



## DISTRICT OF SOOKE

Minutes of the Special Meeting of Council  
held in the Council Chamber  
at 2225 Otter Point Road, Sooke, BC  
on Monday, March 7, 2016 at 7:00 pm

### COUNCIL PRESENT

B. Berger  
R. Kasper  
E. Logins  
B. Parkinson  
K. Pearson (arrived at 7:03 pm)  
K. Reay

### STAFF PRESENT (Open Portion)

Teresa Sullivan, Chief Administrative Officer  
Brent Blackhall, Director of Financial Services  
Gabryel Joseph, Director of Corporate Services  
Rob Howat, Director of Development Services  
Steve Sorensen, Fire Chief  
Tina Hansen, Acting Corporate Officer  
Sarah Temple, recorder

**ABSENT:** M. Tait

### CALL TO ORDER

Acting Mayor Kasper called the Special Council meeting to order at 7:00 p.m.

### APPROVAL OF THE AGENDA

**MOVED** and seconded to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

### PUBLIC QUESTION AND COMMENT PERIOD

Council heard from the following public speakers:

1. Ellen Lewers spoke regarding the Council Procedure Bylaw and the 2016 - 2020 Five Year Financial Plan Development Schedule.

### BYLAWS

#### **B-1 Bylaw No. 632, *Revenue Anticipation Borrowing Bylaw, 2016***

**MOVED** and seconded to introduce and give first reading to Bylaw No. 632, *Revenue Anticipation Borrowing Bylaw, 2016*  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to give second reading to Bylaw No. 632, *Revenue Anticipation Borrowing Bylaw, 2016*  
**CARRIED UNANIMOUSLY**

**MOVED** and seconded to give third reading to Bylaw No. 632, *Revenue Anticipation Borrowing Bylaw, 2016*.  
**CARRIED UNANIMOUSLY**

## **REPORTS REQUIRING ACTION**

### **RA-1 2016-2020 Five Year Financial Plan Development Schedule**

**MOVED** and seconded to approve the 2016-2020 *Five Year Financial Plan* development schedule as presented.  
**CARRIED UNANIMOUSLY**

### **RA-2 Council Procedure Bylaw Recommendations**

**MOVED** and seconded to direct staff to prepare amendments to Bylaw No. 422, *Council Procedure Bylaw, 2009* as outlined in the March 7, 2016 Council Procedure Bylaw Recommendations report.  
**CARRIED UNANIMOUSLY**

## **REPORTS FOR INFORMATION**

### **RI-1 Drainage Issues – Update for Council**

**MOVED** and seconded to receive the report on Drainage Issues – Update for Council for information.  
**CARRIED UNANIMOUSLY**

### **RI-2 Sooke Fire Services Commission Update**

**MOVED** and seconded to receive the report on the Sooke Fire Services Commission Update for information.  
**CARRIED UNANIMOUSLY**

## **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

**MOVED** and seconded to close the meeting to the public under section 90 of the *Community Charter*:

- 90(1)(a) personal; information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**CARRIED UNANIMOUSLY**

## **ADJOURNMENT**

**MOVED** and seconded to adjourn the Special Council meeting at 8:59 pm.

**CARRIED UNANIMOUSLY**

**Certified Correct:**

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**Acting Mayor  
Rick Kasper**

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**Acting Corporate Officer  
Tina Hansen**