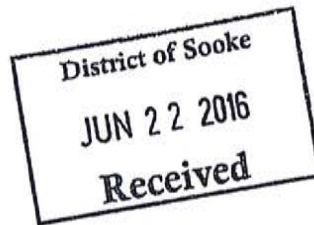


CI-1 Correspondence for Information
June 21 – July 5, 2016

Date Received	Description
Jun 22, 2016	Letter from UBCM re: Provincial Response to the 2015 Resolution(s) endorsed by the UBCM membership at Convention.
Jun 22, 2016	Letter from Lynn Embury-Williams – Wood WORKS! BC re: Call for Nominations for the 2016 Community Recognition Awards
Jun 24, 2016	Email from Mayor Cole – City of New Westminster re: requesting support of a resolution submitted by New Westminster City Council to UBCM regarding tenant evictions through renovations
Jun 27, 2016	Letter from Kathy Easton – Island Health re: Concerns related to the Sooke Public Health staffing model
Jun 27, 2016	Email from Sheran Bathurst – Trans Mountain Expansion Project (TMEP) re: Trans Mountain Expansion Project Update and Marine Safety Information
Jun 27, 2016	Letter from ICBA re: BC Construction Monitor newsletter
Jun 27, 2016	Letter re: Crest Annual Report
Jun 28, 2016	Email from Lynn MacDonald – DeMamie Creek Golf Course re: Invitation to DeMamie Creek Golf Course Grand Opening
Jun 29, 2016	Email from Kayla Kins – Wetlands Education Program Intern, BC Wildlife Federation re: Green Bylaws Toolkit Update
Jun 29, 2016	Email from Liz Cookson – UBCM re: 2016 AGM & Convention Minutes Draft
Jul 4, 2016	Email from the Office of the Ombudsperson re: 2015/16 Annual Report
Jul 4, 2016	Email from Yvonne Court re: Complaint about Council
Jul 4, 2016	Email from S&S Bhatia – ICCA Mela re: Invitation to Victoria India Mela 2016
Jul 4, 2016	Letter from Ellen Smith re: Parking on West Coast Rd
Jul 4, 2016	Email from Civic Info BC (Ministry of Community, Sport and Cultural Development re: 2016 Provincial Appointment Book
Jul 5, 2016	Email from Lorraine Logan - The Council of Senior Citizens Organizations of British Columbia re: Invitation to COCSO BC Conference 2016
Jul 5, 2016	Email from BC Cultural Crawl re: Invitation to the 15 th Annual BC Cultural Crawl

June 16, 2016

Mayor Maja Tait
District of Sooke
2205 Otter Point Road
Sooke BC V9Z 1J2



Original to File No. 0390-20	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

Dear Mayor Tait:

Re: 2015 Resolutions

Please find attached the provincial response to the 2015 resolution(s) put forward by your Council and endorsed by the UBCM membership at Convention.

I trust this information will be of assistance to you. Please feel free to contact Reiko Tagami, UBCM Information & Resolutions Coordinator with any questions.

Tel: 604.270.8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,

Chair Al Richmond
President

Enclosure

WHEREAS the result of the District of Sooke assent voting opportunity (community opinion) on November 15, 2014 was in the affirmative that the District of Sooke should join other municipalities in renewing and restating its opposition to the expansion of oil tanker traffic through British Columbia's coastal waters:

Therefore be it resolved that UBCM and the Federation of Canadian Municipalities continue to petition the provincial and federal governments to stop the expansion of oil tanker traffic through British Columbia's coastal waters.

Convention Decision: Endorsed

Provincial Response

Ministry of Environment

Please note that marine shipping and navigation falls under the Canada Shipping Act. However government is committed to protecting B.C.'s coast from marine spills and, while this is primarily federal jurisdiction, we must ensure provincial interests are protected. In July 2012, our government released a heavy oil policy paper outlining five requirements that must be met for B.C. to consider any heavy oil pipelines. Our five requirements provide certainty, predictability and transparency about our government's position on any heavy oil pipeline project proposal. We have taken a fair and reasonable approach which reflects and defends the interests of British Columbians and our environment.

In the event of a spill, the ministry's highly trained response professionals would immediately begin implementing the province's spill response plan and protocols. The ministry response would be integrated with the Responsible Party and participating federal agencies, local governments, First Nations and other stakeholders. The Canadian Coast Guard is the lead federal agency for ship source oil spills in marine waters.

If an oil spill occurs, it's important to know that in all cases, the spiller is responsible for clean-up and monitoring. The role of provincial and federal agencies is to oversee the response. The Province is encouraged by measures the federal government has taken towards a world class tanker safety system, which act on the recommendations of the tanker safety expert panel and include input from provincial governments, First Nations and other key stakeholders.

In June 2015, B.C. announced new requirements for world-leading land-based spills; however, many of the proposed requirements would apply equally to spills into or affecting the marine environment. Examples include spill reporting, restoration, notification, and geographic response plans. We envision setting standards in both the land and marine settings which will help close the gaps with respect to spill response in the marine environment. We still have work to do and will continue working with Transport Canada to ensure B.C. interests are met on the marine safety front and that public safety and protection of the environment remain paramount.

JUN 22 2016

Received

June 2016

Dear Mayor and Members of Council:

The Call for Nominations for the 2016 Community Recognition Awards is now open!

With this letter, I invite your community to identify a recently completed civic building or structure with wood use (either architecturally or structurally), and submit your nomination for the 2016 Community Recognition Awards, to be presented this September at the UBCM in Victoria. The awards are presented annually to local governments that advocate for specifying wood use in a local project or through visionary initiatives that work toward building a community culture of wood. Wood use in public buildings brings pride to B.C. towns and cities, and leaves a lasting legacy, which is an enduring celebration of our culture of wood.

If you are thinking of a new project, there has never been a better time to take advantage of the many benefits wood has to offer.

Why wood? Wood is good!

Choosing wood for civic buildings is good for cultural, environmental, budgetary and health reasons. It's also a good choice for our economy, since forestry is a significant economic engine in B.C., and either directly or indirectly benefits us all. We are proud to say that B.C. is recognized as a global leader for wood innovation in building and design, with taller and larger wood buildings being built in centres all around the province, using technologically advanced wood products and systems - made in B.C.

It is also the best choice for the environment, as nothing can make a green building "greener" than optimizing the use of wood which has a smaller carbon footprint than other building materials. Wood also benefits occupants in the indoor environment. Research has shown people thrive when working and learning in beautiful and high-quality spaces finished with natural materials like wood.

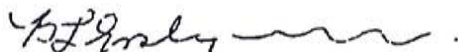
What's new in the world of wood? Consider the advantages and possibilities.

Wood WORKS! BC and the Canadian Wood Council are here to offer our technical expertise, training and education to help your local government realize a lower carbon footprint, lower building costs, and comfortable, high-performance and effective spaces for your community. Please call me if you are ready to move forward with a new civic project and I can give you more information on the professional technical services Wood WORKS! BC can provide to your project teams, FREE of charge.

The Wood WORKS! BC Community Recognition Awards program is your opportunity to showcase your community and a wood project that has brought pride to your citizens.

Submit your nomination today! www.wood-works.ca/bc

Regards,



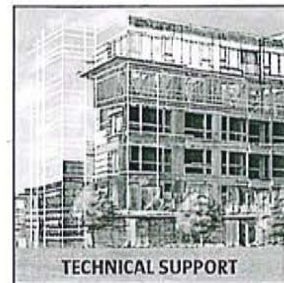
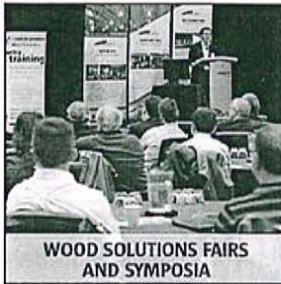
Lynn Embury-Williams
Executive Director
Wood WORKS! BC
1 877 929 9663 – ext. 1
Lembury-williams@wood-works.ca

Original to File No. 0400-01	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Mayor
Council <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input type="checkbox"/>	<input type="checkbox"/> CAO
Corporate Services <input type="checkbox"/>	<input type="checkbox"/> Corporate Services
Development Services <input type="checkbox"/>	<input type="checkbox"/> Development Services
Financial Services <input type="checkbox"/>	<input type="checkbox"/> Financial Services
Fire <input type="checkbox"/>	<input type="checkbox"/> Fire
Other <input type="checkbox"/>	<input type="checkbox"/> Other

PS Please note that nominations are only open to local governments and their projects. Projects must have been completed within the last three years and built in whole or part with local government funds. Self-nominations are accepted and encouraged.

Deadline for nominations: Friday, August 26

About Wood *WORKS!* BC



Wood *WORKS!* is a national industry-led program of the Canadian Wood Council, with a goal to support innovation and provide leadership on the use of wood products and systems. Through conferences, workshops, seminars and case studies, Wood *WORKS!* provides education, training and technical expertise to building and design professionals and local governments involved with commercial, institutional and industrial construction projects throughout B.C. For almost two decades, Wood *WORKS!* BC has facilitated practical, efficient, versatile and cost-effective building and design solutions through the use of wood – the most sustainable, natural and renewable building material on Earth.

Wood *WORKS!* BC has also worked extensively with municipalities on projects ranging from fire halls to arenas to recreation centres. Wood *WORKS!* BC is a recognized resource to help B.C. communities with the “build with wood” requirements on publicly-funded projects under the Wood First Act, and our expertise is available free-of-charge.

Wood *WORKS!* BC: Services to Local Governments

I. Free Technical Advice

- structural, fire, seismic, acoustic, envelope, architectural, building performance

II. Community Outreach

- Local Governments
- Ministries / Associations

III. Sourcing Products and Building Systems

IV. Professional Development/Liaison

- Architectural Institute of BC, Association of Professional Engineers of BC, Building Officials Association of BC, etc.

V. Passive Design Aspirations Support

2015 Community Recognition Award Winners



AVICC -- Association of Vancouver Island and Coastal Communities:

Town of Qualicum Beach for the Qualicum Beach Fire Hall

(MERIT: Vancouver Island Regional Library, representing 28 municipalities and 10 regional districts for libraries in City of Nanaimo and Town of Lake Cowichan)



AKBLG -- Association of Kootenay Boundary Local Governments:

Village of Kaslo for the 5th Street Unity Bridge

(MERIT: City of Kimberley/Village of Midway)



NCLGA -- North Central Local Government Association:

District of Chetwynd for the Chetwynd Municipal Hall

(MERIT: Village of Burns Lake)



SILGA -- Southern Interior Local Government Association:

Columbia Shuswap Regional District for administrative and board offices in the City of Salmon Arm

(MERIT: Village of Clinton/City of Armstrong)



LMLGA --Lower Mainland Local Government Association:

Squamish-Lillooet Regional District for the Garibaldi Fire Hall in the Town of Whistler

(MERIT: City of Surrey/City of Port Moody)



Jonathan X. Côté
Mayor

June 24, 2016

Via Email

Dear Mayor and Council,

I am writing to request your support of a resolution submitted by New Westminster City Council to UBCM regarding tenant evictions through renovations.

There is evidence that the practice of 'renovictions,' in which some landlords evict their tenants under the guise of performing major renovations and then significantly increase the rent on those units, is becoming more commonplace in New Westminster and elsewhere in the province.

Research strongly suggests that many tenants do not understand their rights and are not aware of the *Residential Tenancy Act* or the dispute resolution process. They are also not aware of resources to assist them such as the Pivot Legal Society or the Tenants Rights Action Coalition. Additionally, some tenants are reluctant to exercise their rights given the cost or time involved or the fear of the potential repercussions. This is particularly true of certain groups such as isolated seniors, new immigrants and refugees, people with disabilities, and those with low levels of literacy.

For these reasons, at a meeting on June 13, 2016, New Westminster City Council approved the following resolution for submission to UBCM for consideration at the 2016 Convention:

Whereas the practice of 'renovictions,' by which some landlords evict their tenants under the guise of performing major renovations and then significantly increase the rent of those units, is on the rise in our province; and

Whereas this practice is very disruptive to those impacted, including the elderly, low-income families and new immigrants, and contributes to housing unaffordability and homelessness; and

Whereas municipalities are limited in their ability to address this issue and many tenants are unaware of their rights or are reluctant to exercise them;

THEREFORE, BE IT RESOLVED:

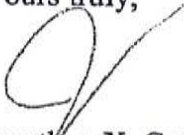
THAT the Union of BC Municipalities urge the Provincial Government to amend the Residential Tenancy Act to allow renters the right of first refusal to return to their units at a rent that is no more than what the landlord could have lawfully have charged, including allowable annual increases, if there had been no interruption in the tenancy.

A staff report giving more information on this matter is attached.

If you have any questions or would like more information, please contact me at jcote@newwestcity.ca or 604-527-4522.

Your support of this resolution is appreciated.

Yours truly,



Jonathan X. Côté
Mayor

Encl. Staff Report: Union of BC Municipalities Resolution Related to Tenant Evictions through Renovations

REPORT

Development Services

To: Mayor Côté and Members of Council **Date:** 6/13/2016

From: Beverly Grieve **File:** 13.2630.09
Director of Development Services

Item #: 206/2016

Subject: Union of BC Municipalities Resolution Related to Tenant Evictions
through Renovations

RECOMMENDATION

THAT Council endorse the recommended Union of BC Municipalities (UBCM) resolution related to tenant evictions through renovations.

THAT Council direct staff to forward the resolution and background documentation to UBCM and to actively seek municipal support for the resolution.

PURPOSE

The purpose of this report is threefold: (1) to seek Council endorsement of the recommended Union of BC Municipalities (UBCM) resolution; (2) to direct staff to forward the resolution and background information to UBCM by the June 30, 2016 deadline; and (3) to direct staff to actively seek municipal support for the resolution.

SUMMARY

There is evidence that the practice of 'renovictions,' in which some landlords evict their tenants under the guise of performing major renovations and then significantly increase the rent on those units, is becoming more commonplace in New Westminster and elsewhere in the province. New Westminster City Council recently endorsed a number of actions to inform tenants of their rights and to facilitate enhanced access to information and resources. These actions, while important, will have limited impact, as it does not take the incentive out of the practice of 'renovictions.' For this to occur, amendments will have to be made to the

Residential Tenancy Act. To this end, Council approved a resolution for consideration by the Lower Mainland Local Government Association, which was endorsed. Council also directed staff to prepare a resolution for consideration by the Union of BC Municipalities, which is the focus of this report.

BACKGROUND

At the City's Seniors Advisory Committee (SAC) meeting of February 11, 2016, the membership raised the issue of 'renovictions' and requested that staff explore how widespread this practice is in New Westminster and how other municipalities are addressing this issue. Based on this discussion, staff conducted case study research in Metro Vancouver and did some preliminary consultation, including with the Tenants Rights Action Coalition. This information was shared back with the SAC membership at its meeting of April 14, 2016.

Based on the research and consultation, City staff forwarded a Report to Council on May 2, 2016. This report recommended a number of actions, the majority of which were intended to inform tenants of their rights and facilitate enhanced access to information and resources. One of the actions called for amendments to the *Residential Tenancy Act* to allow tenants the right of first refusal to return to their unit at a rent that is no more than the landlord could lawfully have charged, including allowable annual increases, if there had been no disruption to the tenancy.

Based on the report, Council prepared a resolution for consideration by the Lower Mainland Local Government Association (LMLGA) at its Annual General Meeting and Conference in May 2016. This resolution, which called for amendments to the *Residential Tenancy Act*, was endorsed by the LMLGA.

Based on the resolution to the LMLGA, Council directed staff to prepare a more refined resolution for consideration at the Union of BC Municipalities Conference in September 2016. This resolution is detailed later in this report.

DISCUSSION

Definition

According to the Pivot Legal Society, 'renoviction' is defined as *the practice of exploiting a clause in the Residential Tenancy Act which allows a landlord to evict their tenants under the guise of performing major renovations and then significantly increasing the rent on the unit or units.*

Legislation

The *Residential Tenancy Act* discusses evictions for the purpose of renovations in section 49, noting that: *A landlord may end a tenancy in respect of a rental unit if the landlord has all the necessary permits and approvals required by law, and intends in good faith, to do any of the following: renovate or repair the rental unit in a manner that requires the rental unit to be vacant.* The *Residential Tenancy Act* also sets out levels of compensation (equivalent compensation to one month's rent) and notice (two months' notice) for tenants who have to vacate their unit due to major renovation or repair.

Case Study Research

Case study research was conducted on 16 Metro Vancouver municipalities. A number of the municipalities responded that 'renovictions' are not a major issue or priority at this time, with several reporting that they are currently studying the issue. Only the City of Vancouver has developed a policy and it is not applicable in situations where only a building permit is required, which describes most renovation scenarios. The most common refrain from respondents was that municipalities cannot stall or stop building and other permits to prevent 'renovictions.'

Of note, the City of Vancouver, in a Report to Council on December 3, 2015, advocated for *the Province to amend the Residential Tenancy Act to allow renters the right of first refusal to return to their unit at a rent that is no more than what the landlord could have lawfully charged (e.g., including allowable annual increases) if there has been no interruption in the tenancy.*

The above cited action related to advocacy forms part of the City of Vancouver's *Tenant Relocation and Protection Policy*. In discussions with this municipality, it was learned that this action has not been raised with the Provincial Government or other municipalities and that a related resolution has not been developed for consideration by the Lower Mainland Local Government Association or the Union of BC Municipalities.

Impacts

The case study research and consultation strongly suggests that many tenants do not understand their rights and are not aware of the *Residential Tenancy Act* or the dispute resolution process. They are also not aware of resources to assist them such as the Pivot Legal Society or the Tenants Rights Action Coalition. Additionally, some tenants are reluctant to exercise their rights given the cost or time involved or the fear of the potential repercussions. This is particularly true of certain groups such as isolated seniors, new immigrants and refugees, people with disabilities, and those with low levels of literacy.

RECOMMENDED RESOLUTION

That the below recommended resolution be forwarded to the Union of BC Municipalities for consideration at its Annual Conference in September 2016.

Whereas the practice of 'renovictions,' by which some landlords evict their tenants under the guise of performing major renovations and then significantly increase the rent of those units, is on the rise in our province.

Whereas this practice is very disruptive to those impacted, including the elderly, low-income families and new immigrants, and contributes to housing unaffordability and homelessness.

Whereas municipalities are limited in their ability to address this issue and many tenants are unaware of their rights or are reluctant to exercise them.

THEREFORE, BE IT RESOLVED:

THAT the Union of BC Municipalities urge the Provincial Government to amend the Residential Tenancy Act to allow renters the right of first refusal to return to their units at a rent that is no more than what the landlord could have lawfully have charged, including allowable annual increases, if there has been no interruption in the tenancy.

OPTIONS

There are three options for consideration:

1. That Council endorse the recommended Union of BC Municipalities (UBCM) resolution related to tenant evictions through renovations.
2. That Council direct staff to forward the resolution and background documentation to UBCM and to actively seek municipal support for the resolution.
3. That Council provide staff with other direction.

Staff recommends options 1 and 2.

This report has been prepared by
John Stark, Senior Social Planner
Tristan Johnson, Planning Analyst

This report was reviewed by:
Jackie Teed, Manager of Planning

Approved for Presentation to Council

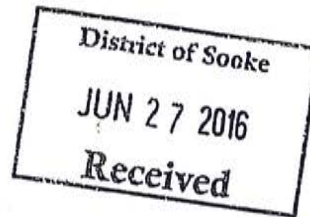


Beverly Grieve
Director of Development Services



Lisa Spitale
Chief Administrative Officer

Excellent care, for everyone,
everywhere, every time.



June 16, 2016

Maia Tait
Mayor, District of Sooke
2205 Otter Point Road
Sooke, BC V9Z 1J2

Original to File No. 0400-80	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	<input checked="" type="checkbox"/> MTA
Council <input type="checkbox"/>	<input checked="" type="checkbox"/> K. P. P. P.
CAO <input type="checkbox"/>	<input checked="" type="checkbox"/> T. P. P. P.
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

Re: Sooke Public Health staff

Dear Mayor Tait,

I understand that at a recent community meeting concerns were raised related to the Sooke Public Health staffing model. The Island Health Sooke Health Unit is staffed by a team of nurses working out of the Sooke and West Shore offices. Three public health nurses (PHNs) are permanently based out of the Sooke Health Unit. A PHN vacancy as a result of retirement at the end of April was filled within one week by an experienced PHN transferred from the West Shore office in Colwood to the Sooke office. The new Sooke PHN does work fewer hours than the last PHN; however this has not resulted in any reduction in service in Sooke.

A high standard of public health services is able to be maintained in Sooke as a result of a flexible staffing model. The Sooke and West Shore offices operate as one unit with PHNs frequently travelling between sites. This ensures that nurses maintain competency in a wide variety of specialized skills, and that service levels are maintained during staff transitions and peak vacation periods.

Unfortunately earlier this year the health unit was at times closed to drop-ins due to illnesses in the Sooke/West Shore administrative team. We are working to ensure that the office receives adequate support for the future while balancing program demands.

I would also like to share news that Public Health is expanding services in Sooke. A new service agreement with Sooke Family Resources Society has allowed us to improve access to the Best Babies Pregnancy Outreach program in Sooke. As well, starting this fall, youth health physician services will be provided at Edward Milne. Administrative and PHN support for the Edward Milne clinic will be provided from Sooke and West Shore Public Health Units.

If you need any further information please don't hesitate to contact me.

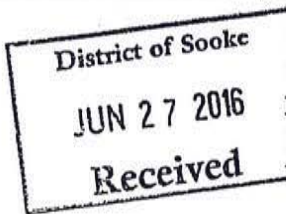
Sincerely,

A handwritten signature in black ink, appearing to read 'KEA', with a stylized flourish at the end.

Kathy Easton, RN, MA
Manager Public Health
Island Health

cc: Primary Health Care Services Working Group
Leslie Barker, Working Group Member and Manager Integrated Health Services, Island Health

From:
Sent:
To:
Cc:
Subject:



Rashed, Suzanne <Suzanne_Rashed@transmountain.com>
Friday, June 24, 2016 1:05 PM
Info
Bathurst, Sheran
Trans Mountain Expansion Project (TMEP) Update and Marine Safety Information

Original to File No. 0400-01	
For Action by:	Copy to:
Mayer	<input checked="" type="checkbox"/> M. J. J.
Council	<input checked="" type="checkbox"/> C. J. J.
CAO	<input checked="" type="checkbox"/> T. J. J.
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

Good Afternoon,

As a valued stakeholder of the Trans Mountain Expansion Project (TMEP) you may have questions and are seeking an update or specific information about how the proposed Project will affect you. Below is updated information regarding Marine Safety covering the following topics:

- Tanker traffic increase and navigational safety
- Western Canada Marine Response Corporation plans to enhance spill response program for BC's south coast.

In the coming year we will continue to share such information. All Project information will be shared through a variety of methods such as online at www.transmountain.com, in-person, and through other digital channels.

We greatly value the relationships we have developed in communities over the past 60 years of Trans Mountain Pipeline operations and we appreciate any opportunity to meet to hear from you directly.

Bikramjit Kanjilal, the Lead for Marine Development on the Trans Mountain Expansion, would greatly appreciate the opportunity to meet with you, should you so desire. If you would like to meet with him, please contact: Suzanne_rashed@transmountain.com and let us know what your availability is like.

