



DISTRICT OF SOOKE

Committee of the Whole Minutes
Meeting held January 14, 2013
(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Steve Sorensen, Fire Chief
Tina Hansen, Corporate Assistant

ABSENT

Councillor Kevin Pearson

1. Call to Order

The meeting was called to order at 8:50 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.
CARRIED

3. Current Issues

There was no input from members of the public.

4. Adjournment

The meeting was adjourned at 8:51 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held January 28, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Dave Gawley, Acting Chief Administrative Officer
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Steve Sorensen, Fire Chief
Tina Hansen, Corporate Assistant

ABSENT

Councillor Kevin Pearson

1. Call to Order

The meeting was called to order at 8:40 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.
CARRIED

3. Current Issues

There was no input from members of the public.

4. Adjournment

The meeting was adjourned at 8:41 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes
Meeting held **Tuesday**, February 12, 2013
(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Tina Hansen, Corporate Assistant

Absent:

1. **Call to Order**
The meeting was called to order at 9:14 p.m.
2. **Approval of Agenda**
MOVED to approve the agenda as circulated.
CARRIED
3. **Current Issues**

Public Input:

Tom Myrick, Sooke resident inquired as to the Capital Projects; Grant Road Connector to Phillips Road/Church Road and the Sooke Road round-a-bout in the 2013-2017 Financial Plan and whether these plans include associated sidewalks and improvements that will also be completed.

Elisabeth Nelson advised that a Request for Proposal has recently been completed for the Church Road sidewalk design and construction from Throup Road to Country Road. The widening of the road is scheduled for 2016 and will include the remaining sidewalks and bike lanes. These projects are gradual processes that are reliant on funding.

4. **Adjournment**
The meeting was adjourned at 9:17 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes
Meeting held February 25, 2013
(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Steve Sorensen, Fire Chief
Tina Hansen, Corporate Assistant

Absent: Mayor Wendal Milne

1. Call to Order

The meeting was called to order at 8:12 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.
CARRIED

3. Current Issues

Public Input:

David Matland, Sooke resident addressed the Committee as to uses of the Mainroad trailer at the Kaltasin Works Yard, the poor condition of Highway 14 and issues that Islands Trust are having with the Mining Tenure Act. Mr. Matland requested that Council consider speaking with MoTI over the condition of the Highway and gather information for members of the public as to the Mining Tenure Act.

Ellen Lewers, Sooke resident addressed the Committee as to the reduced water rates that WildArc and Community gardens receive stating that farmers should also be receiving these rates. Ms. Lewers stated that she would like to see Council lobby for reduced water rates for farmers.

Councillor Tait inquired as to the Sponsorship Advertisements staff report in the Regular Council meeting agenda.

Chair Kasper declared a possible conflict of interest as he has a relative who works for a local publication where advertising takes place and left the meeting at 8:17 p.m. Councillor Reay took over as Chair of the Committee of the Whole meeting.

Councillor Tait inquired as to the Sponsorship Advertisement staff report referring to only the Sooke News Mirror and requested that the Sooke Voice News also be recognized in any ongoing staff reports. Councillor Tait inquired as to whether the Sooke Voice News were to bring sponsorship opportunities forward, would this also be able to be included under the CAO spending limits.

Gord Howie advised that staff could find a way to advertise in both publications.

Councillor Pearson agreed that the Sooke Voice News should be included as a method of communication available to the District of Sooke.

Councillor Kasper returned to the meeting at 8:19 p.m.

4. **Adjournment**

The meeting was adjourned at 8:20 p.m.

Certified Correct:

Rick Kasper
Acting Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held March 11, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Steve Sorensen, Fire Chief
Tina Hansen, Corporate Assistant

1. **Call to Order**

The meeting was called to order at 8:43 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.

CARRIED

3. **Current Issues:**

Public Input

Ellen Lewers, Sooke resident addressed the Committee as to CRD Water Commission discussions over water rates for agricultural land stating that she would like to see the issue resolved. Ms. Lewers also addressed the Committee as to concerns of the bike skills park and concerns of staff assisting the Sooke Bike Club with applying for grant funding.

Jackie Joslin, Sooke resident, addressed the Committee as to the bike skills park stating that people have the interests of the children at heart; the only contention is the location of the bike skills park. Ms. Joslin advised that residents go to where the facilities are (ie. pool, arena, Ball Park) even though there are not directly in the town centre. Ms. Joslin further addressed the Committee as to concerns of Council funding for the design of the bike skills park, costs associated with construction and maintenance of the park, and concerns of a partnering agreement with the Sooke Bike Club.

David Matland, Sooke resident, inquired as to issues that he would like to be updated such as the "no parking" signage along Highway 14 at Prestige Hotel and boat launch fees at the Public Boat Launch.

Mayor Milne reported that the District is looking into the issue of the boat launch fees and that there is an interim agreement with the neighbours at this time. Staff is working

on a process to deal with the fees. The signage for “no parking” on Westcoast Road is an issue that will need to be dealt with through Ministry of Transportation and Infrastructure (MoTI).

ACTION ITEM: Staff to look into the “no parking” signage on Westcoast Road at Prestige Hotel with MoTI.

Lorien Arnold, Sooke resident, addressed the Committee as to public concerns that were raised over the bike skills park during the Regular Council meeting. Mr. Arnold reported on working with the District for grant funding in order to raise funds for the facility and also addressed the Committee on public input for the design of the park, an MOU with the District, and previous John Phillips Memorial Park Plan for a bike skills park in this location. Mr. Arnold advised that the Sooke Bike Club is wanting to help build something that will benefit youth and the community.

Paul Tulley, Metchosin resident, addressed the Committee as to concerns of a cube van with advertising parked at the Sooke River Hotel parking lot and inquired as to whether there was a variance for the signage.

Mayor Milne advised that staff will look into this.

Bill Wyngaards, Sooke resident addressed the Committee as to concerns of noise at the bike skills park as he has already been affected by the noise (PA system) during the Sooke Triathlon. Mr. Wyngaards would like to see the bike skills park in a different location, not in the centre of town.

Jackie Joslin, Sooke resident, clarified that it was not only the neighbours to the park that are not in support of the bike skills park. Ms. Joslin read out correspondence regarding the bike skills park for the Committee.

Mike Umbach, Sooke resident addressed the Committee as to the public process for the John Phillips Memorial Park Plan and concerns that the current proposed plan is not the same that was proposed in 2006. Mr. Umbach reported that he has done a fair amount of research on bike skills parks and has not yet found one that is located in a town centre near residential areas. Mr. Umbach would like to see the location of the park addressed and have John Phillips Park remain green space for the residents of Sooke.

Gail Hall, Sooke resident, addressed the Committee as to alternate locations that may be more suitable for the bike skills park (ie. Gravel pit at Deer Trails, areas along Mary Vine Creek). Ms. Hall also suggested that an arrangement could be made with the TLC and their property taxes in exchange for the use of their land for the bike skills park. Ms. Hall also addressed the Committee as to Phased Development Agreements.

Ellen Lewers, Sooke resident addressed the Committee as to using the existing site at SEAPARC for a bike skills park and also looking into partnering with the CRD and using Harbourview Road for the bike skills park. Ms. Lewers advised that there is no language in the John Phillips Memorial Trust Committee minutes that supports the bike skills park being at John Phillips Park.

5. **Adjournment**

The meeting was adjourned at 9:11 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held March 25, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Steve Sorensen, Fire Chief
Tina Hansen, Corporate Assistant

Absent: Councillor Pearson

1. Call to Order

The meeting was called to order at 9:23 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.
CARRIED

3. Current Issues

Elida Peers, Sooke resident took the opportunity to express her gratitude to the Committee on behalf of the Juan de Fuca Salmon Restoration Society for Council's understanding and support of the Society's 2012 permissive tax exemption.

Ellen Lewers, Sooke resident addressed the Committee as to the Liquor Control Licencing Branch and licencing for neighbourhood pubs coming before the public.

