



SOOKE PROGRAM OF THE ARTS COMMITTEE

Wednesday, July 27, 2016 at 9:30 am

Location: Council Chambers

AGENDA

Item

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1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Minutes:** June 29, 2016
4. **Communities in Bloom Recap**
5. **Arts Program Policy Review**
6. **Terms of Reference and Clarification of Role**
7. **Next steps – Project Ideas:**
 - Inventory of Art
 - Gateway input
 - Other
8. **Next Meeting:** August 31, 2016 at 9:30am
9. **Adjournment**

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MEETING MINUTES

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Committee:	SPA Committee		
Date:	June 29, 2016	Call to Order Time:	9:35 am

Attendees:

Drew Johnston, Chair	P	Lorna Cosper	A
Councillor Brenda Parkinson (left at 10:05 am)	P	Linda Bristol	A
Bob Tully	A	Danica Rice, Staff	P
Brianna Shambrook	P		
Frederique Philip	A		
John David Russell	P		
Linda Anderson	P	Mary Brooke, Media	G

P-Present, A-Absent, G-Guest

Approval of the Agenda:		Moved	√	Carried	√
Amendments	Addition of Council Update and Terms of Reference				
Approval of Minutes:	May 25, 2016	Moved	√	Carried	√
Amendments	Addition of Mary Brooke as guest at May 25, 2016 meeting				

Agenda Topic:	Communities in Bloom Update
Discussion: <ul style="list-style-type: none">• Business certificates and decals printed. The awareness and availability of the business nomination forms was discussed and improvements were suggested such as a press release, on-line forms, on-line submission and deadline stated. Drew and Danica will address.• Gift bags for judges prepared and receipt for payment submitted. Staff to add some items still.• Submission report being prepared -expected to be ready July 5 or 6. Will be distributed to members for quick comment. It has to be ready for judges before they arrive.• Apparent that recommendations from 2 years ago were not addressed.• Itinerary was outlined. Need to hear back about staff and acting mayor availability. Suggestion to add wasabi greenhouses at T'sou-ke nations. They will be contacted and tour schedule revised and sent out.	
Motion:	

Agenda Topic:	Council Motion/Terms of Reference and Project Ideas
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Discussion:**Council Motion/Terms of Reference**

- It was noted that at the Monday June 27 council meeting a motion was passed that “all future arts related grant applications be referred to the SPA committee”. It was noted that this type of activity was encompassed by the draft terms of reference. Members agreed that it made sense for the committee to play this advisory role to council as other arts committees have done in other municipalities such as Victoria. Administration has advised that the district’s committees are to be examined in the fall 2017 so it is premature for the proposed terms of reference to be approved. It was agreed that Drew would contact district staff to clarify future role of committee in light of motion and what “arts” were included. In the interim the committee should function as if its new terms of reference have been approved, that is, initiate ideas for council review and advise on submissions to council.

Project Ideas

- The various ideas raised at the last meeting were raised again for discussion. Members indicated support a review of policy. A copy of Victoria’s policy was distributed. An inventory (internal and external to city hall) was viewed as a positive idea especially since some external art works are in declining condition. An overview of the Gateway project was provided by Danica as it may be a 150th anniversary idea the committee may want to get involved in.

Next Meeting:	July 27, 2016				
Adjournment Time:	11:50 am	Moved	√	Carried	√

Committee Chair