



SOOKE PROGRAM OF THE ARTS COMMITTEE

Wednesday, February 24, 2016 at 9:30 am

Location: Council Chambers

AGENDA

Background information available on District of Sooke Website

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1. Call to Order	
2. Approval of Agenda	
3. Approval of Minutes: January 27, 2016	1
4. Sooke Program for the Arts (SPA) Reserve Fund Account Inquiry <ul style="list-style-type: none">• Clarification of funds committed/remaining	5
5. Town Centre Roundabout	--
6. Working Group Updates <ul style="list-style-type: none">• Communities in Bloom• Canada 150 Mosaic	--
7. Committee's Terms of Reference – Review and Discussion	7
8. Next Meeting: March 23, 2016 at 9:30 am (Continuation of SPA Committee Workshop)	
9. Adjournment	



DISTRICT OF SOOKE
Sooke Program for the Arts (SPA) Committee Minutes

Meeting held January 27, 2016
at 9:30 am
Council Chamber, 2225 Otter Point Road

Committee Members Present:

1. Councillor Brenda Parkinson, Chair
2. Lorna Cosper
3. Drew Johnston
4. Frederique Philip
5. John David Russell
6. Bob Tully
7. Lee Boyko, Sooke Region Historical Society
8. Linda Anderson, Sooke Community Arts Council

Staff: Danica Rice, Planner II (Workshop Facilitator)
Tina Hansen, Corporate Assistant, recorder

Absent: Linda Bristol, T'Sou-ke First Nation

1. Call to Order

The meeting was called to order at 9:33 a.m.

2. Approval of the Agenda:

MOVED to approve the agenda with the addition of discussion on the Sooke Program for the Arts (SPA) Terms of Reference.

CARRIED

3. Appointment of Committee Chair:

Drew Johnston addressed the Committee advising that he believes he could contribute to the Committee in the role of Committee Chair as he has experience working with Committees in his former employment with the Province, is familiar with Policy, Terms of Reference and Work Plans and he would like to contribute to the arts in Sooke.

MOVED to appoint Drew Johnston as Chair of the Sooke Program for the Arts (SPA) Committee.

CARRIED

4. Approval of the Minutes: November 25, 2015

MOVED to approve the minutes of November 25, 2015 as circulated.

CARRIED

5. Sooke Program for the Arts (SPA) Reserve Fund Account Inquiry:

Committee Discussion:

- The Committee asked for clarification as to the transfer of funds in the amount of \$4,420 from the SPA Reserve Account
- The Committee asked for clarification as to the expenditure of \$10,000 for the District of Sooke's participation in the Canada 150 Mosaic Program and whether this amount has already been expended from the SPA Reserve Account
- The Committee asked whether the expenditure for the District of Sooke's participation in 2016 Communities in Bloom has been expended from the SPA Reserve Account

ACTION ITEM: Staff to bring forward additional information on the SPA Reserve Account for items listed above.

- The Committee discussed that other municipalities such as Saanich and Victoria have slight variations in the way they calculate revenue for their Public Art Programs versus the District of Sooke contributing 3 percent of Building Permit revenue
- Discussion as to the Capital Regional District (CRD) Arts Development Service, its member municipalities, how it operates, how it acquires art and membership costs
- Discussion as to the timeline for becoming a member of the CRD Arts Development Service
- Discussion as to the importance of looking at art on a broader scale and looking outside the community of Sooke as it is still considered to be "local art"

6. Creative City Network: 2016 Membership Renewal

Chair Johnston provided an overview of the Creative City Network advising that the Creative City Network newsletter provides information on the arts in different communities. This is more of a resource for staff benefit and development.

Committee Discussion:

- The previous SPA Committee was originally responsible for signing up with Creative City Network; the District has been a member for only one year; there does not seem to benefit to the District from the membership
- Discussion as to whether there have been any applications from the SPA Committee in the past to Creative City Network or whether they are strictly an online resource centre

MOVED that the Creative City Network membership for 2016 not be renewed.
CARRIED

7. 2016 Communities in Bloom

Councillor Parkinson provided an overview of Communities in Bloom for the Committee advising that the District of Sooke has been a member of the Program for a number of years. The District of Sooke received its five bloom status in 2014 and did not participate in 2015 due to the Town Centre improvements and construction of the roundabout. The District was able to take one year off from participating while maintaining its five bloom status. Councillor Parkinson provided information as to the seven categories that communities are judged on, the Communities in Bloom profile book, and how the past Mayor's Advisory Panel on the Arts and Beautification and volunteers worked on the Communities in Bloom project. Councillor Parkinson advised that it is a "feel good" project and involves the Sooke Chamber of Commerce, local businesses and residents.

Frederique Philip added that the group works with the local businesses to understand that if they beautify their storefronts it benefits their business and encourages pride for the town. Ms. Philip provided information on how successful Communities in Bloom is in France.

Committee Discussed:

- Communities in Bloom is uplifting for the community and gives people a common cause to improve the community
- Communities in Bloom is not just about flowers, it is about infrastructure, landscape, and beautification
- Look to someone on the Committee who is able to take the lead on Communities in Bloom and work with members of the public
- The flower element of Communities in Bloom inspires people to participate
- The District works on the larger elements such as projects and infrastructure and the Committee works on the smaller elements such as beautification with the public
- Discussion as to art projects and using the Municipal Arts Policy as a guide to work on projects for Communities in Bloom
- The District has applied to BC Hydro for a grant to wrap hydro boxes
- Communities in Bloom is an all-encompassing event for the community and is a large undertaking for one person. The Committee would need the experience of someone who has been previously involved
- Look at having a Chair and Co-Chair; two people team up for the undertaking with an additional person to learn the process
- Other Committee members could also get involved and participate in certain areas

The Committee agreed by general consensus to appoint Brenda Parkinson, Frederique Philip and Linda Anderson to the Communities in Bloom Working Group.

