



## DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on March 14, 2016  
7:00 p.m., Public Portion, Council Chamber  
In-Camera Portion immediately following the public portion  
in Meeting Room

### COUNCIL PRESENT

Acting Mayor R. Kasper  
E. Logins  
B. Parkinson  
K. Pearson  
K. Reay

### STAFF PRESENT (Open Portion)

Teresa Sullivan, Chief Administrative Officer  
Brent Blackhall, Director of Financial Services  
Gabryel Joseph, Director of Corporate Services  
Rob Howat, Director of Development Services  
Steve Sorensen, Fire Chief  
Tina Hansen, Acting Corporate Officer  
Sarah Temple, recorder

**ABSENT:** M. Tait, B. Berger

### CALL TO ORDER

Acting Mayor Kasper called the meeting to order at 7:01 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda, with the removal of item RI-1 RCMP Quarterly Report.

**CARRIED UNANIMOUSLY**

### ADOPTION OF MINUTES

**MOVED** and seconded that the minutes of the Committee of the Whole meeting held on February 22, 2016 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Regular Council meeting held on February 22, 2016 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on February 23, 2016 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on February 25, 2016 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded that the minutes of the Special Council meeting held on March 7, 2016 be adopted as circulated.

**CARRIED UNANIMOUSLY**

#### **MINUTES FOR INFORMATION**

**MOVED** and seconded that the following minutes be received for information:

February 18, 2016	Sooke Community Centre Advisory Committee
February 24, 2016	Sooke Program for the Arts (SPA) Committee
February 25, 2016	Hiring Committee
March 1, 2016	Parks and Trails Advisory Committee

**CARRIED UNANIMOUSLY**

#### **DELEGATIONS**

##### **D-1 Juan de Fuca Parkwatch Society – Category A Community Grant, Bjorn Stavrum**

Bjorn Stavrum, representing the Juan de Fuca Parkwatch Society, addressed Council and spoke to their Category A Community Grant. Juan de Fuca Parkwatch had their Category A funding reduced for 2016, from \$5,000 to \$1,000.

**MOVED** and seconded to extend the five minute time limit allotted to delegation presentations and allow Mr. Stavrum to continue to address Council.

**CARRIED UNANIMOUSLY**

Discussion:

- Overview of the history of Category A funding to Juan de Fuca Parkwatch Society.
- Value of the Parkwatch program and its effects on economic development.
- Discussion of other funding sources.

**MOVED** and seconded to increase funding to Juan de Fuca Park Watch Society to \$5,000 for 2016.

**CARRIED UNANIMOUSLY**

##### **D-2 Juan de Fuca Salmon Restoration Society – Canada 150 Grant application, Elida Peers**

Elida Peers, representing the Juan de Fuca Salmon Restoration Society, addressed Council and spoke regarding their Canada 150 Grant application and plans for a Salmon Festival in 2017, in conjunction with T'Sou-ke Nation and other community associations. Ms. Peers outlined plans for the festival, including plans to design street banners and a plan to have Sooke designated as the Smoked Salmon Capital of Canada.

Discussion:

- A schedule of events is to be determined.
- Discussion of possible partners, including the Edward Milne Community School Youth Engagement Team who are planning a Sooke Basin festival.

**MOVED** and seconded to provide Juan de Fuca Salmon Enhancement Society with an expression of support in principle.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to approve the use of brackets for street banners as an in-kind contribution towards the cost of the Salmon Festival.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to refer to staff the matter of the correct spelling of Sheilds Road.

**CARRIED UNANIMOUSLY**

#### **D-3 Gail Hall – Council Procedure Bylaw, 2009**

Gail Hall addressed Council and spoke regarding the Council Procedure Bylaw. Ms. Hall stated that should Council wish to disallow discussion of previous minutes during the Public Question and Comment period, then any Report of Public Hearing should be separated so misquotes can be corrected. Ms. Hall encouraged Council to allow the discussion of previous minutes at the subsequent Public Question and Comment period. Ms. Hall further stated that she does not favour the proposed changes that would see members of the public speak to agenda items as they arose.

Ms. Hall spoke further regarding the Director of Corporate Services vs. Corporate Officer positions and also regarding the requirement under section 124 of the *Community Charter*, which states that a Procedural Bylaw can not be amended without following section 94 notice requirements.

