



PARKS AND TRAILS ADVISORY COMMITTEE
Tuesday, November 3, 2015 at 1:00 pm
Location: Council Chambers

Agenda

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1. Call to Order	
2. Approval of Agenda	
3. Approval of Minutes <ul style="list-style-type: none">• October 6, 2015	1
4. Municipal Hall Front Entrance <ul style="list-style-type: none">• Staff Report	5
5. Discussion Topics <ul style="list-style-type: none">• John Phillips Memorial Park - Preferred Features<ul style="list-style-type: none">○ Committee Discussion• Rights of Way	--
6. Broomhill Park Equipment Repair <ul style="list-style-type: none">• Correspondence for Information	9
7. Public Input:	
8. Schedule Next Meeting: <ul style="list-style-type: none">• Meetings – First Tuesday of every month• December 1, 2015	
9. Adjournment	



DISTRICT OF SOOKE
Parks and Trails Advisory Committee
Meeting held Oct 6, 2015
at 1:00 pm
Council Chamber, 2225 Otter Point Road

Committee Members Present:

Councillor Brenda Parkinson
Kendall Arnold
John Boquist
Jim Bouthillier
Debbie Clarkston
Ross Reid
Mark Ziegler

Staff:

Laura Hooper, Parks and Environmental Services Coordinator
Sarah Temple, Finance and Administration Assistant

Absent:

Elisabeth Nelson, Municipal Engineer

1. John Boquist called the meeting to order at 1:00 p.m.
2. **Approval of the Agenda:**
MOVED to approve the agenda as circulated.
CARRIED
3. **Approval of Minutes:**
MOVED to approve the minutes as amended.
CARRIED
4. **Delegation**
 - Howard Taylor of the Juan de Fuca Community Trails Society gave a PowerPoint Presentation regarding the value of using volunteers in park construction and stewardship. Mr. Taylor spoke to the importance of local knowledge, the skills of volunteers, the value of organized volunteer societies and shared several local examples of success stories. Mr. Taylor provided a list of maintenance agreement types that a municipality could have with volunteer groups.

Committee Discussion:

- Some of the parks-focused societies have regional membership.
- Youth can be engaged to participate in parks-based volunteerism.
- The region is fortunate to have volunteers interested in parks.

5. **Municipal Hall Front Entrance**

Laura Hooper gave a PowerPoint presentation outlining several options for a refurbishment of the front entrance to the Municipal Hall. The existing spruce tree is in declining health and is an impediment to sightlines which is affecting the safety of the area.

Discussion:

- Time sensitivity. Preferable to have the tree removed before birds begin to nest in the spring.
- Discussion of other options, including having a piece of local artwork installed, which would be outside the purview of the Parks and Trails Committee.
- Discussion of water flow problems with the Mariner Man sculpture and how advanced planning could mitigate these issues should a water fountain feature be installed.
- Water feature (Option 2) has additional bonus of creating soothing soundscapes and ties in with existing water and rock feature in the middle of the parking lot.
- Floral plantings (Option 1) is a good option as it adds colors and can be changed seasonally and is more flexible than a hardscape structure.
- Discussion of adding a bench in addition to Option 2. There is a large invasive species in the front area, which could be removed while contractors are working in the space. A bench could be added where this is removed.

MOVED to recommend that Council authorize staff to renew the municipal hall front entrance with Option 1: Annual/Perennial fall and spring plantings.

DEFEATED Committee members Boquist, Clarkston and Ziegler opposed the motion

MOVED to recommend that Council authorize staff to renew the municipal hall front entrance with Option 2: Water Feature with bubbling rock feature, with the addition of a bench.

DEFEATED Committee members Bouthillier, Reid and Arnold opposed the motion

6. Review of Parks and Trails Tour – September 16

Laura Hooper gave a PowerPoint presentation reviewing the September 16th tour of Parks and Trails.

Discussion:

- Discussion of priority projects on which the Parks and Trails Committee can focus.
- First priority of many committee members is improved school linkages between Sunriver and Poirier Elementary/Journey Middle School. There are resources available to encourage active transportation to school through HASTe BC.
- A second identified priority is to keep the momentum going around Brownsey Boulevard and build a multi-use trail to access the waterfront in the area. Discussion of benefits of improving East-West connectivity in the area, and also of challenges, including identified drainage issues.
- Some smaller projects were also identified as having a big impact on the surrounding neighbourhood, such as neighbourhood complaint based projects (i.e. assessing Stoneridge Estates Park trails and strategic plantings and improved sightlines at) and the possibility of formalizing the “trail” at Eustace and Caldwell.
- Shoreline accesses in general are an important consideration. The committee would like to discuss the pros and cons of each in more detail.
- Discussion of using volunteer labour for trail construction if possible to save costs.
- Staff will need to analyze each of the identified priorities on a high level to determine challenges and benefits, work required, as well as a high level cost and time estimate for each.