Tom Myrick, Sooke resident addressed the Committee as to consideration to a fixed contract for legal fees over a 5 year term to ensure cost certainty.

Mayor Milne explained that the legal contract established by the previous Council did not have a ceiling with the contract and anything over and above the monthly retainer the District was billed for. The onus is on the District to not use the lawyers as often.

Councillor Kasper further explained that \$16, 638 was paid over and above the monthly retainer. The previous contract was a monthly retainer and once the retainer had been utilized in services than anything over and above in that given month was extra billing. The 2011 bill was not paid when it should have been paid and the District ended up paying the bill in 2012.

4. **Adjournment**

The meeting was adjourned at 9:27 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE
Committee of the Whole Minutes
Meeting held March 26, 2013 at 6:30 pm
In Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Kevin Pearson (arrived at 7:39 pm)

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Tina Hansen, Corporate Assistant

Absent: Councillor Maja Tait

1. **Call to Order**

The meeting was called to order at 6:34 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.
CARRIED

3. **Regional Growth Strategy Review** – Presentation by Marg Misek-Evans, Acting General Manager, Planning, Transportation and Protective Services Division, CRD

Marg Misek-Evans provided a video and PowerPoint presentation to the Committee on the Capital Regional District (CRD) Regional Growth Strategy (RGS) and the transition to a Regional Sustainability Strategy (RSS). Ms. Misek-Evans overviewed the RSS Work Plan of 4 Phases over a 20 month period and provided the key considerations that made up the RGS Review Report including, growth management, transportation, affordable housing community health and wellbeing, environmental health and resource management, economic development, food systems, and climate action. Ms. Misek-Evans summarized the implementation process of the Regional Sustainability Strategy for the Committee.

Committee discussion:

- Concerns as to using the provision/extension of water as a growth mechanism
- Importance of ensuring the extension of CRD water line to the District of Sooke boundaries
- Concerns as to difficulties over fundamental issues with traditional transportation
- Concerns as to Highway 14 and ensuring the province is looking at how to improve the highway to accommodate the amount of traffic that uses it

- Concerns as to the lack of employment opportunities in Sooke
- Ensuring there is a CRD long term strategy for sustainability to all residents in Sooke
- Concerns as to CRD and VIHA not supporting the 41 bed multi-care facility in Sooke
- Concerns as to a waitlist of 3,000 residents without a primary health care in the community
- Importance of encouraging age-friendly communities
- Importance of receiving cooperation from the CRD to ensure a sense of fairness and sustainability across the whole Capital Region
- Concerns as to a lack of traditional/historical access into Sooke parks especially to the aging community
- Concerns as to the CRD rezoning of Harbourview Road to “park” and loosing public access into the area
- Concerns as to loosing potential employment opportunities with the proposed multi care facility
- Concerns as to the Agricultural Land Commission (ALC) keeping land that is not conducive to agricultural growth in the ALC
- Importance of receiving support from the CRD with the District’s agricultural plan and working with the ALC to rationalize agricultural land parcels in Sooke
- How First Nations will be included in the Capital Region Sustainability Strategy and ensuring fairness for First Nations; everyone else should have the same opportunities
- Concerns that the RGS and RUCSPA are misleading and ensuring 100 percent municipal acceptance

Public Input:

There was no input from members of the public.

5. Adjournment

The meeting was adjourned at 7:58 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held April 8, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Herb Haldane
Councillor Rick Kasper
Councillor Kevin Pearson
Councillor Kerrie Reay

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Steve Sorensen, Fire Chief
Tina Hansen, Corporate Assistant

Absent: Councillor Maja Tait, Councillor Bev Berger

1. **Call to Order**

The meeting was called to order at 9:20 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.
CARRIED

3. **Current Issues**

There was no input from members of the public.

4. **Adjournment**

The meeting was adjourned at 9:21 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held April 22, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Councillor Kevin Pearson (Acting Mayor)
Councillor Bev Berger
Councillor Herb Haldane
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Officer
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal
Tina Hansen, Corporate Assistant

Absent: Mayor Wendal Milne

1. Call to Order

The meeting was called to order at 9:48 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.
CARRIED

3. Current Issues

Terrance Martin, Sooke resident inquired as to parking along Highway 14 from Prestige east and whether the parking will continue or whether there will be restrictions for parking in that area.

Staff reported that there have been discussions with both MoTI and the RCMP regarding parking in this location and that staff are continuing to work on the issue.

Allan Krutz, Sooke resident, West Coast Outdoor Adventures advised that he first came to Sooke as a tourist before moving here. Mr. Krutz expressed concern as to Council's decision to not provide funding to the Sooke Region Tourism Association and inquired as to why the decision could not have waited for any misconceptions to be sorted out between the parties.

Acting Mayor Pearson responded that the concern was that the information was received at the eleventh hour and that the requirements of the grant application were made clear to SRTA.

Jonathan Hereema, Sooke Region Tourism Association reported that the 2012 signed contract between the District and SRTA was never received by SRTA. Mr. Hereema

advised that SRTA submitted all the requested documentation and expressed concerns as to miscommunication between SRTA, District staff and the Community Grant Review Committee.

Brenda Parkinson, Sooke resident, took the opportunity to thank District staff for the work they did with the AVICC Convention.

Ellen Lewers, Sooke resident addressed the Committee as to concerns of Council's resolution to amend the Community Amenity Policy by reducing amenity contributions and increasing base density in the town centre without a detailed financial analysis to see what the impact would be to the community. Ms. Lewers expressed concern of an increase in taxes to the taxpayer.

Lyle Markham, Sooke resident, addressed the Committee as to Council's decision to not support the Sooke Region Tourism Association Category C Service Agreement and expressed concern over the future of tourism for the community.

4. **Adjournment**

The meeting was adjourned at 10:01 p.m.

Certified Correct:

Kevin Pearson
Acting Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held May 13, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Sarah Temple, Recorder

1. Call to Order

The meeting was called to order at 9:54 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.
CARRIED

3. Current Issues

Members of Council and public participated in an open discussion:

Brenda Parkinson, Sooke resident, thanked Mayor and Council for granting the Sooke Philharmonic Society funding in the amount of \$2,000. Ms. Parkinson noted that there were some inconsistencies in the direction that the Society received on which Committee to approach for funding and wishes to see the process clarified for the benefit of community groups.

Derek Lewers, Sooke resident, approached Council regarding parking on Throup Road during baseball tournaments. Mr. Lewers would like staff to investigate if there is a means of working with Journey Middle school to use the parking lot in off-hours.

Councillor Pearson reported that he was previously involved in Sooke Minor Fastball and had approached the school in the past. The challenge he experienced at the time was having to pay 4 hours of overtime for a school district employee to open and close the gate. Council directed staff to call the school to investigate solutions.

Ellen Lewers, Sooke resident, approached Council regarding the Digital Signage project. Ms. Lewers indicated that she would like to see a group of people work together to discuss what the sign will look like, who will manage the sign and how to finance it.

Council discussed several options and suggested that Ms. Lewers approach the Mayor's Advisory Panel on Arts and Beautification to discuss further.

Council discussed complaints received by Councillor Pearson as to the crosswalks in the Town Centre. Council agreed that further discussion on the placement of the crosswalks should take place during design and construction of the roundabout and that the replacement of the Lexan in the bus stop next to the crosswalk will help with sightlines.

Council discussed additional meeting space available for Council Committees, due to Council Chambers being heavily booked over the coming month. Further discussion of the use of meeting space at the Prestige Conference Centre will take place.

Ellen Lewers approached Council to suggest that bright yellow signage, similar to that used in Oak Bay, be considered to better illustrate the location of the crosswalk.