**MOVED** and seconded to extend the five minute time limit allotted to delegation presentations and allow Ms. Hall to continue to address Council.

**CARRIED UNANIMOUSLY**

#### **D-4 Youth for Change – Sidewalks along Edward Milne Road, Nick Gakena**

Nick Gakena, Sooke resident, addressed Council and spoke on behalf of Youth for Change, an organization that undertakes projects they believe are in the interest of students. Mr. Gakena requested that Council consider adding approximately 205 metres of sidewalk along Edward Milne Road a project with an estimated cost of \$45,000 - \$60,000.

Discussion:

- Clarification of desired location of the sidewalk.
- Discussion of options for delineating pedestrian areas.

- Discussion of improvements needed to crosswalk at Sooke River Road and Edward Milne Road.

**MOVED** and seconded to refer the issue of sidewalks along Edward Milne Road to staff, for further consideration during 2016 budget deliberations.

**CARRIED UNANIMOUSLY**

## **PUBLIC QUESTION AND COMMENT PERIOD**

Council heard from the following speakers:

1. David Evans, Sooke resident and business owner, spoke regarding the correspondence from District of Metchosin as to Old Growth Forest protection.
2. Ellen Lewers, Sooke resident spoke regarding the content of minutes and also regarding reporting on the Wadams Way land acquisition.

## **PUBLIC HEARINGS AND RELATED BYLAWS**

### **PH-1 Report of Public Hearing – Zoning Amendment Bylaw**

- **Bylaw No. 630, *Zoning Amendment Bylaw (600-22)***

Acting Mayor Kasper called the Public Hearing for Bylaw No. 630 to order at 7:52 p.m.

Acting Mayor Kasper advised that any person who believes that their interest in property is affected by the proposed bylaw would be given a reasonable opportunity to be heard or to present written submissions at the public hearing.

Katherine Lesyshen gave a Powerpoint presentation and summary of the various text amendments to Bylaw No. 630, *Zoning Amendment Bylaw*.

#### **Public Submissions:**

- Ellen Lewers, Sooke resident, addressed Council and inquired as to whether individual property owners will be automatically rezoned as a result of this text amendment and if a loss of revenue would result.
- Diane Bernard, Sooke resident and business owner, addressed Council and expressed concerns that the proposed text amendments may dilute the concentration of businesses in the town centre and result in less vibrancy.
- Gail Hall, Sooke resident, addressed Council and spoke regarding the timing of the Public Hearings. Ms. Hall stated that members of the public should have adequate time and public meetings to have their questions answered before a Public Hearing occurs. Ms. Hall also stated that by not requiring an application fee for rezoning under this text amendment, Council could be perceived as granting assistance to business.

Acting Mayor Kasper called three times for submissions to the Public Hearings for Bylaw No. 630. Hearing none, he closed the public hearing at 8:04 pm.

**Council consider third reading of Bylaw No. 630 as amended.**

**MOVED** and seconded to give third reading to Bylaw No. 630, *Zoning Amendment Bylaw (600-22)* as amended.

**CARRIED UNANIMOUSLY**

Discussion:

- Clarifications that as the proposed text amendments were initiated by the District of Sooke, no application fee was required from affected properties. The amendments were approached as a broad issue across a number of zones. Any properties wishing to develop would still pay a Development Permit Fee, Business License Fee and Building Permit Fee as appropriate.
- Discussion of historical allowance of residential units in industrial and commercial zones.
- Clarification that the intention of the proposed amendments is to revitalize the town core and create opportunities to relocate to Sooke and start a business.

**BYLAWS**

**B-1 Bylaw No. 632, *Revenue Anticipation Borrowing Bylaw, 2016***

**MOVED** and seconded that Bylaw No. 632, *Revenue Anticipation Borrowing Bylaw, 2016* be adopted.

**CARRIED UNANIMOUSLY**

**B-2 Bylaw No. 634, *Council Procedure Amendment Bylaw (422-1)***

Discussion:

- The Acting Corporate Officer confirmed that Ms. Hall was correct in that section 124 of the *Community Charter* states that a Procedural Bylaw can not be amended without following section 94 notice requirements.

