



**PARKS AND TRAILS ADVISORY COMMITTEE**  
**Tuesday, Sept 1, 2015 at 9:30 am**  
**Location: Council Chambers**

**Agenda**

<b><i>Item</i></b>	<b><i>Page #</i></b>
<b>1. Call to Order</b>	
<b>2. Approval of Agenda</b>	
<b>3. Welcome and Introductions</b>	
<b>4. Nomination of Chairperson</b>	
<b>5. Review Committee Terms of Reference</b>	<b>1</b>
<b>6. Existing Plans:</b>	<b>See</b>
• Official Community Plan – Parks and Trails	<b>Committee</b>
• Parks and Trails Master Plan	<b>Member</b>
• John Phillips Memorial Park	<b>Binder</b>
• Sooke River Pedestrian Crossing	
<b>7. Bylaws:</b>	<b>See</b>
• Bylaw No. 101, Community Parks Regulation	<b>Committee</b>
• Bylaw No. 392, Animal Regulation and Impounding Bylaw	<b>Member</b>
	<b>Binder</b>
<b>8. Policies:</b>	<b>See</b>
• Policy No. 12.1, Memorial Dedication, Parks, Trails and Public Open Spaces	<b>Committee</b>
	<b>Member</b>
	<b>Binder</b>
<b>9. Capital Assets</b>	<b>3</b>
• Parks, Trails and Greenspaces (GIS)	
<b>10. Resources and Management</b>	<b>--</b>
• Human Resources	
• Contract Management	
• Liability – MIABC	
<b>11. Correspondence:</b>	<b>9</b>
• Correspondence received re: Parklets	
<b>12. Upcoming Items for Discussion:</b>	<b>--</b>
• Tour of Parks and Trails	
<b>13. Public Input:</b>	

**14. Schedule Next Meeting:**

- October 6, 2015 at 9:30 am
- Meetings – First Tuesday of every month

**15. Adjournment**



## TERMS OF REFERENCE

Council Adoption: April 27, 2015

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### Select Committee:

### ***PARKS AND TRAILS ADVISORY COMMITTEE***

**Established:** *March 9, 2015*

#### **1.0 Purpose of Committee:**

The Committee will make recommendations and provide advice to Council regarding a wide range of District of Sooke parks and trails issues. The *Community Charter* and the District of Sooke policies and bylaws shall govern the Committee.

#### **2.0 Role of Committee:**

The Parks and Trails Advisory Committee has been established by Council for the purpose of undertaking specific work of Council and providing advice and recommendations to Council.

The Committee will, consistent with the general purpose describe above,

- 2.1 Provide community input into park planning documents including the *Parks and Trails Master Plan* and specific community park development plans.
- 2.2 Work within the objectives and policies of the *Official Community Plan*, the *Parks and Trails Master Plan* and any other statutory plans that are applicable to the District of Sooke.
- 2.3 Carry out an assessment of existing parks and trails to determine long term or immediate upgrade or capital infrastructure requirements;
- 2.4 Consider in accordance with the *Parks and Trails Master Plan*:
  - a. the acquisition or tenure of community park sites;
  - b. subdivision park land dedications;
  - c. the development and maintenance of community park sites; and
  - d. priorities for the expenditure of park funds (including reserve).
- 2.5 Liaise and work with SEAPARC (Capital Regional District), Sooke Community Association, Sooke Region Historical Society, T'Sou-Ke First Nation and other community and neighbourhood groups on a wide range of parks and trails matters including:
  - a. volunteer park development projects;
  - b. obtaining input regarding park planning and acquisition priorities;

- c. community gardens;
- d. trail system planning and development; and
- e. waterfront accesses.

2.6 Assist in promoting District of Sooke parks and trails;

2.7 Provide input on an annual basis to Council regarding the level of funding and priorities for the annual operating budget and long term financial plans for District of Sooke parks and trails. The Committee will also have the ability to look at a variety of other funding sources and strategies and make recommendations in this regard to Council.

**3.0 Membership:**

3.1 The Committee will consist of a maximum of seven members. The Committee may operate without all positions being occupied. A quorum shall consist of four members.

