

EMERGENCY PLANNING COMMITTEE MEETING

Meeting held TUESDAY, March 25, 2014 at 9:00 am
In Council Chambers
2205 Otter Point Rd

Committee Members Present:

Stephanie Dunlop, Metchosin Fire Chief, Emergency Coordinator
Jeri Grant, JDF Emergency Program Coordinator
Krystal Hanson, VIHA
Bryon Longeway, Sooke EMS
Dick Nimmo – Sooke Amateur Radio

Staff:

Steve Sorensen, Sooke Fire Chief
Elisabeth Nelson, Municipal Engineer
Jan Stope, Recorder

Regrets:

Rachel Grigg, RCMSAR
Rick McLeod, Sooke Deputy Fire Chief, ESS Coordinator, Chair
Mayor Wendal Milne
George OBriain, Previous Emergency Coordinator
Staff Sgt. Jeff McArthur – Sooke RCMP

Others Present: Bill Meikle – JDF EOC Director & DERC (Deputy Emergency Radio Coordinator for JDF)

Action

1. **Call to Order**
The meeting was called to order at 9:07 a.m.
2. **Approval of Agenda**
MOVED and seconded to approve the agenda as circulated.
CARRIED
3. **Approval of Minutes: February 25, 2014**
MOVED and seconded to approve the minutes of February 25, 2014
CARRIED
4. **Business Arising from the Minutes:**
 - **Communications Vehicle - Update from Dick Nimmo**
 - Vehicle nearing completion
 - Dual purpose table top - made out of used white boards
 - **Marine Boom Reel – Update from Fire Chief Sorensen**
The Committee discussed movable bins vs Sea Cans for boom storage as well as possible storage locations
 - Moveable bins – available locally
 - Possible Locations were discussed – #2 Hall – Whiffin Spit, Sunny Shores

- Wally Vowels will be providing Geri Grant with a boom inventory since he was involved in organizing the original storage sites
- For the next meeting it was suggested to figure out boom inventory and come up with a plan for storage and distribution
- Metchosin Fire Chief Stephanie Dunlop suggested some of the boom could be stored in Metchosin and possibly at some of the local Marinas such as Peddar Bay, Beecher Bay, and Pacific Lions Marina

- **Upcoming Events**

The Committee discussed several upcoming events:

- **District of Sooke Open House – March 25, 2014- Sooke Community Hall 4-8 p.m.**
 - An opportunity for the public to become more aware about what’s going on in our Community, as well as having a chance to state where they stand on local issues
- **Rotary Auction- May 3, 2014 - SEAPARC Arena – 10:00 a.m. – 10:00 p.m.**
 - The District of Sooke, Sooke Fire Rescue Service and Sooke ESS will have displays at the event
- **Westshore Emergency Preparedness Fair – Westshore Rec Centre - May 4, 2014**
 - Kick off for Emergency Preparedness Week
 - Volunteers from – Fire Department and Sooke ESS
- **International Critical Incident Stress Foundation Conference – Prestige Hotel – October 2014**
 - Planning continues
- **2015 VIEP Conference - Sooke – Friday, April 24th, Saturday, 25th & Sunday 26th, 2015**
 - Event has been booked with the Sooke Prestige Hotel
 - First Committee / information meeting was held on March 19th, 2014
 - Committee came up with a theme for the Conference – **“Not If.....When?”**
 - EMBC Regional Manager Clare Fletcher - offered to provide the committee with a list of past speakers, letters and miscellaneous templates
 - Those in attendance were asked to present their ideas for topics and speakers to the VIEP Conference Committee
- **Regional Emergency Preparedness Workbook**
 - Update from Jeri Grant stating that the workbook is nearing completion

5. **Tsunami Awareness and Planning**
 - **First Nation Tsunami Awareness**
 - Those who attended the session on March 17, 2014, reported that there was some good information as well as a group exercise
 - **CRD Building- Tsunami awareness on March 20, 2014**
 - Jeri Grant reported that there was a great turn out for their first information meeting in the new CRD building
 - Experts from the Ocean Science Institute and other agencies spoke and provided printed materials for those in attendance
6. **Community Wildfire Review**
 - The Community Wildfire Review was created 2-3 years ago along with the one for Juan de Fuca
 - The Committee suggested we review it and utilize relevant material in our emergency planning
 - **Communications - July 2015 Pacific Jamboree at Camp Barnard**
 - Various types of radios have been tested by Ed Gorse in preparation for the Jamboree - his conclusion is that the ham radios worked the best
 - There will be a work crew of 500 people setting up campsites and the the following week 2000 scouts
 - During the Jamboree the scouts will be setting up a radio station with rotating operators and talk to scouts all around the world
7. **Discussion:**
The Committee discussed several new items:
 - **Metchosin News**
 - Fire Chief Dunlop provided an update on the progress of the Spirit Bay development in Beecher Bay. The plan is for 800 homes and school, gas station etc. The first phase will be starting with 37 homes
 - 99 year lease
 - CRD water will be on site
 - Metchosin is In discussion re fire protection and /coverage plans
 - **Metchosin Emergency Program**
 - Emergency program is organizing a Communication Community Resource Centre – a resource for seniors to register so in the event of an emergency, rescue workers will be aware of their location and any special needs they may have
 - Also working on large animal rescue and relocation plans
 - Ham operators course – have 6 new ham operators in their emergency program

- **AED Sites**
 - Local businessman and avid fisherman Ted Lister, would like to organize the sponsorship / funding and installation of AED units at several of the surrounding marinas
 - AED operation training for marina staff could be provided by local fire departments. Fire Chief Dunlop to coordinate

- **GIS & Mapping**
 - Fire Chief Sorensen informed the Committee members that Brian Goble (Head of Geographic Services for the DOS) and himself will be giving a GIS & Mapping presentation next month at the ESRI-GIS Conference being held in the Victoria Conference Centre
 - Implications from the Santa Run show it's a useful tool for getting current and accurate information out from a reliable source

- **Emergency Response Unit**
 - This fall (late September- early October) the Canadian Red Cross (CRCS) will conduct the annual Emergency Response Unit (ERU) training in Victoria. This training will be the first of its kind outside of Ontario and will build an understanding of the ERU capabilities. In addition, it provides an opportunity to test the deployment and implementation plans that have been developed. The units are housed in Toronto
 - Planning is still in the early stages and Krystal Hanson will update the committee with regards to opportunities to tour and observe

8. **Public Input:**

- Bill Meikle stated that he is very interested in GIS and would like to learn more about this application
- Fire Chief Sorensen invited Mr. Meikle to sit in on the upcoming District of Sooke EOC training being held on Thursday, March 27th

9 **Schedule Next Meeting:** April 22, 2014

10 **Adjournment:**

The meeting adjourned at 10:06 a.m.

Steve Sorensen
Chair

Bonnie Sprinkling
Corporate Officer