



# MEETING MINUTES

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<b>Committee:</b>	Climate Change Action Committee				
<b>Date:</b>	August 20, 2019	<b>Location:</b>	Council Chambers	<b>Call to Order:</b>	5:30 p.m.

<b>Attendees:</b> (P=present, E=excused, A=absent)			
Councillor Tony St-Pierre, Chair	P	Diane Bernard	P
Adrienne Wass	P	Eric Nolan	P
Andrew Moore	P	Kyle Topelko	P
Catherine Keogan	P	Roland Alcock	P
Christina Schlattner	P	Susan Clarke	P
<b>Staff:</b>			
Norm McInnis, CAO	P		
Laura Hooper, Head of Parks & Environmental Services	P	Patti Rear, Deputy Corporate Officer (Recorder)	P

**1. Call to Order**  
Councillor St-Pierre called the meeting to order at 5:36 p.m.

**2. First Nation Recognition**  
Acknowledgment that the meeting is being held on the traditional lands of the T'Sou-ke Nation.

<b>3. Approval of Agenda</b>  <i>THAT the agenda for the August 20, 2019 Climate Change Action Committee meeting be approved, as amended:</i> <ul style="list-style-type: none"> <li>Item 8 -“Unfinished Business” to follow Item 5 - “Delegations”.</li> <li>Add “location for meetings” to Item 8.1</li> </ul>	<b>Moved</b>	CK	<b>Carried</b>	✓

<b>4. Approval of Minutes</b>  <i>THAT the minutes from the July 16, 2019 Climate Change Action Committee meeting be approved, as amended:</i> <ul style="list-style-type: none"> <li>Item <u>8.3 CCAC Action Plan</u> was only an exercise and not a commitment to the initiatives, thus only stated interests of the committee members; staff to make appropriate changes to the minutes and provide to members for review and consensus.</li> </ul>	<b>Moved</b>	AW	<b>Carried</b>	✓

**5. Delegations**

**Biochar – Catherine Keogan**

Ms. Keogan provided a presentation on Biochar and Pyrolysis. This initiative may capture many of the ideals that have been presented by the committee members as part of the CCAC workplan; it can result in reduction of nitrogen, produce fertilizers, uptake methane, and produce biofuel to replace fossil fuels. Benefits include:

- Biofuel production
- Waste diversion, recycle plastics, yard and agricultural diversion
- Forest and wildfire management
- Other uses include filtration of water, prevention of contamination, commercial product, soil amendments, carbon credits
- Improve air quality
- All in alignment with the OCP and crosses a multitude of different initiatives in respects to climate change action.

**Discussion:**

- Potential conflict of interest if production within Sooke
- Biosolids from Sooke treatment facility
- Energy source required to initiate reaction
- Amount of carbon offsets that biochar would generate would be approximately three (3) tonnes of carbon sequestered (equivalent to about 30% of initial biomass)
- Provided a pros and cons of potential project
- Suggested CCAC endeavour a visit to Nanaimo when plant there is opened (Woodby, ON just conducted a pilot project in biochar plastics.)

**8. Unfinished Business**

**8.1 2019 CCAC Meeting Schedule**

- Need to re-schedule October date as the Council meeting falls on October 15th due to the Thanksgiving holiday.

<i>THAT the meeting for October 2019 be moved from the 3<sup>rd</sup> Tuesday to the 2<sup>nd</sup> Tuesday of the month to avoid conflict with the Regular meeting of Council.</i>	<b>Moved</b>	KT	<b>Carried</b>	✓
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**8.2 Food Security**

- Councillor St-Pierre deferred this item to form part of the workshop or workplan discussion.

