



**Climate Change Committee Meeting**  
**Tuesday, January 21, 2020 at 5:30 p.m.**  
**Location: Council Chambers**  
**2225 Otter Point Road, Sooke, BC**

**AGENDA**

ITEM	Page #
1. <b>Call to Order</b>	
2. <b>First Nation Recognition</b>	
3. <b>Approval of the Agenda</b> THAT the committee approve the January 21, 2020, meeting agenda, as circulated.	
4. <b>Adoption of Minutes</b> THAT the committee approve the minutes from the December 17, 2019 meeting.	1
5. <b>Public Question and Comment Period</b>	
6. <b>Unfinished Business</b> 6.1. <b>2019-21 Draft CAC Action/Strat Plan</b> Committee to continue on developing plan by breaking out into their Working Groups.	7
7. <b>Reports</b> 7.1. <b>Council Resolution – December 9, 2019</b> <ul style="list-style-type: none"><li>• THAT Council request the Climate Action Committee examine best practices in terms of managing retail plastic polluting in the community.</li></ul>	19
8. <b>Roundtable &amp; 2020 Visioning Exercise</b> Opportunity to review with appreciation and a critical eye, our work in 2019 and to envision ambitions for the new year and beyond!	
9. <b>Action Items for Next Meeting</b>	
10. <b>Next Meeting</b> Tuesday, February 18, 2020 @ 5:30 p.m.	
11. <b>Adjournment</b>	





# MEETING MINUTES

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<b>Committee:</b>	Climate Change Action Committee (CCAC)				
<b>Date:</b>	December 17, 2019	<b>Location:</b>	Council Chambers	<b>Call to Order:</b>	5:30 p.m.

<b>Attendees:</b> (P=present, E=excused, A=absent)			
Councillor Tony St-Pierre, Chair	P	Diane Bernard	P
Adrienne Wass	A	Eric Nolan	P
Andrew Moore	P	Kyle Topelko	A
Catherine Keogan	P	Roland Alcock	P
Christina Schlattner	P	Susan Clarke	P
<b>Staff:</b>			
Laura Hooper, Head of Parks & Environmental Services	A	Patti Rear, Deputy Corporate Officer (Recorder)	P

**1. Call to Order**  
Councillor St-Pierre called the meeting to order at 5:35 p.m.

**2. First Nation Recognition**  
Acknowledgment that the meeting is being held on the territorial lands of the T'Sou-ke Nation.

