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REGULAR COUNCIL MEETING AGENDA

Open Portion at 7:00 p.m. in Council Chamber

Closed Portion immediately following the Open Portion

in Municipal Meeting Room

September 12, 2016

2225 Otter Point Road, Sooke, B.C.

Please note: The Open Portion of this meeting may be webcast live at www.sooke.ca Written and verbal submissions will become part of the public record and are subject to the Freedom of Information and Protection of Privacy Act.

(Please turn off your cellphones in the Council Chambers during the meeting)

CALL TO ORDER

INTRODUCTION OF NEW BUSINESS/SUPPLEMENTARY INFORMATION

APPROVAL OF THE AGENDA

MOTION TO MOVE AGENDA ITEM RA-1 PARKS AND TRAILS ADVISORY COMMITTEE RECOMMENDATIONS TO IMMEDIATELY FOLLOWING RECEIPT OF DRAFT COUNCIL COMMITTEE MINUTES FOR INFORMATION

P-1	Presentation – Royal Canadian Sea Cadets Corps. <ul style="list-style-type: none">• Petty Officer 1st Class Kristofer Richardson• Petty Officer 1st Class Brandon Muttitt	--
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ADOPTION OF COUNCIL AND COW MEETING MINUTES:

July 11, 2016	Regular Council Meeting minutes	1
August 3, 2016	Special Council Meeting minutes	13
August 29, 2016	Special Council Meeting minutes	15

RECEIPT OF DRAFT COUNCIL COMMITTEE MINUTES FOR INFORMATION:

July 27, 2016	SPA Committee Meeting minutes	21
August 31, 2016	SPA Committee Meeting minutes	25
September 6, 2016	Parks and Trails Advisory Committee Meeting minutes	29

DELEGATIONS – REQUESTS TO ADDRESS COUNCIL (or Presentations - 5 minute time limit each)

D-1	Victoria Pet Food Bank & Feral Cat Rehabilitation Society <ul style="list-style-type: none"> • Waiver of Park Use Fees 	33
<i>PUBLIC QUESTION AND COMMENT PERIOD (10 minutes – 2 minutes time limit per person)</i>		
<i>PUBLIC AND STATUTORY HEARINGS and third reading or adoption of bylaws where applicable after each hearing:</i>		
PH-1	Bylaw No. 636, Zoning Amendment Bylaw (600-24) - 7125 Grant Road W. <ul style="list-style-type: none"> • Planning Department Report/ Presentation • Mayor's Public Hearing Statement • Public Hearing • Council to consider third reading of Bylaw No. 636 	See separate PH-1 pkg
PH-2	Bylaw No. 646, Zoning Amendment Bylaw (600-31) - 7021 Grant Road W. <ul style="list-style-type: none"> • Planning Department Report/ Presentation • Mayor's Public Hearing Statement • Public Hearing • Council to consider third reading of Bylaw No. 646 	See separate PH-2 pkg
<i>BYLAWS</i>		
B-1	Bylaw No. 643, Zoning Amendment Bylaw (600-29) – 7135 Grant Rd <ul style="list-style-type: none"> • Report to Council • Council to consider adoption of Bylaw No. 643 	35
B-2	Bylaw No. 649, Sooke Core Sewer Specified Area Amendment Bylaw (147-28) – 7047 Maple Park Terrace <ul style="list-style-type: none"> • Report to Council • Council to receive Petition for Local Area Service • Council to consider first and second reading of Bylaw No. 649 Bylaw No. 650, Sooke Core Sewer Specified Area Amendment Bylaw (147-29) – 7048 Maple Park Terrace <ul style="list-style-type: none"> • Report to Council • Council to receive Petition for Local Area Service • Council to consider first and second reading of Bylaw No. 650 	39
B-3	Bylaw No. 651, Sooke Core Sewer Specified Area Amendment Bylaw (147-30) – 7048 Maple Park Terrace <ul style="list-style-type: none"> • Report to Council • Council to receive Petition for Local Area Service • Council to consider first and second reading of Bylaw No. 651 	53
B-4	Bylaw No. 652, Zoning Amendment Bylaw (600-34)- 6557 Clairview Road <ul style="list-style-type: none"> • Report to Council • Council to consider first and second reading of Bylaw No. 652 • Council to direct staff to schedule Public Hearing 	61
<i>REPORTS Requiring Action:</i>		

RA-1	Parks and Trails Advisory Committee Recommendations <ul style="list-style-type: none">• Report to Council• Council to consider recommendation	81
RA-2	Sooke Program of the Arts (SPA) Committee Recommendations <ul style="list-style-type: none">• Report to Council• Council to consider recommendation	83
RA-3	Development Permit - 2435 Phillips Road <ul style="list-style-type: none">• Report to Council• Council to consider recommendation	85
RA-4	Development Permit – 6800 Grant Road <ul style="list-style-type: none">• Report to Council• Council to consider recommendation	103
RA-5	Proposed Road Closure and Disposition of Soule Road Right of Way <ul style="list-style-type: none">• Report to Council• Council to consider recommendation	119
RA-6	Proposed Road Closure and Sale of Excess Road Right of Way – Maple Park Terrace <ul style="list-style-type: none">• Report to Council• Council to consider recommendation	153
RA-7	Parkland Dedication Requirements for Proposed Subdivision at 2105 Firwood Place <ul style="list-style-type: none">• Report to Council• Council to consider recommendation	165
<i>REPORTS For Information – Council, Committees, COW and Commissions and Staff (CAO, Development Services)</i>		
RI-1	Mayor and Council Reports (Verbal)	--
RI-2	CAO Report (verbal)	--
<i>CORRESPONDENCE Requiring Action:</i>		
C-1	Correspondence received September 7, 2016 from FCM – Looking for Canada 150 Community Leaders	169

CORRESPONDENCE For Information:

I-1	Correspondence received July 6 – 19, 2016	171
I-2	Correspondence received July 20 – August 2, 2016	209
I-3	Correspondence received August 3 – 22, 2016	239
I-4	Correspondence received August 23 – September 7, 2016	297

MOTION TO CLOSE THE MEETING TO THE PUBLIC:

Motion to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

- 90(1)(c) labour relations or other employee relations;
- 90(1)(d) the security of the property of the municipality;
- 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

REPORT OF IN CAMERA RESOLUTIONS***ADJOURNMENT***



DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber

at 2225 Otter Point Road, Sooke, BC

on July 11, 2016

6:00 p.m., In-Camera Portion, Municipal Meeting Room

7:00 p.m., Public Portion, Council Chamber

COUNCIL PRESENT

Mayor Maja Tait

Councillor Rick Kasper

Councillor Ebony Logins

Councillor Brenda Parkinson

STAFF PRESENT (Open Portion)

Teresa Sullivan, Chief Administrative Officer

Brent Blackhall, Director of Financial Services

Gabryel Joseph, Director of Corporate Services

Rob Howat, Director of Development Services

Tara Johnson, Contract Planner

Medea Mills, Bylaw Enforcement Officer

Patti Rear, Deputy Corporate Officer (Recorder)

ABSENT: Councillor Bev Berger

Councillor Kevin Pearson

Councillor Kerrie Reay

CALL TO ORDER

Mayor Tait called the meeting to order at 6:02 p.m.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED E. Logins – B. Parkinson

To close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality.

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

CALL TO ORDER - OPEN PORTION

Mayor Tait called the open portion of the Regular Council meeting to order at 7:00 p.m. in the Council Chamber.

APPROVAL OF THE AGENDA

MOVED B. Parkinson – E. Logins
THAT the agenda for the July 11, 2016 Regular Meeting of Council, be adopted as circulated.

CARRIED.

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

ADOPTION OF MINUTES

MOVED B. Parkinson – R. Kasper
THAT the minutes of the Regular meeting of Council held on June 27, 2016 be adopted as circulated.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MINUTES FOR INFORMATION

MOVED R. Kasper - B. Parkinson
THAT the following minutes be received for information:
Parks and Trails Advisory Committee - June 7, 2016
Climate Change Action Committee - June 23, 2016
Sooke Program of the Arts - June 29, 2016

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

DELEGATIONS

D-1 A) Homelessness in Sooke & B) Whiffin Spit Dog Park (making it off leash)

Margarita Dominguez, presented a PowerPoint presentation to Council. Ms. Dominguez stated where people could go to obtain food in the district and hoped that a Soup Kitchen could be available for the homeless. She also suggested that more alternative housing be considered for the district. She stated that Sooke has approximately 50 homeless people and also mentioned that many have pets such as dogs or cats that keep them company.

Ms. Dominguez also requested that Council fence part of Whiffin Spit Park to create an off leash area for dogs from 8:00 p.m. to 8:00 a.m. daily.

Mayor Tait thanked Ms. Dominguez for her presentation and mentioned that Council is planning to hold a housing forum in the Fall to investigate the spectrum of housing in our area including alternative housing. The Mayor also mentioned that Whiffin Spit does allow dogs off leash as long as dogs are under control during all times of the day.

D-2 Request for Funding, Sooke Philharmonic Society

Kathleen Campbell acknowledged that the Sooke Philharmonic Society had missed the deadline for the grants application in the Spring. Ms. Campbell provided a summary of the Sooke Philharmonic Society's finances mentioning that costs have increased, including practice at the Chrysler House that has recently been sold and will start charging the organization for use of the facility. She mentioned that there is a drop-box video that Council could view on the organization which also highlights Sooke's community. Ms. Campbell clarified that the request for funds would be for next year's events (2016-17), but that funding would have to be secured by the end of August and that the grant application in September would be too late.

Mayor Tait thanked Ms. Campbell for her presentation and asked her to email the drop-box video to Council using the email address info@sooke.ca

Councillor Kasper mentioned that a motion was passed at the June 27, 2016 meeting, to forward all future arts related Community Grant application requests to the Sooke Program of the Arts (SPA) Committee for decision as they have a separate budget.

(M. Mills joined the meeting at 7:20 p.m.)

Mr. Blackwell explained that the current grants policy does not allow for retroactive funding on events that have already occurred. Application for next year's cost can be received now, but applications are due in April and September for Category B grants.

The Mayor indicated that due to timing constraints for the Sooke Philharmonic Society application could be considered as a sponsorship to be taken from Council contingency.

MOVED R. Kasper and **SECONDED** by Parkinson
THAT Council support funding in the amount of \$5,000 to the Sooke Philharmonic Society, from Council contingency.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Parkinson

Opposed:

Councillor Logins

PUBLIC QUESTION AND COMMENT PERIOD

The Mayor spoke to the direction that Council provided last Council meeting to allow Questions and Comments from the public regarding the **2016 Statement of Financial Information (SOFI)** and asked those that wished to do so regarding this topic, to come forward at this time:

1. Ellen Lewers, Sooke resident:

- Asked about Revenue decrease in property tax due to Sooke River Road property, proposed Library property, Demamiel golf course property and would like to see figures in the report.
- Asked when the decision to not print agenda packages occurred and why that was changed from past practice.

Mr. Blackwell explained that the SOFI report does not included property tax variances and is not a legislative requirement.

Mr. Joseph explained that the decision to not produce agendas was operational, which coincides with best practices of other municipalities that have employed electronic agendas.

Mayor Tait called for a second time for public questions and comments regarding the 2016 Statement of Financial Information and hearing none, opened the floor for General Public Comments and Questions.

Council heard from the following members of the public:

1. Robert Donald Smith, Sooke resident wanted to speak to an item not on the agenda.
2. Carmen Neumann, Sooke resident asked for clarification on approaching Council as a delegation and asking questions at the meeting.
3. Tatyana Danylshyn, Sooke resident spoke regarding the homelessness issue in Sooke.
4. Bonnie Royston, Sooke resident spoke personally to the issue of homelessness.
5. Ellen Lewers, Sooke resident spoke regarding open portions of past meetings for public input and affordable housing in Sooke.
6. Jasmine Guay, Sooke resident expressed an interest in assisting with the alternative housing project.

BYLAWS

B-1 Adoption of Kennedy Road Closed Bylaws: Bylaw No. 604, *Official Community Plan Amendment Bylaw (400-7)* & Bylaw No. 605, *Zoning Amendment Bylaw (600-13)*

Note: Ministry of Transportation and Infrastructure provided approval to Zoning Amendment Bylaw No. 605 on June 30, 2016.

MOVED R. Kasper - E. Logins:

THAT Bylaw No. 604, *Official Community Plan Amendment Bylaw (400-7)* & Bylaw No. 605, *Zoning Amendment Bylaw (600-13)*, be adopted.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

B-2 Bylaw No. 636, *Zoning Amendment Bylaw (600-24)*- 7125 Grant Road

The Development Services department gave a PowerPoint presentation and summary of the proposed bylaw. The Public Hearing for this bylaw would occur at the September 12, 2016 Regular Council meeting as there are no Council meetings scheduled until then.

MOVED E. Logins - R. Kasper

THAT Bylaw No. 636, *Zoning Amendment Bylaw (600-24)* to rezone the property located at 7125 Grant Road West from Rural Residential Zone (RU4) to Small Lot Residential Zone (R3), be read a first time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED R. Kasper - B. Parkinson

THAT Bylaw No. 636, *Zoning Amendment Bylaw (600-24)* to rezone the property located at 7125 Grant Road West from Rural Residential Zone (RU4) to Small Lot Residential Zone (R3), be read a second time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED B. Parkinson - E. Logins

THAT staff be directed to schedule a Public Hearing for *Bylaw No. 636*, in accordance with the requirements of the *Community Charter* and the *Local Government Act*.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED E. Logins - R. Kasper

THAT staff be directed prior to adoption of Bylaw No. 636, the owner enter into a Development Agreement by way of a section 219 Covenant with the District of Sooke to secure provision of amenities; AND
THAT Council authorize the Mayor and Chief Administrative Officer to execute the section 219 Covenant.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

B-3 Bylaw No. 645, Sooke Core Sewer Specified Area Amendment Bylaw (147-27) – Proposed Boundary Adjustment for 7125 Grant Road West

The Development Services department gave a PowerPoint presentation and summary of the proposed bylaw, indicating that there was enough room for the eight additional lots to be accommodated by the sewer system.

MOVED B. Parkinson - R. Kasper

THAT the petition for Local Service Area Service for the property located at 7125 Grant Road West (Legally described as Lot 8, Section 1, Sooke District, Plan 13885), be received.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED R. Kasper - E. Logins

THAT Bylaw No. 645, *Sooke Core Sewer Specified Area Amendment Bylaw (147-27)*, be read a first time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED R. Kasper - E. Logins
THAT Bylaw No. 645, *Sooke Core Sewer Specified Area Amendment Bylaw (147-27)*, be read a second time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED R. Kasper - E. Logins
THAT Bylaw No. 645, *Sooke Core Sewer Specified Area Amendment Bylaw (147-27)*, be read a third time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

B-4 Bylaw No. 642, Zoning Amendment Bylaw (600-28)- 7090 Grant Road/ 2105 Firwood Place

Note: Ministry of Transportation and Infrastructure provided approval to Zoning Amendment Bylaw No. 642 on July 4, 2016.

MOVED R. Kasper - E. Logins
THAT Bylaw No. 642, *Zoning Amendment Bylaw (600-28)*, be adopted.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

B-5 Bylaw No. 644, Zoning Amendment Bylaw (600-30) – Silver Spray (Sooke Point) Water Lot Rezoning from W1 to W3 Rezoning.

The Development Services department gave a PowerPoint presentation and summary of the proposed bylaw.

MOVED B. Parkinson - E. Logins
THAT *Bylaw No. 644, Zoning Amendment Bylaw (600-30)*, to rezone a portion of the water near Possession Point legally described as "Unsurveyed Crown foreshore or land covered by water being part of the bed of the Juan de Fuca Strait, Sooke District" from Passive Recreation Zone (W1) to Marina Zone (W3), be read a third time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

B-6 Bylaw No. 646, Zoning Amendment Bylaw (600-31) - A portion of 7021 Grant Road

The Development Services department gave a PowerPoint presentation and summary of the proposed housekeeping bylaw. The Public Hearing for this bylaw would also be scheduled for September 12, 2016.

MOVED R. Kasper - B. Parkinson

THAT Bylaw No. 646, *Zoning Amendment Bylaw (600-31)* to rezone a portion of the property located at 7021 Grant Road West from Large Lot Residential Zone (R1) to Manufactured Home Park (MHP), be read a first time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED R. Kasper - B. Parkinson

THAT Bylaw No. 646, *Zoning Amendment Bylaw (600-31)* to rezone a portion of the property located at 7021 Grant Road West from Large Lot Residential Zone (R1) to Manufactured Home Park (MHP), be read a second time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED B. Parkinson - R. Kasper

THAT staff be directed to schedule a Public Hearing for *Bylaw No. 646*, in accordance with the requirements of the *Community Charter* and the *Local Government Act*.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

B-7 Bylaw No. 647, Zoning Amendment Bylaw (600-32) – A portion of 6038 Sooke Road & Text Amendment to the RU3 Zone

The Development Services department gave a PowerPoint presentation and summary of the proposed bylaw to accommodate a child care facility.

MOVED R. Kasper - E. Logins

THAT Bylaw No. 647, *Zoning Amendment Bylaw (600-32)*, be read a first time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED R. Kasper - E. Logins

THAT Bylaw No. 647, *Zoning Amendment Bylaw (600-32)*, be read a second time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED B. Parkinson - E. Logins

THAT staff be directed to schedule a Public Hearing for *Bylaw No. 647*, in accordance with the requirements of the *Community Charter* and the *Local Government Act*.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

B-8 Bylaw No. 638, Zoning Amendment Bylaw (600-33) – 6816 West Coast Road

The Development Services department gave a PowerPoint presentation and summary of the proposed bylaw.

Questions arose around parking requirement for staff. Ms. Johnson informed Council that all parking issues will be addressed through the business licence and building permit processes.

MOVED B. Parkinson - E. Logins

THAT Bylaw No. 638, *Zoning Amendment Bylaw (600-33)* to rezone the property located at 6816 West Coast Road from Large Lot Residential Zone (R1) to Communities Facilities Zone (P2), be read a first time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED R. Kasper - E. Logins

THAT Bylaw No. 638, *Zoning Amendment Bylaw (600-33)* to rezone the property located at 6816 West Coast Road from Large Lot Residential Zone (R1) to Communities Facilities Zone (P2), be read a second time.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED E. Logins - B. Parkinson

THAT staff be directed to schedule a Public Hearing for *Bylaw No. 638*, in accordance with the requirements of the *Community Charter* and the *Local Government Act*.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

MOVED E. Logins - B. Parkinson

THAT staff be directed prior to adoption of Bylaw No. 638, the owner enter into a Development Agreement by way of a section 219 Covenant with the District of Sooke to address infrastructure requirements; AND
THAT Council authorize the Mayor and Chief Administrative Officer to execute the section 219 Covenant.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

REPORTS REQUIRING ACTION

RA-1 Remedial Action - 6543 Sooke Road

The Bylaw Enforcement Officer provided an overview of the written staff report and history of the property.

The owner of the subject property was informed of their right to speak and was given an opportunity to be heard, but was not present.

MOVED R. Kasper - B. Parkinson

THAT Council direct staff to proceed with remedial action pertaining to the unsightly premises located at 6543 Sooke Road, including entering and coordinating the effective removal of these materials to ensure compliance with the Unsightly Premises and Objectionable Situations Bylaw No. 296; AND

THAT charges for this work be at the expense of the owner/occupier, and if unpaid on December 31st of this year, shall be added to and form part of the taxes payable in respect of the real property in question, as taxes in arrears.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

Mayor Tait took this time to welcome Tara Johnson, Contract Planner back to the District.

(Ms. Johnson and Ms. Mills left the meeting at 8:08 p.m.)

RA-2 Recommendations from Parks and Trails Advisory Committee

Mr. Mark Zeigler, Committee member, clarified that shrubs and flowers would still be watered in addition to newly laid grass.

Councillor Logins mentioned that if watering restrictions had to be enforced during this time that we notify residents and organizations that use the facilities.

MOVED E. Logins - B. Parkinson

THAT staff be directed to eliminate watering of park lawns, with the exception of Ed MacGregor Park, during Stage 2 and Stage 3 watering restrictions.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

Mr. Ziegler indicated that there is one structure that is showing signs of age and rust.

MOVED B. Parkinson - E. Logins

THAT staff be directed to investigate the safety of equipment at Broomhill Park and to provide a report to Council.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

Mr. Ziegler indicated that there may be a water drainage issue in that area. Mr. Howat commented that they are aware of the issue and that the Goodmere Road study may capture trail possibilities for the area.

MOVED R. Kasper - B. Parkinson

THAT staff be directed to investigate a pedestrian linkage between Horne Road and Goodmere Road.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

RA-3 Recommendation from Climate Change Action Committee

Mr. Jeff Bateman, Committee Chair, addressed Council stating that CRD residents pay the highest rate for solid waste removal and kitchen scraps, trucking it out of the community at a cost \$110,000+/year. Committee would like to have the material processed in the area and turned in to class A "Made in Sooke" compost.

Councillor Kasper reported that the CRD is embarking on a pilot project for dealing with bio-solids for the area. He also mentioned that yard waste and kitchen scraps (composting) the CRD has been funding an organization to provide an educational component and plan to bring it forward again in the near future.

MOVED E. Logins - B. Parkinson

THAT staff provide an estimate for a feasibility study for a municipally-run, commercial compost facility utilizing bio-solids and yard waste.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

RA-4 Award of Request for Quote – Grant Road Shoulder Widening

Mr. Howat provided an overview of the project and process for the RFP. Widening will be conducted on the south side of the road from Otter Point Road to Maple Avenue South including an elevated sidewalk.

MOVED R. Kasper - B. Parkinson

THAT *Wittich Environmental Services* be awarded the contract for the Grant Road Shoulder Widening project in the amount of \$95,500.00 + GST; AND THAT the Mayor and Chief Administrative Officer be authorized to sign the contract on behalf of the District of Sooke.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

REPORTS FOR INFORMATION

RI-1 Mayor and Council Reports

Mayor Tait reported on:

- Primary Health Services working group is finalizing the report which will highlight accomplishments from Health Summit. The Mayor pointed out that Sooke is the

biggest municipality in BC that doesn't have a hospital. Analog equipment (x-ray machine) is not currently operating in Sooke.

- Met with the Fire Chief regarding emergency protocol and process in an event of a major incident. She reported that Sooke is still in a drought situation and asked that residents be cautious.
- Will be away July 18 to August 3rd and noted that Councillor Logins will be Acting Mayor in her absence.

Councillor Parkinson reported on:

- Attended the opening of the Demamiel Golf course
- Communities in Bloom contest will conclude next week with judges on tour July 21st.

Councillor Logins reported on:

- Sooke Connector Trail grand opening was today.
- Health Services will be provided in the SD#62 school system at Belmont, Royal Bay and Edward Milne Community School (EMCS) starting a pilot program this school year including a doctor on site for ½ day each week at EMCS.
- Participated in a Victoria tourism working group and they have decided to commit to regular meetings to network ideas on tourism for the area.

Councillor Kasper reported on:

- CRD Growth Strategy discussed provision of water services in our area and classification on community designations will be eliminated, with more emphasize on community plans.

The CAO reported that in the Fall:

- Ms. Sullivan informed Council that there will be a series of community engagement events with respect to economic development, the Official Community Plan (OCP) refresh and budget discussions. She has deemed October, "Talk-tober" and more information will be provided in September.

CORRESPONDENCE FOR INFORMATION

I-1 Correspondence received June 7 – June 20, 2016

The Mayor mentioned there was correspondence from Trans Mountain and informed Council that she would send an email to them requesting updates on the Trans Mountain Expansion Project (TMEP) and Tanker Traffic and Marine Safety.

MOVED E. Logins - R. Kasper

To file the correspondence received June 21 – July 5, 2016

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

Rise and Report – The Mayor reported that parking along Hwy 14 is not permitted and parking tickets will start to be issued. The Prestige, Sooke Harbour Marina, and Job Stop will be notified that they will need to seek parking alternatives in cases of large events.

ADJOURNMENT

MOVED B. Parkinson - E. Logins
THAT the meeting be adjourned at 8:59 p.m.

CARRIED

In favour:
Mayor Tait, Councillor Kasper, Councillor Logins, Councillor Parkinson

Certified Correct:

Maja Tait
Mayor

Gabryel Joseph
Acting Corporate Officer



DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on August 3, 2016 at 6:00 p.m.

COUNCIL PRESENT

Mayor Maja Tait
Councillor Rick Kasper
Councillor Kevin Pearson
Councillor Kerrie Reay

STAFF PRESENT

Teresa Sullivan, Chief Administrative Officer
Gabryel Joseph, Acting Corporate Officer
Brent Blackhall, Director of Financial Services
Rob Howat, Director of Development Services
Sarah Temple, Corporate Services Assistant

ABSENT: Councillor Bev Berger, Councillor Brenda Parkinson, Councillor Logins

CALL TO ORDER

Mayor Tait called the meeting to order at 6:00 p.m.

APPROVAL OF AGENDA

MOVED R. Kasper – K. Pearson
To approve the agenda as circulated.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Pearson, Councillor Reay

REPORT FOR ACTION

RA-1 Appointment of Interim Fire Chief

The Chief Administrative Officer gave an overview of the written staff report.

MOVED R. Kasper – K. Pearson

TO ratify the appointment of Russ Cameron as the Interim Head of the Fire Department ("Fire Chief") for the District of Sooke for a three-month period effective August 8, 2016;

AND TO rescind the appointment of Steve Sorensen as Fire Chief;

AND FURTHER THAT a letter be forwarded to Steve Sorensen thanking him for his leadership and support to the Sooke Fire Department during his 36 years as a member of the department.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Pearson, Councillor Reay

Meeting Date: August 3, 2016

1

District of Sooke

Adopted on:

Special Council Meeting Minutes

MOVED K. Pearson – K. Reay

THAT staff investigate and prepare a formal ceremony format for the official retirement ceremony of Fire Chief Sorensen;

AND include a formal recognition reflective of his service e.g. a "Key to the District", a street name, etc.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Pearson, Councillor Reay

ADJOURNMENT

MOVED K. Reay – R. Kasper

TO adjourn the meeting at 6:19 p.m.

CARRIED

In favour:

Mayor Tait, Councillor Kasper, Councillor Pearson, Councillor Reay

Certified Correct:

Maja Tait
Mayor

Gabryel Joseph
Acting Corporate Officer



DISTRICT OF SOOKE

Minutes of the Special Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on August 29, 2016 at 7:00 p.m.

COUNCIL PRESENT

Mayor Maja Tait
Councillor Rick Kasper
Councillor Kevin Pearson
Councillor Kerrie Reay
Councillor Ebony Logins
Councillor Brenda Parkinson
Councillor Bev Berger

STAFF PRESENT

Teresa Sullivan, Chief Administrative Officer
Gabryel Joseph, Acting Corporate Officer
Brent Blackhall, Director of Financial Services
Rob Howat, Director of Development Services
Tara Johnson, Planner II
Sarah Temple, Corporate Services Assistant
Jennifer Royer-Collard, Corporate Services Asst.

CALL TO ORDER

Mayor Tait called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

MOVED E. Logins – B. Berger

THAT the agenda be adopted with the deletion of items PH-1: Report of Public Hearing – 6038 Sooke Road and RA-2: BC Communities in Bloom Awards & Conference Attendance.

CARRIED

In favour: Mayor Tait, Councillor Berger, Councillor Kasper, Councillor Logins, Councillor Parkinson, Councillor Pearson, Councillor Reay.

DELEGATIONS

D-1 Sooke Family Resources, Nicky Logins.

Nicky Logins, Executive Director of Sooke Family Resource Society, addressed Council requesting sponsorship for the Fun Run & Ride to be held on September 24th, 2016 at John Phillips Memorial Park Loop Trail. She would like to include the official opening of the trail with the event, including a ribbon cutting by the Mayor.

MOVED R. Kasper – K. Reay

THAT Sooke Family Resources be awarded a sponsorship in the amount of \$300.00 for the Fun Run & Ride to be held at John Phillips Memorial Park Loop Trail on September 24, 2016.

CARRIED

In favour:

Mayor Tait, Councillor Berger, Councillor Kasper, Councillor Logins, Councillor Parkinson, Councillor Pearson, Councillor Reay.

Funding allocation was addressed, noting that the sponsorship amount would come from the Marketing & Advertising budget.

The event is planned to be held annually moving forward.

D-2 Regulation of Medical Marijuana Dispensaries, Ekaterina Karashev.

Ekaterina Karashev presented to Council requesting implementation of regulations for Medical Marijuana Dispensaries in Sooke.

Council thanked the presenter for the information provided. They noted that at UBCM's Annual meeting, to be held at the end of September, this topic is being addressed and hoped some insight would be provided into the next steps of regulation and licensing.

PUBLIC QUESTION AND COMMENT PERIOD

Council heard from the following member of the public:

1. Gail Hall, Sooke Resident, spoke to the use of a Special Council Meeting and to Bylaw No. 468, *Development Permit Delegation Bylaw*.
2. Ellen Lewers, Sooke Resident, spoke to Bylaw No. 468, *Development Permit Delegation Bylaw*, and the Interim Fire Chief.

PUBLIC HEARINGS AND RELATED BYLAWS

PH-1 Report of Public Hearing – 6038 Sooke Road

- ***Bylaw No. 647, Zoning Amendment (600-32) – 6038 Sooke Road***

Deleted from the Agenda.

PH-2 Report of Public Hearing – 6816 West Coast Road

- ***Bylaw No. 638, Zoning Amendment (600-33) – 6816 West Coast Road***

The Planning department presented a summary of the rezoning application for 6816 West Coast Road.

Mayor Tait called the Public Hearing for Bylaw No. 638, *Zoning Amendment Bylaw (600-33) – 6816 West Coast Road* to order at 7:33 p.m.

Mayor Tait advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

Public Submissions:

- Janice Hill, Sooke Resident: Inquired as to whether the Green Houses on the affected property would be removed, as she felt they are dangerous.
- Dwayne Ward, Applicant: One of two Green Houses has been removed and the other will remain standing. The one standing has been inspected, will be cleaned up, privacy fence installed and used for clients at the location.
- Ellen Lewers, Sooke Resident: Concerned about the lack of a proper sidewalk, access, to and from this location.

Mayor Tait called for a second and third time for submissions to the Public Hearing for *Bylaw No. 638, Zoning Amendment Bylaw (600-33)* and hearing none, she closed the public hearing at 7:37 p.m.

Council consider third reading of Bylaw No. 638

MOVED B. Parkinson – R. Kasper

THAT *Bylaw No. 638, Zoning Amendment (600-33)*, be read a third time.

CARRIED

In favour:

Mayor Tait, Councillor Berger, Councillor Kasper, Councillor Logins, Councillor Parkinson, Councillor Pearson, Councillor Reay.

It was noted that the adoption of the bylaw is scheduled for the September 12, 2016, Regular Council Meeting.

BYLAWS

B-1 Bylaw No. 648, *Development Permit Delegation Bylaw, 2016*

The Director of Development Services presented a summary of the current procedure of Development Permits and outlined a more streamlined approval process, as per the proposed Bylaw No. 468. The practice to delegate approval of development permits to the head of a Development Services department is a common practice in BC municipal governance.

Council discussed the proposed Bylaw No. 468, *Development Permit Delegation Bylaw, 2016*, and provided feedback and suggestions for further streamlining the Development Permit application process. It was important to council that public input and Council oversight be part of the process.

Staff were asked to review the report and provide alternative options to Council at a future meeting.

Tara Johnson, Planner II, left the meeting at 8:15 p.m.

REPORTS REQUIRING ACTION

RA-1 Municipal Insurance Association Service Provider Agreement – Morwenna Holdings

The Director of Financial Services provided a verbal summary of the report. Mr. Blackhall explained that the deductible amounts associated with the agreement are approximately \$100.00 - \$200.00 per year, and will be prorated for the remaining duration of this year.

MOVED K. Pearson – K. Reay

THAT Council approve the Service Provider Agreement between the District of Sooke and Morwenna Holdings Ltd. dated August 8, 2016.

CARRIED

In favour:

Mayor Tait, Councillor Berger, Councillor Kasper, Councillor Logins, Councillor Parkinson, Councillor Pearson, Councillor Reay.

RA-2 BC Communities in Bloom Conference & Awards

Deleted from Agenda.

REPORTS FOR INFORMATION

RI-1 Delinquent Property Taxes on Mobile Homes

The Director of Financial Services presented a summary of the total outstanding property taxes owing on Mobile Homes. Mr. Blackhall informed Council that mobile home parks cannot be taken to tax sales for homes inside the Park. Several remedial alternatives were discussed.

The Director of Financial Services noted that the report total of final outstanding taxes for Mobile Homes had changed to \$48,952.00, as per the List of Delinquent Property Taxes.

MOVED K. Pearson – K. Reay

THAT Council receive the report entitled "Delinquent Property Taxes on Mobile Homes" from the Director of Financial Services, for information;

AND THAT staff provide specific follow up to council on each file item, at a later date, on how to proceed with Delinquent Property Taxes on Mobile Homes.

CARRIED

In favour:

Mayor Tait, Councillor Berger, Councillor Kasper, Councillor Logins, Councillor Parkinson, Councillor Pearson, Councillor Reay.

RI-2 CRD Update

Councillor Kasper provided a verbal update regarding the following items within the Capital Regional District:

- Mayor Tait will resume the CRD Chair for the District on September 1st, 2016;
- Provided a summary of meetings he has attended with the CRD;
- Would like to see the District of Sooke recognize at the beginning of meetings, that they are being held on 1st Nation Territorial land, as the CRD does;
- Pilot projects regarding Bio-Solids and Kitchen Scraps recycling.

MOVED B. Berger – E. Logins

THAT Councillor Kasper be re-appointed as the District of Sooke alternate director to the Capital Regional District Board and the Capital Regional District Hospital Board, for the duration of the term, effective September 1, 2016.

CARRIED

In favour:

Mayor Tait, Councillor Berger, Councillor Kasper, Councillor Logins, Councillor Parkinson, Councillor Pearson, Councillor Reay.

Staff were directed to provide a letter to the CRD to inform them of the change.

RI-3 Mayor and Council Reports

Councillor Logins Reported on:

- Community Hall Revitalization;
- Youth Run Events:
 - Harbour Festival
 - Trevor Purdy 3-on-3 Basketball

ADJOURNMENT

MOVED B. Berger – E. Logins

THAT the meeting be adjourned at 8:38 p.m.

CARRIED

In favour:

Mayor Tait, Councillor Berger, Councillor Kasper, Councillor Logins, Councillor Parkinson, Councillor Pearson, Councillor Reay.

Certified Correct:

Maja Tait
Mayor

Gabryel Joseph
Acting Corporate Officer



MEETING MINUTES

Phone: (250) 642-1634 Fax: (250) 642-0541 Email: info@sooke.ca Website: www.sooke.ca

Committee:	Sooke Program of the Arts (SPA) Committee		
Date:	July 27, 2016	Call to Order Time:	

Attendees:

Drew Johnston, Chair	P	Lorna Cospers	P
Councillor Brenda Parkinson	P	Linda Bristol	A
Bob Tully	P	Danica Rice, Staff	P
Brianna Shambrook	P		
Frederique Philip	P		
John David Russell	P		
Linda Anderson	P		

P-Present, A-Absent, G-Guest

Approval of the Agenda:	July 27, 2016	Moved	√	Carried	√
Amendments					
Approval of Minutes:	June 29, 2016	Moved	√	Carried	√
Amendments					

Agenda Topic:	Communities in Bloom Recap
Presenter:	Drew Johnston & Brenda Parkinson
Discussion: <ul style="list-style-type: none"> Downtown redevelopment and Sunriver Community Gardens were mentioned as the most popular sites by the judges. Broad discussion on all aspects of Communities in Bloom including whether to continue every year, staff input and amount of effort required. Discussion of cost of report- additional copies and memory stick of report forwarded to staff for retention. Discussion of areas for improvement- better report including reference to all factors in order that judges prefer, greater municipal employee participation. Mary Brooke passed on a page of suggestions for next time. 	
Motion: TO accept the Communities in Bloom follow-up report as presented to the SPA Committee. CARRIED	

Agenda Topic:	Arts Program Policy Review
Presenter:	Drew Johnston & John Russell

Discussion:

- Arts Program Policy and Terms of Reference to be reviewed concurrently by Drew Johnston, John Russell, Lorna Cosper and Brianna Shambrook. No action has been taken by staff on revised terms of reference that were already submitted to council. Recommendations for policy amendments will be made to council and staff.
- Municipality is evaluating committee structures and policies beginning in late 2016. Council recently passed a motion to have arts applications reviewed by the committee. This would occur about the time that the committee's term is to expire.
- Ensuring an arts committee, as in other municipalities, on a more permanent basis is necessary. It does not cost the district.

Motion:

THAT a working group, consisting of Drew Johnston, John Russell, Lorna Cosper and Brianna Shambrook be established to review arts policies from other municipalities and Sooke's existing arts policy for recommendations to council and staff.

CARRIED

Agenda Topic:

Inventory of Art and Brochure

Presenter:

Linda Anderson

Discussion:

- The need to create an inventory of artwork that the district is responsible for was discussed and supported. An expanded inventory of this art and other public art in the community that Sooke is not responsible for was discussed.
- From an expanded inventory a brochure or book of community art could be prepared. The production could be used to guide people on an arts tour of Sooke.
- A working group consisting of Linda Anderson, Frederique Phillip, Brianna Shambrook and Brenda Parkinson was established and will start taking pictures of local public artwork and create the starting inventory.

Motion:

That a working group be established to create an inventory of district and public art work and a publication be produced that will highlight the artwork for possible self-guided tours.

CARRIED

Agenda Topic:

Next Steps: Gateway Input

Presenter:

Drew Johnston

Discussion:

- Gateway area discussion included various signage and possible incorporation of artwork.
- Historical artifacts (machinery) parking or pullout areas discussed.
- Major impacts: Museum and SEAPARC.
- Those involved in Gateway project to be invited to next meeting to brief members.

Agenda Topic:

Telus Building Mural

Presenter:

Drew Johnston

Discussion:

- Mention was made that the Communities in Blooms judges did not find the Telus building very attractive in its prominent location downtown.
- The possibility of approaching Telus to fund the preparation of a mural on the building and landscape its front property was discussed. There is a need to have the committee complete a major public artwork.
- A working group of Brenda Parkinson, Drew Johnston and John Russell was established to enter into discussions with Telus. Brenda Parkinson is to establish initial contact.

Motion:

That a working group be established to enter into discussions with Telus to complete a mural and landscaping at their building in downtown Sooke.

CARRIED

Agenda Topic:	Other Future Project Ideas
Presenter:	Bob Tully
<ul style="list-style-type: none"> • Initiate a list of various arts/community events, which could be incorporated into promotional banners concurrent with upcoming activities. • Banners could be designed by various artists to display such events. • Installation of banners could be at designated lamp posts on a seasonal rotation. 	
Motion: That Bob Tully research the idea and present back to the Committee. CARRIED	

Next Meeting:	August 31, 2016				
Adjournment Time:	12:00 p.m.	Moved	√	Carried	√

Committee Chair



MEETING MINUTES

Phone: (250) 642-1634 Fax: (250) 642-0541 Email: info@sooke.ca Website: www.sooke.ca

Committee:	Sooke Program of the Arts (SPA) Committee		
Date:	August 31, 2016	Call to Order Time:	9:30 am

Attendees:

Drew Johnston, Chair	P	Lorna Cosper	P
Councillor Brenda Parkinson	A	Linda Bristol	P
Bob Tully	P	Danica Rice, Staff (to 10:30 am)	P
Brianna Shambrook	P		
Frederique Philip	A		
John David Russell	P		
Linda Anderson (to 11am)	P		

P-Present, A-Absent, G-Guest

Approval of the Agenda:	August 31, 2016	Moved	√	Carried	√
Amendments					
Approval of Minutes:	July 27, 2016	Moved	√	Carried	√
Amendments					

Agenda Topic:	Telus Building Mural
Presenter:	Drew Johnston
Discussion:	<ul style="list-style-type: none"> Waiting for response from Telus. Discussion of advantages of painting directly on building vs. attaching a mural to the building. According to Chemainus Mural Society vast majority are directly on building.

Agenda Topic:	Official Community Plan update
Presenter:	Danica Rice
Discussion:	<ul style="list-style-type: none"> Information on the Official Community Plan (OCP) update and ways to provide feedback will be coming out as of August 31st in local media and on the District of Sooke website. Danica Rice provided the Committee with a project overview.

Agenda Topic:	Policy Review
Presenter:	Drew Johnston & John Russell
Discussion: <ul style="list-style-type: none"> • Policies of other communities are being reviewed and specifically examined for: <ul style="list-style-type: none"> ○ Roles of Committee, staff and Council. ○ Permanency of Committee. ○ Defining policies and procedures for visual arts. ○ Emphasising need for staff person to have arts as a designated responsibility. 	

Agenda Topic:	CRD Arts Advisory Panel
Discussion: <ul style="list-style-type: none"> • Sooke is not a member of the CRD Arts Advisory Panel. • Discussion of costs and benefits of membership. 	
Motion: That the Sooke Program of the Arts Committee write a letter to District of Sooke Council to request membership in the CRD Arts Advisory Panel. CARRIED	

Agenda Topic:	Inventory of Public Art and Publication
Discussion: <ul style="list-style-type: none"> • Update on public art inventory provided by Brianna Shambrook. • Discussion of requirements of a public art database and the benefits to the District of Sooke. • Discussion focussed on need to be able to respond to council and staff on viability, costs etc. of book idea, as would be the case with an external arts proposal. Members agreed that questions are relevant and working group will be able to answer at future meeting. 	
Motion: That the District of Sooke public art collection be digitized according to a professional standard. CARRIED	

Agenda Topic:	Committee Roundtable
Discussion: <ul style="list-style-type: none"> • Bob Tully provided an update on panels and banners for Sooke Centre in 2017. • Committee discussed guest presentations and the need for members of the public to request to appear as delegations to meetings, in order for Committee members to be prepared. • Public member requested an inventory of artists be created and better advance notice be given to artists on art competitions. 	

Next Meeting:	September 28, 2016 at 9:30 am				
Adjournment Time:	11:45 a.m.	Moved	√	Carried	√

Committee Chair



DISTRICT OF SOOKE
Parks and Trails Advisory Committee
Meeting held September 6, 2016
at 1:00 pm
Council Chamber, 2225 Otter Point Road

Committee Members Present:

John Boquist, Chair
Councillor Brenda Parkinson
Debbie Clarkston
Ross Reid
Mark Ziegler

Staff:

Laura Hooper, Parks and Environmental Services Coordinator
Sarah Temple, Corporate Services Assistant

1. The Chair called the meeting to order at 1:02 p.m.

2. **Approval of the Agenda:**

MOVED to approve the agenda with the addition of the following items as New Business/Supplemental Information;

NB-1 Delegation: Margarita Dominguez – Off-Leash Dog Park

NB-2 Simplified Trails Map;

and with item 6 - John Phillips Memorial Park Loop Trail moved to immediately following Delegations.

CARRIED UNANIMOUSLY

3. **Approval of Minutes:**

MOVED to approve the June 7, 2016 minutes as circulated.

CARRIED UNANIMOUSLY

4. **Delegations**

- **Margarita Dominguez – Victoria Pet Food Bank**

Ms. Dominguez addressed the Committee regarding her request for off-leash use of Whiffin Spit as there is currently no designated off-leash areas for dogs and their owners in Sooke. Ms. Dominguez would like to see certain hours of the day designated for off-leash use of Whiffin Spit, and suggested that 8 pm – 9 am would be appropriate hours. Ms. Dominguez would also like to host two fundraising events per year, where dogs are permitted off-leash use of Whiffin Spit.

Committee Discussion:

- Possibility of other suitable areas for off-leash use, as Whiffin Spit is heavily used by tourists and locals without dogs.
- Keeping Whiffin Spit clean is a concern.
- Current Bylaws restrict the use of public parks from dusk until dawn.

- Whiffin Spit is also home to nesting and migratory birds, which may be impacted by off-leash dogs.

ACTION ITEM: Bring discussion of off-leash dogs parks forward to an upcoming Parks and Trails Advisory Committee meeting for discussion of possible options and locations.

- **Greater Victoria Green Team**

Amanda Evans spoke on behalf of the Greater Victoria Green Team. Ms. Evans outlined the work of the Green Team and opportunities for collaborating with the District of Sooke for various projects, including invasive species removal, native habitat restoration, stewardship of specific areas etc. On September 25, 2016 the Greater Victoria Green Team will be working in partnership with the Juan de Fuca Community Trails Society to remove invasive species from Ed McGregor Park. The team is also able to work with staff on projects on other parks in the future.

6. **Updates related to Committee Priority Projects**

- **John Phillips Memorial Park – next steps**

Laura Hooper provided an update as to work in John Phillips Memorial Park.

- The loop trail is now complete. Signage will be added.
- 4 picnic tables and 2 benches have been ordered.
- Construction of a bathroom is the next identified priority. The preferred arrangement will be adjacent to the staircase leading to the parking lot of the municipal hall. There is a flat location that has easy access to sewer, water and lights. An RFP will be issued for construction of a 2 stall washroom with flushable toilets. The RFP will give a general budget guideline and include specifications such as vandal resistance.

- **Trail Opening and Fun Run and Ride, Sept 24**

Nicky Logins, representing Sooke Family Resource Society, provided an overview of the Fun Run and Ride planned for Sept 24, 2016 in John Phillips Memorial Park. The Fun Run and Ride will also serve as the official opening of the John Phillips Memorial Park Loop Trail. The Mayor will open the event and the District of Sooke has provided sponsorship. Ms. Logins encouraged Committee members to attend and to help to promote the event.

- **Demamiel Creek Trail**

Mark Ziegler provided an update of the June 21, 2016 walk through of the area between Sunriver and the Golf Course on Throup Road. The west side of the river (Throup Road) provided excellent options for trail connections, but the east side (Sunriver) presented several challenges including flood plains and steep access. Further analysis of the area and potential for trail connections would be required to determine feasibility.

Committee Discussion:

- The developers of Sunriver may be interested in collaborating on a trail, increasing pedestrian access to their development.

MOVED to recommend that Council allocated funds in the 2017 – 2021 Financial Plan to investigate a pedestrian crossing of Demamiel Creek from Sunriver to the school sites.
CARRIED UNANIMOUSLY

5. Upcoming Project Planning:

- Greater Victoria Green Team and Juan de Fuca Community Trails Society Joint Event on September 25, 2016. Planning is still in the early stages. The event will likely take place from 9:00 am – 3:00 pm. Historically, attendance from Sooke residents has been low and efforts will be made to better promote the event in the District of Sooke.
- Stewardship of neighbourhood parks has been a great success in many areas and Sooke could work towards promoting local stewardship.

ACTION ITEM: District of Sooke to promote participation in local clean-up events by ensuring a stock of equipment is available to local groups, including gloves, bags and tools as available. Additionally, the District of Sooke to advertise for the September 25, 2016 Ed McGregor Park event on their website and social media.

7. Committee Roundtable:

- Inquiry into status of trail between Goodmere and Horne Road. Staff indicated there had been no progress to date.
- Discussion of a simplified trail map showing major trails that connect pedestrian access throughout town, as discussed by Mayor Tait at the August Rotary Club of Sooke meeting.
- Discussion of loss of pedestrian access through Home Hardware's property.
- Grant Road shoulder widening has been completed.
- Sooke River Road trail has also been completed. Discussion of challenges with site alignment and steepness of a portion of the trail. Cyclists are still using the side of Sooke River Road to navigate around this portion, as the steep slope proves difficult on a bicycle, but was necessary due to environmental concerns. Pedestrians are able to use the steep portion of the trail. Improving the shoulder of Sooke River Road around this portion of the trail may be possible and could improve safety of cyclists.

MOVED to recommend that Council direct staff to investigate re-shouldering of Sooke River Road, on both the East and West sides as necessary, from existing crosswalk to Sooke Road.
CARRIED UNANIMOUSLY

MOVED to recommend that Council direct staff to speak with the owners of Home Hardware to determine if pedestrian access can be re-established through their property.
CARRIED UNANIMOUSLY.

8. Development Department Referrals: Nil

9. Action Items – Strategic Plan / Official Community Plan: NIL

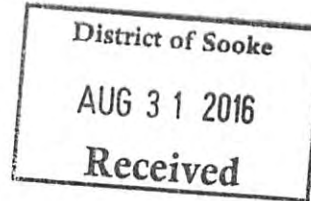
10. Next Scheduled Meeting:

- Tuesday, October 4, 2016 at 1:00 pm
- Meetings – The first Tuesday of each month at 1:00 pm.

11. Adjournment:

MOVED to adjourn the meeting at 2:25 pm.

Committee Chair



2205 Otter Point Road
Sooke, BC V9Z 1J2
Tel: (250) 642-1634
Fax: (250) 642-0541
Email: info@sooke.ca

REQUEST TO APPEAR AS A DELEGATION

In order to appear before Council as a delegation at a Council Meeting, you need to submit a written request to the Corporate Officer by 4:30 pm on the Tuesday before the scheduled Council Meeting. The request can either be by way of this form or a separate letter that you have written which contains the information requested on this form. You can submit your request in person, by mail or by fax at 250-642-0541. The Corporate Officer will let you know when you are scheduled to appear before Council. Council meetings take place at 7:00 p.m. in the Municipal Hall Council Chambers located at 2225 Otter Point Road. Delegations are usually scheduled near the beginning of the meeting. You are limited to a maximum of five (5) minutes to present your material. You may speak on more than one (1) topic or have more than one (1) speaker but you must keep your presentation within the five (5) minute time limit. Please attach to this form any material that you wish Council to review in advance of the meeting.

DATE: AUGUST 3, 2016

REQUESTED MEETING DATE: SEPTEMBER 12, 2016

NAME: MARGARITA DOMINGUEZ

ORGANIZATION NAME (if applicable): VICTORIA PET FOOD BANK & FERAL CAT REHABILITATION SOCIETY

ADDRESS: 2075 OTTER POINT RD / PO BOX 344 SOOKE, BC V9Z 1G1

CONTACT NUMBER: 778-352-2999

EMAIL ADDRESS: SAFFARS.ORG & HOTMAIL.COM

TOPIC: BEFORE MAYOR TAIT LEFT FOR HOLIDAYS OUR SOCIETY

WROTE A LETTER TO COUNCIL REQUESTING THE FIVE

HUNDRED DOLLARS EVENT REQUIREMENT TO BE WAIVED.

WE WANT TO DO A COUPLE OF DOG EVENTS IN DIFFERENT

PARKS AND WE CANNOT AFFORD OUR ANNUAL INSURANCE

AUDIO/VISUAL NEEDS (if any): POLICY PLUS FIVE HUNDRED DOLLARS.

IN VICTORIA OUR INSURANCE IS ALL WE NEED

TO DO OUR PARTIES AND WE HAVE GARBAGE PICKUP,

WATER, TABLES, CHAIRS, AND TENTS OFFERED TO

US, IN SOOKE WE GET NOTHING IN RETURN.



File No. 3900-01

REQUEST FOR DECISION

REGULAR COUNCIL
Meeting Date: September 12, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Patti Rear, Deputy Corporate Officer
Re: **Bylaw No. 643, *Zoning Amendment Bylaw (600-29)***

RECOMMENDATION:


THAT COUNCIL adopt Bylaw No. 643, *Zoning Amendment Bylaw (600-29)*.

Council received public submissions at the June 27th, 2016 Public Hearing for Bylaw No. 643 (600-29) and subsequently gave third reading to the bylaw. The Ministry of Transportation and Infrastructure approved the bylaw at third reading on July 4th, 2016 and a Section 219 Covenant has been registered on title to 7135 Grant Road as of September 1st, 2016.

It is now in order for Council to consider adoption of the Bylaw.

Attached Documents:

1. June 27th, 2016 Regular Council Minutes
2. Bylaw No. 643 (600-29)


Patti Rear
Deputy Corporate Officer

Approved for Council Agenda	
 Development Services	 Corporate Services
 Financial Services	 Fire Services
 CAO	

PH-3 Report of Public Hearings – 7135 Grant Road

- **Bylaw No. 643, *Zoning Amendment Bylaw (600-29)***

The Development Services department gave a PowerPoint presentation and summary of the proposed bylaw.

Mayor Tait called the Public Hearings for Bylaw No. 643 to order at 8:14 p.m.

Mayor Tait advised that any person who believes that their interest in property is affected by the proposed bylaws would be given a reasonable opportunity to be heard or to present written submissions at the public hearing. The Mayor called for public submissions a first time.

Public Submissions:

- None.

Mayor Tait called two additional times for submissions to the Public Hearing for Bylaw No. 643. Hearing none; she closed the public hearing at 8:17 pm.

Council consider third reading of Bylaw No. 643

MOVED K. Pearson – K. Reay

THAT Bylaw No. 643, *Zoning Amendment Bylaw (600-29)* be read a third time;

AND FURTHER THAT prior to adoption of Bylaw No. 643, staff ensure that a Section 219 Covenant be registered on the property to address amenity contributions towards the proposed development of the site;

AND FURTHER THAT the Mayor and Chief Administrative Officer be authorized to execute the Section 219 Covenant.

CARRIED

In favour:

Mayor Tait, Councillor Berger, Councillor Kasper, Councillor Parkinson, Councillor Pearson, Councillor Reay



DISTRICT OF SOOKE

BYLAW No. 643

A bylaw to amend Bylaw No. 600, *Sooke Zoning Bylaw, 2013* for the purpose of amending the zoning on the property legally described as Lot 1, Section 1, Sooke District, Plan 25816 from Large Lot Residential (R1) to Medium Lot Residential Zone (R2).

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

1. This bylaw is cited as *Zoning Amendment Bylaw (600-29)*.
2. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* is amended in **Schedule A** by changing the zoning on the property legally described as Lot 1, Section 1, Sooke District, Plan 25816 as shown outlined in black and hatched on Schedule A from Large Lot Residential Zone (R1) to Medium Lot Residential Zone (R2).

Introduced and read a first time the 13 day of June, 2016.

Read a second time the 13 day of June, 2016.

Public hearing held the 27th day of June, 2016.

Read a third time the 27th day of June, 2016.

Approved by Ministry of Transportation and Infrastructure the 4th day of July, 2016.

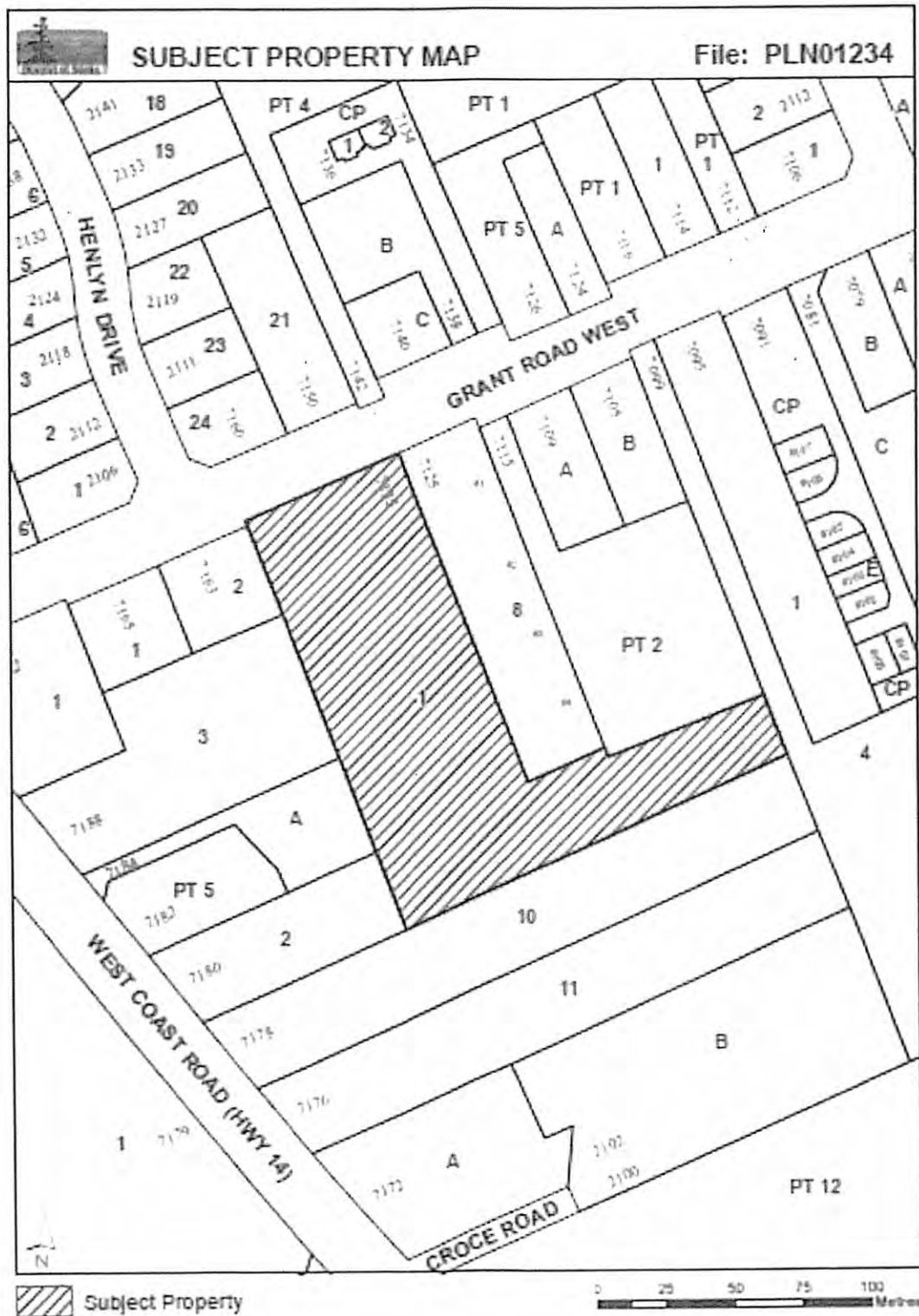
Adopted on the ____ day of _____, 2016.

Certified by:

Maja Tait
Mayor

Gabryel Joseph
Acting Corporate Officer

SCHEDULE "A"





File No. 5340-11

REQUEST FOR DECISION
REGULAR COUNCIL
Meeting Date: September 12, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Development Services Department
Re: **Sooke Core Sewer Specified Area Proposed Boundary Adjustment for 7047 and 7049 Maple Park Terrace**

RECOMMENDATION:

THAT COUNCIL receive the Petition for Local Area Service for the properties located at 7047 Maple Park Terrace (legally described Strata Lot B Section 21 Sooke District Strata Plan VIS5537 together with an interest in the Common Property in proportion to the unit entitlement of the strata lot as shown on Form V) and 7049 Maple Park Terrace (legally described as Strata Lot A, Section 21 Sooke District Strata Plan VIS5537 together with an interest in the Common Property in proportion to the unit entitlement of the strata lot as shown on Form V);

THAT COUNCIL give first, second and third reading to Bylaw No. 649, *Sooke Core Sewer Specified Area Amendment Bylaw (147-28)*.

AND FURTHER THAT COUNCIL give first, second and third reading to Bylaw No. 650, *Sooke Core Sewer Specified Area Amendment Bylaw (147-29)*.

Executive Summary:

The District of Sooke has received Petitions for Local Area Service and enlargement of the Sooke Core Sewer Specified Area (SSA) from the owners of 7047 and 7049 Maple Park Terrace in order to facilitate an opportunity to connect their properties to sanitary sewer infrastructure currently being installed as part of the View Pointe Estates development at 7044 Maple Park Terrace.

Background:

The redevelopment of 7044 Maple Park Terrace is including the installation of sanitary sewer infrastructure within new road which will connect Maple Park Terrace to an extension of Winfield Drive. The location of the new infrastructure installation has

created an opportunity for the existing duplex at 7047/7049 Maple Park Terrace to obtain a sanitary sewer connection to the new main.

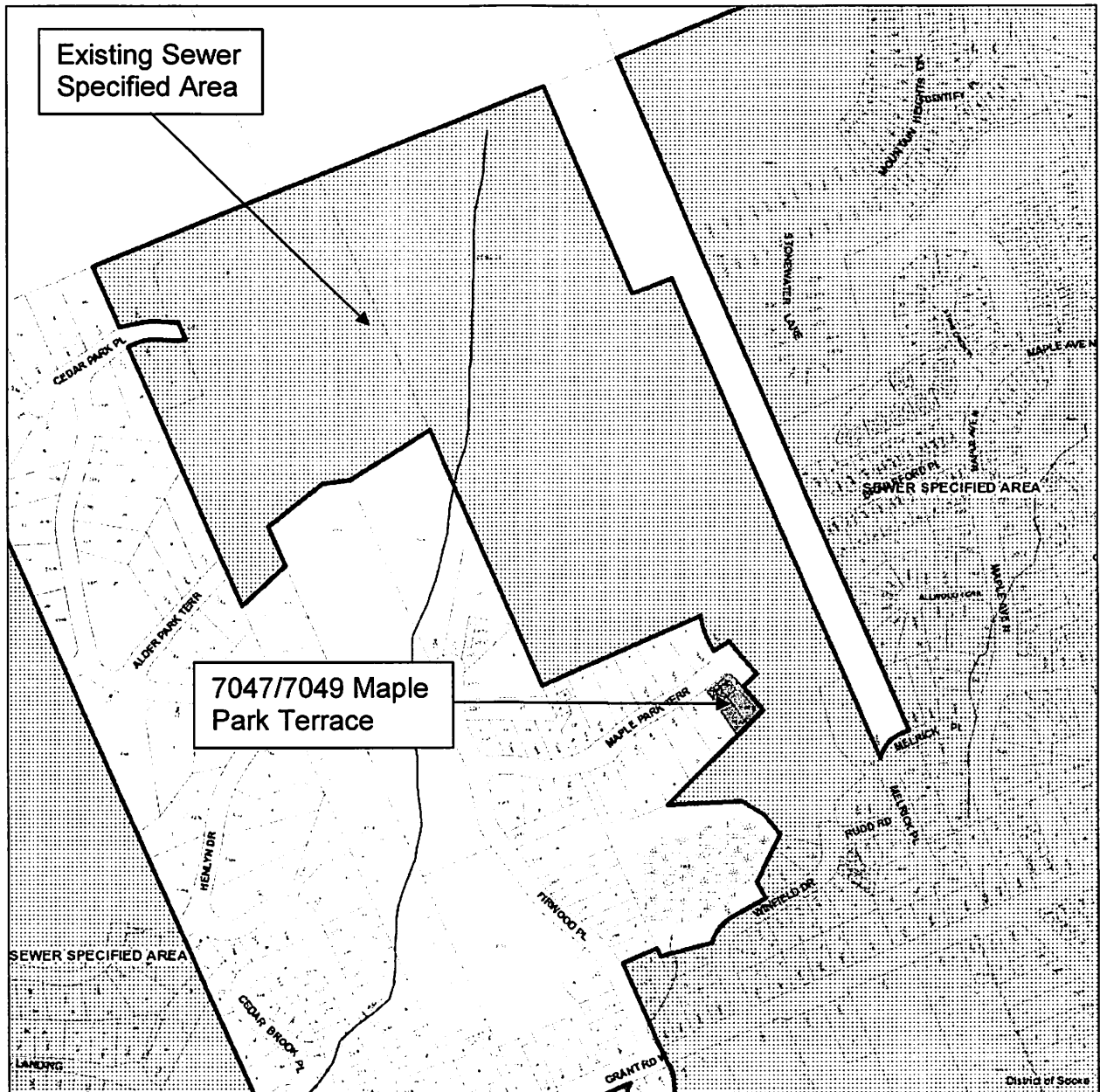


Figure 1: Existing Sewer Specified Area with Proposed Inclusion

Analysis:

Construction of an extension of sanitary sewer infrastructure to the new subdivision at 7044 Maple Park Terrace, known as View Pointe Estates, has created an opportunity for the duplex at 7047/7049 Maple Park Terrace to connect to the District's sanitary sewer system. Figure 2 identifies the proposed connection location.



Figure 2: Proposed Sanitary Service Connection Location

In order to connect to the sanitary sewer main, individual property owners must apply for inclusion into the Sewer Specified Area.

Both 7047 and 7049 Maple Park Terrace are located within the Community Growth Area (CGA) as identified by the Official Community Plan and its long term goal to provide sanitary sewer service to all properties in the CGA. Policy 11.5, *Sooke Core Area Local Service Area Boundary Policy*, permits Council to consider applications from individual property owners for inclusion into the SSA.

Should Council proceed with the bylaw process, the requirements of Policy 11.5, as well as Bylaw No. 281, *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2006*, and Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003*, will also be addressed.

Both properties have been included in the District's sewer model with our engineering provider reporting that there is sufficient capacity in existing infrastructure to accommodate the flows from the proposed connections.

Strategic Relevance:

Council's Strategic Plan item: Enhancing Community Livability – the District will work towards making Sooke a vibrant and accessible community – take steps to protect Sooke's natural beauty *will be met by connecting properties to the District's wastewater*

collection and treatment system which assists in the long-term protection of the environment.

Financial Impacts:

Should Council adopt a bylaw to include these properties into the Sewer Specified Area, a Capital Expansion Charge of \$2,800 per unit will be collected at the time of connection to the system as per the requirements of Bylaw No. 281. The properties will be added to the Sooke Core Sewer Specified Area Assessment Roll as per the requirements of Bylaw No. 150, and applicable Parcel Tax and Sewer Generation Charges will subsequently be collected.

Attached Documents:

1. 7047/7049 Maple Park Terrace - Petition for Local Service Area
2. Property Location Maps
3. Bylaw No. 649
4. Bylaw No. 650

Respectfully,



Nikki Lewers, Land Development Technician

Approved for Council Agenda	
 Development Services	 Corporate Services
 Financial Services	 Fire Services
_____ CAO	

District of Sooke

JUN 30 2016

Received

PETITION FOR LOCAL AREA SERVICE

and

**enlargement of the Sooke Core Sewer Specified Area (local service area)
under the provisions of the Community Charter**

To the Corporate Officer,

By signing this petition, I propose that the Council of the District of Sooke provide my property (described below) with the community sewer system local area service by enlarging the Sooke Core Sewer Specified Area established by Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003*, as amended.

Property Civic Address: 7047 MAPLE PARK TERRACE SOOKE B.C. V92-0N2

Property Legal Description: Strata Lot B, Section 21, SOOKE DISTRICT V1S5537

Service and Boundaries of Local Service Area

PID 025 937 162

The community sewer system service means a sewage collection system, treatment facility, disinfection system, extended marine outfall disposal system, and associated infrastructure and works for the collection, treatment and disposal of sewage and serves the Sooke Core Sewer Specified Area described and established by Bylaw No. 147.

Estimate of Cost of Service and Borrowing

As set out in Bylaw No. 147, the estimated net capital cost of the service is \$8,800,000. Under Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003*, the Council is authorized to borrow \$8,800,000 for a maximum term of 20 years, and the entire cost of this borrowing is borne by the owners of property in the Sooke Core Sewer Specified Area.

Cost Recovery for Sewer System Service

The method of cost recovery of the construction and operation of the community sewer system is by way of parcel tax and sewer generation charge established by Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003*, as amended.

**** All registered owners on the property title must sign this petition (copy of title to be provided)**

Property Owner Name (please print): RON MACHEAN

[Signature]
Signature

June 29/16
Date

Property Owner Name (please print): _____

Signature

Date

District of Sooke
JUN 30 2016
Received

**PETITION FOR LOCAL AREA SERVICE
and
enlargement of the Sooke Core Sewer Specified Area (local service area)
under the provisions of the Community Charter**

To the Corporate Officer,

By signing this petition, I propose that the Council of the District of Sooke provide my property (described below) with the community sewer system local area service by enlarging the Sooke Core Sewer Specified Area established by Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003*, as amended.

Property Civic Address: 7049 Maple Park Terrace

Property Legal Description: Strata Lot A, Section 21, Sooke District V1S 5S3T

Service and Boundaries of Local Service Area

PID 025937154

The community sewer system service means a sewage collection system, treatment facility, disinfection system, extended marine outfall disposal system, and associated infrastructure and works for the collection, treatment and disposal of sewage and serves the Sooke Core Sewer Specified Area described and established by Bylaw No. 147.

Estimate of Cost of Service and Borrowing

As set out in Bylaw No. 147, the estimated net capital cost of the service is \$8,800,000. Under Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003*, the Council is authorized to borrow \$8,800,000 for a maximum term of 20 years, and the entire cost of this borrowing is borne by the owners of property in the Sooke Core Sewer Specified Area.

Cost Recovery for Sewer System Service

The method of cost recovery of the construction and operation of the community sewer system is by way of parcel tax and sewer generation charge established by Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003*, as amended.