5. **Adjournment**

The meeting was adjourned at 10:06 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes
Meeting held **Tuesday**, May 21, 2013 at 6:00 pm
in Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Kerrie Reay
Councillor Maja Tait - arrived at 6:18pm

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Steve Sorensen, Fire Chief
Steve Wright, Staff Sergeant, Sooke RCMP
Sarah Temple, recorder

Absent: Councillor Bev Berger, Councillor Rick Kasper

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.
CARRIED

3. Protective Services Presentations:

BC Ambulance

Bryon Longeway, Unit Chief for BC Ambulance Services (BCAS) in Sooke, provided a PowerPoint presentation and summary of BC Ambulance's services.

Committee discussion:

- Determination of which entities are called out to specific emergencies (Fire, Police etc.) Acuity ranking is determined by dispatcher receiving call, who decides which entities are paged out.
- Discussion of Sooke's Key Performance Indicators (KPI's) in comparison to other areas. Sooke is unique in that many of the part-time staff do not live in the area, so they stay at the BCAS station during their shift, which means they are able to respond more quickly.
- Discussion of changing demographics and numbers of calls. Communities with aging populations, and more care facilities tend to have higher call volumes.
- While each BCAS unit has a determined coverage area, there is additional coverage provided by neighbouring units.

RCMP

Staff Sergeant Steve Wright provided a PowerPoint presentation and a summary of RCMP services in Sooke.

Committee discussion:

- Discussion of criminal code load per Police Officer and comparison to other areas.
- Determination of which entities are called out to specific emergencies (Fire, Police etc.) If additional resources are not needed, they can be called off once a determination is made by first responder on scene.
- Staff Sergeant Wright stated that Sooke Fire Rescue Service is an excellent resource to the RCMP.
- Discussion of UBCM resolution to lower speed limits on all residential streets.
- An increase in Police resources is needed to better serve the population of Sooke. Ideally there would be two more RCMP members.
- Discussion of changing demographics and numbers of calls.
- Sooke RCMP are required to police First Nation's lands, Provincial Lands and Park Lands.

ACTION ITEM: Mayor Milne and Staff Sergeant Wright to discuss with CRD Parks the increasing costs of policing regional parks.

Sooke Fire Rescue Service

Fire Chief Sorensen gave a summary of Sooke Fire Rescue Service.

Committee discussion:

- Discussion of expectations of volunteer firefighters. If expectations are lowered, there may be more people willing to volunteer; however safety of the volunteer and their fellow firefighters is compromised if everyone is not trained to the same standard.
- Training Requirements: The requirement for training is that volunteers make 66% of the Thursday evening training sessions. Training is offered three times per month. This works out to requiring volunteers to attend 2 Thursday evenings per month.
- Attendance Requirements: The requirement for attending emergency calls is that volunteers make 25% of the calls that come in during the times they have indicated they are available. This works out to be approximately 1 call per week.
- Arrangement with EPCOR to serve as standby for confined space rescue.

ACTION ITEM: Staff to arrange for a Protective Services Open House in the Fall, with the intention of holding these Open Houses once per year.

3. Public Input:

- Bob Hudson, Sooke resident, addressed the Committee to inquire as to why a former firefighter is reviewing the Sooke Fire Rescue Service Standard Operating Guidelines when a retired Fire Commissioner and retired Fire Marshall live in Sooke.
- Mayor Milne addressed Mr. Hudson and stated that Mr. Lewer's review of the Standard Operating Guidelines is meant as a starting point for discussion with all applicable parties.

4. **CRD Regional Integrated Units**

Committee discussion:

- Discussion of services offered by the Regional Crime Unit. Currently, the District of Sooke belongs to the Regional Crime Unit and pays approximately \$43,000/year.
- The mandate of the Regional Crime Unit has changed over the past year and as a result their services have changed. Their primary focus is now on providing surveillance services.
- Sooke has used the services of the Integrated Major Crime Unit twice in the last two years, but is not currently paying for these services.

ACTION ITEMS: Staff to seek a presentation from the Integrated Major Crime Unit to discuss their services and the costs associated.

MOVED and seconded to refer discussion of participation in the Regional Crime Unit forward to Council for further discussion.

CARRIED UNANIMOUSLY

5. **Public Input**

- None.

6. **Adjournment**

The meeting was adjourned at 7:34 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held May 27, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Rick McLeod, Deputy Fire Chief/ESS Coordinator
Tina Hansen, Corporate Assistant

1. Call to Order

The meeting was called to order at 10:22 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.
CARRIED

3. Current Issues

There was no input from members of the public.

4. Mayor's "Promote Sooke" Task Force Update

Councillor Tait provided an update as to the Mayor's "Promote Sooke" Task Force reporting that the Task Force met on April 30th to discuss the mandate the scope and the Terms of Reference. The next scheduled meeting will be on June 19th; the Committee discussed having a community gathering for a show and tell from the various groups. Staff will be forwarding an invitation to the various groups.

Mayor Milne reported that he is hoping the Task Force will reach out to the Chamber and SRTA and the other organizations in Sooke.

Councillor Kasper inquired as whether the Task Force will be looking at the criteria as to how the 2 per cent hotel tax would apply and would not apply and whether they would look at the vote required by owners of bed and breakfasts and hotels and what size of units qualify as voting on the matter.

Councillor Tait explained that you must have 51 per cent of the providers and 51 per cent of the rooms. The Task Force has only had preliminary dialogue on the hotel tax and must examine what is involved in the process.

Public Input:

There was no input from members of the public.

5. **Adjournment**

The meeting was adjourned at 10:27 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE
Committee of the Whole Minutes
Meeting held June 3, 2013
at 6:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Kevin Pearson
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Tina Hansen, Corporate Assistant

Absent: Councillor Rick Kasper, Councillor Herb Haldane

1. **Call to Order**

The meeting was called to order at 6:00 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.

CARRIED

3. **Physician Services in Sooke and New South Island Division of Family Practice**

Initiatives: Andrew Hume, Executive Director, South Island Division of Family Practice and Linda Nehra, South Island Division of Family Practice Collaborative Services Committee (CSC) & Sooke Region Community Health Initiative

Linda Nehra, provided a PowerPoint presentation and addressed the Committee as to the shortage of physicians in Sooke reporting that there are approximately 2,500 residents in the community who do not have a family physician or they receive services elsewhere but would prefer to see a physician in their own community. Ms. Nehra advised that with the District's growing population, existing family physicians are unable to take on a sufficient number of new patients to meet the requirements of the community. The Committee was provided with population projections for Sooke showing a 179.2 per cent population increase in ages 79 and older by 2032. Ms. Nehra explained that there is a high percentage of residents in Sooke who have chronic complex health problems and that there is a high demand for care for people with mental health and substance abuse issues especially in people aged 15 to 29. The Committee was provided information on the additional support services that are available in Sooke including limited specialist support, limited diagnostic services, support from Integrated Health Network, Home and Community Care and Public Health. Ms. Nehra reported on other physician roles in Sooke including but not limited to shared on-call, palliative care and medical staff for Ayre Manor. Ms. Nehra reviewed areas that are currently a focus for the South Island Division of Family Practice.

Andrew Hume addressed the Committee as to reasons for the shortage of physicians in rural communities such as Sooke. Mr. Hume overviewed current family practice

initiatives including “Practice Profiles” which assist with marketing physicians practices, improves ability to attract locums and practice partners and improves succession planning options. Mr. Hume discussed the aging population of physicians advising that 50 per cent of physicians will be ready for retirement within the next 5 years. Mr. Hume further discussed the difficulties with recruitment and retention of physicians adding that they are working with physicians and communities on “practice profiles” and “community profiles” in order to attract new physicians to rural communities. Mr. Hume overviewed initiatives that the South Island Division of Family Practice is currently working on which include a new comprehensive maternity health clinic, business training for physicians completing medical school, and looking at new models for service delivery.

