



2020 – 2024

Amended Five Year Financial Plan

Adopted by Council – May 11, 2020

2020 – 2024 Amended Five Year Financial Plan

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District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Consolidated Summary

	2020		2021		2022		2023		2024
Funding Sources:									
<i>% increase in property taxes</i>	<i>0.00%</i>		<i>4.75%</i>		<i>6.62%</i>		<i>5.31%</i>		<i>2.52%</i>
Municipal general property taxes	8,372,992		9,051,095		9,917,187		10,680,416		11,129,216
Non market change	267,328		250,000		225,000		175,000		150,000
Total Municipal Taxes	8,640,320		9,301,095		10,142,187		10,855,416		11,279,216
Sewer Fund Parcel Taxes	2,270,481		2,327,243		2,385,424		2,445,060		2,506,186
Sewer Expansion Parcel Taxes	-		-		-		-		500,500
Total Parcel Taxes	2,270,481		2,327,243		2,385,424		2,445,060		3,006,686
Net taxes available for municipal purposes	252,500		252,500		252,500		252,500		252,500
Government transfers and grants - Capital	1,935,665		839,629		839,629		-		-
Government transfers and grants - Operating	1,351,965		1,301,965		1,301,965		1,301,965		1,301,965
Government transfers and grants - Sewer Expansion	-		621,500		2,905,732		1,079,560		-
Investment income	225,000		210,000		210,000		200,000		200,000
Proceeds from borrowing - Capital	400,000		500,000		-		-		-
Proceeds from borrowing - Sewer Fund	-		-		-		-		-
Proceeds from borrowing - Sewer Expansion	-		-		1,056,809		911,373		-
Offset for amortization	2,680,036		2,706,101		2,728,982		2,752,091		2,925,432
Total Other Sources	6,845,166		6,431,695		9,295,617		6,497,490		4,679,898
Sales and user fees	77,750		77,750		77,750		77,750		77,750
Penalties and fines	160,000		160,000		160,000		160,000		160,000
Developer cost charges (Roads)	200,000		200,000		200,000		200,000		200,000
Licenses and permits	724,543		739,543		739,543		739,543		739,543
Developer cost charges (Sewer)	180,000		180,000		180,000		180,000		180,000
Sewer Fund Serviceability Fees	15,000		15,000		15,000		15,000		15,000
Sewer Fund generation charges	468,524		468,573		470,916		473,271		475,637
Sewer Expansion generation charges	-		-		-		-		91,000
Total Fees and Charges	1,823,535		1,840,866		1,843,209		1,845,564		1,938,930
Transfers from Own Funds	3,762,366		2,126,747		1,593,227		1,233,784		599,703
Total Funding Sources:	23,341,869		22,027,646		25,259,665		22,877,313		21,504,433
Expenditures:									
	Funded by Tax								
Debt Servicing:									
- General Government	316,938	-	198,577		55,964		55,964		55,964
- Fire Department	305,437	79,240	413,060		413,060		413,060		413,060
- Sewer Fund	449,519	-	449,519		449,519		449,519		449,519
- Sewer Expansion	-	-	-		81,712		170,646		170,646
Total Debt Servicing	1,071,894	79,240	1,061,156		1,000,255		1,089,189		1,089,189
Capital Expenditures:									
- General Government	5,125,270	89,000	3,071,400		2,319,500		1,494,550		1,352,550
- Sewer Fund	935,145	-	460,000		50,000		300,000		300,000
- Sewer Expansion	-	-	621,500		3,962,541		1,990,933		-
Total Capital Expenditures	6,060,415	89,000	4,152,900		6,332,041		3,785,483		1,652,550
Transfers to Reserves	1,687,865	305,400	1,736,538		2,173,279		1,974,193		2,026,142
Other Municipal Purposes:									
Council	474,352	474,352	538,225		542,167		546,178		550,260
CAO's Office	470,851	470,851	580,900		510,383		520,498		528,595
Human Resources / Office Administration	270,965	270,965	288,516		302,032		304,943		307,912
Legislative Services	722,543	607,936	738,487		764,890		761,940		774,016
Financial Services	1,110,301	418,301	1,150,123		1,163,037		1,176,209		1,189,619
Operations	1,959,902	1,926,202	2,058,841		2,163,341		2,247,985		2,341,765
Planning and Development	1,086,881	481,445	1,177,348		1,211,842		1,232,942		1,254,977
Community Safety	3,904,678	3,516,628	4,040,755		4,560,763		4,578,741		4,603,866
Amortization	2,680,036	-	2,706,101		2,728,982		2,752,091		2,925,432
Sewer Operations	1,841,185	-	1,797,755		1,806,652		1,906,922		2,260,108
Total Other Municipal Purposes:	14,521,694	8,166,680	15,077,052		15,754,089		16,028,448		16,736,552
Total Expenditures:	23,341,869	8,640,320	22,027,646		25,259,665		22,877,313		21,504,433

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Debt Servicing and Reserve Transfers

	2020	2021	2022	2023	2024
Debt servicing					
Provincial Debt (Fire - Ladder Truck) - principal	20,723	20,723	20,723	20,723	20,723
Provincial Debt (Fire - Ladder Truck) - interest	27,892	27,892	27,892	27,892	27,892
MFA Equip. Financing (Fire - vehicles) - principal	226,197	321,320	321,320	321,320	321,320
MFA Equip. Financing (Fire - vehicles) - interest	30,625	43,125	43,125	43,125	43,125
Total Fire Department Debt Servicing	305,437	413,060	413,060	413,060	413,060
MFA loan (General - trailer purchase) - principal	24,732	49,464	49,464	49,464	49,464
MFA loan (General - trailer purchase) - interest	3,250	6,500	6,500	6,500	6,500
MFA loan (General - property purchase) - principal	284,000	142,000			
MFA loan (General - property purchase) - interest	4,956	613			
Total General Government Debt Servicing	316,938	198,577	55,964	55,964	55,964
Fire Department Debt Servicing	305,437	413,060	413,060	413,060	413,060
General Government Debt Servicing	316,938	198,577	55,964	55,964	55,964
	622,375	611,637	469,024	469,024	469,024
Total Debt Servicing	622,375	611,637	469,024	469,024	469,024
Funded by:					
Capital Asset Replacement Reserve	226,197	321,320	321,320	321,320	321,320
Property Tax	79,240	91,740	91,740	91,740	91,740
Accumulated Surplus	316,938	198,577	55,964	55,964	55,964
	622,375	611,637	469,024	469,024	469,024
Transfers to reserve funds					
Fire Equipment Reserve Fund (2017 includes wildfire net revenue)	75,000	-	-	-	-
SPA Reserve	12,000	12,000	12,000	13,500	13,500
Capital Works Reserve (GST)	20,000	20,000	20,000	20,000	20,000
Capital Improvement Financing Reserve	12,000	12,000	12,000	12,000	12,000
Sewer Reserve Fund	-	103,542	565,169	361,967	408,050
Sewer Expansion Reserve Fund	-	-	-	-	-
Seniors/Youth Facility Reserve	-	-	-	-	-
Capital Asset Replacement Reserve (Minimum per Bylaw)	13,400	13,531	13,645	13,760	14,627
Capital Asset Replacement Reserve (Recommended additional)	260,000	280,000	300,000	302,500	307,500
Carbon Tax Rebate	1,800	1,800	1,800	1,800	1,800
Casino revenues	260,000	260,000	260,000	260,000	260,000
Future Policing Costs	85,000	85,000	-	-	-
Road DCCs	200,000	200,000	200,000	200,000	200,000
Wastewater DCCs	180,000	180,000	180,000	180,000	180,000
Master Plans Reserve	-	-	40,000	40,000	40,000
Gas Tax revenues to Gas Tax Reserve	568,665	568,665	568,665	568,665	568,665
Total transfers to reserve funds	1,687,865	1,736,538	2,173,279	1,974,193	2,026,142
Transfers from own funds					
Transfers from reserves for general capital (capital sheet)	2,400,605	1,462,350	830,000	472,000	180,000
Transfers from reserves for general capital (debt principal)	226,197	321,320	321,320	321,320	321,320
Transfers from reserves for operating (snow removal)	10,000	10,000	1,443	-	-
Transfers from reserves for operating (asset management - Gas Tax)	34,500	34,500	34,500	34,500	34,500
Transfers from reserves for operating (Policing)	-	-	250,000	250,000	7,919
Transfers from reserves for sewer capital	424,126	-	-	-	-
Total from reserves	3,145,428	1,828,170	1,437,263	1,077,820	543,739
Transfers from surplus for general capital (debt servicing)	316,938	198,577	55,964	55,964	55,964
Transfers from surplus for general capital	300,000	100,000	100,000	100,000	-
Total from surplus	616,938	298,577	155,964	155,964	55,964
Total transfers from own funds	3,762,366	2,126,747	1,593,227	1,233,784	599,703