**** All registered owners on the property title must sign this petition (copy of title to be provided)**

Property Owner Name (please print): Randy Barlow

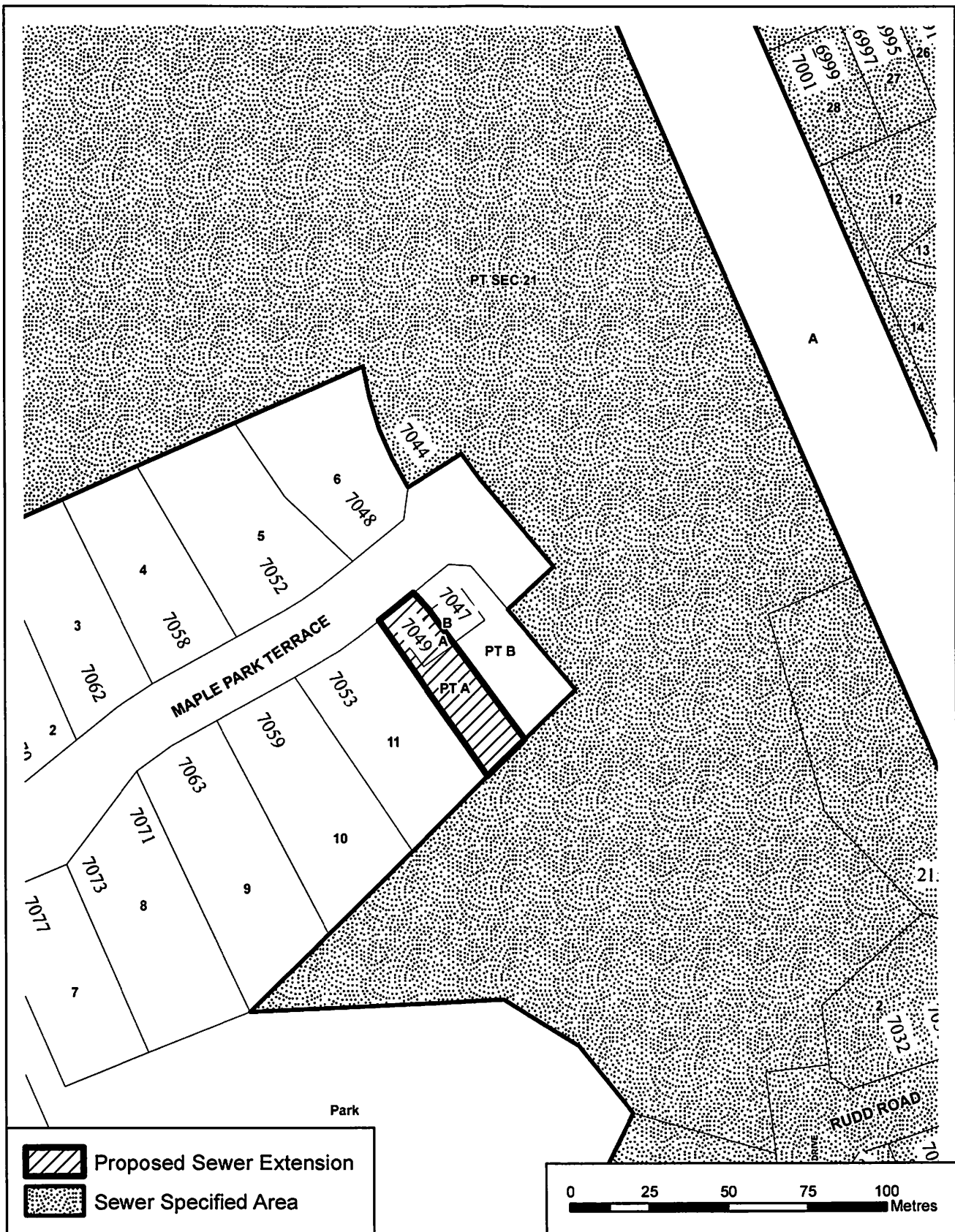
[Signature]
Signature

June 29, 2016
Date

Property Owner Name (please print): _____

Signature

Date





DISTRICT OF SOOKE

SOOKE CORE SEWER SPECIFIED AREA AMENDMENT BYLAW No. 649

A bylaw to amend *Sooke Core Sewer Specified Area Bylaw, 2003*
to enlarge the community sewer system service area to
include parcel located at 7047 Maple Park Terrace.

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

1. This Bylaw is cited as *Sooke Core Sewer Specified Area Amendment Bylaw No. 649 (147-28)*.
2. Schedule A of Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003, as amended*, is further amended by adding the parcel shown boldly outlined and hatched on Schedule A affixed to and forming part of this bylaw and legally described as:

Strata Lot B, Section 21, Sooke District VIS5537 (PID: 025 937 162)

Petition certified sufficient and valid the ____ day of _____, 2016.

Introduced and read a first time the ____ day of _____, 2016.

Read a second time the ____ day of _____, 2016.

Read a third time the ____ day of _____, 2016.

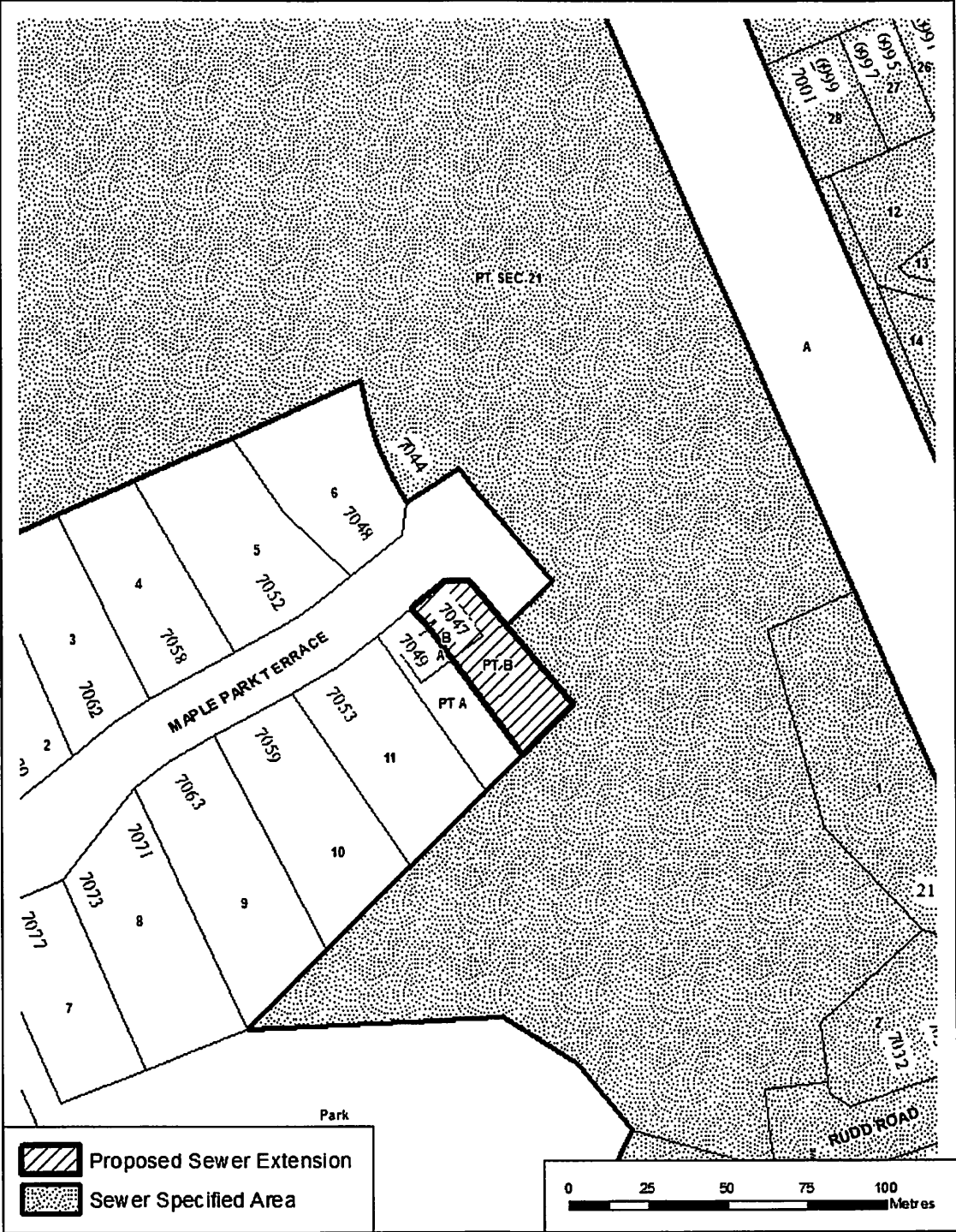
Adopted on the ____ day of _____, 2016.

Certified by:

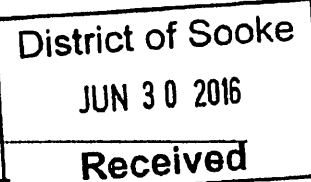
Maja Tait
Mayor

Gabryel Joseph
Acting Corporate Officer

7047 Maple Park Terrace



Petition attached for reference purposes only



PETITION FOR LOCAL AREA SERVICE

**and
enlargement of the Sooke Core Sewer Specified Area (local service area)
under the provisions of the Community Charter**

To the Corporate Officer,

By signing this petition, I propose that the Council of the District of Sooke provide my property (described below) with the community sewer system local area service by enlarging the Sooke Core Sewer Specified Area established by Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003*, as amended.

Property Civic Address: 7047 MAPLE PARK TERRACE SOOKE B.C. V9Z-0N2

Property Legal Description: Shruti Lot B, Section 21, SOOKE DISTRICT V1S5S37

Service and Boundaries of Local Service Area

PID 025 937 162

The community sewer system service means a sewage collection system, treatment facility, disinfection system, extended marine outfall disposal system, and associated infrastructure and works for the collection, treatment and disposal of sewage and serves the Sooke Core Sewer Specified Area described and established by Bylaw No. 147.

Estimate of Cost of Service and Borrowing

As set out in Bylaw No. 147, the estimated net capital cost of the service is \$8,800,000. Under Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003*, the Council is authorized to borrow \$8,800,000 for a maximum term of 20 years, and the entire cost of this borrowing is borne by the owners of property in the Sooke Core Sewer Specified Area.

Cost Recovery for Sewer System Service

The method of cost recovery of the construction and operation of the community sewer system is by way of parcel tax and sewer generation charge established by Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003*, as amended.

**** All registered owners on the property title must sign this petition (copy of title to be provided)**

Property Owner Name (please print): RON MACHEAN

[Signature]
Signature

June 29/16
Date

Property Owner Name (please print): _____

Signature

Date



DISTRICT OF SOOKE

SOOKE CORE SEWER SPECIFIED AREA AMENDMENT BYLAW No. 650

A bylaw to amend *Sooke Core Sewer Specified Area Bylaw, 2003*
to enlarge the community sewer system service area to
include parcel located at 7049 Maple Park Terrace.

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

1. This Bylaw is cited as *Sooke Core Sewer Specified Area Amendment Bylaw No. 650 (147-29)*.
2. Schedule A of Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003, as amended*, is further amended by adding the parcel shown boldly outlined and hatched on Schedule A affixed to and forming part of this bylaw and legally described as:

Strata Lot A, Section 21, Sooke District VIS5537 (PID: 025 937 154)

Petition certified sufficient and valid the 30th day of June, 2016.

Introduced and read a first time the ____ day of _____, 2016.

Read a second time the ____ day of _____, 2016.

Read a third time the ____ day of _____, 2016.

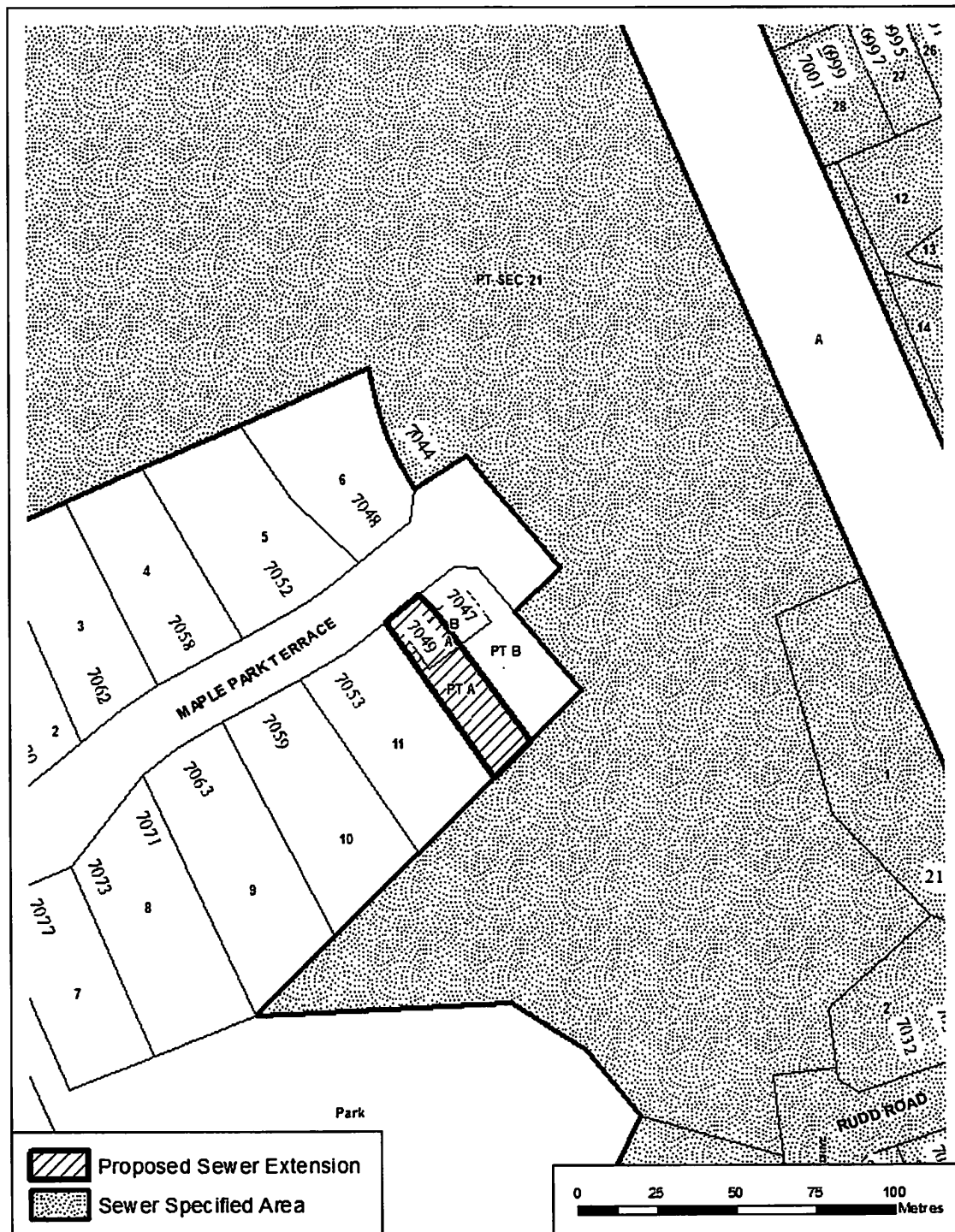
Adopted on the ____ day of _____, 2016.

Certified by:

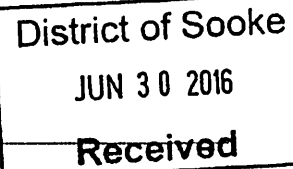
Maja Tait
Mayor

Gabryel Joseph
Acting Corporate Officer

7049 Maple Park Terrace



Petition attached for reference purposes only



**PETITION FOR LOCAL AREA SERVICE
and
enlargement of the Sooke Core Sewer Specified Area (local service area)
under the provisions of the Community Charter**

To the Corporate Officer,

By signing this petition, I propose that the Council of the District of Sooke provide my property (described below) with the community sewer system local area service by enlarging the Sooke Core Sewer Specified Area established by Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003*, as amended.

Property Civic Address: 7049 Maple Park Terrace

Property Legal Description: Strata Lot A, Section 21, Sooke District V15 5537

Service and Boundaries of Local Service Area

PID 025937154

The community sewer system service means a sewage collection system, treatment facility, disinfection system, extended marine outfall disposal system, and associated infrastructure and works for the collection, treatment and disposal of sewage and serves the Sooke Core Sewer Specified Area described and established by Bylaw No. 147.

Estimate of Cost of Service and Borrowing

As set out in Bylaw No. 147, the estimated net capital cost of the service is \$8,800,000. Under Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003*, the Council is authorized to borrow \$8,800,000 for a maximum term of 20 years, and the entire cost of this borrowing is borne by the owners of property in the Sooke Core Sewer Specified Area.

Cost Recovery for Sewer System Service

The method of cost recovery of the construction and operation of the community sewer system is by way of parcel tax and sewer generation charge established by Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003*, as amended.

**** All registered owners on the property title must sign this petition (copy of title to be provided)**

Property Owner Name (please print): Randy Barlow

[Signature]
Signature

June 29, 2016
Date

Property Owner Name (please print): _____

Signature

Date



File No. 5340-11

REQUEST FOR DECISION
REGULAR COUNCIL
Meeting Date: September 12, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Development Services Department
Re: **Sooke Core Sewer Specified Area Proposed Boundary Adjustment for 7048 Maple Park Terrace**

RECOMMENDATION:

THAT COUNCIL receive the Petition for Local Area Service for the property located at 7048 Maple Park Terrace (legally described as Lot 6 Section 21 Sooke District Plan VIP70196);

AND FURTHER THAT COUNCIL give first, second and third reading to Bylaw No. 651, *Sooke Core Sewer Specified Area Amendment Bylaw (147-30)*.

Executive Summary:

The District of Sooke has received Petitions for Local Area Service and enlargement of the Sooke Core Sewer Specified Area (SSA) from the owners of 7048 Maple Park Terrace in order to facilitate an opportunity to connect their properties to sanitary sewer infrastructure currently being installed as part of the View Pointe Estates development at 7044 Maple Park Terrace.

Background:

The redevelopment of 7044 Maple Park Terrace is including the installation of sanitary sewer infrastructure within new road which will connect Maple Park Terrace to an extension of Winfield Drive. The location of the new infrastructure installation has created an opportunity for the existing home at 7048 Maple Park Terrace to obtain a sanitary sewer connection to the new main.

Figure 1 shows the location of the proposed inclusion in relation to the existing Sewer Specified Area.

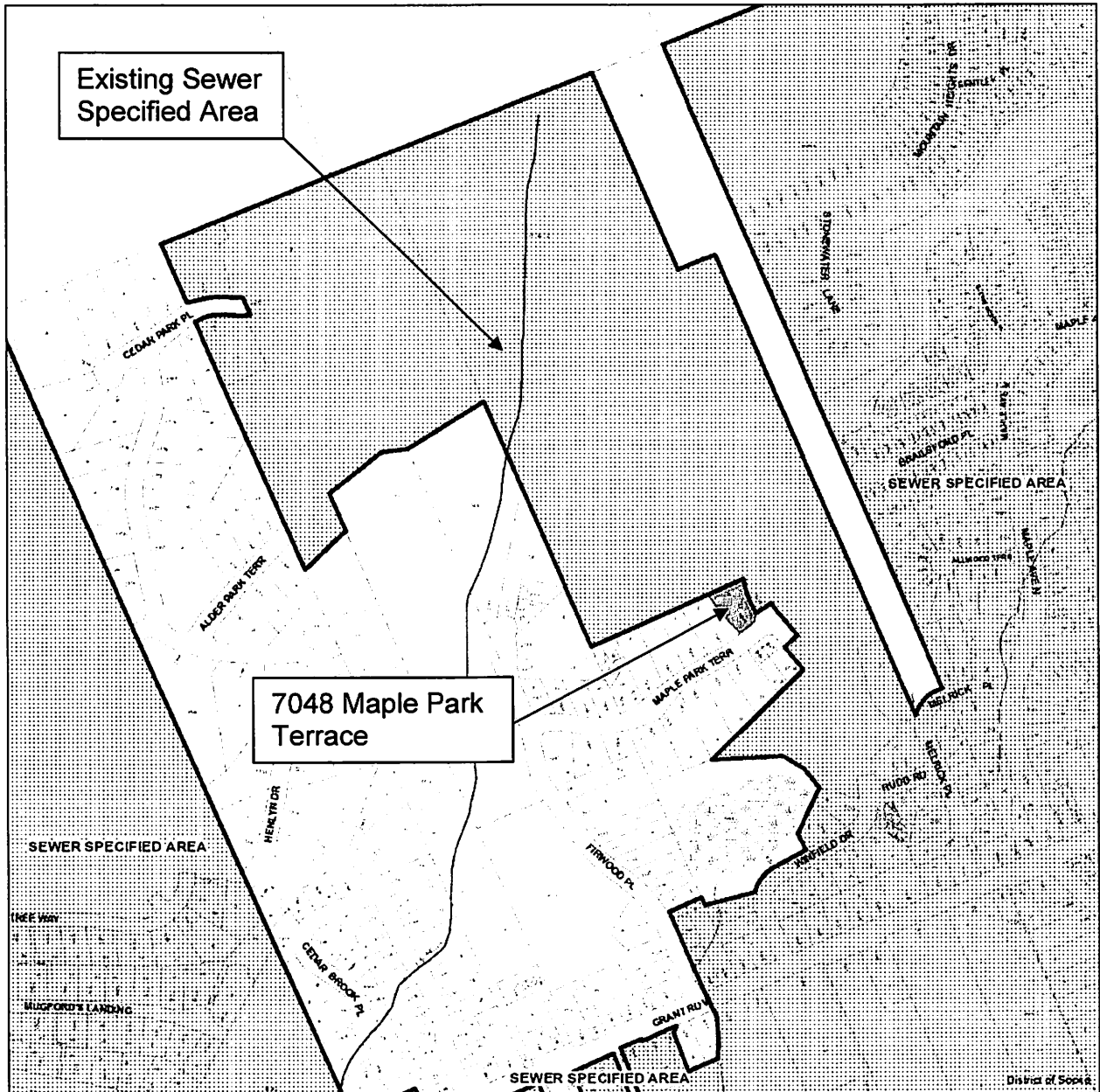


Figure 1: Existing Sewer Specified Area with Proposed Inclusion

Analysis:

Construction of an extension of sanitary sewer infrastructure to the new subdivision at 7044 Maple Park Terrace, known as View Pointe Estates, has created an opportunity for the home at 7048 Maple Park Terrace to connect to the District's sanitary sewer system.

In order to connect to the sanitary sewer main, individual property owners must apply for inclusion into the Sewer Specified Area.

The property at 7048 Maple Park Terrace is located within the Community Growth Area (CGA) as identified by the Official Community Plan and its long term goal to provide sanitary sewer service to all properties in the CGA. Policy 11.5, *Sooke Core Area Local Service Area Boundary Policy*, permits Council to consider applications from individual property owners for inclusion into the SSA.

Should Council proceed with the bylaw process, the requirements of Policy 11.5, as well as Bylaw No. 281, *Sooke Core Sewer Specified Area Mandatory Connection Bylaw, 2006*, and Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003*, will also be addressed.

The property has been included in the District's sewer model with our engineering provider reporting that there is sufficient capacity in existing infrastructure to accommodate the flows from the proposed connection.

Strategic Relevance:

Council's Strategic Plan item: *Enhancing Community Livability – the District will work towards making Sooke a vibrant and accessible community – take steps to protect Sooke's natural beauty* will be met by connecting properties to the District's wastewater collection and treatment system which assists in the long-term protection of the environment.

Financial Impacts:

Should Council adopt a bylaw to include these properties into the Sewer Specified Area, a Capital Expansion Charge of \$2,800 per unit will be collected at the time of connection to the system as per the requirements of Bylaw No. 281. The properties will be added to the Sooke Core Sewer Specified Area Assessment Roll as per the requirements of Bylaw No. 150, and applicable Parcel Tax and Sewer Generation Charges will subsequently be collected.

Attached Documents:

1. 7048 Maple Park Terrace - Petition for Local Service Area
2. Property Location Map
3. Bylaw No. 651

Respectfully,


Nikki Lewers, Land Development Technician

Approved for Council Agenda	
 Development Services	 Corporate Services
 Financial Services	 Fire Services
 CAO	

District of Sooke

JUN 20 2016

Received

PETITION FOR LOCAL AREA SERVICE

and

**enlargement of the Sooke Core Sewer Specified Area (local service area)
under the provisions of the Community Charter**

To the Corporate Officer,

By signing this petition, I propose that the Council of the District of Sooke provide my property (described below) with the community sewer system local area service by enlarging the Sooke Core Sewer Specified Area established by Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003*, as amended.

Property Civic Address: 7048 Maple Park Terrace

Property Legal Description: lot 6, Section 21 Sooke Land District
Plan V1P70196

Service and Boundaries of Local Service Area

The community sewer system service means a sewage collection system, treatment facility, disinfection system, extended marine outfall disposal system, and associated infrastructure and works for the collection, treatment and disposal of sewage and serves the Sooke Core Sewer Specified Area described and established by Bylaw No. 147.

Estimate of Cost of Service and Borrowing

As set out in Bylaw No. 147, the estimated net capital cost of the service is \$8,800,000. Under Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003*, the Council is authorized to borrow \$8,800,000 for a maximum term of 20 years, and the entire cost of this borrowing is borne by the owners of property in the Sooke Core Sewer Specified Area.

Cost Recovery for Sewer System Service

The method of cost recovery of the construction and operation of the community sewer system is by way of parcel tax and sewer generation charge established by Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003*, as amended.

**** All registered owners on the property title must sign this petition (copy of title to be provided)**

Property Owner Name (please print): Brenda Warren

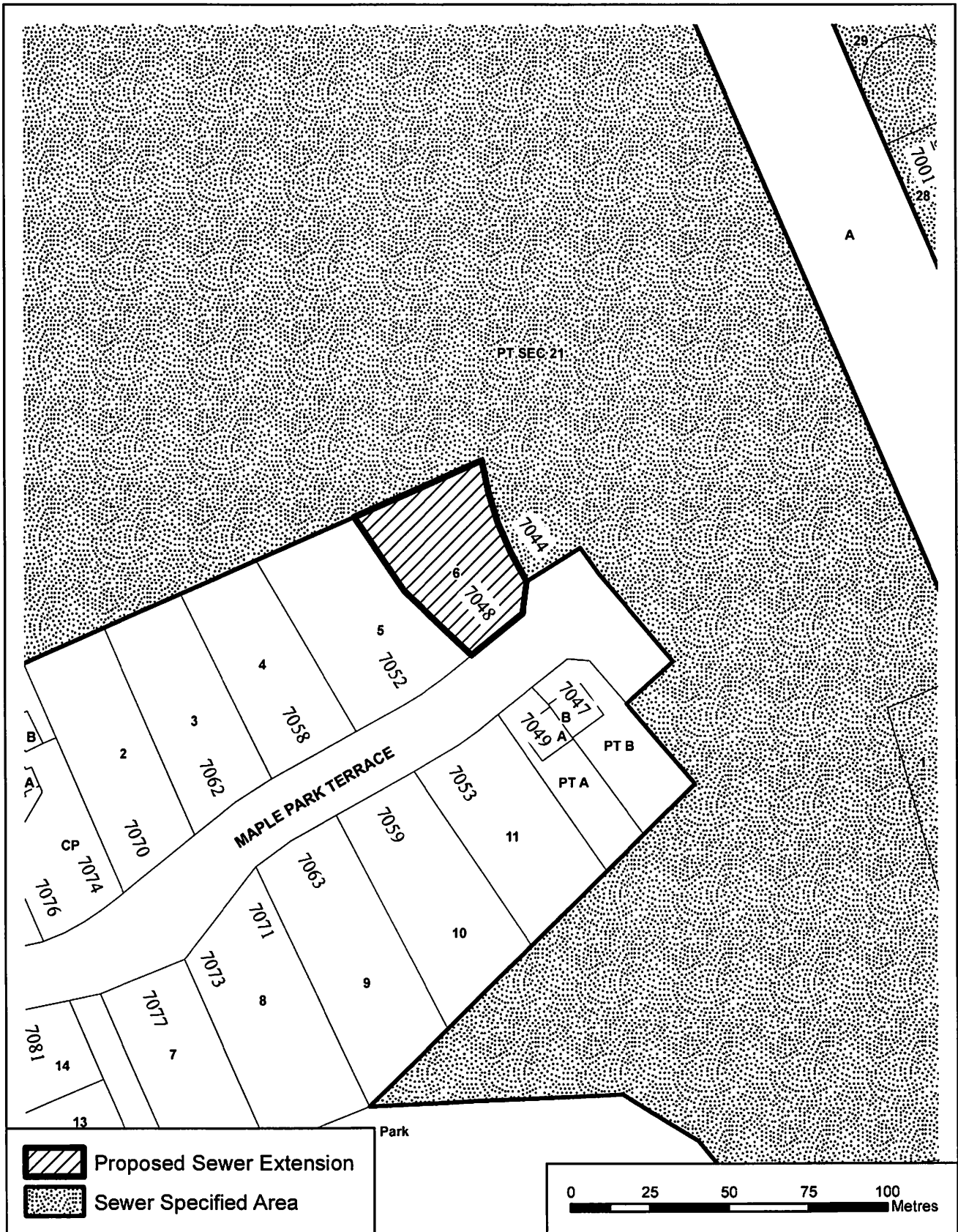
B. Warren
Signature

June 20, 2016
Date

Property Owner Name (please print): Tom WARREN

Tom Warren
Signature

JUNE 20, 2016
Date





DISTRICT OF SOOKE

SOOKE CORE SEWER SPECIFIED AREA AMENDMENT BYLAW NO. 651

A bylaw to amend *Sooke Core Sewer Specified Area Bylaw, 2003*
to enlarge the community sewer system service area to
include parcel located at 7048 Maple Park Terrace.

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

1. This Bylaw is cited as *Sooke Core Sewer Specified Area Amendment Bylaw No. 651 (147-30)*.
2. Schedule A of Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003, as amended*, is further amended by adding the parcel shown boldly outlined and hatched on Schedule A affixed to and forming part of this bylaw and legally described as:

Lot 6, Section 21, Sooke Land District Plan VIP70196

Petition certified sufficient and valid the 20th day of June, 2016.

Introduced and read a first time the ____ day of _____, 2016.

Read a second time the ____ day of _____, 2016.

Read a third time the ____ day of _____, 2016.

Adopted on the ____ day of _____, 2016.

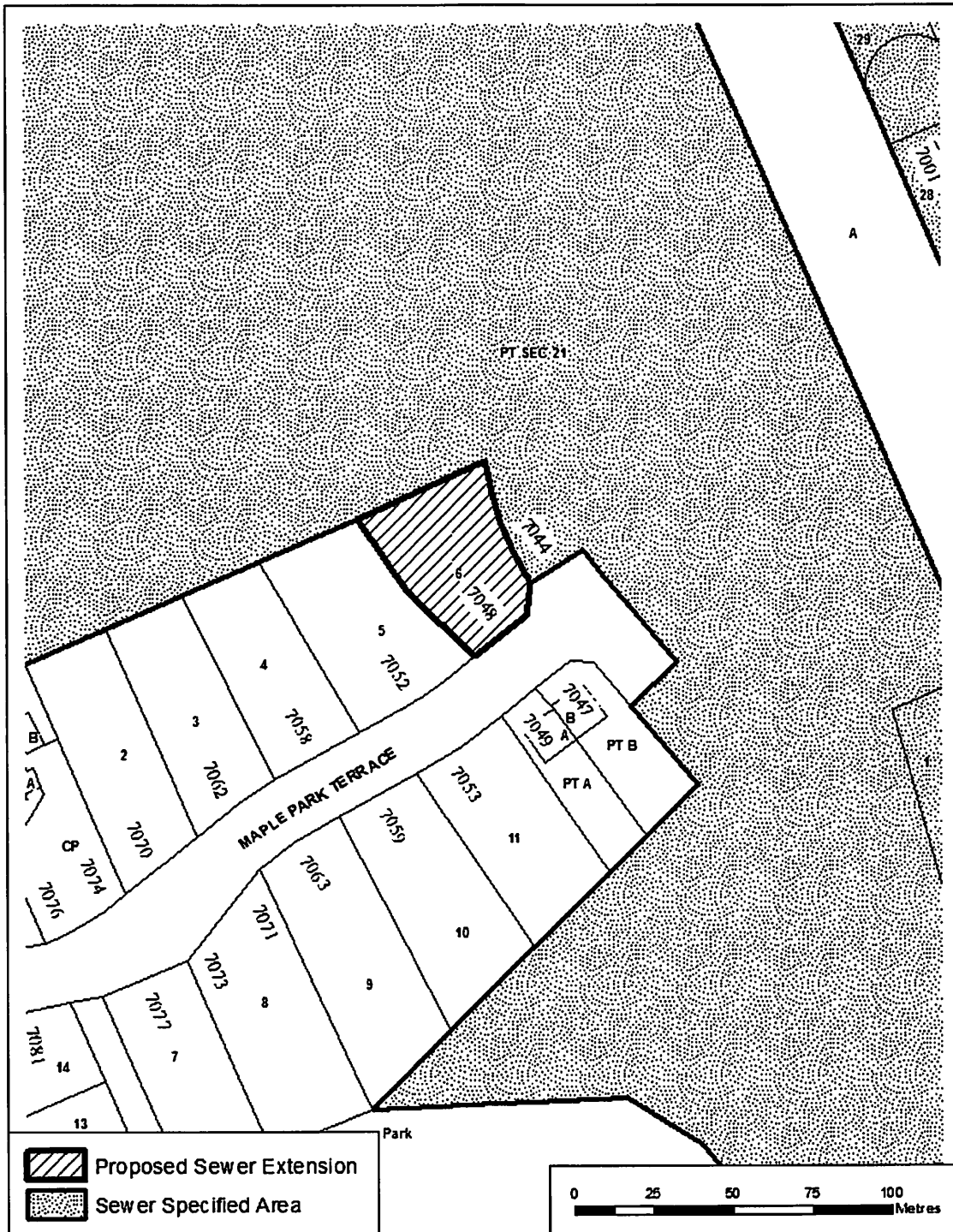
Certified by:

Maja Tait
Mayor

Gabryel Joseph
Acting Corporate Officer

SCHEDULE A

7048 Maple Park Terrace



Petition attached for reference purposes only

District of Sooke

JUN 20 2016

Received

PETITION FOR LOCAL AREA SERVICE

and

**enlargement of the Sooke Core Sewer Specified Area (local service area)
under the provisions of the Community Charter**

To the Corporate Officer,

By signing this petition, I propose that the Council of the District of Sooke provide my property (described below) with the community sewer system local area service by enlarging the Sooke Core Sewer Specified Area established by Bylaw No. 147, *Sooke Core Sewer Specified Area Bylaw, 2003*, as amended.

Property Civic Address: 7048 Maple Park Terrace

Property Legal Description: lot 6, Section 21 Sooke Land District
Plan V1P70196

Service and Boundaries of Local Service Area

The community sewer system service means a sewage collection system, treatment facility, disinfection system, extended marine outfall disposal system, and associated infrastructure and works for the collection, treatment and disposal of sewage and serves the Sooke Core Sewer Specified Area described and established by Bylaw No. 147.

Estimate of Cost of Service and Borrowing

As set out in Bylaw No. 147, the estimated net capital cost of the service is \$8,800,000. Under Bylaw No. 148, *Sooke Core Sewer Specified Area Borrowing Bylaw, 2003*, the Council is authorized to borrow \$8,800,000 for a maximum term of 20 years, and the entire cost of this borrowing is borne by the owners of property in the Sooke Core Sewer Specified Area.

Cost Recovery for Sewer System Service

The method of cost recovery of the construction and operation of the community sewer system is by way of parcel tax and sewer generation charge established by Bylaw No. 150, *Sooke Core Sewer Specified Area Cost Recovery Bylaw, 2003*, as amended.

** All registered owners on the property title must sign this petition (copy of title to be provided)

Property Owner Name (please print): Brenda Warren

B. Warren
Signature

June 20, 2016
Date

Property Owner Name (please print): Tom WARRAN

Tom Warran
Signature

JUNE 20, 2016
Date



File No. PLN01278

REQUEST FOR DECISION

Regular Council

Meeting Date: September 12, 2016

To: Teresa Sullivan, Chief Administrative Officer

From: Development Services Department

Re: 6557 Clairview Road

RECOMMENDATION:

THAT COUNCIL give first and second reading to Bylaw No. 652, *Zoning Amendment Bylaw (600- 34)* to rezone the property located at 6557 Clairview Road from Large Lot Residential Zone (R1) to Low Density Multi-Family 1 Zone (RM1);

AND THAT COUNCIL direct staff to schedule a Public Hearing for Bylaw No. 652 in accordance with the requirements of section 464 of the *Local Government Act*;

AND FURTHER THAT COUNCIL direct that prior to final adoption of Bylaw No. 652, the owner enter into a section 219 covenant with the District of Sooke to address Geotechnical requirements and that Council authorize the Mayor and Chief Administrative Officer to execute the section 219 Covenant.

1. Executive Summary:

The applicant has applied to rezone the subject property from Large Lot Residential (R1) to Low Density Multi-Family 1 (RM1) with the intent of developing a two storey fourplex.

The area to be rezoned is approximately 1416m² (0.14ha) and is located within the sewer specified area.

2. Background:

The subject property is near the eastern boundary of Sooke's Town Centre. The lands surrounding the subject properties are predominately zoned Large Lot Residential (R1). Less than 100 feet to the west is the Mariners Village Comprehensive Development Zone (CD7) and to the south is the Sooke Harbour.

There are no structures on the subject property and with the exception of some trees along the eastern property line, a large portion of the property has been cleared.



Referrals were sent to internal departments and applicable external agencies for their review and comment. No concerns were received.

3. Analysis:

A. OFFICIAL COMMUNITY PLAN 2010 (OCP)

The property is designated as Community Residential (CR) within the OCP and it falls within the Community Growth Area (CGA). The goals of the CR designation are to ensure sustainable single family and multi-family construction, reduction of sprawl, and provision of municipal services in an efficient manner. The following policy statements from the OCP are applicable to this rezoning application.

3.2.9 PRESERVING SOOKE'S CHARACTER

- (d) Encouraging view corridors to Sooke's natural features, including the harbour and waterfront areas;

4.3 ENERGY AND CLIMATE CHANGE

- 4.3.3 (f) Create contiguous development (avoiding gaps of undeveloped properties);

4.7 HOUSING

4.7.2 Objectives

- b. Ensure provision of a range of housing types, tenures and densities, which meet the diverse needs of individuals and families of varying income levels and demographics;

4.10 ENVIRONMENT

4.10.3 Policies

- (k) Preserve the environment and viewsapes of the Sooke Harbour and Basin, as seen from both land and sea, through:
 - i. Appropriate sizing and "stepping" of new buildings;
 - ii. Protection and integration of natural features in development design;

5.1 COMMUNITY RESIDENTIAL

- 5.1.2 (b) Provide affordable and attainable housing opportunities, to meet the needs of various age groups, family types, lifestyles and income groups.
- (d) Provide the most efficient use of land and existing physical infrastructure in terms of infill/densification.
- (f) Primarily concentrate new residential development in existing areas or neighbourhoods prior to expanding into new areas;
- (k) Allow for a variety of housing options within new and existing residential areas

The subject property is located within walking distance to commercial and social amenities of the Sooke Town Centre. The low rise fourplex proposed will be a compatible form of development within a single family neighbourhood providing an attractive transition to higher density while respecting the views to the harbour. There will be a view corridor maintained along the eastern property line, by way of an existing right of way.

An Environmental Assessment and a Mitigation Plan have been submitted. It has been determined that the project site is potential habitat for Brandt's Cormorant, a bird that is a species at risk. Once land prepping and construction begins, the developer will be required to follow the mitigation plan which includes environmental monitoring.

B. ZONING BYLAW 2013

The minimum lot size permitted in the RM1 zone is 1000m². As this property is just over 1000m² in size, subdivision is not possible. The maximum density permitted is four (4) dwelling units (30 dwelling units per hectare). The owner has proposed four units in the form of a fourplex, which falls within the Zoning Bylaw's definition of Townhouse.

The future development will be subject to a development permit to address form and character, including parking requirements, view corridor and a detailed site specific geotechnical study.

Being a waterfront property, there is a 15 meter setback requirement from the High Water Mark (HWM). In addition to the setback, there is a covenanted area located on the southern portion of the property restricting any fill, building, or removal of vegetation.

4. Legal Impacts:

A section 219 covenant is required to be registered on title before the adoption of Bylaw 652.

5. Financial Impacts:

The developer will pay for all costs associated with site improvements and development and is bound by District of Sooke Bylaws and regulations.

Since this is an application for four (4) dwelling units, the Community Amenity Contribution Policy 13.3 is not applicable.

6. Implication of Recommendation:

The rezoning application is consistent with the objectives of the Community Residential designation within the OCP.


7. Strategic Relevance:

This proposal meets the following strategic priorities in In Council's 2016 Corporate Strategic Plan:

PLANNING – The District will work towards streamlining planning processes to encourage investment and job growth in the community.

Attached Documents:

1. Application Summary
2. Referral Agency Comments
3. Subject Property Map
4. Low Density Multi Family 1 Residential Zone information
5. Species at Risk Mitigation Plan
6. Draft Bylaw No. 652
7. Draft S. 219 covenant


Tara Johnson, MCIP, RPP
Planner II

Approved for Council Agenda	
 Development Services	 Corporate Services
 Financial Services	 Fire Services
 CAO	

Application Summary

Address	6557 Clairview Road
Legal	Lot 1, Section 72, Sooke District, Plan VIP67569
Existing Zoning	Large Lot Residential (R1)
Proposed Zoning	Low Density Multi Family 1 (RM1)
Existing OCP	Community Residential
Proposed OCP	n/a
Parcel Size	+/- 0.14ha = 1416m ²
Services	Water: CRD Water Sewer: Municipal Drainage: On-site
Adjacent Land Uses	North: Clairview Road South: Sooke Harbour East: Residential and Water View Street West: Large Lot Residential and Mariners Village

Summary of Referral Agency Comments [originals are in the file]

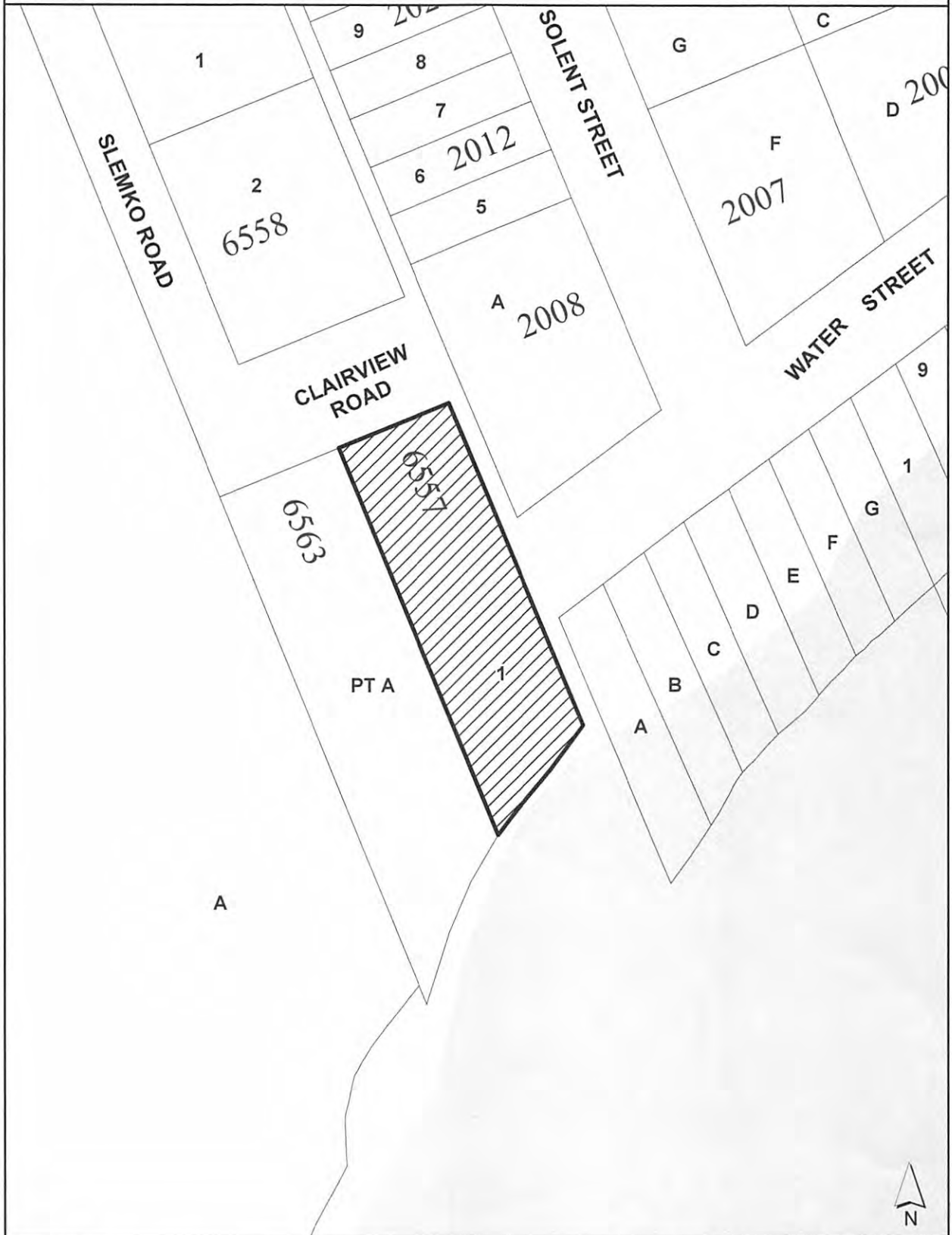
SUMMARY OF COMMENTS RECEIVED IN RESPONSE TO DISTRICT OF SOOKE REFERRAL

EXTERNAL REFERRALS	
Agency	Comments
BC Hydro	Modifications to the BC Hydro system will be necessary in order to extend the electrical system to this development. BC Hydro will need to complete a thorough system study and design to provide a cost estimate for this work. The developer must submit an application for service with the local BC Hydro District Office by email or by mail.
Ministry of Transportation and Infrastructure	No objections to the proposal and has no additional requirements for approval.
Canada Post	No response
BC Transit	No response
Beecher Bay	No response
CRD Water	See attached. Comments will be addressed at time of development.
CRD JdFEA	N/A
SEAPARC	No response
T'souke Nation	No response
VIHA	N/A
Archeological Branch	<p>According to Provincial records there are no known archaeological sites recorded on or near the subject area. However, archaeological potential modelling indicates there are areas of high potential close by.</p> <p>Archaeological sites (both recorded and unrecorded) are protected under the <i>Heritage Conservation Act</i> and must not be altered or damaged without a permit from the Archaeology Branch. If a suspected archaeological site is encountered during development, activities must be halted and the Archaeology Branch contacted at 250-953-3334 for direction.</p>
RCMP	No concerns
School District #62	No concerns
Fortis BC	No conflicts.
Shaw Cable	No concerns
Telus	No response
Building	Will address at time of building
Fire	With the requirement for a hydrant to be installed, we would like to see it place on the corner of Slemko and Clairview on the north east side. There shall be clear numbering for ease of access to each unit.
Engineering	A paved hammer head turnaround will be required at the end of Clairview Road. Clairview Road will need to be widened by one (1) meter and paved. A detailed site specific geotechnical report will need to be completed prior to development permit.
Environmental	The environmental mitigation plan addresses breeding times but not winter roosting sites. There needs to be a plan for the aggregation of the hundreds of birds that spend the winter adjacent to the proposed development site.



SUBJECT PROPERTY MAP

File: PLN01278



Subject Area

0 10 20 30 40 50 Metres

Low Density Multi Family 1

RM1

302.1 Purpose: This zone provides for low density multi family development in the Sewer Specified Area.

302.2 Permitted Uses:

Principal Uses:

- a) Apartment building
- b) Assisted living facility
- c) Cluster dwelling units
- d) Duplex
- e) Townhouse

Accessory Uses:

- f) Limited home-based business

302.3 Minimum Lot Size for Subdivision Purposes: 1,000 m²

302.4 Minimum Width for Subdivision Purposes: 30 m

302.5 Maximum Density: 30 dwelling units/ha

302.6 Maximum Height:

- a) Principal Buildings: 3 storeys up to a height of 12 m
- b) Accessory Buildings: 9 m

302.7 Maximum Lot Coverage: 40%

302.8 Amenity Area: A minimum of 5% of the lot area must be developed as an amenity area for the residents.

302.9 Minimum Setbacks:

Use	Front Lot Line	Flanking Lot Line	Side Lot Line	Rear Lot Line	Lane Lot Line
Principal Building or Structure	3 m	3 m	3 m	4.5 m	1 m
Principal Building adjacent to RM1, RM2, RM3, or RM4	3 m	3 m	0 m	4.5 m	1 m
Accessory Building or Structure – 1 storey	7.5 m	4.5 m	1.2 m	4.5 m	0 m

August 25th, 2016

Attention:

[REDACTED] Sooke, BC

Subject: **Species at Risk Mitigation Plan**

In accordance with the information received from the District of Sooke (letter from Ms. Tara Johnson, Planner, Tel: 250-642-1624, and Ms. Laura Hooper, Sooke's Parks and Environmental Service Coordinator, Tel: 250-642-1634) the project site is potential habitat for Brant's Cormorant.

Brant's Cormorant Species Conservation Status and Biology

Based on the data from BC Conservation Data Centre (copy attached), the conservation status of Brandt's Cormorant is red listed [1].

Brandt's Cormorant is a big (71-89 total length) black coastal marine bird inhabitant living along the west coast of British Columbia. These birds feed on fish and crabs. Their reproduction time is June-July. Brandt's Cormorants use rocky islands for nesting and roosting [2].

Booth B.P. [3] describes Brandt's Cormorants as birds that winter mainly from the south coast of BC southward. During winter they frequent bays, lagoons, harbors and narrows with strong currents adjacent to nearby rocks or islets that provide suitable roosting habitat.

This species is sensitive to human disturbance (disturbance during nesting, boats activity, habitat degradation, water toxic pollution, commercial fishing) and need to be prospected.

Management Plan

- No blasting or pile driving allowed during construction
- Construction noise near occurring the shore must be minimized during the June-July period
- All shoreline rocks, drifted woods, trees, including dead and dry ones, must be kept in place and not moved
- Protective orange fence, 2-3 m in diameter, must be erected around every single tree or groups of the trees/shrubs
- Environmental Monitor (EM) must be onsite before the start of the construction phase to examine the fence
- Periodical monthly EM visits and a post construction report are recommended
- All human and dogs activity near the shoreline must be reduced
- The warning sign "Birds Sensitive Protection Area" must be installed in a visible place near the shoreline
- Educate the public about the importance of conservation of Brandt's Cormorant species



BC Conservation Data Centre: Conservation Status Report

Phalacrocorax penicillatus Brandt's Cormorant

Scientific Name:	<i>Phalacrocorax penicillatus</i>
English Name:	Brandt's Cormorant
Provincial Status Summary	
Status:	S1B,S4N
Date Status Assigned:	April 23, 2015
Date Last Reviewed:	March 05, 2015
Reasons:	Very small breeding population restricted to very few sites. Large winter population occurs in the Georgia Depression. Prior to 2013 no known breeders had been documented in the province since 2008, the breeding population was considered possibly extirpated. Recent nest discoveries in 2013 and 2014 has updated the rank. Despite the recent discoveries of breeding evidence there are still very few breeding occurrences in the province and are highly threatened due to human disturbance.
Range	
Range Extent:	E = 5,000-20,000 square km
Range Extent Estimate (km2):	~8 000
Range Extent Comments:	Breeding range restricted to offshore islands on the south, west, and north coast of Vancouver Island. Outside the breeding period, Brandt's Cormorants can be found in inshore marine waters throughout the coast, but are most abundant in the Gulf Islands and Juan de Fuca Strait (Campbell <i>et al.</i> 1990). Recent breeding evidence was found on Mandarte Island in 2013 and 2014 (Carter, 2014a; Carter, 2014b).
Area of Occupancy:	A = 1

Area of Occupancy Estimate: 1

**Area of Occupancy
Comments:**

The only current area occupied by breeders is on Mandarte Island which is <1km² (Carter, 2014b).

Occurrences & Population

Number of Occurrences:

A = 1 - 5

Comments:

From 2008-2012 there were no active nests documented and the species was considered possibly extirpated from the province (Carter, 2014a). In 2013 3 nests were identified on Mandarte Island, a location where they had never been documented to breed before (Carter, 2014a). Then again in 2014 5 nests were identified (Carter, 2014b). Breeding colonies active in 1989 were limited to three of seven historically used sites (Rodway 1991). In most years only one or two sites are active (Campbell *et al.* 1990).

**Number of Occurrences with
Good Viability / Ecological
Integrity:**

Rank Factor not assessed

**Number of Occurrences
Appropriately Protected &
Managed:**

BC = 1 - 12

Comments:

A number of current and historic breeding colonies are protected within Race Rocks Ecological Reserve, Sartine Island Ecological Reserve, and Scott Islands Provincial Park. The largest colony at Starlight Reef is not protected.

Population Size:

U = Unknown

Comments:

There are currently (2011) no known breeders in the province (T. Chatwin pers. comm). Breeding population size was estimated at 95 pairs (Rodway 1991). Total winter population in the inner coastal waters is estimated between 10,000 and 15,000 birds (Campbell *et al.* 1990).

Threats (to population, occurrences, or area affected)

Degree of Threat:

Rank Factor not assessed

Comments:

Colonies are very threatened by human disturbance (Rodway 1991; Wallace and Wallace 1998), oil spills (Burger and Fry 1993), and gill-net entanglement (DeGange *et al.* 1993). The extremely small size of the

breeding population and individual colonies exacerbates the impact of these threats. Pelecaniformes in general are sensitive to organochlorine pesticides (DDT and DDE) and the effect these compounds have on eggshell thickness and subsequent reproductive failures (Elliot and Noble 1993). It is not clear what impact environmental contaminants are having on Brandt's Cormorant. Wintering populations are concentrated in an area of high human activity and pollution. Ranked as a species with high sensitivity to oil spills (Wahl *et al.* 1981). Mortality due to bioaccumulation of toxins in Dinoflagellates and diatoms has been recorded (Wallace and Wallace 1998).

Trend (in population, range, area occupied, and/or condition of occurrences)

Short-Term Trend: AB = Decline of >80%

Comments:

From the late 60's to mid 2000's a small number bred on southwest Vancouver island, and one breeding occurrence was recorded at Race Rock in 1987 (Carter, 2014a). By the early 2000's it was evident that declines were occurring and between 2008-2012 no active nests were documented (Carter, 2014a). The breeding population was considered possibly extirpated from the province until 2013 when 3 active nests were found on Mandarte Island, another 5 nests were identified in 2014 on Mandarte (Carter, 2014a; Carter, 2014b). Estimates for breeding population have varied 150 pairs in 1970, 185 pairs in 1975, 95 pairs in 1989 (reviewed in Wallace and Wallace 1998). Breeding populations have declined since 1970: but were first documented in British Columbia in 1965 (Stirling and Buffam 1965). Brandt's Cormorant is a highly variable breeder, subject to changes in local up-welling conditions and large-scale events such as El Nino (Siegel-Causey and Litvinenko 1993).

Long-Term Trend: Rank Factor not assessed

Comments:

Long-term trend not yet determined, first recorded breeding in 1965 (Stirling and Buffam 1965).

Other Factors

Intrinsic Vulnerability: Rank Factor not assessed

Environmental Specificity: Rank Factor not assessed

Other Rank Considerations:

Information Gaps

Research Needs:

Current and historical breeding sites should be monitored regularly using standardized methods (Resources Inventory Committee 1997) to detect trends in population and reproductive success, as well as determine the persistence of individual colonies. Check for chick malformations potentially caused by environmental contaminants. Possible alternative sites such as Mitlenatch, Mandarte, Tent and Great Chain islands should also be monitored regularly for evidence of breeding activity, but nest counts must be interpreted with caution as this species often builds nest without laying eggs (Boekelheide and Ainley 1989; Wade and Wade 1998).

Inventory Needs:

Stewardship

Protection:

Unprotected breeding colonies (e.g., Starlight Reef) should be secured through habitat acquisition, administrative transfer, or long-term stewardship agreement as appropriate. Area management plans for each colony should be developed in cooperation with all affected government agencies and stakeholders. Guidelines to reduce human disturbance near cormorant colonies should be developed and implemented. Public information and education products should be developed as part of a overall plan to increase public awareness of vulnerability of cormorant colonies to human disturbance, reduce disturbance, and encourage conservation of breeding habitats. Marine oil spill response plans (e.g., Wahl *et al.* 1981; Howes and Wainwright 1993) should be evaluated and amended as necessary to address the needs of Brandt's Cormorant populations. Eggshell fragments should be collected regularly for analysis of environmental contaminants. Levels of pollutants should be monitored periodically in conjunction with data on reproductive success. Methods of inventorying and researching this species should be developed to decrease susceptibility to disturbance.

Management:

Version

Author: Ramsay, L.R. and B. Niedzielski

Date: February 03, 2015

References

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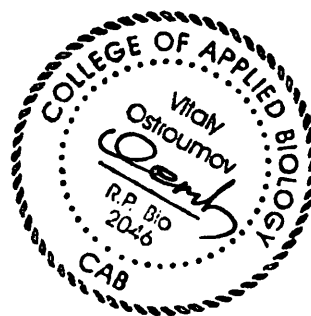
Please visit the website http://www.env.gov.bc.ca/cdc/Reports/status_data_fields_08.htm for information on how the CDC determines conservation status ranks. For global conservation status reports and ranks, please visit the NatureServe website <http://www.natureserve.org/>.

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Sincerely,

Vitaly Ostroumov, PhD, RPBio
Principal Biologist,
QEP Environmental Ltd.
Tel: 778-432-4838
Cell: 250-681-4838





**DISTRICT OF SOOKE
ZONING AMENDMENT
BYLAW No. 652**

A bylaw to amend Bylaw No. 600, *Sooke Zoning Bylaw, 2013* for the purpose of amending the zoning on the property located at 6557 Clairview to Low Density Multi-Family 1 Zone (RM1).

The Council of the District of Sooke, in open meeting assembled, enacts as follows:

1. This Bylaw is cited as *Zoning Amendment Bylaw No. 652 (600-34)*.
2. The parcel of land legally described as Lot 1, Section 72, Sooke District, Plan VIP67570 as shown boldly outlined and hatched on Schedule A, which is affixed to and forms part of this Bylaw, is hereby rezoned from Large Lot Residential Zone (R1) to Low Density Multi-Family 1 Zone (RM1).
3. Bylaw No. 600, *Sooke Zoning Bylaw, 2013* as amended, and Schedule A attached thereto, are amended accordingly.

READ a FIRST and SECOND time the __ day of ____, 20__.

PUBLIC HEARING held the __ day of ____, 20__.

READ a THIRD time the __ day of ____, 20__.

APPROVED by Ministry of Transportation and Infrastructure the __ day of ____, 20__.

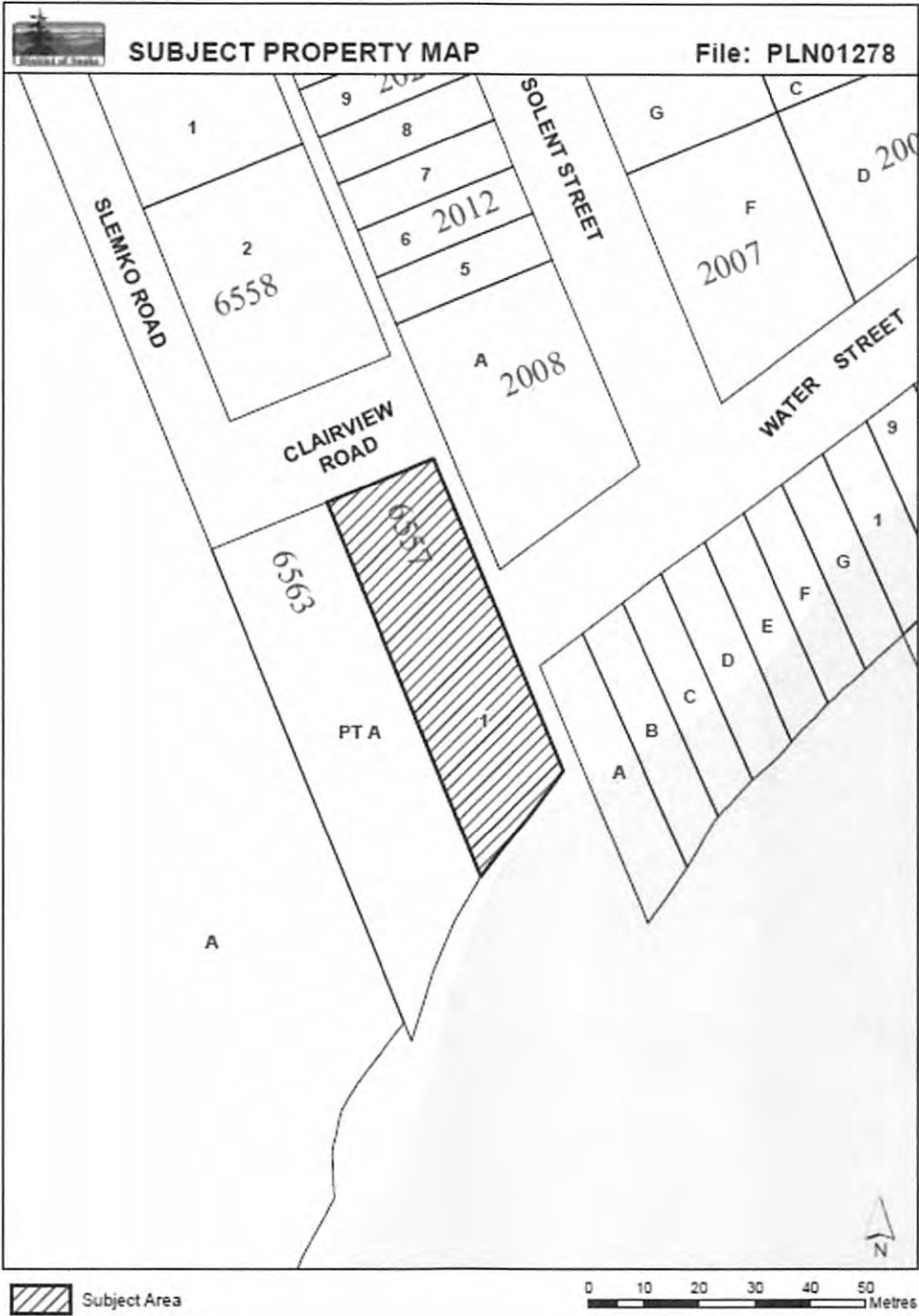
ADOPTED the __ day of ____, 20__.

Certified by:

Maja Tait
Mayor

Gabryel Joseph
Acting Corporate Officer

SCHEDULE A



TERMS OF INSTRUMENT – PART 2

SECTION 219 COVENANT

THIS AGREEMENT, dated for reference _____, 201__ is made

BETWEEN:

Name
Address
Sooke, British Columbia
Postal Code
(the "Owner")

AND:

DISTRICT OF SOOKE, a municipality incorporated under the Local Government Act, R.S.B.C. 1996, c.323 and having its office at 2205 Otter Point Road, Sooke, BC V9Z 1J2

(the "Municipality")

GIVEN THAT:

- A. The Owner is the registered Owner in fee simple of the land in Sooke, British Columbia, legally described as:
- Lot 1, Section 72, Sooke District, Plan VIP67570
- (the "Land");
- B. The Owner proposes to develop the Land for residential use;
- C. The Owner has requested the Municipality to adopt Bylaw No. 652, *Zoning Amendment Bylaw (600-34)* (the "Rezoning Bylaw") rezoning the Land to permit the development proposed by the Owner, and
- D. The Council of the Municipality has determined that the adoption of the Rezoning Bylaw would, but for the covenants contained in this Agreement, not be in the public interest; and the Owner therefore wishes to grant pursuant to s.219 of the *Land Title Act*, and the Municipality wishes to accept, the covenants over the Land that are set out in this Agreement;

THIS AGREEMENT is evidence that in consideration of payment of \$1.00 by each of the Municipality to the Owner (the receipt of which is acknowledged by the Owner), the Owner grants to the Municipality in accordance with s.219 of the Land Title Act the following covenants:

1. The Owner covenants and agrees with the Municipality that:

- (a) The Land must not be subdivided;
- (b) No building permit may be applied for, and the Municipality is not obliged to issue any building permit, in respect of the Land;

unless the subdivision or building is in accordance with the Schedule of Restrictions attached as Schedule A.

2. Any opinion, decision, act or expression of satisfaction of the Municipality provided for in this Agreement is to be taken or made by the Municipality's Municipal Engineer or his or her delegate authorized as such in writing, in each case acting reasonably.
3. The Owner may, after the Rezoning Bylaw is adopted, request a discharge of any particular covenant granted in this Agreement in respect of any parcel into which the Land may be subdivided, and the Municipality shall execute and deliver a discharge in respect of any such covenant that has been, in the Municipality's opinion, fully satisfied by the Owner.
4. The Owner releases, and must indemnify and save harmless, the Municipality, its elected and appointed officials and employees, from and against all liability, actions, causes of action, claims, damages, expenses, costs, debts, demands or losses suffered or incurred by the Owner, or anyone else, arising from the granting or existence of this Agreement, from the performance by the Owner of this Agreement, or any default of the Owner under or in respect of this Agreement.
5. The parties agree that this Agreement creates only contractual obligations and obligations arising out of the nature of this document as a covenant under seal. The parties agree that no tort obligations or liabilities of any kind exist between the parties in connection with the performance of, or any default under or in respect of, this Agreement. The intent of this section is to exclude tort liability of any kind and to limit the parties to their rights and remedies under the law of contract and under the law pertaining to covenants under seal.
6. The rights given to the Municipality by this Agreement are permissive only and nothing in this Agreement imposes any legal duty of any kind on the Municipality to anyone, or obliges the Municipality to enforce this Agreement, to perform any act or to incur any expense in respect of this Agreement.
7. Where the Municipality is required or permitted by this Agreement to form an opinion, exercise a discretion, express satisfaction, make a determination or give its consent, the Owner agrees that the Municipality is under no public law duty of fairness or natural justice in that regard and agrees that the Municipality may do any of those things in the same manner as if it were a private party and not a public body.
8. This Agreement does not:
 - (a) affect or limit the discretion, rights or powers of the Municipality under any enactment (as defined in the Interpretation Act, on the reference date of this Agreement) or at common law, including in relation to the use of the Land,
 - (b) affect or limit any enactment related to the use of the Land, or

- (c) relieve the Owner from complying with any enactment, including in relation to the use of the Land.
9. Every obligation and covenant of the Owner in this Agreement constitutes both a contractual obligation and a covenant granted under s.219 of the Land Title Act in respect of the Land and this Agreement burdens the Land and runs with it and binds the successors in title to the Land. This Agreement burdens and charges all of the Land and any parcel into which it is subdivided by any means and any parcel into which the Land is consolidated. The Owner is only liable for breaches of this Agreement that occur while the Owner is the registered Owner of the Land.
 10. The Owner agrees to do everything reasonably necessary, at the Owner's expense, to ensure that this Agreement is registered against title to the Land with priority over all financial charges, liens and encumbrances registered, or the registration of which is pending, at the time of application for registration of this Agreement.
 11. An alleged waiver of any breach of this Agreement is effective only if it is an express waiver in writing of the breach in respect of which the waiver is asserted. A waiver of a breach of this Agreement does not operate as a waiver of any other breach of this Agreement.
 12. If any part of this Agreement is held to be invalid, illegal or unenforceable by a court having the jurisdiction to do so, that part is to be considered to have been severed from the rest of this Agreement and the rest of this Agreement remains in force unaffected by that holding or by the severance of that part.
 13. This Agreement is the entire agreement between the parties regarding its subject.
 14. This Agreement binds the parties to it and their respective successors, heirs, executors and administrators.
 15. The Owner must do everything reasonably necessary to give effect to the intent of this Agreement, including execution of further instrument.
 16. By executing and delivering this Agreement each of the parties intends to create both a contract and a deed executed and delivered under seal.

As evidence of their agreement to be bound by the terms of this instrument, the parties hereto have executed the Land Title Office Form C that is attached hereto and forms part of this Agreement.

