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## **Summer Student Intern (Planning and Engineering)**

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Located on the south-western tip of Vancouver Island, BC, Sooke has a sheltered harbor, and is a scenic forty-five-minute drive from BC's capital city, Victoria. As a part of a temperate rainforest, the Sooke district has one of the mildest climates in Canada. Characterized by warm, dry summers and mild winters, Sooke's pleasant climate is a year-round paradise for those who enjoy outdoor activities, such as hiking, biking, kayaking or sailing.

The District of Sooke has two (2) summer student employment opportunities. One (1) Summer Student opportunity for the Planning Department and one (1) Summer Student opportunity for the Engineering Department.

The Planning Summer Student Intern reports to the Head of Planning and will work from May 1 up to August 30, 2019. The Planning Summer Student Intern position provides research and statistical data assistance to the Planning Department. The research will pertain to Planning Regulatory Tools such as the Zoning Bylaw. Policy analysis and critique of the Official Community Plan, Transportation Master Plan and Parks and Trails Master Plan. Duties include, but are not limited to, research data analysis and research summarization, and statistical data analysis.

To be considered for the Planning Summer Student role, applicants should have:

- Enrollment in an area of study related to Planning with the intent to return to full time studies after the work term
- Advanced writing skills
- Knowledge in Econometrics and/or geo-demographics
- A Valid Class 5 BC Driver's License

The Engineering Summer Student Intern reports to the Engineering Technologist I and will work from May 1 up to August 30, 2019. The Engineering Summer Student Intern position provides statistical and reporting writing assistance to the Engineering Department. Duties include, but are not limited to, reviewing different applications sources to gather data and summarizing the data to include in a collision report.

To be considered for the Engineering Summer Student role, applicants should have:

- Enrollment in an area of study related to Engineering with the intent to return to full time studies after the work term
- Minimum introductory level application in GIS.
- Minimum intermediate level application in Microsoft Office (Word, Excel).
- Minimum intermediate level knowledge in report writing.
- A Valid Class 5 BC Driver's License.

This is a CUPE Local 374 position.

The hourly rate for the Summer Student Intern is \$22.48/hour plus 15% in lieu of benefits.

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To view the full job description, visit the employment page of our website at  
[www.sooke.ca/employment](http://www.sooke.ca/employment)

Please quote 2019-003 and indicate the position you are applying for in the subject of your email, and submit your detailed resume and cover letter outlining your interest and experience for this opportunity to: [hr-jobs@sooke.ca](mailto:hr-jobs@sooke.ca)

**Closing date for receipt of applications is 4:30 p.m. Monday, April 8, 2019.**

The District of Sooke thanks all applicants for their interest and advises that only those to be interviewed will be contacted.