

	TERMS OF REFERENCE
	Climate Action Committee
	Date Adopted: April 23, 2019
<p>Historical Changes: originally adopted April 23, 2019</p> <ul style="list-style-type: none"> Updated November 25, 2019 to exclude the word “Change” in the name of the committee (<i>Resolution No. 2019-529</i>). 	

Purpose:

The purpose of the Climate Action Committee is to provide advice to Council and recommend policies that will assist the District to achieve a reduction in all carbon emissions by 40-50%, both corporately and in the community, by 2030.

Mandate:

Specific responsibilities of the Committee include, but are not limited to, the following:

- Inspire and sustain community commitment to achieving the District’s climate action objectives;
- Identify and provide recommendations on climate adaptation and mitigation options;
- Identify opportunities and make recommendations on ways to build local climate action awareness and promote environmental stewardship within the community;
- Identify opportunities and make recommendations on innovative projects to help achieve carbon neutrality and where appropriate, develop and implement said projects;
- Providing a local perspective on the environment while giving due consideration to the balance between social, environmental and economic aspects;
- To advise Council on issues of environmental importance to community partners and stakeholder groups of the community at large;
- Communicate and develop relationships with organizations beyond the District of Sooke for the purpose of exchanging ideas, experiences, plans and successes;
- Provide recommendations and feedback on other climate change issues, as directed by Council, including environmental bylaws and policies;

Membership:

The membership will consist of up to ten (10) members including:

- One (1) member of Council to serve as Chair, appointed by the Mayor; and
- Nine (9) community representatives appointed by the Council
- Extend invitation to Chief Planes to recommend an appropriate representative of the T’Sou-ke First Nations community as a member of the CCAC

Term:

Members shall be appointed by Council resolution to a two-year term, ending December 1st of the second year, except for in a year of a general local election, in which case members’ appointments expire on November 1st.

Meetings:

The Committee will meet once a month, on the third Tuesday at 5:30 p.m. and Special meetings may be held at the call of the Chair. The meeting rules and procedures will be in accordance with the Council Procedure Bylaw.

Staff Support:

The Parks and Environmental Services Department will be the primary contact and will provide, or delegate, the required professional support. The Corporate Services Department will provide secretarial and administrative support.