Trans Mountain Expansion Project (TMEP) Update and Marine Safety Information

In December 2013 Trans Mountain applied to the National Energy Board (NEB) to expand the existing Trans Mountain Pipeline system capacity from 300,000 barrels a day to 890,000 barrels per day. Since that time, Trans Mountain and participants in the review process have provided information to the NEB and exchanged information through several rounds of information requests (some 18,000 questions), motions, evidence and responses, technical reports and consultation updates. The NEB issued its recommendation to Governor in Council (Federal Cabinet) to approve the proposed Project on May 19, 2016 with 157 conditions. The Federal Cabinet has up to December 20, 2016 to consider the NEB's report and decide whether or not to approve for Trans Mountain to proceed with the proposed Project. Other ancillary approvals are also required before construction could begin (including detailed routing and confirmation of condition compliance).

Tanker Traffic and Marine Safety

As a result of the proposed Project, tanker traffic to Westridge Marine Terminal is expected to grow from approximately five tankers per month to 34 per month. The size of tankers calling Westridge in future will not change due to TMEP and the largest tankers will remain Aframax-size vessels. These vessels will continue to use the well-established commercial shipping route between Vancouver Harbour and the Pacific Ocean through the Salish Sea. As part of the Project's development, a risk assessment was undertaken to determine the potential impact of the increase in Project-related vessels on navigable waterways. Trans Mountain then identified further precautionary risk control measures to mitigate risk due to increased tanker traffic. Some of these measures have already been put into place and are not dependant on the proposed Expansion Project. These include:

- Port Metro Vancouver will establish a shipping channel for East Burrard Inlet (east of Second Narrows Bridge)
- Tug escort of laden tankers will be expanded to cover the entire tanker shipping route
- Pilot disembarkation will take place near Race Rocks and not at Victoria (pilots have now been trained to disembark by helicopter)
- Enhanced Situational Awareness techniques will be applied that will require:
 - Safety calls by pilots and the masters of laden tankers
 - Notices to industry issued by Pacific Pilotage Authority
 - Tactical use of escort tug along shipping route
 - Boating safety engagement and awareness program led by Pacific Pilotage Authority
 - Encourage use of Automatic Identification System (AIS) and radar reflector by smaller vessels

Oil Spill Response Enhancements

Proposed oil spill response enhancements are based on the results of risk assessment, product testing, oil spill modelling and engagement, and would create an increased response area for the Salish Sea and Strait of Juan de Fuca.

Oil spill response enhancements will be implemented by Western Canada Marine Response (WCMRC) and will double WCMRC's response capacity while cutting in half the delivery time of existing planning standards. Establishing the enhanced regime entails:

- \$100 million investment in WCMRC
- Creation of 100 new jobs
- Establishing of five new response bases along shipping route – some bases will have 24/7/365 response capability

The benefits that would result from these proposed marine safety enhancements along with new information about risk and mitigation of oil behaviour would benefit not only Trans Mountain, but all marine waterway users.

We look forward to hearing from you.

Sheran Bathurst

Project Specialist, Stakeholder Engagement and Communications

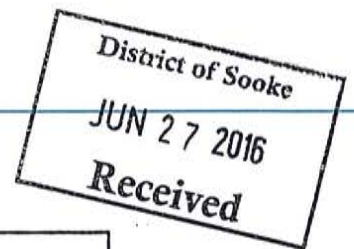
C: 250 508 4474 | Email: sheran_bathurst@transmountain.com

Trans Mountain Expansion Project

Kinder Morgan Canada Inc.

2844 Bainbridge Avenue, PO Box 84028 Bainbridge, Burnaby, BC V5A 4T9

Toll Free: 1-866-514-6700 | E: info@transmountain.com | W: transmountain.com



June 17, 2016

Dear Friends:

Original to File No.	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Mayor
Council	<input checked="" type="checkbox"/> Council
CAO	<input type="checkbox"/>
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

The integrity of the environmental assessment process continues to come under scrutiny from opponents determined to halt responsible development of our resources. Despite multi-year long rigorous reviews and approval from federally appointed boards, projects face extreme public opposition. With many prospective projects and billions of dollars' worth of investment on the line, the myths propagated by the opposition need to be dispelled.

The enclosed issue of the *BC Construction Monitor* examines the environmental review process for projects like the Pacific NorthWest LNG project, Trans Mountain Expansion Project and Woodfibre LNG. These, like many other projects, are under review for years before a shovel can break ground. For example, the proponents for Pacific NorthWest LNG spent more than 100,000 hours of scientific and engineering studies, coupled with 1,000 days of research on and around the prospective site. If and when projects are approved, they come with conditions that ensure the identified impacts of the project are moderated.

These review processes are worthy of our trust and confidence, and recommend approval for responsible resource projects that balances the need of the community and the project while safeguarding the environment. The process involved in an assessment needs to be better understood by the general public.

I hope you enjoy this edition of the *BC Construction Monitor*, and that you share it with friends and colleagues. Email us at info@icba.ca with input and feedback.

If you haven't already, please look at the many campaign resources and tools available online at www.icba.ca and sign up for our updates. If you are part of the large majority of British Columbians who support responsible resource development, please be sure you make your voice heard whenever possible in the months ahead.

Regards,



Trans Mountain Expansion: An Even Closer Review

The Trans Mountain Expansion Project is a proposal to twin a pipeline linking Edmonton and Burnaby. In May, the National Energy Board recommended approval, subject to more than 150 conditions, including a requirement that project construction be carbon neutral. However, the federal cabinet will make the final decision and additional review requirements were recently added.

The National Energy Board Review

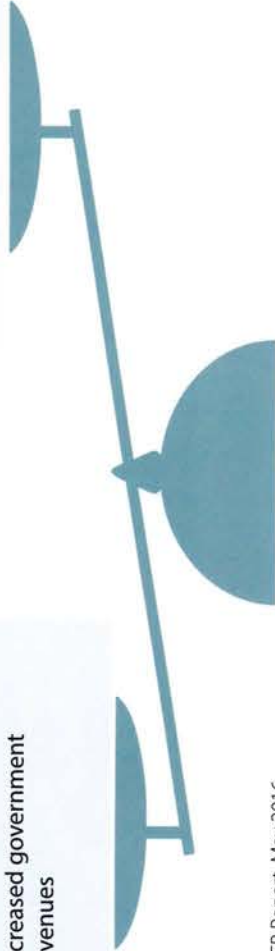
The NEB assessed potential impacts, and came to two fundamental conclusions:

- Trans Mountain can be constructed, operated and maintained in a safe manner
- It is in Canada's public interest that Trans Mountain proceed

The NEB identified benefits including:

- Better market access for Canadian energy products
- Jobs for Canadians
- Local and regional spending during construction
- Improved marine spill response readiness
- Increased government revenues

The NEB found potential "burdens" to be manageable and acceptable – finding, for example, a "very low probability" of spills.



Source: NEB Report, May 2016

More Review Remains Ahead

The federal government has committed to broader assessment of greenhouse gas impacts and expanded consultations – a "ministerial review panel" will report in November.

The provincial government will do its own additional Aboriginal consultations, in light of a recent court decision – this was pending as of June.

"Weighing in at 533 pages, the NEB report was nearly three years in the making, having heard the concerns of 400 interveners, 35 indigenous groups and 1,250 other groups or individuals."

– Vancouver Sun Editorial



The BC CONSTRUCTION MONITOR is an ICBA publication providing ahead-of-the-curve information and statistics on the BC construction industry and issues relevant to it.

The Monitor draws on analyses and outlooks from various sources, and provides current and substantive insight. This regular publication is intended for industry executives, government decision makers, journalists and other opinion leaders.

You can receive the Monitor in print or digital formats, and let us know if you have colleagues who would also be interested in it. We also welcome your feedback and story suggestions. Please email us at info@icba.ca.

PHONE: 604-298-7795
TOLL-FREE: 1.800.663.2865
WEBSITE: www.icba.ca
EMAIL: info@icba.ca

Independent Contractors and Businesses Association of British Columbia

211 – 3823 Henning Drive
Burnaby, BC
V5C 6P3

203 – 2666 Queensway
Prince George, BC
V2L 1N2

The BC CONSTRUCTION MONITOR

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Woodfibre LNG: What we Know
LNG Canada:
Tackling Tough Issues
Trans Mountain:
More Review Ahead

Major Project Review Processes: Worthy of our Trust and Confidence

JUNE 2016



Philip Hochstein

In the debate over energy infrastructure and other major projects, one common question recently has been whether proposals are being rigorously enough reviewed. The public clearly has some doubts about how much confidence it can place in these reviews.

So in this issue of the *Monitor* we take a close look at what major project review processes actually consist of. What we find is that they are in fact rigorous, science-based, highly responsive to public and Aboriginal input, and much

more comprehensive than many people have been led to believe. The environmental considerations alone that get assessed are vast in scope – everything from local frog habitat to global greenhouse gas implications. And all that work is supplemented with equally demanding assessments of economic, community, and social impacts.

Throughout these processes, the scope of stakeholder outreach and consultation is vast. Every single query and concern requires a response, and timelines frequently get paused when significant new issues or revisions are put on the table.

Approvals are commonly granted only after years of ongoing review. And they are invariably based on conditions, sometimes over 100, designed to ensure

that identified impacts are moderated. Strong enforcement mechanisms ensure all those conditions get acted on.

It's small wonder then that major project reviews often represent investments of millions of dollars and tens of thousands of hours of work for proponents. It's a huge vote of confidence in British Columbia that so many proponents are willing to step up with that kind of investment.

In turn, British Columbians deserve to have confidence in the rigor of these reviews; confidence that if projects are approved they will be in the local, provincial and national interests. And based on an objective look at the nature and scope of these reviews it's clear we can in fact have that confidence.

Pacific NorthWest LNG: Approval Pending

Pacific NorthWest LNG is a proposal for a liquefied natural gas facility on Lelu Island near Prince Rupert. While it has earned provincial approval, the more than three-year long federal review process was still unfolding as of June 2016, with a final decision from the federal cabinet pending. The scope of the review so far has included:

100,000+

hours of **SCIENTIFIC** and **ENGINEERING** studies

1,000+

days of **RESEARCH** on and around Lelu Island

365+

days of **DETAILED FISH SURVEYS**

WETLANDS SURVEYS, NOISE MODELING

and more than one dozen other

TECHNICAL STUDIES

Source: www.pacificnorthwestlmg.com



Independent Contractors and Businesses Association of BC



Major Project Reviews: Comprehensive and Complete

What we Know About Woodfibre LNG...

Woodfibre LNG is a recently approved proposal for a modestly sized liquefied natural gas facility, on a former pulp mill site near Squamish. The following is a partial but representative list of potential issues that were exhaustively assessed during its more than two-year-long review.

...it won't harm the environment



Air Issues/Impacts Assessed: Local air quality indicators, greenhouse gas emissions and consistency with targets and legislation

...it will be good for the local economy



Issues/Impacts Assessed: Local employment and training, impact on local labour costs, compatibility with local economic strategies



Water Issues/Impacts Assessed: Local creeks, salmon habitat, other freshwater and marine fish habitat, marine bird habitat, noise and other impacts on marine mammals

...it will be good for the local community



Issues/Impacts Assessed: Local government revenue and spending, local housing demand, compatibility with traditional and existing land uses, community well-being indicators such as crime and substance-abuse levels



Land Issues/Impacts Assessed: Rare plants and sensitive ecosystems, eagle habitat, habitat for at-risk species such as bats and amphibians

25 wide-ranging conditions were placed on the project to ensure its impacts are modest, including these provisions:

- Monitor and meet flow requirements in a local creek
- Use "work windows" that will minimize fish habitat impacts
- Stop specific construction activities if marine mammals are sighted
- Deliver programs for local/Aboriginal employment, contracting and training
- Develop a traffic management plan for Highway 99
- Monitor and manage the wake of LNG carriers
- Use natural colours on buildings to minimize visual impact

With measures such as these in place, the BC Environmental Assessment Office concluded that **no significant negative effects are expected from the project**. It therefore recommended – and the relevant provincial and federal ministers agreed – that the Woodfibre LNG project should be approved.

Source: BC EAO Assessment Report

Site of the approved Woodfibre LNG project near Squamish.



LNG Canada: Tackling the Tough Issues

LNG Canada is an approved proposal for a liquefied natural gas facility on a former industrial site near Kitimat. The BC-led review of this project encompassed:



Site of the approved LNG Canada project near Kitimat.



Artist's rendering of the completed project.

Impact

Required Responses

Approval hinged in part on design and operational commitments that will address specific impacts that either are expected to be significant, or which were particularly important given local conditions.

GREENHOUSE GASES



Project will have one of the lowest levels of GHG emissions of any such facility in the world – 0.15 tonnes of CO₂e per tonne of production, compared to best-in-class performance elsewhere of 0.22 tonnes

AIR QUALITY



Proponent will participate in regional monitoring to manage the cumulative effect of key air emissions from this project and other local industry, and will implement various operating procedures such as use of low-sulphur fuel

ABORIGINAL INTERESTS



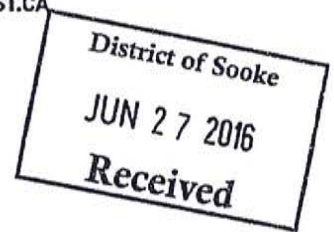
Numerous conditions included for the benefit of the many Aboriginal groups living in varying proximity to the project, including employment and training programs, a cultural awareness program, and participation in monitoring

Source: BC EAO Assessment Report



EMERGENCY COMMUNICATIONS

Unit 110-2944 West Shore Parkway, Victoria, BC V9B 0B2
Phone 250.391.6552 | Fax 250.391.1601 | CREST.CA



Re: 2015 CREST Annual Report

On behalf of the Board of Directors of CREST emergency communications, I am pleased to provide our 2015 Annual Report. Last year CREST began implementing the \$24.5 million technology upgrade that will see public safety agencies throughout the region switch to a digital P25 platform. The new system has been named HRO (pronounced "hero"). Following user-group engagement process and shareholder approval, CREST entered into a contract with Motorola Solutions for the network upgrade, and two preferred radio equipment suppliers were selected. The year concluded successfully and the new technology plan will unfold, region by region, from 2016 through 2018.

Shareholders also endorsed a strategic partnership with Emergency Communications for British Columbia Inc. (E-Comm), the largest multijurisdictional, tri-service emergency radio system in the province. This partnership will bring many public safety benefits and considerable financial efficiencies. CREST was able to strategically leverage E-Comm's rigorous procurement process and competitive volume equipment pricing with Motorola Solutions Canada realizing a savings of approximately \$2 million.

Technology interoperability and resiliency for our public safety agencies remain at the heart of CREST's 5-year technology plan. 2015 was a pivotal year in moving this plan forward. By completion in 2018, all 50 agencies that use the CREST system will benefit from the upgrade. This will be the third major investment made since CREST was formed almost 15 years ago. To fund it, we have a five-year financial plan that calls for modest annual increases.

Your support in distributing this report would be greatly appreciated. We've provided copies for distribution within your organization and for placement in your reception area(s). Additional copies are available from Charlotte Robinson at crobinson@crest.ca or 250-391-6552.

Please contact General Manager Gord Horth if you would like an update on the status of implementing the technology plan, and our commitment to providing effective emergency communications for the safety of our communities.

Sincerely,



Gordie Logan
Chair of the Board

Original to File No. 7010-20	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> N.A.
Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> CAO
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

BUILDING AWARENESS

To increase public awareness, we undertake initiatives each year that help residents understand the important service CREST provides to the region's emergency responders.

In 2015, CREST launched a new website, www.crest.ca. The site is a key resource for user groups and citizens and features a key video explaining the public and user benefits of the HRO system. We also created advertisements for Emergency Preparedness Week, educating viewers on the role of first responders during emergencies.

CREST also provided radio communication up and down the Island for Canada Day celebrations and for the Cops for Cancer Tour de Rock fund-raiser. In addition, we helped promote Crime Stoppers, supported the Safety Signs report and contributed to the Canadian Association of Fire Chiefs' conference and the Military Police 75th anniversary event at CFB Esquimalt.

NEW RADIO SYSTEM PARTNERSHIPS

In 2015, CREST began implementing the \$24.5 million technology upgrade that will see public safety agencies throughout the region switch to a digital P25 platform. The new system has been named *HRO* (pronounced "hero").

Following user-group engagement process and shareholder approval, CREST entered into a contract with Motorola Solutions for the network upgrade, and two preferred equipment suppliers were selected. The year concluded successfully and the new technology plan will unfold, region by region, from 2016 through 2018.

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Technology interoperability and resiliency for our public safety agencies remain at the heart of CREST's 5-year technology plan. 2015 was a pivotal year in moving this plan forward.



Gordie Logan
Chair of the Board



Gord Horth
General Manager

Gord Horth
General Manager

NEXT-GENERATION TECHNOLOGY

In late 2015, CREST executed an agreement with Motorola Solutions Canada for the infrastructure equipment component of our new regional radio system. Motorola's technology is based on Project 25 (P25) digital radio technology. Public safety organizations across North America are widely embracing P25 in the 700 MHz band as the preferred technology for operational excellence in radio communications. The P25 platform – is a change supported by all emergency services in the Capital Region – and will result in operational, safety and performance enhancements for first responders: improved audio clarity, noise suppression, increased capacity, and improved regional coverage.

Technology interoperability is a priority for CREST's 50 emergency response agencies. To this end, the CREST board endorsed entering into a strategic partnership with E-Comm, which will also be using the Motorola P25 network. This partnership will bring significant public safety benefits with both agencies using a common technology platform to strengthen regional resiliency and interoperability in service areas. Using the same radios and an interconnected system, emergency responders for the two regions will be able to support and act as backup for one other during any major event.

PRELIMINARY TIMELINES FOR P25 IMPLEMENTATION:

Phase 1

Cornwall, Starick, Oak Bay & Esquimalt

- Equipment installation: summer 2016
- System optimization, functional & coverage testing: fall / winter 2016
- Operational transition / cutover: early 2017

Phase 2

West Shore & Saanich Peninsula

- Equipment installation: spring 2017
- System optimization, functional & coverage testing: summer 2017
- Operational transition / cutover: fall 2017

Phase 3

Outer Islands & Pacific Rim

- Equipment installation: fall 2017
- System optimization, functional & coverage testing: winter 2017
- Operational transition / cutover: spring 2018

INCREASED COVERAGE

- Current system transmission sites
- Additional transmission sites being added in the new P25 HRO system



HRO
SYSTEM



WORKING GROUPS PROVIDE INVALUABLE INPUT

Introducing the P25 HRO system involves replacing agencies' existing radios with new devices. Working groups from police, fire, BC Ambulance and transit helped evaluate the options and their feedback led to agreements with Motorola and EF Johnson to supply new P25 radios at very favourable pricing, guaranteed through 2018.

Working cooperatively on a shared Motorola platform with E-Comm will create economies of scale and enable greater efficiencies in training and support. Should a significant event take place in the Capital Region, our colleagues from the Vancouver Police Department or any other police agency on the shared P25 radio platform could attend and respond equipped with compatible radios.

BOB DOWNIE SAANICH POLICE CHIEF

We fully endorse this positive move as it furthers regional resource sharing and supports interagency responses and backup. This is good for public safety and responder safety.

MIKE BURGESS SAANICH FIRE CHIEF AND CHAIR,
GREATER VICTORIA FIRE CHIEFS ASSOCIATION

Moving to this new shared platform will benefit BCEHS and all other public safety organizations. The agreement with Motorola will provide the best value for E-Comm, CREST and all of the agencies involved.

KAREN WHITSON EXECUTIVE DIRECTOR, CORPORATE INFORMATION SERVICES,
INFORMATION MANAGEMENT / INFORMATION TECHNOLOGY SERVICES (IMTIS)
BC EMERGENCY HEALTH SERVICES (BCEHS)



SUPPORTING USERS

To help users maximize HRO system capabilities, CREST created a presentation that was shared with 26 groups of firefighters and police officers. Members of police and fire services are now better equipped than ever before to troubleshoot and solve system problems as they occur.

SYSTEM FLEXIBILITY

CREST's trunked radio design can quickly prioritize and shift radio channels to wherever they are needed in the region. If a major event requires extra communication channels, resources from one area can be redeployed to the location in need.

THE 2015 CREST BOARD OF DIRECTORS

Standing (left to right): Jeff Loft (RCMP), Jack Thornburgh District of North Saanich; Kerrie Reay (District of Sooke), Karl Rossaigh (District of Highlands), Lillian Szpak (City of Langford), Heidi East (Town of View Royal), Margaret Lucas (City of Victoria), Lori Wergeland (District of Saanich), Jeni Grant (Juan de Fuca Electoral Area), Tim Chad (Town of Sidney), Sandra Sajko (Province of British Columbia), Kyara Kahakauwila (District of Metcheson), Seated: Chair Gordie Logan (City of Colwood) and Vice-Chair Tim Morrison (Town of Esquimalt). For a complete list of the 2015 board of directors and director changes during the year, please see back cover.

TECHNOLOGY PERFORMANCE BY THE NUMBERS

	Total Transmissions	15,919,964
	Number of Radios	2528
	Average Call Volume	1817 / HOUR
	1 Busy for Every	678 CALLS
	System Availability	99.999%

ABOUT E-COMM

E-Comm provides dispatch services to 33 police and fire departments and operates the largest multi-jurisdictional, tri-service emergency radio system in the province. E-Comm's radio network is used by BC Emergency Health Services, by 12 fire departments in Metro Vancouver, and by police agencies across Metro Vancouver and in parts of the Fraser Valley. It comprises more than 9,000 radios managing more than 10 million transmissions each month.

Our partnership with E-Comm connects CREST's first responders and first responders throughout the lower mainland to a common technology platform across services areas – providing a critical back-up response function in the case of a natural disaster.

FINANCIAL HIGHLIGHTS

	2015	2014
Revenue	\$6,776,664	\$5,962,314
Direct operating expenses	4,934,856	4,661,476
Other expenses	1,513,296	1,428,083
Amortization	974,850	978,120
Interest expense	1,841,808	1,300,838
Excess of revenue over expenses	1,510,814	209,976
Deficit, beginning of year	3,352,622	1,510,814
Surplus (Deficit) end of year		

Please contact us if you would like a copy of CREST's 2015 Audited Financial Results, including the Auditor's Report to shareholders and notes to financial statements.

