



District of Sooke

2016 – 2020

Five Year Financial Plan

Approved by Council on April 11, 2016

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**District of Sooke
Financial Plan 2016 - 2020
Adjustments - As at April 11, 2016**

	Page #	2016	2017	2018	2019	2020
March 14, 2016 Proposed Five Year Financial Plan						
Property Tax - Proposed Financial Plan from March 14, 2016		6,626,304	7,052,787	7,502,733	7,815,011	8,102,849
Non-market Change		118,127	100,000	100,000	100,000	100,000
Total Property Taxes (including Non-market change)		6,744,431	7,152,787	7,602,733	7,915,011	8,202,849
% increase per Proposed Five Year Financial Plan March 14, 2016		2.35%	4.57%	4.89%	2.79%	2.37%
Adjustments (impact on taxes)						
1 Transfer from surplus	2	(160,096)	(303,866)	(298,896)	(293,926)	(288,956)
2 Corporate Services - reception coverage	3	27,500				
3 Primary Health Care Services Working Group	5	5,000	5,000	5,000	5,000	5,000
4 Annual Grants	5	(3,528)	(3,528)	(3,528)	(3,528)	(3,528)
5 Engineering Operations - professional development	9	2,000	2,000	2,000	2,000	2,000
6 Planning Operations - professional development	9	4,000	4,000	4,000	4,000	4,000
7 Geographic Services - data acquisition and consulting	10			3,000		
8 Building Inspection - consulting	10	5,000	5,000	5,000	5,000	5,000
9 Subdivision fees	19	10,000	10,000	10,000	10,000	10,000
10 Council - Volunteer Recognition	3		2,500			
11 Annual Grants	5	3,528	3,528	3,528	3,528	3,528
12 Economic Development - Conference Hosting	10	5,000	5,000			
13 Seasonal adornment	10	5,000				
14 Fire Department - shifts	6	(25,000)				
15 Fire Department - professional development	6	(18,000)				
16 Fire Department - relief worker wages	7	(8,000)				
17 Council Contingency	3	51,000				
Total adjustments		(96,596)	(270,366)	(269,896)	(267,926)	(262,956)
Amended Property Tax		6,529,708	6,782,421	7,232,837	7,547,085	7,839,893
Non-market Change		118,127	100,000	100,000	100,000	100,000
Total Property Taxes (including Non-market change)		6,647,835	6,882,421	7,332,837	7,647,085	7,939,893
Amended % increase		0.85%	2.02%	5.09%	2.92%	2.52%

**District of Sooke
2016 to 2020 Five Year Financial Plan
Consolidated Summary**

	2016	2017	2018	2019	2020
Funding Sources:					
Municipal general property taxes	6,529,708	6,782,421	7,232,836	7,547,085	7,839,893
Non market change	118,127	100,000	100,000	100,000	100,000
Total municipal taxes	6,647,835	6,882,421	7,332,836	7,647,085	7,939,893
Net taxes available for municipal purposes	230,506	242,342	242,342	242,342	242,342
Sales and user fees	100,719	100,719	100,719	100,719	100,719
Penalties and fines	205,000	205,000	205,000	205,000	205,000
Developer cost charges	288,750	303,188	318,347	334,264	350,977
Licenses and permits	431,404	438,304	445,411	452,731	460,271
Sewer operating revenue	2,812,094	2,405,405	2,351,925	2,306,925	2,306,925
Lease and rental	52,340	52,340	52,340	52,340	52,340
Government transfers and grants	1,885,268	1,225,268	1,205,268	1,205,268	1,205,268
Investment income	60,000	60,000	60,000	60,000	60,000
Proceeds from borrowing	1,420,000	-	-	600,000	-
Transfers from reserves for capital	1,830,554	1,613,318	2,244,452	1,787,178	1,093,462
Transfers from surplus (capital)	176,427	-	-	-	-
Transfers from surplus	313,033	303,866	298,896	293,926	288,956
Transfers from surplus (sewer repayment)	135,169	67,480	-	-	-
Offset for amortization	2,537,650	2,563,026	2,601,472	2,653,501	2,680,036
Total Funding Sources:	19,126,749	16,462,677	17,459,008	17,941,279	16,986,189
Expenditures:					
General government	2,567,241	2,465,129	2,382,223	2,364,174	2,398,842
Protective services	3,242,765	3,440,600	3,496,960	3,538,662	3,572,251
Development services	3,593,487	3,595,875	3,625,276	3,686,764	3,700,655
Sewer operations	2,034,505	1,980,347	1,954,806	2,010,758	2,039,901
Sewer capital	325,000	-	-	-	-
Sewer debt	685,359	685,359	685,359	685,359	685,359
Debt servicing	296,133	438,581	347,511	471,391	464,508
Capital expenditures	4,616,928	2,067,618	3,072,552	3,338,979	2,185,762
Proceeds that must be transferred to reserves	1,065,641	1,071,579	1,095,238	1,111,155	1,127,868
Transfers to reserves	699,690	717,588	799,083	734,038	811,043
Total Expenditures:	19,126,749	16,462,677	17,459,008	17,941,279	16,986,189
Municipal General Property Taxes	6,529,708	6,782,421	7,232,836	7,547,085	7,839,893
% increase in property taxes	0.85%	2.02%	5.09%	2.92%	2.52%
Municipal General Property Taxes including Non Market Change	6,647,835	6,882,421	7,332,836	7,647,085	7,939,893

District of Sooke
2016 to 2020 Five Year Financial Plan
General Government Services