<b>3. Approval of Agenda</b> <i>THAT the agenda for the November 19, 2019 Climate Change Action Committee meeting be approved, as circulated.</i>	<b>Moved</b>	<b>RA</b>	<b>Carried</b>	✓
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<b>4. Approval of Minutes</b> <i>THAT the minutes from the November 19, 2019 Climate Change Action Committee meeting be approved as amended.</i> (6.2.1 "Community engagement and engagement" should read "community education and engagement"; 6.2.2 Should be "Top 4" rather than "Top 3"; remove CS from the Transportation working group)	<b>Moved</b>	<b>CS</b>	<b>Carried</b>	✓
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<p><b>5. Delegations</b></p> <p>5.1 <u>Hwy 14 Expansion &amp; BC Transit Proposal for Sooke District &amp; Juan deFuca Open House Update</u></p> <p>Roland Alcock presented on the <u>Ministry of Transportation Hwy 14 project Open House</u> held on December 3, 2019 at EMCS, highlighting the updated route and projected traffic volumes the Ministry provided.</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Park and Ride will hold 50 vehicles, no plans for EV charging stations</li> <li>• The proposed Highway improvements would not lead to GHG reductions for Sooke and may well increase them; E-bikes would be better for reduction of GHG emissions, yet there is no plan for bike lanes or mention of a commuter trail from Sooke to Victoria in the plan.</li> <li>• Public feedback and submissions are being accepted online by MOTI until January 15, 2020.</li> </ul>				
<p>THAT the Committee send a letter to the Ministry of Transportation and Infrastructure regarding their concerns for the proposed Highway 14 expansion.</p>	<p><b>Moved</b></p>	<p><b>DB</b></p>	<p><b>Carried</b></p>	<p>✓</p>
<p>Diane Bernard presented on <u>BC Transit Proposal for Sooke District &amp; Juan deFuca Open House Update</u>. She indicated that there is no budget for project and expressed concerns around poor planning, no special lanes priority, for the meeting; people could not attend as they were stuck in traffic trying to get to the meeting. She suggested that District of Sooke Council need to commit support and lobby to fund a cultural shift toward public transportation including coordinating with SD62 for bus service for students</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Council meets next on January 13, 2020; would like to have a letter prepared for endorsement by the Council. Action: DB</li> <li>• perhaps a petition could be an idea to add more support following the letter</li> <li>• coordinate with Transition Sooke to encourage its own members and Sooke residents in general to forward letters or their concerns through the online survey.</li> <li>• ridership may decrease or increase based on usage stats</li> </ul>				
<p>THAT the Committee draft a letter to:</p> <p>(a) the Ministry of Transportation and Infrastructure regarding their concerns for the proposed Highway 14 expansion; AND</p> <p>(b) BC Transit regarding their concerns for the proposed Sooke District and Juan de Fuca transportation plan;</p> <p>AND forward the draft letters to the District of Sooke Council for endorsement at the January 13, 2020 Regular meeting.</p>	<p><b>Moved</b></p>	<p><b>DB</b></p>	<p><b>Carried</b></p>	<p>✓</p>

**5.2 Transition Sooke meeting update and Announcement**

Christina Schlattner and Diane Bernard presented on their attendance at the Transition Sooke “Green New Deal Town Hall” meeting held in September 2019 in which initiatives had been researched and members reported back on including:

- Transportation
- Green Energy
- Green Lifestyle
- Climate Angst – Healing Circle
- Direct Action
- Zero Waste
- Green Water Harvesting
- Water Conservation
- Forests and Oceans

Transition Sooke will be offering free seminars as part of the Sooke Region Community Health Network’s Life-Long Learning program at SEAPARC on the following dates and topics in 2020 (1 to 2:30 p.m.)

- Jan 8 – Rainwater Harvesting, Green Lifestyle/individual actions, Climate Angst/Healing
- Jan 15 Green Energy, Transportation, Divesting from Fossil Fuels
- Jan 22 – Zero Waste/Repair Café, Earth Day in Sooke, Forests & Oceans

Diane introduced members of Transition Sooke that were in the audience:

- Yvonne Court
- David Court
- Ann Clements
- Heather Phillips
- Cheryl Travis

**Discussion:**

- biking lanes and cycling trail/corridor protection is important for students getting to school; it is also a great tourism opportunity for Sooke and is becoming an attractant for vacations, especially in places like Europe.
- District of Sooke Community Grants opportunity; Transition Sooke confirmed that they would be submitting an application for 2020 regarding carpool funding.

Councillor St-Pierre would like the Committee to find ways to work in partnership with Transition Sooke and other community groups. He informed the CAC working groups (Transportation, Education and Engagement, Land Use and Development, and Food Security) that they may collaborate with other groups or the public at large to accomplish goals once the action plan is approved by Council.

**6. Public Question and Comment Period**

**Heather Phillips, Otter Point**

- Believes that Province of BC ministries should be discussing options with other organizations such as BC Hydro in order to accomplish climate action initiatives for BC communities.
- Need for a Sooke to Vic General BC Transit route; is there a way to gather that information on how many people commute to this area each day? She stated that it

costs approximately \$700/year for an employee at VGH to park their car. Is there motivation to use the bus and increase ridership?  
The Committee replied that some of these ideas will be forwarded to BC Transit in the letter from the District.