3.2 One Councillor will serve on the Committee as a non-voting member.

- a. The Mayor serves as ex officio member.
- b. The following may serve the Committee in a resource, non-voting capacity: Chief Administrative Officer, Corporate Officer, Parks and Environmental Services Coordinator and other Staff as required.

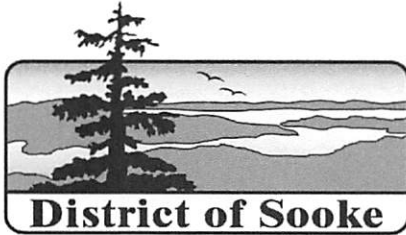
3.3 The Chair of the Committee will be appointed by the Mayor.

**4.0 Term:** One (1) year in accordance with Policy No. 1.4., *Committee Structure and Function Policy, 2006*

**5.0 Staff Support:** Engineering (Parks)  
Corporate Services

**6.0 Meetings:**

The Committee may meet as required but will structure its activities to meet approximately four times per year with the ability to schedule additional meetings to deal with parks and trails matters or time sensitive issues.



**REPORT FOR INFORMATION**  
 Parks and Trails Advisory Committee  
 Meeting Date: September 1, 2015

To: Gord Howie, Chief Administrative Officer  
 From: Laura Hooper, Parks and Environmental Services Coordinator  
 Re: **Parks, Trails and Public Space Assets**

**RECOMMENDATION:**  
**THAT THE PARKS AND TRAILS ADVISORY COMMITTEE** receive this report for information.

Currently, nearly 20% of the District of Sooke is made up of protected green space. Several different bodies manage parks and protected green spaces in the District of Sooke, including the District of Sooke, Capital Regional District (CRD), the Province of British Columbia, The Land Conservancy (TLC), Sooke Community Association, SEAPARC and School District 62. The District of Sooke owns and maintains 98.7 hectares of parks and 15.77 km of trails, approximately 3% of the total protected green space. The following lists the parks and trails within the District of Sooke:

ASSET NAME	Total Area (m <sup>2</sup> )
<b>PARK</b>	
<b>Community</b>	<b>151,938.19</b>
Ed Macgregor Park	9,503.65
Ed Macgregor Park - Parking Lot	1,081.77
John Phillips Memorial Park	69,852.51
Marine Boardwalk	1,236.12
Whiffin Spit Park	70,264.14
<b>Greenway</b>	<b>98,822.96</b>
Demamiel Creek Park	98,822.96
<b>Nature</b>	<b>476,125.01</b>
Allman Park	115,900.96
Banford Park	689.38
Blythwood Park	5,005.23
Cedarview Park	1,800.83

<b>ASSET NAME</b>	<b>Total Area (m<sup>2</sup>)</b>
Deerlepe Park	13,951.13
Ella Park	8,381.20
Firwood Park	17,216.06
Ludlow Park	94,220.56
Mowich Park	4,158.15
Nott Brook Park	5,378.07
Olympic View Park	8,024.13
Sooke River Park	58,763.93
Sunriver Nature Trail Park	121,153.30
Winfield Park	21,482.10
<b>Nature/Community</b>	<b>30,343.64</b>
Broom Hill Park	30,343.64
<b>Neighbourhood</b>	<b>141,785.75</b>
Amethyst Way Park	928.26
Boomstick Park	379.00
Brooks Park	1,025.38
Burr Park	878.80
Cedar Brook Park	903.75
Charval Place Park	4,873.34
Church Hill Park	2,832.69
Clarkson Park	1,150.85
Driftwood Drive Park	2,398.18
Erinan Park	420.43
Eve Grove Park	953.52
Foreman Heights Park	2,671.50
Gladys Park	743.47
Helgesen Park	649.11
Pineridge Park	4,735.01
Poirier Park	192.58
Ponds Park Corridor	26,005.85
Quimper Park	509.48
Riverstone Park	5,065.08
Sooke Bluffs Park	3,666.00
Sooke Lions Park	1,651.70
Spar Tree Park	2,698.61
Stone Creek Park	29,649.95
Sunriver Place Tot Lot	1,501.73
Throup Road Park	27,905.33
Valleyview Park	702.67
Willow Park	2,135.18