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Revenues

Revenues	2020	2021	2022	2023	2024
Net Taxes available for municipal purposes					
Utility tax 1%	167,000	167,000	167,000	167,000	167,000
Grants in lieu of taxes	35,000	35,000	35,000	35,000	35,000
East Sooke Fire Protection - Local Service Tax	44,500	44,500	44,500	44,500	44,500
School tax administration fee	6,000	6,000	6,000	6,000	6,000
School District	4,946,891	4,946,891	4,946,891	4,946,891	4,946,891
Regional Hospital District	701,553	701,553	701,553	701,553	701,553
Capital Regional District	3,167,415	3,167,415	3,167,415	3,167,415	3,167,415
BC Assessment Authority	136,660	136,660	136,660	136,660	136,660
Municipal Finance Authority	667	667	667	667	667
BC Transit	653,511	653,511	653,511	653,511	653,511
Vancouver Island Regional Library	693,332	693,332	693,332	693,332	693,332
School District	(4,946,891)	(4,946,891)	(4,946,891)	(4,946,891)	(4,946,891)
Regional Hospital District	(701,553)	(701,553)	(701,553)	(701,553)	(701,553)
Capital Regional District	(3,167,415)	(3,167,415)	(3,167,415)	(3,167,415)	(3,167,415)
BC Assessment Authority	(136,660)	(136,660)	(136,660)	(136,660)	(136,660)
Municipal Finance Authority	(667)	(667)	(667)	(667)	(667)
BC Transit	(653,511)	(653,511)	(653,511)	(653,511)	(653,511)
Vancouver Island Regional Library	(693,332)	(693,332)	(693,332)	(693,332)	(693,332)
	252,500	252,500	252,500	252,500	252,500
Sales and user fees					
Financial and tax info services	14,000	14,000	14,000	14,000	14,000
NSF charges	500	500	500	500	500
Boat Launch Fees	15,000	15,000	15,000	15,000	15,000
Criminal Record Checks	18,000	18,000	18,000	18,000	18,000
Miscellaneous	2,000	2,000	2,000	2,000	2,000
Cost recovery - Administration	1,500	1,500	1,500	1,500	1,500
Cost recovery - Fire	7,000	7,000	7,000	7,000	7,000
Cost recovery - Engineering	1,200	1,200	1,200	1,200	1,200
Cost recovery - Rec & Culture	4,000	4,000	4,000	4,000	4,000
First Nations	13,050	13,050	13,050	13,050	13,050
School Site Acquisition Fees	1,500	1,500	1,500	1,500	1,500
	77,750	77,750	77,750	77,750	77,750

Revenues	2020	2021	2022	2023	2024
Government Transfers and grants - Operating					
Small Community Protection grant	350,000	350,000	350,000	350,000	350,000
Traffic Fine revenue sharing	85,000	85,000	85,000	85,000	85,000
Grants (FCM / UBCM)	40,000	15,000	15,000	15,000	15,000
Provincial Climate Action Rebate Incentive	1,800	1,800	1,800	1,800	1,800
Street lighting cost sharing	1,500	1,500	1,500	1,500	1,500
Gas Tax Community Works grant	568,665	568,665	568,665	568,665	568,665
Casino revenue	260,000	260,000	260,000	260,000	260,000
SRCHN AF Grant	25,000	-	-	-	-
SRCHN / VIHA MOU	20,000	20,000	20,000	20,000	20,000
	1,351,965	1,301,965	1,301,965	1,301,965	1,301,965
Government Transfers and grants - Capital	1,935,665	839,629	839,629	-	-
	1,935,665	839,629	839,629	-	-
Investment income					
Interest	225,000	210,000	210,000	200,000	200,000
	225,000	210,000	210,000	200,000	200,000
Penalties and fines					
Interest	35,000	35,000	35,000	35,000	35,000
Penalties	125,000	125,000	125,000	125,000	125,000
	160,000	160,000	160,000	160,000	160,000
Licenses, permits and other					
Business licenses	65,000	65,000	65,000	65,000	65,000
Subdivision fees	70,000	70,000	70,000	70,000	70,000
Rezoning fees	70,000	70,000	70,000	70,000	70,000
Delivery vehicle licenses	3,107	3,107	3,107	3,107	3,107
Building Permit Fees	425,000	450,000	450,000	450,000	450,000
Title search	1,436	1,436	1,436	1,436	1,436
Miscellaneous	9,000	9,000	9,000	9,000	9,000
Plumbing Permit Fees	30,000	30,000	30,000	30,000	30,000
Development permits	50,000	40,000	40,000	40,000	40,000
Development variance permits	1,000	1,000	1,000	1,000	1,000
	724,543	739,543	739,543	739,543	739,543
Developer Cost Charges					
DCC - Roads	200,000	200,000	200,000	200,000	200,000
	200,000	200,000	200,000	200,000	200,000
Total	4,927,423	3,781,387	3,781,387	2,931,758	2,931,758

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
General Government Capital

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Revenues					
Transfers from Reserves					
Fire Equipment Reserve	86,000	30,000	-	-	-
Casino Reserve Fund	303,250	408,000	62,000	262,000	170,000
SPA Reserve	60,000	10,000	10,000	10,000	10,000
Capital Works Reserve (GST)	10,000	24,750	50,000	-	-
DCC Road Reserve	278,000	-	-	-	-
Community Works Reserve (Gas Tax)	868,055	925,750	683,000	200,000	-
Playing Field Reserve	330,000	-	-	-	-
Capital Asset Replacement Reserve	320,300	63,850	25,000	-	-
Carbon Tax Rebate Reserve	-	-	-	-	-
Capital Improvement Financing Reserve	145,000	-	-	-	-
	2,400,605	1,462,350	830,000	472,000	180,000
Other					
Government Grants	1,935,665	839,629	839,629	-	-
Proceeds from borrowing	400,000	500,000	-	-	-
Transfer from Surplus	300,000	100,000	100,000	100,000	-
Taxation - Transfer from General Operating	89,000	169,421	549,871	922,550	1,172,550
Total Revenues	5,125,270	3,071,400	2,319,500	1,494,550	1,352,550
Expenditures					
Council (Sooke Program for the Arts)	10,000	68,850	10,000	10,000	10,000
General Government	110,300	25,050	27,000	27,050	27,050
Buildings	300,000	115,000	200,000	260,000	175,000
Fire Department	545,000	555,000	47,500	450,500	550,500
Engineering	2,524,500	715,000	720,000	220,000	220,000
Community Projects	1,615,470	1,562,500	1,245,000	507,000	300,000
Parks Department Equipment	20,000	30,000	70,000	20,000	70,000
Total Expenditures	5,125,270	3,071,400	2,319,500	1,494,550	1,352,550

