



## **SOOKE PROGRAM OF THE ARTS COMMITTEE**

**Meeting Date: Thursday, October 1, 2020 at 4:00 p.m.**

**Location: Electronic Meeting via Microsoft Teams**

### **AGENDA**

#### ***Item***

#### ***Page #***

1. Call to Order

2. Ministerial Order M192

THAT the Committee is holding this meeting without members of the public in attendance, in accordance with Ministerial Order M192, as Council Chambers does not have the capacity to safely accommodate the unknown number of public participants wishing to attend; and

THAT the Committee is committed to ensuring openness, transparency, accessibility, and accountability through the submission of written comment, and the provision of opportunity to participate as a pre-registered participant in the electronic meeting.

3. Approval of Agenda

4. Welcome and Introductions (30 minutes)

- Meeting timeline
- Introduction of members and staff
- History of SPA Committee

5. Committee Structure (15 minutes)

- Council Procedure Bylaw – application to committee
- Committee Structure and Function Policy
- Policy 13.4 Municipal Arts Program
- SPA Reserve Fund Bylaw
- Terms of Reference
- Code of Ethics

See  
Orientation  
pkg.

6. Election of Chair and Vice-Chair (10 minutes)

7. Report: Outstanding Resolutions (15 minutes)

**1**

- Staff Presentation
- Discussion
-

8. Report: Memorial Wall (30 minutes)

5

- Staff Presentation
- Discussion

9. Next Meeting

- Committee to determine meeting schedule in accordance with Terms of Reference
- TBD

**Staff Report re: Outstanding Resolutions  
SPA Committee meeting – October 1, 2020**

**Recommendation:**

THAT the Sooke Program for the Arts Committee receive this report for information.

**Report Summary:**

This report summarizes outstanding resolutions that have been forwarded to the SPA Committee for action as well as SPA Committee projects that have not been completed since the committee became inactive in mid-2019. Steps to address outstanding resolutions, complete existing projects and future work planning are discussed.

Resolutions:

May 2020: Council requested that the SPA Committee reconsider options for the Memorial Sculpture at Whiffin Spit, once reformed.

July 27, 2020: Council referred correspondence from EMCS Youth Engagement Coordinator to the SPA Committee.

**Report:**

There are two Council resolutions that have been forwarded to the SPA Committee. The memorial wall resolution will be addressed under a separate report on the agenda.

The second resolution is a letter from the EMCS Youth Engagement Coordinator proposing a mural at Evergreen Mall. Staff recommends that the SPA Committee invites the Engagement Coordinator to a future committee meeting to explore the idea.

Additionally, there were projects underway in mid-2019. The following is a list of the projects, their status, and recommended actions:

<b>Project</b>	<b>Status</b>	<b>Recommended Action</b>
Participation in Communities in Bloom Judge's Tour	2019 Complete	Consider involvement in 2021 pending COVID restrictions
Art station at District of Sooke 20th Anniversary event	Complete	No further action required
Recommended design for the Whiffin Spit Memorial	Complete	No further action required
Updated transit stops/shelters with photographs from local artists	Complete	No further action required
Refurbishment of the "Spirit Bear" statue at the Sooke	Incomplete	Reinitiate project via communication with Sooke Region Museum and Council authorization

Region Museum, with Council authorizing the use of up to \$500 for the project		
Crosswalk art in the Town Centre were ongoing	Incomplete	Reinitiate project via communication with Operations Department, Ministry of Transportation & Infrastructure and Council authorization
A mural on the Telus building in the Town Centre was being discussed with private property owners	Incomplete	Reinitiate project via communication with landowner and Council authorization

Considering the above noted Council resolutions and incomplete projects it is recommended that the Committee, under its terms of reference, consider developing a goal(s) to accomplish over its term.

Staff recommends that the committee put forward its goals to Council for its endorsement and inclusion in financial planning, as appropriate.

## Fwd: Evergreen Centre Mural Project Proposal

Maja Tait <mtait@sooke.ca>

Thu 7/23/2020 6:10 PM

To: Corporate Services <corp@sooke.ca>

Please add to Monday's agenda.

Thanks!

Mayor, District of Sooke

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**From:** Info <info@sooke.ca>

**Sent:** Thursday, July 23, 2020 10:22:59 AM

**To:** Maja Tait <mtait@sooke.ca>; Council <council@sooke.ca>

**Cc:** Carolyn Mushata <cmushata@sooke.ca>; Norm McInnis <nmcinnis@sooke.ca>; Patti Rear <prear@sooke.ca>; Jennifer Royer Collard <jroyercollard@sooke.ca>; Sarah Temple <stemple@sooke.ca>; Info <info@sooke.ca>

**Subject:** FW: Evergreen Centre Mural Project Proposal

Good morning,

Please see below email received through [info@sooke.ca](mailto:info@sooke.ca) for your action and/or follow-up.

Thank you,

Thomasina

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**From:** Tim [REDACTED]

**Sent:** July 23, 2020 10:21 AM

**To:** Info <info@sooke.ca>

**Subject:** Evergreen Centre Mural Project Proposal

Hello Mayor Maja Tait and respective council members,

I'm Tim Ross, the Youth Engagement Coordinator at the Edward Milne Community School Society. I'm reaching out to you all today in regards to a proposal to add a mural onto the Evergreen Centre property (6660 Sooke Road). The location of the mural in question would be on the south-facing side of the BC Liquor Store's brick wall (unit # 9050).