**8.3 From the May 13, 2019 Regular Council meeting:**

<p style="text-align: center;">8.3.1 Air Pollution – Letter from Jean Siemens</p> <p><i>THAT the Committee receive this for information.</i></p>	<b>Moved</b>	KT	<b>Carried</b>	✓
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<b>8.4 From the May 13, 2019 Regular Council meeting:</b>				
8.4.1 Compassionate Action Plan				
<i>THAT the Committee receive this for information.</i>	<b>Moved</b>	DB	<b>Carried</b>	✓
8.4.2 Float Home <b>Discussion:</b> Committee to discuss in more detail at the Workshop.				
8.4.3 Climate Action through Public Ridership – Letter from Mayor Lisa Helps  <i>THAT the Committee receive this for information.</i>	<b>Moved</b>	DB	<b>Carried</b>	✓
8.4.4. Municipal Community Garbage Collection  <i>The Committee recommended THAT this item be included in the committee’s workplan</i>	<b>Moved</b>	AM	<b>Carried</b>	✓

**6. Public Question and Comment Period**  
Cheryl Travis – Enquired about where the two garbage businesses that conduct pick up in Sooke dispose of garbage. She has heard that they take it to two different landfills.

<b>7. Reports/Discussion</b>				
<b>7.1. CCAC Workshop</b>				
Councillor St-Pierre discussed the possibility of having a one-day workshop for the members to aide in the development of a workplan.				
<b>Discussion:</b>				
<ul style="list-style-type: none"> <li>• Facilitator; Jackie Larkin has been recommended.</li> <li>• CS to coordinate and provide costs of facilitator to LH by August 28<sup>th</sup> to include in the Council report.</li> <li>• Tentative date for mid-September after budget approved by Council (September 9<sup>th</sup> Regular Meeting of Council).</li> </ul>				
<i>The Committee recommends THAT staff be directed to provide a report to Council for September 9, 2019, requesting THAT Council approve a workshop for the CCAC members for the purposes of developing a workplan; AND</i>	<b>Moved</b>	AW	<b>Carried</b>	✓

<i>THAT funding be allocated from Council Contingency in an amount not to exceed \$1,500.</i>				
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**7.2. Climate Change Workplan (formerly referred to as Action Plan in the July 16, 2019 minutes)**

Councillor St-Pierre spoke to the committee regarding the reason for the change in the name from Action Plan to workplan, explaining the difference between such documentation.

**Discussion:**

- Options on how to present “catalyst” projects to Council and in what method to move forward with momentum as a committee.
- Initiatives or projects need to align with the OCP, and other District plans.
- CS has researched many action plans from across Canada and the FCM Partners for Climate Protection (PCP) offers a five-point milestone process for LGs to follow including toolkits to develop and initiate an action plan.
- Costs associated with baseline assessment and staff time associated with implementing the parameters of the PCP agreement were estimated to be approximately \$1,000 for the “light” version of the assessment.
- Free facilitation once accepted into the program.

*The Committee recommends to Council THAT the District join the Federation of Canadian Municipalities (FCM) as a “Partner for Climate Protection” (PCP); and*

*THAT the District signatories execute the PCP agreement.*

**Moved**

CS

**Carried**



**7.3. CCAC Terms of Reference**

- Norm McInnis, CAO provided a high-level overview of public/community and committee framework.
- Council’s Strategic Plan (CSP) will be adopted shortly and contains three (3) high level goals with 19 objectives, many of which are related to climate change initiatives. The 2020 budget is coming forward in the fall and Council will have to determine a budget for the initiatives identified within the CSP (including the “green lensed” ones) and the Committee’s recommendations.

*(AW left the meeting at 7:45 pm)*

**7.4. Youth Based Climate Action**

- Ms. Keogan addressed the Committee regarding an initiative to engage youth in climate change action. She met with Andrew Moore and one of the SD62 School Board trustees, Allison Watson, to initiate the discussion of how our two groups might be aligned on youth-based climate actions. It was a very preliminary discussion and Ms. Watson expressed an interest in being part of a working group relating to youth or school-based initiatives should such a working group be formed in the future.

**9. Roundtable**

Mr. Nolan estimated that the processing of 5,000 tonnes of biochar per day over 200 days will offset 52,000 tonnes of carbon.

**10. Next Meeting**

Tuesday, September 17, 2019 at 5:30 p.m. in Council Chambers

**11. Adjournment**

The meeting was adjourned at 7:59 p.m.

**Moved**

EN

**Carried**



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Chair

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Corporate Officer