Committee discussion:

- Clarification as to whether a “practice profile” would include other communities – the profile is tailored to each community and is reflective of the culture and identity of the community
- The Mayor’s Public Advisory Panel and Health and Social Initiatives has identified that there is a shortage of physicians in Sooke
- Clarification as to why the Joint Standing Committee on Rural Issues has designated Sooke at risk – dependant on how close the community is to a major hospital, airport; quite a complex system
- Whether shortage of physicians is due to lack of funding – physicians are paid by fees for service
- Recommended number of physicians would be 1,300-1,500 per physician but depends on the population profile and health issues being dealt with
- Concerns as to the aging population projections and what the province is doing to advocate for the aging population
- Programs (workshops) at the secondary school to provide information to young people looking for career opportunities – there are initiatives underway, workshops to reach out to graduating medical physicians, recruitment divisions through VIHA

Mayor Milne took the opportunity to thank Ms. Nehra and Mr. Hume for their presentation to the Committee.

5. **Adjournment**

The meeting was adjourned at 7:01 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held June 10, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Tina Hansen, Corporate Assistant

1. Call to Order

The meeting was called to order at 8:12 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.

CARRIED

3. Current Issues

Ellen Lewers, Sooke resident addressed the Committee as to the community grant for the Juan de Fuca Marine Search and Rescue Society advising that the Coast Guard and the waters are under federal jurisdiction and that the District should requesting funding from the federal government

Brenda Parkinson, Sooke resident expressed her support for the Juan de Fuca Marine Rescue Society advising that the Society has been used on a number of occasions rescuing people in our own waters and that she is not supportive of the Society having to request alternate funding.

Mayor Milne advised that the Community Grant is for capital projects and if they do not get alternate funding the Juan de Fuca Marine Rescue Society will have to return the District funding. Mayor Milne further advised of the concern and frustration due to downloading to the local government level.

Councillor Kasper reported that when the Community Grant Committee was presented with the Juan de Fuca Marine Rescue Society's previous years' financial statements, there were no other funding sources from any other jurisdiction.

Gail Hall, Sooke resident, expressed concerns as to untidy premises of some of the developments on Sooke Road where construction is not occurring at this time. Ms. Hall

advised that this is our main road into town and it should be tidied up until the developments have the funds to continue with construction.

Mayor Milne advised that the District will look into the issue to see what can be done to tidy the development sites.

Committee further discussed:

- Enforcing the unsightly premises through the sign and noxious weed bylaws
- Restrictions of getting into and out of Mariner's Village due to no left turn
- Signal light at Mariner's Village would be moved during next phase of construction
- Importance of fixing the light situation at Mariner's to help the project move forward
- Ensuring a buy local perspective

Ellen Lewers, Sooke resident, reported that she has contacted Mariner's Village to suggest that they clear some of the thistles on the vacant land and lay down some turf as it looks deserted. The same could be done across the road by removing the broom.

Gail Hall, Sooke resident inquired as to the lagoon area behind the Museum and whether the culvert was plugged and expressed concern as to losing the entire eco system in that area.

5. **Adjournment**

The meeting was adjourned at 8:26 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE
Committee of the Whole Minutes
Meeting held June 24, 2013
(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Tina Hansen, Corporate Assistant

Absent:

1. **Call to Order**

The meeting was called to order at 8:45 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.
CARRIED

3. **Current Issues**

There was no input from members of the public.

4. Mayor's "Promote Sooke" Task Force Update

There was no input from members of the public.

5. **Adjournment**

The meeting was adjourned at 8:46 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE
Committee of the Whole Minutes
Meeting held July 8, 2013
(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Tina Hansen, Corporate Assistant

ABSENT: Councillor Kevin Pearson

1. **Call to Order**

The meeting was called to order at 7:16 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.
CARRIED

3. **Current Issues**

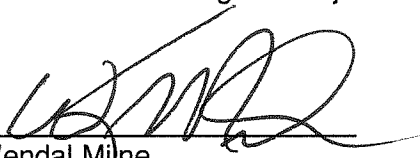
Councillor Tait took the opportunity to address concerns raised by a member of the public during the last Committee of the Whole meeting regarding the Throup Creek wetlands behind the Sooke Region Museum. Councillor Tait reported that she received an email from the Museum which advised that the blockage in the culvert from the swamp had been removed by nature and that the Museum is hopeful that Mainroad will be extending the culvert to ensure improved drainage from the wetland area.

Derek Lewers, Sooke resident thanked staff for addressing the signage concerns on the Mariner's Village fencing that were raised at the previous Committee of the Whole meeting and for having it cleared away in such a timely manner.

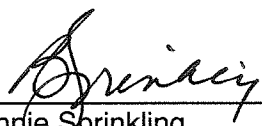
Mayor Milne advised that Mr. Howie met with Mariner's Village the day after the concerns were noted. Mayor Milne took the opportunity to thank Mariner's Village for removing the signage so promptly.

5. **Adjournment**

The meeting was adjourned at 7:19 p.m.


Wendal Milne
Mayor

Certified Correct:


Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held August 12, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Brent Blackhall, Deputy Director of Finance
Bonnie Sprinkling, Corporate Officer
Steve Sorensen, Fire Chief
Tina Hansen, Corporate Assistant

Absent:

1. **Call to Order**

The meeting was called to order at 8:32 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.
CARRIED

3. **Current Issues**

Joslin Roy, Sooke resident addressed Council by stating she that is a new resident to Sooke and joined Sooke Animal Food and Rescue Society last year. Ms. Roy inquired as to what the follow up would be with the presentation made by Ms. Dominguez at the Regular Council meeting earlier this evening.

Mayor Milne explained that Council will consider the request and that it may or may not come back before Council on a future agenda.

Councillor Tait advised that there may be an opportunity for SAFARS to apply for another community grant through the District's second intake (Category B) Community Grants Program.

Joslin Roy expressed concern that the Sooke Animal Food and Rescue Society had presented to Council a petition with signatures that represent 8 per cent of the population who feel there is a need for an animal shelter in Sooke. Ms. Roy stated that she would like to see Council look into the issue further.

Mayor Milne explained that Council is sympathetic to the issue but that there is only so much funding to distribute; these decisions are difficult and Council is doing their best to make them.

Margarita Dominguez, SAFARS explained that the Society only has temporary use of the barn that they are currently using for an animal shelter and that the barn is extremely cold during the winter. Ms. Dominguez further addressed Council as to the importance of the Society's work; that they are providing a service to the community and on the importance of having a proper facility for the animals. Ms. Dominguez urged Council for their support.

Mayor Milne further explained that Council is doing their best with distributing funds and that the Society should apply for further funding through the Community Grant Program.

4. **Adjournment**

The meeting was adjourned at 8:41 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes
Meeting held September 9, 2013
(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Tina Hansen, Corporate Assistant

ABSENT: Councillor Bev Berger

1. Call to Order

The meeting was called to order at 10:12 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.
CARRIED

3. Current Issues

Gail Hall, Sooke resident, stated that she has received several phone calls regarding the transfer station on Sooke River Road and inquired as to the approval process for how the transfer station came about. Ms. Hall has concerns regarding the issue that Council does not have jurisdiction over solid waste management; as it falls under the jurisdiction of the Capital Regional District.

Mayor Milne advised that staff will look into the issue but that he was under the understanding that the CRD has the responsibility for recycling but not necessarily solid waste.

Ms. Hall also inquired as to the costs associated with the revamping of the bike skills park at SEAPARC and whether the funds were from the District of Sooke or from SEAPARC.

Mayor Milne advised that these funds were from SEAPARC.

Ms. Hall noted concerns that while watching webcasted meetings from home it was difficult to hear discussion from the Corporate Officer's desk. Ms. Hall further noted concerns that Council was making decisions too quickly, without enough thought or input using the Silver Spray development as an example. Ms. Hall advised that these things

need to be thought out, Council needs to slow down and allow staff time to do things properly prior to these decisions being made.

5. **Adjournment**

The meeting was adjourned at 10:17 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE
Committee of the Whole Minutes
Meeting held September 23, 2013
at 7:00 pm
Sooke Community Hall, 2037 Shields Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Michael Dillabaugh, Director of Finance
Gerard LeBlanc, Municipal Planner
Laura Byrne, Parks/Environmental Services
Coordinator
Sarah Temple, Finance/Administration Assistant
Tina Hansen, Corporate Assistant (recorder)

1. **Call to Order**

The meeting was called to order at 7:02 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.
CARRIED

3. **Bike Skills Park**

Mayor Milne advised that any person who wishes to provide input on the Bike Skills Park would be given a reasonable opportunity to make submissions to the Committee.

