



DISTRICT OF SOOKE

Minutes of the Regular Meeting of Council
held in the Council Chamber
at 2225 Otter Point Road, Sooke, BC
on February 22 , 2016
7:00 p.m., Public Portion, Council Chamber
In-Camera Portion immediately following the public portion
in Meeting Room

COUNCIL PRESENT

K. Reay
B. Berger
R. Kasper
E. Logins
B. Parkinson
K. Pearson

STAFF PRESENT (Open Portion)

Teresa Sullivan, Chief Administrative Officer
Brent Blackhall, Director of Finance
Gabryel Joseph, Director of Corporate Services
Steve Sorensen, Fire Chief
Tina Hansen, Acting Corporate Officer
Sarah Temple. recorder

ABSENT: M. Tait

CALL TO ORDER - PUBLIC PORTION

Acting Mayor Reay called Public Portion of the Regular Council meeting to order at 7:01 p.m.

APPROVAL OF THE AGENDA

MOVED and seconded to add the following items to the agenda as New Business/
Supplementary Information:

- RI-1 Supplemental Information: Sooke Fire Rescue Service Quarterly Report
 - Revised Staff Report
- NB-1 Bylaw No. 630, *Zoning Amendment Bylaw (630-22)*
 - Council to consider amendment at 2nd reading and schedule public hearing

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED and seconded that the minutes of the Regular Council meeting held on February 9, 2016 be adopted as circulated.

CARRIED UNANIMOUSLY

MINUTES FOR INFORMATION

MOVED and seconded that the following minutes be received for information:

February 2, 2016 Parks & Trails Advisory Committee

CARRIED UNANIMOUSLY

DELEGATIONS

D-1 Shirley Roodbol and Rob Barry – Soule Road Right of Way

Shirley Roodbol and Rob Barry addressed Council and spoke to the potential sale of the Soule Road Right of Way. Ms. Roodbol and Mr. Barry stated they would like to determine Council's interest in selling the Right of Way.

Council encouraged Ms. Roodbol, Mr. Barry and any other interested parties to make a formal application to the District of Sooke for the purchase of the Soule Road Right of Way, as per Policy 2.2, *Road Closure and Sale Policy*.

MOVED and seconded to forward any future discussion of the sale of the Soule Road Right of Way to a closed meeting, as per section 90 of the *Community Charter*.

CARRIED UNANIMOUSLY

PUBLIC QUESTION AND COMMENT PERIOD

Council heard from the following public speakers:

1. Diane Bernard spoke regarding her Request to Appear as a delegation.
2. Jeff Bateman spoke regarding the content of Public and Question Comment period not being recorded in the meeting minutes.

REPORTS REQUIRING ACTION

RA-1 2016 Sponsorships

MOVED and seconded to approve the annual sponsorships for 2016 for the following local non-profit organization or events:

- Sooke Lions Club
- Sooke Fall Fair Society
- Sooke Fine Arts Society
- Sooke Community Choir
- Edward Milne Community School Grads
- Sooke Firefighter's Association
- Sooke Family Resource Society
- Sooke Region Chamber of Commerce
- Westcoast Fly-Fishers Association
- Navy League of Canada, Sooke Branch

CARRIED UNANIMOUSLY

RA-2 Recommendations from Parks & Trails Advisory Committee meeting held January 12, 2016

Mark Ziegler, resident and member of the Parks and Trails Advisory Committee, addressed Council to provide explanation of the recommendation from the Committee.

Mr. Ziegler requested that rather than a statement of budget allowance for the phased improvements to John Phillips Memorial Park, Council put a placeholder in the preliminary 2016-2020 Financial Plan until after the March 1, 2016 Parks and Trails Advisory Committee meeting. The Committee will then come back to Council with a revised request based on prioritized park features.

REPORTS FOR INFORMATION

RI-1 RCMP Monthly Mayor Report – January 2016

MOVED and seconded to receive the RCMP Monthly Mayor Report for January 2016 report for information.