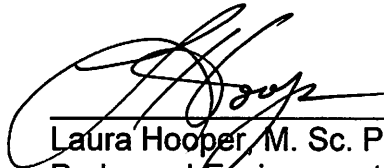
<b>ASSET NAME</b>	<b>Total Area (m<sup>2</sup>)</b>
Woodland Creek Park	14,558.31
<b>Rainwater Management</b>	<b>31,110.27</b>
Driftwood Ponds Park	5,701.97
Govenlock Park	962.70
Painters Pond Park	3,840.29
Stoneridge Rainwater Park	8,743.60
Sunriver Rainwater Park	11,861.71
<b>Shoreline Access Park</b>	<b>12,575.38</b>
Cains Family Park	892.49
Eakin Park	4,051.98
Kaltasin Park	1,449.88
Murray Park	1,260.52
Possession Point Park	247.73
Seabroom Park	4,672.77
<b>ACCESS</b>	<b>35,187.64</b>
<b>Greenway</b>	<b>20,382.15</b>
Silver Spray Corridor	20,382.15
<b>Shoreline Access Area</b>	<b>265.79</b>
Belvista Place	36.91
Billings Road	32.79
Goodridge Road	17.43
Laidlaw Road	17.32
Saseenos Road	55.86
Sooke Road at Coopers Cove	32.21
West Coast Road, West Border	73.28
<b>Walkway</b>	<b>14,539.70</b>
Ella Road Walkway	354.21
Nordin Road Walkway	171.00
Walkway (various)	14,014.50
<b>MEDIAN</b>	<b>5,826.40</b>
<b>Median</b>	<b>5,826.40</b>
Arranwood Drive	35.37
Church Hill Drive	90.03
Edward Milne Road	5,019.44
Hwy 14	647.14
Sunriver Way	34.41
<b>BOULEVARD</b>	<b>3,322.79</b>
<b>Boulevard</b>	<b>3,322.79</b>
Boulevard (various)	3,322.79
<b>Grand Total</b>	<b>987,038.03</b>

<b>ASSET NAME</b>	<b>Total Area (m<sup>2</sup>)</b>
<b>URBAN WALKING TRAIL</b>	<b>6,550.42</b>
Acreman Place Access	13.72
Acreman to Church Access	104.57
Amethyst Way to Grant Rd W	242.83
Beaton to French Access	73.27
Blanchard to Foreman Heights	79.46
Boat Launch	152.40
Charval to Larkspur Access	89.97
Church to Caffery Connector	83.80
Demamiel Creek Access	312.91
Demamiel to Sunriver Access	74.73
Driftwood Ponds Trail	62.74
Ed MacGregor Pathway	101.49
Ella Road Beach Access	122.35
Erinan to Mugfords Access	84.60
French Road North to Galena	74.11
Govenlock Park Access	135.48
Grant to West Coast	573.42
John Phillips Park Trail	572.50
Journey School to Steeple Chase Access	24.17
Kamaureen to Otter Point Road Trail	84.45
Melrick to Grant	56.88
Millenium Memorial Park Trail	163.36
Mugfords to Spartree Access	99.44
Nordin to West Coast	53.02
Nott Brook Park Trail	184.10
Pineridge Park Trail	176.13
Pond Place Access	36.26
Ponds Trail	135.95
Rainwater Park Access	70.55
Rhodonite to Acreman Access	39.64
Riversedge to Phillips Access	72.01
Sooke Bluffs Park Trail	277.12
Stone Creek Trail	692.39
Stoneridge Rainwater Park	197.53
Sunriver Estates Tot Lot Trail	90.36
Sunriver Estates Trial	50.91
Sunriver to Poplar Access	200.90
Sunriver Tot Lot Access	12.12
Westview Terrace Trail	380.73