CREST
2015 ANNUAL REPORT

PUBLIC SAFETY GETS AN UPGRADE



STAFF

STAFF
Anastasio Itasol Barous,
Communications Technologist
Gord Horth, General Manager
Al Mordston, Project Manager
Charlotte Robinson, Office Manager
Bill Sidaway,
Network Operations Manager

SHAREHOLDERS

CREST has 20 shareholders:

BC Ambulance Service
BC Transit
Capital Regional District
• Juan de Fuca Electoral Area
• Saanich Peninsula
• Electoral Area
• Southern Gulf Islands
Electoral Area
City of Sooke
City of Langford
City of Victoria
Corporation of the
District of Oak Bay
District of Central Saanich
District of Highlands
District of Metrosun
District of North Saanich
District of Saanich
District of Sooke
Province of British Columbia
Royal Canadian Mounted Police
Town of Sidney
Town of View Royal
Township of Esquimalt

USERS

There are 50 agencies in the Capital Region that use the

CREST system:

- BC Ambulance Service
- BC Conservation Officer Service
- BC Transit
- Canadian Forces Base
 - Fire
 - Police
- Central Saanich
 - Fire
 - Police

ABOUT CREST

2015 BOARD OF DIRECTORS

Brian Anderson, BC Transit
Councillor Tim Chaff, *Town of Seely*
Jeri Grant, *June of Fife Electoral Area*
Councillor Kyrza Khatami-Sale, *District of Mackenzie*
Councillor Gordie Logan, *City of Colwood*
Jeff Loel, *BCPV (joined September 2015)*
Councillor Margaret Lucas, *City of Victoria*
Councillor Tim Patterson, *Town of Esquimalt*
Councillor Matt Patton, *District of Central Saanich*
Councillor Holc Post, *Town of View Royal*
Councillor Kerrie Reay, *District of Sooke*
Rob Retzlender, *Southern Gulf Islands Electoral Area*
Councillor Karel Rottsching, *District of Highlands*
Sandra Sajo, *Province of British Columbia*
Councillor Lillian Spivey, *City of Langford*
Robert Thompson, *Joined September 2015*
Councillor Jack Thornburgh, *District of North Saanich*
Karen Wilson, *BC Emergency Health Services*
Elizabeth Eric Zhiska, *District of Oak Bay*
Elizabeth Zook, *Spring Island Electoral Area*

FINANCE COMMITTEE

Brian Anderson, BC Transit
Rob Reeleder, Southern Gulf Islands Electoral Area
Councillor Karel Roessingh, District of Highlands (Chair)
Councillor Eric Zhetka, District of Oak Bay

GOVERNANCE COMMITTEE

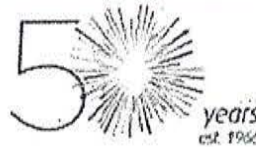
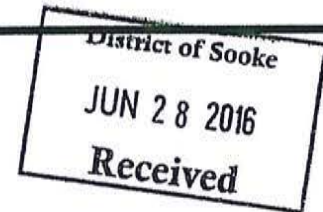
Councillor Kyara Kahakawila, District of Makelanda
Councillor Tim Morrison, Town of Esquimalt
Councillor Heidi Reed, Town of New Royal (Chair)
Councillor Karen Reessingh, District of Highlands
Elizabeth Zook, Gulf Springs School Electoral Area

CREST

UNIT #110-2944 WEST SHORE PARKWAY, VICTORIA BC V9B 0B2
PHONE 250.391.6552 | FAX 250.391.1601 | EMAIL INFO@CRESTICA | CRESTICA

 This report has been printed on paper containing 10% post-consumer recycled content.

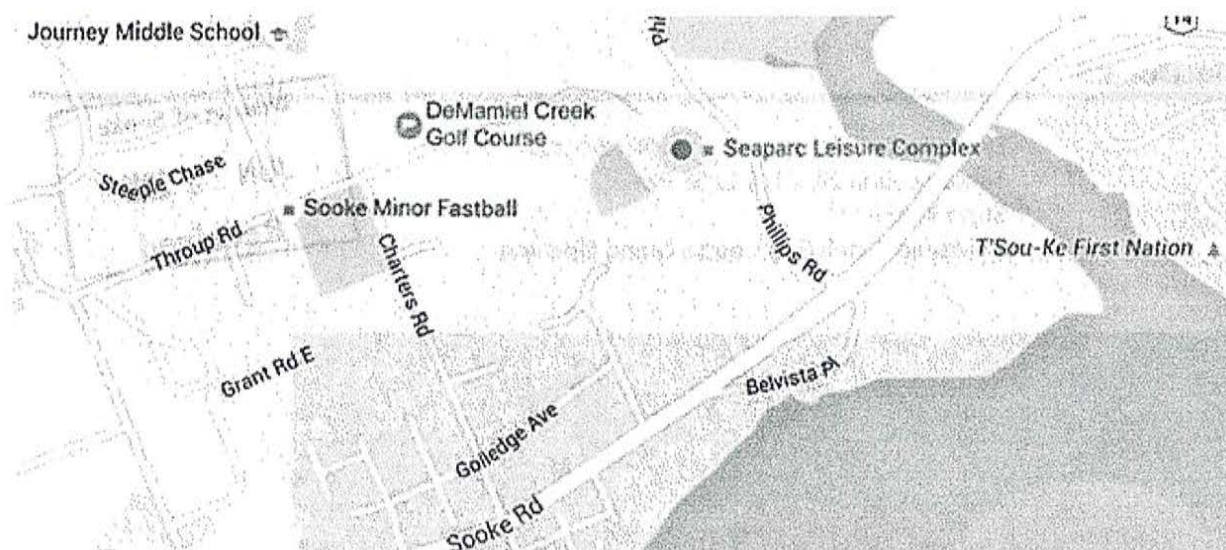
From: Lynn MacDonald <lmacdonald@crd.bc.ca>
Sent: Tuesday, June 28, 2016 12:55 PM
To: Steve Knoke
Subject: DeMamiel Creek Golf Course Grand Opening



DIRECTIONS/PARKING:

- West on Sooke Road, right on Charters Rd., right on Throup Rd.
- Limited parking available in course parking lot. Extra parking available beside ball diamonds or Journey Middle School

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> David
Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> Terence
Corporate Services	<input checked="" type="checkbox"/> Gabriel
Development Services	<input checked="" type="checkbox"/> Rob
Financial Services	<input checked="" type="checkbox"/> Brent
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>



Lynn MacDonald

Administrative Secretary
SEAPARC Leisure Complex | CRD
Phone: 250.642.8005
FAX: 250.642.4710
Email : lmacdonald@crd.bc.ca

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From: wetlandintern <wetlands.intern@bcwf.bc.ca>
Sent: Wednesday, June 29, 2016 1:45 PM
Subject: Update to the Green Bylaws Toolkit

District of Sooke

JUN 29 2016
Received

Hello stewards, council, conservationists, planners, and more,

We are pleased to announce that the Green Bylaws Toolkit has been revised and updated as of April 2016 to reflect changes in legislation, best practices and bylaws. In addition, more case studies have been added and information has been re-organized to improve the document.

To stay up to date, please [click here](#) to view the PDF version of the Green Bylaws Toolkit 2016.

For more information about the Toolkit please visit: <http://GreenBylaws.ca/>

To view the poster announcement [click here](#).

Please distribute widely to local government staff and decision makers in BC.

A webinar was held in fall 2015 to inform changes for the Green Bylaws Toolkit, to see the webinar please follow this link: <https://goo.gl/GA4MFU>

For more information please contact:

Deborah Curran, Hakai Professor in Environmental Law and Sustainability, and Program Director of the Environmental Law Centre, University of Victoria at:
250-853-3105 or dlc@uvic.ca

Neil Fletcher, Chair of the Wetlands Stewardship Partnership and Manager of the BCWF's Wetlands Education Program at:
1-888-881-2293 or wetlands@bcwf.bc.ca

Andrea Tanaka, Habitat Planner for Environment and Climate Change Canada at:
604-350-1920 or andrea.tanaka@canada.ca

The 2016 edition of the Green Bylaws Toolkit would not be possible without the support of:





Kayla Akins

Wetlands Education Program Intern, BC Wildlife Federation
101-9706 188th St., Surrey, BC, V4N 3M2

Original to File No. 3900-01	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Nala
Council	<input checked="" type="checkbox"/> Council
CAO	<input type="checkbox"/>
Corporate Services	<input checked="" type="checkbox"/> (Anaya)
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/> Naleda

T: 604.882.9988 ext 225 | (Toll Free in BC: 1.888.881.2293 ext 225)
M: 778.773.8942 | F: 604.882.9933
wetlands.intern@bcwf.bc.ca | www.bcwf.bc.ca | www.bcwfbogblog.com

 Facebook |  Twitter

"If there is magic on this planet, it is contained in water" Loren Eiseley

CONFIDENTIALITY WARNING

This message and any attachments are intended only for the use of the intended recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation of or other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.



Constance MacDonald

From: Liz <lcookson@ubcm.ca>
Sent: Wednesday, June 29, 2016 2:09 PM
To: avicc@ubcm.ca
Subject: AVICC Member Update - AGM Minutes, UBCM Convention, ICF and Solid Waste
Attachments: 2016 AGM & CONVENTION MINUTES DRAFT.pdf

District of Sooke

JUN 29 2016

Received

Please forward to elected officials, the CAO and Corporate Officer:

1. Annual General Meeting Minutes

Original to File No. 0390-20	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input checked="" type="checkbox"/>	Corporate Services <input checked="" type="checkbox"/>
Development Services <input type="checkbox"/>	Development Services <input type="checkbox"/>
Financial Services <input type="checkbox"/>	Financial Services <input type="checkbox"/>
Fire <input type="checkbox"/>	Fire <input type="checkbox"/>
Other <input type="checkbox"/>	Other <input type="checkbox"/>

The minutes from the AGM at the 2016 Convention in Nanaimo are attached. The minutes are draft until approved at next year's Convention in Campbell River. The minutes, the resolutions disposition and the presentations from the Convention are all available on the AVICC website at [2016 Convention](#)

2. UBCM Convention - Registration Opening July 4th; Deadline for Nominations July 29th

Registration for the UBCM Convention in September will be opening up on Monday, July 4th through the CivicInfo website. The Convention program will be available shortly, and you'll see the date for the AVICC lunch is set for Wednesday, September 28th. We look forward to seeing AVICC members there.

Also a reminder that July 29th is the deadline for Nominations to the UBCM Executive. More information is available on the UBCM website at [Nominations](#)

3. Island Corridor Foundation

Based on the direction from the membership in Resolution R18, the AVICC Executive has retained a consultant, Kelly Daniels, to assist with finance and governance reviews of the Island Corridor Foundation. Mr. Daniels will be contacting the regional districts and first nations that are members of the Island Corridor Foundation. Other AVICC members wishing to comment on the review can email avicc@ubcm.ca for more information on how to participate.

4. Special Committee on Solid Waste

Based on Resolution AE1, the term of the AVICC's Special Committee on Solid Waste has been extended for another year. CAOs and technical staff will be meeting over the summer to develop an action plan to implement the five areas of work set out in the resolution. This will be brought back to the full Special Committee toward the end of the summer. The AVICC is scheduling a meeting with the Minister of Environment to discuss the work to date, and to seek the Ministry's assistance in moving forward.

Minutes of past meetings and reports are available on the AVICC website at <http://avicc.ca/solid-waste-management-committee/>

Liz Cookson
Executive Coordinator, AVICC
Union of BC Municipalities
525 Government Street
Victoria, BC, V8V 0A8
(250) 356-5122

**Association of
Vancouver Island and
Coastal Communities**



MINUTES OF THE 67th ANNUAL CONVENTION

**Nanaimo, BC
April 8 - 10, 2016**

2015-16 AVICC EXECUTIVE

PRESIDENT	Councillor Barbara Price Town of Comox
FIRST VICE PRESIDENT	Director Mary Marcotte Cowichan Valley Regional District
SECOND VICE PRESIDENT	Director Edwin Grieve Comox Valley Regional District
ELECTORAL AREA REPRESENTATIVE	Director Noba Anderson Strathcona Regional District
DIRECTORS-AT-LARGE	Councillor Jessie Hemphill District of Port Hardy Councillor Carl Jensen District of Central Saanich Mayor Josie Osborne District of Tofino
PAST PRESIDENT	Director Joe Stanhope Regional District of Nanaimo

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2016 RESOLUTIONS

ENDORSED RESOLUTIONS

- AE1 Special Committee on Solid Waste Management – AVICC Executive
- R1 RCMP Funding – City of Courtenay
- R2 Amendment to Local Government Act: Municipal Election Process – City of Victoria
- R3 Island Corridor Foundation: Federal Funding – City of Port Alberni
- R4 Affordable Homes and Property Transfer Tax – Capital RD
- R6 Social Procurement – Village of Cumberland, City of Victoria
- R7 Marijuana Sales & Distribution Tax Sharing for Local Governments – City of Duncan
- R8 Empowering Local Governments to Pursue Socially Responsible Investing – City of Victoria
- R9 Rainwater as a Potable Water Source – Nanaimo RD
- R10 Pop for Parks: Establishing a Fund for Nature's Future – District of Highlands
- R11 Protection of Old-Growth Forests – District of Metchosin, City of Colwood
- R12 Funding for Agricultural Rainwater Harvesting Systems – Alberni-Clayoquot RD
- R13 Review of Professional Reliance Model – Cowichan Valley RD
- R14 Recognition and Regulation of Physician Assistants – Central Coast RD
- R16 National Pharmacare Program – City of Victoria
- R18 Island Corridor Foundation – City of Langford, Capital RD
- R19 Establishing Local Public Notice Policies – Cowichan Valley RD
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- R22 BC Child Protection Services – City of Colwood
- R23 Pedestrian/Cycling Pathways Along Rural Road Rights-of-Way – Cowichan Valley RD
- R24 Priority for Construction of Bicycle Lanes – Sunshine Coast RD
- R25 Federal Government Cooperation for Oil Spill Response in BC – Alberni-Clayoquot RD
- R26 Assessment and Mitigation of Marine Shipping Risks and Impacts in the Salish Sea – Islands Trust
- R27 Limit or Ban Burning on Forest Lands in Community Airsheds – City of Port Alberni
- R28 Ban on Single Use Shopping Bags – Cowichan Valley RD
- R29 Climate Change Recommendations – Sunshine Coast RD
- R30 Abandoned or Derelict Vessels Programs – District of Saanich
- R31 Site C Dam Project – District of North Saanich
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- R33 Legislation and Action for a Barrier-Free BC – City of Victoria
- R34 Home Renovation Tax Credits – District of Saanich
- R35 Review of "Down-loaded" Building Codes – District of Saanich
- LR1 Respect for Local Government – City of Victoria
- OF1 Parental Rights for Elected Officials – District of Oak Bay

DEFEATED RESOLUTIONS

- R5 Vancouver Island Regional Library Costs – City of Port Alberni
- R15 New North Island Hospitals Parking Fees – Strathcona RD, Village of Tahsis
- R17 Medical Marijuana Retail Dispensaries – Village of Cumberland

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

MINUTES OF THE SIXTY SEVENTH ANNUAL CONVENTION NANAIMO, BC APRIL 8-10, 2016

PRE-CONFERENCE PROGRAM

The Friday morning pre-conference program began at 8:30 a.m. with three programs being offered:

- Understanding the Village (64 registrants)
- Tour Tilray Marijuana Production Facility (26 registrants)
- Mayors Council (24 registrants)

CONVENTION OPENING SESSION – FRIDAY, 2:00 PM

Pipe Major Gordon Webb led the parade of AVICC Executive and honoured guests (Eleanor White, Elder of the Snuneymuxw First Nation; Bill McKay, Mayor of the City of Nanaimo; and Peter Fassbender, Minister of Community, Sport and Cultural Development) onto the stage in the main ballroom of the Vancouver Island Conference Centre. President Barbara Price called the 67th Annual Meeting of the Association of Vancouver Island and Coastal Communities to order at 2:00 p.m. on Friday, April 8, 2016 with 208 voting delegates; 21 non-voting delegates including 5 life members; 7 MLAs and MPs; and 36 sponsor delegates in attendance.

Ms Kate Krynowsky led the assembly in singing the National Anthem. President Price thanked Ms Krynowsky and recognized the RCMP's Red Serge Honor Guard for participating in the ceremony and for service to communities across the region. President Price acknowledged that AVICC members are meeting in the traditional territories of the Snuneymuxw First Nation, and thanked Elder Eleanor White for being in attendance.

President Price then introduced the AVICC Executive Committee members. Mayor Bill McKay welcomed delegates on behalf of the host community. President Price recognized Minister Fassbender and thanked him for joining MLAs Gary Holman, John Horgan, Leonard Krog, Selina Robinson, Minister Michelle Stilwell and Andrew Weaver who were expected to attend segments of the Convention and further noted that Dr. Weaver and Mr. Horgan would both be speaking on Sunday morning.

President Price drew delegates' attention to the *Supplementary Materials Package* they received at registration, recognized the importance of the sponsors, and advised of the Trade Show timing and location where tonight's Welcome Reception will be held. President Price announced that it was time to get started on the business of the Convention and asked Executive and distinguished guests to move to the reserved seats at the front of the hall.

President Price then invited AVICC Director at Large Jessie Hemphill to facilitate a short networking activity. Following the networking activity, Director Hemphill introduced Elder Eleanor White who gave a welcome blessing and a prayer song to the AVICC members.

FIRST REPORT FROM THE NOMINATING COMMITTEE

President Price invited Past President Joe Stanhope, Chair of the Nominating Committee to present the first report from the Nominating Committee. Past President Stanhope brought delegates' attention to the Nominating

Committee Report included in their *Supplementary Materials Package* reporting that nominations received in advance of the February 22, 2016 deadline were as follows:

For President:	Councillor Barbara Price, Town of Comox
For First Vice-President:	Director Mary Marcotte, Cowichan Valley Regional District
For Second Vice-President:	Director Edwin Grieve, Comox Valley Regional District
For Director at Large:	Director Penny Cote, Alberni-Clayoquot Regional District
	Councillor Carl Jensen, District of Central Saanich
	Director Ian Morrison, Comox Valley Regional District
For Electoral Area Representative:	Director Noba Anderson, Strathcona Regional District

Delegates were directed to the Convention program for times of nominations and elections, that elections when required would take place in the Upper Foyer, and advised that there would be a call for nominations from the floor for the Table Officer positions at 4:20 p.m.

KEYNOTE ADDRESS

At 2:35 p.m. President Price introduced Chief Doctor Robert Joseph from Reconciliation Canada. Chief Joseph spoke for approximately 45 minutes followed by delegate questions and answers. See Appendix C for a description of the session. Director Hemphill thanked Chief Joseph.

The Convention adjourned at 3:30 p.m. for a refreshment break sponsored by KPMG, and reconvened at 3:50 p.m.

PROVINCIAL ADDRESS BY MINISTER PETER FASSBENDER

Director Carl Jensen introduced Peter Fassbender, Minister of Community, Sport and Cultural Development. Minister Fassbender addressed delegates focussing on financial support for planning and building communities. Director Noba Anderson thanked Minister Fassbender.

SECOND REPORT FROM THE NOMINATING COMMITTEE FOR TABLE OFFICERS

At 4:20 p.m., Past President Stanhope, Chair of the Nominating Committee called for nominations from the floor for the positions of Table Officers in addition to those already placed in nomination. Those nominated at the close of the nominations for Table Officers were:

For President:	Councillor Barbara Price, Town of Comox
For First Vice-President:	Director Mary Marcotte, Cowichan Valley Regional District
For Second Vice-President:	Director Edwin Grieve, Comox Valley Regional District

Past President Stanhope declared the positions of President, First Vice President and Second Vice President were elected by acclamation.

YOUTH COUNCIL DELEGATES

Director Hemphill introduced representatives from the Nanaimo, Victoria and Duncan youth councils. The youth council members each spoke about themselves and how youth voices are important in local government. Councillor Jerry Hong from the City of Nanaimo thanked the youth, and advised the members that the Nanaimo youth would be attending throughout the convention and available for conversations.

SOLID WASTE MANAGEMENT PLAN SPECIAL COMMITTEE

Director Hemphill introduced 2nd Vice President Edwin Grieve. As Chair of the AVICC Special Committee on Solid Waste Management, 2nd Vice President Grieve recapped the background and purpose of the Special

Committee, reviewed the current state of solid waste in each regional district, and spoke to the proposed resolution drafted by the Special Committee for consideration of the membership.

MOOSEHIDE CAMPAIGN

2nd Vice President Grieve introduced Director Howard Houle of the Regional District of Nanaimo. Director Houle explained the history and intent behind the Moosehide Campaign to the members, and advised there would be a table in the lobby for those interested to sign up. President Price thanked Director Houle.

END OF DAY WRAP-UP

President Price wrapped up the business of the day by recognizing three representatives from Vancouver Island University: Dave Hurley, Executive Director of University Relations; Ralph Nilson, President and Vice Chancellor; and William Litchfield, Director of Advancement and Alumni Relations, and thanking them for sponsoring the Welcome Reception. President Price advised that the Trade Show was open during the Welcome Reception, reviewed the timing for Saturday's breakfast sessions and advised that the main program would begin at 8:30 a.m. with the Annual Meeting followed by the first Resolutions Session.

WELCOME RECEPTION

The Welcome Reception sponsored by Vancouver Island University was held in the Newcastle Island Lobby of the Conference Centre. Approximately 300 delegates, sponsors, youth council representatives and other guests attended with opportunities to network and visit the 17 Trade Show exhibits.

SATURDAY, APRIL 9, 2016

AGRICULTURAL LAND COMMISSION

1st Vice President Mary Marcotte welcomed approximately 80 delegates to the session and introduced Chair Frank Leonard of the Agricultural Land Commission. Mr. Leonard introduced Kim Grout, the new CAO of the ALC as well as the Vancouver Island panel comprised of Jennifer Dyson (Chair), Honey Forbes, and Clarke Gourlay. The presentation covered the ALC's governance, legislative structure, recent changes, and the future of the ALC. It was followed by an opportunity for delegates to ask questions. The PowerPoint presentation is posted on the avicc.ca website and a detailed description of the session is available in Appendix C. 2nd Vice President Grieve thanked the Panel, and thanked the breakfast sponsor, ICBC.

The Convention re-convened at 8:30 a.m. with President Price welcoming delegates to a new day; recognizing and thanking the following sponsors for supporting the Convention: Municipal Finance Authority, BC Assessment, Private Forest Landowners Association, Steelhead LNG, Trans Mountain, Western Forest Products and WoodWorks BC. President Price also thanked local businesses for donating door prizes and Mayor McKay for his help in arranging the support of the local businesses.

ANNUAL GENERAL MEETING

At 8:35 a.m., President Barbara Price opened the Annual Meeting.

ADOPTION OF CONFERENCE RULES AND PROCEDURES

On regular motion, duly moved and seconded, the Conference Rules and Procedures as printed in the *Supplementary Materials Package* were adopted.

ADOPTION OF MINUTES

On regular motion, duly moved and seconded, the Minutes of the 66th Annual Meeting of the Association of Vancouver Island and Coastal Communities held in the City of Courtenay, April 10-12, 2015, as electronically posted and distributed, were adopted.

ANNUAL REPORT

On regular motion, duly moved and seconded, the *Annual Report* was adopted.

FINANCIAL REPORT

President Price presented the Audited Financial Statements of the Association of Vancouver Island and Coastal Communities for the year ending December 31, 2015 (Appendix B).

On regular motion, duly moved and seconded, the statements were adopted.

APPOINTMENT OF AUDITORS

On regular motion, duly moved and seconded, that the Executive be authorized to appoint auditors for the year commencing January 1, 2016, was adopted.

2016 BUDGET

On regular motion, duly moved and seconded, that the 2016 budget be received and that the membership approve a 2% dues increase was adopted.

APPOINTMENT OF SCRUTINEERS

On regular motion, duly moved and seconded, that the following be appointed as Scrutineers:

- Ms. Darla Blake, CAO, Central Coast Regional District
- Mr. Brian Carruthers, CAO, Cowichan Valley Regional District
- Ms. Allison McCarrick, CAO, District of Port Hardy
- Mr. Al Radke, CAO, Powell River Regional District
- Mr. Gary MacIsaac, UBCM Executive Director

was adopted.

APPOINTMENT OF PARLIAMENTARIAN

On regular motion, duly moved and seconded, that Ian Izard, QC be appointed as Parliamentarian, was adopted.

2017 AGM & CONVENTION LOCATION

On regular motion, duly moved and seconded, that the City of Campbell River be awarded host community for the 2017 AGM & Convention, was adopted.