District of Sooke
Amended Financial Plan 2020 - 2024
2020 Capital Plan

			Funding Sources												
			Gen Ops Surplus	Taxes	FER	Proceeds from Borrowing	Casino	GST	Road DCC	Gas Tax	Capital Asset Replacement	Playing Field Reserve	Capital Improvement Financing	SPA	Grants/Other
Department	Project Name	2020													
Council	Arts Advisory Panel	10,000	-	-	-					-				10,000	-
		10,000	-	-	-		-	-	-	-				10,000	-
Finance	Computer Equipment Replacement Plan Website refresh Software	25,300			-					-	25,300				-
		25,000			-						25,000				
		60,000									60,000				
		110,300	-		-		-	-	-	-	110,300	-	-	-	-
Buildings	Building Repairs Furniture replacement	275,000	100,000	69,000			-				106,000				
		25,000									25,000				
		300,000	100,000	69,000	-		-	-	-	-	131,000	-		-	-
	Replacement of Engine 3 (201) Critical Equipment Replacement Replacement of Car 1 (211)	400,000				400,000									
		80,000			80,000										
		65,000			6,000						59,000				
		545,000	-	-	86,000	400,000	-	-	-	-	59,000	-		-	-
	Five Year Road Program EV Chargers Church Road Widening Design Throup Connector Design Otter Point Road Sidewalk Design Transit Stops and Street Lights MOTI Otter Point Sidewalks Murray Road Drainage Improvements	700,000		-			160,000			540,000	-				
		48,500								48,500					
		200,000							122,000	78,000					
		256,000							156,000	100,000					
		50,000								5,000			45,000		
		20,000		20,000				-		-					
		1,100,000	200,000												900,000
		150,000					50,000				-		100,000		
		2,524,500	200,000	20,000	-		210,000	-	278,000	771,500	-	-	145,000	-	900,000
		Projects	DeMamiel Creek Connector Memorial Wall - Whiffin Spit Parks and Trails Master Plan Parks Asset Repairs DeMamiel Bridge Crossing Study Multi-Sport Court Box - Sun River	201,720					12,500			43,555			
50,000													50,000		
43,750							43,750								
50,000								10,000		40,000	-				
50,000							37,000			13,000					
1,220,000											330,000			890,000	
1,615,470	-			-	-		93,250	10,000	-	96,555	-	330,000		50,000	1,035,665
Parks Department	Parks Dept. Equipment			20,000		-			-	-			20,000		
		5,125,270	300,000	89,000	86,000	400,000	303,250	10,000	278,000	868,055	320,300	330,000	145,000	60,000	1,935,665

District of Sooke
Amended Financial Plan 2020 - 2024
2021 Capital Plan

Department	Project Name	2021	Funding Sources									
			Gen Ops Surplus	Taxes	Proceeds from Borrowing	FER	Casino	GST	Gas Tax	Capital Asset Replacement	SPA Reserve	Other Grants
Council	Arts Advisory Panel	10,000	-	-		-			-		10,000	-
Legislative Services	Vault	58,850								58,850		
		68,850	-	-	-	-	-	-	-	58,850	10,000	-
Finance	Computer Equipment Replacement Plan	25,050		20,050		-				5,000		-
		25,050	-	20,050	-	-	-	-	-	5,000	-	-
Buildings	Building Repairs Furniture replacement	100,000	100,000									
		15,000		15,000								
		115,000	100,000	15,000	-	-	-	-	-	-	-	-
Fire Department	Critical Equipment Replacement Replace 206 Brush	55,000		25,000		30,000						
		500,000		-	500,000	-			-			
		555,000	-	25,000	500,000	30,000	-	-	-	-	-	-
Engineering	Five Year Road Program Streetlight Installation and Transit Stops	700,000							700,000			
		15,000		15,000								
		715,000	-	15,000	-	-	-	-	700,000	-	-	-
Community Projects	Kaltasin Access to Water	35,000					22,500	3,750	8,750			
	Whiffin Spit Projects	125,000	-	75,000			50,000					
	Welcome to Sooke Illumination Sign	7,500		2,000			5,500					
	Dog Park	50,000					50,000					
	Ed MacGregor Vault & Water	75,000							75,000	-		
	DeMamiel Bridge Crossing	1,145,000		17,371			125,000	21,000	142,000			839,629
	Parks Asset Repairs	100,000					100,000					
	Access to Water	25,000					25,000					
		1,562,500	-	94,371	-	-	378,000	24,750	225,750	-	-	839,629
Parks Department	Parks Dept Equipment			-	-	-	30,000					
		30,000										
Total		3,071,400	100,000	169,421	500,000	30,000	408,000	24,750	925,750	63,850	10,000	839,629

District of Sooke
Amended Financial Plan 2020 - 2024
2022 Capital Plan

Department	Project Name	2022	Funding Sources							
			Gen Ops Surplus	Taxes	Casino	GST	Gas Tax	Capital Asset Replacement	SPA Reserve	Other Grants
Council	Arts Advisory Panel	10,000	-	-			-		10,000	-
		10,000	-	-	-	-	-	-	10,000	-
Finance	Computer Equipment Replacement Plan Website Refresh	25,000		25,000			-			-
		2,000		2,000		-				
		27,000	-	27,000	-	-	-	-	-	-
Buildings	Building Repairs			-						
		200,000	100,000	100,000						
		200,000	100,000	100,000	-	-	-	-	-	-
Fire Department	Critical Equipment Replacement	-								
		47,500		47,500						
		47,500	-	47,500	-	-	-	-	-	-
Engineering	Five Year Road Program Streetlight Installation and Transit Stops	700,000		167,000			533,000			
		20,000		20,000						
		720,000	-	187,000	-	-	533,000	-	-	-
Community Projects	Parks Asset Repairs DeMamiel Bridge Crossing	100,000		63,000	12,000			25,000		
		1,145,000		55,371	50,000	50,000	150,000			839,629
		1,245,000	-	118,371	62,000	50,000	150,000	25,000	-	839,629
Parks Equipment	Parks Dept. Equipment									
		70,000		70,000	-					
Total		2,319,500	100,000	549,871	62,000	50,000	683,000	25,000	10,000	839,629

**District of Sooke
Amended Financial Plan 2020 - 2024
2023 Capital Plan**

Department	Project Name	2023	Funding Sources				
			Gen Ops Surplus	Taxes	Casino	Gas Tax	SPA Reserve
Council	Arts Advisory Panel	10,000	-	-		-	10,000
		10,000	-	-	-	-	10,000
Finance	Computer Equipment Replacement Plan Website Refresh	25,050		25,050		-	
		2,000		2,000		-	
		27,050	-	27,050	-	-	-
Buildings	Building Repairs Firehall 2 Repairs Capital Maintenance Admin and FH 1	200,000	100,000	100,000			
		10,000		10,000			
		50,000		50,000			
		260,000	100,000	160,000	-	-	-
Fire Department	Critical Equipment Replacement Replace 204 Engine	-					
		50,500		50,500			
		400,000		400,000			
		450,500	-	450,500	-	-	-
Engineering	Road Maintenance Streetlight Installation and Transit Stops	200,000				200,000	
		20,000		20,000			
		220,000	-	20,000	-	200,000	-
Community Projects	Parks Asset Repairs Trailhead Improvements Splash Park						
		107,000		15,000	92,000		
		100,000		100,000			
		300,000		150,000	150,000		
		507,000	-	265,000	242,000	-	-
Parks Equipment	Parks Dept. Equipment						
		20,000		-	20,000		
Total		1,494,550	100,000	922,550	262,000	200,000	10,000