SCHEDULE "A"

SCHEDULE OF RESTRICTIONS

1. At time of Development Permit application and prior to Building Permit, the owner shall submit a site specific Geotechnical Report to the satisfaction of the Director of Development Services.

END OF DOCUMENT



2205 Otter Point Road, Sooke, British Columbia, Canada V9Z 1J2

Phone: (250) 642-1634
email: info@sooke.ca

Fax: (250) 642-0541
website: www.sooke.ca

PARKS AND TRAILS ADVISORY COMMITTEE RECOMMENDATIONS TO COUNCIL

Meeting of September 6, 2016

1. Demamiel Creek Trail

That funds be allocated in the 2017 – 2021 Financial Plan to investigate a pedestrian crossing of Demamiel Creek from Sunriver to the School sites.

2. Sooke River Road Re-shouldering

That staff be directed to investigate re-shouldering of Sooke River Road, on both the East and West sides as necessary, from existing crosswalk to Sooke Road.

3. Pedestrian Access

That staff be directed to speak with the owners of Home Hardware to determine if pedestrian access can be re-established through their property.



2205 Otter Point Road, Sooke, British Columbia, Canada V9Z 1J2

Phone: (250) 642-1634

email: info@sooke.ca

Fax: (250) 642-0541

website: www.sooke.ca

SOOKE PROGRAM FOR THE ARTS (SPA) COMMITTEE RECOMMENDATIONS TO COUNCIL

Meeting of August 31, 2016

1. Public Art Database

That the District of Sooke public art collection be digitized according to a professional standard.



File No. PLN01281

REQUEST FOR DECISION

Regular Council

Meeting Date: September 12, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Development Services
Re: **2435 Phillips Road – Development Permit**

RECOMMENDATION:

THAT COUNCIL issue Development Permit PLN01281 for the purposes of constructing a clubhouse for use by residents of a future strata development at 2435 Phillips Road.

1. Executive Summary:

The applicant has applied for a Development Permit to construct a one (1) story, 233.53m² (2513.71ft²) amenity building to be used as a clubhouse space for a future seniors strata development. The bylaw and Official Community plan requirements have been satisfied.

2. Background:

The property is zoned Sun River Estates Comprehensive Development Zone (CD2).

Access to the subject property is from Shambrook Drive. The amenity “clubhouse” will be located on common property and will be used and managed for social, educational, recreational and leisure purposes by the Strata within the future development.

3. Analysis:

Bylaw No. 600, Sooke Zoning Bylaw, 2013 (Zoning Bylaw)

The proposed amenity “clubhouse” will not be used for commercial use and is therefore a permitted use in the CD2-E zone.

Parking Requirements – Sections 4.4 to 4.10

A total of 6 parking spaces are required. The applicant has supplied 17 parking spaces, including 1 parking stall designated for persons with disability. Parking space setbacks have also been adhered to.



Bylaw No. 400, Sooke Official Community Plan, 2010 (OCP)

The Development Permit has been evaluated against DPA 2 – Community Growth Areas and Comprehensive Development Designated Areas.

DPA #2 OCP Development Permit Area:

Applicable Guidelines to Achieve DPA #2 Objectives

Form and Character DPA 7.5.4.1 (a)(c)(d)(e)(f) (k)	<p>The proposed development is for a one (1) story, 233.53m² (2513.71ft²) amenity building that will be used as a clubhouse space for a seniors strata development. The amenity building will contribute to supporting recreational opportunities and opportunities for social support networks for the residents of the strata (96 lots).</p> <p>The scale, form and character of the amenity “clubhouse” will resemble a single family dwelling, which will be compatible with the surrounding neighbourhood. The landscaping proposed will incorporate plants appropriate to the local climate, and includes the addition of riverbirch, pink dogwood, Spanish lavender, swordfern and dwarf pine. There will also be a lawn area for recreational activities such as horse shoe toss and bocce ball.</p>
---	--

4. Strategic Relevance:

This proposal meets the following strategic priorities in In Council's 2016 Corporate Strategic Plan:

Community Planning

The District will work towards streamlining planning processes to encourage investment and job growth in the community.

- Our OCP is critical to our community vision and we will ensure it stays current
- Ensure our bylaws reflect community needs and values


Enhancing Community Livability

The District will work towards making Sooke a vibrant and accessible community.

- The District will focus on making the Town Centre vibrant and accessible
- Improve opportunities for residents to gather and connect
- Take steps to protect Sooke's natural beauty

Attached Documents:

1. Referral Comments
2. Subject Property map
3. Location of clubhouse within subdivision plan
4. DPA #2 –Community Growth Areas and Comprehensive Development Designated Areas
5. Draft Development Permit PLN01281

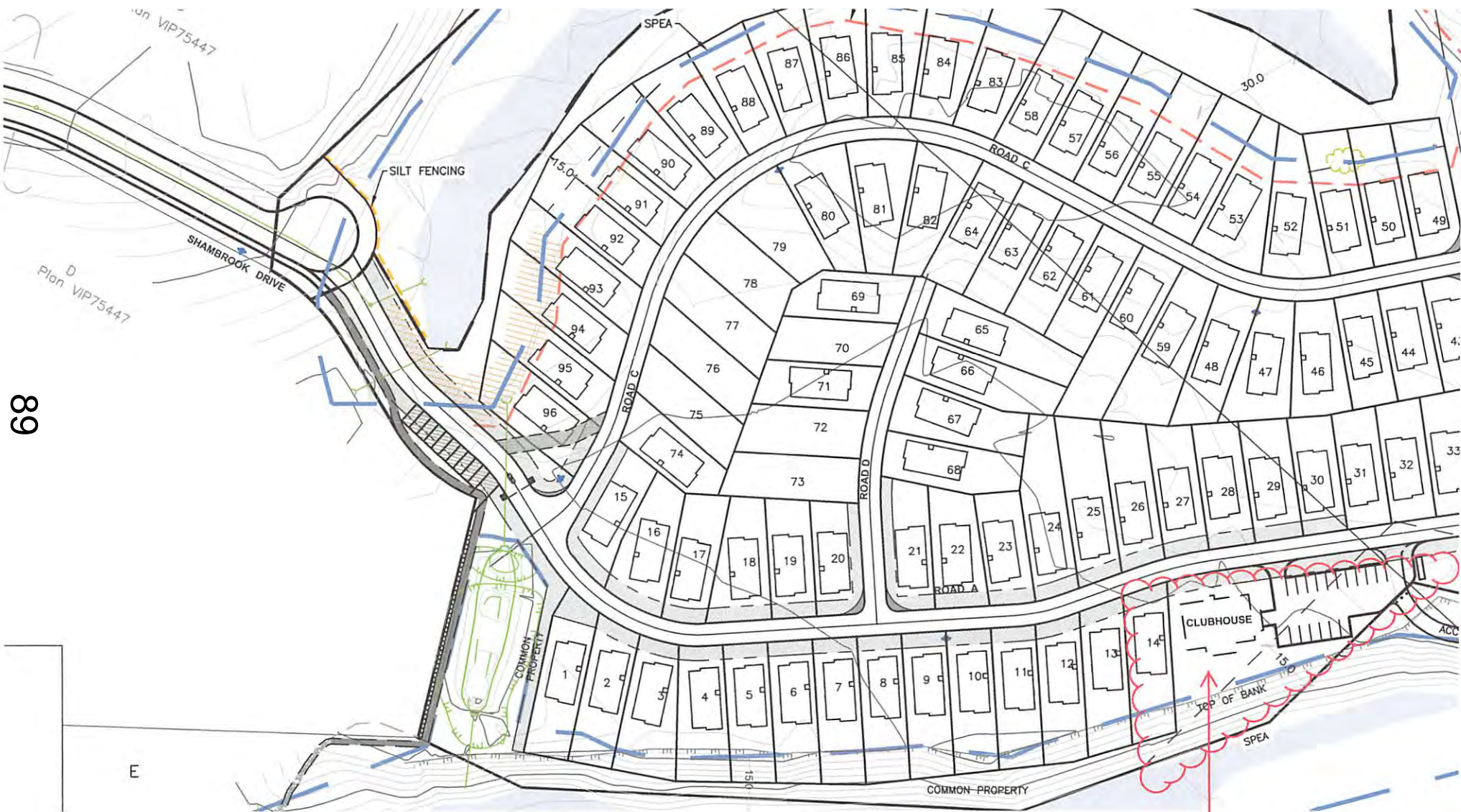

Tara Johnson, RPP, MCIP
Planner II

Approved for Council Agenda	
 Development Services	 Corporate Services
 Financial Services	 Fire Services
 CAO	

SUMMARY OF COMMENTS RECEIVED FOR 2435 Phillips Road

INTERNAL REFERRALS	
	Comments
Building	When a building is over 275 m ² , an Architect is required under the Architects Act. A 370 m ² building will require an architect to be involved at time of development permit or building permit, whichever comes first.
Fire	Closest hydrant is on corner of Phillip's and Shambrook Dr(SE) distance from hydrant unknown Building being sprinkled. If so require hydrant within 90 meters of sprinkler connection of building
Engineering	Subdivision application in process





Development
Permit PLN01281

7.5 DEVELOPMENT PERMIT AREA (DPA) #2 – COMMUNITY GROWTH AREAS AND COMPREHENSIVE DEVELOPMENT (CD) DESIGNATED AREAS

Significant future development is anticipated for Sooke, all of which is to occur within the OCP designated Community Growth Areas and Comprehensive Development Areas. Under certain conditions a Development Permit will be required prior to any new building construction, or alteration or addition to a building or structure in order to allow the District of Sooke to review development applications for compliance to form and character and environmental guidelines as noted below.

7.5.1 GOALS

- Promote a high level of design and design creativity for buildings in the Community Growth Area;
- Promote high level of site design and building design consistency in Comprehensive Development Areas;
- Integrate innovations for building and site design that promotes green and sustainable development;
- Promote excellent pedestrian connectivity throughout the district and within new developments; and
- Protect development from slope instability.

7.5.2 QUALIFYING CATEGORIES

- a. Form and character establishment of objectives for commercial, industrial, private institutional and multiple family development;
- b. Revitalization of an area in which a commercial use is permitted;
- c. Construction of, addition to, and/or alteration of a building structure;
- d. Protection of the natural environment, its ecosystems and biological diversity; and
- e. Protection of development from geotechnical and other hazardous conditions.

7.5.3 JUSTIFICATION

- a. Areas of targeted development and growth, in terms of commercial, industrial, institutional, and residential land uses within the Community Growth Area, require a high standard of design;
- b. Reduce the detrimental impacts and effects of areas of adverse slope stability; and
- c. Protect the environmental significance of riparian areas and environmentally sensitive areas.

7.5.4 GUIDELINES

7.5.4.1 Form and Character

- a. The design of a new project or addition to an existing development shall be based on a comprehensive design concept and should give adequate attention to general architectural style, detailing, scale, materials, character and material of roofs, treatment of entrances, gradations of heights, relationship of indoor and outdoor spaces and signage, design and placement of play areas, community gardens, access, parking arrangement and circulation, landscape character and design and rainwater management;
- b. A master signage plan shall be provided to the District for any comprehensive development and is to meet the intent of the form and character provisions of this section;
- c. The use, scale, form and character of the project should be compatible and lend continuity to the surrounding neighbourhood. Infill developments shall incorporate and promote connections between sidewalks, parking areas, entranceways, parks and trails;
- d. Safe pedestrian path networks in terms of wider sidewalks and/or trails shall be provided throughout any new development or redevelopment with maximum connectivity to outlying residential areas;
- e. Architectural features shall encompass specific details to streetscape as well as the relationship between the building and the street;
- f. Buildings shall include "broken roof lines" and a pedestrian oriented streetscape design contiguous with adjacent development and scaled appropriately for larger commercial operations;
- g. Off street parking areas shall be concealed within structures, where possible, or screened from view from the streets;
- h. Vegetation shall be used to screen off street parking and service areas and generally enhance the appearance of the area and improve onsite rainwater management;
- i. Utilize 'Bear Smart' techniques in design to reduce the likelihood of bear-human conflict, e.g. secure garbage units, non-fruit bearing trees, etc;
- j. Landscaped pedestrian walkways to and from buildings and parking areas should be provided; and
- k. Buildings shall be sited, so as to ensure that any adjacent single family residential properties have visual privacy, as well as protection from site illumination and noise; and
- l. Waterfront walkway and private dock development shall be integrated and consistent in design as will be detailed in the District's new Subdivision and Development Standards Bylaw. Until that Bylaw is complete and proposes standards and/or guidelines for dock development, no development permit is required for docks in the District of Sooke; and

- m. A geotechnical study is required if the area has a slope of 30% or more and the recommendations of the qualified professional of the study included in the development permit indicating how the development will not be jeopardized.

7.5.4.2 Environmental Protection

- a. Developments in this area shall follow the Provincial Riparian Area Regulations as determined by a qualified environmental professional and should include:
 - i) Information regarding potential impacts of the proposed development, mitigation options and design alternatives (e.g. Environmental Impact Assessment);
 - ii) Evidence that the development will not result in Harmful Alteration, Disruption, or Destruction (HADD) of riparian areas;
 - iii) Identifies measures that will be required to maintain the integrity of the riparian area.
- b. In areas of possible poor drainage, as identified by Sooke staff and/or confirmed through a qualified professional, a drainage plan must be completed and include recommendations for implementation with the proposed development. The drainage plan shall aim to minimize to the fullest extent the impact the development may have on the riparian area, while being developed and when completely built out. At a minimum, the drainage plan must include recommendations that address the following factors:
 - i) Water quality;
 - ii) Water quantity;
 - iii) Erosion control;
 - iv) Impact on fish and wildlife habitat;
 - v) Physical riparian functions; and
 - vi) Demonstrate how water is managed on-site and how the downstream impacts of runoff are mitigated.
- c. A Qualified Environmental Professional (QEP), in conjunction with a landscape architect, is required to provide a landscape plan if the proposed area to be developed was previously cleared of native vegetation, or is cleared during the process of development. Conditions and requirements respecting implementation of the vegetation management may be specified in a development permit;
- d. Vegetation species used in replanting, restoration or enhancement of a site shall be selected to suit the soil, light and groundwater conditions of the site (e.g. use of native species);
- e. On undeveloped properties, existing trees and significant stands of trees, other native vegetation, and significant geophysical features are to be retained to the fullest extent possible; and
- f. Climate change and the environment must be considered during the development permit approval process as noted in Section 4.3 and 4.10 of the OCP.



DEVELOPMENT PERMIT PLN01281

DATE: September 12, 2016
TO: Sun River Estates LTD., INC. NO. 553160
SUBJECT ADDRESS: 2435 Phillips Road

1. This Development Permit is issued subject to compliance with all of the bylaws of the District of Sooke applicable thereto, except as specifically varied or supplemented by this Permit.
2. This Development Permit applies only to those lands within the District of Sooke described below (legal description), and any and all buildings, structures, and other development thereon.

(Parcel Identifier 008-242-755)
Section 28, Sooke District Except That Part in Plan VIP75447 and VIP75783, VIP76240, VIP76309, VIP76938, VIP83653, VIP85291, VIP86227 and VIP88959
3. This Development Permit (PLN01281) is issued to allow for the construction of an amenity building to be used as a clubhouse, in accordance with:
 - a. Schedule A: Site Plan
 - b. Schedule B: Elevation Plans
 - c. Schedule C: Materials Summary
 - d. Schedule D: Landscape Plan & Landscape Cost Estimate
4. The development shall be carried out according to the following terms and conditions which shall be reflected on the drawings:

N/A
5. Prior to issuance of Building Permits, security as set out below shall be required to ensure that development is carried out in accordance with the terms and conditions of this Permit. Should any interest be earned upon the security, it shall accrue to the Permittee and be paid to the Permittee if the security is returned. The condition of the posting of the security is that should the Permittee fail to carry out the development hereby authorized according to the terms and conditions of the Permit within the time provided, the District of Sooke may use the security to carry out the work by its servant, agents or contractors, and any surplus shall be paid over to the Permittee; or should the Permittee carry out the development permitted by this Permit within the set time set out above, the security shall be returned to the Permittee.

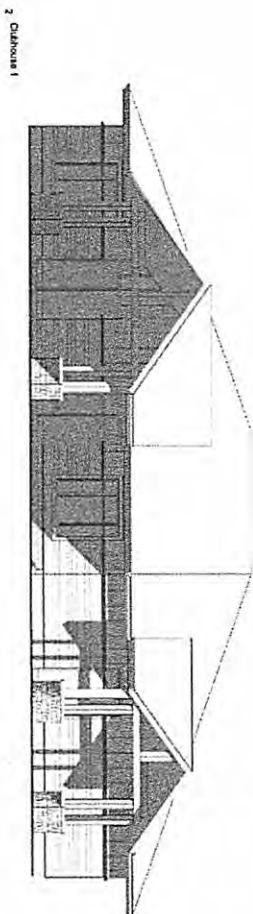
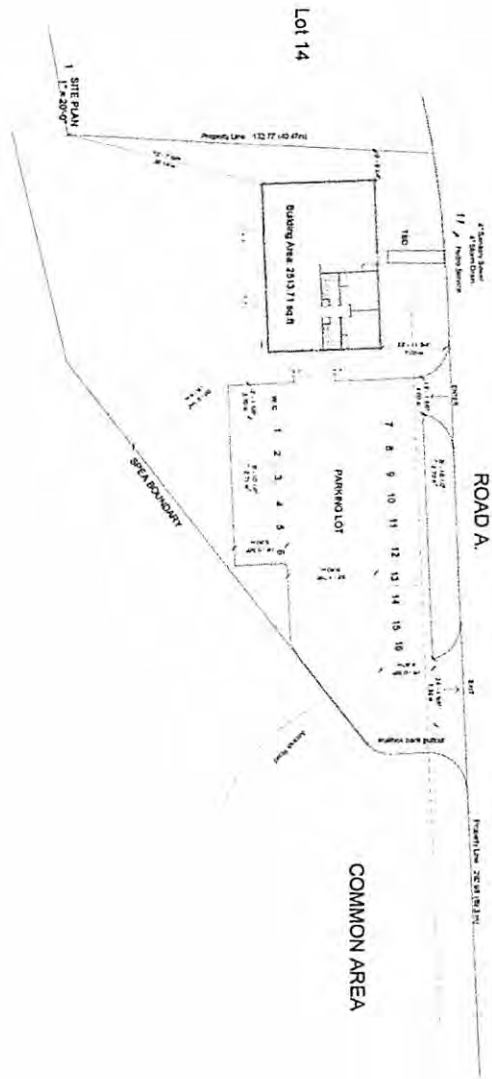
There is filed accordingly:

- a. A Performance Bond in a form acceptable to the District of Sooke in the amount of **\$30,398.00** for all landscaping works which includes the 10% contingency, corresponding to the attached Schedule D and as per the Landscape Plan & Landscape Cost Estimate.
6. The land described herein shall be developed strictly in accordance with the terms and conditions and provisions of this Permit, and any plans and specifications attached to this Permit, which shall form a part hereof.
7. If the Permittee does not substantially start the development permitted by this Permit within **24 months** of the date of this Permit, the Permit shall lapse.
8. This Permit is **NOT** a Building Permit.

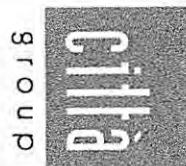
Motion carried by Council September 12, 2016.

ISSUED this _____ day of _____, 2016

Rob Howat
Director of Development Services

[illegible]

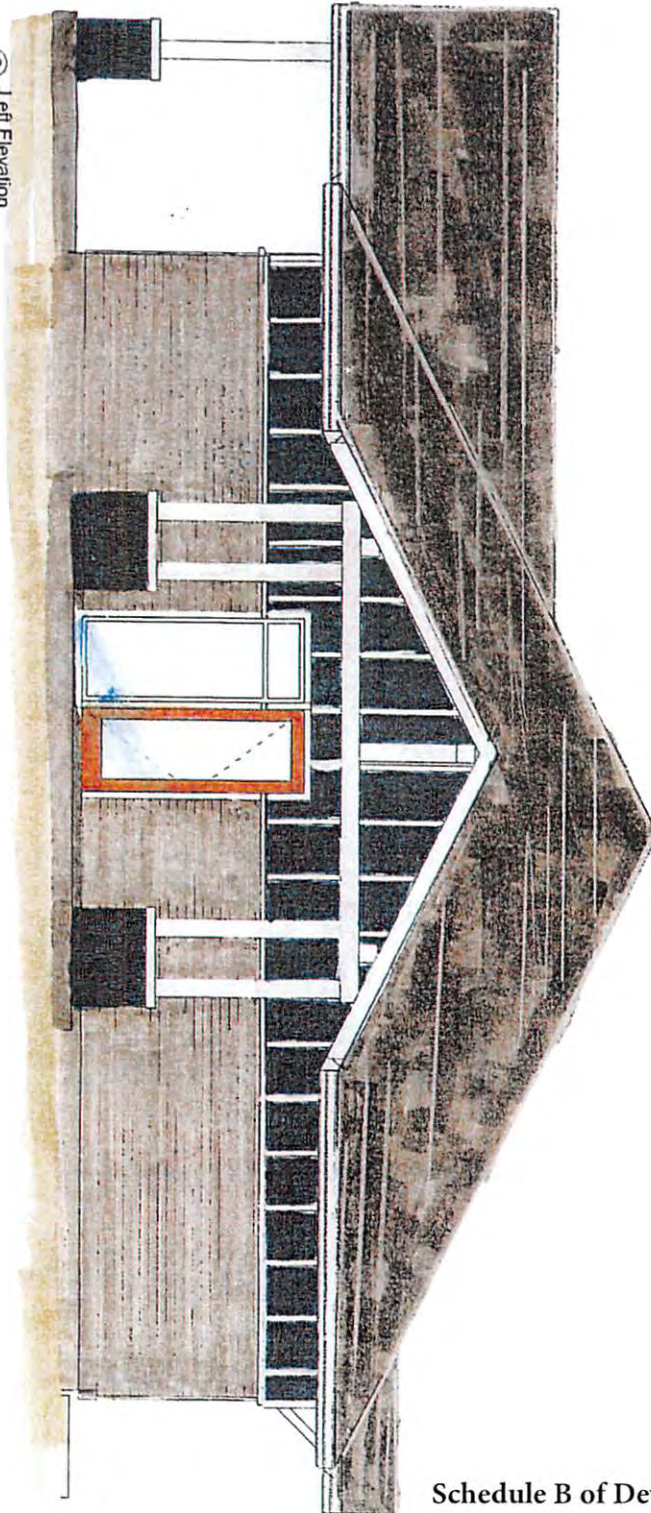
Issued for Permit



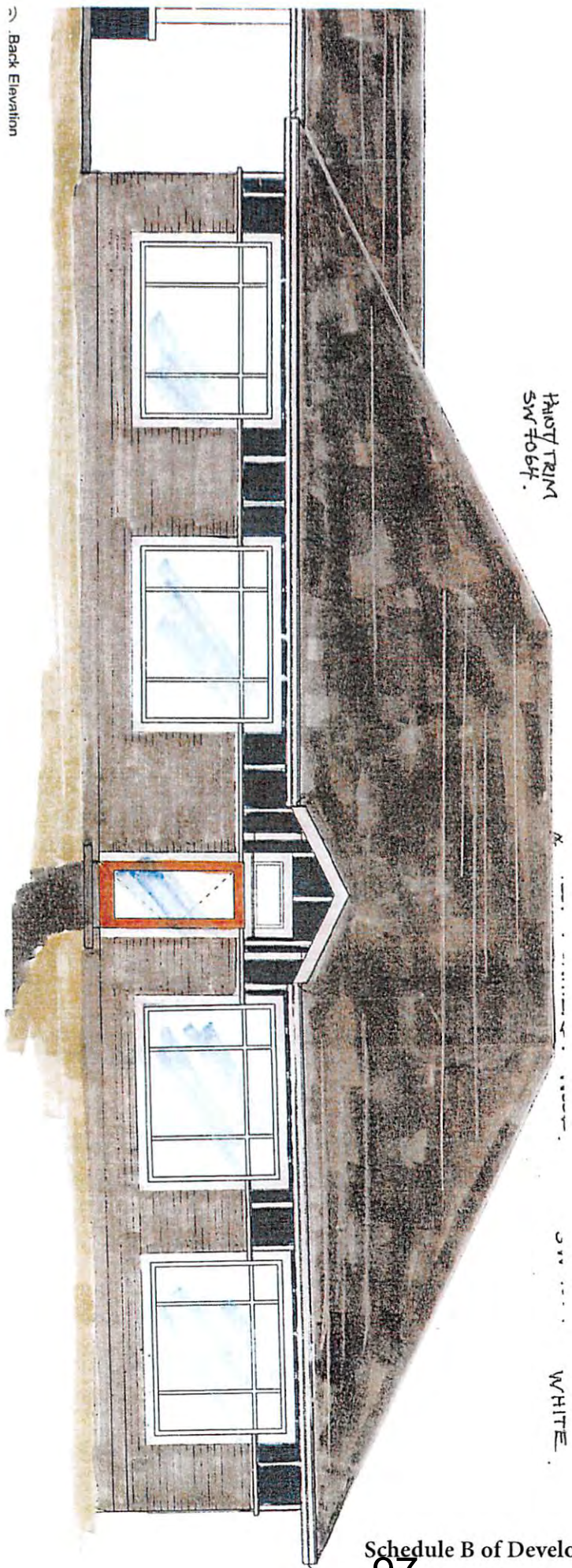
2016-08-09 10:23:37 AM

③ Left Elevation
1/4" = 1'-0"

Sunriver -st Seniors Village -th Clubhouse



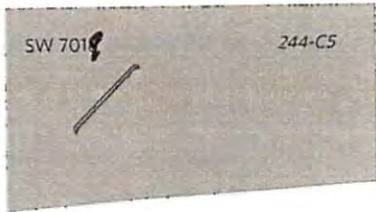
Schedule B of Development Permit PLN01281



RIVERS EDGE CLUB HOUSE



- G.P 3097N . BOARD & ~~BATT~~

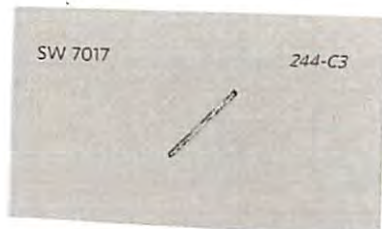


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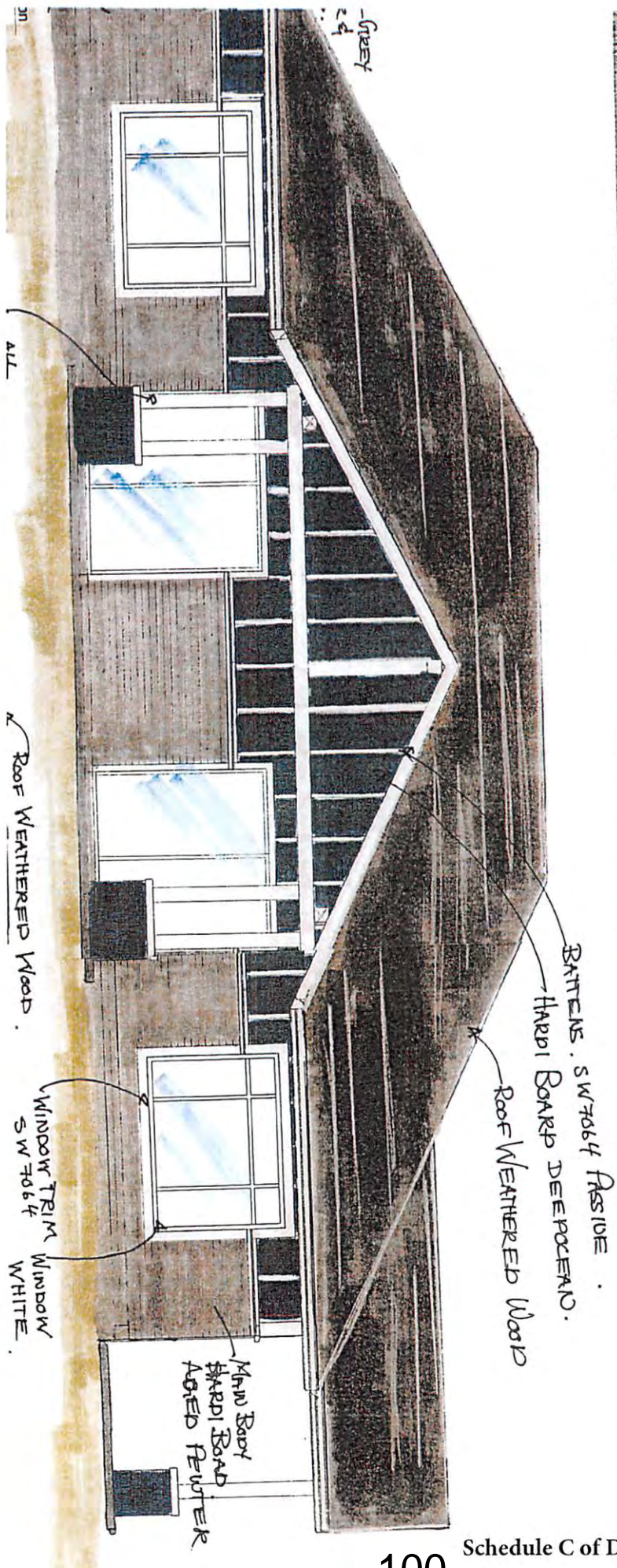
- MAIN BODY COLOUR
SW 7019 GAUNTLET
GREY PAINT MATCH



- TRIM ALL, POST, BATTEN
ON BOARD



GUTTERS KAYCAN & SOFFITS.
PEARL GREY.





SCANNED

SUN RIVER ESTATES - RIVERSEDGE CLUB HOUSE
LANDSCAPE COST ESTIMATE FOR THE LANDSCAPE BOND
BASED ON LANDSCAPE DRAWING 15TH AUGUST 2016

LOCATION	DESCRIPTION	QUANTITY	UNIT	RATE	AMOUNT
1.0	STREET TREES				
1.1	TREES 5cm CALIPER, INCLUDES SOIL BACK FILL, STAKING	5	EACH	\$400.00	\$2,000.00
1.2	TREES 4cm CALIPER, INCLUDES SOIL BACK FILL, STAKING	1	EACH	\$300.00	\$300.00
1.3	SOIL - SHRUBS 450mm DEPTH	140	SQ.M.	\$35.00	\$4,900.00
1.4	SOIL - GRASS 150mm DEPTH	370	SQ.M.	\$15.00	\$5,500.00
1.5	SHRUBS	105	EACH	\$25.00	\$2,625.00
1.6	SOD	370	SQ.M.	\$11.00	\$4,070.00
1.7	MULCH	140	SQ.M.	\$16.00	\$2,240.00
1.8	IRRIGATION			ESTIMATE	\$3,500.00
1.9	CEDAR SNAKE RAIL FENCE			ESTIMATE	\$2,500.00
				TOTAL	\$27,635.00
					+ TAXES

ALL RATES ARE ESTIMATES AND EXCLUDE:
TAXES, CONTINGENCIES, ESCALATION,
GENERAL CONTRACTORS PROFIT AND OVERHEAD

15th AUGUST 2016
Small & Rossell Landscape Architects Inc.

PLANTING LEGEND

PROPOSED BOULEVARD TREES
BETULA NIGRA "DURA HEAT"
5cm Caliper x 5 trees

PROPOSED GARDEN TREES
CORNUS KOUSA "Satoml"
4cm Caliper x 1 tree

PROPOSED SHRUBS / GRASSES
DROUGHT TOLERANT AND NATIVE SPECIES

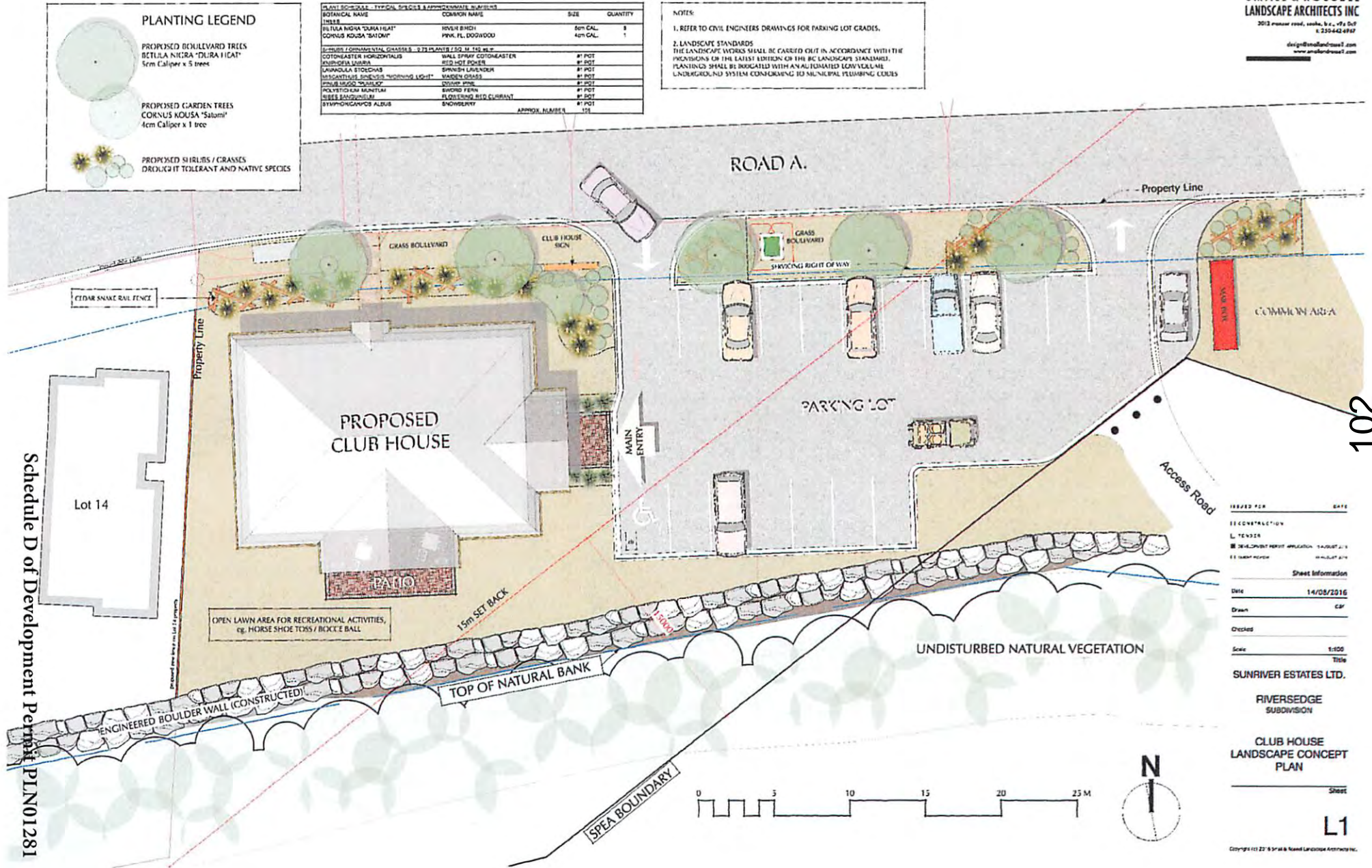
BOTANICAL NAME	COMMON NAME	SIZE	QUANTITY
BETULA NIGRA "DURA HEAT"	HYBRID BIRCH	50m CAL.	8
CORNUS KOUSA "Satoml"	PRIN. FL. DOGWOOD	40m CAL.	1
SHRUBS / PERENNIALS / GRASSES - 2 TO 1.5M TALL, 10-15 CM DBH			
COTONEASTER HORIZONTALIS	WALL SPREAD COTONEASTER	#1 POT	1
ERIGONIA VIRGATA	RED HOT POKER	#1 POT	1
LAVANDULA STOECHAS	SPANISH LAVENDER	#1 POT	1
IMPATIENS JONQUILLA "MORNING LIGHT"	VARIOUS GRASS	#1 POT	1
PHILUS MUGO "DANDELION"	DOVIE WIRE	#1 POT	1
POLYSTICHUM MONTANUM	SWOOSH FERN	#1 POT	1
RISES SAGITTOLIFOLIA	FLOUTING RED CURRANT	#1 POT	1
SYMPHYCARPOS ALBUS	SNOWBERRY	#1 POT	1
	ARROW HAZEL	100	

NOTES:

1. REFER TO CIVIL ENGINEERS DRAWINGS FOR PARKING LOT GRADES.

2. LANDSCAPE STANDARDS

THE LANDSCAPE WORKS SHALL BE CARRIED OUT IN ACCORDANCE WITH THE PROVISIONS OF THE LATEST EDITION OF THE BC LANDSCAPE STANDARDS. PLANTINGS SHALL BE INDICATED WITH A LATIONATED LONG-VEAL-UNDERGROUND SYSTEM CONFORMING TO MUNICIPAL PLUMBING CODES.



ISSUED FOR DATE

11 CONSTRUCTION

L. TENDON

11 DEVELOPMENT PERMIT APPLICATION 14 AUGUST 2015

11 CLIENT REVIEW 14 AUGUST 2015

Sheet Information

Date 14/08/2016

Drawn GP

Checked

Scale 1:100

Title

SUNRISE ESTATES LTD.

RIVERSEDGE

SUBDIVISION

CLUB HOUSE

LANDSCAPE CONCEPT

PLAN

Sheet

L1

Copyright 101 22 5 Small & Rossell Landscape Architects Inc.



File No. PLN01253

REQUEST FOR DECISION
REGULAR COUNCIL
Meeting Date: September 12, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Development Services
Re: **Development Permit Amendment – 6800 Grant Road**

RECOMMENDATION:

THAT COUNCIL approve Development Permit Amendment PLN01253 for the purpose of amending the Development Permit for 6800 Grant Road for the remainder of the property to allow for the construction of smaller, one-storey units.

1. Executive Summary:

The Applicant has requested an amendment to DP2007-0291, which was approved August 27, 2007, for construction of twenty-eight (28) multi-family units at 6800 Grant Road. Due to changing market conditions, the applicant wishes to make the remaining units smaller. The first half of the units have been constructed, and the developer is requesting an amendment to the remaining fourteen units in the development.

The applicant has submitted new elevation plans that depict the units with a similar form and character, however, rather than two-storey units, the final phases of the development will contain single-storey units. The landscape plan has been amended accordingly.

Staff have found that the proposed amendments continue to meet the Sooke Zoning Bylaw (SZB), 2013 and the Official Community Plan (OCP), 2010.

2. Frequently Asked Questions

What size were the original units?

The original units are approximately



1500ft²-1200ft² in the form of two-storey townhouses, and the proposed new units will be approximately 900-1200ft² in one-storey units.

Do we have a minimum multi family dwelling unit size in Sooke?

No. The zoning bylaw restricts the floor area of 'suites' as an accessory dwelling unit to a single family home (SZB, Section 3.29), but there is no municipal bylaw that prescribes a minimum floor area for a multi-family unit.

Will the same building materials be used?

The applicant has indicated that the exterior finishing materials and colours will be unchanged.

Will the landscaping change?

The landscaping plan has been modified to match the new building footprints. Underground irrigation will be required as part of the landscape plan.

Is the developer proposing more residential units and/or parking?

No. The number of dwelling units remains the same. The proposed number of parking stalls will stay the same.

3. Background:

In order to meet current market conditions, the units will be reduced in size, which necessitates reorganization of the floor plans. The intent of these smaller units is the creation of more affordable units.

4. Analysis:

Assessing the Application:

Bylaw No. 600, *Sooke Zoning Bylaw, 2013* (SZB)

The property is zoned RM2 (Medium Density Multi Family). The setbacks of 3m to the side lot line and 4.5m to the rear lot line continue to be met, the height requirement of less than 12m or 3 storeys is met, lot coverage of 45% or less is met, and parking requirements all continue to meet the Sooke Zoning Bylaw.

Bylaw No.86 Official Community Plan Bylaw, 2002 (OCP, 2002)

The application was originally assessed under the Development Permit Guidelines from Sooke's previous OCP; DPA3 Multi Family & DPA7 – Environmentally Sensitive and Protected Areas. The proposed changes to the elevation plans continue to meet the original intent of the OCP, 2002.

Bylaw No. 400, *Official Community Plan Bylaw, 2010* (OCP, 2010)

The Development Permit Amendment has been evaluated against the DPA 2 – Community Growth Areas and Comprehensive Development Designated Areas, and DPA-3 Multi Family Residential.

DPA 2 – Community Growth Areas and Comprehensive Development Designated Areas

	Relevant OCP Development Permit Area Guidelines
Form & Character 7.5.4.1(a)	The design of a new project or addition to an existing development shall be based on a comprehensive design concept and should give adequate attention to general architectural style, detailing, scale, materials, character and material of roofs, treatment of entrances, gradations of height, relationship of indoor and outdoor spaces and signage, design and placement of play areas, community gardens,

6. Strategic Relevance:

This proposal meets the following strategic priorities in Council's 2016 Corporate Strategic Plan: COMMUNITY PLANNING – The District will work towards streamlining planning processes to encourage investment and job growth in the community.

7. Financial Impacts:

None.

Attached Documents:

1. Application Summary
2. Referral Comments
3. Subject Property Map
4. Form P Document
5. Draft DP Amendment PLN01253

Respectfully,



Katherine Lesyshen, MCIP, RPP
Planner II

Approved for Council Agenda	
 Development Services	 Corporate Services
 Financial Services	 Fire Services
 CAO	

Application Summary

Address	6800 Grant Road
Legal	Lot 15, Section 23, Sooke District, Plan 51408, Except Part in Strata Plan VIS6811 (Phases 1 to 3)
Existing Zoning	RM2
Existing OCP	Community Residential
Services	Water: CRD Water Sewer: Municipal Drainage: On-site
Adjacent Land Uses	North: Residential South: Residential East: Residential West: Residential

Summary of Internal Referral Agency Comments

Development Services

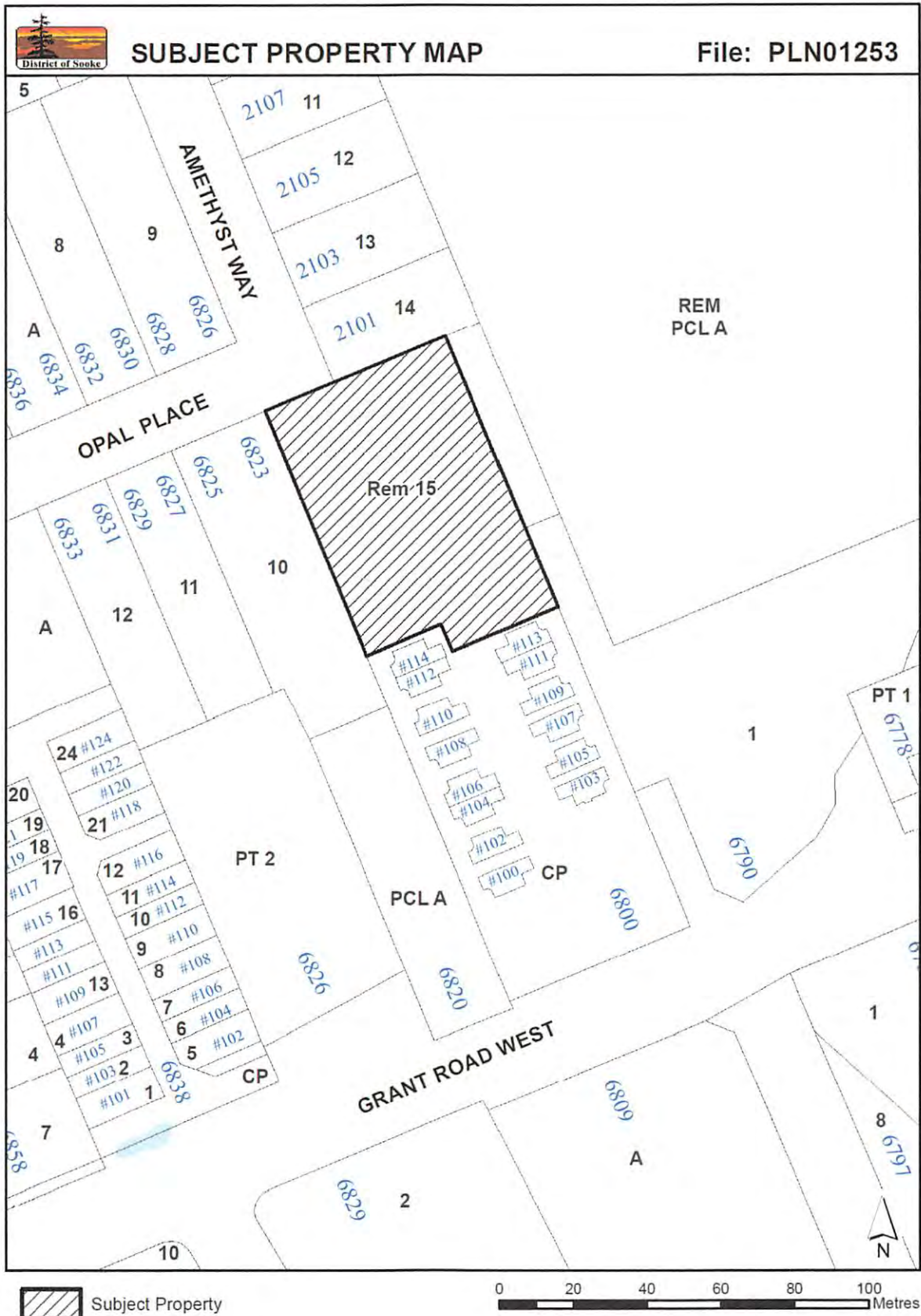
No concerns with this amendment

Fire Department

No concerns with this amendment

Building Department

No concerns with this amendment



Strata Property Act
AMENDED FORM P
PHASED STRATA PLAN DECLARATION
(Sections 221, 222)

We, Clearbrook Estates Ltd., declare

1. That we intend to create a strata plan by way of phased development of the following land which we own:

PID: 016-791-002

Lot 15, Section 23, Sooke District, Plan 51408 except part in Plan VIS6811
(Phases 1 to 3)

2. That the plan of development is as follows:

- (a) There will be 7 phases with no common facilities to be constructed;

- (b) attached as Schedule "A" is a sketch plan showing

- (i) all the land to be included in the phased strata plan,
- (ii) the present parcel boundaries,
- (iii) the approximate boundaries of each phase, and
- (iv) the approximate location of the common facilities;

- (c) The estimated dates for the beginning of construction and completion of construction of each phase are as follows:

Phase	Commencement Date	Completion Date
1	Completed	
2	Completed	
3	Completed	
4	October 1, 2016	December 31, 2017
5	January 1, 2017	December 31, 2017
6	January 1, 2018	December 31, 2019
7	January 1, 2018	December 31, 2020

- (d) The estimated unit entitlement figures for phases 1 through 7 are as follows:

Phase No.	Unit Entitlement
1	1198
2	433
3	376
4	490
5	490
6	296
7	<u>224</u>
Total	3383

- (e) The maximum number of strata lots in each phase, all of which are residential, in each phase are as follows:

Phase No.	Maximum Number of Lots
1	8
2	3
3	3
4	4
5	4
6	4
7	<u>2</u>
Total	28

3. We will elect to proceed with each phase on or by the following dates *[date for the beginning of construction as set out in section 2 (c) of this form]*:

Phase Number	Date
1	Completed
2	Completed
3	Completed
4	January 1, 2013
5	January 1, 2014
6	January 1, 2015
7	January 1, 2016

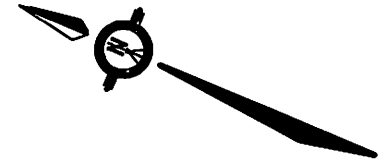
Clearbrook Estates Ltd.
by its authorized signatory:

Wally Yu

Signature of Approving Officer
District of Sooke

Date of Approval: _____, 2016.

Plan to Accompany Amended Form P for Phased
Strata Development of Lot 15, Section 23,
Sooke District, Plan 51408



Rem Parcel A
of Section 24

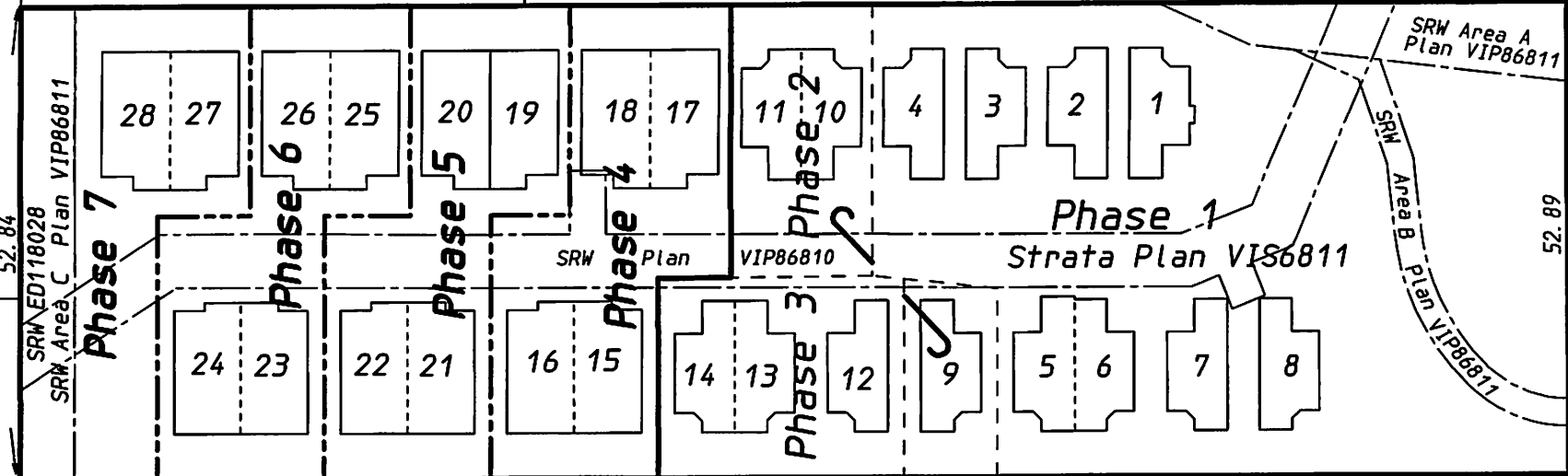
1
Plan VIP88094

Gatewood Road

Gatewood Road

Schedule "A"

14
Plan 51408
Opal Place



Grant Road

110

10
Plan 47833

Pcl A of 2 Plan 1849

July 8/16

Scale - 1 : 750



All distances are shown in metres.

File: 10,027-34W
POWELL & ASSOCIATES
BC Land Surveyors
250-2950 Douglas Street
Victoria, BC V8T 4N4
phone (250) 382-8855



DEVELOPMENT PERMIT AMENDMENT PLN01253

DATE: September 12, 2016

TO: Wally Yu

SUBJECT ADDRESS: 6800 Grant Road

1. This Development Permit is issued subject to compliance with all of the bylaws of the District of Sooke applicable thereto, except as specifically varied or supplemented by this Permit.
2. This Development Permit applies only to those lands within the District of Sooke described below (legal description), and any and all buildings, structures, and other development thereon.

PID 016-791-002
Lot 15, Section 23, Sooke District, Plan 51408, Except Part in Strata Plan VIS6811 (Phases 1 to 3)
3. This Development Permit (PLN01253) is issued to allow for an amendment to the Development Permit associated with DP2007-0291, as per:
 - a) Schedule A: Site Plan
 - b) Schedule B: Elevation Drawings
 - c) Schedule C: Landscaping Plan
4. The development shall be carried out according to the following terms and conditions:

N/A
5. The development shall be carried out according to the following time schedule:

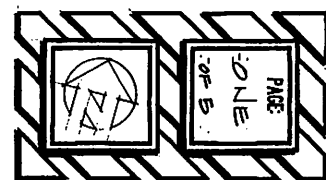
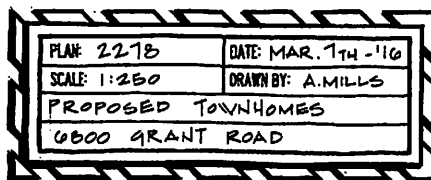
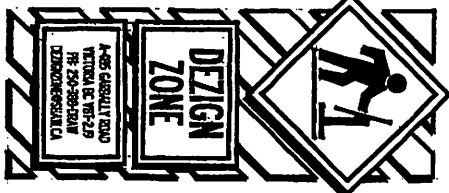
N/A
6. As a condition of the issuance of this Permit, a security set out below shall be required to ensure that development is carried out in accordance with the terms and conditions of this Permit. Should any interest be earned upon the security, it shall accrue to the Permittee and be paid to the Permittee if the security is returned. The condition of the posting of the security is that should the Permittee fail to carry out the development hereby authorized according to the terms and conditions of the Permit within the time provided, the District of Sooke may use the security to carry out the work by its servant, agents or contractors, and any surplus shall be paid over to the Permittee; or should the Permittee carry out the development permitted by this Permit within the set time set out above, the security shall be returned to the Permittee.

There is filed accordingly:

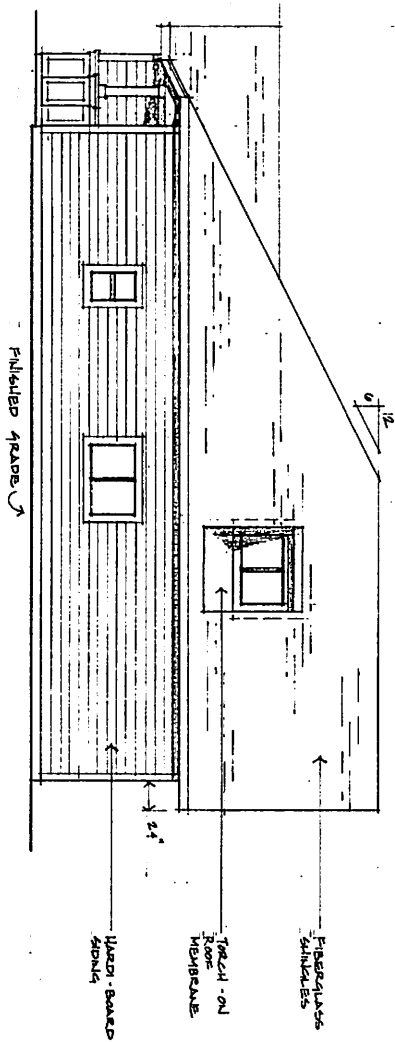
- a. A Performance Bond in a form acceptable to the District of Sooke on the amount for the remainder of the landscape works, as amended by this permit, corresponding to the attached Schedule C.
7. If the Permittee does not substantially start the development permitted by this Permit within **24 months** of the date of this Permit, the Permit shall lapse.
8. This Permit is NOT a Building Permit.

Motion carried by Council September, 2016.

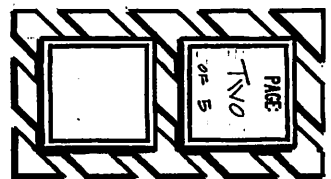
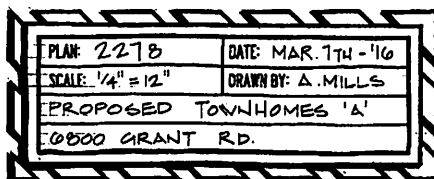
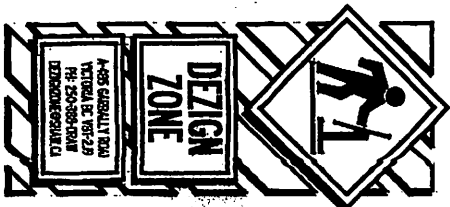
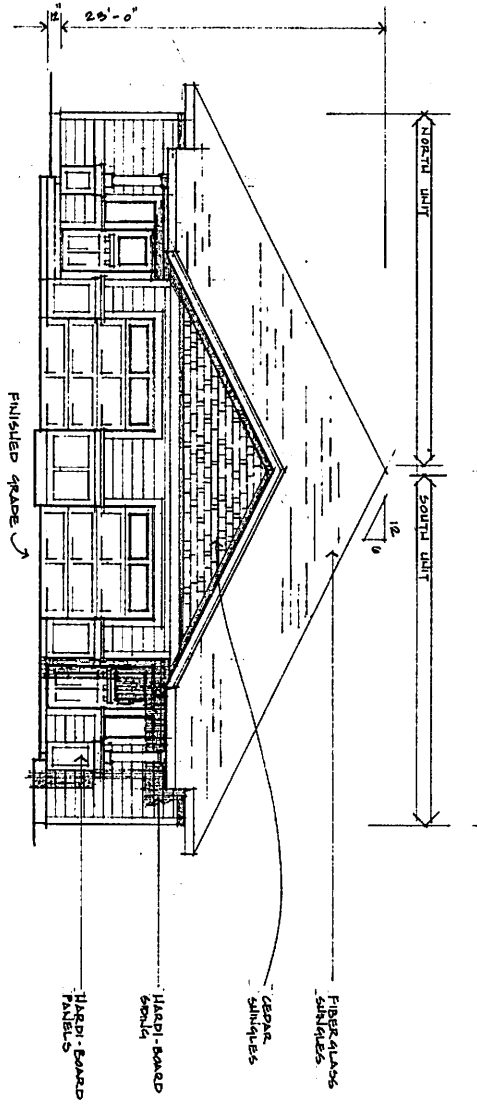
Rob Howat,
Director of Development Services

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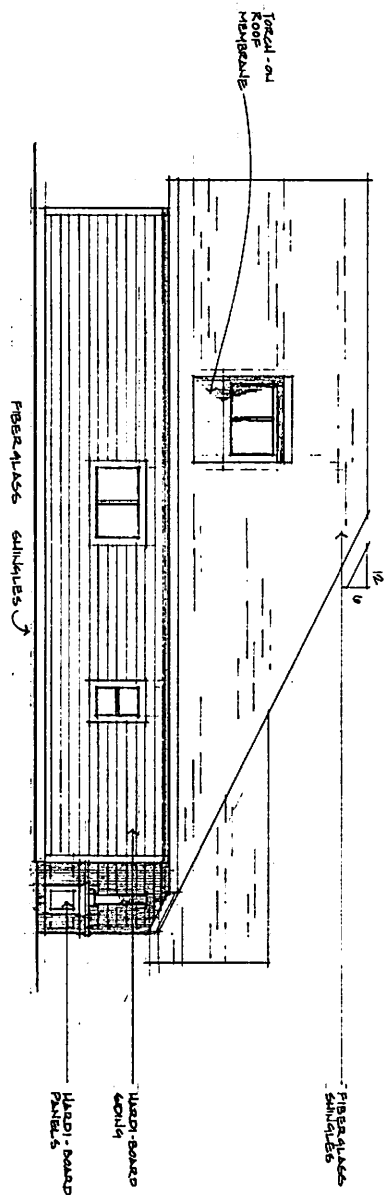
RIGHT ELEVATION



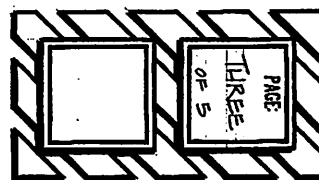
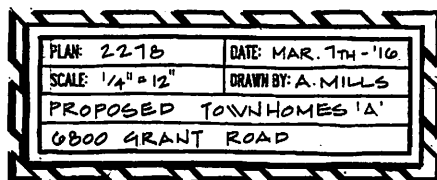
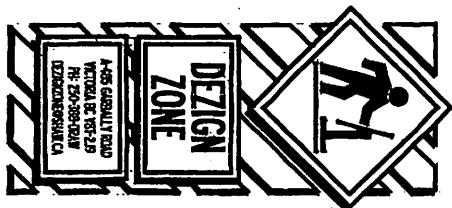
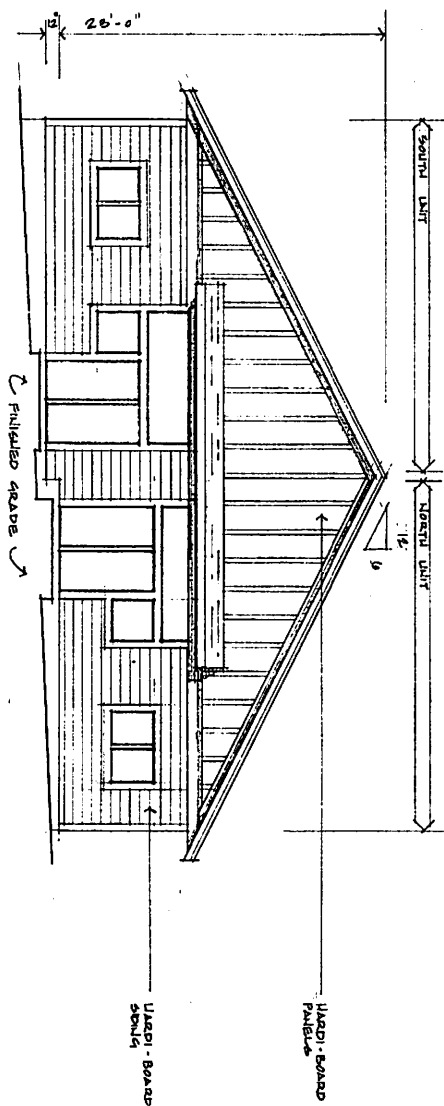
FRONT ELEVATION

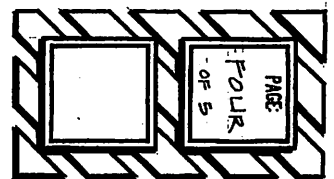
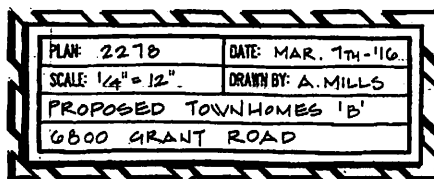
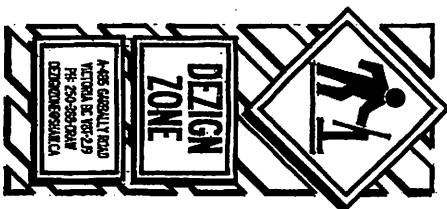
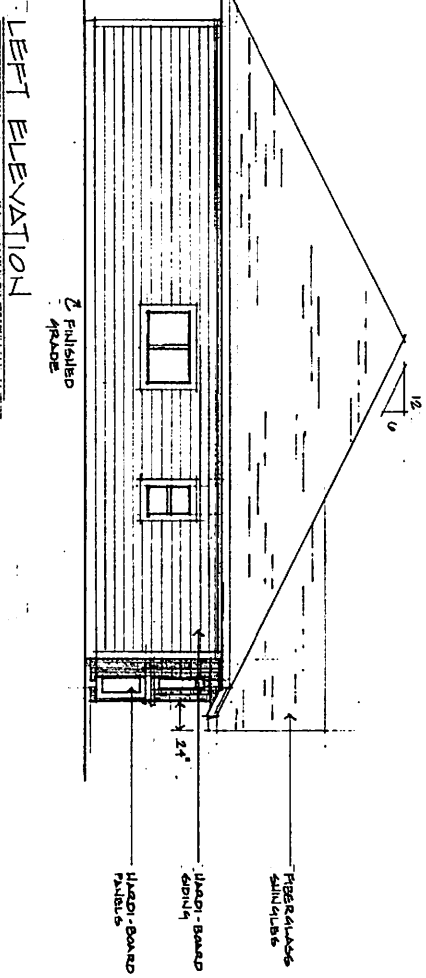
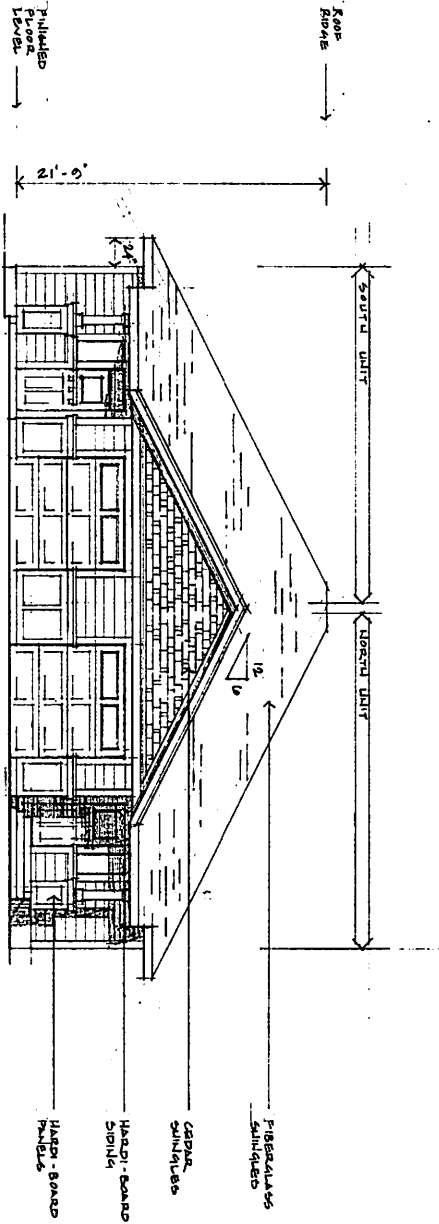


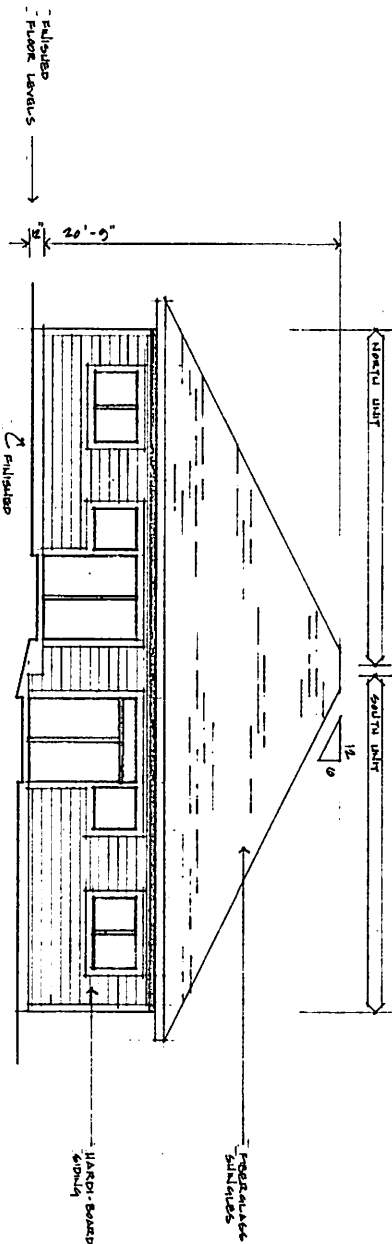
LEFT ELEVATION



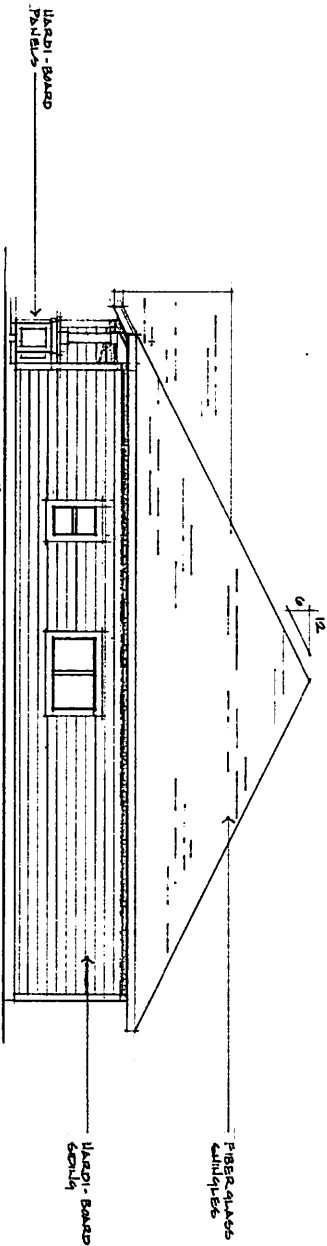
REAR ELEVATION



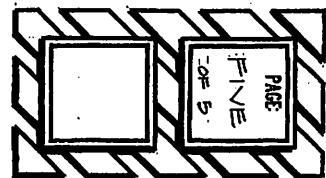
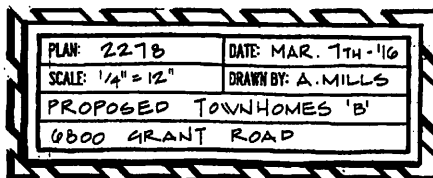
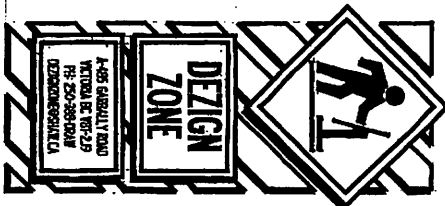




REAR ELEVATION



RIGHT ELEVATION





File No. ENG02384
Soule Road

REQUEST FOR DECISION
REGULAR COUNCIL
Meeting Date: September 12, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Development Services Department
Re: **Proposed Road Closure and Disposition of Soule Road Right of Way**

RECOMMENDATION:

THAT COUNCIL direct staff to proceed with the preparation of a bylaw to close and remove the highway dedication and dispose of the undeveloped Soule Road right of way adjacent to 6290 and 6283 Soule Road;

Or,

THAT COUNCIL direct staff not to proceed with the application for the closure and removal of highway dedication and disposal of the undeveloped Soule Road right of way adjacent to 6290 and 6283 Soule Road.