The purpose of this project would be to create a mural that was a) designed and painted by either local youth within Sooke, or a younger local artist, b) captured the defining characteristics of the Sooke region within Vancouver Island, and c) promoted community engagement and town beautification. Some other suggestions we had were for creating a mural that would become a 'photo-op destination', where locals and visitors could take pictures by, effectively capturing their Sooke experience on social media.

I've gone ahead and connected with t [REDACTED] that owns the property [REDACTED] and have proposed the project with the Evergreen Centre's property manager Jean-Paul Noujaim, who would like to learn more about the project's details.

I would love to see this project come to fruition, but I currently do not have enough time within my position to complete the tasks needed to do so. Therefore, I am looking for an individual or organization within Sooke who would be able to take on the project that I have started, and bring the mural to life for the Sooke community.

Please let me know if there is anyone within the municipality that you believe would be interested in taking on such a project!

Best regards,

***Timothy Ross***

Youth Engagement Coordinator

Edward Milne Community School Society

Cell: 778-533-4704

Ema [REDACTED]

Web: [www.emcsprograms.ca](http://www.emcsprograms.ca)



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**Staff Report re: Memorial Wall  
SPA Committee meeting – October 1, 2020**

**Recommendation:**

THAT the Sooke Program for the Arts Committee receive this report for information; and

THAT the Sooke Program for the Arts Committee recommend that Council direct staff to investigate the feasibility of the use of the existing stone wall at Ed MacGregor Park as a memorial wall for the Committee's consideration.

**Report Summary:**

A memorial area is needed to accommodate plaques as an alternative to tribute benches. Staff presented several design options to Council in 2019 and 2020 and no suitable designs or locations were accepted. This report summarizes the issues and events to date and provides options to move the project forward.

**Previous Council Actions:**

May 25, 2020

Resolution number: 2020-144

Main Motion as Amended:

THAT the award be postponed until staff return with a revised memorial design for Whiffin Spit or Manual Quimper Park after consultation with the Sooke Program of the Arts Committee, the T'Sou-ke First Nation, and the contractor.

June 24, 2019

Resolution number: 2019-319 from June 17, 2019 Committee of the Whole

THAT Council direct staff to examine the feasibility of using the stone wall at Ed McGregor Park for memorial plaques.

September 9, 2019

Council postponed consideration of the Whiffin Spit Memorial area and directed staff to work with the proponent on design alternatives.

August 13, 2018

THAT Council direct staff to issue an RFP for a Memorial Sculpture created and installed on Whiffin Spit.

June 23, 2014

RA-5 Community Parks and Public Places Donation Program – Tribute Bench Policy, 2014

MOVED and seconded to receive the Community Parks and Public Places Donation Program – Tribute Bench Policy, 2014 report for information.

ACTION ITEM: Council requested that staff look into the following:

- The inclusion of dedicated Pioneer Family benches to be maintained by the District of Sooke
- The inclusion of memorial trees

- The costs associated with the memorial/tribute area on Whiffin Spit
- Renaming the Tribute Bench Policy

November 26, 2012

RA-3 Community Parks and Public Places Donation Program – Capacity Issues at Whiffin Spit Park

MOVED and seconded to direct staff to develop a bench donation policy for municipal parks including benches on road right of ways;

AND FURTHER direct staff to provide a report on options for the establishment of a memorial area at Whiffin Spit Park.

### **Report:**

The discussion surrounding the establishment of a memorial wall in a public space has been occurring since 2012. Prompted by capacity issues for memorial plaques on benches at Whiffin Spit, Council provided direction to the SPA Committee to develop a concept that would be fitting with the natural environment of Whiffin Spit and resistant to harsh weather environments.

In 2018 the SPA committee provided a design concept (attached) and, with a \$50,0000 budget from the SPA Reserve Fund, a request for proposal was posted in June, 2019 to design, supply and install structure(s) that would accommodate at least 250 brass plaques (ca. 5 cm x 20 cm). The design must allow brass plaques to be installed easily with basic tools, techniques and construction techniques.

One company replied to the request for proposals and, at Council's direction provided alternate design options (attached). Alternate locations, such as the existing stone wall at Ed Macgregor Park (attached) have been proposed but not pursued.

Utilizing the existing stone wall may be a viable option that could be explored to determine plaque capacity, feasibility of attaching the plaques, vandal resistance, costs, etc. The SPA Reserve Fund would not likely be an appropriate source of revenue for the project should that option be endorsed by Council given it would not create a new art.

Staff recommends that the SPA Committee request that Council direct staff to bring forward a report on feasibility of using the stone wall at Ed McGregor Park for memorial plaques as per the June 24, 2019 Council resolution. This will ensure that the options already brought forth to Council are duly considered before more effort is invested by the SPA committee.

### **Attachments:**

SPA Concept

Report 2019-0043

Report 2020-0065

Photo – Ed McGregor Park Wall



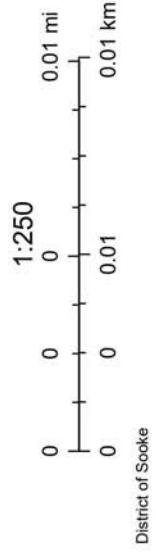
# Whiffin Spit Memorial Area



Proposed  
Memorial Area

DL 180

1/23/2019 3:44:35 PM



# Memorial Plaque





## Memorial Sculpture Structure Concept





Ed Macgregor Park stone wall.