CARRIED UNANIMOUSLY

RI-2 Sooke Fire Rescue Service Quarterly Report

MOVED and seconded to receive the Sooke Fire Rescue Service 2015 4th Quarter Report for information;

AND TO refer the Sooke Fire Rescue Service 2015 4th Quarter Report to the Sooke Fire Services Commission.

CARRIED UNANIMOUSLY

RI-3 Mayor and Council Reports (Verbal)

Councillor Berger reported on the upcoming SEAPARC referendum, which will take place on April 30, 2016, after planned public information sessions in all Sooke and Electoral Area communities. Councillor Berger also reported on the South Vancouver Island Economic Development Association and discussions with other West Shore Communities to collaborate on an alternative solution to regional economic development. Councillor Berger also attended John Muir Elementary School where she spoke with students about Local Government.

Councillor Kasper reported on attending the Capital Regional District Parks Committee where the Nature Trails Society gave a presentation on Regional Trail linkages. Councillor Kasper also reported on his attendance at the Capital Regional District Board meeting and provided an update on ongoing discussions regarding the closure of the Leech River watershed for public use.

Councillor Logins requested further information from Chief Sorensen regarding recent Fire and Rescue calls responded to by the Fire Department. Chief Sorensen provided a verbal overview, stating that it has been a busy month for the Fire Department, including several structure fire calls. Chief Sorensen also reported on progress of the current Recruit Class, who are approximately half way through their training and will be fully trained by April.

Councillor Parkinson reported on the Community Consultation Forum hosted by the Parks and Trails Advisory Committee regarding John Phillips Memorial Park. Councillor Parkinson stated there was an excellent turnout for the vent.

Acting Mayor Reay responded to statements made on social media regarding the hiring of CAO Teresa Sullivan, alleged oversight of municipalities by the BC Public Service Agency, municipal staffing, and the Council Procedures Bylaw.

RI-4 CAO Update (Verbal)

Teresa Sullivan reported on effective public service governance and the importance of role clarity as it relates to Council, the office of the Chief Administrative Officer and staff. Ms. Sullivan also stated the importance of all parties working towards common goals, with an ongoing dialogue to ensure success.

NEW BUSINESS

NB-1 Bylaw No. 630, *Zoning Amendment Bylaw (630-22)*

MOVED and seconded to amend Bylaw No. 630, *Zoning Amendment Bylaw (600-22)* to include the following uses “Micro Brewery” and “Artisan Industry” in the Neighbourhood Commercial (C1) Zone, and add under Conditions of Use that the micro brewery not exceed 500m² and Artisan Industry not exceed 200m²

CARRIED UNANIMOUSLY

MOVED and seconded to direct staff to schedule a Public Hearing in accordance with the *Local Government Act* and *Community Charter* notice requirements.

CARRIED UNANIMOUSLY

CORRESPONDENCE REQUIRING ACTION

C-1 Correspondence dated February 13, 2016 from Victoria Epilepsy and Parkinson’s Centre RE: Proclamation Request – Purple Day 2016

MOVED and seconded to issue a proclamation in support of Purple Day 2016, as outlined in the correspondence from the Victoria Epilepsy and Parkinson’s Centre.

CARRIED UNANIMOUSLY

CORRESPONDENCE AND COUNCIL REPORTS FOR INFORMATION

I-1 Council Reader File – January 2016

MOVED and seconded to file the Council Reader File for January 2016.

CARRIED UNANIMOUSLY

REPORT OF IN CAMERA RESOLUTIONS

RIC-1 Resolutions from February 9, 2016 Regular Council Meeting – In Camera portion

- **Board of Variance – Member Appointment**

MOVED and seconded to appoint Drew Johnston to the Board of Variance for a three year term;
AND THAT this resolution be released to the public.

Council also offered their thanks to Ellen Lewers, who has served on the Board of Variance for the past three years.

ADJOURNMENT

MOVED and seconded to close the Public Portion of the Regular Council meeting at 7:55 p.m.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED to close the meeting to the public under section 90(1) of the *Community Charter* to discuss:

- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90(1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

CARRIED UNANIMOUSLY

The meeting adjourned at 8:24 pm.

Certified Correct:

Acting Mayor
Kerrie Reay

Acting Corporate Officer
Tina Hansen