1. Executive Summary:

At its Special Council meeting of March 7, 2016, Council resolved to direct staff to proceed with the public consultation process for the closure and disposition of Soule Road right of way. The District is now in receipt of an application requesting Council consider closing the unimproved portion of Soule Road right of way leading to the Sooke River and selling it to the adjacent property owners for consolidation with their properties. Now that an application has been received, public consultation will also be triggered as per Council Policy No. 2.2, which guides the road closure and sale process. Staff have reviewed the application and present the following information for Council's consideration.

2. Frequently Asked Questions:

Q. If the road is closed and sold, what can the money be used for?

A. Section 41 of the *Community Charter* requires that if the highway to be closed provides access to the ocean or a lake, river or other stream or watercourse, the municipality must exchange the property for other property that will provide public

access to the same body of water that is of at least equal benefit to the public, or the proceeds of the disposition are to be paid into a reserve fund. The money from the reserve fund would be used to acquire property that will provide public access to the same body of water that is of at least equal benefit to the public.

Q. Where are the other road dedications from Sooke River Road leading to the Sooke River?

A. There is a small undeveloped road dedication leading to the Sooke River adjacent to 2990 Sooke River Road, and road dedication at the Sooke Potholes Provincial Park. The District also owns additional land across from Fred Milne Park which borders on the Sooke River. There is currently no public pedestrian access to the river at this location due to environmental constraints of putting a trail through a wetland.

Q. Does the District have a policy on closing road access to bodies of water?

A. Council does not have a formal policy on closing road access to bodies of water. Each application is considered on a case by case basis.

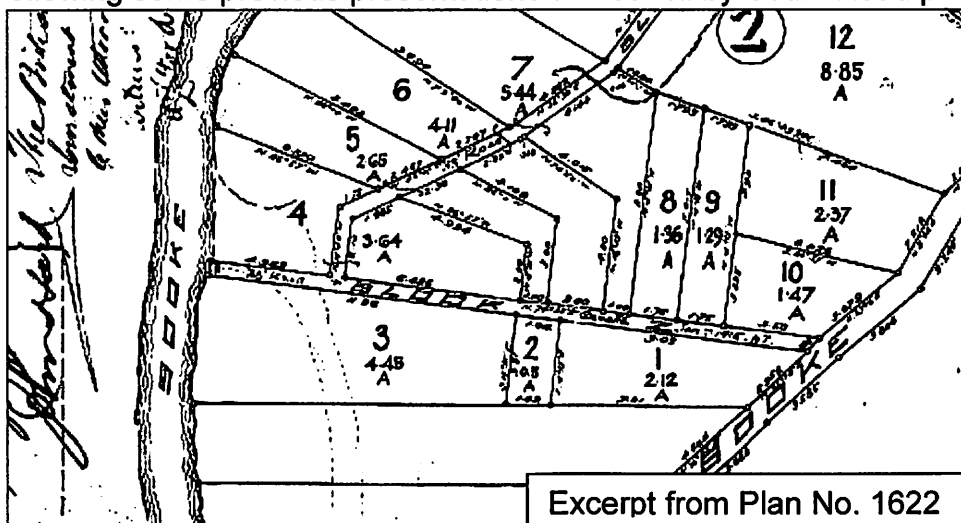
Q. Why are roads dedicated to the water during subdivision?

A. Section 75 of *Land Title Act* requires the dedication of road right of way to publicly-owned bodies of water at prescribed intervals.

3. Background:

Dedication of Soule Road to the mouth of the Sooke River was provided over 100 years ago. Registration of the subdivision plan provided dedicated road access to the Sooke River. Approximately 240m of the 460m dedication has been constructed as public road, providing frontage to 12 properties.

Following some previous presentations to Council by Soule Road property owners and



In-Camera discussions, the District has now received a formal application from the property owners adjacent to the unimproved portion of Soule Road. The applicants have requested the District consider

closing and removing the highway dedication to the portion of road adjacent to their property as well as the subsequent sale to them for consolidation with their neighbouring lots.

Road Closure and Disposition within the District of Sooke is governed by the requirements of Policy No. 2.2, *Road Closure and Sale Policy*. The policy outlines the considerations Council will make should the District receive application from a member of the public for closure and subsequent sale of an existing road right of way. The policy statement notes the following:

"A well-designed, appropriately sized and dense (short blocks and lots of connections) road network is important for efficient movement of car, pedestrians and cyclists. Through land development and the subdivision and rezoning process the District of Sooke has the opportunity to acquire land for roads and paths. The District of Sooke will consider closing and selling land originally acquired as road right-of-way only when it can clearly be identified that the District of Sooke has no future use for the land."

4. Analysis:

In their application package, the applicants note they are interested in purchasing the undeveloped Soule Road right of way for a number of reasons. These include:

- a. The right of way has not been used in the over 100 years it has been dedicated. They identify the nature of the steep slope and floodplain at the Sooke River as possible reasons why the construction was not completed beyond the current pavement terminus;
- b. Future road construction would not be practical due to the floodplain at the Sooke River as well as the crossing of Baker Creek;
- c. The adjacent properties are in the Agriculture Land Reserve which would affect future road construction;
- d. The lower fields allow for a wildlife corridor that would be greatly hindered by additional fencing and potential public traffic;
- e. Late summer provides an opportunity to hay all the adjoining properties;
- f. The upper field will allow for an expanded organic garden for local markets;
- g. The upper road (constructed Soule Road) is very narrow and does not easily lend itself to parking, turnarounds or mixed traffic without creating a safety hazard.

Policy No 2.2 requires Council make specific considerations when contemplating a road closure and sale application. Considerations relating to these policy points follow below:

- a. *The need for the road to accommodate future road construction (including the location of sidewalks and separated multi-use trails) based on the expected future design;*

- b. *The need for the road to accommodate other potential uses including park facilities, bus stops, parking, siting of utility infrastructure, rainwater management, mail boxes, signage or other public needs; and,*
- c. *The need to ensure congruency with neighbouring lot lines.*

The Soule Road dedicated access to the Sooke River is one of three dedicated public road rights of way that lead to the Sooke River that are accessed from Sooke River Road. While additional road dedication has been obtained during the subdivision process over the years for the first 140 metres of Soule Road, the original 10m (33 ft) road dedication exists for the remaining 320 metres leading to the river. The approximately 240 metres of Soule Road is constructed to a finished road width of approximately 4.5 metres.

Use of Right of Way for Future Crossing

The Soule Road right of way leading to the Sooke River was identified as the preferred crossing point during the Sooke River Pedestrian Crossing project which was tasked with finding a pedestrian and cycling connection over the Sooke River. However, in 2015, Council directed staff to remove the Soule Road crossing as an option from the report.

The *Parks and Trails Master Plan* and *Official Community Plan* also identify the need for a pedestrian crossing of the Sooke River.

Section 75 of the *Land Title Act* (LTA) requires that subdivisions bordering on a body of water, the bed of which is owned by the Crown, must provide a 20 metre highway dedication to the body of water at prescribed distances. The Soule Road dedicated access to the Sooke River is one of three dedicated public road rights of way that lead to the Sooke River accessed from Sooke River Road. There are dedicated but undeveloped road access points adjacent to 2990 Sooke River Road (approximately 3 km north of Soule Road) and the Potholes Provincial Park near the end of Sooke River Road.

Figure 1 identifies the location of the District's properties in relation to Soule Road as well as the location of the other two undeveloped road right of way dedications accessing the Sooke River.

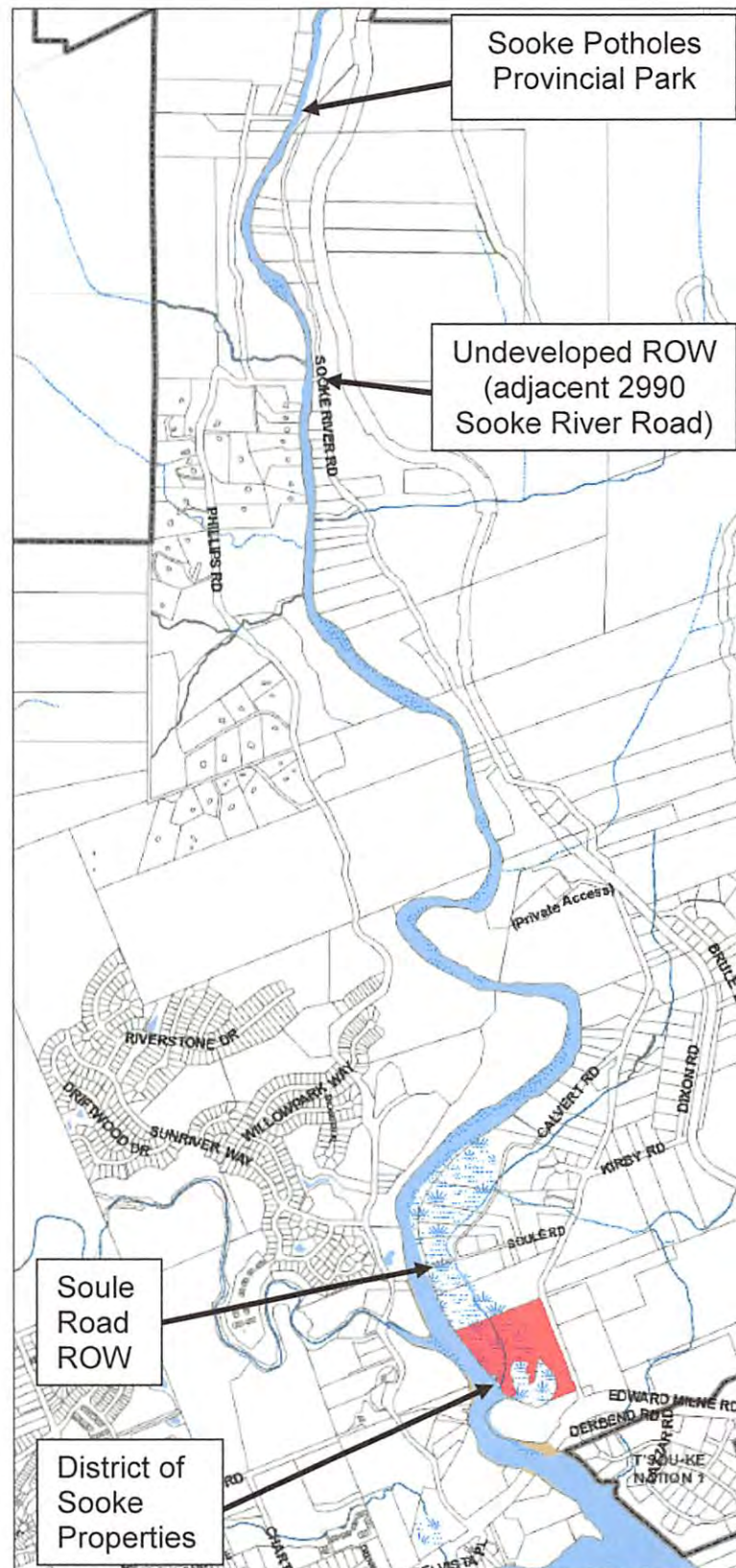


Figure 1– Publicly owned access points to the Soke River

Conclusion:

Because the District has no formal policy in closing and selling road right of way which provides access to water, such applications must be dealt with on an individual basis.

There are few existing accesses to the river and removal of the Soule Road dedication may require a future applicant for subdivision of land along the river to provide a 20 metre road dedication to meet the LTA requirements prior to their subdivision being approved. However, this may prove challenging given the current OCP, existing zoning and location of the Agriculture Land Reserve on properties in the vicinity.

Additionally, the *Community Charter* requires that a municipality may only dispose of highway dedication that provides access to the ocean, a lake, river, stream or other watercourse if the municipality is exchanging the property for other property that Council considers will provide public access to the same body of water that is of at least equal benefit to the public, or the proceeds of the disposition are to be paid into a reserve fund with the money from the reserve fund used to acquire property that the Council considers will provide public access to the same body of water with at least equal benefit to the public.

Should Council direct staff to proceed with the preparation of a bylaw, the remaining steps outlined by the Policy will be addressed, including the requirement to obtain an independent appraisal, survey, preparation of legal plans, and preparation of a purchase/sale agreement. Formal referral to all utilities and the Ministry of Transportation and Infrastructure and the scheduling of a public input meeting will also be completed.

5. Legal Impacts:

The requirements of Policy No. 2.2 as well as the requirements of the *Local Government Act*, *Land Title Act*, and *Community Charter* will continue to be met.

6. Financial Impacts:

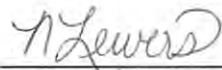
As per policy, the legal and surveying costs associated with an application are borne by the applicant. Should Council proceed to sell the property the funds would be placed into a reserve fund for future property acquisition along the Sooke River as per the *Community Charter*.

Attached Documents:

1. Application Package:
 - a. Application Letter
 - b. Road Closure and Sale Policy

- c. May 11, 2015 Report to Council
 - d. 1915 Notice
 - e. Proposed Closure Area
 - f. Aerial Photograph of Area
 - g. Sooke River Park Map
 - h. Cross Section
 - i. Photographs
 - j. Royal LePage Letter
- 2. Proposed Closure/Sale Sketch
 - 3. Sooke River Pedestrian Crossing Sketch
 - 4. Minutes April 20, 2015 COW
 - 5. Report of In-Camera Resolution March 7, 2016

Respectfully,



Nikki Lewers, Land Development Technician

Approved for Council Agenda	
 Development Services	 Corporate Services
 Financial Services	 Fire Services
 CAO	

Attachment #1 - Application Package

Robert Barry
Sheila Barry
6290 Soule Rd
Sooke BC
And
Shirley and Kase Roodbol
6283 Soule Rd
Sooke BC
V9Z 0X5

District of Sooke
2205 Otter Point Rd
Sooke BC V9Z 1J2

March 2, 2016

Re: Proposed Soule Road Right of Way Closure/Sale

We are formally approaching the District of Sooke to submit an application for the Closure and Sale of Soule Road Right of Way. According to Ms. Nikki Lewers e-mailed information to us dated March 2, 2016, there is no specific road closure application. In lieu of this we are submitting a letter of proposal.

Three properties border the undeveloped Soule Road Right of Way ... Sheila & Robert Barry at 6290 Soule Road, Elizabeth & Arthur Dennison at 6284 Soule Road, and Shirley & Kase Roodbol at 6283 Soule Road.

Elizabeth & Arthur Dennison are not interested in being part of this proposed Soule Road Right of Way Closure and Sale. However they are in favour of us, Sheila & Robert Barry and Shirley & Kase Roodbol, the other two parties involved, making this application.

Please consider this letter our formal proposal to the District of Sooke Council, requesting that you consider closing the Soule Road Right of Way, and allowing us, Sheila & Robert Barry at 6290 Soule Road and Shirley & Kase Roodbol at 6283 Soule Road, to purchase between us at an agreed on division of property and price, the Soule Road Right of Way in its entirety.

Please advise us if any other information is required at this time.

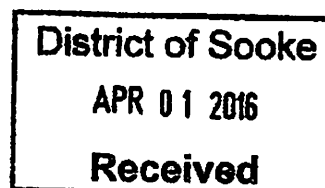
Yours Sincerely,


Robert Barry


Sheila Barry


Shirley Roodbol


Kase Roodbol



A brief response to "Report For Information" provided by Gord Howie, Chief Administrative Officer on May 11, 2015 at the request of Soule Road property owners.

- 1) Background
- 2) Analysis- right of way was dedicated in 1915 By the City of Victoria and has not been used by anyone in 100 years. The road was never completed due to both the steep access and the flood plain.
 - a) Future road construction is not possible due to the flood plain, and the properties on both sides are in the ARL.
 - b) Park is not possible due to the crossing of Baker Creek, which is in the flood plain.
 - c) Neighbouring lot lines would be as they have been for 100 years.

CRD water line ends at the top of the incline to the access of the lower fields and would be accommodated if required. It services both properties that would be purchasing the right of way.

Sooke River is currently not accessible from Soule road.

- 3) The recently purchased 12 acre Sooke River Park lays on the south side of The Brownie Camp and could provide wonderful access for nature walks and bird watching.

OTHER CONSIDERATIONS

- 1) The lower fields allow for a wildlife corridor that would be greatly hindered by additional fencing and potential public traffic.
- 2) Late summer provides an opportunity to hay all the adjoining properties.
- 3) Upper field will allow for an expanded organic garden for local markets.
- 4) The upper road is very narrow and does not easily lend itself to parking, turnarounds or mixed traffic without creating a safety hazard.



Policy No. 2.2

Adopted: August 25, 2008

Road Closure and Sale Policy

Policy Statement:

A well-designed, appropriately sized and dense (short blocks and lots of connections) road network is important for efficient movement of car, pedestrians and cyclists. Through land development and the subdivision and rezoning process the District of Sooke has the opportunity to acquire land for roads and paths. The District of Sooke will consider closing and selling land originally acquired as road right-of-way only when it can clearly be identified that the District of Sooke has no future use for the land.

Purpose:

The purpose of this policy is to establish criteria and a process for road closures and sale or exchanges within the District of Sooke pursuant to Section 40 of the *Community Charter* and Sections 107 and 120 of the *Land Title Act*.

CRITERIA

1. Council may consider closing and selling or exchanging portions of roads, based on the following criteria:
 - a. The need for the road to accommodate future road construction (including the location of sidewalks and separated multi-use trails) based on the expected future design.
 - b. The need for the road to accommodate other potential uses including park facilities, bus stops, parking, siting of utility infrastructure, rainwater management, mail boxes, signage or other public needs.
 - c. The need to ensure congruency with neighbouring lot lines.

APPLICATION

2. District of Sooke will accept an application with applicable fee for the closure and sale of a portion of a road.

3. Staff will evaluate the application and
 - a. schedule a Public Input meeting to obtain public comments; and,
 - b. make preliminary recommendations to Council based on the criteria set out in section 1.
4. Upon Council resolution to proceed, the applicant must at their own cost:
 - a) obtain an independent appraisal of the closed portion of road property;
 - b) enter into a Purchase/Sale agreement with the District of Sooke for the road closure and subsequent sale or exchange of property;
 - c) provide a \$1000 non-refundable deposit upon execution of the agreement set out in section 4(b), such deposit to be deducted off the purchase price if the transaction is completed within 12 months of a Council resolution;
 - d) if the applicant's property is adjacent to and contiguous with the portion of road to be closed, agree to consolidate the closed portion of road with the applicant's existing property;
 - e) provide legal plans showing the portion of road to be closed and, if applicable, legal plans showing the closed portion of road consolidated with the applicant's property;
 - f) prepare and complete all legal documents required and agree to register same at the Land Titles Office upon Council adoption of road closure and sale bylaw.
5. Upon Council resolution to proceed, Staff will:
 - a) send referrals to all utilities in accordance with the *Community Charter*;
 - b) send referral to the Ministry of Transportation if the road is within 800 metres of Highway 14 in accordance with the *Community Charter*;
 - c) notify adjacent property owners of the proposed portion of road closure and sale.

6. When Staff determines all documents and referrals are in place, the Corporate Officer will prepare a bylaw for adoption by Council to close and/or undedicate the subject portion of road. Staff will report to Council for consideration of the road closure and sale or exchange bylaw, including the Purchase/Sale agreement.
7. Upon first and second reading of the bylaw and approval of the Purchase/Sale agreement, the Corporate Officer will advertise the closure and sale in two consecutive editions of the local newspaper, inviting comments regarding the closure and sale. Any public comments received will be forwarded to Council, for Council consideration.
8. Another public information meeting must be held prior to adoption of the bylaw (section 40.3(b) of the *Community Charter*).
9. Upon adoption of the bylaw, the applicant will be instructed to proceed with the filing of the legal plans and consolidation, and payment to the District of Sooke in accordance with the Purchase/Sale Agreement, less the \$1,000 deposit in compliance with section 4 (c).

DISTRICT OF SOOKE TO CLOSE AND SELL ROAD

10. As to a proposed closure and sale of a portion of Road within the District of Sooke, Staff may:
 - a. schedule a Public Input meeting to obtain public comments; and,
 - b. make preliminary recommendations to Council based on the criteria set out in section 1.
11. Upon Council resolution to proceed, Staff will:
 - a) prepare legal plans showing the portion of road to be closed;
 - b) send referrals to all utilities in accordance with the *Community Charter*;
 - c) send referral to the Ministry of Transportation if the road is within 800 metres of Highway 14 in accordance with the *Community Charter*;
 - d) notify adjacent property owners of the proposed portion of road closure and possible sale;
 - e) if required, obtain an independent appraisal of the closed portion of road property.

12. When Staff determines all documents and referrals are in place, the Corporate Officer will prepare a bylaw for adoption by Council to close and/or undedicated the subject portion of road. Staff will report to Council for consideration of the portion of road closure and sale or exchange.
13. Upon first and second reading of the bylaw, the Corporate Officer will advertise the closure in two consecutive editions of the local newspaper, inviting comments regarding the closure. Any public comments received will be forwarded to Council, for its review.
14. Another public information meeting must be held prior to adoption of the bylaw (section 40.3(b) of the *Community Charter*).
15. Upon adoption of the bylaw, Staff will proceed with the filing of the legal plans and offer for sale the closed portion of road property in accordance with the *Community Charter*.

GENERAL

16. Upon adoption of the bylaw to close and undedicated the road, The District of Sooke will at its own cost amend Bylaw No. 270, *Sooke Zoning Bylaw, 2006* to apply a zone to the closed portion of road.
-

SCHEDULE F

FEES FOR SERVICES – Development Services

Liquor Licence application under the District of Sooke <i>Liquor Licence Application Procedure Policy:</i> <ul style="list-style-type: none">• Application for a new liquor primary licence• Application to amend an existing liquor licence	\$500 \$300
Road* and Park Closure or Exchange (not initiated by the District of Sooke) <i>*See Road Closure and Sale Policy</i>	\$2,000 per closure or exchange (including applicable taxes)
Latecomer's Agreement	\$2,000



File No. 0890-20

REPORT FOR INFORMATION
Regular Council
Meeting Date: May 11, 2015

To: Gord Howie, Chief Administrative Officer
From: Engineering Department
Re: Implications of Potential Sale of Soule Road Right of Way

RECOMMENDATION:

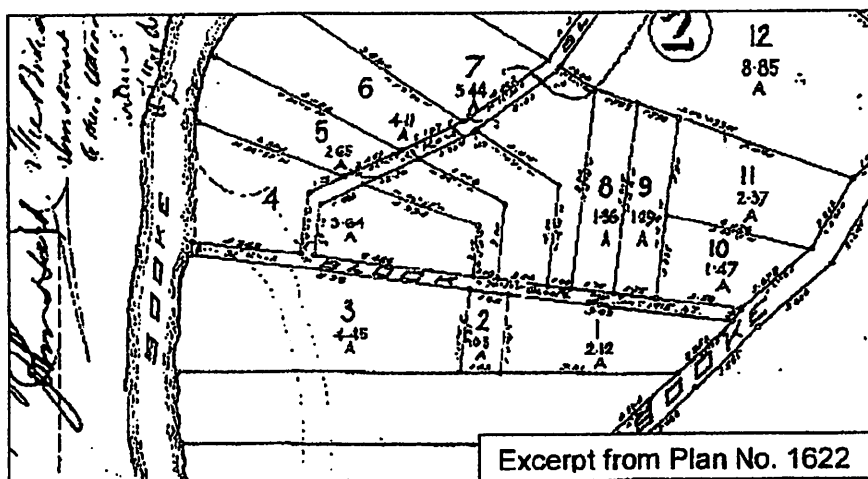
THAT COUNCIL receive this report for information.

1. Background:

At the April 20, 2015 meeting of the Committee of the Whole, staff were directed to prepare a report outlining the implications of the potential sale of a portion of Soule Road Right of Way to the adjacent property owners. The following report outlines the District's road closure and sale process, and a look at some of the potential implications of closing a public road right of way.

2. Analysis:

Dedication of Soule Road to the mouth of the Sooke River was provided on one of the District's oldest subdivision plans, registered just over 100 years ago. The plan provided dedicated road access to the Sooke River (now called Soule



Road) of which approximately 220 metres has been constructed as a rural public road. Approximately 50 meters beyond the constructed roadway there is a CRD Water main within the public right of way.

Road Closure and Disposition within the District of Sooke is governed by the requirements of Policy No. 2.2, *Road Closure and Sale Policy*. The policy outlines the considerations Council will make should the District receive application from a member of the public for closure and subsequent sale of an existing road right of way. The policy statement notes the following:

"The District of Sooke will consider closing and selling land originally acquired as road right-of-way only when it can clearly be identified that the District of Sooke has no future use for the land."

The policy requires Council to consider the following criteria for closing and selling roads:

- a. *The need for the road to accommodate future road construction (including the location of sidewalks and separated multi-use trails) based on the expected future design;*
- b. *The need for the road to accommodate other potential uses including park facilities, bus stops, parking, siting of utility infrastructure, rainwater management, mail boxes, signage or other public needs; and,*
- c. *The need to ensure congruency with neighbouring lot lines.*

The Soule Road dedicated access to the Sooke River is one of three dedicated public road rights of way that lead to the Sooke River accessed from Sooke River Road. There is another dedicated but undeveloped road access adjacent to 2990 Sooke River Road (approximately 3 km north of Soule Road) and the Potholes Provincial Park near the end of Sooke River Road.

In absence of an application for closure, staff have not made a comprehensive review of the implications of a proposed closure of this right of way. However, should an application be received, staff would follow the requirements of the policy, including making referral to all utilities and the Ministry of Transportation and Infrastructure as per the Community Charter. Adjacent property owners would also be notified.

Staff are aware, however, of the presence of CRD Water infrastructure within the road right of way beyond the constructed portion of the road. Any closure of the right of way with utility infrastructure present would require consultation and a plan to address the requirements of the affected utility.

It must also be noted that section 75 of the *Land Title Act* requires that subdivisions bordering on a body of water, the bed of which is owned by the Crown, must provide a 20 metre highway dedication to the body of water at prescribed distances. As discussed above, there are few existing accesses to the river and removal of the Soule Road dedication may require that any future applicants for subdivision of land along the river provide a 20 metre road dedication to meet the LTA requirements prior to their subdivision being approved. The District does not have a specific policy in relation to the

closure of rights of way that provide access to water, however, as an example, the Ministry of Transportation and Infrastructure does have a policy which states that existing rights of way that provide public access to water under their jurisdiction are to be retained for public use. The policy also states that any development of specific sites should be carried out in collaboration with interested members of the public and relevant local governments.

Additionally, the *Community Charter* requires that a municipality may only dispose of highway dedication that provides access to the ocean, a lake, river, stream or other watercourse if the municipality is exchanging the property for other property that Council considers will provide public access to the same body of water that is of at least equal benefit to the public, or the proceeds of the disposition are to be paid into a reserve fund with the money from the reserve fund used to acquire property that the Council considers will provide public access to the same body of water with at least equal benefit to the public. *

3. Legal Impacts:

Road closure and disposition within the District of Sooke is governed by the requirements of Policy No. 2.2, as well as other provincial legislation. Closure and disposition of road right away would make the land private and therefore no longer open to the public.

4. Strategic Relevance:

Should the District receive an application to close and sell a portion of Soule Road, it would be reviewed as per the Policy No. 2.2 requirements as well as against the recommendations of the District's other bylaws, policies and plans. Information gathered during that review will then be presented to Council for its decision on whether or not to support the application.

5. Financial Impacts:

The road closure application fee is \$2,000.00. Should Council allow an application to proceed, the applicant is then responsible for various other costs required to complete the process including surveying, legal, appraisal, property purchase costs and Property Transfer Tax. The District is responsible for bylaw preparation and associated advertising, notifications, and depending on the complexity of the application process, legal assistance.



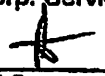
Attached Documents:

1. Plan 1622
2. COW Resolution April 20, 2015
3. Road Closure and Sale Policy

Respectfully,



Nikki Lewers,
Land Development Technician

Approved for Council Agenda	
	
Engineering	Planning
	
Corp. Services	Finance
	
CAO	

5. **Potential Sale of Soule Road Right of Way**

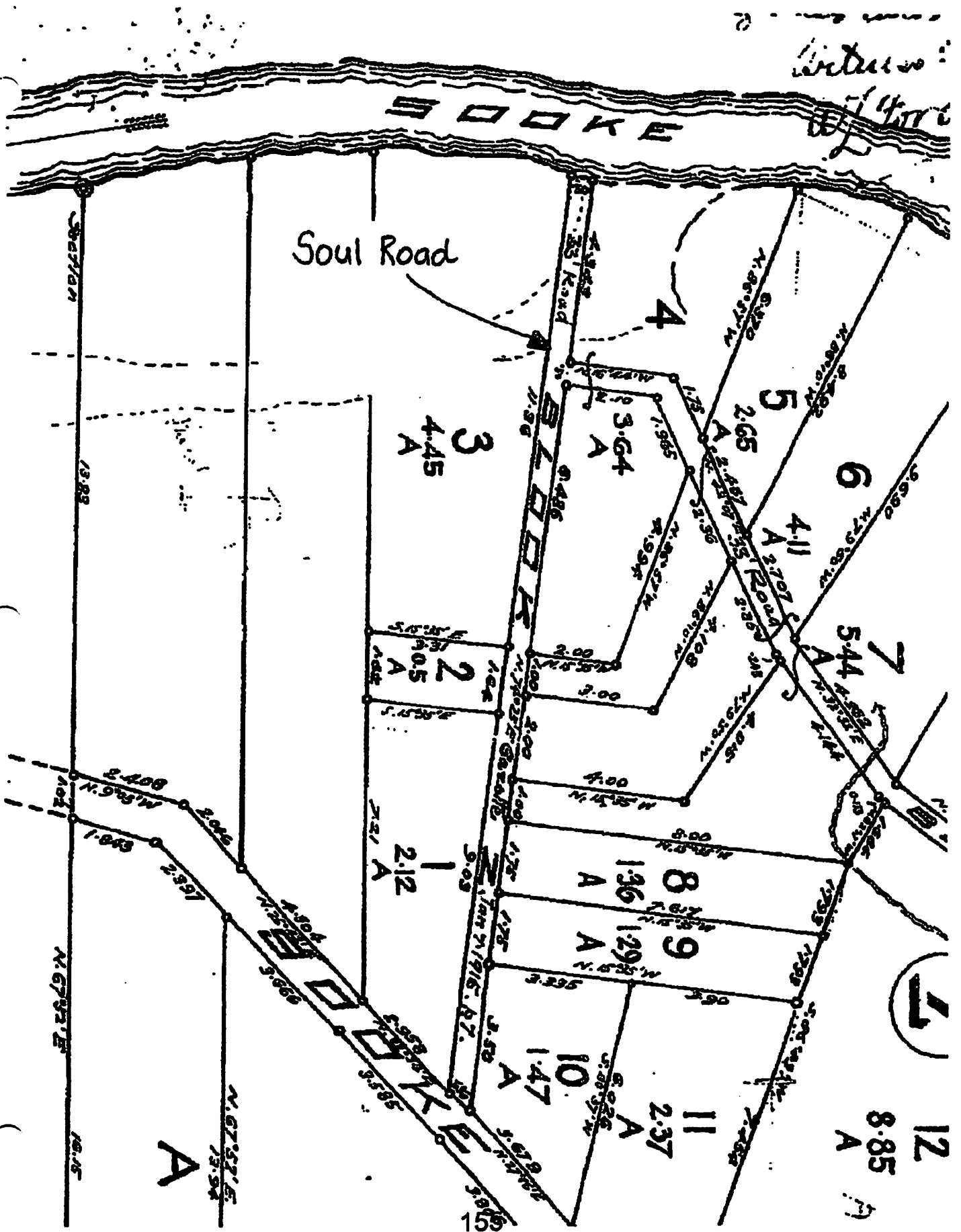
Committee Discussion:

- Further discussion of the importance of maintaining ownership of public lands.
- Further analysis would be required to determine if the land should be kept for future use, or if Council would consider selling it to adjacent property owners.

Public Input:

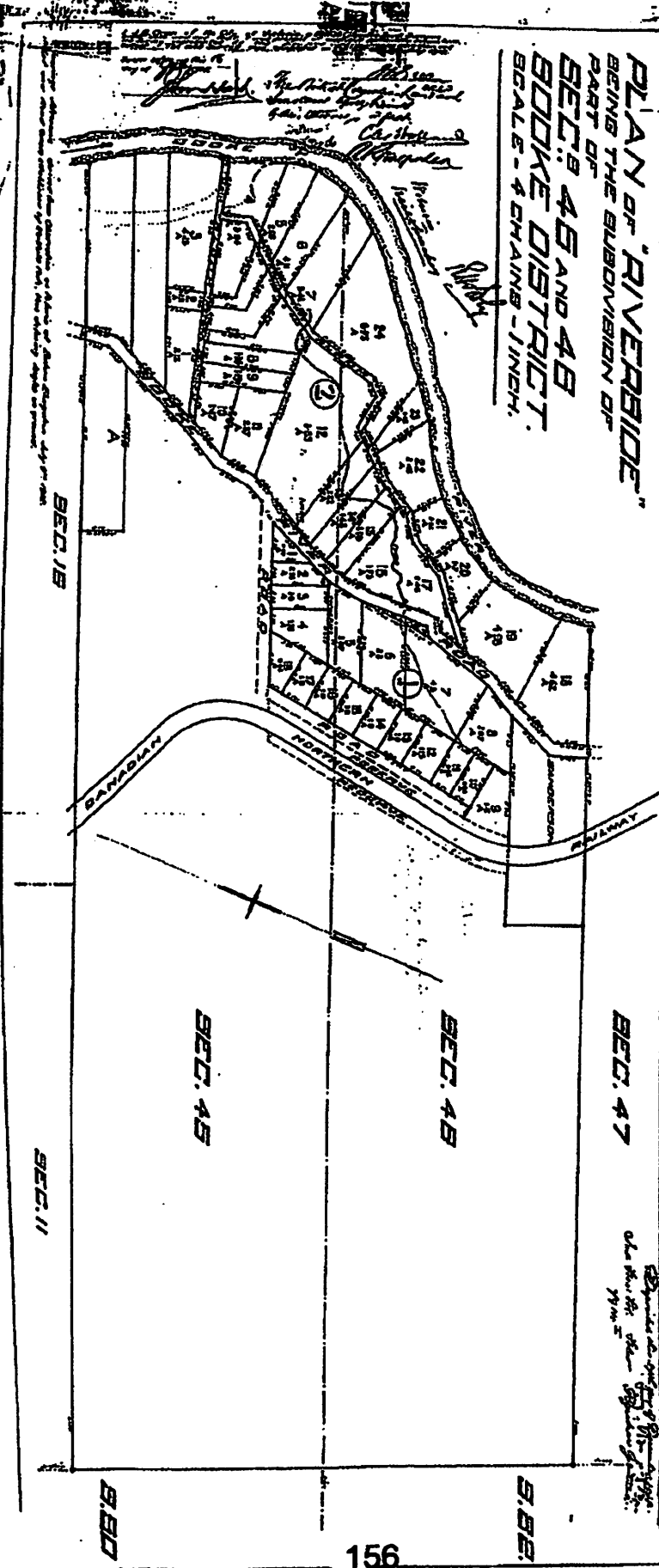
- Sheila Needs, Sooke resident, addressed the Committee to ask what the next steps would be in order to submit an offer to purchase.
- The Committee advised they would be looking for a staff report outlining the implications of the sale of the Soule Road right of way prior to considering an offer to purchase. Ms. Needs was encouraged to speak further with staff.

ENR [**MOVED** to direct staff to prepare a report outlining the implications of the potential sale of the Soule Road Right of Way to the adjacent property owners.
CARRIED



**"PLAN OF 'RIVERBIDE"
BEING THE SUBDIVISION OF
PART OF
SECT'S 46 AND 48
BOOKE DISTRICT.
SCALE - 4 CHAINS - 1 INCH.**

**"PLAN OF 'RIVERBIDE"
BEING THE SUBDIVISION OF
PART OF
SECT'S 46 AND 48
BOOKE DISTRICT.
SCALE - 4 CHAINS - 1 INCH.**



Appointed by the Lieutenant-Governor in Council—William Walker.

Elected by the Miners—Peter Gilmore.

Alternates—Geo. Elmes, Joseph Kirkosky.

All persons interested may obtain full information by applying to the Secretary of the Board, William Walker, Corbin, B.C.

NOTE.—Alternates act as Members of the Board in the absence of those regularly appointed or elected to act thereon.

Dated the 29th day of December, 1914.

RICHARD McBRIDE,

ja7

Minister of Mines.

DEPARTMENT OF WORKS.

COMOX ELECTORAL DISTRICT.

PUBLIC HIGHWAY—THROUGH LOTS 318 AND 367, QUADRA ISLAND, VALDES ISLAND GROUP, SAYWARD DISTRICT.

NOTICE is hereby given that, under the "Highway Act," R.S. 1911, and the "Highway Act Amendment Act, 1913," the highway established in Lot 318 on the 13th October, 1913, is extended 100 feet south-easterly, the said extension being more particularly described as follows, namely:—

Commencing at a point on the western boundary of Lot 367 distant 417.12 feet, or thereby, from the south-west corner of said lot, and as shown on the plan by T. Beauchamp, Esq., P.L.S., which was deposited in the Department of Public Works the 14th October, 1913, thence S. 57° 12' E. 100 feet, and having a width of 33 feet on each side of the above-described centre line.

THOMAS TAYLOR,

Minister of Public Works.

Department of Public Works,

Victoria, B.C., December 23rd, 1914.

ja7

DEWDNEY ELECTORAL DISTRICT.

PUBLIC HIGHWAY—MCNEILL ROAD, SECTION 2, TOWNSHIP 40 EAST OF COAST MERIDIAN.

NOTICE is hereby given that, under the "Highway Act," R.S. 1911, and the "Highway Act Amendment Act, 1913," the following highway is established, namely:—

Commencing on the section-line between Sections 2 and 11, Township 40 east of Coast meridian, at a point distant 91.10 feet, or thereby, from the north-west corner of the North-east Quarter of Section 2; thence in a south-westerly direction through the North-east Quarter and North-west Quarter of Section 2 to a point near the north-east corner of Lot 17 in the North-west Quarter of Section 2, and having a width of 66 feet throughout; thence following the eastern boundary of Lot 17 in the North-west Quarter of Section 2 to a point near the south-east corner of said lot, and having a width of 40 feet throughout, as surveyed by G. K. Burnett, Esq., P.L.S., and shown on a plan deposited in the Department of Public Works the 24th December, 1914.

THOMAS TAYLOR,

Minister of Public Works.

Department of Public Works,

Victoria, B.C., January 4th, 1915.

ja7

ESQUIMALT ELECTORAL DISTRICT.

PUBLIC HIGHWAY—BLOCK Z, SUBDIVISION OF PART OF SECTIONS 45 AND 46, SOOKE DISTRICT.

NOTICE is hereby given that, under the "Highway Act," R.S. 1911, and the "Highway Act Amendment Act, 1913," the following highway, 33 feet in width, is established, namely:—

Commencing on the left or eastern bank of the Sooke River between Sub-lots 3 and 4, Block 2; thence in an easterly direction between Sub-lots 4, 5, 6, 7, 8, 9, and 10, Block 2, on the one side, and Sub-lots 3, 2, and 1, Block 2, on the other, to the Sooke River Road a distance of 0.27 miles, or thereby; also, commencing in Sub-lot 4, Block 2;

thence in a north-easterly direction through Sub-lots 4, 5, 6, and 7, Block 2, and between Sub-lots 24, 23, 22, 21, 20, and 19, Block 2, on the one side, and Sub-lots 12, 13, 14, 15, 16, and 17, Block 2, on the other, to the Sooke River Road a distance of 0.57 mile, or thereby, as surveyed by J. B. Green, Esq., P.L.S., and shown on a plan deposited in the Department of Public Works the 16th October, 1914.

THOMAS TAYLOR,

Minister of Public Works.

Department of Public Works,

Victoria, B.C., January 4th, 1915.

ja7

RICHMOND ELECTORAL DISTRICT.

PUBLIC HIGHWAY—NORTH ARM ROAD.

NOTICE is hereby given that, under the "Highway Act," R.S. 1911, and the "Highway Act Amendment Act, 1913," the following highway, 66 feet in width, is established, viz.:—

Commencing at a point situated on the boundary-line between District Lots 800 and 626, New Westminster District, and distant 290 feet, or thereby, from the north-west corner of the latter lot; thence N. 5° 55' E. (ast.) 230 feet, or thereby; thence N. 65° 32' E. (ast.) 904 feet, or thereby; thence N. 59° 20' E. (ast.) 1,221 feet, or thereby; thence N. 38° 46' E. (ast.) 414 feet, or thereby, to the western boundary of District Lot 2049, as surveyed by R. G. Russell, Esq., P.L.S., and shown on a plan deposited in the Department of Public Works the 7th June, 1913.

THOMAS TAYLOR,

Minister of Public Works.

Department of Public Works,

Victoria, B.C., 16th December, 1914.

de24

DEPARTMENT OF LANDS.

COAST DISTRICT, RANGE 5.

NOTICE is hereby given that the under-mentioned tracts of land, situated in the above-named district, have been surveyed, and that plans of the same can be seen at the Department of Lands, Victoria, and at the office of the Government Agent, Prince Rupert:—

Lots 4363, 5111.—B.C. Government.

Lot 5459.—Vernon F. G. Gamble, Application to Purchase, dated Dec. 13th, 1912.

„ 5835.—Joseph Collart, Pre-emption Record 1083, dated April 13th, 1910.

„ 5848.—William Stone, Pre-emption Record 1311, dated Nov. 6th, 1911.

„ 5849.—Theophile Collart, Pre-emption Record 1750, dated Aug. 26th, 1912.

Persons considering their rights adversely affected by the above surveys must furnish a statement of their contention to the Minister of Lands within sixty days from the date of this notice.

G. H. DAWSON,

Surveyor-General.

Department of Lands,

Victoria, B.C., November 5th, 1914.

no5

KOOTENAY DISTRICT.

NOTICE is hereby given that the under-mentioned tracts of land, situated in the above-named district, have been surveyed, and that plans of the same can be seen at the Department of Lands, Victoria, and at the office of the Government Agent, Cranbrook:—

Lots 12018 to 12022 (inclusive).—B.C. Government.

Lot 12023.—John Stanley Peck, Application to Purchase, dated Feb. 8th, 1913.

Persons considering their rights adversely affected by the above surveys must furnish a statement of their contention to the Minister of Lands within sixty days from the date of this notice.

G. H. DAWSON,

Surveyor-General.

Department of Lands,

Victoria, B.C., November 5th, 1914.

no5

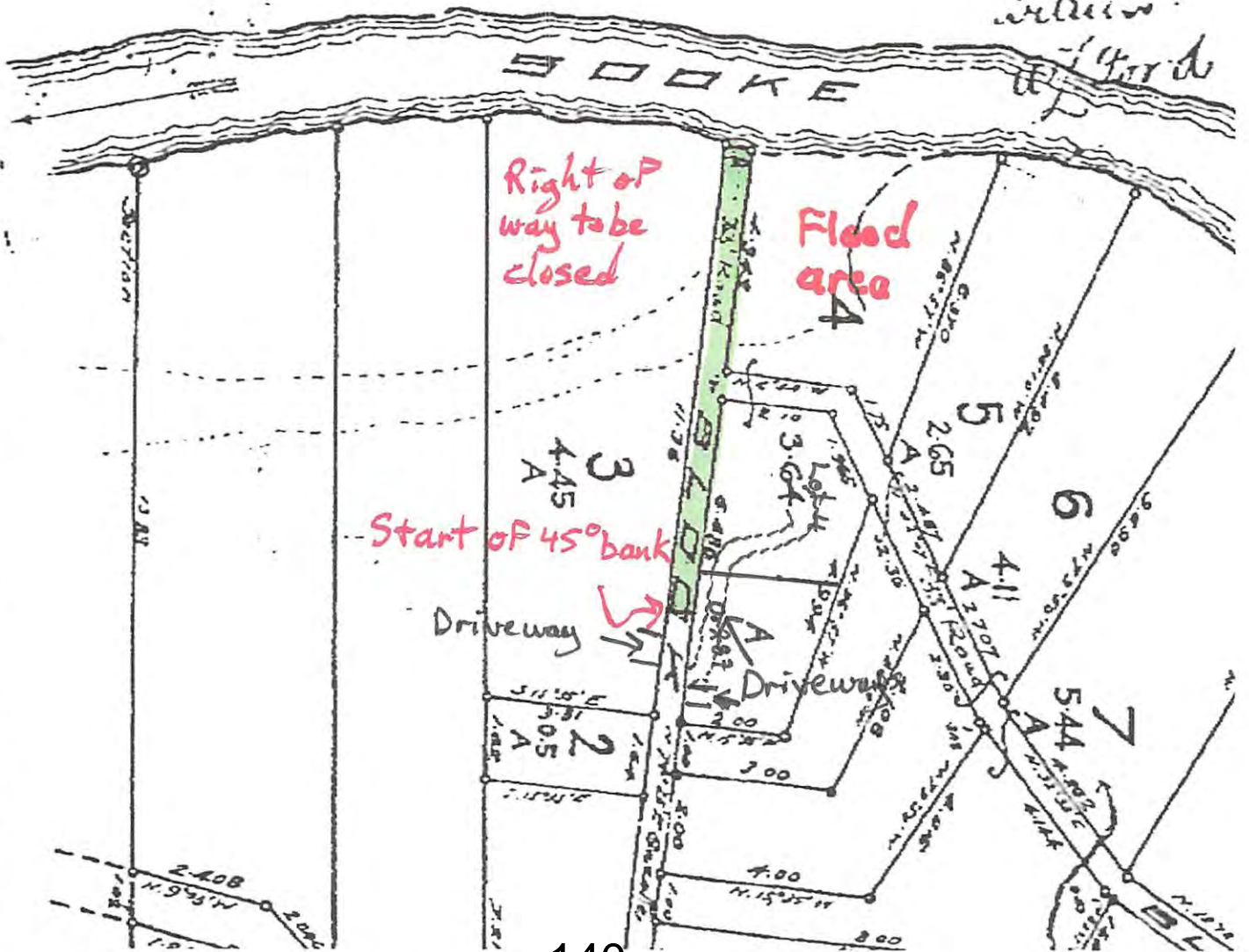
I, J.B. Green of the City of Victoria, a British
make oath and say that I was present at and
the survey represented by this plan is
correct. The said survey was completed on

Sworn before me this 18
day of ~~July~~ 1912

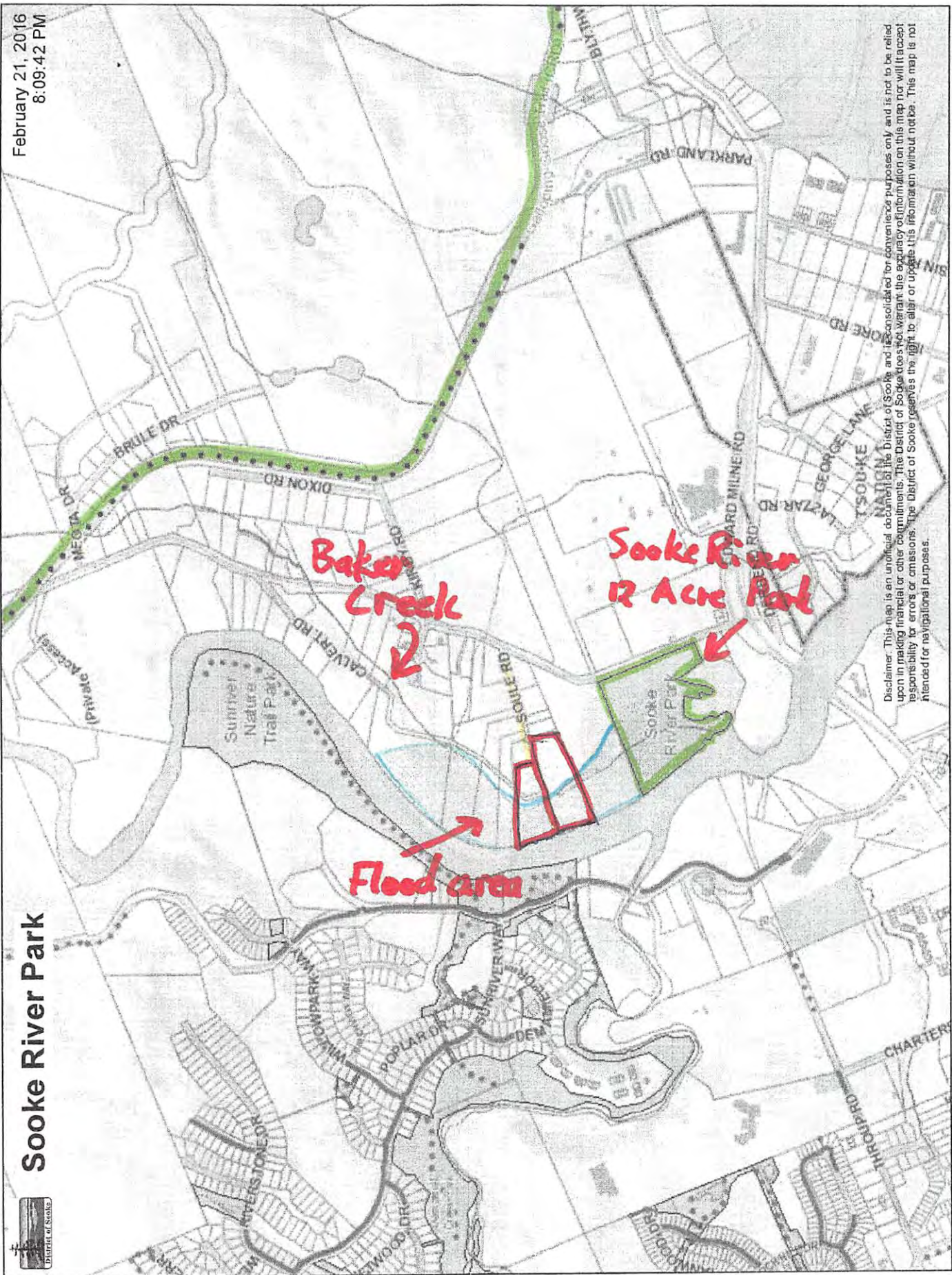
[Signature]

The British
Investment Co.
By their Attorney

Witness:
J. Ford







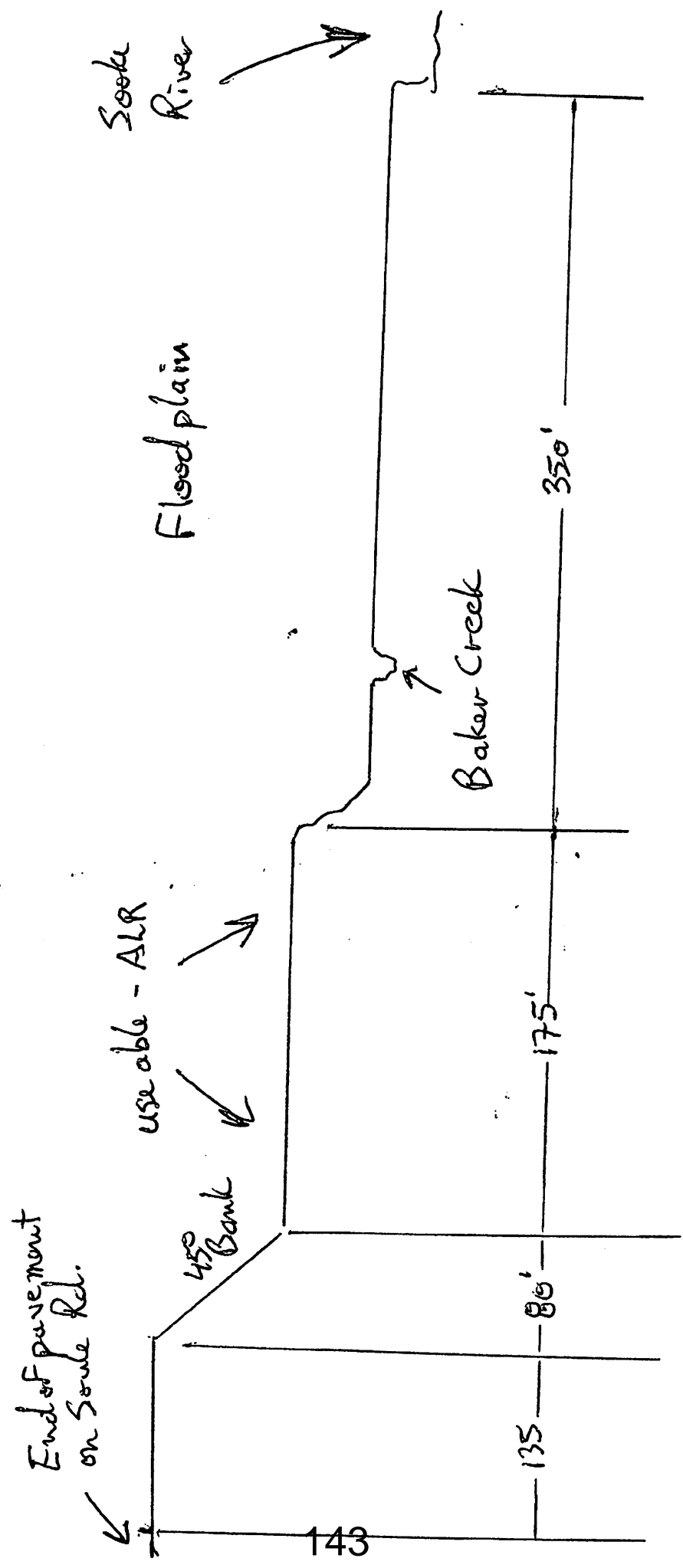
Sooke River Park



Disclaimer: This map is an unofficial document of the District of Sooke and is provided for convenience purposes only and is not to be relied upon in making financial or other commitments. The District of Sooke does not warrant the accuracy of information on this map nor will it accept responsibility for errors or omissions. The District of Sooke reserves the right to alter or update this information without notice. This map is not intended for navigational purposes.

(Soule Rd.

Cross section of right of way
33.5' wide





Bridge over Baker Creek



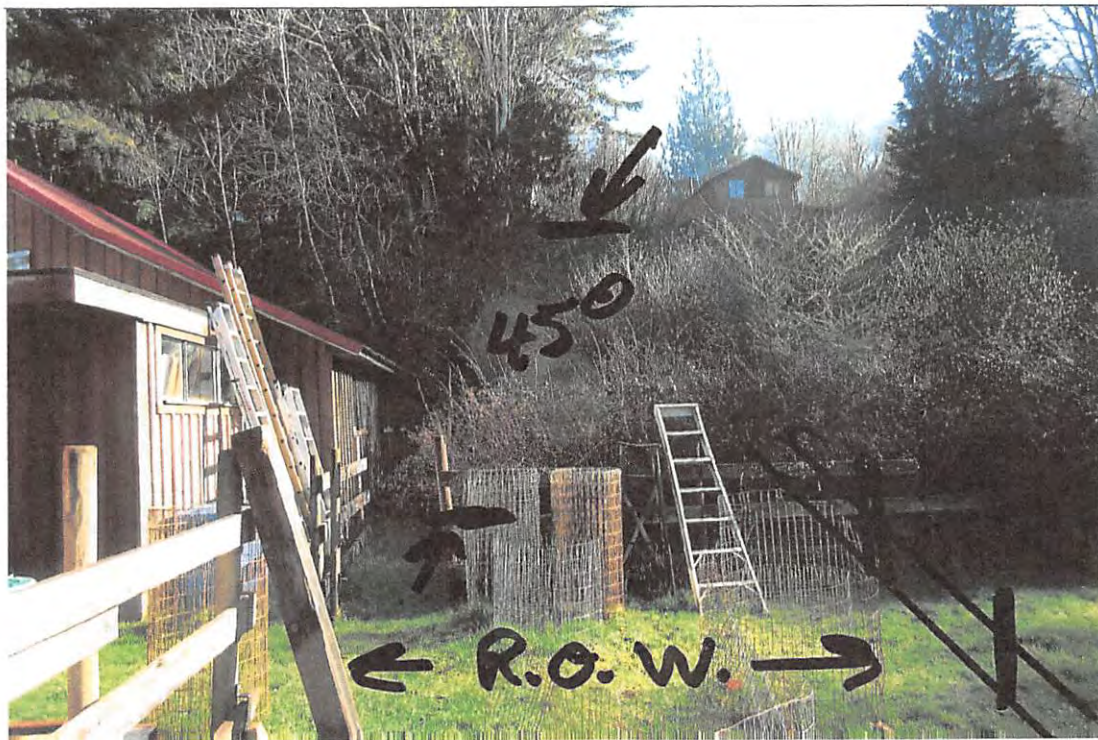
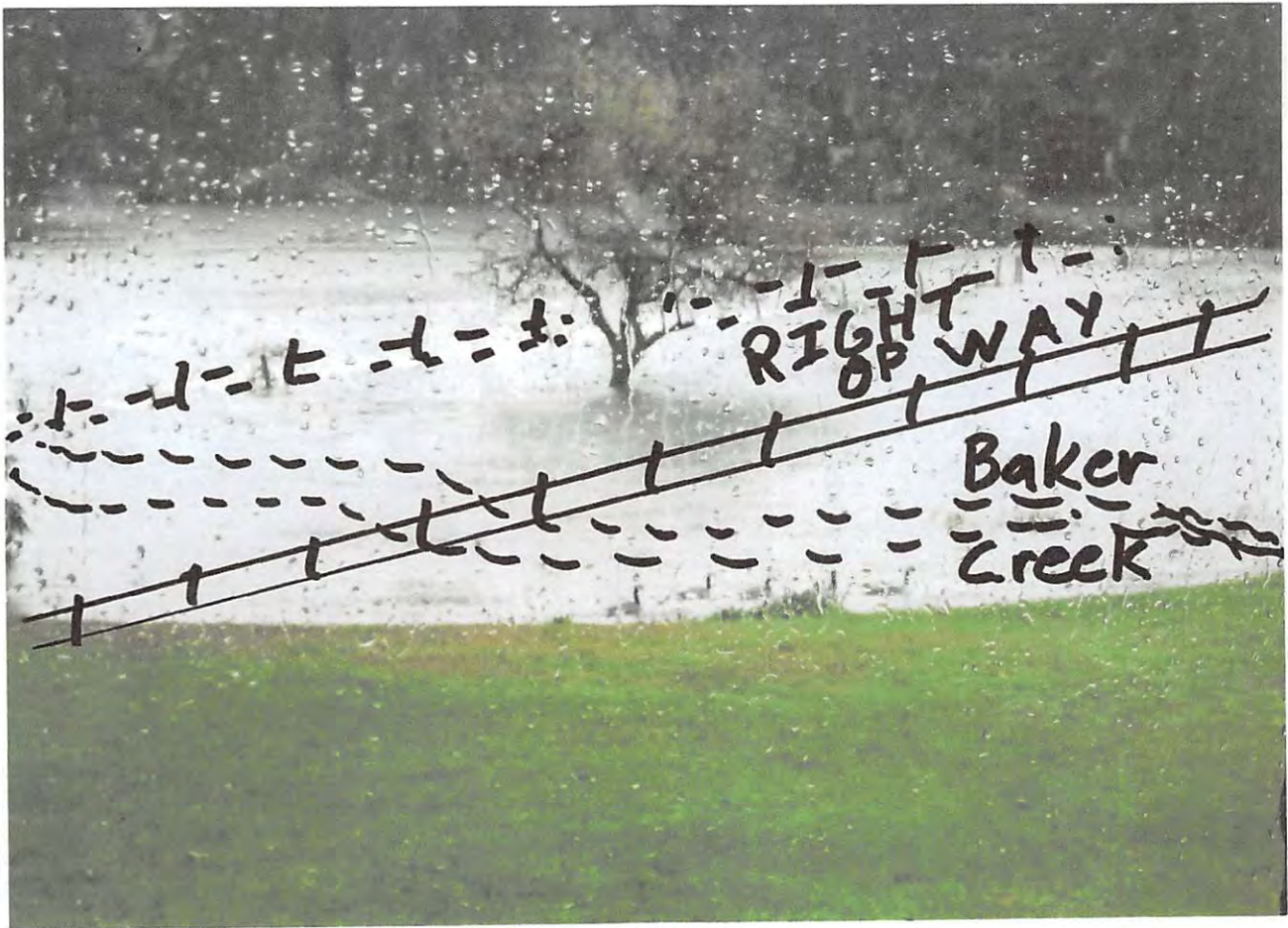
Large trees From
Floods



Narrow access Rd

No parking





Robert Barry

6290 Soule Rd
Sooke BC
Shirley and Kase Roodbol
6283 Soule Rd
Sooke BC

Dear Sirs and Madams,

In response to your request for a valuation of the right of way you wish to purchase from the District Of Sooke, I have come up with the following;

Usually when calculating a value of property a comparison process is undergone. This would take the form of comparing the subject properties to comparable properties and adjusting differences to reflect slight changes in value.

Recent sales and current competition would all be considered.

This property is unusual as it has no value if it were to be sold on its own.

The only value it has, is to the neighbouring property owners, and how it affects any increase in value of their properties.

To this end we should consider the possibility of the road actually being built. Sooke Council has been consulted both by myself and others as to the likelihood of this proceeding, and were told that there are little or no possibilities of this happening.

Therefore there would not be much change in value in a resale position.

I would consider the value of the Right Of Way only for peace of mind for the neighbours.

I would suggest \$20,000.00 would be an appropriate value in this case.

If you need any further information, please do not hesitate to contact me.

Cordially,

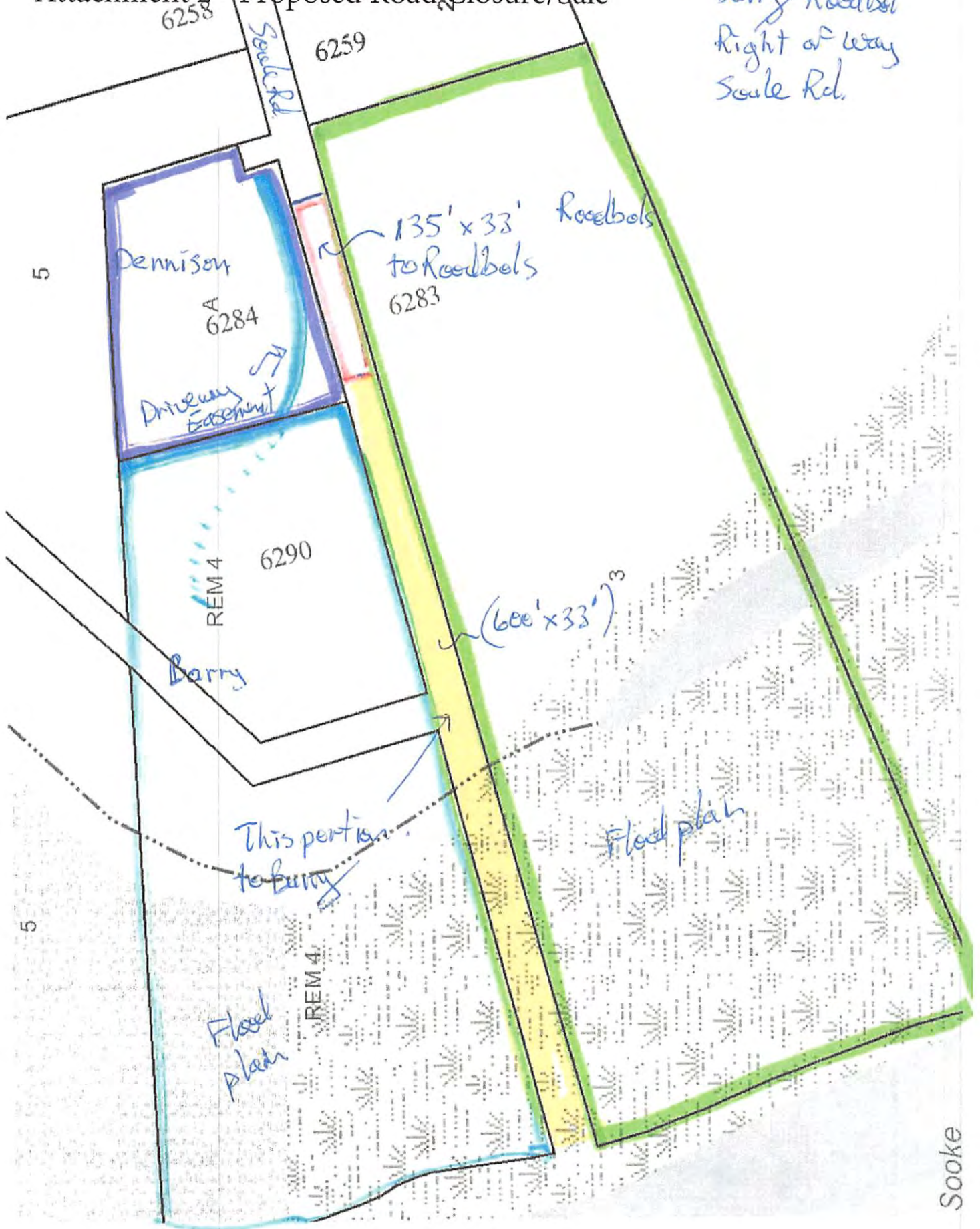


Allan Poole

Allan Poole, Royal LePage Coast Capital Realty, Po Box 369.
6739 West Coast Road, Sooke, BC, V9Z 1G1

Attachment 2 - Proposed Road Closure/Sale

Barry Roadbol
Right of way
Scale Rd.



Attachment #3- Sooke River Pedestrian Crossing Sketch



Attachment #4 - COW Minutes April 20, 2015

Public Input:

- Lindy Batty, Sooke resident, addressed the Committee and referred to a Council motion of approximately 10 years ago, where it was determined that the closed portion of Kennedy Road should be maintained as a view corridor. Ms. Batty spoke about the area designated as park and would like to see conditions attached to the sale that ensure that the park space is honored. Additionally, Ms. Batty advised that the assessed value of the entire area seems low and questioned what the purchase price would be based on.
- Elisabeth Nelson advised that the view corridor could be addressed as a condition of sale and that a trail is proposed for the section of the closed road designated as park.
- Michael Dillabaugh advised that the applicant did have an appraisal done, which determined the value of the property. As a part of the condition of sale the District may have an additional appraisal done.
- Patrick Marsden addressed Ms. Batty's concerns regarding the view corridor. The intention of Harbour View Centres is to use the space for parking, so view corridors will not be hindered.
- Shannon O'Keefe, spoke on behalf of EJ Charters and stated they also did not plan to build on Area B, their intention is to allow access to their existing building.

MOVED to accept in principle the sale of Closed Kennedy Road to Harbour View Centre Ltd. and EJ Charters Ltd. in accordance with the *Community Charter* and subject to staff review of conditions of sale including property value and protection of the view corridor.
CARRIED

4. Galloping Goose Trail – Sooke River Pedestrian Crossing

Mayor Tait provided a summary of the history of the Galloping Goose Trail – Sooke River Pedestrian Crossing report and advised that there are no funds set aside in the financial plan to pursue the project and that the project is not included in Council's strategic plan. Area residents have come forward asking Council to discuss the plans for the area.

Committee Discussion:

- The Sooke River Pedestrian Crossing project has spanned the past two Councils
- The Committee has found it helpful to review the history of this project.
- Discussion of each of the four potential locations identified and challenges with each.
- Discussion on importance of retaining public owned land.
- Potential for amending the Sooke River Pedestrian Crossing report to remove sites 3 and 4.
- Council's first priority for pedestrian infrastructure, as outlined in the Strategic Plan is to improve the Town Centre, not access across the river.

Public Input:

- Shella Needs, Sooke resident, addressed the Committee and asked if the project was being put off permanently, or if a future Council might decide to pursue it. Ms. Needs expressed an interest in purchasing the property if Council was not intending to use it for a pedestrian crossing.