ACTION ITEM: Staff to provide the Committee with a copy of the last Communities in Bloom Profile Book and the Communities in Bloom Evaluation Report. A draft work plan from the working group was requested for the next Committee meeting.

8. Canada 150 Mosaic: Correspondence received January 19, 2016

Councillor Parkinson provided an overview of the Canada 150 Mosaic project.

Committee Discussed:

- The Canada 150 Mosaic working group would be responsible for working on the Canada 150 Mosaic project
- The working group would look at coming up with a "Theme" for the mural and bring it forward to the Committee; the Committee would recommend their top choices for the mural to Council
- Look at doing a "call out to artists" to get ideas for the mural
- Canada 150 Mosaic supplies everything for the project.
- The mosaic should be a picture that depicts Sooke for the Canada 150 celebration
- Discussion as to the size of the mural and an appropriate site for the mural

The Committee agreed by general consensus to appoint John Russell, Bob Tully and Lee Boyko to the Canada 150 Mosaic Project Working Group.

ACTION ITEM: The Canada 150 Mosaic Working Group to provide a draft work plan for the

next Committee meeting.

The meeting recessed at 10:48 a.m.

The meeting was called back to order at 11:03 a.m.

9. Sooke Public Art Visioning Workshop

Danica Rice facilitated the Sooke Public Art Visioning Workshop for the Committee. Ms. Rice advised that the purpose of the workshop is to help facilitate the Committee's vision as a group for Public Art in Sooke.

10. Next Meeting: February 24, 2016 at 9:30 a.m.

ACTION ITEM: The Committee requested that staff bring forward the Sooke Program for the Arts Terms of Reference on the next Committee Agenda.

ACTION ITEM: The Committee requested that Working Group updates also be included on each Committee Agenda.

The Sooke Public Art Visioning Workshop will resume at the next Committee meeting.

11. Adjournment

MOVED to adjourn the meeting at 11:57 a.m.

CARRIED

Drew Johnson
Chair

Tina Hansen
Acting Corporate Officer

District of Sooke - MFA Money Market Fund - 2013

Date	Days	Description	SOAP Reserve 20-49400-000-4
1/1/2015		Opening Balances	41,119.74
		Interest	24.40
		Monthend Subtotal	41,144.14
		Interest	21.09
		Monthend Subtotal	41,165.23
		Interest	20.03
		Monthend Subtotal	41,185.26
		Interest	18.51
		Monthend Subtotal	41,203.77
5/31/2015	31	Ave. Daily Balance	41,203.77
		Interest	18.20
		Monthend Subtotal	41,221.97
		Interest	15.20
		Monthend Subtotal	41,237.17
7/31/2015	31	Ave. Daily Balance	41,237.17
		Interest	18.90
		Monthend Subtotal	41,256.07
		Interest	17.54
		Monthend Subtotal	41,273.61
9/4/2015		Transfers	(2,500.00)
	4	Subtotal	38,773.61
9/30/2015	30	Ave. Daily Balance	38,773.61
		Interest	15.39
		Monthend Subtotal	38,789.00
		Interest	16.15
		Monthend Subtotal	38,805.15
11/30/2015	30	Ave. Daily Balance	38,805.15
		Interest	16.22
		Monthend Subtotal	38,821.37
12/31/2015		Revenue/Contributions	9,273.48
	0	Subtotal	48,094.85
12/31/2015	31	Ave. Daily Balance	38,821.37
		Interest	15.90
		Monthend Subtotal	48,110.75
		YEAR END BALANCES	\$ 48,110.75
		TOTAL INTEREST	\$ 217.53
		TOTAL TRANSFERS	-\$ 2,500.00
		TOTAL SUBSCRIPTIONS	\$ -
		TOTAL REDEMPTIONS	\$ -
		TOTAL FUNDING	\$ 9,273.48



TERMS OF REFERENCE

Council Adoption: February 23, 2009
Amended by Council September 14, 2015

Select Committee Name: *SOOKE PROGRAM FOR THE ARTS (SPA)*

Established: Council resolution November 8, 2004
Re-established September 14, 2015

Purpose of Committee:

The Sooke Program for the Arts (SPA) committee's purpose is to develop a Municipal Arts Program that celebrates Sooke's art and artists (visual, written, performance, musical, etc.) that allows for the management of public works of art, the protection and custodial care of public works of art, the acquisition of public works of art and promotes an environment that encourages the creation of works of art of all kinds.

Members: Up to nine (9) voting members consisting of:

- Representative from Sooke Region Historical Society
- Representative from Sooke Arts Council
- Members of the public at large who have an interest in literary, performing and/or visual arts.

Council Representative: Councillor as appointed by Council

Chairperson: To be selected by the Committee

Term: One (1) year in accordance with Policy No. 1.4.,
Committee Structure and Function Policy, 2006

Staff Support: Planning

Responsibilities of the Committee:

1. Develop a framework and process for a Municipal Arts Program for Council consideration and adoption.
2. Collaborate with artists and arts organizations in the development of the Municipal Arts Program.
3. Develop a Community Arts Policy that will be consistent with the Municipal Arts Program for Council consideration and adoption.
4. Review policies and programs aimed at the promotion, protection, and administration of the arts in Sooke.

5. With the Sooke Region Historical Society, review and update the Municipal Art Collection catalogue.
6. Administer the Sooke Arts Reserve Fund for public art in accordance with Bylaw No. 172 subject to Council approval.

Budget: As per Bylaw No. 172, *Sooke Arts Reserve Fund Bylaw*.