ADDRESS BY PRESIDENT OF THE UNION OF BC MUNICIPALITIES, CARIBOO REGIONAL DISTRICT CHAIR AL RICHMOND

2nd Vice President Grieve then introduced UBCM President Al Richmond who provided an update on the advocacy work of the UBCM. He highlighted work being done on funding agreements with senior levels of government, the inquiry on missing and murdered indigenous women, downloading of costs for DNA analysis,

water issues, forest surveys and assessment appeals of special properties. 1st Vice President Marcotte thanked President Richmond for his address.

PRINCIPAL POLICY SESSION - RESOLUTIONS

The first Resolutions session began at 9:05 a.m. with Past President Stanhope introducing the teams who would be managing the resolutions sessions.

Team #1 Past President Joe Stanhope (Chair)
 1st Vice President Mary Marcotte
 EA Representative Noba Anderson
 Director Josie Osborne

Team #2 President Barbara Price (Chair)
 2nd Vice President Edwin Grieve
 Director Jessie Hemphill
 Councillor Carl Jensen

Drawing delegates' attention to the conference rules and procedures for handling resolutions as printed in the *Supplementary Materials Package*, Past President Stanhope then very briefly reviewed the rules for the order of business, the resolutions process and the timing of the sessions.

The Convention then commenced with consideration of resolutions with Past President Stanhope in the Chair. He was joined on the stage by the other Team #1 Resolution Committee members: 1st Vice President Marcotte, EA Representative Anderson, Director Osborne, and Parliamentarian Ian Izard, QC.

PART AE – AVICC EXECUTIVE RESOLUTIONS

AE 1 AVICC Special Committee on Solid Waste Management

AVICC Executive

WHEREAS Regional Districts in British Columbia are mandated by the Provincial Environment Management Act to manage solid waste;

AND WHEREAS communities face challenges providing long term sustainability for waste management on Vancouver Island and Sunshine Coast

AND WHEREAS the Association of Vancouver Island and Coastal Communities' (AVICC) special committee on solid waste management, with representatives from nine regional districts, was formed in 2015 to research, prepare and present the findings and recommendations to the 2016 convention

THEREFORE BE IT RESOLVED THAT the AVICC endorses and supports the special committee on solid waste areas of work being Partnership; Advocacy; Long-term Disposal; Regulations and Enforcement and the 2016 action plan being:

Partnership - Develop a vision and goals including a communication strategy and a unified education program.

Partnership – continue to meet regularly – identify one solid waste challenge or opportunity to investigate at each meeting, and establish a process to maintain and update the 2015 baseline report.

Advocacy – engage the British Columbia Ministry of Environment and industry groups to review and expand waste reduction and diversion policies.

Long-term Disposal – conduct an assessment to forecast future solid waste disposal demand of AVICC member populations in twenty, forty and sixty years time.

Regulations and Enforcement – ensure that, where practicable, disposal bans and bylaws are consistent across regions to reduce leakage across borders.

AND FINALLY THAT the special committee on solid waste management report back to the 2017 convention on outcomes.

ON MOTION, was ENDORSED

PART 1 – REFERRED RESOLUTIONS

There were no referred resolutions in 2016.

PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE

Part 2 - Section “A” – This section contains resolutions that feature new issues of interest to all members.

COMMUNITY SAFETY

R1 RCMP Funding

City of Courtenay

Whereas the Comox Valley is served by an integrated detachment of the RCMP and all the jurisdictions in the Comox Valley receive the same level of service from the RCMP regardless of financial commitment or funding contribution;

And whereas the City of Courtenay funds the greatest number of RCMP members in the Comox Valley and pays significantly higher police costs per capita and responsibility of the RCMP funding model for British Columbia rests with the provincial government:

Therefore be it resolved that the provincial government be requested to develop an equitable funding program for all BC municipalities and regional districts including those served by integrated detachments.

ON MOTION, was ENDORSED

ELECTIONS

R2 Amendment To *Local Government Act*: Municipal Election Process

City of Victoria

Whereas the British Columbia *Local Government Act* prescribes municipal election processes, including the candidate nomination period and other election timelines;

And whereas local governments endeavour to ensure best practices and operational efficiencies are employed to encourage voter turnout;

And whereas the time period between the end of the nomination period and the beginning of the election period, through advance voting opportunities, is insufficient to enable voters who are absent from the jurisdiction during the voting period, to participate in voting through a mail ballot process:

Therefore be it resolved that UBCM request that the Province of British Columbia amend the *Local Government Act*, prior to the 2018 Local General Elections, to increase the time period between the end of the candidate nomination period and the beginning of the election period, to facilitate the administration of the mail ballot process and provide greater voting opportunities for citizens.

ON MOTION, was ENDORSED

TRANSPORTATION

R3 Island Corridor Foundation Federal Funding

City of Port Alberni

Whereas the Esquimalt & Nanaimo (E&N) Railway corridor remains a critical transportation asset for the current and future needs of the people and economy of Vancouver Island;

And whereas AVICC passed a resolution urging action in 2012 and further delay in repairs to the corridor jeopardizes its viability:

Therefore be it resolved that AVICC petition the Government of Canada to approve and release the \$7.5 million for capital works on the Victoria to Courtenay rail line in order for work to begin as soon as possible and ensure the future of rail based freight and passenger transportation between Victoria, Courtenay and Port Alberni.

ON MOTION, was ENDORSED

TAXATION

R4 Affordable Homes and Property Transfer Tax

Capital RD

Whereas the issue of affordable housing is one of critical growing concern;

Therefore be it resolved that AVICC and UBCM urge the Province of British Columbia take action to reduce the negative impacts on housing affordability in our province by reducing the Property Transfer Tax on both new and existing homes.

ON MOTION, was ENDORSED

FINANCE

R5 Vancouver Island Regional Library Costs

City of Port Alberni

Whereas the Vancouver Island Regional Library (VIRL) is a much-valued cooperative regional library system that serves over 400,000 people on Vancouver Island, Haida Gwaii and the Central Coast and has a member board comprising thirty-eight representative local governments;

And whereas many local governments are struggling to fund significant annual rate increases imposed to levies:

Therefore be it resolved that AVICC petition the Vancouver Island Regional Library to fully consider the ability of local governments to continue to pay for rate increases that impose an increased burden on the already-strained municipal property tax base.

ON MOTION, was NOT ENDORSED

R6 Social Procurement

Village of Cumberland, City of Victoria

Whereas fostering the social wellbeing of the community is identified as a municipal purpose by the *Community Charter* and a regional district purpose by the *Local Government Act*;

And whereas the widespread adoption of social procurement practices by all local governments in BC will diversify the vendor pool and further leverage tax dollars to better align with community values:

Therefore be it resolved that AVICC and UBCM advance the use of social procurement practices by local governments;

And be it further resolved that UBCM urge the provincial government to consider the inclusion of social procurement into Part 6 (Financial Management) of the *Community Charter* and Part 11 (Regional District-Financial Management) of the *Local Government Act*.

ON MOTION, was ENDORSED

R7 Marijuana Sales & Distribution Tax Sharing for Local Governments

City of Duncan

Whereas the federal government plans to establish a federal/provincial/territorial task force to seek input from experts in public health, substance abuse, and law enforcement to design a new system of strict marijuana sales and distribution with federal and provincial excise taxes applied;

And whereas regulation and enforcement for medicinal marijuana retail dispensaries will likely fall to the local governments once the law changes, thus creating additional burdens on local government resources:
Therefore be it resolved that AVICC and UBCM call on the federal government to request that a portion of any future federal or provincial tax collected through marijuana sales and distribution be shared with local governments, and that the concept of tax sharing with local governments be forwarded to the task force looking into the new system of marijuana sales and distribution, for consideration.

ON MOTION, was ENDORSED

R8 Empowering Local Governments to Pursue Socially Responsible Investing

City of Victoria

Whereas many local governments have committed to climate action and socially responsible investing;

And whereas a central strategy for climate change mitigation is to reduce emissions into the atmosphere relating to the consumption of fossil fuels, which includes divesting from fossil fuels and reinvesting in renewable sources of energy, employment and revenue;

And whereas local government are empowered in provincial legislation to invest through the Municipal Finance Authority, and the current investment portfolio offered by the Municipal Finance Authority does not include a fossil-fuel free investment option:

Therefore be it resolved that AVICC call on the Municipal Finance Authority to create a fossil-fuel-free investment fund to provide local governments with an investment choice that aligns with priorities for climate action and social responsibility.

ON MOTION, was ENDORSED

ENVIRONMENT

R9 Rainwater as a Potable Water Source

Nanaimo RD

Whereas small water systems that operate under the *Drinking Water Protection Act* and provide water to the public have the need for alternate potable water supplies in rural, un-serviced communities in BC;

And whereas rainwater has the potential to be a safe additional drinking water source to augment low-yielding groundwater or surface water supplies;

Therefore be it resolved that UBCM urge the Province to develop rainwater-specific treatment objectives and standards, source characterization protocols and infrastructure requirements, to enhance the ability of small water system operators to implement and local health authorities to approve rainwater source(s) for potable water.

ON MOTION, was ENDORSED

R10 Pop For Parks: Establishing A Fund For Nature's Future**District of Highlands**

Whereas the protection of greenspace is essential to our environmental, social and economic wellbeing and many of BC's most valuable and most threatened ecosystems are found on private lands;

And whereas \$10-15 million could be raised annually for conservation by following the example of several states and recapturing the windfall monies that accrue when consumers fail to redeem container deposits:

Therefore be it resolved that UBCM request the provincial government redirect unredeemed container deposits into an annual fund for the acquisition and protection of privately owned natural spaces in BC.

ON MOTION, was ENDORSED

LAND USE**R11 Protection of Old-Growth Forests****District of Metchosin, City of Colwood**

Whereas old-growth forest is increasingly rare on Vancouver Island, and is gone for centuries once logged;

And whereas old-growth forest has significant economic, social and environmental value as wildlife habitat, tourism resource, carbon sink and much more;

And whereas current plans on provincial Crown land call for logging the remaining old-growth forest, outside of protected areas, Old-Growth Management Areas, and similar reserves, over the next 10-20 years:

Therefore be it resolved that the old-growth forest on provincial Crown Land on Vancouver Island be protected from logging;

And be it further resolved that AVICC send a letter to the provincial government—Minister of Forests, Lands and Natural Resource Operations—as well as relevant government organizations requesting that the *Vancouver Island Land Use Plan* be amended to protect all of Vancouver Island's remaining old growth forest on provincial Crown land.

ON MOTION, was ENDORSED

The Convention adjourned for a refreshment break sponsored by CUPE Vancouver Island, and reconvened at 10:20 a.m. with Team #2 of the Resolutions Committee managing the resolutions session.

COMMUNITY ECONOMIC DEVELOPMENT**R12 Funding For Agricultural Rainwater Harvesting Systems****Alberni-Clayoquot RD**

Whereas the cost of water conservation, sustainability, and drought management are currently high profile issues, and developing a policy framework and funding program to support rainwater harvesting systems is vital to supporting the agricultural industry and enhance vibrant local food systems across the province with safe, consistent and affordable access to water;

And whereas the establishment of a fund for the rebate portion for agricultural rainwater harvesting systems will:

- Reduce the draw on regional, municipal and ground water systems,
- Lead to an increase in the amount of irrigated land,
- Increase overall agricultural production,
- Increase water availability for trending urban agricultural initiatives,
- Promote conservation strategies, and
- Showcase simple and effective solutions for increased water system sustainability:

Therefore be it resolved that UBCM request the Province of BC to establish immediately the development of policy and procedures for a rainwater harvesting system rebate program for agricultural users, which includes both above ground (cistern) and in-ground systems province-wide.

ON MOTION, was ENDORSED

R13 Review of Professional Reliance Model

Cowichan Valley RD

Whereas the provincial government is increasingly utilizing professional reliance regimes where industry proponents employ professionals to meet the public interest in natural resource management and environmental protection associated with their projects;

And whereas recent reports and audits suggest serious deficiencies in monitoring and compliance on the part of qualified professionals and a lack of oversight on the part of provincial regulating agencies:

Therefore be it resolved that the Province assess the effectiveness of current professional reliance regimes in order to reduce potential for conflicts of interest, ensure appropriate checks and balances, improve environmental performance and restore government approval authority where necessary.

ON MOTION, was ENDORSED

HEALTH

R14 Recognition and Regulation of Physician Assistants

Central Coast RD

Whereas the BC Ministry of Health has undertaken operational reforms in an attempt to revitalize the primary care system, but communities across the province still experience physician shortages and other significant primary care challenges;

And whereas physician assistants (PAs) are qualified health professionals whose role is to provide a broad range of medical services under physician supervision; who are licensed to practice in many provinces across Canada, as well as in the Canadian Armed Forces; and who are recognized by the Canadian Association of Physician Assistants and the British Columbia Medical Association (Doctors of BC);

Therefore be it resolved that AVICC and UBCM strongly encourage the provincial Ministry of Health to recognize and regulate physician assistants so that they may practice in BC, with establishment of an appropriate system for liability coverage, and regulatory oversight by an organization similar to the College of Physicians and Surgeons of BC, as one of the steps toward meeting health care demands and alleviating physician shortages in all areas of the province.

ON MOTION, was ENDORSED

R15 New North Island Hospitals Parking Fees

Strathcona RD, Village of Tahsis

Whereas the Minister of Health has advised that he is supporting the imposition of parking fees at the new North Island Hospitals in Campbell River and Courtenay,

And whereas our geographic service area is vast and requires many patients and families to travel hundreds of miles, across multiple ferries, etc.,

Therefore be it resolved that AVICC support the North Island in requesting that the Ministry of Health eliminate parking fees at the new North Island Hospitals.

ON MOTION, was NOT ENDORSED

Whereas the City of Victoria has been recognized and demonstrated its commitment to the importance of healthy citizens as the foundation of a healthy, engaged and economically vibrant community; and Canada is currently the only country with a national medicare program that does not have a national pharmacare program, with over 3 million Canadians unable to afford the cost of medicines prescribed by doctors, and the risk of having no insurance for medicines particularly high among lower income Canadians, including many workers with precarious and seasonal employment;

And whereas research suggests that adding a national pharmacare program to our national health care system is sound policy, both economically and socially; would lower costs to businesses by as much as \$8 billion per year, with a corresponding competitive advantage for Canadian companies; and could produce substantial cost savings for local government expenditures on employee benefits;

And whereas a national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors:

Therefore be it resolved that the Government of British Columbia work with all provinces and the federal government to develop and implement a national pharmacare program as an extension of Canadian Medicare, to improve the health outcomes of citizens, ensure fairness in access to medicine, and provide for greater efficiency and effectiveness in Canada's health care system.

ON MOTION, was ENDORSED

SELECTED ISSUES

R17 Medical Marijuana Retail Dispensaries

Village of Cumberland

Whereas the federal Marihuana for Medical Purposes Regulation authorizes Health Canada to approve access to marijuana for medical use to help treat the symptoms of certain medical conditions;

And whereas the legalization of storefront medical marijuana dispensaries and regulation by local governments would benefit local communities through legitimate contributions to economic development and vibrancy in commercial areas:

Therefore be it resolved that UBCM request the federal Minister of Health and the Minister of Justice proceed with the legalization of medical marijuana dispensaries without delay.

A standing vote was held on this resolution.

ON MOTION, was NOT ENDORSED

The Second Resolution Session was then adjourned at approximately 11:20 a.m.

THIRD REPORT FROM THE NOMINATING COMMITTEE FOR DIRECTOR AT LARGE

Past President Stanhope, Chair of the Nominating Committee called for nominations from the floor for the positions of Director at Large in addition to those already placed in nomination. Councillor Sue Powell, District of Saanich was nominated. Those nominated at the close of the nominations for Director at Large were:

Director Penny Cote, Alberni-Clayoquot Regional District
Director Fred Haynes, District of Saanich
Councillor Carl Jensen, District of Central Saanich
Director Ian Morrison, Cowichan Valley Regional District

Past President Stanhope declared that there would be an election and invited candidates to come forward to briefly address delegates. Each candidate then spoke for approximately two minutes. Past President Stanhope then advised that the polls would be available and balloting would occur from 12:45-1:30 p.m. in the Newcastle Island Lobby noting that results would be communicated at 8:30 a.m. Sunday morning.

MUNICIPAL INSURANCE ASSOCIATION

Past President Stanhope noted that on behalf of the AVICC he serves as a director on the Municipal Insurance Association of BC. He introduced Mayor Teunis Westbroek of Qualicum Beach, Chair of the MIA. Past President Stanhope spoke on the role of the association as a member owned and operated risk pool, and how it has assisted local governments for 30 plus years with insurance requirements.

Director Hemphill facilitated a short networking activity.

PRESENTATION BY FORTIS BC

Past President Stanhope introduced Carmen Driechel, Community & Aboriginal Relations Manager and Siraz Dalmir, Key Account Manager for Municipalities of Fortis BC. The Fortis representatives presented information on Fortis's activities in the AVICC communities including the new operating agreements that AVICC was instrumental in implementing.

1st Vice President Marcotte thanked Ms. Driechel and Mr. Dalmir. The Convention adjourned for lunch sponsored by Fortis BC.

The polling station for election of the positions of Directors-at-Large opened from 12:45–1:30 p.m. in the Newcastle Island lobby.

CONCURRENT SESSIONS

Seven one hour concurrent workshops were held between 1:30-4:30 p.m. with a refreshment break sponsored by the Truck Loggers Association scheduled from 2:30-3:00 p.m.:

- #1 Conflict Engagement and Communications – Skills & Tools Workshop
- #2 Local Government and First Nations: Foundational Legal Principles
- #3 Open Space Workshop
- #4 Off-site Tour – City of Nanaimo new Water Treatment Plant
- #5 Social Procurement – a new Approach to Economic Development
- #6 Electoral Area Forum
- #7 Open Space Workshop

The handouts from the PowerPoint presentations can be downloaded from [Presentations](#). The afternoon sessions adjourned at 4:30 p.m.

ANNUAL BANQUET

The Annual Banquet for delegates and guests was held in the Ballroom of the Vancouver Island Conference Centre. Delegates and their guests, gathered from 6:30-7:30 p.m. in the Nanaimo Museum for the pre-banquet reception sponsored by Island Health.

Shortly before 7:30 p.m., approximately 210 delegates and guests took their seats. Pipe Major Gordon Webb led the parade of AVICC Executive and honoured guests into the Ballroom where delegates and guests were gathered. President Price welcomed delegates and guests, and thanked the sponsors for the evening – Island Health for the pre-banquet reception, Young Anderson for the Banquet Dinner, and the Association for Mineral Exploration BC and Geoscience BC as co-sponsors of the Banquet Wine.

President Price then introduced the following life members in attendance:

- Mary Ashley, past president in 2003-2005
- Christopher Causton, past president from 2009-2011
- Anne Fiddick, past president from 1981-1982
- Barry Janyk, past president from 2008-2009
- Frank Leonard, past president in 2000-2001
- Norma Sealey, past president in 1983-1984

Strathcona Director Jim Abram was also recognized as a UBCM Life Member.

President Price again thanked Mayor McKay and Nanaimo Council for hosting the 2016 AVICC AGM & Convention. President Price then thanked the BC Lottery Corporation for their continued sponsorship of the Annual Banquet Entertainment. BCLC Director of Public Affairs Greg Walker was introduced. He then took a moment to say a few words on behalf of BCLC before introducing The Timebenders. The evening program wrapped up at approximately 12:30 a.m. and BC Transit and the Nanaimo Regional District provided a shuttle service for delegates not staying at the nearby hotels.

SUNDAY, APRIL 10, 2016

The Convention reconvened at 8:30 a.m. with President Price noting that evaluation forms had been placed on the tables asking for delegates' feedback on the Convention and that the completed evaluation forms would be used for the Grand Prize Award draw just prior to adjournment. President Price thanked the Municipal Insurance Association of BC for sponsoring the breakfast.

FOURTH REPORT FROM THE NOMINATING COMMITTEE FOR ELECTORAL AREA DIRECTOR

Past President Stanhope, Chair of the Nominating Committee, presented the elections results for Director at Large:

Director Penny Cote, Alberni-Clayoquot Regional District
Councillor Carl Jensen, District of Central Saanich
Director Ian Morrison, Comox Valley Regional District

Past President Stanhope then called for nominations from the floor for the position of Electoral Area Representative. Nominated at the close of nominations for Electoral Area Representative was:

Director Noba Anderson, Strathcona Regional District

At the conclusion of nominations, Past President Stanhope declared the position of Electoral Area Representative was elected by acclamation.

A motion, duly moved and seconded, that the ballots for Director-at-Large and Electoral Area Representative be destroyed, was endorsed.

ADDRESS BY LEADER OF THE GREEN PARTY – DR. ANDREW WEAVER

Director Josie Osborne introduced Dr. Andrew Weaver, Oak Bay-Gordon Head MLA and Leader of the Official Opposition. Dr. Weaver addressed delegates, and Electoral Area Representative Anderson thanked Dr. Weaver.

FINAL RESOLUTIONS AND LATE RESOLUTIONS SESSION

Resolutions resumed at 8:50 a.m. with Team #1 of the Resolutions Committee with Past President Stanhope in the Chair.

R18 Island Corridor Foundation

City of Langford, Capital RD

Whereas the Island Corridor Foundation (ICF) was established in 2003 to oversee the management and operations of the Esquimalt and Nanaimo (E&N) rail line which has a direct impact on many municipalities on Vancouver Island but these same municipalities have no direct representation on the ICF board;

And whereas although the rail service has not been operating for the past several years, and the services provided to municipalities along the corridor by the management of ICF have not met the standard expected, the costs to local governments to support the ICF continue to be significant:

Therefore be it resolved that AVICC work with impacted local governments and the ICF board to conduct a financial and governance review of the Island Corridor Foundation.

ON MOTION, as amended, was ENDORSED

Part 2 - Section "B" - This section contains resolutions that support existing UBCM policy, including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

A motion, duly moved and seconded, that all the recommendations of the Resolutions Committee for Part 2, Section "B" Resolutions be adopted, was endorsed.

LEGISLATIVE

R19 Establishing Local Public Notice Policies

Cowichan Valley RD

Whereas newspaper closures in communities throughout British Columbia are affecting local governments' ability to publish mandatory public notification advertisements in local newspapers especially in regional districts which already have unique geographical challenges due to local newspaper circulation areas not aligning with regional district boundaries;

And whereas the *Municipalities Act* of the Province of Saskatchewan enables local governments to choose their own manner of providing public notice that suits their communities;

Therefore be it resolved that both the *Local Government Act* and *Community Charter* be amended to replace the mandatory requirement to advertise in newspapers with the requirement for local governments to adopt a public notice policy based on local criteria that would enable local governments to choose their own manner of providing public notice tailored to best serve their communities.

ON MOTION, was ENDORSED

R20 No Forced Amalgamations

District of Metchosin

Whereas local governments in Canada have traditionally been viewed as "creatures of the Province" and do not enjoy separate distinct legislative status, but rather are subject to the wishes and will of provincial authority;

And whereas In British Columbia, local governments enjoy the highest level of autonomy among Canada's local governments and the nation's most equitable relationship with provincial authority, as laid out in the *Community Charter*;

And whereas the practice of the current provincial government has been to recognize and respect the local autonomy of local governments over matters of local jurisdiction including on matters of local government amalgamation;

And whereas more specifically, Section 279 of the *Community Charter* titled "No Forced Amalgamations", legally ensures and reinforces that municipal autonomy is the highest value in the relationship with the provincial government:

Therefore be it resolved that AVICC seek confirmation from the provincial government and all provincial political parties within the British Columbia legislature with respect to their position on maintaining and respecting Section 279 of the *Community Charter*.

