



## **SOOKE PROGRAM OF THE ARTS COMMITTEE**

**Wednesday, September 28, 2016 at 9:30 am**

**Location: Municipal Meeting Room**

### **AGENDA**

<i>Item</i>	<i>Page #</i>
1. Call to Order	
2. Approval of Agenda	
3. Approval of Minutes: August 31, 2016	1
4. Delegation: Art Lane Market, Margarita Dominguez	5
5. Update: Inventory of District Material – Council decision	7
6. Update: Publication	
7. Update: Banners	
8. Update: Policy	
9. Update: Telus Building	
10. Next Meeting: October 26, 2016 at 9:30 am	
11. Adjournment	





# MEETING MINUTES

Phone: (250) 642-1634 Fax: (250) 642-0541 Email: [info@sooke.ca](mailto:info@sooke.ca) Website: [www.sooke.ca](http://www.sooke.ca)

<b>Committee:</b>	Sooke Program of the Arts (SPA) Committee		
<b>Date:</b>	August 31, 2016	<b>Call to Order Time:</b>	9:30 am

## Attendees:

Drew Johnston, Chair	P	Lorna Cospers	P
Councillor Brenda Parkinson	A	Linda Bristol	P
Bob Tully	P	Danica Rice, Staff (to 10:30 am)	P
Brianna Shambrook	P		
Frederique Philip	A		
John David Russell	P		
Linda Anderson (to 11am)	P		

P-Present, A-Absent, G-Guest

<b>Approval of the Agenda:</b>	August 31, 2016	<b>Moved</b>	√	<b>Carried</b>	√
Amendments					
<b>Approval of Minutes:</b>	July 27, 2016	<b>Moved</b>	√	<b>Carried</b>	√
Amendments					

<b>Agenda Topic:</b>	Telus Building Mural
<b>Presenter:</b>	Drew Johnston
<b>Discussion:</b> <ul style="list-style-type: none"> <li>Waiting for response from Telus.</li> <li>Discussion of advantages of painting directly on building vs. attaching a mural to the building. According to Chemainus Mural Society vast majority are directly on building.</li> </ul>	

<b>Agenda Topic:</b>	Official Community Plan update
<b>Presenter:</b>	Danica Rice
<b>Discussion:</b> <ul style="list-style-type: none"> <li>Information on the Official Community Plan (OCP) update and ways to provide feedback will be coming out as of August 31<sup>st</sup> in local media and on the District of Sooke website.</li> <li>Danica Rice provided the Committee with a project overview.</li> </ul>	

<b>Agenda Topic:</b>	Policy Review
<b>Presenter:</b>	Drew Johnston & John Russell
<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Policies of other communities are being reviewed and specifically examined for: <ul style="list-style-type: none"> <li>○ Roles of Committee, staff and Council.</li> <li>○ Permanency of Committee.</li> <li>○ Defining policies and procedures for visual arts.</li> <li>○ Emphasising need for staff person to have arts as a designated responsibility.</li> </ul> </li> </ul>	

<b>Agenda Topic:</b>	CRD Arts Advisory Panel
<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Sooke is not a member of the CRD Arts Advisory Panel.</li> <li>• Discussion of costs and benefits of membership.</li> </ul>	
<b>Motion:</b> That the Sooke Program of the Arts Committee write a letter to District of Sooke Council to request membership in the CRD Arts Advisory Panel. <b>CARRIED</b>	

<b>Agenda Topic:</b>	Inventory of Public Art and Publication
<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Update on public art inventory provided by Brianna Shambrook.</li> <li>• Discussion of requirements of a public art database and the benefits to the District of Sooke.</li> <li>• Discussion focussed on need to be able to respond to council and staff on viability, costs etc. of book idea, as would be the case with an external arts proposal. Members agreed that questions are relevant and working group will be able to answer at future meeting.</li> </ul>	
<b>Motion:</b> That the District of Sooke public art collection be digitized according to a professional standard. <b>CARRIED</b>	

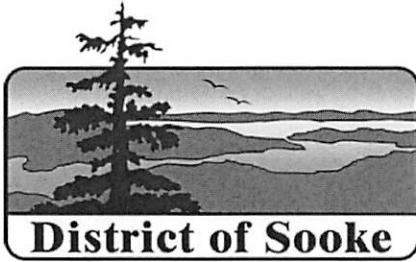
<b>Agenda Topic:</b>	Committee Roundtable
<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Bob Tully provided an update on panels and banners for Sooke Centre in 2017.</li> <li>• Committee discussed guest presentations and the need for members of the public to request to appear as delegations to meetings, in order for Committee members to be prepared.</li> <li>• Public member requested an inventory of artists be created and better advance notice be given to artists on art competitions.</li> </ul>	

<b>Next Meeting:</b>	September 28, 2016 at 9:30 am				
<b>Adjournment Time:</b>	11:45 a.m.	<b>Moved</b>	√	<b>Carried</b>	√

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Committee Chair





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## REQUEST TO APPEAR AS A DELEGATION

In order to appear before Council as a delegation at a Council Meeting, you need to submit a written request to the Corporate Officer by 4:30 pm on the Tuesday before the scheduled Council Meeting. The request can either be by way of this form or a separate letter that you have written which contains the information requested on this form. You can submit your request in person, by mail or by fax at 250-642-0541. The Corporate Officer will let you know when you are scheduled to appear before Council. Council meetings take place at 7:00 p.m. in the Municipal Hall Council Chambers located at 2225 Otter Point Road. Delegations are usually scheduled near the beginning of the meeting. You are limited to a maximum of five (5) minutes to present your material. You may speak on more than one (1) topic or have more than one (1) speaker but you must keep your presentation within the five (5) minute time limit. Please attach to this form any material that you wish Council to review in advance of the meeting.

DATE: September 21, 2016 REQUESTED MEETING DATE: September 28, 2016

NAME: Margarita Dominguez

ORGANIZATION NAME (if applicable): SAFARS

ADDRESS: [REDACTED]

CONTACT NUMBER: [REDACTED]

EMAIL ADDRESS: n/a

TOPIC: ARTLANE MARKET

- \* Trail area (access) for artist's to display & sell their art work year round.
- \* Propose that District builds small kiosks for artists to sell artwork. Paying a permit fee and hydro cost (maybe a one time fee).
- \* Have an art association handle permits & monitor.





**RA-2 Sooke Program of the Arts (SPA) Committee Recommendations.**

Council enquired as to the costs of the projects and discussed where funding would be allocated from. Mr. Joseph reported that a cost estimate had been obtained for 148 pieces at a cost of \$1,500 to \$3,000.

**MOVED** R. Kasper – K. Pearson

THAT Council direct staff to digitize the District of Sooke public art collection, according to a professional standard, to a maximum of \$3,000 with funding to be from Council Contingency.

**CARRIED**

**In favour:**

Mayor Tait, Councillor Berger, Councillor Kasper, Councillor Logins, Councillor Parkinson, Councillor Pearson, Councillor Reay