Gerard LeBlanc provided a PowerPoint presentation and summary of the staff report for the Committee.

The Committee inquired as to how much of SEAPARC is funded by the CRD and how much is funded through the District of Sooke and whose funds went towards the bike skills park at SEAPARC.

Staff clarified that SEAPARC paid for the costs associated with the bike skills park with their own funds.

Mayor Milne further clarified that 70 per cent of SEAPARC's funding comes from District of Sooke taxpayers through the CRD's portion of Sooke Property taxes.

The Committee inquired as to the results of a survey posted on the District of Sooke website gauging support for the Bike Skills Park. Staff clarified that the options presented at this evening's meeting had changed from those originally presented in the survey and

therefore the results were not included in the public information presented at tonight's meeting.

The Committee identified that there were no finances attached to any of the options presented and inquired as to whether there was an estimate of the cost of any of the options. Staff clarified that cost estimates had not been researched for the options presented and that they would be completed once a suitable option was chosen.

Public Input:

Lorne Christensen, Sooke resident opposed the bike skills park in John Phillips Memorial Park and addressed the Committee as to concerns of tax payers' money being spent on recreation.

Larry Umbach, Sooke resident opposed the bike skills park in John Phillips Memorial Park and addressed the Committee as to concerns of the costs associated with the park to the tax payers. Mr. Umbach inquired as to the plan for one slalom trail in the park as suggested by the John Phillips Memorial Park Trust Committee and inquired as to whether the District had received information from the Bike Club regarding costs for the bike skills park, memberships and financial statements. Mr. Umbach suggested looking into what can be done at SEAPARC and recommended the Committee consider Option 4 in the staff report.

Mandy Truman, Sooke resident expressed her support for the bike skills park in John Phillips Memorial Park and addressed the Committee as to the importance of providing healthy activities for children. Ms. Truman stated that the bike skills park will bring people to the community.

Nick Callahan, Sooke resident expressed his support for the bike skills park in John Phillips Memorial Park and addressed the Committee as to the many opportunities that the bike skills park will provide to people of all ages including a healthy, vibrant community.

Keith Hoath, Sooke resident, opposed the bike skills park in John Phillips Memorial Park. Mr. Hoath advised that the proposed bike skills park is next to his back yard and addressed the Committee as to concerns over the type of people attract and concerns of the level of noise that would come from the park. Mr. Hoath advised that he visited the SEAPARC site and believes that the park can be redesigned. Mr. Hoath further advised that a budget should be in place prior to Council approving a bike skills park.

Carmen Neuman, Sooke resident advised that she is not opposed to the bike skills park but is opposed to the location of the park in John Phillips Memorial Park. Ms. Neuman addressed the Committee as to concerns of risk and safety to youth, concerns of costs associated with building the bike skills park, the length of time it will take to build, and who will be responsible for the park if it fails. Ms. Neuman advised that there needs to be more passive activities in John Phillips Memorial Park.

David Smith, Sooke resident expressed his support for the bike skills park in John Phillips Memorial Park and addressed the Committee as to the importance of having a

place for beginner bikers to learn. Mr. Smith advised that the SEAPARC site is not an appropriate location for learning to bike; the area is small, it would be tough to build there and is heavily treed.

Mark Ferrol, Sooke resident expressed his opposition to the bike skills park in John Phillips Memorial Park advising that a bike skills park should be built in an industrial area and not in a green space. Mr. Ferrol supports the location of SEAPARC for the bike skills park.

Brenda Parkinson, Sooke resident supports a bike skills park but does not support the location of John Phillips Memorial Park. Ms. Parkinson reported that she has met with Mr. Hutchings, Manager for SEAPARC to discuss the existing bike park site. Ms. Parkinson believes that SEAPARC would be the best location for the bike skills park and provided her personal vision for John Phillips Memorial Park which includes running and walking tracks, a place for the country market, art show and concerts.

Steve Grundy, Sooke resident and Chair of the Mayor's Public Advisory Panel on Economic Development expressed his support for a more central location such as John Phillips Memorial Park. Mr. Grundy reported that the Economic Development Committee and the Mayor's Panel on Economic Development have supported the bike skills park initiative as it will provide curb appeal for perspective people coming into the community and will be an attraction for Sooke in the future.

Adam Butcher, Sooke resident expressed his support for the proposed bike skills park in John Phillips Memorial Park. Mr. Butcher advised that he has been using the skate park since he was a child and that it was the best thing for him as a youth. Mr. Butcher advised of concerns as to removing trees in Throup Road Park and also advised that there is not a need for music facilities at John Phillips Memorial Park as a band shell facility exists at Ed Macgregor Park.

Mark Jarvis, Sooke resident expressed his support for Option 2 in the staff report. Mr. Jarvis addressed the Committee reporting that people are not saying no to youth and mountain biking, they are saying no to the venue. Mr. Jarvis expressed concerns that the bike skills park is going to a special interest group, concerns as to the Alpine detail study and concerns over the costs associated with the park. Mr. Jarvis advised that he does not have a problem with a beginners track.

Stuart Parkinson, Sooke resident reported that he used to golf at John Phillips Memorial Park and expressed concern that the area may be too wet for a bike skills park.

Tom Myrick, Sooke resident addressed the Committee as to concerns of misinformation in the community around the bike skills park. Mr. Myrick expressed support for the proposed bike skills park in John Phillips Memorial Park stating that the bike park would be a benefit to all Sooke residents and urged Council to vote in favour of Option 1 in the staff report.

Lee Hindrichs, Sooke resident expressed her support for the bike skills park in John Phillips Memorial Park. Ms. Hindrichs clarified that it was Sooke Slow Food Cycle that initiated the bike skills park project. Ms. Hindrichs reported that the bike skills park will

not destroy the green space but will expand the use of the park for others. Ms. Hindrichs addressed the Committee as to the importance of creating a community where people can live, work and play, the importance of making a more attractive community to attract tourists and the importance of having all skill levels in one area allowing for leadership opportunities. Ms. Hindrichs reported that mountain biking is a growing sport amongst women.

Maureen Marx, Sooke resident expressed her support for the bike skills park in John Phillips Memorial Park. Ms. Marx addressed the Committee as to the youth in Sooke and the importance of having a place where younger children are able to learn from older children. Ms. Marx further addressed the Committee as to the importance of having recreational activities such as biking for children and youth.

Gabrielle Nielson, Sooke resident, expressed her support for the John Phillips Memorial Park location. Ms. Nielsen is a local youth, involved in the leadership programs at both Journey Middle School and Edward Milne Community School and believes there are not enough recreational opportunities for youth in Sooke. Ms. Nielsen shared that her brother broke his arm while using the bike skills facility at SEAPARC, at a time of day that SEAPARC was closed, and it was not easy for him to get help due to the isolated location. Ms. Nielsen supports the John Phillips Memorial Park location as she feels it is a safe, central area.

Allen Krutz, owner of West Coast Outdoor Adventure Rentals and Vice President of Sooke Bike Club, expressed his support for the John Phillips Memorial Park location. Mr. Krutz advised that many local businesses would benefit from a bike skills park, including his own business, which rents mountain bikes to tourists. Mr. Krutz queried whether the results of a District of Sooke survey gauging support for the bike skills park, along with all of the public input submitted on the topic has been tabulated to measure how many people are in support of the park and how many are against it.

Riley Champagne, Sooke resident, expressed his support of the John Phillips Memorial Park location for the bike skills park. Mr. Champagne feels that this location is the safest and that the cost of building the park will not be high as the material is inexpensive and that there would be a lot of volunteer labour available.