ON MOTION, was ENDORSED

COMMUNITY SAFETY

R21 Reversal of Recent Amendments to RCMP Auxiliary Constable Program Town of View Royal

Whereas in January 2016 amendments to the RCMP Auxiliary Constable Program came into effect, including the immediate elimination of ride-alongs with RCMP members in police cars and firearms familiarization training, as well as the review of duties that could eliminate auxiliary constable participation in special events and crowd/traffic control;

And whereas public safety is a critical objective of BC local governments, RCMP detachments and municipal police departments with auxiliary constables serving an important role in assisting and complementing an already overburdened police force in the provision of public safety programs and in the delivery of basic police services:

Therefore be it resolved that the Province of British Columbia be requested to exert pressure on both the Government of Canada and the RCMP's "E" Division for the immediate reinstatement of the Auxiliary Constable Program in British Columbia to its pre-January 2016 role complete with the ride-along and firearms familiarization training programs as well as continued participation in special events and crowd or traffic control.

ON MOTION, was ENDORSED

R22 BC Child Protection Services City of Colwood

Whereas the Victoria Family Court and Youth Justice Committee has recommended improvements to the delivery of BC child protection services, and for the Province of BC to adhere to the principles enunciated in the UN Convention on the Rights of the Child;

And whereas the Sooke School District (No. 62) has also called for these improvements and for the province to fully fund the Office of the Representative for Children and Youth:

Therefore be it resolved that the BC government be asked to take action to improve the delivery of BC child protection services, fully fund the office of the BC Representative for Children and Youth, and follow the provisions in the United Nations Convention on the Rights of Children.

ON MOTION, was ENDORSED

TRANSPORTATION

R23 Pedestrian/Cycling Pathways Along Rural Road Rights-Of-Way Cowichan Valley RD

Whereas the Ministry of Transportation and Infrastructure has formally recognized the importance of mobility alternatives in achieving transportation goals pertaining to reduced greenhouse-gas emissions and promotion of healthy lifestyles;

And whereas rural communities are experiencing growing populations that rely on road infrastructure not suited to mobility options:

Therefore be it resolved that UBCM request the Ministry of Transportation and Infrastructure to demonstrate the Province's commitment to mobility alternatives in rural areas by introducing regional government authority in the planning and development of regional off-road transportation networks and infrastructure within Ministry road rights-of-way.

ON MOTION, was ENDORSED

R24 Priority for Construction of Bicycle Lanes

Sunshine Coast RD

Whereas the provision of safe cycling infrastructure is a costly but critical component of improving transportation options;

And whereas the construction of bicycle lanes on provincial highways within regional districts would alleviate safety concerns for cyclists, support growth in bicycle tourism and promote alternative transportation options that would reduce local greenhouse gas emissions:

Therefore be it resolved that the provincial government review the "BC on the Move Transportation Plan" to prioritize the construction of new bicycle lanes within regional districts limited by a single highway and where bicycle usage is a prominent form of transportation and economic driver for tourism.

ON MOTION, was ENDORSED

ENVIRONMENT

R25 Federal Government Cooperation for Oil Spill Response in BC

Alberni-Clayoquot RD

Whereas the Province of British Columbia has declared that Canada should become a world leader in marine spill prevention, preparedness and response and has stated its concern about the current level of marine protection and potential spill response available on Canada's West Coast;

And whereas the Province of British Columbia is acting on the development and implementation of such protection and response but requires cooperation and support from the federal government in order to implement most of the recommendations it has identified to strengthen Canadian capacity for marine oil spill prevention, preparedness and response on Canada's West Coast;

Therefore be it resolved that UBCM and FCM support the Province of British Columbia's position with respect to the need for world-class marine oil spill prevention, preparedness and response, and lobby the federal government to support and co-operate with BC to the fullest extent, committing sufficient resources, to achieve the highest level of spill prevention, preparedness and response capacity on Canada's West Coast.

ON MOTION, was ENDORSED

**R26 Assessment and Mitigation of Marine Shipping Risks and Impacts
in the Salish Sea**

Islands Trust

Whereas numerous projects are proposed that would increase marine traffic and anchorage use in the confined waterways of the Salish Sea;

And whereas the Salish Sea is among the most productive marine ecosystems in the world, and presents challenging conditions for oil spill response:

Therefore be it resolved that Transport Canada assess the cumulative risks and impacts associated with projected vessel traffic increases in the Salish Sea and develop an innovative 20-year mitigation plan.

ON MOTION, was ENDORSED

R27 Limit or Ban Burning on Forest Lands in Community Airsheds**City of Port Alberni**

Whereas data from the BC Ministries of Environment and Health indicate that seasonal air quality concerns from outdoor wood burning combined with common air 'inversion' events greatly impact the health of residents, and noting that municipalities and regional districts have taken strong measures to limit or ban outdoor burning by residents;

And whereas the BC *Wildfire Act* and *Environmental Management Act* permit the burning of woody debris ("slash") from forestry operations on private and Crown land within community air-sheds that often contribute to poor seasonal air quality;

Therefore be it resolved that AVICC petition the BC Ministry of Environment to bring forward new regulations to further limit or ban the burning of wood debris piles on private and crown forest lands within community air-sheds in order to ensure communities and industry are synchronized in working toward the same goal of a safe and healthy environment for all.

And be it further resolved that the Province encourage industry to chip wood debris for biofuel or sell it for heating homes in energy efficient woodstoves.

ON MOTION, with amendment as recommended, was ENDORSED

R28 Ban on Single Use Shopping Bags**Cowichan Valley RD**

Whereas the use of thin film plastic shopping bags continues to impose a variety of negative impacts on our natural and human environments;

And whereas bans have been proven in many countries to be the single most effective method of controlling the volume of plastic bags entering the waste stream and our environment;

Therefore be it resolved that the provincial government enact legislation to prohibit the distribution of thin film plastic shopping bags by businesses.

ON MOTION, was ENDORSED

R29 Climate Change Recommendations**Sunshine Coast RD**

Whereas communities are vulnerable to the impacts of climate change and local governments are seeking ways to strengthen their resiliency;

And whereas the provincial government has committed to developing a Climate Leadership Plan that supports mutually beneficial climate actions:

Therefore be it resolved that the provincial government be urged to implement all 32 policy action recommendations set out in the "Climate Leadership Team Recommendations to Government" report and work collaboratively with local governments in order to develop policies and programs to mitigate the impacts of climate change on BC communities.

ON MOTION, was ENDORSED

R30 Abandoned or Derelict Vessels Programs**District of Saanich**

Whereas the November 2012 Transport Canada Study recommends the establishment of an inter-jurisdictional working group that would address and provide recommendations on issues related to abandoned and derelict vessels, including potential sources of funding to remove abandoned and derelict vessels;

And whereas the incidents of vessels left abandoned or derelict by owners through neglect or lack of financial resources to dispose of the vessel cause municipalities serious concerns for public safety and the potential harm to the environment and have significant financial impact to taxpayers for removal and cleanup:

Therefore be it resolved that AVICC, UBCM and FCM urge the federal and provincial governments to proceed with recommendations of the 2012 Transport Canada Study to establish an "Abandoned and Derelict Vessel Program" funded through reasonable fees sourced from vessel purchases, registration, insurance and moorage, and that such funds be available for disposition costs;

And be it further resolved that the federal and provincial governments further establish an "End of Life" Vessel Disposal Program that is sustainable and protects the environment, including appropriate facilities and coordination with local landfills and private sector for proper disposal methods.

ON MOTION, was ENDORSED

LAND USE

R31 Site C Dam Project

District of North Saanich

Whereas the proposed 60 meter high dam project at Site C on the Peace River will flood over approximately 12,000 hectares of high quality agricultural land between Fort St. John and Hudson's Hope in creating an 83 kilometer long reservoir, while pre-empting the Agricultural Land Reserve status of the land;

And whereas the flooding will devastate a major portion of ungulate winter range, will impact migratory bird flyways, and will destroy a major heritage site and countless First Nations' burial grounds and hunting, gathering, and trapping areas on their recognized traditional territories:

Therefore be it resolved that AVICC petition the BC Government to call on BC Hydro and its contractors to immediately suspend all work until the project can be reviewed by the BC Utilities Commission and proceed through a public hearing and consultation process.

ON MOTION, was ENDORSED

COMMUNITY ECONOMIC DEVELOPMENT

R32 Business Façade Improvement Grant Programme

Town of Lake Cowichan

Whereas the smaller local governments are looking at ways and means of encouraging the revitalization of their downtowns through incentives that would encourage small businesses to undertake much needed improvements to building facades, signage and siding;

And whereas the Province had previously instituted a grant programme that provided financial assistance to businesses so they may undertake improvements through application to their respective local governments:

Therefore be it resolved that the Province be petitioned to re-implement the Business Improvement Grant Programme that will provide each local government an annual intake to a maximum of \$20,000 so local businesses may participate in a programme that would see the rejuvenation of business areas with the end goal of enhancing community appearance and pride which are integral to economic activity and growth.

ON MOTION, was ENDORSED

SELECTED ISSUES

R33 Legislation and Action for a Barrier-Free BC**City of Victoria**

Whereas British Columbians with disabilities encounter a variety of physical, sensory and technological barriers as well as ones related to communication, education, employment, attitudes and many others on a daily basis;

And whereas the Government of British Columbia launched a non-mandatory, non-legislated initiative entitled "Accessibility 2024" in 2014 with the goal of making BC the most progressive province in Canada for people with disabilities by the year 2024;

And whereas both the Province of Ontario and the Province of Manitoba have enacted disability legislation with the Province of Nova Scotia working toward the introduction and enactment of disability legislation in 2016:

Therefore be it resolved that AVICC believe it is important to achieve a barrier-free province for all persons with disabilities and calls upon BC's Legislative Assembly to enact a strong and effective British Columbians with Disabilities Act.

ON MOTION, was ENDORSED

R34 Home Renovation Tax Credits**District of Saanich**

Whereas the Quebec government has recently announced a new tax credit to encourage home renovations, and the Official Community Plan of Saanich and of municipalities across British Columbia and Canada recognize the importance of home renovations, housing variety, affordability and adaptability in their communities' quality of life, health, sustainability and economy;

And whereas housing renovations are recognized to help seniors stay at home, help the special needs of a family member or convert a house to an intergenerational home, and create skilled employment for young people, and the use of refundable tax credits for renovations is known to boost energy efficiency, local economies and reduce off-permit renovations:

Therefore be it resolved that UBCM urge the governments of the Province of British Columbia and Canada to create new tax credit programs for consumers to help encourage home renovations that focus on energy efficiency, improved mobility and aging in place projects, that are over \$1,000.

ON MOTION, was ENDORSED

R35 Review of "Down-loaded" Building Codes**District of Saanich**

Whereas after much debate about the accuracy and effectiveness of the code revision process, under recent changes to the BC Building Code, national building regulations now apply to smaller two-storey homes under 2,000 square feet, while previously these regulations applied only to larger buildings;

And whereas the Victoria Residential Builders Association has expressed concern to local governments that applying additional new regulations to two-storey homes under 2,000 square feet will drive construction costs upwards, thereby triggering extinction of affordable housing for the average BC family;

And whereas the affordability of new housing, particularly work-force housing such as smaller two-storey homes under 2,000 square feet, is a key component to local government economic vibrancy and sustainability:

Therefore be it resolved that AVICC urge the Governments of British Columbia and Canada to engage a qualified, independent third party to undertake a cost-benefit review of the impacts on affordability, as well as on safety and energy efficiency, of applying future new national building regulations to two-storey homes under 2,000 square feet.

ON MOTION, was ENDORSED

PART 3 – LATE RESOLUTIONS

On motion, duly moved and seconded, that the Late Resolutions Report be received was endorsed.

AVICC RESOLUTIONS COMMITTEE REPORT ON RESOLUTIONS RECEIVED AFTER THE DEADLINE

A. LATE RESOLUTIONS: ADMIT FOR PLENARY DEBATE

LR1 Respect for Local Government City of Victoria

B. LATE RESOLUTIONS: NOT APPROPRIATE FOR DEBATE

LR2	Charging Infrastructure for Electric Vehicles	Township of Esquimalt
LR3	"Safe Soils" to Control the Spread of Invasive Species	District of Highlands
LR4	Basic Income Guarantee	City of Victoria
LR5	Eligibility Criteria for Community Gaming Grants	Town of Ladysmith
LR6	Commercial Herring Fishing – West Coast Herring Recovery Plan	City of Powell River

LR1 Respect for Local Government

City of Victoria

Whereas the BC Supreme Court upheld local government land use authority with respect to the disposal of contaminated soils in the case of Cowichan Valley (Regional District) v. Cobble Hill Holdings Ltd., 2016 BCSC 489;

And whereas the risk remains that local government land use regulations relating to disposal of contaminated soils may be overridden by provincial Order-in-Council:

Therefore be it resolved that AVICC call on the Province of British Columbia to respect local government land use authority and provide for thorough and appropriate consideration of local government input and land use regulations in the contaminated soils permitting process.

ON MOTION, was ENDORSED

RESOLUTIONS OFF THE FLOOR

On motion, duly moved and seconded, that the resolution titled "Parental Rights for Elected Officials" distributed to all members in attendance be admitted for discussion was endorsed.

OF1 Parental Rights for Elected Officials

District of Oak Bay

Whereas the BC Employment Standards Act guarantees the rights of parents to maternity and parental leave;

And whereas the Local Government Act and Community Charter fail to protect parental rights of local government elected officials, requiring council or regional district board approval of leave for elected officials who become parents;

Therefore be it resolved that AVICC and UBCM request that the provincial government amend the Local Government Act and the Community Charter to guarantee maternity and parental leave for elected officials to be consistent with the Employment Standards Act provisions following the birth or adoption of a child;

And be it further resolved that the legislation be amended to permit the elected official to return to work on the same terms that were in place at the start of their leave, and that any changes in the elected official's appointments to committees, boards or commissions will not be made as a result of the maternity or parental leave.

ON MOTION, was ENDORSED

Past President Stanhope thanked Parliamentarian, Ian Izard for his advice and assistance; the scrutineers for their service; and delegates for their enthusiasm. The Third Resolutions Session was adjourned with time for a short networking break.

ADDRESS BY LEADER OF THE OFFICIAL OPPOSITION

2nd Vice President Grieve introduced Mr. John Horgan, Juan de Fuca MLA and Leader of the Official Opposition. Mr. Horgan then addressed delegates followed by a brief opportunity for delegates to ask questions. 1st Vice President Marcotte thanked Mr. Horgan for his presentation.

The Convention adjourned at 10:15 a.m. for a refreshment break sponsored by Lidstone & Company, and reconvened at 10:45 a.m.

MOVING FORWARD WITH INTEGRATED ASSET MANAGEMENT

1st Vice President Marcotte introduced Mr. Wally Wells of Asset Management BC who spoke about the organization. Mr. Wells introduced Ms. Christina Benty, former Mayor of Golden and Mr. Glen Brown, UBCM who spoke about the importance of asset management for local governments, and opportunities for funding. Delegates had the opportunity to pose some questions. Appendix C provides more information on the content of the session. President Price thanked the presenters.

PRESIDENT ELECT'S REMARKS

President Barbara Price thanked the assembly for electing her for a second term, saying she was very honoured and was excited to work with her fellow executive. She gave a special thanks to the two members of the past executive that had chosen not to run again due to work commitments – Mayor Josie Osborne and Councillor Jessie Hemphill – noting they will be missed. President Price commented that she was very proud of AVICC and the relationship with UBCM and some great successes in reducing gas rates, compensation for municipalities for gas installations, BC Ferry rates, and the work of the Special Committee on solid waste. The Executive will take on the direction from the members coming out of this convention, including working on the review of the Island Corridor Foundation. President Price extended a final thank you to all the sponsors and to the host community for supporting this convention.

2017 CONVENTION

President Price invited Mayor Andy Adams of the City of Campbell River to the podium to speak about the 2017 Convention. Mayor Adams thanked Mayor Bill McKay of the City of Nanaimo for being such a gracious host. He noted it was 14 years since Campbell River had had the honour of hosting the convention and encouraged delegates to attend and see the significant changes. A short video presentation highlighting the City of Campbell River was played for delegates.

INSTALLATION OF THE NEW EXECUTIVE

Past President Joe Stanhope introduced the 2016-17 Executive and extended congratulations to them:

President	Councillor Barbara Price, Town of Comox
First Vice President	Director Mary Marcotte, Cowichan Valley Regional District
Second Vice President	Director Edwin Grieve, Comox Valley Regional District
Electoral Area Representative	Director Noba Anderson, Strathcona Regional District
Directors at Large	Director Penny Cote, Alberni-Clayoquot Regional District
	Councillor Carl Jensen, District of Central Saanich
	Director Ian Morrison, Cowichan Valley Regional District
Past President	Director Joe Stanhope, Nanaimo RD

He thanked the Executive Coordinator on behalf of the AVICC Executive Committee.

CONVENTION CLOSING

Past President Stanhope thanked BC Ferries for their sponsorship in providing the Grand Prize Award. This year the winner had a choice of one of three options: 10 Assured Loading Passes, Pan Pacific Hotel Vancouver Retreat with return ferry fares and parking, or a Trip for Two for the Inside Passage Cruise Aboard BC Ferries. Mayor Bill McKay drew the grand prize winner – Mayor Brad Unger, Village of Gold River.

Mayor McKay thanked delegates for coming to Nanaimo to attend the Convention. He thanked the Convention organizers, sponsors, presenters, rail employees and City of Nanaimo employees. Mayor McKay drew the winner of the gift basket prize from the City of Campbell River – Councillor Bill Luchtmeijer, Town of Qualicum Beach.

President Barbara Price then closed the 67th Annual Convention. The Convention adjourned at noon.

Liz Cookson
AVICC Executive Coordinator

DRAFT

APPENDIX A – ADDRESS BY UBCM PRESIDENT AL RICHMOND

Greetings

Thank you Director Grieve and good morning delegates.

Nanaimo is a beautiful site for the 2016 Convention. The conference centre is first rate and a great resource for the City. Hosting an Area Association meeting always requires local resources, and I want to offer my thanks to the City of Nanaimo for its contributions to this years' event.

AVICC has three members on our Executive currently: Councillor Barbara Price; Director Alison Sayers; and Director Jim Abram (who is also a life member). Each of them participates on our committees and contributes at the Executive table, so AVICC is well represented in the ongoing work of UBCM.

This morning I will provide an update on our federal and provincial governmental relations. As you will hear, there is much that is working well. But there are also a couple of spots where we expect better of our provincial colleagues. My aim this morning is to give credit where it is due and provide some constructive comments in areas where we seek improvement.

Federal Budget

There was considerable anticipation amongst local governments in advance of 2016 Federal Budget. During the election campaign, one of the key planks in the Liberal platform called for significant new infrastructure investments over the next decade. Quite naturally, local government hopes were high.

Anticipation was also primed by the way the Liberal government has been engaging with local government since the election. I attended the FCM Board meeting in Ottawa in November, and the enthusiasm shown by federal representatives for our issues was an eye opener. The federal government clearly believes that local government infrastructure serves a vital role in the fabric of our country.

Now that the budget has come down, I think we can all agree that the Government followed through on its promises. What we saw was the first phase of the commitments set out in the Liberal platform, amounting to nearly \$12 billion in new spending. As expected, the funding will go toward programs for housing, transit, water and wastewater infrastructure.

I was particularly pleased to see that the federal share of the new Clean Water and Wastewater Fund will provide up to 50% of funding for projects. In some communities, finding one-third of the cost of a major project is onerous, so UBCM and FCM were on record seeking additional flexibility in this area.

I was also glad to hear Minister Fassbender say in an interview that the Province is committed to paying its one-third share of infrastructure funding. I will say more on this later, but we will be following up on this point with the Minister at our Executive meeting next week.

While things look positive on the infrastructure front, I also want to point out that \$48 billion from the Liberal election platform is not yet committed to programs, so we need to keep our eye on the ball. Our advocacy on the design of the future federal infrastructure program will remain vital in the coming year.

Missing and Murdered Indigenous Women

At last year's convention, the membership endorsed a City of Victoria resolution calling for a national inquiry into the violence faced by Indigenous women and girls in Canada. Although

Indigenous women make up 4% of Canada's female population, 16% of all women murdered in Canada between 1980 and 2012 were Indigenous. BC local government was one voice among many in calling for action, and we were pleased when the federal Government launched a National Inquiry in December.

In January, Canada began to seek input on the design of the National Inquiry. Minister Anton's office reached out to UBCM at this time, and we provided a policy package to ensure that local government input was reflected her comments when she met with federal and provincial ministers.

A follow-up meeting was held with Minister Anton, which I was part of, along with UBCM 1st VP Murry Krause. We shared UBCM's perspective on pre-inquiry design, focusing on inquiry leadership and participation, key issues, and how best to ensure practical recommendations.

It was an encouraging meeting, with all representatives expressing interest in continued dialogue on how best to support the inquiry moving forward. Upon the recommendation of Minister Anton, UBCM also conveyed its submission directly to the federal Secretariat.

This is a large file, and it will take many years of careful consideration to sort through the factors that have contributed to the level of violence experienced by Indigenous women and girls in Canada. We are in it, though, for the long haul, and glad to be part of the work. UBCM's submissions and further details on the inquiry have been highlighted in the Compass and are available on our website.

Policing Costs

We have spent quite a bit of time this past year expressing concerns on behalf of our membership about the downloading of DNA Laboratory costs to local governments.

You have heard from us on numerous occasions on this issue, so I won't go through the whole history beyond saying that the vast majority of provincial governments chose *not* to transfer these costs onto local governments.

What has also become apparent throughout these discussions and the work of our RCMP Contract Management Committee is that there are several additional new policing costs on the horizon.

I am not suggesting that the needs represented by these additional costs are not valid. What I am saying though is that I am concerned over who will be footing the bill.

I would also bring to your attention that UBCM has received correspondence from Minister Morris advising of the Province's intent to consult regarding alternative funding ideas for policing in unincorporated areas and municipalities with a population of fewer than 5000 people.

I have written to Minister Morris seeking clarification of the origin of this initiative. Our staff has been advised that some local governments had requested such a review in meetings with Minister Anton at the UBCM Convention last year.

This will be a subject of discussion at the UBCM Executive meetings in April. While it seems reasonable to occasionally review funding models, our experience with DNA costs raises some immediate questions for UBCM.

Constructive Work with the Province

I would like to shift gears at this point, and highlight several areas where we are seeing constructive, positive work in provincial and local government relations.

- An ongoing issue that has affected Councils and Board decision-making is the uncertainty with regard to Conflict of Interest rules in the wake of the Schlenker v. Torgimson decision.

A 2013 resolution called upon the Province to work with UBCM to find a remedy that clarifies responsibilities. That resolution, combined with some persuasive requests from the Capital Regional District, has resulted in the province providing excellent staff resources to tackle this issue. Our advocacy is continuing on this file, and we have confidence the process is on track and will produce results.

- At the end of February the *Water Sustainability Act* came into effect following nearly a decade of thorough consultation by the Ministry of Environment. The Act and new regulations aim to help protect water flows for ecosystems and fish and include new requirements for groundwater use and licensing; well construction and maintenance; dam safety, and compliance.

Due to its complexity, the Act will be implemented in phases. Work on the next phase of regulations and policies will be initiated later this year and includes measuring and reporting, livestock watering, water objectives, planning and governance. While the new Act does not achieve every objective of local government, it a considerable improvement over the prior outdate legislation.

