



**PARKS AND TRAILS ADVISORY COMMITTEE**

Meeting Date: March 1, 2016 at 1:00 pm

Location: Council Chambers

2205 Otter Point Road, Sooke

**Agenda**

<i>Item</i>	<i>Page #</i>
1. Call to Order	
2. Approval of Minutes <ul style="list-style-type: none"><li>February 2, 2016</li></ul>	1
3. Approval of Agenda	
4. February 22, 2016 Regular Council Meeting <ul style="list-style-type: none"><li>Update (verbal)</li></ul>	--
5. John Phillips Memorial Park <ul style="list-style-type: none"><li>Results of Public Consultation (Supplemental Package to be provided separately)</li><li>Discussion</li></ul>	--
6. Committee Roundtable <ul style="list-style-type: none"><li>Discussion</li></ul>	
7. Development Department Referrals: Nil	
8. Action Items - Strategic Plan / Official Community Plan: Nil	
9. Schedule Next Meeting: April 5, 2016	
10. Adjournment	





**DISTRICT OF SOOKE**  
**Parks and Trails Advisory Committee**  
Meeting held February 2, 2016  
at 1:00 pm  
Council Chamber, 2225 Otter Point Road

**Committee Members Present:**

John Boquist, Chair  
Councillor Brenda Parkinson  
Debbie Clarkston  
Ross Reid  
Mark Ziegler

**Staff:**

Gabryel Joseph, Director of Corporate Services  
Laura Hooper, Parks and Environmental Services Coordinator  
Sarah Temple, Finance and Administration Assistant

1. The Chair called the meeting to order at 1:04 p.m.

2. **Approval of the Agenda:**

**MOVED** to approve the agenda as circulated.  
**CARRIED UNANIMOUSLY**

3. **Approval of Minutes:**

**MOVED** to approve the January 12, 2016 minutes with the addition of the following motion under Item 6:

**MOVED** to recommend that Council provide the Parks and Trails Advisory Committee with a projected budget for priority projects within John Phillips Memorial Park.  
**CARRIED**

4. **John Phillips Memorial Park and Community Consultation Forum – February 10, 2016**

Committee Discussion:

- Discussion of various means of engaging the public during the Community Consultation Forum for John Phillips Memorial Park planned for February 10<sup>th</sup>. The Committee agreed by general consensus on the following:
  - To honour the history of public consultation and the work that has already been completed in planning for this park.
  - To allow members of the public to have multiple means of communicating their priorities, including voting stickers, space for written comments and discussion.
  - To support the “Park Philosophy” as stated in the 2006 JPMP Trust Committee’s Final report.
  - The Park Philosophy is stated as:  
Community response has shown a strong desire for a park that:
    - ☐ Maintains our green space and preserves the natural areas.
    - ☐ Promotes an active, well used park

- ☐ Makes the best use of the park's greatest feature, the pond, while protecting the waterway and the environment.
  - ☐ Cares for the flora and the fauna that could find a home in the park.
  - ☐ Caters to the general public, rather than individual or small group ownership
  - ☐ Serve a wide range of community needs including those of seniors, families, youth, children and tourists.
  - ☐ Provides accessibility for those with special needs
  - ☐ Provide a meeting place, a central gathering area for family and neighbourhood groups, festivals, community markets, etc.
  - ☐ Act as a hub of safe corridors with pathways connecting to community trails and the downtown core
  - ☐ Provide adequate parking with additional access to be by pathways from other neighbouring areas
  - ☐ Allows for the phasing of development
- The Committee specifically discussed accessibility and wide ranging community needs over special interests.
- The Committee further discussed budgetary timelines and projected construction dates, dependent on the park features recommended.

6. **Development Department Referrals: Nil**

7. **Action Items – Strategic Plan / Official Community Plan: NIL**

8. **Next Scheduled Meeting:**

- Tuesday, March 1, 2016 at 1:00 pm
- Meetings – The first Tuesday of each month at 1:00 pm.

9. **Adjournment:**

**MOVED** to adjourn the meeting at 1:46 pm.

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John Boquist  
Chair

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Tina Hansen  
Acting Corporate Officer