Ann Clement, Yvonne and David Court from Transition Sooke (TS)

- TS has formed a steering committee for Earth Day 50th Anniversary event in Sooke on April 22, 2020. Learning and Action will be the conduit, to appeal to a wider audience in the community, creating a springboard for action items.
- Invited CAC members to join them in the *Empowerment Manual* study group; Ann will forward information to the committee if they wish to participate on an individual basis.
- 200,000 of service hours to Sooke by BC Transit yearly and current proposal is to add 100,000 more each year.
- When will the District of Sooke discuss application of the BC Energy Step Code locally? Would like to see natural gas banned similar to what they are doing in California, as it is a large contributor to carbon in the atmosphere.

**Discussion:**

- Opportunity for a sponsorship grant from the District for Earth Day event similar to the 48<sup>th</sup> Anniversary event in 2018. Deadline will be placed on the District's website along with application forms.
- Public members were encouraged to provide as much info as they can in respects to climate initiatives, etc. to Council for either consideration or receivership at Council meetings. Deadline for submissions is generally the Wednesday preceding the meeting to the Corporate Services Office.

Robert Lee asked if there is an equivalent to the Environmental Protection Agency (EPA) in Canada? The Committee stated that the Federal Ministry in Resources and Environment would be the authority.

**7. Unfinished Business**

7.1 Climate Action Committee Action Plan

The Committee will work on the finalization of the Climate Action Committee Action Plan including tasks within the smaller working groups based on the Focus Areas contained in the plan. They took an opportunity to break into the working groups for 10 minutes to obtain a head start and reported back during the meeting on the topics:

- *Education and Engagement* – overhauled what was the initial focus to concentrate on a higher level of community engagement which included:
  - OCP objective
  - Framework for climate action plan (ie: inventory)
  - Inclusion of youth voice
  - Support efforts of other community groups and identifying the gaps
  - Monitor, engage public and act as conduit for other community groups
- *Transportation* – what is in the current workplan is pretty good thus far; local economic development and affordable housing are linked to transportation also
- *Food Security* – direction from Climate Caucus to come; will develop community plan following this direction
- *Land Use and Development* – Susan will require recruitment of people to work with her in this area, thus will reach out to other community groups such as Transition Sooke, as previously suggested.

<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Councillor St-Pierre will work with staff to obtain a structure for reporting back.</li> <li>• New information can be forwarded to the appropriate working group for consideration.</li> <li>• Official Community Plan – much of the work and research that the committee is working toward should be aligned with the development of the new OCP; if a the OCP has a committee structure, the CAC would like to be included in the process.</li> </ul>				
<p><b>7.2 <u>One Cowichan – Checklist for Municipal Climate Emergency Action</u></b>                  Councillor St-Pierre read aloud the 10 points of the checklist established from the UN Intergovernmental Panel on Climate Change’s recommendations that the One Cowichan NGO has adopted. He suggested that the committee members keep these at the forefront when completing their Areas of Focus and under the local government.</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Mitigation relevance:                         <ul style="list-style-type: none"> <li>○ is not relevant anymore in order to achieve the reductions required; adaptation is key shift of focus, culturally and socially.</li> <li>○ others felt mitigation is still important, rather prevention is no longer relevant; adaptation is strengthened when mitigation is involved</li> </ul> </li> <li>• fossil fuel production has increased rather than decreased over the time period that countries have signed on to Climate Action mitigation and adaptation initiatives.</li> </ul>				
<p><b>7.3 <u>Outstanding Items from Council</u></b>                  (From May 13, 2019 Regular Council meeting):                  a. <u>Waste Management</u>                  THAT Council direct the Climate Action Committee to research and report back on options for municipal community garbage collection.</p>				
The Committee recommends that Council appoint staff to this task to research on options for municipal community garbage collection.	<b>Moved</b>	<b>CK</b>	<b>Carried</b>	✓
<p>b. <u>Float Homes</u>                  THAT Council refer the topic of Float Home communities to the Affordable Housing Committee and Climate Action Committee for further discussion.</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Environmental impacts</li> <li>• Sea Rise</li> <li>• Current fragility of the ocean environment</li> <li>• Capacity to make a recommendation on the topic – is it within the committee’s mandate.</li> </ul>				
THAT the Committee receive the motion from Council.	<b>Moved</b>	<b>DB</b>	<b>Carried</b>	✓