Loretta Boerkamp, Sooke resident, expressed her opposition to the John Phillips Memorial Park location. Ms. Boerkamp feels that John Phillips Memorial Park is a prime piece of land and that the SEAPARC location is better suited to the bike skills park. Ms. Boerkamp also feels that the parents and users of the bike park should contribute the labour to build the park.

Michael Linehan, Sooke resident, reported that he is a frequent user of the Saanich bike skills park and spoke to concerns about noise, stating that the Saanich bike park is very quiet due to the amount of focus that is required to complete jumps safely. Mr. Linehan also spoke to the Economic Development potential the bike skills park will bring to the area, referencing the benefits experienced by Cumberland and Scotland, who welcome mountain bike tourism. Mr. Linehan also spoke to potential costs being outlined once the site and scope is determined, the perceived lack of safety and the unsuitable hydrology at the SEAPARC location. Mr Linehan feels that splitting the park across two locations

will reduce the amount of mentoring possibilities and significantly reduce the appeal of the skills park. Mr. Linehan expressed his support for the John Phillips Memorial Park location.

Sherry Lynn Ferrol, Sooke resident, expressed her opposition to the John Phillips Memorial Park location. Ms. Ferrol reports that her children play in the park the way it is and will not play at the skateboard park, as there are drugs there. She would like to see John Phillips Memorial Park maintained as a green space, as this sort of area will never go out of style.

Rob Debrun, Sooke resident, spoke in support of the John Phillips Memorial Park location as he feels a multi-level park is best for families. Mr. Debrun has participated in mountain biking races across Canada and he feels the sport creates discipline, respect and a love of travel. He encourages his 4 year old daughter to participate in the sport and they frequently use the Hartland landfill bike park, where there are often hundreds of people.

Gail Hall, Sooke resident, expressed her opposition to the John Phillips Memorial Park location. Ms. Hall indicated that she is in support of activities for children but she is not in support of the Bike Club dictating the process. Ms. Hall encouraged Council to develop procedures and policies to address how applications such as the proposed bike skills park are processed. Ms. Hall also encouraged a fair and balanced look at decisions made by previous Councils and feels the first step in developing John Phillips Memorial Park should see phase 1 of the JPMP Trust Committee plan carried out. Ms. Hall expressed her support of a bike skills park at the SEAPARC location if the District of Sooke, the CRD and the Community Association can find some common ground.

Lorien Arnold, Sooke resident, gave an overview of the history of the SEAPARC location. Mr. Arnold reported that the skills park was built by volunteers for \$2,500 but that unfortunately the site was not prepped appropriately and there are issues with drainage. Mr. Arnold stated for the proposed John Phillips Memorial Park location, the intention of the Sooke Bike Club was to partner with the District of Sooke and have a written agreement where respective roles are outlined. Mr. Arnold advised that such a partnership will improve grant funding and that the Sooke Bike Club has access to many private cash and in-kind donors.

Joe Smith, Sooke resident, expressed his concerns about the cost of the bike skills park and the potential for erosion due to the slope of the proposed site at John Phillips Memorial Park. Mr. Smith asked if an erosion specialist was consulted in the design of the bike skills park.

Paul McTavish, Sooke resident and executive member of the Sooke Lions Club, stated that the Lions Club has no affiliation with the Bike Skills Park.

Ellen Lewers, Sooke resident, spoke to all of the 4 options presented in the staff report. Ms. Lewers feels that the John Phillips Memorial Park location should not be considered due to potential erosion and the effect on trout in the pond. Ms. Lewers expressed concerns that taxpayers will be funding the project, even if it is located at SEAPARC and indicated that 70% of SEAPARC funding comes from Sooke taxpayers. Ms. Lewers

stated her support for Option 4 and also read and submitted a letter from her husband Richard Lewers in support of Option 4.

Reece Nielson, Sooke resident, expressed his support of the John Phillips Memorial Park location. Mr. Nielsen is a young person involved in mountain biking and spoke to several of the concerns addressed by other speakers. Mr. Nielsen stated that mountain biking is not a sport that generates a lot of noise, and that mountain biking does not mix with drugs and alcohol. Mr. Nielsen indicated that he frequently travels to Saanich to ride and spends money while there, so a bike skills park could be an economic benefit to Sooke. Mr. Nielsen also addressed some of the problems with the SEAPARC location, including safety in a secluded area and bear encounters. Mr. Nielsen feels that John Phillips Memorial Park is a better location and indicated that as a young person, the trail network to John Phillips Memorial Park makes it accessible to the majority of Sooke residents without having to drive to SEAPARC, or navigate Sooke Road on a bicycle.

Trish Branson, Sooke resident, expressed her concerns about the John Phillips Memorial Park location, which will be directly behind her property. Ms. Branson indicated that she was concerned that trees would have to be removed to ensure safety during high winds and also that the location is not suitable due to drainage issues. Ms. Branson referenced the John Phillips Memorial Park Trust Committee report which she feels supports more passive activities. Ms. Branson encouraged further site studies to determine the most appropriate location and expressed her support for option 4.

Derek Lewers, Sooke resident, stated that he does not support a bike skills park at all. Mr. Lewers stated that he feels Sooke as a whole is a park and that there is no need to create specialized places for specialized activities. Mr. Lewers reported that taxpayers are still paying for the SEAPARC pool and that the decision to build the pool required a referendum. Mr. Lewers indicated he feels that the financial priorities of the District should be issues such as sidewalks, road networks and putting police on the street.

Mayor Milne requested a five minute recess at 9:02 p.m.

The Committee of the Whole meeting was called back to order at 9:08 p.m.

Jeff Bateman, Sooke resident and member of Sooke Slow Food Cycle and Transition Town Society reported that Sooke Slow Food Cycle donated \$3,000 toward the process of the bike skills park. Mr. Bateman inquired as to why there was not an Option 5 which should be to follow the John Phillips Memorial Park Trust Committee Plan to make the park a central, active place in the town. Mr. Bateman stated that we should make a true guarantee to the youth in the community, that their views and interests will be held valued.

Jeanette Umbach, Sooke resident inquired as to what the proposed bike skills park in John Phillips Memorial Park will look like, whether there is a need for the park and whether it would benefit a large portion of the community. Ms. Umbach indicated that there are many activities for youth in Sooke and many other locations for youth to ride such as the Galloping Goose trail and SEAPARC. Ms. Umbach expressed concerns for the tax payers especially in times when so many families are struggling, concerns of permanent alterations to the green space at John Phillips Memorial Park, and concerns

of the affect it will have on neighbouring property values. Ms. Umbach stated that the JPMP Trust Committee's plans were for the park to be used for the entire community. Ms. Umbach requested that Council make an informed decision; one that considers the best interests of the tax payers of Sooke.

Mitchell Linehan, Sooke resident expressed his support for the bike skills park in John Phillips Memorial Park, stating that the park will provide an opportunity for youth outside of team sports. Mr. Linahan stated that the bike skills park could be an icon of Sooke.

Stephen Hindrichs, Sooke resident, expressed his support for the bike skills park in John Phillips Memorial Park, stating that the bike skills component will not take over the park. The park will be accessible to everyone and it can be used for other activities as well. Mr. Hindrichs indicated that the bike skills park will not cost hundreds of thousands of dollars as there will be grant funding opportunities; and the project can move forward in stages; we have to be realistic and do it without District funding.

Sandy Jarvis, Sooke resident stated that she is not opposed to a bike skills park she is just unsure of where it should go. Ms. Jarvis feels that Options 2 or 3 would be the best options to move forward with. Ms. Jarvis expressed concerns as to the costs to tax payers stating that grant funding is difficult to get and that groups are not always successful when applying for grants.

Rob Martin, Sooke resident expressed his support for Option 1 advising that Sooke is by nature a wonderful place to be and that there are many wonderful places to go but it is frustrating that there is not signage that provides information to tourists on places in the community to visit. Mr. Martin stated that we need to develop tourism infrastructure and have recognized facilities that will direct people. Mr. Martin has concerns that SEAPARC is muddy, dangerous and secluded.