**District of Sooke
Amended Financial Plan 2020 - 2024
2024 Capital Plan**

Department	Project Name	2024	Funding Sources		
			Taxes	Casino	SPA Reserve
Council	Arts Advisory Panel	10,000	-		10,000
		10,000	-	-	10,000
Finance	Computer Equipment Replacement Plan Website Refresh	25,050	25,050		
		2,000	2,000		
		27,050	27,050	-	-
Buildings	Building Maintenance Office Equipment	150,000	150,000		
		25,000	25,000		
		175,000	175,000	-	-
Fire Department	Critical Equipment Replacement Replace Engine 204	-			
		50,500	50,500		
		500,000	500,000		
		550,500	550,500	-	-
Engineering	Road Maintenance Streetlight Installation and Transit Stops	200,000	200,000		
		20,000	20,000		
		220,000	220,000	-	-
Community Projects	Parks Asset Repairs Trailhead Improvements				
		200,000	200,000		
		100,000	-	100,000	
		300,000	200,000	100,000	-
Parks Equipment	Parks Dept. Equipment				
		70,000	-	70,000	
Total		1,352,550	1,172,550	170,000	10,000

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Council, CAO, Office Administration

Council	2020	2021	2022	2023	2024
Salaries	120,000	121,800	123,627	125,481	127,364
Benefits	1,600	1,600	1,600	1,600	1,600
Travel/conferences/education	15,000	30,000	30,000	30,000	30,000
Public and Government relations	6,500	6,500	6,500	6,500	6,500
Primary Health Care Services Working Group	5,000	5,000	5,000	5,000	5,000
Events (Levee, Parade)	10,000	10,000	10,000	10,000	10,000
Sponsorships	2,500	2,500	2,500	2,500	2,500
Communities in Bloom	2,500	2,500	2,500	2,500	2,500
Contingency	80,000	80,000	80,000	80,000	80,000
Community Grants	-	65,000	65,000	65,000	65,000
EMCS Theatre Seats	25,000	-	-	-	-
Sooke Food Bank - Milk Program	10,000	10,000	10,000	10,000	10,000
Canada Day Fireworks	3,000	3,000	3,000	3,000	3,000
Sooke Philharmonic Society	7,000	7,000	7,000	7,000	7,000
Sooke Community Arts Council	7,000	7,000	7,000	7,000	7,000
Wild Wise Sooke	7,000	7,000	7,000	7,000	7,000
EMCS Student Art Bus Shelter	1,600	1,600	1,600	1,600	1,600
Sooke Canada Day	-	30,000	30,000	30,000	30,000
Sooke Fine Arts Society	7,000	7,000	7,000	7,000	7,000
Sooke Christmas Bureau	15,000	15,000	15,000	15,000	15,000
	325,700	412,500	414,327	416,181	418,064
<i>Community Service Agreements:</i>					
Sooke Region Community Health Initiative	23,409	23,877	24,355	24,842	25,339
Sooke Region Community Health Network MOU VIHA	20,000	20,000	20,000	20,000	20,000
Sooke Region Community Health Network UBCM Grant	25,000	-	-	-	-
Sooke Community Association	29,131	29,714	30,308	30,914	31,533
Sooke Region Tourism Association	23,929	24,408	24,896	25,394	25,902
Visitor Information Centre	27,183	27,727	28,281	28,847	29,424
<i>Total Community Service Agreements</i>	148,652	125,725	127,840	129,997	132,197
<i>Total Council</i>	474,352	538,225	542,167	546,178	550,260

Note 1: The CRD Arts Development Service is included on the CRD Requisition and is not part of Municipal Property Taxes.

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Council, CAO, Office Administration

CAO's Office

Salaries	190,000	274,800	280,296	285,902	291,620
Benefits	39,286	53,201	53,898	54,608	55,333
Travel	3,500	3,500	3,500	3,500	3,500
Memberships	18,422	18,500	18,500	18,500	18,500
Professional Development	10,000	10,000	10,000	10,000	10,000
Contractor	15,000	15,000	-	-	-
Legal	135,000	137,700	140,454	143,263	146,128
OCP	75,000	100,000	25,000	7,500	7,500
Operational Review	-	-	-	-	-
Strategic Plan	5,000	5,000	5,000	25,000	25,000
Operating Contingency	50,000	50,000	50,000	50,000	50,000
Subtotal CAO's Office	541,208	667,701	586,648	598,273	607,581
Less: allocation to Sewer Fund (13%)	(70,357)	(86,801)	(76,264)	(77,775)	(78,986)
Total CAO's Office	470,851	580,900	510,383	520,498	528,595

Office Administration (HR & Property Maintenance)

Salaries	78,392	133,043	146,533	149,464	152,453
Benefits	18,962	34,485	36,530	36,945	37,369
Memberships	750	750	750	750	750
Professional Development	2,500	2,500	2,500	2,500	2,500
Recruitment costs	5,000	5,000	5,000	5,000	5,000
Software	3,900	3,900	3,900	3,900	3,900
Occupational Health Safety and Wellness	10,000	10,000	10,000	10,000	10,000
Water	600	600	600	600	600
Electricity	14,000	14,000	14,000	14,000	14,000
Waste removal	1,800	1,800	1,800	1,800	1,800
Security	550	550	550	550	550
Property maintenance	175,000	125,000	125,000	125,000	125,000
Subtotal Office Administration	311,454	331,628	347,163	350,509	353,922
Less: allocation to Sewer Fund (13%)	(40,489)	(43,112)	(45,131)	(45,566)	(46,010)
Total Office Administration	270,965	288,516	302,032	304,943	307,912

**District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Legislative Services**

Corporate Services	2020	2021	2022	2023	2024
Salaries	331,831	338,468	345,237	352,142	359,185
Benefits	82,048	83,098	84,018	84,949	85,900
Professional Development	15,000	20,000	20,000	20,000	20,000
Memberships	3,000	3,000	3,000	3,000	3,000
Hospitality and meals	1,700	1,700	1,700	1,700	1,700
Elections	500	500	17,500	500	500
Legislative Dues/Subscriptions	1,500	1,500	1,500	1,500	1,500
Advertising/Communications	25,000	25,000	25,000	25,000	25,000
Freight/courier	600	600	600	600	600
Postage	6,000	6,000	6,000	6,000	6,000
Office supplies	20,000	20,000	20,000	20,000	20,000
Subscriptions and Corporate Memberships	9,000	9,000	9,000	9,000	9,000
Records management and offsite storage	10,000	10,000	10,000	10,000	10,000
Operating supplies	5,000	5,000	5,000	5,000	5,000
Subtotal before allocation	511,179	523,866	548,555	539,391	547,385
Less: allocation to Sewer Fund (13%)	(66,453)	(68,103)	(71,312)	(70,121)	(71,160)
Total Corporate Services	444,726	455,763	477,243	469,270	476,225
Bylaw					
Salaries	212,233	216,478	220,807	225,223	229,728
Benefits	49,384	50,046	50,640	51,246	51,864
Professional Development	4,000	4,000	4,000	4,000	4,000
Protective Clothing/Gear	4,000	4,000	4,000	4,000	4,000
Supplies	1,500	1,500	1,500	1,500	1,500
Memberships	500	500	500	500	500
Vehicle Insurance	2,200	2,200	2,200	2,200	2,200
Vehicle Fuel	3,000	3,000	3,000	3,000	3,000
Vehicle Maintenance	1,000	1,000	1,000	1,000	1,000
Total Bylaw	277,817	282,724	287,647	292,669	297,791
Subtotal before amortization	722,543	738,487	764,890	761,940	774,016
Amortization - General Government	151,902	153,000	153,000	153,000	153,000
Total Legislative Services	874,446	891,487	917,890	914,940	927,016

