



2205 Otter Point Road, Sooke, British Columbia, Canada V9Z 1J2

Phone: (250) 642-1634
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The Establishment of an Ongoing Permanent Roster Recognizing Outstanding Volunteers of the Sooke Region

Part A – Nomination Information

The District of Sooke recognizes that volunteerism has played a major role throughout the history of the area in the betterment of the community in a great variety of ways. The District chose 2001, the *International Year of the Volunteer*, to initiate a program recognizing long-time volunteers who have made significant contributions of benefit to Sooke and/or the surrounding region. This program is now ongoing on bi-annual basis.

Nominations – may be submitted by

- a) Non-profit organizations or public institutions.
- b) A group of not less than three individuals unrelated to the nominee.

Number of nominations – there is no limit on the number of nominations which may be submitted by nominators. Nominations are not competitive with one another.

Deadline date – for receipt of nominations is **November 30th**, bi-annually.

Basic Criteria – the nominee has made significant volunteer contributions over a period of time not less than ten years.

Boundaries – refers to the area included within East Sooke, the District of Sooke, and as far west as Port Renfrew.

Residency – it is not necessary that the individual nominated be a resident within the boundaries at the time of nomination.

Posthumous – in recognition that more than a century of volunteerism has already helped to create the community as we know it, residents are encouraged to submit nominations for those now deceased who have made major contributions to the betterment of the region.

Process – names submitted will be entered into an adjudication process undertaken by a committee appointed to work at arm's length from Council. Decisions will be finalized in December each year.

Recognition – of the nominees selected by the adjudication committee will take place early in the year bi-annually, with a reception hosted by the District of Sooke and the Community. Photographs and profiles of the individuals' history as volunteers will be placed into a Permanent Exhibit within the District of Sooke Municipal Hall.



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Part B – Nomination Form **To be completed and submitted to address** **below with a photo of the individual nominated**

Please Print:

Name of individual nominated:

Mailing and street address of individual nominated:

Nominated by (organization or names of three nominators) :

Name, phone, address, for contact person for this nomination:

Please summarize the volunteer work which has led to this individual's nomination:

The District of Sooke wishes to extend its appreciation to those submitting nominations and thereby assisting in the success of this program. It is particularly important that the Adjudication Committee be provided with sufficient information on which to base its decisions in the process.

Please describe the impact made on the community / region by this individual's volunteer endeavours, noting and describing the individual's varied fields of effort and endeavour and **confirming** that the volunteer work was undertaken for a minimum of ten years. **Please include** such supporting materials on accompanying sheets, together with this nomination form.

To be adjudicated, please deliver or mail nomination submissions to:

The Coordinator, Volunteer Recognition Program,
District of Sooke, 2205 Otter Point Road, Sooke, B.C. V9Z 1J2.

For general inquiries, please phone 250-642-1634.