## Whiffin Spit Memorial Area

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### **RECOMMENDATION:**

THAT Council approve Stewart Monumental Work Ltd. as the successful proponent under the request for proposals for the supply and install of a stand-alone memorial sculpture structure at Whiffin Spit Park in the amount of \$41,900 + taxes.

### **Report Summary:**

A memorial area at Whiffin Spit Park is needed to accommodate plaques as an alternative to tribute benches. At the direction of Council, the Sooke Program for the Arts (SPA Committee) developed a general concept for a memorial sculpture fitting with the natural environment of Whiffin Spit, resistant to harsh weather elements that could accommodate, over time, at least 250 memorial plaques.

### **Previous Council Action:**

On August 13, 2018 Council directed staff to issue an RFP for a Memorial Sculpture created and installed on Whiffin Spit.

### **Report:**

A request for proposals was posted on June 17, 2019 for at least one stand-alone memorial sculpture able to accommodate brass plaques (ca. 5 cm x 20 cm) to be affixed on the wall over time. The approximate use area for the structure is 20 square meters that is bounded on one side by native vegetation, and three sides by a gravel walking path (see Site Plan Layout). Proposals could include additional structures within this footprint to increase memorial area potential. The proposals were to include:

1. Design, supply and install structure(s) that will accommodate at least 250 brass plaques (ca. 5 cm x 20 cm). The design must allow brass plaques to be installed easily with basic tools, techniques and construction techniques
2. Structure must be fitting with the natural environment of Whiffin Spit, resistant to harsh weather environments.
3. Design should be reminiscent of the attached photographs as supplied by the Sooke Program for the Arts.

One (1) proposal was received and reviewed by staff and the following is a summary of the bid received from the firm.

Stewart	
Monumental	\$ 41, 900
Works Ltd.	

Stewart Monumental Works Ltd. supplied the proposal that was compliant with the technical requirements of the request for proposals and conforming to the spirit of the desires of the SPA Committee. Renderings and sketches of the proposed monument is attached.

It is important to note that the original concept saw the monument installed by the sign to the entrance to Whiffin Spit. Staff recommends installing the monument further out the Spit within 100m of the original location where the Spit is wider given the proposed design has the plaques installed on one side of the monument (see attached map). Viewers of the monument will require access on all sides to view the plaques thus having space behind the monument is needed to for safety to prevent falls while still allowing access for service and emergency vehicles beyond the monument.

**Legal Impacts:**

The Purchasing and Disposal Assets Policy, 2012, No. 5.6 criteria were executed during the purchase process for this item.

**Budget/Financial Impacts:**

The capital acquisition was identified in the approved 2019 Five-Year Financial Plan with funding to come from the Sooke Program Arts Reserve Fund and is within the allocated budget of \$50,000.

**Frequently Asked Questions:**

**Strategic Relevance:**

This project is in line with the strategic plan as it meets the objective to manage long-term growth while enhancing community identity, vitality, and safety by undertaking public space improvements and beautification projects.

**Attached Documents:**

[Whiffin Spit Memorial Area Proposal SM](#)

[Whiffin Spit Map](#)





