



**District of Sooke  
2019 Eligible Contractors List  
Invitation to Apply**

**March 21, 2019**

The District of Sooke is inviting local contractors to submit their company information for inclusion in the 2019 Eligible Contractors List.

The list is for staff to directly solicit quotes for work where a Tender or Proposal are not required, and is used mainly by the Engineering and Parks Departments. Inclusion on the list in no way guarantees contact or work.

In order to be added to the list, contractors are to submit the following information to the contact person listed below:

- **Company name and address, email and telephone;**
- **Type of business or category of business;**
- **District of Sooke or Intermunicipal Business License number;**
- **WorkSafe BC registration number; and**
- **Current insurance**

Submissions must contain all required information in order to be added to the list.

Entry to the list will remain open indefinitely, and contractors may request to be removed at any point in time. Please direct submissions to:

**Caroline Waters**  
**District of Sooke**  
**2205 Otter Point Road**  
**Sooke, BC V9Z 1J2**  
[engineering@sooke.ca](mailto:engineering@sooke.ca)