climate Action Committee (CAC)				
Date:	October 20, 2020	Location:	Virtual via Zoom	Call to Order:	5:30 p.m.

Attendees: (P=present, E=excused, A=absent)			
Councillor Tony St-Pierre, Chair	P	Diane Bernard	P
Andrew Moore	P	Kyle Topelko	P
Catherine Keogan	P	Roland Alcock	P
Jeffrey Robinson	E	Susan Clarke	A
Staff:			
Laura Hooper, Parks & Environment	P	Jennifer Royer-Collard, Corporate Services	P
Jessica Boquist, Parks & Environment	P		

1.	Call to Order
The meeting was called to order by Councillor St-Pierre at 5:30 p.m.	

2.	First Nation Recognition
Councillor St-Pierre acknowledged the T'Sou-ke Nation upon whose territory the committee is meeting on.	

3.	Ministerial Order M192	Moved	AM	Carried	✓
<p>THAT the committee is holding this meeting without members of the public in attendance, in accordance with Ministerial Order M192; and</p> <p>THAT the committee is committed to ensuring openness, transparency, accessibility, and accountability through the submission of a written comment.</p>					

4.	Approval of Agenda	Moved	CK	Carried	✓
THAT the agenda for the October 20, 2020, Climate Action Committee meeting, be approved as circulated.					

Minutes of the District of Sooke Climate Change Action Committee Meeting - Dec 17, 2019

5.	Adoption of Minutes	Moved	CK	Carried	✓
<p>THAT the minutes of September 15, 2020, be adopted as circulated.</p>					

6.	Public Question and Comment Period
<p>No written submissions were received from the public for this agenda.</p>	

7.1	CAC Workplan Reviewed by Council
<p>Ms. Hooper provided an overview of the information contained in the report, highlighting the following:</p> <ul style="list-style-type: none"> • The Workplan items were evaluated and categorized, identifying the mechanisms, resources and timelines. • Many of the items can be included in existing budgets, others will require additional capital investment by the District. • The request from Council was to prioritize the strategic action items from the CAC Workplan and return to Council with recommendations, as appropriate. <p>Committee discussion:</p> <ul style="list-style-type: none"> • Concern that costs associated with staff resources are not acknowledged in the financial implications, as many of the items will require significant staff time and that cost should be included. • The two (2) global items included in the work plan were not accounted for in the staff review and presentation of actionable items. • Prioritizing the items will not allow for the flexibility to apply for grants as they become available. • There could be opportunities for the District to borrow funds for several projects as the lending rates are low at this time. • The evaluation of tiny homes, for inclusion in the zoning bylaw, should be considered to support the committee's goals in Development Land Use. <ul style="list-style-type: none"> ○ Staff advised that this item could be suggested to the newly formed Land Use and Development committee for review. • The consideration of reducing greenhouse gas emissions should be generally considered whenever possible in municipal decision making. <p>After a fulsome discussion, the members decided that no specific item should be prioritized over another, as they are all equally important. There were concerns that the availability of funding could affect the success of an item, and prioritization will not lend the flexibility required to accomplishing all the tasks on time. The suggestion was to endorse staff's recommendations and leave the door open to all items for the potential that grant funding or borrowing opportunities may arise for anyone of the items.</p>	

Minutes of the District of Sooke Climate Change Action Committee Meeting - Dec 17, 2019

<p>THAT the committee recommends the inclusion of the following 'global goals' in the Action Items of the CAC Workplan review:</p> <ul style="list-style-type: none"> • Ensure a “climate first” approach in all municipal decision-making and planning processes, including the Official Community Plan, and the inclusion of climate expertise on consulting teams. • Develop a comprehensive Sooke Climate Action Plan which will include mitigation and adaptation strategies. 	Moved	CK	Carried	✓
<p>THAT the Committee recommends Council allocates funding in the 2021 budget for a Full-Time Climate Action Coordinator to support the CAC Workplan action items.</p>	Moved	DB	Carried	✓
<p>THAT the Committee recommends Council direct staff to seek grant funding and investigate alternative borrowing for projects listed in the CAC Workplan action items, specifically as these are related to the TMP and PTMP.</p>	Moved	KT	Carried	✓
<p>THAT the Committee recommends Council direct the Land Use & Development committee investigate options for tiny homes in the zoning bylaw.</p>	Moved	KT	Carried	✓
<p>THAT the committee endorse staff’s recommendations provided in the CAC Workplan for inclusions in the 2021-206 Five-Year Financial plan process.</p>	Moved	CK	Carried	✓
<p>THAT resolutions passed at tonight’s meeting be provided to council in advance of the meeting minutes being adopted.</p>	Moved	CK	Carried	✓