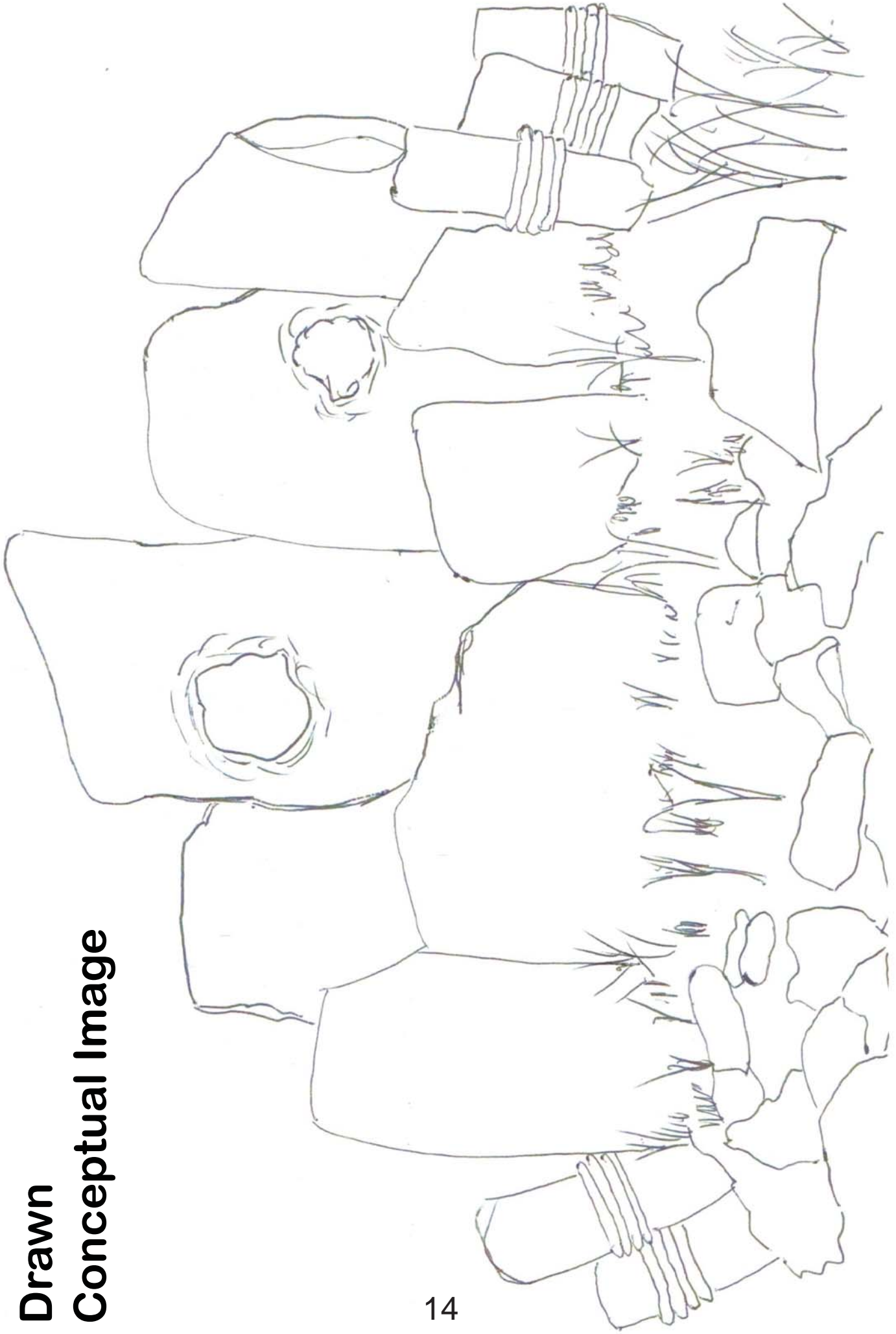
**PLEASE NOTE:**

**All Granite sizes may vary slightly in thickness, colour and grain.  
Each piece will be cored to accept 12" pins for safety & stability on the foundation.**

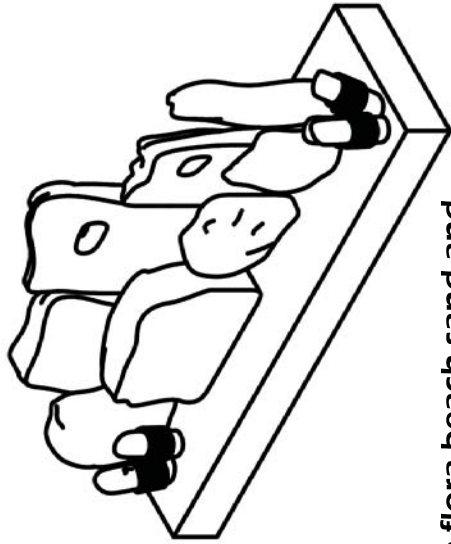
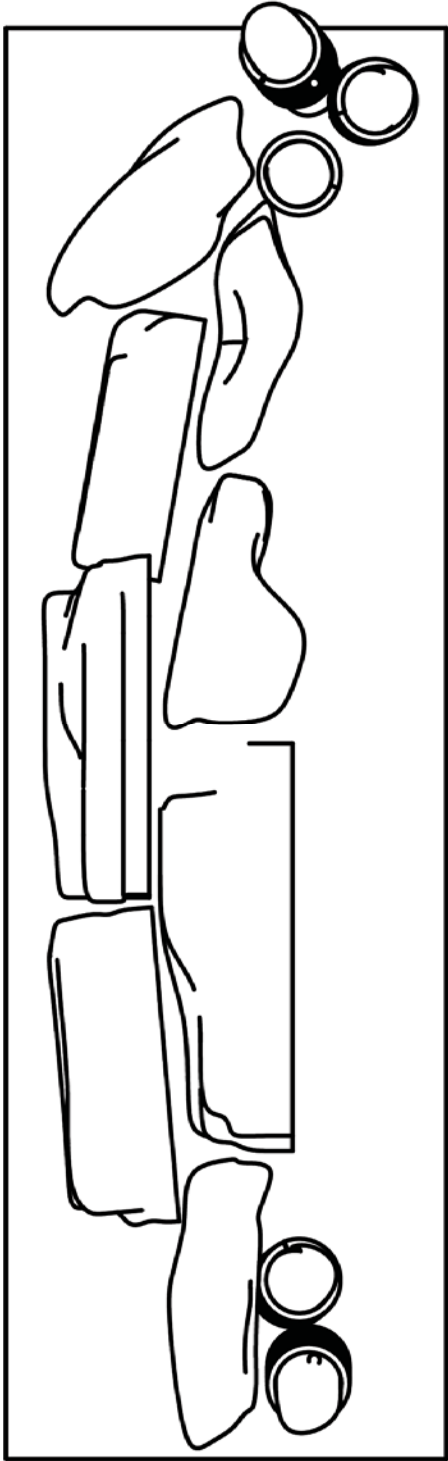
**VISIONARY GAZING HOLES**

**These are to be created by our artist on sections C & D. The size of the gazing hole will be determined by the Granite piece required.**

