



MEETING MINUTES

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Committee:	Climate Change Action Committee				
Date:	June 21, 2019	Location:	Council Chambers	Call to Order Time:	1:00 p.m.

Attendees: (P=present, E=excused, A=absent)			
Councillor Tony St-Pierre, Chair	P	Diane Bernard	P
Adrienne Wass	P	Eric Nolan	E
Andrew Moore	P	Kyle Topelko	P
Catherine Keogan	P	Roland Alcock	P
Christina Schlattner	P	Susan Clarke	P
Staff:			
Laura Hooper, Head of Parks & Environmental Services	P	Patti Rear, Deputy Corporate Officer (Recorder)	P

1. Call to Order	Councillor St-Pierre acknowledged the traditional territory of the T'Sou-ke Nation
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2. Approval of the Agenda	Approved, with the addition of 'Grant Funding for Environmental Coordinator', as item 4.2	Moved	CS	Carried	CU
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3. Introduction of Chair and Members: <u>Councillor Tony St-Pierre, Chair</u>	<p>Councillor St-Pierre welcomed everyone to the Committee. He requested that each member introduce themselves and provide a brief comment on their background specific to Climate Change Action and their short, mid, and/or long-term goals.</p> <ul style="list-style-type: none"> Local farmer concerned about food security and sustainability; would like to see a call to action Councillor St-Pierre asked members to identify their immediate, short-term and long-term goals as members of the CCAC Climate Leadership Caucus member thus will be able to share information and resources with the group Relocated to Sooke as felt it is the best place geographically to be during a Climate Change crisis given its access to ocean resources, clean water, abundant agricultural land, forests, etc.
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<p><u>Catherine Keogan</u></p>	<ul style="list-style-type: none"> • Local farmer and writer who has conducted work with First Nations Trust • Immediate goal is to determine an inventory for carbon emissions, identify opportunities, risks & responsibilities, identify the allies and stakeholders in this action for climate change, the vulnerable players, and engage and educate the community • Requested that the members be provided with information on projects that the previous committee implemented <p><u>Action:</u> PR informed members that some former minutes were on the DoS portal and a link has been previously emailed; others will be added (https://sooke.civicweb.net/filepro/documents/32083)</p>
<p><u>Roland Alcock</u></p>	<ul style="list-style-type: none"> • Formerly from the UK where he studied and received a PhD in Chemistry and then in Computer Science before coming to Canada • Would like to commit to mitigation work and education to reduce the impacts of what is occurring with climate change • Questioned if there was a DoS Corporate Action Plan for Climate Change, or other Reports to review <p><u>Action:</u> PR will post to DoS portal important documents that have been created for the Committee's review in collaboration with direction from LH</p>
<p><u>Susan Clarke</u></p>	<ul style="list-style-type: none"> • Science background in Biology and Ecology • Cognitive of the social aspects of climate change on humans, such as hope, stating that it is an emotional situation and questioned "how do we address the situation in the home and school positively" • Short-term goal: an action plan is important
<p><u>Adrienne Wass</u></p>	<ul style="list-style-type: none"> • Communications and public relations background • Questioned how to engage the community in making drastic and important changes to reduce emissions; isolation/grief are all motivators for change, but need to make it feasible too.
<p><u>Christina Schlattner</u></p>	<ul style="list-style-type: none"> • Background is education and researcher • Environmental activist
<p><u>Kyle Topelko</u></p>	<ul style="list-style-type: none"> • Background in construction and a volunteer firefighter. Has a young family who enjoys being in the outdoors. • Would like the committee to work toward transportation solutions, walkability, connectivity and accessibility; allowing tiny homes and lessening the carbon footprint

<p><u>Andrew Moore</u></p> <p><u>Diane Bernard</u></p> <p><u>Laura Hooper</u></p> <p><u>Patti Rear</u></p>	<ul style="list-style-type: none"> • Background in sustainability and working with First Nations. • Goals to assist with determining priorities and to suggest policies, keeping in mind the Iroquois tradition of asking “what is the effect on the seventh generation?” (i.e.: 100 years into the future) when making decisions. Would like to have First Nation values incorporated into the priorities and policies. • Long-term resident and business-woman with political background (former School Board Director). • Long-term goals include, protection of wildlife and forests, fire-risk, maintenance on District owned trails, becoming resilient and climate smart; becoming a leader at provincial and federal level related to Climate Change • Mid-term goals include policy advise and budgeting for Climate Change impacts. • Short-term goals include public transportation for the District, CRD and Vancouver Island; affordable housing; potential of sea-level rising issues; making impacts through bylaws such as the building bylaw, incorporating fire resistant materials, etc. • Staff member (Non-voting) • Head of Parks and Environmental Services for the District who is the primary contact and will provide or delegate required professional support for recommendations from the Committee to Council. • Background in biology, agriculture, and project management. Has been the lead on the District’s green team and climate action committee since 2009. • Staff support (Non-voting) • Deputy Corporate Officer for the District and administrator for the CCAC agenda and minutes and to provide legislative advice when required • Possesses a B.Sc. in Biology and Environmental Studies. • Was co-coordinator of the Green Team while employed with another municipality in which they implemented green initiatives for both the corporation and the community.
<p>4.</p>	<p>Terms of Reference</p>
<p>The terms of Reference for the Committee were reviewed.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Purpose of the Committee is “to provide advice to Council and recommend policies that will assist the District to achieve carbon neutrality by 2030.” <ul style="list-style-type: none"> ○ Committee suggested to change purpose to reduce all emissions (corporate and community) by 40-50% by 2030, as feel “carbon neutrality” is meaningless. 	