<p><b>8. New Business</b>                  8.1 <u>New Terms of Reference (re: name change)</u>                   THAT the Committee receive the new Terms of Reference approved by Council at the Regular Council meeting held on  <i>(opposed by DB and SC)</i></p>	<b>Moved</b>	<b>CK</b>	<b>Carried</b>	<b>✓</b>
<p>8.2 <u>Resignation from Committee – Adrienne Wass</u>                   THAT the Committee accepts Ms. Wass’ resignation email.</p>	<b>Moved</b>	<b>AM</b>	<b>Carried</b>	<b>✓</b>
<p><b>Discussion:</b>                  At the December 9, 2019 Regular Council meeting, the following resolution was passed by District of Sooke Council:  <i>THAT Council postpone consideration of outstanding Committee/Commission Appointments (External) until after the Community Economic Development workshop in the first quarter of 2020.</i></p> <p>Therefore, until the Committees Workshop has been held by Council, filling of the vacant member position will be on hold.</p>				
<p>8.3 <u>Community Energy Association Membership Invitation</u>                   The Committee recommends THAT Council accept the invitation from the Community Energy Association and enroll the District of Sooke as a member.</p>	<b>Moved</b>	<b>CS</b>	<b>Carried</b>	<b>✓</b>
<p>8.4 <u>Action from Regular Council meeting held on December 9, 2019</u>  <i>THAT Council request the Climate Action Committee examine best practices in terms of managing retail plastic polluting in the community.</i>                   Councillor St-Pierre tabled this item to the next meeting.</p>				
<p><b>9. Next Meeting</b>                  Tuesday, January 21, 2020 at 5:30 p.m. in <i>Council Chambers</i></p>				
<p><b>10. Adjournment</b>                  The meeting was adjourned at 8:05 p.m.</p>	<b>Moved</b>	<b>DB</b>	<b>Carried</b>	<b>✓</b>

Chair

Deputy Corporate Officer



2019-2021

District of Sooke  
Climate Action Committee  
Work Plan



# Planning Outcomes from CAC Workshop

## Contents

Intended Outcomes from Workshop held on October 11, 2019..... 2

Notes on what we've learned about how to communicate among other CAC members.....2

Communicate and work with the community in facilitating climate action ..... 2

Guidelines/Simple Rules ..... 2

CAC Goals and Objectives - Overview..... 3

CAC Goals and Objectives for 2019-2021 ..... 5

**AREA of FOCUS – FOOD SECURITY**..... 5

**AREA of FOCUS – TRANSPORTATION** ..... 6

**AREA OF FOCUS -- ENGAGE AND EDUCATE SOOKE COMMUNITY IN CLIMATE ACTION**..... 8

**AREA OF FOCUS - SUSTAINABLE DEVELOPMENT AND LAND USE** ..... 9

    a. Housing Affordability.....

    b. Building Energy Efficiency.....

    c. Forest Management.....

