



PI-2

Public Input Information Package

November 18, 2019 at 7:00 pm

Sooke Council Chambers
2225 Otter Point Road, Sooke, BC

Business Licence Amendment Bylaw

Proposed Bylaw:	<i>Business Licence Amendment Bylaw No. 753 (301-02), 2019</i>
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Information Package Contents:

Page No.

1. Advertisement of Public Input published in the Sooke News Mirror <ul style="list-style-type: none">• November 6 & 13, 2019	1
2. <i>Business Licence Amendment Bylaw No. 735 (301-02), 2019</i> , at third reading.	2
3. Staff report to Council dated October 28, 2019.	3

*Please note that written and verbal submissions will
become part of the public record.*

Printed November 5, 2019

Notice to Adopt

**Five-Year Financial Plan Amendment Bylaw No. 751
&
Business Licence Amendment Bylaw No. 753**

Notice is hereby given that the District of Sooke Council will consider the adoption of the *Five-Year Financial Plan Amendment Bylaw No. 751 (731-01), 2019* and the *Business Licence Amendment Bylaw No. 753 (301-02), 2019*, at the **November 18, 2019**, Special Council meeting.

Date: **Monday, November 18, 2019**
Meeting Time: **7:00 p.m.**
Place: **District of Sooke, Council Chambers
2225 Otter Point Road, 3rd Floor**

Copies of the proposed bylaw amendment and associated reports are available for public inspection starting Wednesday, November 6, 2019 until Monday, November 18, 2019, on the District's website www.sooke.ca, as well as at the front reception on the 1st floor of the District of Sooke Municipal Hall, between the hours of 8:30 a.m. and 4:30 p.m., excluding weekends and statutory holidays.

Note: There will be an opportunity for public submissions with respect to both the *Five-Year Financial Plan Amendment Bylaw No. 751 (731-01), 2019*, and the *Business Licence Amendment Bylaw No. 753 (301-02), 2019* at the Special Council meeting scheduled for 7:00 p.m. on Monday, November 18, 2019 at the District of Sooke Council Chambers. You may also wish to convey your submission in writing to the Corporate Officer, no later than 12:00 p.m. (noon), on Monday, November 18, 2019.

Submissions may be forwarded in the following ways:

Mail or delivery to: Corporate Officer
District of Sooke
2205 Otter Point Road
Sooke, BC V9Z 1J2

Email: corp@sooke.ca

Fax: 250-642-0541



DISTRICT OF SOOKE BUSINESS LICENCE AMENDMENT BYLAW No. 753

A bylaw to amend the Business Licence Bylaw
to add a category for non-profit organizations.

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

Citation

1. This Bylaw is cited as the *Business Licence Amendment Bylaw No. 753 (301-02)*, 2019.

Amendment

2. The definition of **Commercial** is hereby amended by inserting the phrase "Charitable, Non-Profit, Philanthropic or Religious Organization, Government Service," before the word "Home"
3. Schedule A is hereby deleted and replaced with a new Schedule A which is attached to and forms part of this bylaw.

Read a FIRST, SECOND and THIRD time the 28 day of October 2019

ADOPTED on the day of , 2019.

Mayor

Corporate Officer



Business Licence Amendment Bylaw No. 753 (301-2)

RECOMMENDATION:

THAT Council give First, Second and Third reading to the bylaw cited as Business Licence Amendment Bylaw No. 753 (301-2).

Report:

The District's Business Licence bylaw requires clarification around the requirement of a business licence for charitable/non-profit organizations and that there is no charge for such a business licence. This is accomplished in the attached amendment bylaw. Please note that there is an advertising requirement that will be undertaken and public input sought at the November 18, 2019 special meeting.

A business licence is required as this is the trigger for public inspections by the District's Fire Department for public buildings.

Attached Documents:

[753 - Business Licence Amendment Bylaw](#)



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Read a FIRST time the day of , 20__.

Read a SECOND time the day of , 20__.

Read a THIRD time the day of , 20__.

ADOPTED on the day of , 20__.

Mayor

Corporate Officer

SCHEDULE A

Business Categories and Fees

Category	Licence Fee
Charitable, Non-Profit, Philanthropic or Religious Organization	No charge
Government Service	No charge
Home Based	\$ 50.00
Intermunicipal	\$100.00
Commercial - <i>Small</i> (464.5 sq.m./5,000 sq.ft.) or less of gross floor area of buildings used for business	\$125.00
Commercial - <i>Large</i> (more than 464.5 sq.m./5,000 sq.ft.) of gross floor area of buildings used for business	\$250.00
Non-Resident	\$100.00
Daily - per day	\$ 50.00
Direct Seller	\$ 50.00
Peddler	\$ 50.00

SCHEDULE A

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