<ul style="list-style-type: none"> ○ Committee would like to add a statement that incorporates addressing Climate Change Action for both the corporation and the community. • Propose term changed from one year to two, as just getting started. • Propose meetings once a month, but without the July, August and December breaks; decided on the third Tuesday of the month at 5:30 p.m. in <i>Council Chambers</i> • Committee wanted to formalize having a T'Sou-ke First Nations representative appointed as a member to the by Chief Planes to the Committee.
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RECOMMENDATION:

- The Committee recommends THAT Council approve the amended Terms of Reference, as attached.

	Moved	AW	Carried	CU
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4.1

Draft Work Plan for Climate Change Action Committee

Discussion:

- Role of the Committee requires further definition so as not to duplicate staff efforts or previous CCAC member work.
- Committee requested to have a “state of environment” presentation added to the next agenda summarizing the previous committee achievements
- Also requested a 100-year plan presentation from the T'Sou-ke Nation (AM).
- Require a guide or work plan to prioritize actions accordingly for the 18-month term.
- Suggested applying for grant funding to hire a coordinator to assist staff.
- Attach “resource documents” section to the committee section in the iCompass portal.
- Committee members expressed a desire to “keep the process moving forward”.

ACTIONS:

- State of Environment presentation and report from LH (possibly in conjunction with former member Jeff Bateman who is presently on District Council)
- Information on 100-year plan from T'Sou-ke (AM)

4.2	Grant Funding for Environmental Coordinator
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LH spoke to the members about the possibility of applying for grant funding through FCM or other organizations to obtain an 'Environmental Coordinator' to assist the committee with research etc.

RECOMMENDATION:

- The Committee recommends THAT Council direct staff to research and apply for grant monies to fund an environmental coordinator to support the Committee.

	Moved	AW	Carried	CU
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Adopted by the Committee:

Received at Regular Council Meeting:

5.	Draft Procedure Bylaw						
PR reviewed the relevant sections of the District's Draft <i>Procedure Bylaw</i> concentrating on the order of business, motions, quorum, agenda business deadlines and production, and Part 4-Committees and Commissions.							
Resolution: <ul style="list-style-type: none">• THAT the Committee receive the Draft Procedure Bylaw.							
				Moved	DB	Carried	CU

6.	Assigned Business – Recommendations from Council						
	<ul style="list-style-type: none">a) Compassionate Action Plan –receive for informationb) Float Home – for discussionc) Climate Action through Public Transit Ridership – Letter from Mayor Lisa Helps –receive for informationd) Municipal community garbage collection – Staff to research and report back to Council with options.						
Resolution: <ul style="list-style-type: none">• THAT the Committee receive the 'Assigned Business' from Council and table the discussion of them to the next Committee meeting.							
				Moved	DB	Carried	CU


7. Next Meeting:	Meetings will be scheduled for the third Tuesday of each month starting at 5:30 p.m. in <i>Council Chambers</i> . <ul style="list-style-type: none">• July 16, 2019• August 20, 2019• September 17, 2019• October 15, 2019 – this one will need to be rescheduled as Regular Council meeting that night due to Stat holiday on the Monday of that week (Thanksgiving).				
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8. Adjournment Time:	3:44 p.m.	Moved	AW	Carried	CU
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Chair

Corporate Officer

Adopted by the Committee:
Received at Regular Council Meeting:

	TERMS OF REFERENCE
	Climate Change Action Committee
	Date Adopted: April 23, 2019
Historical Changes: n/a	

Purpose:

The purpose of the Climate Change Action Committee is to provide advice to Council and recommend policies that will assist the District to achieve a reduction in all carbon emissions by 40-50%, both corporately and in the community, by 2030.

Mandate:

Specific responsibilities of the Committee include, but are not limited to, the following:

- Inspire and sustain community commitment to achieving the District's climate action objectives;
- Identify and provide recommendations on climate adaptation and mitigation options;
- Identify opportunities and make recommendations on ways to build local climate action awareness and promote environmental stewardship within the community;
- Identify opportunities and make recommendations on innovative projects to help achieve carbon neutrality and where appropriate, develop and implement said projects;
- Providing a local perspective on the environment while giving due consideration to the balance between social, environmental and economic aspects;
- To advise Council on issues of environmental importance to community partners and stakeholder groups of the community at large;
- Communicate and develop relationships with organizations beyond the District of Sooke for the purpose of exchanging ideas, experiences, plans and successes;
- Provide recommendations and feedback on other climate change issues, as directed by Council, including environmental bylaws and policies;

Membership:

The membership will consist of up to ten (10) members including:

- One (1) member of Council to serve as Chair, appointed by the Mayor; and
- Nine (9) community representatives appointed by the Council
- Extend invitation to Chief Planes to recommend an appropriate representative of the T'Sou-ke First Nations community as a member of the CCAC

Term:

Members shall be appointed by Council resolution to a two-year term, ending December 1st of the second year, except for in a year of a general local election, in which case members' appointments expire on November 1st.

Meetings:

The Committee will meet once a month, on the third Tuesday at 5:30 p.m. as Special meetings may be held at the call of the Chair. The meeting rules and procedures will be in accordance with the Council Procedure Bylaw.

Staff Support:

The Parks and Environmental Services Department will be the primary contact and will provide, or delegate, the required professional support. The Corporate Services Department will provide secretarial and administrative support.