ACTION ITEM: Staff to provide a report on the following identified priorities to determine challenges and benefits, work required, as well as a high level cost and time estimate for each:

- School linkages; possible funding opportunities
- Goodmere/Horne Rd, multi-use trail
- Caldwell to Eustace; options for working with private landowners
- Stoneridge Estates; assess desire line trail alignment including sight lines
- Shoreline accesses; pros and cons of each, including Coopers Cove.

7. Discussion Topics:

John Phillips Memorial Park:

- John Phillips Memorial Park was re-envisioned by a Committee in 2006, with much input from the community. Committee members reviewed the park plan that was completed by the 2006 committee and discussed the park infrastructure that had been installed since that time.
- There is an appetite in the community to see John Phillips Memorial Park improved and its use increased. Suggestions have included washrooms and increased parking to allow for festivals and events.
- Discussion of implementing improvements on the plan such as the perimeter running track with the addition of outdoor exercise equipment.

ACTION ITEM: Forward discussion on the John Phillips Memorial Park to the November 3, 2015 Parks and Trails Advisory Committee meeting.

Bike BC/Multi-Use Trail:

- Committee discussed the history of the proposed Multi-Use Trail along Sooke River Road.
- Council is currently waiting to hear from the Agricultural Land Commission regarding permitted land use.
- Discussion of deadlines for project completion related to grant funding received.

8. Public Input:

- Olena Russell, Saanich resident, addressed the Committee and spoke to the history of the proposed Sooke River Road Multi-Use trail. Ms. Russell stated that she was of the impression the project would be completed shortly and she wondered if there was anything members of the public could do to encourage a speedy reply from the Agricultural Land Commission.
- Gail Hall, Sooke resident, addressed the Committee and spoke regarding the Agricultural Land Commission listing of active applications on their website. Ms. Hall stated that Sooke is not included on this list, which includes all applications the ALC is currently considering. Ms. Hall also stated that grant funding received for the multi-use trail has a deadline of mid-February, 2016.

9. Next Scheduled Meeting:

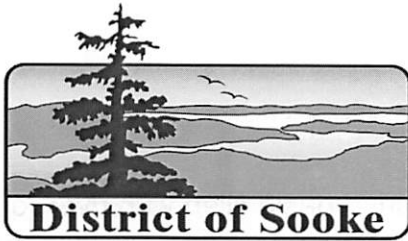
- Tuesday, November 3, 2015 at 1:00 pm
- Meetings – The first Tuesday of each month at **1:00 pm.**

10. Adjournment:

MOVED to adjourn the meeting at 2:11 pm.

John Boquist

Bonnie Sprinkling



File No. 6240-20

REQUEST FOR DIRECTION
Parks and Trails Advisory Committee
Meeting Date: November 3, 2015

To: Gord Howie, Chief Administrative Officer
From: Engineering Department
Re: **Municipal Hall Front Entrance Concept Plan**

RECOMMENDATION:

THAT THE PARKS AND TRAILS ADVISORY COMMITTEE recommend Council authorize staff to renew the Municipal Hall front entrance with one of the options presented in this report.

1. Background:

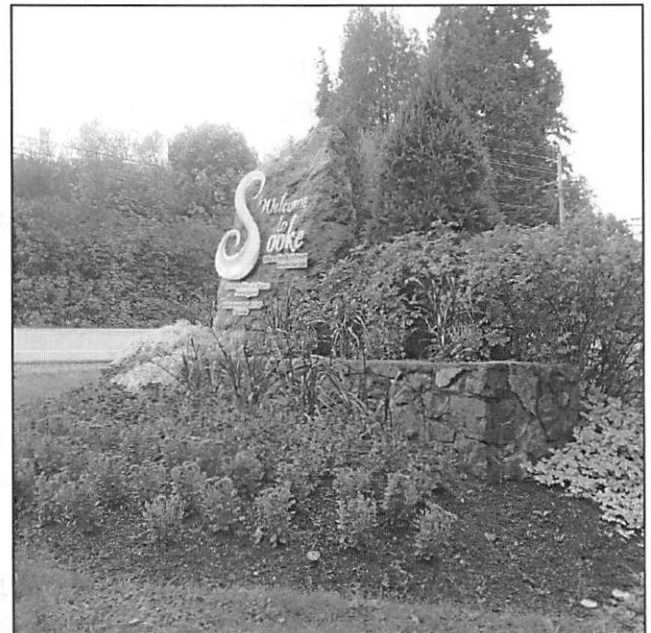
The large blue spruce tree at the front entrance to Municipal Hall is in declining health and is impeding sight lines to the building entrance. This report outlines three options for the restoration of the entrance to Municipal Hall once the tree is removed and irrigation reinstated.