- Elisabeth Dennison, Sooke resident, addressed the Committee asking that the Soule Road neighbours continue to be notified of ongoing discussions.
- Ken Ebbs-Canavan, Sooke resident, spoke in support of removing sites 3 and 4 from the report. Mr. Ebbs-Canavan encouraged Council to look at the north side of the existing bridge as a potential location. Mr. Ebbs-Canavan referred to the section of the report which indicates it is the most cost efficient option. He believes it could facilitate a sewer line crossing, provide safe passage for students walking to and from school and could support a fire apparatus in an emergency situation.
- Shirley Roodbol, Sooke resident, addressed the Committee and referenced a Sooke News Mirror article from 2011 in which Elisabeth Nelson was quoted as saying that the Ministry of Transportation and Infrastructure (MOTI) was not opposed to having a crossing next to the bridge. Ms. Roodbol asked for clarification.
- Mayor Tait stated that at the time, the T'Souke Nation was opposed to putting another piling in the river at that location.
- Ms. Nelson further clarified that MOTI was in agreement with putting a pedestrian bridge to the south of the existing bridge.
- Rob Berry, Sooke resident, addressed the Committee and stated that he is in support of cycling infrastructure, but cautioned that it has to make sense.
- Jeff Bateman, Sooke resident, addressed the Committee and stated his support for an alternate pedestrian crossing, especially for the students who use the bridge every day. Mr. Bateman stated that he visited the proposed locations and saw that they were more complicated than they appear on paper and encouraged Council to look at the location addressed by Mr. Ebbs-Canavan.

MOVED to direct staff to remove Site 3 (Soule Road to Sunriver Nature Park) and Site 4, as options from the Sooke River Pedestrian Crossing report.
CARRIED

5. Potential Sale of Soule Road Right of Way

Committee Discussion:

- Further discussion of the importance of maintaining ownership of public lands.
- Further analysis would be required to determine if the land should be kept for future use, or if Council would consider selling it to adjacent property owners.

Public Input:

- Sheila Needs, Sooke resident, addressed the Committee to ask what the next steps would be in order to submit an offer to purchase.
- The Committee advised they would be looking for a staff report outlining the implications of the sale of the Soule Road right of way prior to considering an offer to purchase. Ms. Needs was encouraged to speak further with staff.

MOVED to direct staff to prepare a report outlining the implications of the potential sale of the Soule Road Right of Way to the adjacent property owners.
CARRIED

Attachment #5 - In Camera Resolution



2205 Otter Point Road, Sooke, British Columbia, Canada V9Z 1J2

Phone: (250) 642-1634

Fax: (250) 642-0541

email: info@sooke.ca

website: www.sooke.ca

REPORT OF IN CAMERA RESOLUTIONS

March 7, 2016 Special Council Meeting – Closed Portion

RI-2 Disposition of Soule Road Right of Way Discussion

MOVED and seconded to direct staff to proceed with the public consultation process for the closure and disposition of the Soule Road Right of Way.
AND TO release this resolution to the public.



File No. ENG02385
0890-20

REQUEST FOR DECISION
REGULAR COUNCIL
Meeting Date: September 12, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Development Services Department
Re: **Proposed Road Closure and Sale of Excess Road Right of Way –
Maple Park Terrace**

RECOMMENDATION:

THAT COUNCIL direct staff to proceed with the preparation of a bylaw to close and remove the road dedication and dispose of portions of undeveloped Maple Park Terrace;

AND THAT COUNCIL direct staff to proceed with the road closure and sale process as per Council Policy No. 2.2.

1. Executive Summary:

The owner/developer of 7044 Maple Park Terrace, View Pointe Estates, proposes the closure and sale of road right of way that will become redundant with the registration of the first subdivision plan in this development. As Maple Park Terrace will be extended beyond its current terminus to become a through road connecting with Winfield Drive, the existing dedication for vehicle turnaround will no longer be required.

2. Frequently Asked Questions:

How is title raised to a closed road?

Once the road closure and removal of highway dedication bylaw is adopted and the removal of highway dedication bylaw is filed in the Victoria Land Title Office, the property ceases to be a highway. The dedication as a highway is cancelled and title to the property is registered in the name of the municipality with the submission of appropriate forms and fees to the Victoria Land Title Office.

Who is responsible for the costs associated with the process?

The owner/developer of 7044 Maple Park Terrace who has applied for the road closure and sale will be responsible for all costs associated with the process as per Policy No. 2.2.

3. Background:

The eastern 200 metres of Maple Park Terrace was dedicated with the registration of a 12 lot subdivision plan in 2000. In order to accommodate a turnaround option for emergency vehicles and the general public, a “hammerhead” design is often included at the end of dead end roads. This was the case with the dedication of Maple Park Terrace.

In July 2015 District of Sooke Council granted a Development Permit to the owner/developer of 7044 Maple Park Terrace to permit the subdivision of the first 23 lots in the development. As part of the design process, the applicant has requested Council consider closing and removing the highway dedication for parts of the Maple Park Terrace “hammerhead” that will no longer be needed once the new road dedication is registered. As per policy, closed road portions would then be consolidated with adjacent lots.

Figure 1 below identifies the road dedication proposed for closure.

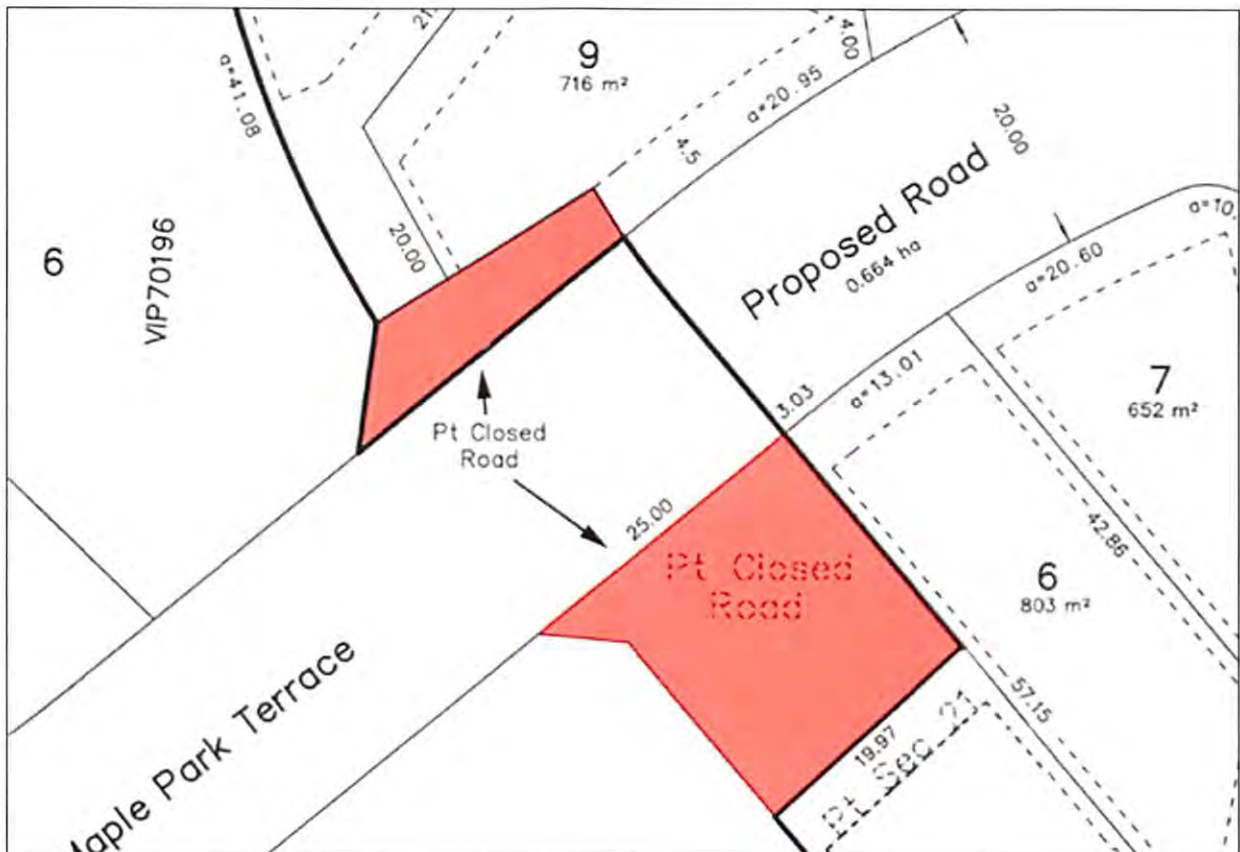


Figure 1 – proposed road closure area

In order to ensure existing properties retain appropriate access to their lots, the applicant has proposed the granting of easements or including small portions of the closed road to be consolidated with adjacent lots if the owners are interested (see Figure 2 below). Should Council direct staff to proceed to the bylaw stage, consultation with the neighbours will address the final layout options.

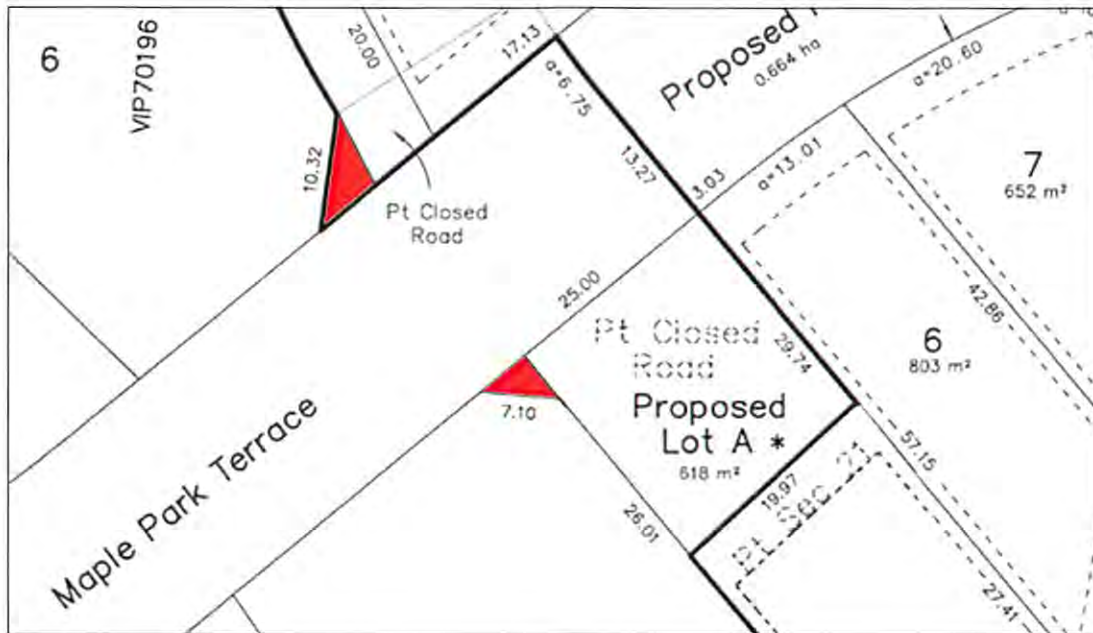


Figure 2- possible consolidation portions with adjacent lots

4. Analysis:

Policy No. 2.2, Road Closure and Sale Policy, requires that Council may consider closing and selling or exchanging portions of roads, based on the following criteria:

- a. The need for the road to accommodate future road construction (including the location of sidewalks and separated multi-use trails) based on the expected future design.
- b. The need for the road to accommodate other potential uses including park facilities, bus stops, parking, siting of utility infrastructure, rainwater management, mail boxes, signage or other public needs.
- c. The need to ensure congruency with neighbouring lot lines.

Staff have evaluated the road closure and sale application based on the criteria set out above. It has been determined that once the subdivision plan dedicating the extension of Maple Park Terrace has been registered, the excess road dedication at the terminus will no longer be required. Traffic will be able to loop through the new subdivision and will no longer require a turnaround point. All other infrastructure requirements will be accommodated within the new road development.

Figure 3 shows the future road connectivity with the registration of the View Pointe Estates Phase 1 subdivision.

156

5. Legal Impacts:

Should Council direct staff to proceed, the bylaw process will follow the requirements of Policy 2.2 and all other legislative requirements.

6. Strategic Relevance:

From the 2016 Strategic Plan:

Enhancing Community Livability – the District will work towards making Sooke a vibrant and accessible community.

7. Financial Impacts:

All costs associated with the road closure and sale process will be borne by the applicant.

Attached Documents:

1. Applicant Letter Dated April 7, 2016
2. Location Map
3. Schedule E of PLN01176 – Proposed Subdivision

Respectfully,



Nikki Lewers, Land Development Technician

Approved for Council Agenda	
 Development Services	 Corporate Services
 Financial Services	 Fire Services
 CAO	



Letter to Mayor and Council

District of Sooke

Maple Park Terrace Road Closure



Maple Park Road Closure

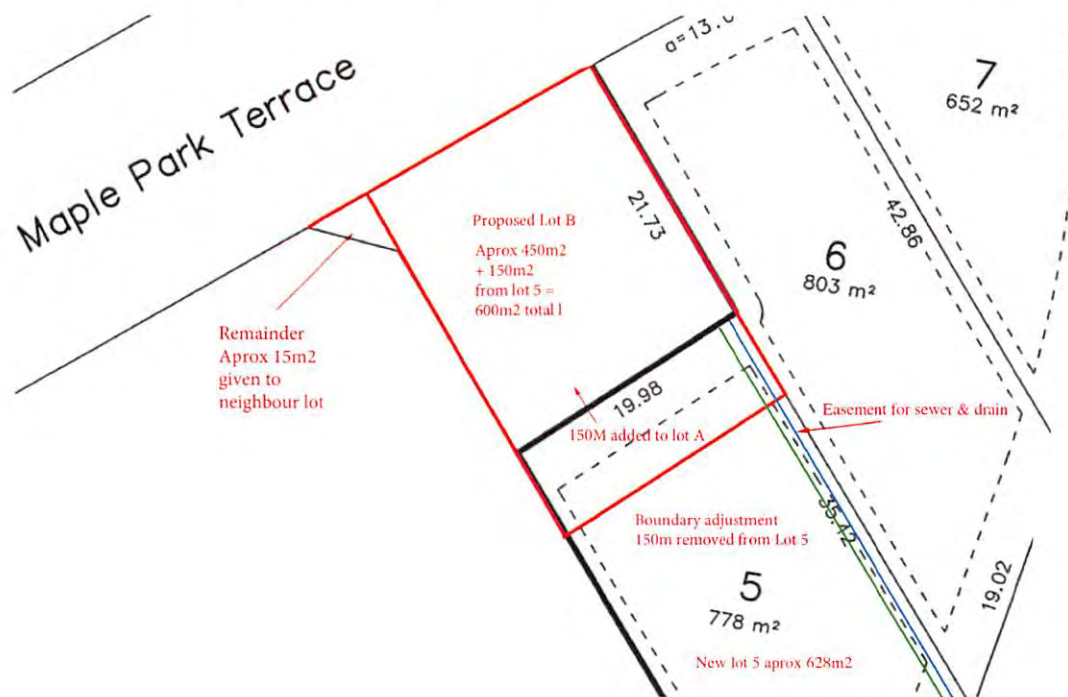
Attn: Nikki Lewers
2205 Otter Point Road
Sooke, BC V9Z 1J2

This letter is to request that the applicant purchase the portion of road at the end of Maple Park Terrace that will close when the new road is finished. This drawing shows the area of road closure in red:



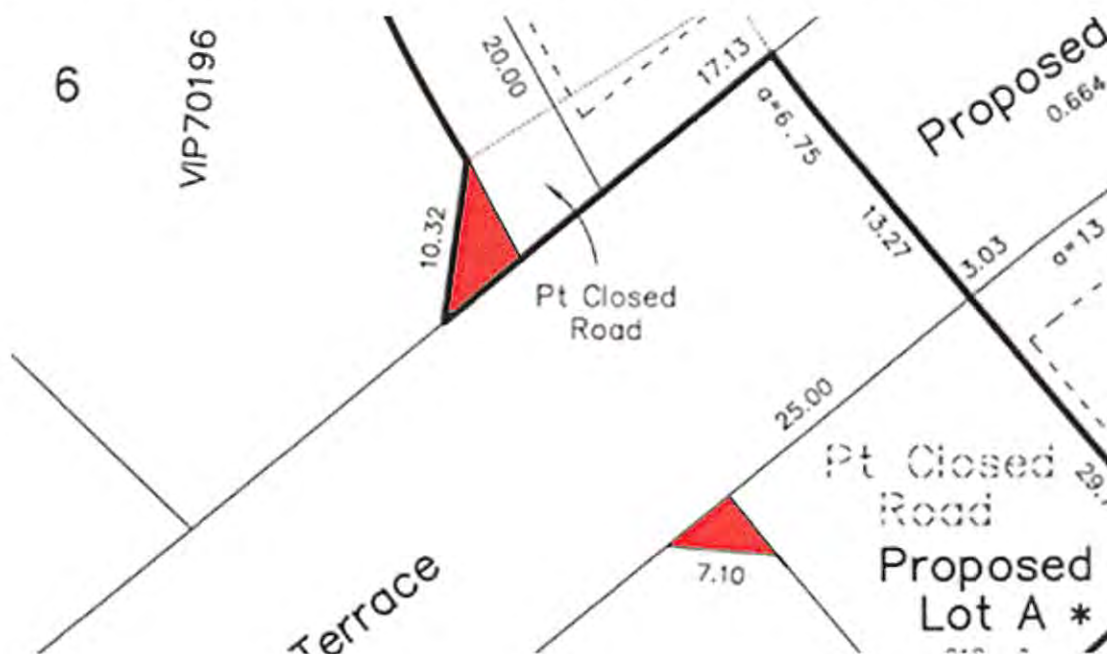
159

The drawing below shows the general mechanics of the proposed closure and how it could be facilitated:





Due to the existing road layout the resulting plan of the newly created lots would have a few awkward bits. If the applicant purchases these lands, we would like to grant easements over the existing portions of land giving the next-door neighbours full use and control of these small triangles as highlighted on the drawing below:



If the neighbours would like to add these portions of land to their own lots by boundary adjustment they can have the land as shown in red below, free of charge.

I hope that you find this proposal a suitable solution to dealing with these soon to be orphaned properties.

Thank you for your time and consideration.

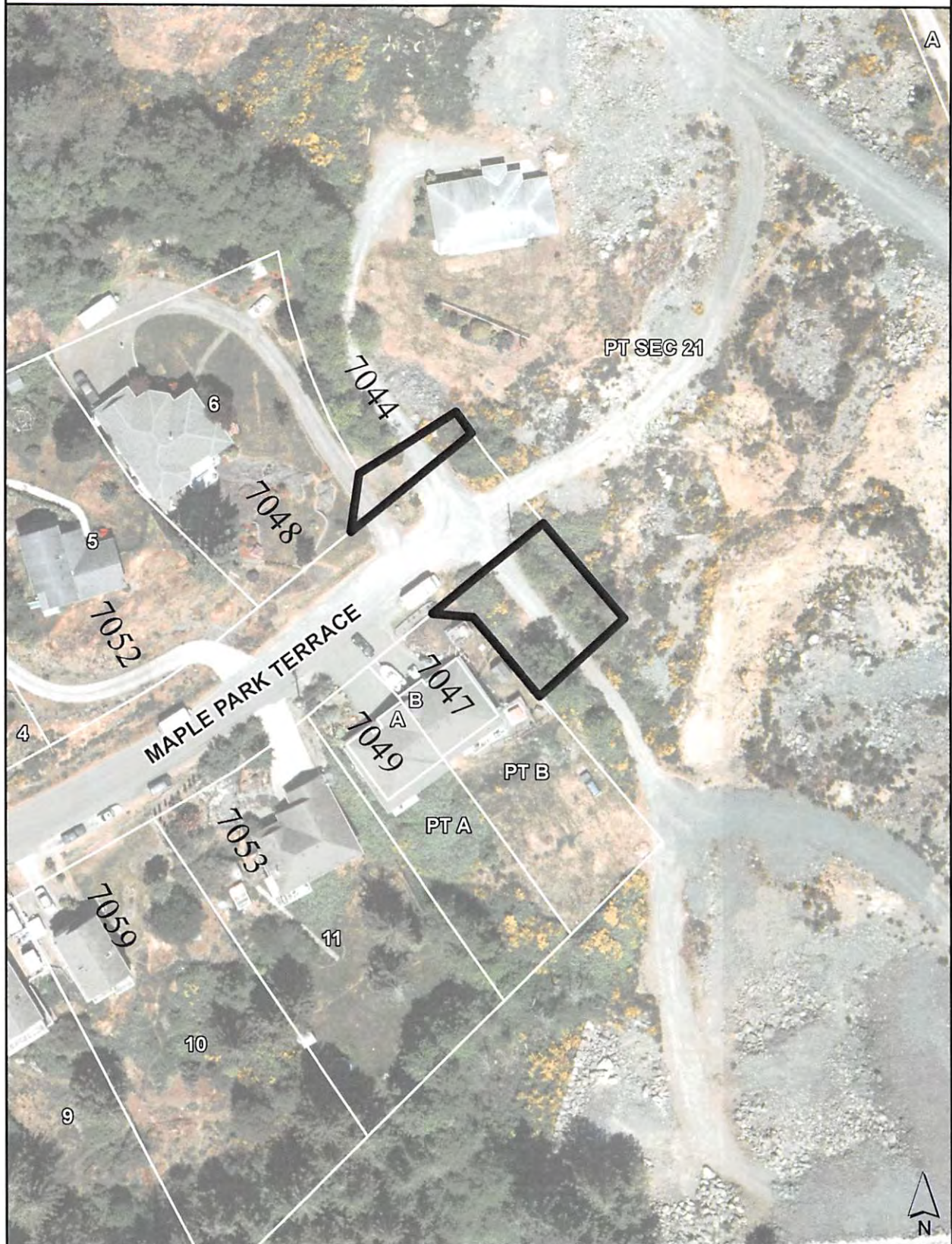
Sincerely,


Michael Volk
iView Development Corp.
Project Marketing & Development
c. (250) 744 7574
e. mvolk@shaw.ca



SUBJECT PROPERTY MAP

File: ENG02385



 Subject Property

0 10 20 30 40 50 Metres

Sketch Plan of Subdivision of Part of
The Remainder of Section 21, Sooke District. (PID 009-394-184)
(See Book of Reference)

Book of Reference
PID 009-394-184
Remainder of Section 21, Sooke District, Except The County 2 Churns and Corner Half Acre Lying in the West of a Boundary Portion in the West Boundary of the Section 21 and 100 Feet Portion of the Section Boundary and East of the Portion of the Section 21 and 100 Feet Portion of the Section 21 and 100 Feet Portion of the Section 21 and 100 Feet

"Spiritwood"
BCGS 92B.032

The intended lot size of this plan is
450 m in width by 200 m in height (200 m)
when printed on a scale of 1:500

Legend

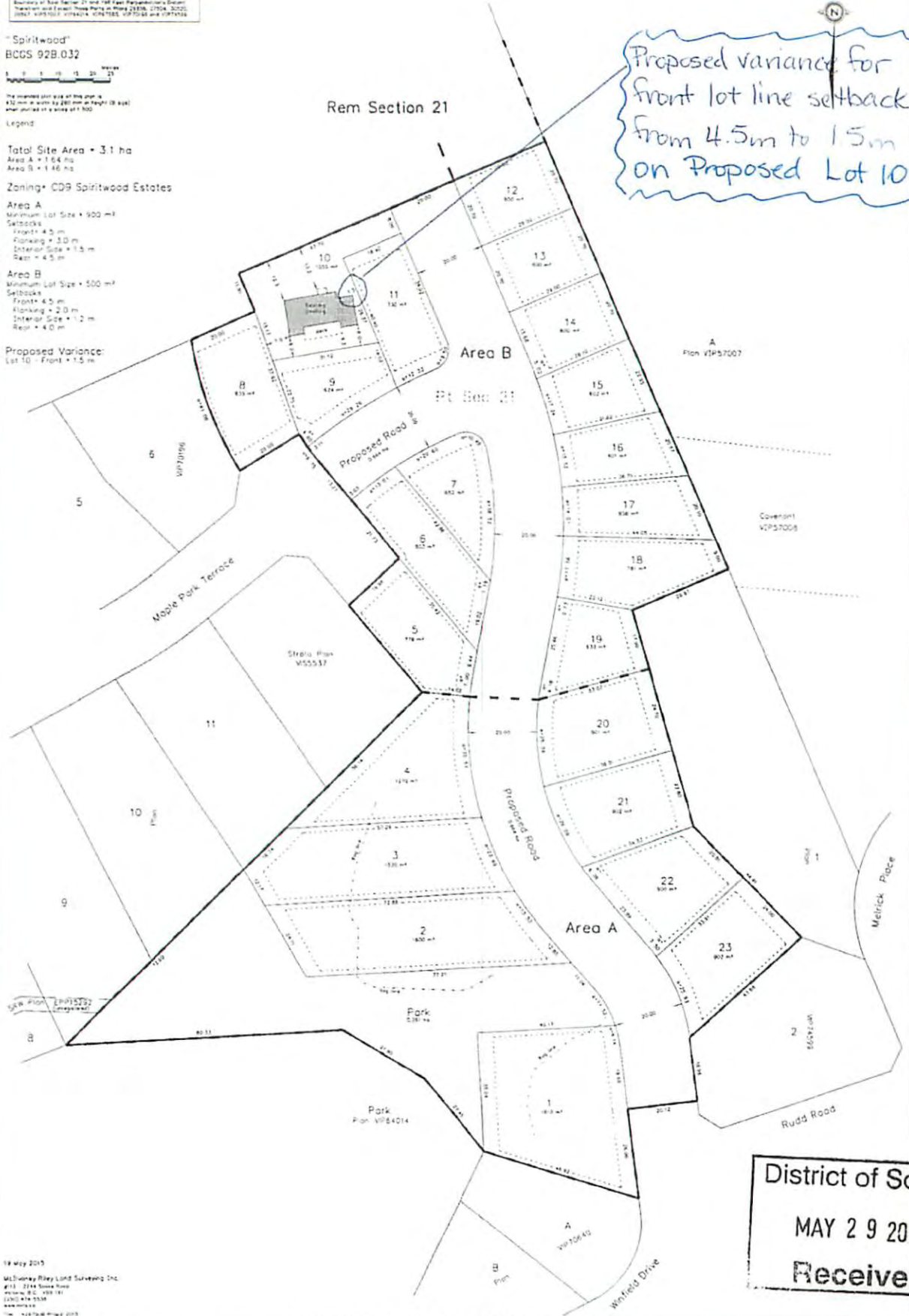
Total Site Area = 3.1 ha
Area A = 1.64 ha
Area B = 1.46 ha

Zoning: CD9 Spiritwood Estates

Area A
Minimum Lot Size = 900 m²
Setbacks
Front = 4.5 m
Flanking = 3.0 m
Interior Side = 1.5 m
Rear = 4.5 m

Area B
Minimum Lot Size = 500 m²
Setbacks
Front = 4.5 m
Flanking = 2.0 m
Interior Side = 1.2 m
Rear = 4.0 m

Proposed Variance:
Lot 10 - Front = 1.5 m



District of Sooke
MAY 29 2015
Received

19 May 2015
McLennan Riley Land Surveying Inc.
#111 2144 Sooke Road
Sooke, BC V9C 1R1
(250) 674-1334
www.mrls.ca



File No. ENG02327

REQUEST FOR DECISION
REGULAR COUNCIL
Meeting Date: September 12, 2016

To: Teresa Sullivan, Chief Administrative Officer
From: Development Services
Re: **Parkland Dedication Requirements for Proposed Subdivision at 2105 Firwood Place (Lot A, Section 21, Sooke District, Plan 14805)**

RECOMMENDATION:

THAT COUNCIL direct staff to accept cash-in-lieu of the 5% parkland dedication requirement as per section 510 of the *Local Government Act* for the proposed subdivision of Lot A, Section 21, Sooke District, Plan 14805 based on the BC Assessment land value of the parent property.

1. Executive Summary:

The purpose of this report is for Council to consider an option to accept cash-in-lieu of parkland dedication to meet the *Local Government Act* parkland dedication requirements for a proposed four-lot subdivision.

2. Frequently Asked Questions

What can cash-in-lieu of parkland funds be used for?

Bylaw No. 47, *Park Land Reserve Fund Bylaw, 2001*, requires that funds held within the Park Land Reserve Fund, together with interest earned, be used for the purpose of acquiring park land.

What would be the approximate value of the cash-in-lieu of parkland?

Approximately \$8,950.00.

3. Background:

In July 2016, Council adopted Bylaw No. 642 which amended the zoning on this property from R1 - Large Lot Residential Zone to R3 – Small Lot Residential Zone. The property owner has now applied to subdivide the property into a total of four lots.

The application triggers the requirement of Section 510 of the *Local Government Act* to provide parkland or cash-in-lieu of parkland dedication to an amount not exceeding five percent of the land being proposed for subdivision.

Because the District's *Parks and Trails Master Plan, 2009* (PTMP) does not make specific recommendations for park acquisition in the vicinity of this property, staff recommend Council consider accepting cash-in-lieu of park dedication to be added to the appropriate reserve fund for future parkland acquisition.

4. Analysis:

The *Parks and Trails Master Plan, 2009* recommends that where opportunities for park dedication during subdivision do not coincide with the parks and trail vision outlined in the plan the District should accept cash-in-lieu to be added to the Park Land Reserve Fund. Governed by Bylaw No. 47, *Park Land Reserve Fund Bylaw, 2001*, funds placed in the Park Land Reserve Fund must be used for the purpose of acquiring park land. The PTMP does not identify this neighbourhood for strategic park space acquisition.

The 2016 land assessment for the parent property was \$179,000.00. The total area of the parent lot is 2,023 m² require 101 m² of park dedication if the applicant was to provide dedicated parkland. Should Council direct staff to accept cash-in-lieu of park dedication, the value, based on 2016 BC Assessment would be \$8,950.00.

Cash-in-lieu of parkland dedication payments are collected prior to subdivision approval. Park dedication requirements are shown on the final plan of subdivision.

5. Strategic Relevance:

The recommendation meets Council's Strategic Plan vision of Enhancing Community Livability - working towards making Sooke a vibrant and accessible community and focusing on making the Town Centre vibrant and accessible, improving opportunities for residents to gather and connect and taking steps to protect Sooke's natural beauty.

Additionally, the *Parks and Trails Master Plan, 2009* recommends that where opportunities for park dedication during subdivision do not coincide with the parks and trail vision the District should accept cash-in-lieu to be added to the Park Land Reserve Fund. The addition of cash-in-lieu of parkland dedication funds will assist in the future acquisition of more strategic parkland.

Attached Documents:

1. Subject Property Map
2. Proposed Subdivision – 4 lots

Respectfully,

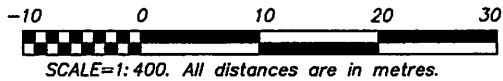


Nikki Lewers, Land Development Technician

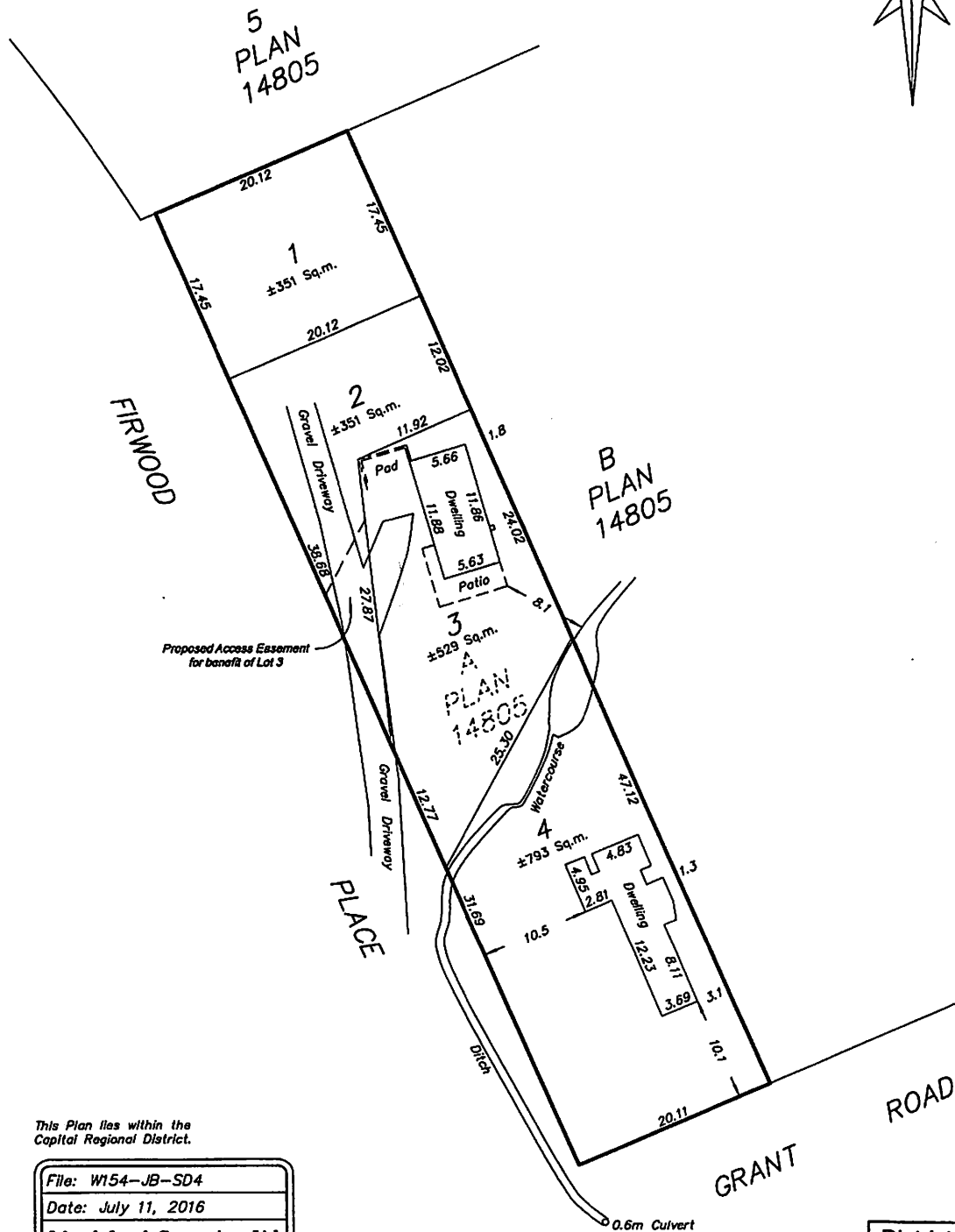
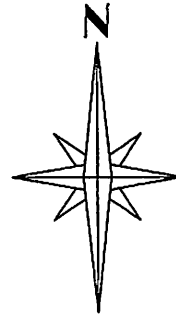
Approved for Council Agenda	
 Development Services	 Corporate Services
 Financial Services	 Fire Services
 CAO	



PROPOSED SUBDIVISION PLAN OF LOT A, SECTION 21, SOOKE DISTRICT, PLAN 14805.



NOTE:
This plan is based upon rezoning to R3.
Dimensions, areas & design concept
are subject to vary.



This Plan lies within the
Capital Regional District.

File: W154-JB-SD4

Date: July 11, 2016

Island Land Surveying Ltd.

1-15 Cadillac Avenue
Victoria, B.C. V8Z 1T3
Tel 250.475.1515 Fax 250.475.1516
www.islandsurveying.ca

District of Sooke

JUL 20 2015

Received

Sarah Temple

From: Sarah Temple
Sent: Thursday, September 08, 2016 11:48 AM
To: Sarah Temple
Subject: FW: Looking for Canada 150 Community Leaders

From: FCM Communiqué <communiqué@fcm.ca>
Sent: Wednesday, September 7, 2016 10:50 AM
To: Teresa Sullivan
Subject: Looking for Canada 150 Community Leaders



Dear Mayor and Members of Council,

The Federation of Canadian Municipalities (FCM) is creating the official network of Canada 150 Community Leaders which presents a unique opportunity for local leaders across the country to get involved in the 150th anniversary of Confederation.

We are launching the Canada 150 Community Leaders network with an invitation to designate one or more leaders from your municipality. These individuals will serve as your local representatives at Canada 150 events in your community, as a touchpoint to share Canada 150 information and inspiration, and to be members of a legacy network that extends well beyond 2017.

A member of council can become a Community Leader or a prominent community representative can be identified. You can also choose more than one individual, ensuring a strong representation from your municipality.

To help you identify a community leader we have developed the Canada 150 Community Leader web page at www.fcm.ca/Canada150. There you will find additional information and a form to submit your Community Leader's name.

I encourage you to review the information and to submit the name of your Community Leader in one of the following ways:

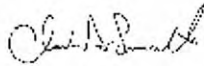
- Complete the [online form](#).

- Send us an [email](#) with the name of your Community Leader and their contact information.

Please send us the name(s) of your Community Leader(s) **by October 15.**

We hope you will join us in bringing municipal voices to the forefront for the year-long celebrations, and for years to come.

Sincerely,



Clark Somerville
FCM President and Regional Councillor, Halton Hills

Find us: [f](#) [in](#) [t](#) [v](#)

FCM

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24 Clarence Street, Ottawa, Ontario K1N 5P3 | T. 613-241-5221 | F. 613-241-7440

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[Change your language](#) | [View email in your browser](#)

[RadWindow id=ctl06_RadWindowManager11457022721182]

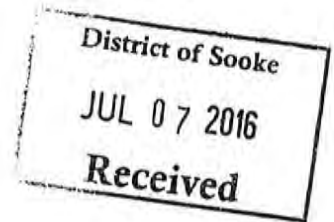
CI-1 Correspondence for Information
July 6-19, 2016

Date Received	Description
Jul 7, 2016	Letter from Smart Fueling re: practical ways to effectively reduce emissions while saving money
Jul 7, 2016	Letter from Big Brothers Big Sisters re: 2015/16 School Programs Report
Jul 11, 2016	Letter from Brad Desmarais – BCLC re: sharing information about BCLC's potential plans for the Greater Victoria marketplace
Jul 14, 2016	Email from Andrew Weaver – Legislative Assembly re: Vacancy tax in Vancouver
Jul 14, 2016	Letter from Margarita Dominguez – Victoria Pet Food Bank & Feral Cat Rehabilitation Society re: request to make a change to the events' permit
Jul 15, 2016	Letter from Jay Chalke – The Office of the Ombudsperson re: Files Closed from April 1 to June 30, 2016
Jul 18, 2016	Email from Verhallen Nelson re: Cains Family Park
Jul 18, 2016	Emailed from Kimberly Ho – Metro Vancouver re: Mattress and Bulky Furniture Extended Producer Responsibility Correspondence
Jul 19, 2016	Email from Leslie Jackson – City of Prince George re: 2016 UBCM Convention: Resolutions Submitted by the City of Prince George
Jul 19, 2016	Letter from Brenda Parkinson re: Communities in Bloom Nomination



Wednesday, July 06, 2016

Original to File No. 0400-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Maja
Council <input checked="" type="checkbox"/>	Parina
CAO <input checked="" type="checkbox"/>	Tenck
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	



Mayor Maja Tait
City of Sooke
Mayor's Office, 2205 Otter Point Road
Sooke BC V9Z 1J2

Dear Mayor Tait,

As representatives from three of Canada's leading industry associations, we wanted to take this opportunity to inform you of Smart Fuelling – a new program that would be of great benefit to your constituents and to your municipality as we all work together towards a cleaner and more sustainable tomorrow.

Smart Fuelling was formed by a national coalition of three industry associations to encourage Canadians to reduce their Greenhouse Gas Emissions (GHGs) and improve their fuel efficiency. The program uses positive and upbeat messaging to inform consumers about practical ways they can effectively reduce their emissions while also saving money.

To date, we have entered an active collaboration with North and West Vancouver to implement Smart Fuelling. We are also discussing Smart Fuelling with other interested municipalities. Should your municipality be interested in learning more about our initiative, we would be happy to meet with you and your colleagues to further discuss how we can educate consumers at retail gasoline sites about how they can reduce their greenhouse gas emissions and save money by doing so.

We look forward to speaking with you personally about this campaign and working together to create a better future for generations to come.

Sincerely,

Tricia Anderson
President & CEO
Canadian Independent Petroleum Marketers Association

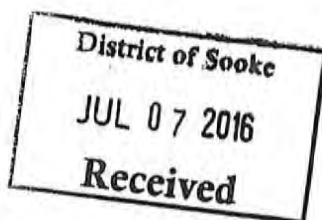
Alex Scholten
President
Canadian Convenience Stores Association

Peter Boag
President & CEO
Canadian Fuels Association



Big Brothers Big Sisters
of Victoria and Area

Mayor Maja Tait
District of Sooke
2205 Otter Point Road
Sooke, BC V9Z 1J2



Original to File No. 0230-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input checked="" type="checkbox"/>	Corporate Services <input checked="" type="checkbox"/>
Development Services <input checked="" type="checkbox"/>	Development Services <input checked="" type="checkbox"/>
Financial Services <input checked="" type="checkbox"/>	Financial Services <input checked="" type="checkbox"/>
Fire <input checked="" type="checkbox"/>	Fire <input checked="" type="checkbox"/>
Other <input checked="" type="checkbox"/>	Other <input checked="" type="checkbox"/>

July 5, 2016

Dear Mayor Tait,

At Big Brothers Big Sisters we believe children should have the opportunity to reach their full potential, both as individuals and citizens, and in doing so, they will not only do well, they will also do good. Our mission is to ***"positively affect our community by providing mentoring programs for children and youth."***

We support relationships between caring members of the community and vulnerable children by providing one-to-one and group mentoring programs for children and youth, both in the school and in the community. These relationships change the course of a young life and the course of a community's future by reducing the cycle of poverty, improving emotional and social development, and strengthening school and community connectedness.

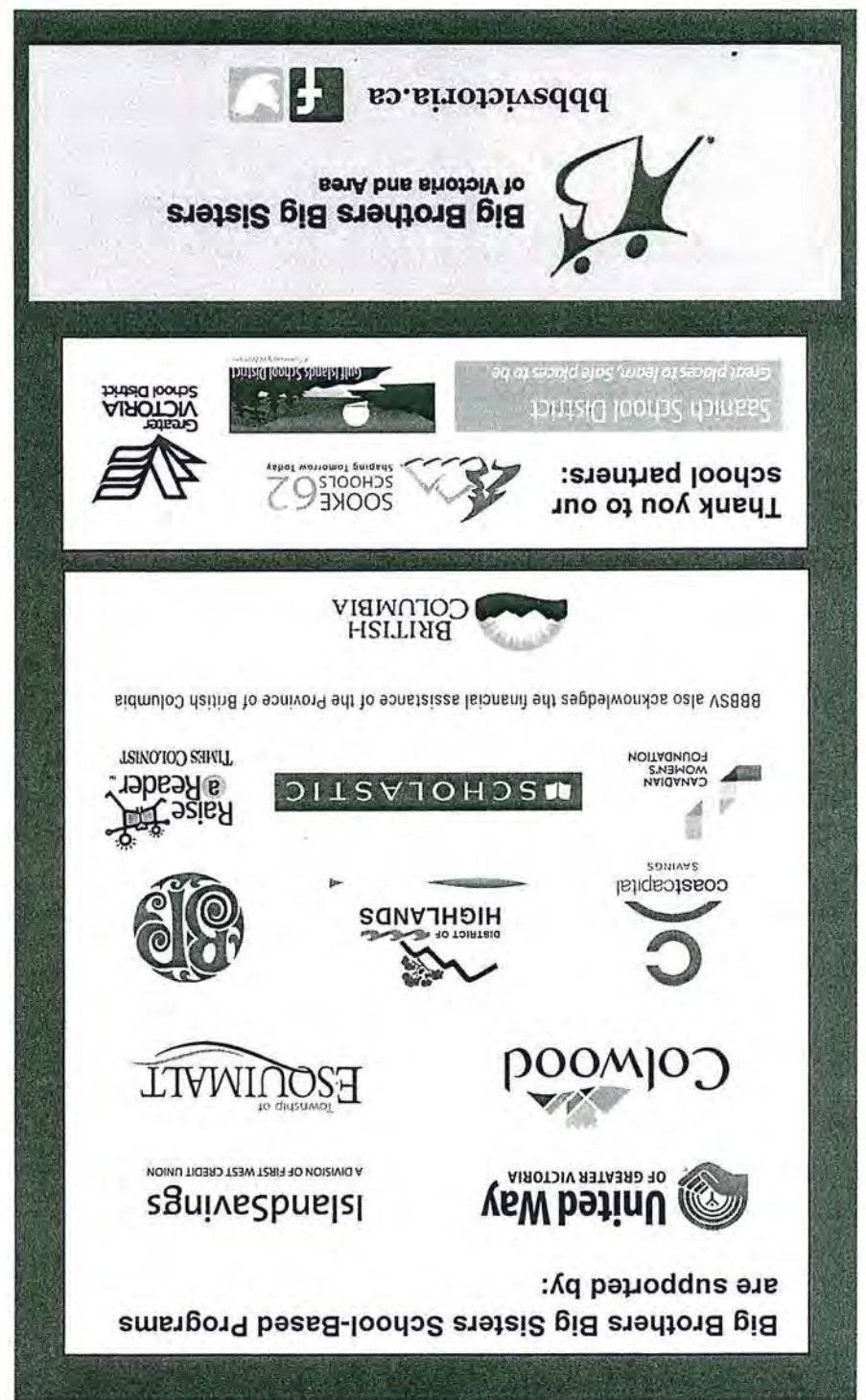
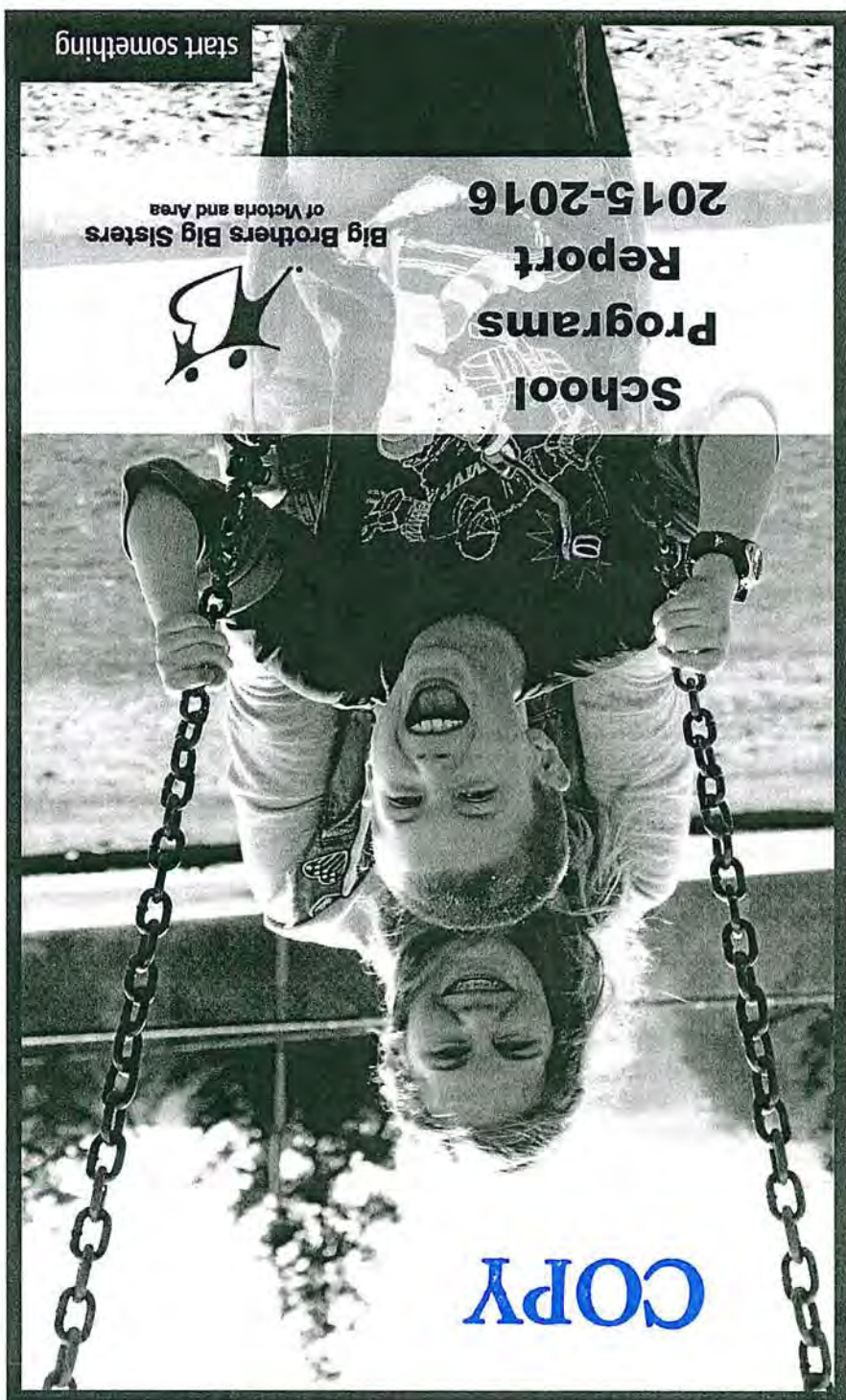
Each year, Big Brothers Big Sisters helps hundreds of children and youth between the ages of 5 and 18 years old. Our program participants are diverse in gender, religion, ethnicity, and social backgrounds and they live in communities across the Capital Regional District including Sooke, Sidney, Salt Spring Island and the Malahat. Through our programs we are able to reach children with families who can self-refer and children with families that are struggling to cope and who need to be referred by school staff or community professionals.

Please find enclosed our 2015-2016 School Programs Report which speaks to our reach, our outcomes and our unique partnership with local schools. We have much to celebrate in these programs and would like to acknowledge the more than 500 volunteers who stepped up in support of school based programs. In addition, we would like to thank the corporate and community champions who chose to invest their funds and support in our communities most vulnerable children.

We are very grateful for the many relationships we have developed through these valuable programs. Thank you for your interest in our School Programs Report and should you have any questions please do not hesitate to contact me.

Sincerely,

Rhonda Brown
Executive Director



Thank you for supporting our success,

It is my pleasure to share this report and celebrate the achievements of Big Brothers Big Sisters of Victoria's school based mentoring programs in the 2015-2016 school year. We have an 18 year history of supporting students across the Capital Regional District through strong partnerships that promote education and relationship-building.

The Big Brothers Big Sisters school based programs help reduce barriers to learning through mentoring, more specifically by matching caring citizens with our community's most vulnerable children. We improve educational outcomes when we work together and as a former educator and Associate Superintendent, I have witnessed this first hand. One only has to see the children and mentors together to understand the value of these programs. As a Big Brothers Big Sisters Board Member for the past 24 years, I have supported the development and implementation of school based programs that increase a child's capacity for critical learning around social responsibility, decision making and personal awareness. Through mentoring we reignite learning improving engagement and well-being.

In a time when lives are becoming increasingly more complicated, Big Brothers Big Sisters makes a difference by keeping it simple. We connect children with people who care and change lives one relationship at a time.

Sincerely,

Monty Bryant
Board Director—Big Brothers Big Sisters

Big Brothers Big Sisters is proud to announce 572 children participated in our school-based programs during the 2015-2016 school year:

School District 61—Victoria (286 Children)

Cloverdale Traditional Elementary School	Oaklands Elementary School
Eagle View Elementary School	Rockheights Middle School
École Quadra Elementary School	Spectrum Community School
George Jay Elementary School	Tillicum Elementary School
James Bay Community School	Victoria West Elementary School
Macaulay Elementary School/École Macaulay School	View Royal Elementary School
Marigold Elementary School	

School District 62—Sooke (59 Children)

Belmont Secondary School	Ruth King Elementary School
Colwood Elementary School	Sangster Elementary School
Edward Milne Community School	Saseenos Elementary School
Royal Bay Secondary School	

School District 63—Saanich (202 Children)

Keating Elementary School	Lochside Elementary School
KELSET Elementary School	Prospect Lake Elementary School

School District 64—Gulf Islands (25 Children)

Fernwood Elementary School	Salt Spring Elementary School
Gulf Islands Secondary School	





Big Brothers Big Sisters of Victoria and Area

Supporting BC's Education Plan

*Capable young people thriving
in a rapidly changing world.*

Big Brothers Big Sisters of Victoria strives to support the learning and development of our current and future generations through mentorship. With the support of our partner schools in School Districts #61, #62, #63 and #64 we have successfully implemented unique mentoring programs which focus on the needs, strengths and aspirations of each individual person. These programs support a continuum of services that improves school engagement and helps students succeed at school, home and in the community.

Big Brothers Big Sisters of Victoria is an accredited agency achieving 97% compliance in organizational management and 95% compliance in school based programs. We are proud of our proven track record in service excellence and continue to evaluate our programs on an annual basis. Our outcomes indicate we are changing lives one relationship at a time.

"The most rewarding part of being a mentor is being available to a young person who may need extra support in their life. Just simply being someone to spend time with can make a lasting difference on a developing person that may face other barriers."

-Adult Mentor, George Jay Elementary

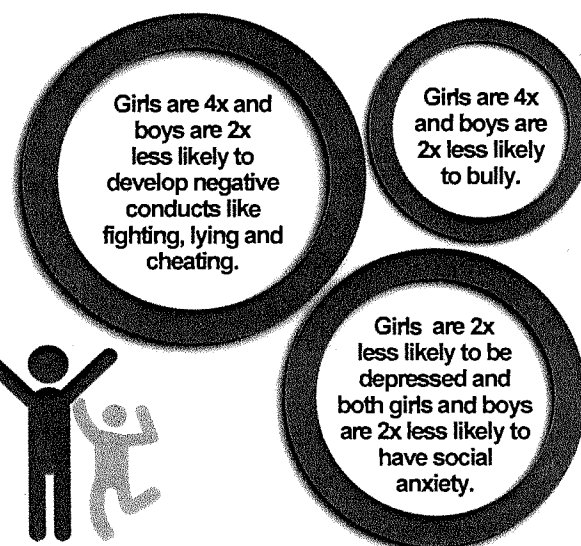
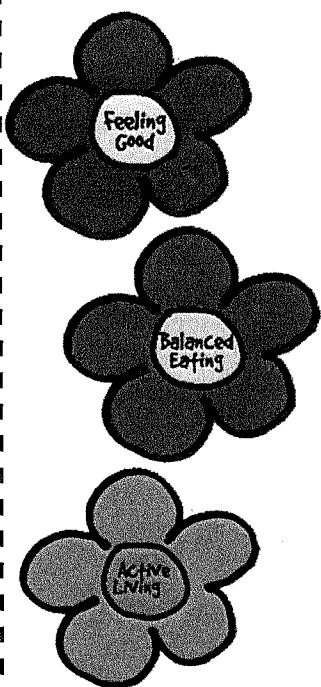
GO GIRLS!

Girls reported significant improvement in self-esteem, making their own decisions, and expressing their feelings and opinions.

Fifteen Go Girls! Groups from 9 schools provided support to 151 girls between grades 4 and 7. Girls met weekly working through a curriculum developed to support learning outcomes identified by the group. These included topics related to healthy relationships, conflict resolution, goal setting, and healthy lifestyles. Through discussion and activity participants learned in a peer support model. Thirty exceptional young women, trained as facilitators, worked to provide an experience that empowered the group to grow and thrive.

"My experience with Go Girls has taught me that girls are awesome, especially when they are building one another up. This is a great thing that Go Girls promotes and is too often forgotten in such a competitive world."

- Kristen, Go Girls! Facilitator



Students perform better academically when they experience a sense of belonging at school and learn in environments characterized by positive relationships.*

IN-SCHOOL Mentoring

In-School Mentoring welcomed the support of 108 caring and concerned adults who became mentors because they recognize that we all have a role to play in supporting our communities most vulnerable children. These mentors were matched with children who were identified by the partner schools as needing the additional support provided by this unique one to one relationship. Matches met weekly for the school year and 40% of our mentors returned and moved into a second year relationship with a child. The program provided a role model and friend to 95 girls and boys, and it promoted the importance of staying in school and building healthy relationships with family and peers. The children grew in self-confidence and trust, learned to make healthy decisions, and were encouraged to use leadership skills and independent thinking.

School staff report the top 3 improvements in mentored students are self-esteem, trust and attitude towards school.

"When I first met my mentor in grade one I was having a hard time. I was bullied and unhappy at school. It was nice to have a break with her and do things that were fun. Now I have lots of friends and things are good."

- Jacob, Grade 5

Teen Mentoring

Fifty youth (aged 15-18) stepped up to support local children through our Teen Mentoring Program. The program allows youth to explore career options, gain training and experience and complete graduation requirements by volunteering. Forty-eight children in partner elementary schools were matched with a Teen Mentor who met with them weekly supporting their social development, and igniting a passion for learning.

100% of teen volunteers completing the annual survey said they would recommend this volunteer program to other individuals in their life.



"It's a lot of fun having a mentor. I get my energy out with them and then I can get through the rest of the day without getting my name on the board."

-Nathan, Grade 4

Invest in Me

234 children chose to support those in need close to home through their small business.

"Startup Skool was a fantastic learning experience for me and my students. They were engaged, enthusiastic, and challenged throughout the process (and we definitely learned a thing or two about stamina!). The entrepreneurial spirit never really left my classroom. Bunny Inc., a comic book company, was started not long after our balloon buddy business ended and several lemonade stands have cropped up alongside community streets. Thanks for inspiring our hearts and minds."

Invest in Me is an innovative partnership between Big Brothers Big Sisters of Victoria and Startup Skool. Invest in Me sparks creativity and provides teachers with an online curriculum that helps them deliver lessons about philanthropy, ethical business, financial literacy and the principles of innovation. Students have the opportunity to create and launch their own business and select how those proceeds are used to make a difference in their community.

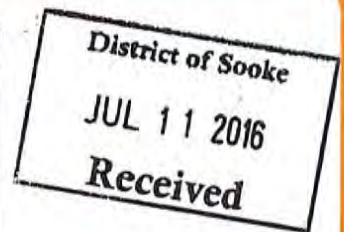


- Shelley, View Royal Teacher

July 8, 2016

Mayor Maja Tait
District of Sooke
2205 Otter Point Road
Sooke, B.C.
V9Z 1J2

Original to File No. 0400-20	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Maja
Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> Teresa
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>



Dear Mayor Tait:

The intent of this letter is to share information about BCLC's potential plans for the Greater Victoria marketplace.

BCLC initiated an Expression of Interest (EOI) process in October 2015 with six local governments to determine gaming interest. In December 2015, BCLC received Expressions of Interest from the City of Victoria, District of Saanich, Township of Esquimalt, Esquimalt First Nation and Songhees First Nation. The District of Oak Bay declined.

In April 2016, BCLC announced that Saanich and Victoria tied for the highest score in the first phase of the evaluation process and would proceed to a second phase.

BCLC has concluded the second phase of its EOI process, and has selected the City of Victoria as its preferred host local government for a potential new gaming facility. This decision was made as part of a rigorous assessment process that was overseen by a third-party fairness monitor, and based on factors including population distribution, tourism considerations and distance from existing facilities in the region.

BCLC will now turn its attention to selecting a private-sector service provider, which would own or lease a potential gaming facility on our behalf and operate it on a day-to-day basis. Once a service provider has been selected as part of a Request for Proposal process, we will work together on the development of a gaming facility proposal for the City of Victoria's consideration.

It is our intention to develop a gaming facility to suit the market in the City of Victoria, with the View Royal Casino remaining the primary facility in the region. The decision of the size and scope of the new facility will be based on expansion plans for the View Royal Casino.

74 West Seymour Street
Kamloops, BC V2C 1E2

T 250.828.5500
F 250.828.5631

2640 Virtual Way
Vancouver, BC V5M 0A6

T 604.215.0649
F 604.225.6424
1.877.238.1111

BCLC is committed to hearing from our stakeholders and understanding what's important to them. There will be many opportunities for community input throughout the approval process.

In addition, before the City of Victoria could consider approval of a gaming proposal put forward by BCLC, the City would be obligated under the *Gaming Control Act* to seek and consider input from the community and to consult on certain prescribed matters with local governments whose borders fall within 5 km of the proposed gaming facility.

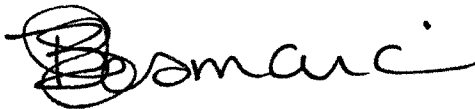
If you have any questions or require further information, please contact:

Greg Walker
Director of Public Affairs, BCLC
2940 Virtual Way
Vancouver, BC V5M 0A6
gwalker@bclc.com

Finally, it's important to note that neither BCLC nor the City of Victoria is committed to developing a gaming facility. Either may choose to not proceed with a facility at any time.

We look forward to sharing more information as we move forward.

Sincerely,

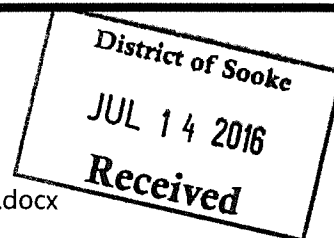
A handwritten signature in black ink, appearing to read 'Desmarais', with a stylized circular mark at the beginning.

Brad Desmarais
Vice President, Casino and Community Gaming
BCLC

cc: Susan Dolinski, BCLC
Jerry Williamson, BCLC
Greg Walker, BCLC

Constance MacDonald

From: Weaver.MLA, Andrew <Andrew.Weaver.MLA@leg.bc.ca>
Sent: Wednesday, July 13, 2016 1:46 PM
To: Weaver.MLA, Andrew
Subject: Office of Andrew Weaver - Vacancy Tax
Attachments: Letter to Mayor and Council - Greater Victoria Vacancy Tax.docx



Dear Mayor and Council,

Please find attached a letter concerning the introduction of a vacancy tax in Vancouver.

The House will be sitting for this issue in less than two weeks' time and I hope to be able to reflect your feedback over the course of the debate.

Best Wishes,

Andrew

Andrew Weaver, MLA
Oak Bay – Gordon Head
Legislative Assembly, Room 027
Andrew.weaver.mla@leg.bc.ca
Tel: 250-387-8347

Original to File No. 0400-20	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	Corporate Services <input type="checkbox"/>
Development Services <input type="checkbox"/>	Development Services <input type="checkbox"/>
Financial Services <input type="checkbox"/>	Financial Services <input type="checkbox"/>
Fire <input type="checkbox"/>	Fire <input type="checkbox"/>
Other <input type="checkbox"/>	Other <input type="checkbox"/>

Andrew Weaver, M.L.A.
Oak Bay-Gordon Head

Constituency Office:
219 - 3930 Shelbourne Street
Victoria, BC V8P 5P6
Phone: 250 472-8528
Fax: 250 472-6123
e-mail: Andrew.Weaver.MLA@leg.bc.ca



**Province of
British Columbia**
Legislative Assembly

Legislative Office:
Room 027
Parliament Buildings
Victoria, BC V8V 1X4

July 13th, 2016

Dear Mayor and Council,

I am writing you concerning the announcement earlier this week that the BC Government will be reconvening the BC Legislature in order to make amendments to the *Vancouver Charter*, to provide the statutory power required for the City of Vancouver to implement a "vacancy tax".

I am deeply concerned that far from moving forward on this issue, the government's piecemeal approach risks taking a complex regional issue, and introducing a new element of chaos into the equation.

My hope, in writing you today, is that we might be able to start a dialogue about vacancy taxes - whether they are a policy that your community is considering, and whether if implemented, they are best done at a regional level for the lower mainland as a whole. My fear is that given how interconnected the municipalities are in the greater Victoria area, a fractured approach to this issue may lead to regional disparity and increasing impacts in certain communities.

While the legislation proposed by the government does not appear to apply to any municipality other than Vancouver, if interest in this policy expands I think it is essential that we have a plan for how best it should be implemented.

Given your proximity to this issue, I would be very interested in hearing your thoughts, as you are on the frontline trying to deal with the concerns of our shared constituents.

Thank you very much for your time – I look forward to your response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Weaver'.

Andrew Weaver
MLA Oak Bay – Gordon Head
Leader, BC Green Party

OPEN LETTER

July 14, 2016

Dear Council:

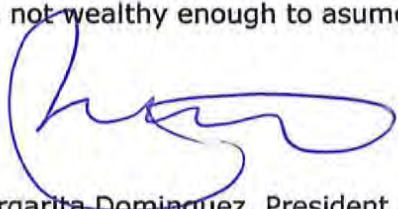
We did not expect to get back to you so soon with a new request for our community, but we need you to consider making a small change to the events' permit before the Mayor leaves for her holidays on July 18th, 2016, please.

Last week, we were informed that the District of Sooke requires no-profits to have a two million dollars liability insurance and a five hundred dollars cheque cashed at the moment of the event's booking.

When we compare what you offer with Victoria which just the insurance certificate provides us with tents, tables, chairs, and water for free for our events we see that our district is charging us five hundred dollars more and gives us nothing in return.

Therefore, because we live in a far away land where is difficult for societies to survive and where the district only offers grants for capital and not for daily costs, we would like to request the five hundred dollars cheque or cash requirement to be eliminated. Societies are already assuming a eight hundred and forty dollar cost to obtain the insurance certificate and many of our events are in parks and beaches where not too many things can be damaged.

In the name of all those who are trying to make Sooke an attractive place for visitors and for our children and families we want to thank you. The majority of our no-profit societies are not wealthy enough to asume this extra five hundred dollars.



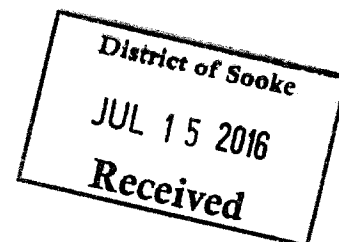
Margarita Dominguez, President and Founder
Victoria Pet Food Bank & Feral Cat Rehabilitation Society



Original to File No. 1770-20	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Maria
Council	<input checked="" type="checkbox"/> Council
CAO	<input type="checkbox"/>
Corporate Services	<input type="checkbox"/>
Development Services	<input checked="" type="checkbox"/> Ron
Financial Services	<input checked="" type="checkbox"/> Rent
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

Her Worship Maja Tait
Mayor
District of Sooke
2205 Otter Point Road
SOOKE BC V9Z 1J2

Original to File No. 0220-20	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	<input checked="" type="checkbox"/> Maja
Council <input type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input type="checkbox"/>	<input checked="" type="checkbox"/> Telma
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	



Files Closed from April 1 to June 30, 2016

District of Sooke

1. Requests for Information or Assistance	0
2. Complaints with No Investigation	1
<i>a. Assistance and/or referral</i>	0
<i>b. Refused (discretion)</i>	
• More than one year between event and complaint	0
• Insufficient personal interest	0
• Available remedy	0
• Frivolous/vexatious/trivial matter	0
• Can consider without further investigation	0
• No benefit to complainant or person aggrieved	0
• Complaint abandoned	0
• Complaint withdrawn	1
<i>c. Statute barred (FIPPA, Police Act, etc.)</i>	0
<i>d. Not a matter of administration</i>	0
<i>e. Pre-empted by existing statutory right of appeal, objection or review</i>	0
3. Complaints Investigated	0
<i>a. Not a matter of administration</i>	0
<i>b. Pre-empted by existing statutory right of appeal, objection or review</i>	0
<i>c. Investigation ceased (discretion) - No findings</i>	
• More than one year between event and complaint	0
• Insufficient personal interest	0
• Available remedy	0
• Frivolous/vexatious/trivial matter	0
• Can consider without further investigation	0
• No benefit to complainant or person aggrieved	0
• Complaint abandoned	0
• Complaint withdrawn	0
• Complaint settled	0

d. Investigation completed - Findings - Substantiated

- Remedied in whole 0
- Remedied in part 0
- Not remedied 0
- Recommendations made - remedy to be implemented over time 0

e. Investigation completed - Findings - Not substantiated

0

4. Ombudsperson Initiated Investigations

0

a. Investigation ceased (discretion) - No findings

0

b. Investigation completed - Findings - Substantiated

- Remedied in whole 0
- Remedied in part 0
- Not remedied 0
- Recommendations made - remedy to be implemented over time 0

c. Investigation completed - Findings - Not substantiated

0

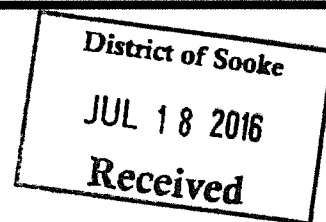


Jay Chalke
Ombudsperson
Province of British Columbia

11/07/2016

Constance MacDonald

From: Verhallen Nelson [REDACTED]
Sent: Sunday, July 17, 2016 4:19 PM
To: Info
Cc: Dianne Taaffe; admin@jdfchartersalmon.com
Subject: Cains Family Park



Dear Sir/Madame ,

I am writing to the municipality of Sooke with reference to the Cains Family Park at the bottom of Charters on Water St.