## Attendees

### CAC Members:

Councillor Tony St-Pierre  
 Roland Alcock  
 Susan Clarke  
 Catherine Keogan  
 Andrew Moore  
 Christina Schlattner  
 Kyle Topelko  
 Adrienne Wass

### District Staff:

Norm McInnis, CAO  
 Laura Hooper, Head of Parks & Environment Services  
 Patti Rear, Deputy Corporate Officer

**Absent:** Diane Bernard

**Facilitator:** Jackie Larkin

Eric Nolan

## Planning Outcomes from CAC Workshop

- Begin to identify and appreciate our strengths and skills
- Share basic practices for dealing with climate grief and uncertainty
- Draft guidelines/simple rules for working together
- Articulate vision and priority goals for CAC for 2019-21 (consistent with District Strategic Plan and Terms of Reference of CAC)

## Notes on what we've learned about how to communicate among other CAC members

- listen respectfully to each other
- talk openly about feelings on the climate crisis
- incorporate many views for the best decisions

## Communicate and work with the community in facilitating climate action

The beginnings of a conversation....

- Identify areas of activities/community groups that can affect multiple objectives or effect systemic change
- Allow District resources to be leveraged by working with these groups
- Find out what these other groups are already doing and determine how the CAC and DoS can assist them
- CAC Emphasize on the community's critical role toward climate adaptation
- Maintain communication with regards to ongoing direction, initiatives, and potential actions for community members
- Maintain credibility by being honest about the crisis

## Guidelines/Simple Rules

**Guidelines/Simple Rules defined:** Action oriented statements about how we will live our values and what we expect of each other.

Together as a team we:

- Lead in service to the District (and its climate action goals) and to the Sooke community.
- Focus on clear priorities and shared goals and objectives; identify lynch pins whenever possible.
- Make careful decisions supported by information and data, reflecting objectives with measurable results.
- ~~Hold each other up with empathy, with respect for each other's agency.~~

- ~~• Listen and speak with care, with curiosity, respect, openness, non-judgement—especially when we have differences.~~
- ~~• Participate fully and equitably, bringing forward our skills and capacities.~~
- Welcome diversity of views, seeking common ground and shared values in all aspects of our work.
- Strengthen the Committee with creativity, fun and celebration; take necessary time to balance urgency with the long view that fosters proactive rather than reactive responses.

## CAC Goals and Objectives - Overview

Overview of process: Committee members and staff engaged in a visioning activity to identify key areas of focus for the committee over the next two years (within the framework of the Council Strategic Plan and Terms of Reference of the Committee). From this process members identified four areas of focus:

- 1. Food Security**
- 2. Transportation**
- 3. Engagement and Education on Climate Change**
- 4. Sustainable Development and Land Use**

**Goals and objectives were then developed** in these four areas, focusing on development of **SMART objectives** (Specific, Measurable, Achievable, Relevant and Time Specific) over several Committee meetings. For each ‘Area of Focus’ “Working Groups” were created and further criteria established for them, including terms and reporting format requirements.

Further considerations/criteria (some of which overlap with SMART objectives) include:

- Does it mitigate and adapt?
- Does it fall within the TOR?
- Is it achievable? Does it have a limitation in respect to resources?
- Will it capture community engagement?
- Is there risk? What are they?
- Is it measurable?
- Is it the right time or time specific (ie: can it be done within 2 years)?

## CAC Working Group Terms

- The working group has a specific Area of Focus (Transportation, Food Security, Education & Engagement, Development and Land Use)
- Working groups will connect and collaborate with other groups in the community with relevant or similar mandates.
- Work groups will develop an action plan and present it to the CAC.
- Work produced by a working group will be brought forward to the CAC for review and approval before being sent to Council for adoption.
- Other tasks delegated by Council will take priority over the internal working group action plans.

## Reporting Format Checklist (a template to be established)

- Use SMART principles in recommendations to council
- Reports/recommendations should include best practices research.
- Science based approach to climate action is to be utilized.
- Recommendations that include both adaptation and mitigation should be considered first.
- Reports/Recommendations should clearly indicate DoS resources in terms of staff time and funding.
- Reports/Recommendations should indicate level of community support to be expected.
- Reports/Recommendations should indicate which jurisdictions are involved: Community, Local Government, Provincial, Federal or other.
- Alignment with OCP, Strategic plan, declarations, and other official documents.
- What is the “ask” from council? Bylaw, staff report, discussion, etc...