- An issue that impacts several AVICC communities is the matter of assessment appeal for special use properties. Several years ago, the Property Assessment Appeal Board ruled that properties owned by BC Ferries and other quasi-government operations have a nominal value since the properties were limited to a specific purpose.

The government was instrumental back in 2011 in finding an interim fix and committed to finding a long-term legislative solution. Securing legislative change remains a priority for UBCM and we are encouraged by the Province's recent work on this file.

- In March, UBCM released the results from our forest survey. One of the key findings of that report was that 85% of local governments felt that they are not adequately consulted or engaged when tenure holders make forestry decisions that will impact their communities.

The results of the survey have been conveyed to the *Minister's Advisory Council on Forest and Range Practices*. Minister Thomson has been very receptive to the input provided by UBCM and we are hopeful that the survey data will shape discussions with regard to consultation and forest decision making.

I could offer other examples as well where the province and UBCM are engaged in effective processes to secure gains that will benefit communities. I want to share these examples though because this is our preferred way of doing business, and in our view it leads to results that serve provincial as well as local government interests.

Advocacy Days

To close this morning, I would like to tell you about UBCM's Advocacy Days which gets underway in Victoria next week.

For the past few years, we have held our April meeting in the Capital to maximize the capacity of our twenty-one member Executive to reach out to MLAs from all parties.

In some cases we will meet with Ministers with regard to ongoing collaborative work - similar to the issues I have outlined today. In addition, though, we will be delivering some key messages that we want all parties to hear.

Provincial Share of Funding

With the Federal Government beginning to roll out new infrastructure funding, one of the things we will talk about is the need for the province to solidify its commitment to provide a one-third share toward funded projects.

As we have seen from previous programs, if funding is directed primarily to provincial assets, or if provincial contributions are not on the table, the programs have limited benefit for local government. We have been bringing this message to Minister Sohi at the federal level, and we want to make sure that it is understood at the provincial level as well.

Downloaded DNA Costs

I spoke earlier about the government's handling of the DNA testing costs. This is a textbook case of downloading, and it is something that we will raise again in our meetings next week.

We need to hammer home the point that when the province is considering transferring costs off its books onto our, that's something we need to talk about before a decision is made.

We hear a lot about the province's commitment to the principle of "one taxpayer". When costs are being shifted to us without consultation, we need to ask how serious the province's commitment to "one taxpayer" is. There are some very basic principles at stake here, and we want to continue to raise this issue.

Arbitrated Settlements

Finally, we also want to begin a conversation to take a look at the impact of arbitrated settlements for essential services and the way those settlements impact local government finance. Members have endorsed resolutions saying it is time to take a look at this issue. We are asking the province to sit down with local government to do some assessment, and then begin a process to consider some solutions.

Advocacy Days are a whirlwind, with about 30 meetings taking place over two days. Our previous experience though has shown that is an effective way to get out our message, and learn more about the perspective of the legislative members. I look forward to reporting back to you at Convention this fall.

Conclusion

In conclusion, thank you for the opportunity to share this update. I am interested in your thoughts and perspectives, and I will be available through the morning if you would like to talk. If we don't connect this morning, please contact me through the UBCM office.

Thank you for your attention and may the remainder of your Convention be rewarding.

Financial Statements of

**ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES**

Year ended December 31, 2015

DRAFT



KPMG LLP
Chartered Professional Accountants
St. Andrew's Square II
800-730 View Street
Victoria BC V8W 3Y7
Canada

Telephone (250) 480-3500
Fax (250) 480-3539
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Members of Association of Vancouver Island and Coastal Communities

Report on the Financial Statements

We have audited the accompanying financial statements of Association of Vancouver Island and Coastal Communities, which comprise the statement of financial position as at December 31, 2015, the statements of operations and changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Association of Vancouver Island and Coastal Communities as at December 31, 2015, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity.
KPMG Canada provides services to KPMG LLP.



Report on Other Legal and Regulatory Requirements

As required by the Society Act (British Columbia), we report that, in our opinion, the accounting policies applied by the Association of Vancouver Island and Coastal Communities in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

KPMG LLP

Chartered Professional Accountants

March 11, 2016

Victoria, Canada

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ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Financial Position

December 31, 2015, with comparative information for 2014

	2015	2014
Assets		
Current assets:		
Cash and cash equivalents (note 2)	\$ 213,095	\$ 195,934
Accounts receivable	1,351	1,024
	<u>\$ 214,446</u>	<u>\$ 196,958</u>
Liabilities and Net Assets		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 16,452	\$ 8,010
Deferred contributions (note 3)	44,665	50,415
	<u>61,117</u>	<u>58,425</u>
Net assets:		
Unrestricted	153,329	138,533
Contractual commitments (note 4)		
	<u>\$ 214,446</u>	<u>\$ 196,958</u>

See accompanying notes to financial statements.

On behalf of the Board:

Barbara Price Director

[Signature] Director

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Operations and Changes in Net Assets

Year ended December 31, 2015, with comparative information for 2014

	2015	2014
Revenue:		
Annual meeting - sponsorships	\$ 44,850	\$ 44,001
Annual meeting - registration	56,581	46,477
Association dues	77,104	74,979
Interest	1,956	2,231
Other	722	6,175
	181,213	173,863
Expenses:		
Annual meeting	64,696	67,139
Communication and staff travel	1,845	2,452
Executive meetings	8,348	8,154
Other meetings	4,726	2,693
Postage, office and miscellaneous	4,067	4,535
Professional fees	6,090	6,090
Union of BC Municipalities contract fees	76,545	53,850
Consulting fees	100	14,222
	166,417	159,135
Excess of revenue over expenses	14,796	14,728
Net assets, beginning of year	138,533	123,805
Net assets, end of year	\$ 153,329	\$ 138,533

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Cash Flows

Year ended December 31, 2015, with comparative information for 2014

	2015	2014
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 14,796	\$ 14,728
Change in non-cash operating working capital:		
Decrease in prepaid expenses	-	2,250
Increase in accounts receivable	(327)	(566)
Increase (decrease) in accounts payable and accrued liabilities	8,442	(1,774)
Decrease in deferred contributions	(5,750)	(417)
Increase in cash and cash equivalents	17,161	14,221
Cash and cash equivalents, beginning of year	195,934	181,713
Cash and cash equivalents, end of year	\$ 213,095	\$ 195,934

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Year ended December 31, 2015

Nature of operations:

Association of Vancouver Island and Coastal Communities (the "Association") is incorporated under the Society Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations ("ASNPO") in Part III of the CPA Canada Handbook. The Association's significant accounting policies are as follows:

(a) Basis of presentation:

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are conducted on a not-for-profit basis.

(b) Cash and cash equivalents:

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

(c) Revenue recognition:

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2015

1. Significant accounting policies (continued):

(d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

(e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition and are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment.

(f) Capital assets:

In accordance with the ASNPO Handbook section 4431, *Tangible Capital Assets held by Not-for-profit Organizations*, the Association has not capitalized any expenditures during the year. In 2015 expenditures of \$2,547 for the purchase of a laptop computer (2014 - nil) were recorded as expense in the statement of operations. Capital assets owned by the Association but which have not been capitalized under this policy include computer hardware.

(g) Use of estimates:

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

2. Cash and cash equivalents:

	2015	2014
Cash	\$ 45,926	\$ 30,181
MFA Money Market Funds	167,169	165,753
	\$ 213,095	\$ 195,934

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2015

3. Deferred contributions:

Deferred contributions consist of \$44,665 (2014 - \$44,665) of provincial grants restricted for the facilitation of the activities of the treaty advisory committee. In 2014 deferred contributions also included \$5,750 of sponsorship revenues received in advance for the 2015 conference.

4. Contractual commitments:

The Association has a contract with the Union of British Columbia Municipalities for secretarial and office services and has committed to pay \$72,180 in 2016 in respect of this contract by way of quarterly payments. The amounts are subject to adjustment each January.

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APPENDIX C

AVAILABLE POWERPOINT PRESENTATION HANDOUTS

A number of session presenters used Power Point presentations. The handouts for these presentations are available to download from <http://avicc.ca/2016-minutes/>

Agricultural Land Commission

Asset Management

Conflict Engagement and Communications

Local Government and First Nations

Social Procurement

Solid Waste Special Committee

PRESENTATION DESCRIPTIONS

Keynote Speaker – Chief Doctor Robert Joseph, Reconciliation Canada

Chief Dr. Robert Joseph is a Hereditary Chief of the Gwawaenuk First Nation who upholds a life dedicated to bridging the differences brought about by intolerance, lack of understanding, and racism at home and abroad. His insights into the destructive impacts these forces can have on peoples' lives, families and cultures were shaped by his experience with the Canadian Indian Residential School system. In his talk, Chief Joseph shares his journey of reconciliation, including his childhood experience at St. Michael's Residential School to leading a 70,000-person Walk for Reconciliation during the Year of Reconciliation in the City of Vancouver. He speaks about the important role of reconciliation in moving forward through trauma and will address the work that is being done across Canada to build meaningful relationships among Aboriginal peoples and all Canadians. In light of the release of the TRC Findings and Recommendations, it is critical for organizations, communities and local governments to take action and understand the importance of their role in building a new way forward and creating vibrant, resilient and sustainable communities.

Plenary Presentations

Agricultural Land Commission

This session will involve a review of recent changes to the ALC Act and the ALR Use, Subdivision, and Procedure Regulation, and the impacts these changes have or haven't had on application considerations and processing in the ALR. ALC Chair Frank Leonard and ALC CEO Kim Grout will also talk about their new roles and the ALC's direction moving forward following recent announcements from the Provincial Government of increased funding for the ALC to better support the regional panel decision-making process, the planning work that the ALC pursues in partnership with local governments, and the compliance and enforcement work that the ALC does across the province.

Presenters: Frank Leonard, ALC Chair; Kim Grout, ALC CEO; Jennifer Dyson, ALC Vice Chair and Chair of the ALC Vancouver Island

Youth Council; AVICC Solid Waste Committee; Moosehide Campaign

Representatives from the Youth Councils of Duncan, Nanaimo and Victoria will meet on Friday afternoon and then report back to the delegates with recommendations for involving youth in local government.

Edwin Grieve, Chair of the AVICC Special Committee on Solid Waste Management will update delegates on the work of the committee, the long-term strategy and the immediate, short-term and long-term priorities. The next step will be meeting with the province to discuss their involvement and support.

Howard Houle, Nanaimo Regional Director will give a briefing on the Moosehide Campaign that encourages everyone to stand up to violence against women and children. Moosehide pins will be available for those willing to make the commitment.

APPENDIX C

Moving Forward with Integrated Asset Management

Local infrastructure provides the foundation for the health, well-being, and economic prosperity of communities across the country. Dependable core services, such as water, sewer, transportation networks, fire halls, recreation amenities, and more, make up the built environment and exist to provide these basic necessities of life that residents rely on every day. Historically, local governments have built infrastructure and acquired assets with insufficient consideration for depletion, depreciation, and amortization. As a result, politicians and citizens lack a clear understanding of the cost implications of maintaining and renewing existing infrastructure. The long-time practice of short-term decisions about investment, maintenance, and renewal is not sustainable. Managing public assets in a formalized process is no longer a luxury for local governments who have time and resources to put toward the process; it is an absolute necessity. The time has come to quantify the true cost to provide, maintain, and renew, community-owned capital assets, and balance it against the community's willingness to pay for those services and assets.

Presenters: Christina Benty, former Mayor of Golden; Glen Brown, UBCM; Wally Wells, Asset Management BC

Concurrent Workshop Sessions

Conflict Engagement and Communications - Skills & Tools Workshop

Conversations, from friendly to heated, are the stock and trade of every elected local official. Whether it is with local citizens, individually or in groups, staff, or colleagues around the Board Table our capacity to have productive conversations is a necessary ability to establish and maintain constructive relationships and to successfully engage "conflict" in various settings. This workshop will focus on skills and tools that will help you do just that. The workshop will be interactive and participants will receive take-away materials they can use to hone their skills on an ongoing basis.

Facilitator: Michael Shoop, PhD, Principal at The Shoop Group Consulting Ltd.

Local Government and First Nations: Some Foundational Legal Principles

This presentation will focus on providing an overview of some of the foundational legal principles which local government needs to know (s.35(1) Constitution Act; Aboriginal title cases; duty to consult cases) in its important and evolving relations with First Nations. It will then examine the implications and opportunities for local government resulting from the Tsilhqot'in decision. Last, an overview discussion of legal and practical principles will be examined with a focus on reconciliation and how local government can play an important role.

Presenter: Reece Harding, Young Anderson Barristers and Solicitors

Open Space Workshop

Open Space is an interactive opportunity for conference participants to seize control of the agenda and talk about the topics that matter to you - so come armed with ideas, questions, and an open mind, and follow the law of two feet: If you find yourself in a situation where you are not contributing or learning, move somewhere where you can." Topics chosen by delegates.

Facilitator: AVICC Director and Port Hardy Councillor Jessie Hemphill

Social Procurement – a New Approach to Economic Development

In November 2015, Prime Minister Trudeau included Social Procurement in his mandate letter to the Minister of Procurement. Social Procurement is law across Europe. Quebec and Ontario have legislation in place to support Social Procurement strategies; Nova Scotia is about to follow. Sandra Hamilton developed British Columbia and Alberta's first Social Procurement frameworks, both for municipal governments. Showcasing her work with Cumberland, BC, Canada's First Buy Social municipality, Hamilton's presentation will provide an overview of the concept and explain why Social Procurement is a powerful economic development tool for Vancouver Island. How we buy and how we invest, drives our economy, which shapes our communities. In this session we take a look at how municipalities are taking a more strategic approach to procurement; better leveraging existing spend to increase supply chain diversity and achieve positive community outcomes.

Presenter: Sandra Hamilton, Business Consultant & Marketing Specialist

Panellists for Q&A Session: Cumberland Councillor Jesse Ketler; Victoria Mayor Lisa Helps

APPENDIX C

Electoral Area Directors Forum (90 minutes)

This year AVICC is hosting for the first time an Electoral Area Forum where rural area directors will be able to freely speak about issues of immediate relevance to them. Discussion topics will be sought at the beginning of the forum and an open-space format will allow multiple discussions to happen simultaneously where self-selecting groups form. Come with an issue and a curious mind.

Hosted by Noba Anderson, AVICC EA Representative and Brian Carruthers, CVRD CAO

Off Site Tour – City of Nanaimo Water Treatment Facility (90 minutes)

Two groups of 20 delegates will receive a tour of the City's new water treatment facility. Transportation to and from the facility provided by BC Transit and the Nanaimo Regional District.

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PRE-CONFERENCE SESSIONS – FRIDAY, APRIL 8TH, 2016

SESSION DESCRIPTIONS

Understanding the Village (8:30 am to noon)

This is an experiential workshop that takes participants through the process of creating a pre-contact village before introducing the rationale, actions and effects of colonization. It then looks at how to integrate this knowledge into our work, families, community, and how we move forward from a place of deeper understanding.

Participants who choose to come to this workshop often comment that when they arrived they believed they understood a bit about the issues facing Aboriginal communities on a cognitive level. But, after participating in the workshop, their level of understanding deepened along with their awareness.

This workshop is geared towards solutions rather than recrimination and can provoke emotional responses in participants. The facilitators of this workshop will be supported and guided by several Cowichan Elders. 63 delegates were registered for this session.

Mayors Caucus (10:00 am to noon)

This is an opportunity for AVICC mayors to meet together to discuss issues of mutual interest and share current initiatives. 24 delegates were registered for this session.

Off-site Tour: Tilray Medical Marijuana Production Facility (9:30 to noon)

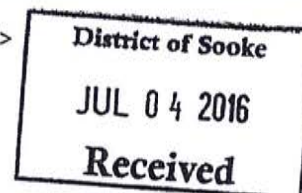
This is an opportunity to tour the production facilities at one of Vancouver Island's largest marijuana growing facilities. Participants are asked to fill out a waiver and a non-disclosure agreement.

There will be bus transportation provided to the facility for a tour of approximately 90 minutes. Flat shoes and comfortable dress are recommended. 25 delegates were registered for this session.

2016-17 AVICC EXECUTIVE

PRESIDENT	Councillor Barbara Price Town of Comox
FIRST VICE PRESIDENT	Director Mary Marcotte Cowichan Valley Regional District
SECOND VICE PRESIDENT	Director Edwin Grieve Comox Valley Regional District
ELECTORAL AREA REPRESENTATIVE	Director Noba Anderson Strathcona Regional District
DIRECTORS-AT-LARGE	Director Penny Cote Alberni-Clayoquot Regional District Councillor Carl Jensen District of Central Saanich Director Ian Morrison Cowichan Valley Regional District
PAST PRESIDENT	Director Joe Stanhope Regional District of Nanaimo

From: Office of the Ombudsperson <outreach@bcombudsperson.ca>
Sent: Monday, July 04, 2016 11:50 AM
To: Info
Subject: 2015/16 Annual Report



Annual Report Digital Distribution

[View this email in your browser](#)



Original to File No. 0220-20	
For Action by:	Copy to:
Mayor	<input checked="" type="checkbox"/> Kiana
Council	<input checked="" type="checkbox"/> Council
CAO	<input checked="" type="checkbox"/> Teresa
Corporate Services	<input checked="" type="checkbox"/> Gabrielle
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

2015/2016 Annual Report

Thank you for opting to receive a digital version of the Office of the Ombudsperson's Annual Report.

The Annual Report details a year's work upholding administrative fairness and safeguarding the fundamentals of good governance across B.C.'s more than 2,800 provincial and local public authorities.

- [Full Report](#)
- [Backgrounder](#)

For earlier annual reports and a complete statistical breakdown of Ombudsperson files, [click here](#).

Office of the Ombudsperson
Second Floor, 947 Fort Street
Victoria, B.C. Canada

Tf: 1.800.567.3247
Ph: (250) 387.5855
Fx: (250) 387.0198

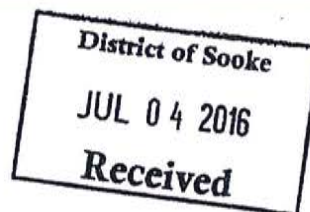
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[REDACTED]

From: Yvonne Court <[REDACTED]>
Sent: Monday, July 04, 2016 1:35 PM
To: Info
Subject: Very Disappointed in Council



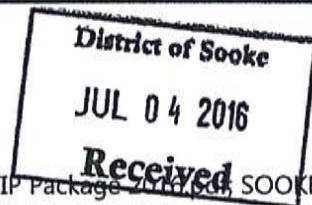
I am very disappointed in Sooke Council. Threats of and use of SLAPP suits are usually used by nefarious business men to bully the public to get what they want for monetary gain. In my opinion Council's job is to stand up very tall to defend the Public's right to free speech. If Council or Staff are uncomfortable dealing with public opinion perhaps they should go into another line of work.

Yvonne Court
[REDACTED]
Sooke, V9Z 0X7

Original to File No. 0220-01	
For Action by:	Copy to:
Mayor <input type="checkbox"/>	<input checked="" type="checkbox"/> Nava
Council <input type="checkbox"/>	<input checked="" type="checkbox"/> Council
CAO <input type="checkbox"/>	<input checked="" type="checkbox"/> Teresa
Corporate Services <input type="checkbox"/>	<input checked="" type="checkbox"/> Garvin
Development Services <input type="checkbox"/>	<input type="checkbox"/>
Financial Services <input type="checkbox"/>	<input type="checkbox"/>
Fire <input type="checkbox"/>	<input type="checkbox"/>
Other <input type="checkbox"/>	<input type="checkbox"/>

[REDACTED]

From: S&S Bhatia - [REDACTED]
Sent: Saturday, July 02, 2016 2:31 PM
To: Info
Subject: VICTORIA INDIA MELA 2016 INVITE
Attachments: India Mela Poster16.pdf; Final India Mela Info and VIP Package 2016.pdf; SOOKE MAYOR & COUNCIL.docx



Hon. Mayor Tait and Councillors,

It will be our pleasure to have the Mayor's presence on stage at the opening of our 7th India Mela on Saturday, August 13th. Please see attached, our information package and confirm your participation.

Thank you,

Sunil Bhatia
Director-ICCA Mela

Gordy Dodd
President: ICCA

Original to File No. 0220-01	
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Council	<input checked="" type="checkbox"/> Council
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Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>



2016

7th ANNUAL

INDIA MELA



3 DAYS PASSAGE THROUGH INDIAN SUBCONTINENT

August 12th | 4:00 pm - 7:30 pm

August 13th | 11:00 am - 8:00 pm

August 14th | 11:00 am - 7:00 pm

**CENTENNIAL SQUARE
City Hall Downtown**

Engage in a passage through Indian traditions, culture and heritage.

Savor authentic food from all parts of India prepared by local restaurants.

Experience multicultural, Indian classical and Bollywood dance and music performed by talented performers.

Shop till you drop for Indian jewelery, apparel and accessories featuring local and national retailers.

Enjoy bouncy castles, water games, palmistry, henna and many more fun-filled activities.



Visit: iccvictoria.com for details

Please join us and support
our community and Mela



August 12th—14th, 2016
Centennial Square,
Victoria

Annual India Mela 2016

The India Canada Cultural Association invites you to join us for the 7th annual Mela which will be held at The Centennial Square in Victoria on August 12th—August 14th, 2016. Come and celebrate a weekend of music, dance, arts, fashion and much more from a variety of cultures.

India Mela is an annual event that attempts to bridge cultures, generations and communities through 3 days of free entertainment. It is a weekend where visitors are encouraged to participate in a thematic display of the rich, colorful and diverse cultures of both India and Canada.

India Mela promises an immersive environment that salutes history, embraces globalization and celebrates communities.

The previous Melas have been a great source of pride and unity for the Indian community as well as providing entertainment and education for many others. This year the number of spectators to visit the event is expected to exceed 15,000 people and additionally more than 100,000 people are expected to tune in via TV and Radio.



FEATURING

- Multicultural Music
- Classical & Bollywood Dance Performances
- Various Arts
- Indian Fashion
- Indian Food
- Authentic Indian Jewellery
- Henna Art
- Palm Reading by renowned Pundit Ji
- Kids Entertainment
- Local Handcrafted Beers
- AND MUCH MORE !



WHAT IS A MELA?

A Mela means a gathering or a fair that incorporates arts, culture, music, food, sports and other celebratory elements. It is a way of life in India and it is an opportunity to share the richness of Indian culture, create community partnerships, and demonstrate a healthy way of life. It also showcases the richness of an authentic ancient culture.

INDIA CANADA CULTURAL ASSOCIATION

The India Canada Cultural Association (ICCA) is a registered non-profit, society mandated to celebrate and raise awareness about the power, diversity and color of India's rich culture—to create a stronger and more cohesive multicultural Victoria and Canada.

The ICCA is driven by community volunteers and it has been contributing to Victoria

for more than 39 years. During this time it has raised more than \$350,000 for various charities and humanitarian efforts ranging from international Earthquake relief programs to local programs like the Children's Hospital and the Tour de Rock Cops for Cancer.

This Mela is a part of ICCA's contribution to its local community.

SOMETHING FOR EVERYONE!

The India Mela is a place for all ages where the young and elder's can enjoy the festivities.

In addition to the abundance performances on the main stage, the kids can also enjoy various activities in the "kids zone", such as face painting, bouncy castles, kids games with an ice-cream truck on hand and much more in one of the most desirable settings that Victoria has to offer.