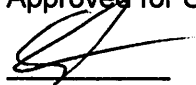



<b>ASSET NAME</b>	<b>Total Area (m<sup>2</sup>)</b>
Willowpark to Cedarview Access	142.74
Woodland Creek Park Trail	355.31
<b>MULTI-USE TRAIL</b>	<b>3,858.44</b>
Broomhill Park Playground	129.51
Church Road to Journey School	383.04
Church to Townsend Access	341.77
Ed MacGregor Pathway	83.68
Phillips Road to Sooke Potholes	1,588.48
Phillips Road Walkway	124.46
Throup Road - Wadams Way	194.26
Throup to SEAPARC	155.40
Townsend Access	114.84
Wadams Way Trail	455.54
Waterfront Walk - Section B2	166.32
Wright Road Beach Access	121.12
<b>NATURE TRAIL</b>	<b>3,071.82</b>
Blythwood Trail	21.37
Deerlepe Park Trail	392.16
Demamiel Creek Trail	536.48
Driftwood Ponds Park Trail	77.53
Ed MacGregor Pathway	300.16
Painter's Pond	22.73
Pineridge Park Trail	77.25
Spar Tree Trail	109.38
Sunriver Nature Park Trail	1,143.42
Sunriver Rainwater Park Trail	237.04
Winfield Road Park Access	154.31
<b>BEACH</b>	<b>1,498.85</b>
Kaltasin Park Beach Access	109.22
Seabroom Park Beach Access	77.49
Whiffin Spit Trail	1,312.13
<b>BOARDWALK</b>	<b>673.76</b>
Marine Boardwalk	314.51
Marine Boardwalk Accessible Walkway	323.24
Rotary Pier	36.01
<b>STAIRS</b>	<b>113.10</b>
John Phillips Park Trail	6.78
Murray Road Park Stairs	22.50
Sooke Bluffs Park Stairs	45.70
Sunriver Nature Trail Stairs	38.12

ASSET NAME	Total Area (m <sup>2</sup> )
Grand Total	15,766.39

  
\_\_\_\_\_  
Laura Hooper, M. Sc. P. Ag.  
Parks and Environmental Services Coordinator

Approved for Council Agenda

 _____ Engineering	_____ Planning
_____ Corp. Services	 _____ Finance
_____ CAO	

**District of Sooke**  
 JUN 23 2015  
**Received**

C O P Y

June 21, 2015

Mayor Maja Tait

District of Sooke

2205 Otter Point Rd, Sooke, BC V9Z 1J2

Enclosed please find a newspaper clipping of a 'parklet' on Fort Street in downtown Victoria. Would it be possible that The District of Sooke construct something similar here in Sooke?

It would be so nice to be able to sit and look out at the ocean or many of our other scenic areas without having to walk a long way to do so. We are three senior sisters, among many older citizens of Sooke, who are not as mobile as we once were.

I would suggest using what the District already owns, e.g., road allowances, to accommodate such conveniences. I am sure they would be greatly appreciated and used by one and all.

Hoping this will be received as a suggestion that will of benefit to all the citizens of Sooke.

Respectfully submitted,

Heather Andersen, Nora Zilkie, Sigrid Schaus

[Redacted]

SOOKE BC [Redacted]

Original Document to File No. 0220-01			
For Action by:	CC	Agenda	Other
Mayor/Council	<input checked="" type="checkbox"/>		
Council Reader File	<input type="checkbox"/>		
CAO	<input type="checkbox"/>		
Corp Services	<input type="checkbox"/>		
Engineering	<input type="checkbox"/>		
Finance	<input type="checkbox"/>		
Planning	<input type="checkbox"/>		
Fire	<input type="checkbox"/>		
Other	<input type="checkbox"/>		

## Mini-park pops up on Fort Street



The opening of a new "parklet" on Fort Street drew a crowd on Friday. Two parking spaces in the 700 block of Fort, in front of the Dutch Bakery and the Dots Store, have been converted into a seating area with benches, tables and plants on a trial basis. The project is an initiative of the Fort Street Business Association's Fabulous Fort campaign, which hopes it will help encourage people to go downtown. BRUCE STOTESBURY, TIMES COLONIST