2. Analysis:

Option 1: Annual/perennial fall and spring plantings

General: Planting the entrance with annual plants in the fall and spring allows for ongoing interest to the existing perennial plantings. The plants selected would be deer resistant and similar to those used in the "Welcome to Sooke" plantings.

Financial: The capital budget for the Public Space Enhancement Program would incur a one time cost of approximately \$1,500 for soil, amendments and labour. The annual costs for installation and maintenance of the planting would require an increase in the Public Space Maintenance budget of \$1,000 per year.



Option 2: Water feature with bubbling rock feature

General: Installing a bubbling rock water feature in a buried basin filled with river rock planted with perennial plants, tying into the existing river-bed theme that exists in the current landscaping. Large rocks are used as landscape features throughout the District. Plants selected would be deer resistant and similar to those currently planted onsite.

Financial: The capital budget for the Public Space Enhancement Program would incur a one time cost of approximately \$3,500 for soil, amendments, pump/basin, electrical improvements and labour. The annual costs for installation and maintenance of the planting would be approximately \$350 per year and require an increase in the Public Space Maintenance budget.



Option 3: Bench with landscaping

General: Installing an ornamental bench in the centre circle planted with perennial plants, and tying into the existing river theme that exists in the current landscaping. Plants selected would be deer resistant and similar to those currently planted onsite.

Financial: The capital budget for the Public Space Enhancement Program would incur a one time cost of approximately \$4,000 for the bench, soil amendments plants, and labour. The annual costs for installation and maintenance of the planting would be approximately \$250 per year and require an increase in the Public Space Maintenance budget.



Option 4: Water feature (Option 2) plus bench

General: This option includes the water feature presented above but adds a bench to the left of the entrance. The existing cotoneaster (an invasive shrub) will be removed to make space for the bench.

Financial: The capital budget for the Public Space Enhancement Program would incur a one time cost of approximately \$5,500 for the bench, water feature, soil amendments plants, and labour. The annual costs for installation and maintenance of this option would be approximately \$350 per year and require an increase in the Public Space Maintenance budget.

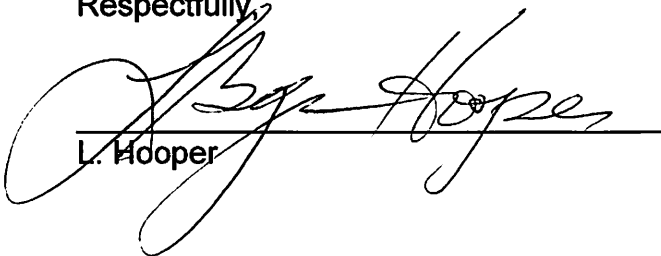
Summary:

Option 1 has a lower initial cost but a higher ongoing annual cost, while Options 2, 3 and 4 have a higher initial cost but a lower ongoing annual cost.

3. Financial Impacts:

The existing budget in the capital Public Space Enhancement Program will be used to fund the initial cost of the project. The Public Space Maintenance budget will need to be increased \$250-\$1,000 in 2016 depending upon the option selected.

Respectfully,



L. Hooper



File: 6130-20

MEMORANDUM

To: Gord Howie, CAO
From: Engineering
Date: October 16, 2015
Re: Broomhill Park Equipment Repair
2280 Pyrite Drive

Please be advised that equipment repairs and replacement at Broomhill Park is complete. This phase of repairs included:

Item	Repair type	Reason for repair
Triceratops bouncer	Full replacement	Vandalism
Buzzy bee	Reinstatement of base	Damaged by machine*
Talk tube	Replace hardware	Vandalism
Fire truck wheel	Replace hardware	Wear and tear
Swings	Chain replacement	Wear and tear

*Note this was damaged by a contractor and repairs were not charged to the District of Sooke

Broomhill Park has benefited from a number of repairs and preventative maintenance in 2015 which included:

1. Picnic area metal roof screws replaced to prevent leaking
2. Bathroom sink repair
3. Engineered wood fiber top up
4. Lady Bug spring toy repair
5. Zip line repair
6. Power washing of all structures
7. Replacement of wood on all benches and picnic tables

The total repairs on these items were approximately \$20,000.