## Draft CAC Goals and Objectives for 2019-2021

### AREA of FOCUS – FOOD SECURITY

#### **Council Strategic Plan Goal #2: Demonstrate leadership in climate action**

- Promote food security at individual and community levels [from Council Strategic Plan 2.5]

#### **CAC Goal: Expand Food Security**

- 1. Increase the Number of Small farms by 100%**
  - 1.1 Amend OCP/zoning/bylaws/building code to allow farm villages or tiny homes.
  - 1.2 Identify regulatory barriers to small farm viability and *make recommendations to remove barriers appropriate to different levels of government*
  - 1.3 Establish local abattoir
    - i. Explore options throughout South Island to determine strategy
  - 1.4 Establish permanent site for farmers' market
  - 1.5 Explore sources for new incentives to produce food on farmland including hobby farms and *make recommendations to obtain access to incentives*
- 2. Increase the number of home gardens in Sooke by X%**
  - 1.1 Explore grant options for soil to garden.
  - 1.2 Collect data to determine current number of home gardens.
  - 1.3 Develop and implement marketing campaign *to promote home gardens*
    - i. Produce garden workshops to promote gardens
  - 1.4 Increase allotment gardens and other related initiatives

- i. Coordinate with Food Community Health Initiative Society
- 1.5 Research, review and recommend best practices for backyard chicken bylaw (or other animal husbandry: rabbits, bees)
- 1.6 Identify and augment food growing in public spaces. Identify options.
  - i. Inventory possible locations.
- 1.7 Encourage planting fruit and nut trees through grant applications.

**3. Evaluate benefits/risks of joining CRD Foodland trust; Make recommendations to Council**

*Achievability? – explore Min of Agriculture grants*

**AREA of FOCUS – TRANSPORTATION**

**Council Strategic Plan Goal #2: Demonstrate leadership in climate action**

- Prioritize community and corporate strategies to address the climate emergency [SP 2.1] and
- Build additional trail infrastructure, connectivity and amenities [SP 2.3]

**1. CAC Goal -- Increase the numbers of electric vehicles in Sooke**

**1.1 Determine current number of electric vehicles in Sooke to establish baseline**

- 1.2 Promote EV incentive education through Sooke website page
  - 1.1.1 Track website hits
- 1.3 Advocate/recommend requirement that new builds be electric vehicle-ready (by-law, development permit or code changes (district or provincial))
- 1.4 Advocate/recommend requirement that new commercial developments include quick chargers (by-law, development permit or code changes (district or provincial)). Provincial advocacy
- 1.5 Explore by-law, development permit or code changes to facilitate solar panel charging.

## **2. CAC Goal -- Increase public and quasi-public transportation availability**

- 1.1 Support and promote Sooke-sponsored ride share program in conjunction with Transition Sooke
- 1.2 Continue to advocate (strongly) for increased frequency of bus service (through Council)
- 1.3 Advocate to BC transit for small-run buses.
- 1.4 Continue to develop Park and Ride
  - 1.4.1 Advocate for BC Transit for infrastructure support
  - 1.4.2 Support Sooke initiating
- 1.5 Increase bike carrying capacity of buses.
  - 1.5.1 Advocate for BC Transit racks
  - 1.5.2 Advocate for lockers infrastructure support
- 1.6 Organize presentation to BC Transit to promote 2.2, 3.1.1 and 3.1.2

**For all above objectives...**Metrics: E.g. Ridership data (Vehicle Kilometres Travelled Ministry of Environment) *and....?*

## **3. Increase active, safe transportation**

- 1.1 Research movement through town to determine if parks are accessible to different parts of town.
- 1.2 Assess Parks and Trails master plan and determine gaps
- 1.3 Research best practices for active transportation
- 1.4 *Based on 3.1-3.3 work, make recommendations to Council/staff?*
- 1.5 Develop communications plan to promote and educate residents regarding trails system (in collaboration with CRD) to increase use and tourism.