**MOVED** and seconded to postpone a decision on Bylaw No. 634, *Council Procedure Amendment Bylaw (422-1)*;

**AND TO** direct staff to advertise for Bylaw No. 634 in accordance with sections 124 and 94 of the *Community Charter*;

**AND FURTHER THAT** staff bring forward the proposed amendments for Bylaw No. 634 to an upcoming Council meeting in April 2016.

**CARRIED UNANIMOUSLY**

**REPORTS REQUIRING ACTION**

**RA-1 Recommendations from Committee of the Whole February 22, 2016 meeting:  
Southern Vancouver Island Nature Trails Society – letter of support.**

**MOVED** and seconded to direct staff to draft a letter of support for the Southern Vancouver Island Nature Trails Society's vision of shared use, natural surfaced wilderness trail connections in our region.  
**CARRIED UNANIMOUSLY**

**RA-2 Recommendations from Sooke Program for the Arts (SPA) Committee February 24, 2016 meeting: Town Centre Roundabout**

**MOVED** and seconded to invite Drew Johnston, Sooke Program for the Arts (SPA) Committee Chair to address Council and speak to the SPA Committee recommendations.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to landscape the roundabout with low shrubbery, native and colorful, seasonal plantings.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to consider the roundabout for public art in the future, after longer term use of the roundabout has been experienced.  
**CARRIED UNANIMOUSLY**

**RA-3 Recommendations from Parks and Trails Advisory Committee March 1, 2016 meeting: John Phillips Memorial Park**

**MOVED** and seconded to invite Ross Reid, Parks and Trails Advisory Committee member to address Council and speak to the Committee recommendation.  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to prioritise improvements to John Phillips Memorial Park as follows for 2016 - 2017:

- Public Washrooms
- Loop Trail
- Picnic Tables and Benches

**AND TO** include discussion of funding these projects in the 2016 budget planning process.

**CARRIED UNANIMOUSLY**

**RA-4 Award of Request for Quote – Galloping Goose Connector – Gravel Multiuse Trail, Sooke River Road Park**

**MOVED** and seconded to approve Jasmine's Excavating as the successful proponent under the request for quotes for the Galloping Goose Connector – Gravel Multiuse Trail, Sooke River Road Park;

**AND TO** authorise the Acting Mayor and Chief Administrative Officer to sign the contract on behalf of the District of Sooke.

**CARRIED UNANIMOUSLY**

**RA-5 Award of Request for Quote – Galloping Goose Connector – Separated Multiuse Trail, Sooke River Road Park**

**MOVED** and seconded to approve York Excavating as the successful proponent under the request for quotes for the Galloping Goose Connector – Separated Multiuse Trail, Sooke River Road Park;

**AND TO** authorise the Acting Mayor and Chief Administrative Officer to sign the contract on behalf of the District of Sooke.

**CARRIED UNANIMOUSLY**

**RA-6 Appointment of Municipal Deputy Approving Officer**

**MOVED** and seconded to appoint Nikki Lewers as Deputy Approving Officer for the District of Sooke.

**CARRIED UNANIMOUSLY**

**RA-7 Public Officer and Designated Employee Appointments**

**MOVED** and seconded to appoint Gabryel Joseph as Acting Corporate Officer for the District of Sooke under section 148 of the *Community Charter*.

**CARRIED**

**Councillors Logins and Parkinson opposed the motion**

**RA-8 Consent of Capital Regional District Bylaw No. 4058, *Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008, Amendment Bylaw No 1. 2016***

**MOVED** and seconded to give consent to the adoption of Capital Regional District Bylaw No. 4058, *Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008, Amendment Bylaw No 1. 2016* in accordance with section 346 of the Local Government Act.

**CARRIED UNANIMOUSLY**

**REPORTS FOR INFORMATION**

**RI-2 Mayor and Council Reports (Verbal)**

Councillor Parkinson reported on attending the Sooke Program for the Arts Committee meeting and gave an update on the Mural Mosaic project and Communities in Bloom progress. Councillor Parkinson attended several community events and meetings including Pink Shirt Day, Seedy Saturday, the Sooke Region Tourism Association AGM, the Parks and Trails Advisory Committee public consultation on John Phillips Memorial Park, the Sooke Regional Historical Society board meeting, the Regional Housing Trust

Fund Commission meeting and Appetite for Art. Councillor Parkinson further reported on the recent designation of Sheringham Point light house as a Heritage Site and transfer of ownership of the property to a society dedicated to its preservation.