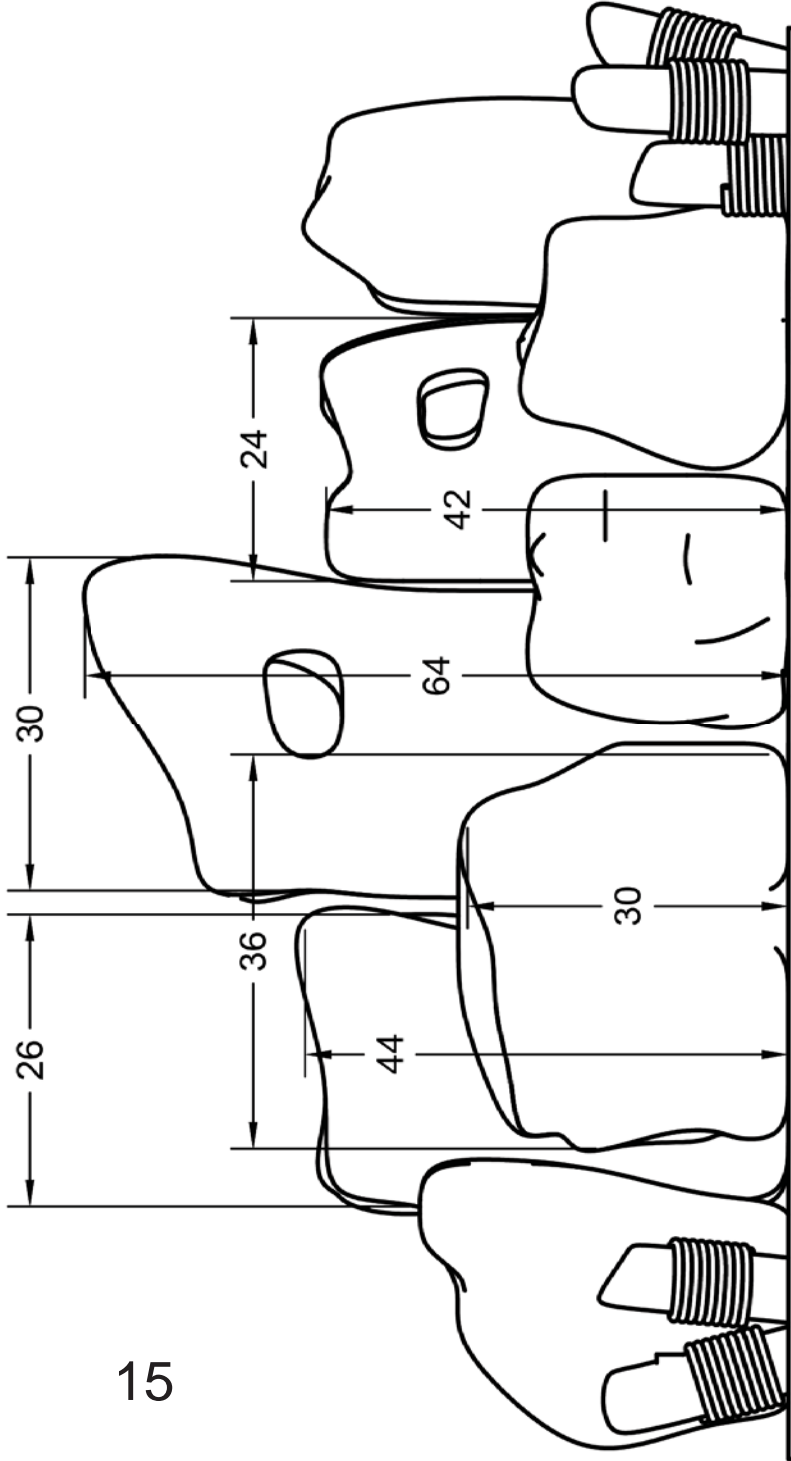
# Drawn Conceptual Image



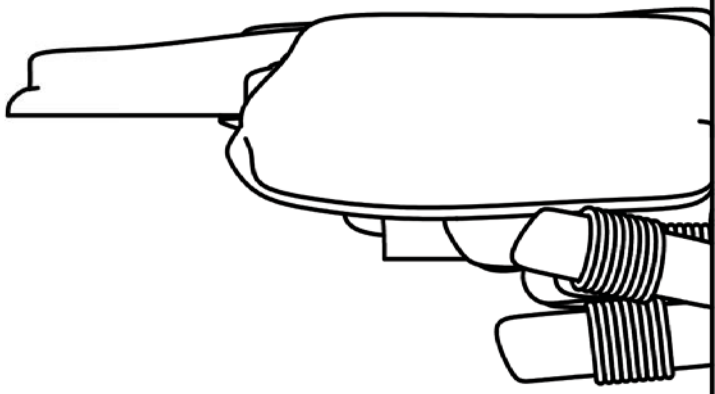


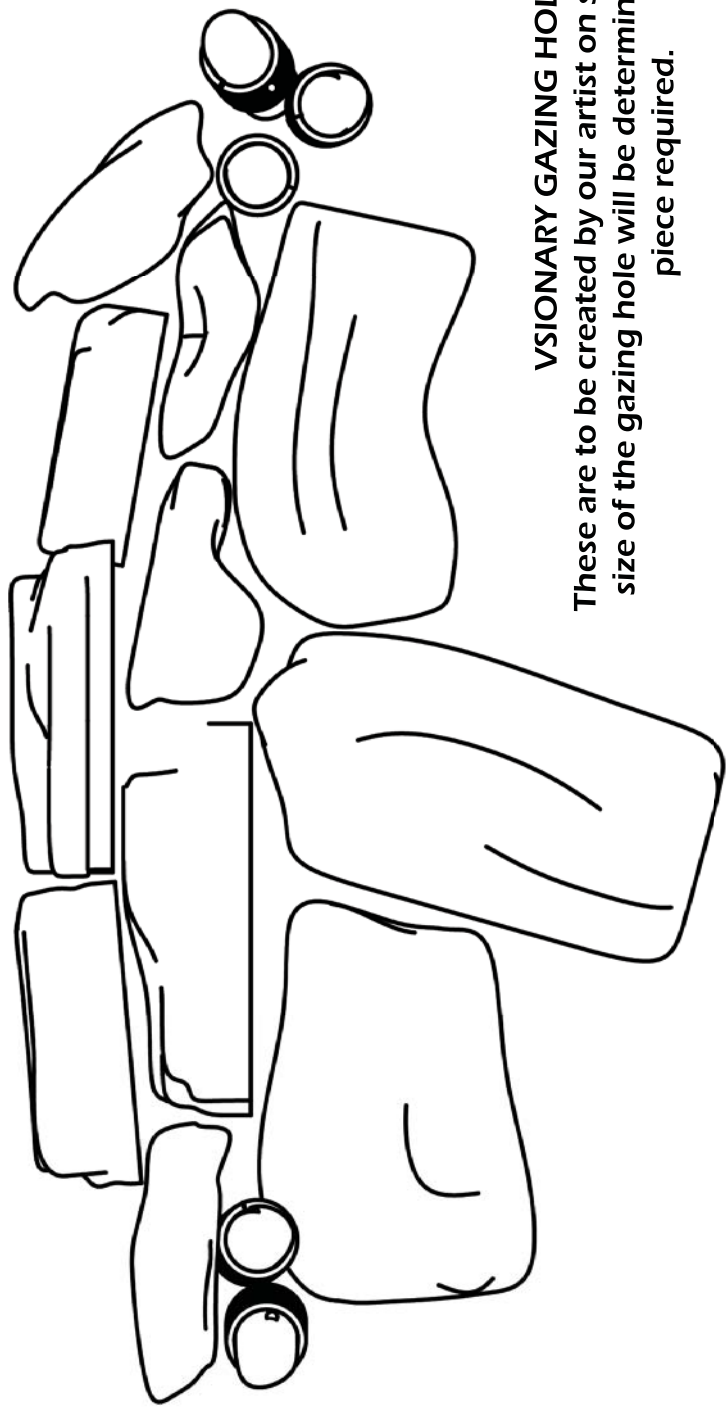


Foundation to be flush with ground surface