	2016	2017	2018	2019	2020
General Government Services					
Council					
Remuneration	81,280	81,280	81,280	81,280	81,280
Benefits	1,559	1,559	1,559	1,559	1,559
Travel/conferences/education	27,591	27,591	27,591	27,591	27,591
Volunteer recognition - o/s services	-	2,500	-	-	-
Contingency	86,000	35,000	35,000	35,000	35,000
	196,431	147,931	145,431	145,431	145,431
Corporate Services					
Salaries	559,604	549,165	473,315	476,684	480,105
Benefits	134,873	133,069	114,626	115,115	115,581
Specialty office supplies	1,500	1,500	1,500	1,500	1,500
Hospitality and meals	1,500	1,500	1,500	1,500	1,500
Travel	5,000	5,000	5,000	5,000	5,000
Professional Development	40,000	40,000	40,000	40,000	40,000
Memberships	3,500	3,500	3,500	3,500	3,500
Legislative Dues/Subscriptions	2,000	2,000	2,000	2,000	2,000
Advertising/Communications	30,000	30,000	30,000	30,000	30,000
Reception Coverage	27,500	-	-	-	-
Contingency	2,500	2,500	2,500	2,500	2,500
	807,977	768,234	673,940	677,799	681,686
Finance and Information Technology					
Salaries	301,293	300,497	303,288	306,122	308,998
Benefits	75,507	74,377	74,691	75,010	75,334
Subscriptions	150	150	150	150	150
Travel	1,000	1,000	1,000	1,000	1,000
Professional Development	9,000	9,000	9,000	9,000	9,000
Memberships	2,000	2,000	2,000	2,000	2,000
Tax adjustments	1,000	1,000	1,000	1,000	1,000
Banking	9,200	9,200	9,200	9,200	9,200
Property Tax Interest Expense (prepayment)	4,000	4,000	4,000	4,000	4,000
Tax forms and supplies	8,200	8,200	8,200	8,200	8,200
Property Tax Stabilization contingency	10,000	10,000	10,000	10,000	10,000
	421,351	419,423	422,529	425,682	428,882

General Government Services

	2016	2017	2018	2019	2020
Common Services - Vehicle Fleet					
Fuel - Gas/Diesel (Highlander)	1,698	1,698	1,698	1,698	1,698
Repairs and Maintenance (Highlander)	416	416	416	416	416
Repairs and Maintenance (Nissan)	500	500	500	500	500
Vehicle Insurance (Highlander)	1,070	1,070	1,070	1,070	1,070
Vehicle Insurance (GMC & Chevrolet trucks)	1,700	1,700	1,700	1,700	1,700
Vehicle Maintenance (GMC & Chevrolet trucks)	700	700	700	700	700
	6,084	6,084	6,084	6,084	6,084
Common services - Office					
Interest on Refundable Deposits	4,000	4,000	4,000	4,000	4,000
Telephone	17,000	17,000	17,000	17,000	17,000
Copy/service charges	4,500	4,500	4,500	4,500	4,500
Equipment lease/rental	16,600	18,100	18,100	18,100	18,100
Freight/courier	1,200	1,200	1,200	1,200	1,200
Postage	5,500	5,500	5,500	5,500	5,500
Office supplies	18,000	18,000	18,000	18,000	18,000
Subscriptions and Memberships	7,500	7,500	7,500	7,500	7,500
Records management and offsite storage	35,000	35,000	35,000	35,000	35,000
Occupational Health and Safety	1,800	1,800	1,800	1,800	1,800
Website maintenance	2,000	2,000	2,000	2,000	2,000
Software Licensing	84,800	86,700	68,300	64,100	80,200
Staff IT Software Training	5,900	6,300	6,300	6,300	6,300
IT Consulting/Back-up	10,000	7,500	7,500	7,500	7,500
LAN/PC's/Networking/Internet	27,400	35,002	34,502	34,502	35,002
	241,200	250,102	231,202	227,002	243,602
Common services - Building					
Natural Gas	8,000	8,000	8,000	8,000	8,000
Water	5,200	5,200	5,200	5,200	5,200
Electricity	35,000	35,000	35,000	35,000	35,000
Waste removal	6,000	6,000	6,000	6,000	6,000
Operating supplies	5,000	5,000	5,000	5,000	5,000
Contracted maintenance	55,000	55,000	55,000	55,000	55,000
Other outside services	15,000	15,000	15,000	15,000	15,000
	129,200	129,200	129,200	129,200	129,200
Special services					
Recruitment costs - travel	4,000	2,500	2,500	2,500	2,500
Recruitment costs - advertising	1,500	1,500	1,500	1,500	1,500
Legal	100,000	102,000	104,040	106,121	108,243

	2016	2017	2018	2019	2020
General Government Services					
Audit	34,000	34,000	34,000	34,000	34,000
Insurance premium	110,943	113,162	115,425	117,734	120,088
Insurance contingency	10,000	10,000	10,000	10,000	10,000
Insurance claims	10,000	10,000	10,000	10,000	10,000
Communities in Bloom	3,121	3,121	3,121	3,121	3,121
Primary Health Care Services Working Group	5,000	5,000	5,000	5,000	5,000
Elections	1,800	1,800	25,000	1,800	1,800
Public and government relations	5,500	5,500	5,500	5,500	5,500
Contingency (staffing coverage)	3,121	3,121	3,121	3,121	3,121
Boat Launch Expense	24,282	24,282	24,282	24,282	24,282
Canada Day Fireworks	2,653	2,653	2,653	2,653	2,653
	315,920	318,639	346,142	327,332	331,809
Grants					
Service Agreements					
Sooke Region Community Health Initiative	17,500	17,500	17,500	17,500	17,500
Sooke Region Community Health Network MOU	40,000	20,000	-	-	-
Sooke Community Association	28,000	28,000	28,000	28,000	28,000
Chamber of Commerce	28,150	28,150	28,150	28,150	28,150
Sooke Region Tourism Association	23,000	23,000	23,000	23,000	23,000
Visitor Information Centre	20,808	20,808	20,808	20,808	20,808
Annual Grants	72,788	72,788	72,788	72,788	72,788
Bi-annual Community Grants	50,000	50,000	50,000	50,000	50,000
	280,246	260,246	240,246	240,246	240,246
Plans					
Strategic Plan	-	-	-	15,000	-
OCP	5,000	-	20,000	-	20,000
Long-term Plans	20,000	20,000	20,000	20,000	20,000
	25,000	20,000	40,000	35,000	40,000
Subtotal before amortization	2,423,409	2,319,858	2,234,774	2,213,775	2,246,939
Amortization - General Government	143,832	145,270	147,449	150,398	151,902
Total General Government	\$ 2,567,241	\$ 2,465,129	\$ 2,382,223	\$ 2,364,174	\$ 2,398,842

