



Council Strategic Plan Quarterly update

RECOMMENDATION:

That the Committee of the Whole receive the 2019 Q3 Council Strategic Plan update for information.

Previous Council Action:

Council approved their 2019-2022 Council Strategic Plan at the regular Council meeting on September 30, 2019.

Report:

The 2019-2022 Council Strategic Plan for the District of Sooke required significant input from Council, staff and consultants to complete and was adopted by Council in the fall of 2019. The Plan was developed with an accompanying Appendix A - Action Plan. The purpose of the Action Plan is to track progress on the 3 Goals and 18 Objectives identified in the Plan and to update Council on a quarterly basis. The Action Plan will also provide information for the District of Sooke Annual Report as required by section 98 of the *Community Charter*.

As the Plan was being developed the draft plan was used to set the 3 month priorities of your Chief Administrative Officer (CAO) who began work with the District on July 2, 2019. The top 2 objectives in each of the 3 goals in the Plan were identified. In the Action Plan these 6 objectives have been labeled as "Now". In November of 2019 Council and the CAO will identify the "Next" objectives which will be the next level priority items. The remaining objectives will be labeled as "Later" and will move up as Now and Next priorities are completed. Annually, through the budget cycle, the priorities will be re-evaluated by Council to ensure we are working on the most important items. It is the nature of Local Government that opportunities and challenges present themselves which require attention that is not included in staff work plans. When opportunities or challenges are referred to Administration by Council and require immediate attention, Administration will be required to report to Council how this will affect the priorities in the Strategic Plan.

The report on this agenda is the first quarterly report prepared by Administration for Council and we look forward to your further direction on how you wish to see the objectives contained in the Council Strategic Plan reported back to you.

Budget/Financial Impacts:

The first draft of the 2020-2024 Five Year Financial Plan will include budget requests that will allow for the goals and objectives in the 2019-2022 Council Strategic Plan to be implemented.

Strategic Relevance:

The 2019-2022 Council Strategic Plan will set the strategic relevance for future staff reports.

Attached Documents:

[Appendix A - Action Plan - First Quarterly Report](#)