Butter Chicken



Chicken Tikka



Naan Bread



Vegetarian Aloo Gobi

VARIETY OF PERFORMERS INCLUDING



Chinese Lotus Dancers



Polynesian Dancers



Middle East Belly Dancers



Kathak Performers



Shiamak Vancouver

AUTHENTIC INDIAN CUISINE

Take your taste buds on a trip across the Indian subcontinent at this years India Mela with many cultural stalls selling scrumptious authentic Indian cuisine and delicious sweet delights from every corner of India.

Complement this delicious food with one of a variety of locally brewed and handcrafted beers in our new beer garden.

SOME ADDITIONAL PERFORMERS INCLUDE:

- Shan E Punjab
- Bollywood Beats
- Mexican Dancers
- Irish Dancers
- International Classical Dancers
- Local Bands

AND MUCH MORE !

MEDIA COVERAGE

- CHEK
- CTV
- SHAW
- BLACKPRESS
- CFAX
- TIMES COLONIST
- OMNI
- MONDAY MAGAZINE
- HARBOUR LIVING
- RADIO PUNJAB
- PUBLIC EYE ONLINE
- RJ 1600
- SOCIAL MEDIA

CONTACTS

President:

GORDY DODD

250-360-6662

gsdodd@hotmail.com

Vice President & Mela Chair

VIKRAM BAWA

778-229 2885

fortroyal@hotmail.ca

Director & Mela Co-Chair

PARAM BHALLA

250-883-5571

bhallaparam@hotmail.com

MELA OPENING

The Mela will open with the traditional ribbon cutting by VIP dignitaries followed by singing both the Indian and Canadian National Anthems.



Ribbon Cutting Ceremony



Indian & Canadian National Anthems sung with pride & respect in previous years

PROVINCIAL AND LOCAL GOVERNMENT SUPPORT

The ICCA are most appreciative and thankful to have had some very important guests attend the past India Melas, and many have spoken on stage at the opening ceremony, to highlight the significance of this occasion that attempts to bridge cultures, generations and communities.

Previous dignitaries have included Honorable Ministers from the Government of British Columbia, MLA's from various constituencies, Mayors and Councillors from a variety of municipalities across the CRD, as well as Police Chiefs from many local Police departments including Victoria, Saanich and RCMP.

It is with great pleasure that the ICCA and our community, once again request your presence to attend the opening ceremonies at **11am on Saturday August 13, 2016**. An audience of over 15,000 people are expected to attend the Mela at Centennial Square over the course of the 3 days, as well as an estimated 100,000 people to be tuning in through TV and radio.

This is an event driven by the volunteer community and for all Victorians to enjoy. Your participation and support is greatly needed and we thank you in advance.



india CANADA

CULTURAL ASSOCIATION OF VICTORIA



Victoria Annual India MELA
Centennial Square

June 8, 2015

Hon. Maja Tait
Mayor

And Councillors

Ebony Logins, Bev Berger, Rick Kasper, Kevin Pearson, Brenda Parkinson, Kerrie Reay
Sooke, BC

Dear Supporter in Culture:

The India Canada Cultural Association of Victoria (ICCA) will proudly host its **sixth** annual India MELA on August 7 - 9, 2015 at the Victoria City Hall, Centennial Square. The ICCA is a registered non-profit, 37 year-old society mandated to celebrate and raise awareness about the power, diversity and color of India's rich culture—to create a stronger and more cohesive Victoria community.

The MELA (festival) is a free, entertaining, heritage rich, colorful & multi-cultural celebration of life! Join us to celebrate the richness and diversity of India's arts & culture **BLENDED IN THIS MULTICULTURAL SOCIETY** through 3 fun-filled days of explosive music, dance, fashion and much more! Enjoy delicious authentic Indian cuisine prepared in the traditional way at ambience-filled booths representing many parts of India.

Last year, the MELA stage featured over 50 performances including bhangra (dynamic Punjabi folk dance); dandia/garba (ancient dance of harmony); Bollywood dance/music; classical music/dance; fashion shows; and many more. It also included powerful multi-cultural presentations by First Nations, the international Chinese Lotus dancers, Japanese drummers, Greek dancers, Mexican, Latin performers, etc.

3910 CHERRILEE CRESCENT, VICTORIA, BC, V8N 1R8

This year, once again the entire square will be covered by the MELA village—dozens of colourful booths featuring a variety of artists and art forms. The MELA village will offer bargains that fascinate and enjoyed by all, including:

- Multi cultural performances on stage by various community groups;
- kids activities corner with penny carnival, bouncy castle, etc.;
- palmistry & henna painting and art for children and adults;
- clothing including saris, punjabi & bollywood suits, chunni veils, etc.;
- jewelry, purses & art and crafts;
- pavilion featuring Indian Heritage & Culture.

In 2014, the MELA had an estimated attendance of 12 to 15 thousand people. This year, we are expecting even more due to a record anticipation of tourists visiting Victoria in the summer. This is an event driven by the volunteer community and for all the Victorians at large to enjoy. It can be your event also and your participation and support is greatly needed.

Your support sends a message that you support and encourage diversity and an organization that actively supports local communities.

We have attached a comprehensive information package for your reference.

We would like you to join us at the Opening Ceremonies on the MELA stage, at 11:00 AM on Saturday, August 8th, 2015.

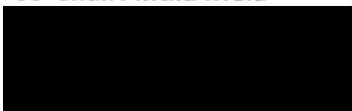
Please email us at the address below to confirm your participation. We will e-mail you with details of the Opening Ceremonies agenda with speaker and roles for you and other dignitary speakers.

Many thanks for your support. We look forward to working with you on behalf of our community.

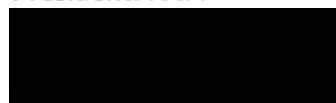
Should you have any questions, please call me at your convenience at the number below and in the promotional package. Many thanks for your support. We look forward to working with you.

Respectfully in culture,

Vikram Bawa
Co-Chair: India Mela



Gordy Dodd
President: ICCA



Ellen Smith

District of Sooke

JUL 04 2016

Received

Sooke BC.
V9Z0V1

Dear Mayor
Teresa Sullivan
Council

The announcement prohibiting parking for Trucks and Trailers, (don't forget cars) on the West Coast Rd. for the ramp users and Prestige Hotel customers, is welcomed and long overdue. With signage re. your policy the violators should be towed!

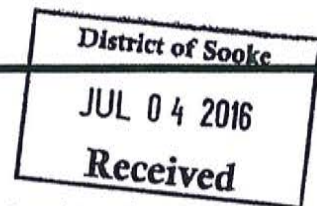
Last year [redacted] West Coast Rd., had the vehicles blocking the view making the exist for Jack's Rock customers (and [redacted]) difficult. From Sooke Harbour Marina the parking extended up Torming Rd. as well as up to and past Maple Avenue. (even on the other side of the road where possible)

Recently [redacted] (Prestige Hotel) requested parking for up to eighty cars for those attending an entertainment evening. They'd supervise my area etc etc and their security fellows would inform their customers of available parking @ \$10.00 for the evening or overnight. Only one space was used and \$5.00 was paid!!! I charge \$10.00 for launching and parking or just parking (GST incl.) so if your towing policy exists, I'll retrieve some of my losses with some customers returning.

With no one monitoring your meter at the Dist. ramp, many fees are not paid. I have to check my Harbour System users regularly and am amazed at many attempts not to pay. Hopefully, your new policy begins soon and the many walking locals etc will be safer!

10/1/2014
 10/1/2014
 10/1/2014

Original to File No.	
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	None
Council <input checked="" type="checkbox"/>	Original
CAO <input checked="" type="checkbox"/>	Teressa
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	



From: CivicInfo BC <info@civicinfo.bc.ca>
Sent: Monday, July 04, 2016 10:16 AM
To: CivicInfo BC
Subject: Message from the Ministry of Community, Sport and Cultural Development
Attachments: Memorandum to UBCM Members Provincial Appointment Book July 4 16.pdf; 2016 UBCM Provincial Appointment Book FINAL June 30 16.pdf

This message is being sent by CivicInfo BC to all UBCM Member Municipalities, Regional Districts and First Nations on behalf of the Ministry of Community, Sport and Cultural Development.

Subject: 2016 Provincial Appointment Book
Intended Recipient(s): Mayors/Regional District Chairs/Islands Trust Chair/CAOs
and cc: Administrative Assistants and General Email
Chiefs and Chief Councillors and cc: Secretaries and Alternates
Attachments: Two (2) plus message below

Original to File No.	0390-20
For Action by:	Copy to:
Mayor	<input type="checkbox"/> Maria
Council	<input type="checkbox"/> Council
CAO	<input type="checkbox"/> Teresa
Corporate Services	<input type="checkbox"/>
Development Services	<input type="checkbox"/>
Financial Services	<input type="checkbox"/>
Fire	<input type="checkbox"/>
Other	<input type="checkbox"/>

If you have received this message in error, we ask that you forward it to the appropriate person in your office.

MESSAGE:

Attached please find a memo for UBCM delegates, as well as the 2016 Provincial Appointment Book for the 2016 UBCM Convention in Victoria, September 26 – 30, 2016.

The memo outlines the process for requesting meetings with provincial ministry, agency, commission and corporation staff both online and onsite at the 2016 UBCM Convention.

This year's online meeting request form is available at [Provincial Government Staff \[MACC\] Meetings](#).

If you have any questions, please contact CSCD-UBCM Meeting Coordinator Doreen Brydges at 250-387-4013 or via email at UBCM.MeetingRequests@gov.bc.ca.

The information transmitted herein is confidential and may contain privileged information. It is intended solely for the person or entity to which it is addressed. Any review, retransmission, dissemination, taking of any action in reliance upon, or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete or destroy all digital and printed copies.

CivicInfo BC makes no representations or warranties whatsoever, either expressed or implied, with respect to the accuracy, reliability or suitability for any purpose, of the information contained or referenced in this message.



July 4, 2016

UBCM Members (sent via email only)

Re: **2016 UBCM Convention – “Stronger Together”**
Victoria, September 26 – 30, 2016

Further to Minister Fassbender's June 8, 2016 letter regarding the 2016 UBCM Convention, I am pleased to attach the 2016 Provincial Appointment Book for your use in requesting meetings with provincial government staff (ministries, agencies, commissions and corporations) available to meet with delegates at Convention.

To request a meeting with provincial government staff, you must complete the form located at: Provincial Government Staff [MACC] Meetings.

The deadline for submitting online meeting requests is **Friday, August 26, 2016**. Meeting confirmation details will be sent to the contact identified on your meeting request form.

After August 26, 2016, requests for appointments can be made at the Provincial Appointments Desk, during Convention at the following locations:

Monday, September 26

Victoria Conference Centre, Level 1, Lobby
8:30 am – 4:00 pm

Tuesday, September 27 to Thursday, September 29

Fairmont Empress Hotel, Lower Level, Entrance Foyer to Shaughnessy Ballroom
8:30 am – 4:00 pm

For information on requesting meetings with the Premier, Cabinet Ministers, and Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development, please see the 2016 Provincial Appointment Book (page 2) or the Provincial Government Meeting Request Page.

If you have any questions, please contact Doreen Brydges at 250-387-4013 or via email at UBCM.MeetingRequests@gov.bc.ca.

B. Schmidt

Birgit Schmidt
Manager, Client Services
Local Government Division

pc: Doreen Brydges, CSCD-UBCM Meeting Coordinator

Attachment

2016 PROVINCIAL APPOINTMENT BOOK

Meeting Requests with

**Provincial Government Staff
from Ministries, Agencies, Commissions and
Corporations [MACC]**

at the

2016 UBCM CONVENTION

**September 26 – 30, 2016
Victoria Conference Centre
Victoria, BC**



June 30, 2016

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Introduction

The Provincial Appointment Book is provided to help schedule meetings at the 2016 UBCM Convention. All Provincial Government Ministries, Agencies, Commissions and Corporations [MACC] who are attending the Convention and are available to meet with local government delegates, are listed. Links to meeting requests with the Premier and Cabinet Ministers, and the Minister of Community, Sport and Cultural Development (CSCD) are also included.

Meeting Requests

Honourable Christy Clark, Premier and Cabinet Ministers *(except Minister of Community, Sport and Cultural Development)*

Click: <https://UBCMreg.gov.bc.ca>

Invitation Code: MeetingRequest2016

Deadline: Friday, August 12, 2016

Questions: Contact the Premier's UBCM Meeting Request Coordinator, Tim Wong by email at UBCM.Meetings@gov.bc.ca or by phone at 604-775-1600.

Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development

Click: [Minister Fassbender's Meetings](#)

Deadline: Friday, August 12, 2016

Questions: Contact the CSCD-UBCM Meeting Request Coordinator, Doreen Brydges by email at UBCM.MeetingRequests@gov.bc.ca or by phone at 250-387-4013.

Provincial Government Staff *(Ministries, Agencies, Commissions and Corporations [MACC])*

Click: [Provincial Government Staff \[MACC\] Meetings](#)

Deadline: Friday, August 26, 2016

Questions: Contact the CSCD-UBCM Meeting Request Coordinator, Doreen Brydges by email at UBCM.MeetingRequests@gov.bc.ca or by phone at 250-387-4013.

Ministries, Agencies, Commissions and Corporations [MACC] Meeting Information

The Provincial Appointment Book contains a listing of all Provincial Government Ministries, Agencies, Commissions and Corporations [MACC] who will be attending the 2016 UBCM Convention and are available to meet with local government delegates.

Meetings with Provincial Government Staff [MACC] will be held:

Tuesday, September 27 to Thursday, September 29, 2016
Fairmont Empress Hotel – Lower Level, Shaughnessy Ballroom

ON-LINE

To request meetings with Provincial Government Staff [MACC] click: [Provincial Government Staff \[MACC\] Meetings](#).

Deadline to submit on-line Provincial Government Staff [MACC] meeting requests: Friday, August 26, 2016.

Once Provincial Government Staff [MACC] meetings are scheduled, confirmation will be sent to local governments **via email**.

ON-SITE PROVINCIAL APPOINTMENTS DESK

Provincial Appointments Desk staff will be available to schedule meetings with Provincial Government Staff [MACC] at the following locations:

Monday, September 26, 2016
8:30 am – 4:00 pm
Victoria Conference Centre – Level 1, Lobby

Tuesday, September 27, 2016 to Thursday, September 29, 2016
8:30 am – 4:00 pm
Fairmont Empress Hotel – Lower Level, Entrance Foyer to Shaughnessy Ballroom

Questions: Contact the CSCD-UBCM Meeting Request Coordinator, Doreen Brydges by email at UBCM.MeetingRequests@gov.bc.ca or by phone at 250-387-4013.

Ministry of Aboriginal Relations and Reconciliation

DIVISION/BRANCH	TOPIC
Aboriginal Relations and Reconciliation	New Relationship, treaty negotiations, reconciliation issues, Aboriginal relations, closing the socio-economic gap.

Ministry of Advanced Education (including Government Communications and Public Engagement)

DIVISION/BRANCH	TOPIC
Governance, Legislation and Strategic Policy	Post-secondary quality assurance, governance, legislation, audit, accountability, international education, data, strategic policy, human capital planning and sector labour relations.
Institutions and Programs	25 public post-secondary institutions and their programs including skills and training, Aboriginal education, adult basic education and medical and health.
Financial and Management Services	Post-secondary funding and capital and technology solutions.
Student Services	Student aid funding and services, corporate planning, intergovernmental relations, and Ministry organizational development.
Government Communications and Public Engagement	Provides a variety of communications services and expertise, and works closely with other provincial, federal and municipal government representatives, media, industries, associations, interest groups, and the general public. Services include: strategic communications, planning and advice; issues management; media relations; media monitoring; writing and editorial services; communications research; coordinating cross-government projects; event planning; advertising and marketing; graphic design; and, online communications, including social media.

Ministry of Agriculture

DIVISION/BRANCH	TOPIC
Food Safety and Inspection Branch	Establish provincial and regulatory standards along the food system (processors, packers, distributors), assess industry food safety compliance, and support industry to adopt food safety standards.
Sector Development Branch	Builds (agricultural) industry capacity by supporting business development, First Nations agriculture, youth participation and succession, and agroforest and range use development; provides in-depth knowledge of the challenges and needs of various sectors, and emergency preparedness and coordination required for the Agrifood sector in BC.
Business Risk Management Branch	Helps producers manage risks that cause income losses and lead to financial instability, including weather hazards, natural disasters, wildlife, diseases, pests and market declines. The Branch delivers three programs to help farmers manage financial risk: Production Insurance - which offers insurance protection for agricultural crops against weather perils; Agri-Stability - which protects farm enterprises from the financial impacts of significant margin declines which can be caused by increasing input costs or reduced agricultural revenues; and Wildlife Damage Compensation - compensates farmers for losses due to wildlife.

Ministry of Agriculture (continued)

DIVISION/BRANCH	TOPIC
Innovation and Adaptation Service Branch	Provides innovative solutions to the agriculture, food and seafood sectors as essential parts of the social and economic fabric of BC; facilitates competition, adaptation and innovation in response to economic, environmental, social influences and market change.

Ministry of Children and Family Development

DIVISION/BRANCH	TOPIC
	Not attending Convention.

Ministry of Community, Sport and Cultural Development (and Responsible for TransLink)

DIVISION/BRANCH	TOPIC
Local Government Division	
Corporate Initiatives Branch	
Northwest Community Readiness	Northwest Community Readiness Community Planning Program.
Governance and Structure Branch	
Governance Structures Governance Operations Governance Relations	Incorporation, restructure, boundary extensions, structure-related legislation and processes, and local and regional governance. Local government administration, elections, governance/administration-related legislative requirements/powers and local and regional services. Local government First Nations relations and Free Crown Grant/Nominal Rent Tenure sponsorships.
Infrastructure and Finance Branch	
Local Government Finance	Local government finance, including: budgeting and financial plans; audited financial statements; unconditional grants; reserve funds; investments and municipal corporations; long-term liabilities; development financing (including Development Cost Charges); user-fees; and taxation (including tax sale).
Infrastructure and Engineering	Asset management, drinking water, wastewater, stormwater, solid waste, green energy and other capital grants, infrastructure planning grants and infrastructure programs (Small Communities Fund, Strategic Priorities Fund, etc.).

Ministry of Community, Sport and Cultural Development (and Responsible for TransLink) (continued)

DIVISION/BRANCH	TOPIC
Intergovernmental Relations and Planning Branch	
Facilitation Services Planning Programs Intergovernmental Relations	Regional growth strategies, regional and community land use planning and development, land-use planning for affordable housing, community amenity contributions, phased development agreements, dispute resolution services (including RD service review/withdrawal) and capacity building, the Community Land Use Planning Program (CLUPP), socio-economic effects management plans (SEEMP) for LNG facilities and pipelines, the <i>Miscellaneous Statutes Amendment Act</i> , streamlining legislation (Land Use Contracts, repeal of RD bylaw approval requirements, protection from DCC increases), renewed Gas Tax Agreement, climate action initiatives (mitigation and adaptation), outreach to local governments on the Climate Leadership Plan, carbon neutral local government, Climate Action Revenue Incentive Program (CARIP), Climate Action Charter, and 'Age-friendly and Disability-friendly Official Community Plans' (a guide developed as part of the Province's Accessibility 2024 initiative).
Local Government Policy, Research and Legislation Branch	
	Overall responsibility for local government policy setting and legislation development for <i>Community Charter</i> , <i>Local Government Act</i> , <i>Local Elections Campaign Financing Act</i> and other local government legislation. Broad responsibility for policy development in relation to local government authority and governance.
Community and Legislative Services Division	
BC Athletic Commission	Legislation and regulatory oversight of Combat Sports.
Community Policy and Legislation	Ministry policy and legislation including TransLink legislation and governance, ride sourcing consultations.
Property Assessment Services	Provincial property assessment policy and legislation, including valuation of restricted use properties.
Arts, Culture, Gaming Grants and Sport Division	
BC Arts Council	Application and peer review adjudication process for programs of the BC Arts Council; responsibility for arts and cultural development in communities through grants to individual artists and organizations; support for Indigenous artists and arts organizations; support for youth and emerging practitioners through the BC Creative Futures strategy.
Arts and Cultural Development	Research, policy and program support for the not-for-profit creative sector including the implementation of the Creative Economy Strategy.
Sport	Sport policy issues; programs supporting the delivery of services through provincial sport organizations; sport event hosting.
Community Gaming Grants	Community Gaming Grants provide provincial support for locally driven community development/engagement in the non-profit sector.

Ministry of Education

DIVISION/BRANCH	TOPIC
Libraries Branch	Public library services.
Planning and Major Projects Division	Provides standards for the design and construction of schools. Allocates capital funds provincially based on school district needs and government priorities.
Resource Management Division	Provides strategies for schools or districts to manage their resources such as purchasing, planning, funding, reporting and vendor relationships.

Ministry of Energy and Mines (and Responsible for Core Review)

DIVISION/BRANCH	TOPIC
Mines and Mineral Resources Division	Provincial mineral exploration and mining policy, geoscience, mineral and coal tenure, health and safety, mine reclamation and permitting.
Electricity and Alternative Energy Division	Electricity and alternative energy policy and programs including natural gas utilities, hydroelectric generation, the <i>Clean Energy Act</i> , clean transportation, energy efficiency and conservation and the Innovative Clean Energy Fund.

Ministry of Environment (including Environmental Assessment Office)

DIVISION/BRANCH	TOPIC
Environmental Protection Division	Air quality, reducing toxins, pollution prevention, environmental emergencies/provincial spill response, <i>Environmental Management Act</i> , contaminated sites, brownfields, hazardous and industrial waste, <i>Integrated Pest Management Act</i> , product stewardship, waste management (incineration, landfilling, municipal liquid and solid waste), permitting and compliance reporting for industrial operations' emissions.
Environmental Sustainability and Strategic Policy	Species at Risk policy development; conservation and sustainability of living resources; conservation science; fish and wildlife inventory, monitoring, and reporting; ecosystem stewardship; Conservation Data Centre; ecosystem data and information; terrestrial ecosystem mapping; habitat supply modelling; climate change adaptation strategies. <i>Water Sustainability Act</i> : development of water legislation, regulations, policy, standards and guidance; integrated watershed and aquifer science; water quality objectives; well registration and reporting; water governance framework; provincial water strategies, intergovernmental agreements; First Nations and stakeholder outreach on water legislation; water conservation, source water protection, water quality, groundwater hydrology, groundwater protection, monitoring and network management for water (surface and groundwater) quantity and quality, snow, air quality, water stewardship outreach, environmental and natural resource sector laboratory and knowledge (library) services. Overarching policy and legislation, compliance planning, intergovernmental relations, State of Environment Reporting and Service Plan.
BC Parks	Responsible for all matters (policy, planning and management) of conservation, recreation and cultural values in the province's parks and protected areas.
Conservation Officer Service	A natural resource law enforcement agency responsible for enforcing federal and provincial statutes, public safety as it relates to human-wildlife conflict and interactions, commercial environmental and industrial investigations and compliance and enforcement activities.

Ministry of Environment (including Environmental Assessment Office) (continued)

DIVISION/BRANCH	TOPIC
Climate Action Secretariat	Province-wide coordination and management with other ministries of systems to address and respond to climate change including the Climate Leadership Plan, energy and the Climate Action Charter commitments in association with Ministry of Community, Sport and Cultural Development, legislated short- and long-term, province-wide greenhouse gas reduction targets, Carbon Neutral Government (Public Sector Organizations - schools, universities and colleges and hospitals); and climate action pieces of legislation related to Greenhouse Gas Industrial Reporting and Control, Greenhouse Gas Reduction Targets, Carbon Tax, Greenhouse Gas Reduction (Emissions Standards), Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements, Greenhouse Gas Reduction (Vehicle Emissions Standards), Green Communities, Utilities Commission and <i>Clean Energy Act</i> . Recent integration (2014) of the Pacific Carbon Trust into the Climate Investment Branch.
Environmental Assessment Office	Environmental assessment (EA) process. Federal EA Substitution and Equivalency. Relationship to federal environmental assessment and review processes, including National Energy Board (NEB). Compliance and enforcement of certified projects. Public consultation regarding EAs or EA certificate amendment applications.