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Financial Services

Financial Services	2020	2021	2022	2023	2024
Financial Administration					
Salaries	392,571	416,742	425,077	433,579	442,250
Benefits	97,787	101,220	102,498	103,801	105,101
Professional Development	8,750	10,000	10,000	10,000	10,000
Memberships	2,700	2,700	2,700	2,700	2,700
Tax adjustments	1,500	1,500	1,500	1,500	1,500
Banking	9,000	9,000	9,000	9,000	9,000
Property Tax Interest Expense (prepayment)	5,300	5,300	5,300	5,300	5,300
Tax forms and supplies	8,600	8,600	8,600	8,600	8,600
Property Tax Stabilization contingency	12,000	12,000	12,000	12,000	12,000
Interest on Refundable Deposits	5,000	5,000	5,000	5,000	5,000
Audit	40,000	40,000	40,000	40,000	40,000
Insurance premiums (property and liability)	153,074	155,000	155,000	155,000	155,000
Insurance contingency	10,000	10,000	10,000	10,000	10,000
Insurance claims	12,000	12,000	12,000	12,000	12,000
	758,282	789,063	798,675	808,479	818,451
Information Technology					
Salaries	226,672	231,205	235,829	240,546	245,357
Benefits	51,332	52,011	52,618	53,237	53,869
Professional Development	8,750	8,750	8,750	8,750	8,750
Telephone	5,000	5,000	5,000	5,000	5,000
Copy/service charges	4,500	4,500	4,500	4,500	4,500
Equipment lease/rental	32,652	38,243	38,243	38,243	38,243
Website maintenance	2,000	2,000	2,000	2,000	2,000
Software Licensing	135,000	139,189	139,189	139,189	139,189
Staff IT Software Training	6,300	6,300	6,300	6,300	6,300
LAN/PC's/Networking/Internet	45,720	45,720	45,720	45,720	45,720
	517,926	532,918	538,149	543,485	548,927
Subtotal	1,276,208	1,321,981	1,336,824	1,351,964	1,367,378
Less: Allocation to Sewer Fund (13%)	(165,907)	(171,858)	(173,787)	(175,755)	(177,759)
Total Financial Services	1,110,301	1,150,123	1,163,037	1,176,209	1,189,619

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Planning and Development

Planning and Development	2020	2021	2022	2023	2024
Planning					
Salaries	356,337	374,854	382,351	389,998	397,798
Benefits	84,401	86,953	87,939	88,928	89,936
Specialty office supplies	1,400	1,400	1,400	1,400	1,400
Travel	500	500	500	500	500
Professional Development	12,500	15,000	15,000	15,000	15,000
Memberships	5,500	5,500	5,500	5,500	5,500
	460,638	484,206	492,690	501,326	510,134
Subdivision					
Salaries	118,331	132,088	134,730	137,424	140,173
Benefits	27,168	28,981	29,324	29,666	30,014
Professional Development	2,100	2,205	2,315	2,431	2,553
Memberships	1,200	1,200	1,200	1,200	1,200
	148,799	164,474	167,569	170,721	173,940
Building Safety					
Salaries	368,030	411,424	431,530	440,161	448,964
Benefits	92,363	100,044	102,852	104,034	105,239
Supplies	1,500	1,500	1,500	1,500	1,500
Professional Development	6,750	8,000	8,000	7,500	7,500
Memberships	1,000	1,000	1,000	1,000	1,000
Vehicle maintenance	2,500	2,500	2,500	2,500	2,500
Vehicle fuel	2,000	2,000	2,000	2,000	2,000
Vehicle insurance	3,300	2,200	2,200	2,200	2,200
	477,444	528,667	551,583	560,895	570,903
Total Planning and Development	1,086,881	1,177,348	1,211,842	1,232,942	1,254,977

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Operations

Operations	2020	2021	2022	2023	2024
Engineering					
Salaries	228,655	241,916	246,755	251,690	256,723
Benefits	57,874	59,705	60,381	61,070	61,772
Vehicle Insurance	1,600	1,600	1,650	1,650	1,650
Vehicle Maintenance	1,000	1,000	1,000	1,000	1,000
Fuel	500	500	500	500	500
Specialty office supplies	500	500	500	500	500
Travel	500	500	500	500	500
Professional Development	12,000	12,000	12,000	12,000	12,000
Memberships	1,000	1,000	1,000	1,000	1,000
Consulting	25,000	10,000	10,000	10,000	10,000
	328,629	328,722	334,285	339,909	345,646
Contract Services					
Highway Maintenance Contract	357,000	364,140	371,423	427,136	491,207
Line Painting and Signage	50,000	50,000	50,000	50,000	50,000
Rainwater Infrastructure Maintenance	100,000	100,000	100,000	100,000	100,000
Public Works Yard Maintenance	5,000	5,000	5,000	5,000	5,000
	512,000	519,140	526,423	582,136	646,207
Street lighting and Traffic control					
Street lighting electricity - BC Hydro	89,250	93,713	98,398	103,318	108,484
Street lighting electricity - District	31,500	33,075	34,729	36,465	38,288
Street lighting contracted maintenance - District	8,500	8,500	8,500	8,500	8,500
Traffic lights electricity	3,500	3,500	3,500	3,500	3,500
Crossing guards	23,000	23,000	23,000	23,000	23,000
	155,750	161,788	168,127	174,783	181,772
Geographic Information Services					
Salaries	184,600	196,981	200,921	204,939	209,038
Benefits	43,718	45,377	45,897	46,428	46,969
Memberships	3,000	3,000	3,000	3,000	3,000
Specialty Office Supplies	1,300	1,300	1,300	1,300	1,300
Professional Development	4,500	5,000	5,000	5,000	5,000
Asset Management Strategy/Plans and Training	5,000	5,000	5,000	5,000	5,000
Data acquisition and consulting	10,000	10,000	10,000	10,000	10,000
	252,118	266,658	271,118	275,667	280,307
Less: Allocation to Sewer Fund (13%)	(32,775)	(34,666)	(35,245)	(35,837)	(36,440)
	219,343	231,992	235,873	239,830	243,867