to create an undisturbed appearance using native flora beach sand and rock to achieve a natural setting.



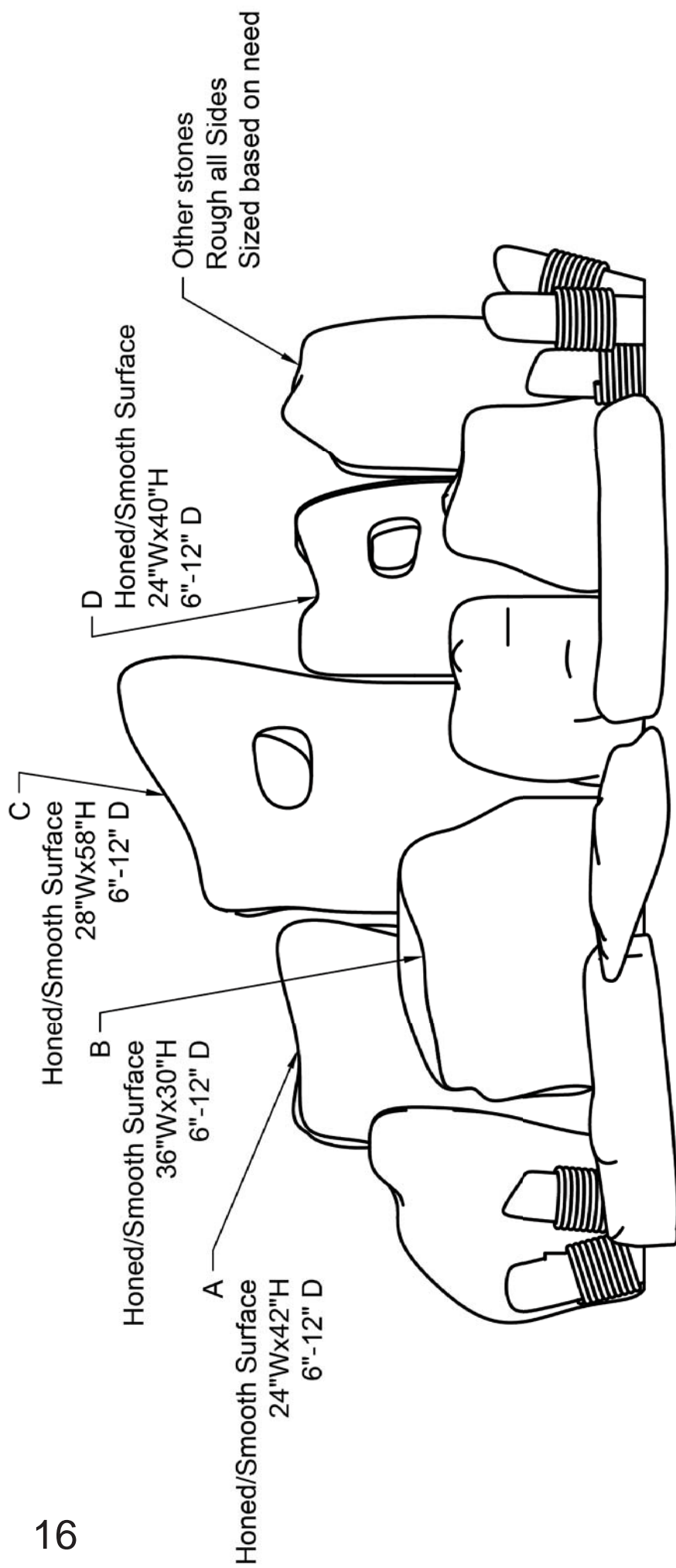
Foundation to be 12" thick and 14' in length.