Lana Hoath, Sooke resident and youth was not in support of the bike skills park in John Phillips Memorial Park and addressed the Committee stating that not all youth support the bike skills park in John Phillips Park. Ms. Hoath reported that JPMP is just as muddy as SEAPARC and that there are many other activities for youth to do in Sooke.

Dan Nystra, Victoria resident stated that he came out to show his support for Option 1 and to support the Sooke Bike Club. Mr. Nystra advised that he comes to Sooke to ride several times a month and that he supports local business each time he is here. Mr. Nystra feels that the bike skills park would be a good facility for the community.

There was no further input from members of the public.

Committee Discussion:

Councillor Kasper advised that he was prepared to support Option 2 in the staff report as this option meets the intent of the 2006 John Phillips Memorial Trust Committee's work. Councillor Kasper addressed the Committee and members of the public as to working with SEAPARC on making upgrades to the existing bike park as there are already facilities there to use including parking. Councillor Kasper advised that Option 2 protects

the integrity of the work done in 2006 by the John Phillips Memorial Trust Committee, the extensive public consultation process and takes tax payers' money into consideration.

Councillor Reay addressed the Committee and members of the public as to reasons for supporting Option 2, including the site at SEAPARC being a more appropriate location for the bike skills park and that Option 1 is out of the scope of the John Phillips Memorial Trust Committee intent for the park using up to 26.5% of park space. Councillor Reay reported that the District's revenues are projected to be significantly lower and that taxes are projected to increase in 2014.

Councillor Tait advised that she was not in support of Option 2 as it caters to special interest, that the slalom course is a competition course and just one discipline of cycling. Councillor Tait provided background information for each of the proposed bike skills park locations as well as overviewed the public consultation process. Councillor Tait advised that we must have a site that is accessible to people reporting that the SEAPARC site is dark and extremely steep. Councillor Tait further reported on the importance of having all the uses at one site.

Councillor Pearson addressed the Committee and members of the public as to the importance of the public engagement process. Councillor Pearson reported that there is no mention of a bike skills park in the OCP and that John Phillips Memorial Park is the jewel of the community. Councillor Pearson advised that the 2006 John Phillips Memorial Trust Committee report should be the guiding document and that the park is not a suitable location for the bike skills park.

Councillor Haldane reported that volunteers have always contributed to recreational activities for youth and that volunteers will do the same with the bike skills park. Councillor Haldane addressed the Committee and members of the public as to his support for Option 1 in the staff report as it resolves the location issue and provides an accessible location for the bike skills park.

Councillor Berger reported that there is value to all sides and that she would like to see John Phillips Memorial Park be used. Councillor Berger does not feel a slalom park would be an issue but would like to look at costs, designs and have site studies done on both locations. Councillor Berger stated that she believes in supporting recreation.

Mayor Milne advised that John Phillips Memorial Park is a fundamental piece of property in the centre of Sooke. Mayor Milne addressed the Committee and members of the public as to the 2006 John Phillips Memorial Trust Committee plan and concerns that the slalom park has grown over time to a 1.6 hectare area. Mayor Milne further advised of concerns as to the magnitude of the impact on the park and the impact from a dollar perspective. Mayor Milne reported that the SEAPARC site has potential for a bike skills park and that he supports Option 2 as it meets the needs of the greater community.

MOVED and seconded to recommend Council approve in principle the location of a Beginner Bike Skills Park in the 0.3 hectare area identified in the John Phillips Memorial Park Trust Committee's Preferred Arrangement of Park Features (2006);

AND TO give direction to staff to research funding options and to establish and work with an advisory group, Sooke Bike Club and Alpine Bike Park to design a beginner level track in the 0.3 hectare area;

AND TO work with SEAPARC and the Sooke Community Association to refurbish the existing bike skills area and expand the existing facility at SEAPARC to accommodate intermediate and advanced skill levels;

AND TO bring back reports to Council on the bike skills park funding for approval prior to commencement of works.

DEFEATED

Councillor Tait addressed the Committee to reiterate her support for Option 1. Councillor Tait spoke to the benefit of having one location for all ages and skills as it provides opportunities for the progression of skills and allows for riders to learn and to grow.

Councillor Berger addressed the Committee to state that she is in support of community partnerships, but is concerned about the implications to the District if grant funding falls short or if there are unforeseen problems with the site.

Councillor Pearson addressed the Committee to state that he will not be supporting Option 1 or Option 2, as he is opposed to any such use of John Phillips Memorial Park until the Phase 1 prep work of the 2006 John Phillips Memorial Park Trust Committee report is done.

Councillor Haldane addressed the Committee and stated that the 2006 John Phillips Memorial Park Trust Committee plan should not be the final deciding factor and that he would like to see some decisions made on the use of the park.

MOVED and seconded to recommend Council approve in principle the design and location of the Bike Skills Park on the approximately 1.8 hectares in John Phillips Memorial Park as presented by Alpine Bike Parks on June 26, 2013;

AND TO give direction to staff to work with the Sooke Bike Club to obtain funding for construction of the bike skills park;

AND TO bring back reports to Council on the bike skills park funding for approval prior to commencement of works.

DEFEATED

Councillor Kasper and Councillor Pearson stated their support for Option 3.

Councillor Tait addressed the Committee and stated that she will not support Option 3 as access to SEAPARC is too difficult. Councillor Tait also expressed concern that the CRD would then have control over the park.

Mayor Milne addressed the Committee to state that the SEAPARC Commission includes District of Sooke Council members.

Councillor Reay addressed the Committee and stated her support for Option 3 as it is a more attainable option for a lesser cost. Councillor Reay referenced several other municipalities that have bike skills parks that are not a part of the town core.

Councillor Pearson addressed the Committee and stated that SEAPARC is the most viable option as parking is better and accessibility is not an insurmountable challenge.

MOVED and seconded to recommend Council give direction to staff to work with the Sooke Bike Club, SEAPARC and the Sooke Community Association to secure agreements and funding to refurbish the existing bike skills area and expand the existing facility into Throup Road Park to accommodate all bike skill levels;

AND TO bring back a report to Council on the bike skills park funding for approval prior to entering into an agreement or the commencement of works.

CARRIED

4. **Adjournment**

The meeting was adjourned at 10:06 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held October 15, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Steve Sorensen, Fire Chief
Sarah Temple, Finance and Administration
Assistant, recorder

Absent:

1. Call to Order

The meeting was called to order at 11:25 p.m.

2. Approval of Agenda

MOVED to approve the agenda as circulated.
CARRIED

3. Current Issues

Mary Brooke, Sooke resident, requested a report on progress related to proposed changes at the intersection of Townsend Road and Sooke Road.

Gord Howie will bring a report as to the changes at the intersection of Townsend Road and Sooke Road forward to an upcoming meeting

5. Adjournment

The meeting was adjourned at 11:28 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes

Meeting held October 28, 2013

(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Rick Kasper
Councillor Kevin Pearson
Councillor Kerrie Reay

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Gerard LeBlanc, Municipal Planner
Elisabeth Nelson, Municipal Engineer
Steve Sorensen, Fire Chief
Tina Hansen, Corporate Assistant

Absent: Councillor Maja Tait

1. **Call to Order**

The meeting was called to order at 10:22 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.
CARRIED

3. **Current Issues**

There was no input from members of the public of the public.

5. **Adjournment**

The meeting was adjourned at 10:22 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE

Committee of the Whole Minutes
Meeting held Tuesday November 12, 2013
(immediately following the Regular Council Meeting) at 7:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Elisabeth Nelson, Municipal Engineer
Steve Sorensen, Fire Chief
Tina Hansen, Corporate Assistant

Absent: Councillor Rick Kasper

1. **Call to Order**

The meeting was called to order at 8:27 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.