## AREA OF FOCUS -- ENGAGE AND EDUCATE SOOKE COMMUNITY IN CLIMATE ACTION

### Council Strategic Plan Goal #1: Build a reputable organization

- (1.4) Improve communication and engagement with the public and community partners

#### CAC Goal 1 - Engage and Educate Students

1. Deliver educational programs to XXX students by TIME, including measurable results, e.g. decrease in footprint over 2 years
  - 1.1 Develop educational programs and messaging on climate crisis/action for schools' program:
    - (How) Collaborate with DOS, T'Sou-ke First Nations, School District #62 and community groups to determine outcomes/takeaways
    - (Content) Topics could include:
      - Nutrition
        - Plant a garden
        - Wants versus needs
      - How to measure one's own carbon footprints and track it over time
      - Measurable goals for reducing consumption/footprint by 10%
      - Incorporate challenges/competition
      - "own it" = action and power

#### CAC Goal 2—Engage and Educate Residents

1. Engage X% or Sooke residents in climate survivor challenge, tracked over a 2-year period.
2. Implement communications outreach vehicles:
  - 1.1 Online communication with residents - weekly, monthly newsletter, column or op ed articles
  - 1.2 'Go for Green' page on District website
  - 1.3 'Random Acts of Green' stories to increased shared knowledge of actions and broader awareness
3. ? Deliver series of education workshop in community focused on "how to": Garden, recycle grey water, rainwater collection, etc. (See Areas of focus #1 and #2 and link workshops to community engagement strategy/education)

4. For all other CAC objectives, integrate an educational component.

*Achievability?*

- Andrew – grant possibility

## AREA of FOCUS – DEVELOPMENT AND LAND USE

### **Council Strategic Plan Goal #3: Manage long-term growth while enhancing community identity, vitality and safety**

- (3.6) Continue to address housing affordability and accessibility for all income levels

### **CAC Goal 1 – Increase housing affordability**

Support District Council in its work, specifically the implementation of the Affordable Housing Study recommendations

1. Advocate for housing for vulnerable members of the community
2. Initiate and approve new affordable housing, particularly Lot A
3. Advocate for zoning to allow tiny homes and recreational vehicles
4. Advocate for health services to support seniors and special needs communities
5. Advocate to ALC to allow small farms productivity sales

### **CAC Goal 2 BUILDING ENERGY EFFICIENCY**

#### **Council Strategic Plan Goal #2: Demonstrate leadership in climate action**

- (2.1) Prioritize community and corporate strategies to address the climate emergency

**CAC Goal: Increase energy efficiency of existing commercial and residential buildings**

1. Decrease natural gas and oil heating consumption by 10%

- 1.1 Promote Fortis, BC Hydro, Provincial and Federal grants and incentives for retrofits, including support for energy audits and promotion of insulation (R value) improvements
  - i. Develop Sooke webpage dedicated to retro fits and energy grants and incentives
- 1.2 Track numbers of retrofits
  - i. Through building permits
- 1.3 Research potential for municipal support through bulk purchasing.
- 1.4 Promote heat pump installation

### **CAC Goal 3 – FOREST MANAGEMENT**

**From:** [Tony St-Pierre](#)  
**To:** [Patti Rear](#)  
**Subject:** Re: TOR for CAC working groups  
**Date:** Friday, December 20, 2019 3:47:07 PM

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Worked with Catherine on an updated version.

## **Climate Action Committee recommendations**

### **Guiding Principles**

- Identify the CAC and DoS's strengths and the work only they can do
- Avoid duplicating existing work, projects or initiatives. Tap into those resources instead.
- Identify gaps in existing programs and provide support
- Identify best practices
- Mitigation can be done at the local level but greater opportunities exist through advocacy and lobbying
- Adaptation is very much the purview of the District and local community groups

### **TOR for CAC working groups**

- The working group has a specific focus (transportation, food security, education & engagement.
- Working groups will connect and collaborate with other groups in the community with relevant mandates.
- Worked produced by the working groups will be brought forward to the CAC before being sent to council or adopted.
- Work groups will develop a work plan and present it to the CAC.
- Tasks delegated by council take priority over internal work plans.