I donated this land to the municipality in 2005 hoping that it would used as a little waterfront park. I was recently at the site of the park and although I am very proud of the marker and the plaque that Sooke has put up there, I am a little disappointed that the land has become so overgrown with bushes. No one can actually use the waterfront here which would be a pleasant thing to do at any time of year.

The intention of this letter is to bring this matter to your attention and hope that you might, at some time, be able to make the park a little more accessible for people to use.

I appreciate your consideration of my request and look forward to hearing from you at your earliest convenience.

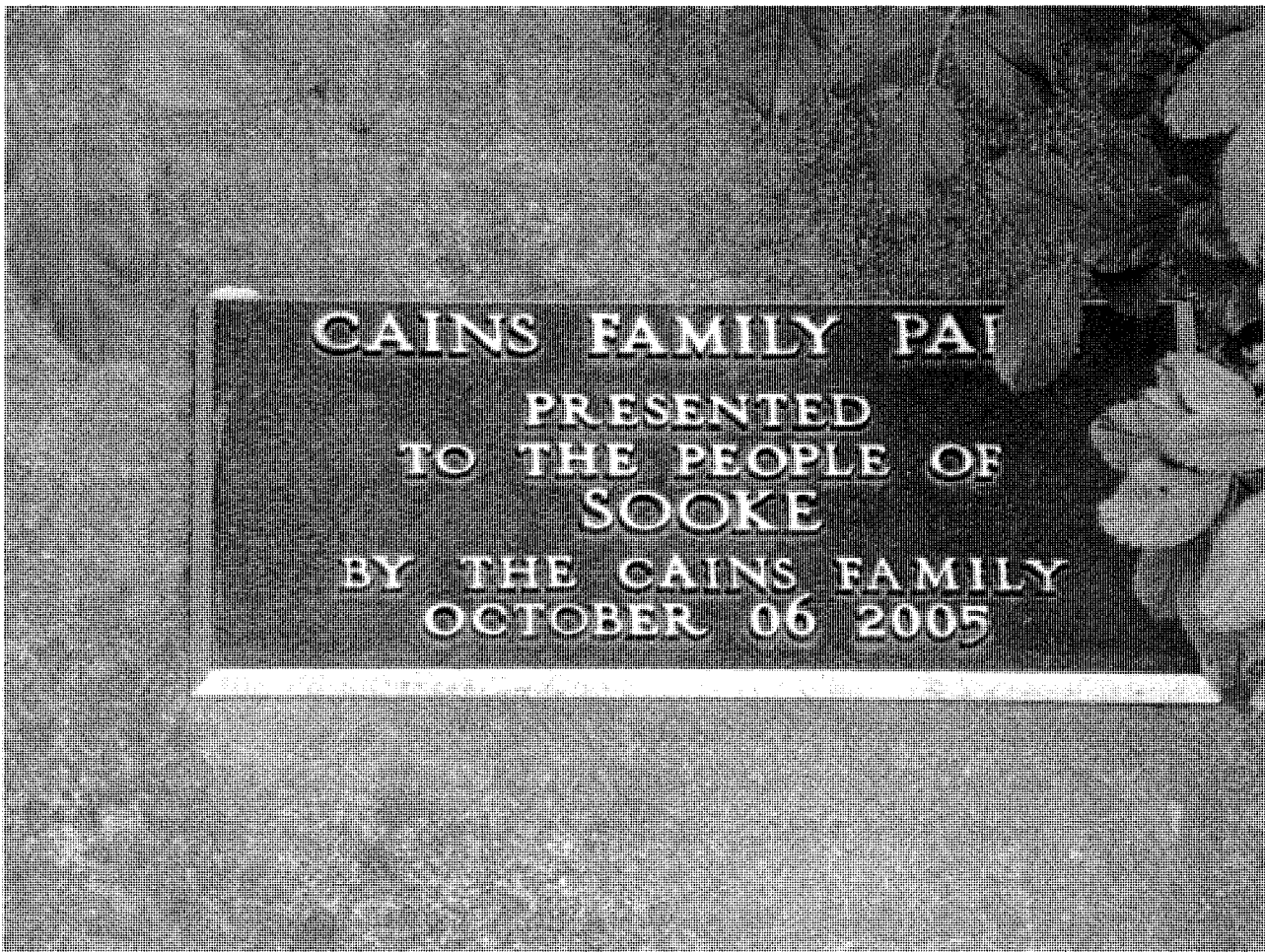
Yours sincerely,

Richard (Dick) Cains

[REDACTED]
Sidney All Care Residence

Original to File No. 6220-20	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Nana
Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> Teresa
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

Sent from my caregivers email
Please respond to this email address



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Office of the Chair
Tel. 604 432-6215 Fax 604 451-6614

JUL 18 2016

File: CR-12-01
Ref: SD 2016 Jun 24

The Honourable Mary Polak
Minister of Environment
PO Box 9047, Stn Prov Govt
Victoria, BC V8W 9E2
VIA EMAIL: env.minister@gov.bc.ca

Dear Minister Polak:

Re: Mattress and Bulky Furniture Extended Producer Responsibility

At its June 24, 2016 regular meeting, the Board of Directors of the Greater Vancouver Sewerage and Drainage District ('Metro Vancouver') considered a report on issues related to mattress recycling and disposal in the Metro Vancouver region and adopted the following resolution:

That the GVS&DD Board:

- a) write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and*
- b) copy all municipalities and regional districts in the Province on the letter.*

The Province of B.C. has been a leader in implementing extended producer responsibility (EPR) programs for a broad range of products, including most recently packaging and printed paper, has improved the management of many products in British Columbia. Responsibility for recycling these products has been shifted from municipalities to producers, convenient systems have been put in place for recycling of materials that may create negative environmental impact, and producers are now considering the full-life cycle impacts of their products by implementing design changes.

Building upon the success of current EPR programs, Metro Vancouver believes that it is important to move forward with the implementation of EPR programs for mattresses and bulky furniture. Mattresses and other furniture are specifically identified in the Canadian Council for Ministers of the Environment Canada-Wide Action Plan for EPR as targets for new EPR programs by 2017. The Ministry of Environment has previously communicated its intent to implement EPR programs for mattresses and bulky furniture by 2017.

An estimated 165,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations. An additional 32,000 mattresses and 59,000 bulky furniture items are picked up by municipalities, either through illegal dumping clean-up programs or large item pick-up programs. Recycling generates significant energy

18674661

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savings and greenhouse gas benefits, but at significant cost to taxpayers. Metro Vancouver estimates the cost to regional taxpayers of illegal dumping clean-up and bulky items pick-up programs for mattresses and bulky furniture to be as high as \$5,000,000 per year.

Establishing an EPR program for mattresses and bulky furniture would result in a number of benefits:

1. The cost for collection and recycling of mattresses and bulky furniture would be incorporated into the price of the items rather than being funded by municipal taxpayers.
2. Variability in commodity markets would not impact the potential for recycling mattresses.
3. Mattress production could be changed or alternatively innovative recycling systems could be implemented to manage hard-to-recycle products such as pocket-coil mattresses
4. Mattresses could be recycled by businesses and residents free of charge, reducing the potential for illegal dumping

Within the last year or so, new mattress EPR programs have launched in California, Connecticut and Rhode Island. Given a common pool of mattress and bulky furniture brand owners operating in the United States and Canada, this is a key time to begin moving forward to include these product categories in the *B.C. Recycling Regulation*.

We thank you in advance for your consideration of this request. We would be pleased to discuss how we can work together as partners to facilitate the implementation of this and other EPR programs. Please feel free to contact me to discuss further, or have your staff contact Andrew Doi of the Solid Waste Services Department.

Yours truly,



Greg Moore
Chair, Metro Vancouver Board

GM/PH/sw

cc: All Municipalities and Regional Districts in the Province of BC

Encl: "Mattress Recycling Update" Report to GVS&DD Board dated June 24, 2016 (Doc# 17939528)



To: Zero Waste Committee

From: Sarah Wellman, Senior Engineer, Solid Waste Services

Date: May 26, 2016

Meeting Date: June 9, 2016

Subject: **Mattress Recycling Update**

RECOMMENDATION

That the GVS&DD Board:

- a) write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and
 - b) copy all municipalities and regional districts in the Province on the letter.
-

PURPOSE

The purpose of this report is to update the Greater Vancouver Sewerage and Drainage District ('Metro Vancouver') Board on issues related to mattress recycling in the region and seek direction to write the Minister of the Environment to request that the Province implement an EPR program for mattresses and other bulky furniture.

BACKGROUND

At its April 27, 2012 meeting, the GVS&DD Board adopted the following resolution:

That the Board request the Chair to send a letter to the Provincial Government highlighting the importance of implementing an Extended Producer Responsibility program for mattresses and other large furniture items.

The Board Chair's letter is attached (Attachment 1) along with the response from the Ministry of Environment (Attachment 2).

In 2014, Maple Ridge submitted the following UBCM resolution requesting an EPR program for mattresses:

2014 B97: Maple Ridge

WHEREAS the Province is transitioning responsibility for end-of-life management of goods to industry through the use of product stewardship program as governed by the BC Ministry of Environment Recycling Regulation;

AND WHEREAS there is currently no product stewardship program for used mattresses and improperly discarded mattresses have to be disposed of by local government at taxpayers expense:

THEREFORE BE IT RESOLVED that UBCM request the provincial government to require industry to develop a product stewardship program to adequately address end-of-life management of waste mattresses.

This resolution was endorsed by UBCM, and received the following response from the Ministry of Environment:

The Ministry of Environment supports UBCM's request to include waste mattresses under future product stewardship programs to ensure the costs associated with managing these commonly discarded products are transferred to the producers responsible. In fact, the Ministry has committed to meeting the targets set out in the Canadian Council of Ministers of the Environment's (CCME) Canada-wide Action Plan for Extended Producer Responsibility (EPR) programs – including those for construction and demolition materials, furniture (including mattresses, hide-a-beds, etc.), textiles, carpets and appliances by 2017. BC continues to lead all jurisdictions in this regard. Continued efforts in the Lower Mainland to collect and recycle these items are encouraged as they will not only support waste diversion, but will help establish this industry as a proven entity and inform future consultations regarding the upcoming EPR program for mattresses.

An estimated 160,000 to 170,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations with the remainder delivered directly to the mattress recyclers either by private industry, private pick up services, or by municipalities that offer collection services and/or pick up illegally dumped mattresses.

In 2011, the *Tipping Fee and Solid Waste Disposal Regulation Bylaw* (Tipping Fee Bylaw) was changed to ban mattresses from disposal due to operational impacts and to encourage mattress recycling. Mattresses are received at Metro Vancouver transfer stations for \$15 per unit to pay for the cost of recycling the mattresses.

Due to challenges recycling pocket coil mattress springs, in 2015, the Tipping Fee Bylaw was amended to provide a \$25 discount per tonne at the Waste-to-Energy Facility for loads containing more than 85% metal in recognition of the value of the metal in loads, and also to help reduce costs for mattress recyclers with no recycling alternative for these pocket coil springs.

At the September 10, 2015 Zero Waste Committee directed staff to report back to the Committee on:

the effectiveness of the mattress surcharge

MATTRESS AND OTHER BULKY FURNITURE DISPOSAL AND RECYCLING

The past practice of disposing of mattresses commingled in the waste stream was operationally challenging due to the bulkiness of mattresses, which makes them difficult to handle during waste pickup and transport. Their low density makes them undesirable landfill material, and the springs have a tendency to impact landfill and transfer station equipment (e.g. puncture hydraulic systems). Removal of mattresses from the waste stream has helped reduce maintenance on transfer station and landfill equipment.

The majority of the mattresses collected at transfer stations are recycled. In mattress recycling there are secondary markets for the steel of the innerspring unit, the polyurethane foam, the cover (toppers), the cotton, and the wood. According to the May 2012 CalRecycle Study “Mattress and Box Spring Case Study: The Potential Impacts of Extended Producer Responsibility in California on Global Greenhouse Gas (GHG) Emissions”, mattress and box spring recycling and component reuse generates significant energy and greenhouse gas benefits.

Pocket coils are difficult to recycle, as it is challenging to separate the metal from the fabric. Metro Vancouver is currently accepting pocket coil mattresses at the Waste-to-Energy Facility, and recovers the metal for recycling.

Up until recently, there were three private companies in the region recycling over 160,000 mattresses. Metro Vancouver’s disposal ban on mattresses has been key in the development of this industry. With declining metal prices mattress recycling companies have faced economic challenges because historically metal was the primary revenue source from recycling mattresses.

As of May 2016, one of the recycling companies, Recyc-Mattress, stopped accepting mattresses. Without an EPR program in place for mattresses, the net costs for mattress recycling must be charged to residents, businesses and the public sector dropping off mattresses for recycling. Over the last two years, Metro Vancouver’s drop-off costs at the private recycling facilities have increased from \$9 to \$13 per unit. Metro Vancouver has maintained drop-off fees at \$15 at transfer stations despite the increased recycling costs to reduce the potential for illegal dumping.

With the temporary closure of Recyc-Mattress, there have been more discarded mattresses than the local capacity for recycling. As a result, Metro Vancouver is temporarily stock-piling some mattresses, and may need to send some mattresses to landfill. This issue highlights the need for an EPR program for mattresses to stabilize the recycling capacity in the region regardless of commodity prices.

Other bulky furniture such as couches are recyclable in the same manner as mattresses, and these products are also a challenge from a disposal perspective due to their bulk and the presence of springs. The cost of recycling couches is approximately \$30 – \$45 per unit. If an EPR program for mattresses and bulky furniture was put in place, couches and other bulky furniture could be banned from disposal, dramatically increasing recycling of these products and reducing impacts on the disposal system.

Illegal Dumping

Illegal dumping is an ongoing concern in the region. It causes environmental, health and social impacts, and is a considerable resource and financial burden on governments, businesses and residents. In particular, municipalities often bear the majority of costs associated with reactively cleaning up and disposing of abandoned waste.

Despite the availability of recycling programs provided by Metro Vancouver and the private sector, illegal dumping of mattresses is common in the region.

The resident’s principal barriers to mattress recycling in the region include:

- difficulty and cost of transporting mattresses to transfer stations or appropriate recyclers,
- recycling fee charged when a customer drops off a mattress, and

These barriers contribute to continued incidents of illegal dumping in many member municipalities.

An estimated 10,000 mattresses and 16,000 other pieces of large furniture are abandoned each year in the region with an average municipal unit cost for collection of \$50 per unit (includes labour, and transportation), which leads to a cost of approximately \$1,300,000 per year for member municipalities.

Anecdotal, the highest portion of abandoned mattresses occur in urbanized areas with a transient population near apartment complexes or multi-family dwellings. In these areas, many residents do not own vehicles, rely solely on public transportation, or own small vehicles not suitable for transporting large and bulky mattresses.

It is uncertain as to the relative impact of recycling fees compared to transportation barriers in determining the number of illegally dumped mattresses. Drop-off revenues for mattresses at Metro Vancouver and City of Vancouver transfer stations equal approximately \$900,000 per year, and cover most of the cost of recycling these mattresses. Reduction or elimination of these fees is unlikely to eliminate illegal dumping and as such reduction or elimination of fees would result in a net cost. Drop-off fees could be eliminated if an EPR program for mattresses is put in place.

Large Item Pick-Up Programs in the Region

Many municipalities have implemented large item pick-up programs as a way to reduce incidents of illegal dumping. These programs are generally available only to residences served by municipal garbage collection. There are a combination of various features in member municipalities' programs, including the types of materials collected, pick-up limits, housing types serviced, collection frequency, collection fee, etc. Approximately 22,000 mattresses and 43,000 pieces of furniture are picked up through large item pick-up programs each year.

EPR Program for Mattresses

There is urgent need for an EPR program for mattresses and other bulky furniture in the region. Lack of an EPR program increases the potential for illegal dumping of these items and transfers costs to municipalities that must pick-up illegally dumped items. In many cases municipalities incur additional costs by offering large item pick-up programs at no cost to residents to reduce the potential for illegal dumping. Recent changes to commodity markets have reduced the economic viability of local mattress recycling businesses and may result in the requirement to landfill recyclable mattresses. The Ministry of Environment has previously communicated that they targeted implementing an EPR program for mattresses and bulky furniture by 2017. The typical timeframe for EPR programs to be implemented following a change to the Recycling Regulation is approximately 18 months, and as such, even if a change to the Recycling Regulation is made in 2016, it could be 2018 before a program is in place. It is important to highlight to the Ministry of Environment the urgent need to proceed with an EPR program for mattresses and other bulky furniture.

ALTERNATIVES

1. That the GVS&DD Board:
 - a) write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and
 - b) copy all municipalities and regional districts in the Province on the letter.

2. That the Zero Waste Committee receive the report titled "Mattress Recycling Update", dated May 26, 2016 for information and provide alternate direction to staff.

FINANCIAL IMPLICATIONS

If the Board approves Alternative 1, correspondence will be sent to the Minister of Environment to advocate for an EPR program for mattresses and other bulky furniture.

SUMMARY/CONCLUSION

An estimated 160,000 to 170,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations. Mattress recycling generates significant energy and greenhouse gas benefits, and reduces Metro Vancouver's operational and maintenance costs when compared to disposal. A mattress recycling fee is collected by Metro Vancouver at the transfer stations, and paid to mattress recyclers to help cover the cost of dismantling and recycling mattress components.

Many municipalities have developed large item pick-up programs to reduce the incidences and costs associated with illegal dumping.

An EPR program for mattresses and bulky furniture is urgently needed, as changes to commodity markets have reduced the economic viability of local recycling businesses and may result in the requirement to landfill potentially recyclable mattresses. Lack of an EPR program increases the potential for illegal dumping of these products and transfers costs to municipalities. There is a need to continue to urge the Minister of Environment to address this ongoing issue and to introduce an EPR program for mattresses and other bulky furniture and therefore staff recommend Alternative 1.

Attachments and References:

Attachment 1: Letter from Chair Moore to Minister Terry Lake, dated June 19, 2012

Attachment 2: Letter from Minister Terry Lake to Chair Moore, dated December 11, 2012

17939528



metro vancouver

4330 Kingsway, Burnaby, BC, Canada V5H 4G8 604-432-6200 www.metrovancouver.org

Office of the Chair
Tel. 604 -432-6215 Fax 604 -451-6614

JUN 19 2012

File: CR-24-03-EPR
RT: 3960

The Honourable Terry Lake
Minister of Environment
PO Box 9047, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Lake: *TERRY*

Re: Acceleration of an Extended Producer Responsibility (EPR) Program for Mattresses and Large Upholstered Furniture

As part of the Canadian Council of Ministers of the Environment (CCME) Canada-wide Action Plan for EPR, all provinces committed to implementing a program for furniture, including mattresses, by the Phase II target of 2017.

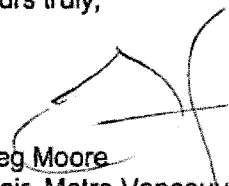
The leadership demonstrated by the Province, Metro Vancouver and others, has created a robust recycling industry for mattresses and large upholstered furniture, with three processors located in the Lower Mainland. With the recent emergence of this local recycling industry, Metro Vancouver implemented a ban on the disposal of mattresses at regional disposal facilities in January 2011. A \$20 per mattress fee was charged to cover the costs of collection, transportation and processing. In 2011, over 125,000 mattresses were recycled into their wood, metal, foam, and fibre components, leading to over 70 green jobs added in this recycling sector. These valuable natural resources were reused and/or recycled thereby avoiding the disposal of these materials in landfills and the extraction of new natural resources.

While this initiative has been an overwhelming success from an environmental perspective, the combination of the ban and the \$20 per unit fee has resulted in the unintended consequence of illegal dumping by a minority of individuals unwilling to pay a fee for responsible management of products at the end of their useful life. As a result, municipalities incur significant costs to responsibly manage these products, as opposed to the manufacturers, producers, distributors and retailers who do not currently bear the full environmental cost to manage their products.

We ask that the Ministry of Environment amend the Recycling Regulation to include mattresses and large upholstered furniture and accelerate the implementation of this EPR program to 2015. This request to accelerate EPR implementation is explicitly stated in action 1.1.10 of our Integrated Solid Waste and Resource Management Plan which was approved last year. The infrastructure and regulatory structure already exists in Metro Vancouver and could be easily extended throughout the Province.

We thank you in advance for your kind consideration of this request. We would be pleased to discuss how we can work together as partners to facilitate the acceleration of this and other EPR programs. Please feel free to contact me to discuss this matter further, or have your staff contact Andrew Doi, Environmental Planner, at 604-436-6825.

Yours truly,



Greg Moore
Chair, Metro Vancouver Board

GM/PH/ad



Reference: 171883

DEC 11 2012

Greg Moore, Chair
and Directors
Metro Vancouver Board
4330 Kingsway
Burnaby BC V5H 4G8

Dear Chair Moore and Directors:

Thank you for your letter of June 19, 2012, regarding the acceleration of an extended producer responsibility (EPR) program for mattresses and large upholstered furniture in British Columbia (BC). I apologize for the delay in responding.

As you may know, BC has recently been recognized for its leadership position on EPR. BC has more EPR programs than any jurisdiction in Canada and is further advanced towards fulfilling its Canadian Council of Ministers of Environment Canada-wide Action Plan (CAP) for EPR.

A date for the addition of mattresses and large upholstered furniture to the Recycling Regulation has not been set at this point in time. Ministry of Environment staff are currently actively engaged on the implementation of the packaging and printed paper product category under the Recycling Regulation. Further product additions to the Regulation will be addressed in priority sequence.

The Ministry's 2011/12 – 2013/14 Service Plan highlights our commitment to the CAP for EPR. The CAP recommends that EPR programs be implemented by 2017 for construction and demolition materials, furniture, textiles, carpets and appliances, including ozone-depleting substances. We are making every effort to meet these 2017 targets, and I would like to assure you that mattresses and large upholstered furniture will be included in future discussions.

I would like to acknowledge and commend Metro Vancouver for extending, as documented in action 1.1.3 under Goal 1 of the Metro Vancouver Integrated Solid Waste and Resource Management Plan, the offer to provide staffing support and partner with the Ministry to help advance EPR in the province. This offer of support has the potential to assist in steering waste diversion activities in a manner that will ultimately eliminate waste or effectively manage it as a resource.

...2

Ministry of
Environment

Office of the
Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4

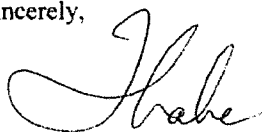
Telephone: 250 387-1187
Facsimile: 250 387-1356

I see the recent Memorandum of Understanding (MOU) on EPR between Metro Vancouver and the Ministry as a promising start to Metro Vancouver's commitment to advance EPR in collaboration with the Province and I encourage the use of the MOU as the mechanism to capture opportunities where Metro Vancouver and the Province can work together to develop new EPR programs.

If you have any further suggestions for the development of EPR programs, or any questions about the content of this letter, please do not hesitate to contact Ms. Meegan Armstrong, Head of Industry Product Stewardship in the Ministry of Environment, at 250 387-9944 or by email at Meegan.Armstrong@gov.bc.ca.

Thank you again for writing.

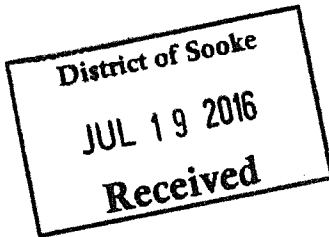
Sincerely,

A handwritten signature in black ink, appearing to read 'T. Lake', with a large, stylized initial 'T'.

Terry Lake
Minister of Environment

Constance MacDonald

From: Leslie.Jackson@princegeorge.ca
Sent: Tuesday, July 19, 2016 3:12 PM
To: cityclerk@princegeorge.ca
Cc: Logan Lake; Lumby; Metchosin; Metro Vancouver; Midway; Mission; Montrose; Nakusp; Nanaimo; Nelson; New Denver; New Hazelton; New West City; North Cowichan; North Saanich; Northern Rockies; Oak bay; Oliver; Osoyoos; Parksville; Peachland; Pemberton; Penticton; Pitt Meadows; Port Alberni; Port Alice; Port Clements; Port Coquitlam; Port Edward; Port Hardy; Port McNeill; Port Moody; Pouce Coupe; Powell River RD; Prince Rupert; Princeton; PRRD; Qualicum Beach; Queen Charlotte; Quesnel; Radium Hot Springs; RDBN; RDCK; RDEK; RDFFG; RDMW; RDN; RDNO; RDOS; RECN; Revelstoke; Richmond; Rossland; Saanich; Salmo; Salmon Arm; Sayward Valley; SCRD; Sechelt; Sicamous; Sidney; Silverton; SLRD; Smithers; Info; Spallum Cheen TWP; Sparwood; SQCRD; Squamish; Stewart; Strathcona RD; Summerland; Sunpeaks; Surrey; Telkwa; Terrace; TNRD; Tofino; Trail; Ucluelet; Valemount; vancouver; Vanderhoof; Vernon; Victoria; View Royal; village of Slocan; Village of Tahsis; Warfield; Wells; West Kelowna; West vanoucvr; Whistler; White Rock City; Williams Lake
Subject: 2016 UBCM Convention: Resolutions Submitted by the City of Prince George
Attachments: City of Prince George 2016 UBCM Resolutions.pdf



From: Jackson, Leslie
Sent: Tuesday, July 19, 2016 2:44 PM
To: cityclerk
Cc: Kent; Keremeos; Kimberley; Kitimat; Ladysmith; Lake Country; Lake Cowichan; Langford; Langley; Lantzville; Lilloet; Lions Bay; Lytton; Mackenzie; Maple Ridge; McBride; Merritt; RDKB; RDKS; TOL; VOM
Subject: 2016 UBCM Convention: Resolutions Submitted by the City of Prince George

Good afternoon,

At the City of Prince George regular Council meeting held June 27, 2016, Council gave consideration to proposed Union of British Columbia Municipalities (UBCM) resolutions regarding: Gaming Funds Available to Non-Profit Community Organizations; Call for a Poverty Reduction Plan for British Columbia; and Federal Marijuana Tax Fund. Please find attached the proposed resolutions for your review and a request for your support at the 2016 UBCM Convention.

Thank you,



LESLIE JACKSON

Legislative Assistant
leslie.jackson@princegeorge.ca
1100 Patricia Blvd, Prince George, BC, Canada V2L 3V9
P: 250.561-7655

Original to File No. 0390-20	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	Nana <input checked="" type="checkbox"/>
Council <input type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input type="checkbox"/>	Teresa <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

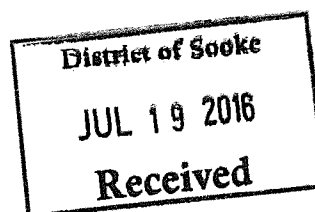


ADMINISTRATIVE SERVICES

LEGISLATIVE SERVICES DIVISION

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9

p: 250.561.7600 | www.princegeorge.ca



July 19, 2016

Attention: UBCM Member Municipalities,

At the City of Prince George regular Council meeting held June 27, 2016, Council gave consideration to proposed Union of British Columbia Municipalities (UBCM) resolutions regarding: Gaming Funds Available to Non-Profit Community Organizations; Call for a Poverty Reduction Plan for British Columbia; and Federal Marijuana Tax Fund. The following resolutions were approved for submission to the UBCM for consideration at the 2016 Convention:

1. Gaming Funds Available to Non-Profit Community Organizations

WHEREAS each year charitable groups and non-profit organizations in municipalities are challenged with finding enough funding to provide services and programs integral to the health of every community;

AND WHEREAS since the Provincial Government changed the Community Charitable Gaming Program from multiyear grants to a single year grant in 2010, the Gaming Program has demonstrated a shift towards inflexible policies, a reduction in gaming revenue, sectors removed and then reinstated after public pressure, with discretionary funding;

AND WHEREAS the reduction and elimination of this funding has impacted the ability of non-profit organizations to deliver services that contribute to the economic viability, sustainability and cultural fabric of our communities;

AND WHEREAS if community programming is viewed as a priority to the educational, cultural, recreational, environment, public safety and social wellbeing of every British Columbian, then Government of BC spending priorities need to include a Gaming Program with funding that is both sustainable and enhanced;

AND WHEREAS the Charitable Gaming Program cannot and should not exist without charities and communities being the priority behind the Program as it would otherwise fail in its mandate and its historical promise;

THEREFORE BE IT RESOLVED that the UBCM urge the Government of BC to form a committee to provide for the restoration of the Community Charitable Gaming Grant program and grants to the funding levels of 2008/2009, re-implement a 3 year grant funding model for stability of programming and provide a proportional share of the gaming revenues to community organizations so that as revenues increase, gaming grant funding increases proportionately.

2. Call for a Poverty Reduction Plan for British Columbia

WHEREAS the poverty rate in British Columbia continues to be among the highest in Canada yet BC is the last province in Canada to have a commitment to a poverty reduction plan;

AND WHEREAS many impacts of poverty are experienced at the local level, and local residents pay for poverty in increased health care costs, higher crime, higher demand for community, social and charitable services, lack of school readiness, reduced school success, and lower economic productivity;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the Government of BC to follow the lead of all provinces and territories by adopting a comprehensive and accountable provincial poverty reduction strategy to reduce the number of people living in poverty in BC by setting concrete targets and timelines to reduce poverty.

3. Federal Marijuana Tax Fund

WHEREAS BC local governments bear the financial burden of Federal Government policy approaches that emphasize enforcement of marijuana prohibition, consume significant portions of municipal budgets and that divert law enforcement attention away from criminal activities where police involvement can better improve community safety;

AND WHEREAS the UBCM in the past has endorsed a resolution that it lobby senior governments to research the regulation and taxation of marijuana that could provide funding to municipalities as a revenue source for police activities related to community safety and drug law enforcement;

AND WHEREAS the UBCM has reviewed possible taxation models and suggested a model similar to that of the gas tax fund, which would create a new revenue source for municipalities and that would be established within Federal legislation;

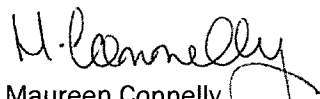
AND WHEREAS the Federal Government has indicated that it plans to consult with Canadians in 2016 and to introduce new marijuana legislation in 2017;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the Government of BC to request the Federal Government include local government as part of the marijuana taxation equation through the establishment of a Federal Marijuana Tax that would provide revenue that would be shared with municipalities across the province.

On behalf of Prince George City Council, your support of these resolutions at the 2016 UBCM Convention is appreciated.

If you have any questions or would like more information, please contact me at cityclerk@princegeorge.ca or (250) 561-7793.

Sincerely,


Maureen Connelly
Deputy Corporate Officer

Encl. Staff Report dated June 17, 2016 - Proposed 2016 UBCM Resolutions

COMMITTEE REPORT TO COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: June 17, 2016

TO: MAYOR AND COUNCIL

NAME AND TITLE: Councillor Brian Skakun, Chair
Standing Committee on Intergovernmental Resolutions

SUBJECT: Proposed 2016 Union of British Columbia Municipalities Resolutions

ATTACHMENTS: Schedule A - Proposed Resolutions regarding Community Charitable Gaming Grant Program, Poverty Reduction Plan for BC, Federal Marijuana Tax Fund and Community Based Agricultural Extension Program Provincial Proposal

RECOMMENDATIONS:

THAT Council:

1. Endorse resolutions 1, 2, and 3, attached as Schedule A to the report dated June 17, 2016 titled "Proposed 2016 Union of British Columbia Municipalities (UBCM) Resolutions" to be submitted for consideration by the UBCM Resolutions Committee at the 2016 Convention; and
2. Support resolution 4, as outlined on Schedule A attached to the report dated June 17, 2016 titled "Proposed 2016 Union of British Columbia Municipalities (UBCM) Resolutions" regarding the June 16, 2016 resolution of the Regional District of Fraser-Fort George Board with respect to a Community Based Agricultural Extension Program Provincial Proposal.

PURPOSE:

For Council consideration and decision.

STRATEGIC PRIORITIES:

The Standing Committee on Intergovernmental Resolutions held meetings in the month of May and June to consider items referred by Council for consideration. At the last meeting of the Committee held June 14, 2016 the Committee directed the attached resolutions be forwarded for Council approval to submit to the Union of British Columbia Municipalities (UBCM) 2016 Convention. City Council referred three matters to the Committee for consideration of UBCM resolutions.

Resolution 1 regarding Gaming Grants was initiated by a delegation from the Northern Interior Communities Association who cited concerns with decreased funding. It recommends that the Province restore and enhance the funding arrangements or the Community Charitable Gaming Grant program so

that charitable groups and non-profit organizations in municipalities can provide services and programs integral to the health of every community.

The resolution regarding a Poverty Reduction Plan for BC came forward from Mayor Hall and urges the Province of BC to adopt a comprehensive poverty reduction strategy to reduce the number of people living in poverty by setting concrete targets and timelines for poverty reduction.

The third resolution regarding the Federal Marijuana Tax Fund was put forward by Committee. It encourages the federal government as part of any marijuana regulation and taxation program to include funding to local government as a revenue source.

The last item Beyond the Market Proposal for a Provincial Community-Based Extension Services Program is in regards to supporting the local food and agricultural sector across the BC Highway 16 region. Given the nature of the resolution and the wide area that would be impacted, the Committee requested that Administration contact the Regional District of Fraser-Fort George (RDFFG) to inquire on whether their board would consider taking the lead on this proposal. On June 16, 2016 the RDFFG Board passed a resolution outlined on Schedule A attached to this report and requested City Council's support for their resolution.

The deadline for resolution submissions to the UBCM is June 30, 2016.

SUMMARY AND CONCLUSION:

The Standing Committee on Intergovernmental Resolutions supports the attached three resolutions regarding a Community Charitable Gaming Grant Program, Federal Marijuana Tax Fund and Poverty Reduction Plan for BC and recommends they be advanced to the UBCM 2016 Convention for consideration.

RESPECTFULLY SUBMITTED:



Councillor Brian Skakun, Chair
Standing Committee on Intergovernmental Resolutions

MEETING DATE: June 27, 2016

City of Prince George UBCM Resolutions

1. Gaming Funds Available to Non-Profit Community Organizations

WHEREAS each year charitable groups and non-profit organizations in municipalities are challenged with finding enough funding to provide services and programs integral to the health of every community;

AND WHEREAS since the Provincial Government changed the Community Charitable Gaming Program from multiyear grants to a single year grant in 2010, the Gaming Program has demonstrated a shift towards inflexible policies, a reduction in gaming revenue, sectors removed and then reinstated after public pressure, with discretionary funding;

AND WHEREAS the reduction and elimination of this funding has impacted the ability of non-profit organizations to deliver services that contribute to the economic viability, sustainability and cultural fabric of our communities;

AND WHEREAS if community programming is viewed as a priority to the educational, cultural, recreational, environment, public safety and social wellbeing of every British Columbian, then Government of BC spending priorities need to include a Gaming Program with funding that is both sustainable and enhanced;

AND WHEREAS the Charitable Gaming Program cannot and should not exist without charities and communities being the priority behind the Program as it would otherwise fail in its mandate and its historical promise;

THEREFORE BE IT RESOLVED that the UBCM urge the Government of BC to form a committee to provide for the restoration of the Community Charitable Gaming Grant program and grants to the funding levels of 2008/2009, re-implement a 3 year grant funding model for stability of programming and provide a proportional share of the gaming revenues to community organizations so that as revenues increase, gaming grant funding increases proportionately.

2. Call for a Poverty Reduction Plan for British Columbia

WHEREAS the poverty rate in British Columbia continues to be among the highest in Canada yet BC is the last province in Canada to have a commitment to a poverty reduction plan;

AND WHEREAS many impacts of poverty are experienced at the local level, and local residents pay for poverty in increased health care costs, higher crime, higher demand for community, social and charitable services, lack of school readiness, reduced school success, and lower economic productivity;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the Government of BC to follow the lead of all other provinces by adopting a comprehensive and accountable provincial poverty reduction strategy to reduce the number of people living in poverty in BC by setting concrete targets and timelines to reduce poverty.

3. Federal Marijuana Tax Fund

WHEREAS BC local governments bear the financial burden of Federal Government policy approaches that emphasize enforcement of marijuana prohibition, consume significant portions of municipal budgets and that divert law enforcement attention away from criminal activities where police involvement can better improve community safety;

AND WHEREAS the UBCM in the past has endorsed a resolution that it lobby senior governments to research the regulation and taxation of marijuana that could provide funding to municipalities as a revenue source for police activities related to community safety and drug law enforcement;

AND WHEREAS the UBCM has reviewed possible taxation models and suggested a model similar to that of the gas tax fund, which would create a new revenue source for municipalities and that would be established within Federal legislation;

AND WHEREAS the Federal Government has indicated that it plans to consult with Canadians in 2016 and to introduce new marijuana legislation in 2017;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the Government of BC to request the Federal Government include local government as part of the marijuana taxation equation through the establishment of a Federal Marijuana Tax that would provide revenue that would be shared with municipalities across the province.

4. Community Based Agricultural Extension Program Provincial Proposal

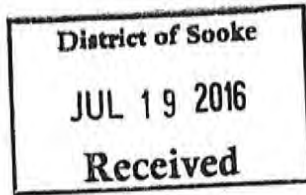
WHEREAS the agriculture industry in B.C. is an extremely important economic sector providing strong and independent jobs with good potential for growth with the right forms of support;

AND WHEREAS British Columbia has the oldest farmers on average in Canada (56 years) and the lowest percentage of farmers under 25 years of age, necessitating the need for training a new generation of farmers;

AND WHEREAS there are significant gaps in knowledge and training for existing farmers and those wanting to enter the agriculture sector;

AND WHEREAS there is a lack of agriculture extension services across British Columbia, often cited as a significant barrier to new and young farmers;

THEREFORE be it resolved that in support of the Province of British Columbia's Jobs Strategy, that UBCM call upon the Province to deliver a province-wide community based agricultural extension program to support knowledge enhancement for new, prospective and existing farmers.



July 2016

Good afternoon

CONGRATULATIONS

The Communities in Bloom Committee is pleased to inform you that you have been nominated to receive a Certificate of Recognition for all that you, your business / organization do for our Community.

We would like to extend this invitation to you to attend the Recognition Reception at the Sooke Harbour House on Thursday, July 21st, 2016 at 6:00 pm.

We would also like to invite you to the Sun River Gardens Luncheon to be held on Friday, July 22nd, 2016 at 12:00 pm.

I would appreciate hearing from you as to whether or not you are able to attend the above events as numbers are limited.

Please email me at [REDACTED] or call and leave a message at either [REDACTED] or [REDACTED]

Looking forward to celebrating with you.

Drew, Brenda, Brianna, Linda, Frederique, Bob, John, Lorna

Brenda

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> MAYOR
Council	<input checked="" type="checkbox"/> COUNCIL
CAO	<input checked="" type="checkbox"/> CAO
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

CI-1 Correspondence for Information
July 20-Aug 2, 2016

Date Received	Description
Jul 21, 2016	Email from Liz Cookson – UBCM re: AVICC Member Update
Jul 22, 2016	Email from John Penner re: Complaint about repairs to Otter Point Rd
Jul 22, 2016	Email from Peter Fassbender – Minister of Community, Sport and Cultural Development re: Unconditional Grant Funding Letter – June 2016 Payment
Jul 25, 2016	Email from Mark Blendheim - VIP Invite: Small Business BC's 7th Annual INSPIRE Celebration of Entrepreneurship
Jul 25, 2016	Email from Joni Heinrich – Chase, BC re: Request for Support
Jul 25, 2016	Email from John Penner re: Complaint that nothing was done about his complaint about repairs to Otter Point Rd
Jul 26, 2016	Email from David Robbers re: Tent city in Sooke
Jul 28, 2016	Email from Marie Robertson re: Different opinion on rocks
Jul 29, 2016	Letter from Jay Chalke – Ombudsperson re: 2015/2016 Annual Report
Aug 2, 2016	Letter from Al Richmonf – UBCM re: Gas Tax Agreement Community Works Fund Payment

From: Liz <lcookson@ubcm.ca>
Sent: Thursday, July 21, 2016 3:41 PM
To: AVICC
Subject: AVICC Member Update - Forest Enhancement project input; Social Procurement working group; Clear Seas Drift Study participation
Attachments: 2016 7 Call for EOI-Vessel Drift Study.pdf

JUL 21 2016**Received**

Please forward to elected officials, the CAO and Corporate Officer:

Original to File No. 0390-20	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Naia
Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> Teresa
Corporate Services	<input checked="" type="checkbox"/> Gabriel
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

1. Forest Enhancement Project – Identifying Potential Projects

The Forest Enhancement Society of BC has issued a document describing its Project Planning Process and Selection Criteria for 2016 and 2017. The Society was created with an initial provincial contribution of \$85 million to advance a suite of forest health and safety objectives, including wildfire prevention and mitigation. Eligible applicants should contact their local Forest District office as soon as possible to discuss proposals.

2. Social Procurement

At the AVICC convention in Nanaimo last April, the membership passed a motion calling on AVICC and UBCM to advance the use of social procurement practices. Building on an informal meeting at the convention, since April, a number of local elected officials have put together a working group and project plan for a “Community Benefit Hub”. The Hub could help AVICC member local governments with building community benefit procurement into their procurement policies through:

1. Educating and building awareness among elected officials (and public sector institutions)
2. Training staff
3. Communicating and networking: collect and tell stories of success and challenges
4. Educating and building awareness amongst suppliers
5. Training suppliers

The Hub idea is in very early stages. Anyone interested in helping the working group to develop the concept is invited to contact Mayor Teunis Westbroek at mayor@qualicumbeach.com

3. Clear Seas – Call for Expressions of Interest to Participate in Study

Clear Seas Centre for Responsible Marine Shipping is a not-for-profit organization that provides impartial and evidence-based research about marine shipping in Canada, including risks, mitigation measures and best practices. Their Board of Directors includes former AVICC President Christopher Causton.

Clear Seas is undertaking a study to investigate responses to vessel drift incidents. They are seeking the participation of a multidisciplinary team including representatives from coastal communities and government. The Call for Expressions of Interest to participate in the study is attached, and includes background, the timeline and how to get involved. A workshop is being planned for the Fall.

Liz Cookson

Executive Coordinator, AVICC

Union of BC Municipalities

525 Government Street

Victoria, BC, V8V 0A8

(250) 356-5122



Photo credit: Captain Eric Omar Rodraguez Aracena (<http://gcaptain.com/ocean-breeze-runs-aground-pounded/>)

CALL FOR EXPRESSIONS OF INTEREST

To participate in the investigation of loss-of-control events on board ships and analysis of effective response countermeasures for the prevention of ship-drift groundings

Clear Seas Centre for Responsible Marine Shipping

Research Proposal
CS-RP-005-04-2016
July 14, 2016

Background

Clear Seas Centre for Responsible Marine Shipping (Clear Seas) is concerned with safe and sustainable marine shipping operations on Canada's coastlines and on its waterways. Our mission, vision and purpose are detailed on our website (www.clearseas.org). Part of our work is the identification of marine shipping risks and the mitigating measures in place in Canada today, and research of the best practices worldwide. Clear Seas will inform its diverse audience about its research and findings and prepare policy proposals to further enhance the safety and sustainability of marine shipping.

In a recent Canada-wide Angus Reid Institute poll commissioned by Clear Seas (April 2016), it became clear that Canadians' top three concerns about marine shipping safety include potential oil spills (67%), potential fuel spills (61%), and water pollution (59%). Collisions between ships, allisions between a ship and a fixed object, and groundings of ships are the main causes of spills and water pollution originating from a ship.

To contribute to a better understanding of the potential risks of any such occurrences and the effectiveness of the existing mitigating measures, Clear Seas is preparing to undertake a research project entitled: "An Investigation of Loss-of-Control Events On Board Ships and the Analysis of Effective Response Countermeasures for the Prevention of Ship-Drift Groundings."

Purpose of the Call and Deliverables

Clear Seas is seeking to develop and execute this project with the participation of a multidisciplinary team of experts and stakeholders. This Call for Expressions of Interest (EOI) is intended to identify interested and qualified parties and the individual contributions each can make. It is anticipated that an initial workshop involving all interested parties will be convened to further detail the scope of the project and establish consensus on methodologies and deliverables. A steering committee will also be established to monitor progress and drive the successful completion of the research project.

Application


Respondents to this EOI should provide a brief cover letter, including motivation for participation in the study, relevant experience, and an indication of their preferred area of interest for participation. Refer to the enclosed document for additional information regarding the rationale and the topics to be addressed in the course of this project.

Send responses to this EOI by email to Meghan Mathieson, Research Manager, Clear Seas (meghan.mathieson@clearseas.org) by close of business on 31 July 2016, with "Drift Study - Expression of Interest" in the subject line.

If you require any further information, please don't hesitate to contact Meghan or the undersigned.

We are looking forward to hearing from you.

With kind regards,



Dr. Richard Wiefelspuett
Executive Director | Directeur Exécutif
355 Burrard St., Suite 630, Vancouver, BC V6C 2G8
604.328.5207
richard.wiefelspuett@clearseas.org

Encl.

An Investigation of Loss-of-Control Events On Board Ships and Analysis of Effective Response Countermeasures for the Prevention of Ship-Drift Groundings

Statement of Key Issues

From a global perspective, groundings account for about one-third of commercial ship accidents,^{1, 2} and rank second in frequency, after ship-on-ship collisions.³ A component of these statistics are ship-drift groundings. Every year, ships experience engine or other on-board system failures or mechanical breakdowns that can lead to a loss of control. A ship in this situation will drift. The distance from shore at the time of the failure and the strength and direction of wind, waves, and current are key parameters in determining the vessel's drift speed and whether the vessel will drift towards shore. In the worst case and without any effective countermeasures, a grounding will occur.

The potential consequences resulting from a ship-drift grounding can include loss of life, personal injuries, material damage, and catastrophic harm to marine environments and coastlines due to the spilling of bunker fuel, crude oil, or other hazardous or noxious substances carried on the ship.

Early knowledge about a loss-of-control occurrence on board a ship, combined with reliable forecasting methods to predict drift speed and direction, may permit responders adequate time to launch an effective response, assuming responders have sufficient capacity to match the challenge posed by that particular drifting ship. With these essential components in place, a drifting ship may be successfully intercepted with the ultimate objective of preventing a grounding.

Specific concerns about the potential impact of oil tankers drifting aground led to the voluntary tanker exclusion zone on Canada's Pacific Coast in 1985.⁴ Since then vessel diversity, traffic volumes, and ship sizes have increased significantly. In addition to crude oil carried in bulk, many other transported products carry the potential for harmful pollution if released into the marine environment. Not least of which, the tons of heavy fuel oil carried on large commercial vessels – often without the double hull protection required in oil tankers – pose a significant threat if a vessel loses control.

The mitigating measures currently in place to counteract the threat of ship-drift groundings include monitoring vessel traffic by the Canadian Coast Guard to gain early knowledge of any loss-of-control occurrence on board a vessel, and relying on the tug-of-opportunity system for rescue operations.⁵

¹ Kite-Powell HL, Jin D, Jebsen J, Papakonstantinou V, Patrikalakis N (1999). Investigation of Potential Risk Factors for Groundings of Commercial Vessels in U.S. Ports. *International Journal of Offshore and Polar Engineering*. 9 (1):16-21

² Jebsen JJ, Papakonstantinou VC (1997). Evaluation of the Physical Risk of Ship Grounding. Massachusetts Institute of Technology, <http://hdl.handle.net/1721.1/10312>

³ Samuelides MS, Ventikos NP, Gemelos IC (2009). Survey on grounding incidents: Statistical analysis and risk assessment. *Ships and Offshore Structures* 4 (1):55-68.

⁴ <http://www.tc.gc.ca/eng/marinesafety/safe-routing-reporting-vessels-4516.html>

⁵ http://www.env.gov.bc.ca/main/west-coast-spill-response-study/docs/WestCoastSpillResponse_Vol1_InitialAssessment_130717.pdf

However, the M/V Simushir incident,⁶ a near-miss involving a north-bound cargo ship that came dangerously close to going aground on the west coast of Haida Gwaii, highlighted gaps in Canada's existing capability to consistently prevent ship-drift groundings.

Growing international trade is anticipated to lead to an increase in marine shipping activities along Canada's coasts, with an increase in both number and size of transiting vessels. In addition concerns have been raised that prevailing economic pressures in the highly competitive shipping sector may encourage postponement or omission of preventive maintenance measures on board some ships,⁷ which in turn may drive an increase in the number of loss-of-control occurrences.

Proposed Scope of Study

In view of these developments, Clear Seas is soliciting interest for participation in a comprehensive research project that aims to provide tangible insights into all components of this issue, including:

- Investigation of the causes and frequency of loss-of-control occurrences by ship type
- Analysis of AIS data to establish current volumes and frequency of marine traffic on Canadian coasts by vessel type and size and cargo
- Review of the standard of care regarding safe distances from shore for marine traffic
- Assessment of current vessel traffic monitoring practices
- Determination of drift speeds as a function of vessel type and size, wind, waves and currents
- Review of current capacities (bollard pull, speed, sea keeping, winches) and travel patterns of the tugs of opportunities currently available
- Identification and quantification of gaps and limitations of the current system
- Solutions for enhanced and additional safety layers including considerations for the requirements and viability and strategic locations of emergency towing vessels, early detection of anomalies on board vessels, and other methods to influence the direction and speed of vessel drift
- Evaluation of Capex and Opex implications of the proposed solutions
- Preparation of funding concepts for the proposed solutions

Potential Study Participants

Clear Seas envisions the proposed work to be most successful if a diverse group of qualified stakeholders contributes jointly and collaboratively to the project. Relevant subject matter expertise, operational experience, analytical capabilities, marine simulation and modeling tools, local knowledge, legal knowledge, vested interest in the protection of the coastal and marine environment – all of these are essential qualifiers for project participants to make a meaningful contribution to the proposed work.

⁶ "Lessons from the Simushir"; Workshop Summary; May 12-13, 2015; Skidegate, Haida Gwaii

⁷ "Safety and Shipping Review 2016"; Allianz Global Corporate & Specialty

At this stage Clear Seas is seeking Expressions of Interest to participate in the project in a range of capacities. We are reaching out to a diverse group of potential project partners with specific knowledge, experience, and skills in the areas of naval architecture and marine engineering, marine transportation, vessel traffic management, maritime law, marine simulation, tow and salvage operations, government, coastal communities and indigenous groups.

A draft concept paper is under development and will be shared with interested parties responding to this Call for Expressions of Interest.

Planning Timeline:

Once project partners have been identified, a steering committee to guide the project will be appointed. The methodologies to be employed, outcomes expected, and detailed contribution agreements will be finalized jointly.

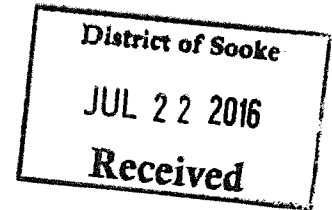
A funding model for the project is under development including options for financial and in-kind contributions by participants.

A preliminary project timeline is provided below:

CLOSING FOR EOI	31 July 2016
PARTNER SELECTION	August 2016
CONSENSUS WORKSHOP	September 2016
STEERING COMMITTEE APPOINTMENT	September 2016
PROJECT SCOPE AND DELIVERABLES FINALIZED	October 2016
FUNDING PLAN DEVELOPED	October 2016
PROJECT PLAN FINALIZED	October 2016
PROJECT KICK-OFF	November 2016
COMPLETION	December 2017

Constance MacDonald

From: John Penner [REDACTED]
Sent: Thursday, July 21, 2016 7:41 PM
To: Info
Subject: Attention Mayoress Tait



Madam Mayoress: I wish to bring to your attention a most unpleasant incident which occurred yesterday (20 July) afternoon on Otter Point Road. Someone has apparently decided to conduct "repairs" to Otter Point Road by covering areas with semi-liquid tar and sprinkling crushed gravel over it. Yesterday afternoon I was riding my bicycle along Otter Point, in the area between Helegson and Butler Roads. I noticed several signs that indicated "Loose Gravel" as well as patches of small, crushed gravel on the road. As I encountered these, I adjusted my riding to compensate for the nature of the surface. While riding up the hill between Pascoe Road and Sarah Drive, there was an especially large area of this newly laid gravel, and to my surprise, it was laying over top of a lake of gelatinous tar. As I'm sure you can appreciate, the difference in effective friction between loose gravel and semi-liquid tar is considerable, and I came to an abrupt halt. It was purely an accident of topography rather than skill which caused me to fall off my bicycle onto the shoulder rather than into traffic. Coincidentally, this was only a few feet from where the vehicle making these "repairs" had stopped and I asked the driver why there were no signs indicating the tar hazard and his reply was, "Because they're not required!"

I was absolutely flabbergasted; what do requirements have to do with anything? This is a case of common sense and making the public aware of a major hazard. This "repair" is a danger to not only cyclists, but motorcyclists and would be a considerable inconvenience to anyone riding a horse or in a disabled scooter; all which are common occurrences. The lack of adequate warning signs constitutes serious negligence on the part of the person conducting these repairs, as well as those responsible for directing them to do so. As I state earlier, it was merely chance that kept me from falling into traffic when my bicycle wheel sank into the tar on the hill, and given the amount of traffic on Otter Point Road at 4.15pm, the risk of serious injury was significant.

Additionally, on my return trip, noticing two large areas, which almost completely covered the width of the south-bound lane (near Sarah Drive), I was forced to ride in the only visibly clear area, a path about 12" wide in the centre of the lane which caused the driver of a local water delivery truck behind me (nb. I was far enough ahead of him that my move from the should to the centre of the lane caused NO danger or risk of accident; his definition of "50km/h on the other hand is more than a little suspect) to sound his horn, cut me off and spend several minutes hurling insults at me.

Putting aside the [approximately] quart of solvent I had to use to clean myself and my bicycle, the pair of socks that were damaged beyond repair and the discomfort involved in removing the clots of tar flung onto my legs before my wheel came to a complete stop, this was more than merely inconvenient. This was a very dangerous situation which would have been alleviated with proper signage. Had I been less lucky when I fell, a child on a bicycle with slower reflexes, or a parent with a child's tandem behind, the situation could have turned out very differently.

I trust Madam that I shall receive your prompt response indicating the action taken by your office in this matter and that the lack of signage will be promptly corrected, and the person(s) actually performing the work counselled on their complete lack of regard for public safety and absence of common sense.

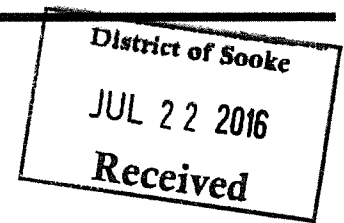
J Penner

John W. Penner
[REDACTED]

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	Corporate Services <input type="checkbox"/>
Development Services <input type="checkbox"/>	Development Services <input type="checkbox"/>
Financial Services <input type="checkbox"/>	Financial Services <input type="checkbox"/>
Fire <input type="checkbox"/>	Fire <input type="checkbox"/>
Other <input type="checkbox"/>	Other <input type="checkbox"/>

Constance MacDonald

From: LGIF CSCD:EX <LGIF@gov.bc.ca>
Sent: Friday, July 22, 2016 3:08 PM
To: Info
Subject: Unconditional Grant Funding Letter - June 2016 Payment



Ref: 167872

Her Worship Mayor Maja Tait
and Councillors
District of Sooke
2205 Otter Point Rd
Sooke, BC V9Z 1J2

Email: info@sooke.ca

cc: bblackhall@sooke.ca

Original to File No. 1855-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input checked="" type="checkbox"/>	Corporate Services <input checked="" type="checkbox"/>
Development Services <input checked="" type="checkbox"/>	Development Services <input checked="" type="checkbox"/>
Financial Services <input checked="" type="checkbox"/>	Financial Services <input checked="" type="checkbox"/>
Fire <input checked="" type="checkbox"/>	Fire <input checked="" type="checkbox"/>
Other <input checked="" type="checkbox"/>	Other <input checked="" type="checkbox"/>

Dear Mayor Tait and Members of Council:

I am pleased to inform you of the 2016 Small Community and Traffic Fine Revenue Sharing grants for your municipality. These provincial grant programs support strong and vibrant communities by ensuring municipalities have the necessary fiscal capacity to provide good governance and community safety to their citizens.

For 2016, the Province of British Columbia will provide approximately \$103.4 million to municipalities throughout British Columbia (\$48.5 million through Small Community Grants and \$54.9 million through Traffic fine Revenue Sharing). This amount will be marginally lower than the 2015 funding because, if you recall from last year, the Province advanced approximately \$5 million from the 2016 budgeted grant amount to the 2015 grant payment. This was a one-time adjustment.

If you have any questions or comments regarding your grant amount, please feel free to contact Ms. Jennifer Richardson, Policy Analyst, Local Government Infrastructure and Finance Branch, by email at: Jennifer.Richardson@gov.bc.ca or by telephone at: 250-356-9609.

Unconditional Grant Funding	Purpose	Payment Date	Amount
Small Community Grants	Local government services	June 29, 2016	\$341,965
Traffic Fine Revenue Sharing Grants	Defray the cost of local police enforcement	June 29, 2016	\$85,240

Sincerely,

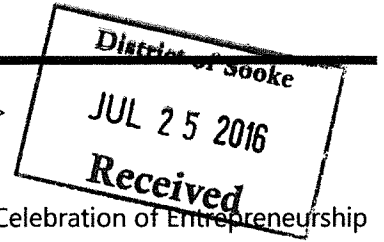
"Original signed by"

Peter Fassbender
Minister of Community, Sport and Cultural Development
Minister Responsible for TransLink

Bill 44	
Bill Number	Bill Title
1	Bill 44
2	Bill 44
3	Bill 44
4	Bill 44
5	Bill 44
6	Bill 44
7	Bill 44
8	Bill 44
9	Bill 44
10	Bill 44

Constance MacDonald

From: Mark Blendheim <Blendheim.Mark@smallbusinessbc.ca>
Sent: Monday, July 25, 2016 3:28 PM
To: Info
Subject: Your VIP Invite: Small Business BC's 7th Annual INSPIRE Celebration of Entrepreneurship 29-Sep-16



Hello Mayor Maja Tait,

As you know, October is Small Business Month in B.C., an occasion celebrated to recognize the important contributions of entrepreneurs to the economy and our local communities. This year is extra special because it marks the 10th anniversary of Small Business Month.

Last week, we unveiled details for the province's largest Small Business Month kick-off event, the 7th Annual INSPIRE Celebration of Entrepreneurship, with our event launch and Marketwired Press Release.

INSPIRE 2016 will be held on Thursday, September 29, 2016 at the TELUS World of Science in Vancouver. It will bring together 400 attendees, including B.C.'s leading entrepreneurs, small and medium-size business owners, government representatives, media and industry influencers for a night of networking, exhibits and discussion. Our speakers include:

- Peter Higgins, President and Chocolate Scientist, Purdys Chocolatier
- Darryll Frost, Founder and President, Central City Brewers & Distillers
- Bradford Cooke, Founder and CEO, Endeavour Silver Corp.
- Tom Leavitt, Founder and CEO, Leavitt Machinery
- Charles Chang, Founder, Lyra Growth Partners; Founder, Vega
- Sunny Lenarduzzi, Reporter, CityTV

We would like to invite you to join us as a VIP guest to celebrate entrepreneurs in our province at this event. Are you available to join us?

If so, please register as a VIP Guest for free [here](#). Or, reply and we can help register you.

If you would like to spread the word with your community about this Small Business Month event, please consider liking and sharing our posts:

- Twitter: <https://twitter.com/SmallBusinessBC/status/756669753125548032>
- Facebook: <https://www.facebook.com/smallbusinessbc/posts/10153644835612201>
- LinkedIn Page: <https://www.linkedin.com/company/small-business-bc/comments?topic=6162447214745575424&type=U&scope=546499&stype=C&a=8ZIS>
- LinkedIn Group: <https://www.linkedin.com/groups/2397794/2397794-6162450502379466752>

The best hashtags to use if you are publishing your own posts are #SBBCinspire, which is the event hashtag, #BCbiz and #SmallBusinessMonth.

We look forward to hearing from you.

Kind regards,

MARK BLENDHEIM

COMMUNICATIONS MANAGER

Suite 54 – 601 West Cordova St. Vancouver, BC V6B 1G1

Tel: 604 775 5607 | Toll-free: 1 800 667 2272 | Fax: 604 775 5520

Email: blendheim.mark@smallbusinessbc.ca

Website: www.smallbusinessbc.ca



Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	Corporate Services <input type="checkbox"/>
Development Services <input type="checkbox"/>	Development Services <input type="checkbox"/>
Financial Services <input type="checkbox"/>	Financial Services <input type="checkbox"/>
Fire <input type="checkbox"/>	Fire <input type="checkbox"/>
Other <input type="checkbox"/>	Other <input type="checkbox"/>

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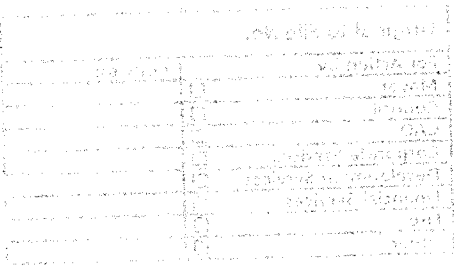
www.sbbc.co/INSPIRE2016

PRESENTED BY:

SMALL BUSINESS

TD

Thursday, September 29, 2016 | 5:30 PM – 9:00 PM | TELUS WORLD OF SCIENCE



Constance MacDonald

District of Sooke

JUL 25 2016

Received

From: Joni Heinrich <cao@chasebc.ca>
Sent: Friday, July 22, 2016 4:13 PM
To: Joni Heinrich
Subject: Village of Chase - Request for your support - Kraft Heinz Project Play - Skatepark
Attachments: Chase BC - Kraft Heinz Project Play Press Release July 19 (1) (2).doc

Hello colleagues in Local Government,

The Village of Chase has been selected as one of four finalists in the Kraft Heinz Project Play initiative – in fact we are the only finalist in Western Canada.

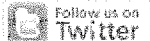
We are calling on our Local government colleagues to share this information and to consider voting for us on Monday July 25, 2016 starting at 9:00 a.m. until 9:00 a.m. Tuesday July 26, 2016. Please see press release attached.

For additional information, and to vote on July 25/26, please go to <http://kraftheinzprojectplay.com/en/>

Thank you in advance for your support!

Joni Heinrich, CAO
Village of Chase
826 Okanagan Ave, PO Box 440
Chase, BC V0E 1M0
Tel. 250-679-3238 Fax. 250-679-3070
Email: cao@chasebc.ca Web: www.chasebc.ca

Original to File No. 0400-20	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	<input checked="" type="checkbox"/> Mayor
Council <input type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input type="checkbox"/>	<input checked="" type="checkbox"/> CAO
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Development Services <input type="checkbox"/>	<input type="checkbox"/>
Financial Services <input type="checkbox"/>	<input type="checkbox"/>
Fire <input type="checkbox"/>	<input type="checkbox"/>
Other <input type="checkbox"/>	<input type="checkbox"/>





FOR IMMEDIATE RELEASE

CHASE & DISTRICT SKATE PARK SOCIETY
KRAFT HEINZ PROJECT PLAY GRANT FINALIST FOR \$250,000

Chase, BC – July 19, 2016. The volunteers of the Chase & District Skate Park Society have been working at full tilt since Kraft Heinz Project Play announced the Four Finalists in their Canada-wide contest that seeks to revitalize community spaces. The Chase Skate Park made it as a Top 4 Finalist out of a record 820 nominations across the country! The Grand Prize is \$250,000 towards a recreational upgrade, which would bring this small community's long-time skate park project into reality!

"I can't believe we made it this far! Bringing home \$250,000 would just be a dream come true!" said Kelsey Snelgrove, who made the nomination for the Chase Skate Park. A skate park in Chase will provide a much needed positive space for youth from Chase and surrounding communities such as Neskonlith and Adams Lake.

The other 3 finalists are Pearlgate Track and Field Club (Mount Pearl, Newfoundland), Nakkertok Nordique (Cantley, Quebec), Jaffray Melick Ball Fields (Kenora, Ontario) – all of which have established facilities and are looking to upgrade and/or repair them. The final four were selected by a judging panel that evaluated each nomination based on the following criteria: the community's passion and spirit, how the prize money would be used and overall creativity and effort of the entry.

The campaign to earn votes and get the word out has begun. Voting begins on July 25th at 9am PST and goes until July 26th at 8:59am PST at www.kraftheinzprojectplay.com and we'd love your help to rally voters to help Chase, BC build a Skate Park that promotes community gathering and a safe #PlaceToPlay for the youth (and adults alike) in our community!

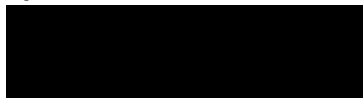
As you can see, the Chase Skate Park is the only Western Canadian community as a finalist and need the support of our neighbouring provinces in the west to achieve our dream! Our plan: flood social media! Kraft Heinz Project Play designates each nomination with a hashtag unique to them to use on Facebook, Twitter, and Instagram. The Chase Skate Park hashtag is #khpp_ChaseSkatePark

Although the idea for a community multi-use skate park first began over a decade ago, the support and spirit continues to grow. With the park location approved by the Village of Chase, plans mapped out, and a design modeled, the funding will be used to kick-start construction.

For further information:

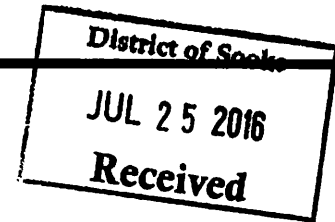
Ali Maki, Councilor
Village of Chase
2505749248
alimaki.villageofchase@gmail.com

Kelsey Snelgrove, President
Chase & District Skate Park Society



Constance MacDonald

From: John Penner [REDACTED]
Sent: Saturday, July 23, 2016 11:10 AM
To: Info
Subject: Attention Mayoress Tait
Attachments: Otter_Pt_Tar (1).JPG; Otter_Pt_Tar (2).JPG; Otter_Pt_Tar (3).JPG; Otter_Pt_Tar (4).JPG; Otter_Pt_Tar (5).JPG



Madam Mayoress: I was very unhappy to see that nothing whatsoever had been done to address my complaint detailed below. I have attached several photographs to help illustrate the issue. Note that in approximately seven miles of riding along Otter Point Road, there were approximately nine warning signs, but over 60 "repairs". Even something as simple as a few signs stating "Caution, Wet Tar, next XX Kms" would have given people using this stretch of road some indication of the hazard.

I am extremely disappointed to have received no reply whatsoever from you on this matter; not even the courtesy of an acknowledgement. It seems especially peculiar after your very recent feature on the front page of the Sooke Mirror bemoaning the fact that municipal staff were not being accorded the respect you felt they were due. Ignoring the concerns of the residents of Sooke does not seem very respectful and I would have expected a better example. Respect after all, begets respect.

I await your response in this matter.

J. Penner

John W. Penner
[REDACTED]

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Mayor
Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> CAO
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

From: John Penner [mailto:[REDACTED]]
Sent: July-21-16 7:41 PM
To: 'info@sooke.ca' <info@sooke.ca>
Subject: Attention Mayoress Tait

Madam Mayoress: I wish to bring to your attention a most unpleasant incident which occurred yesterday (20 July) afternoon on Otter Point Road. Someone has apparently decided to conduct "repairs" to Otter Point Road by covering areas with semi-liquid tar and sprinkling crushed gravel over it. Yesterday afternoon I was riding my bicycle along Otter Point, in the area between Helegson and Butler Roads. I noticed several signs that indicated "Loose Gravel" as well as patches of small, crushed gravel on the road. As I encountered these, I adjusted my riding to compensate for the nature of the surface. While riding up the hill between Pascoe Road and Sarah Drive, there was an especially large area of this newly laid gravel, and to my surprise, it was laying over top of a lake of gelatinous tar. As I'm sure you can appreciate, the difference in effective friction between loose gravel and semi-liquid tar is considerable, and I came to an abrupt halt. It was purely an accident of topography rather than skill which caused me to fall off my bicycle onto the shoulder rather than into traffic. Coincidentally, this was only a few feet from where the vehicle making these "repairs" had stopped and I asked the driver why there were no signs indicating the tar hazard and his reply was, "Because they're not required!".

I was absolutely flabbergasted; what do requirements have to do with anything? This is a case of common sense and making the public aware of a major hazard. This "repair" is a danger to not only cyclists, but motorcyclists and would be

a considerable inconvenience to anyone riding a horse or in a disabled scooter; all which are common occurrences. The lack of adequate warning signs constitutes serious negligence on the part of the person conducting these repairs, as well as those responsible for directing them to do so. As I state earlier, it was merely chance that kept me from falling into traffic when my bicycle wheel sank into the tar on the hill, and given the amount of traffic on Otter Point Road at 4.15pm, the risk of serious injury was significant.