9.	Topics for Next Meetings
<p>The following items have been identified for the next Climate Action Committee meetings:</p> <ul style="list-style-type: none"> • Plastics report from Catherine and Christina • Building Bylaw – with step code (director of planning) • Tree management bylaw • Climate Change Affects – provided by Andrew • CRD Greenhouse Gas emissions inventory – CRD correspondence • Boulevard bylaw 	

Minutes of the District of Sooke Climate Change Action Committee Meeting - Dec 17, 2019

10.	Next Meeting
The next meeting will be held on November 17, 2020, at 5:30 p.m.	

11.	Adjournment	Moved	KT	Carried	✓
THAT the October 20, 2020, Climate Action Committee meeting be adjourned at 7:10 p.m.					

Chair

Recorder



Climate Action Committee REPORT

To: Climate Action Committee
From: Corporate Services
Date: November 10, 2020
Re: Committee Appointments & Term

Recommendation:

THAT the Climate Action Committee receive this report for information.

Executive Summary:

The Climate Action Committee membership term expires on December 1, 2020, and staff requested direction at the November 9th Regular Council meeting, as to whether to extend the term of the committee or suspend and reconfigure mandate with the Community Economic Development committee.

Report:

Council directed staff to extend the Climate Action Committee term for one (1) year, which will see the next term end, and be re-evaluated, on December 1, 2021.

For current committee members this means that you will need to re-apply for a position on the Climate Action Committee, Council will select and announce the members for the next year's term at an upcoming Council meeting.

The November 17, 2020, Climate Action Committee will be the last scheduled meeting for the committee, unless a special meeting is required to finalize any outstanding items.



Climate Action Committee REPORT

To: Climate Action Committee
From: Christina Schlattner & Catherine Keogan, *committee members*
Date: September 15, 2020
Re: Retail Plastic Polluting in the Community

Recommendation:

THAT the Climate Action Committee receive this report for information; and

THAT the Committee recommends Council pass or amend bylaws for the purpose of limiting single-use plastic items including plastic bags, takeout containers, plastic straws, utensils, and beverage cups and lids.

Executive Summary:

Council Resolution – Dated: December 9, 2019

- THAT Council request the Climate Action Committee examine best practice in terms of managing retail plastic polluting in the community.

Climate Action Committee Resolution – Dated: January 21, 2020

THAT the Education and Engagement sub-committee complete a fact-finding report on various community retail plastic waste management and report back to the Climate Action Committee with potential recommendations.

- At this meeting, the examples of Qualicum Beach and Tofino were cited, and it was agreed that those two municipalities would be examined.

Background:

Climate Background

Plastic—a petroleum derivative—accounts for significant greenhouse gas (including CO₂, HCFCs, and HFCs¹) emissions throughout every stage of its life cycle, from fossil fuel extraction to the energy for production and distribution, to the end of its life cycle whether through incineration, decomposition or recycling.²

The various types of plastic (HDPE, PVC, PET, LDPE, and polystyrene) produce one to three tonnes of CO₂ per tonne of material³. GHG emissions from plastics are projected to account for 15% of the global carbon budget by 2050 if current trends continue. In Canada, only 9%⁴ of the roughly 3.84 million tonnes⁵ of plastic used annually is collected for recycling.

Regulatory Background

The regulatory authority of local and regional government jurisdictions is defined by provincial regulation including the Community Charter and Environmental Management Act.

Under the *Community Charter*, local governments have the authority to regulate business, but not to create regulations solely for broader environmental purposes unless it in accordance with a provincial regulation. ⁶ Local government could approach single-use items from a business regulation perspective if it can demonstrate the regulation is motivated by a proper municipal purpose for the benefit of its residents. This requires the investigation of:

- the impact of the single-use item that occurs within the municipal boundaries (e.g., litter in local parks, not plastics in the ocean).
- the impact of a single-use item on areas clearly within municipal jurisdiction that affect residents, such as municipal operations.
- how action on single-use items is tied to stated local values, such as those established in existing policy or through local stakeholder engagement.