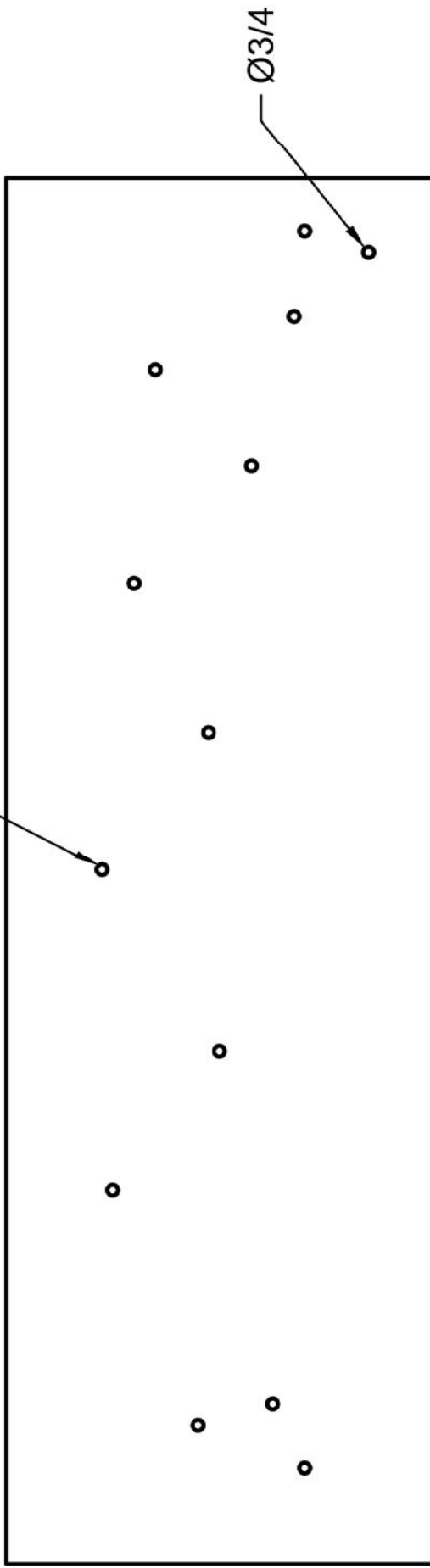


### VISIONARY GAZING HOLES

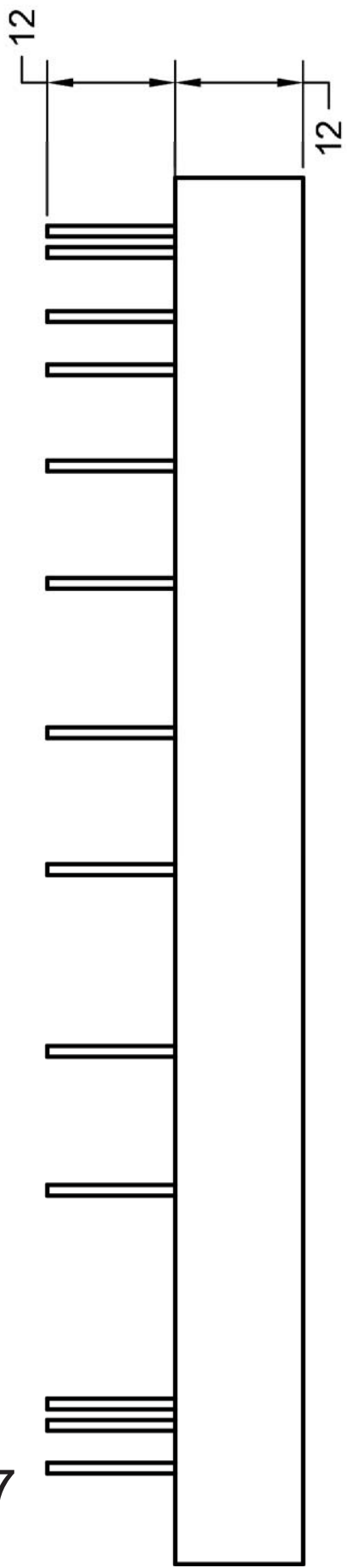
These are to be created by our artist on sections C & D. The size of the gazing hole will be determined by the Granite piece required.



Pin Locations relative to stones



17



Foundation to be 12" thick and 14' in length.

Foundation to be flush with ground surface to create an undisturbed appearance using native flora beach sand and rock to achieve a natural setting.