Additionally, on my return trip, noticing two large areas, which almost completely covered the width of the south-bound lane (near Sarah Drive), I was forced to ride in the only visibly clear area, a path about 12" wide in the centre of the lane which caused the driver of a local water delivery truck behind me (nb. I was far enough ahead of him that my move from the shoulder to the centre of the lane caused NO danger or risk of accident; his definition of "50km/h on the other hand is more than a little suspect) to sound his horn, cut me off and spend several minutes hurling insults at me.

Putting aside the [approximately] quart of solvent I had to use to clean myself and my bicycle, the pair of socks that were damaged beyond repair and the discomfort involved in removing the clots of tar flung onto my legs before my wheel came to a complete stop, this was more than merely inconvenient. This was a very dangerous situation which would have been alleviated with proper signage. Had I been less lucky when I fell, a child on a bicycle with slower reflexes, or a parent with a child's tandem behind, the situation could have turned out very differently.

I trust Madam that I shall receive your prompt response indicating the action taken by your office in this matter and that the lack of signage will be promptly corrected, and the person(s) actually performing the work counselled on their complete lack of regard for public safety and absence of common sense.

J Penner

John-W. Penner







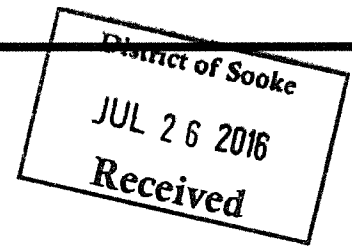






Constance MacDonald

From: David [REDACTED]
Sent: Tuesday, July 26, 2016 3:13 PM
To: Info
Subject: there is now a tent city right here in Sooke



Hi

I was at the bottle depot Sunday here in Sooke and much to my surprise was a tent city. Don't we have enough vagrants here in Sooke? Its becoming a dangerous place to live. My wife gets followed all the time at western and village foods. There is a biker gang starting up (the grim reapers) on Idlemore as well. Wondering if I should cancel my in-laws visit as it looks like we live in a shelter for the fringe society.

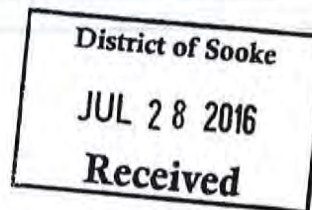
David

Original to File No. 0220-01	
For Action by:	Copy to:
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Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
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Fire <input type="checkbox"/>	Fire <input type="checkbox"/>
Other <input type="checkbox"/>	Other <input type="checkbox"/>

Constance MacDonald

COPY

From: Marie Robertson [REDACTED]
Sent: Wednesday, July 27, 2016 5:06 PM
To: Info
Subject: Different opinion on rocks



Dear Teresa Sullivan
Cc Mayor Tait

Please reconsider your plan to remove the 'art attack' of the painted rocks on the new municipal Boulevard, unless the plan is to move them to another prominent position. I feel that something that is full of character and provides a real focal point of interest is a great thing to have downtown. And it's free! Sooke is a place full of character and I think you'll find over time as you live here longer that this random art installation fits in perfectly with the Sooke aesthetic.

(Also – please forward my congratulations to district staff. The plantings on Sooke Road look great!)

Thanks for listening.

Marie Robertson
[REDACTED]

Sent from my iPhone

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Nava
Council <input checked="" type="checkbox"/>	COINTEL
CAO <input checked="" type="checkbox"/>	TPV/SCY
Corporate Services <input type="checkbox"/>	
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Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
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Victoria BC V8W 9A5

www.bcombudsperson.ca

District of Sooke

JUL 29 2016

Received

COPY

July 2016

Her Worship Maja Tait
Mayor
District of Sooke
2205 Otter Point Road
SOOKE BC V9Z 1J2

Dear Mayor Tait:

I am pleased to provide you with a copy of our 2015/2016 Annual Report.

At the Office of the Ombudsperson from April 1, 2015 through March 31, 2016, over 7,800 public inquiries and complaints were responded to and over 2,100 early resolutions and investigative files were completed. In addition our systemic report *Bylaw Enforcement: Best Practices for Local Governments* represented another important step in our preventative ombudship approach – helping public authorities improve their administration before problems arise.

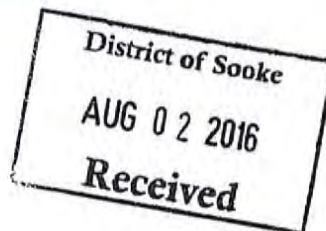
I trust you find this report on our activities informative and interesting.

All our reports are available at www.bcombudsperson.ca. Subscribe to e-News under the Contact section of our website for e-mail notification of reports, newsletters and updates on the status of recommendations.

Yours sincerely,

Jay Chalke
Ombudsperson
Province of British Columbia

Original to File No. 0220-20	
For Action by:	Copy to:
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July 28, 2016

Mayor Maja Tait
District of Sooke
2205 Otter Point Road
Sooke, BC V9Z 1J2

Original to File No. 0390-20	
For Action by:	Copy to:
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Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
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Other <input type="checkbox"/>	

Dear Mayor Maja Tait:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2016/2017. An electronic transfer of \$267,440.63 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Sincerely,

Chair Al Richmond
UBCM President

CI-1 Correspondence for Information
Aug 3-22, 2016

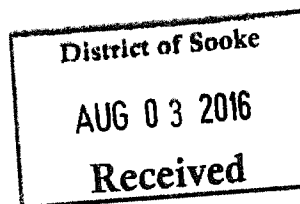
Date Received	Description
Aug 3, 2016	Letter from Loretta Deutscher re: cost for agendas and documentation
Aug 3, 2016	Letter from Gregory Taylor – Public Health Agency of Canada re: Congratulations on receiving the Age-Friendly British Columbia Recognition Award
Aug 3, 2016	Email from Maggie Verheyden – BC Centre for Elder Advocacy and Support re: BCCEAS 2016 AGM
Aug 5, 2016	Email from Marg Drysdale – BC re: Information Bulletin for the Coastal Fire Centre
Aug 5, 2016	Email from Kerry Cavers – Sooke Region Chamber re: Cancellation of Community Services Agreement
Aug 8, 2016	Email from Sally Reid – Walk On, Victoria re: Invitation to “Walktober” walking challenge
Aug 9, 2016	Email from Leo Lemberg re: Telus Tower
Aug 10, 2016	Email from Brian Nimeroski re: Speeding Drivers in the Sunriver Area
Aug 11, 2016	Email from Dominic LeBlanc – Minister of Fisheries, Oceans and the Canadian Coast Guard re: Reply to Maja’s response regarding Fisheries and Oceans Canada’s (DFO’s) management approach for Fraser River chinook salmon and the recreational salmon fishery in the Strait of Juan de Fuca area.
Aug 12, 2016	Email from Ekaterina Karashev re: Regulating Medical Marijuana Dispensaries
Aug 12, 2016	Sooke Youth Show Choir re: Final report on community grant funding
Aug 15, 2016	Letter from Brian Nimeroski re: Speeding drivers creating havoc in the Sunriver area.
Aug 15, 2016	Email from Linda Valentine re: Art in the Park – Thank You
Aug 17, 2016	Email from Sue Blanford – on behalf of Seniors Advocate re: Senior Pedestrians

Aug 17, 2016	Letter from Megan Klitch – Canadian Cancer Society re: Invitation to endorse the Society's recommendation that the BC Government expand the scope of BC's Tobacco and Vapour Products Control Act
Aug 17, 2016	Email from Britt Santowski – Sooke Pocket News re: Aug 3 special meeting notice & questions (re: new appointment and communicating emergency events)
Aug 17, 2016	Email from Patti Hunter – KidSport Greater Victoria re: Proclamation for KidSport Week
Aug 17, 2016	Email from Larissa Stendie – Sierra Club re: Kinder Morgan pipeline and tanker project update
Aug 18, 2016	Email from Leah Carroll – BC Ministry of Energy & Mines re: New Federal Energy Innovation Program
Aug 19, 2016	Email from Susanna Laaksonen-Craig – Ministry of Environment, Government of BC re: Province of BC Releases its Climate Leadership Plan
Aug 19, 2016	Lisa Waddall – BC Hydro re: Beautification Fund

Her Worship Mayor Maja Tait and Council
District of Sooke
2205 Otter Point Road
Sooke, B.C. V9Z 1J2

August 3, 2016

Loretta Rose Deutscher



Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Nara <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Garvin <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	Teresa <input checked="" type="checkbox"/>
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Development Services <input checked="" type="checkbox"/>	
Financial Services <input checked="" type="checkbox"/>	
Fire <input checked="" type="checkbox"/>	
Other <input checked="" type="checkbox"/>	

Dear Mayor Maja Tait and Council:

I wish to draw your kind attention to the issue of the cost for agendas and the accompanying documents.

The prohibitive cost for these documents prevents some members of the Sooke Community from being able to access these important papers. In addition, some members of the Sooke Community are computer illiterate.

It is my respectful opinion that if I, or another member of the Sooke Community, request an agenda and the accompanying documents, these items be supplied free of charge.

I appreciate the District's effort to be "green" and acknowledge the number of agendas and other documents that have had to be recycled.

By limiting agenda and related documents to those who request them would limit the amount of paper needing to be recycled.

In summary, the current cost of agendas and related documentation is a **barrier** to important information; therefore, I respectfully suggest that when an individual requests an agenda and related documentation they be provided free of charge.

Respectfully,

Loretta Rose Deutscher
file



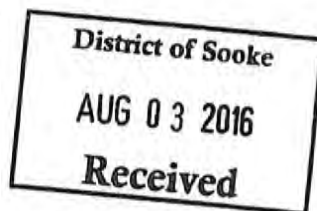
Public Health
Agency of Canada

Agence de la santé
publique du Canada

Chief Public
Health Officer

Administrateur en chef
de la santé publique

July 22, 2016



Your file Votre référence

Our file Notre référence

Her Worship Maja Tait
District of Sooke
2205 Otter Point Road
Sooke, British Columbia V9Z 0C9

Dear Madam Mayor:

On behalf of the Public Health Agency of Canada, I am pleased to offer my congratulations to the District of Sooke on receiving the Age-Friendly British Columbia Recognition Award.

Making communities age-friendly has been identified as one of the best ways to help seniors remain healthy, active and independent for as long as they can. Age-friendly communities encourage healthy aging by improving and preserving health, physical, social and mental wellness, independence and quality of life. At the same time, age-friendly communities create better, safer and healthier places for all Canadians to live and thrive as they age.

The Public Health Agency of Canada and the World Health Organization (WHO) recognize the importance of creating these types of supportive social and physical environments that facilitate active and healthy aging for Canadians in their communities. On behalf of the Agency and the WHO, we are very pleased to endorse the Government of British Columbia's recognition of your community's commitment to becoming age-friendly.

Please accept our best wishes for your community in its continued efforts to support healthy aging, and in leading the way for other communities in British Columbia, and across Canada, to become age-friendly.

Sincerely,

Gregory Taylor, BSc, MD, CCFP, FRCPC

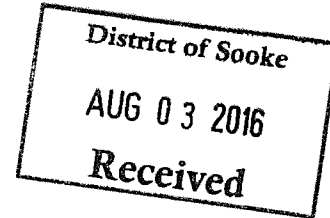
c.c. Dr. John Beard, Director, WHO
Ms. Bonnie Sprinkling, District of Sooke

CC: 6446-20

Original to File No. 0290-01	
For Action by:	Copy to:
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Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> CAO
Corporate Services	<input type="checkbox"/>
Development Services	<input checked="" type="checkbox"/> Ron
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

Constance MacDonald

From: Maggie Verheyden <MVerheyden@bcceas.ca>
Sent: Wednesday, August 03, 2016 10:17 AM
Subject: BCCEAS 2016 AGM
Attachments: AGM notice - Sep 2016.doc



We are pleased to invite you to the 2016 Annual General Meeting for the BC Centre for Elder Advocacy and Support.

Our guest speaker this year is Grace Pastine, Litigation Director at BC Civil Liberties Association who will be speaking about Physician-Assisted Dying.

Please find attached the notice of the 2016 Annual General Meeting.

The AGM will be held at 4 PM on Wednesday September 21st at the Woodward's Sky Room 131 West Hastings Street – 10th floor.

The doors will open at 3:30 for registration.

The closest Skytrain station is Stadium or there is parking at Woodward's on Cordova.

Please RSVP your attendance by responding to this email at admin@bcceas.ca or by phoning 604-688-1927 ext.258 as soon as possible so that we can confirm numbers with the caterers.

We look forward to seeing you there.

Maggie Verheyden
Office Manager

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Mayor
Council <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> CAO
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Development Services <input type="checkbox"/>	<input type="checkbox"/>
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BC Centre for Elder Advocacy and Support

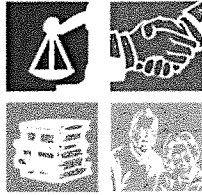
#150 – 900 Howe Street
Vancouver, BC V6Z 2M4
Tel: 604-688-1927 (ext #258)
Fax: 604-437-1929
admin@bcceas.ca

Seniors Abuse and Information Line:

604-437-1940
www.bcceas.ca

TTY:

Metro Vancouver: 604-428-3359
Toll Free: 1-855-306-1443



**BC CENTRE FOR ELDER
ADVOCACY
AND SUPPORT**

#150 – 900 Howe Street
Vancouver, BC V6Z 2M4
Tel: 604-688-1927
Fax: 604-437-1929

NOTICE OF ANNUAL GENERAL MEETING

Wednesday, September 21st, 2016

Woodward's Sky Room – 10th floor
131 West Hastings Street
Vancouver, BC
4:00 PM to 5:00 PM

Upon arrival, press #111 for reception and to gain entry
Doors open at 3:30 PM for registration.

**Guest Speaker
Grace Pastine**

Litigation Director at BC Civil Liberties Association
Topic: Physician-Assisted Dying

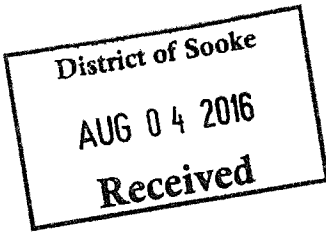
The speaker will talk about the new physician-assisted dying legislation, with reference to the Supreme Court of Canada's decision in *Carter v Canada (Attorney General)*, and the criteria for determining whether someone qualifies for physician-assisted death.

Refreshments will be provided. Please RSVP by September 8th, 2016
so that we can inform the caterer how many people will be attending.
Contact admin@bcccas.ca or phone 604-688-1927 ext. 258

We look forward to seeing you.

Constance MacDonald

From: JAG Policing and Security Branch JAG:EX <SGPSPB@gov.bc.ca>
Sent: Thursday, August 04, 2016 3:41 PM
To: Burnaby Mayor; Mayor of Campbell River; Mayor of Castlegar; Mayor of Chilliwack; Mayor of City of North Vancouver; Mayor of Coldstream; Mayor of Colwood; Mayor of Comox; Mayor of Coquitlam; Mayor of Courtenay; Mayor of Cranbrook; Mayor of Creston; Mayor of Dawson Creek; Mayor of District of North Vancouver; Mayor of District of West Kelowna; Mayor of Fort St. John; Mayor of Hope; Mayor of Kamloops; Mayor of Kelowna; Mayor of Kent; Mayor of Kimberley; Mayor of Kitimat; Mayor of Ladysmith; Mayor of Lake Country; XT:Langford, City ENV:IN; Mayor of Langley; Mayor of Maple Ridge; Mayor of Mission; Mayor of Nanaimo; Mayor of North Cowichan; Mayor of North Saanich; Mayor of Northern Rockies; Mayor of Peachland; Mayor of Penticton; Mayor of Pitt Meadows; Mayor of Port Alberni; Mayor of Port Coquitlam; Mayor of Powell River; Mayor of Prince George; Mayor of Prince Rupert; Mayor of Qualicum Beach; Mayor of Quesnel; Mayor of Revelstoke; Mayor of Richmond; Mayor of Salmon Arm; Mayor of Sechelt; Mayor of Sidney; XT:Bachrach, Taylor FLNR:IN; Info; Mayor of Spallumcheen Township; Mayor of Squamish; Mayor of Summerland; Mayor of Surrey; Mayor of Terrace; Mayor of Township of Langley; Mayor of Trail; Mayor of Vernon; Mayor of View Royal; Mayor of Whistler; Mayor of White Rock; Mayor of Williams Lake
Subject: Provincial government staff meetings at this year's UBCM Convention
Attachments: 517112 Mayors, MPUA re UBCM.pdf



Good afternoon,

Attached please find a letter for Clayton Pecknold, Assistant Deputy Minister and Director of Police Services, regarding this year's Union of BC Municipalities convention.

Thank you.

*Policing and Security Branch
Ministry of Public Safety and Solicitor General
PO Box 9285, Stn Prov Govt
Victoria BC V8W 9J7*

Original to File No. 0390-20	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Maia
Council <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Teresa
Corporate Services <input type="checkbox"/>	<input type="checkbox"/>
Development Services <input type="checkbox"/>	<input type="checkbox"/>
Financial Services <input type="checkbox"/>	<input type="checkbox"/>
Fire <input type="checkbox"/>	<input type="checkbox"/>
Other <input type="checkbox"/>	<input type="checkbox"/>



July 29, 2016
Ref: 517112

Dear Mayor:

Re: Provincial government staff meetings at this year's UBCM convention

This year, the Union of British Columbia Municipalities (UBCM) Convention will take place in Victoria from September 26th to 30th at the Victoria Convention Centre; this year's theme is "Stronger Together". I am pleased to advise that, once again, senior staff from Police Services Division (PSD), Ministry of Public Safety and Solicitor General, will be in attendance and available to meet with Convention delegates to discuss issues and share information with respect to topics on policing. I consider these meetings very valuable and an integral forum for dialogue between PSD and local governments.

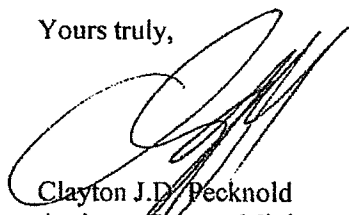
If you have a delegate(s) attending the UBCM Convention, and would like to have a meeting with senior PSD staff to discuss policing in your community, please send a request through the on-line Appointment Book process. The Provincial Appointment Book has already been issued to local government delegates, and meeting times with senior PSD staff are available Tuesday, September 27th through Thursday, September 29th. These meetings will take place in the Fairmont Empress Hotel – Lower Level, Shaughnessy Ballroom.

For any questions, please contact UBCM Meeting Request Coordinator, Dorren Brydges by e-mail at: UBCM.MeetingRequests@gov.bc.ca

The deadline for advance on-line meeting requests is **August 26, 2016**. After this date, however, delegates may also make meeting requests at the Convention through the Provincial Appointments Desk.

Please note that meeting requests made in advance are preferable as this will ensure that PSD staff are prepared to answer your questions and allow for more fulsome discussion.

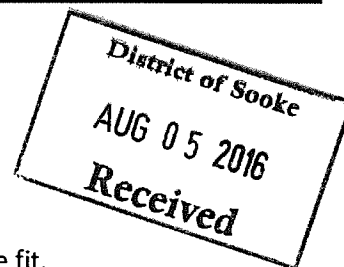
Yours truly,



Clayton J.D. Pecknold
Assistant Deputy Minister
and Director of Police Services
Policing and Security Branch

Constance MacDonald

From: INFOCO HPR P FLNR:EX <FORHPRP.INFOCO@gov.bc.ca>
Sent: Friday, August 05, 2016 10:22 AM
Subject: Coastal Fire Centre Information Bulletin
Attachments: 2016FLNR0163-001411.pdf



Please see the attached Information Bulletin for the Coastal Fire Centre. Please post as you see fit.

Thank you,

Marg Drysdale
Information Officer
Telephone: 250-951-4209
E-mail: marg.drysdale@gov.bc.ca

Original to File No. 0400-20	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	<input checked="" type="checkbox"/> Nana
Council <input type="checkbox"/>	<input checked="" type="checkbox"/> Raymond
CAO <input type="checkbox"/>	<input checked="" type="checkbox"/> Teresa
Corporate Services <input type="checkbox"/>	<input type="checkbox"/>
Development Services <input type="checkbox"/>	<input type="checkbox"/>
Financial Services <input type="checkbox"/>	<input type="checkbox"/>
Fire <input type="checkbox"/>	<input type="checkbox"/>
Other <input type="checkbox"/>	<input type="checkbox"/>

INFORMATION BULLETIN

For Immediate Release
2016FLNR0163-001411
Aug. 5, 2016

Ministry of Forests, Lands and Natural Resource
Operations
BC Wildfire Service

Fireworks, sky lanterns still prohibited on B.C. coast

PARKSVILLE – The BC Wildfire Service is reminding the public that the use of fireworks or sky lanterns is currently banned within the Coastal Fire Centre’s jurisdiction.

This is part of the Category 2 open burning prohibition implemented earlier this year to reduce wildfire risks.

Using fireworks or sky lanterns is considered to be a high-risk activity, since they could easily ignite forest fuels and start a wildfire. Fireworks emit sparks and sky lanterns drift on wind currents that may shift frequently, making it difficult to determine where the sky lantern may land.

The Category 2 open burning prohibition covers all BC Parks, Crown lands and private lands, but does not apply within the boundaries of a local government that has forest fire prevention bylaws in place and is serviced by a fire department. Please check with local government authorities for any other restrictions before lighting any fire.

A poster explaining the different categories of open burning is available online at:
<http://ow.ly/jdO5301kS32>

People working or enjoying recreational activities in forested areas or grasslands should regularly monitor local conditions and exercise caution so they don’t inadvertently spark a wildfire. Recent precipitation has been localized and has not affected all areas equally.

Small campfires are currently permitted within the Coastal Fire Centre, so long as they’re no larger than a half-metre high by a half-metre wide and built on mineral soil (e.g. dirt or rock that’s been cleared of flammable materials). Cooking stoves that use gas, propane or briquettes are also permitted.

Never leave a campfire unattended. Make sure that it’s fully extinguished and the ashes are cold to the touch before leaving the area for any length of time. People can refer to the *Wildfire Act* and *Wildfire Regulation* (<http://www.bclaws.ca/>) to better understand their legal obligations.

Anyone found in contravention of an open burning prohibition may be issued a violation ticket for \$1,150, required to pay an administrative penalty of \$10,000 or, if convicted in court, fined up to \$100,000 and/or sentenced to one year in jail. If the contravention causes or contributes to a wildfire, the person responsible may be ordered to pay all firefighting and associated costs.

The Coastal Fire Centre covers all of the area west of the height of land on the Coast Mountain

Range from the U.S.-Canada border at Manning Park, including Tweedsmuir South Provincial Park in the north, the Sunshine Coast, the Lower Mainland, Vancouver Island, the Gulf Islands and Haida Gwaii.

To report a wildfire, unattended campfire or open burning violation, call 1 800 663-5555 toll-free or *5555 on a cellphone.

For the latest information on current wildfire activity, burning restrictions, road closures and air quality advisories, go to: <http://www.bcwildfire.ca>

You can also follow the latest wildfire news on:

- Twitter at: <http://twitter.com/BCGovFireInfo>
- Facebook at: <http://facebook.com/BCForestFireInfo>

Media Contact:

Donna MacPherson or Marg Drysdale
Fire Information Officers
BC Wildfire Service
Coastal Fire Centre
250 951-4209

Connect with the Province of B.C. at: www.gov.bc.ca/connect

Constance MacDonald

From: Kerry Cavers - Chamber President <president@sookeregionchamber.com>
Sent: Friday, August 05, 2016 2:58 PM
To: Maja Tait
Cc: Info
Subject: Sooke Region Chamber of Commerce: Cancellation of Community Services Agreement
Attachments: 20160805_Termination Fee for Service.pdf; ATT00001.htm; Termination of Fee for Service Agreement.pdf; ATT00002.htm

District of Sooke
AUG 05 2016
Received

Dear Mayor Tait,

I understand the letter I wrote and submitted this morning as President of the Sooke Region Chamber of commerce to the Sooke News Mirror has already made its way to yourself, Council and the District office. Please accept my sincerest apologies that you received this information from the paper first and not from myself. It was not an intentional slight on the Chamber's part but rather mistiming and personal disorganization on my part.

As you know my husband and I have been working tirelessly to [REDACTED]

[REDACTED] My intention was to write this email to yourself and Council this afternoon after those meetings and then submit the letter to the paper however the Sooke News Mirror would not budge on a 10:00am deadline. I did not anticipate them contacting you prior to me getting in touch with you and for that oversight I am deeply sorry.

The Chamber has appreciated the support of Mayor and Council and the opportunity to provide economic development services for Sooke over the last several years by way of the fee for service agreement. That said, the Board feels at this time the needs of Sooke surpass what we are able to accomplish given our limited financial and volunteer resources. Thus we are terminating our agreement.

By nature of the Chamber, we will still be involved in Sooke's economic development and will gladly participate in collaborative ventures that speak to our core purpose. We look forward to working with Council and the District, outside of a fee for service agreement, to transition Sooke into a thriving hub of economic activity.

If you would like to discuss this further, please do not hesitate to give me a call.

Yours truly,

Kerry

Kerry Cavers, President
Sooke Region Chamber of Commerce
Office: (250) 642-6112
Cell: (250) 514-4484
Email: president@sookeregionchamber.com
Web: sookeregionchamber.com

Original to File No. 2240-20	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Maja
Council <input checked="" type="checkbox"/>	Council
CAO <input checked="" type="checkbox"/>	Teresa
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

cc: Mayor and Council, info@sooke.ca

Copy of press release sent to the Sooke News Mirror 10:00am August 5, 2016

Copy of press release sent to the Sooke News Mirror 10:00am August 5, 2016

[illegible]



Sooke Region Chamber of Commerce

Unit 1A - 6631 Sooke Road
Seaview Business Centre
Sooke, British Columbia
V9Z 0A3

Telephone: (250)642-6112
info@sookeregionchamber.com
www.sookeregionchamber.com
social media: @sookechamber

August 5, 2016

District of Sooke
Mayor and Council
2205 Otter Point Road
Sooke BC V9Z 1J2

Dear Mayor and Council,

RE: Termination of Community Services Agreement

The Sooke Region Chamber of Commerce Board of Directors present at the July 2016 board meeting have voted to end the Community Service Agreement with the District of Sooke in order to focus on its four core purposes:

- To be a supportive resource for local businesses to achieve greater success;
- To foster positive business relationships with the community;
- To constructively influence public policy and governments in supporting free enterprise; and lastly,
- To facilitate new economic development opportunities.

Over the last three and a half years the Sooke Region Chamber of Commerce has held this fee for service agreement with the District of Sooke to undertake economic development for Sooke. Each year the Chamber has received \$28,150, roughly half of its budget, to

- Identify, attract and pursue new economic ventures and business investment opportunities in the Sooke area, in order to broaden the commercial and industrial tax base of the district;
- actively promote the economic opportunity of the Sooke area in other regions in order to attract new investment;
- provide business information for the District to attract new economic development opportunities;

Consistent with the main principles above, the Chamber will execute those activities, as budget dictates, which include but are not limited to the following:

- Provide information to potential investors and help match investors with local investment opportunities.
- Participate, as budget permits, in external and regional marketing initiatives to attract new business ventures and capital to the Sooke area, after receiving approval of the District.
- Provide a referral service to federal, provincial, and municipal officials and community organizations.

In that time, the Chamber has successfully implemented and developed many economic development initiatives including the Town Centre Design Guidelines, the Newcomer's Club and the Resident Relocation package. We held a successful Economic Development Symposium last fall that brought many of the key stakeholders of the Sooke Region together and we have continued the collaborative discussions throughout this year.



Sooke Region Chamber of Commerce

Unit 1A - 6631 Sooke Road
Seaview Business Centre
Sooke, British Columbia
V9Z 0A3

Telephone: (250)642-6112
info@sookeregionchamber.com
www.sookeregionchamber.com
social media: @sookechamber

However, in this process, it has become clear the Chamber is ill equipped to be the lead driver of economic development in Sooke. In our research, we have found the average salary of an Economic Development Officer (EDO) to range from \$65,000 to \$100,000 per year for areas similar in size, economic maturity, and scope of need. They then can have budgets ranging from \$50,000 upwards of \$250,000 per year to execute an economic development plan. As a group of volunteers with limited time and resources, the Chamber Board is not in a position to be the originator of a comprehensive economic development plan that sufficiently meets the needs of the rapidly developing Sooke Region.

While the Community Service Agreement was an adequate solution to address Sooke's economic development requirements in a depressed economy, the Chamber Board of Directors believe it is time for the assistance of a dedicated professional or group that has the knowledge and expertise to justly guide and shape the development of our beloved town. Sooke is at a critical point in its growth and in order to successfully advance in a manner consistent with its small town charm and character the Chamber is proactively removing itself from this relationship with the District. Although the Chamber and its members have greatly benefited from this service agreement we feel ending it emphasizes our support of a complete economic development strategy. Effective immediately, the Chamber is ending its Community Service Agreement and requests the remaining funds from 2016 and 2017 be re-allocated towards membership with the South Island Prosperity Project (formally known as YYJ Prosperity project) and retaining the services of an EDO or Economic Development Consultant.

In its realignment of priorities, the Chamber will be cancelling its involvement with the following initiatives set to take place in the balance of this year: Sooke Sunday Car Lot, Chamber Golf Tournament, Sooke Santa Parade, and the Sooke Salmon Festival. The Board of Directors will use its best efforts to find other more appropriate groups to take over these events.

It is our intention that through this action the Chamber will become a better advocate and resource for our existing members and encourage greater involvement from the business community as a whole. It is our hope that terminating this fee for service agreement with the District helps the greater community of Sooke.

In the coming weeks we will be reaching out to our members to reconnect, listen, and learn. In the meantime, if you have any suggestions on how the Chamber can best support the businesses of Sooke please send an email to President@SookeRegionChamber.com. I look forward to hearing from you.

Sincerely,

Kerry Cavers
President

Kerry Cavers
President

KC



Contact Kerry Cavers
Telephone 250-514-4484
Email President@sookeregionchamber.com
Website sookeregionchamber.com

FOR IMMEDIATE RELEASE
August 5, 2016

SOOKE REGION CHAMBER OF COMMERCE TO TERMINATE COMMUNITY SERVICES AGREEMENT WITH THE DISTRICT OF SOOKE

Sooke, BC, August 5, 2016 –

Dear Chamber Members, Business Community and the taxpayers of Sooke,

The Sooke Region Chamber of Commerce Board of Directors present at the July 2016 board meeting have voted to end the Community Service Agreement with the District of Sooke in order to focus on its four core purposes:

- To be a supportive resource for local businesses to achieve greater success;
- To foster positive business relationships with the community;
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However, in this process, it has become clear the Chamber is ill equipped to be the lead driver of economic development in Sooke. In our research, we have found the average salary of an Economic Development Officer (EDO) to range from \$65,000 to \$100,000 per year for areas similar in size, economic maturity, and scope of need. They then can have budgets ranging from \$50,000 upwards of \$250,000 per year to execute an economic development plan. As a group of volunteers with limited time and resources, the Chamber Board is not in a position to be the originator of a comprehensive economic development plan that sufficiently meets the needs of the rapidly developing Sooke Region.

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Sincerely,

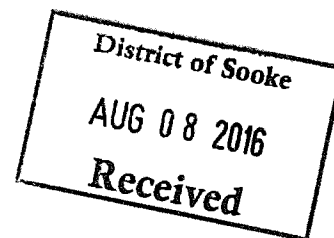
Kerry Cavers

President



Constance MacDonald

From: Sally R. [REDACTED]
Sent: Saturday, August 06, 2016 2:01 PM
To: Info
Subject: Attn: Mayor Tait



Good afternoon,

I'm writing as a representative of Walk On, Victoria (Greater Victoria's pedestrian advocacy organization).

Our organization is planning a walking challenge as part of the CRD's People Power program. "Walktober" will invite those who use FitBits, smartphone fitness tracking apps, or other devices to sync to a common platform that will allow them to join a region-wide month-long walking challenge.

If you own a smartphone, FitBit, or other fitness tracking device, we want to invite you to become a Walktober Champion. You'll be a role model and help draw in more participants--and you'll have the opportunity to compete against other Walktober Champions in special head-to-head walk-offs! A friendly mayoral wager might even be possible...

We're in the process of planning this month-long challenge, which is intended to spark conversation about walkability and to promote walking. We'd like to know soon if you're interested in being a Walktober Champion. Please reply if you would!

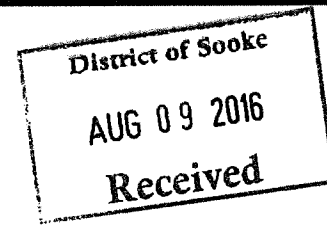
Thank you,

Sally Reid
Steering committee member,
Walk On, Victoria
Follow us on Twitter, Facebook, and Instagram

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

Constance MacDonald

From: [REDACTED]
Sent: Tuesday, August 09, 2016 2:08 PM
To: Info
Subject: RE: Telus Death Tower Behind CIBC



Since there is a new death tower in Sooke I now have to write letters to all thee businesses I used to patronize and inform them it is no longer safe to be there.
My letters are going to go some what like this:

Attn. Manager,

I am writing this to inform you that I and my family can no longer safely shop in your store. A radiant energy death tower has been erected in the lot behind Academy Dental and CIBC. That entire area is now a no go zone, no longer safe for any human being to be in. It is now just a matter of time before someone gets cancer. I am recommending to everyone to stay as far away as possible from that area and not to go to any of the businesses within about a one mile radius as it is not even safe to drive by. The first ones to get cancer will be the employees in the closest businesses and then their patrons and next it will be employees and patrons of other businesses that are close like Mc Donald's, Mai Mai's restaurant and Village Foods. As I do online reviews of restaurants, attractions and businesses I now have to redo my past reviews and recommend no one go anywhere near that area as it is not safe. I have no choice but to buy my groceries elsewhere, it's not safe to eat in any of the restaurant close by, or to get gas at the Petro Can station or even go to the market on Saturdays.

The energy that comes from that tower is a carcinogen recognized by the World Health Organization. The damage done is also cumulative and never goes away, never. There are no real safety regulations for these towers; the Canadian Gov. has no scientifically based regulations at all they have simply used the recommendations "made up" by industry. All legitimate science around the world shows these towers to be deadly. A similar tower on Triangle Mountain resulted in multiple children getting leukemia in a short period of time. My father died of leukemia after only a few years of exposure to radiant energy working for BC Hydro as a surveyor and that wave length is not nearly as harmful as a tower like the one now in Sooke.

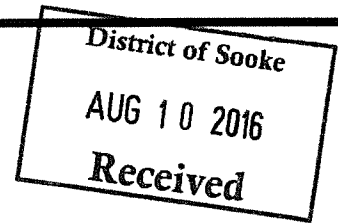
I have learned that Sooke's council unanimously approved the installation of the death tower without any public input. What right do they have to bring death to town? Not one of them will ever get my vote. As I have had several lumps removed already it looks like I will have move after ten years here just to ensure my families safety. I hope you are concerned about your own safety, your staff and, your customers and you start asking questions and demanding answers. That tower has to go!

Leo Lemberg

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

Constance MacDonald

From: Brian Nimeroski [REDACTED]
Sent: Wednesday, August 10, 2016 3:54 PM
To: Info
Subject: Aug. 10th.XVI



To Acting Mayor Logins.

Further to "Speeding drivers creating havoc in Sunriver area" in today's Sooke river news, the focus of the story was the road Sunriver Way.
I live in Sunriver, and walk its streets often. While occasional vehicles can be seen speeding down Sunriver Way, the worse location by far is Phillips Road, between the bridge over the De Mamiel Creek and the top of the hill at Willowpark Way turnoff, in both directions. There's one sign before the Creek indicating a 40 km/hr maximum speed, and one at the summit of the aforementioned elevation. Between them it's a drag strip.

While speed bumps wouldn't be much of an answer to the problem, flashing speed lighting (24/7) and effectively located rumble strips would be an inexpensive gesture and worth a try.

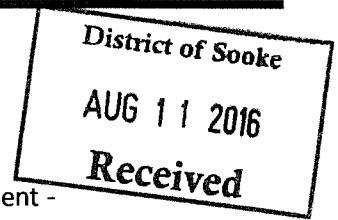
Brian Nimeroski

CC: 5400-01

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Mayor
Council <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input type="checkbox"/>	<input type="checkbox"/>
Corporate Services <input type="checkbox"/>	<input type="checkbox"/>
Development Services <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Rob
Financial Services <input type="checkbox"/>	<input type="checkbox"/>
Fire <input type="checkbox"/>	<input type="checkbox"/>
Other <input type="checkbox"/>	<input type="checkbox"/>

Constance MacDonald

From: Minister / Ministre (DFO/MPO) <Min.XNCR@dfo-mpo.gc.ca>
Sent: Thursday, August 11, 2016 10:05 AM
To: Info
Subject: Reply from Fisheries and Oceans Canada
Attachments: MECTS-#3624229-v1-Main_Docs_2016-001-01626.PDF; Attachment - ManagementMeasures Letter Fraser Chinook.PDF



=====le français suit=====

Attached is the signed response to your correspondence addressed to the Honourable Hunter Tootoo, Minister of Fisheries, Oceans and the Canadian Coast Guard. For your convenience, the response is reproduced in the text below.

Veuillez trouver ci-jointe la réponse à votre correspondance adressée à l'honorable Hunter Tootoo, Ministre des Pêches, des Océans et de la Garde côtière canadienne. Pour votre commodité, la réponse est produite ci-dessous.

Ministerial Correspondence Control Unit
Fisheries and Oceans Canada / Government of Canada
200 Kent Street / Ottawa ON K1A 0E6
min@dfo-mpo.gc.ca / Tel: 613-992-3474 / Fax: 613-990-7292

Unité de contrôle de la correspondance ministérielle
Pêches et Océans Canada / Gouvernement du Canada
200, rue Kent / Ottawa ON K1A 0E6
min@dfo-mpo.gc.ca / Tél : 613-992-3474 / Téléc : 613-990-7292

Original to File No. 0400-40	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Maja
Council <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> CAO
Corporate Services <input type="checkbox"/>	<input type="checkbox"/>
Development Services <input type="checkbox"/>	<input type="checkbox"/>
Financial Services <input type="checkbox"/>	<input type="checkbox"/>
Fire <input type="checkbox"/>	<input type="checkbox"/>
Other <input type="checkbox"/>	<input type="checkbox"/>

Her Worship Mayor Maja Tait
District of Sooke
< info@sooke.ca >

Dear Mayor Tait:

Thank you for your correspondence of May 16, 2016, addressed to my predecessor, the Honourable Hunter Tootoo, regarding Fisheries and Oceans Canada's (DFO's) management approach for Fraser River chinook salmon and the recreational salmon fishery in the Strait of Juan de Fuca area. I regret the delay in providing a response to you.

I appreciate your perspectives about the management approach for Fraser River chinook stocks of concern. DFO recognizes the importance of Fraser chinook stocks for all Pacific Region fisheries. DFO carefully considered input from First Nations and stakeholders before making a decision on the 2016 management approach for Fraser spring and summer chinook.

The Department's approach is guided by its *Allocation Policy for Pacific Salmon*, which establishes clear priorities for allocation between fishery sectors. The Policy confirms that the primary objective in fisheries management is the conservation of Pacific salmon stocks, followed by government obligations to provide harvest opportunities to fulfill First Nations food, social and ceremonial requirements and treaty obligations. DFO also attempts to provide fishing

opportunities for recreational and commercial harvesters, where possible, while taking measures to limit impacts on stocks of concern.

Details about the 2016 approach are provided in the Pacific Region Fisheries Management letter to First Nations and stakeholders (dated June 22, 2016, attached). The attached letter also outlines the Department's plans to conduct a post-season review of the Fraser chinook management approach using the most accurate information available. Departmental officials will also create opportunities for First Nations and stakeholders to provide their input about the review.

Thank you for writing. I recognize the importance of the salmon resource for fisheries, and I value DFO's relationship with First Nations and stakeholders. Moreover, I will continue to seek solutions that take into consideration the complex and varied perspectives about fisheries conservation and management. I assure you that DFO's vision is that the longer-term plan will focus not only on restrictions on fishing, but also on the potential for habitat and enhancement work that would assist in rebuilding weak chinook stocks.

Yours sincerely,

Original Signed By

Dominic LeBlanc, P.C., M.P.

Minister of Fisheries, Oceans and the Canadian Coast Guard

Attachment



AUG 11 2016

Her Worship Mayor Maja Tait
District of Sooke
< info@sooke.ca >

Dear Mayor Tait:

Thank you for your correspondence of May 16, 2016, addressed to my predecessor, the Honourable Hunter Tootoo, regarding Fisheries and Oceans Canada's (DFO's) management approach for Fraser River chinook salmon and the recreational salmon fishery in the Strait of Juan de Fuca area. I regret the delay in providing a response to you.

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.../2

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Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. LeBlanc', with a stylized, cursive script.

Dominic LeBlanc, P.C., M.P.
Minister of Fisheries, Oceans and the Canadian Coast Guard

Attachment



Fisheries and Oceans
Canada

Pacific Region
Suite 200 – 401 Burrard Street
Vancouver, British Columbia
V6C 3S4

Pêches et Océans
Canada

Région du Pacifique
Place 200 – 401 rue Burrard
Vancouver (C-B.)
V6C 3S4

June 22, 2016

Dear First Nations and Stakeholders,

Re: Fraser River Spring and Summer S₂ Chinook Management Approach

As part of developing the Salmon Integrated Fisheries Management Plans in 2016, a letter was sent on April 26, 2016 from Jeff Grout, Regional Resource Manager for Salmon, requesting feedback on a proposed management approach for Fraser River Spring and Summer S₂ chinook by May 9th. This approach outlined recreational and commercial fisheries restrictions consistent with more restrictive Zone 1 management actions for the entire 2016 season. Diverse views were provided on this issue and the Department carefully considered the feedback received in its decision making.

Since the April 26, 2016 letter was sent, a final in-season assessment of Spring S₂ and Summer S₂ chinook returns to the Fraser River based on Albion test fishery catches has been completed. The final inseason predicted return to the mouth of the Fraser for the Spring and Summer S₂ chinook aggregate is approximately 43,000 fish (see Fishery Notice FN0523 for additional details). This predicted return is below the 45,000 threshold and therefore requires a continued cautious management approach (i.e. Zone 1) to address conservation concerns for Fraser chinook.

For 2016, the Department will be implementing restrictive Zone 1 management actions for the 2016 season given the weak returns of Fraser River chinook to the Fraser River. In considering potential changes to management actions, DFO's approach is intended to respect *Allocation Policy* principles and provides for priority access, after conservation, for First Nation fishing opportunities for treaty obligations and food, social and ceremonial purposes. This approach is expected to effectively reduce overall exploitation rates and provide opportunities to rebuild spawner abundance when survival rates improve. First Nations FSC fisheries will be reduced during the migration of Spring and Summer S₂ chinook to achieve conservation objectives but communal harvest opportunities will still be provided. The Department has implemented additional measures for commercial and recreational fisheries to reduce impacts on Fraser chinook stocks of concern consistent for 2016 as follows:

- Subarea 20-4 has been added to the restrictions in place in the Juan de Fuca recreational fishery and retention of larger wild chinook will not be permitted.

Canada

- Chinook non-retention in recreational fisheries in Area 29 off the mouth of the Fraser has been extended to July 31.
- Recreational chinook fisheries in the tidal and the lower Fraser River (Region 2) will remain closed to salmon retention until July 31.

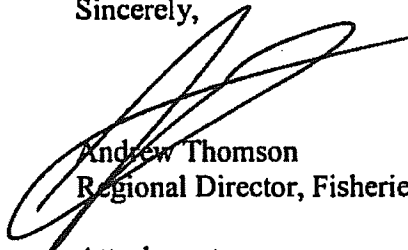
Previously identified Zone 1 management actions in other commercial and recreational fisheries will also be in effect with the intent of substantially reducing exploitation rates on Fraser chinook stocks of concern relative to historical rates. Specific actions are outlined in the attached table and further information will be communicated by Departmental staff and Fishery Notices.

The Department acknowledges that there are on-going concerns about the relative impacts on Fraser River chinook stocks in various fisheries. Feedback received indicated strong support for undertaking a post-season review of the Fraser chinook management approach. The Department remains committed to working with First Nations and stakeholders to undertake a broader review of our Fraser chinook management approach in the post-season. This review is expected to consider key components of the management approach over the last several years and include an assessment of the impacts of all fisheries on Fraser River chinook using the best available information. My staff will be following up in coming months on a proposed approach for conducting this review.

Work is also continuing to develop a longer term strategic plan for conserving and rebuilding Southern BC chinook populations. DFO has been working jointly with First Nations and participants from other sectors to develop a plan that identifies a wide range of strategies that could be further considered, including fishery management actions, habitat and enhancement work, research to address knowledge gaps that would assist in rebuilding weak chinook stocks. Further work is still required to obtain input on the initial draft and work is planned to continue over the next year.

I would like to thank you for your feedback on the management approach for Fraser River chinook stocks of concern and I appreciate your cooperation with measures to help conserve these important populations.

Sincerely,



Andrew Thomson
Regional Director, Fisheries Management

Attachment:

Summary of 2016 management measures for Fraser Spring 4₂ and Fraser Spring and Summer 5₂ chinook.

Summary of 2016 management measures for Fraser Spring 4-2 and Spring and Summer 5-2 chinook for Zone 1 management.

Fishery	Area	March			April			May			June			July			August			
		1	15	31	1	15	30	1	15	31	1	15	30	1	15	31	1	15	31	
Commercial:																				
Area F Troll	North Coast	Closed- Status Quo										Opening date restricted to June 21 - ITQ Fishery								
Area G Troll	NWVI (Area 125 to 127)	Open	Closed March 16 - April 18			April 19 to May 31 open. Managed to monthly boat day effort/catch target limits			Closed June 1 - July 23					Open July 24 until target catch achieved						
	SWVI Area 124	Closed March 1 - April 30					May 01-May 31 open. Managed to monthly boat day effort/ catch target limits			Closed June 1 - July 31								Open August 01 until target catch achieved		
	SWVI Area 123	Closed March 1 - May 06					May 7-May 31 open. Managed to monthly boat day effort /catch target limits													
Ahousaht Plaintiffs Salmon Demonstration Fishery	NWVI (Areas 25, 26, 125 and 126)	Time and Areas for fisheries under negotiation																		
	SWVI (Areas 24 and 124)																			
Recreational: Marine																				
NBC AABM		Status Quo, 2 Chinook per day >45cm																		
WCVI AABM		Status Quo, 2 Chinook per day >45cm																		
Juan de Fuca	Sub areas 19-1 to 19-4, 20-4 and 20-5.	March 1- June 17: 2 chinook between 45-67 cm (hatchery or wild) or >67cm (hatchery marked only).									June 18 to July 15: 2 chinook between 45-85 cm (hatchery or wild) or >85cm (hatchery marked only). Minimum size of 45cm.					July 16 to Dec. 31: 2 chinook/day with a min. size of 45 cm.				
Georgia Strait	Corridor between Juan de Fuca and Fraser River (Subareas 18-1 to 18-6, 18-9, 18-11, 19-5, and portions of Subareas 29-4 and 29-5)	Mar. 1 to May 1: 2 chinook/day with a min. size of 62 cm.					Monday following 1st Saturday in May to June 17: 2 chinook of which only 1 may be greater than 67cm. Minimum size limit of 62cm.					June 18 to July 15: 2 chinook between 62 - 85 cm.					July 16 to Dec. 31: 2 chinook/day with a min. size of 62 cm.			
Georgia Strait	Area 29 off Fraser River (Area 29-6, 7, 9-10)	Mar. 1 until July 31: non-retention of chinook												Aug 1-Dec 31: 2 chinook/day with a minimum length of 62cm						
Recreational: Fraser Tidal + Non-tidal																				
Fraser Tidal	Fraser River Tidal (Areas 29-11 to -17)	Jan 1 to July 31: No fishing for salmon															Aug. 1-August 31: 4 chinook /day with only 1 > 50cm			

Fraser Non-tidal	Freshwater (Mission to Alexandra Bridge)	Jan 1 to July 31: No fishing for salmon					Aug. 1-August 31: 4 chinook /day with only 1 > 50cm	
	Region 3 - Fraser Mainstem Including the Thompson River	Closed-Status Quo			July 1 to July 15: No fishing for salmon 4(2) management measure.	July 16 to Aug 21: No fishing for salmon 5(2) Zone 1 management measure		Fisheries targetting 4(1) stocks occur after these dates and in those areas where no 5(2)'s are present.
	Region 3 tributaries	Closed-Status Quo			July 1 to July 15: No fishing for salmon 4(2) management measure.	Thompson River from Kamloops Lake downstream to the confluence with the Fraser River, no fishing for salmon until August 21. • Bridge River, Clearwater River and North Thompson Rivers – No fishing for salmon. • South Thompson River – No fishing for salmon until August 15th. • No fishing for salmon at mouth of Bessette Creek – July 16 to Aug. 15.		Fisheries targetting 4(1) stocks occur after these dates and in those areas where no 5(2)'s are present.
	Region 5 & 7 - mainstem and tribs.	No fishing for salmon until July 15th.					No chinook directed fisheries.	

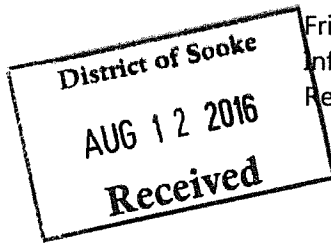
Fraser River First Nations	Lower Fraser: Below Port Mann	Closed for communal fisheries; very limited ceremonials	Limited communal FSC fisheries in April, May, June and July using an effort based model to limit overall impacts.					Fisheries subject to sockeye management measures	
	Lower Fraser: Port Mann to Sawmill	Closed for communal fisheries; very limited ceremonials	Limited communal FSC fisheries in April, May, June and July using an effort based model to limit overall impacts.					Fisheries subject to sockeye management measures	
	BC Interior: Sawmill to Kelly Cr. And Thompson below the Bonaparte	Closed for communal fisheries		Limited communal FSC fisheries in, May, June and July using an effort based model to limit overall impacts.					Some fisheries in terminal areas closed or restricted

Albion Test Fishery	Fraser River Chinook Assessment Fishery	Closed-Status Quo	April 24: Start of Fraser River chinook test fishery						
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Fishery	Area	March			April			May			June			July			August		
		1	15	31	1	15	30	1	15	31	1	15	30	1	15	31	1	15	31

Constance MacDonald

From: Ekaterina Karashev [REDACTED]
Sent: Friday, August 12, 2016 10:25 AM
To: Info
Subject: Regulating medical marijuana dispensaries



CC: 3900-01

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Mayor
Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> CAO
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/> Media

Good morning,

My name is Ekaterina Karashev, I am a Sooke resident who has [REDACTED] and seriously concerned about marijuana dispensaries that are keeping opening up their doors in our small community.

A week ago, I started a petition asking District of Sooke to adapt a new bylaw similar to one that City of Victoria has developed and will final approve it on September 22, 2016. It turns out I am not the only one who has concerns. Please see below the link to the petition and copy of the letter that also can be found under this petition.

<https://www.change.org/p/regulating-marijuana-dispensaries-in-sooke>

Dear Mayor and Councillors,

The City of Victoria is actively working on putting together a new Medical Marijuana-Related Business Bylaw. Once this bylaw is implemented most of the current 35 dispensaries in Victoria will be forced to be closed. Sooke should have similar Bylaw in place to stop the wave of new dispensaries to be open and regulate already opened three dispensaries.

Please consider the following regulations:

- a) Medical marijuana-related businesses must be at least 200 metres away from a school, a licensed child care facility or another medical marijuana retailer
- b) Medical marijuana-related businesses must not allow individuals under the age of 19 on the premises.
- c) Medical marijuana-related businesses must not advertise, other than minimal storefront signage.
- d) Storefront medical marijuana retailers must post health and safety warning signs on the premises.
- e) Medical marijuana-related businesses must not allow consumption of marijuana on the premises.
- f) Any business that keeps marijuana on the premises must install and maintain an air filtration system to ensure odour impacts on neighbouring properties are minimized.
- g) Storefront medical marijuana retailers must not be open for business between 8 p.m. and 7 a.m.
- h) The premises of a storefront medical marijuana retailer can only be used for the sale of medical marijuana and accessory uses.

i) Any business that keeps marijuana on the premises must submit the following information as part of their initial business licence application and on each renewal:

- a security plan
- police information checks for the applicant and every on-site manager
- proof of a security alarm contract, and
- proof of ownership or legal possession of the premises, including the written consent of the landlord if the premises are leased.

j) Storefront medical marijuana retailers must implement the following measures to deter criminal activity while the business is open to the public:

- at least two employees must be on duty, and
- windows must not be blocked.

k) Any business that keeps marijuana on the premises must implement the following security measures:

- video surveillance cameras must be installed and monitored
- a security and fire alarm system must be installed and monitored at all times, and
- valuables must be removed from the business premises or locked in a safe on the business premises at all times when the business is not in operation.

Please refer to the following resources:

1) Health Canada - "The Marihuana for Medical Purposes Regulations":

<http://www.laws-lois.justice.gc.ca/eng/regulations/SOR-2013-119/>

2) City of Victoria - "Regulating Medical Marijuana-Related Businesses in Victoria":

<http://www.victoria.ca/EN/main/city/current-initiatives/regulating-medical-marijuana-related-businesses-in-victoria.html>

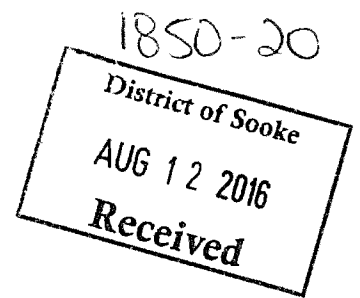
3) Cannabis Canada Association - "CMCIA calls on Federal Government to Address Illegal Marijuana Dispensaries - Government Action Needed to Protect Public Health and Safety":

<http://cann-can.ca/cmcia-calls-on-federal-government-to-address-illegal-marijuana-dispensaries-government-action-needed-to-protect-public-health-and-safety/>

Looking forward to hear from,
Ekaterina Karashev



Sooke Youth Show Choir



August 11, 2016

Community Grant Review Committee
c/o Brent Blackhall
District of Sooke
2205 Otter Point Road
Sooke, BC V9Z 1J2

Dear Mr. Blackhall,

Attached please find our final report for the program that we received community grant funding for. I have also included copies of the programs from both of our productions this past season acknowledging the financial support of the District of Sooke.

Thank you for supporting children's arts in our community. Should you have any questions or require more information, please don't hesitate to contact me at [REDACTED] or sookeyouthshowchoir@gmail.com.

Kind regards,

Keli Dunn
On behalf of:
Sooke Youth Show Choir

DISTRICT OF SOOKE - COMMUNITY GRANT PROGRAM

FINAL REPORT

If insufficient space to complete sections of this application, supplemental pages will be accepted if they are photocopy ready.

Name of Organization: Sooke Youth Show Choir

Address of Organization: [REDACTED]

Sooke BC V9Z 0N4

Phone: [REDACTED] Fax: _____

E-mail: sookeyouthshowchoir@gmail.com

Contact Person: Keli Dunn

Grant eligibility area:

- ☐ Sports and recreation
- ☒ Fine Arts and culture
- ☐ Heritage
- ☐ Public safety and community welfare
- ☐ Community beautification
- ☐ Environmental

Community project, program, service, activity and/or event evaluation: _____

Grant funds from the District of Sooke were used to
purchase electronic equipment for Sooke Youth Show
Choir's 2015/2016 Season.

Attendance figures (where applicable): Our program included two feature productions - one in December 2015 and the other in June 2016.
A combined total of more than 600 people attended the productions.

Number of volunteers and/or participants: 48 children participated in the program and 52 volunteers performed the various tasks essential to running the program including two productions.

Evaluation on impact on the community: Through our program we were able to give 48 children the opportunity to engage with the the community which had a positive impact on their emotional, social and intellectual development. We were also able to collaborate with other individuals in the local arts community and to provide 8 local high-school students with the work experience credits they need for their graduation requirements.
Lastly, we were able to provide many young families in the community with an an affordable opportunity to enjoy the experience of a live musical production that was suitable for all ages.

Attachments:

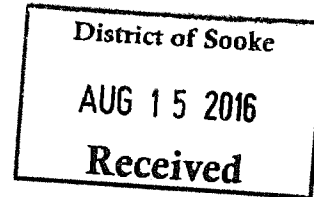
- a. Print material acknowledging the financial support of the District of Sooke (including but limited to newspaper articles, ads, press releases, social media, programs, etc.) ;
- b. Financial statement of actual revenue and expenses for the project (Appendix III Financial Statement

COMMUNITY GRANT PROGRAM - Financial Statement

Period Covered: July 01, 2015 - June 30, 2016

Organization Name: Sooke Youth Show Choir

Revenues	Actual Results
<i>Grants:</i>	\$
(list funder) District of Sooke	\$ 2,982.56
(list funder) Sooke Community Arts Council	\$ 250.00
(list funder) Rotary Club of Sooke	\$ 400.00
Misc. Donations	\$ 830.50
<i>Admissions / fees:</i>	\$
Memberships & Fees	\$ 6,063.53
Ticket Sales	\$ 3,942.00
<i>Other:</i>	\$
Fundraising	\$ 3,615.15
Total Revenues	\$ 17,083.74
Expenses	
Venue Rental	\$ 3,974.94
Materials & Supplies	\$ 1,217.49
Sound Equipment - Purchased	\$ 3,037.30
Insurance	\$ 1,414.00
Contract & Professional Services	\$ 7,110.00
Advertising & Printing	\$ 1,471.45
Equipment Rented	\$ 294.06
Permits/Licences/Fees	\$ 434.07
Office Supplies/Postage/Misc.	\$ 1,202.57
Total Expenses	\$ 20,155.88
Net Income	\$ (2,072.14)



Sooke, BC V9Z 0Y3
Aug. 11th, 2016

Mayor and Council
District of Sooke
2205 Otter Point Rd
Sooke, BC V9Z 1J2

Mayor and Members of Council:

In the August 10th, 2016 Sooke news mirror there was concern expressed about speeding vehicles in The Sunriver subdivision (Speeding drivers creating havoc in Sunriver area). Sunriver Way was the location cited.

Having lived in Sunriver since 2008, I'd submit that the worse location for speeding, by far, is Phillips Road , between the bridge over De Mamiel Creek and the turnoff at Willowpark Way. The posted speed limit on both Sunriver Way and this stretch of Phillips Road is 40 km/hr.

Given the implications for emergency vehicles, I'd agree that speed bumps on either location aren't practical. Flashing speed indicators, as mentioned , would help, particularly if combined with rumble strips in several locations on these roads.

By way of preparing a compromised but effective solution to dangerous driving behaviour in Sunriver, I hope you'll consider lighted speed indicators and rumble strips.

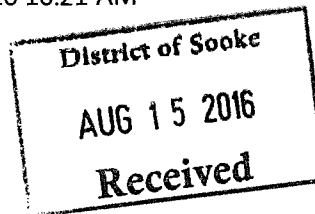
Brian Nimeroski

cc: 5400-01

Original to File No. 0720-01	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	<input checked="" type="checkbox"/> Nava
Council <input type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input type="checkbox"/>	
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	<input checked="" type="checkbox"/> Rob
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

Constance MacDonald

From: linda Valentine [REDACTED]
Sent: Monday, August 15, 2016 10:21 AM
To: Info
Subject: Art in Park thank you!



Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	Nana <input checked="" type="checkbox"/>
Council <input type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input type="checkbox"/>	Teresa <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

Thank you for participation!
Please pass this along to the crew at City Hall.

The Art in the Park event held last weekend was a fantastic day! The "Live Paint In" portion of the day was a bee hive of activity!

Linda Gordon, with the help of Linda Abraham-Green, Robert Pope, Marylyn Montag and John Pryce guided 24 people through painting a masterpiece.

Local participants included Sooke District Councillor Brenda Parkinson and District worker Jan Stope. Linda Bristol and a Japanese exchange student also tried their hand at painting.

A big thank you to all that made Art in the Park possible, the Sooke Community Arts Council for sponsoring the day and everyone that came out to partake in the festivities.

The next SCAC sponsored event is Beach Art

Sat. Sept 3 at Whiffen Spit Park. Details <http://sookecommunityarts.com/events/>
(www.SookeCommunityArts.com)

Regards,

Linda Gordon - Valentine
[REDACTED]

Sent by Linda's mobile phone

Constance MacDonald

District of Sooke

AUG 17 2016

Received

From: Maja Tait
Sent: Tuesday, August 16, 2016 2:39 PM
To: Info
Subject: FW: Office of the Seniors Advocate - Letter to all Mayors and Councils in BC re: Senior Pedestrians
Attachments: 302679 Mayors and Councils in BC - Senior Pedestrians - July 15, 2016.pdf

Council Reader File please
Thanks.

From: Blandford, Sue J HLTH:EX [mailto:Sue.Blandford@gov.bc.ca] **On Behalf Of** Seniors Advocate HLTH:EX
Sent: Monday, July 18, 2016 12:08 PM
To: 'mayor@abbotsford.ca' <mayor@abbotsford.ca>; 'mayor@burnaby.ca' <mayor@burnaby.ca>; 'mayor.adams@campbellriver.ca' <mayor.adams@campbellriver.ca>; 'mayor@castlegar.ca' <mayor@castlegar.ca>; 'ryan.windsor@csaanich.ca' <ryan.windsor@csaanich.ca>; 'gaetz@chilliwack.com' <gaetz@chilliwack.com>; 'jgarlick@coldstream.ca' <jgarlick@coldstream.ca>; 'mayor@colwood.ca' <mayor@colwood.ca>; 'pives@comox.ca' <pives@comox.ca>; 'rstewart@coquitlam.ca' <rstewart@coquitlam.ca>; 'ljangula@courtenay.ca' <ljangula@courtenay.ca>; 'Lee.Pratt@cranbrook.ca' <Lee.Pratt@cranbrook.ca>; 'mayorbumstead@dawsoncreek.ca' <mayorbumstead@dawsoncreek.ca>; 'mayor@delta.ca' <mayor@delta.ca>; 'barbara.desjardins@esquimalt.ca' <barbara.desjardins@esquimalt.ca>; 'lackerman@fortstjohn.ca' <lackerman@fortstjohn.ca>; 'wvicktor@hope.ca' <wvicktor@hope.ca>; 'mayor@kamloops.ca' <mayor@kamloops.ca>; 'cbasran@kelowna.ca' <cbasran@kelowna.ca>; 'Mayor@kimberley.ca' <Mayor@kimberley.ca>; XT:Kitimat, District ENV:IN <districtofkitimat@kitimat.ca>; 'astone@ladysmith.ca' <astone@ladysmith.ca>; 'baker@lakecountry.bc.ca' <baker@lakecountry.bc.ca>; XT:Langford, City ENV:IN <lkaercher@cityoflangford.ca>; 'tschaffer@langleycity.ca' <tschaffer@langleycity.ca>; 'jfroese@tol.ca' <jfroese@tol.ca>; 'nread@mapleridge.ca' <nread@mapleridge.ca>; 'nread@mapleridge.ca' <nread@mapleridge.ca>; 'rhawes@mission.ca' <rhawes@mission.ca>; 'bill.mckay@nanaimo.ca' <bill.mckay@nanaimo.ca>; 'dkozak@nelson.ca' <dkozak@nelson.ca>; 'jcote@newwestcity.ca' <jcote@newwestcity.ca>; 'mayor@northcowichan.ca' <mayor@northcowichan.ca>; 'AFinall@northsaanich.ca' <AFinall@northsaanich.ca>; 'dmussatto@cnv.org' <dmussatto@cnv.org>; 'rwalton@dnv.org' <rwalton@dnv.org>; 'oakbaymayor@oakbay.ca' <oakbaymayor@oakbay.ca>; 'mayor@parksville.ca' <mayor@parksville.ca>; 'andrew.jakubeit@penticton.ca' <andrew.jakubeit@penticton.ca>; 'jbecker@pittmeadows.bc.ca' <jbecker@pittmeadows.bc.ca>; 'mike_ruttan@portalberni.ca' <mike_ruttan@portalberni.ca>; 'mooreg@portcoquitlam.ca' <mooreg@portcoquitlam.ca>; 'mclay@portmoody.ca' <mclay@portmoody.ca>; 'dformosa@cdpr.bc.ca' <dformosa@cdpr.bc.ca>; 'mayor@princegeorge.ca' <mayor@princegeorge.ca>; 'mayor@princerupert.ca' <mayor@princerupert.ca>; 'mayor@qualicumbeach.com' <mayor@qualicumbeach.com>; 'bsimpson@quesnel.ca' <bsimpson@quesnel.ca>; 'mmckee@revelstoke.ca' <mmckee@revelstoke.ca>; 'mayorandcouncillors@richmond.ca' <mayorandcouncillors@richmond.ca>; 'mayor@saanich.ca' <mayor@saanich.ca>; 'ncooper@salmonarm.ca' <ncooper@salmonarm.ca>; 'milne@sechelt.ca' <milne@sechelt.ca>; 'mayor@sidney.ca' <mayor@sidney.ca>; XT:Bachrach, Taylor FLNR:IN <mayor@smithers.ca>; Maja Tait <mtait@sooke.ca>; 'mayor@spallumcheentwp.bc.ca' <mayor@spallumcheentwp.bc.ca>; 'pheintzman@squamish.ca' <pheintzman@squamish.ca>; 'stewartmayor@gmail.com' <stewartmayor@gmail.com>; 'mayor@summerland.ca' <mayor@summerland.ca>; 'mayor@surrey.ca' <mayor@surrey.ca>; 'cleclerc@terrace.ca' <cleclerc@terrace.ca>; 'mmartin@trail.ca' <mmartin@trail.ca>; 'gregor.robertson@vancouver.ca' <gregor.robertson@vancouver.ca>; 'jtownsend@valemount.ca' <jtownsend@valemount.ca>; 'mayor@vernon.ca' <mayor@vernon.ca>; 'mayor@victoria.ca' <mayor@victoria.ca>; 'mayorscreech@viewroyal.ca' <mayorscreech@viewroyal.ca>; 'rsharpe@netbistro.com' <rsharpe@netbistro.com>; 'msmith@westvancouver.ca' <msmith@westvancouver.ca>; 'nwillhelm-morden@whistler.ca' <nwillhelm-morden@whistler.ca>; 'wbaldwin@whiterockcity.ca' <wbaldwin@whiterockcity.ca>; 'mayor@williamslake.ca' <mayor@williamslake.ca>
Subject: Office of the Seniors Advocate - Letter to all Mayors and Councils in BC re: Senior Pedestrians

On behalf of the Seniors Advocate please find attached a letter for your consideration re senior pedestrians.

Thank you.



OFFICE OF THE
SENIORS ADVOCATE

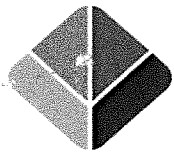
1st Floor, 1515 Blanshard Street
PO Box 9651 STN PROV GOVT
Victoria BC V8W 9P4

Toll Free: 1-877-952-3181

www.seniorsadvocatebc.ca

Original to File No. 0400-20	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input type="checkbox"/>	
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

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OFFICE OF THE
SENIORS ADVOCATE
BRITISH COLUMBIA

July 15, 2016

Ref: 302679
Sent by email only

To All Mayors and Councils in BC

Dear Mayor and Council,

As British Columbia's Seniors Advocate, I am writing to all municipal governments in BC asking for consideration of increased safety initiatives targeted at senior pedestrians, including the lowering of speed limits in appropriate areas.

My colleague Dr. Perry Kendall, Provincial Health Officer highlighted the vulnerability of senior pedestrians in his report, *Where Rubber Meets the Road: Reducing the Impact of Motor Vehicle Crashes on Health and Well-being in BC*. This report points out that there were 2,200 motor vehicle accidents involving at least one pedestrian in BC in 2013. These resulted in 2,300 injured pedestrians and 52 pedestrian fatalities.

Dr. Kendall's report further highlights the fatality rate for pedestrians aged 76 and up is more than twice the MVC fatality rate for pedestrians 66-75 and that overall, those over 76 had the highest rate of fatalities per 100,000 population. Dr. Kendall found that there were a number of contributing factors that cause these accidents, including pedestrian error or confusion (31%), distraction on the part of the driver or pedestrian (29.3%), alcohol (19%), driver failing to yield the right of way (9.5%), and speed (8.8%). The impact of these pedestrian accidents to the individual, their families and the system at large is obviously significant. In the case of seniors, injury is much more likely to lead to a permanent decrease in overall function.