On September 12th, the BC government announced the Province is moving to approve bylaws banning single-use plastics for the municipalities of Richmond, Victoria, Saanich, Tofino, and Ucluelet, clearing the way for those communities to implement their bans. The Province will also consider other bylaws as they are submitted.⁷

The Province is also laying the groundwork to allow local governments to ban certain types of plastic products. The Province is proposing to draft a new regulation under the Community Charter to allow local governments to ban single-use plastics, such as shopping bags, plastic straws, and polystyrene foam take-out containers, without requiring provincial approval.

The Province further announced its intention to develop a legal framework to allow for provincial bans on single-use items and to expand the number of single-use products to be recycled through industry-funded residential recycling programs.

Relevant District of Sooke goals and commitments related to climate action and waste management laid out in existing documents and plans include:

[Sooke Sustainable Development Strategy \(2008\)](#)
[District of Sooke Official Community Plan \(2010\)](#)
[Council Strategic Plan, District of Sooke \(2019-2022\)](#)
[BC Climate Action Charter \(2008\)](#)

Sooke Sustainable Development Strategy (2008)

p.4 "... sustainability goals or directions that the District of Sooke could work towards including...Reducing resource consumption and effectively managing wastes;"

p. 21 "Strategy #5: Develop low-impact, efficient, green infrastructure:

Reduce Water & Resource Consumption – Recover and recycle water and solid waste, resulting in reduced consumption of water and other resources.

Reduce Impacts – Minimize the negative impacts on local ecosystems."

p. 34 "...encourage support for green infrastructure elements such as zero-waste"

Official Community Plan (2010)

3.2.3 Environmental Stewardship

b. Protecting the natural environment through efficient use of land, energy, water and other resources;

c. Protecting and enhancing the marine-receiving environments of the Sooke Harbour and Basin;

d. Encouraging individuals and the community to take responsibility for the appropriate handling and disposal of their wastes;

e. Protecting and maintaining aquatic ecosystems (lakes, wetlands, rivers, streams, etc.

4.3.2 Objectives

In cooperation with applicable stakeholders, strive to reduce GHG emissions through the following:

v.i. solid waste diversion

4.9.3 Policies

c. Promote effective solid waste management services for Sooke that would include additional recycling options, composting and green technologies;

2019-2022 Council Strategic Plan, District of Sooke

Goal #2: Demonstrate leadership in climate action

Objective 2.6.2 Develop a Solid Waste Management Strategy

Climate Action Charter

4. The Parties share the common goals of:

b. aiming to reduce GHG emissions, including both their own and those created by others;

d. implementing programs, policies, or legislative actions, within their respective jurisdictions, that facilitate reduced GHG emissions, where appropriate;

Report

Plastic Bags

By January 2019, around 20 BC municipalities were pursuing a ban on single-use plastic bags in the years previous to 2019.⁸

In July 2019 a successful challenge at the BC Appeal Court said municipalities have no right to pass bylaws restricting single-use plastic.⁹ They found the city's ban was based on environmental concerns — which fall under the jurisdiction of the province and the Ministry of Environment.

In January 2020 Victoria sought to have this decision overturned by the Supreme Court of Canada. The court denied the request to hear the case.¹⁰

While many customers and stores had incorporated the use of reusable bags for shopping, in March 2020 plastic bags were mandated due to concerns about Covid-19.¹¹

This ban was lifted at the end of April, yet some stores are slow to go back to allowing reusable bags again.

As it stands, this issue is in the hands of the Provincial Government and a push for municipalities to have more power in legislating on environmental and climate issues is part of the UBCM agenda September 22-24, 2020.

Take Out Container Waste

In May 2019 Tofino and Ucluelet's councils formalized a peninsula-wide single-use plastic ban by officially adopting unified bylaws that prohibit businesses in either town from providing plastic bags or straws to customers.¹²

After Victoria lost its court appeal, Tofino and Ucluelet took proactive measures to adjust some wording of their bylaw and submit it to the Ministry of Environment and Climate Change Strategy for review.¹³ Tofino and Ucluelet have also revised their bans to include Polystyrene.¹⁴

On November 28, 2019, Vancouver became the first Canadian city to ban foam cups and containers, charge fees on disposable cups, restrict utensils to by-request only, and provide protection for people with disabilities to access bendable plastic straws when needed.¹⁵

Several other municipalities in BC have amended or are in the process of amending their bylaws to include plastic bags, straws, and polystyrene (including Rossland¹⁶ and West Vancouver¹⁷), and in September 2020, the province approved bylaws banning single-use plastics in Victoria, Saanich, Tofino, Ucluelet and Richmond.¹⁸

All B.C. communities must get approval from the B.C. Minister of Environment for their plastic and polystyrene bans.