CARRIED

3. **Current Issues**

Brenda Parkinson, Sooke resident addressed the Committee as to attendance to Council Conferences advising that she agreed that not all Council members have to attend conferences; those attending should share information with other members of Council. Ms. Parkinson believes that Council members who are not planning on running in the 2014 election should not be attending the FCM or UBCM Conferences. Ms. Parkinson further addressed the Committee as to Wild ARC and the work they do in the region for wildlife and injured animals. Ms. Parkinson expressed concern that Wild ARC did not receive a community grant from the District of Sooke for their grant application to replace two outdoor pens. Ms. Parkinson asked the District reconsider their decision to not provide funding to Wild ARC.

Councillor Reay explained that the Community Grant Review Committee contemplated the Wild ARC grant application noting that in 2009 the District of Sooke provided \$10,000 in funding to Wild ARC. Councillor Reay further advised that there was discussion by the Committee of the different levels of funding but that the Committee decided as a whole to not support the grant application.

Adrian Cownden, Sooke resident addressed the Committee as to the award of the contract for the Church Road Upgrades stating that he was pleased to see that the contract was awarded to a Sooke contractor. Mr. Cownden inquired as to the District's procurement policy and whether there is anything in place that provides for local contractors and local employers to bid on works that come up on a regular basis. Mr.

Cownden expressed concerns that contractors from out of town are bidding on local work and that there is an opportunity to keep Sooke people employed through municipal contracts. Mr. Cownden requested that Council consider a review of smaller contracts to ensure that they are equally distributed within the local business community.

Mayor Milne advised that Council has had discussions on having a list of preferred contractors and suppliers to ensure equitable distribution of the work and that this will be looked at by Council in the near future.

Ellen Lewers, Sooke resident addressed the Committee as to Wild ARC and the high costs associated with looking after wild animals. Ms. Lewers suggested Council take this into consideration when looking at the amenities policy as development will displace wild animals. Ms. Lewers also suggested that Council look at providing funding to Wild ARC as a line item in order to provide assistance to them.

Brenda Parkinson, Sooke resident stated that she understands that the District likes to see other municipalities providing funding for different projects but she believes that because they do not participate does not mean that the District should not participate.

5. **Adjournment**

The meeting was adjourned at 8:37 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE
Committee of the Whole Minutes
Meeting held November 25, 2013
6:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait (arrived at 6:17 p.m.)

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Bonnie Sprinkling, Corporate Officer
Tina Hansen, Corporate Assistant

1. **Call to Order**

The meeting was called to order at 6:04 p.m.

2. **Approval of Agenda**

MOVED and seconded to approve the agenda as circulated.
CARRIED

3. **Proposed 2014-2018 Five Year Financial Plan**

Michael Dillabaugh provided an overview of the Executive Summary for the proposed 2014 – 2018 Five Year Financial Plan.

Councillor Pearson asked for clarification as to the increase for software licencing in 2016. Mr. Dillabaugh explained that this was a timing issue and that software is updated every so many years

Councillor Pearson further inquired as to the increase in 2015-2018 for benefits under Engineering Services. Mr. Dillabaugh explained that this was due to the position of the Approving Officer being moved up into the salaries and therefore this is the amount of salaries projected in 2015.

Mayor Milne inquired as to benefits for Fire Department salaries in the Financial Plan. Mr. Dillabaugh reported that benefits in 2014 jump due to pension rates for firefighters in the province increasing significantly, offsetting this is that rates for pensions for staff members have decreased; so globally this comes out to a wash. Mr. Dillabaugh further reported that the offset for the fire department benefits has been distributed among all the other departments.

Mayor Milne spoke to the issue of the senior's building and proposed that Council consider setting aside \$25,000 in the 2014-2018 Five Year Financial Plan from the Casino Reserve Funds to go towards a senior's building in the event a grant comes along there will be existing funding to go towards a facility for the seniors.

Councillor Kasper further advised what could be considered is something that would accommodate a drop in facility used by the seniors during the day and provides opportunity for use in the evening by other groups. Councillor Kasper advised that it is important for the municipality to help facilitate or take some type of a lead on this but to work in partnership with other community organizations or user groups. Councillor Kasper also noted that there are enough funds in Council Contingency to continue to make a commitment to provide a rent subsidy for the seniors.

Councillor Berger advised that she supports funds going towards a senior's facility but she would like it to be a seniors/youth drop in centre.

Councillor Haldane spoke to the high costs associated with building a facility and advised that it would be important for the groups to get together and to come up with a plan in the interim until the District can come up with a piece of land.

Mayor Milne spoke to the importance of having a firm plan in place when applying for grants.

MOVED and seconded to direct staff to allocate \$25,000 in the 2014-2018 Five Year Financial Plan from Casino Reserve Funds to go towards a multi-purpose senior's/youth drop in centre;

AND FURTHER TO direct staff to continue the rent subsidy for the Sooke Seniors from Council Contingency for 2014.

CARRIED UNANIMOUSLY

Public Input:

There was no input from members of the public.

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4. **Adjournment**

The meeting was adjourned at 6:25 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer



DISTRICT OF SOOKE
Committee of the Whole Minutes
Meeting held December 9, 2013 at 6:00 pm
Council Chamber, 2225 Otter Point Road

COUNCIL PRESENT

Mayor Wendal Milne
Councillor Bev Berger
Councillor Herb Haldane
Councillor Kevin Pearson
Councillor Rick Kasper
Councillor Kerrie Reay
Councillor Maja Tait

STAFF PRESENT

Gordon Howie, Chief Administrative Office
Michael Dillabaugh, Director of Finance
Elisabeth Nelson, Municipal Engineer
Gerard LeBlanc, Municipal Planner
Sarah Temple, Finance and Administration
Assistant (recorder)

1. **Call to Order**

The meeting was called to order at 6:01 p.m.

2. **Approval of Agenda**

MOVED to approve the agenda as circulated.
CARRIED

3. **Community Amenity Contribution Policy Background**

Gerard LeBlanc provided a PowerPoint presentation and summary of the staff report.

Committee Discussion:

- Clarification that the intent of making changes to the Policy is to apply these changes to future developments. Any changes made now do not apply to Phased Development Agreements already signed and in place.
- Recommended changes to density were brought forward from the Land Use and Environment Committee after reviewing the policies of neighbouring municipalities.
- The intent of the recommendation is to reduce the hurdles that developers face when proposing new developments, especially in the Town Centre. The economic downturn has impacted local development and by removing barriers to development, these projects will be able to be completed.
- \$17,500 has been collected in cash contributions through the Community Amenity Contribution Policy since the policy was adopted in 2010. There are a number of amenities that have been collected in lieu of cash and there are also contributions pending that could be either cash or in lieu.
- In many larger centres, density bonusing is granted in exchange for affordable housing units.

- In Sooke, the Official Community Plan references amenity provisions that should be sought during the development process. These are “soft amenities” whose cost would otherwise be borne by tax revenues.
- Sooke is the second community in BC to implement a Community Amenity Contribution Policy, after Langford. Sooke and Langford have very different large commercial development goals, so following their lead may not work for Sooke.
- There are up to 3500 “doors” in Sooke that could be developed at present and most of that is outside of the Town Centre.
- Staff to bring forward definition of “hard” vs. “soft” amenities.

MOVED and seconded to postpone a decision on the amendment of the Community Amenity Contribution Policy to an upcoming Committee of the Whole Meeting in January 2014;

AND TO direct staff to bring a report to the meeting providing additional options for amendment of the *Community Amenity Contribution Policy*;

AND THAT the options presented for the *Policy* include various models of amenity contributions for development in the Town Centre and for the areas outside the Town Centre;

AND FURTHER THAT any proposed amendments to the *Policy* ensure that Phased Development Agreements currently in place will not be affected retroactively.

CARRIED **Councillors Haldane, Kasper and Pearson opposed**

4. **Public Input:** Postponed to the upcoming Committee of the Whole meeting

5. **Adjournment**

The meeting was adjourned at 7:04 p.m.

Certified Correct:

Wendal Milne
Mayor

Bonnie Sprinkling
Corporate Officer