Concrete will be delivered on-site using  $\frac{3}{4}$ " crushed rock, 30 MPA, an industry standard.



# Whiffin Spit Memorial

8/2/2019 4:30:46 PM







## Whiffin Spit Memorial Wall

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### **RECOMMENDATION:**

THAT Council approve Stewart Monumental Work Ltd. as the successful proponent under the request for proposals for the supply and install of a stand-alone memorial sculpture structure at Whiffin Spit Park in the amount of \$33,600 + taxes.

### **Report Summary:**

A memorial area at Whiffin Spit Park is needed to accommodate plaques as an alternative to tribute benches. At the direction of Council, the Sooke Program for the Arts (SPA Committee) developed a general concept for a memorial sculpture fitting with the natural environment of Whiffin Spit, resistant to harsh weather elements that could accommodate, over time, at least 250 memorial plaques. Staff presented options to Council in fall, 2019 but was asked to provide design alternatives. This report provides two design alternatives at two different sites on Whiffin Spit.

### **Previous Council Action:**

On August 13, 2018 Council directed staff to issue an RFP for a Memorial Sculpture created and installed on Whiffin Spit.

On September 9, 2019 Council postponed consideration of the Whiffin Spit Memorial area and directed staff to work with the proponent on design alternatives.

### **Report:**

A request for proposals was posted on June 17, 2019 for at least one stand-alone memorial sculpture able to accommodate brass plaques (ca. 5 cm x 20 cm) to be affixed on the wall over time. The proposals were to include:

1. Design, supply and install structure(s) that will accommodate at least 250 brass plaques (ca. 5 cm x 20 cm). The design must allow brass plaques to be installed easily with basic tools, techniques and construction techniques
2. Structure must be fitting with the natural environment of Whiffin Spit, resistant to harsh weather environments.
3. Design should be reminiscent of the attached photographs as supplied by the Sooke Program for the Arts.

Stewart Monumental Works Ltd. supplied a proposal that was compliant with the technical requirements of the request for proposals and conforming to the spirit of the desires of the SPA Committee however Council requested that alternate proposals be supplied. Renderings and sketches of three options are attached: two are proposed to

be sited on Whiffin Spit 100m along the trail from the entrance and one at the grassed entrance to Whiffin Spit (Quimper Park) (see attached map).

**Option 1:**

Location A. Original design with nine boulders. Quoted cost \$41, 900.

**Option 2:**

Location A. Scaled back version of the original concept with three boulders. Estimated cost \$38, 000.

Both Options 1 and 2 are sited adjacent to the trail within 100 meters of the gate (map attachment). As proposed there is access to all sides of the structure for viewing of the plaques. While these two options are as natural as they can be, could be considered out of place in a nature park. There are maintenance concerns that will arise from winter storm damage and from passing dogs as there isn't a supply of fresh water to keep the structure clean.

**Option 3:**

Location B. Two 42" tall Canadian granite slabs with looking hole and steeled finish for a more natural look and feel. Quoted cost \$ 33, 600.

Staff feels this is an ideal location (attachment) as it is easily accessible from the parking lot, does not alter the natural environment of the Spit, provides a view of the Spit and the harbour over top and through the hole, and is in keeping with the other monuments of the space. Additionally the site is not subject to damage of winter storms and tides. This option would provide an opportunity to revitalize the landscape in this area. All options would require an archaeological and engineering oversight when installing footings.

Choosing not to install a memorial structure at Whiffin Spit will require amendments to the Memorial Plaque Contribution Policy as the memorial wall provides options for people to memorialize loved ones in the absence of available benches at Whiffin Spit.

**Legal Impacts:**

The Purchasing and Disposal of Assets Policy, 2012, No. 5.6 criteria were executed during the purchase process for this item.

**Budget/Financial Impacts:**

The capital acquisition was identified in the approved 2020 Five-Year Financial Plan and is within the allocated budget of \$50,000.

**Strategic Relevance:**

- Undertake public space improvements and beautification projects

**Attached Documents:**

[Whiffin Spit Render Option 1](#)

[Whiffin Spit Render Option 2](#)

[Quimper Render Option 3](#)

[Quimper Site Plan](#)

[Whiffin Spit Site Plan](#)

Approved by

Raechel Gray, Director of Financial Services

Carolyn Mushata, Corporate Officer

Norm McInnis, Chief Administrative Officer

Approved - 11 May 2020

Approved - 11 May 2020

Approved - 11 May 2020



**PLEASE NOTE:**

All Granite sizes may vary slightly in thickness, colour and grain.  
Each piece will be cored to accept 12" pins for safety & stability on the foundation.

**VISIONARY GAZING HOLES**

These are to be created by our artist on sections C & D. The size of the gazing hole will be determined by the Granite piece required.











Fig A: Site at Whiffin Spit



Fig B: View of Quimper monuments looking to the north.





Fig C: Front view of wood carvings (that need to be cleaned), viewer is looking west.



Figure D: New proposed monument site. View of ocean standing at wood carvings, viewer is looking east. The idea is to remove bushes and install a low (approx. 4-5 foot high) monument that mimics the structure that holds the wooden carvings. The monument would have a matching stone base and then a granite "headstone" to accommodate 150 (+/-) plaques each.





# Whiffin Spit Memorial

8/2/2019 4:30:46 PM