Additional Information

In communication with Tony St. Pierre asking for clarification on factors motivating the desire for information on the subject:

“My intent was to open the discussion on how local government could use their powers in different ways to restrict the emergence of highly polluting franchises that compete with local businesses by putting into place bylaws. I believe either or both Tofino and Qualicum Beach have passed such bylaws, but I don’t have all the details.”

In Qualicum Beach, there have been regulations in place since the mid-1980s that essentially control fast-food restaurants, out of concern for the town’s character.¹⁹

Under Qualicum Beach’s land use bylaw, restaurants are permitted in the downtown core of Qualicum Beach, but the municipality does not allow fast-food restaurants. Similarly, Tofino prohibits fast food outlets.²⁰ Other BC Municipalities have similar bylaws.

Analysis:

Given the climate emergency and need to take legislative action wherever possible to reduce GHG emissions and our carbon footprint through waste management.

The District of Sooke’s objectives to reduce GHGs and waste, promote effective solid waste management, and protect aquatic ecosystems.

The ocean-side geography of Sooke, which makes it particularly vulnerable to plastic pollution in our waterways.

A clear path forward for municipalities to craft a bylaw and then seek approval by the Ministry of Environment.

The significant precedent of BC municipalities passing single-use plastic bylaws — which can be emulated.

Sooke should take immediate steps to draft bylaws limiting single-use plastic items including plastic bags, takeout containers, plastic straws, utensils, and beverage cups and lids, and seek approval from the Ministry of the Environment to pass them.

Because much work has been done in other municipalities, Sooke could adapt existing bylaws, particularly those that have already been vetted by the Ministry of Environment.

Strategic Relevance:

Terms of Reference

Please check off all applicable boxes.

- Inspire & sustain community committed to achieving the District’s climate action objectives.
- Includes recommendation on climate adaptation & mitigation options.
- Builds local climate action awareness & promotes environmental stewardship.

- An innovative project to help achieve carbon neutrality, which the committee can develop and implement.
- Issue of environmental importance to community partners and stakeholder groups of the community at large.
- Develops relationships to exchange ideas, experiences, plans, and successes.
- x .Issue directed by Council for recommendation/ feedback.

Resources:

Clean BC Plastics Action Plan

<https://cleanbc.gov.bc.ca/app/uploads/sites/436/2020/09/CleanBC-Plastics-Action-Plan-What-We-Heard-Report-Mar-2020-FINAL.pdf>

BC Recycling Regulations Policy Intentions Paper

https://engage.gov.bc.ca/app/uploads/sites/121/2020/09/Recycling-Regulation-Intentions-Paper_2020-09-11.pdf

Feedback for BC Recycling Regulations Policy Intentions Paper

<https://feedback.engage.gov.bc.ca/574734?lang=en>

City of Vancouver bylaws

Bylaws overview website: <https://vancouver.ca/green-vancouver/single-use-items.aspx>

Polystyrene foam bylaw: <https://bylaws.vancouver.ca/consolidated/12416.PDF>

Related amendment for charitable orgs: <https://bylaws.vancouver.ca/consolidated/12416.PDF>

Plastic straws bylaw: <https://feedback.engage.gov.bc.ca/574734?lang=en>

Single-use utensils bylaw: <https://bylaws.vancouver.ca/consolidated/12620.PDF>

Single-use beverage cup bylaw: <https://bylaws.vancouver.ca/consolidated/12622.PDF>

Shopping bag bylaw: <https://bylaws.vancouver.ca/consolidated/12624.PDF>

Metro Vancouver Single-Use Item Reduction Toolkit

http://www.metrovancouver.org/services/solid-waste/SolidWastePublications/Single-Use_Item_Reduction_Toolkit.pdf

Sources cited:

¹ <https://www.nrcan.gc.ca/energy/efficiency/industry/technical-info/benchmarking/plastics/5211>