Operations	2020	2021	2022	2023	2024
Parks and Environment					
Parks salaries	410,504	479,503	549,093	560,074	571,276
Parks benefits	102,631	114,152	125,946	127,657	129,402
Parks Materials and Supplies	85,000	85,000	85,000	85,000	85,000
Parks Data and Telephone	2,295	2,295	2,295	2,295	2,295
Parks Office Expenses	2,550	2,550	2,550	2,550	2,550
Parks Vehicle Fuel	7,500	7,500	7,500	7,500	7,500
Parks Vehicle Maintenance	12,500	12,500	12,500	12,500	12,500
Parks Vehicle Insurance	6,700	6,700	6,750	6,750	6,750
Parks Memberships and Dues	1,000	1,000	1,000	1,000	1,000
Parks Training	10,500	15,000	15,000	15,000	15,000
Travel	2,000	2,000	2,000	2,000	2,000
Parks PPE and Immunization	5,000	5,000	5,000	5,000	5,000
Works Yard electricity	7,500	7,500	7,500	7,500	7,500
Hazardous vegetation control	30,000	30,000	30,000	30,000	30,000
Community Clean Up Events	6,000	6,000	6,000	6,000	6,000
Snow and Ice Removal	5,000	5,000	5,000	5,000	5,000
Seasonal Adornment	30,000	30,000	30,000	30,000	30,000
Boat Launch operating and Maintenance	5,000	5,000	5,000	5,000	5,000
Downtown Parking Lease	12,000	-	-	-	-
Harbourway Walkway License	500	500	500	500	500
	744,180	817,199	898,634	911,326	924,273
Subtotal before amortization	1,959,902	2,058,841	2,163,341	2,247,985	2,341,765
Amortization					
Amortization - Recreation and Culture	139,235	140,628	142,034	143,454	144,889
Amortization - Engineering Services	1,511,496	1,526,611	1,541,877	1,557,296	1,572,869
Amortization - Storm Sewer	111,851	112,970	114,099	115,240	116,393
Total Amortization	1,762,583	1,780,208	1,798,010	1,815,991	1,834,150
Total Operations	3,722,484	3,839,049	3,961,352	4,063,976	4,175,915

**District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Community Safety**

Community Safety	2020	2021	2022	2023	2024
Policing					
Contract with RCMP	1,990,573	2,001,073	2,448,161	2,437,661	2,437,661
Police Based Victims Services	28,684	29,258	29,843	30,440	31,048
Source Information	5,000	5,000	5,000	5,000	5,000
	2,024,257	2,035,331	2,483,004	2,473,101	2,473,709
Emergency Program					
Supplies	8,000	8,000	8,000	8,000	8,000
Office supplies	800	800	800	800	800
EOC radio operations	2,000	2,000	2,000	2,000	2,000
Emergency Program Vehicle Maintenance	1,000	1,000	1,000	1,000	1,000
Communications	4,000	4,000	4,000	4,000	4,000
Professional Development	4,000	4,000	4,000	4,000	4,000
Volunteer Training General	2,000	2,000	2,000	2,000	2,000
Annual Exercise	-	2,000	2,000	2,000	2,000
Emergency planning - outside services (ESS Director)	4,200	4,200	4,200	4,200	4,200
	26,000	28,000	28,000	28,000	28,000
Fire Department					
Administration					
Salaries	854,994	957,399	991,677	1,015,251	1,035,556
Benefits	228,181	256,231	262,677	266,983	270,695
Operating supplies	3,000	3,000	3,000	3,000	3,000
Office supplies	1,500	1,500	1,500	1,500	1,500
Office equipment leases	2,000	2,000	2,000	2,000	2,000
Staff Training	18,000	18,000	18,000	18,000	18,000
OH&S training	1,000	1,000	1,000	1,000	1,000
Memberships	1,500	1,500	1,500	1,500	1,500
Subscriptions	1,500	1,500	1,500	1,500	1,500
Hospitality - operating supplies	5,000	5,000	5,000	5,000	5,000
Appreciation Dinner	1,076	13,000	13,000	13,000	13,000
	1,117,750	1,260,130	1,300,853	1,328,734	1,352,751
Volunteer Firefighters					
Duty officer remuneration	37,240	37,240	37,240	37,240	37,240
Volunteer duty crew remuneration	53,881	53,881	53,881	53,881	53,881
Relief worker wages/remuneration	18,000	18,000	18,000	18,000	18,000
Volunteer Performance Incentive (Paid on Call)	91,754	99,878	143,989	143,989	143,989
Volunteer Association Payment	37,779	37,779	37,779	37,779	37,779
EAP Benefits	1,512	1,512	1,512	1,512	1,512
WCB Benefits	450	450	450	450	450
Medical testing	3,100	3,100	3,100	3,100	3,100
Behavioural Health and Wellness CISM	5,100	5,100	5,100	5,100	5,100
Recruitment	3,000	3,000	3,000	3,000	3,000
	251,816	259,940	304,051	304,051	304,051

Community Safety	2020	2021	2022	2023	2024
Training					
Courses and certifications	41,000	41,000	41,000	41,000	41,000
Travel and expenses	3,000	3,000	3,000	3,000	3,000
Driver certification / air brakes	1,000	1,000	1,000	1,000	1,000
Audio visual repair and replacement	500	500	500	500	500
Operating supplies	1,855	1,855	1,855	1,855	1,855
	47,355	47,355	47,355	47,355	47,355
Telecommunications					
CREST	65,000	65,000	65,000	65,000	65,000
Telephone and Data services	5,000	5,000	5,000	5,000	5,000
Radio and pager maintenance	1,000	1,000	1,000	1,000	1,000
Repairs general	2,500	2,500	2,500	2,500	2,500
	73,500	73,500	73,500	73,500	73,500
Inspections and Prevention					
Operating supplies	1,000	1,000	1,000	1,000	1,000
Community Education	2,000	2,000	2,000	2,000	2,000
	3,000	3,000	3,000	3,000	3,000
Station Maintenance					
Fire Hall #1					
Security	1,800	1,800	1,800	1,800	1,800
Hydro	14,000	14,000	14,000	14,000	14,000
Gas	5,500	5,500	5,500	5,500	5,500
Water	1,800	1,800	1,800	1,800	1,800
General Maintenance and servicing	6,000	6,000	6,000	6,000	6,000
Garbage and recycle	2,400	2,400	2,400	2,400	2,400
Janitorial	11,000	11,000	11,000	11,000	11,000
	42,500	42,500	42,500	42,500	42,500
Fire Hall #2					
Security	1,200	1,200	1,200	1,200	1,200
Hydro	2,500	2,500	2,500	2,500	2,500
Water	300	300	300	300	300
General Maintenance and servicing	3,000	3,000	3,000	3,000	3,000
Janitorial	2,500	2,500	2,500	2,500	2,500
	9,500	9,500	9,500	9,500	9,500
Vehicle maintenance and operating					
Volunteer Mechanic Outside Service - (EVT)	1,000	1,000	1,000	1,000	1,000
Fuel	20,000	20,000	20,000	20,000	20,000
Vehicle maintenance general	37,000	37,000	37,000	37,000	37,000
Insurance premiums	13,000	14,000	14,500	14,500	15,000
Tire replacement	10,000	6,500	6,500	6,500	6,500
Repairs or fabrication	2,000	2,000	2,000	2,000	2,000
	83,000	80,500	81,000	81,000	81,500
Debt Servicing (see Debt Servicing and Transfers)	305,437	413,060	413,060	413,060	413,060