**District of Sooke
2016 to 2020 Five Year Financial Plan
Protective Services**

	2016	2017	2018	2019	2020
Protective Services					
Policing					
Contract with RCMP	1,702,497	1,850,039	1,850,039	1,850,039	1,850,039
Integrated Mobile Crisis Response Team	5,792	5,792	5,792	5,792	5,792
Integrated Domestic Violence Unit	8,597	8,597	8,597	8,597	8,597
Mobile Youth Services Team	3,300	3,300	3,300	3,300	3,300
Crime Stoppers Funding	3,135	3,135	3,135	3,135	3,135
CR Action Team	1,307	1,307	1,307	1,307	1,307
Source Information	2,122	2,122	2,122	2,122	2,122
Community Liaison Officer	4,330	4,330	4,330	4,330	4,330
	1,731,081	1,878,623	1,878,623	1,878,623	1,878,623
Emergency Program					
Supplies	10,000	10,000	10,000	10,000	10,000
Office supplies	1,000	1,000	1,000	1,000	1,000
EOC radio operations	2,000	2,000	2,000	2,000	2,000
Emergency Program Vehicle	1,530	1,530	1,530	1,530	1,530
Communications	1,440	1,440	1,440	1,440	1,440
Professional Development	4,080	4,080	4,080	4,080	4,080
ESS - Training	1,600	1,600	1,600	1,600	1,600
Emergency planning - outside services (ESS Director)	2,100	2,100	2,100	2,100	2,100
	23,750	23,750	23,750	23,750	23,750
Fire Department					
Administration					
Salaries	551,561	539,572	558,105	578,544	592,135
Benefits	141,199	133,899	136,223	138,693	140,347
Shifts	20,000	47,500	50,000	52,500	55,000
Operating supplies	3,500	3,500	3,500	3,500	3,500
Office supplies	2,500	2,500	2,500	2,500	2,500
Office equipment leases	800	800	800	800	800
Professional Development	27,000	28,000	29,000	30,000	31,000
OH&S training	1,500	1,500	1,500	1,500	1,500
Memberships	1,188	1,188	1,188	1,188	1,188
Subscriptions	2,122	2,122	2,122	2,122	2,122
Hospitality - operating supplies	3,800	4,000	4,000	4,000	4,000
Insurance premiums	22,950	22,950	22,950	22,950	22,950
Annual dinner	12,000	12,000	12,000	12,000	12,000
	790,121	799,531	823,888	850,298	869,042

Protective Services

	2016	2017	2018	2019	2020
Volunteer Firefighters					
Duty officer remuneration	33,310	33,310	33,310	33,310	33,310
First response duty remuneration	27,779	27,779	27,779	27,779	27,779
Relief worker wages/remuneration	65,918	67,636	69,773	71,728	73,703
Honorarium	25,000	30,000	35,000	40,000	45,000
Allowance - contract payment	37,779	37,779	37,779	37,779	37,779
WCB Benefits	450	450	450	450	450
Medical testing	2,900	2,900	2,900	2,900	2,900
Recruitment	2,000	2,500	3,000	3,000	3,000
Uniforms and operating supplies	14,014	14,014	14,014	14,014	14,014
	209,150	216,368	224,005	230,960	237,935
Telecommunications					
CREST	47,142	48,320	64,917	66,155	67,424
Telephone and Data services	11,241	11,241	11,241	11,241	11,241
Repairs/maintenance/replacement	2,645	2,645	2,645	2,645	2,645
	61,028	62,206	78,803	80,041	81,310
Community Education					
Operating supplies	3,843	3,843	3,843	3,843	3,843
	3,843	3,843	3,843	3,843	3,843
Inspections					
Operating supplies	1,119	1,119	1,119	1,119	1,119
	1,119	1,119	1,119	1,119	1,119
Training					
Operating supplies	1,855	1,855	1,855	1,855	1,855
Audio visual repair and replacement	1,123	1,123	1,123	1,123	1,123
	2,978	2,978	2,978	2,978	2,978
Vehicle maintenance					
Wages	11,978	11,978	11,978	11,978	11,978
Benefits	1,463	1,463	1,463	1,463	1,463
Fuel	14,705	14,705	14,705	14,705	14,705
Repairs and replacement	18,000	18,000	20,000	20,000	22,000
Other outside services	20,000	24,000	26,000	28,000	30,000
	66,146	70,146	74,146	76,146	80,146
Equipment maintenance					
Operation and Maintenance	30,000	30,000	30,000	30,000	30,000
SCBA maintenance	10,000	10,000	10,000	10,000	10,000
Tire replacement	2,500	2,500	2,500	2,500	2,500
Other outside services	4,000	4,000	4,000	4,000	4,000
	46,500	46,500	46,500	46,500	46,500

	2016	2017	2018	2019	2020
Protective Services					
Other					
Turnout gear operating supplies	9,156	9,156	9,156	9,156	9,156
Medical supplies	8,378	8,378	8,378	8,378	8,378
East Sooke Fire Contract	40,784	40,784	40,784	40,784	40,784
	58,318	58,318	58,318	58,318	58,318
Total Fire Department	1,239,203	1,261,009	1,313,600	1,350,203	1,381,191
Subtotal before amortization	2,994,034	3,163,382	3,215,973	3,252,575	3,283,564
Amortization - Protective Services	248,731	251,219	254,987	260,087	262,687
Total Protective Services	3,242,765	3,414,600	3,470,960	3,512,662	3,546,251

District of Sooke
2016 - 2020 Five Year Financial Plan
Development Services

	2016	2017	2018	2019	2020
Development Services					
Engineering Operations					
Salaries	389,765	382,573	386,600	390,687	394,837
Benefits	83,204	80,415	80,866	81,311	81,763
Specialty office supplies	1,061	1,061	1,061	1,061	1,061
Travel	1,061	1,061	1,061	1,061	1,061
Professional Development	10,000	10,000	10,000	10,000	10,000
Memberships	1,403	1,403	1,403	1,403	1,403
Consulting	10,000	10,000	10,000	10,000	10,000
	496,494	486,512	490,991	495,524	500,124
Contract Services					
Highway Maintenance Contract	244,084	244,084	244,084	244,084	244,084
Traffic Control Devices	5,000	5,000	5,000	5,000	5,000
Rainwater Infrastructure Maintenance	50,000	50,000	50,000	50,000	50,000
DCC Bylaw Review - Roads	10,000	-	-	10,000	-
Boat Launch repair - capital	-	-	-	-	-
Public Works Yard Maintenance	2,000	2,000	2,000	2,000	2,000
	311,084	301,084	301,084	311,084	301,084
Street lighting and Traffic control					
Street lighting electricity - BC Hydro	70,000	70,000	70,000	70,000	70,000
Street lighting electricity - District	20,000	20,000	20,000	20,000	20,000
Street lighting contracted maintenance - District	8,500	8,500	8,500	8,500	8,500
Traffic lights electricity	3,000	3,000	3,000	3,000	3,000
Crossing guards	14,000	14,000	14,000	14,000	14,000
	115,500	115,500	115,500	115,500	115,500
Planning Operations					
Salaries	177,792	180,468	183,184	185,941	188,739
Benefits	51,652	52,174	52,533	52,884	53,239
Specialty office supplies	1,400	1,400	1,400	1,400	1,400
Travel	500	500	500	500	500
Professional Development	7,500	7,500	7,500	7,500	7,500
Memberships	1,100	1,100	1,100	1,100	1,100
	239,943	243,142	246,217	249,324	252,478