² <https://www.nature.com/articles/s41558-019-0459-z>

³ <https://pics.uvic.ca/sites/default/files/uploads/publications/Accounting%20for%20GHG%E2%80%A6Moore.pdf>

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- ⁴ <https://www.canada.ca/en/environment-climate-change/news/2020/01/draft-science-assessment-of-plastic-pollution-confirms-negative-impact-of-plastic-pollution-on-the-environment-in-canada.html>
 - ⁵ https://www.richmond.ca/_shared/assets/SingleUsePlastics_GP_04151953301.pdf
 - ⁶ <https://www.westvancouver.ca/sites/default/files/dwv/council-agendas/2019/jul/22/19jul22-10.pdf>
 - ⁷ <https://news.gov.bc.ca/releases/2020ENV0051-001715>
 - ⁸ <https://www.cbc.ca/news/canada/british-columbia/how-many-cities-in-bc-have-plastic-bag-bans-1.5404410>
 - ⁹ <https://www.westerlynews.ca/news/tofino-and-ucluelet-mayors-react-to-courts-decision-on-victorias-plastic-bag-ban/>
 - ¹⁰ <https://globalnews.ca/news/6452161/victoria-plastic-bag-ban-supreme-court-of-canada-rejects-appeal/>
 - ¹¹ <https://www.cbc.ca/news/canada/british-columbia/reusable-bags-slowly-return-to-b-c-stores-as-plastic-ones-used-during-pandemic-pile-up-1.5611369>
 - ¹² <https://globalnews.ca/news/5369697/tofino-ucluelet-plastic-bag-straw-ban>
 - ¹³ <https://www.westerlynews.ca/news/tofino-and-ucluelet-revise-single-use-plastics-bans-after-victoria-loses-appeal/>
 - ¹⁴ <https://www.vancouverislandfreedaily.com/news/tofino-and-ucluelet-add-polystyrene-to-plastic-ban/>
 - ¹⁵ <https://vancouver.ca/green-vancouver/single-use-items.aspx>
 - ¹⁶ <https://www.bclocalnews.com/news/rossland-revamping-plastic-bag-bylaw/>
 - ¹⁷ <https://www.westvancouver.ca/sites/default/files/dwv/council-agendas/2019/jul/22/19jul22-10.pdf>
 - ¹⁸ <https://www.saanichnews.com/news/province-greenlights-plastic-bag-bans-for-five-b-c-municipalities/>
 - ¹⁹ <https://www.rmotoday.com/local-news/regulating-franchise-restaurants-not-a-new-thing-1560807>
 - ²⁰ <https://www.timescolonist.com/tofino-bans-big-franchises-1.226886>



Climate Action Committee REPORT

To: Climate Action Committee
From: Matthew Pawlow, Director of Planning and Development
Date: November 12, 2020
Re: Building Bylaw Update

Recommendation:

THAT the Climate Action Committee receive this report for information.

Executive Summary:

The current Building Regulation Bylaw is outdated and does not align with the British Columbia Building Code, the British Columbia Building Act or the British Columbia Architects Act, which is a requirement for the construction of buildings and structures within the Province of British Columbia. Following presentations on Step Code and engagement sessions on the proposed bylaw, Staff are returning to Council with the bylaw for first and second reading with the goal of adopting the bylaw by the end of 2020 for implementation January 1, 2021.

Background:

At the June 15, 2020, Committee of the Whole meeting, it was resolved that the Step Code should be included in the building bylaw as a phased approach, and that staff engage with members of the development community regarding incentives to encourage the utilization of step code in new buildings.

Report (body):

Over the past 2 years, staff have been actively working on the development of a new building bylaw to ensure compliance with changes in Provincial regulations, conduct a fulsome review to find efficiencies, ensure the District was safely conducting building inspections and permitting, easy to implement and manage, as well as contain all information in one bylaw. The final result is a new building bylaw that will replace the previous bylaw, which was originally created in 2001 with a number of amendments to date. Through ongoing communication with the building and development community, along with an opportunity for engagement, staff have determined that implementation of the new building bylaw.

Below are several key areas which were changed:

- Security deposits
- Retaining walls/ Seawalls
- Secondary suites
- Accessibility
- Fees & Charges
- Step Code

It was requested that staff engage with the building and development community to ensure they were informed of the changes, as well as seek their input. Below is an overview of the steps taken and the outcomes of the participation.