Community Safety	2020	2021	2022	2023	2024
Equipment maintenance					
Operation and Maintenance	30,000	30,000	30,000	30,000	30,000
SCBA maintenance	6,500	6,500	6,500	6,500	6,500
SCBA Cylinder Replacement Program	10,500	5,500	2,500	2,500	2,500
SCBA Units	40,000	20,000	10,000	10,000	10,000
Small tools and equipment replacement	7,500	7,500	7,500	7,500	7,500
Other outside services	10,000	10,000	10,000	10,000	10,000
	104,500	79,500	66,500	66,500	66,500
Protective Clothing					
Turnout gear replacement	30,000	30,000	30,000	30,000	30,000
Turnout gear repair	4,000	4,000	4,000	4,000	4,000
Turnout gear operating supplies	8,000	8,000	8,000	8,000	8,000
	42,000	42,000	42,000	42,000	42,000
Uniforms					
Dress uniforms and regalia	8,000	8,000	8,000	8,000	8,000
Stationwear and boots	14,500	14,500	14,500	14,500	14,500
Cleaning and repair	3,500	3,500	3,500	3,500	3,500
	26,000	26,000	26,000	26,000	26,000
Other					
Hydrant Painting/Collars	-	-	-	-	-
Medical supplies	8,500	8,500	8,500	8,500	8,500
East Sooke Fire Contract	45,000	45,000	45,000	45,000	45,000
	53,500	53,500	53,500	53,500	53,500
Total Fire Department and ESS	2,185,858	2,418,485	2,490,819	2,518,700	2,543,217
Total Community Safety, before amortization	4,210,115	4,453,815	4,973,823	4,991,801	5,016,926
Less Debt Servicing (shown separately)	-305,437	-413,060	-413,060	-413,060	-413,060
Subtotal before amortization	3,904,678	4,040,755	4,560,763	4,578,741	4,603,866
Amortization - Community Safety	262,687	265,000	265,000	265,000	265,000
Total Community Safety (less debt)	4,167,366	4,305,755	4,825,763	4,843,741	4,868,866

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Sewer Operations

Sewer Operations	2020	2021	2022	2023	2024
Revenues					
Operating					
Parcel Tax	2,270,481	2,327,243	2,385,424	2,445,060	2,506,186
Sewer Generation Charge	466,242	468,573	470,916	473,271	475,637
DCC - Wastewater	180,000	180,000	180,000	180,000	180,000
Serviceability Fees	15,000	15,000	15,000	15,000	15,000
Proceeds from Borrowing/Grants	-	-	-	-	-
Transfer from Sewer Reserve	424,126	-	-	-	-
Transfer from DCC Wastewater Reserve	50,000	-	-	-	-
	3,405,849	2,990,816	3,051,340	3,113,330	3,176,823
Amortization offset	502,864	507,892	512,971	518,101	523,282
Total Revenues	3,908,713	3,498,708	3,564,311	3,631,431	3,700,105
Expenditures					
Operating					
Salaries	488,410	512,952	523,211	533,675	544,349
Benefits	118,028	121,499	122,885	124,299	125,735
Operator overtime	67,996	67,996	67,996	67,996	67,996
	674,434	702,447	714,092	725,970	738,079
Operating costs:					
Contractors and Consultants	450,000	350,000	350,000	350,000	350,000
Materials and Supplies	60,000	60,000	60,000	60,000	60,000
Serviceability Studies	15,000	15,000	15,000	15,000	15,000
Freight and Courier	2,100	2,100	2,100	2,100	2,100
Chemicals	102,000	102,000	102,000	102,000	102,000
Vehicle Insurance	3,100	3,100	3,150	3,150	3,150
Licenses	1,200	1,200	1,200	1,200	1,200
Hydro Charges	85,285	85,285	85,285	85,285	85,285
Water Charges	3,000	3,000	3,000	3,000	3,000
Telephones and Data lines	18,585	18,585	18,585	18,585	18,585
Stationary, Printing and Office Expenses	2,500	2,500	2,500	2,500	2,500
Office machines and Furniture	2,000	2,000	2,000	2,000	2,000
Software	2,000	2,000	2,000	2,000	2,000
Computer Charges	3,000	3,000	3,000	3,000	3,000
Vehicle Fuel	6,000	6,000	6,000	6,000	6,000
Vehicle Maintenance and Expenses	4,000	4,000	4,000	4,000	4,000
Memberships and Professional Dues	2,000	2,000	2,000	2,000	2,000
Travel	6,500	6,500	6,500	6,500	6,500
Training and Tuition	10,000	10,000	10,000	10,000	10,000
	778,270	678,270	678,320	678,320	678,320

Allocated admin costs:					
- Financial Services	165,907	171,858	173,787	175,755	177,759
- Legislative Services	66,453	68,103	71,312	70,121	71,160
- Geographic Information Services	32,775	34,666	35,245	35,837	36,440
- CAO and HR	110,846	129,913	121,395	123,342	124,995
	<u>375,982</u>	<u>404,538</u>	<u>401,740</u>	<u>405,055</u>	<u>410,354</u>
Other operating costs					
Asset Management and other Long Term Plans	12,500	12,500	12,500	12,500	12,500
Transfer to DCC Wastewater Reserve	180,000	180,000	180,000	180,000	180,000
Transfer to Sewer Reserve	-	103,542	565,169	361,967	408,050
Amortization	502,864	507,892	512,971	518,101	523,282
	<u>695,364</u>	<u>803,934</u>	<u>1,270,640</u>	<u>1,072,568</u>	<u>1,123,832</u>
Total Operating Expenditures	2,524,049	2,589,189	3,064,792	2,881,913	2,950,586
Sewer Debt					
MFA Long Term debt - principal repayment	295,519	295,519	295,519	295,519	295,519
MFA Long Term debt - interest repayment	154,000	154,000	154,000	154,000	154,000
MFA Long Term Debt principal and interest	-	-	-	-	-
Total Sewer Debt	449,519	449,519	449,519	449,519	449,519
Capital					
DCC Capital Projects	-	-	-	-	-
Capital Projects	435,145	5,000	-	-	-
Capital Improvements	500,000	400,000	-	250,000	250,000
Renewal Projects	-	55,000	50,000	50,000	50,000
Total Capital expenditures	935,145	460,000	50,000	300,000	300,000
Total Expenditures	3,908,713	3,498,708	3,564,311	3,631,432	3,700,105
Sewer Operations Surplus (Deficit)	- 0	0	0	- 0	0

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Sewer Expansion

Sewer Expansion	2020	2021	2022	2023	2024
Revenues					
Operating					
Parcel Tax	-	-	-		500,500
Sewer Generation Fees	-	-	-		91,000
Proceeds from Borrowing			1,056,809	911,373	
Proceeds from Grants		621,500	2,905,732	1,079,560	
DCC - Wastewater	-		81,712	255,723	
	-	621,500	4,044,253	2,246,656	591,500
Amortization offset	-	-	-	-	150,000
Total Revenues	-	621,500	4,044,253	2,246,656	741,500
Expenditures					
Operating					
Contractors and Consultants	-	-	-	80,000	257,500
Materials and Supplies	-	-	-	5,077	75,544
Freight and Courier	-	-	-	-	2,000
Chemicals	-	-	-	-	48,110
Licenses	-	-	-	-	1,200
Hydro Charges	-	-	-	-	25,000
Water Charges	-	-	-	-	6,500
Software	-	-	-	-	2,000
Computer Charges	-	-	-	-	3,000
	-	-	-	85,077	420,854
Amortization	-	-	-	-	150,000
Total Operating Expenditures	-	-	-	85,077	570,854
Sewer Debt					
MFA Long Term debt - principal repayment	-	-	66,361	122,686	122,686
MFA Long Term debt - interest repayment	-	-	15,351	47,960	47,960
Total Sewer Debt	-	-	81,712	170,646	170,646
Capital					
Expansion Project		621,500	3,962,541	1,990,933	-
Total Capital Expenditures	-	621,500	3,962,541	1,990,933	-
Total Expenditures	-	621,500	4,044,253	2,246,656	741,500
Sewer Fund Surplus (Deficit)	-	-	-	-	-