Development Services	2016	2017	2018	2019	2020
Geographic Services					
Salaries	141,714	143,847	146,011	148,209	150,439
Benefits	37,403	37,643	37,884	38,116	38,352
Specialty Office Supplies	800	800	800	800	800
Travel	1,000	1,000	1,000	1,000	1,000
Professional Development	2,500	2,500	2,500	2,500	2,500
Asset Management Training	5,000	-	-	-	-
Data acquisition and consulting	2,000	9,000	5,000	9,000	2,000
	190,416	194,789	193,195	199,625	195,091
Economic Development					
Conference Hosting	5,000	5,000	0	0	0
	5,000	5,000	0	0	0
Building Inspection					
Salaries	182,365	185,109	187,895	190,723	193,593
Benefits	52,496	52,861	53,231	53,604	53,952
Specialty office supplies	1,500	1,500	1,500	1,500	1,500
Professional Development	5,000	5,000	5,000	5,000	5,000
Travel	500	500	500	500	500
Memberships	1,081	1,081	1,081	1,081	1,081
Vehicle maintenance	500	500	500	500	500
Consulting	5,000	5,000	5,000	5,000	5,000
Vehicle insurance	816	816	816	816	816
	249,258	252,367	255,523	258,724	261,942
Community Spaces					
Public Space maintenance	229,602	229,602	229,602	229,602	229,602
Hazardous vegetation control	18,000	18,000	18,000	18,000	18,000
Community Clean Up	58,750	58,750	58,750	58,750	58,750
Seasonal Adornment	10,000	5,000	5,000	5,000	5,000
Harbourway Walkway License	500	500	500	500	500
	316,852	311,852	311,852	311,852	311,852
	1,924,548	1,910,247	1,914,363	1,941,633	1,938,072
Subtotal before amortization					
Amortization					
Amortization - Recreation and Culture	131,838	133,156	135,154	137,857	139,235
Amortization - Engineering Services	1,431,193	1,445,505	1,467,187	1,496,531	1,511,496
Amortization - Storm Sewer	105,909	106,968	108,572	110,744	111,851
Total Amortization	1,668,939	1,685,629	1,710,913	1,745,131	1,762,583
	3,593,487	3,595,875	3,625,276	3,686,764	3,700,655
Total Development Services					

**District of Sooke
2016 to 2020 Five Year Financial Plan**

Fiscal Services	2016	2017	2018	2019	2020
Debt servicing					
MFA lease (equipment and vehicles)	1,322			128,850	126,937
MFA loan (property purchase)	160,096	303,866	298,896	293,926	288,956
MFA Fire Hall Debt (bylaw #91)	86,100	86,100	-	-	-
Annual payment - Fire bylaw #242 (Ladder Truck) - principal	20,723	20,723	20,723	20,723	20,723
Annual payment - Fire bylaw #242 (Ladder Truck) - interest	27,892	27,892	27,892	27,892	27,892
	296,133	438,581	347,511	471,391	464,508
Transfers to own reserve funds					
Fire Equipment Reserve Fund	100,000	100,000	100,000	100,000	100,000
SPA Reserve	9,000	6,900	7,107	7,320	7,540
Capital Works Reserve (GST)	60,000	60,000	60,000	60,000	60,000
Capital Improvement Financing Reserve	12,000	12,000	12,000	12,000	12,000
Future Policing Costs	44,746	45,641	46,554	47,485	48,435
Building Maintenance Fund	-	-	86,100	86,100	86,100
Capital Asset Replacement Reserve (Minimum per Bylaw)	12,439	12,439	12,439	12,439	12,439
Transfer to Capital Asset Replacement Reserve - Non-market change revenue	118,127	100,000	100,000	100,000	100,000
Capital Asset Replacement Reserve (Recommended additional)	100,000	160,000	175,000	200,000	300,000
	456,313	496,981	599,201	625,345	726,514
Proceeds received that must be transferred to reserves					
Carbon Tax Rebate	1,750	1,750	1,750	1,750	1,750
Casino revenues	244,641	244,641	244,641	244,641	244,641
Road DCCs	288,750	303,188	318,347	334,264	350,977
Gas Tax revenues to Gas Tax Reserve	517,000	517,000	517,000	517,000	517,000
General revenues to Revenue Smoothing Reserve	13,500	5,000	13,500	13,500	13,500
	1,065,641	1,071,579	1,095,238	1,111,155	1,127,868

**District of Sooke
2016 to 2020 Five Year Financial Plan
Capital Fund**

Capital	2016	2017	2018	2019	2020
Revenues					
Transfers from Reserves					
Fire Equipment Reserve	23,000	91,000	37,000	38,000	99,000
Casino Reserve Fund	200,000	300,000	319,405	200,000	100,000
SPA Reserve	17,500	10,000	10,000	10,000	10,000
Capital Works Reserve (GST)	50,000	50,000	-	118,109	13,395
DCC Road Reserve	403,058	259,695	1,223,047	971,069	826,067
Community Works Reserve (Gas Tax)	573,924	401,500	200,000	400,000	-
Land Sale Reserve	1,071	1,123	-	-	-
Playing Field Reserve	400,000	-	-	-	-
Asset Replacement Reserve	162,000	495,000	395,000	-	-
Building Maintenance Reserve	-	-	55,000	50,000	45,000
Capital Improvement Financing Reserve	-	5,000	5,000	-	-
	1,830,554	1,613,318	2,244,452	1,787,178	1,093,462
Other					
Government Grants	395,000	-	-	-	-
Developer Contributions	240,000	-	-	-	-
Proceeds from borrowing	1,420,000	-	-	600,000	-
Transfer from Surplus	176,427	-	-	-	-
Taxation - Transfer from General Operating	554,947	454,300	828,100	951,800	1,092,300
	2,786,374	454,300	828,100	1,551,800	1,092,300
Total Revenue	4,616,928	2,067,618	3,072,552	3,338,978	2,185,762
Expenditures					
Council (Sooke Program for the Arts)	17,500	10,000	10,000	10,000	10,000
General Government	40,600	20,300	24,100	17,800	18,300
Public Works Yard	2,000	10,000	-	-	-
Buildings	106,000	100,000	55,000	60,000	45,000
Fire Department	23,000	286,000	312,000	638,000	99,000
Engineering	4,215,754	1,441,318	2,521,452	2,513,179	1,913,462
Public Space Enhancement Program	162,074	150,000	100,000	100,000	100,000
Seniors/Youth Centre	50,000	50,000	50,000	-	-
	4,616,928	2,067,618	3,072,552	3,338,979	2,185,762
Total expenditures					