### **Reporting Format: Checklist and template needed**

- Use SMART principles in recommendations to council
- Reports/recommendations should include best practices research.
- Science based approach to climate action is to be utilized.
- Recommendations that include both adaptation and mitigation should be considered first.
- Reports/Recommendations should clearly indicate DoS resources in terms of staff time and funding.
- Reports/Recommendations should indicate level of community support to be expected.
- Reports/Recommendations should indicate which jurisdictions are involved: Community, Local Government, Provincial, Federal or other.
- Alignment with OCP, Strategic plan, declarations, and other official documents.
- What is the "ask" from council? Bylaw, staff report, discussion, etc...

Tony St-Pierre  
M.Sc. Rural Planning & Development

**From:** [Tony St-Pierre](#)  
**To:** [Sarah Temple](#)  
**Subject:** Fwd: Tim Hortons and Starbucks ranked two of the biggest plastic polluters in Canada  
**Date:** December 4, 2019 2:10:28 PM

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**From:** philipfrederique  
**Date:** December 4, 2019 at 5:07:36 AM PST  
**To:** Maja Tait <mtait@sooke.ca>, Tony St-Pierre <tstpierre@sooke.ca>, Jeff Bateman <jbateman@sooke.ca>, Megan McMath <mmcmath@sooke.ca>, Al Beddows <abedwards@sooke.ca>, Ebony Logins <elogins@sooke.ca>, Dana Lajeunesse <dlajeunesse@sooke.ca>  
**Subject:** **Tim Hortons and Starbucks ranked two of the biggest plastic polluters in Canada**

[https://www.blogto.com/eat\\_drink/2019/10/tim-hortons-starbucks-biggest-plastic-polluters-canada/?fbclid=IwAR2Fp\\_M3JNFZZPt4H5TWQL7hY32kbRROG7tICM3AdX-J9b7oKEEqhE9a4rc](https://www.blogto.com/eat_drink/2019/10/tim-hortons-starbucks-biggest-plastic-polluters-canada/?fbclid=IwAR2Fp_M3JNFZZPt4H5TWQL7hY32kbRROG7tICM3AdX-J9b7oKEEqhE9a4rc)

## **Tim Hortons and Starbucks ranked two of the biggest plastic polluters in Canada**

For the second year in a row, Nestlé and Tim Hortons are the top two brands whose garbage can be found along Canadian coastlines, according to [Greenpeace Canada](#).

Starbucks, Coca-Cola and McDonald's were also among the top five this year. Some of the top garbage found this year include cigarette butts, bottles and caps, cups and lids and food wrappers.

The top companies were named from 1,426 pieces of identifiably branded plastic out of 13,822 pieces of plastic waste collected.

In total, 400 volunteers participated during shoreline cleanups across Canada between April to September 21.

The findings were part of a global audit of 42 countries naming the worst plastic polluters. Community groups participating in the [Break Free From Plastic movement](#) across the country collected waste and identified the top brands that made an appearance in the waste.

In an email to [the CBC](#), Nestlé said it was working to prevent its packaging from ending up in landfills. "We are accelerating our action to eliminate unnecessary plastics and ensuring that all our packaging is recyclable or reusable by 2025," the company said.

**Tim Hortons has offered a 10-cent discount to people bringing in reusable mugs since 1978.**

Earlier this year, Starbucks announced some efforts to decrease its environmental impact, [including strawless lids](#) for iced coffee cups.

The audit also found that compostable materials like paper straws, compostable dog waste bags and paper cups were among the litter, meaning that these materials are still creating pollution in the short-term.