District of Sooke
Amended 2020 to 2024 Five Year Financial Plan
Reserve Funds

Description	2020	2021	2022	2023	2024
Fire Protection Reserve					
Opening Balance	41,399	30,399	399	399	399
Transfer In	75,000	-	-	-	-
Transfer Out	(86,000)	(30,000)	-	-	-
Interest	-	-	-	-	-
Closing Balance	30,399	399	399	399	399
Park Land Reserve					
Opening Balance	290,024	290,024	290,024	290,024	290,024
Transfer In	-	-	-	-	-
Transfer Out	-	-	-	-	-
Interest	-	-	-	-	-
Closing Balance	290,024	290,024	290,024	290,024	290,024
Land Sale Reserve					
Opening Balance	99,533	99,533	99,533	99,533	99,533
Transfer In	-	-	-	-	-
Transfer Out	-	-	-	-	-
Interest	-	-	-	-	-
Closing Balance	99,533	99,533	99,533	99,533	99,533
Casino Revenue Reserve					
Opening Balance	195,611	152,361	4,361	202,361	200,361
Transfer In	260,000	260,000	260,000	260,000	260,000
Transfer Out	(303,250)	(408,000)	(62,000)	(262,000)	(170,000)
Interest	-	-	-	-	-
Closing Balance	152,361	4,361	202,361	200,361	290,361
Sooke Program Arts Reserve					
Opening Balance	74,493	26,493	28,493	30,493	33,993
Transfer In	12,000	12,000	12,000	13,500	13,500
Transfer Out	(60,000)	(10,000)	(10,000)	(10,000)	(10,000)
Interest	-	-	-	-	-
Closing Balance	26,493	28,493	30,493	33,993	37,493
Seniors/Youth Facility Reserve					
Opening Balance	254,915	254,915	254,915	254,915	254,915
Transfer In (from Casino)	-	-	-	-	-
Transfer Out	-	-	-	-	-
Interest	-	-	-	-	-
Closing Balance	254,915	254,915	254,915	254,915	254,915

Description		2020		2021		2022		2023		2024
Capital Works Reserve (GST)										
Opening Balance		25,737		35,737		30,987		987		20,987
Transfer In		20,000		20,000		20,000		20,000		20,000
Transfer Out		(10,000)		(24,750)		(50,000)		-		-
Interest		-		-		-		-		-
Closing Balance		35,737		30,987		987		20,987		40,987
Emergency Road Repair and Snow Removal										
Opening Balance		171,443		161,443		151,443		150,000		150,000
Transfer In		-		-		-		-		-
Transfer Out		(10,000)		(10,000)		(1,443)		-		-
Interest		-		-		-		-		-
Closing Balance		161,443		151,443		150,000		150,000		150,000
Capital Improvement Financing Reserve										
Opening Balance		134,225		1,225		13,225		25,225		37,225
Transfer In		12,000		12,000		12,000		12,000		12,000
Transfer Out		(145,000)		-		-		-		-
Interest		-		-		-		-		-
Closing Balance		1,225		13,225		25,225		37,225		49,225
Community Amenities/Affordable Housing Reserve										
Opening Balance		90,003		90,003		90,003		90,003		90,003
Transfer In		-		-		-		-		-
Transfer Out		-		-		-		-		-
Interest		-		-		-		-		-
Closing Balance		90,003		90,003		90,003		90,003		90,003
Playing Field Reserve										
Opening Balance		405,000		75,000		75,000		75,000		75,000
Transfer In		-		-		-		-		-
Transfer Out		(330,000)		-		-		-		-
Interest		-		-		-		-		-
Closing Balance		75,000		75,000		75,000		75,000		75,000

Description		2020		2021		2022		2023		2024
Capital Asset Replacement Reserve										
Opening Balance		402,617		129,520		37,881		5,205		146
Transfer In		273,400		293,531		313,645		316,260		322,127
Transfer Out		(546,497)		(385,170)		(346,320)		(321,320)		(321,320)
Interest		-		-		-		-		-
Closing Balance		129,520		37,881		5,205		146		953
Road DCC Reserve										
Opening Balance		3,216,756		3,138,756		3,338,756		3,538,756		3,738,756
Transfer In		200,000		200,000		200,000		200,000		200,000
Transfer Out		(278,000)		-		-		-		-
Interest		-		-		-		-		-
Closing Balance		3,138,756		3,338,756		3,538,756		3,738,756		3,938,756
Wastewater DCC Reserve										
Opening Balance		343,265		473,265		653,265		833,265		1,013,265
Transfer In		180,000		180,000		180,000		180,000		180,000
Transfer Out		(50,000)		-		-		-		-
Interest		-		-		-		-		-
Closing Balance		473,265		653,265		833,265		1,013,265		1,193,265
Community Works Reserve (Gas Tax)										
Opening Balance		874,720		540,830		149,245		411		334,576
Transfer In		568,665		568,665		568,665		568,665		568,665
Transfer Out		(902,555)		(960,250)		(717,500)		(234,500)		(34,500)
Interest		-		-		-		-		-
Closing Balance		540,830		149,245		411		334,576		868,741
Sewer Reserve Fund										
Opening Balance		1,087,753		663,627		767,169		1,332,338		1,694,305
Transfer In		-		103,542		565,169		361,967		408,050
Transfer Out		(424,126)		-		-		-		-
Interest		-		-		-		-		-
Closing Balance		663,627		767,169		1,332,338		1,694,305		2,102,355
Sewer Expansion Reserve Fund										
Opening Balance		49,024		49,024		49,024		49,024		49,024
Transfer In										
Transfer Out										
Interest										
Closing Balance		49,024		49,024		49,024		49,024		49,024
Revenue Smoothing Reserve										
Opening Balance		71,000		71,000		71,000		71,000		71,000
Transfer In		-		-		-		-		-
Transfer Out		-		-		-		-		-
Interest		-		-		-		-		-
Closing Balance		71,000		71,000		71,000		71,000		71,000

Description		2020		2021		2022		2023		2024
Reserve for Future Policing Costs										
Opening Balance		337,919		422,919		507,919		257,919		7,919
Transfer In		85,000		85,000						
Transfer Out		-		-		(250,000)		(250,000)		(7,919)
Interest										
Closing Balance		422,919		507,919		257,919		7,919		0
Carbon Tax Rebate Reserve Fund										
Opening Balance		11,717		13,517		15,317		17,117		18,917
Transfer In		1,800		1,800		1,800		1,800		1,800
Transfer Out		-		-		-		-		-
Interest										
Closing Balance		13,517		15,317		17,117		18,917		20,717
Master Plans Reserve										
Opening Balance		-		-		-		40,000		80,000
Transfer In		-		-		40,000		40,000		40,000
Transfer Out		-		-		-		-		-
Interest										
Closing Balance		-		-		40,000		80,000		120,000
Other Reserves (see Financial Statements)										
Opening Balance		306,093		306,093		306,093		306,093		306,093
Transfer In		-		-		-		-		-
Transfer Out (Note 1)		-		-		-		-		-
Interest										
Closing Balance		306,093		306,093		306,093		306,093		306,093
Opening Balance		8,483,247		7,025,684		6,934,052		7,670,068		8,566,441
Transfers to Reserves		1,687,865		1,736,538		2,173,279		1,974,193		2,026,142
Transfers from Reserves		(3,145,428)		(1,828,170)		(1,437,263)		(1,077,820)		(543,739)
Interest		-		-		-		-		-
Closing Balance		7,025,684		6,934,052		7,670,068		8,566,441		10,048,844

Note 1: Transfer out for contracted snow clearing and sanding services.

Note 2: Interest is allocated to the applicable reserve funds during the year-end process (not included here).