Ministry of Finance

DIVISION/BRANCH	TOPIC
Tax Policy Branch	Tax policy.

Ministry of Forests, Lands and Natural Resource Operations

DIVISION/BRANCH	TOPIC
Integrated Resource Operations	Compliance and enforcement, BC wildfire service, recreation sites and trails, GeoBC, base mapping and Cadastral, Mountain Resorts, Archaeology, Heritage.
Resource Stewardship	Resource practices, land based investment planning, sustainable forest management, resource management objectives, fish and wildlife management, habitat management, water management, river forecasting, dam safety, flood safety, water use planning, utility regulation, water stewardship.
Timber Operations, Pricing and First Nations	BC Timber Sales, timber pricing, engineering, resource roads, resource worker safety, First Nations Relations, Softwood Lumber Agreement.
Tenures, Competitiveness and Innovation	Crown land and forest tenure policy, woodlots, tree farm licences, volume and area-based licences, science and carbon accounting, log exports, land tenures, private land policy, tourism policy, Crown land opportunities and restoration, brownfields, contaminated sites, aggregate management policy review.
Office of the Chief Forester	Forest analysis and inventory, tree improvement, climate change, silviculture, forest health.
Regional Operations	FrontCounter BC, resource management coordination, land use planning and implementation, Crown land and forest authorizations, community forest agreements, species at risk program delivery, urban deer, clean energy projects, First Nations Consultation, ecosystem based management, range.
Rural Secretariat	Rural Policy and Programs.

Ministry of Health

DIVISION/BRANCH	TOPIC
Health Services and Health Authorities	Health services delivery, including rural health.
Mental Health and Addictions	Mental health and addictions services.
Population and Public Health	Community Care.

Ministry of International Trade (and Responsible for Asia Pacific Strategy and Multiculturalism)

DIVISION/BRANCH	TOPIC
International Business Development Division	International Missions, Trade and Investment Representatives Network, Export Development, Investment Attraction Programs.
International Strategy and Competitiveness Division	International strategy and policy, international and domestic trade negotiations and agreements, international marketing including online, business, and market intelligence. Venture capital tax credit program and venture capital policy.
Corporate Initiatives and Multiculturalism Branch	Multiculturalism programs, Anti-racism programs, Chinese Historical Wrongs Apology Legacy Projects.

Ministry of Jobs, Tourism and Skills Training (and Responsible for Labour)

DIVISION/BRANCH	TOPIC
Labour Market and Information	Canada Job Fund (LMA), skills training, labour market information.
Labour	Employment Standards, Labour Relations, Workers' Compensation.
Economic Development / Tourism / Major Investments Office	Jobs Plan, regional and community economic development, community adjustment and transition, Mountain Pine Beetle epidemic response, and industrial sectors (aerospace and manufacturing). Tourism Policy. Film Policy and Creative Sector. Support for significant major projects.
Workforce Development and Immigration	Provincial Nominee Program; Premier's LNG Working Group. Immigration programs, settlement services.

Ministry of Justice

DIVISION/BRANCH	TOPIC
Court Services Branch	Court Administration: delivery of all court administration services. Sheriff Services: maintaining courtroom and courthouse security, prisoner custody and escort, document service, and jury administration.

Ministry of Justice (continued)

DIVISION/BRANCH	TOPIC
Justice Services Branch	<p>Criminal Justice and Legal Access: promotes access to justice through funding and oversight of legal aid programs, collaborative solutions to criminal justice problems through the integration of justice, health and social services, and oversees the Province's commitment to federal/provincial/territorial criminal justice reform initiatives.</p> <p>Dispute Resolution Office: promotes access to justice through dispute resolution alternatives, procedural efficiencies and case management in civil courts, agencies, boards, commissions, tribunals and government ministries.</p> <p>Family Justice Services: facilitates resolution of family disputes, operates justice access centres, family justice centres and the Parenting After Separation program.</p> <p>Maintenance Enforcement and Locate Services.</p>

Ministry of Natural Gas Development (and Responsible for Housing)

DIVISION/BRANCH	TOPIC
Oil and Strategic Initiatives Division	Guide developments of recommendations related to energy exports and opening new energy markets related to inter-provincial pipelines, oil products and value-added natural gas products.
Upstream Development Division	The Division has responsibility for the upstream petroleum and natural gas sector including royalties, tenure, geoscience and policy development. The Division sets royalty rates for petroleum and natural gas, forecasts royalty revenues, develops royalty programs and administers the Infrastructure Royalty Credit Program. The Division is responsible for the issuance and management of sub-surface tenures for Crown petroleum and natural gas rights including pre-tenure consultations, tenure disposition and issuance, and management of existing tenures. The Division undertakes geological assessments of potential petroleum and natural gas resources and develops policy to support the responsible development of British Columbia's petroleum and natural gas resources. The Oil and Gas Commission is responsible for management of on-the-ground oil and gas activities.
Liquefied Natural Gas Task Force	The Task Force enables the creation of a globally competitive Liquefied Natural Gas (LNG) export industry in BC that supports a prosperous economy and benefits all British Columbians. The key purpose of the LNG Task Force is to provide a strategic lens to ministries and Crown agencies to ensure coordination of policies, programs and decisions to support the establishment of a thriving, competitive LNG industry. The Task Force carries out its business by gathering and analyzing market information, promoting BC as an attractive opportunity for LNG investment, supporting negotiations for environmental standards and fiscal (tax) measures, electricity supply and load interconnection agreements as between LNG companies and BC Hydro, Crown land utilization, and negotiating Project Development Agreements with LNG proponents that provide longer term certainty on elements within the Province's control. In addition, the LNG Task Force supports engagement and economic agreements with First Nations and the analysis of infrastructure and services that will be required to support impacted local communities as LNG development proceeds following final investment decisions.

Ministry of Natural Gas Development (and Responsible for Housing) (continued)

DIVISION/BRANCH	TOPIC
Office of Housing and Construction Standards	Partnering with local government, non-profits and private developers to build affordable housing; housing policy development, including market and non-market housing; supportive housing and homelessness; housing policy related to strata properties; governance of the building and safety regulatory system, including development of building, fire and safety codes and standards, and policy advice relating to building and safety, the regulatory framework for landlords and tenants, including conventional residential and manufactured home park tenancies; and, adjudication of landlord and tenant disputes.

Ministry of Public Safety and Solicitor General

DIVISION/BRANCH	TOPIC
Policing and Security Branch	Police Services: provides central oversight of all policing and law enforcement in the province by developing and administering policing policy and programs. Ensures the adequate and effective levels of policing throughout the province. Security Programs: administration of the Protection Order Registry, the Criminal Records Review Program, and the regulation of the security industry in BC.
Community Safety and Crime Prevention Branch	Civil Forfeiture; Victim Services; Violence Against Women and Children; Crime Prevention; and, Combating Trafficking in Persons.
Corrections Branch	Community Corrections: supervision and programs to reduce reoffending to offenders who live outside of correctional centres. Adult Custody: operation of correctional centres.
RoadSafety BC	Operates provincial road safety programs and is the policy and regulatory agency responsible for ensuring the safe and responsible operation of motor vehicles in BC.

Ministry of Small Business and Red Tape Reduction (and Responsible for the Liquor Distribution Branch)

DIVISION/BRANCH	TOPIC
Small Business, Red Tape Reduction	Small Business Initiatives and Programs. Regulatory Reform.
Liquor Control and Licensing Branch	Regulates and monitors the liquor industry in BC by issuing licences for the manufacture and sale of liquor and supervising the service of liquor in licensed establishments.
Liquor Distribution Branch	Responsible for the importation of beverage alcohol into the province as well as the operation of an efficient wholesale and retail business.

Ministry of Social Development and Social Innovation

DIVISION/BRANCH	TOPIC
Employment and Labour Market Services Division	How to access employment supports through the Employment Program of BC and WorkBC Employment Service Centres located throughout the Province. How to apply for project based funding under the Community Employer Partnership initiative in order to increase local employment opportunities for British Columbians.

Ministry of Technology, Innovation and Citizens' Services

DIVISION/BRANCH	TOPIC
Technology and Innovation	<p>Coordinate and support innovation, technology and commercialization across BC and enable information sharing between the province, industry, federal and other jurisdictions. Additionally, oversee the BC Innovation Council and the BC Knowledge Development Fund and support BC's Technology Strategy and the work of the Premier's Technology Council.</p> <p>Provides procurement and supply services (includes Asset Investment Recovery, Product Distribution Centre, Queen's Printer and BC Mail Plus).</p> <p>Management of Strategic Vendor Contracts; Telecommunications Services Contract; and, Strategic Policy and Governance Framework for Strategic Partnerships.</p>
Service BC	Includes Service BC centres in 62 communities in BC; BC Registry and Online Services for business; the Service BC Contact Centre; and, BC Stats.
Real Property	Provides services to government ministries, Crown corporations, health authorities and other broader public sector organizations. Services include: real estate; property management; and, accommodation planning.
Office of Chief Information Officer	Leads strategy, policy and standards for information technology, IT security and the management of the IM/IT investment portfolio for the Province. Accountable for the operation of a broad government technology infrastructure as a key enabler in support of business transformation for Government, Broader Public Sector organizations and through participation inter-jurisdictionally on initiatives to evolve technology and business; Management of Strategic Vendor Services Contract including Telecommunications.

Ministry of Transportation and Infrastructure

DIVISION/BRANCH	TOPIC
Various Divisions	Transportation issues.
If you have any questions regarding your Ministry of Transportation meeting request(s), please contact Gloria Valle directly at 1-250-387-7589, or via email at Gloria.Valle@gov.bc.ca , or via fax at 1-250-356-8767.	
Emergency Management BC	<p>Plans and Mitigation - provides a critical role leading strategic policy and planning in support of the entire suite of EMBC's programs and services. Enhances the capacity of communities and partners to reduce the potential impacts of emergencies or disasters. This group also administers the province's Flood Mitigation Program and provides cross-government leadership for significant and complex post-event recovery activities.</p> <p>Operations and Recovery Transition - coordinates the provincial response to emergencies and disasters. Delivers Disaster Financial Assistance to support individuals and communities recover from designated disasters, and oversees the Disaster Financial Assistance Arrangements cost-sharing program generating significant recoveries to the province following large-scale disasters.</p> <p>Integrated Public Safety (IPS) - Integrated Public Safety coordinates internal information sharing, ensuring that all sections are kept apprised of important and emerging issues, and externally to all levels of government and stakeholders. IPS also supports regional emergency management initiatives through the establishment of local/regional/provincial partnerships and integrated projects.</p> <p>Organizational Learning - to support and enhance effective Disaster and Emergency Management practices through a culture of continuous learning and improvement. This will be achieved by integrating knowledge, experience, best practices and current research with training and exercises, to strengthen the Province's operational readiness and emergency preparedness.</p> <p>Logistics – Partnering with multiple government and non-governmental agencies and organizations across jurisdictions, to provide the overall logistical coordination and direction in the event of a large scale and catastrophic events, with a primary focus on Earthquake Preparedness in BC.</p> <p>Office of the Fire Commissioner - The Office of the Fire Commissioner is the senior fire authority in the province with respect to fire safety and prevention. Services include administration and enforcement of fire safety legislation, training of local assistants to the Fire Commissioner, fire loss statistics collection, fire investigation, fire inspection, response to major fire emergencies, advice to local governments on delivery of fire protection services, public fire safety education and fire fighter certification.</p>
If you have any questions regarding your Emergency Management BC meeting request(s), please contact Danielle Woodcock directly at 1-250-356-0840, or via email at Danielle.Woodcock@gov.bc.ca .	

Provincial Agencies, Commissions and Corporations

ORGANIZATION	TOPIC
Agricultural Land Commission	Information and advice regarding the Agricultural Land Reserve (ALR) and work of the Provincial Agricultural Land Commission (ALC). ALC Chair and/or Chief Executive Officer will be in attendance.
BC Emergency Health Services (BCEHS)	BCEHS governs the emergency medical services system in BC and provides pre-hospital emergency and inter-facility patient transfer services. Under the oversight of BCEHS, BC Ambulance Service (BCAS) is the primary provider of pre-hospital emergency care and medically necessary transport (ground and air) for British Columbians. BCEHS also oversees the BC Patient Transfer Network (BCPTN) which coordinates the transfer of acute and critically ill patients to the appropriate level of care both within and outside of BC. Members of the BCEHS Executive will be in attendance and look forward to participating in productive and engaging sessions.
BC Hydro	Our vision is to be the most trusted, innovative utility company in North America by being smart about power in all we do. BC Hydro's Community Relations staff will be present at the Convention and look forward to addressing any questions that you may have related to their operations.
BC Oil and Gas Commission	The BC Oil and Gas Commission regulates oil and gas activities for the benefit of British Columbians and looks forward to addressing any questions you may have on our regulatory oversight.
BC Transit	From small towns to large urban centres outside of Metro Vancouver, BC Transit provides safe, effective, customer focused transportation solutions that connect people and communities to a more sustainable future. BC Transit would be pleased to discuss any questions you may have regarding our services. In order to provide you with the best information possible, please provide specifics relating to your questions within the online meeting request.
Insurance Corporation of British Columbia (ICBC)	ICBC provides universal compulsory auto insurance (basic insurance) to drivers in British Columbia, with rates regulated by the British Columbia Utilities Commission (BCUC), and also sells optional auto insurance in a competitive marketplace. Our insurance products are available across BC through a network of independent brokers, and claims services are provided at ICBC claims handling facilities located throughout the province. We also invest in road safety and loss management programs to reduce traffic-related deaths, injuries and crashes, auto crime and fraud. In addition, we provide driver licensing, vehicle registration and licensing services, and fines collection on behalf of the provincial government at locations across the province. ICBC will have staff present at the Convention who would be pleased to discuss or meet on any issues related to ICBC's operations.
Royal Canadian Mounted Police (RCMP)	Various police issues.

District of Sooke

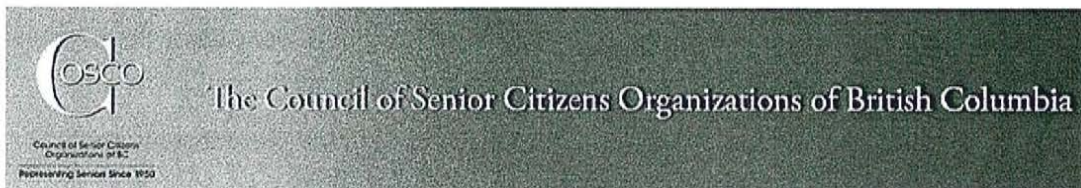
JUL 05 2016

Received

From: Council of Senior Citizens' Organizations of BC
<president=coscobc.ca@mail68.atl91.mcsv.net> on behalf of Council of Senior
Citizens' Organizations of BC <president@coscobc.ca>
Sent: Tuesday, July 05, 2016 3:23 PM
To: Info
Subject: Invitation: COSCO BC Conference 2016 "Aging Well: A Quest for All Generations"

"Aging Well: A Quest for All Generations" is COSCO BC's 2016 conference.

[View this email in your browser](#)



Dear Mayor:

Please consider this your personal invitation for you or a representative from your community to attend this important and timely national conference. This conference, co-sponsored by the BC Retired Teachers Association, the BC Government and Service Employees' Union, and the Ministry of Health of the Government of British Columbia will be held on September 25 and 26, 2016 in Richmond, BC.

This key event is your opportunity to help shape the future. As one of 400 conference participants, you will help identify public policies that will allow Canadians to seize new opportunities to contribute to their communities while living longer and fuller lives. We will discuss demographic trends as well as the challenges and insights we can create by building communities that welcome the active participation of Canadians of all ages.

Our roster of speakers includes:

- **Peggy Edwards**, health promotion consultant, policy analyst and writer who

will provide an intergenerational perspective on aging; as the co-author of three best-selling books on healthy aging and grandparenting, she also leads the Grandmothers to Grandmothers Campaign, which is raising millions to support AIDS orphans in Africa.

- **Darryl Plecas**, MLA and Parliamentary Secretary to the Minister of Health for Seniors since 2015, was formerly the RCMP Research Chair and Director for Public Safety and Criminal Justice Research at the University of the Fraser Valley; he holds degrees from SFU and a doctorate from UBC.
- **Isobel Mackenzie**, the BC Seniors Advocate, will present the latest insights from her ground-breaking work which examines the needs of vulnerable seniors with respect to housing, prescription drug use, care giver distress, and availability and use of services.
- **Andrew Wister**, Chair of the National Seniors Council, an internationally recognized expert on aging, published author, and a Professor in the Department of Gerontology at Simon Fraser University.

These and other experts – as you'll see in the enclosed preliminary program – will address plenary sessions. We have also assembled high level panels to present and debate current viewpoints on key issues. Workshops will give participants the opportunity to discuss and share their first-hand experience, and to determine how we can move forward to build communities and public policies that work for all generations.

This unique conference will be of interest to everyone who cares about civil society, and of particular interest to:

- Individual seniors and seniors' representatives from across B.C. and Canada.
- Municipal councilors and planners, social planning representatives, parks and recreation and health authority representatives.
- MLAs, Members of Parliament and First Nations.
- Federal and provincial departments dealing with seniors.
- Non-governmental organizations such as social planning councils, senior and community centre representatives, agencies working with seniors,

unions, and advocacy groups.

We urge municipal councils to sponsor representatives from seniors' advisory committees to attend. We hope that every municipality in the province will send at least one representative.

All the information you need to register is included in the program materials, which you may access here:

- [Preliminary Conference Program](#)
- [Registration Form](#)

The registration fee includes all conference materials, two lunches, one dinner and four coffee breaks. The hotel package includes free parking for all participants, shuttle service to the Vancouver airport and is pet-friendly. ***Please register early!*** We are able to accommodate just 400 delegates.

As the organizers of this conference, the [Council of Senior Citizens' Organizations of B.C. \(COSCO\)](#) believes seniors and their organizations must contribute directly to developing the policies that affect their lives to ensure the policies are fair and just.

We thank the conference sponsors together with a number of organizations which have provided support. I hope you enjoyed the last conference and we look forward to welcoming you again in 2016.

Yours truly,

Lorraine Logan, COSCO BC President

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You are receiving this email to remind you about the International Day of Older Persons.

Our mailing address is:
Council of Senior Citizens' Organizations of B.C.,
#807 - 69 Jamieson Court
New Westminster, Bc V3L 5R3

Canada

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Council <input checked="" type="checkbox"/>	Council
CAO <input checked="" type="checkbox"/>	Teresa
Corporate Services <input type="checkbox"/>	
Development Services <input type="checkbox"/>	
Financial Services <input type="checkbox"/>	
Fire <input type="checkbox"/>	
Other <input type="checkbox"/>	

This email was sent to mayorandcouncil@sooke.ca

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Council of Senior Citizens' Organizations of B.C. · #807 - 69 Jamieson Court · New Westminster, Bc V3L 5R3 · Canada

MailChimp

From: BC Cultural Crawl <culturalcrawl@art-bc.com>
Sent: Monday, July 04, 2016 4:13 PM
To: Info
Subject: BC Cultural Crawl 2016: Invitation to Participate

District of Sooke	
JUL 05 2016	
Received	
Original to File No.	0220-01
For Action by:	Copy to:
Mayor <input checked="" type="checkbox"/>	Mayor <input checked="" type="checkbox"/>
Council <input checked="" type="checkbox"/>	Council <input checked="" type="checkbox"/>
CAO <input checked="" type="checkbox"/>	CAO <input checked="" type="checkbox"/>
Corporate Services <input type="checkbox"/>	Corporate Services <input type="checkbox"/>
Development Services <input type="checkbox"/>	Development Services <input type="checkbox"/>
Financial Services <input type="checkbox"/>	Financial Services <input type="checkbox"/>
Fire <input type="checkbox"/>	Fire <input type="checkbox"/>
Other <input type="checkbox"/>	Other <input type="checkbox"/>

Hello Rachel,

We are currently adding & updating our 2016 participants for the BC Cultural Crawl page on Art-BC.com.

We invite District of Sooke (Sooke Cultural Events) to participate (\$125.00 annual fee) which includes an ad listing on Art-BC.com and a PDF poster of your event on the BC Cultural Crawl page and our social media program.

Over 35,000 followers (Value 300.00)

Further information below and on our website <http://www.art-bc.com/bccc.php>

2016
15th Annual

BC

CULTURAL
crawl

Invitation to Participate
15th Annual BC Cultural Crawl
Annual kick off August 1, 2016

The BC Cultural Crawl provides an opportunity for your organization to present your community-initiated events: music, theatre and dance performances, visual arts, festivals, museum exhibitions, culinary arts, community art walks, and more.

[Click here](#) for our BC Cultural Crawl Registration Form to participate and submit your arts and cultural event. Your registration also includes an enhanced listing on BC's Online Guide to Arts & Culture: Art-BC.com

For more information, please contact us:
604-521-7887 or 1-888-981-9886

Register your event today!

Email CulturalCrawl@art-bc.com

SOCIALIZE WITH US

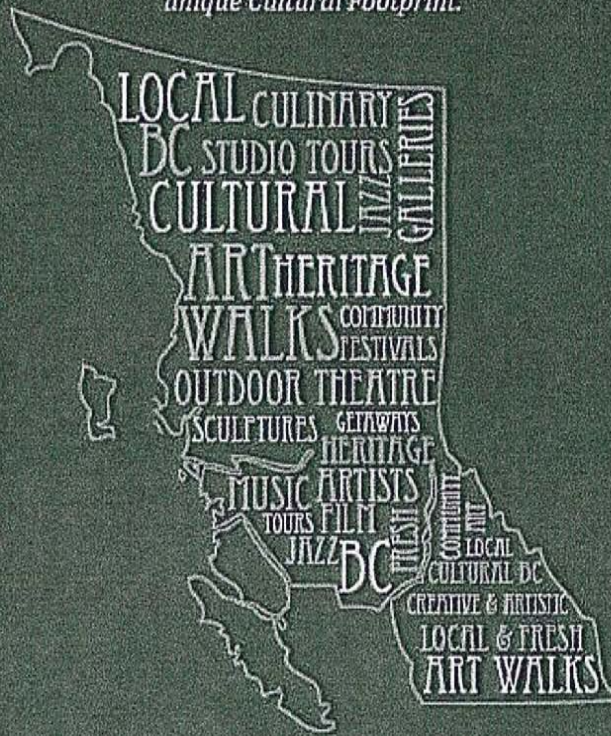
Stay connected with us and over 9,000 other culturally curious explorers...



#SuperCulturalBC



"Every community has its own
unique Cultural Footprint."



Your journey to over 70 communities
begins at BCCulturalCrawl.com



*Create your own BC Cultural Crawl,
using BC's Guide to Arts & Culture!*

Planning a cultural getaway? Using BC's Guide to Arts & Culture and its online companion Art-BC.com, you can plan your own BC Cultural Crawl - build your itinerary using the print guide or by virtually exploring the curated community on the interactive Art-BC.com community map, knowing that each of our partners are hand-picked as an **Art-BC Recommended** cultural experience.