District of Sooke
Financial Plan 2016 - 2020
2016 Capital Plan

Department	Project Name	2016	Funding Sources														
			Gen Ops Surplus	Taxes	Proceeds from borrowing	FER	Parks Res Casino	GST	Road DCC Gas Tax	Capital Asset Replacement	Improvement Financing	Land Sale	Playing Field Reserve	SPA Reserve	Developer Contributions	Other Grants	
Council	Arts Advisory Panel	17,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		17,500	-	-	-	-	-	-	-	-	-	-	-	17,500	-	-	-
General Government	IT Infrastructure Computer Equipment Replacement Plan Mobile Inspections Operating Software	23,600	3,430	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		10,000	20,170	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		7,000	4,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		40,600	17,930	22,670	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works Yard	Shed roof	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		2,000	-	-	-	-	-	-	-	2,000	-	-	-	-	-	-	-
Building	Sprinklers Workstation reconfiguration Office repairs Bathrooms Roof de-mossing	75,000	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		7,500	7,500	-	-	-	-	-	-	60,000	-	-	-	-	-	-	-
		15,000	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		6,000	6,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		2,500	2,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
106,000	46,000	-	-	-	-	-	-	-	60,000	-	-	-	-	-	-	-	
Fire Department	Protective Clothing Replacement	23,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		23,000	-	-	-	23,000	-	-	-	-	-	-	-	-	-	-	-
Engineering	Town Centre - Land acquisition (annually until 2017) Roundabout project Road and Sidewalk Improvement Program Sidewalk Improvements Turf Field Project Sooke River Rd Bike Trail Property Purchase Goodmere Road Sidewalk Impr. Otter Point Rd to Hope Center Rainwater Management Program Street Light Installation Program Boat Launch Ramp ENG #1 replacement vehicle Transit Stops enhancements	107,130	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		667,161	40,000	-	-	-	-	-	-	67,161	-	-	-	-	-	-	-
		246,700	196,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		700,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		153,763	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		1,420,000	-	1,420,000	-	-	-	-	-	-	-	-	-	-	-	-	-
		300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		230,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		245,000	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		12,000	8,423	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		29,000	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		23,000	23,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		12,000	12,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4,215,754	50,423	532,277	1,420,000	-	-	-	-	-	403,058	573,924	100,000	-	-	1,071	400,000	-	240,000
Community Development	Public Space Enhancement Program Seniors/Youth Centre (Housing Reserve)	162,074	62,074	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		212,074	62,074	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4,616,928	176,427	554,947	1,420,000	23,000	-	200,000	50,000	403,058	573,924	162,000	-	-	1,071	400,000	17,500	240,000	395,000

District of Sooke
Financial Plan 2016 - 2020
2017 Capital Plan

Department	Project Name	2017	Funding Sources														
			Gen Ops Surplus	Taxes	FER	Parks Res	Casino	GST	Road DCC	Gas Tax	Capital Asset Replacement	Capital Improvement Financing	Land Sale	SPA Reserve			
Council	Arts Advisory Panel	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	
		10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
General Government	Computer Equipment Replacement Plan Operating Software	17,800	17,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		2,500	2,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works Yard	Roof replacement	20,300	20,300	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		10,000	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	HVAC Plumbing	10,000	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		50,000	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	-
Fire Department	Protective Clothing Replacement Equipment Replacement Replacement of SCBA	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		67,000	-	24,000	-	-	-	-	-	-	50,000	-	-	-	-	-	-
Engineering	Town Centre - Land acquisition (annually unit Road and Sidewalk Improvement Program Goodmere Road Murray/Horne Rd Rainwater Management System Sidewalk/Trail Nordin to Hope Centre Rainwater Management Program Street Light Installation Program Downtown Art Bench Transit Stops enhancements	195,000	-	67,000	-	-	-	-	-	-	-	-	-	-	-	-	-
		286,000	-	91,000	-	-	-	-	-	-	195,000	-	-	-	-	-	-
Community Developer	Public Space Enhancement Program Seniors/Youth Centre	112,318	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		250,000	100,000	-	-	-	-	-	-	-	200,000	-	-	-	-	-	-
Total		300,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		1,441,318	374,000	-	-	-	-	-	-	-	200,000	-	-	-	-	-	-
Total		150,000	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		2,067,618	454,300	91,000	-	300,000	50,000	50,000	50,000	50,000	495,000	5,000	1,123	1,123	5,000	10,000	

District of Sooke
Financial Plan 2016 - 2020
2018 Capital Plan

Department	Project Name	2018	Funding Sources																
			Gen Ops Surplus	Taxes	FER	Parks Ref	Casino	GST	Road DCC	Gas Tax	Capital Asset Replacement	Capital Improvement Financing	Land Sale/SPA Reserve	Building Maintenance					
Council	Arts Advisory Panel	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-
		10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-
General Government	Computer Equipment Replacement Plan	24,100	-	24,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Operating Software	24,100	-	24,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works Yard		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building and Bylaw	HVAC	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Addition to Fire Department Training Tower	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000
		55,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000
Fire Department	Protective Clothing Replacement	25,000	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Equipment Replacement	12,000	-	12,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Tanker Truck	275,000	-	-	-	-	-	-	-	-	275,000	-	-	-	-	-	-	-	-
	312,000	-	37,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	55,000
Engineering	Church Road Collector Widening	1,942,452	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Road and Sidewalk Improvement Program	250,000	250,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Rainwater Management Program	300,000	130,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Street Light Installation Program	12,000	300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Downtown Art Bench	5,000	12,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transit Stops enhancements	12,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	2,521,452	-	704,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
Community Development	Public Space Enhancement Program	100,000	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Seniors/Youth Centre	50,000	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		150,000	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	3,072,552	-	828,100	37,000	-	319,405	-	1,223,047	200,000	200,000	120,000	5,000	-	-	-	-	10,000	-	55,000
Total																			

