



MEETING MINUTES

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| Committee: | Parks and Trails Advisory Committee | | |
| Date: | October 4, 2016 | Call to Order Time: | 1:02 pm |

Attendees:

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| John Boquist, Chair | P | Laura Hooper, Staff | P |
| Councillor Brenda Parkinson | A | | |
| Jim Bouthillier | A | | |
| Debbie Clarkston | P | | |
| Ross Reid | P | | |
| Mark Zeigler | P | | |
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P-Present, A-Absent, G-Guest

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| Approval of the Agenda: | As circulated | Moved | √ | Carried | √ |
| Amendments | | | | | |
| Approval of Minutes: | September 6, 2016 | Moved | √ | Carried | √ |
| Amendments | <ul style="list-style-type: none"> Off leash dog park hours, add 7-9am, not just 8-9pm Replace bathroom with washroom Present tense of "allocate" in recommendation for funding | | | | |

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| Agenda Topic: | Juan de Fuca Community Trails Society |
| Presenter: | Rosemary Jorna |
| Discussion: | <ul style="list-style-type: none"> Ms. Jorna provided an update on the Ivy Pull event at Ed McGregor Park, including photos. 25 volunteers were in attendance, 14 of whom were from Sooke. The vast majority of ivy was stripped and the next step will be to remove ground cover. Ms. Jorna stated that removing Scotch Broom from Whiffin Spit requires attention every 2-3 years. Ms. Jorna further spoke regarding suitable locations for off-leash dog parks in Sooke. |

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| Agenda Topic: | Follow up from September 12, 2016 Meeting <ul style="list-style-type: none"> Council Resolutions Action Items |
| Presenter: | Laura Hooper and John Boquist |

Discussion:

- Committee Chair John Boquist spoke at the September 12, 2016 Regular Council meeting regarding the Parks and Trails Advisory Committee recommendations.
- Mr. Boquist provided an update regarding Council's discussion and feedback:
 - Update on shouldering of Sooke River Road
 - Connectivity through Home Hardware and history of previous access
 - Planning for pedestrian connectivity using "desire lines" can help when future development is planned.

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| Agenda Topic: | Updates related to Committee Priority Projects |
| Presenter: | Laura Hooper |
| <p>John Phillips Memorial Park – next steps</p> <ul style="list-style-type: none">• 4 tables and 2 benches have arrived and are waiting for installation.• A walkabout to discuss placement is scheduled for Tuesday, October 11th at 1pm.• Discussion of budget for remaining improvements to park.• A draft RFP, including constructions specifications, has been created and will be brought forward to the November 1 Parks and Trails Advisory Committee. <p>ACTION ITEM: A year-to-date summary of the Public Spaces Enhancement budget to be brought to the November Parks and Trails Advisory Committee meeting.</p> <p>Demamiel Creek trail</p> <ul style="list-style-type: none">• Laura Hooper reported that the CRD, HASTE BC and local schools are working together to look at options for connectivity in this area.• Staff are mindful of grant opportunities that may contribute funds towards this project.• Council resolution to allocate funds towards a feasibility study. <p>Sooke River Road</p> <ul style="list-style-type: none">• Discussion of sale of Soule Road Right of Way and question of use of funds to improve the Sooke River Road Multi-use trail.• Discussion of Park naming process and need to name the Sooke River Road Park and multi-use trail. <p>Pedestrian Access</p> <ul style="list-style-type: none">• Staff are working alongside engineers as they investigate drainage issues in the area of Horne Road and Goodmere Road, which may impact pedestrian access through this area. | |

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| Agenda Topic: | Committee Roundtable |
| <p>Discussion:</p> <p>1. <u>Off-leash dog park:</u></p> <ul style="list-style-type: none">• Discussion regarding history of conversation regarding dog parks in Sooke. Past efforts included a group lobbying and fundraising for a location in Pond Parks Corridor.• Committee members discussed John Phillips Memorial Park as a potential location.• A new public consultation process could help to determine a suitable location. <p>MOVED M. Zeigler - R. Reid</p> <ul style="list-style-type: none">• To recommend that Council develop a public consultation plan to examine locations for an off-leash dog park. <p style="text-align: right;">CARRIED</p> | |

2. Naming of Parks and Trails:

- Discussion of naming Parks and Trails and the desire to have a process in place outlining how names are approved.

MOVED D. Clarkston – R. Reid

To recommend that Council develop a Policy that outlines a process to follow when naming parks and trails.

CARRIED

3. Structure and support of meetings:

- The Committee discussed re-instating the “Public Input” portion of Committee meetings to allow for members of the public to contribute to the discussion.
- A governance review is underway regarding the structure of District committees.

4. Development of Parks and Trails

- The Committee discussed mobilizing volunteers to develop Park and Trail infrastructure.
- The Rotary Club and Lions Club were mentioned as resources.
- Discussion of an “Adopt a Trail” or “Adopt a Park” program.
- The Sunriver Nature Trail staircase was removed by William Head Penitentiary.
- A private construction firm will install a new staircase shortly.

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| Next Meeting: | September 6, 2016 | | | | |
| Adjournment Time: | 2:18 pm | Moved | √ | Carried | √ |

Committee Chair