Engagement

- Online survey
 - Active for 2 weeks.
 - An email with a link sent out to the building and development community.
 - There was an advertisement in the Sooke News Mirror for 2 weeks.
 - Hand-outs with survey link distributed by Building Officials in the field and Reception at municipal hall.
- Virtual Microsoft Teams meeting
 - 15 people registered - 6 people attended, 2 of which were members of Council.
 - Advertisement for the meeting was in the Sooke News Mirror, District website and at the end of the online survey.
 - A PowerPoint presentation provided an overview of survey results, key changes to the bylaw, incentive opportunities and a Q & A at the end.

Education

Once the bylaw has been approved by Council, staff will implement an education campaign where information will be distributed to affected parties, and local area residents, to inform and educate on the changes. Below is a list of the scheduled items:

- Information brochure - key elements of changes and Q & A.
- Notification on all outgoing permits or change.
- Website updates (Building Safety page)
- News release (actively add information with the public when it becomes available)
- Twitter feed updates
- Ad in the Sooke News Mirror

Incentives

There were opportunities for participants to provide comments on incentives in the survey and during the online meeting. No recommendations were provided. There are existing incentives provided through the District and staff will be monitoring additional incentives as they become available. Staff anticipate that further collaboration will be achieved once builders have built according to the new bylaw.

Step Code

The focus through most of the engagement with the building community surrounded the step code as opposed to other areas of change within the new building bylaw. Generally, there was concern that the cost would outweigh the benefits; however, an underlying area noticed was a lack of information and knowledge around implementation and long-term gains. Staff believe that if enhanced educational opportunities are provided, this will ease some of the resistance heard by the building and development community.

The BC Energy Step Code is a set of incremental opt-in standards for new homes and buildings that aim to make them more efficient buildings, including lower heating bills, better air quality, reduced pollution, and encourage others to lead. All municipalities will be required to adopt Step 3 of the Step Code by the end of 2021.

The Step Code will give consumers a consistent and easy-to-understand rating system and has been developed in collaboration with a wide range of stakeholders, including the building and development industry. In creating the Step Code, BC has learned from the experiences of several U.S. states and Ontario, all of which have successfully adopted similar requirements.



Climate Action Committee REPORT

To: Climate Action Committee
From: Parks and Environmental Services
Date: November 10, 2020
Re: Draft Tree Management Bylaw

Recommendation:

THAT the Climate Action Committee receive this report for information.

Climate Action Committee Goal:

Development and Land Use Goal 3.0 Encourage the development of a tree management bylaw, that values and protects trees as a carbon sink, and especially trees that stabilize slopes, shorelines, or provide wildlife corridors, neighbourhood greenspace, windbreaks, and shade.

Executive Summary:

This report outlines the process for the development of a draft tree management and the engagement opportunities.

Background:

On May 27, 2019 Council direct staff to proceed with a public and stakeholder engagement process regarding tree management and protection, as outlined in the staff report, and incorporate those discussions into the draft Tree Management Bylaw. Council allocated \$5,000 from Council Contingency to facilitate public and stakeholder engagement.

Report:

In October, the District of Sooke announced that a tree management bylaw is being developed to set expectations for retaining and replanting of trees as Council works to support the long-term growth of our community for future generations.

The following is an outline of the process:

Milestone	Target Date
Draft bylaw to staff for review	October 1
Staff comments to P&ES	October 19
Public survey	Nov 2-11
Draft bylaw integrating survey data	Nov 12-13
Stakeholder engagement	November 13-27
Legal review, as appropriate	November 13 – 27
Committee of the Whole	December 7
Regular Council – 1st and 2nd reading	December 14
Climate Action Committee engagement	December 15
Regular Council – Public Hearing	January, 2021

Committee members were encouraged to fill out the public survey but, as a stakeholder, the CAC will also be asked to provide comment on the draft bylaw to Council via committee resolution. It is expected that members of the CAC will receive the draft bylaw on November 13 and discuss in the December 15 CAC meeting.

Our goal is to have a draft bylaw incorporating the input from the community and external stakeholders for Council consideration on December 14 at their regular Council meeting. The CAC input will be presented to Council via committee resolution in January 2021 as Council hears public input on the bylaw.