District of Sooke
Financial Plan 2016 - 2020
2019 Capital Plan

Department	Project Name	2019	Funding Sources															
			Gen Ops Surplus	Taxes	Proceeds from borrowing	FER	Parks Re/Casino	GST	Road DCC	Gas Tax	Capital Asset Replacement/Improvement/Financing	Land Sale/SPA Reserve	Building Maintenance					
Council	Arts Advisory Panel	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	
		10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-
General Government	Computer Equipment Replacement Plan	17,800	-	17,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		17,800	-	17,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	Dist. Parking Lot, Fire Hall 2 drain system Council Chamber upgrades	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		10,000	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works Yard		60,000	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Department	Protective Clothing Replacement Equipment Replacement Replacement of Engine 3	26,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		12,000	-	-	26,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Engineering	Grant Rd Connector (Otter Point to Gatewood) Road and Sidewalk Improvement Program Rainwater Infrastructure Streetlight Installation Program Transit Stop Enhancements	600,000	-	600,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		638,000	-	600,000	26,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Development	Public Space Enhancement Program	1,939,179	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		250,000	250,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total		300,000	-	300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		12,000	12,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		2,513,179	-	824,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		3,338,979	-	951,800	600,000	38,000	-	200,000	118,109	971,069	400,000	-	-	-	10,000	-	50,000	

District of Sooke
Financial Plan 2016 - 2020
2020 Capital Plan

Department	Project Name	2020	Funding Sources												
			Gen Ops Surplus	Taxes	FER	Parks Re/Casino	GST	Road DCC	Gas Tax	Capital Asset Replacement/Improvement Financing	Land Salt/SPA Reserve	Building Maintenance			
Council	Arts Advisory Panel	10,000	-	-	-	-	-	-	-	-	-	-	10,000	-	
		10,000	-	-	-	-	-	-	-	-	-	-	-	10,000	-
Finance	Computer Equipment Replacement Plan	18,300	-	18,300	-	-	-	-	-	-	-	-	-	-	-
		18,300	-	18,300	-	-	-	-	-	-	-	-	-	-	-
Buildings	Carpets / Flooring FH 2 Door / Septic Furniture replacement	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-
		10,000	-	-	-	-	-	-	-	-	-	-	-	-	20,000
		15,000	-	-	-	-	-	-	-	-	-	-	-	-	10,000
		45,000	-	-	-	-	-	-	-	-	-	-	-	-	15,000
		45,000	-	-	-	-	-	-	-	-	-	-	-	-	45,000
Fire Department	Protective Clothing Replacement Equipment Replacement Replacement of Car 1	27,000	-	-	27,000	-	-	-	-	-	-	-	-	-	-
		12,000	-	-	12,000	-	-	-	-	-	-	-	-	-	-
		60,000	-	-	60,000	-	-	-	-	-	-	-	-	-	-
		99,000	-	-	99,000	-	-	-	-	-	-	-	-	-	-
Engineering	Brownsey widening Road and Sidewalk Improvement Prog Rainwater Infrastructure Streetlight Installation Program Transit Stop Enhancements	1,339,462	-	400,000	-	-	-	-	-	-	-	-	-	-	-
		250,000	-	250,000	-	-	-	-	-	-	-	-	-	-	-
		300,000	-	300,000	-	-	-	-	100,000	13,395	826,067	-	-	-	-
		12,000	-	12,000	-	-	-	-	-	-	-	-	-	-	-
		12,000	-	12,000	-	-	-	-	-	-	-	-	-	-	-
		1,913,462	-	974,000	-	-	-	100,000	13,395	826,067	-	-	-	-	
Community Development	Public Space Enhancement Program	100,000	-	100,000	-	-	-	-	-	-	-	-	-	-	-
		100,000	-	100,000	-	-	-	-	-	-	-	-	-	-	-
		2,185,762	-	1,092,300	99,000	-	100,000	13,395	826,067	-	-	-	-	-	10,000
Total															

**District of Sooke
2016 to 2020 Five Year Financial Plan
Revenues**

Revenues	2016	2017	2018	2019	2020
Net Taxes available for municipal purposes					
Utility tax 1%	147,751	159,587	159,587	159,587	159,587
Grants in lieu of taxes	35,000	35,000	35,000	35,000	35,000
East Sooke Fire Protection - Local Service Tax	40,784	40,784	40,784	40,784	40,784
School tax administration fee	6,971	6,971	6,971	6,971	6,971
School District	4,684,038	4,684,038	4,684,038	4,684,038	4,684,038
Regional Hospital District	664,220	664,220	664,220	664,220	664,220
Capital Regional District	2,886,594	2,886,594	2,886,594	2,886,594	2,886,594
BC Assessment Authority	136,660	136,660	136,660	136,660	136,660
Municipal Finance Authority	443	443	443	443	443
BC Transit	639,016	639,016	639,016	639,016	639,016
Vancouver Island Regional Library	562,224	597,255	597,255	609,200	609,200
School District	(4,684,038)	(4,684,038)	(4,684,038)	(4,684,038)	(4,684,038)
Regional Hospital District	(664,220)	(664,220)	(664,220)	(664,220)	(664,220)
Capital Regional District	(2,886,594)	(2,886,594)	(2,886,594)	(2,886,594)	(2,886,594)
BC Assessment Authority	(136,660)	(136,660)	(136,660)	(136,660)	(136,660)
Municipal Finance Authority	(443)	(443)	(443)	(443)	(443)
BC Transit	(639,016)	(639,016)	(639,016)	(639,016)	(639,016)
Vancouver Island Regional Library	(562,224)	(597,255)	(597,255)	(609,200)	(609,200)
	230,506	242,342	242,342	242,342	242,342
Sales and user fees					
Zoning and planning books	229	229	229	229	229
Financial and tax info services	13,784	13,784	13,784	13,784	13,784
NSF charges	318	318	318	318	318
Boat Launch Fees	24,282	24,282	24,282	24,282	24,282
Criminal Record Checks	15,000	15,000	15,000	15,000	15,000
Miscellaneous	1,061	1,061	1,061	1,061	1,061
Cost recovery - Administration	2,823	2,823	2,823	2,823	2,823
Cost recovery - Fire	6,000	6,000	6,000	6,000	6,000
Cost recovery - RCMP	12,000	12,000	12,000	12,000	12,000
Cost recovery - Engineering	3,247	3,247	3,247	3,247	3,247