As the Office of the Seniors Advocate continues to monitor transportation issues relating to seniors, I would like to personally encourage you to consider pedestrian-focused enhancements in your communities that help ensure the safety of older citizens is a priority and these enhancements include: mechanisms to decrease crossing distances, increasing crossing times, improving pedestrian lighting, and modifying roadways, especially intersections, where most pedestrian accidents occur.

Appropriate speed limits must also be a priority, particularly in areas that have a high number of pedestrians. Research shows that pedestrians have a 10% risk of dying when hit at 30 kilometres per hour, but an 80% risk of dying when hit at 50 kilometres per hour.

The continued education of both drivers and pedestrians is something I will continue to encourage. Age-friendly initiatives should continue to focus on as much safe pedestrian access as possible, ultimately improving the overall health and well-being of our elderly population.

I look forward to your continued collaboration on this most important issue.

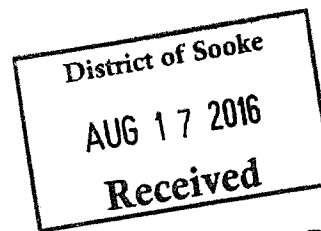
Sincerely,

Isobel Mackenzie
Seniors Advocate

pc: Dr Perry Kendall
Honourable Terry Lake
Stephen Brown



Canadian Cancer Society
Société canadienne du cancer



August 12, 2016

Her Worship, Mayor Tait of Sooke
2205 Otter Point Road
Sooke, BC V9Z 1J2

Original to File No. 0230-01	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	NASA
Council <input type="checkbox"/>	Council
CAO <input type="checkbox"/>	Teresa
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

Dear Mayor Tait and Sooke Council,

On behalf of the Canadian Cancer Society, BC and Yukon, we are writing to invite the District of Sooke to endorse the Society's recommendation that the BC government expand the scope of BC's *Tobacco and Vapour Products Control Act* to prohibit use in outdoor public places province-wide. We recommend that the province prohibit smoking and vaping at patios, parks, playgrounds and beaches, and include guidelines for post-secondary campuses.

We know that many BC municipalities are in favour of amendments to provincial tobacco legislation, as evidenced by the 68 communities, such as yours, currently sheltered with municipal or regional district tobacco bylaws, along with Resolution B92, endorsed by UBCM in 2012. Presently, a report is underway to evaluate the successes, issues and costs associated with BC's tobacco bylaws.

Outside of your community's boundaries, more than 1 million British Columbians in 125 communities do not have bylaws that prohibit smoking in outdoor public places, and for those communities with bylaws, the level of protection varies. This patchwork contributes to tobacco-related health inequities; across the province, smoking rates in the various health service delivery areas vary from a low of 8.9% to a high of 33.6%. This exposure differential contributes to both health inequities and a larger provincial economic burden. In BC, the annual economic burden attributed to tobacco is \$2 billion.

In addition to protecting citizens from second-hand smoke exposure, smoke and vape-free outdoor places support people who want to quit smoking and provide positive role modeling for children and youth. A comprehensive provincial policy would help change social norms about tobacco use and provide equitable protection from second-hand smoke and vapour. Effective tobacco control measures save lives, financial resources and are vital to protecting the integrity of BC's healthcare system.

The Society believes that preventing half of all cancers is within our grasp and together we can support the vision to stop cancer before it starts. We appreciate your commitment to your community's health, and ask that you send us your endorsement (found on the back side of this letter) to protect the health of all British Columbians by October 31, 2016.

Sincerely,

Megan Klitch
Tobacco Lead
Canadian Cancer Society, BC and Yukon

Jenny Byford
Advocacy Lead
Canadian Cancer Society, BC and Yukon



Canadian Cancer Society
Société canadienne du cancer

Endorsement of Smoke and Vape-free Outdoor Public Places in BC

Smoke and vape-free outdoor public places legislation would prohibit smoking and vaping in BC's outdoor public places, including restaurant and bar patios, playgrounds, parks and beaches, with ministry guidelines legislated for post-secondary campuses. "Smoking" would include burning a cigarette or cigar, or burning any substance using a pipe, hookah pipe, lighted smoking device or electronic smoking device, with some exemptions for the ceremonial use of tobacco in relation to traditional aboriginal cultural activities.

- ☐ Our community endorses a requirement in British Columbia for smoke and vape-free outdoor public places, as outlined above.

Or

- ☐ Our community endorses a requirement in British Columbia for smoke and vape-free outdoor public places, as outlined above, but with the following modifications (please list):

Name of Community: _____

Name of Mayor (or representative): _____

Title: _____

Signature: _____

Date: _____

Name, phone and email for community contact: _____

The names of communities that endorse this policy will be shared with the provincial government and may be used in communications with stakeholders and mass communications. Endorsement letters will be received by Megan Klitch, Tobacco Lead, Canadian Cancer Society, BC and Yukon Division, until October 31, 2016 via fax, email or mail.



PREVENT CANCER THROUGH HEALTHY PUBLIC POLICY

Key Facts

- Tobacco is a major health issue that needs the attention of political leaders.
- Almost 70 BC communities and three-quarters of BC's population are sheltered from tobacco modeling and exposure in outdoor public places. More than one million British Columbians remain unprotected.
- The Union of BC Municipalities supports smoke-free outdoor public places.

Rationale for outdoor smoke and vape-free policy

Protection from second-hand smoke

Secondhand smoke is extremely toxic. Studies of particulate matter have shown that in an outdoor setting, second-hand smoke can be as concentrated as in an indoor setting. Children experience greater impacts from second-hand smoke due to their developing immune and respiratory systems. Every year, more than 800 Canadians who don't smoke die from second-hand smoke exposure.

Increase motivation to quit smoking

People who smoke tend to respond to restrictions by cutting back or quitting. The majority (85.7%) of British Columbians do not smoke. Of the minority who do smoke, two-thirds want to quit and are looking for tools to help them. Several studies have shown that when smoking bans have been implemented, smokers have chosen to quit or cut back and that smoke-free patio regulations may help former smokers avoid relapse.

Equitable access to clean air for all British Columbians

To date, 68 communities in BC are sheltered by tobacco bylaws with stronger protections than BC's *Tobacco Control Act*. Approximately three quarters of these communities fall within the Lower Mainland and Southern Vancouver Island. Outside of these boundaries, more than 1 million British Columbians in 125 communities, many of which are rural and remote, remain unprotected from tobacco related exposure and role-modelling.

Recommended bylaws prohibit smoking and vaping:

- on restaurant and bar patios
- on city-managed properties: parks, playgrounds, trails, plazas, beaches, playing fields, recreation facilities and venues
- within a buffer zone of 7.5 metres of the above mentioned, as well as the doors, windows and air intakes of public buildings



Positive role modelling

Tobacco use is started and established primarily during adolescence. Since most smokers start before the age of 18, it is important to model healthy behaviours. Youth who do not see adults smoking or vaping will be less likely to view these as normal social behaviors and, thereby, are less likely to start themselves.

Consistency can improve compliance

With universal provincial policy and broad awareness measures, BC residents and tourists will be more aware of smoking restrictions. Research tells us that when people understand what tobacco restrictions are in place and why they have been implemented, they are more likely to comply, and are also more likely to speak up, encouraging others to comply. Evaluations have found that the fear of compliance issues exceeds the actual number of compliance issues that occur.

Canadian precedent

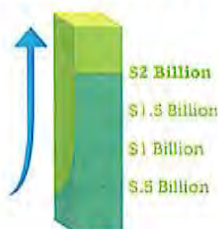
The majority of Canadian provinces and territories ban smoking on bar and restaurant patios and a growing number have recently expanded restrictions to other public outdoor places. Ontario, for example, banned smoking on restaurant/bar patios, playgrounds and sports fields, effective January 1, 2015. Smoking behaviour and exposure to secondhand smoke decreased within the first year of implementation at all affected venues, and compliance was perceived to be moderate to high with variations observed by the type of outdoor venue.

Public Support

A 2013 Angus Reid poll conducted on behalf of the Canadian Cancer Society revealed the following support for smoke-free places policy by British Columbians:

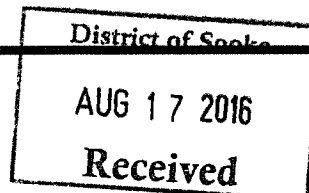
- **Bar and restaurant patios:** 66% of adults and 79% of youth
- **Children's playgrounds:** 91% of adults and 96% of youth
- **Parks and beaches:** 66% of adults and 80% of youth

Preventable risk factors such as **tobacco use and exposure**
cost **\$2 billion** per year in BC.



Constance MacDonald

From: Maja Tait
Sent: Tuesday, August 16, 2016 2:48 PM
To: Info
Subject: FW: Aug 3 Special Meeting Notice, questions re new appointment, questions re communicating on emergency events



CC: 1470-01

Council Reader File

From: Britt Santowski [mailto:publisher@sooke.pocketnews.ca]

Sent: Thursday, August 11, 2016 3:28 PM

To: Teresa Sullivan <tsullivan@sooke.ca>; Maja Tait <mtait@sooke.ca>; Gabryel Joseph <gjoseph@sooke.ca>; Info <info@sooke.ca>

Cc: Ebony Logins <elogins@sooke.ca>; Brenda Parkinson <bparkinson@sooke.ca>; Rick Kasper <rkasper@sooke.ca>; Bev Berger <bberger@sooke.ca>; Kevin Pearson <kpearson@sooke.ca>; Kerrie Reay <kreay@sooke.ca>

Subject: Re: Aug 3 Special Meeting Notice, questions re new appointment, questions re communicating on emergency events

Original to File No. 0400-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input checked="" type="checkbox"/>	Corporate Services <input checked="" type="checkbox"/>
Development Services <input checked="" type="checkbox"/>	Development Services <input checked="" type="checkbox"/>
Financial Services <input checked="" type="checkbox"/>	Financial Services <input checked="" type="checkbox"/>
Fire <input checked="" type="checkbox"/>	Fire <input checked="" type="checkbox"/>
Info <input checked="" type="checkbox"/>	Info <input checked="" type="checkbox"/>

Dear all,

As it appears these questions will not be answered, can they at the very least be entered into District Correspondence so that it's officially noted these questions were asked?

Britt Santowski
Publisher, Sooke PocketNews [REDACTED]
Winner of the People's Choice Chamber Excellence Award 2015

"Real News, No Paper"

*Support Sooke. Support local.
Nolite te bastardes carborundorum. Don't let the bastards grind you down.*

On August 5, 2016 at 12:12 PM Britt Santowski <publisher@sooke.pocketnews.ca> wrote:

Dear District of Sooke,

I'm wondering what notice was sent out regarding the Aug 3 special meeting. SPN did not receive notification (and you well know SPN would have been there to cover it), and I can't find print notice in the Mirror, though admittedly I didn't read it beforehand.

I see that the draft minutes have already been posted. Nicely done!

I have a few questions regard our incoming and outgoing fire chiefs (most of which could have been asked at Public Input section of the special meeting that I didn't know about):

1. Is Russ Cameron operational or administrative? Chief Sorensen was an operational Chief, meaning he was First-Responder certified, NFPA trained and current, and he was (anecdotaly) often first on the scene.
2. If the new chief is administrative, will the operational gap be covered by the (recently reduced) overtime budget?
3. What exactly does rescinding Chief Sorensen's appointment (from the draft minutes) mean? Is it just a formal conclusion of his employment, moving into retirement?
4. When is Sorensen's official retirement date?
5. In awarding Sorensen a Key to the District (great idea), will a formal announcement distributed to all media outlets in Sooke?
6. What is Russ Cameron's pay? Or, do I have to FOI the interim contract?

Another related question: Will the new/interim chief continue to communicate immediate events? The reason I ask is because

- (a) we have the tools (actual social media) to do that,
- (b) communicating immediacy allows travelers/commuters to plan for an alternative route thereby avoiding the situation altogether, and
- (c) when alternative routes are taken by travelers, those attending to the emergency have fewer extraneous issues to deal with.

As you know, SPN posts emergency incidences that affect the safety or commuting needs of our readership. It reflects well on the District when these events are communicated in a timely manner to our shared priority, the residents and business owners of Sooke.

Sincerely

Britt Santowski
Publisher, Sooke PocketNews [REDACTED]
Winner of the People's Choice Chamber Excellence Award 2015

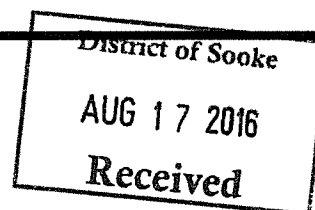
"Real News, No Paper"

Support Sooke. Support local.

Nolite te bastardes carborundorum. Don't let the bastards grind you down.

Constance MacDonald

From: Maja Tait
Sent: Tuesday, August 16, 2016 2:46 PM
To: Info
Subject: FW: Proclamation for KidSport Week
Attachments: To Mayor and Council - Request - Patti Hunter KidSport Victoria.docx; KidSport Week 2016 - Proclamation - Kamloops.pdf; August 2016 Kidsport Victoria Fact Sheet.pdf



Council Reader File

From: Patti Hunter [mailto:phunter@kidsportvictoria.ca]
Sent: Thursday, August 11, 2016 3:11 PM
To: jennifer.Downie@saanich.ca; lsutherland@colwood.ca; lmaxwell@victoria.ca; smartin@cityoflangford.ca; Deborah Liske (deborah.liske@esquimalt.ca) <deborah.liske@esquimalt.ca>; Cindy Denomme (cdenomme@oakbay.ca) <cdenomme@oakbay.ca>; pkully@sidney.ca; Maja Tait <mtait@sooke.ca>; mayorandcouncil@metchosin.ca; municipalhall@csaanich.ca; lcondon@highlands.ca
Cc: Jill Shaw <jillshaw@kidsportvictoria.ca>; Thea Culley (thea.culley@sportbc.com) <thea.culley@sportbc.com>
Subject: Proclamation for KidSport Week

Dear Greater Victoria Municipalities:

I am writing to request that your Mayor and Council pass a proclamation for KidSport BC Week in September. I've attached our letter of request and a sample proclamation from Kamloops.

Many thanks for this show of support. Since June 2002, KidSport Greater Victoria has funded over 8936 kids who live in poverty with \$1,924,385 which was raised locally and given out locally. If you have any questions would you please contact me?

Kind regards, Patti Hunter

Patti Hunter, General Manager
KidSport Greater Victoria
Box 345, 185-911 Yates Street
Victoria, BC V8V 4Y9
phunter@kidsportvictoria.ca
www.kidsportvictoria.ca
250-380-1518 (office)
250-361-6678 (cell)

Original to File No. 0630-01	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	Naja
Council <input type="checkbox"/>	Council
CAO <input type="checkbox"/>	Teresa
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	



So **ALL** Kids Can Play!

Stay connected with KidSport! Please join us as we share big news, great stories and exciting projects and events:
[@KidSportVic](https://www.facebook.com/kidsportvictoria); www.facebook.com/kidsportvictoria



To Mayor and Council,

On behalf of KidSport BC and with our local KidSport chapter KidSport Greater Victoria, we are seeking your support for a province wide initiative called KidSport Week from September 10th to 17th 2016.

KidSport began in BC in 1993 as the charitable arm of Sport BC and was created to remove the financial barriers that prevent some children from playing organized sport. Through the provision of grants to assist with sport registration fees, over 8,100 children played a season of sport in 2015 thanks to over \$1.8 million in KidSport grants. KidSport has grown from its humble beginnings here in BC to be a truly national cause with 11 provincial/territorial chapters and over 180 community chapters across the country.

With the incredible passion of our volunteer community chapters and the generous support of our partners like the Province of British Columbia, KidSport is able to meet the ever increasing demand for assistance from families across the province. We are holding this first ever KidSport week to raise the profile of KidSport and to help our committed volunteer chapters to seek new donors and supporters. There will be a variety of local and provincial initiatives undertaken during the week across British Columbia and it is our hope that you will join the KidSport "team" by supporting your local chapter.

Since June 2002, **KidSport Greater Victoria** has funded **8936 children with \$1,924,385** into 200 different community sport organizations. Increasingly we are funding children of immigrant families and those of First Nations.

We ask that you consider declaring the week of September 10th to 17th KidSport Week in your community and encourage your citizens to support the local KidSport chapter as they continue to make sure no child is left on the sidelines and that our tag line; **So ALL Kids Can Play**; becomes a reality.

Thank you for your consideration.

Warm regards,

Patti Hunter,
General Manager, KidSport Greater Victoria

Pete Quevillon,
Director KidSport B



Kamloops, British Columbia, Canada

A Proclamation

To all to whom these presents shall come - Greeting

WHEREAS KidSport provides sport registration grants annually to more than 7,400 kids who face financial barriers across British Columbia;

WHEREAS sport participation provides benefits beyond physical health to enhance social and academic performance and wellbeing, creates potential leadership and teamwork skills, and instills a sense of fair play;

WHEREAS KidSport helps remove financial barriers that prevent some children from experiencing the benefits of a season of sport by covering costs related to registration and equipment;

WHEREAS KidSport encourages and promotes partnerships and support at a local level between the local chapter and businesses, professional sport groups and organizations, and the community at large, by raising awareness and funds to support local kids; and

WHEREAS KidSport is a long-standing and integral part of the Kamloops community, aiming to annually help more than 200 children and youth ages 5-17 to improve their physical and social health through experiencing the joy of sport participation.

NOW KNOW YE THAT WE do by these presents proclaim and declare that September 10-17, 2016, inclusive, shall be known as

"KidSport Week"

in our City of Kamloops, in our Province of British Columbia, this 26th day of July, two thousand and sixteen.

A handwritten signature in black ink, appearing to read 'Peter Milobar', written over a horizontal line.

Peter Milobar
MAYOR, CITY OF KAMLOOPS



Greater Victoria



KidSport Greater Victoria is a local charitable non-profit organization whose goal is to ensure that kids from families facing financial barriers can participate in sport. Funds raised locally are spent locally and are given to assist with registration fees for a “season of sport”. Sport and physical activities provide opportunities for kids to learn teamwork, fair play, dedication and commitment. Kids learn how to set goals and work to achieve them, all while having fun as they acquire important lifelong social and fundamental movement skills. Kids increase their sense of self-confidence and live happier, healthier lifestyles now and later on in life. Current funding eligibility amounts and application form can be found on our website: www.kidsportvictoria.ca.

Victoria needs KidSport!

- 50,000 low income families live in the Capital Regional District Victoria
- One in five children are in low income families
- 30% of Canadian children aged 5 – 17 are overweight or obese

How does the money get raised?

- Community fund raising events choose KidSport as their charity of choice i.e. Victoria Marathon & Charity Pledge Program, “Thrifty Foods Kids Run”, Golf for Kids, KidSport Annual Golf tournament.
- Corporate supporters include Peninsula Co-op, WSI, Investors Group, CIBC Wood Gundy.
- Foundations i.e. Coast Capital Savings Community Fund, Telus Community Fund, R K Grant Family Foundation, Ryan O’Byrne Youth Sport Society, Calgary Foundation, Edmonton Community Foundation.
- Donations from individuals – every \$400 donation assists another child into seasons’ of sport.

How has KidSport helped?

- Between June 2002 and June 2016, KidSport Victoria has helped **8936 children** with **\$1,924,385** in sport registration grants to participate in soccer, hockey, karate, golf, swimming, volleyball, baseball, lacrosse, rugby, gymnastics, skating, diving, basketball, football & many more sports in the CRD.
- We also provide “Proud to Play Like a Girl” and “Play it Forward” grants for female youth athlete development.

How can I donate / get an income tax receipt or get involved in KidSport Greater Victoria?

- Make cheque payable to “**KidSport Canada- BC**” with “**KidSport Victoria**” noted in the memo line, and mail to: KidSport Victoria Box 345, 185-911 Yates Street, Victoria BC V8V 4Y9.
- For further details and information on donating online, volunteering or otherwise getting involved, please visit our website: www.kidsportvictoria.ca.

So **ALL** Kids
Can Play!

P.O. Box 345, 185-911 Yates Street,
Victoria, BC V8V 4Y9
Telephone: 250 380-1518
www.kidsportvictoria.ca

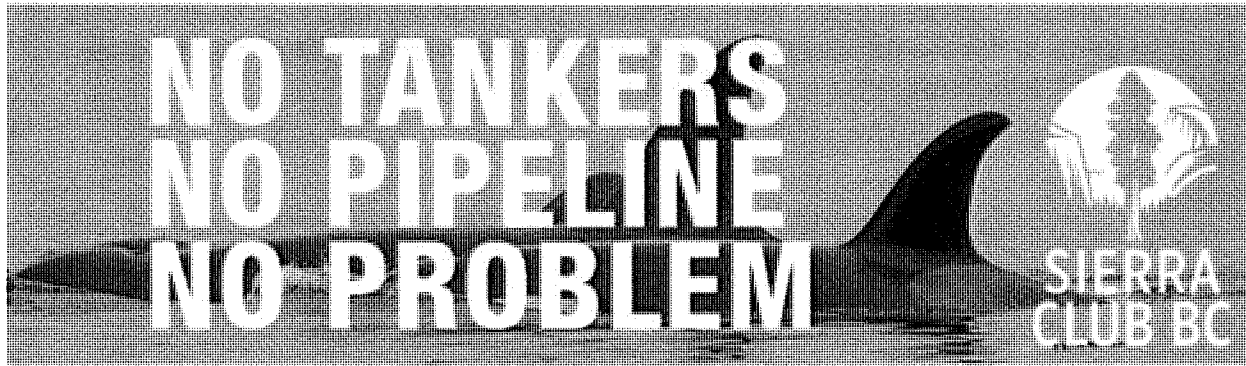
Constance MacDonald

From: Larissa Stendie <larissa@sierraclub.bc.ca>
Sent: Wednesday, August 17, 2016 3:05 PM
To: 'lchong@colwood.ca'; 'cdlay@colwood.ca'; 'mayor@colwood.ca'; 'glogan@colwood.ca'; 'rmartin@colwood.ca'; 'jnault@colwood.ca'; 'ttrace@colwood.ca'; 'mayor@victoria.ca'; 'malto@victoria.ca'; 'ccoleman@victoria.ca'; 'bisitt@victoria.ca'; 'jloveday@victoria.ca'; 'mlucas@victoria.ca'; 'pmadoff@victoria.ca'; 'gyoung@victoria.ca'; 'cthorton-joe@victoria.ca'; 'kwilliams@highlands.ca'; 'leslie.corvidconsulting@gmail.com'; 'ann@eco-sense.ca'; 'gord.baird@gmail.com'; 'burnska@shaw.ca'; 'marciemclean@shaw.ca'; 'karel@roessong.com'; 'mayor@sidney.ca'; 'ebremner@sidney.ca'; 'tchad@sidney.ca'; 'bfallot@sidney.ca'; 'mlougher-goodey@sidney.ca'; 'cmclennan@sidney.ca'; 'pwainwright@sidney.ca'; 'zebking@zebking.ca'; 'alicia.holman@csaanich.ca'; 'municipalhall@csaanich.ca'; 'Council@esquimalt.ca'; 'council@cityoflangford.ca'; 'mayorandcouncil@metchosin.ca'; 'admin@northsaanich.ca'; 'obcouncil@oakbay.ca'; 'council@saanich.ca'; Info; 'mayorandcouncil@viewroyal.ca'; 'diretorjdf@crd.bc.ca'; 'directorsgi@crd.bc.ca'; 'directorssi@crd.bc.ca'; 'Patrick Robins'; 'alecmcperson@shaw.ca'; 'bill.mckay@nanaimo.ca'; 'gordon.fuller@nanaimo.ca'; 'cfrater@islandstrust.bc.ca'; 'derek.masselink@telanet.org'

Subject: Invite: Aug 22 - Federal Kinder Morgan Local Governments Roundtable
Attachments: Kinder Morgan Victoria facts sheet FINAL.pdf; FTC_poster_Victoria.jpg

District of Sooke
AUG 17 2016
Received

Original to File No.	0390-01
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Anna
Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> Teresa
Corporate Services	<input checked="" type="checkbox"/> G. Babel
Development Services	<input checked="" type="checkbox"/> Ron
Financial Services	<input checked="" type="checkbox"/> Brent
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>



Dear Mayors, Councillors and Civic Staff,

The federal government has set up a 3-member panel to gather public and stakeholder input on the Kinder Morgan pipeline and tanker project. The panel's report will inform Cabinet's final decision on the project, which is expected in December.

As well as public town hall meetings, the panel is holding roundtables to hear from key sectors, including local governments:

VICTORIA - Marriott Inner Harbour Hotel, Pacific Ballroom

August 22:

1330-1530: Local government roundtable

August 23:

1530-1615: Peaceful creative action and speakers

1600-2030: public town hall

Meetings in other locations and for other sectors are also planned.

If you can come, we recommend that you email nrcan.ministerialpanel@nrcan.gc.ca with the location and time of the meeting you plan to attend. In other locations, people wishing to speak at the roundtables have also been welcomed to sign-in at the door, so please come down.

We would also like to invite you to join us on August 23 for a peaceful creative action we are planning for just before the public town hall at 3:30pm, and invite you or a representative to speak. **We are asking those opposed to come to the town hall wearing black** – let's make it clear to the panel how many of us are against this project.

We are so grateful that Victoria Mayor and Council have come out so strongly against this! Thank-you for your support! <https://www.facebook.com/FortheCoast/photos/gm.1087089954705346/1318035584881014/?type=3&theater>

Please let me know if you or someone else from your organization is able to attend, or if you would like to speak at the gathering before the town hall.

Please also feel free to forward this information to others who may be interested, or let me know of other people I should reach out to. I have also attached a facts sheet you are more than welcome to use or share.

If you can't attend a round-table (or even if you can), another way to make your voice heard is to add your name to this open letter to the Prime Minister, signed by citizens whose livelihood or lifestyle is dependent on BC's stunning and economically productive coast.

Read the letter here.

Sign the letter here.

I'd be happy to discuss further or answer any questions you might have.

Thank you.

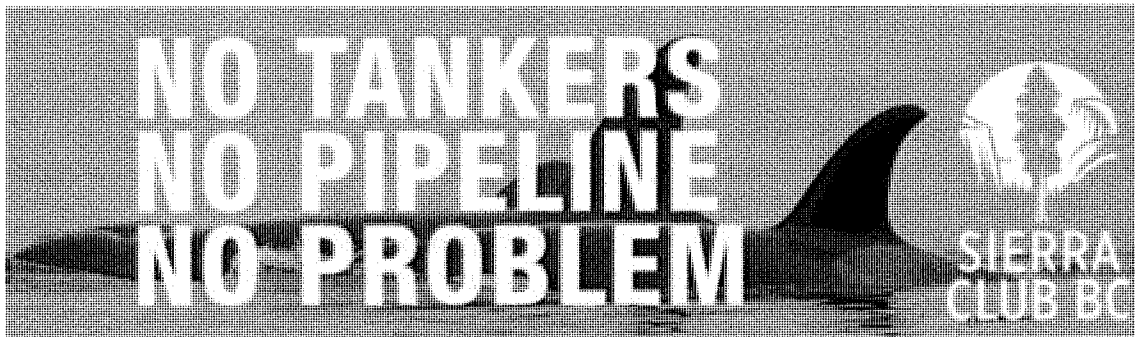
Larissa Stendie
Climate and Energy Campaigner



Cell: 250.891.8245
Office: 250.386.5255 ext.236
#301-2994 Douglas Street
Unceded Lekwungen Territory
Victoria, BC V8T 4N4

Inspiring generations to defend nature and confront climate change, so families, communities and the natural world can prosper together.

Connect with Sierra Club BC on [Facebook](#), [Twitter](#) or [YouTube](#). Or make a secure [donation](#) today.



HAVE YOUR SAY on Kinder Morgan: fact sheet

Victoria Town Hall - August 23, 3:30-8:30 pm

Marriot Inner Harbour Hotel - 728 Humboldt St

If you feel strongly about this proposal or have questions, please speak out! Our governments need to hear us!

Remember you have **less than 5 minutes** - be concise and respectful. Most importantly, **speak from your heart** about your own experiences and love of this place! If you are attending, **consider wearing BLACK** to show your opposition.

OIL SPILLS

- **Spills happen:** accidents happen, even with the best technology. Human error is inevitable and accounts for 80 per cent of spills. Since reporting began in 1961, more than 81 spills (=35,000 barrels) have happened on Trans Mountain's pipeline.
- **Destruction on our coasts:** an oil spill would put at risk salmon rivers, endangered killer whales, tourism opportunities, fishing jobs, the health of B.C. residents, and the beautiful beaches and rivers we love.
- **Risks to endangered killer whales:** tanker noise and oil spills are not compatible with protecting critical habitat for our endangered south resident killer whales.
- **Cleanup is impossible:** Canada doesn't have capacity to respond effectively to a major spill. There is no such thing as "world-class" spill response, as best case is a 10-15 per cent recovery rate – and that's conventional crude oil. *Diluted bitumen* - what Kinder Morgan is proposing to put in their pipeline and tankers - is even more impossible to clean up and poses an even greater threat by sinking and coating everything it contacts.
- **Remember the Exxon Valdez spill:** 27 years after the tanker oil spill that devastated large populations of whales, otters, fish, and seabirds in Prince William Sound, oil still persists and contaminates the shorelines. Herring stocks and other species are still recovering. Long term genetic damage from exposure to the crude oil may mean that some species never fully recover.
- **700% increase in tanker traffic:** this pipeline would result in 400 tankers a year in Burrard Inlet and the Salish Sea.
- **Even new technology fails:** the 2-year old Nexen pipeline spilled 31,000 barrels and the MV Marathassa ship spilled oil into English Bay in Vancouver on its first sailing.

CAN'T TRUST KINDER MORGAN

- **Using bad science:** Kinder Morgan's report on catastrophic oil spill costs was thrown out by the U.S. Environmental Protection Agency as faulty science.
- **Thinks oil spills are good business:** Kinder Morgan told the National Energy Board "Pipeline spills can have both positive and negative effects on local and regional economies, both in the short- and long-term."
- **Responsible for major spills:** Since purchasing the Trans Mountain pipeline in 2005, Kinder Morgan has been responsible for 4 major oil spills.
- **Huge record of safety violations:** In the U.S., Kinder Morgan is responsible for 1,848 violations since 1997, with nearly 500 from pipelines. Kinder Morgan also has a lengthy record of workplace safety violations in the U.S., including the death of 5 workers in an incident in California.
- **Vice-President denies climate change:** When asked about climate change, Kinder Morgan VP Hugh Harden stated, "I am not convinced either way about the science. I think there's strong arguments for and against."



SIERRA CLUB BC

#FOR THE
COAST

CLIMATE

- **Huge climate impacts:** building this pipeline would release 100 million tonnes of greenhouse gases into the atmosphere.
- **Not meeting climate targets:** this project is not compatible with meeting Canada's new climate commitments. In December 2015 Canada committed to keeping global warming to below 1.5 – 2 degrees of warming. We can't build pipelines and expect to hit that target.
- **It's not climate tested:** the pipeline's emissions assessment does not consider the full lifecycle of GHG emissions. The federal government must include a climate test in any assessment of proposed projects like the Kinder Morgan pipeline, a test that reviews both the upstream and downstream GHGs. Climate change knows no borders, and *we are all downstream*.
- **Climate change is already here:** climate impacts are already being felt in B.C. communities (wildfires, drought, shellfish jobs lost due to ocean acidification) - the time for action is now!

HEALTH

- **Toxic fumes from an oil spill:** a diluted bitumen spill would result in mass exposure to benzene, a toxic cancer-causing chemical. Six years ago a pipeline spilled between three and four million litres of diluted bitumen into the Kalamazoo River causing nearby residents headaches, coughs, nausea, dizziness and fatigue. Research done for Tsleil-Waututh Nation and City of Vancouver showed that a major spill in Vancouver could kill 500,000 people and make one million sick.

ECONOMICS

- **High cost of an oil spill:** Kinder Morgan's insurance is limited to only \$1.6 billion for a spill at sea but the clean-up costs would be at least \$9.4 billion, with remaining costs transferred to citizens and businesses. It is unclear how much, if any, insurance Kinder Morgan has to cover costs from a land spill.
- **Benefits go to Kinder Morgan:** British Columbia would see little financial gain from the project. Kinder Morgan and tar sands producers would collect most of the revenue while B.C. would receive less than 2 per cent.
- **GDP at risk:** \$9.7 billion in GDP is supported by our coastline. A spill from the Kinder Morgan pipeline threatens our economy.

FIRST NATIONS

- **First Nations haven't said yes:** this project can't move forward without the express consent of First Nations along the pipeline and tanker route. A number of First Nations in B.C. are firmly opposed to the project and there are currently 3 lawsuits in progress.

JOBS

- **Too few jobs:** Kinder Morgan's proposal creates only 50 permanent jobs, plus the possibility of toxic jobs in oil spill response that would put workers at risk. An oil spill risks over 100,000 sustainable jobs in tourism, film and TV, agriculture, and coastal industries.
- **Better opportunities in green jobs:** investing in green jobs will create more jobs than investing in fossil fuel industries. Redirecting fossil fuel subsidies to clean, renewable energy would create 6 -8 times more jobs!

SAYING YES TO SO MUCH MORE!

By saying no to Kinder Morgan, we are saying yes to a healthy coast where dinner can still be pulled from the ocean and humpback whales can continue their recovery. We are saying yes to a vibrant orca population, a thriving salmon industry, green-sustainable jobs in diverse sectors, and a clean, liveable climate.

For more information, please contact:

Larissa Stendie

Climate and Energy Campaigner

Sierra Club BC

250 891 8245

larissa@sierraclub.bc.ca

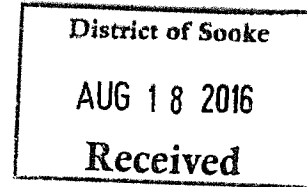


SIERRA CLUB BC

**#FOR THE
COAST**

Constance MacDonald

From: CELP MEM:EX <CELP@gov.bc.ca>
Sent: Thursday, August 18, 2016 10:21 AM
Subject: NEW Federal Energy Innovation Program



Good Morning

I am pleased to inform you, the Federal Government has just announced a new Energy Innovation Program: Clean Energy Innovation.

<https://www.nrcan.gc.ca/energy/science/programs-funding/18876>

Applicants are requested to complete and submit the information form. Upon submission of the information form, an Applicants' Guide and Proposal template will be sent to you via e-mail.

The Proposal template should then be completed and submitted by **23:59 EDT, October 31, 2016**. **No proposal submitted after that deadline will be accepted.** Natural Resources Canada recommends that proponents keep a record of the date and time their proposal was submitted as proof in case of any dispute.

Please note that Natural Resources Canada cannot guarantee the security of information sent via the form while it is in transit. Please refer to the Important Information for Natural Resources Canada's policy on treating confidential information it receives. Any personal information collected by Natural Resources Canada, whether in print or electronic format, is protected under the Privacy Act.

Cheers,

Leah Carroll

Program Coordinator
BC Ministry of Energy & Mines
Community Energy Leadership Program:
www.gov.bc.ca/communityenergyleadershipprogram

Original to File No. 0400-20	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Mary
Council	<input checked="" type="checkbox"/> Gabriel
CAO	<input checked="" type="checkbox"/> Teresa
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

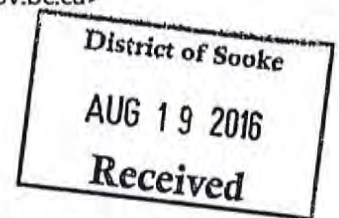
2016
**TOP
WORK UNIT
AWARD**



Where ideas work

Constance MacDonald

From: Climate Leadership Plan ENV:EX <climateleadershipplan@gov.bc.ca>
It: Friday, August 19, 2016 2:46 PM
Subject: Province of B.C. releases its Climate Leadership Plan



Good afternoon,

Today, the BC Provincial Government unveiled the first suite of new actions in its Climate Leadership Plan.

With 21 new actions that cross our industries, transportation network and communities, the plan is moving us closer to our 2050 carbon reduction goal while growing a clean economy. The plan will be updated over the course of the following year as work on the Pan-Canadian Framework on Clean Growth and Climate Change progresses.

You can learn more and read the Plan at: gov.bc.ca/ClimateLeadership. For the news release package, please go to: <https://news.gov.bc.ca/ministries/environment>.

The Climate Leadership Plan reflects recommendations made by the Climate Leadership Team as well as feedback received through two public engagements with stakeholders and citizens, and engagement with sector-specific groups. We greatly appreciate input from all those who contributed to development of the plan.

If you have questions, please email: climateleadershipplan@gov.bc.ca.

Best regards,

Susanna Laaksonen-Craig
Head, Climate Action Secretariat
Ministry of Environment
Government of British Columbia

Original to File No. 0400-20	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	



From: Waddell, Lisa <Lisa.Waddell@bchydro.com>
ent: Friday, August 19, 2016 4:17 PM
To: Info
Cc: Teresa Sullivan
Subject: BC Hydro - Beautification Fund

District of Sooke
AUG 19 2016
Received
 CC: 1855-01

Original to File No. 0400-20	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	<input checked="" type="checkbox"/> Maja
Council <input type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input type="checkbox"/>	<input checked="" type="checkbox"/> Teresa
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

August 19, 2016

Mayor Maja Tait
 District of Sooke

Dear Mayor Tait and Council:

Annually, BC Hydro budgets \$1 million to support municipal beautification projects. Municipalities wanting to place existing overhead distribution lines underground or to place decorative wraps on BC Hydro service kiosks are welcome to apply for funding.

Additional details regarding the Beautification Fund and application form can be found at the following website: www.bchydro.com/beautification

If you are considering a beautification project, an application form must be submitted by **October 1st, 2016** with a description of the project, a map showing the extent of the project and an explanation of the project's objectives. Proposals for Beautification Fund participation should be submitted electronically through: beautification@bchydro.com.

Once BC Hydro has reviewed the applications, each applicant will be asked to confirm intent to fund two-thirds of the project's estimated cost. This confirmation must be received by **November 15th, 2016**. Successful applicants will be notified by the end of January 2017. All accepted projects must begin within the fiscal year that they are approved and be completed within 12 months.

Sincerely,

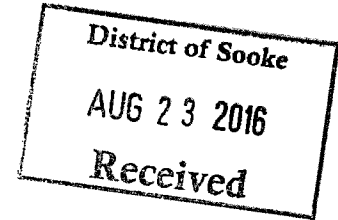
Ted Olynyk
 Community Relations Manager
 Vancouver Island-Sunshine Coast
 Phone: 250-755-7180
ted.olynyk@bchydro.com

CI-1 Correspondence for Information
Aug 23 - Sept 7, 2016

Date Received	Description
Aug 23, 2016	Email from Jim Zeeben – Tourism Victoria re: Request for letter of Support – IIHF World Juniors
Aug 26, 2016	Invitation from Lieutenant Governor of BC and The Cridge Centre for the Family re: invitation to the screening of “A Change in Mind” Reception
Aug 29, 2016	Email from Carol Walling re: 2 Critical Areas Where Crosswalks Are Needed
Aug 29, 2016	Invitation from Victoria Hospitals Foundation re: invitation to a gala in celebration of our hospitals
Aug 29, 2016	Email from Jo-Anne Landolt re: Requesting support for the ‘Light Up Purple for Mental Health’
Sept 2, 2016	Email from Barbara Desjardins – CRD re: Invitation to the 50 th Anniversary Celebration
Sept 6, 2016	Email from Barbara Desjardins – CRD re: Fall 2016 Forum of Councils
Sept 6, 2016	Email from Tracy Campbell – Our Place re: Save the Date – Thanksgiving at Our Place Society
Sept 6, 2016	Email from Liz Cookson – UBCM re: AVICC Member Update
Sept 6, 2016	Email from Jim Johnston re: Grant Rd
Sep 7, 2016	Letter of Appreciation: Harmony Project Sooke (Terry Cristall)

Constance MacDonald

From: Jim Zeeben <Jim.Zeeben@tourismvictoria.com>
Sent: Monday, August 22, 2016 4:49 PM
To: Info
Subject: Request for letter of support - IIHF World Juniors
Attachments: IIHF-world-jnrs-municipal-letters-Soo.pdf



August 22, 2016

Your Worship Maja Tait,
District of Sooke,

Tourism Victoria has been approached by Sport Hosting Vancouver and Hockey B.C. to participate in the bid process for the 2019 IIHF World Junior Hockey Championships (WJHC). This partnership would see a combined Victoria / Vancouver bid proposing the two cities as the official host venues for tournament games in 2019.

Through discussions with the local bid committee, Greater Victoria would host Team Canada for pre-tournament exhibition opportunities. Our region will also host one of the pools for round-robin games. The event is expected to start with preliminary games on Dec. 17, 2018, and run through to Jan. 6, 2019.

Statistics from the 2015 IIHF WJC held in Toronto and Montreal show the event attracted 58,800 spectators — more than half of which were visitors to the host communities. The event generated an estimated \$82.8 million in economic activity for the provinces of Ontario and Québec.

The tournament reaches more than half of Canadians aged 18-64, and has attracted as many as 20 million Canadian viewers on TSN and RDS, Hockey Canada's broadcast partners, when played on home ice.

In addition to the positive economic impact of hosting the championship, host communities and the country at large also benefit from the event's legacy plan, which puts proceeds back into supporting hockey from the grassroots to the elite level.

The off-season timing of this event combined with its prestige, strong demographics and substantive marketing reach make this a high priority opportunity for Greater Victoria.

To showcase our cooperation and collaboration as a region, Tourism Victoria is hoping to rally letters of support from all local municipalities within Greater Victoria.

We hope you will be able to contribute a letter from your municipality and show your support for this great opportunity.

Sincerely,

A handwritten signature in cursive script, appearing to read "Paul Nursey".

Paul Nursey,
President and CEO, Tourism Victoria

Original to File No. 0230-20	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Maja <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	Telesa <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

TEMPLATE (Please copy and paste on your letterhead and email back to CEO@TourismVictoria.com)

August 22, 2016

Letter of Support for 2019 IIHF World Jr. Hockey Championships

Att: Hockey Canada Site Selection Committee,

This letter confirms that Sooke is in support of efforts to host the 2019 IIHF World Jr. Hockey Championship to Vancouver and Victoria.

Greater Victoria is a proven hockey town, with a knowledgeable and energetic fan base that consistently and enthusiastically supports its junior hockey team. The region was named Kraft Hockeyville in 2015, and is home to five minor hockey organizations, a BCHL team and a storied Junior-B league as well as the WHL's Royals.

We have a history of successfully hosting major events, including the HSBC Canada Women's Sevens this spring, the Scotties Tournament of Hearts in 2009 and the Canadian Figure Skating Championships in 2011.

Greater Victoria is also home to the Canadian Rowing Team, the Pacific Institute for Sports Excellence and Canada's national rugby program. Elite athletics are part of our culture and having the world's best young hockey players would serve as an inspiration for a generation of Vancouver Island kids.

Victoria is also a world-class destination with accommodations, restaurants and attractions for every type of traveller regardless of their budget.

Sooke looks forward to opportunities generated by the 2019 IIHF World Jr. Hockey Championship. We are excited to help support and promote this event.

We agree with Tourism Victoria that international events, such as the IIHF World Jr. Hockey Championship, are integral to the vibrancy of Greater Victoria and ensure our destination is full of life year-round. We also believe continued investment in events such as these help support a vital aspect of our visitor economy. We look forward to working with Tourism Victoria, the IIHF and Hockey Canada on this festival.

Sooke is happy to voice its support for the IIHF World Jr. Hockey Championship.

Sincerely,

Maja Tait

Mayor of Sooke

JIM ZEEBEN | Manager, Corporate Communications and Public Affairs

TOURISM VICTORIA | Marketing our favourite destination

Suite 200 – 737 Yates Street | Victoria, BC | Canada V8W 1L6

t 250-414-6976 | c 778-677-8342 | f 250-361-9733

Jim.Zeeben@tourismvictoria.com | www.tourismvictoria.com | **DMAP Accredited**

Facebook | **Twitter** | **Youtube** | **Flickr** | **Blog** | **Sign up for the Membership Matters eNewsletter**

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TOURISM VICTORIA

Marketing our favourite destination

August 22, 2016

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District of Sooke,

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Sincerely,



Paul Nursey,
President and CEO, Tourism Victoria

TEMPLATE (Please copy and paste on your letterhead and email back to CEO@TourismVictoria.com)

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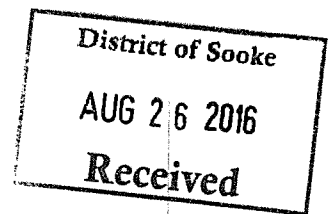
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Sooke is happy to voice its support for the IIHF World Jr. Hockey Championship.

Sincerely,

Maja Tait

Mayor of Sooke



The Honourable Judith Guichon

Lieutenant Governor of British Columbia

and

The Cridge Centre for the Family

request the pleasure of the company of

Mayor Maja Tait

at the screening of "A Change of Mind"

a documentary on the Societal Impact of Brain Injury

followed by a Reception

on Tuesday, November 15, 2016 at 7:00 p.m.

at Government House, 1401 Rockland Avenue, Victoria

RSVP by November 4, 2016

Dress: Business Attire

Tel: 250-387-2086 Email: ghrsyp@gov.bc.ca

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	<input checked="" type="checkbox"/> Maja
Council <input type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input type="checkbox"/>	<input checked="" type="checkbox"/> Teresa
Corporate Services <input type="checkbox"/>	<input type="checkbox"/>
Development Services <input type="checkbox"/>	<input type="checkbox"/>
Financial Services <input type="checkbox"/>	<input type="checkbox"/>
Fire <input type="checkbox"/>	<input type="checkbox"/>
Other <input type="checkbox"/>	<input type="checkbox"/>

Constance MacDonald

District of Sooke

AUG 29 2016

Received

From: Carol Walling [REDACTED]
Sent: Monday, August 29, 2016 2:59 PM
To: Info
Subject: 2 critical areas where Crosswalks are needed at Harbourview and Ludlow Rd.

Hi there

I'd like to advocate

for a flashing light cross walk at Harbourview and Sooke Road, and Ludlow and Sooke Rd .

This would help the children and teens and general public who ride the buses (school and city) , more safely cross to their homes. Also would support the business growth in those 2 areas as well as better connect the Goose to these critical residential areas.

There is quite a bit of growth and development in that corner on both sides of Sooke road and this would ensure we have more safe options to get across.

With our school district growing and Saseenos school taking the future overflow, plus talk of expanding their catchment, it is inevitable that there will be more youth in that area. It also encourages youth and adults to ride their bikes more to and from school.

A cross walk at the Shell station at the corner of Sooke and Ludlow would help control the speed of traffic through that area entering that sketchy Coopers Cove turn, and create more general safety awareness of this increased busy area.it would also prepare drivers for the possibility of that Goose Trail stop further up which is really unpredictably located for drivers not familiar with the area.

With several new businesses, new housing development up Ayum, and a bus stop, in and around that corner, there is definitely a need. Just looking at the businesses themselves that are housed around there, ie the Shell station, the New Sooke Brewery, the Veterinary Hospital, West Coast Adventure College , Stickleback and the Horse Riding Facility , there are many folks needing to cross at that point.

I've observed also that the traffic has increased so much there since I moved to that area 17 years ago , that many youth, and adults are even missing busses trying to safely cross there.

Again please consider both these crosswalks for safety and utility purposes .

Sooke and that stretch of Saseenos from Stickleback and Parklands is growing in leaps and bounds .

Added crosswalks will refine that area , make it safer ,and help better utilize the Goose as well .

Thanks ,
Carol Walling and family, Sooke taxpayer since 1997 :)

[REDACTED]
Sent from my iPad

cc: 5400-12

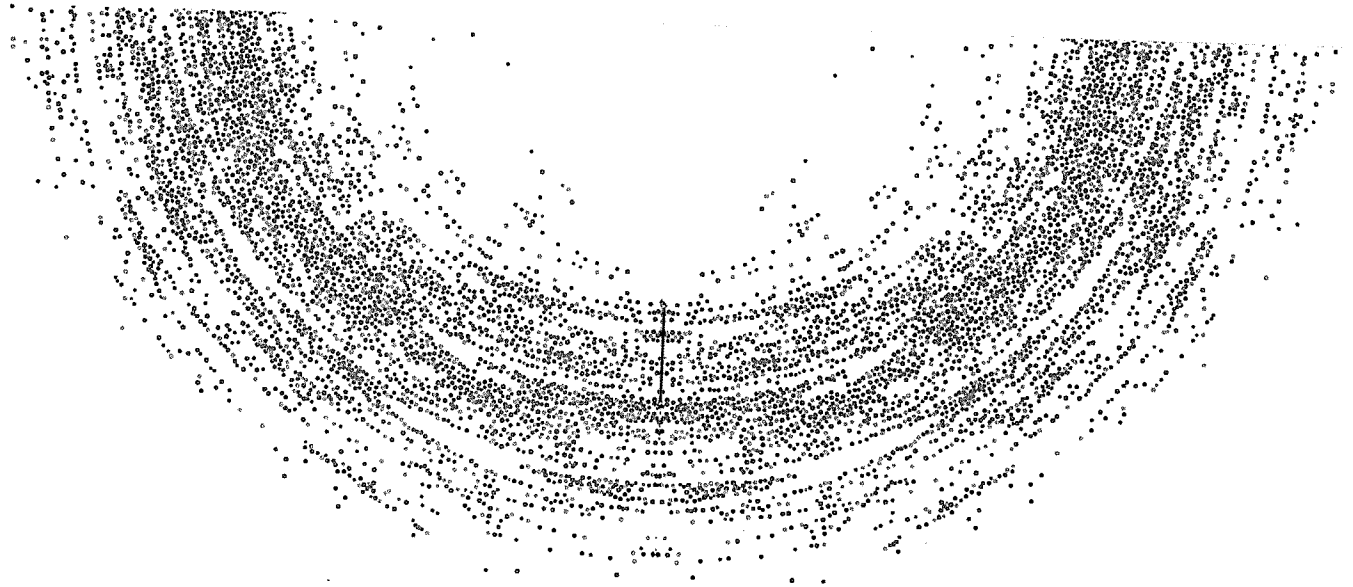
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For Action by:	Copy to:
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Council	<input checked="" type="checkbox"/> Corina
CAO	<input checked="" type="checkbox"/> Teresa
Corporate Services	<input type="checkbox"/>
Development Services	<input checked="" type="checkbox"/> Rob
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

District of Sooke

AUG 29 2016

Received

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	



VICTORIA HOSPITALS
FOUNDATION

Giving makes us all better

Visions

A GALA EVENING
IN CELEBRATION OF
OUR HOSPITALS

YOUR GALA EVENING
WILL INCLUDE

Cocktail reception

Four-course dinner prepared by
Executive Chef Morgan Wilson

Special entertainment

Spectacular live and silent auctions

Music, dancing, and more...

SATURDAY, NOVEMBER 19TH, 2016
THE FAIRMONT EMPRESS HOTEL

in Celebration
of our hospitals

TICKETS \$275 EACH

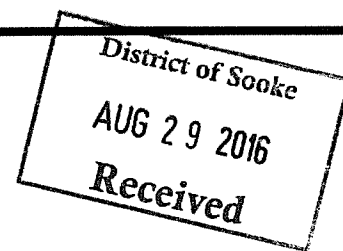
BUY OR RESERVE YOUR TICKETS:
WWW.VISIONSGALA.CA or 250.519.1750



VICTORIA HOSPITALS
FOUNDATION

Constance MacDonald

From: Jo-Anne Landolt [REDACTED]
Sent: Friday, August 26, 2016 7:45 PM
To: Jo-Anne Landolt
Subject: Light Up Purple for Mental Health
Attachments: LUP-2016 LETTER.doc; ATT00001.txt



Hello,

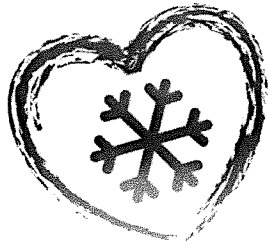
I am contacting you on behalf of Carol Todd mother of Amanda Todd in regards to Light Up the World Purple for Mental Health.

I have a special interest in this event as my niece Kimberly, Kimmy, Proctor was murdered in Victoria on March 18th 2010 by two of her peers. Since her death my family has been lobbying for youth treatment especially preventing escalation of violent behaviour. Carol and I have been very involved on both Federal and Provincial levels.

I look forward to hear from you and hope you can support this event to help raise awareness of this very important issue.

Jo-Anne Landolt nee Proctor

Original to File No. 0400-01	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	<input checked="" type="checkbox"/> Naya
Council <input type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input type="checkbox"/>	<input checked="" type="checkbox"/> Federal
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Financial Services <input type="checkbox"/>	
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Other <input type="checkbox"/>	



AMANDA TODD LEGACY

'THE DREAM OF HELPING KIDS'

amandatoddlegacy.org | info@amandatoddlegacy.org

The Amanda Todd Legacy Society would like to invite you to participate in the 4th Annual Light Up Purple campaign for World Mental Health Day (WMHDay) on October 10th, 2016. WMHDay was first celebrated in 1992 as an initiative of the World Federation for Mental Health.

We are pleased to see an increased awareness in mental illness by the growing involvement in Light Up Purple over the past three years. People, schools, businesses, organizations and landmarks from all around the world have joined together to show their support through illumination, proclamation, and wearing purple. This year we hope to expand our list of supporters and encourage all to participate in this event.

Amanda's lasting message is based on her 'Dream of Helping Kids'. Her story continues to be shared in many countries around the world with people of all ages. Awareness and understanding with respect to exactly what mental health is and how we can educate around it, is so very important.

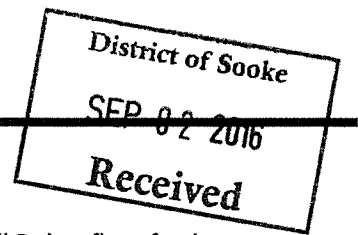
The You Tube video Amanda created depicts the struggles she felt after endless years of torment due to bullying, cyberbullying and exploitation. It has been viewed cumulatively over 47 million times and within it, she shares her thoughts - "I'm struggling to stay in the world, because everything just touches me so deeply. I'm not doing this for attention. I'm doing this to be an inspiration and to show that I can be strong. I did things to myself to make the pain go away, because I would rather hurt myself than someone else. Haters are haters but please don't hate, although I'm sure I'll get them. I hope I can show you guys that everyone has a story and everyone's future will be bright one day, you just gotta pull through. I'm still here aren't I?"

The world needs to stand together as one to MAKE A DIFFERENCE for our children now in the present and into the future. By educating and empowering all children and adults to speak up, reach out, and to not 'be a bystander'. We must advocate for change to avoid additional casualties. As caring communities of parents, youth, families, friends, classmates, co-workers and neighbours, we must STAND UNITED. Together we can show the entire world by lighting up purple that we say NO to bullying and the stigma of mental illness.

Please support the #lightuppurple campaign on October 10th by helping to #makeadifference by standing together to create awareness towards mental health and cyberbullying.

Carol Todd
Founder, Amanda Todd Legacy Society
www.amandatoddlegacy.org

Constance MacDonald



From: CRD Chair <crdchair@crd.bc.ca>
Sent: Thursday, September 01, 2016 4:00 PM
To: municipalhall@csaanich.ca; 'Council@esquimalt.ca'; council@cityoflangford.ca; mayorandcouncil@metchosin.ca; admin@northsaanich.ca; obccouncil@oakbay.ca; council@saanich.ca; Info; mayorandcouncil@viewroyal.ca
Cc: CorporateCommunications
Subject: Invitation - Capital Regional District 50th Anniversary Celebrations
Attachments: EventPoster.pdf

The Capital Regional District is celebrating its 50th anniversary, and we would like to formally invite you to our upcoming celebration event in Centennial Square. This event will showcase the collaboration that has built our region and highlight the core services that we provide to residents of the region.

What: The Capital Regional District 50th Anniversary Celebration
Where: Centennial Square
When: Friday, September 23, 2016, 12-2 pm

Please RSVP by Thursday, September 15 at 4 pm to corporatecommunications@crd.bc.ca.

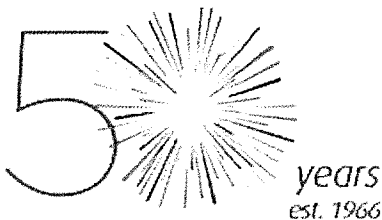
The formal portion of the event is from 12:15 – 12:45 pm and will include several speeches, the unveiling of commemorative pieces, including a CRD 50th anniversary plaque and the CRD 50th anniversary coffee table book, and an announcement of the Regional Quilt Project.

Food trucks, live music, interactive display booths and a special dance performance will also be part of this festive event.

We encourage you to promote the event – the event poster is attached and more details are available on our website: www.crd.bc.ca/anniversary

Please join us in celebrating 50 years of collaboration and regional co-operation. We look forward to celebrating with you!

Thank you,
Barbara Desjardins
Chair, Capital Regional District

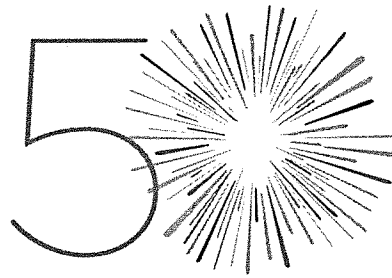


Original to File No. 0400-90	
For Action by:	Copy to:
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Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

This message is intended only for the use of the individual or entity named above, and may contain information that is privileged, confidential or exempt from disclosure under applicable law. If you are not the intended

The background of the entire page is a light gray with a pattern of numerous thin, dark gray lines radiating outwards from the center, creating a sunburst or starburst effect.

Celebrate



Years in the Capital Region!

What | The Capital Regional District's
50th Anniversary Celebration

Where | Centennial Square

When | Friday, September 23, 12 - 2 pm

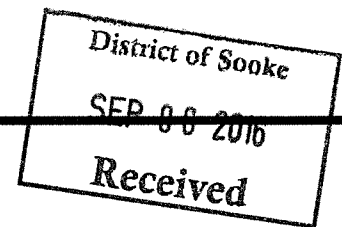
www.crd.bc.ca/anniversary

Live Music • Food Trucks • Prizes • Performances • All Ages



Making a difference...together

Constance MacDonald



From: CRD Chair <crdchair@crd.bc.ca>
Sent: Tuesday, September 06, 2016 11:43 AM
To: Alicia Holman; Andy MacKinnon; Ann Baird; Barbara Fallot; Beth Burton-Krahn; Bob L Thompson; Brenda Parkinson; Cam McLennan; Christopher R Graham; Dave Howe; directorjdf; Ebony Logins; Eric Wood Zhelka; Erin Bremner; Geoff Orr; Gord Baird; Gord Horth; Gordie Logan; Hazel Braithwaite; Heather Gartshore; Helen Koning; Ian Howat; Jack McClintock; Jack Thornburgh; Jason Johnson; Jason Nault; Jim Bowden; Karen Burns; Kerrie Reay; Kevin Pearson; Kim Anema; Kyara M Kahakauwila; Laurie Hurst; Leslie Anderson; Lilja Chong; Linda Adams; Lisa Urlacher; Lorraine Hilton; Maja Tait; Marcie McLean; Maureen Sawa; Mayor and Council - Central Saanich; Mayor and Council - Esquimalt; Mayor and Council - Langford; Mayor and Council - Metchosin; Mayor and Council - North Saanich; Mayor and Council - Oak Bay; Mayor and Council - Saanich; Info; Mayor and Council - View Royal; Meagan Brame; Michelle Kirby; Moralea Milne; Murray Weisenberger; Niall A Paltiel; Olga Liberchuk; Patrick Robins (patrick.robins@csaanich.ca); Paul Thorkelsson; Peter Wainwright; Randy Humble; Rob Buchan; Rob Martin; Ron Mattson; Susan Low; Tara Ney; Terry Trace; Tim Chad; Tim Morrison; Tom Croft; Wayne McIntyre (directorssi@crd.bc.ca); Zeb King
Cc: Diana Lokken; Kevin Lorette; Larisa Hutcheson; Robert Lapham; Ted Robbins; Rajat Sharma; Sonia Santarossa; Brent Reems; barb.desjardins@esquimalt.ca; Diane Knight (diane.knight@esquimalt.ca); Sue Hallatt; Erich Nahser-Ringer; Andy Orr; Monique Booth; Sophie Wood; Signe Bagh; Jeff Weightman
Subject: CRD Fall 2016 Food & Agriculture Forum of Councils - Save the Date

The Capital Regional District is inviting all municipal mayors, electoral area directors, councillors and other political representatives from the Capital Region to attend the **fall 2016 Forum of Councils**. Forum of Councils are designed to engage you in the discussion and development of key regional priorities.

The fall 2016 Forum will focus on Food and Agriculture and tour you through a number of farms. Participants can expect several stops showcasing challenges, successes and concerns for farmers, with discussions on prioritizing the recommendations from the draft Regional Food and Agriculture Strategy and determining the CRD's future role.

An RSVP is not required at this time. A formal invitation will follow in the coming weeks along with a detailed agenda.

Please make note in your calendar and plan to attend!

Draft Regional Food and Agriculture Strategy

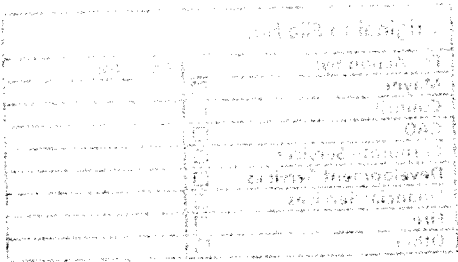
Date: Saturday, October 22, 2016
Time: Light breakfast - 7:45 am
Tours - 8:30 am - noon
Place: Breakfast & pick up - TBD
Tours - Saanich Peninsula

Original to File No. 0400-90	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor
Council <input checked="" type="checkbox"/>	Council
CAO <input checked="" type="checkbox"/>	TERESA
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

Sincerely,
Barbara Desjardins
Chair, Capital Regional District



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Constance MacDonald

District of Sooke

SEP 06 2016

Received

From: Tracy C <tracyc@ourplacesociety.com>
Sent: Tuesday, September 06, 2016 3:12 PM
To: Bev Berger; Brenda Parkinson; Ebony Logins; Kerrie Reay; Kevin Pearson; Info; Rick Kasper
Subject: Save The Date - Thanksgiving at Our Place Society - Wednesday, October 5th

Please join the Our Place Family for a very special Thanksgiving celebration on Wednesday, October 5, 2016.

We will be serving a traditional turkey meal with all the trimmings to all those we care for and we would love for you to join us.

We recognize how busy your schedules are, we would be most grateful for your participation if you could spare **at least an hour** of your time, sometime between 10:30am & 1:30pm on October 5th, you would help create an unforgettable Thanksgiving for over 1,000 of Greater Victoria's most vulnerable citizens.

Please note the 10:30am start time is to ensure we have servers ready for 11:00am when the meal begins.

Kindly RSVP as soon as possible to Tracy at TracyC@ourplacesociety.com or call 250-388-7112 ext. 259 with your availability.

We look forward to sharing this special holiday with you.

With heartfelt appreciation,

Don

Original to File No. 0020-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
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Fire <input type="checkbox"/>	Fire <input type="checkbox"/>
Other <input type="checkbox"/>	Other <input type="checkbox"/>



Tracy Campbell Community Relations
919 Pandora Avenue, Victoria, BC V8V 3P4
t: 250-388-7112 ext 259 f: 250-220-4026

Constance MacDonald

District of Sooke

SEP 06 2016

Received

From: Liz <avicc@ubcm.ca>
Sent: Tuesday, September 06, 2016 9:38 AM
To: Liz Cookson
Subject: AVICC Member Update - Review of Changes to the Fisheries Act and Public Engagement

The Regional District of Nanaimo has requested we distribute the following information about the review of the Fisheries Act to the AVICC membership.

Subject: Fisheries Act Review Update

As you are likely aware, on June 20, 2016, the Government of Canada launched a review of a number of environmental and regulatory processes. Included in this announcement was the Government's intention to undertake a review of the 2012 changes to the *Fisheries Act*. The Minister of Fisheries, Oceans and the Canadian Coast Guard has requested that the Parliamentary Standing Committee on Fisheries and Oceans undertake this review and solicit input from all Canadians regarding the changes made to the legislation in 2012.

The review process will include engagement with the public, DFO staff, Provincial and Territorial governments and Indigenous groups through online tools and direct meetings. Information related to the review can be found at the official website:

<https://www.canada.ca/en/services/environment/conservation/assessments/environmental-reviews/fish-habitat-protection.html>

A fundamental element of the review will involve participation of Canada's Indigenous groups and as such funding has been made available to support this participation in the review. The funding program, was released on August 23rd, 2016 and **will close on September 23rd, 2016**. Information regarding the funding program and the application process can be found at:

<https://www.canada.ca/en/services/environment/conservation/assessments/environmental-reviews/funding-support-indigenous.html>

Letters were sent to Indigenous groups outlining the review and the related funding program Aug 30 - Sep 2, 2016.

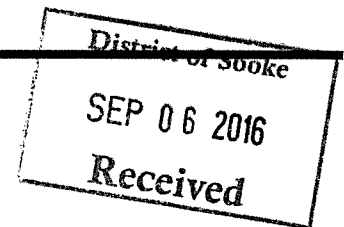
Association of Vancouver Island and Coastal Communities

525 Government Street
Victoria, BC, V8V 0A8
(250) 356-5122
avicc@ubcm.ca

Original to File No. 0390-20	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> LMA
Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> Teresa
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

Constance MacDonald

From: Jim Johnston [REDACTED]
Sent: Sunday, September 04, 2016 6:49 PM
To: Info
Subject: Plaining / Enigneering GRANT ROAD



Good Day,

Thanks for taking the time to read this, perhaps over a morning coffee. I guess this would be called a rant. I have lived in Sooke for 28 years and would be the first to agree we (Sooke) isn't over flowing with budget money. However, I have had to use Grant road everyday over those 28 years and it has more bends and humps in it then a dogs rear broken leg with multiple fractures. Upper Grant has a "huge" I mean huge blind spot that is very dangerous in both directions to both traffic and pedestrians; even when using the new sidewalk or not. (You can't even see people backing out from there driveways until almost on top of them.) So what does' Sooke do to correct this...We will just lower the speed limit. Yup...that worked really well just like the blind spot bend on Otter Point RD and Grant. I'm sure 90% of vehicles heading South still do 60 around that bend putting my life on the line daily. I shouldn't have to burn rubber just not to get hit! (Yes I know...I can go the other way to Sooke RD) but it's not really my point here. Anyways, it was nice to hear we were getting and now have a "new" sidewalk (if you want to call it that.) Well, once again I feel Sooke always takes any shortcut they can to save a dime. Like, why on earth could they "not" at least put a raised curb on this and paint it yellow. Some Residents I'm sure think that Sooke has done then a favour to park their personal cars on it. A matter of fact, this rant is because I seen a elderly man in a wheel chair pull out to go around a car parked on the sidewalk and almost got hit?? Of course it was right where the blind spot is which didn't help matters. The guy in the car swerved just missing the man almost only to hit a car coming the other direction. Wow.

Personally, I find it quite unsatisfactory and someone someday will get hurt or killed. It's just a matter of time. I just wish if Sooke has a plain and do something, do it right the first time. (It's only going to cost more later). The Mirror stated Grant Road sidewalk is "now completed"? Way to go Sooke, the pavement stopped around Winfield....must have run out of sidewalk budget on Grant RD.

OK I'm done and feel better 😊.....kind-of.

CC: 5400-09

Original to File No. 0220-01	
For Action by:	Copy to:
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Development Services	<input checked="" type="checkbox"/> KAD
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

September 4, 2016

Brent Blackhall, Director of Financial Services
District of Sooke
2205 Otter Point Road
Sooke, B.C. V9Z 1J2

Original to File No. 1850-20	
For Action by:	Copy to:
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Council <input type="checkbox"/>	Council <input checked="" type="checkbox"/> Cornhal
CAO <input type="checkbox"/>	CAO <input checked="" type="checkbox"/> Teresa
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	Financial Services <input checked="" type="checkbox"/> Brent
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

Dear Mr. Blackhall,

Thank you so much for your generous donation of \$7,000.00 to the Harmony Project Society of British Columbia. These funds are helping provide free music instruction to disadvantaged youth in the Sooke Region.

Thanks to the financial support of the District of Sooke, Harmony Project Sooke started in February 2016. Currently there are 24 students enrolled in the program. Students are enthusiastic about the program and, according to their parents, eager to attend classes.

For your information, your donation has been noted in newspaper articles and all other print media.

We would be honoured to have a representative from the District of Sooke observe a music class or attend one of our concerts. Please let me know if you would like me to arrange a visit. I can be reached at 250-642-7101.

Once again, thank you! You have made a real difference in the lives of the youth we serve.

Sincerely,

Terry Cristall, President
Harmony Project Society of BC