Acting Mayor Kasper reported that the Capital Regional District Board reached an agreement with the T'Sou-ke Nation authorising access to traditional territory in the Leech watershed area. Acting Mayor Kasper further reported on a meeting with the Mayor of Port Angeles and subsequent letters sent on behalf of the District of Sooke and the District of Central Saanich to clarify that sewage treatment facilities do exist in these communities and a travel ban proposed by Washington State to Southern Vancouver Island should not apply to communities who have high sewage treatment standards. Acting Mayor Kasper stated that the Mayor of Sidney has also sent a similar letter. Acting Mayor Kasper spoke in support of encouraging US tourism to the Sooke region.

## **CORRESPONDENCE REQUIRING ACTION**

### **C-1 Correspondence dated March 2, 2016 from the Association for Responsible and Environmentally Sustainable Sewage Treatment Re: Motion to CRD Board**

**MOVED** and seconded to receive the Correspondence dated March 2, 2016 from the Association for Responsible and Environmentally Sustainable Sewage Treatment Re: Motion to CRD Board for information.

**CARRIED UNANIMOUSLY**

### **C-2 Correspondence dated February 26, 2016 from the Corporation of the District of Saanich Re: take the Pledge for Parity**

**MOVED** and seconded to take the pledge for parity at [www.internationalwomensday.com/pledge](http://www.internationalwomensday.com/pledge) to:

- Help women and girls achieve their ambitions
- Challenge conscious and unconscious bias
- Call for gender-balanced leadership
- Value women's and men's contributions equally
- Create inclusive, flexible cultures

**CARRIED UNANIMOUSLY**

## **CORRESPONDENCE FOR INFORMATION**

### **I-1 Council Reader file – February 2016**

**MOVED** and seconded to receive and file the Council Reader File for February 2016 for information.

**CARRIED UNANIMOUSLY**



- I-2 Letter to UBCM dated February 26, 2016 from Minister Shirley Bond  
RE: Update regarding ongoing arrival of Syrian Refugees into BC Communities**

**MOVED** and seconded to receive and file the correspondence from Minister Shirley Bond  
RE: Update regarding ongoing arrival of Syrian Refugees into BC Communities.  
**CARRIED UNANIMOUSLY**

- I-3 Correspondence dated February 20, 2016 from Judy Holzemer  
RE: Deer Cull – Whiffin Spit**

**MOVED** and seconded to receive and file the Correspondence dated February 20, 2016  
from Judy Holzemer RE: Deer Cull – Whiffin Spit  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to refer the correspondence dated February 20, 2016 from Judy  
Holzemer back to staff;  
**AND TO** direct staff to bring forward a report on proposed amendments to the District of  
Sooke Bylaw No. 59, *Firearms Regulation Bylaw, 2001* to prohibit bow hunting within the  
municipality;  
**AND THAT** the report include the requested amendments to Bylaw No. 59 from the  
Capital Regional District (CRD) on hunting geese.  
**CARRIED UNANIMOUSLY**

- I-4 Correspondence dated February 24, 2016 from Bonny Gibson  
RE: Deer Cull – Whiffin Spit**

**MOVED** and seconded to receive and file the Correspondence dated February 24, 2016  
from Bonny Gibson RE: Deer Cull – Whiffin Spit  
**CARRIED UNANIMOUSLY**

- I-5 Correspondence dated March 10, 2016 from District of Metchosin  
RE: AVICC resolution – Protection of Old Growth Forest**

**MOVED** and seconded to send a letter to the Association of Vancouver Island and Coastal  
Communities (AVICC) advising of Council's support for the District of Metchosin;s  
resolution "Protection of Old Growth Forests."  
**CARRIED UNANIMOUSLY**

## **REPORT OF IN CAMERA RESOLUTIONS**

**RIC-1 Resolutions from March 7, 2016 Special Council meeting – Soule Road Right  
of Way**

## **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- 90 (2) (a) a request under the *Freedom of Information and Protection of Privacy Act*, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter.

**CARRIED UNANIMOUSLY**

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the open portion of the Regular Council meeting at 9:25 p.m.

**CARRIED UNANIMOUSLY**

**MOVED** and seconded to adjourn the meeting at 10:32 p.m.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Rick Kasper**  
**Acting Mayor**

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**Gabryel Joseph**  
**Acting Corporate Officer**