	2016	2017	2018	2019	2020
Revenues					
Cost recovery - Planning	235	235	235	235	235
Cost recovery - Rec & Culture	5,000	5,000	5,000	5,000	5,000
First Nations	13,249	13,249	13,249	13,249	13,249
Oil tank inspections	1,172	1,172	1,172	1,172	1,172
School Site Acquisition Charge	2,319	2,319	2,319	2,319	2,319
	100,719	100,719	100,719	100,719	100,719
Grants and contributions					
Small Community Protection grant	350,000	350,000	350,000	350,000	350,000
Traffic Fine revenue sharing	90,000	90,000	90,000	90,000	90,000
Asset Management Training Grant	5,000	-	-	-	-
Provincial Climate Action Rebate Incentive	1,750	1,750	1,750	1,750	1,750
Street lighting cost sharing	1,877	1,877	1,877	1,877	1,877
Gas Tax Community Works grant	517,000	517,000	517,000	517,000	517,000
Developer contributions	240,000	-	-	-	-
Conditional Grants - Non-capital projects	40,000	20,000	-	-	-
Conditional Grants - Capital projects	395,000	-	-	-	-
	1,640,627	980,627	960,627	960,627	960,627
Investment income					
Interest	60,000	60,000	60,000	60,000	60,000
	60,000	60,000	60,000	60,000	60,000
Penalties and fines					
Interest	60,000	60,000	60,000	60,000	60,000
Penalties	145,000	145,000	145,000	145,000	145,000
	205,000	205,000	205,000	205,000	205,000
Licenses and permits					
Business licenses	52,000	52,000	52,000	52,000	52,000
Liquor Licence Application fee	318	318	318	318	318
ALR Application fees	520	520	520	520	520
Subdivision fees	50,000	50,000	50,000	50,000	50,000
Soil Deposition Fee	318	318	318	318	318
Rezoning fees	35,000	35,000	35,000	35,000	35,000
Delivery vehicle licenses	3,107	3,107	3,107	3,107	3,107

Revenues	2016	2017	2018	2019	2020
Building Permit Fees	230,000	236,900	244,007	251,327	258,867
Sign permit fees	345	345	345	345	345
Demolition permits	460	460	460	460	460
Title charge removal fee	106	106	106	106	106
Title search	1,436	1,436	1,436	1,436	1,436
Burning Permits	531	531	531	531	531
Plumbing Permit Fees	25,500	25,500	25,500	25,500	25,500
Development permits	25,000	25,000	25,000	25,000	25,000
Development variance permits	5,202	5,202	5,202	5,202	5,202
Board of Variance fees	1,561	1,561	1,561	1,561	1,561
	431,404	438,304	445,411	452,731	460,271
Lease and Rental					
Lease - Kaltasin	28,812	28,812	28,812	28,812	28,812
Lease - City Hall	23,528	23,528	23,528	23,528	23,528
	52,340	52,340	52,340	52,340	52,340
Developer Cost Charges					
DCC - Roads	288,750	303,188	318,347	334,264	350,977
	288,750	303,188	318,347	334,264	350,977
Casino revenue sharing					
Casino revenue	244,641	244,641	244,641	244,641	244,641
	244,641	244,641	244,641	244,641	244,641
Total	3,253,987	2,627,160	2,629,427	2,652,664	2,676,917

**District of Sooke
2016 to 2020 Five Year Financial Plan
Reserve Funds**

Reserves

Description	2016	2017	2018	2019	2020
Fire Protection Reserve					
Opening Balance	106,969	183,969	192,969	255,969	317,969
Transfer In	100,000	100,000	100,000	100,000	100,000
Transfer Out	(23,000)	(91,000)	(37,000)	(38,000)	(99,000)
Interest	-	-	-	-	-
Closing Balance	183,969	192,969	255,969	317,969	318,969
Parks Reserve					
Opening Balance	205,742	205,742	205,742	205,742	205,742
Transfer In	-	-	-	-	-
Transfer Out	-	-	-	-	-
Interest	-	-	-	-	-
Closing Balance	205,742	205,742	205,742	205,742	205,742
Land Sale Reserve					
Opening Balance	5,543	4,472	3,349	3,349	3,349
Transfer In	-	-	-	-	-
Transfer Out	(1,071)	(1,123)	-	-	-
Interest	-	-	-	-	-
Closing Balance	4,472	3,349	3,349	3,349	3,349

Casino Revenue Reserve						
Opening Balance	212,365	257,006	201,647	126,883	171,524	171,524
Transfer In	244,641	244,641	244,641	244,641	244,641	244,641
Transfer Out	(200,000)	(300,000)	(319,405)	(200,000)	(200,000)	(100,000)
Interest	-	-	-	-	-	-
Closing Balance	257,006	201,647	126,883	171,524	171,524	316,165
Sooke Program Arts Reserve						
Opening Balance	48,104	39,604	36,504	33,611	30,931	30,931
Transfer In	9,000	6,900	7,107	7,320	7,320	7,540
Transfer Out	(17,500)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Interest	-	-	-	-	-	-
Closing Balance	39,604	36,504	33,611	30,931	30,931	28,471
Seniors/Youth Facility Reserve						
Opening Balance	100,000	150,000	200,000	250,000	250,000	250,000
Transfer In (from Casino)	50,000	50,000	50,000	-	-	-
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	150,000	200,000	250,000	250,000	250,000	250,000
Capital Works Reserve (GST)						
Opening Balance	52,704	62,704	72,704	132,704	74,595	74,595
Transfer In	60,000	60,000	60,000	60,000	60,000	60,000
Transfer Out	(50,000)	(50,000)	-	(118,109)	(13,395)	(13,395)
Interest	-	-	-	-	-	-
Closing Balance	62,704	72,704	132,704	74,595	121,200	121,200

Emergency Road Repair and Snow Removal						
Opening Balance	183,723	183,723	183,723	183,723	183,723	183,723
Transfer In	-	-	-	-	-	-
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	183,723	183,723	183,723	183,723	183,723	183,723
Capital Improvement Financing Reserve						
Opening Balance	42,678	54,678	61,678	68,678	80,678	80,678
Transfer In	12,000	12,000	12,000	12,000	12,000	12,000
Transfer Out	-	(5,000)	(5,000)	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	54,678	61,678	68,678	80,678	92,678	92,678
Community Amenities Reserve						
Opening Balance	112,156	112,156	112,156	112,156	112,156	112,156
Transfer In	-	-	-	-	-	-
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	112,156	112,156	112,156	112,156	112,156	112,156
Playing Field Reserve						
Opening Balance	400,000	-	-	-	-	-
Transfer In	-	-	-	-	-	-
Transfer Out	(400,000)	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	-	-	-	-	-	-
Capital Asset Replacement Reserve						
Opening Balance	657,753	726,319	503,759	396,198	708,638	708,638
Transfer In	230,566	272,439	287,439	312,439	412,439	412,439

Transfer Out	(162,000)	(495,000)	(395,000)	-	-
Interest	-	-	-	-	-
Closing Balance	726,319	503,759	396,198	708,638	1,121,077
Road DCC Reserve					
Opening Balance	2,193,462	2,079,154	2,122,646	1,217,946	581,141
Transfer In	288,750	303,188	318,347	334,264	350,977
Transfer Out	(403,058)	(259,695)	(1,223,047)	(971,069)	(826,067)
Interest	-	-	-	-	-
Closing Balance	2,079,154	2,122,646	1,217,946	581,141	106,052
Wastewater DCC Reserve					
Opening Balance	1,088,485	907,966	727,447	546,928	366,409
Transfer In	115,000	115,000	115,000	115,000	115,000
Transfer Out	(295,519)	(295,519)	(295,519)	(295,519)	(295,519)
Interest	-	-	-	-	-
Closing Balance	907,966	727,447	546,928	366,409	185,890
Community Works Reserve (Gas Tax)					
Opening Balance	409,372	352,448	467,948	784,948	901,948
Transfer In	517,000	517,000	517,000	517,000	517,000
Transfer Out	(573,924)	(401,500)	(200,000)	(400,000)	(400,000)
Interest	-	-	-	-	-
Closing Balance	352,448	467,948	784,948	901,948	1,018,948
Reserve for Future Sewer Expenditures					
Opening Balance	301,424	219,801	440,409	640,291	748,984
Transfer In	243,377	220,608	199,882	108,693	84,529
Transfer Out	(325,000)	-	-	-	-
Interest	-	-	-	-	-
Closing Balance	219,801	440,409	640,291	748,984	833,513

Revenue Smoothing Reserve						
Opening Balance	71,000	142,000	169,000	182,500	196,000	196,000
Transfer In	13,500	5,000	13,500	13,500	13,500	13,500
Transfer Out	57,500	22,000	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	142,000	169,000	182,500	196,000	209,500	209,500
Reserve for Future Policing Costs						
Opening Balance	43,869	88,615	134,257	180,811	228,296	228,296
Transfer In	44,746	45,641	46,554	47,485	48,435	48,435
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	88,615	134,257	180,811	228,296	276,731	276,731
Carbon Tax Rebate Reserve Fund						
Opening Balance	3,509	5,259	7,009	8,759	10,509	10,509
Transfer In	1,750	1,750	1,750	1,750	1,750	1,750
Transfer Out	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Closing Balance	5,259	7,009	8,759	10,509	12,259	12,259
Reserve for Building Maintenance						
Opening Balance	-	-	-	31,100	67,200	67,200
Transfer In	-	-	86,100	86,100	86,100	86,100
Transfer Out	-	-	(55,000)	(50,000)	(45,000)	(45,000)
Interest	-	-	-	-	-	-
Closing Balance	-	-	31,100	67,200	108,300	108,300
Opening Balance						
	5,708,239	5,770,357	5,835,937	5,322,437	5,162,083	5,162,083
Transfers to Reserves						
	1,927,704	1,952,417	1,971,471	1,872,343	1,966,062	1,966,062
Transfers from Reserves						
	(1,993,573)	(1,886,837)	(2,484,971)	(2,032,697)	(1,743,981)	(1,743,981)
Interest						
	-	-	-	-	-	-
Closing Balance						
	5,642,370	5,835,937	5,322,437	5,162,083	5,384,164	5,384,164

**District of Sooke
2016 to 2020 Five Year Financial Plan
Sewer Fund**

	2016	2017	2018	2019	2020
Sewer Fund					
# Parcel tax Rolls	3,013	3,013	3,013	3,013	3,013
# Sewer Generation Charges	640	640	640	640	640
Total	3,653	3,653	3,653	3,653	3,653
Parcel Tax	515	515	515	515	515
Parcel Tax (Repayment to General Operating)	37	18			
Revenues					
Operating					
Parcel Tax	1,551,695	1,551,695	1,551,695	1,551,695	1,551,695
Sewer Generation Charge	329,711	329,711	329,711	329,711	329,711
Revenue from increase in Parcel tax	135,169	67,480	-	-	-
DCC - Wastewater	115,000	115,000	115,000	115,000	115,000
Transfer from AARF Reserve Account	60,000	46,000	60,000	60,000	60,000
Transfer from Future Sewer Expenditures	325,000	-	-	-	-
Transfer from DCC Wastewater Reserve	295,519	295,519	295,519	250,519	250,519
Total Revenues	2,812,094	2,405,405	2,351,925	2,306,925	2,306,925
Amortization offset	476,147	480,909	488,122	497,885	502,864
Total Revenues	3,288,241	2,886,314	2,840,048	2,804,810	2,809,789
Expenditures					
Operating					
EPCOR, for operations as per agreement	1,138,489	1,161,259	1,184,484	1,208,174	1,232,337
Insurance and other	24,000	24,000	24,000	24,000	24,000
DCC Bylaw - Sanitary	10,000	10,000	-	25,000	25,000
Plans and non-capital improvements	7,500	7,500	15,000	12,500	12,500
AARF Reserve Account Contribution	67,000	67,000	67,000	67,000	67,000
Rehabilitation, repairs and maintenance	60,000	46,000	60,000	60,000	60,000
Ministry of Finance - Discharge fee	1,200	1,200	1,200	1,200	1,200
Repayment of prior years deficits	135,169	67,480	-	-	-
Transfer in to DCC Wastewater Reserve	115,000	115,000	115,000	115,000	115,000
Total Operating Expenditures	1,558,358	1,499,439	1,466,684	1,512,874	1,537,037
Amortization	476,147	480,909	488,122	497,885	502,864
Total Operating Expenditures	2,034,505	1,980,347	1,954,806	2,010,758	2,039,901
Sewer Debt					
MFA Long Term debt - principal repayment	295,519	295,519	295,519	295,519	295,519
MFA Long Term debt - interest repayment	389,840	389,840	389,840	389,840	389,840
Total Sewer Debt	685,359	685,359	685,359	685,359	685,359
Capital					
Non DCC Capital Projects	325,000	-	-	-	-
Total Capital expenditures	325,000	-	-	-	-
Total expenditures	3,044,864	2,665,706	2,640,165	2,696,117	2,725,260
Sewer Fund Surplus (deficit)	243,377	220,608	199,882	108,693	84,529